



MEMORANDUM

TO: Builders, Developers and Contractors

SUBJECT: Footing/Foundation Inspections by Approved Third Party Inspectors/Engineers

DATE: Updated: **August, 2020**

Under the procedures adopted by the Board of Construction Adjustments and Appeals, the attached list of persons is approved for use as “Third Party Inspectors/Engineers” in unincorporated Gwinnett County. These registered structural engineers are approved to perform footing/foundation inspections **ONLY**. The inspections must be performed following Gwinnett County approved guidelines and instructions. All inspection reports prepared by the inspectors/engineers must be on forms as required by Gwinnett County.

The following highlights some of the requirements:

1. Inspection reports must be submitted electronically (PDF) by the County-authorized Third Party Inspection Firms by File Transfer Protocol to the County server within 5 business days following the date of inspection.
2. Third Party Inspectors/Engineers are only authorized to perform inspections in prior approved categories as listed below.
3. Third Party Inspectors/Engineers are required to verify “HOLDS”, setback requirements and red tag items prior to performing requested inspections.
4. Third Party Inspectors/Engineers are required to perform erosion control inspections prior to performing requested inspection.
5. Third Party Inspectors/Engineers are required to sign and date the “Yard Card” before leaving the inspection site indicating type of inspection and passed/failed inspection results.
6. Third Party Inspectors/Engineers are **not** authorized to perform any inspections for:

Swimming pools (in/on/above ground)	“After-the-fact” inspections without P&D written Approval	The requested inspection when erosion control inspection fails
Cell towers	Inspections previously “failed” by another Third Party Inspection firm or Gwinnett County inspector	Billboards
“Footing/foundations only” Permits for commercial & Residential projects	Elevated floor slabs	All Signs – free standing & sub-division entrance signs

Approved categories are as follows:

1. Category 1 = One and Two Family Residential footing and slab inspections (IR)
2. Category 2 = Commercial footing and concrete slab inspections (IBC)
3. Category 3 = Foundation/retaining wall inspections (IBC)
4. Category 4 = Design work for One and Two Family – not stamped by an architect/engineer (PE)

APPROVED FOR INSPECTIONS AS INDICATED:

* DENOTES THE PRINCIPAL ENGINEER WHO MUST SIGN ALL; INSPECTION REPORTS

** DENOTES THE DESIGNATED ALTERNATE PRINCIPAL ENGINEER WHO MUST SIGN ALL INSPECTION REPORTS IN THE ABSENCE OF THE PRINCIPAL ENGINEER.

ATC GROUP SERVICES LLC - 770.427.9456

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ATLAS – 770.263.5945 office

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CAPTIVE ENGINEERING, LLC - 678.622.3232

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Tony R. Byram	Categories 1-2-3	tbyram@ccg-atlanta.com	Expires 02/08/2024
4Cannon, William	Categories 1-2-3	ccannon@ccg-atlanta.com	Expires 08/14/2021
Davis, James	Categories 1-2-3	jdavis@ccg-atlanta.com	Expires 08/14/2021

CONSTRUCTION TESTING & ANALYSIS, INC.

7914 Highway 92, Suite 120, Woodstock, GA 30189 – 770.926.0705

* Charles T. Almand, PE	Categories 1-2-3-4	ctaine1@bellsouth.net	Expires 06/13/2020
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CONSULTING ENTERPRISES CORPORATION – 770.614.1633

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CONTOUR ENGINEERING, LLC - 770.794.0266

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ECS SOUTHEAST, LLC

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- 4984 B U Bowman Drive, Suite 201, Buford, GA 30518 678.546.8034

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ENGINEERED EARTH SOLUTIONS, LLC - 770.592.2950

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FAIRBANKS ENGINEERING COMPANY, LLC - 404.787.8266

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THE FOUNDATION FIRM - 770-564-6949

71 First Avenue, N.W., Lilburn, GA 30047

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FREIBERG GEOTECHNICAL, INC - 678.332.1212

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GEO-ENVIRO ENGINEERING - 678.615.2399

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720 Hembree Rd., Roswell, GA 30076

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GEORGIA GEOTECHNICAL ENGINEERING, LLC - 678.409.5924

P. O. Box 19717, Atlanta, GA 30325 404.367.5400 (FAX)

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GROUNDING ENGINEERING SERVICES, LLC - 678.825.3690

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HIGGINBOTHAM DESIGN & ENGINEERING, INC. - 770.777.7007

209 Tidwell Drive, Alpharetta, GA 30004

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LAW ENGINEERING CONSULTANTS, INC. – 678.654.9271

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MACON E. GOOCH, III BUILDING CONSULTANTS - 678.442.1198

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MATRIX ENGINEERING GROUP - 770.448.3124

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OASIS CONSTRUCTION SERVICES, INC. - 678.739.2400

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