

## Department of Planning and Development

446 West Crogan Street • Lawrenceville, GA 30046-2440  
(tel) 678.518.6000  
www.gwinnettcounty.com



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### MEMORANDUM

To: Developers, Property Owners, Consultants, and Contractors  
From: Kathy S. Holland, Development Division Director   
Subject: Revised Certificate of Development Conformance Forms and Instructions  
Date: March 27, 2014

The Certificate of Development Conformance (CDC) package has been revised to reflect the changes included in the Unified Development Ordinance (UDO) which was approved by the Board of Commissioners effective February 25, 2014.

Effective Date:

- Development permits issued prior to or after the effective date where construction activities are kept current shall use the March 20, 2014, or latest edition, CDC package and use the bond calculation for performance bond at 150% and maintenance bond at 50% of the cost of the work.
- Final Plats submitted prior to February 25, 2014 and where construction activities associated with the subdivision are kept current may proceed with the "old" CDC package and bond calculation, provided that the plat be approved within six months from the date of submittal for such plat provided all time frames associated with said permits are observed.
- Final plats not yet approved after six months from the date of submittal, and where construction is dormant, shall use the March 20, 2014 or latest edition CDC package and current bond calculation for performance bond at 150% and maintenance bond at 50% of the cost of the work.

If you have any questions concerning this matter please contact me, or Thuy Hotle at 678-518-6000.