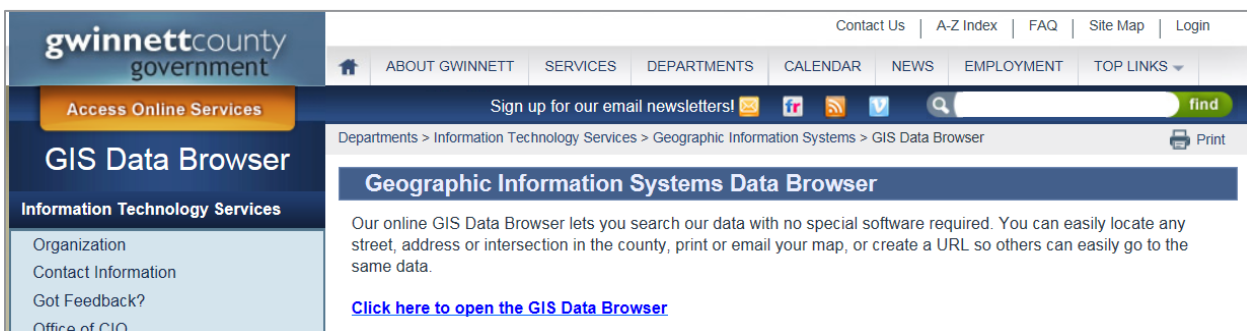


GIS DATA BROWSER SEPTIC TANK LOOKUP USER GUIDE

FOR ONPOINT 10.1

To access the site, go to <https://www.gwinnettcountry.com>

1. Click on Top Links tab along the top of the page.
2. Select GIS Data Browser
3. Click the link on the page to open the GIS Data Browser.



FIND PROPERTY BY PARCEL SEARCH

Select [Property Search \(By PIN or Address\)](#) from the Searches menu on the blue bar above the map.

PROPERTY SEARCH BY PARCEL ID:

1. Enter the Parcel ID (see FAQs for format).
2. Click Search.

PROPERTY SEARCH BY PARCEL ADDRESS:

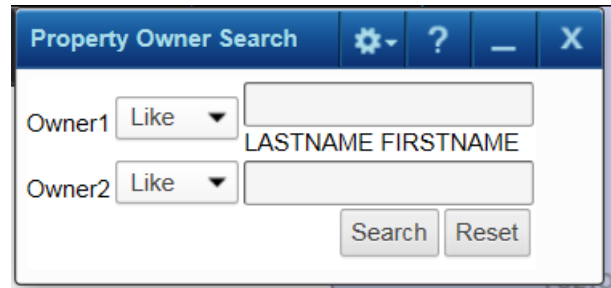
1. Enter the property address with number, street name, abbreviated street type, ex. 75 Langley Dr (City is not required.)
2. Click Search.

Reset before starting a new search. Use Look Up to pick from a list all parcels that are in a particular Landlot, e.g. 5123.

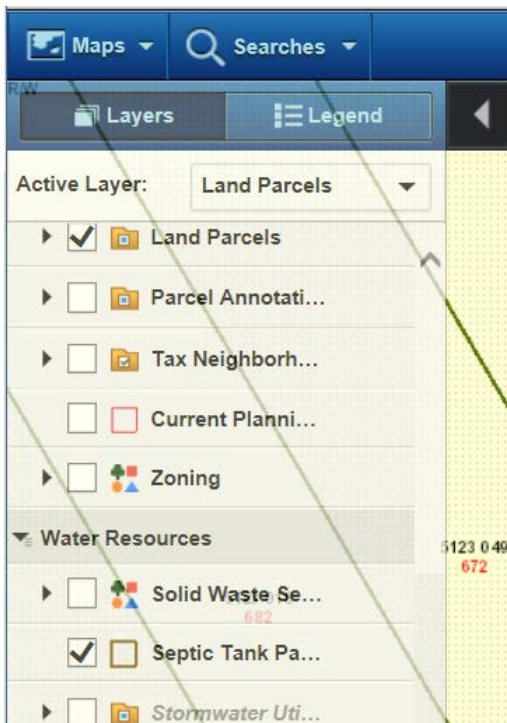
A screenshot of the 'Parcel Search (By PIN Or Address)' form. The form is titled 'SEARCH FOR A PARCEL' and includes input fields for 'Parcel ID (PIN)', 'Address', and 'City', each with a dropdown menu set to 'Equal' and a 'Look Up' button. Below this, there is a 'SEARCH FOR CONDO' section with input fields for 'Common Area Pin' and 'Condo Unit Pin', each with a dropdown menu set to 'Equal' and a 'Look Up' button. A checkbox labeled 'Limit Search Results to Condo Common Area Parcels' is also present. At the bottom right, there are 'Search' and 'Reset' buttons. The form also includes a 'Reset' button at the top right.

FIND PROPERTY BY OWNER NAME

1. Select [Property Owner Search](#) from the Searches menu
2. Enter the primary owner's name (LAST_NAME FIRST_NAME) in the Owner 1 box.
3. Click Search.



FIND SEPTIC TANK PARCEL LAYER



To turn Layers on or off, click on the black arrow [Map Content and Legend](#) button on the top left of the map.

- In the Water Resources category, check the box for Septic Tank Parcels to turn on layer visibility.

To close the Layer menu, click on the black arrow button on the top left of the map.

FIND SEPTIC TANK INFORMATION

1. Click on the Identify tool (i button on the right side of the map).
2. Select feature by clicking on the location on map.



3. Select Septic Tanks from the [Attribute Details For](#) list on the More Information window.
4. Click the link for the document name to open the PDF file.

More Information	
Attribute Details For	Septic Tank Parcels
1 features found. Displaying 1 to 1	
Attribute	Value
Fid	23184
Pin	5123 055
Doc Name	5123_055.pdf
Email	gnrhealth@gmail.com
Phone	770-963-5132
Contact	Gwinnett County Environmental Health

NOTE: These records are stored as PDF's, so you will need Adobe Reader to open the document. Once the document is opened, you can to save to your local drive or print to your printer.



Figure 1: Sample Septic Tank document