

Purchasing Policy and Review Committee Minutes**Wednesday, September 07, 2022 – 2:00pm**

75 Langley Drive, Lawrenceville, GA 30046

Present: Holly Cafferata, Blake Christopher, Branna Courson, Laurie Rodriguez,
Yvonne Shannon**Absent:** Pam Taylor**1. Call to Order**

Holly Cafferata called the meeting to order. Mrs. Cafferata welcomed the Committee members and addressed the issues that were on the agenda.

2. Approval of Agenda

{Action: Approved; Motion: Yvonne Shannon; Second: Blake Christopher; Vote: 5-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Yes}

3. Approval of Minutes: December 08, 2021

{Action: Approved; Motion: Blake Christopher; Second: Yvonne Shannon; Vote: 5-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Yes}

4. Contract Performance Issues: All About Trees, Inc.

Holly Cafferata with the Department of Financial Services presented.

Performance issues were reviewed by the Committee.

Yvonne Shannon made a motion to place All About Trees, Inc. on the Gwinnett County Ineligible Source List, time served March 31, 2022 through September 7, 2022. Branna Courson seconded. The item was unanimously approved.

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Yes}

5. Contract Performance Issues: Seasons Landscape Incorporated

Chief Brian Wolfe and Silviu Gavriluic with the Department of Fire Services presented.

Chief Brian Wolfe and Silviu Gavriluic with the Department of Fire Services were dismissed.

Performance issues were reviewed by the Committee.

Laurie Rodriguez made a motion to place Seasons Landscape Incorporated on the Gwinnett County Ineligible Source List, for a period of one (1) year, July 16, 2022 through July 15, 2023. Blake Christopher seconded. The item was unanimously approved.

{Action: Approved; Vote: 4-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Abstained}

6. Contract Performance Issues: Chealey Solutions, LLC

Chief Brian Wolfe and Silviu Gavriluc with the Department of Fire Services presented.

Chief Brian Wolfe and Silviu Gavriluc with the Department of Fire Services were dismissed.

Performance issues were reviewed by the Committee.

Laurie Rodriguez made a motion to place Chealey Solutions, LLC on the Gwinnett County Ineligible Source List, for a period of three (3) years August 01, 2022 through July 31, 2025. Blake Christopher seconded. The item was unanimously approved.

{Action: Approved; Vote: 4-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Abstained}

7. Adjournment

{Action: Approved; Vote: 5-0; Holly Cafferata – Yes; Blake Christopher – Yes; Branna Courson – Yes; Laurie Rodriguez – Yes; Yvonne Shannon – Yes}