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**GWINNETT COUNTY WATER AND SEWERAGE AUTHORITY AGENDA****Monday, April 8, 2024 - 4:00 P.M.**Department of Water Resources, Training Room  
684 Winder Highway, Lawrenceville, GA 30045**Present:**

B. Kerlin, B. Martin, J.C. Lan, C. Thompson, D. Witham,

I. Call to Order

II. Approval of Agenda

Action Approved: Motion: Witham; Second: Witham; Vote 5-0  
(Kerlin - Yes; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes)

III. Approval of Minutes – March 11, 2024

Action Approved: Motion: Thompson; Second: Martin; Vote 5-0  
(Kerlin - Yes; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes)

IV. Election of Officers

A. Chairman: Bryan Kerlin

Action Approved: Motion: Lan; Second: Martin; Vote 5-0  
Kerlin - Recused; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes

B. Vice-Chairman: Brad Martin

Action Approved: Motion: Lan; Second: Witham; Vote 5-0  
Kerlin - Yes; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes

C. Secretary: Curt Thompson

Action Approved: Motion: Kerlin; Second: Lan; Vote 5-0  
Kerlin - Yes; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes

V. Appointment of Counsel

Name of Firm: Pereira, Kirby, Kinsinger & Nguyen, LLP

Action Approved: Motion: Witham; Second: Martin; Vote 5-0  
Kerlin - Yes; Martin - Yes; Lan - Yes; Thompson - Yes; Witham - Yes

- VI. Approval to renew RP039-21, document processing services for the Department of Water Resources on an annual contract (May 3, 2024 through May 2, 2025), with Datamatx, Inc., base amount \$1,950,000.00.

Action Approved: Motion: Witham; Second: Thompson; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

- VII. Approval to renew BL015-20, utility easement maintenance program on an annual contract (May 19, 2024 through May 18, 2025), with Premier Tree & Shrub Care, LLC, base bid \$1,500,000.00. Amount to be approved by the Water and Sewerage Authority is \$1,470,000.00.

Action Approved: Motion: Martin; Second: Witham; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

- VIII. Approval to increase OS016-23, purchase of products and services for Rotork valve actuators and associated control systems on an annual contract (June 21, 2023 through June 20, 2024), with Rotork Control, Inc., increase base amount \$340,000.00 to \$587,000.00, and renew (June 21, 2024 through June 20, 2025), base amount \$550,000.00.

Action Approved: Motion: Lan; Second: Thompson; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

- IX. Approval to renew BL029-23, HVAC system maintenance, repair, and replacement services for various Department of Water Resources locations on an annual contract (April 18, 2024 through April 17, 2025), with 5 Seasons Mechanical, LLC; Maxair Mechanical, LLC; and United Maintenance, Inc., base bid \$2,500,000.00 (negotiated cost savings of approximately \$3,350.00).

Action Approved: Motion: Martin; Second: Witham; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

- X. Award of BL001-24, Lenna Drive 2-inch PVC water main replacement, to D&H Construction Company, amount not to exceed \$529,859.00. Contract to follow award. Subject to approval as to form by the Law Department.

Action Approved: Motion: Witham; Second: Lan; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

- XI. Award of BL024-24, Ridge Road Pump station decommissioning – phase 2, to JDS, Inc., amount not to exceed \$9,567,117.40. Contract to follow award. Subject to approval as to form by the Law Department.

Action Approved: Motion: Witham; Second: Lan; Vote 5-0  
(Kerlin - Yes; Martin – Yes; Lan - Yes; Thompson – Yes; Witham – Yes)

XII. Comments

XIII. Adjourn