

Gwinnett County Tree Advisory Committee  
July 12, 2021 at 6 pm via WebEx

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**TAC MEETING MINUTES (UNOFFICIAL)**

**COMMITTEE MEMBERS PRESENT**

Carol Hassell\*  
Chris Barneycastle  
Hilary Wilson  
Patrick Kien  
Samuel Stewart  
Segun Adeyina  
Steve Sappington  
William Edwards

**\*Note: Carol Hassell entered the meeting when the Old Business began**

**COMMITTEE MEMBERS ABSENT**

Candace Miller

**STAFF PRESENT**

Adena Fullard, Plan Review Manager  
Rinda Grooms, Stormwater Manager  
Terri Drabek, Planner III  
Josh Ferguson, Planner III  
Soleen Karim, Data Services Planning Manager

**GUEST PRESENT**

**1. Call to Order**

Meeting was called to order at 6:03 p.m.

**2. Determination of a Quorum (8 Members)**

It was determined that there was a quorum.

**3. Action Upon the Minutes from the Previous Meeting (January 2021 and April 12,**

**2021)** Patrick Kien made a motion to approve the meeting minutes as presented, the motion was seconded by Chris Barneycastle. Some discussion was had. Patrick Kien amended the original motion regarding the January minutes to include Chris Barneycastle in attendance; Chris Barneycastle seconded. Motion carried unanimously with a vote of 7-0.

#### **4. Announcements**

Adena Fullard introduced Josh Ferguson as the new lead staff support for the Tree Advisory Committee.

#### **5. Adoption of the Agenda**

Steve Sappington motioned to adopt agenda; Patrick Kien seconded. Motion carried unanimously with a vote of 7-0.

#### **6. Old Business**

Patrick Kien asks to remove the word Staff on the third column in the Action register to avoid confusion, and to add the due date for each action. Hilary Wilson asked that the spreadsheet be made available to the committee members. Adena Fullard indicated she would explore being able to add TAC members by assigning Gwinnett County email addresses.

#### **7. New Business**

##### a. 2020 Stormwater Updates presentation

- Rinda Grooms, Planning and Development, Stormwater Manager gave a presentation on the requirements from the Georgia MS4 Permit and Metropolitan North Georgia Water Planning District (MNGWPD) Model Ordinance for all Counties and Cities within the MNGWPD. The two Gwinnett County regulations that were affected, were the Unified Development Ordinance (UDO) Title 3 Chapter 800 & the Gwinnett County Stormwater Management Manual (GCSMM).

A discussion of the plant list included in the GCSMM versus those in the UDO was conducted. Rinda indicated that the GCSMM list was from the State of Georgia so may include some plants that are not as well suited for Gwinnett County.

The committee discussed the changes to stormwater, specifically the runoff reduction requirements, and whether there is enough incentive for developers to move toward more 'organic' stormwater management practices versus the standard dry detention pond. Rinda indicated that changes are already being seen in permit applications.

##### b. Unified Development Ordinance (UDO) Title III staff review update

- Adena Fullard gave a brief overview on how we can make the application for zoning or rezoning more robust by changing some of the language in the UDO to require the concept plan during rezoning rather than at the development stage.

Josh informed the committee that Matt Dickison, Deputy Director, is reviewing the UDO for language corrections and other errors. The process is currently looking at Title III, so please contact Matt if any members have suggestions/corrections.

- c. Unified Development Ordinance (UDO) presentation update (sections pertaining to landscaping)
- Josh Ferguson stated at a prior TAC Meeting there was a request for a course regarding the UDO regulations specifically pertaining to landscaping, and that will be added on the next meeting agenda.

Discussion was held on the best way to present the information (dates, times, etc.) to benefit the committee members. The decision was made that Josh and Terri will create an outline and send to the members in the next several weeks. The training will be held at the next TAC meeting.

**8. Other Business - None**

**9. Adjournment (7:19 pm)**

Steve Sappington motioned; Carol Hassell seconded.  
Motion carried unanimously with a vote of 8-0.