

**Gwinnett County, Georgia
Retirement Plans Management Committee
July 24, 2025 Special Called Meeting – 9:00 AM
Gwinnett Justice and Administrative Center
75 Langley Dr. Lawrenceville, GA 30046, Conference Room A
Webex Virtual Meeting**

Meeting number/access code: 2338 179 8527; Password: 5iGCKZP5Mc2

Members Present (in-person): Jim Underwood, Glenn Stephens, Buffy Rainey, Fred Cephas, Adrienne McAllister, Joe Heffron

Members Absent: Ashley Stinson

Staff Present (in-person): Mike Ludwiczak, Tori Burkholder, I'Wanna Burton, Cassie McBee, Eugina Starks

Staff Present (via WebEx): Robert Queen, Brittany Morgan, Kayla Phillip

Others Present (via WebEx): 8555**49**

1. Call to Order

Jim Underwood called the meeting to order at 9:00 AM.

2. Approval of Agenda

Action: Approved; Motion to approve agenda: Joe Heffron; Second: Glenn Stephens; Vote: 6-0

3. Vendor Contract- Morris, Manning and Martin

Action: Approved; Motion to terminate contract effective July 24, 2025: Joe Heffron; Second: Buffy Rainey; Vote: 6-0

4. Vendor Contract- Seyfarth Shaw

Action: Approved; Motion to initiate contract effective July 24, 2025: Adrienne McAllister; Second: Glenn Stephens; Vote: 6-0

5. Transamerica Retirement Solutions- Payroll Vendor Change Project

Action: Approved; Motion to approve: Glenn Stephens; Second: Fred Cephas; Vote: 6-0

6. Public Comments

7. Adjournment

Action: Approved; Motion to adjourn: Buffy Rainey; Second: Adrienne McAllister; Vote: 6-0
The meeting adjourned at 9:35 AM.