

Board of Commissioners

75 Langley Drive • Lawrenceville, GA 30046-6935
 770.822.7000 • www.gwinnettcounty.com

Charlotte J. Nash, Chairman
 Jace W. Brooks, District 1
 Lynette Howard, District 2
 Tommy Hunter, District 3
 John Heard, District 4



**Unofficial
 Business Session Minutes
 Tuesday, May 17, 2016 - 2:00 PM**

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

- **Work Session:** May 3, 2016
- **Briefing 10:30 am:** May 3, 2016
- **Informal Business Discussion 12:00 pm:** May 3, 2016
- **Executive Session:** May 3, 2016
- **Business Session:** May 3, 2016
- **Informal Business Discussion 3:00 pm:** May 3, 2016

{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements

- **Proclamation:** Lake Lanier Association Safe Lake Initiatives

VI. Consent Agenda

A. New Business

I. Commissioners

2016-0415 Approval of appointment to the Redevelopment Agency. Term expires December 31, 2019. Incumbent - Chuck Button {Action: Approved to appoint Chuck Button, Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

Business Session Unofficial Minutes
Tuesday, May 17, 2016 - 2:00 PM
Page 2

VI. Consent Agenda

A. New Business

I. Commissioners

2016-0462 Approval to appoint Joe Allen to the Redevelopment Agency as the Community Improvement District Appointment to fill the unexpired term of Chuck Warbington. Term expires December 31, 2017. {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0491 Approval to appoint Charlotte J. Nash to Georgia's Innovation Corridor Joint Development Authority. Term expires May 19, 2020. Chairman's Appointment {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Community Services/Phil Hoskins

2016-0446 Approval to renew RP001-14, demand professional services for parks and recreation on an annual contract (May 21, 2016 through May 20, 2017), with Foresite Group, Inc.; McFarland-Dyer & Associates, Inc.; Pond & Company; Stevens & Wilkinson GA, Inc.; Tunnel-Spangler Associates dba TSW; and Wolverton and Associates, Inc., base amount \$1,588,000.00 (negotiated cost savings of approximately \$17,200.00). This contract is funded 55% by the 2009 SPLOST Program and 45% by the 2014 SPLOST Program. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0449 Approval/authorization for the Chairman to execute any and all documents necessary to grant a temporary easement to Georgia Power Company for construction and maintenance of electrical service for the George Pierce Park gymnasium addition Tax Parcel No. R7212 065. Subject to approval as to form by the Law Department. District I/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

2. Community Services/Phil Hoskins

2016-0451 Approval/authorization for the Chairman to execute an amendment to the agreement between Gwinnett County and the Fort Daniel Foundation, a Georgia nonprofit organization, for the operations and maintenance of the County owned Fort Daniel Historic Site. The Foundation's mission is to preserve the Fort Daniel archaeological site while providing educational opportunities on Gwinnett County's cultural heritage. The Foundation shall have sole responsibility for all costs associated with the Fort Daniel Historic Site including insurance per terms of the agreement. The agreement includes an annual payment of \$6,000.00 to the Fort Daniel Foundation for the maintenance of the site. Subject to approval as to form by the Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Fire Services/Casey Snyder

2016-0441 Approval for the Department of Fire and Emergency Services to accept a \$75.00 donation from the Lawrenceville Woman's Club for the purchase of a pet oxygen mask. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Police Services/Butch Ayers

2016-0403 Approval/authorization for the Chairman or designee to execute a Memorandum of Understanding (MOU) and any other necessary related documents with the Atlanta Regional Commission related to the acceptance of law enforcement and aviation equipment for the Gwinnett County Police Department and Citizens Corps equipment for the Gwinnett County Office of Emergency Management that will be purchased on the County's behalf. The estimated value of the combined award is \$354,710.74 and does not require a county match. Subject to approval as to form by the Law Department. (Staff Recommendation: Approve) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0413 Approval/authorization for the Chairman or designee to execute the Statewide Mutual Aid and Assistance Agreement and any other documents between Gwinnett County and the Georgia Emergency Management - Homeland Security Agency. Subject to approval as to form by the Law Department. (Staff Recommendation: Approve) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Support Services/Angelia Parham

2016-0444 Award BL040-16, Gwinnett County Fire Station No. 21 re-roof project, to the low bidder, Watertight Roofing Services, LLC, amount not to exceed \$131,005.00. Project meets the standards as specified in the County's Facility Construction Standards. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

6. Transportation/Alan Chapman

2016-0419 Award RP010-16, provide school flasher control systems, licenses and professional services on an annual contract (May 18, 2016 through May 17, 2017), to the highest scoring firm, Temple, Inc., base amount \$699,397.50 (negotiated cost savings of approximately \$1,722.50). Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0443 Award BL038-16, Peachtree Industrial Boulevard (McGinnis Ferry Road to Moore Road) intersection improvement and roadway widening project, to low bidder, E.R. Snell Contractor, Inc., amount not to exceed \$3,876,406.70. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 1/Brooks (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0448 Award RP001-16, provide aviation demand professional services on an annual contract (May 18, 2016 through May 17, 2017), to the highest scoring firm, Michael Baker International, Inc., base amount \$280,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

6. Transportation/Alan Chapman

2016-0450 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the Georgia Regional Transportation Authority (GRTA) related to the joint procurement of contracted services for Gwinnett County Transit and GRTA Xpress service. This agreement clarifies the shared elements of the two Agencies services, but does not appropriate any funding. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2016-0481 Award OS040-15, provision of transit system operation and maintenance services on an annual contract (15-039) (July 01, 2016 through June 30, 2017), to the highest scoring firm, Transdev Services, Inc. base amount \$13,205,689.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 69% by the Local Transit Operating Fund and 31% by the Federal Transit Administration. (Staff Recommendation: Award) **{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2016-0483 Approval/authorization for the Chairman to execute a Force Account Agreement with the City of Buford on the SR 324/Auburn Road (Jim Moore Road to Dacula Road) Major Road Improvement project. Total \$237,040.00. Subject to approval as to form by the Law Department. This agreement is funded by the 2014 SPLOST Program. Districts 3/Hunter and 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

6. Transportation/Alan Chapman

2016-0486 Award BL037-16, SR 324/Auburn Road (Jim Moore Road to Dacula Road) roadway widening project, to low bidder, Ohmshiv Construction, LLC, amount not to exceed \$2,948,258.90. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST Program. District 3/Hunter and District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0422 Approval/authorization for the Chairman to execute an Intergovernmental Agreement with the City of Duluth, the City of Johns Creek and Fulton County related to the restoration project of Rogers Bridge. The County will contribute \$25,000.00 and City of Duluth, City of Johns Creek and Fulton County will each contribute \$25,000.00 for the design of this project. The remaining funding will come from the Atlanta Regional Commission. The City of Duluth will manage this project. Approval for Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. This project is funded by the 2009 SPLOST Program. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0452 Approval/authorization for Chairman to execute an agreement with ARCP RL Portfolio III, LLC for an easement for the Pleasant Hill Road at Venture Drive project at fair market value of \$2,420.65. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. This project is funded 70% by the 2009 SPLOST Program and 30% by the Gwinnett Place Community Improvement District. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Water Resources/Ron Seibenhener

2016-0439 Award BL131-15, sanitary sewer flow monitoring and maintenance services on an annual contract (July 01, 2016 through June 30, 2017), to low responsive bidder, ADS, LLC, base bid \$599,860.08 (this represents a 17% decrease over the previous contract). (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0440 Award BL028-16, Alcovy, Brooks Booster, and Hog Mountain Pump Stations surge tank conversion, to low bidder, Allsouth Constructors, Inc., amount not to exceed \$421,600.00. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter and District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0297 Approval of the Water Main and Sanitary Sewer Design and Construction Standards and Specifications, dated April 05, 2016. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2016-0442 Approval to renew OSI49, purchase of Rotork valve actuators and associated control systems, parts and services for repair and replacement of existing units on an annual contract (June 02, 2016 through June 01, 2017), with Rotork Controls, Inc., base amount \$450,000.00. (Staff Recommendation: Approval) {Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Water Resources/Ron Seibenhener

2016-0447 Approval to renew BL037-15, purchase of water meter repair parts, fittings, and meter boxes on an annual contract (June 05, 2016 through June 04, 2017), with Delta Municipal Supply Company, Inc.; Ferguson Enterprises, Inc.; Hayes Pipe Supply, Inc.; and Kendall Supply Co., Inc., base bid \$600,000.00 (negotiated cost savings of approximately \$12,500.00). (Staff Recommendation: Approval) **{Action: Approved Motion: Hunter Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VII. Old Business

1. Community Services/Phil Hoskins

2016-0392 Award BL014-16, construction of Rock Springs Park phase II, to low responsive bidder, Astra Group, Inc., amount not to exceed \$5,918,888.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2009 SPLOST Program. District I/Brooks (Staff Recommendation: Award) **{Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2. Support Services/Angelia Parham

2016-0398 Approval of Change Order No. 2 to RP003-09, Design and Construction Administration Services for an Addition to the Gwinnett County Justice and Administration Center, with Pieper O'Brien Herr Architects, Ltd., increasing the contract amount by \$2,191,653.97 from \$2,800,000.00 to \$4,991,653.97. This project is funded 76% by the 2009 SPLOST Program. Subject to approval as to form by the Law Department. **(Tabled on 05/17/2016) (Tabled to 05/24/2016)** (Staff Recommendation: Approval) **{Action: Tabled Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VIII. New Business

I. Commissioners

2016-0492 Approval of appointment to the Housing Authority. Term expires April 22, 2021. District 4/Heard (Tabled on 05/17/2016) (Tabled to 06/07/2016) {Action: Tabled Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Law Department/William J. Linkous III

2016-0480 Approval/authorization for the Chairman to execute a Resolution and any and all documents necessary to consent to the creation of the Sugarloaf Community Improvement District, subject to approval as to form by the Law Department. District 1/Brooks {Action: Approved Motion: Nash Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Adjourn Motion: Heard Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Absent; Heard-Yes}