

Board of Commissioners

75 Langley Drive • Lawrenceville, GA 30046-6935
770.822.7000 • www.gwinnettcounty.com

Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Work Session Agenda
Tuesday, June 20, 2017 - 10:00 AM

I. Call To Order**II. Approval of Agenda****III. New Business****I. Commissioners**

2017-0499 Approval of appointment to the Family & Children Services Board. Term expires June 30, 2022. Chairman's Appointment - Incumbent Pat Swan

2. Community Services/Tina Fleming

2017-0559 Award BL045-17, Tribble Mill Park greenway trails, to low bidder, Vertical Earth, Inc., amount not to exceed \$539,551.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 81.5% by the 2014 SPLOST Program and 18.5% by the Georgia Department of Natural Resources Grant. District 3/Hunter (Staff Recommendation: Award)

2017-0573 Approval/authorization of Change Order No. 4 to the contract, RP011-13 South Gwinnett Park Redevelopment Construction Document Development with Hayes, James & Associates, Inc., increasing the amount by \$22,490.00. The contract amount is adjusted from \$312,540.00 to \$335,030.00. Subject to approval as to form by the Law Department. This project is funded by the 2009 SPLOST Program. District 3/Hunter (Staff Recommendation: Approval)

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III. New Business

2. Community Services/Tina Fleming

2017-0589 Approval/authorization to accept a grant awarded by the Atlanta Regional Commission to use federal and state funds for the provision of services to Seniors in Gwinnett County for the period of July 01, 2017 through June 30, 2018. Funding is anticipated to be \$1,690,711.58 federal and state, and \$109,829.42 local match, for a total amount of \$1,800,541.00. Approval/authorization for the Chairman to appoint and designate the Director of Financial Services to approve and execute amendments as necessary. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

3. Financial Services/Maria Woods

2017-0558 Approval of Change Order No. 3 to RP027-14, United States Housing and Urban Development (HUD) program management services on a multi-year contract, with W. Frank Newton, Inc., increasing the contract by \$20,000.00. The contract amount is adjusted from \$3,624,821.17 to \$3,644,821.17. Change order to follow award. Subject to approval as to form by the Law Department. This contract is funded by the United States Housing and Urban Development (HUD) Program. (Staff Recommendation: Approval)

2017-0565 Approval/authorization for the Chairman to execute a contract with Good Samaritan Health Center of Gwinnett, in the amount of \$200,000.00 for the period of January 01, 2017 through December 31, 2017. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2017-0566 Approval/authorization for the Chairman to execute a contract with the Hope Clinic, Inc., in the amount of \$200,000.00 for the period of January 01, 2017 through December 31, 2017. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

III. New Business

3. Financial Services/Maria Woods

2017-0577 Approval/authorization to establish and administer a Special Revenue Fund entitled the District Attorney Treasury Asset Sharing Fund, pursuant to O.C.G.A. 16-13-49 and the Guide to Equitable Sharing for State and Local Law Enforcement Agencies. Approval to amend the 2017 budget to establish estimated revenue and appropriations for the District Attorney Treasury Asset Sharing Fund in the amount of \$23,328.00. (Staff Recommendation: Approval)

2017-0588 Approval/authorization to amend the 2017 Special Purpose Local Option Sales Tax fund budget for various categories by department and project category not otherwise already allocated for specific purposes, allocation of Tier I Transportation funds by project category based upon the recommendations of the Citizens Project Selection Committee, allocation of Recreational Facilities and Equipment funds by project category based upon the recommendations of the Recreation Authority, allocation of Senior Service Facilities and Equipment, allocation of Public Safety Facilities and Equipment, allocation of Civic Center Expansion, and allocation of Library Relocation and Existing Facility Renovation and Related Equipment.
Approval/authorization to amend the revenue and expense budgets of the 2014 Special Purpose Local Option Sales Tax Program for additional sales tax proceeds collected above budgeted revenues.

4. Information Technology Services/Abe Kani

2017-0438 Approval to renew RP023-12, provision of voice & data network services on an annual contract (August 12, 2017 through August 11, 2018), with AT&T, Inc., base amount \$2,500,000.00. (Staff Recommendation: Approval)

2017-0560 Approval to renew BL045-14, purchase of Cisco hardware on an annual contract (July 16, 2017 through July 15, 2018), with Prosys Information Systems, Inc., base bid \$1,700,000.00. (Staff Recommendation: Approval)

III. New Business

5. Juvenile Court/Robert Rodatus

2017-0563 Approval/authorization to accept grant funds up to the amount of \$67,429.93 from the Georgia Court Appointed Special Advocates (CASA) for the continuation of Gwinnett Juvenile Court CASA program. Approval/authorization for the chairman or designee to execute grant documents and any other necessary documents, subject to approval as to form by the Law Department. This grant is funded through CASA with no match requirement.

6. Support Services/Angelia Parham

2017-0556 Award BL040-17, Gwinnett Justice and Administration Center Langley Drive (parking lot and front entrance) reconfiguration project, to low responsive bidder, Multiplex, LLC, amount not to exceed \$1,933,000.00. Project meets the standards as specified in the County's Facility Construction Standards. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

2017-0508 Approval/authorization of Change Order No. 2 to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., increasing the contract by \$77,607.77 and extending the contract completion time by 8 days. The contract amount is adjusted from \$5,815,262.76 to \$5,892,870.53. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 4/Heard (Staff Recommendation: Approval)

7. Transportation/Alan Chapman

2017-0555 Approval to renew OS040-15, provision of transit system operation and maintenance services on an annual contract (15-039) (July 01, 2017 through June 30, 2018), with Transdev Services, Inc., base amount \$14,945,532.08. This contract is funded 51% by the Federal Transit Administration and 49% by the Local Transit Operating Fund. (Staff Recommendation: Approval)

III. New Business

7. Transportation/Alan Chapman

2017-0567 Approval/authorization for the Chairman to execute the Third Amendment to the Cooperation Agreement with the Gwinnett Place Community Improvement District (CID) for Street Light Improvements. Inclusion into the Gwinnett County Street Lighting Program a section of Shackelford Road within the Gwinnett Place CID. Estimated upfront capital installation cost of \$76,277.04, estimated annual revenue and operating cost of \$4,932.00. Subject to approval as to form by the Law Department. The installation is funded by the 2009 SPLOST Program. District 1/Brooks (Staff Recommendation: Approval)

2017-0569 Approval/authorization for the Chairman to execute a Resolution of Commitment to apply for and accept, if awarded, multiple Atlanta Regional Commission grants in an amount up to \$69,941,766.00. Should these grants be awarded, County matching funds will be required of an amount up to \$17,485,442.00. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

8. Water Resources/Ron Seibenhener

2017-0500 Award BL038-17, purchase of water meters on an annual contract (June 21, 2017 through June 20, 2018), to low responsive bidder, Badger Meter, Inc., base bid \$1,200,000.00. (Staff Recommendation: Award)

2017-0549 Award BL026-17, Shoal Creek Filter Plant transfer system modifications, to low bidder, Lanier Contracting Co., amount not to exceed \$1,082,787.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

2017-0553 Award BL033-17, Pharr Woodberry gravity sewer extension project, to low bidder, RDJE, Inc., amount not to exceed \$2,041,562.50. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Award)

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III. New Business

8. Water Resources/Ron Seibenhener

2017-0554 Award BL036-17, purchase of water meter repair parts, fittings, and meter boxes on an annual contract (June 21, 2017 through June 20, 2018), to low responsive bidders, Delta Municipal Supply Company, Inc.; Ferguson Enterprises, Inc. dba Ferguson Waterworks; Fortiline, Inc.; and HD Supply Waterworks, base bid \$700,000.00 (this represents a 2% decrease over the previous contract). (Staff Recommendation: Award)

2017-0572 Award RP014-17, interim membrane replacement at the F. Wayne Hill Water Resources Center, to the highest scoring firm, ZENON Environmental Corporation dba GE Water & Process Technologies, amount not to exceed \$3,644,960.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

2017-0550 Approval to renew BL050-15, new meter installations on an annual contract (July 04, 2017 through July 03, 2018), with UWS, Inc., base bid \$900,000.00. (Staff Recommendation: Approval)

2017-0551 Approval to renew OS021-16, maintenance of anaerobic sludge digester systems on an annual contract (June 22, 2017 through June 21, 2018), with Flowserve-SIHI Pumps, Inc., base amount \$250,000.00 (negotiated cost savings of approximately \$6,250.00). (Staff Recommendation: Approval)

2017-0552 Approval to renew OS013-16, purchase of Allen Bradley Rockwell Automation products on an annual contract (June 22, 2017 through June 21, 2018), with McNaughton-McKay, base amount \$1,600,000.00. (Staff Recommendation: Approval)

2017-0564 Approval/authorization for the Chairman to execute the Contract Item Agreement (CIA) with the Georgia Department of Transportation (GDOT) in the amount of \$704,757.44 for work associated with SR 10/US 78 @ SR 124 including Henry Clower Boulevard, GDOT project P.I. 0006439. Subject to approval as to form by the Law Department. District 3/Hunter (Staff Recommendation: Approval)

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IV. Old Business

I. Commissioners

2016-1213 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Solveig Evans. Term expires December 31, 2018. District 2/Howard (Tabled on 06/06/2017)

2017-0087 Approval of appointments to the Development Advisory Committee, Planning & Development Recommendations: Mark Richardson, Home Builder Representative; Jennifer DeWeese, Office Developer Representative; Jeff Tullis, Planning Commission Representative; Taylor Anderson, Registered Engineer Representative; Terri Rosamond, Utilities Coordinating Committee Representative; James Touchton, Council for Quality Growth Representative. Terms expire December 31, 2018. (Tabled on 05/02/2017)

2017-0092 Approval to fill the unexpired term of Linda Edwards from the Tree Advisory Committee. Term expires December 31, 2017. District 2/Howard (Tabled on 06/06/2017)

V. Adjournment

MEMORANDUM

To: Chairman Charlotte J. Nash
District 1 Commissioner Brooks
District 2 Commissioner Howard
District 3 Commissioner Hunter
District 4 Commissioner Heard

From: Jeanie Donaldson, Communications Office

The following item(s) will be on the agenda for the BOC business session on June 20, 2017, under the item of business announcements as a resolution of recognition, award, etc., as indicated:

- 1) **Proclamation:** Amateur Radio Week, June 18 – 24, 2017
Requested by: Chairman Charlotte J. Nash
Attendee(s): Emergency Management Specialist Nancy Coltrin, Gwinnett County Amateur Radio Emergency Service Emergency Coordinator Hal Collier, and members of the Gwinnett County Amateur Radio Emergency Service
Presented by: Chairman Charlotte J. Nash

c: Glenn Stephens Rebecca Flickinger
Phil Hoskins Tammy Gibson
Joe Sorenson Diane Kemp
Heather Sawyer Vicki Harrod
Debbie Savage Michelle Patterson
Tina King Debbie Hale

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170499					
Department:	Commissioners		Date Submitted:	05/15/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Diane Kemp		Multiple Depts?		
Budget Type:			Special Routing:		
Agenda Type	Approval	Rezoning Type			
Item of Business: Locked by Purchasing <input type="checkbox"/> No					
of appointment to the Family & Children Services Board. Term expires June 30, 2022. Chairman's Appointment - Incumbent Pat Swan					
Attachments	None				
Authorization: Chairman's Signature?	No				
Staff Recommendation					
Department Head					
Attorney					
Attorney's Comments					
Agenda Purpose Only <input type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>					

Financial Services Use Only

Financial Action Requested					
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials	
Finance Comments					FinDir's Initials

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session <input type="text"/>	Vote <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
Action <input type="text" value="New Item"/>	
Tabled <input type="text"/>	
Motion <input type="text"/>	
2nd by <input type="text"/>	

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170559			
Department:	Community Services	Date Submitted:	05/26/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - DG	Public Hearing:	
Budget Type:	Capital	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
BL045-17, Tribble Mill Park greenway trails, to low bidder, Vertical Earth, Inc., amount not to exceed \$539,551.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 81.5% by the 2014 SPLOST Program and 18.5% by the Georgia Department of Natural Resources Grant. District 3/Hunter			
Attachments	Summary Sheet, Justification Letter, Tabulation		
Authorization: Chairman's Signature?	Yes <input type="checkbox"/>		
Staff Recommendation	Award		
Department Head	tdfleming (6/1/2017)		
Attorney	dsmorelli (6/9/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		2009 SPLOST - Grant	\$99,864*	\$99,864	mbwoods (6/9/2017)
Yes		2014 SPLOST	\$682,806**	\$439,687	
Finance Comments	*Available balance in GA DNR Grants. **Amount available in Resurfacing/Paving Park Roads, Parking Lots, Trails project.				FinDir's Initials
					jweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – BL045-17
Tribble Mill Park – Greenway Trails

PURPOSE:	This project will provide two paved bike and pedestrian path additions, and restoration of an existing soft surface trail to naturalized state. Two kiosks and a short wooden boardwalk will also be installed.
LOCATION:	Tribble Mill Park 2125 Tribble Mill Pkwy Lawrenceville, GA 30045 District 3/Hunter
AMOUNT TO BE SPENT:	\$539,551.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	434 203 website viewings
NUMBER OF RESPONSES:	6
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 12
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	140 days from notice to proceed

COMMENTS:

MEMORANDUM

TO: Dana Garland, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Tina Fleming, Director *Tina Fleming*
Department of Community Services

FROM: Mary Burt, Business Officer *Mary Burt*
Department of Community Services

SUBJECT: Recommendation to Award BL045-17
Tribble Mill Park – Greenway Trails
District 3 / Hunter

DATE: May 25, 2017

REQUESTED ACTION

The Department of Community Services recommends award of the above referenced contract with Vertical Earth, Inc. in the amount of \$539,551.00.

DESCRIPTION

Project consists of two paved bike and pedestrian path additions and restoration of an existing soft surface trail to a naturalized state. Two kiosks and a short wooden boardwalk will be installed.

References checked? Yes No

FINANCIAL

1. Estimated amount to be spent: \$539,551.00.
2. Do total obligations agree with "Action Requested"? Yes No
3. Budgeted: Yes No
4. Contact name: Melissa Bramlett Contact phone: 770-822-8854
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	318G	216000		50807000	F-0731-01-3-03-1	\$99,864.00	18.50%
2017	319	216000			M-0823-04-5-05	\$439,687.00	81.50%
Total						\$539,551.00	100%

Transfer Required: Yes No

If Yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170573				
Department:	Community Services	Date Submitted:	05/31/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:
Submitted By:	rkmorris	Multiple Depts?	No	
Budget Type:	Capital	Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type		
Item of Business:		Locked by Purchasing		No
of Change Order No. 4 to the contract, RP011-13 South Gwinnett Park Redevelopment Construction Document Development with Hayes, James & Associates, Inc., increasing the amount by \$22,490.00. The contract amount is adjusted from \$312,540.00 to \$335,030.00. Subject to approval as to form by the Law Department. This project is funded by the 2009 SPLOST Program. District 3/Hunter				
Attachments	Change Order Package; Change Order #4			
Authorization: Chairman's Signature?	Yes			
Staff Recommendation	Approval			
Department Head	tdfleming (6/1/2017)			
Attorney	dsmorelli (6/12/2017)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	

Financial Services Use Only

Financial Action Requested				
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2009 SPLOST	\$161,427*	\$22,490	mbwoods (6/9/2017)
Finance Comments: * Amount available in South Gwinnett Park project.				FinDir's Initials
				jweatherford (6/9/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	Vote
Action	
Tabled	
Motion	
2nd by	

B Back-up

CHANGE ORDER CHECKLIST

Date: 4/14/17

Completed by: Lee Croy


Is this part of the original scope of work? <i>If yes, please submit a highlighted copy of the scope from the original contract showing the justification for this change order</i> <i>If no, please contact Contracts Manager prior to submitting change order.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is there an opportunity to competitively solicit this change? <i>If yes, please contact Contracts Manager prior to submitting change order.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What percentage of this change order has been completed? <i>If 100% complete, please document in your justification letter</i>	100%
Have you negotiated the cost? <i>If yes, what was the negotiated cost savings and/or cost avoidance:</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> \$730.00
Required documents have been completed and attached?	
Informal Contract Change Order Approval Routing Form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Justification Letter	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Minimum of 2 original Change Order documents signed, attested, and sealed by contractor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>


*Internal checklist to ensure all required information is captured and completed prior to submittal.

C Change Justification

JUSTIFICATION LETTER

TO: Charlotte J. Nash, Chairman
Board of Commissioners

THRU: Grant Guess 
Project Administration Division Director

FROM: Lee Croy 
Program Manager, Jacobs

SUBJECT: South Gwinnett Park Redevelopment
Design Contract, Hayes, James & Associates, Inc.
Supplemental Agreement No. 4

DATE: 4/14/17

PREVIOUS CHANGE ORDER SUMMARY: SA1: +\$9,350.00; SA#2: +\$63,940.00; SA#3: +\$8,760.00

REQUESTED ACTION: Request to approve/authorize Supplemental Agreement No. 4 with Hayes, James & Associates, Inc., in the amount of \$22,490.00, for additional design services required during construction of South Gwinnett Park.

EXPLANATION OF CURRENT STATUS OF CHANGE ORDER: The work associated with this Supplemental Agreement has been completed.

DESCRIPTION:

- Additional design services to relocate the multi-purpose field maintenance access gate and align it with the maintenance building yard access gate. (\$4,070.00)
- Additional design services to modify curb and gutter and a storm water junction box due to moving an underground detention pond to avoid rock removal. (\$450.00)
- Additional services required to update building permits with the Fire Marshal due to the duration of the project because of extensive rock removal and weather impacts. (\$320.00)
- Additional design services to coordinate the multipurpose field underdrain system with undercut and drains added below the retaining wall at the NE end of the field (\$420.00)
- Additional design services to provide alternative conceptual plans and revised construction documents for the retaining wall added along the west end of the property. The wall is required because of unforeseen conditions below the existing slope that a concrete trail is to be placed at the top of. (\$6,930.00)
- Additional design services to relocate a storm pipe system to avoid an ATT duct bank in McGee Rd. (\$1,370.00)
- Additional construction administration fees due to the extended duration of the project because of extensive rock removal and weather impacts and phasing of the construction project not included in the design contract. (\$8,930.00)

C Change Justification

NEED/BENEFIT: These additional design services are needed in response to staff requests, unforeseen site conditions, and weather impacts.

NEGOTIATED COST SAVINGS: The proposed costs were evaluated and determined to be reasonable for the requested additional work. Total negotiated cost savings and/or cost avoidance: \$730.00

RECOMMENDATION: Recommend approve/authorize Supplemental Agreement No. 4 with Hayes, James & Associates, Inc., in the amount of \$22,490.00, for additional services requested by the County for the design of South Gwinnett Park. Increase contract from \$312,540.00 to \$335,030.00. District 3/Hunter.

Cc: File 246.2.2.2b

The complete detailed list is shown below; the changes generally fall into the classifications as indicated.

New Requirement		Unforeseen Condition		Professional Errors & Omissions		County Request		Project Close-out and/or Progress Adjustments	
		2	\$450.00			1	\$4,070.00	3	\$320.00
		4	\$420.00					7	\$8,930.00
		5	\$6,930.00						
		6	\$1,370.00						
		\$9,170.00				\$4,070.00		\$9,250.00	
Total Dollar Amount Effect of the Change Order					\$22,490.00				

New Requirement	
Item #	Description:
Unforeseen Condition	
Item #	Description
2	Additional design services to modify curb and gutter and a storm water junction box due to moving an underground detention pond to avoid rock removal. (\$450.00)
4	Additional design services to coordinate the multipurpose field underdrain system with undercut and drains added below the retaining wall at the NE end of the field (\$420.00)
5	Additional design services to provide alternative conceptual plans and revised construction documents for the retaining wall added along the west end of the property. The wall is required because of unforeseen conditions below the existing slope that a concrete trail is to be placed at the top of. (\$6,930.00)
6	Additional design services to relocate a storm pipe system to avoid an ATT duct bank in McGee Rd. (\$1,370.00)
Professional Errors & Omissions	
Item #	Description
County Request	
Item #	Description:
1	Additional design services to relocate the multi-purpose field maintenance access gate and align it with the maintenance building yard access gate. (\$4,070.00)
Project Close-out and/or Progress Adjustments	
Item #	Description
3	Additional services required to update building permits with the Fire Marshal due to the duration of the project because of extensive rock removal and weather impacts. (\$320.00)
7	Additional construction administration fees due to the extended duration of the project because of extensive rock removal and weather impacts and phasing of the construction project not included in the design contract. (\$8,930.00)

SUPPLEMENTAL AGREEMENT - NO. 4

This Supplemental Agreement, made and entered into, by and between **GWINNETT COUNTY, GEORGIA**, a political subdivision of the State of Georgia ("COUNTY") and **HAYES, JAMES & ASSOCIATES, INC.** ("CONSULTANT").

WITNESSETH

WHEREAS, the COUNTY and the CONSULTANT have previously entered into an Agreement as of October 24, 2013, to provide consultant services as described in the Consultant Contract for the Design and Construction Document Development for **South Gwinnett Park Redevelopment**, Project No. RP011-13 (PROJECT); and

WHEREAS, the COUNTY and the CONSULTANT desire to supplement and amend such Agreement;

NOW, THEREFORE, the COUNTY and the CONSULTANT, in consideration of the mutual promises and agreements set forth herein, do agree as follows:

The fees for the design of the PROJECT shall be increased by \$22,490.00, to a new not to exceed amount of Three Hundred Thirty Five Thousand Thirty Dollars and No Cents (\$335,030.00), as compensation for:

- Additional design services to relocate the multi-purpose field maintenance access gate and align it with the maintenance building yard access gate. (\$4,070.00)
- Additional design services to modify curb and gutter and a storm water junction box due to moving an underground detention pond to minimize rock removal. (\$450.00)
- Additional services required to update building permits with the Fire Marshal due to the duration of the project because of extensive rock removal and weather impacts. (\$320.00)
- Additional design services to coordinate the multipurpose field underdrain system with undercut and drains added below the retaining wall at the NE end of the field (\$420.00)
- Additional design services to provide alternative conceptual plans, revised construction documents, and permitting for the retaining wall added along the west end of the property. The wall is required because of unforeseen conditions below the existing slope that a concrete trail is to be placed at the top of. (\$6,930.00)
- Additional design services to relocate a storm pipe system to avoid an ATT duct bank in McGee Rd. (\$1,370.00)
- Additional construction administration fees due to the extended duration of the project because of extensive rock removal, weather impacts, and phasing of the construction project not included in the design contract. (\$8,930.00)

Except as herein supplemented, modified, and amended, the original Contract dated October 24, 2013, will remain in full force and effect and shall in all respects govern and control.

It is expressly agreed by the parties that this Supplemental Agreement is supplemental to the original Contract. All terms, conditions, and provisions thereof, unless specifically modified herein, are to apply to this Supplemental Agreement and are made a part hereof as though they were expressly rewritten, incorporated, and included herein.

SOUTH GWINNETT PARK REDEVELOPMENT
RP011-13
SUPPLEMENTAL AGREEMENT NO. 4

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Agreement to be signed, sealed, and delivered.

Dated this _____ day of _____, 2017.

Gwinnett County, Georgia

ATTEST: _____

By: _____

Title: _____

Charlotte J. Nash

Title: Chairman

Hayes, James & Associates, Inc.

ATTEST: Stephen M. [Signature]

By: J. Anthony Muse (SEAL)

Title: President

Title: Exec. Vice President



APPROVED AS TO FORM:

Gwinnett County Staff Attorney

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants	<input checked="" type="checkbox"/> Contracts	<input type="checkbox"/> Rezoning	<input type="checkbox"/> Public Hearing
20170589					
Department:	Community Services	Date Submitted:	06/09/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	klward	Multiple Depts?	No		
Budget Type:	Operating	Special Routing:			
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:	Locked by Purchasing				No
<p>to accept a grant awarded by the Atlanta Regional Commission to use federal and state funds for the provision of services to Seniors in Gwinnett County for the period of July 01, 2017 through June 30, 2018. Funding is anticipated to be \$1,690,711.58 federal and state, and \$109,829.42 local match, for a total amount of \$1,800,541.00. Approval/authorization for the Chairman to appoint and designate the Director of Financial Services to approve and execute amendments as necessary. Subject to approval as to form by the Law Department.</p>					
Attachments	Action List, Justification Letter, Letter of Intent, Contract to follow				
Authorization: Chairman's Signature?	Yes				
Staff Recommendation	Approval				
Department Head	tdfleming (6/12/2017)				
Attorney	dsmorelli (6/13/2017)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Adjust appropriations and revenue as necessary upon awarding agency approval.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	No	Grants	*	\$1,690,712	mbwoods (6/13/2017)
	Yes	General	**	\$ 109,829	
Finance Comments	<p>*Grant budget will be established upon awarding agency approval. **Amount available in Trans-Grant Fund. For FY2017, \$54,915 is allocated, for FY2018, \$54,914 is subject to budget approval.</p>				FinDir's Initials
					bjalexzulian (6/13/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	<input style="width: 100%;" type="text"/>

Department of Community Services
Health and Human Services Division



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.8850 • (fax) 770.822.8885
www.gwinnettcounty.com

gwinnettcounty

TO: Charlotte J. Nash, Chairman
Gwinnett County Board of Commissioners

THROUGH: Tina Fleming, Department Director, Community Services
Blake Hawkins, Deputy Department Director, Community Services

FROM: Pat Baker, Division Director, Health and Human Services
Ava Camejo-Douglas, Manager, Senior Services

DATE: June 9, 2017

RE: ARC Aging Agreement Agenda Action-
July 1, 2017 through June 30, 2018

Tina Fleming
Pat Baker
Ava Camejo-Douglas

Enclosed please find a Letter of Intent from the Atlanta Regional Commission to be approved by the Gwinnett County Board of Commissioners, to contract for senior services programs in Gwinnett County. The grant period is July 1, 2017 through June 30, 2018. Funding is anticipated to be \$1,690,711.58 federal and state, and \$109,829.42 local match, for a total amount of \$1,800,541.00.

ACTION REQUESTED – ATLANTA REGIONAL COMMISSION (ARC)
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
June 20, 2017 {GCID: 20170589}

1. Acceptance of grant awards from the *Atlanta Regional Commission*; authorization for Chairman to sign grant application, letter of credit signature cards, and related *Atlanta Regional Commission* forms designating persons authorized to request disbursement of grant funds from *Atlanta Regional Commission* to Gwinnett County.
2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and execute agreements, contracts, and/or amendments as necessary, with *Atlanta Regional Commission*, municipalities, non-profit agencies, County agencies and financial institutions, etc., for project implementation, as specified and approved by the Board of Commissioners subject to Law Department review. The Board of Commissioners authorizes the Chairman to execute such documents, if necessary, or if required by *Atlanta Regional Commission*.
3. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and submit financial reports.
4. Authorization for Chairman to designate County staff to establish and adjust budgets as delegated in the approved Budget Resolution to cover obligations/expenses in accordance with the intent and actions of the Board of Commissioners.
5. Authorization for Chairman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.
6. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to serve as the "Official Representative" of Gwinnett County with the *Atlanta Regional Commission*.

May 16, 2017

Jamie Cramer
Gwinnett County Senior Services
567 Swanson Drive
Lawrenceville, GA 30043-4537

RE: Letter of Intent to Contract for Services

Dear Ms. Cramer,

This memorandum serves as notification of Atlanta Regional Commission's intent to contract for services with Gwinnett County in the deliverance and provision of non-Medicaid Home and Community Based Services, in the amount of \$ 1,800,541.00 further described in the attached service provider detail report.

This letter of intent is considered binding. The official contract terms are effective July 1, 2017-June 30, 2018 and renewable for one year, contingent upon the availability of funding.

It should be noted that in consideration of the said funds, each sub-grantee recipient agrees to work collaboratively with ARC to develop strategic goals and outcomes to address the unmet needs of older adults in the 10 county region; in addition to developing a Technical Assistance Plan to strengthen services and build greater organizational capacity and scalability.

This letter further serves as an official transactional instrument in lieu of receipt of contract, and can be used for required actions in securing your item on agency's next available Board's agenda for contract approval.

We look forward to our continued partnership with you in serving the older adults in the Atlanta metropolitan region. If you should have any questions, please free to contact David Summerlin at 404-463-3225 or via email at dsummerlin@atlantaregional.com.

Sincerely,



Becky A. Kurtz, Director
Area Agency on Aging

Attachment/

Cc: David Summerlin, Financial Services Manager



**Atlanta Regional Commission Distribution of Resources, SFY2018
Gwinnett County**

Service	Fund Source	Contracted Units	Unit Cost	Contract Amount	Local Match	Payment Amount	Other Funds	Persons Served
HCBS-Case Management-Ind	HCBS Case Management - 808AC7	1494.00	45.89	\$ 68,522.00	\$ -	\$ 68,522.00	\$ -	200.00
HCBS-Congregate Meals-Ind	TITLE III-C1 SUBCONTRACTOR - 808AS6	28573.00	17.58	\$ 502,306.26	\$ 50,230.63	\$ 452,075.63	\$ -	300.00
HCBS-Home Delivered Meals-Ind	AOA NSIP - 808AU1	13220.00	7.6	\$ 100,466.00	\$ -	\$ 100,466.00	\$ -	55.00
HCBS-Home Delivered Meals-Ind	HCBS - CBS SUBCONTRACTOR - 808AC1	24438.00	7.6	\$ 185,726.43	\$ -	\$ 185,726.43	\$ -	97.00
HCBS-Home Delivered Meals-Ind	HCBS - SSBG SUBCONTRACTOR - 808AS2	6200.00	7.6	\$ 47,116.00	\$ 5,653.92	\$ 41,462.08	\$ -	30.00
HCBS-Home Delivered Meals-Ind	NSIP SSBG SUPPLEMENTAL - 808AU3	3852.00	7.6	\$ 29,275.00	\$ -	\$ 29,275.00	\$ -	20.00
HCBS-Home Delivered Meals-Ind	STATE NSIP - 808AU2	11788.00	7.6	\$ 89,582.00	\$ -	\$ 89,582.00	\$ -	50.00
HCBS-Home Delivered Meals-Ind	TITLE III-C2 SUBCONTRACTOR - 808AS7	29476.00	7.6	\$ 224,011.00	\$ 22,401.10	\$ 201,609.90	\$ -	127.00
HCBS-Home Delivered Meals-Ind	TITLE III B SUBCONTRACTOR - 808AS1	6847.00	25	\$ 171,168.40	\$ 17,116.84	\$ 154,051.56	\$ -	147.00
HCBS-Respite In-Home Ind	ALZHEIMER'S SUBCONTRACTOR - 808AA2	3707.00	25	\$ 92,661.00	\$ -	\$ 92,661.00	\$ -	82.00
HCBS-Respite In-Home Ind	HCBS CBS RESPITE - 808AC6	2696.00	25	\$ 67,383.00	\$ -	\$ 67,383.00	\$ -	64.00
HCBS-Respite In-Home Ind	TITLE III-E SUBCONTRACTOR - 808AS3	2052.00	25	\$ 51,277.00	\$ 5,127.70	\$ 46,149.30	\$ -	49.00
HCBS-Senior Recreation-Group	HCBS - CBS SUBCONTRACTOR - 808AC1	240.00	325.27	\$ 78,054.57	\$ -	\$ 78,054.57	\$ -	350.00
HCBS-Transportation-Ind	TITLE III B SUBCONTRACTOR - 808AS1	4102.00	22.67	\$ 92,992.34	\$ 9,299.23	\$ 83,693.11	\$ -	117.00
HCBS-Respite In-Home Ind	Cost Share	200.00	25	\$ -	\$ -	\$ -	\$ 5,000.00	7.00
HCBS-Respite In-Home Ind	Cost Share	160.00	25	\$ -	\$ -	\$ -	\$ 4,000.00	7.00
HCBS-Transportation-Ind	Cost Share	208.00	22.67	\$ -	\$ -	\$ -	\$ 4,715.36	15.00
HCBS-Home Delivered Meals-Ind	Voluntary Client Contributions	451.00	7.6	\$ -	\$ -	\$ -	\$ 3,427.60	4.00
HCBS-Home Delivered Meals-Ind	Voluntary Client Contributions	38.00	25	\$ -	\$ -	\$ -	\$ 950.00	1.00
HCBS-Congregate Meals-Ind	Voluntary Client Contributions	1818.00	17.58	\$ -	\$ -	\$ -	\$ 31,960.44	15.00
HCBS-Transportation-Ind	Voluntary Client Contributions	1210.00	22.67	\$ -	\$ -	\$ -	\$ 27,430.70	22.00
			0	\$ -	\$ -	\$ -	\$ -	
Total Awarded:				\$ 1,800,541.00	\$ 109,829.42	\$ 1,690,711.58	\$ 77,484.10	1759.00

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170558	20161001		
Department:	Financial Services	Date Submitted:	05/26/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - MP	Public Hearing:	
Budget Type:	Neither	Multiple Depts?	No
Agenda Type	Approval	Special Routing:	
Item of Business:	Rezoning Type		
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
<p>of Change Order No. 3 to RP027-14, United States Housing and Urban Development (HUD) program management services on a multi-year contract, with W. Frank Newton, Inc., increasing the contract by \$20,000.00. The contract amount is adjusted from \$3,624,821.17 to \$3,644,821.17. Change order to follow award. Subject to approval as to form by the Law Department. This contract is funded by the United States Housing and Urban Development (HUD) Program.</p>			
Attachments	Summary Sheet, Justification Letter		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Approval		
Department Head	mbwoods (6/1/2017)		
Attorney	mvstephens (6/9/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Grants	\$340,076	\$20,000	mbwoods (6/8/2017)
Finance Comments	*Budget available in project HUD Grants 2016.				FinDir's Initials
					jweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – RP027-14**United States Housing and Urban Development (HUD) Program Management Services
on a Multi-year Contract
Change Order #3**

PURPOSE:	This change order allows the vendor to administer fair housing activities which will include internal and external training, quarterly education and awareness events, and the analysis of Assessment of Fair Housing (AFH) components to assess threats and tailor awareness and training.
LOCATION:	Department of Financial Services
AMOUNT TO BE SPENT:	\$20,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 01, 2015 to December 31, 2019

COMMENTS:

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170565			
Department:	Financial Services	Date Submitted:	05/30/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Shannon Candler	Public Hearing:	
Budget Type:	Operating	Multiple Depts?	
Agenda Type	Approval/authorization	Special Routing:	
Item of Business:	Approval/authorization	Rezoning Type	
Item of Business:		Locked by Purchasing	No
for the Chairman to execute a contract with Good Samaritan Health Center of Gwinnett, in the amount of \$200,000.00 for the period of January 01, 2017 through December 31, 2017. Subject to approval as to form by the Law Department.			
Attachments	Justification Memo, Grant Application, Subsidy Agreement		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Approval		
Department Head	mbwoods (5/30/2017)		
Attorney	mvstephens (6/9/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested				
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	\$400,000*	\$200,000	mbwoods (6/7/2017)
Finance Comments	*Amount available in Payments to Agencies.			FinDir's Initials
				bjalexzulian (6/6/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.8729 • (fax) 770.822.8744

gwinnettcounty

MEMORANDUM

TO: Chairman
District Commissioners

THRU: Maria B. Woods *Maria B. Woods*
Director of Financial Services

FROM: Shannon Candler *Shannon Candler*
Grants Manager

DATE: May 26, 2017

SUBJECT: 2017 Subsidy Agreements for Healthcare Initiative – Chronic Care Assistance

In an effort to reduce the strain on our emergency medical services and hospital systems, the Board of Commissioners approved a FY 2017 allocation of \$400,000 for Chronic Care Assistance. Funding allocations were determined through a competitive application process of qualified healthcare providers.

As a result of this process, the Good Samaritan Health Center of Gwinnett was selected for a \$200,000 award for its Chronic Care Management program. Good Samaritan's Chronic Care Management Program directly impacts the demand on hospital and emergency resources by preventing the worsening of illness, exacerbation of disease, and inevitable hospitalizations when illness is left untreated.

The attached agenda item requests authorization for the Chairman to execute a 2017 Subsidy Agreement with Good Samaritan Health Center of Gwinnett for the abovementioned services.

I respectfully request your consideration and approval of this agenda item at the June 20, 2017 meeting of the Board of Commissioners. If you have questions regarding this agenda item, please contact me at extension 7863.

Thank you.

cc: Glenn Stephens
Phil Hoskins
Buffy Alexzulian
Mitch Giegling

Attachments



Good Samaritan Health Center of Gwinnett
Application to
Gwinnett County 2017 Healthcare Initiative Grant

Submitted to

Travis Parkman
Gwinnett County Department of Financial Services
75 Langley Drive
Lawrenceville, GA 30046

Table of Contents

- I. Tab A: Cover Sheet
- II. Tab B: Application Submission Requirements
- III. Tab C: Project Details
- IV. Tab D: Beneficiaries
- V. Tab E: Sustainability
- VI. Tab F: Proposed Budget Summary
- VII. Signature Page

Tab A: Cover Sheet

TAB A – COVER SHEET

1. Legal Name of Applicant	<u>Good Samaritan Health Center of Gwinnett, Inc.</u>
2. Mailing Address	<u>5949 Buford Hwy., Norcross, GA 30071</u>
3. Telephone Number	<u>678-280-6630</u>
4. Facsimile Number	<u>678-280-6635</u>
5. Applicant Website Address	<u>www.goodsamgwinnett.org</u>
6. How long has the Applicant served Gwinnett County residents?	<u>Since June, 2005.</u>
7. Date of 501(c)(3) certification	<u>Dated 2-28-2005, effective 3-8-2004.</u>
8. Applicant's DUNS #:	<u>602942992</u>
9. Applicant's Federal Tax Identification #:	<u>27-0080400</u>
10. Chief Executive Officer	Name: <u>Gregory E. Lang, PhD</u> Title: <u>Executive Director</u> Phone: <u>678-280-6630, ext. 107</u> E-mail: <u>greg.lang@goodsamgwinnett.org</u>
11. Contact person for this project (if different than above)	Name: <u>Same as above.</u> Title: <input type="text"/> Phone: <input type="text"/> E-mail: <input type="text"/>
12. Current Board President	Name: <u>Sam Kaywood, J.D.</u> Title: <u>Chairman</u> Phone: <u>404-881-7481</u> E-mail: <u>sam.kaywood@alston.com</u>
13. Current Board Secretary	<u>Owen Malcolm</u>

Tab B: Application Submission Requirements

(See Attachments)

Documentation of Funding Commitments

Resumes of Principle Staff

Description of Previous Program Activities

2015 Audit with Management Letter

2014 Audit with Management Letter

501(c)(3) Designation Letter from the IRS

Georgia Secretary of State Certificate

Board of Directors Roster

Bylaws

Conflict of Interest Statement

Statement About Board Representation and Contribution

TAB B – APPLICATION SUBMISSION REQUIREMENTS

Please properly label and place all required documentation in an Appendix

SUBMISSION REQUIREMENTS	DOCUMENTATION	Applicant	Office Use Only
1. The applicant must have at least twelve (12) months experience directly related to the proposed project or program.	Provide (1) funding commitments displayed on letterhead; (2) resumes of principal staff and personnel directly working on the project; and, (3) descriptions of the applicant’s previous related program activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The applicant must have audited financial statements prepared by a qualified accountant or accounting service, covering the last two most recent reporting periods of operation.	One copy each of the audited financial statement that meets the criteria described. Include management letters if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. 501(c)(3) documentation.	A copy of a 501(c)(3) designation letter from the Internal Revenue Service if a non-profit applicant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Applicant must be registered to conduct business in the State of Georgia at the time of application.	A current certification from the GA Secretary of State. For assistance, please visit: www.sos.ga.gov .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Must have a Board of Directors with representation from the community served and committee structure that ensures the necessary mix of skills to succeed. During the last fiscal year, 100% of the members must have made a personal cash donation or made financially measureable in-kind contributions.	Provide (1) a list of board members and their addresses; (2) your agency By-Laws; (3) a copy of Conflict of Interest Statement; and (4) a brief narrative confirming your agency meets the Board submission requirements regarding representation and financial contributions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tab C: Project Details

TAB C – PROJECT DETAILS

Add additional pages as needed and tab accordingly.

Legal Name of Applicant: Good Samaritan Health Center of Gwinnett, Inc.

Project Name: Convenient Access to Care

Project Location: 5949 Buford Hwy., Norcross, GA 30071

- Applicant owns the property
 Applicant leases the property

1. Gwinnett County Commission District: 2

2. Will the project serve only Gwinnett County residents? yes no

If no, identify other counties/municipalities that will benefit and include percentage breakdown. (1,000 characters max; include additional pages as needed and label accordingly).

Eighty-eight percent of our customers are Gwinnett County residents; 12% reside in seven other counties, most often North Fulton (5%) or North Dekalb (4%). The remaining 3% reside in Rockdale, Walton, Hall, and Forsyth counties.

Funds Requested: \$300,000

Other Funds: \$1,344,585

Total Project Costs: \$1,644,585

Project Implementation Schedule:

Detail your project implementation schedule, including expenditure schedule, accomplishments, and all timelines.

Applicant must have the capacity to expend all Healthcare Initiative Grant funds awarded on or before December 31, 2017. (1,000 characters max; include additional pages as needed and label accordingly).

The Good Samaritan Health Center of Gwinnett offers several lines of service in an attempt to meet multiple needs of the poor and uninsured. Our services include healthcare, dental care, laboratory, medications, counseling, and social services. Offering a wide range of services, we are keeping many citizens healthy and productive at very low cost. All programs of the organization are operational at this time. Open 50+ hours per week and serving up to 175 people per day, we require the labor of 28 individuals to serve an ever increasing customer demand. Often we use contract help and temporary employees to accommodate fluctuating seasonal demand for services. Grant funds would be used to help pay overhead, fluctuating seasonal labor costs, and costs of the evening and weekend hours we keep in order to provide an alternative to emergency services during non-standard business hours. Our labor budget alone is \$1,272,000; we are well poised to expend all grant funds before December 31.

Project Description

Provide a detailed and comprehensive narrative about your project and your experience with the project. ***Be sure to identify how this potential funding will supplement and/or increase your capacity to provide healthcare services thus reducing the strain on the County's emergency management services and hospital systems. (12,000 characters max; include additional pages as needed and label accordingly).***

Serving Gwinnett County since 2005, the Good Samaritan Health Center of Gwinnett has helped more than 16,000 unique individuals by providing more than 100,000 individual service encounters to the poor and uninsured. Recognized as a leader in the charitable healthcare sector of this region (2013 winner, Pinnacle Small Business Award; 2014 winner, Healthcare Excellence Award; 2015 winner, D. Scott Hudgens Humanitarian Award; 2017 finalist, Regional Impact Award) and the only privately funded safety-net clinic in Georgia nationally recognized as a Patient-Centered Medical Home, Good Sam Gwinnett has sought to demonstrate its commitment to quality health and dental care while providing that care during common business hours, evenings, and weekends, at the most affordable prices possible.

The Total Project Costs listed above represents the total costs of providing all our programs during all hours of operation. The organization relocated to its present facility in July 2016 in order to expand its offerings and serve more poor and uninsured people. We obligated ourselves to \$269,028 in new labor and operating expenses to support the first twelve months of additional capacity at the new location. We began seeing patients at the new location on July 25, 2016 and completed the year providing 17,535 patient

encounters. Based on our first quarter 2017 activities, we expect to deliver 25,600 patient encounters by the end of this calendar year, representing a 45% increase in program utilization in comparison to 2016. We have reported 25%-50% growth in demand for services in five of the last six consecutive years.

We are a reliable source of healthcare for the community. We have regular and extended hours that meet the needs of our working patients, and we focus on several major community health issues:

Preventing inappropriate ER utilization

Oral health (Gwinnett Medical Center personnel advise us emergency dental care is one of the most frequent inappropriate uses of its emergency departments' services)

Hypertension health maintenance and improvement

Diabetes health maintenance and improvement

Gwinnett County has three hospitals with emergency rooms (ERs). Two of these ERS are public and patients with no insurance are most likely to seek care at either of those facilities. There were 149,535 ER visits to Gwinnett Medical Center in 2015 and 23% of those visits were by those without insurance. In 2015, Gwinnett County's local hospital system incurred \$48,085,097 in charity care costs, the cost of care provided but written off because of a patient's inability to pay. Without a viable solution, avoidable patient utilization of the ER will increase as the aging population increases and the growing burden of chronic disease goes unchecked.

Through its network of partners, providers, and relationship with the Gwinnett hospital system, Good Sam is a community asset and can play a vital role in ER diversion in Gwinnett County. During 2016, we received 117 referrals directly from the Gwinnett Medical Center emergency room. On average, a patient visits this clinic 4.4 times in a calendar year. Extrapolating, 518 non-emergent visits to the emergency room were avoided by the referral to Good Sam Gwinnett. So far during 2017, we have received 32 referrals directly from the Gwinnett Medical Center emergency room, representing an estimated 141 visits that will occur here rather than the ER sometime later this year. Furthermore, we provided 2,270 appointments during evening and weekend hours, providing access to low-cost healthcare during times when most primary medical practices are closed, again serving as an alternative to non-emergent use of emergency room services.

We believe our high level of access saves Gwinnett County and the patient \$727.28 each time a patient chooses Good Sam Gwinnett for medical services over the emergency room. We are proud of our role in the community as a low-cost and effective alternative to hospital-based emergency treatment of primary medical and dental conditions, our efforts to mitigate patients' medical/dental debt, and reduce the burden of uncompensated care on the community.

Tab D: Beneficiaries

TAB D – BENEFICIARIES

Add additional pages as needed and tab accordingly.

Service Area of Project

1. Identify the geographic area to be served by the project activities. Gwinnett County

Project Beneficiaries

1. Indicate the number of beneficiaries this project has served/will serve in a 12-month period.

Persons Served in 2016	Proposed Persons Served in 2017
<u>17535</u>	<u>25600</u>

2. Breakout the totals above into the charts below:

	Number Served in 2016	Proposed Served in 2017
Elderly (62+)	<u>1193</u>	<u>2500</u>
Adults	<u>14688</u>	<u>21300</u>
Children	<u>1654</u>	<u>1800</u>
Low Income	<u>17535</u>	<u>25600</u>
Homeless Persons	<u> </u>	<u> </u>
Veterans	<u> </u>	<u> </u>
Other: <u> </u>	<u> </u>	<u> </u>
Other: <u> </u>	<u> </u>	<u> </u>
Other: <u> </u>	<u> </u>	<u> </u>
TOTAL	<u>17535</u>	<u>25600</u>

3. How does the proposed project meet the identified need(s) in our community? *(1,000 characters max; include additional pages as needed and label accordingly).*

Gwinnett Medical Center reported in its 2016 Community Health Needs Assessment several significant findings about important health indicator trends:

23.2% of Gwinnett citizens (more than 210,000 people) are uninsured and the ranks are increasing in number

29.5% of Gwinnett citizens (more than 268,000 people) are obese

A significant increase in age-related death rate due to diabetes

No meaningful change in age-related death rate due to stroke

No meaningful change in age-related death rate due to hypertension

Each of these five findings are strong predictors of current and future excessive use of emergency services by the poor and uninsured as well as the poor and underinsured. Obesity, diabetes, and hypertension are chronic diseases leading to progressively declining health but which if addressed through low-cost primary care interventions, can be minimized if not controlled. Our programs directly address these community health needs.

Tab E: Sustainability

TAB E – SUSTAINABILITY

Add additional pages as needed and tab accordingly.

Sustainability Requirements

1. What is the Applicant's annual budget? \$1644585
2. What is the total budget for this project and how much funding does the Applicant already have in place for this project? *(1,000 characters max; include additional pages as needed and label accordingly).*

Understanding all our services directly and indirectly contribute to a healthy community and when accessed at appropriate times can result in reduced or avoided use of emergency services, we are reporting our entire budget of 1,644,585 as our project budget. However, for greater specificity, allocatting a portion of all overhead to our evening and weekend hours and including our contract labor budget for flexible capacity during season fluctuations of consumer demand, we may report a more narrow project budget in the amount of \$439,689.

Year to date, we have raised \$517,594 of our total budget for 2017 and expect to fund the remaining portion of our costs with patient fees and charitable contributions to be collected throughout the remainder of the year.

Project Staffing

1. Number of full-time staff employed by Applicant: 24
2. Number of years Applicant has employed full-time staff: 12
3. How many staff employed by the Applicant will work on the project? Provide position titles and qualifications, requirements for professional certification, etc. *(1,000 characters max; include additional pages as needed and label accordingly).*

28; please refer to the Staff Roster for position titles and qualifications.

4. Do any family relationships (by blood or marriage) exist between staff and/or Agency Board members?

yes no

If yes, please explain in detail. *(1,000 characters max; include additional pages as needed and label accordingly).*

5. Do any family relationships (by blood or marriage) exist between staff and/or Gwinnett County Board of Commissioners? Please be sure to include organization Conflict of Interest Statement as indicated in the Application Submission Requirements on page 10 of this application.

yes no

If yes, please explain in detail. *(1,000 characters max; include additional pages as needed and label accordingly).*

**Good Samaritan Health Center of Gwinnett
Roster of Employees**

Last	First	Status	Position	Credential
Alvarez	Maria	Full-time	Front Desk	HS Diploma
Arias	Ana	Full-time	Lab Assistant	Technical Certificate
Arias	Neesie	Full-time	Care Coordinator	Master of Science
Barker	Carrie	Full-time	Medical Assistant	Bachelor of Science
Bruno	Julia	Full-time	Dentist	Doctor of Medicine in Dentistry
Builes	Gigi	Full-time	Front Desk	HS Diploma
Cady	Paula	Part-time	Hygienist	Registered Dental Hygienist
Camacho	Connie	Full-time	Dental Assistant	Technical Certificate
Clark	Teresa	Part-time	Medical Director	Medical Doctor
Conejo	Jessie	Full-time	Guest Services	Bachelor of Science
Cruz	Gloria	Full-time	Medical Assistant	Bachelor of Science
Echeverri	Nathaly	Full-time	Development	Bachelor of Science
Finney	Charlene	Part-time	Nurse Practitioner	Master of Nursing
Garcia	Alexandra	Full-time	Reception	HS Diploma
Garcia	Kimberly	Full-time	Dental Assistant	Technical Certificate
Giraldo	Juanita	Full-time	Medical Assistant	Bachelor of Science
Gonzalez	Clara	Full-time	Medical Assistant	Bachelor of Science
Herrera	Karen	Full-time	Medical Assistant	Technical Certificate
Lang	Gregory	Full-time	Executive Director	PHD
Lesperance	Tamara	Full-time	Dental Assistant	Technical Certificate
Morison	Laura	Full-time	Nurse Practitioner	Master of Nursing
Piggott	Monica	Full-time	Counselor	Bachelor of Science
Reyes	Waleska	Full-time	Front Desk	HS Diploma
Rodriguez	Ana	Full-time	Interpreter	HS Diploma
Schmidt	Mirel	Full-time	Nurse Practitioner	Master of Nursing
Tizol	Jackie	Full-time	Pharmacy Technician	Technical Certificate
Veloz	Taty	Full-time	Office Manager	Technical Certificate
Yara	Maggie	Full-time	Reception	HS Diploma

Tab F: Proposed Budget Summary

TAB F – PROPOSED BUDGET SUMMARY

Staff and overhead expenses must be directly related to carrying out the proposed project/activity.

Include leveraged funds that are immediately accessible and firmly committed to the project. Leveraged funds can include a blend of cash, loans, or in-kind resources available to finance the project costs.

In-kind contributions must have a specific dollar value established in accordance with Generally Accepted Accounting Principles. The basis of determining the value for personal services and donated materials and supplies must be identified. Volunteer services may be counted if the service is an integral and necessary part of the project. To determine in-kind volunteer contributions, use the estimated amount of what a paid worker would earn doing the same type of work (verification documentation may be requested).

Gwinnett County Healthcare Initiative Grant Identify project staff costs (i.e. existing staff, new hires, volunteers, etc). Staff and overhead expenses must be directly related to carrying out the proposed project/activity.			
	Funds Requested	Other Leveraged Funds	Total Project Costs
1. Salaries & Benefits	\$175,000	\$1,097,000 Source(s): fees and donations	\$1,272,000
2. Program Equipment Repairs & Maintenance	\$	\$6,000 Source(s): fees and donations	\$6,000
3. Office Supplies	\$	\$8,000 Source(s): fees and donations	\$8,000
4. Advertising	\$	\$3,640 Source(s): fees and donations	\$3,640
5. Postage	\$	\$1,800 Source(s): fees and donations	\$1,800
6. Printing/Copying	\$	\$3,000 Source(s): fees and donations	\$3,000
7. Telecommunications	\$	\$600 Source(s): fees and donations	\$600
8. Professional Services/Fees	\$50,000	\$79,400 Source(s): fees and donations	\$129,400
12. Volunteer/In-Kind	\$	\$0 Source(s):	\$0
13. Other: Contract (1099) Labor	\$35,000	\$53,500 Source(s): fees and donations	\$88,500
14. Other: Facility Overhead	\$25,000	\$40,570 Source(s): fees and donations	\$65,570
15. Other: Insurance, Accounting, Banking, Legal, licenses and fees	\$15,000	\$5,107.5 Source(s): fees and donations	\$66,075
16. Other:	\$	\$ Source(s):	\$
GRAND TOTAL	\$300,000	\$1,344,585	\$1,644,585

Signature Page

SIGNATURE PAGE

This page must be submitted with the application.

Letter from Authorized Certifying Official is attached

OR, the following is executed:

Resolution Authorizing Submission of application

Name of Applicant: Good Samaritan Health Center of Gwinnett


Be it resolved that the above referenced Applicant resolved at its meeting date referenced below, to authorize the Applicant to submit an application to the Gwinnett County Department of Financial Services office for the Healthcare Initiative grant funding. The individual referenced below is authorized to execute any documents necessary for application submission and funding.

Meeting Date: 4.25.2017

Amount Requested: \$300,000

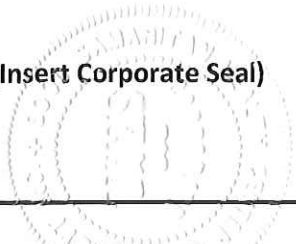
Executor: Sam Kaywood

I hereby certify that the foregoing resolution was approved by our organization.




Authorized Certifying Official (Signature, Name & Title) 4-25-17
Date

(Insert Corporate Seal)



I certify that I have completed the application for the Gwinnett County Healthcare Initiative grant. All of the information contained in this submission has been completed as thoroughly and as accurately as possible and a governing body resolution or letter from an authorized certifying official approving this submission has been attached to this submission.

Prepared by: 
Signature Date: 5-3-17

Prepared by: Gregory E. Lang
Printed Name & Title

Approved by: 

Date: 5-3-17

Signature

Approved by: Gregory E. Lang

Printed Name & Title

SUBSIDY AGREEMENT

For and in consideration of the mutual promises contained herein, the sufficiency of which is acknowledged, GWINNETT COUNTY BOARD OF COMMISSIONERS, a political subdivision of the State of Georgia (hereinafter referred to as "COUNTY"), and Good Samaritan Health Center of Gwinnett, a non-profit organization duly incorporated under the laws of the State of Georgia and Internal Revenue Code 501(c)(3), proof of such status attached as Exhibit A, located at 5949 Buford Hwy, Norcross, GA 30071, hereinafter referred to as "AGENCY", agrees as follows:

PURPOSE: The purpose of the execution of this Agreement is solely for the purpose of providing funding from the COUNTY to the AGENCY during the calendar year 2017.

TERM: The term of this Agreement is one year to begin January 1, 2017 through December 31, 2017. Funding shall be approved in conjunction with the COUNTY's annual budget process. COUNTY shall issue payment for the full allocation upon execution of the contract.

USE OF FUNDS: AGENCY agrees that funds will be used solely for the purposes outlined herein. All funds must have documented expenditures within the term of the Agreement.

FUND BALANCE: Should the AGENCY be in possession of any unexpended balance of 2017 COUNTY subsidy funds contributed pursuant to this Agreement, at 11:59 p.m. EST on December 31, 2017, the COUNTY authorizes the AGENCY to retain such funds for expenditures during calendar year 2018, provided that the AGENCY will be obligated to expend the fund balance in accordance with stated goals, strategies, and provisions of the 2017 Subsidy Agreement.

SERVICES: The COUNTY recognizes the need to provide local assistance for healthcare services that reduce the strain on the COUNTY's emergency medical services and hospital systems. Therefore, the COUNTY shall provide \$200,000.00 as a means of supporting provision of the following services and programs:

Good Samaritan Health Center of Gwinnett's Chronic Care Management Program directly impacts the demand on hospital and emergency resources by preventing the worsening of illness, exacerbation of disease, and inevitable hospitalizations when illness is left untreated.

Funding will be used to support Good Samaritan's Chronic Care Management Program. Staff and overhead expenses must be directly related to carrying out the above mentioned project and may include the activities detailed in Exhibit C: Salaries & Benefits; Professional Services/Fees; Contract Labor; and Facility Overhead.

RECORDS: AGENCY's financial records and service provision records must be available for COUNTY review. AGENCY must adhere to Georgia state laws and policies with regard to expenditure reporting and auditing. A certified audit must be on file with the COUNTY for the most recent fiscal year prior to this Agreement. A certified audit for the fiscal year(s) covered by this Agreement must be submitted as soon as it is available.

REPORTING: On or before January 30, 2018, the AGENCY will provide the COUNTY with a detailed annual report pertaining to the administration and expenditure of funded activities. The report format is attached as Exhibit C – Annual Report Form. If the AGENCY has unexpended 2017 COUNTY subsidy funds rolling over to calendar year 2018, the AGENCY must provide the COUNTY will a 2018 Annual Report Form due on or before January 30, 2019.

ANNUAL CONTRACT: This Agreement shall be for an annual period (calendar period) only. It is expressly acknowledged that the purpose of this provision is to avoid any adverse implications of the Official Code of Georgia Section 36-30-3 concerning binding of future commissioners.

SERVICE WITHIN COUNTY: AGENCY agrees that COUNTY contributed funds will be used only within the boundaries of Gwinnett County and for Gwinnett County residents.

RELATIONSHIP: The AGENCY hereby represents that it is an independent contractor with regard to Gwinnett County, and this Agreement does not create the relationship of employer/employee or principal/agent between the COUNTY and the AGENCY.

METHOD OF NOTIFICATION: All notices and communications provided for hereunder shall be sent to the following:

(1) Gregory E. Lang, PhD, Executive Director
Good Samaritan Health Center of Gwinnett
5949 Buford Hwy, Norcross, GA 30071
Greg.Lang@goodsamgwinnett.org
678-280-6630

(2) Shannon Candler, Grants Manager
Gwinnett County Dept. of Financial Services
75 Langley Drive, Lawrenceville, GA 30046
Shannon.Candler@gwinnettcounty.com
770-822-7863

NOTIFICATION OF CHANGES: AGENCY agrees to report to the COUNTY any changes from the submitted Gwinnett County Healthcare Initiative Grant Application (Exhibit B) in the AGENCY's cover sheet, project details, beneficiaries, sustainability, or budget summary. Any such changes which fall within the scope and total budget of the AGENCY's Gwinnett County Healthcare Initiative Grant Application (Exhibit B) must be approved by the COUNTY's CFO/Director of Financial Services. Any such changes which would exceed the scope and total budget of the AGENCY's Gwinnett County Healthcare Initiative Grant Application (Exhibit B) must be approved as an Amendment to this Agreement.

AMENDMENTS: No modification of this Agreement shall be made unless acknowledged in a written amendment signed by both parties.

INDEMNIFICATION: The AGENCY agrees to indemnify and hold harmless the COUNTY and its respective agents, officers, employees and directors from and against any and all liability, loss, damages, interest, judgements and liens growing out of any and all costs and expenses (including, but not limited to, reasonable attorney's fees and disbursement) arising out of, or incurred in connection with, any and all claims, demands, suits, action or proceedings which may be brought against the COUNTY by reason of, or as a result of, the negligent or willful act of omission of the AGENCY, its agents, officers, employees and directors to the extent permitted by the Laws of the State of Georgia.

OPEN MEETINGS REQUIRED: AGENCY agrees to adhere to the Georgia Open Meeting Act (Official Code of Georgia Section 50-14-1) requirements if the tax funded allocation identified in this Agreement constitutes more than 33.3% of the funds received from all sources of the organization.

MEDICAL INFORMATION: AGENCY agrees to comply with Health Insurance Portability and Accountability Act of 1996, as amended, (HIPAA) as it relates to the protection of health information on both employees and clients of the AGENCY.

TERMINATION FOR CAUSE: This Agreement may be terminated for cause by the COUNTY immediately upon written notice of such termination received by the AGENCY. For purposes of this Agreement, cause for termination will include AGENCY utilization of COUNTY contributed funds for purposes other than those outlined herein, insolvency or bankruptcy of the AGENCY, failure of the AGENCY to deliver the documents as outlined in the Records section herein, or failure of the AGENCY to meet the other requirements in this Agreement within a reasonable period of time, not to exceed six weeks. Within sixty days of termination for cause, the AGENCY is required to repay COUNTY all COUNTY contributed funds that were utilized for purposes other than those outlined herein and any and all undisbursed COUNTY funds. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. An audit of the COUNTY contributed will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to COUNTY will be corrected within 30 days of receipt of the audit.

TERMINATION WITHOUT CAUSE: This Agreement may be terminated, by either party, sixty days after receipt of written notification by the other party. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. All undisbursed COUNTY contributed funds will be returned to the COUNTY at the end of the sixty day notice. An audit of the COUNTY contributed funds will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to the COUNTY will be corrected within 30 days of receipt of the audit.

This Agreement shall not become legally binding until fully executed by the COUNTY and AGENCY.

In witness whereof, these presents have been approved by the governing bodies of the parties and duly executed by the proper officials of each.

GWINNETT COUNTY, GEORGIA

AGENCY

BY: _____
Charlotte J. Nash, Chairman
Board of Commissioners

BY: _____

(NAME/TITLE)

(Agency Seal)

ATTEST: _____
Diane Kemp, County Clerk
(SEAL)

ATTEST: _____

(NAME/TITLE)

Approved as to form by:

County/Staff Attorney

NOTARIZED:

Exhibit A

501(c)(3) Documentation

Exhibit B

Gwinnett County Healthcare Initiative Grant Application

Exhibit C

Annual Report Form

ANNUAL REPORT
Healthcare Initiative – Pilot Program

Agency:

Project Name:

Project Location:

1. Did the project serve only Gwinnett County residents? yes no

If no, please identify other funding sources used to cover the costs of non-Gwinnett County residents served.

Project Beneficiaries

2. Indicate the number of beneficiaries this project served January 1, 2017 – December 31, 2017. Please include persons served January 1, 2016 – December 31, 2016 for comparison.

Persons Served in 2016	Persons Served in 2017
<input type="text"/>	<input type="text"/>

3. Breakout the totals above into the charts below:

	Persons Served in 2016	Persons Served in 2017
Elderly (62+)	<input type="text"/>	<input type="text"/>
Adults	<input type="text"/>	<input type="text"/>
Children	<input type="text"/>	<input type="text"/>
Low Income	<input type="text"/>	<input type="text"/>
Homeless Persons	<input type="text"/>	<input type="text"/>
Veterans	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL*	<input type="text"/>	<input type="text"/>

*Total may not match the totals detail in Question 2 as some program participants may identify as more than one category (Example: Adult/Homeless/Veteran; Adult/Low Income; etc.).

4. How did the project meet the identified need(s) in our community?

5. What unmet need(s) remain?

Project Expenditures

Gwinnett County Healthcare Initiative				
	GC Funds Received	Other Leveraged Funds		Total Project Costs
1. Salaries & Benefits	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
2. Program Equip. Repairs & Maintenance	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
3. Office Supplies	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
4. Advertising	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
5. Postage	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
6. Printing/Copying	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
7. Telecommunications	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
8. Professional Services/Fees	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
12. Volunteer/In-Kind	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
13. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
14. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
15. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
16. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
GRAND TOTAL	\$ [redacted]	\$ [redacted]		\$ [redacted]

Project Accomplishments

6. Detail your project implementation and expenditure schedule.

[redacted]

7. Provide a detailed and comprehensive narrative about your project accomplishments. *Be sure to identify how this funding supplemented and/or increased your capacity to provide healthcare services thus reducing the strain on the County's emergency medical services and hospital systems.*

[redacted]

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170566					
Department:	Financial Services	Date Submitted:	05/30/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Shannon Candler		Multiple Depts?		
Budget Type:	Operating		Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:		Locked by Purchasing		No	
<p>for the Chairman to execute a contract with the Hope Clinic, Inc., in the amount of \$200,000.00 for the period of January 01, 2017 through December 31, 2017. Subject to approval as to form by the Law Department.</p>					
Attachments	Justification Memo, Grant Application, Subsidy Agreement				
Authorization: Chairman's Signature?	Yes				
Staff Recommendation	Approval				
Department Head	mbwoods (5/30/2017)				
Attorney	mvstephens (6/9/2017)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	General	\$400,000*	\$200,000	mbwoods (6/9/2017)
Finance Comments	*Amount available in Payments to Agencies.				FinDir's Initials
					jweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.8729 • (fax) 770.822.8744

gwinnettcounty

MEMORANDUM

TO: Chairman
District Commissioners

THRU: Maria B. Woods *Maria B. Woods*
Director of Financial Services

FROM: Shannon Candler *Shannon Candler*
Grants Manager

DATE: May 26, 2017

SUBJECT: 2017 Subsidy Agreements for Healthcare Initiative – Chronic Care Assistance

In an effort to reduce the strain on our emergency medical services and hospital systems, the Board of Commissioners approved a FY 2017 allocation of \$400,000 for Chronic Care Assistance. Funding allocations were determined through a competitive application process of qualified healthcare providers.

As a result of this process, the Hope Clinic was selected for a \$200,000 award for its Chronic Care Management program. The Hope Clinic's Chronic Care Management Program directly impacts the demand on hospital and emergency resources by preventing the worsening of illness, exacerbation of disease, and inevitable hospitalizations when illness is left untreated.

The attached agenda item requests authorization for the Chairman to execute a 2017 Subsidy Agreement with the Hope Clinic for the abovementioned services.

I respectfully request your consideration and approval of this agenda item at the June 20, 2017 meeting of the Board of Commissioners. If you have questions regarding this agenda item, please contact me at extension 7863.

Thank you.

cc: Glenn Stephens
Phil Hoskins
Buffy Alexzulian
Mitch Giegling

Attachments

2017 APPLICATION CYCLE

Gwinnett County Healthcare Initiative Grant



**Gwinnett County Department of Financial Services
75 Langley Drive
Lawrenceville, GA 30046**

770-822-8738

travis.parkman@gwinnettcountry.com

Tab A. Cover Sheet

TAB A – COVER SHEET

1. Legal Name of Applicant	<u>Hope Clinic, Inc.</u>
2. Mailing Address	<u>121 Langley Drive, Lawrenceville, GA 30046</u>
3. Telephone Number	<u>770-685-1300</u>
4. Facsimile Number	<u>770-685-1311</u>
5. Applicant Website Address	<u>www.hopeclinicgwinnett.org</u>
6. How long has the Applicant served Gwinnett County residents?	<u>15 years</u>
7. Date of 501(c)(3) certification	<u>October 2002</u>
8. Applicant's DUNS #:	<u>104458588</u>
9. Applicant's Federal Tax Identification #:	<u>45-0478716</u>
10. Chief Executive Officer	Name: <u>Pamela R. Martin</u> Title: <u>Executive Director</u> Phone: <u>678-462-8500</u> E-mail: <u>Pam.Martin@hopeclinicinc.org</u>
11. Contact person for this project (if different than above)	Name: <u>same</u> Title: <input type="text"/> Phone: <input type="text"/> E-mail: <input type="text"/>
12. Current Board President	Name: <u>William B. Martin, M.D.</u> Title: <u>Chairman, Board of Directors</u> Phone: <u>678-595-1300</u> E-mail: <u>mbillmartin2@msn.com</u>
13. Current Board Secretary	<u>Pamela R. Martin</u>

Tab B. Application Submission Requirements

TAB B – APPLICATION SUBMISSION REQUIREMENTS

Please properly label and place all required documentation in an Appendix

SUBMISSION REQUIREMENTS	DOCUMENTATION	Applicant	Office Use Only
1. The applicant must have at least twelve (12) months experience directly related to the proposed project or program.	Provide (1) funding commitments displayed on letterhead; (2) resumes of principal staff and personnel directly working on the project; and, (3) descriptions of the applicant’s previous related program activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The applicant must have audited financial statements prepared by a qualified accountant or accounting service, covering the last two most recent reporting periods of operation.	One copy each of the audited financial statement that meets the criteria described. Include management letters if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. 501(c)(3) documentation.	A copy of a 501(c)(3) designation letter from the Internal Revenue Service if a non-profit applicant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Applicant must be registered to conduct business in the State of Georgia at the time of application.	A current certification from the GA Secretary of State. For assistance, please visit: www.sos.ga.gov .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Must have a Board of Directors with representation from the community served and committee structure that ensures the necessary mix of skills to succeed. During the last fiscal year, 100% of the members must have made a personal cash donation or made financially measureable in-kind contributions.	Provide (1) a list of board members and their addresses; (2) your agency By-Laws; (3) a copy of Conflict of Interest Statement; and (4) a brief narrative confirming your agency meets the Board submission requirements regarding representation and financial contributions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tab C. Project Details

TAB C – PROJECT DETAILS

Add additional pages as needed and tab accordingly.

Legal Name of Applicant: Hope Clinic, Inc.

Project Name: Chronic Care Management

Project Location: 121 Langley Drive, Lawrenceville, GA 30046

Applicant owns the property

Applicant leases the property

1. Gwinnett County Commission District: 4

2. Will the project serve only Gwinnett County residents? yes no

If no, identify other counties/municipalities that will benefit and include percentage breakdown. (1,000 characters max; include additional pages as needed and label accordingly).

Please see breakdown of counties and numbers of patients served by the Hope Clinic. Totalled together these patients from other counties equal 20 % of the patient base. Hope Clinic also has a small number of out-of-state patients (25). Also please see 2017 by city by commission district breakdown of Hope Clinic patients.

Funds Requested: \$400,000

Other Funds: \$372,029

Total Project Costs: \$772,029

Project Implementation Schedule:

Detail your project implementation schedule, including expenditure schedule, accomplishments, and all timelines.

Applicant must have the capacity to expend all Healthcare Initiative Grant funds awarded on or before December 31, 2017. (1,000 characters max; include additional pages as needed and label accordingly).

The care of chronically ill patients as a project was begun by the Hope Clinic in the fall of 2013 and subsequently expanded through the present date. The following implementation timeline is per patient and represents the work that is done for and with each individual patient who has a chronic care diagnosis. The overall effort for chronic care includes data management which is a constant evaluation, re-evaluation and updating of the progress of the individual and the group. Our Operations Officer and Nurse Manager work jointly with support staff to identify the information. See attached implementation and expenditure schedule.

Project Description

Provide a detailed and comprehensive narrative about your project and your experience with the project. **Be sure to identify how this potential funding will supplement and/or increase your capacity to provide healthcare services thus reducing the strain on the County's emergency management services and hospital systems.** (12,000 characters max; include additional pages as needed and label accordingly).

According to most recent statistics from the Georgia Department of Public Health, Gwinnett County has 16,154 uninsured diabetics and 23,221 uninsured persons with heart disease. With the average cost of hospitalization for those diseases being \$28,000 and \$45,000 respectively, Gwinnett's hospitals and emergency care services have an immense exposure to incurring the expense of caring for these persons at ambulance, emergency room and inpatient levels when both diseases are manageable in primary care/internal medicine office visits at far less expense. The best the emergency room can do with these patients is stabilize them in the ER or hospitalize them if necessary. The patient will repeat the cycle of worsening illness and emergency room visits unless they establish with primary care and stabilize on medications to maintain control of the conditions. Please see attached Gwinnett Medical Center-Lawrenceville emergency room discharge instructions which refer the patient to Hope Clinic, Gwinnett Community Clinic (which is closed and patients and charts were absorbed by Hope Clinic in 2015), the county health departments and Mercy Care. The discharge instructions also point out that the emergency services provided were not intended to be a substitute for or an effort to provide complete medical service.

The definitive way to reign in these costs and inappropriate use of resources is through Prevention and Chronic Care Management. In the last four years, Hope Clinic has developed a formal program for chronic care and aggressively expanded our interaction with

patients beyond physician visits. Guidelines exist for all chronic illnesses which establish medical goals for each patient for the particular markers associated with their illness. For instance the definitive marker for diabetes is blood sugar levels over 90 days (Hba1c), Managing patients to goals which will effectively maintain and improve their illness has been demonstrated to be more effective with supportive interactions (addressing stress, exercise, food, life situations, etc.) from a clinical team.

The Hope Clinic team is made up of the following positions all of whom interact with each individual patient:

- 2 Physicians (combined 75 years of medical experience (both M.D.s)
- 1 Nurse Practitioner (also the Nurse Manager) NP-C certified
- 1 Registered Nurse RN and BSN
- 2 Licensed Practical Nurses both LPNs
- 1 Medical Assistant M.A. certified
- 1 Laboratory Technician

The major diseases treated in Hope Clinic's Chronic Care Management Program are: Diabetes, Heart Disease (including CAD ischemic heart disease), hypertension (high blood pressure), hyperlipidemia (high cholesterol), arthritis, atrial fibrillation (heart flutter), COPD (Chronic Obstructive Pulmonary Disease), renal (kidney) disease, dementia and stroke. While each patient may not reach the national goals as defined by HEDIS standards for their particular diagnoses, our intent is to encourage each individual patient to make as many steps forward as possible and as much improvement in their general health as possible. As an example, the following goals have been established by our clinical team for diabetes and/or heart disease:

1.) 15% Reduction in Total Cholesterol--Patients with diabetes and/or heart disease who are at least 50% compliant with visits, phone call visits, labs and medications should report a 15% reduction in TOTAL CHOLESTEROL from their individual baseline cholesterol level. Per the American Diabetes Association and other national guidelines, all diabetics should be on a statin drug for cholesterol regardless of cholesterol levels because they have the same risk as if they had already had a heart attack

2.) 15% reduction in Hemoglobin A1c (which is a measure of average blood sugar over two to three months)--Patients who are at least 50% compliant with visits, phone call visits, labs and medications should report a 15% reduction in HEMOGLOBIN A1c levels from their baseline A1c level.

3.) 5 to 10% reduction in weight--Patients who are at least 50% compliant with visits, phone call visits, medications, meal plan suggestions and recommended exercise should report a 5 to 10% REDUCTION IN WEIGHT from baseline weight.

The above goals are nationally recognized measures for improving health and avoiding hospitalizations per the American Heart Association and the American Diabetes Association. Hope Clinic outcomes measurement rationale takes a defined segment of this population, gets the baseline measurement for the above listed targets of change and then retakes those same measurements at the end of a one year period to determine the ongoing success of the individuals and of the group.

Hope Clinic's continuous care program is planned to interact with each patient at least once every month. This program was originally begun in October 2013 with a small group of patients and has had a good adherence rate. While not every patient takes advantage of the offering in every area of focus, it was still possible to achieve positive direction in the goals with the patient making best effort. Most (over 90%) of our uninsured diabetics meet federal guidelines as "Extremely Low Income." and often do not have all the resources to completely change their diet or increase their exercise levels, as an example. We encourage each patient to do the best they can in their own set of circumstances. They often are the sole source of income for their family and their illness has impacted their ability to work or the type of work they can do.

Following are the 10 areas of focus of our Chronic Care Management Program:

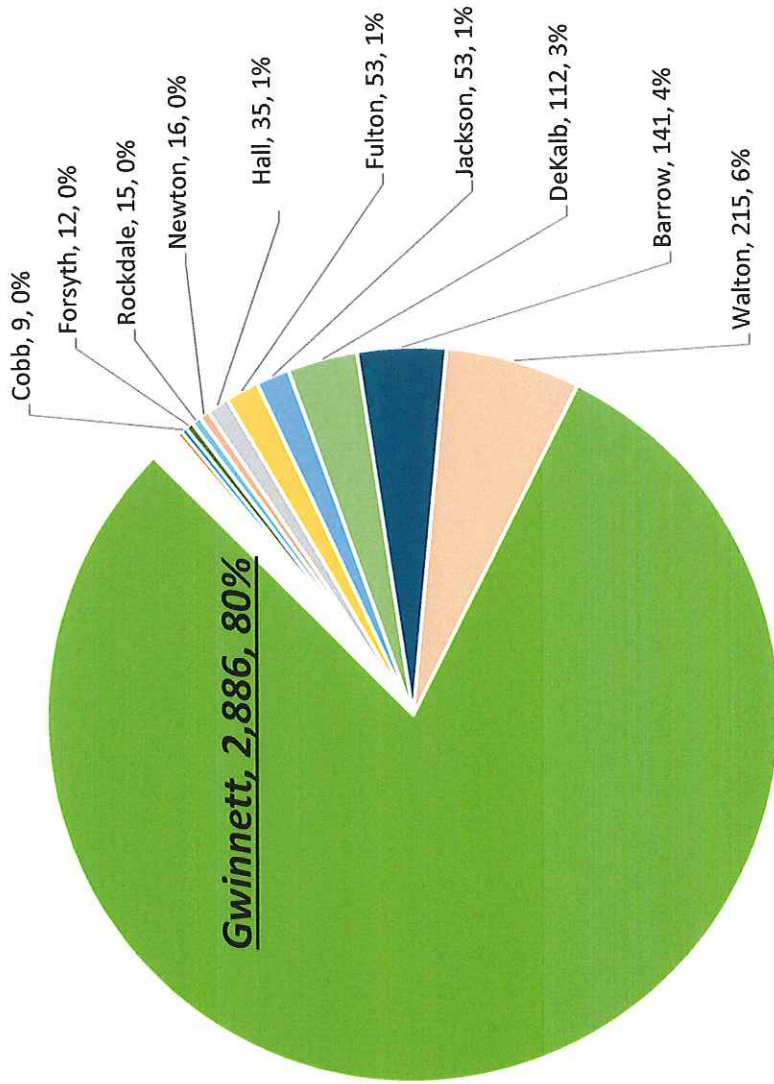
(1.) Setting Goals that are Organized, Tailored to the Individual and Written - this is a key change factor. Our RN or her team members meet at least twice a year with each patient to keep their one year plan on track.

(2.) Diet--Hope Clinic is sponsoring monthly group meetings with a contract dietician to assist each participant with meal planning and modifications.

(3.) Exercise - in view of the wide variance in physical status in our group of patients, our program emphasizes walking and resistance training (using resistance bands).

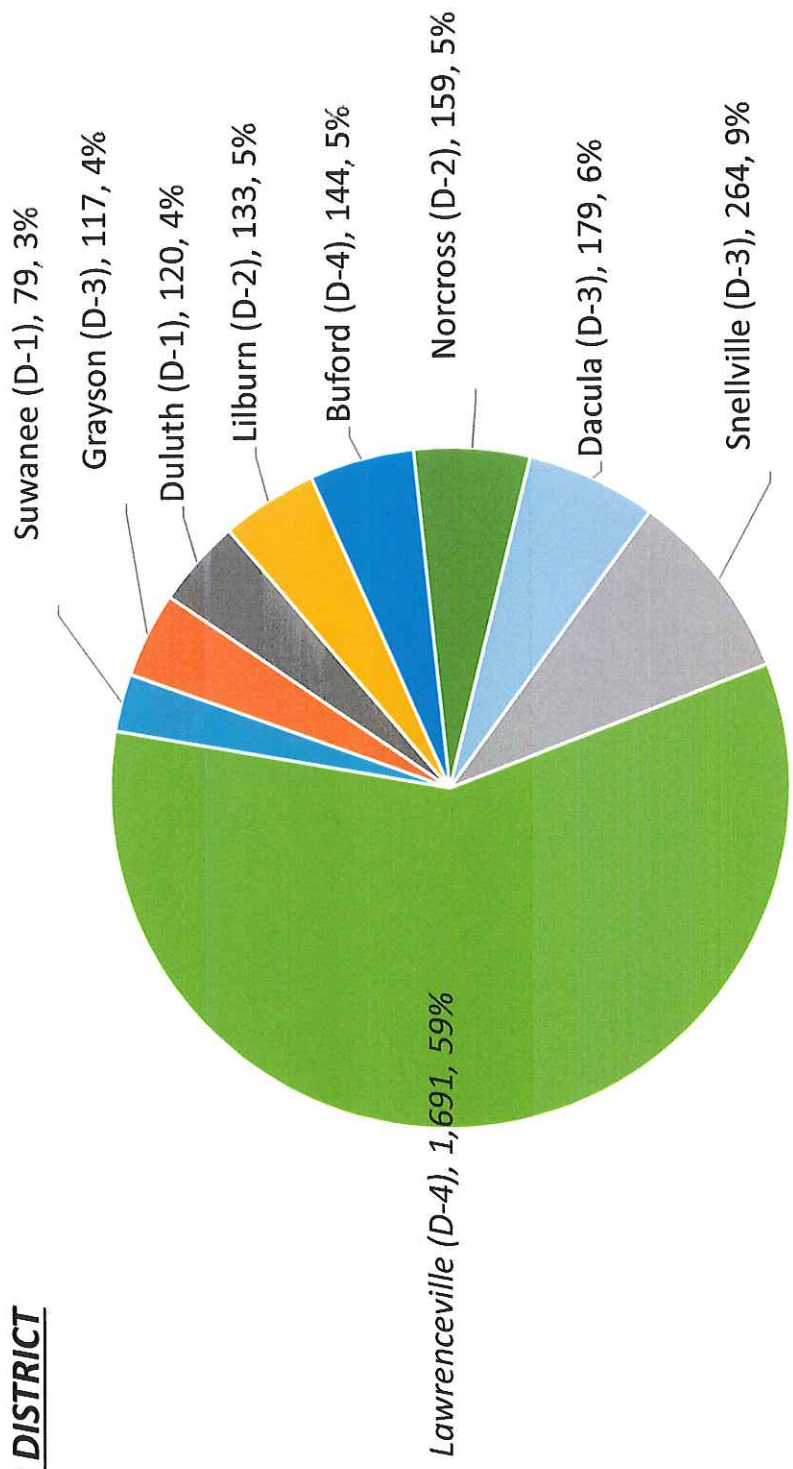
- (4.) Stress- Hope Clinic currently offers counseling (FNP-Psych Family Nurse Practitioner) and we plan to incorporate at least one counseling visit per year. There is a 65% incidence of depression in diabetics and a 30% incidence in those with heart disease.
- (5.) Eye care for diabetics--Hope Clinic currently arranges appointments with outside professionals for an annual eye exam. Diabetic retinopathy is one of the leading causes of blindness in the United States.
- (6.) Foot care for diabetics--Hope Clinic is fortunate to have some podiatrists in the community who provide annual examinations and every diabetic patient's feet are examined at every physician visit.
- (7.) Dental care--Dental care is one of the least available services for the uninsured. Oral care is essential for the maintenance of good health and our assistance for the patients is currently limited to advising them about dental care, replacing toothbrushes frequently etc. and providing antibiotics when their teeth are infected.
- (8.) Availability of Medication--Hope Clinic has a well established Patient Assistance Program. We use national websites and individual pharmaceutical websites to acquire medication for all qualifying patients.
- (9.) Education--We provide intensive education on management of medications for chronic illness. In addition to the above itemized items, our RN manager will prepare two surveys--one to be administered at 6 months and one at 12 months--to measure the patient's perceived increase in knowledge and understanding of the processes to control chronic illness.
- (10.) Lab work--with regular testing two to four times per year it is possible for the physicians and nurses to determine whether the patient is on the right medication or focusing on the above steps to regain and maintain health. With the information and the cooperation of the patient mid-course corrections can be made and medications fine tuned.

HOPE CLINIC PATIENTS BY GEORGIA COUNTY



GWINNETT COUNTY PATIENTS

by CITY
by DISTRICT



TAB C – PROJECT DETAILS

(reference P-7 / PROJECT IMPLEMENTATION SCHEDULE)

HOPE CLINIC CHRONIC CARE MANAGEMENT PROGRAM FUNDAMENTALS		TYPICAL 12 MONTH CARE PLAN											
		M-1	M-2	M-3	M-4	M-5	M-6	M-7	M-8	M-9	M-10	M-11	M-12
IMPLEMENTATION SCHEDULE (PER PATIENT RELATIONSHIP - HOPE CLINIC CHRONIC CARE MANAGEMENT PROGRAM FUNDAMENTALS)		INITIAL OFFICE VISIT			FIRST FOLLOW UP OFFICE VISIT			SECOND FOLLOW UP OFFICE VISIT			THIRD FOLLOW UP OFFICE VISIT		
OFFICE VISIT	WHO	TASKS											
1st	MD	ID PARTICIPANTS SCHED INITIAL PHYSICIAN VISIT OBTAIN BASELINE LABS 1st OV BASELINE DATA ESTABLISH CCM GOALS EVALUATE FOOT CARE EVALUATE EYE CARE EXERCISE PROGRAM STRESS EVALUATION PATIENT EDUCATION PRESCRIPTION ASSISTANCE WRITTEN CARE PLAN NON FACE-TO-FACE											
2nd, 3rd, 4th	MD	OBTAIN FOLLOWUP LABS 2st OV / FOLLOW UP DATA REVISIT CCM GOALS EVALUATE FOOT CARE STRESS EVALUATION PATIENT EDUCATION PRESCRIPTION ASSISTANCE WRITTEN CARE PLAN - UPDATE NON FACE-TO-FACE											
ON GOING	RN & SUPPORT TEAM	FOLLOW UP OV DIET MEETINGS EVALUATE DENTAL CARE MEDICATION RECONCILIATION MANAGE CHRONIC GOALS PATIENT EDUCATION NON FACE-TO-FACE											
EXPENDITURE SCHEDULE (ALL CHRONIC CARE MANAGED PATIENTS)		25%			25%			25%			25%		
CCM ACTUALIZED COSTS													

DISCHARGE INSTRUCTIONS

Patient Name: [REDACTED]

Visit Date: 04/24/2017

Med Rec No: [REDACTED]

Acct No: [REDACTED]

When you call for an appointment, say that you were referred from this Emergency Department. When you go for your appointment, take your current list of medicines and give it to your doctor.

If you cannot see the above doctor and your condition worsens so that you require emergency treatment, come back to this department.

If you have problems reaching or being seen by this doctor, call the EMERGENCY DEPARTMENT or return to the Emergency Department if needed.

PLEASE NOTE: The examination and treatment that you have received in the Emergency Department has been rendered on an emergency basis only and is not intended to be a substitute for or an effort to provide complete medical service. A follow-up doctor or facility is named below. While in the Emergency Department, various tests may have been ordered including blood work, x-rays, scans, sonograms or cultures. Only preliminary results may be available at the time you were treated. A copy of your records and all final test reports will be available for your Follow up physician or treating facility upon request. It is important that you be checked again as recommended below and report any new or remaining problems at that time, because it is impossible to recognize and treat all elements of injury or illness in a single Emergency Department visit. In addition, if an XRay has been taken here, it has been read on a preliminary basis only, and at that time your final test results can be reviewed and a final review will be made by the Radiologist.

Call to arrange an appointment to see the physician mentioned above for follow-up care. If you have been referred to an on-call physician for follow up care, this physician is a member of the medical staff of the Gwinnett Hospital System. The physician conducts a private practice and may or may not require proof of insurance, prepayment for care rendered, or may ask you to make arrangements for your financial obligation. For assistance with a physician referral, call HEALTH-CALL at (770) 541-1111.

If you are covered under an insurance plan, check the benefits information to be sure that the referral physician is in your network, or you may call your primary care provider for a referral.

When you need immediate, non-emergent medical care, visit ChoiceOne Urgent Care:

Hamilton Mill - 470-326-7300
Sugar Hill - 470-326-7600

To ensure your continued healthcare and your well being, the following list of clinics are open and available to help with all of your healthcare needs:

Hope Clinic - Lawrenceville: 770-685- 1300
Gwinnett Community Clinic - Snellville: 770-985-1199
Gwinnett County Health Department -
Lawrenceville: 770-963-6136

DISCHARGE INSTRUCTIONS

Patient Name: [REDACTED]

Visit Date: 04/24/2017

Med Rec No: [REDACTED]

Acct No: [REDACTED]

Norcross: 770-638-5700

Buford: 770-614-2401

Mercy Care - Buford Highway: 404-880-3550

These clinics provide primary care services on an ongoing basis but should not be used as your emergency department follow up unless specifically directed.

Outpatient diabetes education is available through the Diabetes and Nutrition Education Center. For more information you may contact them at 678-312-6040.

Mental Health Crisis Hotline is available 24 hours a day, 7 days a week. To access these services call the Georgia Crisis and Access Line at 1-800-7 15-4225.

Home Medications

Any medication recommendations, additions or changes we have made today are based on the findings and interventions made during your visit to our Emergency Department. Our medication reconciliation is based on and limited by the information provided. If you have any concerns about the accuracy of your list of medications or their doses, we strongly recommend you contact your pharmacist or the prescribing physician to clarify any confusion.

Tab D. Beneficiaries

TAB D – BENEFICIARIES

Add additional pages as needed and tab accordingly.

Service Area of Project

1. Identify the geographic area to be served by the project activities. Gwinnett County, Georgia

Project Beneficiaries

1. Indicate the number of beneficiaries this project has served/will serve in a 12-month period.

Persons Served in 2016	Proposed Persons Served in 2017
<u>3622</u>	<u>4047</u>

2. Breakout the totals above into the charts below:

	Number Served in 2016	Proposed Served in 2017
Elderly (62+)	<u>1067</u>	<u>1192</u>
Adults	<u>2555</u>	<u>2855</u>
Children	<u>12</u>	<u>0</u>
Low Income	<u>2021</u>	<u>2750</u>
Homeless Persons	[REDACTED]	[REDACTED]
Veterans	[REDACTED]	[REDACTED]
Other: [REDACTED]	[REDACTED]	[REDACTED]
Other: [REDACTED]	[REDACTED]	[REDACTED]
Other: [REDACTED]	[REDACTED]	[REDACTED]
TOTAL	<u>3622</u>	<u>4047</u>

3. How does the proposed project meet the identified need(s) in our community? (1,000 characters max; include additional pages as needed and label accordingly).

Hope Clinic's excellently trained, physician-led staff has the demonstrated ability to manage chronic illness as well as prevent the onset of new diseases, especially in low income populations. Hope Clinic directly impacts the demand on hospital and emergency resources by preventing the worsening of illness, exacerbation of disease, and inevitable hospitalizations when illness is left untreated. Information provided by the Gwinnett, Newton and Rockdale County Health Department states "Ambulatory Care Sensitive Conditions (ACSC) (aka Avoidable Hospitalizations) are conditions that respond to timely primary care in the outpatient setting. In 2015, 17.9% of all Gwinnett County emergency room visits were classified as ASCS. The numeric amount of these ER visits was 37,294." <https://oasis.state.ga.us/oasis/webquery/gryAACSC.aspx> Funding will allow the Hope Clinic to continue to care for the patients we are already responsible for and to add approximately 425 new patients.

Tab E. Sustainability

Tab F. Proposed Budget Summary

TAB F – PROPOSED BUDGET SUMMARY

Staff and overhead expenses must be directly related to carrying out the proposed project/activity.

Include leveraged funds that are immediately accessible and firmly committed to the project. Leveraged funds can include a blend of cash, loans, or in-kind resources available to finance the project costs.

In-kind contributions must have a specific dollar value established in accordance with Generally Accepted Accounting Principles. The basis of determining the value for personal services and donated materials and supplies must be identified. Volunteer services may be counted if the service is an integral and necessary part of the project. To determine in-kind volunteer contributions, use the estimated amount of what a paid worker would earn doing the same type of work (verification documentation may be requested).

Gwinnett County Healthcare Initiative Grant			
Identify project staff costs (i.e. existing staff, new hires, volunteers, etc).			
Staff and overhead expenses must be directly related to carrying out the proposed project/activity.			
	Funds Requested	Other Leveraged Funds	Total Project Costs
1. Salaries & Benefits	\$400000	\$246008 Source(s): patient fees Hope	\$646008
2. Program Equipment Repairs & Maintenance	\$	\$ Source(s):	\$
3. Office Supplies	\$	\$3100 Source(s): patient fees Hope	\$3100
4. Advertising	\$	\$500 Source(s): patient fees Hope	\$500
5. Postage	\$	\$700 Source(s): patient fees Hope	\$700
6. Printing/Copying	\$	\$ Source(s):	\$
7. Telecommunications	\$	\$38321 Source(s): patient fees Hope	\$38321
8. Professional Services/Fees	\$	\$1200 Source(s): patient fees Hope	\$1200
12. Volunteer/In-Kind	\$	\$ Source(s):	\$
13. Other: Malpractice Insurance	\$	\$28000 Source(s): patient fees Hope	\$28000
14. Other: Contract Dieticians	\$	\$10000 Source(s): patient fees Hope	\$10000
15. Other: Additional RN, 2 nd half of year	\$	\$28600 Source(s): patient fees Hope	\$28600
16. Other: Laboratory Tests	\$	\$15600 Source(s): patient fees Hope	\$15600
GRAND TOTAL	\$400000	\$372029	\$772029

SIGNATURE PAGE

This page must be submitted with the application.

Letter from Authorized Certifying Official is attached

OR, the following is executed:

Resolution Authorizing Submission of application

Name of Applicant: Hope Clinic, Inc.

Be it resolved that the above referenced Applicant resolved at its meeting date referenced below, to authorize the Applicant to submit an application to the Gwinnett County Department of Financial Services office for the Healthcare Initiative grant funding. The individual referenced below is authorized to execute any documents necessary for application submission and funding.

Meeting Date: May 4, 2017

Amount Requested: \$400000

Executor: Pamela R. Martin

I hereby certify that the foregoing resolution was approved by our organization.

Pamela R. Martin, Executive Director May 9, 2017
Authorized Certifying Official (Signature, Name & Title) Date

(Insert Corporate Seal)

I certify that I have completed the application for the Gwinnett County Healthcare Initiative grant. All of the information contained in this submission has been completed as thoroughly and as accurately as possible and a governing body resolution or letter from an authorized certifying official approving this submission has been attached to this submission.

Prepared by: Pamela R. Martin, Exec. Director Date: May 9, 2017
Signature

Prepared by: Pamela R. Martin, Executive Director
Printed Name & Title

Approved by: William B. Martin Date: 5-9-17
Signature

Approved by: William B. Martin, Chairman, Board of Directors
Printed Name & Title

SUBSIDY AGREEMENT

For and in consideration of the mutual promises contained herein, the sufficiency of which is acknowledged, GWINNETT COUNTY BOARD OF COMMISSIONERS, a political subdivision of the State of Georgia (hereinafter referred to as "COUNTY"), and Hope Clinic, Inc., a non-profit organization duly incorporated under the laws of the State of Georgia and Internal Revenue Code 501(c)(3), proof of such status attached as Exhibit A, located at 121 Langley Drive, Lawrenceville, GA 30046, hereinafter referred to as "AGENCY", agrees as follows:

PURPOSE: The purpose of the execution of this Agreement is solely for the purpose of providing funding from the COUNTY to the AGENCY during the calendar year 2017.

TERM: The term of this Agreement is one year to begin January 1, 2017 through December 31, 2017. Funding shall be approved in conjunction with the COUNTY's annual budget process. COUNTY shall issue payment for the full allocation upon execution of the contract.

USE OF FUNDS: AGENCY agrees that funds will be used solely for the purposes outlined herein. All funds must have documented expenditures within the term of the Agreement.

FUND BALANCE: Should the AGENCY be in possession of any unexpended balance of 2017 COUNTY subsidy funds contributed pursuant to this Agreement, at 11:59 p.m. EST on December 31, 2017, the COUNTY authorizes the AGENCY to retain such funds for expenditures during calendar year 2018, provided that the AGENCY will be obligated to expend the fund balance in accordance with stated goals, strategies, and provisions of the 2017 Subsidy Agreement.

SERVICES: The COUNTY recognizes the need to provide local assistance for healthcare services that reduce the strain on the COUNTY's emergency medical services and hospital systems. Therefore, the COUNTY shall provide \$200,000.00 as a means of supporting provision of the following services and programs:

Requesting subsidy funding to serve 4,047 individuals in 2017, the Hope Clinic highlighted their demonstrated ability to manage chronic illness as well as prevent the onset of new diseases, especially in low income populations. Hope Clinic directly impacts the demand on hospital and emergency resources by preventing the worsening of illness, exacerbation of disease, and inevitable hospitalizations when illness is left untreated.

Funding will be used to support the Hope Clinic's Chronic Care Management Program. Staff and overhead expenses must be directly related to carrying out the above mentioned project and may include the following activities [not to exceed the request amounts detailed in the

Proposed Budget Summary included in the Gwinnett County Healthcare Initiative Grant Application (Exhibit B)]: Salaries and Benefits.

RECORDS: AGENCY's financial records and service provision records must be available for COUNTY review. AGENCY must adhere to Georgia state laws and policies with regard to expenditure reporting and auditing. A certified audit must be on file with the COUNTY for the most recent fiscal year prior to this Agreement. A certified audit for the fiscal year(s) covered by this Agreement must be submitted as soon as it is available.

REPORTING: On or before January 30, 2018, the AGENCY will provide the COUNTY with a detailed annual report pertaining to the administration and expenditure of funded activities. The report format is attached as Exhibit C – Annual Report Form. If the AGENCY has unexpended 2017 COUNTY subsidy funds rolling over to calendar year 2018, the AGENCY must provide the COUNTY will a 2018 Annual Report Form due on or before January 30, 2019.

ANNUAL CONTRACT: This Agreement shall be for an annual period (calendar period) only. It is expressly acknowledged that the purpose of this provision is to avoid any adverse implications of the Official Code of Georgia Section 36-30-3 concerning binding of future commissioners.

SERVICE WITHIN COUNTY: AGENCY agrees that COUNTY contributed funds will be used only within the boundaries of Gwinnett County and for Gwinnett County residents.

RELATIONSHIP: The AGENCY hereby represents that it is an independent contractor with regard to Gwinnett County, and this Agreement does not create the relationship of employer/employee or principal/agent between the COUNTY and the AGENCY.

METHOD OF NOTIFICATION: All notices and communications provided for hereunder shall be sent to the following:

(1) Pamela Martin, Executive Director
Hope Clinic, Inc.
121 Langley Drive, Lawrenceville, GA 30046
pam_aom@mindspring.com
678-462-8500

(2) Shannon Candler, Grants Manager
Gwinnett County Dept. of Financial Services
75 Langley Drive, Lawrenceville, GA 30046
Shannon.Candler@gwinnettcounty.com
770-822-7863

NOTIFICATION OF CHANGES: AGENCY agrees to report to the COUNTY any changes from the submitted Gwinnett County Healthcare Initiative Grant Application (Exhibit B) in the AGENCY's cover sheet, project details, beneficiaries, sustainability, or budget summary. Any such changes which fall within the scope and total budget of the AGENCY's Gwinnett County Healthcare Initiative Grant Application (Exhibit B) must be approved by the COUNTY's CFO/Director of Financial Services. Any such changes which would exceed the scope and total budget of the AGENCY's Gwinnett County Healthcare Initiative Grant Application (Exhibit B) must be approved as an Amendment to this Agreement.

AMENDMENTS: No modification of this Agreement shall be made unless acknowledged in a written amendment signed by both parties.

INDEMNIFICATION: The AGENCY agrees to indemnify and hold harmless the COUNTY and its respective agents, officers, employees and directors from and against any and all liability, loss, damages, interest, judgements and liens growing out of any and all costs and expenses (including, but not limited to, reasonable attorney's fees and disbursement) arising out of, or incurred in connection with, any and all claims, demands, suits, action or proceedings which may be brought against the COUNTY by reason of, or as a result of, the negligent or willful act of omission of the AGENCY, its agents, officers, employees and directors to the extent permitted by the Laws of the State of Georgia.

OPEN MEETINGS REQUIRED: AGENCY agrees to adhere to the Georgia Open Meeting Act (Official Code of Georgia Section 50-14-1) requirements if the tax funded allocation identified in this Agreement constitutes more than 33.3% of the funds received from all sources of the organization.

MEDICAL INFORMATION: AGENCY agrees to comply with Health Insurance Portability and Accountability Act of 1996, as amended, (HIPAA) as it relates to the protection of health information on both employees and clients of the AGENCY.

TERMINATION FOR CAUSE: This Agreement may be terminated for cause by the COUNTY immediately upon written notice of such termination received by the AGENCY. For purposes of this Agreement, cause for termination will include AGENCY utilization of COUNTY contributed funds for purposes other than those outlined herein, insolvency or bankruptcy of the AGENCY, failure of the AGENCY to deliver the documents as outlined in the Records section herein, or failure of the AGENCY to meet the other requirements in this Agreement within a reasonable period of time, not to exceed six weeks. Within sixty days of termination for cause, the AGENCY is required to repay COUNTY all COUNTY contributed funds that were utilized for purposes other than those outlined herein and any and all undisbursed COUNTY funds. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. An audit of the COUNTY contributed will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to COUNTY will be corrected within 30 days of receipt of the audit.

TERMINATION WITHOUT CAUSE: This Agreement may be terminated, by either party, sixty days after receipt of written notification by the other party. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. All undisbursed COUNTY contributed funds will be returned to the COUNTY at the end of the sixty day notice. An audit of the COUNTY contributed funds will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to the COUNTY will be corrected within 30 days of receipt of the audit.

This Agreement shall not become legally binding until fully executed by the COUNTY and AGENCY.

In witness whereof, these presents have been approved by the governing bodies of the parties and duly executed by the proper officials of each.

GWINNETT COUNTY, GEORGIA

AGENCY

BY: _____
Charlotte J. Nash, Chairman
Board of Commissioners

BY: _____

(NAME/TITLE)

(Agency Seal)

ATTEST: _____
Diane Kemp, County Clerk
(SEAL)

ATTEST: _____

(NAME/TITLE)

Approved as to form by:

County/Staff Attorney

NOTARIZED:

Exhibit A

501(c)(3) Documentation

Exhibit B

Gwinnett County Healthcare Initiative Grant Application

Exhibit C

Annual Report Form

ANNUAL REPORT

Healthcare Initiative – Pilot Program

Agency:

Project Name:

Project Location:

1. Did the project serve only Gwinnett County residents? yes no

If no, please identify other funding sources used to cover the costs of non-Gwinnett County residents served.

Project Beneficiaries

2. Indicate the number of beneficiaries this project served January 1, 2017 – December 31, 2017. Please include persons served January 1, 2016 – December 31, 2016 for comparison.

Persons Served in 2016	Persons Served in 2017
<input type="text"/>	<input type="text"/>

3. Breakout the totals above into the charts below:

	Persons Served in 2016	Persons Served in 2017
Elderly (62+)	<input type="text"/>	<input type="text"/>
Adults	<input type="text"/>	<input type="text"/>
Children	<input type="text"/>	<input type="text"/>
Low Income	<input type="text"/>	<input type="text"/>
Homeless Persons	<input type="text"/>	<input type="text"/>
Veterans	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
Other: <input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL*	<input type="text"/>	<input type="text"/>

*Total may not match the totals detail in Question 2 as some program participants may identify as more than one category (Example: Adult/Homeless/Veteran; Adult/Low Income; etc.).

4. How did the project meet the identified need(s) in our community?

5. What unmet need(s) remain?

Project Expenditures

Gwinnett County Healthcare Initiative				
	GC Funds Received	Other Leveraged Funds		Total Project Costs
1. Salaries & Benefits	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
2. Program Equip. Repairs & Maintenance	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
3. Office Supplies	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
4. Advertising	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
5. Postage	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
6. Printing/Copying	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
7. Telecommunications	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
8. Professional Services/Fees	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
12. Volunteer/In-Kind	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
13. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
14. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
15. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
16. Other: [redacted]	\$ [redacted]	\$ [redacted]	Source(s): [redacted]	\$ [redacted]
GRAND TOTAL	\$ [redacted]	\$ [redacted]		\$ [redacted]

Project Accomplishments

6. Detail your project implementation and expenditure schedule.

[redacted]

7. Provide a detailed and comprehensive narrative about your project accomplishments. *Be sure to identify how this funding supplemented and/or increased your capacity to provide healthcare services thus reducing the strain on the County's emergency medical services and hospital systems.*

[redacted]

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170577					
Department:	Financial Services	Date Submitted:	06/05/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	cesmith		Multiple Depts?		
Budget Type:	Operating		Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:		Locked by Purchasing		No	
<p>to establish and administer a Special Revenue Fund entitled the District Attorney Treasury Asset Sharing Fund, pursuant to O.C.G.A. 16-13-49 and the Guide to Equitable Sharing for State and Local Law Enforcement Agencies. Approval to amend the 2017 budget to establish estimated revenue and appropriations for the District Attorney Treasury Asset Sharing Fund in the amount of \$23,328.00.</p>					
Attachments	New Fund Resolution Form, Justification Memo				
Authorization: Chairman's Signature?	Yes				
Staff Recommendation	Approval				
Department Head	mbwoods (6/7/2017)				
Attorney	mvstephens (6/12/2017)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Transfer requested allocation amount in revenues and appropriations from District Attorney Federal Asset Sharing fund to establish District Attorney Treasury Asset Sharing Fund.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	No	DA Treas Asset Shar Fd	*	\$23,328	mbwoods (6/12/2017)
Finance Comments	*Adjust budget as necessary to establish the fund.				FinDir's Initials
					jweatherford (6/12/2017)

County Clerk Use Only

			PH was Held?	<input type="checkbox"/>
Working Session	<input type="text"/>		Vote	
Action	<input type="text" value="New Item"/>			
Tabled	<input type="text"/>			
Motion	<input type="text"/>			
2nd by	<input type="text"/>			



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.7820 • (fax) 770.822.7818

gwinnettcounty

MEMORANDUM

To: Chairman
District Commissioners

From: Maria Woods *M. Woods*
CFO/Director of Financial Services

Date: June 20, 2017

Re: A Resolution of the Gwinnett County Board of Commissioners for the approval/authorization to establish the District Attorney Treasury Asset Sharing Fund and to amend the fiscal year 2017 budget to establish estimated revenue and appropriations for the fund.

ITEM OF BUSINESS:

Approval authorization to establish and administer a Special Revenue Fund entitled the District Attorney Treasury Asset Sharing Fund, pursuant to O.C.G.A. 16-13-49 and the "Guide to Equitable Sharing for State and Local Law Enforcement Agencies". Approval to amend the 2017 budget to establish estimated revenue and appropriations for the District Attorney Treasury Asset Sharing Fund in the amount of \$23,328.00.

BACKGROUND AND DISCUSSION:

In accordance with Generally Accepted Accounting Principles, the District Attorney Treasury Asset Sharing Fund would be more appropriately classified, administered, and reported as a separate fund. Special revenue funds are held at the discretion of the local government and are committed to expenditures for specific purposes. Funds deposited and expended within this fund would benefit the Gwinnett County District Attorney's office.

IN SUMMARY AND CONCLUSION:

If approved, this agenda item will facilitate the following actions:

1. Create the District Attorney Treasury Asset Sharing Fund; and
2. Implement a FY2017 budget for the fund in the amount of \$23,328.

c: Glenn Stephens, County Administrator

GWINNETT COUNTY
BOARD OF COMMISSIONERS
LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: **A Resolution Amending the Fiscal Year 2017 Budget to Reflect Adjustments to Revenues Based on Actual Receipts and Anticipated Appropriations.**

READING AND ADOPTION: **June 20, 2017**

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman		
Jace Brooks, District 1		
Lynette Howard, District 2		
Tommy Hunter, District 3		
John Heard, District 4		

On motion of **Commissioner**, which carried, the Resolution of the Gwinnett County Commissioners set forth below is hereby adopted:

WHEREAS, the Gwinnett County Board of Commissioners ("Board") is the governing authority of said County; and

WHEREAS, the Board has adopted the 2017 budget so as to apply to and control the financial affairs of all County departments and agencies subject to the budgetary and fiscal control of the governing authority; and

WHEREAS, the Department of Financial Services is requesting approval to establish a new special revenue fund entitled the District Attorney Treasury Asset Sharing Fund; and

WHEREAS, the Department of Financial Services is requesting approval from the Board to amend the fiscal year 2017 budget by establishing revenue anticipations and expenditure appropriations for the District Attorney Treasury Asset Sharing Fund.

Resolution Number:
GCID Number: 20170577

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, that the District Attorney Treasury Asset Sharing Fund is hereby created and budget in the amount of \$23,328.00 shall be established.

This the 20th day of June, 2017.

GWINNETT COUNTY BOARD OF COMMISSIONERS

By: _____
Charlotte J. Nash, Chairman

Attest:

By: _____ (Seal)
County Clerk/Deputy County Clerk

Approved as to form:

Gwinnett County Staff Attorney

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170588				
Department:	Financial Services	Date Submitted:	06/09/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:
Submitted By:	cesmith	Multiple Depts?		
Budget Type:	Capital	Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type		
Item of Business:	Locked by Purchasing			No
<p>to amend the 2017 Special Purpose Local Option Sales Tax fund budget for various categories by department and project category not otherwise already allocated for specific purposes, allocation of Tier I Transportation funds by project category based upon the recommendations of the Citizens Project Selection Committee, allocation of Recreational Facilities and Equipment funds by project category based upon the recommendations of the Recreation Authority, allocation of Senior Service Facilities and Equipment, allocation of Public Safety Facilities and Equipment, allocation of Civic Center Expansion, and allocation of Library Relocation and Existing Facility Renovation and Related Equipment. Approval/authorization to amend the revenue and expense budgets of the 2014 Special Purpose Local Option Sales Tax Program for additional sales tax proceeds collected above budgeted revenues.</p>				
Attachments	Justification letter, Resolution			
Authorization: Chairman's Signature?	Yes			
Staff Recommendation				
Department Head	mbwoods (6/9/2017)			
Attorney	mvstephens (6/12/2017)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Upon approval, adjust revenue and appropriations as necessary.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	No	2014 SPLOST	*	\$25,758,811	mbwoods (6/12/2017)
	Yes	2017 SPLOST	**	\$82,591,501	
Finance Comments	* Adjust revenue and appropriations based on final collection of SPLOST proceeds. ** Budget is available in various project categories for allocations.				FinDir's Initials
					jweatherford (6/12/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.7820 • (fax) 770.822.7818

gwinnettcounty

MEMORANDUM

TO: Chairman
District Commissioners

FROM: Maria B. Woods *M. Woods*
CFO/Director of Financial Services

SUBJECT: 2014 and 2017 SPLOST Program Budget amendments

DATE: June 20, 2017

ITEM OF BUSINESS:

Approval/authorization to amend the 2017 Special Purpose Local Option Sales Tax fund budget for various categories by department and project category not otherwise already allocated for specific purposes; allocation of Tier I Transportation funds by project category based upon the recommendations of the Citizens Project Selection Committee; allocation of Recreational Facilities and Equipment funds by project category based upon the recommendations of the Recreation Authority; allocation of Senior Service Facilities and Equipment; allocation of Public Safety Facilities and Equipment; allocation of Civic Center Expansion; and allocation of Library Relocation and Existing Facility Renovation and Related Equipment.

Also, approval/authorization to amend the revenue and expense budgets of the 2014 Special Purpose Local Option Sales Tax Program for additional sales tax proceeds collected above budgeted revenues.

BACKGROUND AND DISCUSSION:

With the adoption of the 2017 Budget the Gwinnett County Board of Commissioners established a budget for the 2017 SPLOST Program based on the allotments of the approved referendum. The proposed changes will formally establish projects and allocations. The allocations align with recommendations from staff, Transportation's Citizens Project Selection Committee and the Recreation Authority.

In addition, the collections for the 2014 SPLOST program ended on March 31st 2017. Final collections have been received and it is necessary to distribute additional proceeds collected above the current budgeted allocations.

IN SUMMARY AND CONCLUSION:

If approved, this agenda item will facilitate the following actions:

1. Formally establish projects for the 2017 SPLOST fund.
2. Distribute additional sales tax proceeds in the 2014 SPLOST fund.

c: Glenn Stephens, County Administrator

GWINNETT COUNTY
BOARD OF COMMISSIONERS
LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: A Resolution Amending the Fiscal Year 2017 Budget to Reflect Adjustments to Revenues Based on Actual Receipts and Anticipated Appropriations.

READING AND ADOPTION: **June 20, 2017**

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman		
Jace Brooks, District 1		
Lynette Howard, District 2		
Tommy Hunter, District 3		
John Heard, District 4		

On motion of (**Commissioner**), which carried (**vote**), the Resolution of the Gwinnett County Commissioners set forth below is hereby adopted:

WHEREAS, the Gwinnett County Board of Commissioners (“Board”) is the governing authority of said County; and

WHEREAS, the Board has adopted the 2017 budget so as to apply to and control the financial affairs of all County departments and agencies subject to the budgetary and fiscal control of the governing authority; and

WHEREAS, the County’s financial position has improved greater than expectations; and

WHEREAS, from time to time it is prudent to evaluate the financial performance of the County and to make adjustments to anticipated revenue and appropriations to more closely reflect current conditions; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Gwinnett County that the budget amendments listed on Exhibit A and Exhibit B and

Resolution Number:
GCID Number: 20170588

attached hereto and made a part of by reference shall be implemented upon adoption;
and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon adoption

THIS RESOLUTION is adopted on the 20th day of June 2017.

Gwinnett County Board of Commissioners

By: _____
Charlotte J. Nash, Chairman

Attest:

By: _____ (Seal)
Diane Kemp, County Clerk

Approved As To Form:

By: _____
Van Stephens, County Attorney

Exhibit A
Gwinnett County Board of Commissioners
Resolution Amending the Fiscal Year 2017 Budget

Total Allocations for Additional Collection of SPLOST

Fund Type	Fund Name	Referendum Category	Department	2017
Capital	2014 SPLOST	Transportation	Transportation	18,031,168.00
		Parks & Recreation	Community Services	2,390,175.00
		Public Safety	Non-Departmental	3,668,586.00
		Public Safety	Fire & Emergency Services	968,000.00
		Libraries	Support Services	314,500.00
		Senior Facilities & Equipment	Support Services	386,382.00
		Expense Total		25,758,811.00

2017 Budget Amendments

Fund Type	Fund Name	Type	Category/Dept.	2017 Adjustment
Capital	2014 SPLOST	Revenue	Taxes	15,485,402.54
		Revenue Total		15,485,402.54
		Appropriations	Community Services	2,390,175.00
			Financial Services	-10,273,408.46
			Fire & Emergency Services	968,000.00
			Support Services	700,882.00
			Transportation	18,031,168.00
			Non-Departmental	3,668,586.00
		Appropriations Total		15,485,402.54

Exhibit B
Gwinnett County Board of Commissioners
Resolution Amending the Fiscal Year 2017 Budget

2017 SPLOST ALLOCATIONS	2017	2018	2019	2020	2021	2022	2023	2024	Total Budget
Parks & Recreation									
Community Services	14,155,230	14,895,000	14,959,355	15,085,645	14,800,000	14,811,415	8,936,155	-	97,642,800
City/County Share	3,154,230	-	-	-	-	-	-	-	3,154,230
SPLOST Parks Cities Share	3,154,230								
Environmental & Heritage Facility	400,000	1,750,000	-	-	1,750,000	6,963,845	4,136,155	-	15,000,000
GEHC Blue Planet Expansion and Adaptive Tree Canopy Experience									
Greenways	311,000	579,000	3,960,000	2,750,000	2,400,000				10,000,000
Dependent on County Wide Trail Master Plan									
Harbins to Tribble Mill Park Greenway Phase I									
Ivy Creek Greenway									
Johnson Greenway									
Singleton Greenway									
Upper Sweetwater (McDaniel Farm Park to SHP) Greenway									
Park Development (New)	4,100,000	5,500,000	2,094,355	4,065,645	7,050,000	200,000	3,500,000	-	26,510,000
Alexander Park Bridge Project		2,700,000							2,700,000
Beaver Ruin Wetlands Park			1,750,000	2,000,000					3,750,000
Dacula Park Gym and Senior wing Expansion			344,355	1,615,645					1,960,000
Discovery Cluster Park Dev.				450,000	7,050,000				7,500,000
Historic Buildings and Properties	2,200,000	2,800,000							5,000,000
Lenora Park Community Center Expansion						200,000	3,500,000		3,700,000
Mountain Park Multipurpose Field Conversion Bridge	1,900,000								1,900,000
Park Land Acquisition	3,500,000	-	2,500,000	2,000,000	-	-	1,300,000	-	9,300,000
Park Renovations & Improvements	2,690,000	7,066,000	6,405,000	6,270,000	3,600,000	5,530,000	-	-	31,561,000
Asset Management	2,510,000	5,266,000	4,335,000	5,370,000	3,600,000	4,630,000			25,711,000
Dacula Park		130,000	1,170,000						1,300,000
Lenora Park						900,000			900,000
Rhodes Jordan Park	180,000	1,670,000							1,850,000
Rock Springs Park				900,000					900,000
Shorty Howell Park			900,000						900,000
Misc/Contingencies	-	-	-	-	-	2,117,570	-	-	2,117,570
Community Services Administration						2,117,570			1,850,000
Total Parks & Recreation	14,155,230	14,895,000	14,959,355	15,085,645	14,800,000	14,811,415	8,936,155	-	97,642,800
Senior Facilities & Equipment									
Support Services	-	1,350,000	5,300,000	-	3,450,700	-	-	-	10,100,700
Health & Human Service Facilities	-	1,350,000	5,300,000	-	3,450,700	-	-	-	10,100,700
Dacula Senior Center			3,800,000						3,800,000
Equipment - Two (2) 15-Passenger Buses		150,000							150,000
Furnishings - Senior Centers			1,500,000						1,500,000
Norcross Senior Center Renovations		1,200,000							1,200,000
Senior Services Facilities					3,450,700				3,450,700
Total Senior Facilities & Equipment	-	1,350,000	5,300,000	-	3,450,700	-	-	-	10,100,700
Transportation*									
Transportation	37,833,268	51,340,630	69,333,989	81,606,144	84,905,581	73,986,184	26,768,117	11,934,857	437,708,770
City/County Share	3,720,994	4,916,758	4,990,510	5,065,367	5,141,348	5,218,468	1,792,325		30,845,770
Bridges, Culverts and Transportation Drainage	2,188,125	3,841,375	7,099,250	6,126,750	11,961,750	12,934,250	291,750	291,750	44,735,000
Capital Projects Rehabilitation and Resurfacing	14,987,500	14,187,500	15,560,000	18,477,500	22,367,500	22,367,500	2,917,500		110,865,000
Intersections	2,917,500	5,008,375	6,661,625	9,968,125	8,023,125	4,133,125	3,403,750	3,646,875	43,762,500
Major Roads	7,211,649	10,747,270	15,459,660	25,285,000	25,947,340	19,936,250	6,277,831	3,890,000	114,755,000
Residential Speed Control			97,250	97,250	97,250	97,250	145,875	194,500	729,375
Road Safety and Alignment	2,674,375	4,133,125	6,321,250	5,105,625	2,917,500	3,403,750	2,917,500	1,701,875	29,175,000
School Safety	2,431,250	3,160,625	3,403,750	2,674,375	2,188,125	972,500	4,133,125	486,250	19,450,000
Sidewalks and Pedestrian Safety	1,701,875	5,151,102	7,351,694	6,417,152	3,824,018	2,485,466	2,402,211	291,750	29,625,268
Transportation Planning		194,500	194,500	194,500	243,125	243,125	486,250	243,125	1,604,625
Unpaved Roads		194,500	194,500	194,500	194,500	194,500			972,500
Program Management			2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	1,188,732	11,188,732
Total Transportation	37,833,268	51,340,630	69,333,989	81,606,144	84,905,581	73,986,184	26,768,117	11,934,857	437,708,770

	2017	2018	2019	2020	2021	2022	2023	2024	Total Budget
Civic Center Expansion									
Non-Departmental	25,805,466	30,112,591	4,687,943	-	-	-	-	-	60,606,000
Misc/Contingencies	25,805,466	30,112,591	4,687,943	-	-	-	-	-	60,606,000
Civic Center Expansion	25,805,466	30,112,591	4,687,943						1,850,000
Total Civic Center Expansion	25,805,466	30,112,591	4,687,943	-	-	-	-	-	60,606,000
Libraries									
Support Services	-	482,860	6,645,160	9,208,690	3,046,390	817,400	-	-	20,200,500
Misc/Contingencies	-	-	-	-	-	817,400	-	-	817,400
Libraries Administration						817,400			1,850,000
Library Facilities (New)	-	482,860	6,645,160	9,208,690	3,046,390	-	-	-	19,383,100
Snellville Branch		482,860	6,162,300	3,046,390					9,691,550
Lawrenceville Branch			482,860	6,162,300	3,046,390				9,691,550
Total Libraries	-	482,860	6,645,160	9,208,690	3,046,390	817,400	-	-	20,200,500
Public Safety									
Police Services	-	4,612,463	3,409,000	-	-	-	-	-	8,021,463
Police Facilities (New)	-	4,612,463	3,409,000	-	-	-	-	-	8,021,463
Bay Creek Precinct/E911 Center		4,612,463	3,409,000						8,021,463
Fire & EMS	4,797,537	6,339,257	6,434,345	6,530,861	6,628,824	6,728,255	1,656,958	-	39,116,037
Ambulance	50,000	2,539,852	2,644,400	2,723,730	2,805,440	2,889,610	1,656,958	-	15,309,990
Ambulance Replacements		2,059,331	2,644,400	2,723,730	2,805,440	2,889,610	1,656,958		14,779,469
Ambulance Service Expansion	50,000	480,521							530,521
Fire Apparatus & Equipment	4,747,537	-	3,789,945	3,807,131	3,823,384	3,838,645	-	-	20,006,642
Fire Apparatus Replacements	4,747,537		3,789,945	3,807,131	3,823,384	3,838,645			20,006,642
Fire Facilities (New)	-	3,799,405	-	-	-	-	-	-	3,799,405
Fire Station Relocation - Sta 13		3,799,405							3,799,405
Total Public Safety	4,797,537	10,951,720	9,843,345	6,530,861	6,628,824	6,728,255	1,656,958	-	47,137,500

* For specific projects in Transportation, please refer to Exhibit C for details.

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
OVERALL CATEGORY ALLOCATIONS**

CATEGORY	TIER I - MINIMUM LEVEL	TIER II - MAXIMUM LEVEL
Bridges, Culverts and Transportation Drainage	\$46 million	\$5.3173 million
Capital Projects Rehabilitation and Resurfacing	\$114 million	--
Intersections	\$45 million	\$11.9 million
Major Roads	\$118 million	\$16.3 million
Residential Speed Control	\$0.75 million	--
Road Safety and Alignment	\$30 million	\$5 million
School Safety	\$20 million	\$2.5 million
Sidewalks and Pedestrian Safety	\$30.463 million	\$7.6172 million
Transportation Planning	\$1.65 million	--
Unpaved Roads	\$1 million	--
County / City Projects	\$30.845770 million	--
TOTAL	\$ 437.708770 million	\$48.6345 million

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
BRIDGES, CULVERTS AND TRANSPORTATION DRAINAGE**

TIER I

PROJECT NAME	LOCATION	ADDITIONAL INFORMATION
Center Way/ Beaver Ruin Road/ Indian Trail-Lilburn Road*	Interstate 85	Pedestrian Fencing/Safety Improvement
Harbins Road	Apalachee River	Replacement
Lakeview Road	Big Haynes Creek	Replacement
Old Norcross Road	Bromolow Creek Tributary	Replacement
Pleasant Hill Road**	Chattahoochee River	Widening
SR 316 / University Parkway***	Harbins Road	Interchange Improvements
Suwanee Creek Road	Bennett Creek	Replacement
SR 8 / Winder Highway to SR 324/Auburn Road/Old Auburn Road	CSX Railroad	New Bridge
Planning Efforts at Major Crossings	I-85 and SR 316	Connectivity / Capacity
Utilities at Bridge Replacements	Various Locations	
Right of Way Reserve for Bridges	Various Locations	
Transportation Drainage	Various Locations	
Bridge Rehabilitation	Various Locations	

TIER II

PROJECT NAME	LOCATION	ADDITIONAL INFORMATION
Center Way/ Beaver Ruin Road/ Indian Trail-Lilburn Road*	Interstate 85	Pedestrian Fencing/Safety Improvement
Planning Efforts at Major Crossings (I-85 and SR 316)	I-85 and SR 316	Connectivity / Capacity
Transportation Drainage		
Bridge Rehabilitation		

* Tier II allocation required for project to be fully funded

** Additional funding will be required to complete project

*** Also funded in intersections, major roads, and road safety and alignment categories

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
INTERSECTIONS**

TIER I

PROJECT NAME	LOCATION	IMPROVEMENT TYPE
Breckinridge Boulevard	Old Norcross Road	Intersection of Two Major Roadways
Buford Dam Road	Little Mill Road	"T" Intersection
I-85	SR 378 / Beaver Ruin Road	Intersection of Two Major Roadways
Jimmy Carter Boulevard	Rockbridge Road	Intersection of Two Major Roadways
North Bogan Road	Thompson Mill Road	Multi-way Intersection
Peachtree Industrial Boulevard	Suwanee Dam Road	Intersection of Two Major Roadways
Pleasant Hill Road***	Satellite Boulevard	Intersection of Two Major Roadways
Ridgedale Drive	North Road	Multi-way Intersection
Rockbridge Road	Wydella Road	Multi-way Intersection
Rosebud Road	Brushy Fork Road	"T" Intersection
Satellite Boulevard	Old Peachtree Road	Intersection of Two Major Roadways
SR 124 / Braselton Highway *	Flowery Branch Road	Intersection of one Major Roadway and one Minor Roadway
SR 140 / Holcomb Bridge Road	Spalding Drive	Intersection of Two Major Roadways
SR 316 / University Parkway **	Harbins Road	Interchange Improvements
Sugarloaf Parkway	Meadow Church Road / Satellite Boulevard / Premiere Parkway	Intersection of one Major Roadway and one Minor Roadway
US 23 / SR 13 / Buford Highway***	SR 140 / Jimmy Carter Boulevard	Intersection of Two Major Roadways
US 29 / SR 8 / Lawrenceville Highway***	Jimmy Carter Boulevard	Intersection of Two Major Roadways
US 29 / SR 8 / Lawrenceville Highway	Ronald Reagan Parkway	Intersection of Two Major Roadways
US 29 / SR 8 / Lawrenceville Highway	Sugarloaf Parkway	Intersection of Two Major Roadways
US 29 / SR 8 / Lawrenceville Highway	Luxomni Road	Intersection of one Major Roadway and one Minor Roadway
ATMS / ITS Improvements & Traffic Signals	Various Locations	
Improvements at Activity Centers	Various Locations	
Jimmy Carter Boulevard ITS Upgrades	Various Locations	
Queuing Lanes / Quick Fix	Various Locations	
Right of Way Reserve	Various Locations	
Traffic Responsive / Adaptive Technology	Various Locations	

2017 CITIZENS PROJECT SELECTION COMMITTEE

RECOMMENDED PROJECTS: INTERSECTIONS

TIER II

PROJECT NAME	LOCATION	IMPROVEMENT TYPE
Buford Dam Road	Shadburn Ferry Road	Multi-way Intersection
Buford Dam Road	Sycamore Road	"T" Intersection
Jimmy Carter Boulevard***	Britt Road / Williams Road	Intersection of one Major Roadway and one Minor Roadway
McGinnis Ferry Road***	Satellite Boulevard	Intersection of Two Major Roadway
SR 124 / Scenic Highway***	Sugarloaf Parkway	Intersection of Two Major Roadways
SR 378 / Beaver Ruin Road***	Satellite Boulevard	Intersection of Two Major Roadways
SR 378 / Beaver Ruin Road***	Steve Reynolds Boulevard	Intersection of Two Major Roadways
Sugarloaf Parkway***	Old Norcross Road	Intersection of Two Major Roadways
US 78 / SR 10 / Stone Mountain Highway***	East Park Place Boulevard	Intersection of Two Major Roadways
Webb Gin House Road	Janmar Road	"T" Intersection
ATMS / ITS Improvements & Traffic Signals	Various Locations	
Improvements at Activity Centers	Various Locations	
Right of Way Reserve	Various Locations	
Traffic Responsive / Adaptive Technology	Various Locations	

* Also funded in major roads category

** Also funded in bridges, culverts and transportation drainage, major roads, and road safety and alignment categories

*** Additional funding will be required to complete project

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
MAJOR ROADS**

TIER I

PROJECT NAME	LOCATION	IMPROVEMENT TYPE
Cruse Road	Club Drive to Paden Drive	2 to 5 Lanes
Interstate 85*	South County Line to SR 316 / University Parkway	Widening
Interstate 85 CD Lanes	Pleasant Hill Road to SR 316 / University Parkway	System Improvements
Killian Hill Road*	Church Street to Arcado Road	2 to 5 lanes
Peachtree Industrial Boulevard Widening*	from SR 141 / Peachtree Parkway to Medlock Bridge Road (northbound only)	2 to 3 lanes
Pleasant Hill Road	Howell Ferry Road to Chattahoochee River	4 to 6 lanes
Spalding Drive**	SR 140 / Holcomb Bridge Road to Winters Chapel Road	2 to 4/5 lanes
SR 124 / Braselton Highway*	Pine Road to County Line	2 to 4 lanes
SR 124 / Scenic Highway widening*	from US 78 / SR 10 / West Main Street to Sugarloaf Parkway	4 to 6 lanes
SR 20 / Buford Drive widening*	US 23 / SR 13 / Buford Highway to Peachtree Industrial Boulevard	4 to 6 lanes
SR 316 / University Parkway***	at Harbins Road	Interchange Improvements
SR 316 / University Parkway*	Hi-Hope Road to US 29 / SR 8 / Winder Highway	Interchange Improvements
Sugarloaf Parkway*	Meadow Church Road to Satellite Boulevard	4 to 6 lanes
Sugarloaf Parkway Extension*	SR 316 / University Parkway to I-85	New Location
US 78 / SR 10 / Stone Mountain Highway Parallel Road*	System of Roads Parallel to US 78 (from Rockbridge Road to Old US 78)	New Location
Venture Drive Widening*	Pleasant Hill Road to Steve Reynolds Boulevard	2 to 4 / 5 lanes
Major Activity Center Improvements		
Right of Way Reserve		

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
MAJOR ROADS**

TIER II

PROJECT NAME	LOCATION	IMPROVEMENT TYPE
Killian Hill Road*	Church Street to Arcado Road	2 to 5 lanes
Old Peachtree Road	Collins Hill Road to Rock Springs Road	2 to 3 / 4 lanes
SR 124 / Braselton Highway*	Pine Road to County Line	2 to 4 lanes
SR 124 / Scenic Highway Widening*	from US 78 / SR 10 / West Main Street to Sugarloaf Parkway	4 to 6 lanes
Sugarloaf Parkway*	Old Norcross Road to SR 124/Scenic Highway	4 to 6 lanes
Sugarloaf Parkway*	Meadow Church Road to Satellite Boulevard	4 to 6 lanes
Major Activity Center Improvements		
Planning Efforts at Major Crossings (I-85 and SR -316)	Connectivity/Capacity	
Right of Way Reserve		

* Additional funding will be required to complete project

** Also funded in County/City category

*** Also funded in bridges, culverts and transportation drainage, intersections, and road safety and alignment categories

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
ROAD SAFETY AND ALIGNMENT**

TIER I

PROJECT NAME	IMPROVEMENT TYPE	LOCATION
Buford Dam Road*	Horizontal Alignment	Suwanee Dam Road to County Line
Burns Road	Intersection Skew	Dickens Road (east)
Chatham Road	Horizontal Alignment - Sight Distance	US 23 / SR 13 / Buford Highway to Old Suwanee Road
Five Forks Trickum Road	Intersection Improvement	Oleander Drive
Five Forks Trickum Road	Intersection Improvement	Hasty Court
Lilburn Stone Mountain Road	Intersection Improvement	Old Tucker Road
Old Peachtree Road	Intersection Improvement	Prospect Church Road
Rock Springs Road	Intersection Improvement	Spriggs Road
SR 124 / Braselton Highway	Intersection Improvement	Huntington Hill Trace
SR 316 / University Parkway**	Interchange Improvement	Harbins Road
US 23 / SR 13 / Buford Highway*	4 to 6 lanes	SR 378 / Beaver Ruin Road to Old Norcross Road / Langford Road
Webb Gin House Road	Spot Improvements	SR 124 / Scenic Highway to SR 20 / Grayson Highway
West Park Place Boulevard	Intersection Improvement	Rockbridge Road
Railroad Crossing Safety		
Right of Way Reserve		

TIER II

PROJECT NAME	IMPROVEMENT TYPE	LOCATION
SR 124 / Braselton Highway*	Spot Improvements	SR 324 / Gravel Springs Road / Auburn Road to Hog Mountain Church Road
SR 124 / Braselton Highway*	Intersection Improvement	Sunny Hill Road
SR 20 / Buford Drive*	Intersection Improvement	Financial Center Way
Right of Way Reserve		

* Additional funding will be required to complete project

** Also funded in bridges, culverts and transportation drainage, intersections, and major roads categories

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
SCHOOL SAFETY**

TIER I

PROJECT NAME	IMPROVEMENT TYPE	School
SR 124 / Centerville Highway at Lee Road	Intersection Improvement	Anderson-Livsey Elementary School
Dogwood Road at Holly Brook Road	Intersection Improvement	Brookwood High School
Collins Hill Road at Collins Industrial Way	Intersection Improvement	Georgia Gwinnett College
Graves Road (Graves Lane to McDonough Drive)	Sidewalks	Graves Elementary School
Oak Road at Gwin Oaks Drive	Intersection Improvement	Gwin Oaks Elementary School
Area Improvements	Access Improvements	Mill Creek High School
Peachtree Industrial Boulevard	Turn Lanes / Entrance	Norcross STEM School
Improvements at New Schools		Various Locations
Sidewalks at Existing Schools		Various Locations
Improvements at Existing Schools		Various Locations

TIER II

PROJECT NAME	IMPROVEMENT TYPE	School
Sidewalks at Existing Schools		Various Locations
Improvements at Existing Schools		Various Locations

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
SIDEWALKS AND PEDESTRIAN SAFETY**

TIER I

PROJECT NAME	LOCATION	LENGTH (FEET)
Boggs Road (east side)	QuikTrip to A&D Foods Driveway	281
Britt Road	Old Norcross Tucker Road to county line	2,800
Britt Road	Park entrance to existing	300
Dawson Boulevard	McDonough Drive to Graves Road	5,800
Dawson Boulevard	East of Chase Lane to Graves Road	1,100
Dickens Road	Dundee Drive to Indian Trail Lilburn Road	1,100
Dickens Road	Rockbridge Road to Arrowind Road	3,100
Graves Road	West of Graves Mill Drive to West National Circle	2,000
Hewatt Road	Rainbow Circle to US 78 / SR 10 / Stone Mountain Highway	2,200
Holcomb Bridge Road	Smithpointe Drive to Peachtree Corners Circle	850
James Road	Paces Landing Drive to US 29 / SR 8 / Lawrenceville Highway	2,300
Jimmy Carter Boulevard	North Norcross Tucker Road to Best Friend Road	1,650
Jimmy Carter Boulevard	US 29 / SR 8 / Lawrenceville Highway to Club Parkway	1,900
Medlock Bridge Road	Wyntree Drive to Peachtree Industrial Boulevard	525
New Hope Road (south side)	SR 124 / Scenic Highway to Herbert Hayes Drive	750
Old Peachtree Road	Nours Landing Way to Peachtree Ridge High School	750
Peachtree Industrial Boulevard	Summit Ridge Parkway to Howell Boulevard	2,000
Peachtree Industrial Boulevard	Winters Chapel Road to Peachtree Corners Circle	5,850
Pleasant Hill Road*	Under Ronald Reagan Parkway	650
Ridge Road	Buford Drive to Highland Oaks Way	2,000
Satellite Boulevard	Sugarloaf Centre to Cross Pointe Church	850
Satellite Boulevard	Boggs Road to Stephens Center Drive	1,935
Spalding Drive (south side)	Peachtree Corners Circle to Crooked Creek Road	1,600
SR 120 / Duluth Highway	Colony Bend Drive to Riverside Parkway	1,200
SR 140 / Jimmy Carter Boulevard	Peachtree Industrial Boulevard to Holcomb Bridge Road	1,900
SR 140 / Jimmy Carter Boulevard	Brook Hollow Parkway to Crescent Drive	980
SR 140 / Jimmy Carter Boulevard	Financial Drive to Lanier Boulevard	450
SR 140 / Jimmy Carter Boulevard (south side)	West Peachtree Street to Peachtree Industrial Boulevard	6,300

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
SIDEWALKS AND PEDESTRIAN SAFETY**

TIER I

PROJECT NAME	LOCATION	LENGTH (FEET)
SR 20 / Grayson Highway	South of Simonton Road to Park Place Drive	1,600
SR 264 / Bethany Church Road	Sunbridge Drive to Kittery Point	500
Sweetwater Club Drive	Sweetwater Road to Club Drive	1,200
Sycamore Road	Richland Creek Trail to Sycamore Elementary School	1,750
US 29 / SR 8 / Lawrenceville Highway	Sunnyside Drive to Bethesda School Road	2,700
West Liddell Road (west side)	Satellite Boulevard to Venture Drive	525
Williams Road	Harbins Road to Sherwin Drive	850
Infinite Loop*		
Mall Boulevard Complete Street*		
McDaniel Farm Park Connector*		
Norcross to Lilburn Trail*		
Western Gwinnett Bikeway*		
Future Trails Master Plan Projects		
Gap / In House / Rehabilitation		
Pedestrian Crossings		
Street lighting for pedestrians		

*Additional funding will be required to complete project

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
SIDEWALKS AND PEDESTRIAN SAFETY**

TIER II

PROJECT NAME	LOCATION	LENGTH (FEET)
Bob Hannah Circle	Pleasant Hill Road to existing	220
Club Drive	Sweetwater Club Drive to Trent Way	2,100
Ewing Chapel Road	West Drowning Creek Road to Jordan Road	1,450
Holcomb Bridge Road	Spalding Drive to Chattahoochee River	2,200
Indian Trail Lilburn Road	Hillcrest Road to Exchange Place	650
Oakbrook Parkway	Indian Brook Way to Indian Trail Lilburn Road	1,100
Oakbrook Parkway	Pirkle Road to Indian Trail Lilburn Road	4,250
Osborne Drive	Graves Road to Graves Elementary School	875
Pucketts Mill Road	Hamilton Mill Road to Lilly Way	1,900
Satellite Boulevard (other side)	Boggs Road to Stephens Center Drive	1,415
Spalding Drive	SR 140 / Holcomb Bridge Road to Wetherburn Way	780
SR 124 / Braselton Highway	Ironwood Briar Drive to existing near Meridian Drive	2,100
Sugarloaf Parkway	Kendall Park Drive to Five Forks Trickum Road	650
Future Trails Master Plan Projects		

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
COUNTY / CITY**

PROJECT NAME	IMPROVEMENT TYPE	LOCATION	MAXIMUM COUNTY CONTRIBUTION
Population > 6k			
BUFORD			
SR 20 / Buford Drive	Major Roadway	South Lee Street to Buford Highway	\$1,916,017
Thompson Mill Road	Major Roadway	US 23 / SR 13 / Buford Highway to Faith Industrial Drive	
DULUTH			
Bunten Road	Sidewalk	Old Peachtree Road to Mason Elementary School	\$4,404,275
Chattahoochee Drive / MainStreet	Multi-use path	Coleman Middle School to Peachtree Industrial Boulevard	
Pine Needle Drive	Intersection	SR 120 / Abbotts Bridge Road	
Rogers Bridge Road	Intersection	Main Street / Chattahoochee Drive	
SR 120 / Abbotts Bridge Road	Intersection	George Rogers Avenue (new)	
Western Gwinnett Bikeway	Multi-use path	(west of) Rogers Bridge Road to McGinnis Ferry Road	
LAWRENCEVILLE			
Completion of 2014 Joint Sidewalk projects	Sidewalk	as needed	\$4,600,402
Nash Street	Major Roadway	current end to Gwinnett Drive (approx. 700 ft.)	
Paper Mill Road	Safety & Alignment	Springlake Road to McCart Road	
SR 120 / Duluth Highway	Major Roadway	SR 316 / University Parkway to Medical Center Boulevard	
LILBURN			
Killian Hill Road	Pedestrian Safety	at Shelley Lane	\$1,400,000
Killian Hill Road Widening - matching funds	Major Roadway	Arcado Road to Church Street	
Lilburn Industrial Way	Safety & Alignment / Sidewalk	Arcado Road to Killian Hill Road	
NORCROSS			
Beaver Ruin Creek Greenway (on road sections only)	Multi-use path	Holcomb Bridge Road to I-85	\$1,845,242
Holcomb Bridge Road	Safety & Alignment	at railroad crossing	
Holcomb Bridge Road	Multi-use path	West Peachtree Street to Queens Court	
Medlock Bridge Road	Intersection	at North Peachtree Street / Langford Road	
PEACHTREE CORNERS			
Medlock Bridge Road	Intersection	Bush Road	\$6,182,248
Spalding Drive	Major Roadway	SR 140 / Holcomb Bridge Road to Winters Chapel Road	
Spalding Drive	Intersection	Holcomb Bridge Road	
SR 141 / Peachtree Parkway southbound	Major Roadway	SR 140 / Jimmy Carter Boulevard to county line	
SNELLVILLE			
North Road	Intersection	at Ridgedale Drive	\$1,977,068
SR 124 / Scenic Highway	Major Roadway	US 78 / SR 10 / Main Street to Janmar Road / Ridgedale Drive	
SR 124 / Scenic Highway	Intersection	at Wisteria Drive	
Tree Lane	Safety & Alignment	Ronald Reagan Parkway to SR 124 / Scenic Highway	

**2017 CITIZENS PROJECT SELECTION COMMITTEE
RECOMMENDED PROJECTS:
COUNTY / CITY**

PROJECT NAME	IMPROVEMENT TYPE	LOCATION	MAXIMUM COUNTY CONTRIBUTION
SUGAR HILL			
Completion of 2014 Joint Sidewalk projects	Sidewalk	as needed	\$3,280,915
Level Creek Road Extension	Major Roadway	SR 20 / Nelson Brogdon Boulevard to line up with Stanley Street	
Sugar Loop	Multi-use path	roadside sections	
SUWANEE			
Main Street	Safety & Alignment	Relocate to align with Delay Lane at the intersection with Suwanee Dam Road	\$2,000,000
Western Gwinnett Bikeway	Multi-use path	(west of) Rogers Bridge Road to McGinnis Ferry Road	
TOTAL FOR CITIES WITH POPULATION > 6K			\$27,606,167
Population < 6k			
AUBURN			
Trotters Lane, Jockey Lane, Saddlecreek Court	Miscellaneous street improvements		\$45,129
BERKELEY LAKE			
North Berkeley Lake Road	Sidewalk	Ridge Road to Peachtree Industrial Boulevard	\$397,138
South Berkeley Lake Road - east side (spot improvements)	Sidewalk	Peachtree Industrial Boulevard to Lakeshore Drive	
South Berkeley Lake Road - west side	Sidewalk	from City Hall to Lakeshore Drive	
BRASELTON			
SR 211 / Old Winder Highway Multi-use Tunnel	Pedestrian Safety	at Thompson Mill Road	\$751,697
Thompson Mill Road Improvements	Major Roadway		
DACULA			
Tanner Road	Safety & Alignment	Harbins Road to West Drowning Creek Road	\$1,027,304
GRAYSON			
Rosebud Road	Safety & Alignment	SR 20 / Grayson Highway to SR 84 / Grayson Parkway	\$617,486
LOGANVILLE			
Old Loganville Road	Sidewalk	Tuck Road to existing	\$394,178
REST HAVEN			
To Be Determined			\$6,671
TOTAL FOR CITIES WITH POPULATION OF < 6K			\$3,239,603
TOTAL			\$30,845,770

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170438	20160687			
Department:	Information Technology Services	Date Submitted:	04/21/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:
Submitted By:	Purchasing - Jeannie Caldwell - TS	Multiple Depts?	No	
Budget Type:	Operating	Special Routing:		
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing	No	
to renew RP023-12, provision of voice & data network services on an annual contract (August 12, 2017 through August 11, 2018), with AT&T, Inc., base amount \$2,500,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	akani (5/18/2017)			
Attorney	ddpritchett (5/23/2017)			
Attorney's Comments				
Agenda Purpose Only	<input type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Various	*	\$2,500,000	mbwoods (5/23/2017)
Finance Comments	* The current balance is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. FY2017 \$1,250,000 is allocated; for FY 2018, \$1,250,000 is subject to budget approval.				FinDir's Initials bjalexzulian (5/22/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

SUMMARY – RP023-12
Provision of Voice & Data Network Services on an Annual Contract

PURPOSE:	To provide voice and data network services to all County facilities, including but not limited to internet access, wide area network (WAN) connectivity, local and long distance phone service, and Primary Rate Interface (PRI) phone services.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$2,500,000.00*
PREVIOUS CONTRACT AWARD AMOUNT:	\$2,500,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,748,532.00 (projected 12-month amount)
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	The proposal was scored based upon the following criteria: 20 points for service provider qualifications, 25 points for technical considerations, 15 points for the aggressiveness of terms & conditions, including service level agreements, 15 points for references, and 25 points for cost. Therefore, a true market analysis on price alone cannot be accurately obtained.
CONTRACT TERM:	August 12, 2017 through August 11, 2018

COMMENTS: *This amount is higher than the amount estimated to be spent in the previous contract period due to initiatives that will continue in 2017 and 2018 such as possible increase to bandwidth to support body-worn cameras as well as new facilities which will require phone services and Switched Ethernet network connectivity to access the systems located in E911 and GJAC data centers.

Department of Information Technology Services



75 Langley Drive • Lawrenceville, GA 30045-6900
(tel) 770.822.8900 • (fax) 770.822.8014
www.gwinnettcountry.com

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MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division

THRU: Abe Kani, Director/CIO *Abe Kani*
Department of Information Technology Services

THRU: Jonathan Yungel, Deputy Director of Infrastructure Operations *Jonathan Yungel*
Department of Information Technology Services

FROM: Tim Tullis, Network & Telecommunications Manager *Tim Tullis*
Department of Information Technology Services

SUBJECT: Recommendation to Renew RP023-12,
Provision of Voice & Data Network Services on an Annual Contract

DATE: April 17, 2017

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above contract with AT&T, Inc. for the period of August 12, 2017 through August 11, 2018, base amount \$2,500,000.00. This contract was awarded in 2013 with four options to renew. This request is to exercise the fourth and last renewal option.

DESCRIPTION

The renewal of this contract will provide voice and data network services to all County facilities. Services include but are not limited to Internet access, wide-area network connectivity, local and long distance phone service, and PRI phone services with stated contract prices. The voice and data contract also includes non-contracted items with varied pricing, which include the following categories:

1. Regulatory surcharges and fees along with applicable taxes. These items are mandated by regulatory rules along with fees such as Universal Service Fees and Federal Universal line charges. The Master Agreement references these charges not being included on the Pricing Schedules in Section 4.2.
2. Non-contracted features, such as call forwarding, three-way calling, etc., that AT&T does not generally put on contracts so the customer can have the flexibility to remove the features during the term of the contract.
3. Services that are necessary for the support and provision of 911 service such as headset interfaces, interceptor controllers, additional 911 trunk lines, etc.

FINANCIAL

1. Estimated amount to be spent: \$2,500,000.00
Note: The estimated amount be spent is higher that the projected amount spent previous contract period due to initiatives that will continue in 2017 and 2018.
2. Projected amount spent previous contract period: \$1,748,532.00
3. Do total obligations agree with "Action Requested"? Yes X No __
4. Budgeted: Yes X No __
5. Contact name: Traci Williams Contact phone: 770-822-8944

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	001	Various	Various	50407100		\$100,000.00	4%
2018	001	Various	Various	50407100		\$100,000.00	4%
2017	95	113010	21100001	50407100		\$187,500.00	7.50%
2018	95	113010	21100001	50407100		\$187,500.00	7.50%
2017	102	115100	23011001	50407100		\$187,500.00	7.50%
2018	102	115100	23011001	50407100		\$187,500.00	7.50%
2017	105	116001	24010001	50407100		\$175,000.00	7%
2018	105	116001	24010001	50407100		\$175,000.00	7%
2017	106	113100	21200001	50407100		\$75,000.00	3%
2018	106	113100	21200001	50407100		\$75,000.00	3%
2017	501	Various	Various	50407100		\$137,500.00	5.50%
2018	501	Various	Various	50407100		\$137,500.00	5.50%
2017	515	109006	17060001	50407100		\$12,500.00	0.50%
2018	515	109006	17060001	50407100		\$12,500.00	0.50%
2017	665	170000	44400001	50407100		\$350,000.00	14%
2018	665	170000	44400001	50407100		\$350,000.00	14%
2017	Various	Various	Various	50407100		\$25,000.00	1%
2018	Various	Various	Various	50407100		\$25,000.00	1%
						\$2,500,000.00	100%

Transfer required: No Yes If yes, transfer from: _____

Fiscal Year	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170560	20160369				
Department:	Information Technology Services	Date Submitted:	05/26/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Purchasing - Lindsey Gravitt - TS		Multiple Depts?	No	
Budget Type:	Capital	Special Routing:			
Agenda Type	Approval	Rezoning Type			
Item of Business:		Locked by Purchasing		No	
to renew BL045-14, purchase of Cisco hardware on an annual contract (July 16, 2017 through July 15, 2018), with Prosys Information Systems, Inc., base bid \$1,700,000.00.					
Attachments	Summary Sheet, Justification Letter				
Authorization: Chairman's Signature?	No				
Staff Recommendation	Approval				
Department Head	akani (5/30/2017)				
Attorney	ddpritchett (6/13/2017)				
Attorney's Comments					
Agenda Purpose Only <input type="checkbox"/>		As To Form <input type="checkbox"/>		Hold for Pickup? <input type="checkbox"/>	

Financial Services Use Only

Financial Action Requested				
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various	*	\$1,700,000	mbwoods (6/13/2017)
Finance Comments	* The current balance in each fund is checked as items are purchased. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$960,000 is allocated. For FY2018, \$740,000 is subject to budget approval.			FinDir's Initials
				bjalexzulian (6/13/2017)

County Clerk Use Only

			PH was Held? <input type="checkbox"/>
Working Session			Vote
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL045-14
Purchase of Cisco Hardware on an Annual Contract

PURPOSE:	Purchase of Cisco hardware equipment such as network switches, routers, security appliances, wireless access points, fiber modules, and other items used by the networking staff.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	\$1,700,000.00*
PREVIOUS CONTRACT AWARD AMOUNT:	\$2,800,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,700,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	Market analysis reveals prices are an average of 3% higher than current contract prices.
CONTRACT TERM:	July 16, 2017 through July 15, 2018

COMMENTS: *As this is a demand usage contract, the decrease in the amount to be spent is largely based on approved Capital projects in the 2017 Budget being less than the previous year.



Department of Information Technology Services

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MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, DoFS

THRU: Abe Kani, CIO/Department Director *Abe Kani*
Information Technology Services

FROM: Tim Tullis, Networks & Telecommunications Manager *Tim Tullis*
Information Technology Services

SUBJECT: Recommendation to Renew BL045-14
Purchase of Cisco Hardware on an Annual Contract

DATE: May 26, 2017

REQUESTED ACTION:

The Department of Information Technology Services is requesting approval to renew the Purchase of the Cisco Hardware contract for the period of 7/16/17 – 7/15/18 with Prosys Information Systems in the base amount of \$1,700,000.00. This recommendation will be the third of four renewals. The base amount is largely dependent upon the approved Capital projects in the 2017 Budget, the start and end dates of those projects, and projects that will be contingent upon 2018 approved funding. Anticipated uses of the contract are for the network and phone portions of the following projects:

- Fire Stations #15 – Network and phone equipment for new Fire Station 15.
- Centerville Senior Center Build-out - Network and phone equipment
- County-wide video surveillance – Network equipment for the various locations
- Core and Edge network equipment replacements – Network Firewalls, data switches, routers, wireless access points, etc.
- Network Part of Cloud Solutions - Network Firewalls, routers, security devices and licenses
- Sheriff Detention Center equipment replacements – Network equipment
- Department of Water Resources renovation projects – Network switches, wireless Access Points, and phone installations

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170563					
Department:	Juvenile Court	Date Submitted:	05/30/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	renavas	Multiple Depts?	No		
Budget Type:	Operating	Special Routing:			
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:		Locked by Purchasing		No	
<p>to accept grant funds up to the amount of \$67,429.93 from the Georgia Court Appointed Special Advocates (CASA) for the continuation of Gwinnett Juvenile Court CASA program. Approval/authorization for the chairman or designee to execute grant documents and any other necessary documents, subject to approval as to form by the Law Department. This grant is funded through CASA with no match requirement.</p>					
Attachments	Justification Memo, Action List, Award Notification Letter, Contract to follow				
Authorization: Chairman's Signature?	Yes				
Staff Recommendation					
Department Head	jwlawler (5/30/2017)				
Attorney	tacox (6/9/2017)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

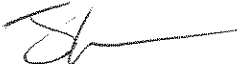
Financial Action Requested	Adjust appropriations and revenues as necessary upon approval and execution of agreement.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	No	Grants	*	\$67,429	mbwoods (6/9/2017)
Finance Comments	*A grant budget will be established upon approval and execution of agreement.				FinDir's Initials jwwweatherford (6/8/2017)

County Clerk Use Only

				PH was Held?	<input type="checkbox"/>
Working Session	<input type="text"/>			Vote	
Action	<input type="text" value="New Item"/>				
Tabled	<input type="text"/>				
Motion	<input type="text"/>				
2nd by	<input type="text"/>				



JUVENILE COURT
GWINNETT JUDICIAL CIRCUIT
115 STONE MOUNTAIN STREET
LAWRENCEVILLE, GEORGIA 30046-5661
(770)619-6300

TO: The Gwinnett County Board of Commissioners
FROM: Jesse Lawler, Juvenile Court Administrator
DATE: May 30, 2017 
SUBJECT: Court Appointed Special Advocate (CASA)

Juvenile Court requests approval for acceptance of State funding from Georgia CASA in the amount of \$67,429.93 for the continuation of the Gwinnett County CASA Program. Funds are provided to Georgia CASA by the General Assembly and are allocated to local CASA programs to provide volunteer services to abused and neglected children involved in juvenile court deprivation proceedings. These funds are stipulated by the Georgia CASA to be used as salary payment for a program coordinator. Continuation of the program will require the following:

- Funds are included in FY2017 adopted budget and will be included in FY2018 budget since the grant cycle runs July 1, 2017 – June 30, 2018.
- Gwinnett County Juvenile Court will be responsible for the fringe benefits.

A CASA is a trained community volunteer who represents the best interest of deprived children in juvenile court proceedings. CASA volunteers serve as the “eyes and ears” of the court. The volunteers are screened and trained regarding deprivation, child development, juvenile court procedures and will be appointed by the court as a guardian in a deprivation case. The volunteers consent to an extensive background check.

Studies indicate that when a CASA volunteer is assigned to a case, more services are provided, lengths of time in foster care are limited, and the number of moves reduced.

Thank you for your consideration.

ACTION REQUESTED – GEORGIA COURT APPOINTED SPECIAL ADVOCATES
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
June 20, 2017 (GCID 20170563)

1. Acceptance of grant awards from the **Georgia Court Appointed Special Advocates**; authorization for Chairman to sign grant application, letter of credit signature cards, and related **Georgia Court Appointed Special Advocates** forms designating persons authorized to request disbursement of grant funds from **Georgia Court Appointed Special Advocates** to Gwinnett County.
2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and execute agreements, contracts, and/or amendments as necessary, with **Georgia Court Appointed Special Advocates**, municipalities, non-profit agencies, County agencies and financial institutions, etc. for project implementation, as specified and approved by the Board of Commissioners subject to Law Department review. The Board of Commissioners authorizes the Chairman to execute such documents, if necessary, or if required by **Georgia Court Appointed Special Advocates**.
3. Authorization for Chairman to appoint and designate the Director of Financial Services to approve and submit financial reports. Authorization for the Deputy Directors of Financial Services to approve and submit financial reports in the absence of the Director of Financial Services.
4. Authorization for Chairman to designate County staff to establish and adjust budgets as delegated in the approved Budget Resolution to cover obligations/expenses in accordance with the intent and actions of the Board of Commissioners.
5. Authorization for Chairman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.
6. Authorization for Chairman to appoint and designate the Director of Financial Services to serve as the "Official Representative" of Gwinnett County with the **Georgia Court Appointed Special Advocates**.



GEORGIA

Georgia Court Appointed Special Advocates, Inc.
75 Marietta St. NW, Suite 404
Atlanta, GA 30303
(p) 404.874.2888
(f) 404.874.2889
800.251.4012
www.gacasa.org

May 18, 2017

Steve Gill
Gwinnett County CASA
Juvenile Court of Gwinnett County
115 Stone Mountain Street
Lawrenceville, GA 30046

Dear Steve:

This is notification that Georgia Court Appointed Special Advocates, Inc. has awarded a grant for fiscal year 2018 in the amount of \$67,429.93 to be paid in quarterly payments of \$16,857.48 beginning July 1, 2017 and going through June 30, 2018. This sub-grant is covered under a State of Georgia Department of Human Services grant and awarded to Georgia CASA by the Georgia State Legislature. Please note for audit purposes that this is federal funding passed through DHS.

This grant carries the stipulation that Gwinnett County CASA will:

1. Use these funds *only* to pay salaries, benefits and applicable payroll taxes for the CASA program staff who recruit, screen, train, coordinate and supervise CASA volunteers;
2. Provide Georgia CASA with quarterly statistical reports demonstrating a quarterly progression of activity which includes, but is not limited to: increased volunteer recruitment, increased number of children served, and/or increased community outreach;
3. Provide to Georgia CASA a budget covering the grant period by November 1, 2017;
4. Provide an actual vs. budget for the grant period reflecting the grant expenses by September 30, 2018.

Sincerely,

Duaine Hathaway

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170556				
Department:	Support Services	Date Submitted:	05/26/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:
Submitted By:	Purchasing - Lindsey Gravitt - MP		Multiple Depts?	No
Budget Type:	Capital	Special Routing:		
Agenda Type	Award	Rezoning Type		
Item of Business:		Locked by Purchasing		No
BL040-17, Gwinnett Justice and Administration Center Langley Drive (parking lot and front entrance) reconfiguration project, to low responsive bidder, Multiplex, LLC, amount not to exceed \$1,933,000.00. Project meets the standards as specified in the County's Facility Construction Standards. Contract to follow award. Subject to approval as to form by the Law Department.				
Attachments	Summary Sheet, Justification Letter, Tabulation			
Authorization: Chairman's Signature?	Yes			
Staff Recommendation	Award			
Department Head	sscanon (6/1/2017)			
Attorney	mvstephens (6/13/2017)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	

Financial Services Use Only

Financial Action Requested	Upon approval transfer necessary amounts from General Tax Contingency and Facilities Repairs/Enhance/Upgrades projects to Realign Langley Drive & Replace Paver Walkway project.			
	Budgeted	Fund Name	Current Balance	Requested Allocation
	Yes	Capital Project	\$743,450*	\$1,933,000
Finance Comments	*Available in Realign Langley Drive & Replace Paver Walkway project. Deficit funding available in General Tax Contingency and Facilities/Enhance/Upgrades projects.			Director's Initials
				mbwoods (6/12/2017)
				FinDir's Initials
				jweatherford (6/12/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	Vote
Action	
Tabled	
Motion	
2nd by	

SUMMARY – BL040-17
Gwinnett County Justice and Administration Center Langley Drive
(Parking Lot and Front Entrance) Reconfiguration Project

PURPOSE:	This project includes the reconfiguration of Langley Drive, handicap parking and replaces all pavers with concrete.
LOCATION:	Gwinnett Justice and Administration Center 75 Langley Drive Lawrenceville, GA 30046
AMOUNT TO BE SPENT:	\$1,933,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	53 179 website viewings
NUMBER OF RESPONSES:	1 1 non-responsive*
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 4
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	Due to the complexity of this project and the increasing demand for hardscape projects, there were a limited number of contractors with available schedule time required to perform this job.
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	180 consecutive days

COMMENTS: *One contractor was deemed non-responsive due to failing to meet the previous projects of similar size and scope requirement.



75 Langley Drive • Lawrenceville, GA 30046-6935
 770.822.8059 • (fax) 770.822.8037
 www.gwinnettcountry.com

MEMORANDUM

To: Marlo Puckett, Purchasing Associate III, Purchasing Division, DoFS
 From: Angelia Parham, P.E., Director *AP*
 Subject: Recommendation to Award BL040-17—Gwinnett County Justice and Administration Center Langley Drive (Parking Lot and Front Entrance) Reconfiguration Project
 Date: May 25, 2017

REQUESTED ACTION

The Department of Support Services recommends award of BL040-17, Gwinnett County Justice and Administration Center Langley Drive (Parking Lot and Front Entrance) Reconfiguration Project, to the lowest responsive bidder, Multiplex, LLC, in the amount of \$1,933,000.00.

DESCRIPTION

This project includes the reconfiguration of Langley Drive, addresses handicap parking, and replaces all pavers with concrete. A pre-bid conference was held on April 13, 2017 and one responsive bid was received on April 28, 2017.

References checked? Yes No

FINANCIAL

- Estimated amount to be spent: \$1,933,000.00
- Do total obligations agree with "Action Requested"? Yes No
- Budgeted: Yes No
- Contact Name: David Mogge Contact Phone: (770) 822-7082
- Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	303	207000			F-1188-01-3-03	\$1,933,000.00	100%
Total						\$1,933,000.00	100%

Transfer Required: Yes No

If Yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2017	303	227000			O-0002-03-1-02	\$575,074.93
2017	303	207000			F-0856-53-3-03	\$614,475.07

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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170508				
Department:	Support Services	Date Submitted:	05/16/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	
Submitted By:	Angelia Parham, Director	Multiple Depts?	No	
Budget Type:	Capital	Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type		
Item of Business:		Locked by Purchasing	No	
<p>of Change Order No. 2 to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., increasing the contract by \$77,607.77 and extending the contract completion time by 8 days. The contract amount is adjusted from \$5,815,262.76 to \$5,892,870.53. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 4/Heard</p>				
Attachments	Justification Memo, Proposed Contract			
Authorization: Chairman's Signature?	Yes			
Staff Recommendation	Approval			
Department Head	ahparham (5/19/2017)			
Attorney	fsfields (6/7/2017)			
Attorney's Comments				
Agenda Purpose Only <input checked="" type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>				

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	2014 SPLOST	\$82,586*	\$77,608	mbwoods (6/7/2017)
Finance Comments	* Amount available within the Medical Examiner's Office project.				FinDir's Initials
					bjalexzulian (6/6/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	



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MEMORANDUM

To: Chairman
 District Commissioners

From: Angelia Parham, P.E., Director *AP*

Subject: Approval of Change Order No. 2 to BL087-15: Construction of a New Medical Examiner's Office and Morgue Building

Date: May 17, 2017

REQUESTED ACTION

The Department of Support Services recommends approval of Change Order No. 2 to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., increasing the contract by \$77,607.77 and extending the contract completion time by 8 days. The contract amount is adjusted from \$5,815,262.76 to \$5,892,870.53. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Program. District 4/Heard

DESCRIPTION

Change Order No. 2 addresses changes in scope, unforeseen conditions, changes requested by Gwinnett County, and reconciliation of unit pricing as specified in the contract. The detail is included in Form C, Change Justification.

FINANCIAL

1. Estimated amount to be spent: \$77,607.77
2. Do total obligations agree with "Action Requested"? Yes No
3. Budgeted: Yes No
4. Contact Name: Jeff Hairston Contact Phone: 770-822-7006
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	319	207000		50807000	F-0864-01-3-03	\$77,607.77	100%
Total						\$77,607.77	100%

Transfer Required: Yes No

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C Change Justification

JUSTIFICATION LETTER

TO: Chairman
District Commissioners

THRU: Angelia Parham, P.E., Director, DoSS *AP*
Michael Plonowski, Director, Facilities Management Division, DoSS

FROM: Jeff Hairston, Project Manager, Facilities Management Division, DoSS

SUBJECT: Change Order No. 2 to BL087-15: Construction of a New Medical Examiner's Office and Morgue Building

DATE: May 10, 2017

PREVIOUS CHANGE ORDER SUMMARY:

Change Order No. 1 in the amount of \$77,062.76 was previously approved.

REQUESTED ACTION:

This request is to approve Change Order No. 2 to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., in the amount of \$77,607.77 and extending the contract completion time by 8 days.

EXPLANATION OF CURRENT STATUS OF CHANGE ORDER:

All work items are complete.

DESCRIPTION:

This project is for the construction of a new facility for the Medical Examiner and morgue.

NEED/BENEFIT:

This change order addresses 17 change items:

- Change Item No. 1, a cost of \$28,070.79, is for reconciling the unit prices as listed in the contract.
- Change Item No. 2, a cost of \$2,518.36, is for the installation of additional exterior signage identifying areas of respite.
- Change Item No. 3, a cost of \$4,937.97, is for modifications to the door hardware on two coolers.
- Change Item No. 4, a cost of \$7,433.94, is for the installation of sheathing on the interior of the parapet walls.
- Change Item No. 5, a cost of \$1,554.26, is for modifications to exhaust ductwork at three autopsy stations
- Change Item No. 6, a cost of \$3,709.42, is for the installation of a scale that is recessed in the floor.

C Change Justification

- Change Item No. 7, a cost of \$2,224.35, is for the installation of additional electrical circuits for wall heaters and exhaust fans.
- Change Item No. 8, a cost of \$2,347.35, is for modifications to the ceramic floor tile installation in the restrooms.
- Change Item No. 9, a cost of \$5,365.06, is for the installation of Terrazzo flooring in lieu of carpet tile in the viewing room.
- Change Item No. 10, a cost of \$3,649.11, is for the installation of waterproofing material to the exterior stone veneer wall in the courtyard area to increase the water tightness of the building and modifying the flashing.
- Change Item No. 11, a cost of \$1,275.12, is for the modifications to the concrete footing at the location where the main water line enters the building.
- Change Item No. 12, a cost of \$5,789.04, is for the installation of additional fire proofing in the sally port as requested by the Fire Marshal.
- Change Item No. 13, a cost of \$3,894.42, is for the installation of sod in lieu of seed to help stabilize the soils at the facility entrance.
- Change Item No. 14, a cost of \$390.84, is for the installation of additional ceramic tile in the lobby area.
- Change Item No. 15, a cost of \$2,115.34, is for modifications to the HVAC system in the evidence room.
- Change Item No. 16, a cost of \$1,593.90, is for remobilization fees for the site subcontractor to return to the site to make final connections to the stormwater system due to a delay in easement acquisition.
- Change Item No. 17, a cost of \$738.50, is for the installation of VCT flooring in lieu of sealed concrete in the file storage room.

NEGOTIATED COST SAVINGS:

N/A

RECOMMENDATION:

We recommend approval of Change Order No. 2 to BL087-15, Construction of a New Medical Examiner's Office and Morgue Building, with McKnight Construction Company, Inc., in the amount of \$77,607.77 and extending the contract completion time by 8 days.

C: File

The complete detailed list is shown below; the changes generally fall into the classifications as indicated.

New Requirement		Unforeseen Condition		Professional Errors & Omissions		County Request		Project Close-out and/or Progress Adjustments	
Item 12	\$5,789.04	Item 3	\$4,937.97	Item 4	\$7,433.94	Item 2	\$2,518.36	Item 1	\$28,070.79
		Item 14	\$390.84	Item 6	\$3,709.42	Item 5	\$1,554.26		
		Item 16	\$1,593.90	Item 7	\$2,224.35	Item 8	\$2,347.35		
				Item 11	\$1,275.12	Item 9	\$5,365.06		
				Item 15	\$2,115.34	Item 10	\$3,649.11		
						Item 13	\$3,894.42		
						Item 17	\$738.50		
\$5,789.04		\$6,922.71		\$16,758.17		\$20,067.06		\$28,070.79	
Total Dollar Amount Effect of the Change Order & Project Close-out							\$77,607.77		

New Requirement	
Item #	Description
12	Installation of additional fire proofing as required by Fire Marshal
Unforeseen Condition	
Item #	Description
3	Modifications to door hardware on large coolers
14	Installation of additional ceramic tile in lobby area
16	Remobilization fees for stormwater modifications
Professional Errors & Omissions	
Item #	Description
4	Installation of sheathing at parapet walls
6	Modifications to floor slab for recessed scale installation
7	Installation of additional electrical circuits for wall heaters and exhaust fans
11	Modifications to footing to allow for water line pass through
15	Modifications to HVAC system in evidence room for improved ventilation
County Request	
Item #	Description
2	Installation of additional exterior signage
5	Modifications to ductwork at autopsy stations
8	Modifications to ceramic tile installation to level tile with adjacent flooring
9	Installation of Terrazzo flooring in the viewing room
10	Installation of waterproofing behind stone veneer wall
13	Installation of sod in lieu of seed to help stabilize soils
17	Installation of VCT flooring in storage room
Project Close-out and/or Progress Adjustments	
Item #	Description
1	Reconciliation of unit prices in contract

BL087-15
Construction of a New Medical Examiner's Office and Morgue Building
Change Order # 2

This **Change Order** made and entered into this _____ day of _____, 2017 by and between Gwinnett County, Georgia (Party of the First Part, hereinafter called the "County"), and, McKnight Construction Company, Inc (Party of the Second Part, hereinafter called the "Contractor").

WITNESSETH

WHEREAS, the County and the Contractor have previously entered into a Contract on the 9th day of December, 2015, to provide services as described in the Contract associated with BL087-15 Construction of a New Medical Examiner's Office and Morgue Building.

NOW THEREFORE, the County and the Contractor, desire to amend the Contract as follows:

<u>Item</u>	<u>PCO #</u>	<u>Change Item Description</u>	<u>Amount</u>
01	06, 17	Reconciliation of unit prices in contract	\$28,070.79
02	14	Installation of additional exterior signage	\$2,518.36
03	15, 22	Modifications to door hardware on large coolers to allow card access	\$4,937.97
04	18	Installation of DensDeck Prime sheathing at parapet walls	\$7,433.94
05	19	Modifications to ductwork at autopsy stations	\$1,554.26
06	23	Modifications to floor slab for recessed scale	\$3,709.42
07	24, 37	Installation of additional electrical circuits for wall heaters and exhaust fans	\$2,224.35
08	25	Modifications to ceramic tile installation to level tile with adjacent flooring	\$2,347.35
09	26	Installation of Terrazzo flooring in the viewing room to the morgue	\$5,365.06
10	27	Installation of VaproShield waterproofing behind stone veneer wall	\$3,649.11
11	28	Modifications to footing to allow for water line pass through	\$1,275.12
12	31, 41	Installation of additional fire proofing as requested by Fire Marshal	\$5,789.04
13	32	Installation of sod in lieu of grass seed to help stabilize soils	\$3,894.42
14	33	Installation of additional ceramic tile in lobby area	\$390.84
15	34	Modification to HVAC system in evidence room for improved ventilation	\$2,115.34
16	38	Re-mobilization fees for storm water modifications	\$1,593.90
17	40	Installation of VCT flooring in storage room	\$738.50
Total			\$77,607.77

Original Contract Amount	\$5,738,200.00
Previously Approved Change Order No. 1	\$77,062.76
Amount this Change Order – Change Order No. 2	\$77,607.77
Revised Contract Amount	\$5,892,870.53

This change order shall add 8 days to the contract term. Except as herein amended, all remaining provisions of the original contract remain in full force and in effect and shall in all respect govern and control.

f

IN WITNESS WHEREOF, the parties hereto, acting through their duly authorized agents, have caused this Change Order Agreement to be signed, sealed and delivered.

GWINNETT COUNTY, GEORGIA

By: _____

ATTEST:

Signature

APPROVED AS TO FORM:

Signature
Gwinnett County Staff Attorney

McKnight Construction Company, Inc.

BY: _____

Signature

William D. McKnight

Print Name

President

Title

ATTEST:

Signature

Signature

Amanda W. Brooks

Print Name

Corporate Secretary

(Seal)



Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170555	20160481		
Department:	Transportation	Date Submitted:	05/25/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - CD	Public Hearing:	
Budget Type:	Operating	Multiple Depts?	No
Agenda Type	Approval	Special Routing:	
Agenda Type	Approval	Rezoning Type	
Item of Business:		Locked by Purchasing	No
<p>to renew OS040-15, provision of transit system operation and maintenance services on an annual contract (15-039) (July 01, 2017 through June 30, 2018), with Transdev Services, Inc., base amount \$14,945,532.08. This contract is funded 51% by the Federal Transit Administration and 49% by the Local Transit Operating Fund.</p>			
Attachments	Summary Sheet, Justification Letter		
Authorization: Chairman's Signature?	No		
Staff Recommendation	Approval		
Department Head	archapman (6/1/2017)		
Attorney	dsmorelli (6/8/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Transit Op-Grants	\$1,960,040	\$1,960,040	mbwoods (6/8/2017)
No		Transit Op-Grants	*	\$5,694,787	
Yes		Transit Op	**	\$7,290,706	
Finance Comments	* A grant budget will be established upon awarding agency approval (GCID 20160384). ** The current balance in Professional Service is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$3,644,112 is allocated and for FY2018, \$3,646,594 is subject to budget approval.				FinDir's Initials
					bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

SUMMARY – OS040-15

Provision of Transit System Operation and Maintenance Services on an Annual Contract (15-039)

PURPOSE:	Provide transit system operation and maintenance services throughout Gwinnett County.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$14,945,532.08
PREVIOUS CONTRACT AWARD AMOUNT:	\$13,205,689.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$12,612,740.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	1.63% decrease*
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This proposal was scored based on the following criteria: 30 points for qualifications and experience, 15 points for references, 30 points for approach to providing transit services and 26 points for cost. Therefore, a market analysis on price alone cannot be accurately obtained.
CONTRACT TERM:	July 01, 2017 through June 30, 2018

* Decrease reflected is based on submitted costs from year one and year two and does not include additional services and fuel as these costs will vary based on need.

MEMORANDUM

TO: Chris Duncan, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Alan R. Chapman, P.E., Director *ARC*
Department of Transportation

FROM: Karen Winger, Division Director *KW*
Department of Transportation

SUBJECT: Recommendation to Renew RFP015-039 (OS040-15)
Provision of Transit Operation and Maintenance Services

DATE: May 09, 2017

REQUESTED ACTION

The Department of Transportation recommends renewal of the above referenced procurement to Transdev Services, Inc., in the amount of \$14,945,532.08. This contract is funded 49% by the Local Transit Operating Fund and 51% by various Grant funds.

DESCRIPTION

Annual contract with Transdev Services, Inc. to provide operation and maintenance services for the Gwinnett County Transit Division.

FINANCIAL

1. Estimated amount to be spent: \$14,945,532.08
2. Projected amount to be spent previous contract period: \$12,612,740.00
3. Do total obligations agree with "Action Requested"? Yes X No _____
4. Budgeted: Yes X No _____
5. Contact name: Karen Winger Contact phone: 770.822.7422
6. Proposed Funding:

Fiscal Year	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	Type
Capital Cost of Contracting							
2017	515		17060001	50401201		\$ 2,150,000.00	Local
2017	515G			50401201	G-0026-000008-014	\$ 2,147,000.64	FTA-GA-2017-00400 OP
2018	515		17060001	50401201		\$ 2,150,000.00	Local
2018	515G			50401201	G-0026-000008-015	\$ 1,804,058.89	FTA-GA-2017-00400 OP
2018	515G			50401201	G-0026-000008-016	\$ 342,941.75	FFY2016
					SUBTOTAL	\$ 8,594,001.28	
ADA Paratransit							
2017	515		17060001	50401201		\$ 262,028.89	Local
2017	515G			50401201	G-0026-000005-0016	\$ 425,571.11	FTA-GA-2017-00400 OP
2018	515		17060001	50401201		\$ 264,511.00	Local
2018	515G			50401201	G-0026-000005-0018	\$ 423,089.00	FFY2016
					SUBTOTAL	\$ 1,375,200.00	

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170567			
Department:	Transportation	Date Submitted:	05/30/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	jehoward	Public Hearing:	
Budget Type:	Both	Multiple Depts?	No
Agenda Type	Approval/authorization	Special Routing:	
Agenda Type	Approval/authorization	Rezoning Type	
Item of Business:		Locked by Purchasing	No
<p>for the Chairman to execute the Third Amendment to the Cooperation Agreement with the Gwinnett Place Community Improvement District (CID) for Street Light Improvements. Inclusion into the Gwinnett County Street Lighting Program a section of Shackelford Road within the Gwinnett Place CID. Estimated upfront capital installation cost of \$76,277.04, estimated annual revenue and operating cost of \$4,932.00. Subject to approval as to form by the Law Department. The installation is funded by the 2009 SPLOST Program. District 1/Brooks</p>			
Attachments	Memorandum, Approval Notes		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Approval		
Department Head	archapman (6/1/2017)		
Attorney	dsmorelli (6/9/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Increase revenue and appropriation budget by \$4,932 in the Street Lighting fund.			
	Budgeted	Fund Name	Current Balance	Requested Allocation
	Yes	2009 SPLOST	\$283,482 *	\$76,277
	No	Street Lighting	**	\$ 4,932
Finance Comments	* Amount available in the Street Lighting for Sidewalks project. ** Upon approval, incorporate revenue and appropriation into the Street Lighting fund.			Director's Initials mbwoods (6/9/2017)
				FinDir's Initials jwwweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

Department of Transportation

75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.7400 • (fax) 770.822.7478
www.gwinnettcountry.com



MEMORANDUM

TO: Chairman
Board of Commissioners

FROM: Alan R. Chapman, P.E., Director *ARC*
Department of Transportation

SUBJECT: **Third Amendment to the Cooperation Agreement with the Gwinnett Place Community Improvement District (CID) for Street Lighting Improvements; Inclusion into the Gwinnett County Street Lighting Program a section of Shackelford Road within the Gwinnett Place CID**

DATE: May 26, 2017

The Department of Transportation requests approval and authorization for the Chairman to execute the Third Amendment to the Cooperation Agreement with the Gwinnett Place CID. This Agreement will allow for street lighting improvements along roadways within the Gwinnett Place CID. We would also like to request approval of inclusion into the Gwinnett County Street Lighting Program a section of Shackelford Road within the Gwinnett Place Community Improvement District and for the Chairman to execute any and all related documents, subject to approval as to form by the Law Department.

The street lighting improvements include the section of Shackelford Road from Pleasant Hill Road to Steve Reynolds Boulevard.

The estimated upfront capital cost of \$76,277.04 covers the installation of twelve (12) street lights by the Jackson Electric Membership Corporation. The projected annual revenue and operating costs for the roadways within the Gwinnett Place CID is \$4,932.

The capital installation costs are funded by the 2009 SPLOST Program. The CID members who own improved real property located on the section of roadway where the additional street lighting improvements are installed will be assessed to cover the operational cost.

The project lies within Commission District 1/Brooks.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7417.

gwinnettcountry

STATE OF GEORGIA

COUNTY OF GWINNETT

THIRD AMENDMENT TO COOPERATION AGREEMENT

THIS AMENDMENT TO COOPERATION AGREEMENT is made and entered into the date approved by the most recent signatory below, by and between **GWINNETT COUNTY, GEORGIA**, a political subdivision of the State of Georgia (hereinafter called the "County"), and the **GWINNETT PLACE COMMUNITY IMPROVEMENT DISTRICT BOARD** (hereinafter called the "CID Board").

WHEREAS, on April 27, 2005, the Gwinnett Place Community Improvement District was created pursuant to the Gwinnett County Community Improvement Districts Act found at 2001 Georgia Laws, Page 3709, as amended; and

WHEREAS, State law requires that services and facilities shall be provided for in a Cooperation Agreement executed jointly by the CID Board and the Board of Commissioners of Gwinnett County; and

WHEREAS, a Cooperation Agreement was executed between the County and CID Board on July 13, 2005, and amended on January 5, 2009 and on April 13, 2016, setting forth the rights and responsibilities of the parties; and

WHEREAS, on March 15, 2016, the County adopted a "A Resolution Providing for Additional Streetlight Improvements in Community Improvement Districts", which provides for a petition process for additional streetlight improvements within Community Improvement Districts, with SPLOST funds from the 2009 SPLOST Program being used to fund the capital costs of installation of the additional streetlight improvements, and the commercial property owners paying CID taxes being individually assessed for the operational costs of the additional streetlight improvements in their districts; and

WHEREAS, the CID Board has submitted a Petition requesting additional streetlight improvements pursuant to the above-referenced process, the said petition including a proposed Additional Streetlight Design Layout (the "Layout"), as well as a

copy of a resolution by the CID Board and certified minutes showing that the CID Board approved the Petition, and that it was approved by a majority of the electors present and voting at a caucus of electors of the CID; and

WHEREAS, the County has reviewed and approved the Petition and the parties now desire to amend the Cooperation Agreement so as to more fully set forth the rights and responsibilities of the parties with regard to the additional streetlight improvements.

NOW, THEREFORE, in consideration of the mutual covenants and benefits flowing to the parties, the County and the CID Board do agree as follows:

1. **Approval of Petition.** The County has reviewed and approved the Petition as submitted by the CID Board, including the Layout, copies of which are attached hereto as Exhibit "A" and incorporated herein by this reference.
2. **Installation of Additional Streetlight Improvements.** The County will provide for the installation of the additional streetlight improvements in the approximate locations within its right of way as shown on the Layout. Notwithstanding the foregoing, the County retains full authority and control over where lights may be placed within its right of way and expressly reserves the right, in its sole and absolute discretion, to amend and adjust the Layout as necessary, including but not limited to, the removal or replacement of the additional streetlight improvements.
3. **Capital Costs for Additional Streetlight Improvements.** The County agrees to utilize allocated funds from the 2009 SPLOST program to pay for certain capital costs as set forth herein that are associated with the additional streetlight improvements as shown on the Layout. The capital costs of the additional streetlight improvements which will be paid for by the County are limited to the cost of standard streetlight poles, if any, as well as the cost of standard lighting fixtures, with the said standard as presently determined by the Gwinnett County Department of Transportation. Under no circumstances shall the County be responsible for the operational costs of the

additional streetlight improvements as defined herein once the additional streetlight improvements have been installed.

4. Specialized and Pedestrian Lighting. In the event that the Layout provides for specialized or decorative lighting poles or fixtures in lieu of the County's standard streetlights poles or fixtures, all incremental capital costs associated with the specialized or decorative lighting poles or fixtures which are above the cost of the County's standard streetlight poles and fixtures will be the sole responsibility of the CID Board. Similarly, in the event that the Layout provides for pedestrian lighting, the CID will be solely responsible for all capital costs associated with the pedestrian lighting.

5. Operational Costs. The operational costs of the additional streetlight improvements as shown on the Layout shall include, but are not limited to, maintenance and repair costs, energy costs, administrative costs, and indirect costs. The operational costs shall be assessed by the County individually to those CID taxpayers who own improved real property located on a section of right of way within which the additional streetlight improvements shown on the Layout are located pursuant to the requirements set forth in the Gwinnett County Department of Transportation's Street Light Program and Chapter 94 of the Gwinnett County Code of Ordinances. The operational costs of any pedestrian lighting shown on the Layout shall be assessed individually by the County to those CID taxpayers who own improved real property located on that side of a section of right of way within which the pedestrian lighting is located pursuant to the requirements set forth in Chapter 94 of the Gwinnett County Code of Ordinances.

WHEREFORE, the parties have caused this Third Amendment to Cooperation Agreement to be executed under seal by authorized representatives of each entity. All other provisions of the existing July 13, 2005 Cooperation Agreement, as amended, shall remain unchanged and in full force and effect.

GWINNETT COUNTY, GEORGIA

ATTEST:

County Clerk

(County Seal)

Date: _____

Sworn to and subscribed
before me this 12th day
of April, 2017.

Jennifer Schofield

Notary Public



By: _____
CHARLOTTE J. NASH, Chairman
Board of Commissioners

**GWINNETT PLACE COMMUNITY
IMPROVEMENT DISTRICT BOARD**

By: *Leo Wiener*

Leo Wiener, Chair
Board of Directors

PETITION FOR ADDITIONAL STREETLIGHT IMPROVEMENTS

WITHIN A COMMUNITY IMPROVEMENT DISTRICT


NOW COMES the Gwinnett Place Community Improvement District Board (the "CID Board"), by and on behalf of the Gwinnett Place Community Improvement District, and hereby presents this Petition to the Gwinnett County Board of Commissioners, requesting the installation of certain additional streetlight improvements within Gwinnett County's right-of-way, the said additional streetlight improvements being shown on the Additional Streetlight Design Layout by _____, dated _____, 2017, attached hereto and incorporated herein by this reference (the "Layout"). Also attached hereto and incorporated herein by this reference is a copy of a resolution by the CID Board and certified minutes showing that the CID Board approved this Petition, and that it was approved by a majority of the electors present and voting at a caucus of electors of the Gwinnett Place Community Improvement District.

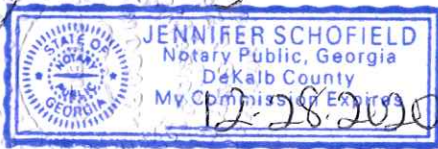
By presenting this Petition to the Board of Commissioners, the CID Board acknowledges that should this Petition be granted, and should the capital costs of additional streetlight improvements (to the level of standard streetlight poles and fixtures) be funded utilizing allocated funds from the 2009 SPLOST program with the incremental cost of specialized or decorative streetlights and pedestrian lights as shown on the Layout being the responsibility of the CID, the operational costs of the additional streetlight improvements shown on the Layout will be assessed by Gwinnett County individually to those CID taxpayers who own improved real property located on a section of right of way within which the additional streetlight improvements are located pursuant to the requirements set forth in the Gwinnett County Department of Transportation's Street Light Program and Chapter 94 of the Gwinnett County Code of

Ordinances. The CID Board further acknowledges that the operational costs of any pedestrian lighting shown on the Layout will be assessed individually by Gwinnett County to those CID taxpayers who own improved real property located on that side of a section of right of way within which the pedestrian lighting is located pursuant to the requirements set forth in Chapter 94 of the Gwinnett County Code of Ordinances.

Submitted this 12th day of April, 2017.

Sworn to and subscribed
before me this 12th day
of April, 2017.


Notary Public



**GWINNETT PLACE COMMUNITY
IMPROVEMENT DISTRICT BOARD**

By: 
Leo Wiener, Chair
Board of Directors

**RESOLUTION OF THE GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT BOARD
SUPPORTING ADDITIONAL STREETLIGHT IMPROVEMENTS**

WHEREAS, on March 15, 2016, Gwinnett County adopted a "A Resolution Providing for Additional Streetlight Improvements in Community Improvement Districts" which provides a petition process for additional streetlight improvements within Community Improvement Districts; and

WHEREAS, the capital cost of installation of standard streetlight improvements, including poles and fixtures, will be funded with funds from the 2009 SPLOST Program, with the incremental capital cost of specialized or decorative lighting poles and fixtures and pedestrian lighting being funded by the CID; and

WHEREAS, the commercial property owners paying CID taxes will be individually assessed for the operational costs of the additional streetlight and pedestrian light improvements on right of way in front their properties; and

WHEREAS, a majority of the electors present and voting at a caucus of electors of the CID has approved the attached Petition and Additional Streetlight Design Layout (the "Layout"); and


WHEREAS, the CID Board wishes to submit a Petition requesting additional streetlight improvements pursuant to the above-referenced process; and

WHEREAS, the CID Board desires to amend its Cooperation Agreement with Gwinnett County so as to more fully set forth the rights and responsibilities of the parties with regard to the additional streetlight improvements.

NOW, THEREFORE, the CID Board certifies that a majority of the electors present and voting at a caucus of electors of the CID approved the attached Petition and Layout, and the CID Board approves the attached Third Amendment to Cooperation Agreement. The CID hereby submits to the County the attached Petition and Layout, certified minutes showing that the CID Board approved the Petition and that it was approved by a majority of the electors present and voting at a caucus of electors of the CID, and a copy of this resolution by the CID Board, for approval.

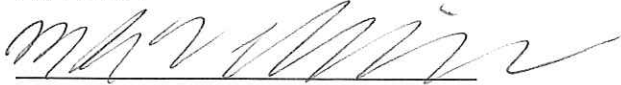
ADOPTED by the Gwinnett Place CID Board of Directors this 12th day of

April, 2017.

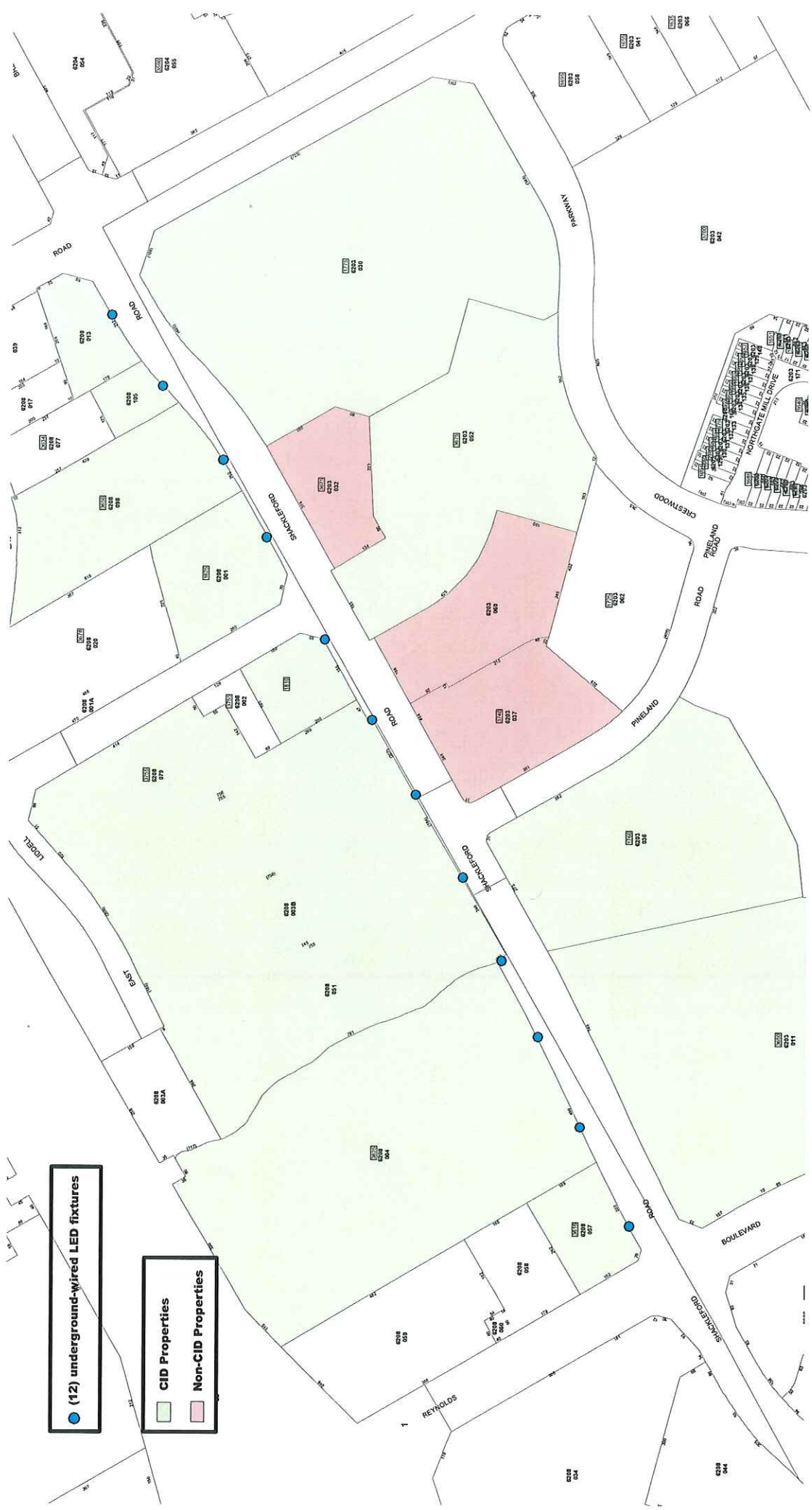


Leo Wiener, Chairman

ATTEST:



Secretary



● (12) underground-wired LED fixtures

■ CID Properties
 ■ Non-CID Properties

<u>PARCEL PIN</u>	<u>LOCATION ADDRESS</u>	<u>OWNER</u>	<u>MAILING ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	<u>FRONTAGE</u>
6203 036	1760 PINELAND RD	W2005 NEW CENTURY HOTEL PORTFOLIO LP	6011 CONNECTION DR	IRVING	TX	75039-2607	273
6208 003	3755 SHACKLEFORD RD	BERKSHIRE DULUTH CO LLC	PO BOX 105842	ATLANTA	GA	30348-5842	560
6208 013	1825 PLEASANT HILL RD	WAFFLE HOUSE INC	PO BOX 6450	NORCROSS	GA	30091-6450	247
6208 098	3665 SHACKLEFORD RD	HPT CW PROPERTIES TRUST	PO BOX 56607	ATLANTA	GA	30343-0607	262
6208 057	3616 STEVE REYNOLDS BLVD	SOMNATH ROSEY LLC	1183 S HAIRSTON RD STE A	STONE MOUNTAIN	GA	30088-2796	237
6203 052	3675 CRESTWOOD PKWY	BOXER F2 LP	720 N POST OAK RD STE 500	HOUSTON	TX	77024-3928	185
6208 004	3825 SHACKLEFORD RD	SAMMI USA INC	1649 INTERNATIONAL CT	NORCROSS	GA	30093-3022	499
6208 107	1810 LIDDELL LN	QUEENIE REAL ESTATE INC	1810 LIDDELL LN	DULUTH	GA	30096-5055	182
6208 001	1825 LIDDELL LN	HI-LO TRK CT INC ETAL	950 CARTER DR NE	ATLANTA	GA	30319-1050	252
6203 030	1775 PLEASANT HILL RD	HPTCAMBRIDGE LLC	255 WASHINGTON ST	NEWTON	MA	02458-1637	589
6208 105	LIDDELL RD E	WALTER T AUSTIN FORT MOUNTAIN PROPER	2881 WALLACE RD	BUFORD	GA	30519-5260	131
6203 011	3650 STEVE REYNOLDS BLV	KAISER FOUND HEALTH PLAN OF GA	10 PIEDMONT CTR NE # 3495	ATLANTA	GA	30305-1773	765

of Street Lights

12

Monthly Cost per Street Light

\$34.25 (LED Fixture)

Commercial Rate #3

2016 Assessment Rate - \$1.12 per linear foot of frontage

Upfront Capital Expense of \$76,277.04 for 12 fiberglass poles and 2600' of trenching paid by Gwinnett County

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
AND
CAUCUS OF ELECTORS
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
April 12, 2017**

MINUTES

Attendees

Board Members: Jill Edwards June Lee James Song
 Leo Wiener Mark Williams

Staff: Joe Allen Glenn Wisdom

Legal: Lynn Rainey

Chairman Wiener called the meeting to order at 9:05 a.m. by welcoming all in attendance.

Mr. Williams motioned to approve the proposed Meeting Agenda; seconded by Mr. Song and unanimously approved 5-0.

Mr. Williams motioned to approve the Minutes from the February 8, 2017 Regular Monthly Meeting, as presented; seconded by Mr. Song and unanimously approved 5-0.

Action Items

2016 Independent Auditors' Report

Following an overview by Mr. David Lee, Smith & Howard, PC, Mr. Williams motioned to accept the Independent Auditor's Report of the Financial Statements of the GPCID for the year ended December 31, 2016; seconded by Ms. Edwards and unanimously approved 5-0.

Insurance Agreements

Following an overview by Mr. Allen regarding competitive process for the various insurance policy coverages and premiums, Ms. Edwards motioned to authorize the Executive Director to execute documents between GPCID and Selective Insurance Company for the purpose of providing commercial property, commercial general liability, commercial crime (employee dishonesty), commercial automobile and commercial umbrella liability insurance coverage (June 20, 2017 – June 19, 2018) for a base amount not to exceed \$9,828.00/annual and for the purpose of providing

workers compensation insurance coverage (June 20, 2017 – June 19, 2018) for a base amount not to exceed \$1,433.00/annual; and with Travelers Insurance Company for provision of Directors and Officers Liability and Employment Practices liability coverage (June 20, 2017 – June 19, 2018) for a base amount not to exceed \$1,227.00/annual; seconded by Mr. Williams and unanimously approved 5-0.

Office Lease Renewal

Following an overview by Mr. Allen of the proposal for the CID's office renewal, Mr. Williams motioned to authorize the Chairman to execute the second amendment to the lease agreement between the GPCID and MYP Gwinnett, LLC for the lease renewal of Suite 680 (1,592 rentable square feet) in the Gwinnett Commerce Center for a term of seventy-two months; seconded by Ms. Edwards and unanimously approved 5-0.

Treasurer's Report

Mr. Allen presented the following account summaries for February and March 2017:

Checking Account

February 1, 2017 Beginning Balance:	\$ 110,680.25
March 31, 2017 Ending Balance:	\$ 37,553.55

Money Market Account

February 1, 2017 Beginning Balance:	\$2,706,077.53
March 31, 2017 Ending Balance:	\$2,636,248.48

Certificate of Deposit

February 1, 2017 Beginning Balance:	\$ 170,234.40
March 31, 2017 Ending Balance:	\$ 170,724.90

Grand Total Account

February 1, 2017 Beginning Balance:	\$2,986,992.18
March 31, 2017 Ending Balance:	\$2,844,526.91

Mr. Allen noted that as of March 31, 2017, the GPCID had approximately \$2.8 million in cash. He encouraged board members to review the monthly financial summaries for February and March 2017. The current cash balance and expected revenues leave an estimated \$2.8 million available at the board's discretion through the end of the GPCID lifecycle ending in 2023.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Edwards and unanimously approved 5-0.

Chairman's Remarks

Mr. Wiener recognized Commissioner Jace Brooks and invited him to address the board and audience. Commissioner Brooks noted that the Gwinnett Place area was at the top of the list for discussions during the Commissioners' planning session. Gwinnett Place area projects were discussed as recently as Tuesday's Board of Commissioners' meeting.

Mr. Wiener thanked Andy Sumlin and Craig Kaufman for their service to the board. He reminded the board and audience that there is still much work to be accomplished.

Board Member's Remarks

Mr. Williams thanked the staff of their continued work on area projects and Mr. Wiener for his leadership as Board Chair.

Executive Director's Remarks

- Mr. Erick Lusher, Pond & Company, provided an overview of the Gwinnett Place Livable Centers Initiative Update process.
- Ms. Sharon Goldmacher, c21, provided an overview on various media outreach efforts with the GPCID receiving earned media in Georgia Trend, The Atlanta Journal-Constitution, Bisnow, The Gwinnett Daily Post, and The Atlanta Business Chronicle. Ms. Goldmacher highlighted the 2016 Annual Report, plans for an area-wide photo contest and reviewed the social media and website analytics.

Caucus of Electors

At 9:30 a.m. the Board meeting was recessed to convene the Caucus of Electors for the purpose of conducting an election for Posts 2, 3, 5 and 6; to vote on whether to approve a lighting layout and petition for submittal to the Gwinnett County Board of Commissioners; and to vote on the question of CID dissolution.

Mr. Rainey began the Caucus by reviewing the process used to advertise the Caucus and election in the Gwinnett Daily Post for four consecutive weeks in advance of the Caucus and that the Caucus was open to all CID taxpayers. All CID Electors are eligible for nomination in the election. The proposed Rules of Caucus were reviewed by Mr. Rainey and discussed.

Ms. Lee motioned to accept the Rules of Caucus for the election; seconded by Mr. Williams and unanimously approved 5-0

BOARD ELECTIONS:

Post 2 Election

Ms. Edwards nominated Craig Hudson for Post 2. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Ms. Lee and unanimously approved 5-0. Mr. Williams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Ms. Edwards and unanimously approved 5-0. Mr. Rainey called for a voice vote with Mr. Hudson being elected for a two year term by unanimous vote.

Post 3 Election

Mr. Song nominated Leo Wiener for Post 3. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Ms. Lee and unanimously approved 5-0. Ms. Edwards motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Williams and unanimously approved 5-0. Mr. Rainey called for a voice vote with Mr. Wiener being elected for a three year term by unanimous vote.

Post 5 Election

Mr. Wiener nominated Trey Ragsdale for Post 5. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Song and unanimously approved 5-0. Mr. Williams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Wiener and unanimously approved 5-0. Mr. Rainey called for a voice vote with Mr. Ragsdale being elected for a two year term by unanimous vote.

Post 6 Election

Mr. Wiener nominated Jill Edwards for Post 6. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Ms. Lee and unanimously approved 5-0. Mr. Williams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Wiener and unanimously approved 5-0. Mr. Rainey called for a voice vote with Ms. Edwards being elected for a three year term by unanimous vote.

Mr. Rainey administered the oath of office to Mr. Hudson, Mr. Wiener, Mr. Ragsdale and Ms. Edwards.

Petition and Additional Street Light Design Layout

Following an overview of the various resolutions, petitions, street light design layouts and background information by Mr. Rainey and Mr. Allen, Mr. Rainey instructed the Caucus to use the prepared ballot to vote whether to approve the petition and additional streetlight design layout for

submittal to the Gwinnett County Board of Commissioners. Mr. Rainey counted the ballots and announced unanimous approval.

CID Dissolution

Following an overview of the legal requirements, Mr. Rainey instructed the Caucus to use the prepared ballot to vote on the question shall the Gwinnett Place CID be dissolved? Mr. Rainey counted the ballots and announced the Gwinnett Place Community Improvement District will not be dissolved. The question will be submitted to the caucus again in six years.

Chairman Wiener adjourned the Caucus and reconvened the board meeting.

Ratification of Election

Mr. Williams motioned to ratify the election of Posts 2, 3, 5 and 6; seconded by Mr. Song and unanimously approved 5-0.

Resolution of the Board Approving Street Light Improvements and Dissolution Vote

Mr. Williams motioned to approve the Resolution of the GPCID board supporting additional streetlight improvements, including certification of the vote of the electors, Petition, Lighting Layout and Third Amendment to the Cooperation Agreement with Gwinnett County and approve the dissolution vote; seconded by Ms. Edwards and unanimously approved 5-0.

Election of Officers

Mr. Rainey conducted the election of Board officers. Ms. Williams nominated Mr. Wiener for Chairman. Ms. Edwards nominated Mr. Song for Vice-Chairman. Ms. Lee nominated Mr. Williams for Secretary/Treasurer. Mr. Wiener, Mr. Song and Mr. Williams were unanimously elected to the officer positions.

Executive Director's Remarks Continued

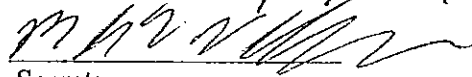
- Mr. Allen reviewed the results of the February strategic planning session and outlined potential next steps to implement the strategic priorities identified by the Board, Gwinnett County and Partnership Gwinnett leadership.
- Mr. Allen recognized Kathy Morgan of the soon-to-be formed Highway 278 CID.
- Mr. Allen encouraged board members and the audience to attend the April 21-23, 2017 Atlanta International Night Market at Gwinnett Place Mall and Gwinnett County's April 29, 2017 Multicultural Festival at Gwinnett Place Mall.

Public Comment

A member of the audience encouraged the GPCID to partner with the City of Duluth on an Independence Day fireworks and other events in the area.

The meeting adjourned at 10:04 a.m. The next scheduled meeting is 9:00 a.m. on May 10, 2017 at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this
10th day of May, 2017.



Secretary

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170569			
Department:	Transportation	Date Submitted:	05/30/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	jehoward	Public Hearing:	
Budget Type:	Both	Multiple Depts?	No
Agenda Type	Approval/authorization	Special Routing:	
Agenda Type	Approval/authorization	Rezoning Type	
Item of Business:		Locked by Purchasing	No
<p>for the Chairman to execute a Resolution of Commitment to apply for and accept, if awarded, multiple Atlanta Regional Commission grants in an amount up to \$69,941,766.00. Should these grants be awarded, County matching funds will be required of an amount up to \$17,485,442.00. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department.</p>			
Attachments	Memorandum, Resolution, Action List		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Approval		
Department Head	archapman (6/1/2017)		
Attorney	dsmorelli (6/12/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Adjust appropriation and revenue budgets as necessary upon approval and execution of grant agreements.			
	Budgeted	Fund Name	Current Balance	Requested Allocation
	No	Various Grant Funds	*	\$69,941,766
	No	Various	**	\$17,485,442
Finance Comments	*Grant budgets will be established upon approval and execution of agreement. **Adjust budget as necessary upon approval and execution of agreement.			Director's Initials mbwoods (6/9/2017)
				FinDir's Initials jwwweatherford (6/9/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.7417 • (fax) 770.822.7429

gwinnettcounty

MEMORANDUM

TO: Chairman
District Commissioners

FROM: Alan R. Chapman, P.E., Director *ARC*
Department of Transportation

SUBJECT: **RESOLUTION OF COMMITMENT TO PROVIDE LOCAL
MATCH TO FEDERAL FUNDING AWARDED FOR
TRANSPORATION PROJECTS**

DATE: June 6, 2017

The Department of Transportation requests approval and authorization for the Chairman to execute a Resolution expressing a commitment to provide the local match to potential federal grant awards. The Atlanta Regional Commission (ARC) is responsible for programming certain discretionary federal aid. The federal funding sources will be the Surface Transportation Block Grant Program, the Congestion Mitigation and Air Quality Improvement Program, and the Transportation Alternatives Program. Cost sharing is calculated as a percentage of the total project cost and, under these funding programs, the federal share is limited to 80% of the total project cost.

The ARC's **2017 TIP Solicitation** is the primary process which ARC follows to make recommendations for new federal funding anticipated to be available in fiscal years 2018 through 2021. The County is requesting funding to address a wide variety of transportation needs, including maintenance, technology upgrades, additional transit service and new roadway capacity.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7417.

ACTION REQUESTED – ATLANTA REGIONAL COMMISSION
FOR APPROVAL BY THE BOARD OF COMMISSIONERS

June 20, 2017

GCID: 20170569

1. Acceptance of multiple grant awards from the Atlanta Regional Commission (ARC); authorization for Chairman to sign grant application, letter of credit signature cards, and related ARC forms designating persons authorized to request disbursement of grant funds from ARC to Gwinnett County.
2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services (or his/her designee) to approve and execute agreements, contracts, certifications and assurance, amendments and/or other documents as necessary, with ARC as specified and approved by the Board of Commissioners subject to approval as to form by the Law Department. The Board of Commissioners authorizes the Chairman to execute such documents, if necessary, or if required by ARC.
3. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services (or his/her designee) to approve and submit financial reports.
4. Authorization for Chairman to designate County staff to establish and adjust budgets as delegated in the approved Budget Resolution to cover obligations/expenses in accordance with the intent and actions of the Board of Commissioners.
5. Authorization for Chairman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.
6. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services (or his/her designee) to serve as the "Official Representative" of Gwinnett County with ARC.

2017 TIP Solicitation

As of May 19, 2017

Project Name	ID	Federal Funding Requested	Local 20% Match	Project Total	Source of Local Match (Proposed)
SR 124 (Scenic Highway) Widening, from US 78 to Sugarloaf Parkway - PE	GW-269	\$4,800,000.00	\$1,200,000.00	\$6,000,000.00	2017 SPLOST
I-85 at McGinnis Ferry Road – New Interchange - ROW	GW-389	\$3,200,000.00	\$800,000.00	\$4,000,000.00	2017 SPLOST
Western Gwinnett Bikeway Extension - CST	GW-384	\$3,000,000.00	\$750,000.00	\$3,750,000.00	2014 & 2017 SPLOST
ATMS/ITS Expansion Phase 1	GW-ITS1	\$3,910,000.00	\$977,500.00	\$4,887,500.00	2009 & 2017 SPLOST
ITS Communications, Network, and CCTV Upgrades/Improvements	GW-ITS2	\$5,602,800.00	\$1,400,700.00	\$7,003,500.00	2009 & 2017 SPLOST
ATMS/ITS Expansion Phase 2	GW-ITS3	\$4,745,360.00	\$1,186,340.00	\$5,931,700.00	2009 & 2017 SPLOST
ITS Traveler Information and Safety Improvements	GW-ITS4	\$5,004,800.00	\$1,251,200.00	\$6,256,000.00	2009 & 2017 SPLOST
Resurfacing Peachtree Industrial Boulevard, from Rogers Bridge Road to Suwanee Dam Road	GW-PVT1	\$1,840,000.00	\$460,000.00	\$2,300,000.00	2017 SPLOST
Resurfacing Satellite Boulevard, from Pleasant Hill Road to SR 120 and from McGinnis Ferry Road to Smithtown Road	GW-PVT2	\$2,000,000.00	\$500,000.00	\$2,500,000.00	2017 SPLOST
Resurfacing Riverside Parkway, from Lawrenceville Suwanee Road to Old Norcross Road	GW-PVT3	\$643,200.00	\$160,800.00	\$804,000.00	2017 SPLOST
Resurfacing Buford Dam Road, from Pannell Road to South Waterworks Road	GW-PVT4	\$760,000.00	\$190,000.00	\$950,000.00	2017 SPLOST
McDaniel Farm Park Connector - ROW	GW-TRL1	\$800,000.00	\$200,000.00	\$1,000,000.00	2017 SPLOST
McDaniel Farm Park Connector - CST	GW-TRL1	\$1,600,000.00	\$400,000.00	\$2,000,000.00	2017 SPLOST
Killian Hill Road Widening, from Poplar Street to Arcado Road - ROW	GW-KH	\$1,600,000.00	\$400,000.00	\$2,000,000.00	2017 SPLOST
Killian Hill Road Widening, from Poplar Street to Arcado Road - CST	GW-KH	\$5,000,000.00	\$1,250,000.00	\$6,250,000.00	2017 SPLOST
Norcross to Lilburn Multi-use Trail	GW-385	\$2,166,286.00	\$541,572.00	\$2,707,858.00	2014 & 2017 SPLOST
North Evmore Parkway Extension - Hewatt Road to Ross Road (PE)	GW-EVM1	\$1,600,000.00	\$400,000.00	\$2,000,000.00	2017 SPLOST
North Evmore Parkway Extension - Hewatt Road to Ross Road (ROW)	GW-EVM1	\$4,400,000.00	\$1,100,000.00	\$5,500,000.00	2017 SPLOST
North Evmore Parkway Extension - Hewatt Road to Ross Road (UTL)	GW-EVM1	\$1,600,000.00	\$400,000.00	\$2,000,000.00	2017 SPLOST
North Evmore Parkway Extension - Hewatt Road to Ross Road (CST)	GW-EVM1	\$1,680,000.00	\$420,000.00	\$2,100,000.00	2017 SPLOST
Gwinnett Transit Service Enhancement Phase 1	GW-BUS1	\$4,032,000.00	\$1,008,000.00	\$5,040,000.00	General Fund
Gwinnett Transit Service Enhancement Phase 2	GW-BUS2	\$2,568,000.00	\$642,000.00	\$3,210,000.00	General Fund
Gwinnett Transit Local Route 55	GW-BUS3	\$3,672,000.00	\$918,000.00	\$4,590,000.00	General Fund
Indian Trail Road Park and Ride Lot Improvements	GW-PNR	\$1,600,000.00	\$400,000.00	\$2,000,000.00	General Fund
Peachtree Industrial Boulevard Smart Corridor, Phase 1 & 2	GW-CVEH	\$2,117,320.00	\$529,330.00	\$2,646,650.00	2009 & 2017 SPLOST
Total		\$69,941,766.00	\$17,485,442.00	\$87,427,208.00	

GWINNETT COUNTY
BOARD OF COMMISSIONERS
LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: A COMMITMENT TO PROVIDE LOCAL MATCH TO FEDERAL FUNDING AWARDED FOR TRANSPORTATION PROJECTS

ADOPTION: _____, 2017

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman		
Jace W. Brooks, District 1		
Lynette Howard, District 2		
Tommy Hunter, District 3		
John Heard, District 4		

On motion of Commissioner (Fill In Blank), which carried a (Fill In Blank) vote, the Resolution of the Gwinnett County Commissioners set forth below is hereby adopted:

A RESOLUTION AUTHORIZING THE CHAIRMAN AND THE BOARD OF COMMISSIONERS OF GWINNETT COUNTY TO FULFILL ALL REQUIREMENTS ATTACHED TO FEDERAL AID PROJECTS

WHEREAS, the Atlanta Regional Commission (ARC) is currently accepting applications for federal funding for projects under the Surface Transportation Block Grant Program, the Transportation Alternatives Program, and the Congestion Mitigation and Air Quality Program, for fiscal years 2018 through 2021; and

WHEREAS, world-class infrastructure, building a competitive economy and ensuring the region is comprised of healthy, livable communities are the principles of the Atlanta Region's Plan; and

WHEREAS, Gwinnett County has completed an update to its 2040 Comprehensive Transportation Plan which involved an unprecedented level of public outreach; and

WHEREAS, as a result of public and stakeholder input, Gwinnett County should prioritize transportation projects which improve vehicular travel, improve safety, encourage walking and biking, and maintain a state of good repair; and

WHEREAS, the Gwinnett County has developed a list of transportation projects and investments entirely consistent with both the principles of the Atlanta Region’s Plan and the goals of the County’s Comprehensive Transportation Plan,

NOW, THEREFORE, BE IT RESOLVED that the Gwinnett County Board of Commissioners will provide the required 20% match for the following projects should grant funds be awarded:

Project Name	Federal Request	20% Local Match
SR 124 (Scenic Highway) Widening , from US 78 to Sugarloaf Parkway	\$4,800,000	\$1,200,000
I-85 at McGinnis Ferry Road – New Interchange	\$3,200,000	\$800,000
Western Gwinnett Bikeway Extension	\$3,000,000	\$750,000
ATMS/ITS Expansion Phase 1	\$3,910,000	\$977,500
ITS Communications, Network, and CCTV Upgrades/Improvements	\$5,602,800	\$1,400,700
ATMS/ITS Expansion Phase 2	\$4,745,360	\$1,186,340
ITS Traveler Information and Safety Improvements	\$5,004,800	\$1,251,200
Resurfacing Peachtree Industrial Boulevard, from Rogers Bridge Road to Suwanee Dam Road	\$1,840,000	\$460,000
Resurfacing Satellite Boulevard, from Pleasant Hill Road to SR 120 and from McGinnis Ferry Road to Smithtown Road	\$2,000,000	\$500,000
Resurfacing Riverside Parkway, from Lawrenceville Suwanee Road to Old Norcross Road	\$643,200	\$160,800
Resurfacing Buford Dam Road, from Pannell Road to South Waterworks Road	\$760,000	\$190,000
McDaniel Farm Park Connector	\$2,400,000	\$600,000
Killian Hill Road Widening, from Poplar Street to Arcado Road	\$6,600,000	\$1,650,000
Norcross to Lilburn Multi-use Trail	\$2,166,286	\$541,572
North Evermore Parkway Extension - Hewatt Road to Ross Road	\$9,280,000	\$2,320,000
Gwinnett Transit Service Expansion	\$10,272,000	\$2,568,000
Indian Trail Road Park and Ride Lot Improvements	\$1,600,000	\$400,000
Peachtree Industrial Boulevard Smart Corridor, Phase 1 & 2	\$2,117,320	\$529,330

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
 CHARLOTTE J. NASH, CHAIRMAN

ATTEST:

BY: _____ (SEAL)
 DIANE KEMP, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
 ASSISTANT COUNTY ATTORNEY

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170500					
Department:	Water Resources	Date Submitted:	05/15/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Purchasing - Lindsey Gravitt - KI		Multiple Depts?	No	
Budget Type:	Both		Special Routing:		
Agenda Type	Award	Rezoning Type			
Item of Business:		Locked by Purchasing			No
BL038-17, purchase of water meters on an annual contract (June 21, 2017 through June 20, 2018), to low responsive bidder, Badger Meter, Inc., base bid \$1,200,000.00.					
Attachments	Summary Sheet, Justification Letter, Tabulation				
Authorization: Chairman's Signature?	No				
Staff Recommendation	Award				
Department Head	arseibenhener (5/31/2017)				
Attorney	fsfields (6/7/2017)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer R&E	*	\$995,000	mbwoods (6/7/2017)
	Yes	Water & Sewer Op	*	\$205,000	
Finance Comments	* The current balance in Industrial R&M-Contracted and Water Meter-New Installations project is checked as items are purchased or services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$975,000 is allocated and for FY2018, \$225,000 is subject to budget approval.				FinDir's Initials
					bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

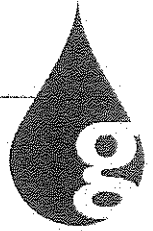
SUMMARY – BL038-17
Purchase of Water Meters on an Annual Contract

PURPOSE:	This contract is used to purchase water meters for new residential and commercial accounts. It also supplies replacement meters for all existing accounts.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$1,200,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,200,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$700,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	Due to changes in bid specifications, an accurate increase/decrease could not be obtained.
NUMBER OF BIDS/PROPOSALS MAILED:	21 30 website viewings
NUMBER OF RESPONSES:	2 1 non-responsive
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	June 21, 2017 through June 20, 2018

COMMENTS: No bids were received for line items 9, 11, 12 and 14. The line items were rejected and will be bought on an as needed basis.

Department of Water Resources

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gwinnettcou^{nty}

MEMORANDUM

TO: Kaley Ivins, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Ron Seibenhener, Department Director, Department of Water Resources *ARS*
Tyler Richards, Assistant Director, Department of Water Resources *TR*

FROM: Steven Sheets, Deputy Director, Department of Water Resources *SS*

SUBJECT: Recommendation to award BL038-17
Purchase of Water Meters on an Annual Contract

DATE: April 18, 2017

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract to the low responsive bidder, Badger Meter, Inc. in the amount of \$1,200,000.00.

DESCRIPTION

This contract is used to purchase water meters for new residential and commercial accounts. It also supplies replacement meters for all existing accounts. Historically, we purchase 12,000 new meters a year.

FINANCIAL

This will be fully funded through the Water & Sewer Operations Fund 501 and Water & Sewer Renewal & Extension Fund 504.

1. Estimated amount to be spent: \$1,200,000.00
2. Projected amount to be spent previous contract period: \$700,000.00
3. References checked: Yes X No
4. Do total obligations agree with "Action Requested"? Yes X No
5. Budgeted: Yes X No
6. Contact name: Michael Lanfreschi Contact phone: 678-376-6835

7. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	504	211000		50807000	F-0662-02-3-03	\$487,500.00	40.6%
2017	504	211000		50807000	F-0662-01-3-03	\$318,750.00	26.6%
2017	501	111008	19080003	50404234		\$168,750.00	14.0%
2018	504	211000		50807000	F-0662-02-3-03	\$112,500.00	9.4%
2018	504	211000		50807000	F-0662-01-3-03	\$76,250.00	6.4%
2018	501	111008	19080003	50404234		\$36,250.00	3.0%
Total						\$1,200,000.00	100%

C: Michael Lanfreschi, DWR
Charles Anschutz, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170549			
Department:	Water Resources	Date Submitted:	05/24/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - HC	Public Hearing:	
Budget Type:	Capital	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
BL026-17, Shoal Creek Filter Plant transfer system modifications, to low bidder, Lanier Contracting Co., amount not to exceed \$1,082,787.00. Contract to follow award. Subject to approval as to form by the Law Department.			
Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Award		
Department Head	arseibenhener (5/31/2017)		
Attorney	fsfields (6/7/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer R&E	\$1,082,787*	\$1,082,787	mbwoods (6/7/2017)
Finance Comments	* Amount available in Facility Rehab Water Production project. For FY2017, \$541,394 is allocated; and for FY2018, \$541,393 is subject to budget approval.				FinDir's Initials
					bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – BL026-17
Shoal Creek Filter Plant Transfer System Modifications

PURPOSE:	This project includes modifications to the existing finished water transfer pipeline system between the existing Shoal Creek Filter Plant (SCFP) and Lanier Filter Plant (LFP) in order to allow the pipeline to function as a pressurized component of the potable water distribution system.
LOCATION:	Shoal Creek Filter Plant Lanier Filter Plant
AMOUNT TO BE SPENT:	\$1,082,787.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	73 302 website viewings
NUMBER OF RESPONSES:	4
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 8
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	360 consecutive calendar days

COMMENTS:

Department of Water Resources

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MEMORANDUM

TO: Holly Cafferata, CPPB, Purchasing Manager
Purchasing Division, DOFS

THROUGH: Ron Seibenhener, Director of Water Resources *RS*
Tyler Richards, Assistant Director of Water Resources *TR*

FROM: JC Lan, Deputy Director of Engineering and Technical Services *JCL*
Department of Water Resources

SUBJECT: Recommendation for Award of BL026-17
Shoal Creek Filter Plant – High Service Pump Station Transfer Pump Modifications
Project Number: M0740-36
District 4 / Heard

DATE: May 4, 2017

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract to **Lanier Contracting Company** in the amount of \$ 1,082,787.00.

DESCRIPTION

The Department of Water Resources provides drinking water to customers through two water treatment facilities, the Shoal Creek Filter Plant and the Lanier Filter Plant. While the plants operate independently they are interconnected to provide redundancy and flexibility in treating and distributing potable water. Currently, only the large high service pumps at each of the plants can provide water to the central zone which makes up 81% of the system. During periods when customer water demand is low, usually in the winter, these pumps are oversized for the need and are very inefficient. In addition to the large high service pumps, the Shoal Creek Filter Plant Pump Station also has smaller transfer pumps which are used to move water from Shoal Creek to Lanier if required. This project will add a 36" inch valve and modify existing valves so that the smaller transfer pumps will be able to provide water to the central zone during low water demand. The transfer pumps will also be able to continue to transfer water to Lanier if needed. This will increase both the efficiency and flexibility of the system.

The bids received were as follows:

Lanier Contracting Company	\$1,082,787.00
Heavy Constructors	\$1,219,500.00
RTD Construction	\$1,227,000.00
M.B. Kahn Construction Company	\$2,198,100.00

References checked? Yes No

gwinnettcountry

FINANCIAL

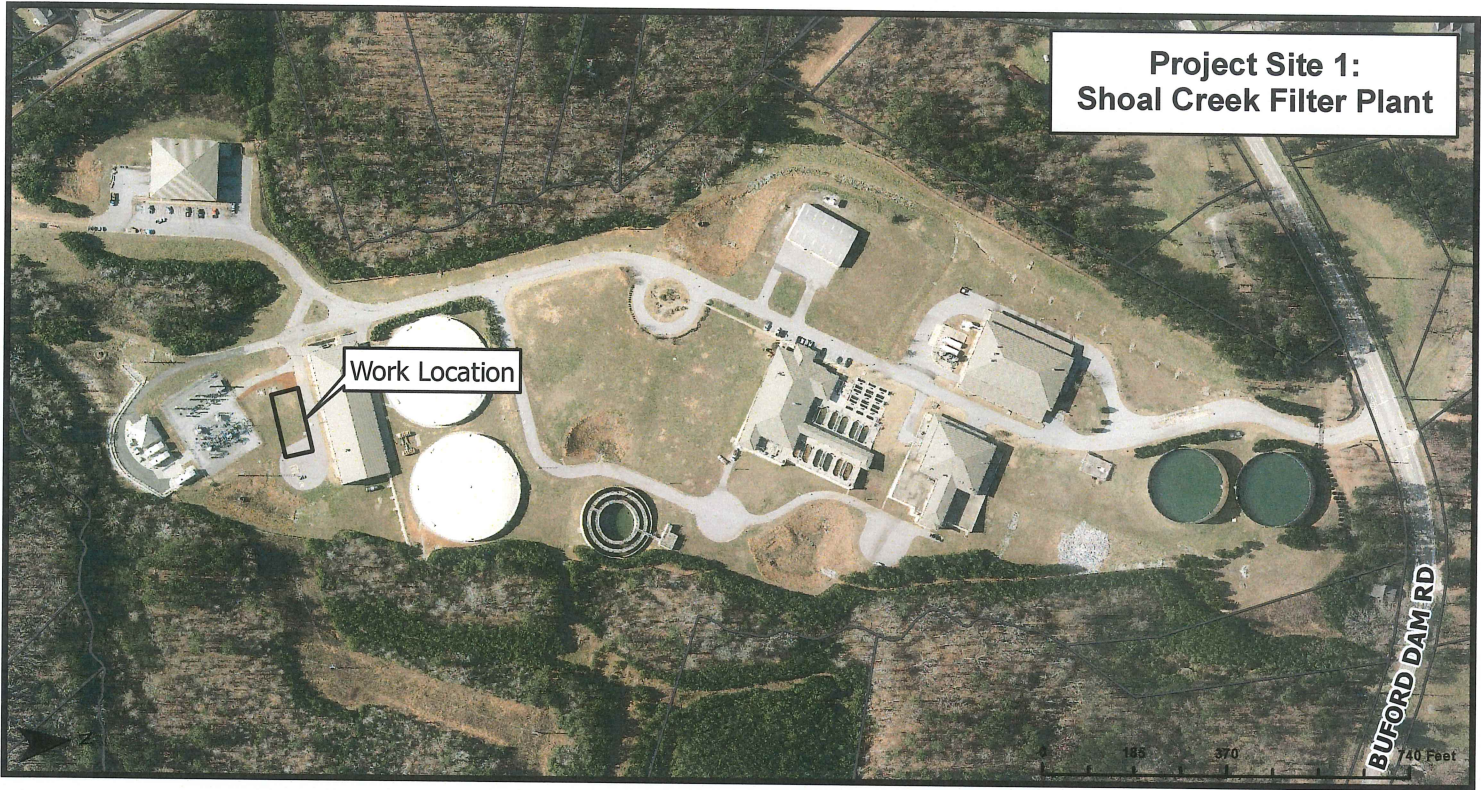
This is fully funded through the Water & Sewer Renewal & Extension Fund, 504.

1. Estimated amount to be spent: \$ 1,082,787.00
2. Do total obligations agree with "Requested Action"? X Yes ___ No
3. Budgeted: X Yes ___ No
4. Contact Name: Michael Lanfreschi (DWR) Contact Number: 678-376-6835
5. Proposed Funding

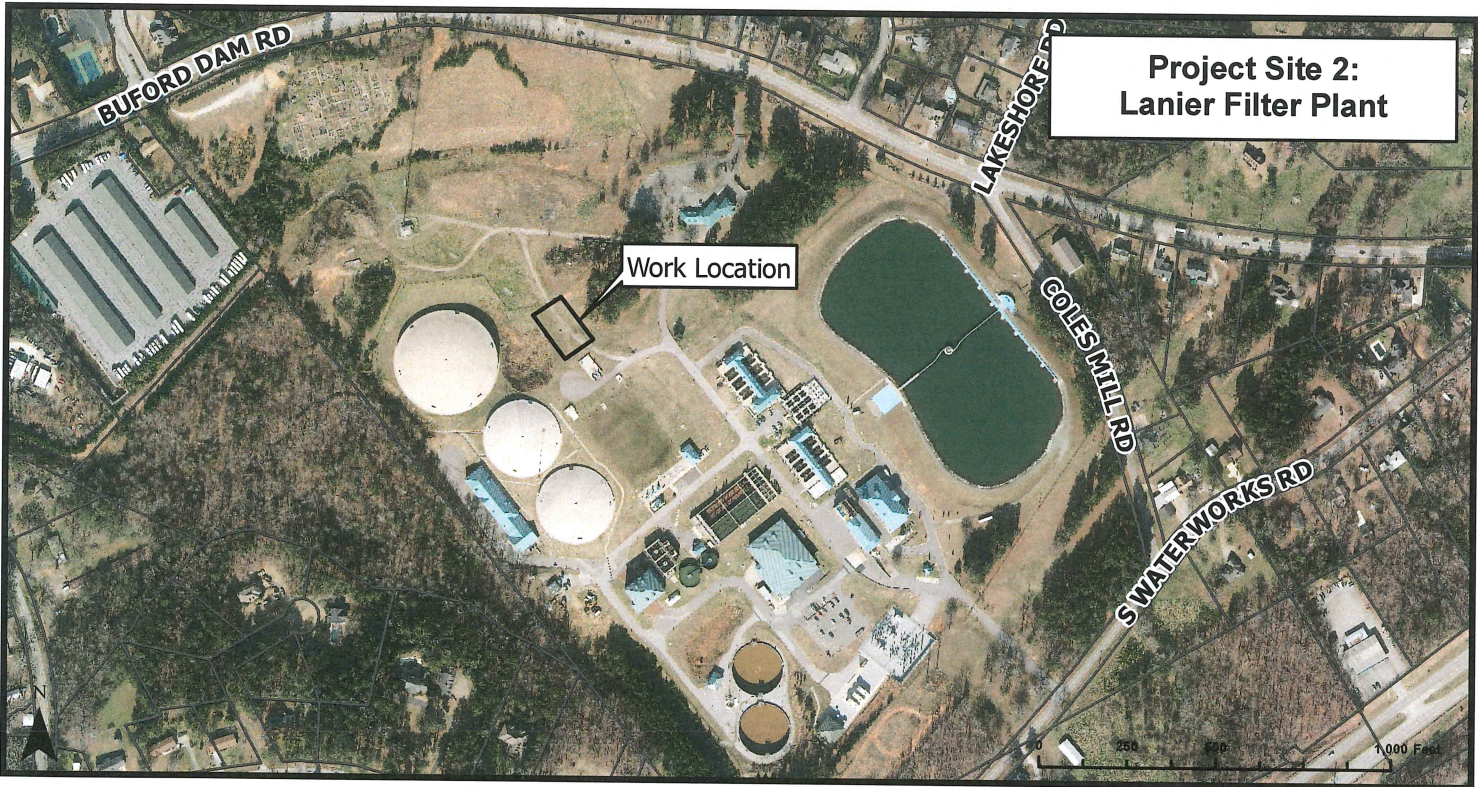


Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	Total Award Amount	% of Award
2017	504	211000		50807000	M-0740-36-3-03	\$541,393.50	\$541,393.50	50%
2018	504	211000		50807000	M-0740-36-3-03	\$541,393.50	\$541,393.50	50%
					TOTAL	\$1,082,787.00	\$1,082,787.00	100%

- c: Rebecca Shelton, Deputy Director – Operations, DWR
 Don Joffe, Division Director – E&C, DWR
 Richard Schoeck, Division Director – Project Controls, DWR
 Michael Lanfreschi, Section Manager – Finance, DWR
 Bryant Davis, Purchasing Manager, Purchasing
 File




**Project Site 1:
Shoal Creek Filter Plant**



**Project Site 2:
Lanier Filter Plant**

Project Information

Project Name: Shoal Creek Filter Plant High Service Pump Station – Transfer Pump Modifications
Project Number: M0740-36 / BL026-17
Commission District: 4 - Heard
Project Description: The project includes valve modifications on the finished water line at SCFP and valve additions on the transfer line from SCFP to LFP to provide operational flexibility and water supply reliability to the Central Service zone from both SCFP and LFP. At SCFP just outside of the High Service Pump Station, the existing 60" interconnection valve between the high service header and 54" transfer line will be electrically actuated. A new transfer control valve will be installed in a new vault on the transfer line at LFP where the finished water enters the diversion structure. These modifications will increase pump operating efficiency and flexibility.



Date: 5/1/2017

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170553			
Department:	Water Resources	Date Submitted:	05/25/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - SM	Public Hearing:	
Budget Type:	Capital	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
BL033-17, Pharr Woodberry gravity sewer extension project, to low bidder, RDJE, Inc., amount not to exceed \$2,041,562.50. Contract to follow award. Subject to approval as to form by the Law Department. District 3/Hunter			
Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support		
Authorization:	Chairman's Signature?	Yes	
Staff Recommendation	Award		
Department Head	arseibenhener (6/2/2017)		
Attorney	fsfields (6/8/2017)		
Attorney's Comments			
Agenda Purpose Only <input checked="" type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>			

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer R&E	\$11,009,775*	\$2,041,563	mbwoods (6/8/2017)
Finance Comments	* Amount available in Sanitary Sewer Collection System Renovation project. For FY2017, \$1,600,000 is allocated; for FY2018, \$441,563 is subject to budget approval.				FinDir's Initials jweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – BL033-17
Pharr Woodberry Gravity Sewer Extension Project

PURPOSE:	Currently, Pharr Elementary, Woodberry and Newton's Grove pumping stations pump into a common forcemain. This forcemain, Pharr Elementary and Woodberry pumping stations are over 27 years old. This project addresses both the aging forcemain and decommissions two of the older pump stations.
LOCATION:	District 3/Hunter
AMOUNT TO BE SPENT:	\$2,041,562.50
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	28 pre-qualified vendors 11 plan holders 134 website viewings
NUMBER OF RESPONSES:	5
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 8
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	390 days from notice to proceed

COMMENTS:



gwinnettcou^{nty}

MEMORANDUM

TO: Shelley McWhorter, Purchasing Associate III, Purchasing Division, DOFS

THROUGH: Ron Seibenhener, Director, DWR *ALS*
Tyler Richards, Assistant Director, DWR *TR*

FROM: JC Lan, P.E., Deputy Director, DWR, Engineering, Construction and Technical Services *JL*

SUBJECT: Recommendation for Award of BL033-17
Pharr Woodberry GS (Gravity Sewer) Extension Project
Project Number: M0750-51
District 3/Hunter

DATE: April 20, 2017

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract with **RDJE, Inc.**, in the amount of 2,041,562.50.

DESCRIPTION

Currently, three sewage pumping stations, Pharr Elementary, Woodberry and Newtons Grove, pump into a common forcemain. This forcemain is over 27 years old and located in close proximity to a water main and a gas main. Both the Pharr Elementary and Woodberry Pumping Stations are also over 27 years old while Newtons Grove is 14 years old. This project addresses both the aging forcemain and decommissions two of the older pump stations as follows:

- 7,710 LF of gravity sewer will be added that will allow both Pharr Elementary and Woodberry Pumping Stations to be decommissioned.
- The old force main will be abandoned and 230 LF of new forcemain will be added to serve the Newtons Grove Pumping Station.
- Smaller, more efficient pumps will be installed at the Newtons Grove Pumping Station.

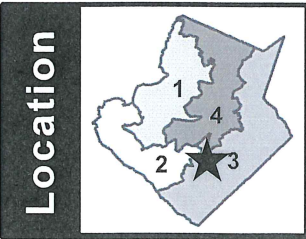
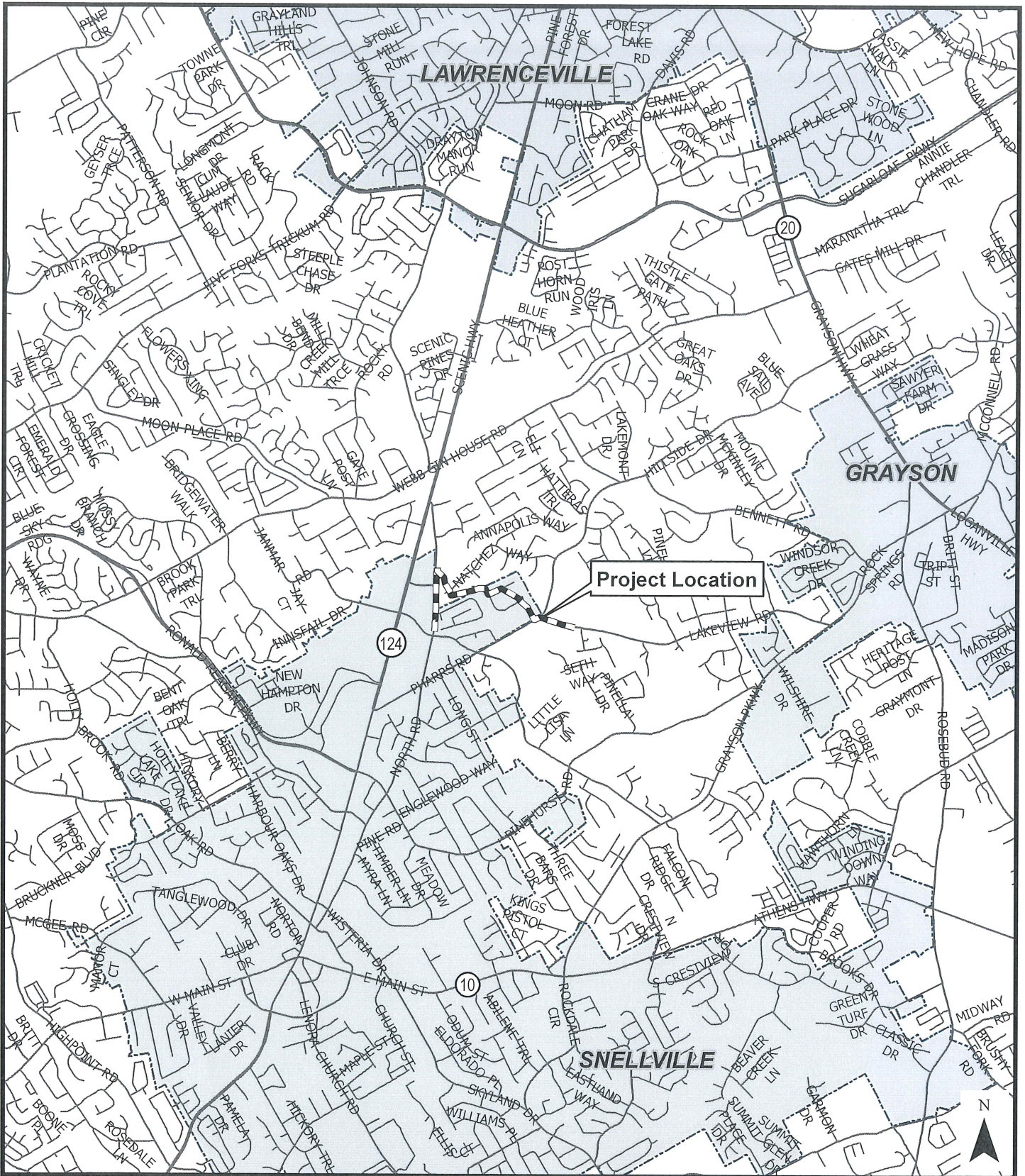
References checked? Yes No Prequalified contractor

FINANCIAL

This project is fully funded through the Water & Sewer Renewal & Extension Fund 504.

1. Estimated amount to be spent: \$ 2,041,562.50
2. Do total obligations agree with "Requested Action"? Yes No
3. Budgeted: Yes No
4. Contact Name: Michael Lanfreschi Contact Number: 678-376-6835
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	Total Award Amount	% of Award
2017	504	211000		50807000	M-0750-51-3-03	\$1,600,000.00	\$1,600,000.00	78.37%
2018	504	211000		50807000	M-0750-51-3-03	\$441,562.50	\$441,562.50	21.63%
					TOTAL		\$2,041,562.50	100%



Project Name: PHARR WOODBERRY GS EXTENSION

Project Number: M0750-51

Commission District: 3 - Hunter



Date: 4/25/2017

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170554			
Department:	Water Resources	Date Submitted:	05/25/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - KI	Public Hearing:	
Budget Type:	Both	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
BL036-17, purchase of water meter repair parts, fittings, and meter boxes on an annual contract (June 21, 2017 through June 20, 2018), to low responsive bidders, Delta Municipal Supply Company, Inc.; Ferguson Enterprises, Inc. dba Ferguson Waterworks; Fortiline, Inc.; and HD Supply Waterworks, base bid \$700,000.00 (this represents a 2% decrease over the previous contract).			
Attachments	Summary Sheet, Justification Letter, Tabulation		
Authorization: Chairman's Signature?	<input type="checkbox"/> No		
Staff Recommendation	Award		
Department Head	arseibenhener (5/31/2017)		
Attorney	fsfields (6/8/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer Op	*	\$175,000	mbwoods (6/8/2017)
	Yes	Water & Sewer R&E	*	\$525,000	
Finance Comments	*The current balances in Industrial R&M Contracted and the Water Meter New Installation project are checked as items are purchased. The requested allocation is an estimate based on the recommended bid. For FY2017, \$476,000 is allocated and for FY2018, \$224,000 is subject to budget approval.				FinDir's Initials
					jwwweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – BL036-17**Purchase of Water Meter Repair Parts, Fittings and Meter Boxes on an Annual Contract**

PURPOSE:	This contract is used to replenish the inventory of meter boxes, service lines and repair parts for customer meters. Having parts readily on hand for our crews to make repairs limits the length of time customers are out of service and reduces the amount of water loss during a leak or break. These parts are also provided to DWR contractors for new meter installations and replacements. The central warehouse issues approximately 20,000 of these parts annually.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$700,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$600,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$500,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	2% decrease
NUMBER OF BIDS/PROPOSALS MAILED:	14 32 website viewings
NUMBER OF RESPONSES:	7
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	June 21, 2017 through June 20, 2018

COMMENTS:

Department of Water Resources

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MEMORANDUM

TO: Kaley Ivins, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Ron Seibenhener, Department Director, Department of Water Resources *RS*
Tyler Richards, Assistant Director, Department of Water Resources *TR*

FROM: Steven Sheets, Deputy Director, Department of Water Resources *SS*

SUBJECT: Recommendation to award BL036-17
Purchase of Water Meter Repair Parts, Fittings, and Meter Boxes on an Annual Contract

DATE: May 9, 2017

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract to the following vendors in the amount of \$700,000.00:

- Delta Municipal Supply Co – Items: 1, 3-4, 6, 8-9, 11-12, 14-16, 19, 24-35, 37-38, 47, 49, 51, 53, 56, 57A-59A, 60-62A, 64, 66-67
- Ferguson Waterworks – Items: 2, 5, 7, 10, 13, 17-18, 22-23, 44-45, 52, 54-55, 63, 68-71
- Fortiline, Inc. – Items: 40-41, 46, 48, 50, 57, 59B, 65
- HD Supply Waterworks – Items: 20-21, 36, 39, 42-43

DESCRIPTION

This contract is used to purchase meter boxes, service line fittings and repair parts for customer meters. Having parts readily on hand for our crews to make repairs limits the length of time customers are out of service and reduces the amount of water loss during a leak or break. These parts are also provided to DWR contractors for new meter installations and replacements. The central warehouse issues approximately 20,000 of these parts annually.

FINANCIAL

This will be fully funded through the Water & Sewer Operations Fund 501 and Water & Sewer Renewal & Extension Fund 504.

1. Estimated amount to be spent: \$700,000.00
2. Projected amount to be spent previous contract period: \$500,000.00
3. References checked: Yes X No
4. Do total obligations agree with "Action Requested"? Yes X No
5. Budgeted: Yes X No
6. Contact name: Michael Lanfreschi Contact phone: 678-376-6835



7. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% Of Award Amount
2017	501	111008	19080003	50404216		\$105,000.00	15%
2017	504	211000		50807000	F-0662-01-3-03	\$371,000.00	53%
2018	501	111008	19080003	50404216		\$70,000.00	10%
2018	504	211000		50807000	F-0662-01-3-03	\$154,000.00	22%
Total						\$700,000.00	100%

C: Michael Lanfreschi, DWR
Charles Anschutz, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170572			
Department:	Water Resources	Date Submitted:	05/31/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - HC	Public Hearing:	
Budget Type:	Capital	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
RP014-17, interim membrane replacement at the F. Wayne Hill Water Resources Center, to the highest scoring firm, ZENON Environmental Corporation dba GE Water & Process Technologies, amount not to exceed \$3,644,960.00. Contract to follow award. Subject to approval as to form by the Law Department.			
Attachments	Summary Sheet, Justification Letter, Cost Tabulation, Score Tabulation		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Award		
Department Head	arseibenhener (6/2/2017)		
Attorney	fsfields (6/8/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer R&E	\$2,580,000*	\$3,644,960	mbwoods (6/8/2017)
Finance Comments	* Amount available in WRF Rehab/Improvements Program project. For FY2017, \$962,840 is allocated; for FY2018, \$2,682,120 is subject to budget approval.				FinDir's Initials bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – RP014-17**Interim Membrane Replacement at the F. Wayne Hill Water Resources Center**

PURPOSE:	This project includes replacement of Membrane Filtration Equipment System (MFS) at the F. Wayne Hill Water Resources Center (FWH WRC). MFS in up to four treatment trains will be replaced during this project.
LOCATION:	F. Wayne Hill Water Resources Center
AMOUNT TO BE SPENT:	\$3,644,960.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	NA
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	5
NUMBER OF RESPONSES:	2 2 no-bids
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 4
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	One vendor responded that they did not wish to pursue this project without first completing a pilot test and another responded that they did not submit a proposal due to concerns over the project schedule and warranty requirements.
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	24 months from notice to proceed

COMMENTS:

Department of Water Resources

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MEMORANDUM

TO: Holly Cafferata, Purchasing Manager
Purchasing Division, DOFS

THROUGH: Ron Seibenhener, Department Director, Department of Water Resources *RS*
Tyler Richards, Assistant Deputy Director, Department of Water Resources *TR*

FROM: JC Lan, Deputy Director of Engineering and Technical Services *JL*
Department of Water Resources

SUBJECT: Recommendation for Award of RP014-17
FWH WRC - Interim Membrane Replacement
Project Number: M0761-05
District 1 / Brooks

DATE: May 30, 2017

REQUESTED ACTION

The Department of Water Resources (DWR) recommends award of the above referenced procurement to **GE Water & Process Technologies (GE)** in the amount of \$3,644,960.00.

DESCRIPTION

The F. Wayne Hill Water Resources Center (FHWRC) was constructed in two phases. The Phase 2 expansion included a 40 Million Gallon per Day (MGD) submerged membrane (ZeeWeed 500C) ultrafiltration system. This 16-train membrane facility has been operational for over 11 years. Typically, membrane systems lose their permeability over time from irreversible fouling and require replacement every 7 to 10 years. The life of the membranes at the FHWRC have been extended due to the success of DWR's innovative enhanced recovery cleaning process. At this point in time, however, there are some membrane trains which are losing treatment capacity. This procurement enables DWR to replace four membrane trains that have the poorest performance.

The membranes at the FHWRC are constantly being monitored and assessed for performance. As performance degrades the membranes will be replaced as needed.

EVALUATION

Five firms attended the pre-bid meeting and/or responded with questions in the bidding process. Two bids were received. Award is recommended to GE Water & Process Technologies.

References checked? Yes No

FINANCIAL

This contract is fully funded through the Water and Sewer Operating Fund 504.

1. Estimated amount to be spent: \$3,644,960.00
2. Do total obligations agree with "Action Request"? Yes No
3. Budgeted: Yes No
4. Contact Name: Michael Lanfreschi Contact Phone: 678-376-6835
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	504	211000		50807000	M0761-05-4-02	\$962,840.00	26.64%
2018	504	211000		50807000	M0761-05-4-02	\$2,682,120.00	73.36%
					Totals	\$3,644,960.00	100.00%

Transfer Required: Yes No

Cc: Michael Lanfreschi, Finance Manager, DWR
Brandon Brown, FWH Plant Superintendent, DWR
Pierce Freeman, Water Reclamation Section Manager, DWR
Charlie Roberts, Facility Maintenance Section Manager, DWR
Rebecca Shelton, Deputy Director of Facilities, DWR
Don Joffe, Division Director of E&C, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20170550	20160493			
Department:	Water Resources	Date Submitted:	05/24/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:
Submitted By:	Purchasing - Lindsey Gravitt - SM		Multiple Depts?	No
Budget Type:	Capital	Special Routing:		
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing		No
to renew BL050-15, new meter installations on an annual contract (July 04, 2017 through July 03, 2018), with UWS, Inc., base bid \$900,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	arseibenhener (6/2/2017)			
Attorney	fsfields (6/7/2017)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Water & Sewer R&E	*	\$900,000	mbwoods (6/7/2017)
Finance Comments	*The current balance in the Water Meter New Installations project is checked as items are purchased or services provided. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$450,000 is allocated and for FY2018, \$450,000 is subject to budget approval.				FinDir's Initials
					bjalexzulian (6/7/2017)

County Clerk Use Only

			PH was Held?	<input type="checkbox"/>
Working Session			Vote	
Action	New Item			
Tabled				
Motion				
2nd by				

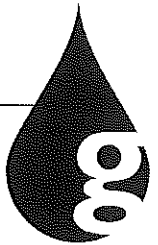
SUMMARY – BL050-15
New Meter Installations on an Annual Contract

PURPOSE:	This contract provides for the installation of new two-inch and smaller water meters for the County's water distribution system. Historically, approximately 2,500 - 3,500 new meters are installed under this contract each year. Most of the new meters are installed for new development.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$900,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$850,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$895,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	5% increase
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis has revealed that the current market conditions are comparable to contract pricing.
CONTRACT TERM:	July 04, 2017 through July 03, 2018

COMMENTS:

Department of Water Resources

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MEMORANDUM

TO: Shelley McWhorter, Purchasing Associate III, Purchasing Division, DOFS

THROUGH: Ron Seibenhener, Director, Department of Water Resources *RS*
Tyler Richards, Assistant Director, Department of Water Resources *TR*

FROM: Steven Sheets, Deputy Director, Department of Water Resources *SS*

SUBJECT: Recommendation to renew BL050-15
New Meter Installation on an Annual Contract

DATE: February 14, 2017

REQUESTED ACTION:

The Department of Water Resources recommends the renewal of the above referenced contract with UWS, Inc. in the amount of \$900,000.00.


DESCRIPTION:

This contract provides for the installation of new two-inch and smaller water meters for the County's water distribution system. Historically, approximately 2,500 - 3,500 new meters are installed under this contract each year. Most of the new meters are installed for new development. This is the second of four renewals.

UWS, Inc. has satisfactorily performed the installation of approximately 2,048 meters under this contract from July 4, 2016 to February 14, 2017.

FINANCIAL:

This will be fully funded through the Water & Sewer Renewal & Extension Fund 504.

1. Estimated amount to be spent: \$900,000.00
2. Projected amount to be spent previous contract period: \$895,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Contact name: Michael Lanfreschi Contact phone: (678)376-6835 
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2017	504	211000		50807000	F-0662-01-3-03	\$450,000.00	50.0%
2018	504	211000		50807000	F-0662-01-3-03	\$450,000.00	50.0%
Total						\$900,000.00	100.0%

cc: Michael Lanfreschi, Section Manager, DWR
Jeff Callaway, Construction Manager II, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170551	20160567		
Department:	Water Resources	Date Submitted:	05/24/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - SM	Public Hearing:	
Budget Type:	Both	Multiple Depts?	No
Agenda Type	Approval	Special Routing:	
Agenda Type	Approval	Rezoning Type	
Item of Business:		Locked by Purchasing	No
to renew OS021-16, maintenance of anaerobic sludge digester systems on an annual contract (June 22, 2017 through June 21, 2018), with Flowserve-SIHI Pumps, Inc., base amount \$250,000.00 (negotiated cost savings of approximately \$6,250.00).			
Attachments	Summary Sheet, Justification Letter		
Authorization: Chairman's Signature?	No		
Staff Recommendation	Approval		
Department Head	arseibenhener (6/2/2017)		
Attorney	fsfields (6/7/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested				
	Budgeted	Fund Name	Current Balance	Requested Allocation
Yes		Water & Sewer R&E	*	\$225,000
Yes		Water & Sewer Op	*	\$25,000
Finance Comments	* The current balance in Industrial R&M-Contracted and WRF Rehab/Improvements Program project is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$125,000 is allocated and for FY2018, \$125,000 is subject to budget approval.			Director's Initials mbwoods (6/7/2017)
				FinDir's Initials bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

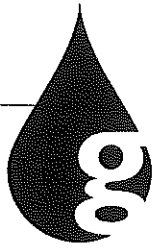
SUMMARY – OS021-16
Maintenance of Anaerobic Sludge Digester Systems on an Annual Contract

PURPOSE:	This contract will be used to provide products, training and services for existing equipment maintenance, rehab and repairs for the anaerobic digester mixing and gas compression system at the F. Wayne Hill Water Resources Center.
LOCATION:	F. Wayne Hill Water Resources Center 3320 Financial Center Way Buford, GA 30519
AMOUNT TO BE SPENT:	\$250,000.00*
PREVIOUS CONTRACT AWARD AMOUNT:	\$250,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$260,046.95
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	6% increase
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	June 22, 2017 through June 21, 2018

COMMENTS: *Through successful negotiations, a cost savings of approximately \$6,250.00 was achieved without a reduction in the scope of this contract.

Department of Water Resources

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MEMORANDUM

TO: Shelley McWhorter, Purchasing Associate III

THROUGH: Ron Seibenhener, Department Director, Department of Water Resources *RS*
Tyler Richards, Assistant Director, Department of Water Resources *TR*

FROM: Rebecca Shelton, Deputy Director, Department of Water Resources *RMS*

SUBJECT: Recommendation for Renewal of OS021-16 with Flowserve-SIHI Pump, Inc. for Maintenance of Anaerobic Sludge Digester Systems on an Annual Contract

DATE: January 26, 2017

REQUESTED ACTION

The Department of Water Resources (DWR) requests the renewal of the above referenced contract with Flowserve-SIHI Pumps, Inc. for a base amount of \$250,000.00.

DESCRIPTION

This contract will be used to provide products and services for existing equipment maintenance, rehab and repairs of the anaerobic digester mixing and gas compression systems at the F. Wayne Hill Water Resources Center.

Each of the five digesters at the F. Wayne Hill Water Resources Center contains a Flowserve-SIHI digester mixer. There are also three Flowserve-SIHI gas compressors used to pump gas to the power generator.

The Sole Source form for Flowserve-SIHI Pump, Inc. has been approved through Gwinnett County staff.

FINANCIAL

This contract is fully funded through the DWR Renewal and Extension Fund 504 and Water and Sewer Operating Fund 501.

1. Estimated amount to be spent: \$250,000.00
2. Projected amount spent previous contract period: \$260,046.95
3. Do total obligations agree with "Action Requested"? Yes No
4. Budgeted: Yes No
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

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6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	%
2017	504	211000		50807000	M-0760-05	\$112,500.00	45%
2017	501	111009	19090007	50404216		\$12,500.00	5%
2018	504	211000		50807000	M-0760-05	\$112,500.00	45%
2018	501	111009	19090007	50404216		\$12,500.00	5%
					TOTAL	\$250,000.00	100%

Transfer Required: Yes ___ No X

Cc: Michael Lanfreschi, Financial Manager, DWR
Charlie Roberts, Maintenance Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20170552	20160571		
Department:	Water Resources	Date Submitted:	05/24/2017
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Purchasing - Lindsey Gravitt - SM	Public Hearing:	
Budget Type:	Both	Multiple Depts?	No
Agenda Type	Approval	Special Routing:	
Agenda Type	Approval	Rezoning Type	
Item of Business:		Locked by Purchasing	No
to renew OS013-16, purchase of Allen Bradley Rockwell Automation products on an annual contract (June 22, 2017 through June 21, 2018), with McNaughton-McKay, base amount \$1,600,000.00.			
Attachments	Summary Sheet, Justification Letter		
Authorization: Chairman's Signature?	No		
Staff Recommendation	Approval		
Department Head	arseibenhener (6/2/2017)		
Attorney	fsfields (6/9/2017)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Water & Sewer R&E	*	\$1,208,000	mbwoods (6/7/2017)
Yes		Water & Sewer Op	*	\$392,000	
Finance Comments	* The current balance in Industrial R&M Contracted and SCADA Instrumentation Programming project is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2017, \$800,000 is allocated and for FY2018, \$800,000 is subject to budget approval.				FinDir's Initials
					bjalexzulian (6/7/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

SUMMARY – OS013-16
Purchase of Allen Bradley Rockwell Automation Products on an Annual Contract

PURPOSE:	This contract will be used to provide parts, products, training and services associated with Allen Bradley Programmable Logic Controllers (PLCs) used in the Department of Water Resources (DWR) water production, water reclamation and pump stations throughout the county. Many existing PLCs are at the end of their life cycle and are experiencing major issues in operations. Updates to these processors are critical to DWR's operations and replacements of obsolete PLCs are needed.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$1,600,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$843,419.07
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	June 22, 2017 through June 21, 2018

COMMENTS:



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MEMORANDUM

TO: Shelley McWhorter, Purchasing Associate III

THROUGH: Ron Seibenhener, Department Director, Department of Water Resources *ARS*
Tyler Richards, Assistant Director, Department of Water Resources *TR*

FROM: Rebecca Shelton, Deputy Director, Department of Water Resources *EMS*

SUBJECT: Recommendation for Renewal of OS013-16 Sole Source for Allen Bradley – Rockwell Automation Products on an Annual Contract

DATE: January 25, 2017

REQUESTED ACTION

The Department of Water Resources (DWR) requests the renewal of the above referenced contract with McNaughton-McKay for Allen-Bradley – Rockwell Automation Products at a base amount of \$1,600,000.00.

DESCRIPTION

This contract will be used to provide products and services associated with Allen Bradley Programmable Logic Controllers (PLCs) used in water production facilities, water reclamation facilities and pump stations throughout the county. PLCs are used to control processes and equipment. Many of the existing PLCs are reaching the end of their life cycle and will require replacement.

The Sole Source form for McNaughton-McKay has been approved through Gwinnett County staff.

FINANCIAL

This contract is fully funded through the DWR Renewal and Extension Fund 504 and the Water & Sewer Operating Fund 501.

1. Estimated amount to be spent: \$1,600,000.00
2. Amount spent previous contract period: \$843,419.07
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No

5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835
 6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	%
2017	504			50807000	T-0555-02-3-03	\$408,000.00	25.50%
2017	504			50807000	T-0555-08-3-03	\$128,000.00	8.00%
2017	504			50807000	T-0555-05-3-03	\$36,000.00	2.25%
2017	504			50807000	T-0555-06-3-03	\$32,000.00	2.00%
2017	501	111008	19080007	50404216		\$128,000.00	8.00%
2017	501	111009	19090003	50404216		\$12,000.00	.75%
2017	501	111009	19090006	50404216		\$12,000.00	.75%
2017	501	111009	19090007	50404216		\$12,000.00	.75%
2017	501	111004	19040002	50404216		\$8,000.00	.50%
2017	501	111004	19040004	50404216		\$8,000.00	.50%
2017	501	111004	19040005	50404216		\$8,000.00	.50%
2017	501	111004	19040006	50404216		\$8,000.00	.50%
2018	504			50807000	T-0555-02-3-03	\$408,000.00	25.50%
2018	504			50807000	T-0555-08-3-03	\$128,000.00	8.00%
2018	504			50807000	T-0555-05-3-03	\$36,000.00	2.25%
2018	504			50807000	T-0555-06-3-03	\$32,000.00	2.00%
2018	501	111008	19080007	50404216		\$128,000.00	8.00%
2018	501	111009	19090003	50404216		\$12,000.00	.75%
2018	501	111009	19090006	50404216		\$12,000.00	.75%
2018	501	111009	19090007	50404216		\$12,000.00	.75%
2018	501	111004	19040002	50404216		\$8,000.00	.50%
2018	501	111004	19040004	50404216		\$8,000.00	.50%
2018	501	111004	19040005	50404216		\$8,000.00	.50%
2018	501	111004	19040006	50404216		\$8,000.00	.50%
					TOTAL	\$1,600,000.00	100%

Cc: Michael Lanfreschi, Financial Manager, DWR
 Sam Paul, SCADA Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170564					
Department:	Water Resources	Date Submitted:	05/30/2017		
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Johanna Costley		Multiple Depts?		
Budget Type:	Capital	Special Routing:			
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:		Locked by Purchasing		No	
<p>for the Chairman to execute the Contract Item Agreement (CIA) with the Georgia Department of Transportation (GDOT) in the amount of \$704,757.44 for work associated with SR 10/US 78 @ SR 124 including Henry Clower Boulevard, GDOT project P.I. 0006439. Subject to approval as to form by the Law Department. District 3/Hunter</p>					
Attachments	Justification Letter, Contract, Maps				
Authorization: Chairman's Signature?	Yes				
Staff Recommendation	Approval				
Department Head	arseibenhener (5/31/2017)				
Attorney	fsfields (6/8/2017)				
Attorney's Comments					
Agenda Purpose Only <input checked="" type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>					

Financial Services Use Only

Financial Action Requested				
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	\$704,757*	\$704,757	mbwoods (6/8/2017)
Finance Comments: * Amount available in Utility Relocation Program project.				FinDir's Initials
				jwweatherford (6/8/2017)

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	Vote
Action	
Tabled	
Motion	
2nd by	

Department of Water Resources



684 Winder Highway • Lawrenceville, GA 30045-5012
678.376.6700 • www.gwinnetth2o.com

gwinnettcountry

TO: Chairman
District Commissioners

THROUGH: Ron Seibenhener, Director, DWR *PRS*
Tyler Richards, Assistant, DWR *R*

FROM: JC Lan, P.E., Deputy Director, Engineering & Technical Services, DWR *JL*

SUBJECT: Execution of Agreement with GADOT:
DWR Project Number(s): F0841.42
District: 3 / Hunter

DATE: May 12, 2017

REQUESTED ACTION

The Department of Water Resources (DWR) requests that the Board of Commissioners approve the execution of a Contract Item Agreement (CIA) with the Georgia Department of Transportation (GADOT) in the amount of \$704,757.44 for existing water main relocations and an existing sewer main relocation. (GADOT Project Number P.I.: 0006439).

DESCRIPTION

The execution of this CIA will allow the GADOT to advertise their project with the utility installation work included. The Road Improvement Project impacts approximately 0.909 miles along SR 10/US 78 from Fountain Drive to Oak Road and will include work along Henry Clower Boulevard. During the road project an existing 16-inch ductile iron water main, installed in 1979, will be abandoned and an existing 10-inch cast iron water main, installed in 1958, will be abandoned. Approximately 1,494 feet of new 24, 16, 12, 10 and 6-inch ductile iron water mains will be installed. In addition, the project will include installing approximately 835 feet of new 8-inch ductile iron sewer main and approximately 610 feet of new 6-inch sewer laterals.

With the approval of the CIA, this work will be included in the GDOT project and contracts. DWR's estimate for the work to be completed is \$704,757.44.

May 12, 2017

Execution of CIA Agreement with GADOT:

Utility Relocations associated with GADOT SR10/US 78 at SR 124 Including Henry Clower Boulevard – GADOT PI 0006439

Page 2

FINANCIAL

F0841.42 Utility Relocations Program is fully funded through the DWR Renewal and Extension (R&E) Fund 504.

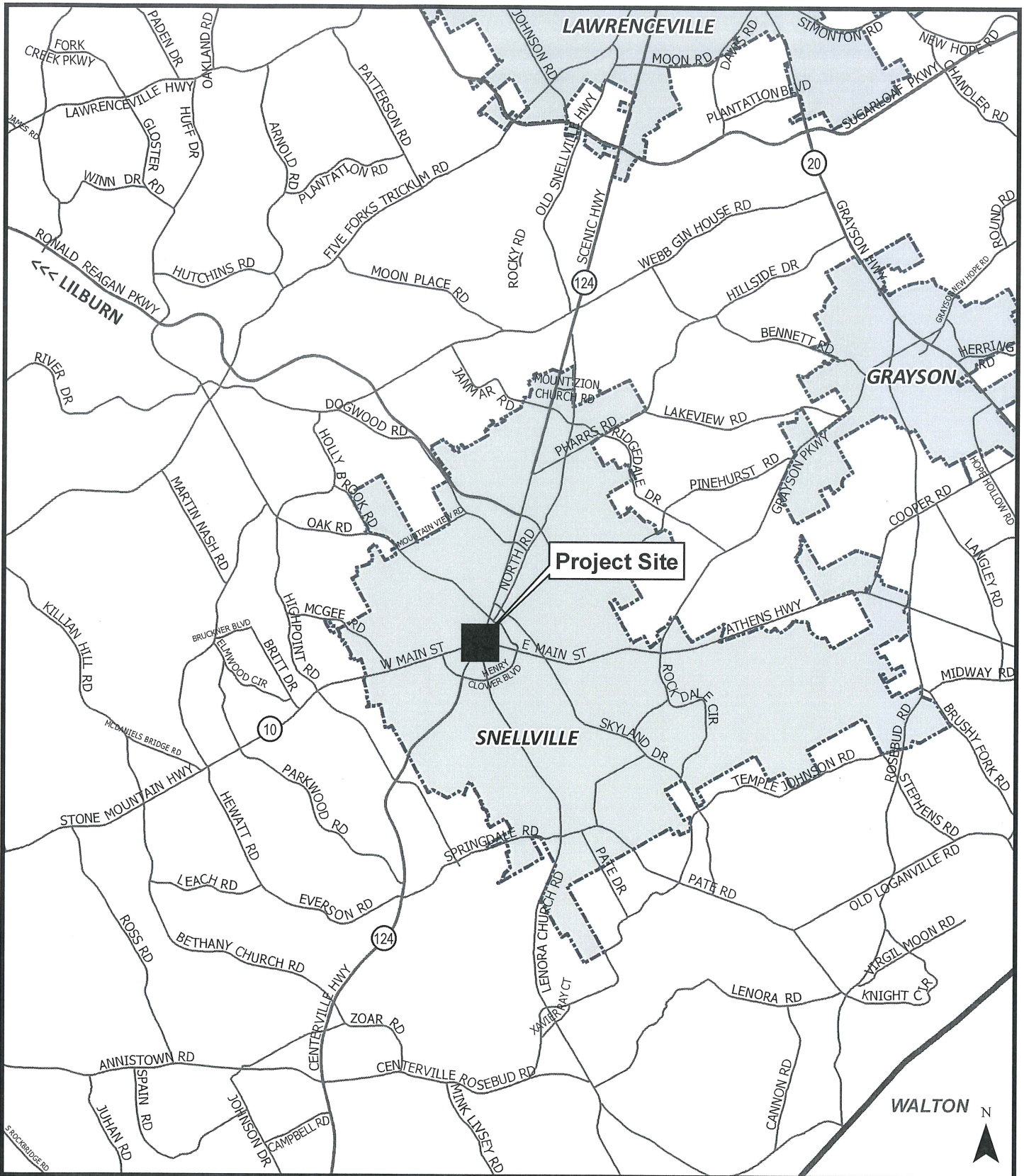
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2017	504	211000		50807000	F0841-42-3-03	\$704,757.44

(Handwritten initials)

Transfer Required: Yes No x If Yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Cc: Michael Lanfreschi, Financial Section Manager, DWR
Steve Sheets, Deputy Director of Distribution/Collection/Field Operations, DWR
Ann Porter, Purchasing Manager, DoFS
File



Project Name: SR 10/US 78 @ SR 124 Inc. Henry Clower Blvd - GADOT PI 0006439




Project Number: F0841.42

Commission District: 3 - Hunter



Date: 4/7/2017



-  New Sewer Main
-  New Water Main
-  Limits of Water/Sewer Adjustments & Relocations

Project Information

Project Name: SR 10/US 78 @ SR 124 Inc. Henry Clower Blvd - GADOT PI 0006439
Project Number: F0841.42
Commission District: 3 - Hunter
Project Description: Utility work will possibly consist of abandoning water mains, relocating water mains, adjusting valve boxes, relocating water meters, relocating fire hydrants, relocating sewer mains and adjusting manholes within the GADOT R/W due to GADOT's roadway widening & realignment project.



Account No. – Class: 733005-309

Department ID: 484810000

Program No.: 4181401

STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT

Georgia Project No.: CSSTP-0006-00 (439), Gwinnett County
G.D.O.T. P.I. No.: 0006439

THIS AGREEMENT, made this _____, by and between the Department of Transportation, an agency of the State of Georgia, hereinafter called the DEPARTMENT, first party, and Gwinnett County Department of Water Resources, a political subdivision of the State of Georgia, hereinafter called the LOCAL AGENCY, second party;

WITNESS that:

WHEREAS, the DEPARTMENT proposes under the above numbered project to improve intersection at US 78 and SR 124 including Henry Clower Boulevard in Gwinnett County, Georgia; and

WHEREAS, due to the construction of this project, it will become necessary to make certain adjustments or additional installation of utility facilities of the LOCAL AGENCY, the cost of which shall be determined in accordance with Articles 8, 9, & 10 below; and

WHEREAS, the LOCAL AGENCY has requested that the DEPARTMENT include the adjustment or installation of water and sewer facilities in its highway construction contract as shown on the attached plans; and

WHEREAS, this Agreement being for the sole purpose of providing a contractor for work performed on the LOCAL AGENCY'S water and sewer facilities, the LOCAL AGENCY shall bear the cost of said work to be determined as hereinafter set forth;

WHEREAS, the preliminary engineering, including preparation of detailed plans and contract estimate for adjustment of the utilities described above have been accomplished by the LOCAL AGENCY;

WHEREAS, the plans for the utility work have been approved by both the DEPARTMENT and the LOCAL AGENCY prior to commencing work;

NOW THEREFORE, in consideration of the premises and the mutual covenants of the parties hereinafter set forth, it is agreed:

1. All construction engineering and contract supervision shall be the responsibility of the DEPARTMENT and the DEPARTMENT shall be responsible to assure that all utility work is accomplished in accordance with plans and specifications and to consult with the LOCAL AGENCY or LOCAL AGENCY'S Consultant before authorizing any changes or deviations which affect the LOCAL AGENCY'S facility.

STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT

2. The LOCAL AGENCY or the LOCAL AGENCY'S Consultant shall have the right to visit and inspect the work at any time and advise the DEPARTMENT'S Engineer of any observed discrepancies or potential problems. The DEPARTMENT agrees to notify the LOCAL AGENCY when all utility work is completed and ready for final inspection by the LOCAL AGENCY.

3. It is specifically understood that the project number shown above is for the DEPARTMENT'S identification purposes only and may be subject to change by the DEPARTMENT. In the event it becomes necessary for the DEPARTMENT to assign a different project number, the DEPARTMENT shall notify the LOCAL AGENCY of the new project designation. Such change in project designation shall have no effect whatsoever on any of the other terms of this Agreement.

4. The DEPARTMENT shall include in its contract for this project all work necessary to accomplish the adjustment of the LOCAL AGENCY'S facilities as shown on the highway plans along with the necessary specifications to assure that the work conforms to sound construction practices.

5. In the event it becomes necessary to add pay items that are not provided for in the contract, the DEPARTMENT shall negotiate prices with the contractor and enter into a supplemental agreement with the contractor for completion of the additional items. Upon notification, the LOCAL AGENCY shall furnish a check for the additional cost as determined in Article 8 below.

6. The DEPARTMENT shall furnish on the project the construction engineering inspection and testing by its own forces required to assure that the work is done in accordance with the plans, specifications and Special Provisions.

7. Upon completion of the work and upon certification by the DEPARTMENT'S engineers that the work has been completed in accordance with the aforesaid plans and specifications, the LOCAL AGENCY shall accept the adjusted and additional facilities and shall thereafter operate and maintain the adjusted and additional facilities without further cost to the DEPARTMENT or its contractor. Such maintenance and all operations and activities shall be subject to the DEPARTMENT'S rules, policies and procedures as contained in its Utility Accommodation Policy and Standards, current edition.

8. The DEPARTMENT shall include in its highway contract those items shown as "materials" for permanent installation on the aforesaid plans. The price bid for the appropriate items shall include all labor, materials and incidentals necessary to complete the work. The cost of the requested work shall be determined from unit quantities and unit prices as shown in the DEPARTMENT'S tabulation of bids. The approximate non-binding pre-let estimate, not including betterment, is **\$704,757.44** based on the LOCAL AGENCY'S estimate attached hereto of which the Department shall bear **\$0.00 or 0%** and the LOCAL AGENCY shall bear **\$704,757.44 or 100%**.

STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT

9. It is mutually agreed that as soon as practicable after the opening of bids and acceptance of a bid by the DEPARTMENT, the DEPARTMENT shall notify the LOCAL AGENCY in writing of the amount due the DEPARTMENT. The LOCAL AGENCY shall pay to the DEPARTMENT the amount due within sixty (60) days.

10. It is further mutually agreed that the final cost of the work performed on behalf of the LOCAL AGENCY shall be determined by measurement of the actual quantities of installed materials, including added items under Article 5, multiplied by the actual bid prices. Accordingly, after the project has been completed, the DEPARTMENT shall determine the final cost to be borne by the LOCAL AGENCY and, as the case may be, shall refund to the LOCAL AGENCY or shall request of the LOCAL AGENCY an additional payment in the amount of the difference between the final cost to be borne by the LOCAL AGENCY and the amount which the LOCAL AGENCY has previously paid to the DEPARTMENT. In the event additional payment is due to the DEPARTMENT, the LOCAL AGENCY agrees to pay same within sixty (60) days after the statement is received from the DEPARTMENT. In the event a refund is due the LOCAL AGENCY, the DEPARTMENT agrees to pay the LOCAL AGENCY within sixty (60) after the refund amount is determined or final acceptance is made by the DEPARTMENT.

11. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

12. Pursuant to O.C.G.A. Sec. 50-5-85, COMPANY hereby certifies that it is not currently engaged in, and agrees that for the duration of this contract, it will not engage in a boycott of Israel.

13. It is mutually agreed between the parties hereto that this document shall be deemed to have been executed in the Fulton County, Georgia, and that all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as original by their authorized representative the day and date hereinabove written.

WITNESS AS TO SECOND PARTY:

GWINNETT COUNTY

BY: _____
WITNESS

BY: _____
NOTARY PUBLIC (SEAL)

BY: _____
CHAIRMAN

SWORN TO AND SUBSCRIBED
BEFORE ME THIS __ DAY
OF _____, 20_____.

Notary Public
My commission expires:

Signed on behalf of Gwinnett County Department of Water Resources pursuant to resolution
dated _____.

FEIN _____

BY: _____
CLERK
(OFFICIAL SEAL)

RECOMMENDED:

ACCEPTED:

BY: _____
STATE UTILITIES ADMINISTRATOR

DEPARTMENT OF TRANSPORTATION

BY: _____
COMMISSIONER

PROJECT NO.: CSSTP-0006-00 (439)
COUNTY: Gwinnett
G.D.O.T. P.I. NO.: 0006439
DATE: May 4, 2017 AM

Signed, sealed and delivered this _____
day of _____, 20_____.

(OFFICIAL SEAL OF THE DEPARTMENT)

I attest that the seal imprinted herein is the Official Seal of the DEPARTMENT.

BY: _____
TREASURER
OFFICIAL CUSTODIAN OF THE SEAL

STANDARD UTILITY AGREEMENT
CONTRACT ITEM AGREEMENT

RESOLUTION

STATE OF GEORGIA

GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES

BE IT RESOLVED by the Chairman and Board of Commissioners of GWINNETT COUNTY COMMISSION, and it is hereby resolved, that the foregoing attached Agreement, relative to P.I. No. 0006439, SR 10/US 78 @ SR 124; INC HENRY CLOWER BLVD in GWINNETT County and that CHARLOTTE J. NASH as Chairman of the Board and _____, as Clerk, be and they are, thereby authorized and directed to execute the same for and in behalf of said by the CHAIRMAN and BOARD OF COMMISSIONERS of GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES.

Passed and adopted, this the _____ day of _____, 20__.

ATTEST:

CLERK

BY: _____
CHAIRMAN

STATE OF GEORGIA,

GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES

I _____, as Clerk, do hereby certify that I am custodian of the books and records of the same, and that the above and foregoing copy of the original is now on file in my office, and was passed by the Chairman and Board of Commissioners of GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES. WITNESS my hand and official signature, this the _____ day of _____,

20_____.

BY: _____
CLERK



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor's Name:	Gwinnett County Department of Water Resources
Solicitation/Contract No./ Call No. or Project Description:	CSSTP-0006-00 (439), Gwinnett County 0006439- SR 10/US 28 @SR 124, INC HENRY CLOVER BLVD.

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, entity or corporation which is engaged in the physical performance of services on behalf of the Georgia Department of Transportation has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

Date of Authorization

Name of Contractor

I hereby declare under penalty of perjury that the foregoing is true and correct

Printed Name (of Authorized Officer or Agent of Contractor)

Title (of Authorized Officer or Agent of Contractor)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

____ DAY OF _____, 20____

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20161213			
Department:	Commissioners	Date Submitted:	12/13/2016
Working Session:	06/20/2017	Business Session:	06/20/2017
Submitted By:	Tina King	Public Hearing:	
Budget Type:		Multiple Depts?	
Agenda Type	Approval	Special Routing:	
Item of Business:	Approval	Rezoning Type	
of appointment to the Gwinnett Animal Advisory Council, Incumbent Solveig Evans. Term expires December 31, 2018. District 2/Howard		Locked by Purchasing	<input type="checkbox"/> No
Attachments	None		
Authorization: Chairman's Signature?	<input type="checkbox"/> No		
Staff Recommendation			
Department Head			
Attorney			
Attorney's Comments			
Agenda Purpose Only	<input type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Finance Comments					FinDir's Initials

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	Discussion
Action	Tabled
Tabled	06/06/2017
Motion	Howard
2nd by	Brooks
Vote	5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170087					
Department:	Commissioners		Date Submitted:	01/09/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Diane Kemp		Multiple Depts?		
Budget Type:			Special Routing:		
Agenda Type	Approval	Rezoning Type			
Item of Business:		Locked by Purchasing			No
<p>of appointments to the Development Advisory Committee, Planning & Development Recommendations: Mark Richardson, Home Builder Representative; Jennifer DeWeese, Office Developer Representative; Jeff Tullis, Planning Commission Representative; Taylor Anderson, Registered Engineer Representative; Terri Rosamond, Utilities Coordinating Committee Representative; James Touchton, Council for Quality Growth Representative. Terms expire December 31, 2018.</p>					
Attachments	None				
Authorization: Chairman's Signature?	No				
Staff Recommendation					
Department Head					
Attorney					
Attorney's Comments					
Agenda Purpose Only	<input type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Finance Comments					FinDir's Initials

County Clerk Use Only

			PH was Held?	<input type="checkbox"/>
Working Session	Discussion		Vote	4-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Absent; Heard-Yes
Action	Tabled			
Tabled	05/02/2017			
Motion	Nash			
2nd by	Brooks			

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing			
20170092					
Department:	Commissioners		Date Submitted:	01/09/2017	
Working Session:	06/20/2017	Business Session:	06/20/2017	Public Hearing:	
Submitted By:	Diane Kemp		Multiple Depts?		
Budget Type:			Special Routing:		
Agenda Type	Approval	Rezoning Type			
Item of Business: Locked by Purchasing <input type="checkbox"/> No					
to fill the unexpired term of Linda Edwards from the Tree Advisory Committee. Term expires December 31, 2017. District 2/Howard					
Attachments	None				
Authorization: Chairman's Signature?	No				
Staff Recommendation					
Department Head					
Attorney					
Attorney's Comments					
Agenda Purpose Only <input type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>					

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Finance Comments					FinDir's Initials

County Clerk Use Only

				PH was Held? <input type="checkbox"/>
Working Session	Discussion			Vote 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes
Action	Tabled			
Tabled	06/06/2017			
Motion	Howard			
2nd by	Brooks			