

Purchasing Policy and Review Committee Minutes**Tuesday, December 08, 2021 – 2:00pm**

75 Langley Drive, Lawrenceville, GA 30046

Present: Holly Cafferata, Jamie Bamberger, Glenn Boorman, Thomasa Moon, Yvonne Shannon**Absent: Laurie Rodriguez****1. Call to Order**

Holly Cafferata called the meeting to order. Mrs. Cafferata welcomed the Committee members and addressed the issues that were on the agenda.

2. Approval of Agenda

{Action: Approved; Motion: Glenn Boorman; Second: Jamie Bamberger; Vote: 5-0; Holly Cafferata – Yes; Jamie Bamberger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

3. Approval of Minutes: December 08, 2020

{Action: Approved; Motion: Jamie Bamberger; Second: Thomasa Moon; Vote: 5-0; Holly Cafferata – Yes; Jamie Bamberger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

4. Contract Performance Issues: Advantage Sealcoating

Glen Boorman with the Department of Community Services presented.

Performance issues were reviewed by the Committee.

Jamie Bamberger made a motion to place Advantage Sealcoating on the Gwinnett County Ineligible Source List, time served June 07, 2021 through December 08, 2021. Yvonne Shannon seconded. The item was unanimously approved.

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Jamie Bamberger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

5. Contract Performance Issues: BTS Janitorial Supply

Gail Webb with BTS Janitorial Supply presented.

BTS Janitorial Supply representative was dismissed.

Performance issues were reviewed by the Committee.

Yvonne Shannon made a motion to place BTS Janitorial Supply on the Gwinnett County Ineligible Source List, time served September 04, 2021 through December 08, 2021. Jamie Bamberger seconded. The item was unanimously approved.

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Jamie Bamberger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

6. Contract Performance Issues: Options Homemaker Services, Inc.

Brittney Dickey with the Department of Community Services presented.

Community Services staff representative was dismissed.

Performance issues were reviewed by the Committee.

Jamie Bambarger made a motion to place Options Homemaker Services, Inc. on the Gwinnett County Ineligible Source List for a period of three (3) years beginning on the date of this Purchasing Policy and Review Committee Meeting, December 08, 2021. Thomasa Moon seconded. The item was unanimously approved.

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Jamie Bambarger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

7. Contract Performance Issues: Southern Industrial Metal Fabricators, Inc.

Jason Teague, Michael Hollub, Matt Holcomb, and Marcia Blair with the Police Department presented.

Marcia and Donna with Southern Industrial Metal Fabricators, Inc. presented.

Police Department representatives were dismissed.

Southern Industrial Metal Fabricators, Inc. representatives were dismissed.

Performance issues were reviewed by the committee.

Glen Boorman made a motion to place Southern Industrial Metal Fabricators, Inc. on the Gwinnett County Ineligible Source List for a period of one (1) year beginning on the date of termination, August 27, 2021. Thomasa Moon seconded. Jamie Bambarger recused herself from the vote. The item was unanimously approved.

{Action: Approved; Vote: 4-0; Holly Cafferata – Yes; Jamie Bambarger - Recused; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}

8. Adjournment

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Jamie Bambarger - Yes; Glenn Boorman – Yes; Thomasa Moon– Yes; Yvonne Shannon – Yes}