

## Board of Commissioners

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Charlotte J. Nash, Chairman  
Jace W. Brooks, District 1  
Lynette Howard, District 2  
Tommy Hunter, District 3  
John Heard, District 4



### **Business Session Minutes** **Tuesday, July 15, 2014 - 2:00 PM**

**Present:** Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter & John Heard

#### **I. Call To Order, Invocation, Pledge to Flag**

#### **II. Opening Remarks by Chairman**

#### **III. Approval of Agenda**

{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **IV. Approval of Minutes:**

**Executive Session:** July 1, 2014

**Work Session:** July 1, 2014

**Briefing 10:30am:** July 1, 2014

**Business Session:** July 1, 2014

**Briefing 3:00pm:** July 1, 2014

**Special Called Meeting 11:00am:** July 7, 2014

**Special Called Meeting 6:30pm:** July 7, 2014

**Special Called Meeting 11:00am:** July 8, 2014

**Special Called Meeting 6:30pm:** July 14, 2014

{Action: Approved Motion: Hunter Second:  
Howard Vote: 5-0; Nash-Yes; Brooks-Yes;  
Howard-Yes; Hunter-Yes; Heard-Yes}

#### **V. Announcements**

- **Award Presentation:** 2014 NACo Achievement Awards

#### **VI. Consent Agenda**

##### **A. New Business**

##### **I. Commissioners**

**2014-0556 Approval** of appointment to the Family & Children Services Board. Term expires June 30, 2019. Incumbent - Debbie Heard. District 4/Heard - **Appoint Debbie Heard** {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **I. Commissioners**

**2014-0565 Approval** of appointment to the Arts Facility Authority. Term expires June 30, 2017. - Incumbent Caryn McGarity. District 1/Brooks - **Appoint Caryn McGarity {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

#### **2. Multiple Departments**

**2014-0563 Award BL034-14**, purchase of field service uniforms on an annual contract (July 15, 2014 through July 14, 2015), Department of Community Services, Department of Support Services, Department of Transportation and Department of Water Resources, to low and low responsive bidders per attached recommendation letters, base bid \$125,308.06 (this represents a 3% decrease over the previous contract). (Staff Recommendation: Award) **{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**2014-0528 Approval** to renew BL040-13, purchase of safety shoes on an annual contract (July 21, 2014 through July 20, 2015), Department of Community Services, Department of Support Services, Department of Planning and Development, Department of Transportation, and Department of Water Resources, with Vulcan Safety Shoe Corporation, base bid \$111,008.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Community Services/Phil Hoskins**

**2014-0573 Approval/authorization** to accept funds from Eastside Medical Center in the amount of \$19,273.00 for personnel services, renewable on an annual basis, to support Eastside Medical Centers partnership with Gwinnett County Parks and Recreation in the Live Healthy Gwinnett Program. This grant is in addition to the National Recreation and Parks Association (NRPA) Out of School grant, approved April 16, 2014. Also, request approval/authorization for one full-time position within Parks and Recreation, a Program Coordinator, C42(1). This requested position is entirely grant funded. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0579 Approval/authorization** for the Chairman to execute an amendment to the Gwinnett County Code of Ordinances, Chapter 78 (Parks and Recreation) by repealing Section 78-32 in its entirety and replacing it with a new Section 78-32, subject to review and approval by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0583 Approval/authorization** to accept an award from the Atlanta Regional Commission for Senior Services Title III, Community Based Services, Nutrition Services Incentive Program and Alzheimer's Programs. This contract represents the fourth year of a four year commitment to use federal and state funds for the provision of services for seniors in Gwinnett County. Funding is anticipated to be \$850,286.00 Federal, \$514,708.00 State and \$94,021.00 Local Match for a total amount of \$1,459,015.00 (58% Federal, 35% State and 7% Local Match). Approval and authorization for Chairman to appoint and designate the Director of Financial Services to approve and execute amendments as necessary subject to review by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **4. Financial Services/Maria Woods**

**2014-0569 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to a decrease in assessed value of \$937,930.00 for tax years 2010 thru 2013. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **5. Information Technology Services/Abe Kani**

**2014-0514 Award BL045-14**, purchase of Cisco hardware on an annual contract (July 16, 2014 through July 15, 2015), to overall low bidder, ProSys Information Systems, Inc., base bid \$500,000.00. (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0554 Approval** to renew BL041-12, purchase of printers & all accessories used for issuing electronic citations on an annual contract (August 08, 2014 through August 07, 2015), with Howard Technology Solutions, a Division of Howard Industries, Inc., Barcodes, Inc., and Strategic Systems & Technology Corporation, base bid \$52,500.00. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Police Services/Charlie Walters**

**2014-0506 Approval/authorization** to retire from service, Gwinnett County Police K-9 Draco. Also, approval/authorization for K-9 Draco to be permanently retired to his police handler, Cpl. S.A. Fransen for the remainder of his life. (Staff Recommendation: Approve) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0530 Approval/authorization** for the Chairman to execute an Agreement with Kids Triathlon, Inc. for the Atlanta Kids Triathlon event to be held on August 24, 2014, subject to approval by the Law Department. No cost associated. (Staff Recommendation: Approval {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0571 Approval/authorization** to accept a grant awarded by the Georgia Emergency Management Agency (GEMA), Department of Homeland Security (DHS) in the amount of \$3,000.00. These funds were awarded to the Gwinnett County Police Department Hazardous Devices Unit (HDU-CBRNE) and will be used to purchase equipment to support and enhance the unit. Approval/Authorization for the Chairman or designee to execute grant documents and any other necessary documents, subject to review by the Law Department. The grant is 100% funded through GEMA with no matching requirements. (Staff Recommendation: Approve) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Police Services/Charlie Walters**

**2014-0572 Approval/authorization** for the Chairman to sign a Memorandum of Understanding (MOU) Agreement between the Georgia Emergency Management Agency (GEMA) and Gwinnett County. This MOU is a renewal agreement for previous Agenda GCID 2012-1019 authorizing Gwinnett County to continue to utilize and store a cargo trailer, equipment and supplies which are to be used to improve Gwinnett Countys ability to shelter evacuees during disasters. No funding is involved in this agreement. Subject to review by the Law Department. (Staff Recommendation: Approve) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **7. Sheriff/R. L. Conway**

**2014-0534 Approval** to renew RP025-12, provision of inmate coinless and pay telephone equipment at the Gwinnett County Detention Center on an annual contract (July 15, 2014 through July 14, 2015), with Securus Technologies, Inc., estimated revenue \$900,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Support Services/Angelia Parham**

**2014-0527 Approval/authorization** for the Chairman to execute an Amendment to a Tall Structure Lease Agreement with New Cingular Wireless PCS, LLC (AT&T) so that they may modify their site equipment on the existing communications tower at 1850 North Brown Road, Lawrenceville, known as "North Brown Road Communications Tower". Subject to approval by the Law Department. Contracts to follow. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0575 Approval/authorization** for the Director of Support Services to provide written consent for a lease assignment per the terms of the Tall Structure Lease Agreement by and between Gwinnett County and Xcell Towers, LLC, in regard to 1900 Five Forks Trickum Road, known as Fire Station No. 9. Subject to approval by the Law Department. ~~District 1/Brooks~~ District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Kim Conroy**

**2014-0551 Approval/authorization** for Chairman to execute Supplemental Agreement No. 1-Final with Johnson Landscapes, Inc., on the Pleasant Hill Road (Venture Drive - Satellite Boulevard), F-0609, the Pleasant Hill Road (Breckinridge Boulevard - Club Drive), F-0860 and the Satellite Boulevard Streetscapes (Transit Center - Tandy Key Lane), F-0862 projects, total increase \$40,477.41, total reduction \$217,685.61, revised contract amount \$1,012,654.97. This is the final change order for this contract. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This contract is funded by the 2009 SPLOST Program, the Gwinnett Place Community Improvement District, and the Georgia Department of Transportation. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0552 Approval/authorization** for Chairman to execute an Agreement with the City of Peachtree Corners for pedestrian improvements along Crooked Creek Road (Jay Bird Alley to existing sidewalk), F-0588-20, total estimated cost of the project is \$375,000.00. Approval for Chairman to execute any and all related documents, subject to approval by the Law Department. This project is funded 50% by the 2005 SPLOST Program and 50% by City of Peachtree Corners. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}



## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Kim Conroy**

**2014-0553 Approval/authorization** for the Chairman to execute agreements with Regions Bank for right of way and easements for the Sugarloaf Parkway at Five Forks Trickum Road project, M-0678-01, at no additional cost. Approval for the Chairman to execute any and all related documents, subject to approval by the Law Department. This project is funded by the 2005 and 2009 SPLOST programs. Districts 3/Hunter and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

#### **10. Water Resources/Ron Seibenhener**

**2014-0524 Award BL023-14**, Rosestone Gravity Sewer Replacement Project, to low bidder, M.V.P Piping Company, Inc., amount not to exceed \$175,150.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0555 Award BL043-14**, water production coatings project, to low bidder, Llamas Coatings, Inc., amount not to exceed \$446,728.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **10. Water Resources/Ron Seibenhener**

**2014-0559 Award RP002-14**, engineering design and engineering support during construction for the Crooked Creek Water Reclamation Facility (WRF) improvement project construction package 4 (CP-4), to the highest scoring firm, CH2M Hill Engineers, Inc., amount not to exceed \$8,864,214.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0562 Award OSI38**, parts, products and services for various equipment on an annual contract (July 16, 2014 through July 15, 2015), to GPM Environmental, base amount \$750,000.00. (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0567 Award BL040-14**, purchase of no-lead water service saddles, couplings, clamps and valves on an annual contract (July 17, 2014 through July 16, 2015), to low and low responsive bidders, per attached recommendation letter, Consolidated Pipe and Supply Co., Inc., Delta Municipal Supply Co., Inc., Ferguson Enterprises, Inc., Fortiline Waterworks, J and S Valve, Inc., Kendall Supply, Inc., Southern Pipe and Supply, and Vellano Corporation, base bid \$226,000.00 (this represents a 5% decrease over the previous contract). (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **10. Water Resources/Ron Seibenhener**

**2014-0521 Approval** to renew BL058-13, road patching and repair of utility cuts on an annual contract (October 07, 2014 through October 06, 2015), with A & S Paving, Inc., base bid \$399,125.00 (negotiated cost savings of approximately \$39,912.00). (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

**2014-0523 Approval** to increase BL006-14, emergency repair services for water and sewer mains on an annual contract, (March 03, 2014 through March 02, 2015), with John D. Stephens, Inc., increase base bid from \$400,000.00 to \$1,200,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VII. Old Business**

### **I. Planning & Development/Bryan Lackey**

**2014-0358 CIC2014-00004, Applicant:** JW Homes, LLC, Owner: JW Homes, LLC, Change in Conditions to Reduce Dwelling Size, Revise Building Materials, Reduce Landscaped Setback Requirement and Reduce Required Buffer, on Property Zoned R-ZT, District 7 Land Lot 114 Parcels 170 & 173, 1700 Block of North Brown Road, 2200 Block of Liberty Bell Place, 15.27 Acres. District 1/Brooks[Planning Department Recommendation: Deny][Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Stipulations Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **VIII. New Business**

### **I. Commissioners**

**2014-0557 Approval** of appointment to the Family & Children Services Board. Term expires June 30, 2019 - Incumbent Chris Rafanelli - **Appoint Stephen J. Land {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**2014-0558 Approval** of appointment to the Family & Children Services Board. Term expires June 30, 2019 - Incumbent Catherine Garcia-Brake - **Appoint Bobby Gueh {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**2014-0564 Approval** of appointment to the Arts Facility Authority. Term expires June 30, 2018. - Incumbent Lynn Thorndyke. Chairman's Appointment **(Tabled on 07/15/2014) (Tabled to 08/05/2014) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

**2014-0566 Approval** of appointment to the Arts Facility Authority. Term expires June 30, 2017. - Incumbent Dave McMullen. District 3/Hunter **(Tabled on 07/15/2014) (Tabled to 08/05/2014) {Action: Tabled Motion: Hunter Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

### **2. Financial Services/Maria Woods**

**2014-0570 Approval/authorization** of a resolution establishing the 2014 millage rates; authorizing the levy of taxes within Gwinnett County; levying the Gwinnett County Board of Educations recommended millage rates; and authorization for the Chairman to execute any and all documents related to the millage rate and digest submission to the Georgia Department of Revenue. **{Action: Approved Motion: Nash Second: Heard Vote: 4-1; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-No; Heard-Yes}**

## **VIII. New Business**

### **3. Planning & Development/Bryan Lackey**

**2014-0512 Award RP007-14**, update to the Gwinnett County 2030 Unified Plan, to the sole proposer, Pond & Company, amount not to exceed \$132,819.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)  
{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

### **4. Support Services/Angelia Parham**

**2014-0549 Approval/authorization** for the Chairman to execute any and all documents necessary to grant 0.345 acres (15,026 square feet) of permanent sewer easement and 0.365 acres (15,905 square feet) of temporary construction easement to Gwinnett County Water and Sewerage Authority for the South Berkeley Lake Road Sewer Project on a Gwinnett County owned parcel (West District Aquatic Center, Tax Parcel 6-268-053). The property is located at 4488 Peachtree Industrial Boulevard in Berkeley Lake. Subject to approval by Law Department. District 2/Howard (Staff Recommendation: Approval) (Tabled on 07/15/2014) (Tabled to 08/05/2014) {Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}}

### **5. Water Resources/Ron Seibenhener**

**2014-0484 Ratification** of the emergency purchase of 48 inch ductile iron pipe for the emergency replacement of 48 inch pre-stressed concrete cylinder pipe, Utilities Supply Inc., \$408,192.00. District 4/Heard {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

## **IX. Comments from Audience**

## **X. Adjournment**

{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}