



GWINNETT COUNTY
POLICE DEPARTMENT

770 Hi-Hope Road | Lawrenceville, GA 30043
P.O. Box 602 | Lawrenceville, GA 30046-0602
770.513.5000

www.gwinnettcountry.com | www.gwinnettpolice.com

2019 Youth Police Academy

Dear Parents & Guardians,

Welcome to the Gwinnett County Police Department's Youth Police Academy. We have spent numerous hours planning the curriculum and selecting staff to ensure a quality, wholesome and rewarding camp experience for each of our participants. All of the counselors for this program will be current, full-time Police Officers of the Gwinnett County Police Department. All of our Officers have successfully completed an extensive hiring process and the rigorous Gwinnett Police Academy. We request that all parents, guardians and participants review and adhere to the Youth Police Academy Guidelines on the following pages. The Officers of the Gwinnett County Police Department are committed to provide a positive and enriching experience for your child.

Please complete the Registration Form, the Liability Release Form & Essay. Fax or email these forms to:

MPO Carlos Huggins #1308
Phone: 678-226-7752
Fax: 770-822-5492
youthpoliceacademy@gwinnettcountry.com

Sincerely,

A handwritten signature in black ink that reads "R Klok". The letters are stylized and cursive.

Lt. Rick Klok #686



Gwinnett County Police Department 2019 Youth Police Academy

Objective

The Gwinnett County Police Department would like to provide the young citizens of the county an opportunity to explore the law enforcement profession first hand. The Youth Police Academy (YPA) will be an educational program for youths from age 13 – 17. This program will provide career orientation experiences and leadership opportunities. The primary goal of the YPA is to foster an understanding of law enforcement. Another goal is to engage the young citizens of Gwinnett County and challenge them to become responsible citizens of their community and nation. This experience will be provided in accordance with the Gwinnett County Police Department's Mission, Vision and Core Values.

Mission Statement

The Gwinnett County Police Department is committed to serving the community through the delivery of professional law enforcement services in an unbiased and compassionate manner in order to protect the lives and property of the citizens and improve the quality of life in our community.

Vision Statement

The vision of the Gwinnett County Police Department is to be regarded by the community we serve and our law enforcement peers as the leader of innovative policing and professional excellence.

Core Values

Integrity

We are committed to achieving the public's trust by holding ourselves accountable to the highest standards of professionalism and ethics.

Courtesy

We will conduct ourselves in a manner that promotes mutual respect with the community and our peers.

Pride

We are committed to conducting ourselves in a manner that brings honor to ourselves, our department and the community we serve.

Professional Growth

We are committed to developing future leaders through training and education.

General Youth Police Academy Policy and Guidelines

Drop Off and Pick Up

- The camp will begin and end each day at the **Gwinnett County Police Training Center** located at 854 Winder Hwy in Lawrenceville, GA.
- Camp will begin each day at **09:00 am** and end each day at **4:00 pm**.
- Campers should arrive between **08:45 am – 08:55 am**.
- Campers should be picked up between **4:00 pm – 4:15 pm**.

Clothing and Personal Belongings

- No **WEAPONS** of any kind (firearms, knives, airsoft guns, etc.) are permitted at the Youth Police Academy.
- We recommend bringing a refillable water bottle each day.
- We suggest you send your child with a backpack CLEARLY labeled containing all of your child's belongings—also labeled.
- Do not send personal items to camp (toys, books, video games). We are not responsible for any misplaced or stolen items or money.
- Campers need to be dressed in appropriate clothing for outdoor weather.
- Clothing may not advertise alcohol, tobacco or be offensive or suggestive in any way.
- Campers need to wear closed toe or tennis shoes, unless specified other-wise. Sandals/Flip-Flops, shoes with wheels are not permitted.
- Shorts must be mid-thigh length, no tube tops or halter shirts. Shirts must fully cover midriff. No visible body art or body jewelry is allowed.

Meals

- Campers are required to bring a non-perishable lunch, 2 snacks and drinks daily. Water and ice will be available each day.
- A vending area is available for campers who wish to purchase snacks and drinks. Staff is not responsible for any lost funds.

Behavior Management Policy

With prior knowledge of our guidelines, each child is made aware of the behavior expected. Regardless of the situation, each child is accountable for his/her own actions. Each camper will be asked to read and acknowledge the Youth Police Academy Code of Conduct, contained on the following page.

We let the children know we want them to succeed and we are here to help them do just that.

As in any group activity, the inappropriate behavior of a few children can spoil the experience for the entire group. Therefore, we have implemented the following behavior management policies.

List of Unacceptable Behaviors

- Campers are not permitted to use violence, force or intimidation.
- Campers may not use name calling or inappropriate behavior.
- Campers may not destroy or deface police department property, equipment or supplies.
- Campers may not leave the designated camp area.
- Campers must keep their hands to themselves and not violate another person's personal space.
- Campers must not bring any item to camp that is prohibited including but not limited to gang or drug related paraphernalia or any item intended for use as a weapon.

Consequences in Behavior Management Policy

- Camp staff will reward campers who exhibit exemplary behavior.
- Staff has the right to determine what is unacceptable behavior
- Corrective action will be taken in appropriate measure to the offense. Some offenses may warrant automatic suspension or dismissal (such as violence, leaving camp site unsupervised, stealing, inappropriate touch or any illegal activity).

Every precaution will be taken to insure the safety of every camper. The purpose of the Youth Police Academy is to have fun and to create a positive community experience.

Safety is at the forefront of everything we do. It is our commitment to you to provide the best atmosphere possible for your child to have a rewarding and fun summer experience with us.



Gwinnett County Police Department 2019 Youth Police Academy

Youth Police Academy Code of Conduct

- I will conduct myself in accordance with the core values of the Gwinnett County Police Department: **Integrity, Courtesy, Pride & Professional Growth** at all times.
- I will arrive prepared with a good attitude and willingness to learn each day.
- I will participate in all activities.
- I will respect the authority of the Youth Police Academy counselors.
- I will respect my fellow classmates in order to foster an atmosphere of mutual respect and helpfulness.
- I will not use profanity.
- I will not engage in name calling, insulting or other provoking behavior.
- I will clean up after myself.
- I will respect police department property, equipment and supplies.
- I will report any needs, concerns or injuries to Youth Police Academy staff.

Print Name: _____

Sign Name: _____

Date: _____



**Gwinnett County Police Department
2019 Youth Police Academy**

**Youth Police Academy Day Camp
LIABILITY RELEASE, INDEMNIFICATION AND MEDICAL
AUTHORIZATION**

I am aware of the nature of this activity and I hereby assume responsibility for my child, _____, to participate in the day camp program. I understand that such participation may include being photographed for publicity purposes.

I understand that my child's participation in the day camp program could result in personal injury to my child. As parent/guardian, I assume responsibility for all risks and dangers incidental to my child's participation in the day camp program, and I release from liability and will not hold responsible Gwinnett County and/or its elected and appointed officials, officers, employees, agents and volunteers for any injury suffered by my child as a result of his/her participation in the day camp program.

I further agree to indemnify, defend and hold harmless Gwinnett County, its elected officials, officers, employees, agents, and volunteers from any and all claims arising from my child's participation in the day camp program and its related activities. Such indemnification shall include, but not be limited to, liability settlements, damage awards, costs and attorney's fees associated with any such claim.

In emergencies and only when I cannot be reached immediately, I authorize a representative of Gwinnett County, Georgia to obtain immediate medical care for my child and I consent to the hospitalization of, the performance of necessary diagnostic tests upon, the use of surgery on, and/or the administration of drugs to my child if an emergency occurs and I cannot be located immediately. I will not hold responsible and release from liability Gwinnett County and/or its elected and appointed officials, officials, employees, agents and volunteers for injuries sustained by my child as a result of the immediate medical care. I understand that I am responsible for payment of medical expenses.

_____ (Parent/Guardian initials) I understand that it is my responsibility to provide accurate emergency contact information, allergy information and medical dispensing information for my child.

Name of Insurance Company _____

Policy Number _____

Child's Physician/Clinic _____

Address _____

Phone Number (Physician) _____

Child's Name

Phone Number (Parent/Guardian)

Signature of Parent/Guardian

Date



Gwinnett County Police Department 2019 Youth Police Academy

Youth Police Academy Registration Form

Camper Information:

Participant Name: _____

Date of Birth: _____ o Male o Female

Address: _____

City: _____ State: _____ Zip Code: _____

Grade Next Fall: _____ School Next Fall: _____

Additional Information:

Known Allergies (include food, medication, latex, etc.): _____

Recent Illnesses or Injuries (last 6 months): _____

Current / Recent Prescription Medications (last 6 months): _____

List all special circumstances, emotional or physical conditions regarding your child. Failure to disclose information or conditions may result in your child being disallowed registration or removed from participation. If accommodation requests are made less than two weeks in advance, Gwinnett County Police will make every effort to meet the request. If we are unable to meet the request in time, GCPD reserves the right to limit or disallow registration for the requested session. However, the participant will be eligible to register for another program in the future.



Gwinnett County Police Department 2019 Youth Police Academy

Shirt Size

Youth S M L
 Adult S M L XL

Parent/Guardian Information:

Parent/Guardian #1 (that lives with camper/same address)

Name: _____
 Home Phone: _____ Other Phone 1: _____ Other
 Phone 2: _____
 Email Address: _____

Parent/Guardian #2

Name: _____
 Address (if different): _____
 Home Phone (if different): _____
 Other Phone 1: _____ Other Phone 2: _____
 Email Address: _____

Pick-Up/Drop-Off/Emergency Contact list

You authorize this list of people to act as a caregiver and pick-up/drop-off your child and if needed be contacted in an emergency situation. Parents/Guardians will remain the first point of contact in an emergency. Photo I.D. may be requested upon sign-out.

Name	Relationship to Participant	Contact Number

