

**Gwinnett County Airport Authority Minutes  
CALLED Meeting of Thursday, May 30, 2024 – 6:00 p.m.**

600 Briscoe Boulevard, Lawrenceville, Georgia 30046

Present: Doug Cotter, Om DugGal, Andy Isburgh, Marcus Strickland

Absent: Tip Cape

1. Call to Order  
6:00 p.m.
2. Opening Remarks from Authority  
{None}
3. Adoption of Agenda  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; –Yes, Cotter – Yes, Strickland - Yes}
4. Approval of Minutes
  - a. Approval of Meeting Minutes from April 11, 2024  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; –Yes, Cotter – Yes, Strickland - Yes}
  - b. Approval of Meeting Minutes from April 23, 2024  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; –Yes, Cotter – Yes, Strickland - Yes}
5. Executive Session  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; –Yes, Cotter – Yes, Strickland - Yes}
6. Consultant's Report  
{Not Present}
7. Old Business  
{None}
8. New Business
  - a. Discussion and selection of color palette for airport Design & Development Guide (Architecture and Building Design Standards V.3).  
{Action: Approved; Motion: Strickland, "Motion to designate the color palette as follows: Body (Building Color) – Sherwin Williams Monorail Silver (SW 7663), Accent (Hangar Doors, Areas Above Doors or Entrance Ways) – Sherwin Williams Salty Dog (SW 9177), Trim (window trim, flashings, etc) – Sherwin Williams Gauntlet Grey (SW 7019)" Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal –Yes, Isburgh – Yes, Strickland - Yes}

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**Official**

- b. Discussion of RFP requirements for 740 Briscoe Boulevard.  
{Discussion held}
  - c. Discussion of RFP requirements for 690 Airport Road Tract A (Hangar 5)  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; – Yes, Cotter – Yes, Strickland - Yes}
  - d. Discussion of RFP requirements for PA027-24 Provision of On-Call Independent Fee Estimating (IFE) and Construction Cost Estimating (CCE) Services on an Annual Contract for the Department of Transportation.  
{Discussion held}
  - e. Nomination of an Authority member to serve on RFP PA027-24’s selection committee.  
{Tip Cape Appointed by Vice Chairman}
  - f. Consideration and approval of a short-term lease between the Flight School of Gwinnett and the Gwinnett County Airport Authority.  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; – Yes, Cotter – Yes, Strickland - Yes}
9. Airport Director/Assistant Airport Director’s Report  
{Report given}
10. Director of Transportation/Assistant Director of Transportation/Deputy Director of Transportation’s Report  
{Report given}
11. Public Comment  
{None}
12. Adjournment  
{Action: Approved; Motion: Strickland, Second Isburgh, Vote: 4-0: Cotter – Yes, DugGal; –Yes, Cotter – Yes, Strickland - Yes}

6-13-2024

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(Date)



Tip Cape, Chairman  
Gwinnett County Airport Authority