GWINNETT COUNTY
BOARD OF COMMISSIONERS
75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.7000 | (F) 770.822.7097
www.gwinnettcounty.com
Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Ben Ku, District 2
Tommy Hunter, District 3
Marlene M. Fosque, District 4

Work Session Agenda
Tuesday, September 3, 2019 - 10:00 AM

I. Call To Order

II. Approval of Agenda

III. New Business

1. Commissioners

2019-0910 Approval/authorization of a Resolution creating the Gwinnett County Transit Review Committee.

2. Multiple Departments

2019-0838 Award BL048-19, purchase of supplemental public safety uniforms on an annual contract (September 4, 2019 through September 3, 2020), Departments of Corrections, Police Services, and Sheriff, to low responsive bidders, Dana Safety Supply, Inc.; Designlab, Inc.; Enterprise Uniforms II, Inc.; T&T Uniforms, Inc.; The Golden Standard Uniform Co. LLC; The Target Group, Inc.; and Uniform Source, LLC, per the attached bid tabulation, base bid $260,000.00. (Staff Recommendation: Award)

3. Community Services/Tina Fleming

2019-0832 Approval to renew BL066-17, purchase of swimming pool chemicals on an annual contract (October 25, 2019 through October 24, 2020), with HanCHEM Corporation, base bid $128,000.00. (Staff Recommendation: Approval)

III. New Business

4. Financial Services/Maria Woods

2019-0827 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to a net increase of $3,083,990.00 for tax years 2013 through 2018. (Staff Recommendation: Approval)

2019-0854 Approval/authorization of the July 31, 2019 Monthly Financial Status Report and ratification of all budget adjustments. (Staff Recommendation: Approval)

5. Information Technology Services/Abe Kani

2019-0829 Award BL046-19, lease of Systems, Applications and Products (SAP) equipment for the Gwinnett Justice and Administration Center and E911 on a 48 month lease, to low bidder, Flagship Solutions, LLC, Lessor IBM Credit, LLC. The initial term of this contract shall be upon execution through December 31, 2019, base bid $248,679.20 (negotiated cost savings of approximately $100,540.00). This contract may be automatically renewed on an annual basis, for a total lifetime contract term of 48 months, total base bid $994,716.78. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

2019-0828 Approval to renew OS019-17, IBM storage virtualization data center hardware, software and maintenance items on a forty eight (48) month lease (January 01, 2020 through December 31, 2020), with IBM Corporation, Lessor IBM Credit, LLC, base amount $330,296.16. (Staff Recommendation: Approval)

2019-0839 Approval to renew BL040-18, purchase of Panasonic Toughbook and Toughpad computers on an annual contract (September 5, 2019 through September 4, 2020), with ProLogic ITS, LLC, base bid $3,438,533.65. (Staff Recommendation: Approval)

2019-0853 Approval to renew BL065-17, purchase of Liferay DXP Enterprise subscription and support on an annual contract (October 4, 2019 through October 3, 2020), with Emergent, LLC, base bid $119,915.00. (Staff Recommendation: Approval)

III. New Business

5. Information Technology Services/Abe Kani

2019-0873 Approval to renew BL125-18, purchase of VMware Network Security Virtualization (NSX) and Virtual Machine (VM) Site Recovery Manager (SRM) on an annual contract (December 19, 2019 through December 18, 2020), with ProSys Information Systems, Inc., base bid of $253,417.63. (Staff Recommendation: Approval)

6. Law Department/Michael P. Ludwiczak

2019-0826 Approval/authorization for the Chairman to execute a Settlement Agreement and Full Release on behalf of Gwinnett County in the case of Johnnie E. Farmer and Janice C. Farmer v. David C. Boggs and Gwinnett County, Georgia, State Court of Gwinnett County, Civil Action File Number 19-C-02811-S2, for the sum of $230,000.00. Subject to review and approval as to form by the Law Department.

7. Police Services/Butch Ayers

2019-0852 Award OS033-19, purchase of interview room and in-car recording systems on a multi-year contract, to Axon Enterprise, Inc. The initial term of this contract shall be September 4, 2019 through December 31, 2019, base amount $61,028.97. This contract may be automatically renewed on an annual basis for a total lifetime contract term of six (6) years, total base amount $587,118.37. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 6% by the 2014 SPLOST Program. (Staff Recommendation: Award)

8. Transportation/Alan Chapman

2019-0831 Award BL077-19, East Crogan Street at Village Way (Jenkins Elementary and Jordan Middle Schools) pedestrian improvement project, to low bidder, Ohmshiv Construction, LLC, amount not to exceed $639,787.50. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST programs. (Staff Recommendation: Award)

III. New Business

8. Transportation/Alan Chapman

2019-0774 Approval/authorization for the Chairman to execute an agreement with the City of Sandy Springs regarding improvements at the intersection of SR 140/Holcomb Bridge Road at Spalding Drive as well as Spalding Drive at Wetherburn Way, SR 140/Holcomb Bridge Road at Wetherburn Way, SR 140/Holcomb Bridge Road at River Exchange Drive and Spalding Drive at River Exchange Drive. The agreement outlines the County and City responsibilities for the project and allows for access to city right of way and easements as needed to complete the project. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2019-0775 Approval/authorization for the Chairman to execute Supplemental Agreement No. 1 with the Federal Aviation Administration and Georgia Department of Transportation (GDOT) for the Construction of Taxiway Y. Additional Federal Aviation Administration funds will be allocated in the amount of $6,103,619.00 and additional Georgia Department of Transportation Airport Improvement funds in the amount of $339,090.00; with a required additional local match of $339,091.66. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2019-0776 Approval/authorization for the Chairman to execute Change Order No. 1 to BL055-18 Gwinnett County Airport Taxiway Y Project with ER Snell Contractor, Inc., increasing the contract by $917,153.00. The contract amount is adjusted from $9,998,615.95 to $10,915,768.95. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. This project is funded by the Federal Aviation Administration (90%) and Georgia Department of Transportation (5%). (Staff Recommendation: Approval)

2019-0842 Approval/authorization for the Chairman to execute a Resolution approving the Gwinnett County Transit Title VI Program and authorization to submit the Program to the Federal Transit Administration. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

III. New Business

9. Water Resources/Tyler Richards

2019-0830 Award OS030-19, purchase of two (2) replacement backhoe loaders and one (1) replacement excavator, to Yancey Brothers Company, utilizing a competitively procured State of Georgia contract, $262,743.00. (Staff Recommendation: Award)

2019-0835 Award OS019-19, purchase of products and services for Goulds-ITT Pumps and Goulds-Xylem Pumps on an annual contract (September 21, 2019 through September 20, 2020), to Tencarva Municipal, base amount $300,000.00. (Staff Recommendation: Award)

2019-0836 Award OS026-19, purchase of products and services for Ovivo equipment on an annual contract (November 28, 2019 through November 27, 2020), to Ovivo USA, LLC, base amount $300,000.00. (Staff Recommendation: Award)

2019-0585 Approval to renew BL042-15, provision of pressure washing services on an annual contract (September 16, 2019 through September 15, 2020), with Intercontinental Commercial Services, Inc., base bid $150,000.00. (Staff Recommendation: Approval)

2019-0802 Approval to renew BL065-15, restoration of utility repairs on an annual contract (October 7, 2019 through October 6, 2020), with DAF Concrete, Inc., base bid $1,500,000.00. (Staff Recommendation: Approval)

2019-0807 Approval to renew BL081-16, purchase of solids dewatering and thickening polymer on an annual contract (October 19, 2019 through October 18, 2020), with Polydyne, Inc., base bid $1,818,755.00. (Staff Recommendation: Approval)

2019-0823 Approval of Change Order No. 1 to BL010-19 48-inch PCCP Replacement (Loganville Highway to Grayson Tank) with John D. Stephens, Inc., increasing the contract by $607,237.63. The contract is adjusted from $7,361,994.00 to $7,969,231.63. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

III. New Business

9. Water Resources/Tyler Richards

2019-0833 Approval to renew OS022-17, purchase of products and services for EIM electric actuators on an annual contract (December 6, 2019 through December 5, 2020), with Georgia Western, Inc., base amount $300,000.00. (Staff Recommendation: Approval)

2019-0834 Approval to renew OS016-17, purchase of products and services for JWC Environmental equipment on an annual contract (January 1, 2020 through December 31, 2020), with JWC Environmental, Inc., base amount $375,000.00. (Staff Recommendation: Approval)

2019-0837 Approval to renew RP014-15, provision of custodial services at various Department of Water Resources Facilities on an annual contract (November 1, 2019 through October 31, 2020), with Building Maintenance Services, Inc., base amount $250,000.00. (Staff Recommendation: Approval)

IV. Old Business

1. Commissioners

2019-0428 Approval to fill the unexpired term of Diane Krause to the Merit Board. Term expires December 31, 2020. District 3/Hunter (Tabled on 08/20/2019)

2. Planning & Development/Kathy S. Holland

2019-0052 CIC2019-00001, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Change in Conditions of Zoning for Property Zoned O-I, 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks (Tabled on 08/27/2019)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

IV. Old Business

2. Planning & Development/Kathy S. Holland

2019-0053 SUP2019-00007, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Application for a Special Use Permit in an O-I Zoning District for a Retirement Community (Independent Living), 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks (Tabled on 08/27/2019)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

2019-0054 SUP2019-00008, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Application for a Special Use Permit in an O-I Zoning District for Building Height Increase to 60 Feet, 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks (Tabled on 08/27/2019)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

2019-0627 RZC2019-00009, Applicant: Paran Homes, LLC, Owner: Brookside Ventures, LLC, Rezoning of Tax Parcel No. R2003 217, C-2 to O-I; Independent Living, Retirement Community (Buffer Reduction), 200 Block of Auburn Road and 900 Block of Tama Hill Court, 19.38 Acres. District 3/Hunter (Tabled on 08/27/2019)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions As R-SR][Planning Commission Recommendation: Approve with Conditions]

2019-0628 SUP2019-00049, Applicant: Paran Homes, LLC, Owner: Brookside Ventures, LLC, Tax Parcel No. R2003 217, Application for a Special Use Permit in an O-I (Proposed) Zoning District for Independent Living, Retirement Community (Buffer Reduction), 200 Block of Auburn Road and 900 Block of Tama Hill Court, 19.38 Acres. District 3/Hunter (Tabled on 08/27/2019)(Public hearing was held)[Planning Department Recommendation: Deny][Planning Commission Recommendation: Approve with Conditions]

V. Adjournment

GWINNETT COUNTY
OFFICE OF THE COUNTY ADMINISTRATOR
COMMUNICATIONS DIVISION

75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.7180 (F) 770.822.7189
www.gwinnettcounty.com

M E M O R A N D U M

To: Chairman Charlotte J. Nash
District 1 Commissioner Brooks
District 2 Commissioner Ku
District 3 Commissioner Hunter
District 4 Commissioner Fosque

From: Amanda Howard, Communications Office

The following item will be on the agenda for the BOC business session on September 3, 2019, under the item of business announcements as a resolution of recognition, award, etc., as indicated:

1) **Proclamation:** National Suicide Prevention Week, September 8 – 14, 2019
Requested by: Chairman Charlotte J. Nash
Attendee(s): Representatives from Gwinnett United in Drug Education
Presented by: Chairman Charlotte J. Nash

c:

Glenn Stephens	Rebecca Flickinger
Phil Hoskins	Tammy Gibson
Joe Sorenson	Vicki Harrod
Heather Sawyer	Michelle Patterson
Diane Kemp	Sarah Park
Tina King	Kimberly Banner

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190910	

☐ Grants ☐ Public Hearing

Department:	Commissioners			Date Submitted:	08/30/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Charlotte Nash			Multiple Depts?	
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

of a Resolution creating the Gwinnett County Transit Review Committee.

Attachments	Resolution
Authorization: Chairman's Signature?	Yes
Staff Recommendation	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: **Gwinnett County Transit Review Committee**

READING AND ADOPTION: **September 3, 2019**

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman		
Jace Brooks, District 1		
Ben Ku, District 2		
Tommy Hunter, District 3		
Marlene Fosque, District 4		

On motion of **Commissioner _____**, which carried by a vote of **_____**, the Gwinnett County Board of Commissioners hereby adopts the following Resolution:

A RESOLUTION CREATING
THE GWINNETT COUNTY TRANSIT REVIEW COMMITTEE

WHEREAS, Gwinnett County has experienced significant growth and change since Gwinnett County Transit began Express route service in November 2001; and

WHEREAS, the Board of Commissioners believes that Gwinnett County's transit services must also grow and evolve to meet the changing needs of the County's residents, businesses, and visitors; and

WHEREAS, the Board of Commissioners, based upon the recommendation of the Destination 2040 Comprehensive Transportation Plan update, authorized an in depth look at transit in Gwinnett County; and

WHEREAS, after an extensive and detailed development process which included robust public participation, the Connect Gwinnett: Transit Plan was finalized and approved by the Board of Commissioners on July 17, 2018; and

WHEREAS, based upon the recommendations of the Connect Gwinnett: Transit Plan and the authorization provided in House Bill 930 of the 2018 Session of the Georgia General Assembly, the Board of Commissioners negotiated and entered into a Rapid Transit Contract with the Metropolitan Atlanta Rapid Transit Authority to implement expanded transit services; and

WHEREAS, the Board of Commissioners called for a referendum to place before the voters of Gwinnett County whether the Rapid Transit Contract should be approved; and

WHEREAS, the referendum was held on March 19, 2019, and its failure to pass resulted in the Rapid Transit Contract not being approved; and

WHEREAS, the Board of Commissioners recognizes the continued need to address the mobility needs of the community and the role that expanded transit options can serve in addressing those needs; and

WHEREAS, the Connect Gwinnett: Transit Plan adopted in 2018 provides options and recommendations for the transit needs and visions for Gwinnett County which includes different means for the provision of transit services; and

WHEREAS, additional ideas regarding transit in Gwinnett were suggested by the community during the time leading up to the March 2019 referendum; and

WHEREAS, the Board of Commissioners recognizes that there are multiple options for the provision of transit services to Gwinnett County's residents, businesses, and visitors and desires to pursue options that will be feasible and meet the needs of the Gwinnett community; and

WHEREAS, the Board of Commissioners seeks the assistance of members of the Gwinnett community in assessing potential transit options and determining a feasible approach to providing transit services to meet the increasing and changing needs of those who live, work, learn, and play in Gwinnett; and

WHEREAS, the Board of Commissioners believes that the best way to obtain this assistance is through the establishment of a Transit Review Committee whose purpose is to conduct a thorough and thoughtful review of Gwinnett's transit needs and the options for addressing these needs.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby creates the Gwinnett County Transit Review Committee as set forth in the Gwinnett County Transit Review Committee Overview incorporated herein as Exhibit A.

BE IT FURTHER RESOLVED that the Transit Review Committee membership shall be as established in Exhibit A.

BE IT FURTHER RESOLVED that the Transit Review Committee shall be charged with accomplishing the objectives set forth in Exhibit A.

BE IT FURTHER RESOLVED that the Transit Review Committee shall submit its written report and recommendations to the Board of Commissioners by December 31, 2019.

BE IT FURTHER RESOLVED that upon submission of its final written report and recommendations, the Committee shall be dissolved.

THIS RESOLUTION is adopted this the _____ day of September, 2019.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
CHARLOTTE J. NASH, CHAIRMAN

ATTEST:

BY: _____ (SEAL)
DIANE KEMP, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
DEPUTY COUNTY ATTORNEY

EXHIBIT "A"

Gwinnett County
Transit Review Committee Overview

1.0 Purposes
Purposes of the Transit Review Committee include:

- To review and consider the transit needs of Gwinnett County now and in the future based upon existing and projected growth patterns.

- To review and assess transit options for Gwinnett County, including those suggested by members of the community during the referendum process.

- To review and assess the feasibility of differing transit options in Gwinnett County.

2.0 Objectives
Objectives of the Transit Review Committee include:

- The Committee may review and provide comments on the Connect Gwinnett: Transit Plan.

- The Committee may assess current infrastructure with regard to the provision of transit services by Gwinnett County and consider the current needs of Gwinnett County's residents, businesses, and visitors.

- The Committee should consider Gwinnett's future needs for transit and its role in the County's overall transportation and mobility services, based on factors such as projected population and employment.

- The Committee should review and consider multiple transit service options and review the feasibility of each. To aid the Committee in this work, the Gwinnett Department of Transportation will provide to the Committee several potential approaches that will help highlight different modes, service levels and costs.

- The Committee will prepare a written report and recommendations concerning the provision of transit services to meet the increasing and changing needs of the community that can assist the Board of Commissioners in determining next steps in addressing Gwinnett's transit needs. In addition to the Committee's recommendations, the report should include information that presents the scope of the Committee's work and the basis for its recommendations, such as

infrastructure needs, feasibility of proposed approaches, quality of life, and potential economic benefits and impacts.

It is anticipated that the final report and recommendations made by the Committee will be presented to the Board of Commissioners for its use in evaluating and determining Gwinnett County's vision and plan for transit services.

3.0 Transit Review Committee Structure

It is intended that the Transit Review Committee will represent a variety of viewpoints, interests, and community segments so that it may collectively represent the interests of Gwinnett County. Appointing entities should select individuals who are critical thinkers with the ability and aptitude to objectively review options without being unduly influenced by pre-conceived notions about transit. No individual who is an announced candidate for elected office at any level or who has a position, paid or volunteer, with any active political campaign is eligible to serve as a member of the Transit Review Committee.

The Transit Review Committee will be made up of 13 members. Once a majority of members has been appointed, the Committee may begin its work. As noted below, the appointments to the Transit Review Committee shall be made by individual members of the Board of Commissioners and by the appointing organizations without further action by the Board of Commissioners and shall represent the following groups:

- 5 members representing the Board of Commissioners, with each Commissioner having one appointment
- 1 member representing seniors, to be appointed by the Gwinnett Council for Seniors
- 1 member representing young adults, to be appointed by the Georgia Gwinnett College Student Council
- 1 member representing the paratransit consumer community, to be appointed by the Gwinnett Transit Advisory Board
- 1 member representing the non-profit sector, to be appointed by the Coalition for Health and Human Services
- 1 member representing employers, to be appointed by the Gwinnett Chamber of Commerce
- 1 member representing Gwinnett's young professionals, to be appointed by the Gwinnett Young Professionals organization

- 1 member representing Gwinnett's civic organizations, to be appointed by Leadership Gwinnett Alumni

- 1 member representing Gwinnett's municipalities, to be appointed by the Gwinnett Municipal Association

The Transit Review Committee may utilize County staff and advisors to operate efficiently and effectively. Any final written reports and recommendations shall be presented to the entire Committee for consideration. The Committee will present its final written recommendations to the Board of Commissioners. The following provides a description of how the Committee will be structured and function:

- The Chair, who shall be elected by a majority of the Committee, will be responsible for the overall direction and work progress of the Committee which includes ensuring use of quality assurance/quality control practices and procedures; facilitating the use of advisors; and providing updates to the Board of Commissioners as necessary.

- The County will provide the Transit Review Committee with an independent facilitator to facilitate both the meetings and the work of the Committee.

- A group of advisors will serve as support to the Gwinnett County Transit Review Committee. Advisors may be staff, individuals, consultants, organizations, representatives of governmental agencies, or institutions that bring important knowledge or expertise and will assist the Transit Review Committee in the successful development of recommendations to the Board of Commissioners concerning transit options to meet the growing and changing needs of the Gwinnett community.

- County staff, including but not limited to the Department of Transportation, shall provide available information and support as may be reasonable to assist the Transit Review Committee and shall provide administrative help as needed to the Committee.

3.1 Committee Work

In order to accomplish the objectives set forth herein, it is critical that the Transit Review Committee have a clear, objective process by which to study, evaluate, and make recommendations. This process should be inclusive of appropriate audiences throughout Gwinnett County.

3.2 Public Involvement

The Transit Review Committee should incorporate viewpoints and information from individuals, elected officials, and other stakeholders to help identify challenges, prioritize needs, and assist in development of recommendations. The Committee may

accept comments and information through such means as public comment at a meeting, written comments submitted to the Committee, or a program to accept comments through an on-line process using the Gwinnett County website.

3.3 Public Meetings

All meetings of the Gwinnett County Transit Review Committee will be open to the public. A quorum of the members shall be present in order for the Committee to conduct business. Seven members shall constitute a quorum. The Committee shall follow Robert's Rules of Order in the conduct of meetings.

4.0 Deliverables

The Transit Review Committee is expected to provide a Final Report to the Board of Commissioners. The Final Report will be used by the Board of Commissioners in evaluating and determining Gwinnett County's vision and plan for transit services to meet the transit needs of the Gwinnett community. The following items will be included in this document:

1. Executive Summary
2. Summary of Public Comments
3. Description of Process Utilized in Analyzing Transit Needs and Options for Gwinnett
4. Relevant Background Information
5. Final Recommendations

5.0 Committee Timetable

The Transit Review Committee shall complete its work and present its Final Report to the Board of Commissioners by December 31, 2019.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190838	

☐ Grants ☐ Public Hearing

Department:	Financial Services			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - LG			Multiple Depts?	Yes
Agenda Type	Award				
Item of Business:			Locked by Purchasing		No

BL048-19, purchase of supplemental public safety uniforms on an annual contract (September 4, 2019 through September 3, 2020), Departments of Corrections, Police Services, and Sheriff, to low responsive bidders, Dana Safety Supply, Inc.; Designlab, Inc.; Enterprise Uniforms II, Inc.; T&T Uniforms, Inc.; The Golden Standard Uniform Co. LLC; The Target Group, Inc.; and Uniform Source, LLC, per the attached bid tabulation, base bid $260,000.00.

Attachments	Summary Sheet, Justification Letters, Tabulation
Authorization: Chairman's Signature?	No
Staff Recommendation	Award
Department Head	mbwoods (8/16/2019)
Attorney	mfwilson (8/26/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	$160,000	mbwoods (8/21/2019)
Yes	Police Services	*	$100,000	

Finance Comments		FinDir's Initials
	The current balances in General Operating Expenses are checked as items are purchased. The requested allocation is an estimate based on the recommended base bid. For FY2019, $103,300 is allocated and for FY2020, $156,700 is subject to budget approval.	bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL048-19
Purchase of Supplemental Public Safety Uniforms on an Annual Contract

PURPOSE:	To provide uniforms for Gwinnett County public safety departments, including Police, Corrections, and Sheriff.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$260,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	745 45 website viewings
NUMBER OF RESPONSES:	9
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	September 4, 2019 September 3, 2020

COMMENTS: The following line items are being awarded to the overall low responsive bidder for compatibility reasons:
Section A, Lines1-2, 8-13
Section B, Lines 1-16, 17-18

GWINNETT COUNTY
DEPARTMENT OF CORRECTIONS
750 Hi-Hope Road | Lawrenceville, GA 30043-4540
678.407.6000
www.gwinnettcounty.com | www.gccorrections.com

MEMORANDUM

TO: Lindsey Gravitt, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Darrell Johnson, Warden DJ
Department of Corrections

FROM: Darlesa Barron, Business Manager DWB
Department of Corrections

SUBJECT: Recommendation to Award BL048-19
Purchase of Public Safety Uniforms on an Annual Contract

DATE: August 13, 2019

REQUESTED ACTION
The Department of Corrections recommends award of the above referenced contract to The Golden Standard Uniforms Co, LLC in the amount of $10,000.00.

DESCRIPTION
The contract is to purchase standard uniforms for corrections officers.

FINANCIAL
1. Estimated amount to be spent: $10,000.00
2. Amount spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Darlesa Barron Contact phone: 678-407-6050
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	001	114001	22010001	50701198		$3,300.00	33%
2020	001	114001	22010001	50701198		$6,700.00	67%
					Total	$10,000.00	100%

Transfer Required: Yes ___ No _x_

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

GWINNETT COUNTY
POLICE DEPARTMENT

770 Hi-Hope Road | Lawrenceville, GA 30043
P.O. Box 602 | Lawrenceville, GA 30046-0602
770.513.5000
www.gwinnettcounty.com | www.gwinnettpolice.com

MEMORANDUM

TO: Lindsey Gravitt
Purchasing Associate II

THROUGH: A. A. Ayers
Chief of Police

FROM: Joyce Martin
Business Manager

SUBJECT: Recommendation to Award BL048-19
Supplemental Purchase of Public safety Uniforms on an Annual Contract

DATE: August 5, 2019

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced contract, per the attached tabulation, in the amount of $100,000.00.

DESCRIPTION

Public safety uniforms for the Department of Police Services.

FINANCIAL

1. Estimated amount to be spent: $100,000.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Matthew Holcombe Contact phone: 770-513-5056
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	106	113100	21200001	50701198		$25,000.00	25%
2020	106	113100	21200001	50701198		$75,000.00	75%
					Total	$100,000.00	100%

Transfer Required: Yes __ No X

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

MEMORANDUM

TO: Lindsey Gravitt
Purchasing Associate II

FROM: Neena Smith, Business Manager
Sheriff's Office

SUBJECT: Recommendation to Award BL048-19
Supplemental Purchase of Public Safety Uniforms on an Annual Contract

DATE: August 09, 2019

REQUESTED ACTION
The Sheriff's Office recommends award of the above referenced contract, per the attached tabulation, in the amount of $150,000.00.

DESCRIPTION
Uniforms for sworn and civilian staff members

FINANCIAL
1. Estimated amount to be spent: $150,000.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No ____
4. Budgeted: Yes ___X___ No _____
5. Contact name: Deputy Tina Higgins Contact phone: 770-619-6403
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	001	119000	27010001	50701198		$75,000.00	50%
2020	001	119000	27010001	50701198		$75,000.00	50%
					TOTAL:	$150,000.00	100%

Transfer Required: Yes __ No _X_

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190832	20180733

☐ Grants ☐ Public Hearing

Department:	Community Services			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - KI			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing		No

to renew BL066-17, purchase of swimming pool chemicals on an annual contract (October 25, 2019 through October 24, 2020), with HanCHEM Corporation, base bid $128,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	mapatterson (8/13/2019)
Attorney	tllettsome (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Recreation	*	$128,000	mbwoods (8/21/2019)

Finance Comments	FinDir's Initials
*The current balance in Chemicals is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $21,333 is allocated, FY2020, $106,667 is subject to budget approval.	bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL066-17
Purchase of Swimming Pool Chemicals on an Annual Contract

PURPOSE:	This contract will provide swimming pool chemicals for County aquatic facilities.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$128,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$102,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$81,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	5% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	A recent market analysis shows an approximate increase of 7% in this industry.
CONTRACT TERM:	October 25, 2019 through October 24, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF COMMUNITY SERVICES
75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.8833
www.gwinnettcounty.com
Tina Fleming, Director

MEMORANDUM

TO: Kaley Ivins
Purchasing Associate III

THROUGH: Tina Fleming
Director of Community Services

FROM: Valerie Adams
Business Officer

SUBJECT: Recommendation to Renew BL066-17 Purchase of Swimming Pool Chemicals on an Annual Contract

DATE: June 26, 2019

REQUESTED ACTION

The Department of Community Services recommends renewal of the above referenced contract with HanCHEM Corporation in the amount of $128,000.00.

DESCRIPTION

This contract provides for swimming pool chemicals for County aquatic facilities.

FINANCIAL

1. Estimated amount to be spent: $128,000.00
2. Projected amount to be spent previous contract period: $81,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No _____
5. Contact name: Joan Moore Contact phone: 770-822-8856

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	105	116002	24020009	50701104		$21,333.00	17%
2020	105	116002	24020009	50701104		$106,667.00	83%
					Total	$128,000.00	100%

Transfer Required: Yes _____ No ___X___

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190827	

☐ Grants ☐ Public Hearing

Department:	Financial Services			Date Submitted:	08/08/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Stewart Oliver			Multiple Depts?	
Agenda Type	Approval				
Item of Business:			Locked by Purchasing	No	

of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to a net increase of $3,083,990.00 for tax years 2013 through 2018.

Attachments	Tax Digest Correction List

Authorization:	Chairman's Signature?	No
Staff Recommendation	Approval	
Department Head	mbwoods (8/8/2019)	
Attorney	mfwilson (8/26/2019)	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	All Tax Related Funds	*	*	mbwoods (8/15/2019)

Finance Comments	*The expected changes to revenue from this item are included in the current revenue estimates for the property taxes. No change to the current budget is necessary.	FinDir's Initials: bjalexzulian (8/15/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	

Vote: No Action Taken

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 9:16:20 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2013

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2013 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	01 COUNTY Unincorporated				
Assessment Roll	2013 Personal Property ALL				
PIN B018406	**AIN** 0105619				
Correction Start-End Date	7/18/2019 2:05 PM - 7/25/2019 11:40 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Impr Market Value**	12,159,129.00	12,310,741.00	151,612.00
Corrected Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Land Assessed Value**			0.00
Prior SITUS	1125 NORTHBROOK PKWY	**Impr Assessed Value**	4,863,650.00	4,924,290.00	60,640.00
Corrected SITUS	1125 NORTHBROOK PKW	**Taxable Value**	4,863,650.00	4,924,290.00	60,640.00
Totals for Assessment Roll	2013 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	12,159,129.00	12,310,741.00	151,612.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	4,863,650.00	4,924,290.00	60,640.00
		Taxable Value	4,863,650.00	4,924,290.00	60,640.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	12,159,129.00	12,310,741.00	151,612.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	4,863,650.00	4,924,290.00	60,640.00
		Taxable Value	4,863,650.00	4,924,290.00	60,640.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	12,159,129.00	12,310,741.00	151,612.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	4,863,650.00	4,924,290.00	60,640.00
		Taxable Value	4,863,650.00	4,924,290.00	60,640.00

Municipality Corrections Report

Printed: 8/1/2019 9:13:45 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2014

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2014 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

TAG 01 COUNTY Unincorporated

			Prior	Current	Difference
Assessment Roll	2014 Personal Property ALL				
PIN B018406	**AIN** 0105619				
Correction Start-End Date	7/18/2019 11:39 AM - 7/25/2019 11:30 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Impr Market Value**	12,661,451.00	12,802,156.00	140,705.00
Corrected Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Land Assessed Value**			0.00
Prior SITUS	1125 NORTHBROOK PKWY	**Impr Assessed Value**	5,064,570.00	5,120,850.00	56,280.00
Corrected SITUS	1125 NORTHBROOK PKW	**Taxable Value**	5,064,570.00	5,120,850.00	56,280.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B024903	**AIN** 1493960				
Correction Start-End Date	7/11/2019 3:43 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	AMERICAN MEGATRENDS INC	**Impr Market Value**	1,288,001.00	1,171,555.00	-116,446.00
Corrected Legal Party	AMERICAN MEGATRENDS INC	**Land Assessed Value**			0.00
Prior SITUS	6145 NORTHBELT PKW F-I	**Impr Assessed Value**	515,200.00	468,620.00	-46,580.00
Corrected SITUS	5555 OAKBROOK PKY BLDG 200	**Taxable Value**	515,200.00	468,620.00	-46,580.00
PIN B045991	**AIN** 2221500				
Correction Start-End Date	7/15/2019 4:49 PM - 7/17/2019 2:57 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Impr Market Value**	178,736,848.00	179,043,414.00	306,566.00
Corrected Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Land Assessed Value**			0.00
Prior SITUS	445 HURRICANE TRL	**Impr Assessed Value**	71,494,740.00	71,617,360.00	122,620.00
Corrected SITUS	445 HURRICANE TRL	**Taxable Value**	71,494,740.00	71,617,360.00	122,620.00
PIN B202010	**AIN** 3372913				
Correction Start-End Date	7/12/2019 4:12 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	1,115,265.00	1,211,141.00	95,876.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	5900 SUGARLOAF PKWY 321	**Impr Assessed Value**	446,100.00	484,440.00	38,340.00
Corrected SITUS	5900 SUGARLOAF PKW 321	**Taxable Value**	446,100.00	484,440.00	38,340.00
PIN B341100	**AIN** 3672526				
Correction Start-End Date	7/12/2019 11:39 AM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,161,330.00	1,287,632.00	126,302.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	3333 HWY 20 VA01	**Impr Assessed Value**	464,530.00	515,050.00	50,520.00
Corrected SITUS	3333 BUFORD DR VA01	**Taxable Value**	464,530.00	515,050.00	50,520.00
PIN B372248	**AIN** 33259007				
Correction Start-End Date	7/12/2019 3:01 PM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,309,696.00	1,339,000.00	29,304.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	1350 SCENIC HWY STE 100	**Impr Assessed Value**	523,880.00	535,600.00	11,720.00
Corrected SITUS	1350 SCENIC HWY STE 100	**Taxable Value**	523,880.00	535,600.00	11,720.00
PIN B391515	**AIN** 33294631				
Correction Start-End Date	7/19/2019 8:44 AM - 7/25/2019 11:58 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	HONG KONG MARKET INC	**Impr Market Value**	2,273,020.00	2,914,259.00	641,239.00
Corrected Legal Party	HONG KONG MARKET INC	**Land Assessed Value**			0.00
Prior SITUS	5495 JIMMY CARTER BLVD STE F100	**Impr Assessed Value**	909,210.00	1,165,710.00	256,500.00
Corrected SITUS	5495 JIMMY CARTER BLVD STE F100	**Taxable Value**	909,210.00	1,165,710.00	256,500.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B400281	**AIN** 33300620				
Correction Start-End Date	7/17/2019 2:23 PM - 7/25/2019 11:54 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA POTOSINA 2 INC	**Impr Market Value**	134,268.00	174,641.00	40,373.00
Corrected Legal Party	CARNICERIA POTOSINA 2 INC	**Land Assessed Value**			0.00
Prior SITUS	5824 SINGLETON RD STE 105	**Impr Assessed Value**	53,710.00	69,860.00	16,150.00
Corrected SITUS	5824 SINGLETON RD STE 105	**Taxable Value**	53,710.00	69,860.00	16,150.00
Totals for Assessment Roll	2014 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	8	**Impr Market Value**	198,679,879.00	199,943,798.00	1,263,919.00
		Land Assessed Value			0.00
Number of PINs Corrected	8	**Impr Assessed Value**	79,471,940.00	79,977,490.00	505,550.00
		Taxable Value	79,471,940.00	79,977,490.00	505,550.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**			0.00
Number of Corrections	8	**Impr Market Value**	198,679,879.00	199,943,798.00	1,263,919.00
		Land Assessed Value			0.00
Number of PINs Corrected	8	**Impr Assessed Value**	79,471,940.00	79,977,490.00	505,550.00
		Taxable Value	79,471,940.00	79,977,490.00	505,550.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	06 LAWRENCEVILLE				
Assessment Roll	2014 Personal Property ALL				
PIN B070764	**AIN** 2650940				
Correction Start-End Date	7/18/2019 4:02 PM - 7/25/2019 11:50 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	SUPER MERCADO JALISCO II INC	**Impr Market Value**	84,637.00	118,559.00	33,922.00
Corrected Legal Party	SUPER MERCADO JALISCO II INC	**Land Assessed Value**			0.00
Prior SITUS	134 SOUTH CLAYTON ST 14 D	**Impr Assessed Value**	33,850.00	47,430.00	13,580.00
Corrected SITUS	134 S CLAYTON ST STE 14D	**Taxable Value**	33,850.00	47,430.00	13,580.00
Totals for Assessment Roll	2014 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	84,637.00	118,559.00	33,922.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	33,850.00	47,430.00	13,580.00
		Taxable Value	33,850.00	47,430.00	13,580.00
Totals for TAG	06 LAWRENCEVILLE	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	84,637.00	118,559.00	33,922.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	33,850.00	47,430.00	13,580.00
		Taxable Value	33,850.00	47,430.00	13,580.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**			0.00
Number of Corrections	9	**Impr Market Value**	198,764,516.00	200,062,357.00	1,297,841.00
		Land Assessed Value			0.00
Number of PINs Corrected	9	**Impr Assessed Value**	79,505,790.00	80,024,920.00	519,130.00
		Taxable Value	79,505,790.00	80,024,920.00	519,130.00

Municipality Corrections Report

Printed: 8/1/2019 9:08:24 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2015

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2015 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

TAG 01 COUNTY Unincorporated

			Prior	Current	Difference
Assessment Roll	2015 Personal Property ALL				
PIN B018406	**AIN** 0105619				
Correction Start-End Date	7/18/2019 11:38 AM - 7/25/2019 11:54 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Impr Market Value**	12,301,704.00	12,431,500.00	129,796.00
Corrected Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Land Assessed Value**			0.00
Prior SITUS	1125 NORTHBROOK PKWY	**Impr Assessed Value**	4,920,680.00	4,972,600.00	51,920.00
Corrected SITUS	1125 NORTHBROOK PKW	**Taxable Value**	4,920,680.00	4,972,600.00	51,920.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B024903	**AIN** 1493960				
Correction Start-End Date	7/11/2019 3:42 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	AMERICAN MEGATRENDS INC	**Impr Market Value**	1,336,917.00	1,450,294.00	113,377.00
Corrected Legal Party	AMERICAN MEGATRENDS INC	**Land Assessed Value**			0.00
Prior SITUS	6145 NORTHBELT PKW F-I	**Impr Assessed Value**	534,760.00	580,110.00	45,350.00
Corrected SITUS	5555 OAKBROOK PKY BLDG 200	**Taxable Value**	534,760.00	580,110.00	45,350.00
PIN B045991	**AIN** 2221500				
Correction Start-End Date	7/15/2019 4:51 PM - 7/17/2019 3:01 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Impr Market Value**	187,859,154.00	188,219,965.00	360,811.00
Corrected Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Land Assessed Value**			0.00
Prior SITUS	445 HURRICANE TRL	**Impr Assessed Value**	75,143,660.00	75,287,980.00	144,320.00
Corrected SITUS	445 HURRICANE TRL	**Taxable Value**	75,143,660.00	75,287,980.00	144,320.00
PIN B201532574	**AIN** 33380408				
Correction Start-End Date	7/19/2019 11:42 AM - 7/25/2019 11:54 AM				
Change Reason	Appeal Current Year Only	**Land Market Value**			0.00
Prior Legal Party	STEVEN RING	**Impr Market Value**	13,900.00	5,057.00	-8,843.00
Corrected Legal Party	STEVEN RING	**Land Assessed Value**			0.00
Prior SITUS	3685 BRASELTON HWY	**Impr Assessed Value**	5,560.00	2,020.00	-3,540.00
Corrected SITUS	HWY 124 & PINE RD	**Taxable Value**	5,560.00	0.00	-5,560.00
PIN B202010	**AIN** 3372913				
Correction Start-End Date	7/12/2019 4:11 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	1,002,451.00	1,100,750.00	98,299.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	5900 SUGARLOAF PKWY 321	**Impr Assessed Value**	400,980.00	440,300.00	39,320.00
Corrected SITUS	5900 SUGARLOAF PKW 321	**Taxable Value**	400,980.00	440,300.00	39,320.00
PIN B341100	**AIN** 3672526				
Correction Start-End Date	7/12/2019 11:40 AM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,274,548.00	1,283,330.00	8,782.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	3333 HWY 20 VA01	**Impr Assessed Value**	509,820.00	513,330.00	3,510.00
Corrected SITUS	3333 BUFORD DR VA01	**Taxable Value**	509,820.00	513,330.00	3,510.00
PIN B372248	**AIN** 33259007				
Correction Start-End Date	7/12/2019 3:00 PM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,252,967.00	1,310,985.00	58,018.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	1350 SCENIC HWY STE 100	**Impr Assessed Value**	501,180.00	524,390.00	23,210.00
Corrected SITUS	1350 SCENIC HWY STE 100	**Taxable Value**	501,180.00	524,390.00	23,210.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B391515	**AIN** 33294631				
Correction Start-End Date	7/19/2019 8:46 AM - 7/25/2019 11:49 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	HONG KONG MARKET INC	**Impr Market Value**	2,211,641.00	3,172,015.00	960,374.00
Corrected Legal Party	HONG KONG MARKET INC	**Land Assessed Value**			0.00
Prior SITUS	5495 JIMMY CARTER BLVD STE F100	**Impr Assessed Value**	884,650.00	1,268,800.00	384,150.00
Corrected SITUS	5495 JIMMY CARTER BLVD STE F100	**Taxable Value**	884,650.00	1,268,800.00	384,150.00
PIN B400281	**AIN** 33300620				
Correction Start-End Date	7/17/2019 2:21 PM - 7/25/2019 11:49 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA POTOSINA 2 INC	**Impr Market Value**	135,889.00	165,192.00	29,303.00
Corrected Legal Party	CARNICERIA POTOSINA 2 INC	**Land Assessed Value**			0.00
Prior SITUS	5824 SINGLETON RD STE 105	**Impr Assessed Value**	54,360.00	66,080.00	11,720.00
Corrected SITUS	5824 SINGLETON RD STE 105	**Taxable Value**	54,360.00	66,080.00	11,720.00
Totals for Assessment Roll	2015 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	9	**Impr Market Value**	207,389,171.00	209,139,088.00	1,749,917.00
		Land Assessed Value			0.00
Number of PINs Corrected	9	**Impr Assessed Value**	82,955,650.00	83,655,610.00	699,960.00
		Taxable Value	82,955,650.00	83,653,590.00	697,940.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**			0.00
Number of Corrections	9	**Impr Market Value**	207,389,171.00	209,139,088.00	1,749,917.00
		Land Assessed Value			0.00
Number of PINs Corrected	9	**Impr Assessed Value**	82,955,650.00	83,655,610.00	699,960.00
		Taxable Value	82,955,650.00	83,653,590.00	697,940.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	04 DULUTH				
Assessment Roll	2015 Personal Property ALL				
PIN B033721	**AIN** 1918995				
Correction Start-End Date	7/10/2019 2:54 PM - 7/12/2019 10:47 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Impr Market Value**	1,749,583.00	1,910,539.00	160,956.00
Corrected Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Land Assessed Value**			0.00
Prior SITUS	4775 RIVER GREEN PKWY	**Impr Assessed Value**	699,840.00	764,230.00	64,390.00
Corrected SITUS	4775 RIVER GREEN PKW	**Taxable Value**	699,840.00	764,230.00	64,390.00
Totals for Assessment Roll	2015 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,749,583.00	1,910,539.00	160,956.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	699,840.00	764,230.00	64,390.00
		Taxable Value	699,840.00	764,230.00	64,390.00
Totals for TAG	04 DULUTH	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,749,583.00	1,910,539.00	160,956.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	699,840.00	764,230.00	64,390.00
		Taxable Value	699,840.00	764,230.00	64,390.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	06 LAWRENCEVILLE				
Assessment Roll	2015 Personal Property ALL				
PIN B070764	**AIN** 2650940				
Correction Start-End Date	7/18/2019 4:02 PM - 7/25/2019 11:57 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	SUPER MERCADO JALISCO II INC	**Impr Market Value**	119,087.00	132,102.00	13,015.00
Corrected Legal Party	SUPER MERCADO JALISCO II INC	**Land Assessed Value**			0.00
Prior SITUS	134 SOUTH CLAYTON ST 14 D	**Impr Assessed Value**	47,640.00	52,850.00	5,210.00
Corrected SITUS	134 S CLAYTON ST STE 14D	**Taxable Value**	47,640.00	52,850.00	5,210.00
Totals for Assessment Roll	2015 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	119,087.00	132,102.00	13,015.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	47,640.00	52,850.00	5,210.00
		Taxable Value	47,640.00	52,850.00	5,210.00
Totals for TAG	06 LAWRENCEVILLE	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	119,087.00	132,102.00	13,015.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	47,640.00	52,850.00	5,210.00
		Taxable Value	47,640.00	52,850.00	5,210.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	20 PEACHTREE CORNERS				
Assessment Roll	2015 Personal Property ALL				
PIN B341098	**AIN** 3672500				
Correction Start-End Date	7/11/2019 4:30 PM - 7/12/2019 10:47 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,307,805.00	1,329,468.00	21,663.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	5141 PEACHTREE PKW	**Impr Assessed Value**	523,120.00	531,790.00	8,670.00
Corrected SITUS	5141 PEACHTREE PKY STE 800	**Taxable Value**	523,120.00	531,790.00	8,670.00
Totals for Assessment Roll	2015 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,307,805.00	1,329,468.00	21,663.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	523,120.00	531,790.00	8,670.00
		Taxable Value	523,120.00	531,790.00	8,670.00
Totals for TAG	20 PEACHTREE CORNERS	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,307,805.00	1,329,468.00	21,663.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	523,120.00	531,790.00	8,670.00
		Taxable Value	523,120.00	531,790.00	8,670.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**			0.00
Number of Corrections	12	**Impr Market Value**	210,565,646.00	212,511,197.00	1,945,551.00
		Land Assessed Value			0.00
Number of PINs Corrected	12	**Impr Assessed Value**	84,226,250.00	85,004,480.00	778,230.00
		Taxable Value	84,226,250.00	85,002,460.00	776,210.00

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 9:06:53 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2016

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2016 Heavy Duty, 2016 Mobile Home Assessment Roll ALL, 2016 Utility ALL, 2016 Real Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	02 BUFORD				
Assessment Roll	2016 Real Property ALL				
PIN R7269A077	**AIN** 1423511				
Correction Start-End Date	7/2/2019 9:09 AM - 7/8/2019 12:44 PM				
Change Reason	Homestead Removed	**Land Market Value**	14,000.00	14,000.00	0.00
Prior Legal Party	NELSON KATHERYN D	**Impr Market Value**	51,600.00	51,600.00	0.00
Corrected Legal Party	NELSON KATHERYN D	**Land Assessed Value**	5,600.00	5,600.00	0.00
Prior SITUS	64 SUDDERTH ST	**Impr Assessed Value**	20,640.00	20,640.00	0.00
Corrected SITUS	64 SUDDERTH ST	**Taxable Value**	26,240.00	26,240.00	0.00
Totals for Assessment Roll	2016 Real Property ALL	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00
Totals for TAG	02 BUFORD	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00

Municipality Corrections Report

TAG 01 COUNTY Unincorporated

			Prior	Current	Difference
Assessment Roll	2016 Real Property ALL				
PIN R6169B042	**AIN** 0909220				
Correction Start-End Date	7/2/2019 8:32 AM - 7/8/2019 12:38 PM				
Change Reason	Homestead Removed	**Land Market Value**	12,000.00	12,000.00	0.00
Prior Legal Party	MERFALEN CARL	**Impr Market Value**	45,800.00	45,800.00	0.00
Corrected Legal Party	MERFALEN CARL	**Land Assessed Value**	4,800.00	4,800.00	0.00
Prior SITUS	6039 WINTERGREEN RD	**Impr Assessed Value**	18,320.00	18,320.00	0.00
Corrected SITUS	6039 WINTERGREEN RD	**Taxable Value**	23,120.00	23,120.00	0.00
PIN R6190 236	**AIN** 33277683				
Correction Start-End Date	7/3/2019 2:48 PM - 7/8/2019 12:21 PM				
Change Reason	Homestead Removed	**Land Market Value**	35,000.00	35,000.00	0.00
Prior Legal Party	MORALES-ROMERO ROSSANA A	**Impr Market Value**	135,600.00	135,600.00	0.00
Corrected Legal Party	MORALES-ROMERO ROSSANA A	**Land Assessed Value**	14,000.00	14,000.00	0.00
Prior SITUS	1315 COMMERCIAL CT	**Impr Assessed Value**	54,240.00	54,240.00	0.00
Corrected SITUS	1315 COMMERCIAL CT	**Taxable Value**	68,240.00	68,240.00	0.00
PIN R6230 086	**AIN** 1852234				
Correction Start-End Date	7/2/2019 8:36 AM - 7/8/2019 12:43 PM				
Change Reason	Homestead Removed	**Land Market Value**	34,500.00	34,500.00	0.00
Prior Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Impr Market Value**	113,200.00	113,200.00	0.00
Corrected Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Land Assessed Value**	13,800.00	13,800.00	0.00
Prior SITUS	2313 BERKELEY CREEK CT	**Impr Assessed Value**	45,280.00	45,280.00	0.00
Corrected SITUS	2313 BERKELEY CREEK CT	**Taxable Value**	59,080.00	59,080.00	0.00
PIN R7045 212	**AIN** 1263298				
Correction Start-End Date	7/2/2019 8:50 AM - 7/8/2019 12:38 PM				
Change Reason	Homestead Removed	**Land Market Value**	43,000.00	43,000.00	0.00
Prior Legal Party	LUO YAO H	**Impr Market Value**	119,500.00	119,500.00	0.00
Corrected Legal Party	LUO YAO H	**Land Assessed Value**	17,200.00	17,200.00	0.00
Prior SITUS	1331 OMIE WAY	**Impr Assessed Value**	47,800.00	47,800.00	0.00
Corrected SITUS	1331 OMIE WAY	**Taxable Value**	65,000.00	65,000.00	0.00
PIN R7080 033	**AIN** 1301432				
Correction Start-End Date	7/2/2019 8:59 AM - 7/8/2019 12:36 PM				
Change Reason	Homestead Removed	**Land Market Value**	24,000.00	24,000.00	0.00
Prior Legal Party	DOSHI HEMANT J ETAL	**Impr Market Value**	110,000.00	110,000.00	0.00
Corrected Legal Party	DOSHI HEMANT J ETAL	**Land Assessed Value**	9,600.00	9,600.00	0.00
Prior SITUS	1818 DONNA CT	**Impr Assessed Value**	44,000.00	44,000.00	0.00
Corrected SITUS	1818 NE DONNA CT	**Taxable Value**	53,600.00	53,600.00	0.00
Totals for Assessment Roll	2016 Real Property ALL	**Land Market Value**	148,500.00	148,500.00	0.00
		Impr Market Value	524,100.00	524,100.00	0.00
Number of Corrections	5	**Land Assessed Value**	59,400.00	59,400.00	0.00
Number of PINs Corrected	5	**Impr Assessed Value**	209,640.00	209,640.00	0.00
		Taxable Value	269,040.00	269,040.00	0.00

Municipality Corrections Report

				Prior	Current	Difference
Totals for TAG	01	COUNTY Unincorporated	**Land Market Value**	148,500.00	148,500.00	0.00
			Impr Market Value	524,100.00	524,100.00	0.00
Number of Corrections	5		**Land Assessed Value**	59,400.00	59,400.00	0.00
Number of PINs Corrected	5		**Impr Assessed Value**	209,640.00	209,640.00	0.00
			Taxable Value	269,040.00	269,040.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2016 Real Property ALL				
PIN R7194 063	**AIN** 2386215				
Correction Start-End Date	7/2/2019 9:04 AM - 7/8/2019 12:39 PM				
Change Reason	Homestead Removed	**Land Market Value**	56,000.00	56,000.00	0.00
Prior Legal Party	PAYTON-JEWELL DEBRA E	**Impr Market Value**	248,700.00	248,700.00	0.00
Corrected Legal Party	PAYTON-JEWELL DEBRA E	**Land Assessed Value**	22,400.00	22,400.00	0.00
Prior SITUS	444 LILLY PATH CIR	**Impr Assessed Value**	99,480.00	99,480.00	0.00
Corrected SITUS	444 LILY PATH CIR	**Taxable Value**	121,880.00	121,880.00	0.00
Totals for Assessment Roll	2016 Real Property ALL	**Land Market Value**	56,000.00	56,000.00	0.00
Number of Corrections	1	**Impr Market Value**	248,700.00	248,700.00	0.00
Number of PINs Corrected	1	**Land Assessed Value**	22,400.00	22,400.00	0.00
		Impr Assessed Value	99,480.00	99,480.00	0.00
		Taxable Value	121,880.00	121,880.00	0.00
Totals for TAG	12 SUWANEE	**Land Market Value**	56,000.00	56,000.00	0.00
Number of Corrections	1	**Impr Market Value**	248,700.00	248,700.00	0.00
Number of PINs Corrected	1	**Land Assessed Value**	22,400.00	22,400.00	0.00
		Impr Assessed Value	99,480.00	99,480.00	0.00
		Taxable Value	121,880.00	121,880.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	218,500.00	218,500.00	0.00
Number of Corrections	7	**Impr Market Value**	824,400.00	824,400.00	0.00
		Land Assessed Value	87,400.00	87,400.00	0.00
Number of PINs Corrected	7	**Impr Assessed Value**	329,760.00	329,760.00	0.00
		Taxable Value	417,160.00	417,160.00	0.00

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 9:04:40 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2016

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2016 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	02 BUFORD				
Assessment Roll	2016 Personal Property ALL				
PIN B201614397	**AIN** 33349929				
Correction Start-End Date	7/17/2019 9:20 AM - 7/17/2019 2:59 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BUFORD MI LLC	**Impr Market Value**	1,125,087.00	1,186,225.00	61,138.00
Corrected Legal Party	BUFORD MI LLC	**Land Assessed Value**			0.00
Prior SITUS	3751 BUFORD DR	**Impr Assessed Value**	450,040.00	474,500.00	24,460.00
Corrected SITUS	3751 BUFORD DR	**Taxable Value**	450,040.00	474,500.00	24,460.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,125,087.00	1,186,225.00	61,138.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	450,040.00	474,500.00	24,460.00
		Taxable Value	450,040.00	474,500.00	24,460.00
Totals for TAG	02 BUFORD	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,125,087.00	1,186,225.00	61,138.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	450,040.00	474,500.00	24,460.00
		Taxable Value	450,040.00	474,500.00	24,460.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	01 COUNTY Unincorporated				
Assessment Roll	2016 Personal Property ALL				
PIN B018406	**AIN** 0105619				
Correction Start-End Date	7/18/2019 11:38 AM - 7/25/2019 11:29 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Impr Market Value**	10,362,826.00	10,480,155.00	117,329.00
Corrected Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Land Assessed Value**			0.00
Prior SITUS	1125 NORTHBROOK PKWY	**Impr Assessed Value**	4,145,140.00	4,192,070.00	46,930.00
Corrected SITUS	1125 NORTHBROOK PKW	**Taxable Value**	4,145,140.00	4,192,070.00	46,930.00
PIN B024903	**AIN** 1493960				
Correction Start-End Date	7/11/2019 3:38 PM - 7/12/2019 10:47 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	AMERICAN MEGATRENDS INC	**Impr Market Value**	1,475,079.00	1,469,500.00	-5,579.00
Corrected Legal Party	AMERICAN MEGATRENDS INC	**Land Assessed Value**			0.00
Prior SITUS	6145 NORTHBELT PKW F-I	**Impr Assessed Value**	590,030.00	587,810.00	-2,220.00
Corrected SITUS	5555 OAKBROOK PKY BLDG 200	**Taxable Value**	590,030.00	587,810.00	-2,220.00
PIN B045991	**AIN** 2221500				
Correction Start-End Date	7/15/2019 4:16 PM - 7/17/2019 3:01 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Impr Market Value**	186,430,794.00	187,833,957.00	1,403,163.00
Corrected Legal Party	PUBLIX SUPER MARKETS DISTRIBUTION CTR	**Land Assessed Value**			0.00
Prior SITUS	445 HURRICANE TRL	**Impr Assessed Value**	74,572,340.00	75,133,610.00	561,270.00
Corrected SITUS	445 HURRICANE TRL	**Taxable Value**	74,572,340.00	75,133,610.00	561,270.00
PIN B201532574	**AIN** 33380408				
Correction Start-End Date	7/15/2019 1:32 PM - 7/25/2019 11:36 AM				
Change Reason	Appeal Current Year Only	**Land Market Value**			0.00
Prior Legal Party	STEVEN RING	**Impr Market Value**	12,850.00	4,659.00	-8,191.00
Corrected Legal Party	STEVEN RING	**Land Assessed Value**			0.00
Prior SITUS	3685 BRASELTON HWY	**Impr Assessed Value**	5,140.00	1,860.00	-3,280.00
Corrected SITUS	HWY 124 & PINE RD	**Taxable Value**	5,140.00	0.00	-5,140.00
PIN B201615055	**AIN** 33350587				
Correction Start-End Date	7/17/2019 3:24 PM - 7/25/2019 11:42 AM				
Change Reason	Property Taxable to Exempt	**Land Market Value**			0.00
Prior Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Impr Market Value**	74,070.00	74,070.00	0.00
Corrected Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Land Assessed Value**			0.00
Prior SITUS	2305 W PARK PLACE BLVD	**Impr Assessed Value**	29,630.00	29,630.00	0.00
Corrected SITUS	2305 W PARK PLACE BLVD	**Taxable Value**	29,630.00	0.00	-29,630.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B201615887	**AIN** 33352247				
Correction Start-End Date	7/18/2019 11:02 AM - 7/25/2019 11:43 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	TELLERMATE INC	**Impr Market Value**	469,417.00	469,417.00	0.00
Corrected Legal Party	TELLERMATE INC	**Land Assessed Value**			0.00
Prior SITUS	1425 OAKBROOK DR STE 600	**Impr Assessed Value**	187,760.00	187,770.00	10.00
Corrected SITUS	1425 OAKBROOK DR STE 600	**Taxable Value**	187,760.00	187,770.00	10.00
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	0.00	318,210.00	318,210.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**	0.00		0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	0.00	127,280.00	127,280.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	0.00	127,280.00	127,280.00
PIN B202010	**AIN** 3372913				
Correction Start-End Date	7/12/2019 4:09 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	1,030,210.00	1,190,604.00	160,394.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	5900 SUGARLOAF PKWY 321	**Impr Assessed Value**	412,080.00	476,250.00	64,170.00
Corrected SITUS	5900 SUGARLOAF PKW 321	**Taxable Value**	412,080.00	476,250.00	64,170.00
PIN B341100	**AIN** 3672526				
Correction Start-End Date	7/12/2019 11:41 AM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,327,775.00	1,415,401.00	87,626.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	3333 HWY 20 VA01	**Impr Assessed Value**	531,110.00	566,160.00	35,050.00
Corrected SITUS	3333 BUFORD DR VA01	**Taxable Value**	531,110.00	566,160.00	35,050.00
PIN B372248	**AIN** 33259007				
Correction Start-End Date	7/12/2019 2:59 PM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,344,500.00	1,393,298.00	48,798.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	1350 SCENIC HWY STE 100	**Impr Assessed Value**	537,800.00	557,320.00	19,520.00
Corrected SITUS	1350 SCENIC HWY STE 100	**Taxable Value**	537,800.00	557,320.00	19,520.00
PIN B391515	**AIN** 33294631				
Correction Start-End Date	7/19/2019 8:47 AM - 7/25/2019 11:51 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	HONG KONG MARKET INC	**Impr Market Value**	2,673,903.00	3,013,188.00	339,285.00
Corrected Legal Party	HONG KONG MARKET INC	**Land Assessed Value**			0.00
Prior SITUS	5495 JIMMY CARTER BLVD STE F100	**Impr Assessed Value**	1,069,550.00	1,205,260.00	135,710.00
Corrected SITUS	5495 JIMMY CARTER BLVD STE F100	**Taxable Value**	1,069,550.00	1,205,260.00	135,710.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B400281	**AIN** 33300620				
Correction Start-End Date	7/17/2019 2:19 PM - 7/25/2019 11:53 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA POTOSINA 2 INC	**Impr Market Value**	133,027.00	153,674.00	20,647.00
Corrected Legal Party	CARNICERIA POTOSINA 2 INC	**Land Assessed Value**			0.00
Prior SITUS	5824 SINGLETON RD STE 105	**Impr Assessed Value**	53,210.00	61,470.00	8,260.00
Corrected SITUS	5824 SINGLETON RD STE 105	**Taxable Value**	53,210.00	61,470.00	8,260.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**	0.00		0.00
Number of Corrections	12	**Impr Market Value**	205,334,451.00	207,816,133.00	2,481,682.00
		Land Assessed Value	0.00		0.00
Number of PINs Corrected	12	**Impr Assessed Value**	82,133,790.00	83,126,490.00	992,700.00
		Taxable Value	82,133,790.00	83,095,000.00	961,210.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**	0.00		0.00
Number of Corrections	12	**Impr Market Value**	205,334,451.00	207,816,133.00	2,481,682.00
		Land Assessed Value	0.00		0.00
Number of PINs Corrected	12	**Impr Assessed Value**	82,133,790.00	83,126,490.00	992,700.00
		Taxable Value	82,133,790.00	83,095,000.00	961,210.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	04 DULUTH				
Assessment Roll	2016 Personal Property ALL				
PIN B033721	**AIN** 1918995				
Correction Start-End Date	7/10/2019 2:53 PM - 7/12/2019 10:47 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Impr Market Value**	1,613,651.00	1,515,152.00	-98,499.00
Corrected Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Land Assessed Value**			0.00
Prior SITUS	4775 RIVER GREEN PKWY	**Impr Assessed Value**	645,450.00	606,060.00	-39,390.00
Corrected SITUS	4775 RIVER GREEN PKW	**Taxable Value**	645,450.00	606,060.00	-39,390.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,613,651.00	1,515,152.00	-98,499.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	645,450.00	606,060.00	-39,390.00
		Taxable Value	645,450.00	606,060.00	-39,390.00
Totals for TAG	04 DULUTH	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	1,613,651.00	1,515,152.00	-98,499.00
		Land Assessed Value			0.00
Number of PINs Corrected	1	**Impr Assessed Value**	645,450.00	606,060.00	-39,390.00
		Taxable Value	645,450.00	606,060.00	-39,390.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	06 LAWRENCEVILLE				
Assessment Roll	2016 Personal Property ALL				
PIN B070764	**AIN** 2650940				
Correction Start-End Date	7/18/2019 4:01 PM - 7/25/2019 11:44 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	SUPER MERCADO JALISCO II INC	**Impr Market Value**	116,631.00	129,632.00	13,001.00
Corrected Legal Party	SUPER MERCADO JALISCO II INC	**Land Assessed Value**			0.00
Prior SITUS	134 SOUTH CLAYTON ST 14 D	**Impr Assessed Value**	46,650.00	51,850.00	5,200.00
Corrected SITUS	134 S CLAYTON ST STE 14D	**Taxable Value**	46,650.00	51,850.00	5,200.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	116,631.00	129,632.00	13,001.00
Number of PINs Corrected	1	**Land Assessed Value**			0.00
		Impr Assessed Value	46,650.00	51,850.00	5,200.00
		Taxable Value	46,650.00	51,850.00	5,200.00
Totals for TAG	06 LAWRENCEVILLE	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	116,631.00	129,632.00	13,001.00
Number of PINs Corrected	1	**Land Assessed Value**			0.00
		Impr Assessed Value	46,650.00	51,850.00	5,200.00
		Taxable Value	46,650.00	51,850.00	5,200.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	09 NORCROSS				
Assessment Roll	2016 Personal Property ALL				
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	4,913,226.00	0.00	-4,913,226.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**		0.00	0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	1,965,290.00	0.00	-1,965,290.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	1,965,290.00	0.00	-1,965,290.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**		0.00	0.00
Number of Corrections	1	**Impr Market Value**	4,913,226.00	0.00	-4,913,226.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	1,965,290.00	0.00	-1,965,290.00
		Taxable Value	1,965,290.00	0.00	-1,965,290.00
Totals for TAG	09 NORCROSS	**Land Market Value**		0.00	0.00
Number of Corrections	1	**Impr Market Value**	4,913,226.00	0.00	-4,913,226.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	1,965,290.00	0.00	-1,965,290.00
		Taxable Value	1,965,290.00	0.00	-1,965,290.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	20 PEACHTREE CORNERS				
Assessment Roll	2016 Personal Property ALL				
PIN B001379	**AIN** 0009172				
Correction Start-End Date	7/18/2019 10:35 AM - 7/25/2019 11:45 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	NORCROSS SUPPLY COMPANY	**Impr Market Value**	1,646,722.00	1,687,634.00	40,912.00
Corrected Legal Party	NORCROSS SUPPLY COMPANY	**Land Assessed Value**			0.00
Prior SITUS	4959 BUFORD HWY STE 4	**Impr Assessed Value**	658,690.00	675,050.00	16,360.00
Corrected SITUS	4955 BUFORD HWY	**Taxable Value**	658,690.00	675,050.00	16,360.00
PIN B341098	**AIN** 3672500				
Correction Start-End Date	7/11/2019 4:27 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,372,800.00	1,394,663.00	21,863.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	5141 PEACHTREE PKW	**Impr Assessed Value**	549,120.00	557,870.00	8,750.00
Corrected SITUS	5141 PEACHTREE PKY STE 800	**Taxable Value**	549,120.00	557,870.00	8,750.00
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	0.00	4,913,226.00	4,913,226.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**	0.00		0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	0.00	1,965,290.00	1,965,290.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	0.00	1,965,290.00	1,965,290.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**	0.00		0.00
		Impr Market Value	3,019,522.00	7,995,523.00	4,976,001.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,207,810.00	3,198,210.00	1,990,400.00
		Taxable Value	1,207,810.00	3,198,210.00	1,990,400.00
Totals for TAG	20 PEACHTREE CORNERS	**Land Market Value**	0.00		0.00
		Impr Market Value	3,019,522.00	7,995,523.00	4,976,001.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,207,810.00	3,198,210.00	1,990,400.00
		Taxable Value	1,207,810.00	3,198,210.00	1,990,400.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2016 Personal Property ALL				
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	318,210.00	0.00	-318,210.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**		0.00	0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	127,280.00	0.00	-127,280.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	127,280.00	0.00	-127,280.00
Totals for Assessment Roll	2016 Personal Property ALL	**Land Market Value**		0.00	0.00
		Impr Market Value	318,210.00	0.00	-318,210.00
Number of Corrections	1	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	127,280.00	0.00	-127,280.00
		Taxable Value	127,280.00	0.00	-127,280.00
Totals for TAG	12 SUWANEE	**Land Market Value**		0.00	0.00
		Impr Market Value	318,210.00	0.00	-318,210.00
Number of Corrections	1	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	127,280.00	0.00	-127,280.00
		Taxable Value	127,280.00	0.00	-127,280.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	0.00	0.00	0.00
Number of Corrections	20	**Impr Market Value**	216,440,778.00	218,642,665.00	2,201,887.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	18	**Impr Assessed Value**	86,576,310.00	87,457,110.00	880,800.00
		Taxable Value	86,576,310.00	87,425,620.00	849,310.00

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 9:02:26 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2017

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2017 Mobile Home Assessment Roll ALL, Heavy Duty Equipment, 2017 Real Property ALL, 2017 Utility ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	02 BUFORD				
Assessment Roll	2017 Real Property ALL				
PIN R7269A077	**AIN** 1423511				
Correction Start-End Date	7/2/2019 9:09 AM - 7/8/2019 12:44 PM				
Change Reason	Homestead Removed	**Land Market Value**	14,000.00	14,000.00	0.00
Prior Legal Party	NELSON KATHERYN D	**Impr Market Value**	51,600.00	51,600.00	0.00
Corrected Legal Party	NELSON KATHERYN D	**Land Assessed Value**	5,600.00	5,600.00	0.00
Prior SITUS	64 SUDDERTH ST	**Impr Assessed Value**	20,640.00	20,640.00	0.00
Corrected SITUS	64 SUDDERTH ST	**Taxable Value**	26,240.00	26,240.00	0.00
Totals for Assessment Roll	2017 Real Property ALL	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00
Totals for TAG	02 BUFORD	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00

Municipality Corrections Report

TAG 01 COUNTY Unincorporated

Assessment Roll 2017 Real Property ALL

			Prior	Current	Difference
PIN R6026 060	**AIN** 0607517				
Correction Start-End Date	7/2/2019 8:26 AM - 7/8/2019 12:40 PM				
Change Reason	Homestead Removed	**Land Market Value**	30,000.00	30,000.00	0.00
Prior Legal Party	HOCKETT EDITH S	**Impr Market Value**	70,400.00	70,400.00	0.00
Corrected Legal Party	HOCKETT EDITH S	**Land Assessed Value**	12,000.00	12,000.00	0.00
Prior SITUS	5036 WYCLIFFE DR	**Impr Assessed Value**	28,160.00	28,160.00	0.00
Corrected SITUS	5036 WYCLIFFE DR	**Taxable Value**	40,160.00	40,160.00	0.00
PIN R6144 419	**AIN** 2992930				
Correction Start-End Date	7/2/2019 8:30 AM - 7/8/2019 11:42 AM				
Change Reason	Homestead Removed	**Land Market Value**	44,000.00	44,000.00	0.00
Prior Legal Party	MERCHANT MEHBOOB K & MEHWISH M	**Impr Market Value**	173,400.00	173,400.00	0.00
Corrected Legal Party	MERCHANT MEHBOOB K & MEHWISH M	**Land Assessed Value**	17,600.00	17,600.00	0.00
Prior SITUS	482 MIMOSA GROVE XING	**Impr Assessed Value**	69,360.00	69,360.00	0.00
Corrected SITUS	482 MIMOSA GROVE CRS	**Taxable Value**	86,960.00	86,960.00	0.00
PIN R6169B042	**AIN** 0909220				
Correction Start-End Date	7/2/2019 8:32 AM - 7/8/2019 12:38 PM				
Change Reason	Homestead Removed	**Land Market Value**	12,000.00	12,000.00	0.00
Prior Legal Party	MERFALEN CARL	**Impr Market Value**	58,700.00	58,700.00	0.00
Corrected Legal Party	MERFALEN CARL	**Land Assessed Value**	4,800.00	4,800.00	0.00
Prior SITUS	6039 WINTERGREEN RD	**Impr Assessed Value**	23,480.00	23,480.00	0.00
Corrected SITUS	6039 WINTERGREEN RD	**Taxable Value**	28,280.00	28,280.00	0.00
PIN R6190 236	**AIN** 33277683				
Correction Start-End Date	7/3/2019 2:48 PM - 7/8/2019 12:21 PM				
Change Reason	Homestead Removed	**Land Market Value**	38,000.00	38,000.00	0.00
Prior Legal Party	MORALES-ROMERO ROSSANA A	**Impr Market Value**	145,100.00	145,100.00	0.00
Corrected Legal Party	MORALES-ROMERO ROSSANA A	**Land Assessed Value**	15,200.00	15,200.00	0.00
Prior SITUS	1315 COMMERCIAL CT	**Impr Assessed Value**	58,040.00	58,040.00	0.00
Corrected SITUS	1315 COMMERCIAL CT	**Taxable Value**	73,240.00	73,240.00	0.00
PIN R6230 086	**AIN** 1852234				
Correction Start-End Date	7/2/2019 8:36 AM - 7/8/2019 12:43 PM				
Change Reason	Homestead Removed	**Land Market Value**	34,500.00	34,500.00	0.00
Prior Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Impr Market Value**	113,200.00	113,200.00	0.00
Corrected Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Land Assessed Value**	13,800.00	13,800.00	0.00
Prior SITUS	2313 BERKELEY CREEK CT	**Impr Assessed Value**	45,280.00	45,280.00	0.00
Corrected SITUS	2313 BERKELEY CREEK CT	**Taxable Value**	59,080.00	59,080.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
PIN R7045 212	**AIN** 1263298				
Correction Start-End Date	7/2/2019 8:50 AM - 7/8/2019 12:38 PM				
Change Reason	Homestead Removed	**Land Market Value**	43,000.00	43,000.00	0.00
Prior Legal Party	LUO YAO H	**Impr Market Value**	119,500.00	119,500.00	0.00
Corrected Legal Party	LUO YAO H	**Land Assessed Value**	17,200.00	17,200.00	0.00
Prior SITUS	1331 OMIE WAY	**Impr Assessed Value**	47,800.00	47,800.00	0.00
Corrected SITUS	1331 OMIE WAY	**Taxable Value**	65,000.00	65,000.00	0.00
PIN R7080 033	**AIN** 1301432				
Correction Start-End Date	7/2/2019 8:59 AM - 7/8/2019 12:36 PM				
Change Reason	Homestead Removed	**Land Market Value**	30,500.00	30,500.00	0.00
Prior Legal Party	DOSHI HEMANT J ETAL	**Impr Market Value**	135,500.00	135,500.00	0.00
Corrected Legal Party	DOSHI HEMANT J ETAL	**Land Assessed Value**	12,200.00	12,200.00	0.00
Prior SITUS	1818 DONNA CT	**Impr Assessed Value**	54,200.00	54,200.00	0.00
Corrected SITUS	1818 NE DONNA CT	**Taxable Value**	66,400.00	66,400.00	0.00
Totals for Assessment Roll	2017 Real Property ALL	**Land Market Value**	232,000.00	232,000.00	0.00
		Impr Market Value	815,800.00	815,800.00	0.00
Number of Corrections	7	**Land Assessed Value**	92,800.00	92,800.00	0.00
Number of PINs Corrected	7	**Impr Assessed Value**	326,320.00	326,320.00	0.00
		Taxable Value	419,120.00	419,120.00	0.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**	232,000.00	232,000.00	0.00
		Impr Market Value	815,800.00	815,800.00	0.00
Number of Corrections	7	**Land Assessed Value**	92,800.00	92,800.00	0.00
Number of PINs Corrected	7	**Impr Assessed Value**	326,320.00	326,320.00	0.00
		Taxable Value	419,120.00	419,120.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2017 Real Property ALL				
PIN R7194 063	**AIN** 2386215				
Correction Start-End Date	7/2/2019 9:04 AM - 7/8/2019 12:39 PM				
Change Reason	Homestead Removed	**Land Market Value**	85,000.00	85,000.00	0.00
Prior Legal Party	PAYTON-JEWELL DEBRA E	**Impr Market Value**	274,000.00	274,000.00	0.00
Corrected Legal Party	PAYTON-JEWELL DEBRA E	**Land Assessed Value**	34,000.00	34,000.00	0.00
Prior SITUS	444 LILLY PATH CIR	**Impr Assessed Value**	109,600.00	109,600.00	0.00
Corrected SITUS	444 LILY PATH CIR	**Taxable Value**	143,600.00	143,600.00	0.00
Totals for Assessment Roll	2017 Real Property ALL	**Land Market Value**	85,000.00	85,000.00	0.00
Number of Corrections	1	**Impr Market Value**	274,000.00	274,000.00	0.00
Number of PINs Corrected	1	**Land Assessed Value**	34,000.00	34,000.00	0.00
		Impr Assessed Value	109,600.00	109,600.00	0.00
		Taxable Value	143,600.00	143,600.00	0.00
Totals for TAG	12 SUWANEE	**Land Market Value**	85,000.00	85,000.00	0.00
Number of Corrections	1	**Impr Market Value**	274,000.00	274,000.00	0.00
Number of PINs Corrected	1	**Land Assessed Value**	34,000.00	34,000.00	0.00
		Impr Assessed Value	109,600.00	109,600.00	0.00
		Taxable Value	143,600.00	143,600.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	331,000.00	331,000.00	0.00
Number of Corrections	9	**Impr Market Value**	1,141,400.00	1,141,400.00	0.00
		Land Assessed Value	132,400.00	132,400.00	0.00
Number of PINs Corrected	9	**Impr Assessed Value**	456,560.00	456,560.00	0.00
		Taxable Value	588,960.00	588,960.00	0.00

Municipality Corrections Report

Printed: 8/1/2019 8:59:26 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2017

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2017 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

TAG 02 BUFORD

			Prior	Current	Difference
Assessment Roll	2017 Personal Property ALL				
PIN B062645	**AIN** 2589361				
Correction Start-End Date	7/15/2019 2:27 PM - 7/17/2019 3:00 PM				
Change Reason	Property Exempt to Taxable	**Land Market Value**			0.00
Prior Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Impr Market Value**	1,693.00	1,693.00	0.00
Corrected Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Land Assessed Value**			0.00
Prior SITUS	2800 SWANEE AVE	**Impr Assessed Value**	680.00	680.00	0.00
Corrected SITUS	2800 SAWNEE AVE	**Taxable Value**	0.00	680.00	680.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B201614397	**AIN** 33349929				
Correction Start-End Date	7/17/2019 9:21 AM - 7/17/2019 2:59 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BUFORD MI LLC	**Impr Market Value**	1,341,271.00	1,406,972.00	65,701.00
Corrected Legal Party	BUFORD MI LLC	**Land Assessed Value**			0.00
Prior SITUS	3751 BUFORD DR	**Impr Assessed Value**	536,510.00	562,790.00	26,280.00
Corrected SITUS	3751 BUFORD DR	**Taxable Value**	536,510.00	562,790.00	26,280.00
PIN B383592	**AIN** 33290676				
Correction Start-End Date	7/17/2019 10:50 AM - 7/17/2019 1:28 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA MENA INC	**Impr Market Value**	64,880.00	93,861.00	28,981.00
Corrected Legal Party	CARNICERIA MENA INC	**Land Assessed Value**			0.00
Prior SITUS	4261 SOUTH LEE ST STE 500	**Impr Assessed Value**	25,960.00	37,540.00	11,580.00
Corrected SITUS	4261 S LEE ST STE 500	**Taxable Value**	25,960.00	37,540.00	11,580.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	3	**Impr Market Value**	1,407,844.00	1,502,526.00	94,682.00
		Land Assessed Value			0.00
Number of PINs Corrected	3	**Impr Assessed Value**	563,150.00	601,010.00	37,860.00
		Taxable Value	562,470.00	601,010.00	38,540.00
Totals for TAG	02 BUFORD	**Land Market Value**			0.00
Number of Corrections	3	**Impr Market Value**	1,407,844.00	1,502,526.00	94,682.00
		Land Assessed Value			0.00
Number of PINs Corrected	3	**Impr Assessed Value**	563,150.00	601,010.00	37,860.00
		Taxable Value	562,470.00	601,010.00	38,540.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	01 COUNTY Unincorporated				
Assessment Roll	2017 Personal Property ALL				
PIN B018406	**AIN** 0105619				
Correction Start-End Date	7/18/2019 11:36 AM - 7/25/2019 11:39 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Impr Market Value**	9,700,615.00	10,466,994.00	766,379.00
Corrected Legal Party	VOLVO CARS OF NORTH AMERICA LLC	**Land Assessed Value**			0.00
Prior SITUS	1125 NORTHBROOK PKWY	**Impr Assessed Value**	3,880,250.00	4,186,800.00	306,550.00
Corrected SITUS	1125 NORTHBROOK PKW	**Taxable Value**	3,880,250.00	4,186,800.00	306,550.00
PIN B024903	**AIN** 1493960				
Correction Start-End Date	7/11/2019 3:39 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	AMERICAN MEGATRENDS INC	**Impr Market Value**	1,214,514.00	1,286,716.00	72,202.00
Corrected Legal Party	AMERICAN MEGATRENDS INC	**Land Assessed Value**			0.00
Prior SITUS	6145 NORTHBELT PKW F-I	**Impr Assessed Value**	485,810.00	514,690.00	28,880.00
Corrected SITUS	5555 OAKBROOK PKY BLDG 200	**Taxable Value**	485,810.00	514,690.00	28,880.00
PIN B201615055	**AIN** 33350587				
Correction Start-End Date	7/17/2019 3:08 PM - 7/25/2019 11:58 AM				
Change Reason	Property Taxable to Exempt	**Land Market Value**			0.00
Prior Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Impr Market Value**	74,070.00	74,070.00	0.00
Corrected Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Land Assessed Value**			0.00
Prior SITUS	2305 W PARK PLACE BLVD	**Impr Assessed Value**	29,630.00	29,630.00	0.00
Corrected SITUS	2305 W PARK PLACE BLVD	**Taxable Value**	29,630.00	0.00	-29,630.00
PIN B201615887	**AIN** 33352247				
Correction Start-End Date	7/18/2019 11:01 AM - 7/25/2019 11:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	TELLERMATE INC	**Impr Market Value**	682,418.00	682,418.00	0.00
Corrected Legal Party	TELLERMATE INC	**Land Assessed Value**			0.00
Prior SITUS	1425 OAKBROOK DR STE 600	**Impr Assessed Value**	272,970.00	272,970.00	0.00
Corrected SITUS	1425 OAKBROOK DR STE 600	**Taxable Value**	272,970.00	272,970.00	0.00
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	0.00	318,210.00	318,210.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**	0.00		0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	0.00	127,280.00	127,280.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	0.00	127,280.00	127,280.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B201721280	**AIN** 33361501				
Correction Start-End Date	7/12/2019 4:19 PM - 7/12/2019 5:19 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	767,470.00	782,888.00	15,418.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	1705 MALL OF GEORGIA BLVD	**Impr Assessed Value**	306,990.00	313,160.00	6,170.00
Corrected SITUS	1705 MALL OF GEORGIA BLVD	**Taxable Value**	306,990.00	313,160.00	6,170.00
PIN B202010	**AIN** 3372913				
Correction Start-End Date	7/12/2019 4:08 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	1,095,338.00	1,192,534.00	97,196.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	5900 SUGARLOAF PKWY 321	**Impr Assessed Value**	438,130.00	477,020.00	38,890.00
Corrected SITUS	5900 SUGARLOAF PKW 321	**Taxable Value**	438,130.00	477,020.00	38,890.00
PIN B341100	**AIN** 3672526				
Correction Start-End Date	7/12/2019 11:41 AM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,412,332.00	1,497,590.00	85,258.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	3333 HWY 20 VA01	**Impr Assessed Value**	564,940.00	599,040.00	34,100.00
Corrected SITUS	3333 BUFORD DR VA01	**Taxable Value**	564,940.00	599,040.00	34,100.00
PIN B372248	**AIN** 33259007				
Correction Start-End Date	7/12/2019 3:17 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,452,552.00	1,495,051.00	42,499.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	1350 SCENIC HWY STE 100	**Impr Assessed Value**	581,020.00	598,020.00	17,000.00
Corrected SITUS	1350 SCENIC HWY STE 100	**Taxable Value**	581,020.00	598,020.00	17,000.00
PIN B391515	**AIN** 33294631				
Correction Start-End Date	7/19/2019 8:49 AM - 7/25/2019 11:59 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	HONG KONG MARKET INC	**Impr Market Value**	2,436,920.00	2,631,610.00	194,690.00
Corrected Legal Party	HONG KONG MARKET INC	**Land Assessed Value**			0.00
Prior SITUS	5495 JIMMY CARTER BLVD STE F100	**Impr Assessed Value**	974,770.00	1,052,650.00	77,880.00
Corrected SITUS	5495 JIMMY CARTER BLVD STE F100	**Taxable Value**	974,770.00	1,052,650.00	77,880.00
PIN B400281	**AIN** 33300620				
Correction Start-End Date	7/17/2019 2:14 PM - 7/25/2019 11:38 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA POTOSINA 2 INC	**Impr Market Value**	129,403.00	147,853.00	18,450.00
Corrected Legal Party	CARNICERIA POTOSINA 2 INC	**Land Assessed Value**			0.00
Prior SITUS	5824 SINGLETON RD STE 105	**Impr Assessed Value**	51,760.00	59,140.00	7,380.00
Corrected SITUS	5824 SINGLETON RD STE 105	**Taxable Value**	51,760.00	59,140.00	7,380.00

Municipality Corrections Report

			Prior	Current	Difference
PIN M201717278	**AIN** 33356379				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:25 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	BURCHETTE SHARON D	**Impr Market Value**	12,290.00	0.00	-12,290.00
Corrected Legal Party	BURCHETTE SHARON D	**Land Assessed Value**		0.00	0.00
Prior SITUS	1420 BRIAR PT	**Impr Assessed Value**	4,920.00	0.00	-4,920.00
Corrected SITUS	1420 BRIAR PT	**Taxable Value**	4,920.00	0.00	-4,920.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**	0.00	0.00	0.00
Number of Corrections	12	**Impr Market Value**	18,977,922.00	20,575,934.00	1,598,012.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	12	**Impr Assessed Value**	7,591,190.00	8,230,400.00	639,210.00
		Taxable Value	7,591,190.00	8,200,770.00	609,580.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**	0.00	0.00	0.00
Number of Corrections	12	**Impr Market Value**	18,977,922.00	20,575,934.00	1,598,012.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	12	**Impr Assessed Value**	7,591,190.00	8,230,400.00	639,210.00
		Taxable Value	7,591,190.00	8,200,770.00	609,580.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	04 DULUTH				
Assessment Roll	2017 Personal Property ALL				
PIN B033721	**AIN** 1918995				
Correction Start-End Date	7/10/2019 2:52 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Impr Market Value**	3,319,506.00	3,214,306.00	-105,200.00
Corrected Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Land Assessed Value**			0.00
Prior SITUS	4775 RIVER GREEN PKWY	**Impr Assessed Value**	1,327,800.00	1,285,720.00	-42,080.00
Corrected SITUS	4775 RIVER GREEN PKW	**Taxable Value**	1,327,800.00	1,285,720.00	-42,080.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	3,319,506.00	3,214,306.00	-105,200.00
Number of PINs Corrected	1	**Land Assessed Value**			0.00
		Impr Assessed Value	1,327,800.00	1,285,720.00	-42,080.00
		Taxable Value	1,327,800.00	1,285,720.00	-42,080.00
Totals for TAG	04 DULUTH	**Land Market Value**			0.00
Number of Corrections	1	**Impr Market Value**	3,319,506.00	3,214,306.00	-105,200.00
Number of PINs Corrected	1	**Land Assessed Value**			0.00
		Impr Assessed Value	1,327,800.00	1,285,720.00	-42,080.00
		Taxable Value	1,327,800.00	1,285,720.00	-42,080.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	06 LAWRENCEVILLE				
Assessment Roll	2017 Personal Property ALL				
PIN B070764	**AIN** 2650940				
Correction Start-End Date	7/18/2019 4:00 PM - 7/25/2019 11:43 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	SUPER MERCADO JALISCO II INC	**Impr Market Value**	138,496.00	144,647.00	6,151.00
Corrected Legal Party	SUPER MERCADO JALISCO II INC	**Land Assessed Value**			0.00
Prior SITUS	134 SOUTH CLAYTON ST 14 D	**Impr Assessed Value**	55,400.00	57,860.00	2,460.00
Corrected SITUS	134 S CLAYTON ST STE 14D	**Taxable Value**	55,400.00	57,860.00	2,460.00
PIN B201718879	**AIN** 33357985				
Correction Start-End Date	7/15/2019 2:06 PM - 7/17/2019 3:06 PM				
Change Reason	Personal Property Change Value	**Land Market Value**			0.00
Prior Legal Party	WIRELESS ONE MANAGEMENT LLC	**Impr Market Value**	53,364.00	141,264.00	87,900.00
Corrected Legal Party	WIRELESS ONE MANAGEMENT LLC	**Land Assessed Value**			0.00
Prior SITUS	455 GRAYSON HWY STE 4A	**Impr Assessed Value**	21,350.00	56,510.00	35,160.00
Corrected SITUS	455 GRAYSON HWY STE 4A	**Taxable Value**	21,350.00	56,510.00	35,160.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**			0.00
Number of Corrections	2	**Impr Market Value**	191,860.00	285,911.00	94,051.00
		Land Assessed Value			0.00
Number of PINs Corrected	2	**Impr Assessed Value**	76,750.00	114,370.00	37,620.00
		Taxable Value	76,750.00	114,370.00	37,620.00
Totals for TAG	06 LAWRENCEVILLE	**Land Market Value**			0.00
Number of Corrections	2	**Impr Market Value**	191,860.00	285,911.00	94,051.00
		Land Assessed Value			0.00
Number of PINs Corrected	2	**Impr Assessed Value**	76,750.00	114,370.00	37,620.00
		Taxable Value	76,750.00	114,370.00	37,620.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	09 NORCROSS				
Assessment Roll	2017 Personal Property ALL				
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	5,552,617.00	0.00	-5,552,617.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**		0.00	0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	2,221,050.00	0.00	-2,221,050.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	2,221,050.00	0.00	-2,221,050.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**		0.00	0.00
Number of Corrections	1	**Impr Market Value**	5,552,617.00	0.00	-5,552,617.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	2,221,050.00	0.00	-2,221,050.00
		Taxable Value	2,221,050.00	0.00	-2,221,050.00
Totals for TAG	09 NORCROSS	**Land Market Value**		0.00	0.00
Number of Corrections	1	**Impr Market Value**	5,552,617.00	0.00	-5,552,617.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	2,221,050.00	0.00	-2,221,050.00
		Taxable Value	2,221,050.00	0.00	-2,221,050.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	20 PEACHTREE CORNERS				
Assessment Roll	2017 Personal Property ALL				
PIN B001379	**AIN** 0009172				
Correction Start-End Date	7/18/2019 10:36 AM - 7/25/2019 11:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	NORCROSS SUPPLY COMPANY	**Impr Market Value**	1,799,766.00	1,855,734.00	55,968.00
Corrected Legal Party	NORCROSS SUPPLY COMPANY	**Land Assessed Value**			0.00
Prior SITUS	4959 BUFORD HWY STE 4	**Impr Assessed Value**	719,900.00	742,280.00	22,380.00
Corrected SITUS	4955 BUFORD HWY	**Taxable Value**	719,900.00	742,280.00	22,380.00
PIN B341098	**AIN** 3672500				
Correction Start-End Date	7/11/2019 4:30 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,469,136.00	1,507,152.00	38,016.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	5141 PEACHTREE PKW	**Impr Assessed Value**	587,650.00	602,860.00	15,210.00
Corrected SITUS	5141 PEACHTREE PKY STE 800	**Taxable Value**	587,650.00	602,860.00	15,210.00
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	0.00	5,552,617.00	5,552,617.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**	0.00		0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	0.00	2,221,050.00	2,221,050.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	0.00	2,221,050.00	2,221,050.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**	0.00		0.00
		Impr Market Value	3,268,902.00	8,915,503.00	5,646,601.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,307,550.00	3,566,190.00	2,258,640.00
		Taxable Value	1,307,550.00	3,566,190.00	2,258,640.00
Totals for TAG	20 PEACHTREE CORNERS	**Land Market Value**	0.00		0.00
		Impr Market Value	3,268,902.00	8,915,503.00	5,646,601.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,307,550.00	3,566,190.00	2,258,640.00
		Taxable Value	1,307,550.00	3,566,190.00	2,258,640.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2017 Personal Property ALL				
PIN B201614027	**AIN** 33349559				
Correction Start-End Date	7/15/2019 2:23 PM - 7/17/2019 1:21 PM				
Change Reason	Personal Property Change Value	**Land Market Value**			0.00
Prior Legal Party	WIRELESS NATION (TCC)	**Impr Market Value**	48,190.00	136,090.00	87,900.00
Corrected Legal Party	WIRELESS NATION (TCC)	**Land Assessed Value**			0.00
Prior SITUS	315 PEACHTREE INDUSTRIAL BLVD STE 111	**Impr Assessed Value**	19,280.00	54,440.00	35,160.00
Corrected SITUS	315 PEACHTREE INDUSTRIAL BLVD STE 111	**Taxable Value**	19,280.00	54,440.00	35,160.00
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	318,210.00	0.00	-318,210.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**		0.00	0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	127,280.00	0.00	-127,280.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	127,280.00	0.00	-127,280.00
PIN B201826118	**AIN** 33371312				
Correction Start-End Date	7/15/2019 3:15 PM - 7/25/2019 11:53 AM				
Change Reason	Personal Property Discovery	**Land Market Value**			0.00
Prior Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Impr Market Value**		46,010.00	46,010.00
Corrected Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Land Assessed Value**			0.00
Prior SITUS	300 SATELLITE BLVD NW	**Impr Assessed Value**		18,400.00	18,400.00
Corrected SITUS	300 SATELLITE BLVD NW	**Taxable Value**		18,400.00	18,400.00
Totals for Assessment Roll	2017 Personal Property ALL	**Land Market Value**		0.00	0.00
		Impr Market Value	366,400.00	182,100.00	-184,300.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	146,560.00	72,840.00	-73,720.00
		Taxable Value	146,560.00	72,840.00	-73,720.00
Totals for TAG	12 SUWANEE	**Land Market Value**		0.00	0.00
		Impr Market Value	366,400.00	182,100.00	-184,300.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	146,560.00	72,840.00	-73,720.00
		Taxable Value	146,560.00	72,840.00	-73,720.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	0.00	0.00	0.00
Number of Corrections	25	**Impr Market Value**	33,085,051.00	34,676,280.00	1,591,229.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	23	**Impr Assessed Value**	13,234,050.00	13,870,530.00	636,480.00
		Taxable Value	13,233,370.00	13,840,900.00	607,530.00

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 8:55:51 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2018

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2018 Heavy Duty, 2018 Mobile Home Assessment Roll ALL, 2018 Real Property ALL, 2018 Utility ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	02 BUFORD				
Assessment Roll	2018 Real Property ALL				
PIN R7269A077	**AIN** 1423511				
Correction Start-End Date	7/8/2019 12:47 PM - 7/8/2019 1:41 PM				
Change Reason	Homestead Removed	**Land Market Value**	14,000.00	14,000.00	0.00
Prior Legal Party	NELSON KATHERYN D	**Impr Market Value**	51,600.00	51,600.00	0.00
Corrected Legal Party	NELSON KATHERYN D	**Land Assessed Value**	5,600.00	5,600.00	0.00
Prior SITUS	64 SUDDERTH ST	**Impr Assessed Value**	20,640.00	20,640.00	0.00
Corrected SITUS	64 SUDDERTH ST	**Taxable Value**	26,240.00	26,240.00	0.00
Totals for Assessment Roll	2018 Real Property ALL	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00
Totals for TAG	02 BUFORD	**Land Market Value**	14,000.00	14,000.00	0.00
Number of Corrections	1	**Impr Market Value**	51,600.00	51,600.00	0.00
		Land Assessed Value	5,600.00	5,600.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	20,640.00	20,640.00	0.00
		Taxable Value	26,240.00	26,240.00	0.00

Municipality Corrections Report

TAG 01 COUNTY Unincorporated

Assessment Roll 2018 Real Property ALL

			Prior	Current	Difference
PIN R6026 060	**AIN** 0607517				
Correction Start-End Date	7/8/2019 12:49 PM - 7/9/2019 10:06 AM				
Change Reason	Homestead Removed	**Land Market Value**	30,000.00	30,000.00	0.00
Prior Legal Party	HOCKETT EDITH S	**Impr Market Value**	81,700.00	81,700.00	0.00
Corrected Legal Party	HOCKETT EDITH S	**Land Assessed Value**	12,000.00	12,000.00	0.00
Prior SITUS	5036 WYCLIFFE DR	**Impr Assessed Value**	32,680.00	32,680.00	0.00
Corrected SITUS	5036 WYCLIFFE DR	**Taxable Value**	44,680.00	44,680.00	0.00
PIN R6169B042	**AIN** 0909220				
Correction Start-End Date	7/8/2019 12:49 PM - 7/9/2019 10:05 AM				
Change Reason	Homestead Removed	**Land Market Value**	16,500.00	16,500.00	0.00
Prior Legal Party	MERFALEN CARL	**Impr Market Value**	72,100.00	72,100.00	0.00
Corrected Legal Party	MERFALEN CARL	**Land Assessed Value**	6,600.00	6,600.00	0.00
Prior SITUS	6039 WINTERGREEN RD	**Impr Assessed Value**	28,840.00	28,840.00	0.00
Corrected SITUS	6039 WINTERGREEN RD	**Taxable Value**	35,440.00	35,440.00	0.00
PIN R6190 236	**AIN** 33277683				
Correction Start-End Date	7/3/2019 2:48 PM - 7/8/2019 12:21 PM				
Change Reason	Homestead Removed	**Land Market Value**	38,000.00	38,000.00	0.00
Prior Legal Party	MORALES-ROMERO ROSSANA A	**Impr Market Value**	145,100.00	145,100.00	0.00
Corrected Legal Party	MORALES-ROMERO ROSSANA A	**Land Assessed Value**	15,200.00	15,200.00	0.00
Prior SITUS	1315 COMMERCIAL CT	**Impr Assessed Value**	58,040.00	58,040.00	0.00
Corrected SITUS	1315 COMMERCIAL CT	**Taxable Value**	73,240.00	73,240.00	0.00
PIN R6230 086	**AIN** 1852234				
Correction Start-End Date	7/8/2019 12:48 PM - 7/9/2019 10:06 AM				
Change Reason	Homestead Removed	**Land Market Value**	40,000.00	40,000.00	0.00
Prior Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Impr Market Value**	155,800.00	155,800.00	0.00
Corrected Legal Party	MITCHELL LAWRENCE K & DONNA Y	**Land Assessed Value**	16,000.00	16,000.00	0.00
Prior SITUS	2313 BERKELEY CREEK CT	**Impr Assessed Value**	62,320.00	62,320.00	0.00
Corrected SITUS	2313 BERKELEY CREEK CT	**Taxable Value**	78,320.00	78,320.00	0.00
PIN R7029 094	**AIN** 1239761				
Correction Start-End Date	7/2/2019 8:41 AM - 7/8/2019 1:42 PM				
Change Reason	Homestead Removed	**Land Market Value**	37,200.00	37,200.00	0.00
Prior Legal Party	MILLS DELANO LYNN & SHIRLEY	**Impr Market Value**	89,100.00	89,100.00	0.00
Corrected Legal Party	MILLS DELANO LYNN & SHIRLEY	**Land Assessed Value**	14,880.00	14,880.00	0.00
Prior SITUS	189 INDIAN BRANCH WAY	**Impr Assessed Value**	35,640.00	35,640.00	0.00
Corrected SITUS	189 INDIAN BRANCH WAY	**Taxable Value**	50,520.00	50,520.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
PIN R7029 094	**AIN** 1239761				
Correction Start-End Date	7/8/2019 12:20 PM - 7/9/2019 9:36 AM				
Change Reason	Homestead Removed	**Land Market Value**	37,200.00	37,200.00	0.00
Prior Legal Party	MILLS DELANO LYNN & SHIRLEY	**Impr Market Value**	89,100.00	89,100.00	0.00
Corrected Legal Party	MILLS DELANO LYNN & SHIRLEY	**Land Assessed Value**	14,880.00	14,880.00	0.00
Prior SITUS	189 INDIAN BRANCH WAY	**Impr Assessed Value**	35,640.00	35,640.00	0.00
Corrected SITUS	189 INDIAN BRANCH WAY	**Taxable Value**	50,520.00	50,520.00	0.00
PIN R7045 212	**AIN** 1263298				
Correction Start-End Date	7/8/2019 12:48 PM - 7/9/2019 10:06 AM				
Change Reason	Homestead Removed	**Land Market Value**	33,000.00	33,000.00	0.00
Prior Legal Party	LUO YAO H	**Impr Market Value**	165,600.00	165,600.00	0.00
Corrected Legal Party	LUO YAO H	**Land Assessed Value**	13,200.00	13,200.00	0.00
Prior SITUS	1331 OMIE WAY	**Impr Assessed Value**	66,240.00	66,240.00	0.00
Corrected SITUS	1331 OMIE WAY	**Taxable Value**	79,440.00	79,440.00	0.00
PIN R7080 033	**AIN** 1301432				
Correction Start-End Date	7/8/2019 12:48 PM - 7/9/2019 10:06 AM				
Change Reason	Homestead Removed	**Land Market Value**	30,500.00	30,500.00	0.00
Prior Legal Party	DOSHI HEMANT J ETAL	**Impr Market Value**	135,500.00	135,500.00	0.00
Corrected Legal Party	DOSHI HEMANT J ETAL	**Land Assessed Value**	12,200.00	12,200.00	0.00
Prior SITUS	1818 DONNA CT	**Impr Assessed Value**	54,200.00	54,200.00	0.00
Corrected SITUS	1818 NE DONNA CT	**Taxable Value**	66,400.00	66,400.00	0.00
Totals for Assessment Roll	2018 Real Property ALL	**Land Market Value**	262,400.00	262,400.00	0.00
		Impr Market Value	934,000.00	934,000.00	0.00
Number of Corrections	8	**Land Assessed Value**	104,960.00	104,960.00	0.00
Number of PINs Corrected	7	**Impr Assessed Value**	373,600.00	373,600.00	0.00
		Taxable Value	478,560.00	478,560.00	0.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**	262,400.00	262,400.00	0.00
		Impr Market Value	934,000.00	934,000.00	0.00
Number of Corrections	8	**Land Assessed Value**	104,960.00	104,960.00	0.00
Number of PINs Corrected	7	**Impr Assessed Value**	373,600.00	373,600.00	0.00
		Taxable Value	478,560.00	478,560.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2018 Real Property ALL				
PIN R7194 063	**AIN** 2386215				
Correction Start-End Date	7/8/2019 12:47 PM - 7/8/2019 1:42 PM				
Change Reason	Homestead Removed	**Land Market Value**	85,000.00	85,000.00	0.00
Prior Legal Party	PAYTON-JEWELL DEBRA E	**Impr Market Value**	274,000.00	274,000.00	0.00
Corrected Legal Party	PAYTON-JEWELL DEBRA E	**Land Assessed Value**	34,000.00	34,000.00	0.00
Prior SITUS	444 LILLY PATH CIR	**Impr Assessed Value**	109,600.00	109,600.00	0.00
Corrected SITUS	444 LILY PATH CIR	**Taxable Value**	143,600.00	143,600.00	0.00
Totals for Assessment Roll	2018 Real Property ALL	**Land Market Value**	85,000.00	85,000.00	0.00
		Impr Market Value	274,000.00	274,000.00	0.00
Number of Corrections	1	**Land Assessed Value**	34,000.00	34,000.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	109,600.00	109,600.00	0.00
		Taxable Value	143,600.00	143,600.00	0.00
Totals for TAG	12 SUWANEE	**Land Market Value**	85,000.00	85,000.00	0.00
		Impr Market Value	274,000.00	274,000.00	0.00
Number of Corrections	1	**Land Assessed Value**	34,000.00	34,000.00	0.00
Number of PINs Corrected	1	**Impr Assessed Value**	109,600.00	109,600.00	0.00
		Taxable Value	143,600.00	143,600.00	0.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	361,400.00	361,400.00	0.00
Number of Corrections	10	**Impr Market Value**	1,259,600.00	1,259,600.00	0.00
		Land Assessed Value	144,560.00	144,560.00	0.00
Number of PINs Corrected	9	**Impr Assessed Value**	503,840.00	503,840.00	0.00
		Taxable Value	648,400.00	648,400.00	0.00

Municipality Corrections Report

	Prior	Current	Difference

Printed: 8/1/2019 8:56:58 AM

User: GC\JACTAXBATCH01$

Report: Municipality Corrections Report

Criteria

Tax Year: 2018

Change Reasons: Accepted Return Value, ADD CUVA Exemption, Add/Remove CUVA Exemption, Adjusted for Market Conditions, Adjusted to Sales Price, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Air & Water Pollution Exemption, Arbitration Frozen Appeal Value, Bld Added, Updated or Razed, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Frozen Appeal Value, BOA Adjusted to Sale Price, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Frozen Appeal Value, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, BOE Adjusted to Sale Price, Building Change/Reduce to Sale, Change PCC, Change Taxable Leasehold Int, Conversion, Corr UT FMV, Correct Landsize Only, Correct Val Detail Line, Corrective 40% Assd Val (G), Corrective 40% Assd Val (U), Deactivated Parcel, Dispute of Returned Value, Accepted Return Value, Hearing Officer Frozen Appeal, Arbitration Frozen Appeal Value, Heavy Duty Equipment - Corr, Heavy Duty Equipment - No Corr, Heavy Duty Equipment - No Corr, Homestead Added, Homestead Added, Homestead No Change, Homestead Removed, L&B Historic Exmp Add/Remove, Land - Taxable to Exempt, Land & Bld - Exempt to Taxable, Land & Bld - Taxable to Exempt, Land & Bld Value Adj For Mkt, Land From Exempt To Taxable, Land Size Changed, Land Value Adjusted For Market, Late Filing Fee, Market Adjusted/Reduce to Sale, Late Filing Fee, Late Filing Fee, New Bldg at Sale Price, New Parcel, New Parcel at Sale Price, Notice of Current Asseessment, Notice of Current Asseessment, Ownership Transfer, Personal Property Change Value, Personal Property Discovery, PP Audit Late Filing, Property Exempt to Taxable, Property Exempt to Taxable, Property Taxable to Exempt, Prorate County Purchase, ProVAL No Correction, ProVAL No Correction, Records Tag Change, Records Tag Change, Rel Val for Tax Bill (UA), REMOVE CUVA Exemption, Return Filed - Market Adjustme, Return Filed - No Change, SC Frozen Appeal Value, Site Improvement To Land, SP<7,500 Exemption, SP<7,500 Exemption, Special Assessment Change, State Utility Values, Strata Correction N/C, Structure Info Corrected, Structure Value Adj For Market, Tax Allocation District Change, Under Appeal 85% Value, Corr UT FMV, UT Roll Appeal Value, UT SC Value, VOID PARCEL N/C, Zoning or Land Use Change, Annual Roll Build Default

Assessment Rolls: 2018 Personal Property ALL

TAGS: All

From Correction End Date: 6/28/2019

To Correction End Date: 7/31/2019

Municipality Corrections Report

			Prior	Current	Difference
TAG	19 BRASELTON				
Assessment Roll	2018 Personal Property ALL				
PIN B201826519	**AIN** 33371974				
Correction Start-End Date	7/1/2019 4:28 PM - 7/8/2019 12:23 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	355335 COFFEE CAFE LLC	**Impr Market Value**	0.00	403,718.00	403,718.00
Corrected Legal Party	355335 COFFEE CAFE LLC	**Land Assessed Value**	0.00		0.00
Prior SITUS	2630 OLD WINDER HWY	**Impr Assessed Value**	0.00	161,490.00	161,490.00
Corrected SITUS	2630 OLD WINDER HWY	**Taxable Value**	0.00	161,490.00	161,490.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**	0.00		0.00
		Impr Market Value	0.00	403,718.00	403,718.00
Number of Corrections	1	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	1	**Impr Assessed Value**	0.00	161,490.00	161,490.00
		Taxable Value	0.00	161,490.00	161,490.00
Totals for TAG	19 BRASELTON	**Land Market Value**	0.00		0.00
		Impr Market Value	0.00	403,718.00	403,718.00
Number of Corrections	1	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	1	**Impr Assessed Value**	0.00	161,490.00	161,490.00
		Taxable Value	0.00	161,490.00	161,490.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	02 BUFORD				
Assessment Roll	2018 Personal Property ALL				
PIN B062645	**AIN** 2589361				
Correction Start-End Date	7/15/2019 2:27 PM - 7/17/2019 2:51 PM				
Change Reason	Property Exempt to Taxable	**Land Market Value**			0.00
Prior Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Impr Market Value**	1,693.00	1,693.00	0.00
Corrected Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Land Assessed Value**			0.00
Prior SITUS	2800 SWANEE AVE	**Impr Assessed Value**	680.00	680.00	0.00
Corrected SITUS	2800 SAWNEE AVE	**Taxable Value**	0.00	680.00	680.00
PIN B201614397	**AIN** 33349929				
Correction Start-End Date	7/17/2019 9:21 AM - 7/17/2019 3:11 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BUFORD MI LLC	**Impr Market Value**	1,329,656.00	1,371,244.00	41,588.00
Corrected Legal Party	BUFORD MI LLC	**Land Assessed Value**			0.00
Prior SITUS	3751 BUFORD DR	**Impr Assessed Value**	531,860.00	548,500.00	16,640.00
Corrected SITUS	3751 BUFORD DR	**Taxable Value**	531,860.00	548,500.00	16,640.00
PIN B383592	**AIN** 33290676				
Correction Start-End Date	7/17/2019 10:48 AM - 7/17/2019 2:58 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA MENA INC	**Impr Market Value**	64,450.00	93,927.00	29,477.00
Corrected Legal Party	CARNICERIA MENA INC	**Land Assessed Value**			0.00
Prior SITUS	4261 SOUTH LEE ST STE 500	**Impr Assessed Value**	25,780.00	37,570.00	11,790.00
Corrected SITUS	4261 S LEE ST STE 500	**Taxable Value**	25,780.00	37,570.00	11,790.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**			0.00
		Impr Market Value	1,395,799.00	1,466,864.00	71,065.00
Number of Corrections	3	**Land Assessed Value**			0.00
Number of PINs Corrected	3	**Impr Assessed Value**	558,320.00	586,750.00	28,430.00
		Taxable Value	557,640.00	586,750.00	29,110.00
Totals for TAG	02 BUFORD	**Land Market Value**			0.00
		Impr Market Value	1,395,799.00	1,466,864.00	71,065.00
Number of Corrections	3	**Land Assessed Value**			0.00
Number of PINs Corrected	3	**Impr Assessed Value**	558,320.00	586,750.00	28,430.00
		Taxable Value	557,640.00	586,750.00	29,110.00

Municipality Corrections Report

TAG 01 COUNTY Unincorporated

Assessment Roll 2018 Personal Property ALL

			Prior	Current	Difference
PIN A201825539	**AIN** 33370336				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:24 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	SHEPHERD NORMAN R	**Impr Market Value**	13,500.00	0.00	-13,500.00
Corrected Legal Party	SHEPHERD NORMAN R	**Land Assessed Value**		0.00	0.00
Prior SITUS	BRISCOE AIRPORT	**Impr Assessed Value**	5,400.00	0.00	-5,400.00
Corrected SITUS	BRISCOE AIRPORT	**Taxable Value**	5,400.00	0.00	-5,400.00
PIN B024903	**AIN** 1493960				
Correction Start-End Date	7/11/2019 3:36 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	AMERICAN MEGATRENDS INC	**Impr Market Value**	963,839.00	1,159,313.00	195,474.00
Corrected Legal Party	AMERICAN MEGATRENDS INC	**Land Assessed Value**			0.00
Prior SITUS	6145 NORTHBELT PKW F-I	**Impr Assessed Value**	385,540.00	463,740.00	78,200.00
Corrected SITUS	5555 OAKBROOK PKY BLDG 200	**Taxable Value**	385,540.00	463,740.00	78,200.00
PIN B201532574	**AIN** 33380408				
Correction Start-End Date	7/15/2019 1:34 PM - 7/25/2019 11:55 AM				
Change Reason	Appeal Current Year Only	**Land Market Value**			0.00
Prior Legal Party	STEVEN RING	**Impr Market Value**	10,600.00	2,992.00	-7,608.00
Corrected Legal Party	STEVEN RING	**Land Assessed Value**			0.00
Prior SITUS	3685 BRASELTON HWY	**Impr Assessed Value**	4,240.00	1,190.00	-3,050.00
Corrected SITUS	HWY 124 & PINE RD	**Taxable Value**	4,240.00	0.00	-4,240.00
PIN B201615055	**AIN** 33350587				
Correction Start-End Date	7/17/2019 3:02 PM - 7/25/2019 11:44 AM				
Change Reason	Property Taxable to Exempt	**Land Market Value**			0.00
Prior Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Impr Market Value**	74,070.00	74,070.00	0.00
Corrected Legal Party	FOUNDATION OF EXCEPTIONAL ACHIEVERS INC	**Land Assessed Value**			0.00
Prior SITUS	2305 W PARK PLACE BLVD	**Impr Assessed Value**	29,630.00	29,630.00	0.00
Corrected SITUS	2305 W PARK PLACE BLVD	**Taxable Value**	29,630.00	0.00	-29,630.00
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	0.00	108,763.00	108,763.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**	0.00		0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	0.00	43,510.00	43,510.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	0.00	43,510.00	43,510.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B201825235	**AIN** 33369782				
Correction Start-End Date	7/12/2019 4:47 PM - 7/12/2019 5:19 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BTS LLC	**Impr Market Value**	748,624.00	758,775.00	10,151.00
Corrected Legal Party	BTS LLC	**Land Assessed Value**			0.00
Prior SITUS	1705 MALL OF GEORGIA BLVD STE 300	**Impr Assessed Value**	299,450.00	303,510.00	4,060.00
Corrected SITUS	1705 MALL OF GEORGIA BLVD STE 300	**Taxable Value**	299,450.00	303,510.00	4,060.00
PIN B201826519	**AIN** 33371974				
Correction Start-End Date	7/1/2019 4:28 PM - 7/8/2019 12:23 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	355335 COFFEE CAFE LLC	**Impr Market Value**	403,718.00	0.00	-403,718.00
Corrected Legal Party	355335 COFFEE CAFE LLC	**Land Assessed Value**		0.00	0.00
Prior SITUS	2630 OLD WINDER HWY	**Impr Assessed Value**	161,490.00	0.00	-161,490.00
Corrected SITUS	2630 OLD WINDER HWY	**Taxable Value**	161,490.00	0.00	-161,490.00
PIN B201833653	**AIN** 33382854				
Correction Start-End Date	7/15/2019 3:15 PM - 7/25/2019 11:56 AM				
Change Reason	Personal Property Discovery	**Land Market Value**			0.00
Prior Legal Party	CARTER'S THE MAN CAVE LLC	**Impr Market Value**		80,000.00	80,000.00
Corrected Legal Party	CARTER'S THE MAN CAVE LLC	**Land Assessed Value**			0.00
Prior SITUS	1825 ROCKBRIDGE RD Ste 15A	**Impr Assessed Value**		32,000.00	32,000.00
Corrected SITUS	1825 ROCKBRIDGE RD	**Taxable Value**		32,000.00	32,000.00
PIN B201933630	**AIN** 33382807				
Correction Start-End Date	7/15/2019 3:16 PM - 7/25/2019 11:37 AM				
Change Reason	Personal Property Discovery	**Land Market Value**			0.00
Prior Legal Party	WIRELESS NATION (TCC)	**Impr Market Value**		127,900.00	127,900.00
Corrected Legal Party	WIRELESS NATION (TCC)	**Land Assessed Value**			0.00
Prior SITUS	4975 STONE MOUNTAIN HWY	**Impr Assessed Value**		51,160.00	51,160.00
Corrected SITUS	4975 STONE MOUNTAIN HWY	**Taxable Value**		51,160.00	51,160.00
PIN B202010	**AIN** 3372913				
Correction Start-End Date	7/12/2019 4:07 PM - 7/12/2019 5:03 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BOOKS A MILLION INC	**Impr Market Value**	883,781.00	962,788.00	79,007.00
Corrected Legal Party	BOOKS A MILLION INC	**Land Assessed Value**			0.00
Prior SITUS	5900 SUGARLOAF PKWY 321	**Impr Assessed Value**	353,520.00	385,130.00	31,610.00
Corrected SITUS	5900 SUGARLOAF PKW 321	**Taxable Value**	353,520.00	385,130.00	31,610.00
PIN B341100	**AIN** 3672526				
Correction Start-End Date	7/12/2019 11:41 AM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,390,734.00	1,471,342.00	80,608.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	3333 HWY 20 VA01	**Impr Assessed Value**	556,300.00	588,540.00	32,240.00
Corrected SITUS	3333 BUFORD DR VA01	**Taxable Value**	556,300.00	588,540.00	32,240.00

Municipality Corrections Report

			Prior	Current	Difference
PIN B343190	**AIN** 3804503				
Correction Start-End Date	7/16/2019 4:29 PM - 7/17/2019 2:57 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	ARCONIC GLOBAL FASTENERS & RINGS INC	**Impr Market Value**	127,835.00	127,835.00	0.00
Corrected Legal Party	ARCONIC GLOBAL FASTENERS & RINGS INC	**Land Assessed Value**			0.00
Prior SITUS	6463 PLEASANTDALE RD	**Impr Assessed Value**	51,130.00	51,130.00	0.00
Corrected SITUS	2565 PLEASANTDALE RD	**Taxable Value**	51,130.00	51,130.00	0.00
PIN B372248	**AIN** 33259007				
Correction Start-End Date	7/12/2019 2:57 PM - 7/12/2019 5:02 PM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,339,318.00	1,377,600.00	38,282.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	1350 SCENIC HWY STE 100	**Impr Assessed Value**	535,730.00	551,040.00	15,310.00
Corrected SITUS	1350 SCENIC HWY STE 100	**Taxable Value**	535,730.00	551,040.00	15,310.00
PIN B391515	**AIN** 33294631				
Correction Start-End Date	7/19/2019 8:55 AM - 7/25/2019 11:52 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	HONG KONG MARKET INC	**Impr Market Value**	1,971,516.00	2,288,177.00	316,661.00
Corrected Legal Party	HONG KONG MARKET INC	**Land Assessed Value**			0.00
Prior SITUS	5495 JIMMY CARTER BLVD STE F100	**Impr Assessed Value**	788,610.00	915,280.00	126,670.00
Corrected SITUS	5495 JIMMY CARTER BLVD STE F100	**Taxable Value**	788,610.00	915,280.00	126,670.00
PIN B400281	**AIN** 33300620				
Correction Start-End Date	7/17/2019 12:03 PM - 7/25/2019 11:42 AM				
Change Reason	Appeal Current Year Only	**Land Market Value**			0.00
Prior Legal Party	CARNICERIA POTOSINA 2 INC	**Impr Market Value**	126,261.00	139,916.00	13,655.00
Corrected Legal Party	CARNICERIA POTOSINA 2 INC	**Land Assessed Value**			0.00
Prior SITUS	5824 SINGLETON RD STE 105	**Impr Assessed Value**	50,510.00	55,970.00	5,460.00
Corrected SITUS	5824 SINGLETON RD STE 105	**Taxable Value**	50,510.00	55,970.00	5,460.00
PIN M201717278	**AIN** 33356379				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:24 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	BURCHETTE SHARON D	**Impr Market Value**	12,130.00	0.00	-12,130.00
Corrected Legal Party	BURCHETTE SHARON D	**Land Assessed Value**		0.00	0.00
Prior SITUS	1420 BRIAR PT	**Impr Assessed Value**	4,850.00	0.00	-4,850.00
Corrected SITUS	1420 BRIAR PT	**Taxable Value**	4,850.00	0.00	-4,850.00
PIN M201823243	**AIN** 33367787				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:24 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	WESSELS CHRIS	**Impr Market Value**	13,045.00	0.00	-13,045.00
Corrected Legal Party	WESSELS CHRIS	**Land Assessed Value**		0.00	0.00
Prior SITUS	1360 GRACE HADAWAY LN	**Impr Assessed Value**	5,220.00	0.00	-5,220.00
Corrected SITUS	1360 GRACE HADAWAY LN	**Taxable Value**	5,220.00	0.00	-5,220.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**	0.00	0.00	0.00
Number of Corrections	17	**Impr Market Value**	8,078,971.00	8,679,471.00	600,500.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	17	**Impr Assessed Value**	3,231,620.00	3,471,830.00	240,210.00
		Taxable Value	3,231,620.00	3,441,010.00	209,390.00
Totals for TAG	01 COUNTY Unincorporated	**Land Market Value**	0.00	0.00	0.00
Number of Corrections	17	**Impr Market Value**	8,078,971.00	8,679,471.00	600,500.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	17	**Impr Assessed Value**	3,231,620.00	3,471,830.00	240,210.00
		Taxable Value	3,231,620.00	3,441,010.00	209,390.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	04 DULUTH				
Assessment Roll	2018 Personal Property ALL				
PIN B033721	**AIN** 1918995				
Correction Start-End Date	7/10/2019 2:51 PM - 7/12/2019 10:48 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Impr Market Value**	4,980,389.00	4,881,429.00	-98,960.00
Corrected Legal Party	ADVANTAGE INDUSTRIAL AUTOMATION INC	**Land Assessed Value**			0.00
Prior SITUS	4775 RIVER GREEN PKWY	**Impr Assessed Value**	1,992,150.00	1,952,580.00	-39,570.00
Corrected SITUS	4775 RIVER GREEN PKW	**Taxable Value**	1,992,150.00	1,952,580.00	-39,570.00
PIN B201821768	**AIN** 33365919				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:24 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	HJ DESIGN LLC	**Impr Market Value**	121,480.00	0.00	-121,480.00
Corrected Legal Party	HJ DESIGN LLC	**Land Assessed Value**		0.00	0.00
Prior SITUS	3635 SAVANNAH PLACE DR STE 500A	**Impr Assessed Value**	48,590.00	0.00	-48,590.00
Corrected SITUS	3635 SAVANNAH PLACE DR STE 500A	**Taxable Value**	48,590.00	0.00	-48,590.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**		0.00	0.00
Number of Corrections	2	**Impr Market Value**	5,101,869.00	4,881,429.00	-220,440.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	2	**Impr Assessed Value**	2,040,740.00	1,952,580.00	-88,160.00
		Taxable Value	2,040,740.00	1,952,580.00	-88,160.00
Totals for TAG	04 DULUTH	**Land Market Value**		0.00	0.00
Number of Corrections	2	**Impr Market Value**	5,101,869.00	4,881,429.00	-220,440.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	2	**Impr Assessed Value**	2,040,740.00	1,952,580.00	-88,160.00
		Taxable Value	2,040,740.00	1,952,580.00	-88,160.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	06 LAWRENCEVILLE				
Assessment Roll	2018 Personal Property ALL				
PIN B070764	**AIN** 2650940				
Correction Start-End Date	7/18/2019 3:59 PM - 7/25/2019 11:57 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	SUPER MERCADO JALISCO II INC	**Impr Market Value**	133,457.00	155,571.00	22,114.00
Corrected Legal Party	SUPER MERCADO JALISCO II INC	**Land Assessed Value**			0.00
Prior SITUS	134 SOUTH CLAYTON ST 14 D	**Impr Assessed Value**	53,390.00	62,240.00	8,850.00
Corrected SITUS	134 S CLAYTON ST STE 14D	**Taxable Value**	53,390.00	62,240.00	8,850.00
PIN B201718694	**AIN** 33357800				
Correction Start-End Date	7/3/2019 10:54 AM - 7/8/2019 12:24 PM				
Change Reason	Deactivated Parcel	**Land Market Value**		0.00	0.00
Prior Legal Party	MAT HAIR BRAIDING	**Impr Market Value**	27,168.00	0.00	-27,168.00
Corrected Legal Party	MAT HAIR BRAIDING	**Land Assessed Value**		0.00	0.00
Prior SITUS	51 S CLAYTON ST	**Impr Assessed Value**	10,870.00	0.00	-10,870.00
Corrected SITUS	51 S CLAYTON ST	**Taxable Value**	10,870.00	0.00	-10,870.00
PIN B201718879	**AIN** 33357985				
Correction Start-End Date	7/15/2019 2:06 PM - 7/25/2019 11:55 AM				
Change Reason	Personal Property Discovery	**Land Market Value**			0.00
Prior Legal Party	WIRELESS ONE MANAGEMENT LLC	**Impr Market Value**		133,964.00	133,964.00
Corrected Legal Party	WIRELESS ONE MANAGEMENT LLC	**Land Assessed Value**			0.00
Prior SITUS	455 GRAYSON HWY STE 4A	**Impr Assessed Value**		53,590.00	53,590.00
Corrected SITUS	455 GRAYSON HWY STE 4A	**Taxable Value**		53,590.00	53,590.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**		0.00	0.00
		Impr Market Value	160,625.00	289,535.00	128,910.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	64,260.00	115,830.00	51,570.00
		Taxable Value	64,260.00	115,830.00	51,570.00
Totals for TAG	06 LAWRENCEVILLE	**Land Market Value**		0.00	0.00
		Impr Market Value	160,625.00	289,535.00	128,910.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	64,260.00	115,830.00	51,570.00
		Taxable Value	64,260.00	115,830.00	51,570.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	09 NORCROSS				
Assessment Roll	2018 Personal Property ALL				
PIN B382024	**AIN** 33283974				
Correction Start-End Date	7/19/2019 1:54 PM - 7/25/2019 11:59 AM				
Change Reason	Property Taxable to Exempt	**Land Market Value**			0.00
Prior Legal Party	ATLANTA GENERAL EDUCATION CENTER INC	**Impr Market Value**	33,120.00	33,120.00	0.00
Corrected Legal Party	ATLANTA GENERAL EDUCATION CENTER INC	**Land Assessed Value**			0.00
Prior SITUS	3761 VENTURE DR STE 170	**Impr Assessed Value**	13,250.00	13,250.00	0.00
Corrected SITUS	2211 BEAVER RUIN RD Ste 190	**Taxable Value**	13,250.00	0.00	-13,250.00
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	2,185,694.00	0.00	-2,185,694.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**		0.00	0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	874,280.00	0.00	-874,280.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	874,280.00	0.00	-874,280.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**		0.00	0.00
Number of Corrections	2	**Impr Market Value**	2,218,814.00	33,120.00	-2,185,694.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	2	**Impr Assessed Value**	887,530.00	13,250.00	-874,280.00
		Taxable Value	887,530.00	0.00	-887,530.00
Totals for TAG	09 NORCROSS	**Land Market Value**		0.00	0.00
Number of Corrections	2	**Impr Market Value**	2,218,814.00	33,120.00	-2,185,694.00
		Land Assessed Value		0.00	0.00
Number of PINs Corrected	2	**Impr Assessed Value**	887,530.00	13,250.00	-874,280.00
		Taxable Value	887,530.00	0.00	-887,530.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	20 PEACHTREE CORNERS				
Assessment Roll	2018 Personal Property ALL				
PIN B001379	**AIN** 0009172				
Correction Start-End Date	7/18/2019 10:37 AM - 7/25/2019 11:38 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	NORCROSS SUPPLY COMPANY	**Impr Market Value**	1,840,115.00	1,934,403.00	94,288.00
Corrected Legal Party	NORCROSS SUPPLY COMPANY	**Land Assessed Value**			0.00
Prior SITUS	4959 BUFORD HWY STE 4	**Impr Assessed Value**	736,040.00	773,760.00	37,720.00
Corrected SITUS	4955 BUFORD HWY	**Taxable Value**	736,040.00	773,760.00	37,720.00
PIN B341098	**AIN** 3672500				
Correction Start-End Date	7/11/2019 4:24 PM - 7/12/2019 10:47 AM				
Change Reason	PP Audit Late Filing	**Land Market Value**			0.00
Prior Legal Party	BARNES & NOBLE INC	**Impr Market Value**	1,486,329.00	1,522,020.00	35,691.00
Corrected Legal Party	BARNES & NOBLE INC	**Land Assessed Value**			0.00
Prior SITUS	5141 PEACHTREE PKW	**Impr Assessed Value**	594,530.00	608,810.00	14,280.00
Corrected SITUS	5141 PEACHTREE PKY STE 800	**Taxable Value**	594,530.00	608,810.00	14,280.00
PIN B432098	**AIN** 33325278				
Correction Start-End Date	7/2/2019 10:17 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**	0.00		0.00
Prior Legal Party	AT&T SERVICES, INC.	**Impr Market Value**	0.00	2,185,694.00	2,185,694.00
Corrected Legal Party	AT&T SERVICES, INC.	**Land Assessed Value**	0.00		0.00
Prior SITUS	3265 SATURN CT	**Impr Assessed Value**	0.00	874,280.00	874,280.00
Corrected SITUS	3265 SATURN CT	**Taxable Value**	0.00	874,280.00	874,280.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**	0.00		0.00
		Impr Market Value	3,326,444.00	5,642,117.00	2,315,673.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,330,570.00	2,256,850.00	926,280.00
		Taxable Value	1,330,570.00	2,256,850.00	926,280.00
Totals for TAG	20 PEACHTREE CORNERS	**Land Market Value**	0.00		0.00
		Impr Market Value	3,326,444.00	5,642,117.00	2,315,673.00
Number of Corrections	3	**Land Assessed Value**	0.00		0.00
Number of PINs Corrected	3	**Impr Assessed Value**	1,330,570.00	2,256,850.00	926,280.00
		Taxable Value	1,330,570.00	2,256,850.00	926,280.00

Municipality Corrections Report

			Prior	Current	Difference
TAG	12 SUWANEE				
Assessment Roll	2018 Personal Property ALL				
PIN B201614027	**AIN** 33349559				
Correction Start-End Date	7/15/2019 2:23 PM - 7/17/2019 3:10 PM				
Change Reason	Personal Property Change Value	**Land Market Value**			0.00
Prior Legal Party	WIRELESS NATION (TCC)	**Impr Market Value**	48,190.00	128,790.00	80,600.00
Corrected Legal Party	WIRELESS NATION (TCC)	**Land Assessed Value**			0.00
Prior SITUS	315 PEACHTREE INDUSTRIAL BLVD STE 111	**Impr Assessed Value**	19,280.00	51,520.00	32,240.00
Corrected SITUS	315 PEACHTREE INDUSTRIAL BLVD STE 111	**Taxable Value**	19,280.00	51,520.00	32,240.00
PIN B201616141	**AIN** 33352520				
Correction Start-End Date	7/2/2019 11:37 AM - 7/9/2019 4:48 PM				
Change Reason	Records Tag Change	**Land Market Value**		0.00	0.00
Prior Legal Party	SIEMENS INDUSTRY INC	**Impr Market Value**	108,763.00	0.00	-108,763.00
Corrected Legal Party	SIEMENS INDUSTRY INC	**Land Assessed Value**		0.00	0.00
Prior SITUS	2975 SHAWNEE RIDGE CT	**Impr Assessed Value**	43,510.00	0.00	-43,510.00
Corrected SITUS	2975 SHAWNEE RIDGE CT	**Taxable Value**	43,510.00	0.00	-43,510.00
PIN B201826118	**AIN** 33371312				
Correction Start-End Date	7/15/2019 2:17 PM - 7/17/2019 3:11 PM				
Change Reason	Personal Property Change Value	**Land Market Value**			0.00
Prior Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Impr Market Value**	350,000.00	50,726.00	-299,274.00
Corrected Legal Party	SCHWEITZER-MAUDUIT INTERNATIONAL INC	**Land Assessed Value**			0.00
Prior SITUS	300 SATELLITE BLVD NW	**Impr Assessed Value**	140,000.00	20,290.00	-119,710.00
Corrected SITUS	300 SATELLITE BLVD NW	**Taxable Value**	140,000.00	20,290.00	-119,710.00
Totals for Assessment Roll	2018 Personal Property ALL	**Land Market Value**		0.00	0.00
		Impr Market Value	506,953.00	179,516.00	-327,437.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	202,790.00	71,810.00	-130,980.00
		Taxable Value	202,790.00	71,810.00	-130,980.00
Totals for TAG	12 SUWANEE	**Land Market Value**		0.00	0.00
		Impr Market Value	506,953.00	179,516.00	-327,437.00
Number of Corrections	3	**Land Assessed Value**		0.00	0.00
Number of PINs Corrected	3	**Impr Assessed Value**	202,790.00	71,810.00	-130,980.00
		Taxable Value	202,790.00	71,810.00	-130,980.00

Municipality Corrections Report

			Prior	Current	Difference
Totals for Report		**Land Market Value**	0.00	0.00	0.00
Number of Corrections	34	**Impr Market Value**	20,789,475.00	21,575,770.00	786,295.00
		Land Assessed Value	0.00	0.00	0.00
Number of PINs Corrected	31	**Impr Assessed Value**	8,315,830.00	8,630,390.00	314,560.00
		Taxable Value	8,315,150.00	8,586,320.00	271,170.00

GWINNETT COUNTY TAX DIGEST CORRECTIONS
REAL AND PERSONAL PROPERTY

Date Turned In:_____ **Work Session Date:**_____

Parcel ID #	Ownership On Tax Digest	Prior Assessment	Current Assessment	Adjusted Amount	Tax Year	Reason:
Per Corrections Report	Personal Property	$4,863,650	$4,924,290	$60,640	2013	Per Corrections Report
TOTALS		$4,863,650	$4,924,290	$60,640		

Number of Corrections 1 Personal Property
Number of PIN's Corrected 1 Personal Property

Per Corrections Report	Personal Property	$79,505,790	$80,024,920	$519,130	2014	Per Corrections Report
TOTALS		$79,505,790	$80,024,920	$519,130		

Number of Corrections 9 Personal Property
Number of PIN's Corrected 9 Personal Property

Per Corrections Report	Personal Property	$84,226,250	$85,002,460	$776,210	2015	Per Corrections Report
TOTALS		$84,226,250	$85,002,460	$776,210		

Number of Corrections 12 Personal Property
Number of PIN's Corrected 12 Personal Property

Per Corrections Report	Personal Property	$86,576,310	$87,425,620	$849,310	2016	Per Corrections Report
	Real Property	$417,160	$417,160	$0		
TOTALS		$86,993,470	$87,842,780	$849,310		

Number of Corrections 20 Personal Property
Number of PIN'S Corrected 18 Personal Property

Number of Corrections 7 Real Property
Number of PIN'S Corrected 7 Real Property

Per Corrections Report	Personal Property	$13,233,370	$13,840,900	$607,530	2017	Per Corrections Report
	Real Property	$588,960	$588,960	$0		
TOTALS		$13,822,330	$14,429,860	$607,530		

Number of Corrections 25 Personal Property
Number of PIN'S Corrected 23 Personal Property

Number of Corrections 9 Real Property
Number of PIN'S Corrected 9 Real Property

Per Corrections Report	Personal Property	$8,315,150	$8,586,320	$271,170	2018	Per Corrections Report
	Real Property	$648,400	$648,400	$0		
TOTALS		$8,963,550	$9,234,720	$271,170		

Number of Corrections 34 Personal Property
Number of PIN'S Corrected 31 Personal Property

Number of Corrections 10 Real Property
Number of PIN's Corrected 9 Real Property

DATE_____ NORMAN NASH, CHAIRMAN, BOARD OF ASSESSORS_____ STEWART OLIVER, CHIEF APPRAISER _____

Date Turned In:_____

GWINNETT COUNTY TAX DIGEST CORRECTIONS
REAL AND PERSONAL PROPERTY

Work Session Date: 9/3/19

Parcel ID #	Ownership On Tax Digest	Prior Assessment	Current Assessment	Adjusted Amount	Tax Year	Reason:
Per Corrections Report	Personal Property	$4,863,650	$4,924,290	$60,640	2013	Per Corrections Report
TOTALS		$4,863,650	$4,924,290	$60,640		

Number of Corrections 1 Personal Property
Number of PIN's Corrected 1 Personal Property

Per Corrections Report	Personal Property	$79,505,790	$80,024,920	$519,130	2014	Per Corrections Report
TOTALS		$79,505,790	$80,024,920	$519,130		

Number of Corrections 9 Personal Property
Number of PIN's Corrected 9 Personal Property

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TOTALS		$84,226,250	$85,002,460	$776,210		

Number of Corrections 12 Personal Property
Number of PIN's Corrected 12 Personal Property

Per Corrections Report	Personal Property	$86,576,310	$87,425,620	$849,310	2016	Per Corrections Report
	Real Property	$417,160	$417,160	$0		
TOTALS		$86,993,470	$87,842,780	$849,310		

Number of Corrections 20 Personal Property
Number of PIN'S Corrected 18 Personal Property

Number of Corrections 7 Real Property
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	Real Property	$588,960	$588,960	$0		
TOTALS		$13,822,330	$14,429,860	$607,530		

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	Real Property	$648,400	$648,400	$0		
TOTALS		$8,963,550	$9,234,720	$271,170		

Number of Corrections 34 Personal Property
Number of PIN'S Corrected 31 Personal Property

Number of Corrections 10 Real Property
Number of PIN's Corrected 9 Real Property

DATE 8/7/19

NORMAN NASH, CHAIRMAN, BOARD OF ASSESSORS

STEWART OLIVER, CHIEF APPRAISER

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190854	

☐ Grants ☐ Public Hearing

Department:	Financial Services			Date Submitted:	08/13/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	jpayne			Multiple Depts?	
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

of the July 31, 2019 Monthly Financial Status Report and ratification of all budget adjustments.

Attachments	July 31, 2019 Monthly Financial Report
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	mbwoods (8/13/2019)
Attorney	mfwilson (8/26/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various	*		mbwoods (8/21/2019)

Finance Comments	This financial status report recognizes all county budget adjustments through July 2019.	FinDir's Initials
		bjalexzulian (8/21/2019)

☐ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			



MONTHLY FINANCIAL STATUS REPORT

FOR THE PERIOD ENDED
JULY 31, 2019
(UNAUDITED)

GWINNETT COUNTY
GEORGIA

www.gwinnettcounty.com

GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7850
www.gwinnettcounty.com

MEMORANDUM

TO: Charlotte Nash, Chairman
District Commissioners
Glenn Stephens, County Administrator
Phil Hoskins, Deputy County Administrator

FROM: Maria Woods
CFO/Director of Financial Services

SUBJECT: Monthly Financial Report for the Period Ended July 31, 2019

DATE: August 21, 2019

This report, which includes unaudited information for the fiscal year through July 2019, is prepared by the Department of Financial Services as a summary of revenues and expenditures for all County operating funds. The primary purpose of this monthly report is to provide timely information regarding year-to-date financial performance.

This report includes:

Executive Summary Page 2
Financial Summaries by Fund Page 11
Budget Adjustments by Fund Schedule Page 54

EXECUTIVE SUMMARY

This report begins with a discussion of notable events that occurred in July and early August, including: 1) the adoption of 2019 millage rates, the state of Georgia's approval of the digest, and the mailing of property tax bills; 2) the Purchasing Division's receipt of the *Achievement of Excellence in Procurement* Award; and 3) the continuation of fiscal year 2020 budget preparation. Highlights from these activities, as well as an update of residential and commercial property tax appeals, are discussed below.

Separate discussions for the General Fund, Service District Funds, and Water and Sewer Operating Funds are provided on pages 3 – 9, followed by a summary of recurring monthly financial trends. This report continues with financial summaries for each of Gwinnett County's operating funds and a budget adjustments schedule for both revenues and appropriations.

2019 Millage Rate Adoption

On July 16, 2019, the Gwinnett County Board of Commissioners adopted the same millage rates as last year for the General Fund, special service districts, and recreation. The 2019 total property tax millage rate for property owners in unincorporated Gwinnett County was set at 13.319. Millage rates for service districts in Gwinnett are based on property location and county services provided, such as police, fire, and emergency medical. Details on millage rates are available on the County's Your Money webpage.

The 2019 digest was approved by the state on July 18, 2019. Property tax bills were mailed by August 15 and have a single due date of October 15, 2019.

Achievement of Excellence in Procurement Award

In July, Gwinnett County's Purchasing Division received the 2019 *Achievement of Excellence in Procurement* Award from the National Purchasing Institute. The award recognizes public and non-profit organizations that obtain high marks in the areas of innovation, professionalism, e-procurement, productivity, and leadership attributes of the procurement function. Gwinnett County's Purchasing Division has received this prestigious award for 21 consecutive years.

Residential and Commercial Property Tax Appeals

Notices of Current Assessment for the 2019 tax year for residential and commercial properties were mailed in early April (with additional notices for corrective matters as needed). During the associated appeal periods, taxpayers filed 11,807 residential and commercial real property tax appeals, a 41 percent increase from the number of real property appeals filed last year. As of August 12, 2019, 29 percent of the appeals have been settled.

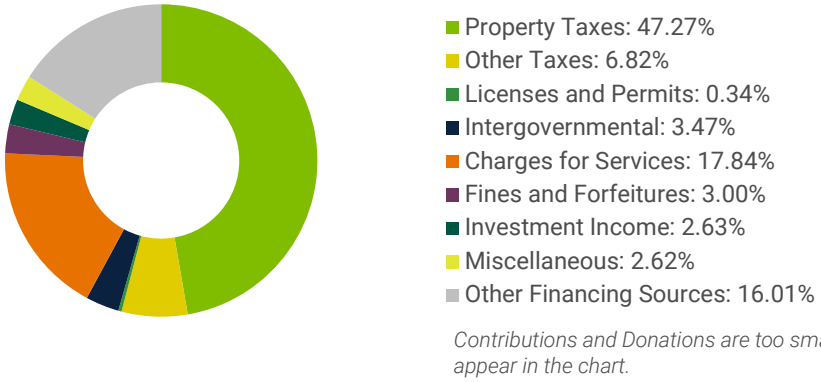
2020 Budget Preparation

The fiscal year 2020 budget planning process continues. As of the date of this report, departments and elected officials have submitted their technology, capital, and operating budget requests including revenue estimates and decision package proposals. In late August, departments and elected officials will present their business plans to the Chairman's Budget Review Team for consideration.

GENERAL FUND (PAGE 11)

The General Fund accounts for all County revenues and expenditures that are not restricted to, or accounted for, in other funds. The County's General Fund supports services that benefit stakeholders, businesses, and residents countywide, such as sheriff, jail, courts, correctional facility, tax commissioner, health and human services, transportation, and elections.

GENERAL FUND
2019 YTD REVENUES BY CATEGORY



Contributions and Donations are too small to appear in the chart.

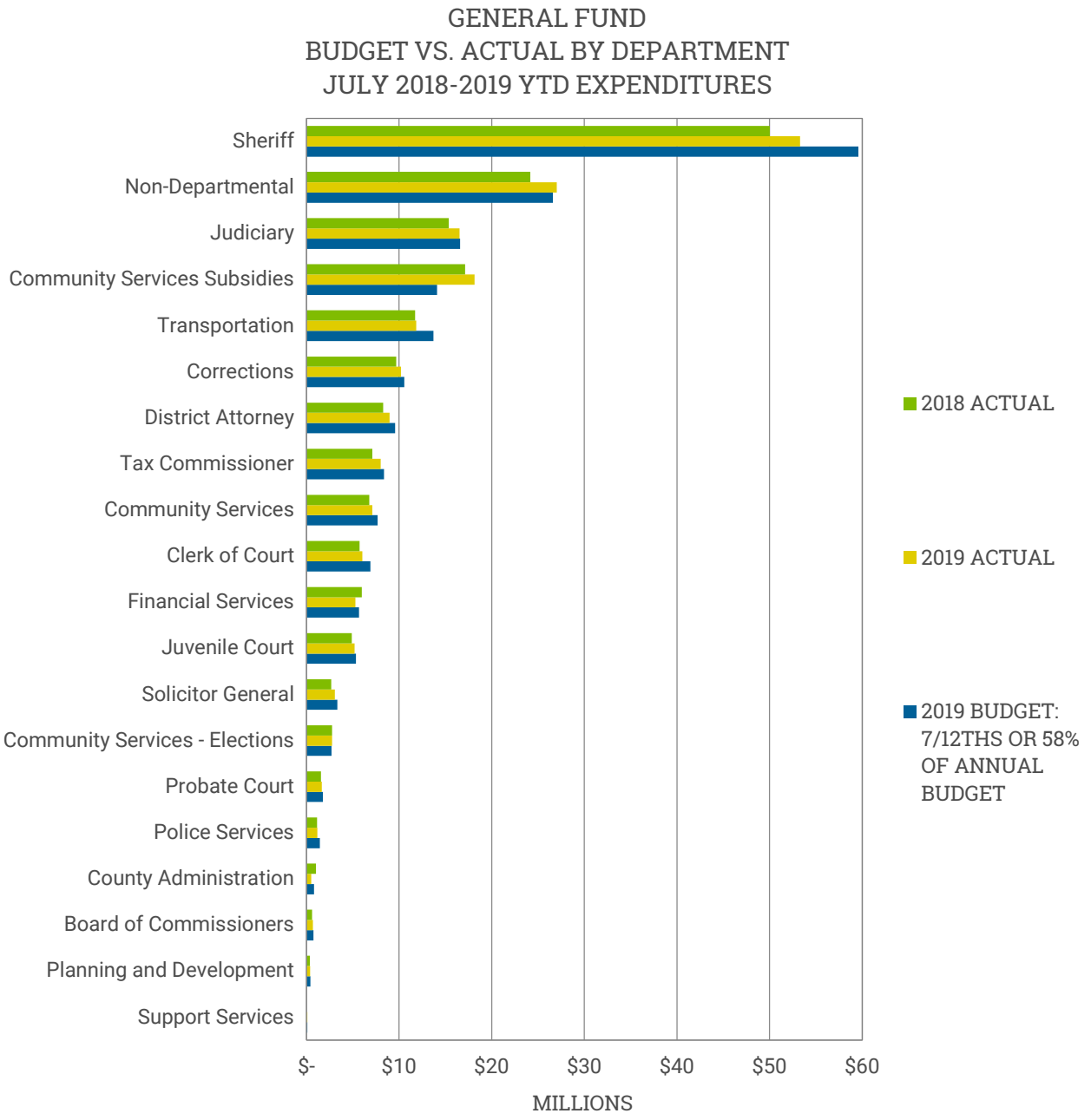
Current year motor vehicle taxes and prior year property taxes make up approximately 47 percent of year-to-date revenues in the General Fund. Total property taxes actually make up nearly 74 percent of the fund's budgeted revenues, so the property tax percentage will increase when current year property taxes are collected in the next few months.

Licenses and permits revenues increased $23,400, or 14.6 percent, from this same time last year due to an increase in utility right-of-way permits as telecommunications providers continue installing new mini cell towers, a trend which began in late 2018.

Charges for services revenues are down $450,300, or 4.4 percent, compared to this same time last year. This is primarily due to a decline in filing fees resulting from a decrease in the number of filings. Court revenues are also down due to legislative changes in fee collections.

Fines and forfeitures are down approximately $265,600, or 14.0 percent, compared to this same time last year. This is primarily due to a decrease in fines collected by the Clerk of Court's Office. Fines and forfeitures can vary greatly based on the types of court cases, timing, and the amounts imposed by judges.

Other financing sources revenues are up significantly over this same time last year due to a transfer of $8.5 million from the 2003 G.O. Bond Debt Service Fund. The 2003 general obligation bonds were issued to build the County's Detention Center and funded by a special property tax millage rate which was discontinued in 2017.



Based on the percentage of the fiscal year that has lapsed, non-departmental expenditures in the General Fund are currently over budget for the following reasons:

- Expenditures for the Homelessness Initiative are at 96 percent of budget because a $950,000 payment was made to the United Way in accordance with an agreement between the organization and Gwinnett County.

- Expenditures for the maintenance of our 800 MHZ radio system are over budget because the annual payment for license and support agreements was made in June.

- Expenditures for other governmental agencies are over budget and approximately $100,600 higher than this same time last year, primarily due to the timing of payments to Good Samaritan and Hope Clinic. This year the full annual contributions to both organizations were made in May, whereas last year contributions were made in June, July, and September.

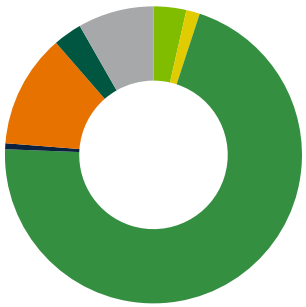
The General Fund budget includes $1.2 million in contributions to the Airport Fund for capital improvements at Briscoe Field. Contributions of approximately $727,000 have been made to the Airport Fund in 2019, whereas no contributions had been made at this same time last year.

Community Services Subsidies are currently over budget based on the percentage of the fiscal year that has lapsed, which is primarily due to the timing of when subsidy payments and payments to other governments are made. Community Services subsidy payments are generally paid quarterly. As of the date of this report, three quarterly subsidy payments have been made to Community Services subsidy recipients for 2019.

DEVELOPMENT & ENFORCEMENT SERVICES DISTRICT FUND (PAGE 14)

The Development and Enforcement Services District Fund accounts for revenues and expenditures attributable to the Development and Enforcement Services District. This district includes all properties within unincorporated Gwinnett County. The County is responsible for providing short-term planning and code enforcement services within this district.

DEVELOPMENT AND ENFORCEMENT SERVICES DISTRICT FUND
2019 YTD REVENUES BY CATEGORY

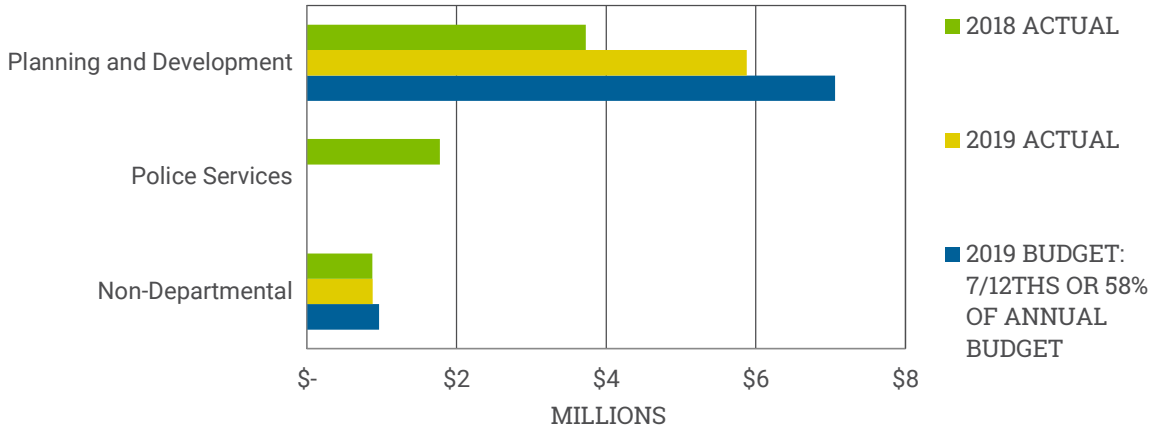


- Property Taxes: 3.57%
- Other Taxes: 1.47%
- Licenses and Permits: 70.56%
- Intergovernmental: 0.65%
- Charges for Services: 12.36%
- Investment Income: 3.13%
- Other Financing Sources: 8.26%

Miscellaneous revenues are too small to appear in the chart.

Although current year-to-date revenues collected are primarily for licenses and permits, as shown in the chart above, the main revenue source will shift to property taxes in the next few months when they are collected. Property taxes represent approximately 53 percent of the fund's annual budget.

DEVELOPMENT AND ENFORCEMENT SERVICES DISTRICT FUND
BUDGET VS. ACTUAL BY DEPARTMENT
JULY 2018-2019 YTD EXPENDITURES

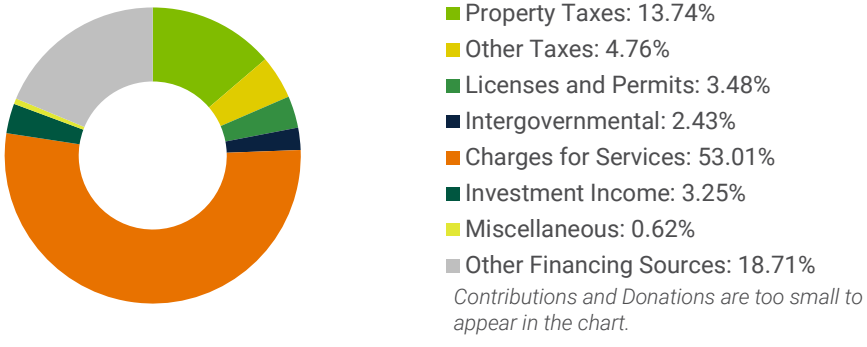


In April, the 2019 budget and expenditures for the Code Enforcement Division were transferred from Police Services to Planning and Development.

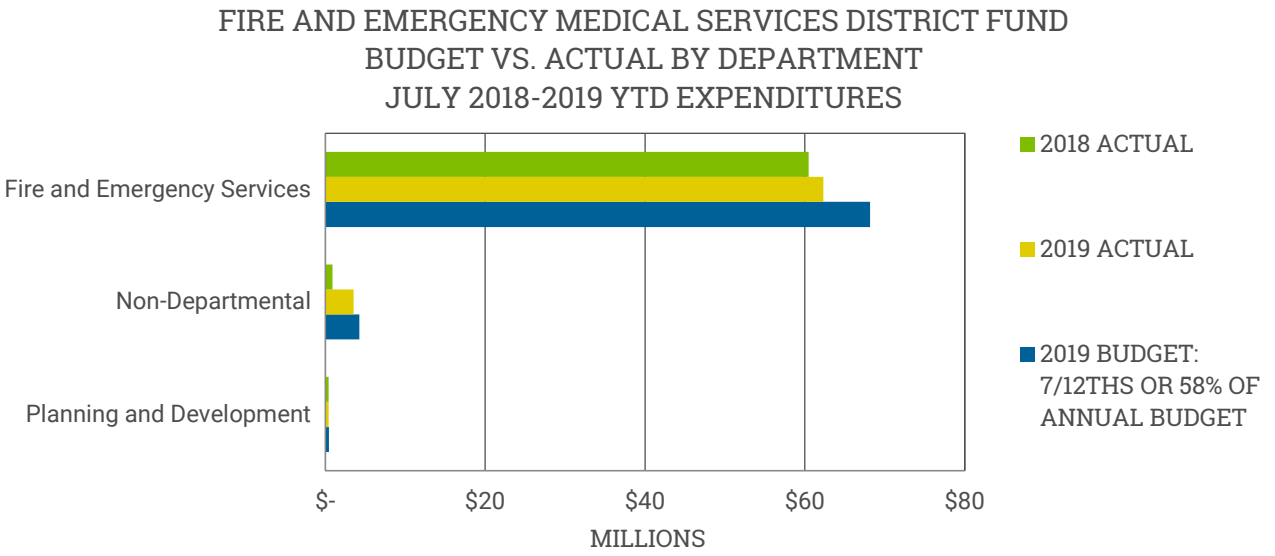
FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT FUND (PAGE 15)

The Fire and Emergency Medical Services District Fund accounts for revenues and expenditures attributable to the Fire and Emergency Medical Services District. This district includes all properties within unincorporated Gwinnett County and all cities except Loganville. Gwinnett County is responsible for providing fire and emergency medical protection within this district. The City of Loganville operates its own fire department, but residents and businesses continue to receive County-provided emergency medical services.

FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT FUND
2019 YTD REVENUES BY CATEGORY



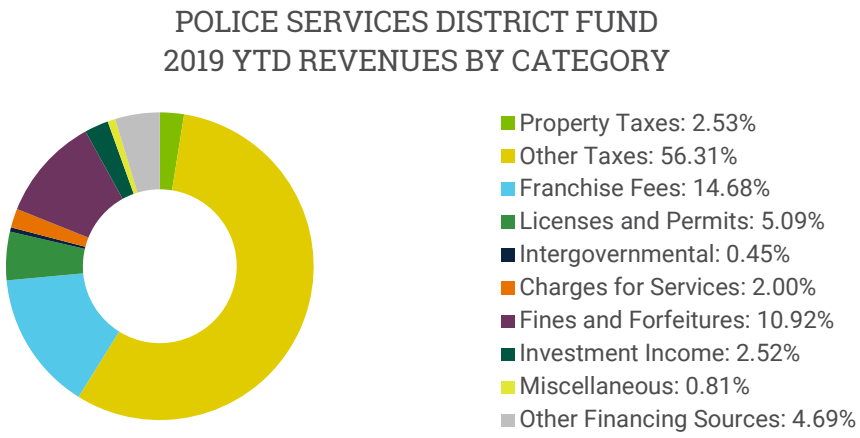
Although current year-to-date revenues collected are primarily from charges for services, as shown in the chart above, the main revenue source will shift to property taxes in the next few months when they are collected. Property taxes represent approximately 79 percent of the fund's annual budget.



As shown in the chart above, non-departmental expenditures in the Fire and Emergency Medical Services District Fund are up approximately $2.6 million over this same time last year due to an increase in contributions to capital for future capital needs.

POLICE SERVICES DISTRICT FUND (PAGE 17)

The Police Services District Fund accounts for the revenues and expenditures attributable to the Police Services District. This district includes all properties within unincorporated Gwinnett County and cities that do not operate their own police departments (Berkeley Lake, Buford, Grayson, Dacula, Peachtree Corners, Rest Haven, and Sugar Hill). Gwinnett County is responsible for providing police protection within this district.

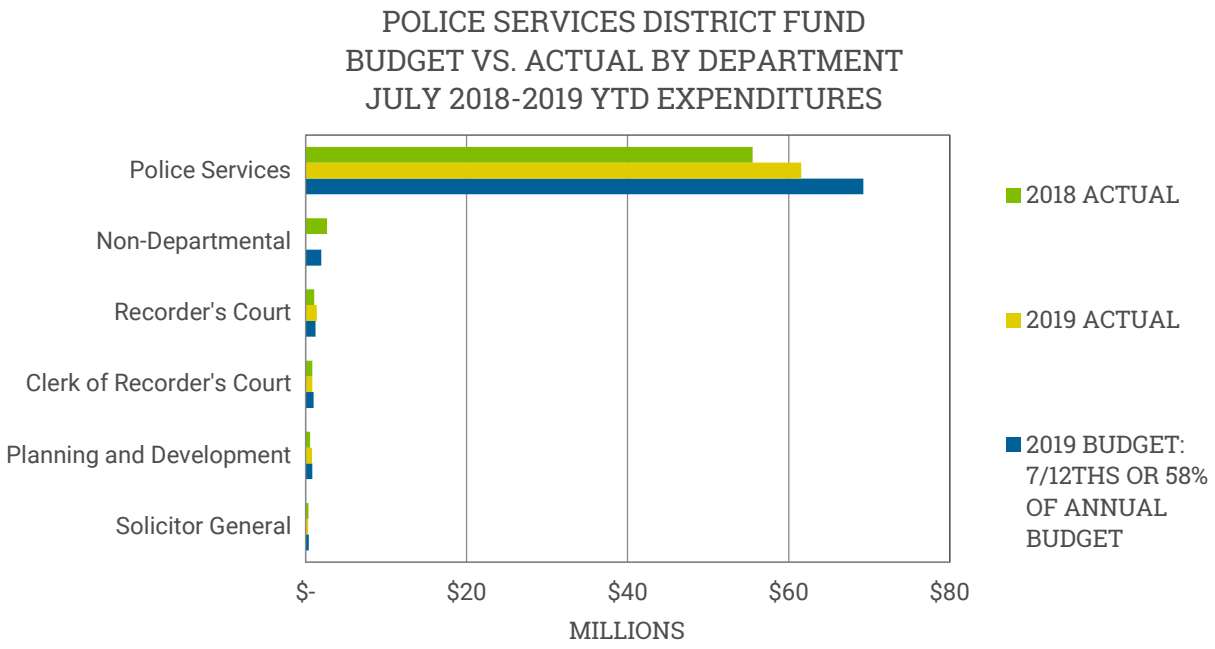


The other taxes category in the chart above includes occupation taxes and excise taxes on beer, wine, distilled spirits, and mixed drinks.

Although current year-to-date revenues collected are primarily from other taxes, as shown in the chart above, the main revenue sources will shift to property taxes and insurance premium taxes in the next few months when they are collected. Property taxes and insurance premium taxes represent approximately 55 percent of the fund's annual budget.

Charges for services revenues in the Police Services District Fund decreased approximately $120,100, or 15.6 percent, from this same time last year, primarily due to decreases in false alarm fees.

Fines and forfeitures in the Police Services District Fund are down approximately $558,500, or 13.6 percent, from this same time last year, primarily due to decreases in Recorder's Court fines and school bus camera citations. In addition to a decline in the overall number of school bus camera citations issued, school bus citation fees were reduced by House Bill 978, which became effective July 1, 2018.

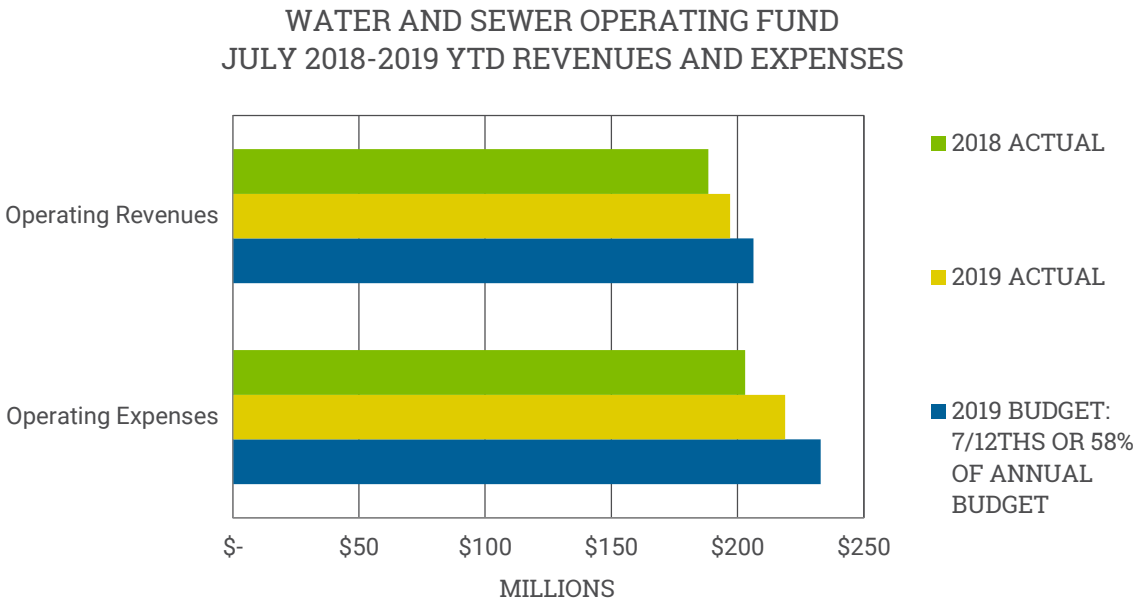


As shown in the chart above, non-departmental expenditures in the Police Services District Fund reflect $0 expended to date for this fiscal year. At this same time last year, approximately $1.6 million in payments to cities and $1.0 million in contributions to capital had been made. The payments to cities were a result of a negotiated Service Delivery Strategy agreement reached between Gwinnett County and its cities in early 2012.

Recorder's Court expenditures in the Police Services District Fund are higher than this same time last year and are currently over budget based on the percentage of the fiscal year that has lapsed. This is primarily due to a retirement payout. Staff will continue to monitor these expenditures to determine if a budget adjustment is necessary.

WATER & SEWER OPERATING FUND (PAGE 47)

The Water and Sewer Operating Fund supports the operation, maintenance, and capital improvement of the water and sewer system.



Year-to-date Water and Sewer Operating Fund revenues are approximately $8.6 million, or 4.6 percent, higher than this time last year. This is primarily attributable to increases in water and sewer retail revenues and conservation surcharges, as well as an increase in water and sewer rates effective January 1, 2019. As of the end of June, year-to-date water consumption is up approximately 4.8 percent over last year.

Although year-to-date revenues are coming in higher than this same time last year, they are approximately $9.2 million, or 4.5 percent, under budget based on the percentage of the fiscal year that has lapsed. This is primarily because a large portion of the revenue received in January was for services provided in December, and was therefore recorded in 2018. This will cause revenues to appear understated when compared to budget until year end. Lower than expected water and sewer retail revenues and conservation surcharges are also contributing to revenues coming in under budget. Despite being higher than last year (per the previous paragraph), these revenues are coming in lower than budgeted expectations.

Year-to-date Water and Sewer Operating Fund expenses are approximately $15.9 million, or 7.8 percent, higher than this same time last year. The year-over-year increase in operating expenses is primarily attributable to an increase in the transfer to the Renewal and Extension capital fund for future capital needs. There have also been increases in bio-solid transportation and disposal costs.

Although year-to-date expenses are higher than this time last year, they are approximately $14.1 million, or 6.0 percent, under budget based on the percentage of the fiscal year that has lapsed. The variance is primarily attributable to conservative budgeting, fluctuations in variable costs such as chemicals and utilities, and lower than expected expenses related to professional services and contracted repair and maintenance services.

RECURRING MONTHLY FINANCIAL TRENDS

Expenses in the 2003 G.O. Bond Debt Service Fund are up significantly over last year because the final payment on the bond was made, and the remaining $8.5 million has been transferred to the General Fund.

The Street Lighting Fund temporarily reflects negative equity, as expected this time of year. Equity will become positive in the fourth quarter when fees are collected with property tax bills.

Charges for services revenues in the E-911 Fund are up approximately $1.4 million, or 12.4 percent, compared to this same time last year, primarily due to an increase in prepaid wireless phone revenues. Due to a new law that went into effect January 1, 2019, prepaid wireless phone revenues are being collected monthly instead of annually. As of the date of this report, the County has received payments through June, whereas last year an annual payment was received in September. In addition, a prepaid wireless phone rate increase went into effect January 1, 2019 and is expected to increase total prepaid wireless revenues for the year.

Tax revenues in the Tourism Fund are up approximately $935,100, or 17.7 percent, over this same time last year, primarily due to an increase in the hotel/motel tax rate. In May 2018, the Gwinnett County Board of Commissioners amended the Hotel/Motel Occupancy Tax Ordinance to increase the rate from 7 to 8 percent effective August 1, 2018. The increase allows the County to expand efforts towards the promotion, attraction, and development of tourism within Gwinnett County.

Expenses in the Local Transit Operating Fund are up approximately $3.9 million, or 77.5 percent, over this same time last year, primarily due to the timing of payments to our transit services provider. This year's postings reflect payments through May, whereas last year only reflected payments through April. Additionally, some expenses that were grant funded last year were paid from the Local Transit Operating Fund this year. Other factors contributing to the year-over-year increase in expenses include increases in contributions to the Transit Renewal and Extension Fund and expenses related to the Snellville micro transit pilot program which began in September 2018 and ended in April 2019.

Information Technology Services expenses in the Administrative Support Fund increased approximately $4.2 million, or 28.0 percent, compared to this same time last year, primarily due to the County's cyber security initiatives. The County executed an enterprise agreement related to software licensing and subscriptions, firewalls, and other enhancements. Additionally, expenses increased for personal services as the County strives to remain competitive in attracting and retaining a quality talent pool, and for the purchase of assets related to cloud-based solutions.

Law Department expenses in the Administrative Support Fund are approximately $243,000, or 17.9 percent, higher than this same time last year and are currently exceeding budget based on the percentage of the fiscal year that has lapsed. Staff will continue to monitor this fund throughout the year to determine if a budget adjustment is necessary.

Miscellaneous revenues in the Group Self-Insurance Fund are approximately $960,700 higher than this same time last year, primarily due to stop loss insurance reimbursements.

General Fund (001)

The General Fund is the primary tax and operating fund for all County revenues and expenditures that are not accounted for in other funds.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 159,244,620	$ 159,244,620	$ 159,244,620			
Revenues:						
Taxes	$ 254,281,085	$ 254,281,085	$ 29,356,421	11.54%	$ 28,689,583	11.65%
Licenses and Permits	363,300	363,300	183,965	50.64%	160,524	44.18%
Intergovernmental	3,789,369	3,789,369	1,881,658	49.66%	1,903,484	53.10%
Charges for Services	28,434,324	28,434,324	9,683,350	34.06%	10,133,674	37.08%
Fines and Forfeitures	3,669,246	3,669,246	1,629,066	44.40%	1,894,654	44.02%
Investment Income	1,728,271	1,728,271	1,427,205	82.58%	972,728	112.27%
Contributions and Donations	94,714	102,714	21,879	21.30%	21,482	34.21%
Miscellaneous	1,315,499	1,778,261	1,424,711	80.12%	1,170,987	119.89%
Other Financing Sources	165,000	8,701,894	8,688,626	99.85%	273,001	165.46%
Revenues without Use of Fund Balance	293,840,808	302,848,464	54,296,881	17.93%	45,220,117	15.93%
Use of Fund Balance	42,187,652	33,295,873	-	0.00%	-	0.00%
TOTAL REVENUES	$ 336,028,460	$ 336,144,337	$ 54,296,881	16.15%	$ 45,220,117	14.11%
Appropriations:						
Board of Commissioners	$ 1,324,522	$ 1,286,091	$ 683,056	53.11%	$ 611,156	47.33%
County Administration	1,402,004	1,402,004	509,191	36.32%	1,028,917	44.65%
Financial Services	9,758,355	9,730,676	5,271,410	54.17%	5,963,225	57.47%
Tax Commissioner	14,331,834	14,331,834	8,002,078	55.83%	7,104,639	53.71%
Transportation	23,620,795	23,511,763	11,852,815	50.41%	11,742,682	55.50%
Planning and Development	735,029	735,029	405,933	55.23%	358,864	52.68%
Police Services	2,487,011	2,487,011	1,186,849	47.72%	1,158,825	52.20%
Corrections	18,337,006	18,111,090	10,203,266	56.34%	9,692,650	55.55%
Community Services	13,235,548	13,149,500	7,120,658	54.15%	6,778,820	56.05%
Community Services Subsidies:						
Atlanta Regional Commission	1,095,395	1,095,395	1,003,770	91.64%	739,050	74.22%
Board of Health	1,574,641	1,574,641	1,180,981	75.00%	1,173,293	75.00%
Coalition for Health & Human Services	235,088	235,088	176,316	75.00%	176,316	75.00%
Dept of Family & Children's Services	660,638	660,638	495,479	75.00%	495,479	75.00%
Forestry	8,698	8,698	7,358	84.59%	8,698	100.00%
Gwinnett Sexual Assault Center	200,000	200,000	150,000	75.00%	131,250	75.00%
Indigent Medical	225,000	225,000	168,750	75.00%	168,750	75.00%
Library In-House Services	790,714	777,747	413,987	53.23%	388,821	51.17%
Library Subsidy	18,610,929	18,610,929	13,958,197	75.00%	13,275,600	75.00%
Mental Health	793,341	793,341	595,006	75.00%	576,223	75.00%
Total Community Services Subsidies	24,194,444	24,181,477	18,149,844	75.06%	17,133,480	74.19%
Community Services - Elections	4,687,116	4,651,845	2,753,212	59.19%	2,763,806	35.13%
Juvenile Court	8,416,428	9,173,901	5,196,142	56.64%	4,891,403	55.58%
Sheriff	101,188,350	102,172,750	53,303,134	52.17%	50,037,237	54.75%

General Fund (001)

The General Fund is the primary tax and operating fund for all County revenues and expenditures that are not accounted for in other funds.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Clerk of Court	11,855,443	11,855,443	6,039,005	50.94%	5,729,019	53.89%
Judiciary	25,078,373	28,461,473	16,523,523	58.06%	15,350,468	59.50%
Probate Court	2,941,278	3,044,178	1,658,528	54.48%	1,568,281	52.84%
District Attorney	16,386,417	16,386,417	8,956,602	54.66%	8,274,486	54.15%
Solicitor General	5,716,167	5,716,867	3,050,196	53.35%	2,682,060	49.19%
Support Services	113,022	161,812	81,367	50.28%	-	-
Non-Departmental:						
Bicentennial Celebration	-	-	-	-	167,759	33.55%
Contingency	1,200,000	1,200,000	-	0.00%	-	0.00%
Contribution to Airport	625,000	1,246,295	727,005	58.33%	-	0.00%
Contribution to Capital	13,332,239	13,332,239	7,777,139	58.33%	8,741,013	58.33%
Contribution to Local Transit	13,087,000	13,087,000	7,634,083	58.33%	5,698,444	54.78%
Grant Match	200,000	200,000	-	0.00%	-	0.00%
Gwinnett Hospital Authority	1,000,000	1,000,000	1,000,000	100.00%	1,000,000	100.00%
Homelessness Initiative	1,000,000	1,000,000	960,575	96.06%	-	0.00%
Medical Examiner	1,321,634	1,321,634	762,954	57.73%	762,271	57.70%
Motor Vehicle Contribution	5,006,064	5,006,064	4,926,765	98.42%	4,751,075	50.28%
Partnership Gwinnett	500,000	500,000	400,000	80.00%	400,000	80.00%
Pauper Burial	200,000	200,000	62,252	31.13%	45,050	21.98%
Reserves - Compensation	450,000	450,000	-	0.00%	-	0.00%
Reserves - Court Interpreters	840,000	305,800	-	0.00%	-	0.00%
Reserves - Court Reporters	300,000	173,400	-	0.00%	-	0.00%
Reserves - Fuel/Parts	105,000	105,000	-	0.00%	-	0.00%
Reserves - Indigent Defense	5,250,000	1,667,300	-	0.00%	-	0.00%
Reserves - Inmate Housing	100,000	100,000	-	0.00%	-	0.00%
Reserves - Judicial	200,000	200,000	-	0.00%	-	0.00%
Reserves - Pension	200,000	200,000	-	0.00%	-	0.00%
Reserves - Prisoner Medical	1,750,000	742,627	-	0.00%	-	0.00%
800 MHZ Maintenance	2,594,881	2,594,881	2,258,014	87.02%	2,189,331	85.64%
Other Governmental Agencies	510,000	513,436	451,068	87.85%	350,483	69.77%
Other Miscellaneous	447,500	447,500	53,330	11.92%	52,778	26.32%
Total Non-Departmental	50,219,318	45,593,176	27,013,185	59.25%	24,158,204	49.85%
TOTAL APPROPRIATIONS	$ 336,028,460	$ 336,144,337	$ 187,959,994	55.92%	$ 177,028,222	55.23%
Projected Fund Balance December 31	$ 117,056,968	$ 125,948,747				
Fund Balance as of Report Date			$ 25,581,507			

2003 G.O. Bond Debt Service Fund (951)

The 2003 General Obligation Bond Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest related to the 2003 detention center construction bonds.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 12,527,411	$ 12,527,411	$ 12,527,411			
Revenues:						
Taxes	$ 320,500	$ 320,500	$ 199,442	62.23%	$ 291,975	61.12%
Investment Income	-	-	64,340	-	107,860	143.81%
Revenues without Use of Fund Balance	320,500	320,500	263,782	82.30%	399,835	72.34%
Use of Fund Balance	3,934,750	12,470,694	-	0.00%	-	0.00%
TOTAL REVENUES	$ 4,255,250	$ 12,791,194	$ 263,782	2.06%	$ 399,835	9.41%
Appropriations:						
Debt Service	$ 4,255,250	$ 12,791,194	$ 12,791,193	100.00%	$ 4,247,450	99.92%
TOTAL APPROPRIATIONS	$ 4,255,250	$ 12,791,194	$ 12,791,193	100.00%	$ 4,247,450	99.92%
Projected Fund Balance December 31	$ 8,592,661	$ 56,717				
Fund Balance as of Report Date			$ -			

Development & Enforcement District Fund (104)

The Development and Enforcement Services District Fund is used to account for the revenues and expenditures attributable to the Development and Enforcement Services District. Gwinnett County is responsible for providing short-term planning and code enforcement services within this district. This District includes all properties within unincorporated Gwinnett County.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 10,802,303	$ 10,802,303	$ 10,802,302			
Revenues:						
Taxes	$ 7,347,080	$ 7,347,080	$ 209,612	2.85%	$ 225,019	3.26%
Licenses and Permits	3,951,600	3,951,600	2,935,164	74.28%	2,781,324	68.60%
Intergovernmental	51,710	51,710	26,913	52.05%	25,855	57.93%
Charges for Services	415,755	415,755	514,060	123.64%	416,786	80.18%
Investment Income	163,000	163,000	130,067	79.80%	91,740	141.14%
Miscellaneous	-	-	4,131	-	11,073	-
Other Financing Sources	349,260	349,260	343,728	98.42%	331,470	50.28%
Revenues without Use of Fund Balance	12,278,405	12,278,405	4,163,675	33.91%	3,883,267	31.73%
Use of Fund Balance	1,602,967	1,472,396	-	0.00%	-	0.00%
TOTAL REVENUES	$ 13,881,372	$ 13,750,801	$ 4,163,675	30.28%	$ 3,883,267	30.36%
Appropriations:						
Planning and Development	$ 8,876,588	$ 12,097,733	$ 5,878,757	48.59%	$ 3,726,630	46.97%
Police Services	3,351,716	-	-	-	1,779,169	55.40%
Non-Departmental:						
Reserves - Compensation	50,000	50,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	7,000	7,000	-	0.00%	-	0.00%
Non-Departmental D&E	1,596,068	1,596,068	881,165	55.21%	875,000	55.19%
Total Non-Departmental	1,653,068	1,653,068	881,165	53.30%	875,000	53.27%
TOTAL APPROPRIATIONS	$ 13,881,372	$ 13,750,801	$ 6,759,922	49.16%	$ 6,380,799	49.89%
Projected Fund Balance December 31	$ 9,199,336	$ 9,329,907				
Fund Balance as of Report Date			$ 8,206,055			

Fire and EMS District Fund (102)

The Fire and Emergency Medical Services District Fund is used to account for the revenues and expenditures attributable to the Fire and Emergency Medical Service District. This district includes all properties within unincorporated Gwinnett County and all cities except Loganville. Gwinnett County is responsible for providing fire and emergency medical protection within this district. The City of Loganville operates its own fire department, but residents and businesses will continue to receive county-provided emergency medical services.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 57,781,169	$ 57,781,169	$ 57,781,169			
Revenues:						
Taxes	$ 100,603,441	$ 100,603,441	$ 3,020,718	3.00%	$ 2,977,353	3.18%
Licenses and Permits	855,000	855,000	567,925	66.42%	501,752	55.69%
Intergovernmental	678,572	678,572	396,663	58.46%	388,477	62.44%
Charges for Services	15,554,860	15,554,860	8,655,654	55.65%	7,733,424	49.94%
Investment Income	519,000	519,000	531,486	102.41%	315,137	175.08%
Contributions and Donations	-	-	1,885	-	130	-
Miscellaneous	2,000	2,000	100,736	5,036.80%	211,173	442.73%
Other Financing Sources	3,104,536	3,104,536	3,055,358	98.42%	2,946,403	50.28%
Revenues without Use of Fund Balance	121,317,409	121,317,409	16,330,425	13.46%	15,073,849	12.90%
Use of Fund Balance	4,749,765	3,599,122	-	0.00%	-	-
TOTAL REVENUES	$ 126,067,174	$ 124,916,531	$ 16,330,425	13.07%	$ 15,073,849	12.90%
Appropriations:						
Planning and Development	$ 792,002	$ 792,002	$ 423,284	53.44%	$ 417,003	53.60%
Fire and Emergency Services	117,960,492	116,809,849	62,327,366	53.36%	60,481,245	54.86%
Non-Departmental:						
Reserves - Compensation	200,000	200,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	160,000	160,000	-	0.00%	-	0.00%
Non-Departmental Fire EMS Fund	6,954,680	6,954,680	3,520,230	50.62%	875,000	36.16%
Total Non-Departmental	7,314,680	7,314,680	3,520,230	48.13%	875,000	31.47%
TOTAL APPROPRIATIONS	$ 126,067,174	$ 124,916,531	$ 66,270,880	53.05%	$ 61,773,248	52.88%
Projected Fund Balance December 31	$ 53,031,404	$ 54,182,047				
Fund Balance as of Report Date			$ 7,840,714			

Loganville EMS District Fund (103)

The Loganville Emergency Medical Services District Fund is used to account for the revenues and expenditures attributable to the Loganville Emergency Medical Services District. This district includes all properties within the portion of incorporated Loganville that lie within Gwinnett County. The County is responsible for providing emergency medical services within this district. The majority of expenditures are recorded in the fall based upon the certified property tax digest as outlined in the intergovernmental agreement with the City of Loganville.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 716,882	$ 716,882	$ 716,882			
Revenues:						
Investment Income	$ 11,000	$ 11,000	$ 7,572	68.84%	$ 3,903	86.73%
Revenues without Use of Fund Balance	11,000	11,000	7,572	68.84%	3,903	86.73%
Use of Fund Balance	32,875	32,875	-	0.00%	-	0.00%
TOTAL REVENUES	$ 43,875	$ 43,875	$ 7,572	17.26%	$ 3,903	8.61%
Appropriations:						
Loganville EMS	$ 43,875	$ 43,875	$ 41,514	94.62%	$ 32,212	71.09%
TOTAL APPROPRIATIONS	$ 43,875	$ 43,875	$ 41,514	94.62%	$ 32,212	71.09%
Projected Fund Balance December 31	$ 684,007	$ 684,007				
Fund Balance as of Report Date			$ 682,940			

Police Services District Fund (106)

The Police Services District Fund is used to account for the revenues and expenditures attributable to the Police Services District. This district includes all properties within unincorporated Gwinnett County and cities that do not operate their own police departments (Berkeley Lake, Buford, Grayson, Dacula, Peachtree Corners, Rest Haven, and Sugar Hill). Gwinnett County is responsible for providing police protection within this district.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 69,163,459	$ 69,163,459	$ 69,163,459			
Revenues:						
Taxes	$ 67,052,043	$ 67,052,043	$ 23,956,387	35.73%	$ 23,115,387	37.05%
Insurance Premium Taxes	30,291,123	30,291,123	-	0.00%	-	0.00%
Licenses and Permits	4,125,000	4,125,000	1,658,154	40.20%	1,573,335	38.51%
Intergovernmental	286,382	286,382	147,192	51.40%	143,191	56.09%
Charges for Services	1,083,577	1,083,577	650,182	60.00%	770,308	98.10%
Fines and Forfeitures	7,899,723	7,899,723	3,556,907	45.03%	4,115,411	50.65%
Investment Income	920,000	920,000	820,087	89.14%	545,602	155.89%
Miscellaneous	318,668	318,668	264,986	83.15%	337,210	88.26%
Other Financing Sources	1,552,268	1,552,268	1,527,679	98.42%	1,473,202	50.28%
Revenues without Use of Fund Balance	113,528,784	113,528,784	32,581,574	28.70%	32,073,646	29.26%
Use of Fund Balance	15,823,764	14,526,233	-	0.00%	-	0.00%
TOTAL REVENUES	$ 129,352,548	$ 128,055,017	$ 32,581,574	25.44%	$ 32,073,646	27.59%
Appropriations:						
Planning and Development	$ 1,439,938	$ 1,439,938	$ 806,257	55.99%	$ 568,022	53.56%
Police Services	119,904,576	118,732,045	61,558,293	51.85%	55,539,012	52.45%
Recorder's Court	2,057,036	2,133,836	1,392,465	65.26%	1,086,443	55.58%
Solicitor General	696,760	696,760	313,908	45.05%	355,334	48.12%
Clerk of Recorder's Court	1,702,352	1,702,352	819,183	48.12%	825,894	47.12%
Non-Departmental:						
Reserves - Compensation	200,000	200,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	248,000	248,000	-	0.00%	-	0.00%
Other Governmental Agencies	120,636	120,636	-	0.00%	120,636	100.00%
Non-Departmental Police	2,983,250	2,781,450	-	0.00%	2,542,702	58.99%
Total Non-Departmental	3,551,886	3,350,086	-	0.00%	2,663,338	54.59%
TOTAL APPROPRIATIONS	$ 129,352,548	$ 128,055,017	$ 64,890,106	50.67%	$ 61,038,043	52.50%
Projected Fund Balance December 31	$ 53,339,695	$ 54,637,226				
Fund Balance as of Report Date			$ 36,854,927			

Recreation Fund (105)

The Recreation Fund is used to account for the operations and maintenance of County parks and recreational facilities. Financing is provided by a specific property tax levy and miscellaneous revenues including admissions, concessions, and sport activity fees.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 21,247,814	$ 21,247,814	$ 21,247,814			
Revenues:						
Taxes	$ 31,052,806	$ 31,052,806	$ 1,869,944	6.02%	$ 1,834,427	6.13%
Intergovernmental	202,469	202,469	107,249	52.97%	103,103	55.53%
Charges for Services	4,894,639	4,894,639	3,222,821	65.84%	3,073,709	63.53%
Investment Income	219,000	219,000	192,678	87.98%	144,637	192.85%
Contributions and Donations	15,300	15,300	188	1.23%	17	0.04%
Miscellaneous	2,543,893	2,547,893	1,585,738	62.24%	1,587,322	60.54%
Other Financing Sources	26,930	26,930	-	0.00%	-	0.00%
Revenues without Use of Fund Balance	38,955,037	38,959,037	6,978,618	17.91%	6,743,215	17.87%
Use of Fund Balance	5,765,469	5,572,285	-	0.00%	-	0.00%
TOTAL REVENUES	$ 44,720,506	$ 44,531,322	$ 6,978,618	15.67%	$ 6,743,215	16.93%
Appropriations:						
Community Services	$ 42,497,783	$ 42,308,599	$ 21,227,516	50.17%	$ 19,742,882	51.91%
Support Services	185,490	185,490	71,683	38.65%	84,837	44.26%
Non-Departmental:						
Reserves - Compensation	50,000	50,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	15,000	15,000	-	0.00%	-	0.00%
Non-Departmental Recreation Fund	1,972,233	1,972,233	1,141,719	57.89%	897,034	57.77%
Total Non-Departmental	2,037,233	2,037,233	1,141,719	56.04%	897,034	55.45%
TOTAL APPROPRIATIONS	$ 44,720,506	$ 44,531,322	$ 22,440,918	50.39%	$ 20,724,753	52.02%
Projected Fund Balance December 31	$ 15,482,345	$ 15,675,529				
Fund Balance as of Report Date			$ 5,785,514			

Gwinnett Place TAD Fund (165)

The Gwinnett Place TAD Fund is used to account for positive tax increment revenues attributable to the Gwinnett Place Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Gwinnett Place Redevelopment Plan. This district includes properties in the Gwinnett Place Community Improvement District which is located in the Gwinnett Place Redevelopment Area at the intersection of I-85 and Pleasant Hill Road in Duluth.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 887,943	$ 887,943	$ 887,943			
Revenues:						
Taxes	$ -	$ -	$ 48,677	-	$ -	-
TOTAL REVENUES	$ -	$ -	$ 48,677	-	$ -	-
Appropriations:						
Planning and Development	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 887,943	$ 887,943				
Fund Balance as of Report Date			$ 936,620			

Indian Trail TAD Fund (162)

The Indian Trail TAD Fund is used to account for positive tax increment revenues attributable to the Indian Trail Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Indian Trail Redevelopment Plan. The Indian Trail TAD is located in the Gateway85 Gwinnett Community Improvement District at the I-85 and Indian Trail-Lilburn Road interchange adjacent to the city of Norcross.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 1,436,846	$ 1,436,846	$ 1,436,846			
Revenues:						
Taxes	$ -	$ -	$ 21,391	-	$ 15,574	-
TOTAL REVENUES	$ -	$ -	$ 21,391	-	$ 15,574	-
Appropriations:						
Planning and Development	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 1,436,846	$ 1,436,846				
Fund Balance as of Report Date			$ 1,458,237			

Jimmy Carter Boulevard TAD Fund (161)

The Jimmy Carter Boulevard TAD Fund is used to account for positive tax increment revenues attributable to the Jimmy Carter Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Jimmy Carter Boulevard Redevelopment Plan. The Jimmy Carter Boulevard TAD is located in the Gateway85 Gwinnett Community Improvement District along the Jimmy Carter Boulevard corridor adjacent to the city of Norcross.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 4,424,843	$ 4,424,843	$ 4,424,843			
Revenues:						
Taxes	$ -	$ -	$ 8,215	-	$ 27,012	-
Investment Income	-	-	56,621	-	-	-
TOTAL REVENUES	$ -	$ -	$ 64,836	-	$ 27,012	-
Appropriations:						
Planning and Development	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 4,424,843	$ 4,424,843				
Fund Balance as of Report Date			$ 4,489,679			

Lake Lucerne TAD Fund (164)

The Lake Lucerne TAD Fund is used to account for positive tax increment revenues attributable to the Lake Lucerne Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Lake Lucerne Redevelopment Plan. The Lake Lucerne TAD is located in the Evermore Community Improvement District at the intersection of Highway 78 (Stone Mountain Highway) and Killian Hill Road.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 119,435	$ 119,435	$ 119,435			
Revenues:						
Taxes	$ -	$ -	$ 5,901	-	$ -	-
TOTAL REVENUES	$ -	$ -	$ 5,901	-	$ -	-
Appropriations:						
Planning and Development	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 119,435	$ 119,435				
Fund Balance as of Report Date			$ 125,336			

Park Place TAD Fund (163)

The Park Place TAD Fund is used to account for positive tax increment revenues attributable to the Park Place Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Park Place Redevelopment Plan. The Park Place TAD is located in the Evermore Community Improvement District at the intersection of Highway 78 (Stone Mountain Highway) and Rockbridge Road.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 477,380	$ 477,380	$ 477,380			
Revenues:						
Taxes	$ -	$ -	$ 6,823	-	$ 3,210	-
TOTAL REVENUES	$ -	$ -	$ 6,823	-	$ 3,210	-
Appropriations:						
Planning and Development	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 477,380	$ 477,380				
Fund Balance as of Report Date			$ 484,203			

Speed Hump Fund (003)

The Speed Hump Fund supports the County's speed hump program. Revenues are generated from properties benefiting from existing speed humps for the purpose of maintenance. Charges for Services are collected as special assessment fees in the fourth quarter with property tax collections.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 1,237,727	$ 1,237,727	$ 1,237,727			
Revenues:						
Charges for Services	$ 122,000	$ 122,000	$ 1,929	1.58%	$ 2,178	1.79%
Investment Income	19,000	19,000	19,340	101.79%	5,882	84.03%
Revenues without Use of Fund Balance	141,000	141,000	21,269	15.08%	8,060	6.25%
Use of Fund Balance	19,222	281,222	-	0.00%	-	0.00%
TOTAL REVENUES	$ 160,222	$ 422,222	$ 21,269	5.04%	$ 8,060	4.98%
Appropriations:						
Transportation	$ 160,222	$ 422,222	$ 180,784	42.82%	$ 43,974	27.18%
TOTAL APPROPRIATIONS	$ 160,222	$ 422,222	$ 180,784	42.82%	$ 43,974	27.18%
Projected Fund Balance December 31	$ 1,218,505	$ 956,505				
Fund Balance as of Report Date			$ 1,078,212			

Street Lighting Fund (002)

The Street Lighting Fund supports the County's street light program. Revenues are generated from properties benefiting from existing street lights for the purpose of utility payments. Charges for Services are collected as special assessment fees in the fourth quarter with property tax collections.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 2,256,435	$ 2,256,435	$ 2,256,435			
Revenues:						
Charges for Services	$ 7,694,702	$ 7,705,257	$ 74,694	0.97%	$ 116,603	1.57%
Investment Income	9,000	9,000	23,414	260.16%	18,295	489.17%
Miscellaneous	-	-	2,232	-	-	-
TOTAL REVENUES	$ 7,703,702	$ 7,714,257	$ 100,340	1.30%	$ 134,898	1.78%
Appropriations:						
Transportation	$ 7,553,875	$ 7,564,430	$ 3,922,728	51.86%	$ 3,636,814	48.08%
Appropriations without Contribution to Fund Balance	7,553,875	7,564,430	3,922,728	51.86%	3,636,814	48.08%
Contribution to Fund Balance	149,827	149,827	-	0.00%	-	-
TOTAL APPROPRIATIONS	$ 7,703,702	$ 7,714,257	$ 3,922,728	50.85%	$ 3,636,814	48.08%
Projected Fund Balance December 31	$ 2,406,262	$ 2,406,262				
Fund Balance as of Report Date			$ (1,565,953)			

Authority Imaging Fund (020)

The Authority Imaging Fund accounts for revenues received from fees collected by the Clerk of Superior Court Authority for document printing. These monies must be used for the development, implementation, and maintenance of a state-wide automated information system.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 2,191,948	$ 2,191,948	$ 2,191,948			
Revenues:						
Charges for Services	$ 607,088	$ 607,088	$ 376,013	61.94%	$ 360,446	59.45%
Investment Income	2,015	2,015	1,237	61.39%	1,624	67.47%
Revenues without Use of Fund Balance	609,103	609,103	377,250	61.94%	362,070	59.48%
Use of Fund Balance	273,548	273,548	-	0.00%	-	0.00%
TOTAL REVENUES	$ 882,651	$ 882,651	$ 377,250	42.74%	$ 362,070	30.39%
Appropriations:						
Clerk of Court	$ 882,651	$ 882,651	$ 514,880	58.33%	$ 694,996	58.33%
TOTAL APPROPRIATIONS	$ 882,651	$ 882,651	$ 514,880	58.33%	$ 694,996	58.33%
Projected Fund Balance December 31	$ 1,918,400	$ 1,918,400				
Fund Balance as of Report Date			$ 2,054,318			

Corrections Inmate Welfare Fund (085)

The Corrections Inmate Welfare Fund accounts for proceeds received from commissary sales to provide recreational materials for the benefit of the inmates at the Corrections Facility.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 416,272	$ 416,272	$ 416,272			
Revenues:						
Charges for Services	$ 112,520	$ 112,520	$ 61,511	54.67%	$ 66,772	68.55%
Miscellaneous	15,000	15,000	6,506	43.37%	7,241	75.43%
TOTAL REVENUES	$ 127,520	$ 127,520	$ 68,017	53.34%	$ 74,013	69.17%
Appropriations:						
Corrections	$ 21,315	$ 21,315	$ 5,082	23.84%	$ 5,906	29.07%
Appropriations without Contribution to Fund Balance	21,315	21,315	5,082	23.84%	5,906	29.07%
Contribution to Fund Balance	106,205	106,205	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 127,520	$ 127,520	$ 5,082	3.99%	$ 5,906	5.52%
Projected Fund Balance December 31	$ 522,477	$ 522,477				
Fund Balance as of Report Date			$ 479,207			

Crime Victims Assistance Fund (075)

The Crime Victims Assistance Fund accounts for revenues received from a five percent (5%) charge collected on fines within the Recorders, Juvenile, State, Superior, and Magistrate Courts of Gwinnett County. Revenues are also received from five percent (5%) of fines from municipalities within Gwinnett County. These funds must be used to provide assistance to crime victims. Revenue is split between the Solicitor's and District Attorney's offices.

The Revenue collected is distributed as follows:
- **Superior Court Fines - 100% District Attorney**
- **State Court Fines - 100% Solicitor**
- **Municipal Recorder's Court - Total less subsidies, if any, with the remainder 35% Solicitor and 65% District Attorney**
- **Magistrate Court, Recorder's Court, and Juvenile Court - 35% Solicitor and 65% District Attorney**
- **Interest Earned Dividends - 35% Solicitor and 65% District Attorney**

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 851,592	$ 851,592	$ 851,592			
Revenues:						
Fines and Forfeitures	$ 756,090	$ 756,090	$ 341,000	45.10%	$ 398,534	53.17%
Investment Income	2,500	2,500	800	32.00%	10,211	408.44%
Miscellaneous	-	-	671	-	2,252	-
Revenues without Use of Fund Balance	758,590	758,590	342,471	45.15%	410,997	54.65%
Use of Fund Balance	185,687	185,687	-	0.00%	-	0.00%
TOTAL REVENUES	$ 944,277	$ 944,277	$ 342,471	36.27%	$ 410,997	46.49%
Appropriations:						
District Attorney	$ 342,198	$ 342,198	$ 182,006	53.19%	$ 171,238	52.80%
Solicitor General	602,079	602,079	246,015	40.86%	282,716	50.51%
TOTAL APPROPRIATIONS	$ 944,277	$ 944,277	$ 428,021	45.33%	$ 453,954	51.35%
Projected Fund Balance December 31	$ 665,905	$ 665,905				
Fund Balance as of Report Date			$ 766,042			

DA Federal Justice Asset Sharing Fund (080)

The District Attorney Federal Justice Asset Sharing Fund accounts for revenues received from an equitable sharing agreement between the Department of Justice and the Gwinnett County District Attorney for proceeds from confiscations. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal and state guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 415,426	$ 415,426	$ 415,426			
Revenues:						
Fines and Forfeitures	$ -	$ 30,724	$ 30,724	100.00%	$ 135,010	100.00%
Revenues without Use of Fund Balance	-	30,724	30,724	100.00%	135,010	100.00%
Use of Fund Balance	137,000	137,000	-	0.00%	-	0.00%
TOTAL REVENUES	$ 137,000	$ 167,724	$ 30,724	18.32%	$ 135,010	49.09%
Appropriations:						
District Attorney	$ 137,000	$ 167,724	$ 32,498	19.38%	$ 58,436	21.25%
TOTAL APPROPRIATIONS	$ 137,000	$ 167,724	$ 32,498	19.38%	$ 58,436	21.25%
Projected Fund Balance December 31	$ 278,426	$ 278,426				
Fund Balance as of Report Date			$ 413,652			

DA Federal Treasury Asset Sharing Fund (082)

The District Attorney Federal Treasury Asset Sharing Fund (082) accounts for revenues received from an equitable sharing agreement between the Department of Treasury and the Gwinnett County District Attorney for proceeds from confiscations. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal and state guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 46,451	$ 46,451	$ 46,451			
Revenues:						
Fines and Forfeitures	$ -	$ -	$ -	-	$ 9,785	100.00%
Revenues without Use of Fund Balance	-	-	-	-	9,785	100.00%
Use of Fund Balance	13,338	13,338	-	0.00%	-	0.00%
TOTAL REVENUES	$ 13,338	$ 13,338	$ -	0.00%	$ 9,785	29.55%
Appropriations:						
District Attorney	$ 13,338	$ 13,338	$ -	0.00%	$ -	0.00%
TOTAL APPROPRIATIONS	$ 13,338	$ 13,338	$ -	0.00%	$ -	0.00%
Projected Fund Balance December 31	$ 33,113	$ 33,113				
Fund Balance as of Report Date			$ 46,451			

E-911 Fund (095)

The E-911 Fund accounts for operations of the E-911 Communications Center. Revenues are primarily received from monthly subscriber fees remitted by wired and wireless telecommunication providers. Expenditures must comply with O.C.G.A., Title 46, Chapter 5, Article 2, Part 4.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 25,748,225	$ 25,748,225	$ 25,748,225			
Revenues:						
Charges for Services	$ 16,339,604	$ 16,339,604	$ 12,651,394	77.43%	$ 11,258,106	66.26%
Investment Income	415,000	415,000	326,005	78.56%	234,049	103.16%
Miscellaneous	-	-	5,328	-	13,984	-
Revenues without Use of Fund Balance	16,754,604	16,754,604	12,982,727	77.49%	11,506,139	66.82%
Use of Fund Balance	8,608,279	8,433,250	-	0.00%	-	0.00%
TOTAL REVENUES	$ 25,362,883	$ 25,187,854	$ 12,982,727	51.54%	$ 11,506,139	51.11%
Appropriations:						
Police Services	$ 20,889,405	$ 20,714,376	$ 9,199,898	44.41%	$ 8,605,448	47.47%
Non-Departmental:						
Reserves - Compensation	20,000	20,000	-	0.00%	-	0.00%
Other Governmental Agencies	3,999,440	3,999,440	3,999,440	100.00%	4,086,763	100.00%
Non-Departmental E-911	454,038	454,038	-	0.00%	-	0.00%
Total Non-Departmental	4,473,478	4,473,478	3,999,440	89.40%	4,086,763	93.25%
TOTAL APPROPRIATIONS	$ 25,362,883	$ 25,187,854	$ 13,199,338	52.40%	$ 12,692,211	56.38%
Projected Fund Balance December 31	$ 17,139,946	$ 17,314,975				
Fund Balance as of Report Date			$ 25,531,614			

Juvenile Court Supervision Fund (030)

The Juvenile Court Supervision Fund accounts for revenues collected as supervision fees from those who are placed under the courts' formal or informal supervision in order for the court to use those collections toward expenses for specific ancillary services.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 163,142	$ 163,142	$ 163,142			
Revenues:						
Charges for Services	$ 69,744	$ 69,744	$ 39,872	57.17%	$ 42,360	79.16%
TOTAL REVENUES	$ 69,744	$ 69,744	$ 39,872	57.17%	$ 42,360	68.82%
Appropriations:						
Juvenile Court	$ 43,068	$ 43,068	$ 21,978	51.03%	$ 19,822	32.20%
Appropriations without Contribution to Fund Balance	43,068	43,068	21,978	51.03%	19,822	32.20%
Contribution to Fund Balance	26,676	26,676	-	0.00%	-	-
TOTAL APPROPRIATIONS	$ 69,744	$ 69,744	$ 21,978	31.51%	$ 19,822	32.20%
Projected Fund Balance December 31	$ 189,818	$ 189,818				
Fund Balance as of Report Date			$ 181,036			

Police Special Justice Fund (070)

The Police Special Justice Fund accounts for revenues resulting from the U.S. Department of Justice confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 648,187	$ 648,187	$ 648,187			
Revenues:						
Fines and Forfeitures	$ -	$ 72,071	$ 72,071	100.00%	$ 220,007	100.00%
Revenues without Use of Fund Balance	-	72,071	72,071	100.00%	220,007	100.00%
Use of Fund Balance	110,000	37,929	-	0.00%	-	0.00%
TOTAL REVENUES	$ 110,000	$ 110,000	$ 72,071	65.52%	$ 220,007	43.92%
Appropriations:						
Police Services	$ 110,000	$ 110,000	$ 37,168	33.79%	$ 75,923	15.16%
TOTAL APPROPRIATIONS	$ 110,000	$ 110,000	$ 37,168	33.79%	$ 75,923	15.16%
Projected Fund Balance December 31	$ 538,187	$ 610,258				
Fund Balance as of Report Date			$ 683,090			

Police Special State Fund (072)

The Police Special State Fund accounts for revenues resulting from the State of Georgia's confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against state guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 2,677,050	$ 2,677,050	$ 2,677,050			
Revenues:						
Fines and Forfeitures	$ -	$ 86,663	$ 86,663	100.00%	$ 125,802	111.34%
Miscellaneous	-	-	22	-	-	-
Revenues without Use of Fund Balance	-	86,663	86,685	100.03%	125,802	111.34%
Use of Fund Balance	1,068,395	1,522,892	-	0.00%	-	0.00%
TOTAL REVENUES	$ 1,068,395	$ 1,609,555	$ 86,685	5.39%	$ 125,802	21.60%
Appropriations:						
Police Services	$ 1,068,395	$ 1,609,555	$ 527,835	32.79%	$ 142,573	24.48%
TOTAL APPROPRIATIONS	$ 1,068,395	$ 1,609,555	$ 527,835	32.79%	$ 142,573	24.48%
Projected Fund Balance December 31	$ 1,608,655	$ 1,154,158				
Fund Balance as of Report Date			$ 2,235,900			

Sheriff Inmate Fund (090)

The Sheriff Inmate Fund accounts for proceeds received from commissary sales to provide materials and services for the benefit of the inmates at the Detention Center.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 3,556,654	$ 3,556,654	$ 3,556,654			
Revenues:						
Charges for Services	$ 868,607	$ 868,607	$ 436,108	50.21%	$ 415,915	54.90%
Investment Income	-	-	44,303	-	19,712	-
TOTAL REVENUES	$ 868,607	$ 868,607	$ 480,411	55.31%	$ 435,627	57.50%
Appropriations:						
Sheriff	$ 819,720	$ 819,720	$ 439,806	53.65%	$ 270,646	40.10%
Appropriations without Contribution to Fund Balance	819,720	819,720	439,806	53.65%	270,646	40.10%
Contribution to Fund Balance	48,887	48,887	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 868,607	$ 868,607	$ 439,806	50.63%	$ 270,646	35.72%
Projected Fund Balance December 31	$ 3,605,541	$ 3,605,541				
Fund Balance as of Report Date			$ 3,597,259			

Sheriff Special Justice Fund (065)

The Sheriff Special Justice Fund accounts for revenues resulting from the U.S. Department of Justice confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 427,746	$ 427,746	$ 427,746			
Revenues:						
Fines and Forfeitures	$ -	$ 81,441	$ 81,441	100.00%	$ 60,559	100.00%
Other Financing Sources	-	-	3,660	-	-	-
Revenues without Use of Fund Balance	-	81,441	85,101	104.49%	60,559	100.00%
Use of Fund Balance	100,000	100,000	-	0.00%	-	0.00%
TOTAL REVENUES	$ 100,000	$ 181,441	$ 85,101	46.90%	$ 60,559	37.72%
Appropriations:						
Sheriff	$ 100,000	$ 181,441	$ 51,484	28.38%	$ 33,072	20.60%
TOTAL APPROPRIATIONS	$ 100,000	$ 181,441	$ 51,484	28.38%	$ 33,072	20.60%
Projected Fund Balance December 31	$ 327,746	$ 327,746				
Fund Balance as of Report Date			$ 461,363			

Sheriff Special Treasury Fund (066)

The Sheriff Special Treasury Fund accounts for revenues resulting from the U.S. Department of Treasury confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 469,388	$ 469,388	$ 469,388			
Revenues:						
Fines and Forfeitures	$ -	$ 5,113	$ 5,113	100.00%	$ 151,701	100.00%
Other Financing Sources	-	-	7,098	-	-	-
Revenues without Use of Fund Balance	-	5,113	12,211	238.82%	151,701	100.00%
Use of Fund Balance	150,000	150,000	-	0.00%	-	0.00%
TOTAL REVENUES	$ 150,000	$ 155,113	$ 12,211	7.87%	$ 151,701	50.28%
Appropriations:						
Sheriff	$ 150,000	$ 155,113	$ 4,604	2.97%	$ 107,490	35.63%
TOTAL APPROPRIATIONS	$ 150,000	$ 155,113	$ 4,604	2.97%	$ 107,490	35.63%
Projected Fund Balance December 31	$ 319,388	$ 319,388				
Fund Balance as of Report Date			$ 476,995			

Sheriff Special State Fund (067)

The Sheriff Special State Fund accounts for revenues resulting from the State of Georgia's confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 405,218	$ 405,218	$ 405,218			
Revenues:						
Fines and Forfeitures	$ -	$ -	$ -	-	$ 59,566	97.37%
Investment Income	-	-	201	-	165	-
Revenues without Use of Fund Balance	-	-	201	-	59,731	97.64%
Use of Fund Balance	100,000	100,000	-	0.00%	-	0.00%
TOTAL REVENUES	$ 100,000	$ 100,000	$ 201	0.20%	$ 59,731	43.86%
Appropriations:						
Sheriff	$ 100,000	$ 100,000	$ 7,250	7.25%	$ 6,060	4.45%
TOTAL APPROPRIATIONS	$ 100,000	$ 100,000	$ 7,250	7.25%	$ 6,060	4.45%
Projected Fund Balance December 31	$ 305,218	$ 305,218				
Fund Balance as of Report Date			$ 398,169			

Stadium Fund (055)

The Stadium Fund accumulates stadium-related revenues in order to pay debt service on the Stadium construction bonds and insurance expenditures. Motor vehicle rental excise taxes are receipted one month in arrears. Intergovernmental revenue is realized in the form of a one-time annual payment from the Gwinnett Convention and Visitors Bureau in January. Charges for Services revenues from ticket sales, parking, rental fees, and naming rights are received in April, June, and October. Debt service payments occur bi-annually in January and July.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 2,164,024	$ 2,164,024	$ 2,164,024			
Revenues:						
Taxes	$ 875,000	$ 875,000	$ 453,391	51.82%	$ 507,135	57.96%
Intergovernmental	400,000	400,000	400,000	100.00%	400,000	100.00%
Charges for Services	1,078,465	1,078,465	491,625	45.59%	471,568	44.53%
Investment Income	-	-	9,026	-	2,226	-
Miscellaneous	-	-	-	-	1	-
TOTAL REVENUES	$ 2,353,465	$ 2,353,465	$ 1,354,042	57.53%	$ 1,380,930	59.16%
Appropriations:						
Stadium Operations	$ 2,075,829	$ 2,075,829	$ 2,055,766	99.03%	$ 1,688,343	99.08%
Appropriations without Contribution to Fund Balance	2,075,829	2,075,829	2,055,766	99.03%	1,688,343	99.08%
Contribution to Fund Balance	277,636	277,636	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 2,353,465	$ 2,353,465	$ 2,055,766	87.35%	$ 1,688,343	72.34%
Projected Fund Balance December 31	$ 2,441,660	$ 2,441,660				
Fund Balance as of Report Date			$ 1,462,300			

Tree Bank Fund (040)

This fund accounts for activities related to the Gwinnett County Buffer, Landscape and Tree Ordinance. During the permitting process, the developer has the option to pay money when the required tree density units cannot be met on site. The monies collected must be used by the Department of Planning and Development, Community Services and/or Support Services for the planting of trees at parks, greenways, fire stations, and libraries within the same commission district in which the development is located or within five miles of such district. Alternate planning locations may be approved by the Director of the Department of Planning and Development. Expenditures for this fund occur as projects are identified and approved.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 328,505	$ 328,505	$ 328,505			
Revenues:						
Licenses and Permits	$ 10,000	$ 10,000	$ -	0.00%	$ 3,120	31.20%
Revenues without Use of Fund Balance	10,000	10,000	-	0.00%	3,120	31.20%
Use of Fund Balance	10,000	10,000	-	0.00%	-	0.00%
TOTAL REVENUES	$ 20,000	$ 20,000	$ -	0.00%	$ 3,120	4.80%
Appropriations:						
Planning and Development	$ 20,000	$ 20,000	$ -	0.00%	$ -	0.00%
TOTAL APPROPRIATIONS	$ 20,000	$ 20,000	$ -	0.00%	$ -	0.00%
Projected Fund Balance December 31	$ 318,505	$ 318,505				
Fund Balance as of Report Date			$ 328,505			

Tourism Fund (050)

The Tourism Fund accounts for the collection and disbursement of hotel/motel tax revenue in accordance with state law which includes debt service payments for the Infinite Energy Center and parking facility. Hotel-Motel taxes are receipted one month in arrears. Other expenses associated with this fund are quarterly payments to the Gwinnett Convention and Visitors Bureau per a management agreement. Debt service payments occur biannually in March and September.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Fund Balance January 1	$ 8,233,652	$ 8,233,652	$ 8,233,652			
Revenues:						
Taxes	$ 12,057,470	$ 12,057,470	$ 6,219,463	51.58%	$ 5,284,398	50.44%
Charges for Services	100	100	1,192	1,192.00%	247	247.00%
Investment Income	-	-	79,702	-	71,214	284.86%
Miscellaneous	-	-	-	-	(2)	-
Revenues without Use of Fund Balance	12,057,570	12,057,570	6,300,357	52.25%	5,355,857	51.00%
Use of Fund Balance	1,368,342	1,368,342	-	0.00%	-	0.00%
TOTAL REVENUES	$ 13,425,912	$ 13,425,912	$ 6,300,357	46.93%	$ 5,355,857	38.25%
Appropriations:						
Facility Debt	$ 8,967,215	$ 8,967,215	$ 3,195,243	35.63%	$ 1,109,928	22.56%
Tourism	4,458,697	4,458,697	2,940,537	65.95%	7,407,993	81.57%
TOTAL APPROPRIATIONS	$ 13,425,912	$ 13,425,912	$ 6,135,780	45.70%	$ 8,517,921	60.83%
Projected Fund Balance December 31	$ 6,865,310	$ 6,865,310				
Fund Balance as of Report Date			$ 8,398,229			

Airport Operating Fund (520)

The Airport Operating Fund accounts for the operation and maintenance of the County airport, Briscoe Field.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 849,808	$ 849,808	$ 849,808			
Revenues:						
Charges for Services	$ 160,000	$ 160,000	$ 125,315	78.32%	$ 99,707	62.32%
Investment Income	-	-	1,849	-	-	-
Miscellaneous	1,140,000	1,140,000	459,188	40.28%	481,529	61.73%
Other Financing Sources	625,000	1,246,295	727,005	58.33%	9,180	36.72%
Revenues without Use of Net Position	1,925,000	2,546,295	1,313,357	51.58%	590,416	61.18%
Use of Net Position	476,059	476,059	-	0.00%	-	0.00%
TOTAL REVENUES	$ 2,401,059	$ 3,022,354	$ 1,313,357	43.45%	$ 590,416	51.42%
Appropriations:						
Transportation*	$ 2,400,059	$ 3,021,354	$ 1,509,091	49.95%	$ 589,223	51.36%
Non-Departmental:						
Reserves - Fuel/Parts	1,000	1,000	-	0.00%	-	0.00%
Total Non-Departmental	1,000	1,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 2,401,059	$ 3,022,354	$ 1,509,091	49.93%	$ 589,223	51.32%
Projected Net Position December 31	$ 373,749	$ 373,749				
Net Position as of Report Date			$ 654,074			

* Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

Economic Development Operating Fund (530)

The Economic Development Operating Fund supports debt service and operations related to economic development.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 236,678	$ 236,678	$ 236,678			
Revenues:						
Investment Income	$ -	$ -	$ 5,183	-	$ -	-
Miscellaneous	5,257,000	5,257,000	1,829,263	34.80%	-	-
TOTAL REVENUES	$ 5,257,000	$ 5,257,000	$ 1,834,446	34.90%	$ -	-
Appropriations:						
Non-Departmental:						
Economic Development Activity	5,257,000	5,257,000	1,243,757	23.66%	-	-
Total Non-Departmental	5,257,000	5,257,000	1,243,757	23.66%	-	-
TOTAL APPROPRIATIONS	$ 5,257,000	$ 5,257,000	$ 1,243,757	23.66%	$ -	-
Projected Net Position December 31	$ 236,678	$ 236,678				
Net Position as of Report Date			$ 827,367			

Local Transit Operating Fund (515)

The Local Transit Operating Fund accounts for the operation and maintenance of the Transit System. Revenues are received from fares and a contribution from the General Fund.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 6,256,104	$ 6,256,104	$ 6,256,104			
Revenues:						
Charges for Services	$ 3,281,000	$ 3,281,000	$ 2,019,569	61.55%	$ 1,758,461	56.09%
Investment Income	159,000	159,000	104,084	65.46%	64,917	77.28%
Miscellaneous	-	-	30,225	-	12,490	56.77%
Other Financing Sources	13,087,000	13,087,000	7,634,083	58.33%	5,698,444	54.78%
Revenues without Use of Net Position	16,527,000	16,527,000	9,787,961	59.22%	7,534,312	55.22%
Use of Net Position	859,029	1,364,571	-	0.00%	-	0.00%
TOTAL REVENUES	$ 17,386,029	$ 17,891,571	$ 9,787,961	54.71%	$ 7,534,312	49.19%
Appropriations:						
Transportation*	$ 17,386,029	$ 17,891,571	$ 8,948,502	50.02%	$ 5,041,832	32.92%
TOTAL APPROPRIATIONS	$ 17,386,029	$ 17,891,571	$ 8,948,502	50.02%	$ 5,041,832	32.92%
Projected Net Position December 31	$ 5,397,075	$ 4,891,533				
Net Position as of Report Date			$ 7,095,563			

* Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

Solid Waste Operating Fund (595)

The Solid Waste Operating Fund accounts for the operations as provided in the Solid Waste Collection and Disposal Services Ordinance. Tax revenues are received quarterly from non-exclusive franchise fees paid by commercial waste haulers. Residential service fees are paid by homeowners in unincorporated Gwinnett County and reported as Charges for Services. Payments to haulers lag one month.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 23,602,280	$ 23,602,280	$ 23,602,280			
Revenues:						
Taxes	$ 775,000	$ 775,000	$ 513,522	66.26%	$ 428,281	55.26%
Charges for Services	40,642,006	40,642,006	23,098,708	56.83%	26,283,126	57.44%
Investment Income	825,000	825,000	756,694	91.72%	527,092	175.70%
Miscellaneous	150	150	485	323.33%	1,933	1,288.67%
TOTAL REVENUES	$ 42,242,156	$ 42,242,156	$ 24,369,409	57.69%	$ 27,240,432	58.17%
Appropriations:						
Support Services	$ 39,267,952	$ 39,267,952	$ 19,093,508	48.62%	$ 21,295,174	47.20%
Non-Departmental:						
Reserves - Compensation	10,000	10,000	-	0.00%	-	0.00%
Total Non-Departmental	10,000	10,000	-	0.00%	-	0.00%
Appropriations without Working Capital Reserve	39,277,952	39,277,952	19,093,508	48.61%	21,295,174	47.19%
Working Capital Reserve	2,964,204	2,964,204	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 42,242,156	$ 42,242,156	$ 19,093,508	45.20%	$ 21,295,174	45.47%
Projected Net Position December 31	$ 26,566,484	$ 26,566,484				
Net Position as of Report Date			$ 28,878,181			

Payments to Haulers is included in the Support Services expense line item.

Stormwater Operating Fund (590)

This fund supports the operation, maintenance, and capital improvement of the County's stormwater system. Charges for services are calculated based on the impervious surface of a parcel of land and are collected in the fourth quarter with property tax collections.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 21,989,903	$ 21,989,903	$ 21,989,903			
Revenues:						
Charges for Services	$ 29,660,000	$ 29,660,000	$ 400,469	1.35%	$ 511,001	1.61%
Investment Income	415,000	415,000	194,441	46.85%	266,917	75.19%
Miscellaneous	20,000	20,000	4,191	20.96%	8,722	58.15%
Revenues without Use of Net Position	30,095,000	30,095,000	599,101	1.99%	786,640	2.45%
Use of Net Position	12,525,129	12,398,186	-	0.00%	-	0.00%
TOTAL REVENUES	$ 42,620,129	$ 42,493,186	$ 599,101	1.41%	$ 786,640	1.99%
Appropriations:						
Planning and Development	$ 968,714	$ 950,426	$ 445,395	46.86%	$ 343,695	43.76%
Water Resources*	41,561,415	41,452,760	20,769,290	50.10%	21,007,529	54.21%
Non-Departmental:						
Reserves - Compensation	50,000	50,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	10,000	10,000	-	0.00%	-	0.00%
Non-Departmental Stormwater	30,000	30,000	-	0.00%	-	0.00%
Total Non-Departmental	90,000	90,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 42,620,129	$ 42,493,186	$ 21,214,685	49.92%	$ 21,351,224	53.88%
Projected Net Position December 31	$ 9,464,774	$ 9,591,717				
Net Position as of Report Date			$ 1,374,319			

* Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

Water and Sewer Operating Fund (501)

This fund supports the operation, maintenance, and capital improvement of the water and sewer system. Revenues are received from monthly usage bills, connections fees, and development charges.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 152,419,332	$ 152,419,332	$ 152,419,332			
Revenues:						
Charges for Services	$ 326,757,000	$ 326,757,000	$ 180,159,786	55.14%	$ 170,846,732	54.13%
Investment Income	3,000,000	3,000,000	1,892,061	63.07%	1,522,947	304.59%
Contributions and Donations	24,000,000	24,000,000	14,896,768	62.07%	15,700,798	105.08%
Miscellaneous	-	-	174,630	-	426,665	-
Revenues without Use of Net Position	353,757,000	353,757,000	197,123,245	55.72%	188,497,142	56.93%
Use of Net Position	46,380,158	45,594,066	-	0.00%	-	0.00%
TOTAL REVENUES	$ 400,137,158	$ 399,351,066	$ 197,123,245	49.36%	$ 188,497,142	50.51%
Appropriations:						
Planning and Development	$ 960,459	$ 938,257	$ 555,780	59.24%	$ 527,607	53.31%
Water Resources*	399,011,699	398,247,809	218,321,566	54.82%	202,484,614	54.43%
Non-Departmental:						
Reserves - Compensation	50,000	50,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	65,000	65,000	-	0.00%	-	0.00%
Non-Departmental Water Resources	50,000	50,000	-	0.00%	-	0.00%
Total Non-Departmental	165,000	165,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 400,137,158	$ 399,351,066	$ 218,877,346	54.81%	$ 203,012,221	54.40%
Projected Net Position December 31	$ 106,039,174	$ 106,825,266				
Net Position as of Report Date			$ 130,665,231			

* Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

Administrative Support Fund (665)

The Administrative Support Fund accounts for the activities of all central support departments: County Administration (excluding the County Clerk, Community Outreach, Economic Development, Gwinnett Clean and Beautiful, and Internal Audit), Financial Services (excluding the Tax Assessor), Human Resources, Information Technology Services, Law, and Support Services. These activities are funded by indirect cost charges to all other funds receiving benefits.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 10,073,443	$ 10,073,443	$ 10,073,443			
Revenues:						
Charges for Services	$ 76,209,908	$ 76,209,908	$ 40,060,956	52.57%	$ 35,514,956	54.89%
Investment Income	168,000	168,000	178,483	106.24%	141,809	236.35%
Miscellaneous	243,565	243,565	209,544	86.03%	219,510	84.78%
Revenues without Use of Net Position	76,621,473	76,621,473	40,448,983	52.79%	35,876,275	55.18%
Use of Net Position	1,311,267	317,405	-	0.00%	-	0.00%
TOTAL REVENUES	$ 77,932,740	$ 76,938,878	$ 40,448,983	52.57%	$ 35,876,275	53.26%
Appropriations:						
County Administration	$ 5,028,477	$ 4,986,672	$ 2,364,838	47.42%	$ 2,082,653	50.42%
Financial Services	10,876,154	10,609,993	5,599,506	52.78%	5,142,221	51.91%
Human Resources	4,481,617	4,379,978	2,088,514	47.68%	2,207,338	54.47%
Information Technology Services	39,640,173	39,376,462	19,052,406	48.39%	14,889,593	45.12%
Law	2,519,422	2,343,204	1,599,210	68.25%	1,356,231	54.81%
Support Services	14,314,697	14,170,369	7,047,539	49.73%	6,453,548	51.34%
Non-Departmental:						
Reserves - Fuel/Parts	4,000	4,000	-	0.00%	-	0.00%
Non-Departmental Admin Support	1,068,200	1,068,200	530,664	49.68%	506,568	41.57%
Total Non-Departmental	1,072,200	1,072,200	530,664	49.49%	506,568	41.44%
TOTAL APPROPRIATIONS	$ 77,932,740	$ 76,938,878	$ 38,282,677	49.76%	$ 32,638,152	48.46%
Projected Net Position December 31	$ 8,762,176	$ 9,756,038				
Net Position as of Report Date			$ 12,239,749			

Auto Liability Fund (606)

The Auto Liability Fund accounts for all financial transactions related to the County's property, liability and casualty insurance coverage on vehicles. Revenues are contributions from other Gwinnett County funds and are based on the number of employees and actual third party automobile claims for County vehicles only.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 2,071,410	$ 2,071,410	$ 2,071,410			
Revenues:						
Charges for Services	$ 1,750,000	$ 1,750,000	$ 1,020,833	58.33%	$ 466,667	58.33%
Investment Income	47,000	47,000	41,083	87.41%	21,359	133.49%
TOTAL REVENUES	$ 1,797,000	$ 1,797,000	$ 1,061,916	59.09%	$ 488,026	47.17%
Appropriations:						
Financial Services	$ 1,782,672	$ 1,782,672	$ 803,892	45.09%	$ 567,262	54.82%
Appropriations without Working Capital Reserve	1,782,672	1,782,672	803,892	45.09%	567,262	54.82%
Working Capital Reserve	14,328	14,328	-	0.00%	-	-
TOTAL APPROPRIATIONS	$ 1,797,000	$ 1,797,000	$ 803,892	44.74%	$ 567,262	54.82%
Projected Net Position December 31	$ 2,085,738	$ 2,085,738				
Net Position as of Report Date			$ 2,329,434			

Fleet Management Fund (610)

The Fleet Management Fund accounts for all financial transactions related to the maintenance of the County fleet.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 892,793	$ 892,793	$ 892,793			
Revenues:						
Charges for Services	$ 8,348,219	$ 8,348,219	$ 4,637,539	55.55%	$ 3,716,502	56.10%
Miscellaneous	367,865	367,865	279,170	75.89%	281,557	102.09%
Other Financing Sources	-	-	21,378	-	5,365	-
TOTAL REVENUES	$ 8,716,084	$ 8,716,084	$ 4,938,087	56.65%	$ 4,003,424	52.64%
Appropriations:						
Support Services	$ 7,704,250	$ 7,658,322	$ 3,839,739	50.14%	$ 3,883,809	52.48%
Non-Departmental:						
Reserves - Compensation	10,000	10,000	-	0.00%	-	0.00%
Reserves - Fuel/Parts	4,000	4,000	-	0.00%	-	0.00%
Non-Departmental Fleet Management	200,000	200,000	116,667	58.33%	111,183	58.33%
Total Non-Departmental	214,000	214,000	116,667	54.52%	111,183	54.34%
Appropriations without Working Capital Reserve	7,918,250	7,872,322	3,956,406	50.26%	3,994,992	52.53%
Working Capital Reserve	797,834	843,762	-	0.00%	-	-
TOTAL APPROPRIATIONS	$ 8,716,084	$ 8,716,084	$ 3,956,406	45.39%	$ 3,994,992	52.53%
Projected Net Position December 31	$ 1,690,627	$ 1,736,555				
Net Position as of Report Date			$ 1,874,474			

Group Self-Insurance Fund (605)

The Group Self Insurance Fund accounts for all financial transactions related to the payment of premiums and benefits for active employees' health, disability, and life insurance. Revenues are received from employee and employer contributions.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 26,486,275	$ 26,486,275	$ 26,486,275			
Revenues:						
Charges for Services	$ 60,135,459	$ 60,135,459	$ 35,906,500	59.71%	$ 33,378,310	58.41%
Investment Income	550,000	550,000	416,440	75.72%	290,108	116.04%
Miscellaneous	-	-	1,157,084	-	196,360	-
Revenues without Use of Net Position	60,685,459	60,685,459	37,480,024	61.76%	33,864,778	59.00%
Use of Net Position	3,756,347	3,725,408	-	0.00%	-	0.00%
TOTAL REVENUES	$ 64,441,806	$ 64,410,867	$ 37,480,024	58.19%	$ 33,864,778	55.54%
Appropriations:						
Human Resources	$ 64,431,806	$ 64,400,867	$ 34,324,512	53.30%	$ 31,990,250	52.48%
Non-Departmental:						
Reserves - Compensation	10,000	10,000	-	0.00%	-	0.00%
Total Non-Departmental	10,000	10,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 64,441,806	$ 64,410,867	$ 34,324,512	53.29%	$ 31,990,250	52.47%
Projected Net Position December 31	$ 22,729,928	$ 22,760,867				
Net Position as of Report Date			$ 29,641,787			

Risk Management Fund (602)

The Risk Management Fund accounts for all financial transactions related to the County's property liability and casualty insurance. Revenues are received from charges to the user departments based on the number of employees, prior claims, and property liability coverage needs. Annual insurance premiums are paid in January.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 7,350,265	$ 7,350,265	$ 7,350,265			
Revenues:						
Charges for Services	$ 6,250,000	$ 6,250,000	$ 3,645,834	58.33%	$ 2,916,667	58.33%
Investment Income	165,000	165,000	102,547	62.15%	84,151	86.31%
Miscellaneous	-	-	43,805	-	14,185	-
Revenues without Use of Net Position	6,415,000	6,415,000	3,792,186	59.11%	3,015,003	59.15%
Use of Net Position	2,202,887	2,202,887	-	0.00%	-	0.00%
TOTAL REVENUES	$ 8,617,887	$ 8,617,887	$ 3,792,186	44.00%	$ 3,015,003	40.20%
Appropriations:						
Financial Services	$ 8,607,887	$ 8,607,887	$ 4,511,684	52.41%	$ 4,590,851	61.29%
Non-Departmental:						
Reserves - Compensation	10,000	10,000	-	0.00%	-	0.00%
Total Non-Departmental	10,000	10,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 8,617,887	$ 8,617,887	$ 4,511,684	52.35%	$ 4,590,851	61.21%
Projected Net Position December 31	$ 5,147,378	$ 5,147,378				
Net Position as of Report Date			$ 6,630,767			

Workers' Compensation Fund (604)

The Workers' Compensation Fund accounts for financial transactions related to the payment of workers' compensation claims. Revenue is received from the user departments based upon the number of employees and prior claims.

	FY 2019				FY 2018	
	2019 Adopted Budget	Current Annual Budget as of 07/31/2019	Actuals YTD as of 07/31/2019	% Actual to Current Budget	Actuals YTD as of 07/31/2018	% Actual to 07/31/2018 Budget
Net Position January 1	$ 7,038,702	$ 7,038,702	$ 7,038,702			
Revenues:						
Charges for Services	$ 3,125,000	$ 3,125,000	$ 1,822,916	58.33%	$ 1,458,334	58.33%
Investment Income	230,000	230,000	157,569	68.51%	126,265	98.26%
Miscellaneous	-	-	310,392	-	86,470	-
Revenues without Use of Net Position	3,355,000	3,355,000	2,290,877	68.28%	1,671,069	63.58%
Use of Net Position	2,406,539	2,406,539	-	0.00%	-	0.00%
TOTAL REVENUES	$ 5,761,539	$ 5,761,539	$ 2,290,877	39.76%	$ 1,671,069	42.81%
Appropriations:						
Human Resources	$ 5,751,539	$ 5,751,539	$ 2,313,754	40.23%	$ 2,756,078	70.79%
Non-Departmental:						
Reserves - Compensation	10,000	10,000	-	0.00%	-	0.00%
Total Non-Departmental	10,000	10,000	-	0.00%	-	0.00%
TOTAL APPROPRIATIONS	$ 5,761,539	$ 5,761,539	$ 2,313,754	40.16%	$ 2,756,078	70.61%
Projected Net Position December 31	$ 4,632,163	$ 4,632,163				
Net Position as of Report Date			$ 7,015,825			

BUDGET ADJUSTMENTS BY FUND - REVENUES
AS OF 7/31/2019

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
General Fund (001)						
Contributions and Donations	$ 94,714	$ 102,714	$ 8,000	GCID20190159 Approval to accept a Senior Pet grant in the amount of $1,000 administered by Petfinder Foundation, as well as a Pets for Life grant in the amount of $3,000 administered by the Boca Fund. Designed to support any and all medical cost connected to senior dog, and provide low cost vaccines for low income residents of the County.	$ -	$ 4,000
				GCID20190296 Approval to accept an Innovation Grant from the Thanks Mom and Dad Fund. These funds will be used to create a Virtual Senior Center experience for clients at Norcross and Centerville Senior Centers who are unable to attend their centers due to illness, rehabilitation or other circumstances.	-	4,000
				Total: Contributions and Donations	-	8,000
Miscellaneous	1,315,499	1,778,261	462,762	GCID20190492 Approval to renew RP009-18, provision of inmate coinless and pay phone equipment at the Detention Center on an annual contract with Securus Technologies, Inc.	-	457,812
				GCID20190710 Approval for the Chairman to execute any and all documents to deed 249.84 sq ft or property at the intersection of West Pike and Culver to the Ga Dept of Transportation for $4,950. And, approval of a one-time payment of $3,435.30 to the City of Lawrenceville for utility relocation expenses.	4,950	4,950
				Total: Miscellaneous	4,950	462,762
Other Financing Sources	165,000	8,701,894	8,536,894	GCID20190449 Approval of a Resolution directing the closing of the 2003 General Obligation Bond Fund, authorizing an amendment to the 2019 budget as necessary to complete an interfund transfer, and or for other related purposes.	-	8,536,894
Use of Fund Balance	42,187,652	33,295,873	(8,891,779)	GCID20181515 Approval for Chairman to execute Agreement of Lease with Pike Center, LLC, to lease office space and a Rental Agreement to sub-lease office space. Adjustment to amount in 2019 current budget version.	-	48,790
				GCID20190320 Approval to renew RP001-16, provide aviation demand professional services on an annual contract and increase the current contract with Michael Baker International, Inc.	-	621,295
				GCID20190492 Approval to renew RP009-18, provision of inmate coinless and pay phone equipment at the Detention Center on an annual contract with Securus Technologies, Inc.	-	(457,812)
				GCID20190449 Approval of a Resolution directing the closing of the 2003 General Obligation Bond Fund, authorizing an amendment to the 2019 budget as necessary to complete an interfund transfer, and or for other related purposes.	-	(8,536,894)

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Use of Fund Balance (cont.)				To adjust budget for 90 day job vacancies.	(95,283)	(565,644)
				GCID20190710 Approval for the Chairman to execute any and all documents to deed 249.84 sq ft or property at the intersection of West Pike and Culver to the Ga Dept of Transportation for $4,950. And, approval of a one-time payment of $3,435.30 to the City of Lawrenceville for utility relocation expenses.	(1,514)	(1,514)
				Total: Use of Fund Balance	(96,797)	(8,891,779)
Total: General Fund			115,877		(91,847)	115,877
2003 G.O. Bond Debt Service Fund (951)						
Use of Fund Balance	3,934,750	12,470,694	8,535,944	GCID20190449 Approval of a Resolution directing the closing of the 2003 General Obligation Bond Fund, authorizing an amendment to the 2019 budget as necessary to complete an interfund transfer, and or for other related purposes.	-	8,535,944
Total: 2003 G.O. Bond Debt Service Fund			8,535,944		-	8,535,944
Development and Enforcement Services District Fund (104)						
Use of Fund Balance	1,602,967	1,472,396	(130,571)	To adjust budget for 90 day job vacancies.	(11,156)	(130,571)
Total: Development and Enforcement Services District Fund			(130,571)		(11,156)	(130,571)
Fire and Emergency Medical Services District Fund (102)						
Use of Fund Balance	4,749,765	3,599,122	(1,150,643)	To adjust budget for 90 day job vacancies.	(215,306)	(1,150,643)
Total: Fire and Emergency Medical Services District Fund			(1,150,643)		(215,306)	(1,150,643)
Police Services District Fund (106)						
Use of Fund Balance	15,823,764	14,526,233	(1,297,531)	To adjust budget for 90 day job vacancies.	(309,214)	(1,297,531)
Total: Police Services District Fund			(1,297,531)		(309,214)	(1,297,531)

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Recreation Fund (105)						
Miscellaneous	2,543,893	2,547,893	4,000	GCID20190173 Approval for the Chairman to execute a Third Amendment to the Tall Structure Lease Agreement with T-Mobile South, LLC to allow modification of equipment located on the communication tower at 4663 Anderson-Livsey Lane, Snellville.	-	2,500
				GCID20190420 Approval for the Chairman to execute a Third Amendment to the Tall Structure Lease Agreement with T-Mobile South , LLC to allow modification of equipment located at 374 Hickory View Drive, Lawrenceville.	-	1,500
				Total: Miscellaneous	-	4,000
Use of Fund Balance	5,765,469	5,572,285	(193,184)	To adjust budget for 90 day job vacancies.	(52,108)	(189,184)
				GCID20190173 Approval for the Chairman to execute a Third Amendment to the Tall Structure Lease Agreement with T-Mobile South, LLC to allow modification of equipment located on the communication tower at 4663 Anderson-Livsey Lane, Snellville.	-	(2,500)
				GCID20190420 Approval for the Chairman to execute a Third Amendment to the Tall Structure Lease Agreement with T-Mobile South , LLC to allow modification of equipment located at 374 Hickory View Drive, Lawrenceville.	-	(1,500)
				Total: Use of Fund Balance	(52,108)	(193,184)
Total: Recreation Fund			(189,184)		(52,108)	(189,184)
Speed Hump Fund (003)						
Use of Fund Balance	19,222	281,222	262,000	GCID20190395 Award BL036-19, provision of speed humps on an annual contract (April 22, 2019 through April 21, 2020) to low bidder, The Dickerson Group, Inc. The project is funded 16.5% by various SPLOST programs.	-	262,000
Total: Speed Hump Fund			262,000		-	262,000
Street Lighting Fund (002)						
Charges for Services	7,694,702	7,705,257	10,555	GCID20190301 Approval of incorporation into the Street Lighting Program, Cainbridge Hill.	-	2,184
				GCID20190302 Approval of incorporation into the Street Lighting Program, Sommerset Hills, Phase 2.	-	3,432
				GCID20190303 Approval of incorporation into the Street Lighting Program, Mary Dale Estates, Phase 1.	-	2,040
				GCID20190262 Approval for the Chairman to execute the Second Amendment to the Cooperation Agreement with the Gateway85 Gwinnett Community Improvement District (CID) for Street Light Improvements.	-	1,267
				GCID20190502 Approval of incorporation into the Gwinnett County Street Light Program, Mountain Cove, Phase VI.	-	1,632
Total: Street Lighting Fund			10,555		-	10,555

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
District Attorney Federal Justice Asset Sharing Fund (080)						
Fines and Forfeitures	-	30,724	30,724	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	-	30,724
Total: District Attorney Federal Justice Asset Sharing Fund			30,724		-	30,724
E-911 Fund (095)						
Use of Fund Balance	8,608,279	8,433,250	(175,029)	To adjust budget for 90 day job vacancies.	(56,156)	(175,029)
Total: E-911 Fund			(175,029)		(56,156)	(175,029)
Police Special Justice Fund (070)						
Fines and Forfeitures	-	72,071	72,071	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	18,257	72,071
Use of Fund Balance	110,000	37,929	(72,071)	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	(18,257)	(72,071)
Total: Police Special Justice Fund			-		-	-
Police Special State Fund (072)						
Fines and Forfeitures	-	86,663	86,663	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	27,238	86,663
Use of Fund Balance	1,068,395	1,522,892	454,497	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	(27,238)	(86,663)
				GCID20190292 Award OS003-19 purchase of cellular capture system to The KeyW Corporation.	-	541,160
				Total: Use of Fund Balance	(27,238)	454,497
Total: Police Special State Fund			541,160		-	541,160
Sheriff Special Justice Fund (065)						
Fines and Forfeitures	-	81,441	81,441	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	5,400	81,441
Total: Sheriff Special Justice Fund			81,441		5,400	81,441
Sheriff Special Treasury Fund (066)						
Fines and Forfeitures	-	5,113	5,113	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	1,988	5,113
Total: Sheriff Special Treasury Fund			5,113		1,988	5,113

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Airport Operating Fund (520)						
Other Financing Sources	625,000	1,246,295	621,295	GCID20190320 Approval to renew RP001-16, provide aviation demand professional services on an annual contract and increase the current contract with Michael Baker International, Inc.	-	621,295
Total: Airport Operating Fund			621,295		-	621,295
Local Transit Operating Fund (515)						
Use of Net Position	859,029	1,364,571	505,542	GCID20180121 Approval to apply for and accept, if awarded, a Federal Transit Administration Section 5307, 5337, and 5339 formula grant which will provide for operating and capital expenses for 2018 and 2019.	-	292,150
				GCID20181637 Approval to apply for and accept Federal Transit Administration Section 5307, 5337, and 5339 formula grants and a Congestion Mitigation and Air Quality (CMAQ) award which will provide federal assistance for operating expenses, security expenditures, bus purchases and rehab expenses and expansion of local service for 2019.	-	213,392
Total: Local Transit Operating Fund			505,542		-	505,542
Stormwater Operating Fund (590)						
Use of Net Position	12,525,129	12,398,186	(126,943)	To adjust budget for 90 day job vacancies.	-	(126,943)
Total: Stormwater Operating Fund			(126,943)		-	(126,943)
Water and Sewer Operating Fund (501)						
Use of Net Position	46,380,158	45,594,066	(786,092)	To adjust budget for 90 day job vacancies.	(234,456)	(786,092)
Total: Water and Sewer Operating Fund			(786,092)		(234,456)	(786,092)
Administrative Support Fund (665)						
Use of Net Position	1,311,267	317,405	(993,862)	To adjust budget for 90 day job vacancies.	(77,467)	(993,862)
Total: Administrative Support Fund			(993,862)		(77,467)	(993,862)
Group Self-Insurance Fund (605)						
Use of Net Position	3,756,347	3,725,408	(30,939)	To adjust budget for 90 day job vacancies.	-	(30,939)
Total: Group Self-Insurance Fund			(30,939)		-	(30,939)
Total Revenue Budget Adjustments			**$ 5,828,857**		**$ (1,040,322)**	**$ 5,828,857**

BUDGET ADJUSTMENTS BY FUND - APPROPRIATIONS
AS OF 7/31/2019

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
General Fund (001)						
Board of Commissioners	$ 1,324,522	$ 1,286,091	$ (38,431)	To adjust budget for 90 day job vacancies.	$ -	$ (38,431)
Financial Services	9,758,355	9,730,676	(27,679)	To adjust budget for 90 day job vacancies.	-	(27,679)
Transportation	23,620,795	23,511,763	(109,032)	To adjust budget for 90 day job vacancies.	(8,167)	(109,032)
Corrections	18,337,006	18,111,090	(225,916)	To adjust budget for 90 day job vacancies.	(30,466)	(248,216)
				Transfer from Non-Departmental: Inmate Medical Reserve.	-	22,300
				Total: Juvenile Court	(30,466)	(225,916)
Community Services	13,235,548	13,149,500	(86,048)	To adjust budget for 90 day job vacancies.	(8,412)	(94,048)
				GCID20190159 Approval to accept a Senior Pet grant in the amount of $1,000 administered by Petfinder Foundation, as well as a Pets for Life grant in the amount of $3,000 administered by the Boca Fund. Designed to support any and all medical cost connected to senior dog, and provide low cost vaccines for low income residents of the County.	-	4,000
				GCID20190296 Approval to accept an Innovation Grant from the Thanks Mom and Dad Fund. These funds will be used to create a Virtual Senior Center experience for clients at Norcross and Centerville Senior Centers who are unable to attend their centers due to illness, rehabilitation or other circumstances.	-	4,000
				Total: Community Services	(8,412)	(86,048)
Community Services Subsidies	24,194,444	24,181,477	(12,967)	To adjust budget for 90 day job vacancies.	(12,967)	(12,967)
Community Services - Elections	4,687,116	4,651,845	(35,271)	To adjust budget for 90 day job vacancies.	(35,271)	(35,271)
Juvenile Court	8,416,428	9,173,901	757,473	Transfer from Non-Departmental: Court Reporters Reserve.	-	125,900
				Transfer from Non-Departmental: Indigent Defense Reserve.	-	531,400
				Transfer from Non-Departmental: Court Interpreters Reserve.	-	99,500
				Transfer from Non-Departmental: Inmate Medical Reserve.	-	673
				Total: Juvenile Court	-	757,473

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Sheriff	101,188,350	102,172,750	984,400	Transfer from Non-Departmental: Inmate Medical Reserve.	-	984,400
				Total: Sheriff	-	984,400
Judiciary	25,078,373	28,461,473	3,383,100	Transfer from Non-Departmental: Indigent Defense Reserve.	-	2,953,600
				Transfer from Non-Departmental: Court Interpreters Reserve.	-	429,500
				Transfer from Non-Departmental: Court Reporters Reserve.	-	-
				Total: Judiciary	-	3,383,100
Probate Court	2,941,278	3,044,178	102,900	Transfer from Non-Departmental: Court Interpreters Reserve.	-	5,200
				Transfer from Non-Departmental: Indigent Defense Reserve.	-	97,700
				Total: Probate Court	-	102,900
Solicitor General	5,716,167	5,716,867	700	Transfer from Non-Departmental: Court Reporters Reserve.	-	700
Support Services	113,022	161,812	48,790	GCID20181515 Approval for Chairman to execute Agreement of Lease with Pike Center, LLC, to lease office space and a Rental Agreement to sub-lease office space. Adjustment to amount in 2019 current budget version.	-	48,790
Non-Departmental:						
Contribution to Airport	625,000	1,246,295	621,295	GCID20190320 Approval to renew RP001-16, provide aviation demand professional services on an annual contract and increase the current contract with Michael Baker International, Inc.	-	621,295
Reserves - Court Interpreters	840,000	305,800	(534,200)	Transfer to Juvenile Court.	-	(99,500)
				Transfer to Judiciary.	-	(429,500)
				Transfer to Probate Court.	-	(5,200)
				Total: Reserves - Court Interpreters	-	(534,200)
Reserves - Court Reporters	300,000	173,400	(126,600)	Transfer to Juvenile Court.	-	(36,900)
				Transfer to Judiciary.	-	(89,000)
				Transfer to Solicitor General.	-	(700)
				Total: Reserves - Court Reporters	-	(126,600)
Reserves - Indigent Defense	5,250,000	1,667,300	(3,582,700)	Transfer to Juvenile Court.	-	(531,400)
				Transfer to Judiciary.	-	(2,953,600)
				Transfer to Probate Court.	-	(97,700)
				Total: Reserves - Indigent Defense	-	(3,582,700)
Reserves - Prisoner Medical	1,750,000	742,627	(1,007,373)	Transfer to Corrections.	-	(22,300)
				Transfer to Sheriff.	-	(984,400)
				Transfer to Juvenile Court.	-	(673)
				Total: Reserves - Prisoner Medical	-	(1,007,373)

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Other Governmental Agencies	510,000	513,436	3,436	GCID20190710 Approval for the Chairman to execute any and all documents to deed 249.84 sq ft or property at the intersection of West Pike and Culver to the Ga Dept of Transportation for $4,950. And, approval of a one-time payment of $3,435.30 to the City of Lawrenceville for utility relocation expenses.	3,436	3,436
Total Non-Departmental			(4,626,142)		3,436	(4,626,142)
Total: General Fund			115,877		(91,847)	115,877
2003 G.O. Bond Debt Service Fund (951)						
Debt Service	4,255,250	12,791,194	8,535,944	GCID20190449 Approval of a Resolution directing the closing of the 2003 General Obligation Bond Fund, authorizing an amendment to the 2019 budget as necessary to complete an interfund transfer, and or for other related purposes.	-	8,535,944
Total: 2003 G.O. Bond Debt Service Fund			8,535,944		-	8,535,944
Development and Enforcement Services District Fund (104)						
Planning and Development	8,876,588	12,097,733	3,221,145	To adjust budget for 90 day job vacancies.	(11,156)	(115,177)
				GCID20190331 Approval of a Resolution amending the fiscal year 2019 budget.	-	3,336,322
				Total: Planning and Development	(11,156)	3,221,145
Police Services	3,351,716	-	(3,351,716)	To adjust budget for 90 day job vacancies.	-	(15,394)
				GCID20190331 Approval of a Resolution amending the fiscal year 2019 budget.	-	(3,336,322)
				Total: Police Services	-	(3,351,716)
Total: Development and Enforcement Services District Fund			(130,571)		(11,156)	(130,571)
Fire and Emergency Medical Services District Fund (102)						
Fire and Emergency Services	117,960,492	116,809,849	(1,150,643)	To adjust budget for 90 day job vacancies.	(215,306)	(1,150,643)
Total: Fire and Emergency Services District Fund			(1,150,643)		(215,306)	(1,150,643)

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Police Services District Fund (106)						
Police Services	119,904,576	118,732,045	(1,172,531)	To adjust budget for 90 day job vacancies.	(309,214)	(1,297,531)
				Transfer from Non-Departmental: Inmate Medical Reserve.	-	125,000
				Total: Police Services	(309,214)	(1,172,531)
Recorder's Court	2,057,036	2,133,836	76,800	Transfer from Non-Departmental: Indigent Defense Reserve.	-	23,400
				Transfer from Non-Departmental: Court Interpreter's Reserve.	-	53,400
				Total: Recorder's Court	-	76,800
Non-Departmental	3,551,886	3,350,086	(201,800)	Transfer to Recorder's Court - From Indigent Defense Reserve.	-	(23,400)
				Transfer to Police Services - From Court Interpreter's	-	(53,400)
				Transfer to Police Services - From Inmate Medical Reserve.	-	(125,000)
				Total: Non-Departmental	-	(201,800)
Total: Police Services District Fund			(1,297,531)		(309,214)	(1,297,531)
Recreation Fund (105)						
Community Services	42,497,783	42,308,599	(189,184)	To adjust budget for 90 day job vacancies.	(52,108)	(189,184)
Total: Recreation Fund			(189,184)		(52,108)	(189,184)
Speed Hump Fund (003)						
Transportation	160,222	422,222	262,000	GCID20190395 Award BL036-19, provision of speed humps on an annual contract (April 22, 2019 through April 21, 2020) to low bidder, The Dickerson Group, Inc. The project is funded 16.5% by various SPLOST programs.	-	262,000
Total: Speed Hump Fund			262,000		-	262,000

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Street Lighting Fund (002)						
Transportation	7,553,875	7,564,430	10,555	GCID20190301 Approval of incorporation into the Street Lighting Program, Cainbridge Hill.	-	2,184
				GCID20190302 Approval of incorporation into the Street Lighting Program, Sommerset Hills, Phase 2.	-	3,432
				GCID20190303 Approval of incorporation into the Street Lighting Program, Mary Dale Estates, Phase 1.	-	2,040
				GCID20190262 Approval for the Chairman to execute the Second Amendment to the Cooperation Agreement with the Gateway85 Gwinnett Community Improvement District (CID) for Street Light Improvements.	-	1,267
				GCID20190502 Approval of incorporation into the Gwinnett County Street Light Program, Mountain Cove, Phase VI.	-	1,632
Total: Street Lighting Fund			10,555		-	10,555
District Attorney Federal Justice Asset Sharing Fund (080)						
District Attorney	137,000	167,724	30,724	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	-	30,724
Total: District Attorney Federal Justice Asset Sharing Fund			30,724		-	30,724
E-911 Fund (095)						
Police Services	20,889,405	20,714,376	(175,029)	To adjust budget for 90 day job vacancies.	(56,156)	(175,029)
Total: E-911 Fund			(175,029)		(56,156)	(175,029)
Police Special State Fund (072)						
Police Special Investigations	1,068,395	1,609,555	541,160	GCID20190292 Award OS003-19 purchase of cellular capture system to The KeyW Corporation.	-	541,160
Total: Police Special State Fund			541,160		-	541,160
Sheriff Special Justice Fund (065)						
Sheriff Special Operations	100,000	181,441	81,441	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	5,400	81,441
Total: Sheriff Special Justice Fund			81,441		5,400	81,441

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Sheriff Special Treasury Fund (066)						
Sheriff Special Operations	150,000	155,113	5,113	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds.	1,988	5,113
Total: Sheriff Special Treasury Fund			5,113		1,988	5,113
Airport Operating Fund (520)						
Transportation	2,400,059	3,021,354	621,295	GCID20190320 Approval to renew RP001-16, provide aviation demand professional services on an annual contract and increase the current contract with Michael Baker International, Inc.	-	621,295
Total: Airport Operating Fund			621,295		-	621,295
Local Transit Operating Fund (515)						
Transportation	17,386,029	17,891,571	505,542	GCID20180121 Approval to apply for and accept, if awarded, a Federal Transit Administration Section 5307, 5337, and 5339 formula grant which will provide for operating and capital expenses for 2018 and 2019.	-	292,150
				GCID20181637 Approval to apply for and accept Federal Transit Administration Section 5307, 5337, and 5339 formula grants and a Congestion Mitigation and Air Quality (CMAQ) award which will provide federal assistance for operating expenses, security expenditures, bus purchases and rehab expenses and expansion of local service for 2019.	-	213,392
Total: Local Transit Operating Fund			505,542		-	505,542
Stormwater Operating Fund (590)						
Planning and Development	968,714	950,426	(18,288)	To adjust budget for 90 day job vacancies.	-	(18,288)
Water Resources	41,561,415	41,452,760	(108,655)	To adjust budget for 90 day job vacancies.	-	(108,655)
Total: Stormwater Operating Fund			(126,943)		-	(126,943)
Water and Sewer Operating Fund (501)						
Planning and Development	960,459	938,257	(22,202)	To adjust budget for 90 day job vacancies.	-	(22,202)
Water Resources	399,011,699	398,247,809	(763,890)	To adjust budget for 90 day job vacancies.	(234,456)	(763,890)
Total: Water and Sewer Operating Fund			(786,092)		(234,456)	(786,092)

Department/Fund	2019 Adopted Budget	2019 Current Annual Budget - July	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Administrative Support Fund (665)						
County Administration	5,028,477	4,986,672	(41,805)	To adjust budget for 90 day job vacancies.	-	(41,805)
Financial Services	10,876,154	10,609,993	(266,161)	To adjust budget for 90 day job vacancies.	-	(266,161)
Human Resources	4,481,617	4,379,978	(101,639)	To adjust budget for 90 day job vacancies.	-	(101,639)
Information Technology	39,640,173	39,376,462	(263,711)	To adjust budget for 90 day job vacancies.	(47,364)	(263,711)
Law	2,519,422	2,343,204	(176,218)	To adjust budget for 90 day job vacancies.	-	(176,218)
Support Services	14,314,697	14,170,369	(144,328)	To adjust budget for 90 day job vacancies.	(30,103)	(144,328)
Total: Administrative Support Fund			(993,862)		(77,467)	(993,862)
Fleet Management Fund (610)						
Support Services	7,704,250	7,658,322	(45,928)	To adjust budget for 90 day job vacancies.	(21,574)	(45,928)
Working Capital Reserve	797,834	843,762	45,928	To adjust budget for 90 day job vacancies.	21,574	45,928
Total: Fleet Management Fund			-		-	-
Group Self-Insurance Fund (605)						
Human Resources	64,431,806	64,400,867	(30,939)	To adjust budget for 90 day job vacancies.	-	(30,939)
Total: Group Self-Insurance Fund			(30,939)		-	(30,939)
Total Appropriation Budget Adjustments			**$ 5,828,857**		**$ (1,040,322)**	**$ 5,828,857**

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190829	

☐ Grants ☐ Public Hearing

Department:	Information Technology Services			Date Submitted:	08/09/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - TS			Multiple Depts?	No
Agenda Type	Award				
Item of Business:			Locked by Purchasing	No	

BL046-19, lease of Systems, Applications and Products (SAP) equipment for the Gwinnett Justice and Administration Center and E911 on a 48 month lease, to low bidder, Flagship Solutions, LLC, Lessor IBM Credit, LLC. The initial term of this contract shall be upon execution through December 31, 2019, base bid $248,679.20 (negotiated cost savings of approximately $100,540.00). This contract may be automatically renewed on an annual basis, for a total lifetime contract term of 48 months, total base bid $994,716.78. Contract to follow award. Subject to approval as to form by the Law Department.

Attachments	Summary Sheet, Justification Letter, Tabulation
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Award
Department Head	akani (8/16/2019)
Attorney	ylatorre (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$994,717	mbwoods (8/21/2019)

Finance Comments	The current balance in Machinery & Equipment is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $62,170 is budgeted and for FY2020-23, $932,547 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL046-19
Lease of Systems, Applications, and Products (SAP) Equipment for the Gwinnett Justice and Administration Center and E911 on a 48 Month Lease

PURPOSE:	This lease is for the required hardware and associated software and maintenance to support the Gwinnett County SAP environment. The equipment and services provided will improve the flexibility; load balancing, disaster recovery planning and reduce response time of application processing for SAP. Additionally, this will provide enhancement to current SAP environment with a centralized management interface, reliability, availability, and serviceability (RAS) to accommodate critical data located on both the GJAC and Police E911 data centers.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$248,679.20 initial term* $994,716.78 (48 month lease amount)
PREVIOUS CONTRACT AWARD AMOUNT:	$1,333,524.36
AMOUNT SPENT PREVIOUS CONTRACT:	$1,369,184.94
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	38% decrease*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,711 45 Website Viewings
NUMBER OF RESPONSES:	2
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	Currently, there are a limited number of IBM resellers with Gold or Platinum competency ratings.
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: From date of equipment receipt until December 31, 2019, with 3 renewals.

COMMENTS: *Through successful negotiations, a cost savings of approximately $100,540.00 was achieved without any reduction in the scope of this contract.

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE DIRECTOR

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www.gwinnettcounty.com
Abe Kani, CIO/Director

MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, Department of Financial Services

THRU: Abe Kani, Director/CIO
Department of Information Technology Services

THRU: James Smith, Deputy Director of Infrastructure
Department of Information Technology Services

FROM: Tor Yang, Network & Telecom Manager
Department of Information Technology Services

SUBJECT: Recommendation to Award BL046-19
Lease SAP Equipment for GJAC / E911 on a 48 Month Lease on a Multi-Year Contract

DATE: July 26, 2019

REQUESTED ACTION

The Department of Information Technology Services requests approval to lease the attached hardware, software, and maintenance items with Flagship Solutions, LLC. Lessor IBM Credit LLC. Flagship Solutions, LLC. offered the lowest prices, while meeting all of the requirements of the bid from a total of two (2) bidders. This will replace equipment currently leased under OS039-15 (contract #'s 012079 and 010731), housed at the Gwinnett Justice & Administration Center and Police E911 Center which is expiring on December 31st, 2019. All equipment must be shipped upon contract execution.

Due to the quantity of equipment and the complexity of migrating the existing systems to the new platforms, the DoITS is requesting to enter into a leasing agreement upon execution of contract, in the base amount of $248,679.20 for the initial term, and base amount $994,716.78 for the lifetime of the contract which shall terminate absolutely and without further obligation on the part of the County 48 months from date of contract execution. The County will have a cost reduction of $374,468.16 based on the previous contract total of $1,369,184.94 for OS039-15. Contracts to follow.

DESCRIPTION

This lease is for the required hardware and associated software and maintenance to support Gwinnett County SAP Environment. The equipment and services provided will improve the flexibility; load balancing, disaster recovery planning and reducing response time of application processing for SAP. This will also provide enhancement to current SAP environment with a centralized management interface, reliability, availability, and serviceability (RAS) to accommodate critical data located on Justice and Administration Center (GJAC) data center and Police E911 data center. Professional services for this will be provided directly by IBM.

The equipment and services included in the leasing contract provide the following advantages to the County:

- Provide approximately 50% capacity growth resulting in greater performance such as relative Performance (rPERF) and processing power.
- Lower four years Total Cost of Ownership (TCO) compared to four years buyout and reduction in lease payment.
- Elimination of need to store and surplus equipment that has limited residual value after four years
- Reduction of sporadic increases in the Capital Budget previously seen with replacement of obsolete equipment
- Enhancement to current SAP environment with a centralized management interface, reliability, availability, and serviceability (RAS) to accommodate critical data located on Justice and Administration Center (GJAC) data center
- Provide dynamic infrastructure (CPU/Memory), reduced cost of performance management (less power consumption and physical footprint), improved service levels, and controlled risk management (internal hardware redundancy, high availability, live partition mobility and N_Port ID Virtualization).
- Improve the flexibility, load balancing, disaster recovery planning and reducing response time of application processing for SAP environment as listed below:
    - SAP Human Resources
    - ESS (Employee Self-Service)
    - SAP ISU (Industry Solutions Utilities)
    - Online Bill Pay and all other Water Resources on line functionalities
    - SAP Financials
    - SRM (Supplier Relationship Management)
    - Vendor Registration
    - CRM (Customer Relationship Management)
    - CSS (Citizen Self-Service)
    - Revenue License, all modules
    - Lucity, formerly GBA Master Series (integration only)
    - SAP MM (Materials Management) and WM (Warehouse Management)
    - SAP BW Reporting and Budget Prep
    - All SAP/FileNet interfaces
    - Solid Waste Hauler Search
    - Crystal and Business Objects Reporting

If you have questions or concerns, please feel free to contact me at 770-822-8806

REFERENCES:

References checked? __X__ Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $248,679.20 (Initial Term)
   $994,716.78 (Entire Contract Term)
2. Projected amount to be spent previous contract period: $1,369,184.94
3. Do total obligations agree with "Action Requested"? Yes _X_ No ___
4. Budgeted: Yes _X_ No ___
5. Contact name: Traci Williams Contact phone: 770 822-8944
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	665	170000	44400011	54600401		$62,169.80	6%
2020	665	170000	44400011	54600401		$248,679.20	25%
2021	665	170000	44400011	54600401		$248,679.20	25%
2022	665	170000	44400011	54600401		$248,679.19	25%
2023	665	170000	44400011	54600401		$186,509.39	19%
						$994,716.78	100%

Transfer Required: Yes __ No _X_

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190828	20181220

☐ Grants ☐ Public Hearing

Department:	Information Technology Services			Date Submitted:	08/09/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - TS			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing		No

to renew OS019-17, IBM storage virtualization data center hardware, software and maintenance items on a forty eight (48) month lease (January 01, 2020 through December 31, 2020), with IBM Corporation, Lessor IBM Credit, LLC, base amount $330,296.16.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	akani (8/15/2019)
Attorney	ylatorre (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$330,296	mbwoods (8/21/2019)

Finance Comments	FinDir's Initials
*The current balance in Rent Equipment & Other is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2020, $330,296 is subject to budget approval.	bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS019-17
IBM Storage Virtualization Data Center Hardware, Software and Maintenance Items on a Forty Eight (48) Month Lease

PURPOSE:	This contract provides data protection, flexible data migration and pooling, thin provisioning, site protection with stretched cluster, flash copy rollback, metro mirror fully synchronized data, global mirroring, encryption of data at rest, delivery of essential storage efficiency using RAID 6 technologies, and disaster recovery planning for the County. This contract also provides enhancements to centralized management interface, reliability, availability, and serviceability (RAS), to accommodate critical data located at the GJAC and E911 Police Annex Data Centers.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$330,296.16
PREVIOUS CONTRACT AWARD AMOUNT:	$330,296.16
AMOUNT SPENT PREVIOUS CONTRACT:	$330,296.16
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option two (2) of three (3)
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 01, 2020 through December 31, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE DIRECTOR

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www.gwinnettcounty.com
Abe Kani, CIO/Director

MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, Department of Financial Services

THRU: Abe Kani, Director/CIO
Department of Information Technology Services

THRU: James Smith, Deputy Director of Infrastructure
Department of Information Technology Services

FROM: Tor Yang, Network and Telecomm Manager
Department of Information Technology Services

SUBJECT: Recommendation to Renew OS019-17
Storage Virtualization Data Center on a 48 month lease

DATE: August 1, 2019

REQUESTED ACTION

The Department of Technology Services requests approval to renew IBM SAN Volume Controller (SVC) appliances and IBM Storwize v5000 hardware, software, and maintenance items with IBM Corporation, Lessor IBM Credit LLC. for the period of January 1, 2020 through December 31, 2020 in the base amount of $330,296.16. This will be the third year supporting an overall 48 month lease agreement.

DESCRIPTION

The equipment and services will provide simplified data protection, flexible data migration and pooling, thin provisioning, site protection with stretched cluster, flash copy rollback, metro mirror fully synchronized data, global mirroring, encryption of data at rest, delivery of essential storage efficiency using RAID 6 technologies, and disaster recovery planning for Gwinnett County. This will also provide enhancements to centralized management interface, reliability, availability, and serviceability (RAS), to accommodate critical data located at the GJAC and E911 Police Annex Data Centers supporting the following entities as listed below.

- Public Safety Environment
  - Police Services
  - Sheriff Headquarters
  - Fire and Emergency Services
  - Corrections
- Tax Assessors
- Clerk of Courts
- Law Library
- SAP Human Resources, SAP Financials, SAP ISU (Industry Solutions Utilities)
- ESS (Employee Self-Service)
- Online Bill Pay and all other Water Resources on line functionalities

- SRM (Supplier Relationship Management)
- Vendor Registration
- CRM (Customer Relationship Management)
- CSS (Citizen Self-Service)
- Revenue License, all modules
- Lucity, formerly GBA Master Series (integration only)
- SAP MM (Materials Management) and WM (Warehouse Management)
- SAP BW Reporting and Budget Prep
- All SAP/FileNet interfaces
- Solid Waste Hauler Search
- Crystal and Business Objects Reporting

FINANCIAL

1. Estimated amount to be spent: $330,296.16
2. Projected amount to be spent previous contract period: $330,296.16
3. Do total obligations agree with "Action Requested"? Yes _X_ No ____
4. Budgeted: Yes _X_ No ____
5. Contact name: Traci Williams Contact phone: 770 822-8944
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2020	665	170000	44400011	50404305		$330,296.16	100%
						$330,296.16	100%

Transfer Required: Yes ____ No _X_

	If Yes, transfer from:						
Fiscal Year (FY)	Fund		Fund Center	Cost Center	Commitment Item	WBS Element	Amount

OS019-17: SVC and v5030 IBM Equipment Lease

Lease Period: 3/1/2018 - 9/30/2021

	10/1/2017	$	-	Deferred	
	11/1/2017	$	-	Deferred	
	12/1/2017	$	-	Deferred	
	1/1/2018	$	-	Deferred	
	2/1/2018	$	-	Deferred	
Payment #1	3/1/2018	$	27,524.68		***1st Pymt 3/1/2018***
Payment #2	4/1/2018	$	27,524.68		
Payment #3	5/1/2018	$	27,524.68		
Payment #4	6/1/2018	$	27,524.68		
Payment #5	7/1/2018	$	27,524.68		
Payment #6	8/1/2018	$	27,524.68		
Payment #7	9/1/2018	$	27,524.68		
Payment #8	10/1/2018	$	27,524.68		
Payment #9	11/1/2018	$	27,524.68		
Payment #10	12/1/2018	$	27,524.68		
		$	275,246.80	12 mos	10 payments
Payment #1	1/1/2019	$	27,524.68		
Payment #2	2/1/2019	$	27,524.68		
Payment #3	3/1/2019	$	27,524.68		
Payment #4	4/1/2019	$	27,524.68		
Payment #5	5/1/2019	$	27,524.68		
Payment #6	6/1/2019	$	27,524.68		
Payment #7	7/1/2019	$	27,524.68		
Payment #8	8/1/2019	$	27,524.68		
Payment #9	9/1/2019	$	27,524.68		
Payment #10	10/1/2019	$	27,524.68		
Payment #11	11/1/2019	$	27,524.68		
Payment #12	12/1/2019	$	27,524.68		
		$	330,296.16	12 mos	12 payments
Payment #1	1/1/2020	$	27,524.68		
Payment #2	2/1/2020	$	27,524.68		
Payment #3	3/1/2020	$	27,524.68		
Payment #4	4/1/2020	$	27,524.68		
Payment #5	5/1/2020	$	27,524.68		
Payment #6	6/1/2020	$	27,524.68		
Payment #7	7/1/2020	$	27,524.68		
Payment #8	8/1/2020	$	27,524.68		

Payment #9	9/1/2020	$	27,524.68		
Payment #10	10/1/2020	$	27,524.68		
Payment #11	11/1/2020	$	27,524.68		
Payment #12	12/1/2020	$	27,524.68		
		$	330,296.16	12 mos	12 payments
Payment #1	1/1/2021	$	27,524.68		
Payment #2	2/1/2021	$	27,524.68		
Payment #3	3/1/2021	$	27,524.68		
Payment #4	4/1/2021	$	27,524.68		
Payment #5	5/1/2021	$	27,524.68		
Payment #6	6/1/2021	$	27,524.68		
Payment #7	7/1/2021	$	27,524.68		
Payment #8	8/1/2021	$	27,524.68		
				Last Payment/Lease Ends	
Payment #9	9/1/2021	$	27,524.68	***9/30/2021***	
Payment #10	10/1/2021	$	-		
Payment #11	11/1/2021	$	-		
Payment #12	12/1/2021	$	-		
		$	247,722.12	12 mos	9 payments
			$1,183,561.24	48 mos	43 payments

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190839	20181189

☐ Grants ☐ Public Hearing

Department:	Information Technology Services			Date Submitted:	08/13/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - TS			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing	No	

to renew BL040-18, purchase of Panasonic Toughbook and Toughpad computers on an annual contract (September 5, 2019 through September 4, 2020), with ProLogic ITS, LLC, base bid $3,438,533.65.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	akani (8/15/2019)
Attorney	ylatorre (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various Operating	*	$548,051	mbwoods (8/21/2019)
Yes	Various Capital	*	$2,890,483	

Finance Comments	FinDir's Initials
*The balance in each project in each Capital Fund and in Supplies - Computer in each Operating Fund is checked as items are purchased. The requested allocation is an estimated based on the recommended base bid. For FY2019, $662,500 is allocated and for FY2020, $2,776,034 is subject to budget approval.	bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL040-18
Purchase of Panasonic Toughbook and Toughpad Computers on an Annual Contract

PURPOSE:	This contract is used to purchase new Panasonic computer equipment used by various departments throughout the County. This includes both ruggedized and semi-ruggedized laptops, pads, tablets and other devices.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$3,438,533.65
PREVIOUS CONTRACT AWARD AMOUNT:	$2,175,038.00
AMOUNT SPENT PREVIOUS CONTRACT:	$3,215,804.33
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This bid was awarded based on a more complicated pricing structure than just a flat price (% off MSRP) and therefore, a comparison on flat cost alone cannot be obtained.
CONTRACT TERM:	September 5, 2019 through September 4, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE DIRECTOR

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Abe Kani, CIO/Director

MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, Department of Financial Services

THRU: Abe Kani, Director/CIO
Department of Information Technology Services

THRU: Dorothy Parks, Deputy Director of Enterprise Applications
Information Technology Services

FROM: Kevin Sebring, Public Safety/Criminal Justice Manager KS
Department of Information Technology Services

SUBJECT: Recommendation to Renew BL040-18 Purchase of Panasonic Toughbook and Toughpad Computers on an Annual Contract

DATE: August 6, 2019

REQUESTED ACTION
The Department of Information Technology Services recommends approval to renew the above referenced procurement to ProLogic ITS, LLC. in the base amount of $3,438,533.65 for the period of September 5, 2019 through September 4, 2020. This will be the first of four (4) additional one-year options to renew.

DESCRIPTION
This contract will be utilized to purchase new Panasonic computing equipment including ruggedized and semi-ruggedized laptops, pads, tablets and other computer-related devices used by departments throughout the County on a day-to-day basis. In addition, this contract will also provide warranty coverage and technical support for a period of three (3) years for all purchased hardware.

If you have questions or concerns, please call me at 770-822-7376.

FINANCIAL
1. Estimated amount to be spent: $3,438,533.65
   Note: There is an increase of $1,263,495.65 from last year's approved renewal amount which is largely dependent upon the start and end dates of the approved 2019 capital projects and projects that will be contingent upon 2020 approved funding.
2. Projected amount to be spent previous contract period: 3,215,804.33
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Traci Williams Contact phone: 770 822-8944

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	402			50701150	T-0325-02-4-03	$662,500.00	19.27%
2020	406			50701150	T-0323-02-4-03	$2,073,821.00	60.30%
2020	401			50701150	T-0327-01-4-03	$139,162.00	4.05%
2020	405			50701150	T-0592-04-3-01	$15,000.00	0.44%
2020	106	113100	21200009	50701150		$400.00	0.01%
2020	102	115100	23011001	50701150		$121,000.00	3.52%
2020	001	116011	24100006	50701150		$40,000.00	1.16%
2020	501	111000	19010001	50701150		$10,500.00	0.31%
2020	590	111010	19100001	50701100		$3,500.00	0.10%
2020	515	109006	17060001	50701150		$7,766.00	0.23%
2020	001	125001	34000001	50701150		$34,710.65	1.01%
2020	106	113100	21200017	50701150		$194,706.00	5.66%
2020	106	113100	21200018	50701150		$5,468.00	0.16%
2020	001	119004	27030001	50701150		$45,500.00	1.32%
2020	001	119005	27040001	50701150		$84,500.00	2.46%
					Total	$3,438,533.65	100.00%

Transfer required: Yes ___ No _X_ If yes, transfer from: _____

Fiscal Year	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190853	20180805

☐ Grants ☐ Public Hearing

Department:	Information Technology Services			Date Submitted:	08/13/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - TS			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing		No

to renew BL065-17, purchase of Liferay DXP Enterprise subscription and support on an annual contract (October 4, 2019 through October 3, 2020), with Emergent, LLC, base bid $119,915.00.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	akani (8/14/2019)
Attorney	ylatorre (8/23/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$119,915	mbwoods (8/21/2019)

Finance Comments		FinDir's Initials
	*The balance in License Support Agreements is checked as items are purchased and services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $119,915 is allocated.	bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL065-17
Purchase of Liferay DXP Enterprise Subscription and Support on an Annual Contract

PURPOSE:	Provide maintenance and support for the portal used by all Gwinnett County departments and public access to the County website.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$119,915.00
PREVIOUS CONTRACT AWARD AMOUNT:	$111,920.00
AMOUNT SPENT PREVIOUS CONTRACT:	$121,389.51
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	A comparison of pricing based only on support was not possible as this was priced in the bid process for 4 years based on the purchase of the subscription.
CONTRACT TERM:	October 4, 2019 through October 3, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE DIRECTOR

75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.8953
www.gwinnettcounty.com
Abe Kani, CIO/Director

MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, Department of Financial Services

THRU: Abe Kani, CIO/Department Director
Information Technology Services

THRU: Dorothy Parks, Deputy Director of Enterprise Applications
Information Technology Services

FROM: Ken Klemm, Web Development Manager
Information Technology Services

SUBJECT: Recommendation to Renew BL065-17 Liferay DXP Enterprise Subscription and Support

DATE: July 25, 2019

REQUESTED ACTION:
The Department of Information Technology Services recommends renewal of the above referenced contract with Emergent, LLC. for the period of October 4, 2019 through October 3, 2020 in the base amount of $119,915.00. This is the second of four (4) options to renew.

DESCRIPTION:
This contract will renew maintenance and support of the Liferay DXP portal which is used by all Gwinnett County departments and the public to access the Gwinnett County website www.gwinnettcounty.com. The ability to support and maintain current operation and compatibility with the website's other components is necessary in order to preserve website access, security, and functionality.

FINANCIAL:
1. Estimated amount to be spent for current contract: $119,915.00
   Note: There is an increase over last year's renewal amount of $111,920.00 due to the purchase of an additional annual subscription.
2. Projected amount to be spent previous contract period: $121,389.51
3. Do total obligations agree with "Action Requested"? Yes X No _____
4. Budgeted: Yes X No _____
5. Contact name: Dorothy Parks Contact phone: 770 822-8942

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	665	170000	44400001	50401304		$119,915.00	100%
					Total	$119,915.00	100%

Transfer Required: Yes __ No X_ If Yes, transfer from:_____

Fiscal Year (FY)	Fund	Funding Source	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

4525 Main Street, Suite 1500,
Virginia Beach, VA 23462

QUOTE

Quote#: 45627

Date
8/6/2019
Expiration
9/5/2019

Sales Rep Info:
Danny Morin DMorin@emergent360.com Office: (703) 584-4987 Fax: (703) 942-8953

Customer Info:
Gwinnett County Satya Penmatsa satya.penmatsa@gwinnettcounty.com (770) 822-8000

CLIN	P/N	Item Description	Qty	Rate	Ext. Price
1	LR-BU-DXP-S1-P	Liferay DXP Enterprise Subscription - Backup Sizing 1. Platinum Level Software 24X7 Support. Annual Subscription. Liferay - LR-BU-DXP-S1-P Start Date: 10/04/2019 End Date: 10/03/2020	1	15,950.00	15,950.00
2	LR-NP-DXP-S1-P	Liferay DXP Enterprise Subscription - Non-Production Sizing 1. Platinum Level Software 24X7 Support. Annual Subscription. Liferay - LR-NP-DXP-S1-P Start Date: 10/04/2019 End Date: 10/03/2020	5	7,995.00	39,975.00
3	LR-PROD-DXPS1-P	Liferay DXP Enterprise Subscription - Production Sizing 1. Platinum Level Software 24X7 Support. Annual Subscription. Liferay - LR-PROD-DXP-S1-P Start Date: 10/04/2019 End Date: 10/03/2020	2	31,995.00	63,990.00

https://www.liferay.com/legal/doc/esa/1301610_USGOV
For all Open Market Price Quotations orders: Use of the Liferay software and services provided under this Price Quote, including any purchase order (PO) that relates to this Price Quote, shall be governed by the terms and conditions at: https://www.liferay.com/legal/doc/esa/1301610_USGOV.
If you do not accept and agree such terms and conditions, do not accept this Price Quote and do not issue a PO against this Price Quote. Any entity responsible for resale or transfer of the subscriptions to the end customer, shall bear responsibility for including the above statement in any of its Price Quotes and POs, as applicable, relating to this Price Quote.

Terms & Conditions:

Total	$119,915.00

This is an open market quote and the terms and conditions applicable to the sale of such open market items are attached to this quote.

This quotation is an estimate and is an invitation for you to offer to purchase products and services from Emergent. The total price of this estimate does not include tax. If applicable, sales tax will be applied at the time of purchase. By confirming, referencing, or placing an order based on this quote, you are agreeing that the software products being purchased are for download only and there is no transfer of tangible personal property. Your order is subject to Emergent's acceptance and to software licensing terms and conditions per reference to an existing license/contract or a newly executed license accompanying your order.

DUNS#: 781797712 | Fed Tax ID# 22-3930184 | Cage Code: 4J2K1

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190873	20181682

☐ Grants ☐ Public Hearing

Department:	Information Technology Services			Date Submitted:	08/16/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - TS			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing	No	

to renew BL125-18, purchase of VMware Network Security Virtualization (NSX) and Virtual Machine (VM) Site Recovery Manager (SRM) on an annual contract (December 19, 2019 through December 18, 2020), with ProSys Information Systems, Inc., base bid of $253,417.63.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	akani (8/26/2019)
Attorney	ylatorre (8/27/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$253,418	mbwoods (8/26/2019)

Finance Comments	FinDir's Initials
* The current balance in License Support Agreements is checked as items are purchased. The requested allocation is an estimate based on the recommended base bid. For FY2019, $22,774 is allocated and for FY2020, $230,644 is subject to budget approval.	bjalexzulian (8/26/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL125-18
Purchase of VMware Network Security Virtualization (NSX) and Virtual Machine (VM) Site Recovery Manager (SRM) on an Annual Contract

PURPOSE:	This contract provides production support and Subscription licenses for the crucial ongoing technical support and maintenance of the County's virtual machine (VM) environment.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$253,417.63
PREVIOUS CONTRACT AWARD AMOUNT:	$306,941.25
AMOUNT SPENT PREVIOUS CONTRACT:	$306,941.25
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	December 19, 2019 through December 18, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE DIRECTOR

75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.8953
www.gwinnettcounty.com
Abe Kani, CIO/Director

MEMORANDUM

TO: Terri Shirley, Purchasing Associate II
Purchasing Division, Department of Financial Services

THRU: Abe Kani, Director/CIO
Department of Information Technology Services

THRU: James Smith, Deputy Director of Infrastructure
Department of Information Technology Services

FROM: Tor Yang, Network and Telecom Manager
Department of Information Technology Services

SUBJECT: Recommendation to Renew BL125-18
Purchase of VMware Network Security Virtualization (NSX) and Virtual Machine (VM) Site Recovery Manager (SRM) on an Annual Contract

DATE: August 14, 2019

REQUESTED ACTION
The Department of Information Technology Services requests approval to renew the above referenced contract for VMware production support and subscription licenses to ProSys Information Systems, Inc. for the period of December 19, 2019 through December 18, 2020 in the base amount of $253,417.63. This will be the first of four (4) additional one-year options to renew.

DESCRIPTION
The VMware production support and subscription licenses are crucial to provide ongoing technical support and maintenance for Gwinnett County Government virtual machine (VM) environment. These virtual machine (VM) licenses currently being utilized on 71 virtual machine (VM) hosts and 862 virtual machine (VM) guests with the following critical features and functionalities:

- High availability (HA) and Virtual motion (vmotion) with seamless failover between VM hosts.
- Disaster Recovery utilizing Site Recovery Manager (SRM) between GJAC and E911.
- Virtual network virtualization and security (NSX) to provide individual entity security segmentation.

In addition, the VM environment currently supporting the following entities/departments:

- Public Safety Environment
  - Police Services
  - Sheriff Headquarters
  - Fire and Emergency Services
  - Corrections
- Tax Assessors
- Clerk of Courts

- Law Library
- SAP Human Resources, SAP Financials, SAP ISU (Industry Solutions Utilities)
- Online Bill Pay and all other Water Resources on line functionalities
- Revenue License, all modules
- SAP MM (Materials Management) and WM (Warehouse Management)
- All SAP/FileNet interfaces
- Solid Waste Hauler Search
- Crystal and Business Objects Reporting

FINANCIAL

1. Estimated amount to be spent: $253,417.63
   Note: There is a decrease of $53,523.62 from last year's renewal amount as the costs for acquiring new licenses is higher than the cost of renewing licenses that are already owned by Gwinnett County; all startup costs were included in the initial contract period.
2. Projected amount to be spent previous contract period: $306,941.25
3. Do total obligations agree with "Action Requested"? Yes _X_ No ___
4. Budgeted: Yes _X_ No ___
5. Contact name: Traci Williams Contact phone: 770 822-8944
6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	665	170000	44400001	50401304		$22,773.50	5%
2020	665	170000	44400001	50401304		$230,644.13	95%
						$253,417.63	100%

Transfer Required: Yes ____ No _X_

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

8/14/2019

Quote To:

Ms. Arelys Blanco
DoITS
Gwinnett County
75 Langley Drive
Lawrenceville, GA 30046

PROSYS
A PIVOT COMPANY

Quote From:

Chris McElrath
Prosys Information Systems
6575 The Corners Pkwy, Ste. 300
Norcross, GA 30092
678.612.3629

x

VMWare Account Number 115009512
Quote: VMware Co-Term Support Renewal

Item Number	Contract #	Description	Start Date	Stop Date	QTY	Gw. Unit List	Gw. Ext. Lsst	Gw. Unit Price	Gw. Ext. Price
VC-SRM8-25E-PSSS-C	337016207	Production Support/Subscription for VMware Site Recovery Manager 8 Enterprise (25 VM Pack) for 1 year	05/13/2020	12/18/2020	2	1,916.28	3,832.56	1,820.47	3,640.93
VS6-ENT-P-SSS-C	337016207	Production Support/Subscription VMware vSphere 6 Enterprise for 1 processor for 1 year	05/13/2020	12/18/2020	8	445.41	3,563.28	423.14	3,385.12
VU4-PR-STR-P-SSS-C	337016207	Production Support/Subscription for VMware View 4 Premier Bundle Starter Kit for 1 year	05/13/2020	12/18/2020	1	387.10	387.10	367.75	367.75
VU4-PR-10-P-SSS-C	337016207	Production Support/Subscription for VMware View 4 Premier Bundle - 10 Pack for 1 Year	05/13/2020	12/18/2020	1	387.10	387.10	367.75	367.75
VCS6-STD-P-SSS-C	337016207	Production Support/Subscription VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) for 1 yea	03/08/2020	12/18/2020	2	1,206.52	2,413.04	1,146.19	2,292.39
VCS6-STD-P-SSS-C	337016207	Production Support/Subscription VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) for 1 yea	02/22/2020	12/18/2020	1	1,273.27	1,273.27	1,209.61	1,209.61
VCS6-STD-P-SSS-C	337016207	Production Support/Subscription VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) for 1 yea	05/13/2020	12/18/2020	4	928.09	3,712.36	881.69	3,526.74
WS-P-SSS-C	337016207	VMware Workstation Production Support/Subscription for 1 year	09/13/2019	12/18/2020	10	78.48	784.80	74.56	745.56
VS6-EPL-P-SSS-C	337016207	Production Support/Subscription VMware vSphere 6 Enterprise Plus for 1 processor for 1 year	03/08/2020	12/18/2020	12	702.50	8,430.00	667.38	8,008.50
VS6-EPL-P-SSS-C	337016207	Production Support/Subscription VMware vSphere 6 Enterprise Plus for 1 processor for 1 year	09/13/2019	12/18/2020	60	1,138.00	68,280.00	1,081.10	64,866.00
VS6-EPL-P-SSS-C	337016207	Production Support/Subscription VMware vSphere 6 Enterprise Plus for 1 processor for 1 year	05/13/2020	12/18/2020	94	540.38	50,795.72	513.36	48,255.93
VS6-EPL-P-SSS-C	337016207	Production Support/Subscription VMware vSphere 6 Enterprise Plus for 1 processor for 1 year	02/22/2020	12/18/2020	16	741.37	11,861.92	704.30	11,268.82
NX-ENT-P-SSS-F	337016207	U.S. Federal Production Support/Subscription for VMware NSX Enterprise per Processor for 1 year	04/19/2020	12/18/2020	16	1,166.00	18,656.00	1,107.70	17,723.20
VC-SRM8-25E-PSSS-F	337016207	U.S. Federal Production Support/Subscription for VMware Site Recovery Manager 8 Enterprise (25 VM Pack	12/26/2019	12/18/2020	5	3,127.17	15,635.85	2,970.81	14,854.06
VR-NI-ANXC-P-SSS-F	337016207	U.S. Federal Production Support/Subscription for VMware vRealize Network Insight Advanced (per CPU) for	12/26/2019	12/18/2020	44	317.82	13,984.08	301.93	13,284.88
VR-NI-ANXC-P-SSS-F	337016207	U.S. Federal Production Support/Subscription for VMware vRealize Network Insight Advanced (per CPU) for	04/19/2020	12/18/2020	16	216.00	3,456.00	205.20	3,283.20
NX-DC-ADV-P-SSS-F	337016207	U.S. Federal Production Support/Subscription for VMware NSX Data Center Advanced per Processor for 1 y	12/26/2019	12/18/2020	44	1,347.78	59,302.32	1,280.39	56,337.20
				Solution Total			$ 266,755.40		$ 253,417.63

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190826	

☐ Grants ☐ Public Hearing

Department:	Law Department			Date Submitted:	08/07/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	bcole			Multiple Depts?	
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

for the Chairman to execute a Settlement Agreement and Full Release on behalf of Gwinnett County in the case of Johnnie E. Farmer and Janice C. Farmer v. David C. Boggs and Gwinnett County, Georgia, State Court of Gwinnett County, Civil Action File Number 19-C-02811-S2, for the sum of $230,000.00. Subject to review and approval as to form by the Law Department.

Attachments	Justification Memo.
Authorization: Chairman's Signature?	Yes
Staff Recommendation	
Department Head	mpludwiczak (8/18/2019)
Attorney	mjweed (8/26/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Automobile Liability	*	$230,000	mbwoods (8/21/2019)

Finance Comments	FinDir's Initials
*Upon approval adjust appropriations and revenue budgets as necessary in the Automobile Liability Fund.	bjalexzulian (8/21/2019)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

GWINNETT COUNTY
DEPARTMENT OF LAW

75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.8700 | (F) 770.822.8790
www.gwinnettcounty.com

MEMORANDUM

TO: Chairman
District Commissioners

THRU: Michael P. Ludwiczak
Acting County Attorney

FROM: Murray J. Weed
Senior Assistant County Attorney

SUBJECT: Johnnie E. Farmer and Janice C. Farmer v. David C. Boggs and Gwinnett County
State Court of Gwinnett County
Civil Action No. 19-C-02811-S2

DATE: August 9, 2019

ITEM OF BUSINESS

This agenda item requests approval/authorization for the Chairman to execute a Settlement Agreement and Full Release on behalf of Gwinnett County in the case of Johnnie E. Farmer and Janice C. Farmer v. David C. Boggs and Gwinnett County, Georgia, State Court of Gwinnett County, Civil Action File Number 19-C-02811-S2, for the sum of $230,000.00.

BACKGROUND AND DISCUSSION

Through this agenda item, the Law Department requests that the Board of Commissioners approve a settlement of the above referenced lawsuit for the sum of $125,000.00 payable to Johnnie E. Farmer and Falanga & Chalker and $105,000.00 payable to Janice C. Farmer and Falanga & Chalker for personal injuries and lost wages arising out of an automobile accident involving a Gwinnett County employee's use of a County owned vehicle. The plaintiffs, Johnnie E. Farmer and Janice C. Farmer, suffered physical injuries resulting in medical expenses, lost wages, and property damage.

This item also requests authorization for the Chairman to execute a Settlement Agreement and Release on behalf of Gwinnett County. The settlement of this litigation would result in the lawsuit's dismissal and a full release of all claims against Gwinnett County and David C. Boggs. Please let us know if you have any questions with regard to this matter.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190852	

☐ Grants ☐ Public Hearing

Department:	Police Services			Date Submitted:	08/13/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - LG			Multiple Depts?	No
Agenda Type	Award				
Item of Business:			Locked by Purchasing		No

OS033-19, purchase of interview room and in-car recording systems on a multi-year contract, to Axon Enterprise, Inc. The initial term of this contract shall be September 4, 2019 through December 31, 2019, base amount $61,028.97. This contract may be automatically renewed on an annual basis for a total lifetime contract term of six (6) years, total base amount $587,118.37. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 6% by the 2014 SPLOST Program.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Award
Department Head	aaayers (8/19/2019)
Attorney	mjweed (8/23/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2014 SPLOST	*	$33,867	mbwoods (8/21/2019)
Yes	Capital Project	*	$295,955	
Yes	Police Services	*	$257,296	

Finance Comments	*The balance in Bay Creek Precinct/Alternate 911 Center and in In Car Cameras -Police projects and in General Operating Expenses is checked as items are purchased. The requested allocation is an estimate based on the recommended base bid. For FY2019, $61,029 is allocated and for FY2020-24, $526,089 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS033-19
Purchase of Interview Room and In-Car Recording Systems on a Multi-Year Contract

PURPOSE:	This contract will be used for the purchase of interview room and in-car recording systems for the Department of Police Services.
LOCATION:	Department of Police Services
AMOUNT TO BE SPENT:	$61,028.97 Initial Term $587,118.37 Contract Total
PREVIOUS CONTRACT AWARD AMOUNT:	N/A*
AMOUNT SPENT PREVIOUS CONTRACT:	N/A*
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: September 4, 2019 through December 31, 2019 Full Term: September 4, 2019 through December 31, 2024

COMMENTS: *This is a new contract.

GWINNETT COUNTY
POLICE DEPARTMENT

770 Hi-Hope Road | Lawrenceville, GA 30043
P.O. Box 602 | Lawrenceville, GA 30046-0602
770.513.5000
www.gwinnettcounty.com | www.gwinnettpolice.com

MEMORANDUM

TO: Lindsey Gravitt
Purchasing Associate II

THROUGH: A. A. Ayers
Chief of Police

FROM: Joyce Martin
Business Manager

SUBJECT: Recommendation for Award of OS033-19
Purchase of Interview Room and In-Car Recording Systems on an Multi-Year Contract

DATE: August 16, 2019

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced procurement with **Axon Enterprise, Inc.** in the amount of $587,118.37.

DESCRIPTION

Sole source purchase of Interview Room and In-car recording systems for Police Services.

FINANCIAL

1. Estimated amount to be spent: $587,118.37
2. Do total obligations agree with "Action Requested"? Yes __X__ No ____
3. Budgeted: Yes __X__ No ____
4. Contact name: Jamie Bambarger Contact phone: 770-513-5059

5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	319	213000			F-0445-02-5-02	$33,866.97	6%
2019	406	234000			T-0630-01-4-03	$27,162.00	5%
2020	406	234000			T-0630-01-4-03	$20,892.00	4%
2020	406	234000			T-0631-01-4-03	$247,901.40	42%
2020	106	113100	21200018	50401304		$15,340.00	2%
2021	106	113100	21200018	50401304		$65,872.00	11%
2022	106	113100	21200018	50401304		$65,872.00	11%
2023	106	113100	21200018	50401304		$65,872.00	11%
2024	106	113100	21200018	50401304		$44,340.00	8%
					Total	$587,118.37	100%

Transfer Required: Yes __ No X

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Sole Source Approval Form

Requesting Department: Gwinnett County Police Department

Purchasing Associate: Lindsey Gravitt 7/19/19 HC 7/22/19

Description of proposed procurement: Axon Fleet 2: in car recording system & Axon Interview: interview room recording systems.

Reason for sole source request: Axon is the proprietor and sole provider of Evidence.com. Evidence.com is a secure, CJIS compliant, cloud based storage solution. We currently utilize Evidence.com as our sole retention location for Body Worn Camera footage. The addition of Axon in car recording system and interview room recording systems will give our agency the ability to house all digital evidence in one centralized location which will increase the efficiency of workflow between our agency, prosecutors, risk management, and various other departments. The licenses associated with the purchased products will allow the agency to transition photographic retention away from Foray, which will provide a savings by not having to house and maintain a local server, as well as a redudent backup. Evidence.com is housed in the Microsoft Azure server which is backed up in two separate locations and maintenance is included in the licensing.

Both Axon Fleet 2 and Interview require offload and storage on a digital server. Evidence.com gives the ability for that, as well as setting retention standards in accordance with state law without the need for manual entry or purging.

Sole Source Provider: Axon

Additional cost/saving: $(13,719) Foray Services yearly, $(84,525) every three years to replace Foray Servers

Benefits to the County: One centralized storage location for the preservation of evidence. More secure than on site storage or corruptible removeable storage devices.

Anticipated annual expenditure: Year 1: $61,029, Year 2: $281,350, Years 3-5 $65,872

Requested validity period: Six years

Ryall S. Choate — Prepared By — 04/22/19 — Date

A A Ayer 277 — Department Director — 7-18-19 — Date

Bryant Dan — Purchasing Director — 7-24-19 — Date

7-23-24
Expiration of approval

Please return to the Purchasing Division after completion. If an agenda request is required, the Purchasing Division will prepare the agenda request for placement on the October 2019 agenda for approval by the Board of Commissioners.
Anticipated Agenda Date

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190831	

☐ Grants ☐ Public Hearing

Department:	Transportation			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CD			Multiple Depts?	No
Agenda Type	Award				

Item of Business:		Locked by Purchasing	No

BL077-19, East Crogan Street at Village Way (Jenkins Elementary and Jordan Middle Schools) pedestrian improvement project, to low bidder, Ohmshiv Construction, LLC, amount not to exceed $639,787.50. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST programs.

Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support

Authorization:	Chairman's Signature?	Yes
Staff Recommendation	Award	
Department Head	archapman (8/15/2019)	
Attorney	tllettsome (8/23/2019)	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2009 SPLOST	$394,602*	$384,000	mbwoods (8/21/2019)
Yes	2014 SPLOST	$320,787*	$255,787	

Finance Comments	*Amounts available in 2009 SPLOST Sidewalks @ Existing Schools project.	FinDir's Initials
		bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL077-19
East Crogan Street at Village Way (Jenkins Elementary and Jordan Middle Schools) Pedestrian Improvement Project

PURPOSE:	This project is for construction of sidewalks along East Crogan Street from Village Way to Jenkins Elementary School and Jordan Middle School. Drainage improvements and a new traffic signal are also included in this project.
LOCATION:	District 4/Fosque
AMOUNT TO BE SPENT:	$639,787.50
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,068 109 website viewings 8 plan holders
NUMBER OF RESPONSES:	3
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	60 available days

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7400
www.gwinnettcounty.com

MEMORANDUM

TO: Christopher Duncan, Purchasing Associate III
Purchasing Division, DOFS

THROUGH: Alan R. Chapman, P.E., Director ARC
Department of Transportation

FROM: Andrew Thompson, P.E., Deputy Director
Department of Transportation

SUBJECT: Recommendation for Award of BL077-19
East Crogan Street at Village Way (Jenkins Elementary School/Jordan Middle School)
Pedestrian Improvement
F-0739-03
District 4/Fosque

DATE: August 8, 2019

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract with Ohmshiv Construction, LLC in the amount of $639,787.50.

DESCRIPTION

This is the lowest responsive bid of the three bids received. This bid is for construction of new sidewalks along East Crogan Street from the intersection of Village Way to existing sidewalks. Improvements to the existing traffic signal and drainage systems are also included in the scope. This contract is funded by the 2009 and 2014 SPLOST program.

References checked? X Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $639,787.50
2. Do total obligations agree with "Action Requested"? Yes X No ___
3. Budgeted: Yes X No ___
4. Contact name: Carol Nauth Contact phone: 770-822-7406

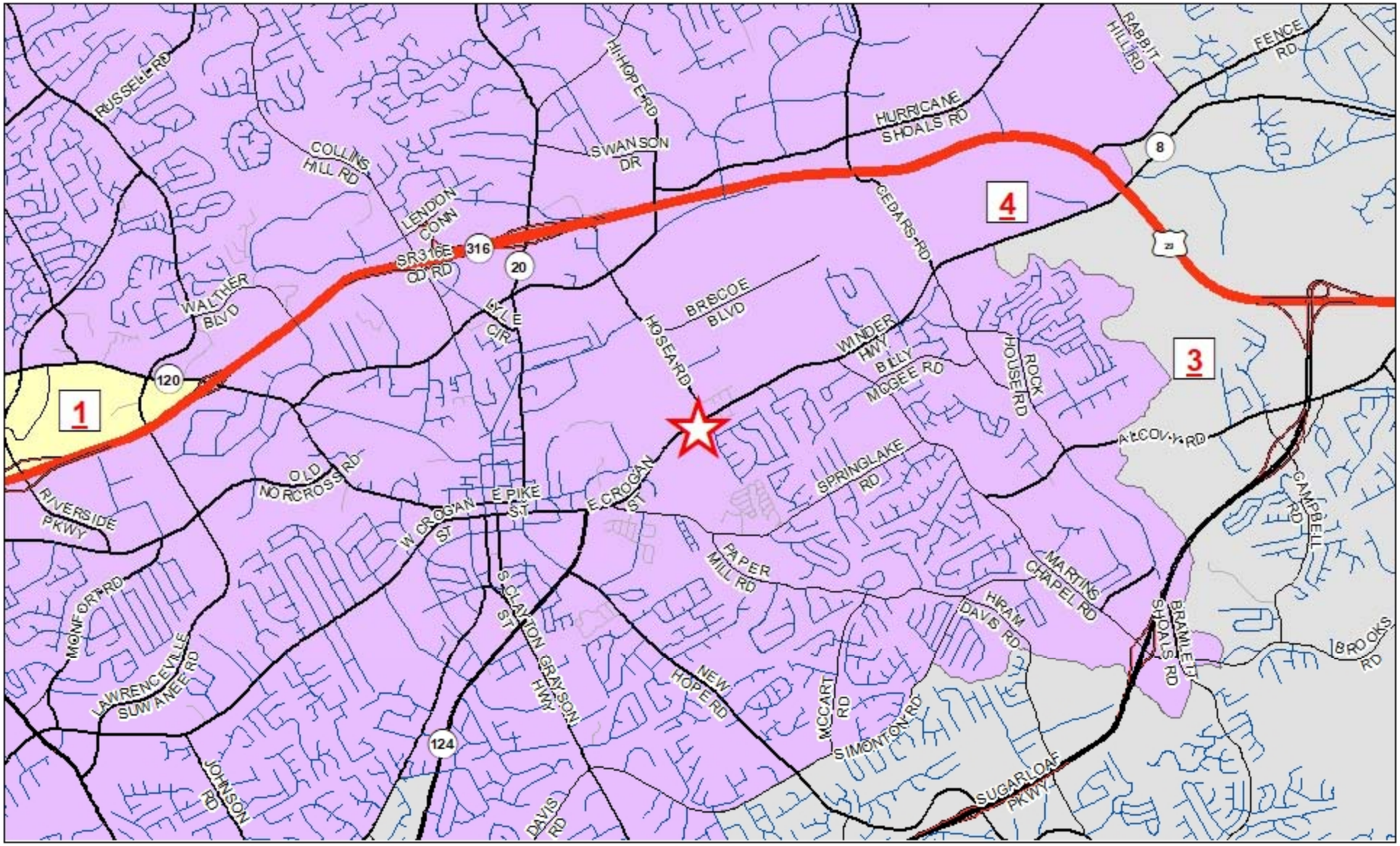
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	318	209000		50802000	F-0739-03-3-03	$384,000.00	60.02%
2019	319	209000		50802000	F-0739-03-3-03	$255,787.50	39.98%
					Total	$639,787.50	100%

Transfer Required: Yes __ No X

If Yes, transfer from:						
Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

EAST CROGAN STREET AT VILLAGE WAY (JENKINS ELEMENTARY AND JORDAN MIDDLE SCHOOLS)(F-0739-03)





Gwinnett Transportation

PROJECT DESCRIPTION SUMMARY:

This project will add sidewalks along the south side of East Crogan Street from the existing sidewalk located west of Village Way to Village Way. It also includes the replacement of the existing traffic signal with a new traffic signal at the intersection of East Crogan Street and Village Way and the installation of curb and gutter and associated drainage improvements. This project is funded by the 2009 and 2014 SPLOST Programs.



0 2,200 4,400 Feet

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EAST CROGAN STREET AT VILLAGE WAY (JENKINS ELEMENTARY AND JORDAN MIDDLE SCHOOLS)(F-0739-03)

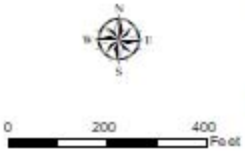




Gwinnett Transportation

PROJECT DESCRIPTION SUMMARY:

This project will add sidewalks along the south side of East Crogan Street from the existing sidewalk located west of Village Way to Village Way. It also includes the replacement of the existing traffic signal with a new traffic signal at the intersection of East Crogan Street and Village Way and the installation of curb and gutter and associated drainage improvements. This project is funded by the 2009 and 2014 SPLOST Programs.



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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190774	

☐ Grants ☐ Public Hearing

Department:	Transportation			Date Submitted:	07/17/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	jehoward			Multiple Depts?	No
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

for the Chairman to execute an agreement with the City of Sandy Springs regarding improvements at the intersection of SR 140/Holcomb Bridge Road at Spalding Drive as well as Spalding Drive at Wetherburn Way, SR 140/Holcomb Bridge Road at Wetherburn Way, SR 140/ Holcomb Bridge Road at River Exchange Drive and Spalding Drive at River Exchange Drive. The agreement outlines the County and City responsibilities for the project and allows for access to city right of way and easements as needed to complete the project. Subject to approval as to form by the Law Department.

Attachments	Justification, Agreement
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Approval
Department Head	archapman (7/19/2019)
Attorney	tllettsome (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	mbwoods (8/20/2019)

Finance Comments	* No budget impact.	FinDir's Initials
		bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
DOT DIRECTOR'S OFFICE

75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7400
www.gwinnettcounty.com

MEMORANDUM

TO: Chairman
Board of Commissioners

FROM: Alan R. Chapman, P.E., Director ARC
Department of Transportation

SUBJECT: **Intergovernmental Agreement Between Gwinnett County and the City of Sandy Springs Regarding a Project at SR 140/Holcomb Bridge Road At Spalding Drive (Project M-1066)**

DATE: July 15, 2019

ITEM OF BUSINESS

Approval/authorization for the Chairman to execute an agreement with the City of Sandy Springs regarding improvements at the intersection of SR 140/Holcomb Bridge Road at Spalding Drive as well as Spalding Drive at Wetherburn Way, SR 140/Holcomb Bridge Road at Wetherburn Way, SR 140/Holcomb Bridge Road at River Exchange Drive and Spalding Drive at River Exchange Drive. The agreement outlines the County and City responsibilities for the project and allows for access to city right of way and easements as needed to complete the project. Subject to approval as to form by the Law Department.

BACKGROUND AND DISCUSSION

This agreement is between the Gwinnett County Department of Transportation and the City of Sandy Springs concerning intersection improvements at the intersection of SR 140/Holcomb Bridge Road at Spalding Drive as well as Spalding Drive at Wetherburn Way, SR 140/Holcomb Bridge Road at Wetherburn Way, SR 140/Holcomb Bridge Road at River Exchange Drive and Spalding Drive at River Exchange Drive. This agreement will outline the responsibilities of the County and City within their own boundaries. This agreement will also allow the County access to City Right of Way and easements as needed to complete the project. There will be no additional cost to the County. This project lies within District 2/Ku.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770-822-7417.

INTERGOVERNMENTAL AGREEMENT BETWEEN GWINNETT COUNTY
AND THE CITY OF SANDY SPRINGS REGARDING
A PROJECT AT SR 140/HOLCOMB BRIDGE ROAD AT SPALDING DRIVE
(PROJECT M-1066)

This agreement made by and between the City of Sandy Springs, a municipal corporation chartered by the State of Georgia and headquartered at 7840 Roswell Road, Sandy Springs, Georgia 30350 (hereinafter referred to as "City") and Gwinnett County, Georgia, a political subdivision of the State of Georgia headquartered at 75 Langley Drive, Lawrenceville, Georgia 30046 (hereinafter referred to as "County") each of whom has been duly authorized to enter into this Agreement.

WITNESSETH

WHEREAS, the parties to this agreement are governmental units located within the State of Georgia and authorized by law to enter into intergovernmental agreements; and

WHEREAS, the parties hereto desire to serve the needs of the citizens by providing a safe and efficient roadway improvements and

WHEREAS, both parties believe that the SR 140/Holcomb Bridge Road at Spalding Drive Project will further the purposes of meeting the transportation improvement needs of the County and the City; and

WHEREAS, both parties believe that it would be in the interest of the health, safety and welfare of the citizens to combine their resources and efforts to provide for the efficient design and construction of the SR 140/Holcomb Bridge Road at Spalding Drive Project;

NOW, THEREFORE, in consideration of the mutual promises, covenants and undertakings set forth herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereto do consent and agree as follows:

1. The SR 140/Holcomb Bridge Road at Spalding Drive Project "Project" consists of improvements to the intersection SR 140/Holcomb Bridge Road at Spalding Drive as well as nearby intersections located at Spalding Drive at Wetherburn Way, SR 140/Holcomb Bridge Road at Wetherburn Way, SR 140/Holcomb Bridge at River Exchange Drive, and Spalding Drive at River Exchange Drive. This project is located within County limits as well as City limits. See Exhibits A and B for a location map and conceptual layout for this project.

2. County Responsibilities:

    a) The County shall be responsible for the engineering costs of the project.
    b) The County shall be responsible for the utilities costs of the project.
    c) The County shall be responsible for all necessary easements and right-of-way acquisition costs for areas that fall within County borders.

3. City Responsibilities:

    a) The City shall be responsible for the acquisition of all necessary easements and right of way required for the project for the parcels located within the City and Fulton County limits.
    b) The City shall allow the County and its consultants and/or contractors access to the easements and right of way necessary to construct the Project.

4. As to the SR 140/Holcomb Bridge Road at Spalding Drive Project, the parties agree that neither the County nor the City shall indemnify or hold harmless the other party or its agents, inspectors, servants and employees, past and present. Both the City and the County shall assume and defend at their own cost, any suit, action or other legal proceeding naming it as a defendant arising therefrom for the SR 140/Holcomb Bridge at Spalding Drive Project.

5. All notices pursuant to this agreement shall be served as follows: As to the County, Chairman, Gwinnett County Board of Commissioners, 75 Langley Drive, Lawrenceville, Georgia 30046. As to the City, Mayor, City of Sandy Springs, 7840 Roswell Road, Sandy Springs, Georgia 30350.

This Agreement constitutes the entire written agreement between the parties hereto as to all matters contained herein. All subsequent changes to this contract must be in writing and signed by both parties. This Agreement is for the benefit of the parties hereto only and is not intended to benefit any third party or to give rise to any duty or causes of action for any third party, and no provisions contained within this agreement are intended to nor shall they in any way be construed to relieve any contractor performing services in connection with the Project of any liability or to complete the work in a good, substantial and workmanlike manner. No provision in this Agreement is intended to nor shall it be construed to in any way waive immunities or protections provided to either the County or to the City by the Constitution and laws of the State of Georgia.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this agreement to be signed and delivered on the date set forth below.

This _____ day of _____, 2019.

GWINNETT COUNTY, GEORGIA

By: _____
CHARLOTTE J. NASH

Title: CHAIRMAN

ATTEST:

By: _____

Title: County Clerk/Deputy County Clerk (SEAL)

APPROVED AS TO FORM:

_____
Gwinnett County Staff Attorney

CITY OF SANDY SPRINGS, GEORGIA

By: _____

Title: MAYOR

ATTEST:

By: _____

Title: City Clerk (SEAL)

Exhibit A

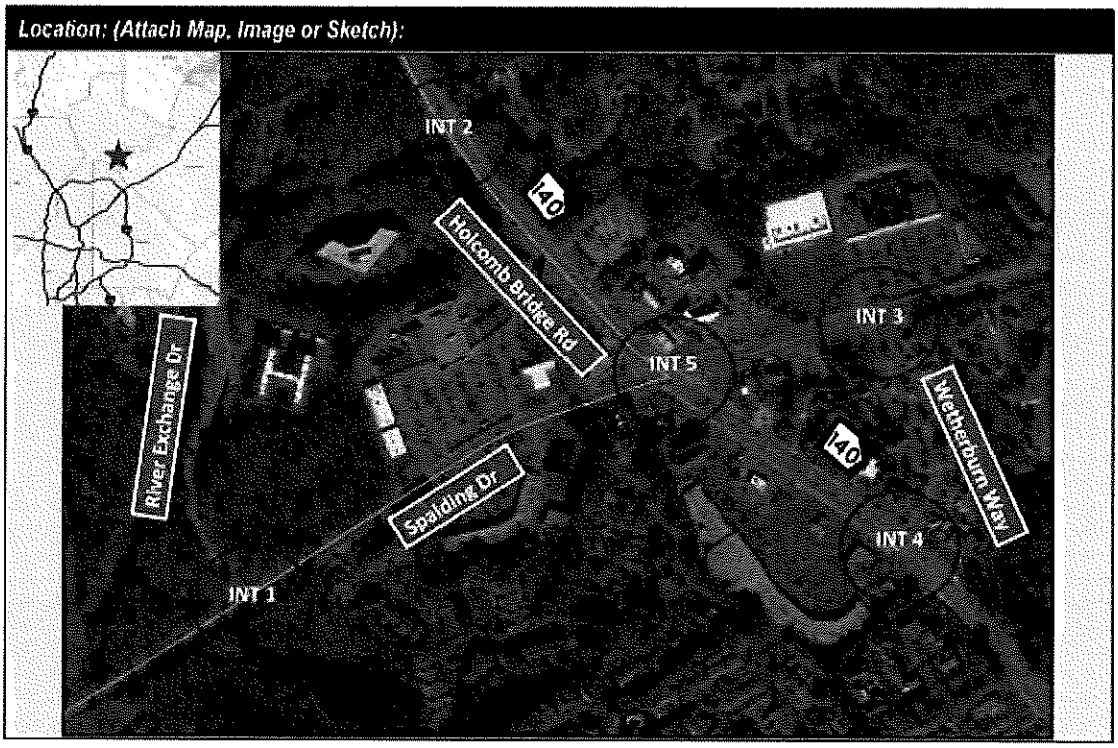
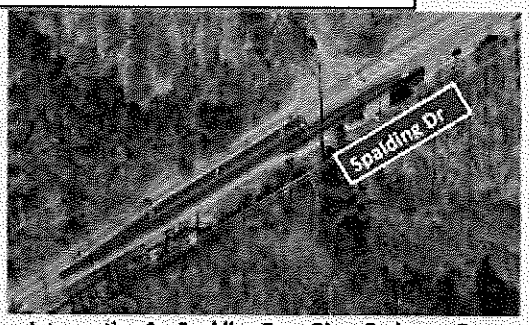

Location: (Attach Map, Image or Sketch):
INT 2
I-0
Holcomb Bridge Rd
INT 3
INT 5
River Exchange Dr
I-0
Wetherburn Way
Spalding Dr
INT 4
INT 1

Exhibit B

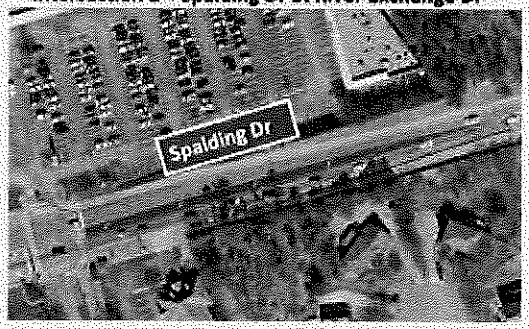
Improvement Sketch:



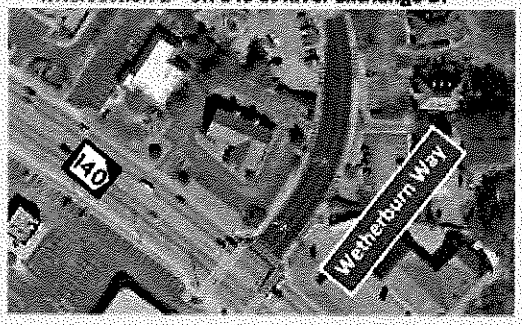
Intersection 1 – Spalding Dr at River Exchange Dr



Intersection 2 – SR 140 at River Exchange Dr



Intersection 3 – Spalding Dr at Wetherburn Way



Intersection 4 – SR 140 at Wetherburn Way

RESOLUTION NO. 2019-06-79

STATE OF GEORGIA
COUNTY OF FULTON

A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE THE INTERGOVERNMENTAL AGREEMENT WITH GWINNETT COUNTY TO INCLUDE "QUADRANT ROADWAY" INTERSECTION IMPROVEMENTS TO REDUCE DELAY AT SPALDING DRIVE AND HOLCOMB BRIDGE ROAD AND REROUTING SOME TRAFFIC ALONG RIVER EXCHANGE DRIVE

WHEREAS, it is necessary, from time to time, to establish policies, procedures and guidelines consistent with the administration of a municipal government consistent with the US Constitution, Federal Statutes, alignment with Federal and Georgia's State Constitution, and the Charter for the City of Sandy Springs; and

WHEREAS, the Department of Public Works, in response to the guidance provided by the City Manager, has reviewed and recommends the Mayor signing the Intergovernmental Agreement (IGA) between the City of Sandy Springs and Gwinnett County; and

WHEREAS, the City Manager directed the Department of Public Works to develop standard policies for recurring matters, to establish appropriate internal controls and legal compliance, and to provide for an efficient and effective means to serve constituents; and

WHEREAS, upon adoption of this Resolution, City Sandy Springs Public Works Department staff will manage all applicable phases of the Agreement in conjunction with the Gwinnett County staff.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SANDY SPRINGS, GEORGIA

Receive, accept, and affirm the authorization for the Mayor to sign the Intergovernmental Agreement with Gwinnett County to include "quadrant roadway" intersection improvements to reduce delay at Spalding Drive and Holcomb Bridge Road and rerouting some traffic along River Exchange Drive, which is being executed by Gwinnett County.

RESOLVED this the 18th day of June, 2019.

Approved:

Russell K. Paul, Mayor

Attest:

Coty Thigpen, City Clerk

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190775	20190776

☑ Grants ☐ Public Hearing

Department:	Transportation			Date Submitted:	07/17/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	jehoward			Multiple Depts?	No
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

for the Chairman to execute Supplemental Agreement No. 1 with the Federal Aviation Administration and Georgia Department of Transportation (GDOT) for the Construction of Taxiway Y. Additional Federal Aviation Administration funds will be allocated in the amount of $6,103,619.00 and additional Georgia Department of Transportation Airport Improvement funds in the amount of $339,090.00; with a required additional local match of $339,091.66. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department.

Attachments	Justification, Agreement, Action List
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Approval
Department Head	archapman (7/19/2019)
Attorney	mvstephens (7/30/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Airport R&E- Grant	*	$6,442,709	bjalexzulian (7/30/2019)
Yes	Airport R&E	$339,091**	$339,091	

Finance Comments	*Grant budget will be established upon approval and execution of Supplemental Agreement No. 1. Contract award pending approval of GCID20190776. **Amount available in Construction of Taxiway Y project.	FinDir's Initials: bjalexzulian (7/30/2019)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
DOT DIRECTOR'S OFFICE

75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7400
www.gwinnettcounty.com

MEMORANDUM

TO: Chairman
District Commissioners

THROUGH: Alan Chapman, P.E. ARC
Director, Transportation

FROM: MLS Matthew Smith
Airport Manager

SUBJECT: Acceptance of State and Federal Grant Funds for the Construction of Parallel Taxiway "Y" in the amount of $10,770,342.30.

DATE: July 29, 2019

ITEM OF BUSINESS

Approval/authorization for the Chairman to execute Supplemental Agreement No. 1 with the Federal Aviation Administration and Georgia Department of Transportation (GDOT) for the Construction of Taxiway Y. Additional Federal Aviation Administration funds will be allocated in the amount of $ 6,103,619.00 and additional Georgia Department of Transportation Airport Improvement funds in the amount of $339,090.00; with a required additional local match of $339,091.66. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department.

BACKGROUND AND DISCUSSION

On April 16, 2019 staff requested, and the Board of Commissioners approved accepting a grant in the amount of $4,327,633.30 to pay for Phase I construction of Parallel Taxiway "Y." The State and Federal Aviation Administration (FAA) have identified additional funding, in the amount of $6,442,709.00, and now are offering a supplemental agreement in the amount of $10,770,342.30 which would complete the project.

Phase I construction provided for the purchase of wetland and stream credits to satisfy U.S. Army Corps of Engineers' requirements, partial construction of the taxiway (placement of a culvert and earth work), and construction inspection/administration for the work. Phase II construction will finish the earth work; provide pavement, pavement markings, and taxiway lights for the new pavement. Upon

completion of Phase II the airport would have full parallel taxiways on both the north and south sides, which would reduce the chances of a runway incursion and make airport operations safer.

If you have any questions please contact me at 822-5198.

ACTION REQUESTED
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
September 3, 2019
(GCID 20190775)

1. Acceptance of grant awards from the **GEORGIA DEPARTMENT OF TRANSPORTATION** and the **FEDERAL AVIATION ADMINISTRATION**; authorization for Chairman to sign grant application, letter of credit signature cards, and related **GEORGIA DEPARTMENT OF TRANSPORTATION and FEDERAL AVIATION ADMINISTRATION** forms designating persons authorized to request disbursement of grant funds from **GEORGIA DEPARTMENT OF TRANSPORTATION** and the **FEDERAL AVIATION ADMINISTRATION** to Gwinnett County.

2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and execute agreements, contracts, and/or amendments as necessary, with **GEORGIA DEPARTMENT OF TRANSPORTATION**, the **FEDERAL AVIATION ADMINISTRATION,** municipalities, non-profit agencies, County agencies and financial institutions, etc. for project implementation, as specified and approved by the Board of Commissioners subject to Law Department review. The Board of Commissioners authorizes the Chairman to execute such documents, if necessary, or if required by the **GEORGIA DEPARTMENT OF TRANSPORTATION** and or the **FEDERAL AVIATION ADMINISTRATION.**

3. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and submit financial reports.

4. Authorization for Chairman to designate County staff to establish and adjust budgets as delegated in the approved Budget Resolution to cover obligations/expenses in accordance with the intent and actions of the Board of Commissioners.

5. Authorization for Chairman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.

6. Authorization for Chairman to appoint and designate the Director of Financial Services to serve as the "Official Representative" of Gwinnett County with the **GEORGIA DEPARTMENT OF TRANSPORTATION** and the **FEDERAL AVIATION ADMINISTRATION**.

SUPPLEMENTAL AGREEMENT #1

BETWEEN

DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

AND

GWINNETT COUNTY

Project Number: AP019-9036-34(135) GWINNETT
PID – T006809

DRAFT

This agreement is made and entered into _____, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter referred to as the "DEPARTMENT", and GWINNETT COUNTY, hereinafter called the "SPONSOR".

WHEREAS, the DEPARTMENT and the SPONSOR heretofore on MAY 21, 2019, entered into an Agreement, hereinafter called the "ORIGINAL CONTRACT", whereby the DEPARTMENT agreed to participate in the SPONSOR'S desire of the construction of certain work at the Gwinnett County Airport – Briscoe Field for GWINNETT COUNTY;

WHEREAS, the DEPARTMENT has determined that the modification of line items and additional funding is needed. This Supplemental Agreement will provide the ability to carry out the full scope of work as identified in the Exhibit A, Summary of Construction Items, Revised, August 22, 2019. This Supplemental Agreement will increase the budget; and

NOW THEREFORE, THE PARTIES HERETO mutually agree that for and in consideration of the mutual benefits to flow from each other to the other, the ORIGINAL CONTRACT dated May 21, 2019, is hereby modified as follows:

I. Item 4, Paragraphs two (2) and three (3) is hereby deleted in its entirety and the following is substituted in lieu thereof:

The total estimated cost of the Project is ELEVEN MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND TWO HUNDRED SIX and 45/100 Dollars ($11,337,206.45). The total estimated cost of the Project as described herein is shown on the Summary of Construction Items in Exhibit A-Revised 8/22/19, which is hereby made a part of this Contract as fully and to be the same effect as if the same had been set forth at length in the body of this Contract.

It is further agreed that the DEPARTMENT'S obligation will include state funds in the amount of FIVE HUNDRED SIXTY-SIX THOUSAND EIGHT HUNDRED SIXTY and 30/100 Dollars ($566,860.30) and federal funds in the amount of TEN MILLION TWO HUNDRED THREE THOUSAND FOUR HUNDRED EIGHTY-TWO and 00/100 Dollars ($10,203,482.00) for the Project as summarized in Exhibit A-Revised 8/22/19. It is further agreed that the maximum amount of state and federal share of the project which is TEN MILLION SEVEN HUNDRED SEVENTY THOUSAND THREE HUNDRED FORTY-TWO and 30/100 Dollars ($10,770,342.30). However, if the sum total of the actual cost of the Project is less than the amounts indicated in Exhibit A-Revised 8/22/19, the DEPARTMENT shall be obligated to pay 95% of the actual project cost as verified from the records of the SPONSOR or actual measured quantities of the items listed in the Summary of Construction Items (Exhibit A-Revised 8/22/19), whichever is less. It is further understood the sponsor's local share of the project is in the amount of FIVE HUNDRED SIXTY-SIX THOUSAND EIGHT HUNDRED SIXTY-FOUR and 15/100 Dollars ($566,864.15).

II. The Exhibit A is hereby deleted in its entirety and the following is substituted in lieu thereof: Revised Exhibit A, dated 8/22/19.

Except as modified, changed, or amended, all the terms and conditions of the Original contract date MAY 21, 2019 shall remain in full force and effect. The covenants herein contained shall except as otherwise provided accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

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IN WITNESS THEREOF said parties have hereunto set their hands and affixed their seals the day and year above first written.

DEPARTMENT OF TRANSPORTATION:

_____ (SEAL)
Commissioner

ATTEST: _____
Treasurer

GWINNETT COUNTY:

DATE: _____

_____
CHAIRMAN (SEAL)

_____
PRINTED NAME

Federal Employment Identification Number: 58-6000835

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Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
Phase I-Base Bid										
Part I - FY17 Federal Project										01191
1a	GP-105A	MOBILIZATION	110,959	EACH	$1.00	$110,958.89	90%	$99,863.00	5%	$5,547.94
		Total Part I - FY17 Federal Project				**$110,958.89**		**$99,863.00**		**$5,547.94**
Part II - FY18 Federal Project - SBGP-022-2018										
1b	GP-105A	MOBILIZATION	166,668	EACH	$1.00	$166,667.67	90%	$150,000.00	5%	$8,333.38
		Total Part II - FY18 Federal Project				**$166,667.67**		**$150,000.00**		**$8,333.38**
Part III - FY17D Federal Project - SBGP-021-2017										
1c	GP-105A	MOBILIZATION	547,471	EACH	$1.00	$547,471.44	90%	$492,723.40	5%	$27,373.57
3	S-140A	REMOVE EXISTING BOX CULVERT	30	LIN. FT.	$574.00	$17,220.00	90%	$15,498.00	5%	$861.00
4	S-140B	REMOVE EXISTING WING WALLS, INCLUDING APRONS AND PARAPETS, COMPLETE	1	EACH	$5,480.00	$5,480.00	90%	$4,932.00	5%	$274.00
5	S-140C	REMOVE EXISTING FENCE	1,100	LIN. FT.	$5.15	$5,665.00	90%	$5,098.50	5%	$283.25
6	S-140D	REMOVE EXISTING SANITARY SEWER	345	LIN. FT.	$72.50	$25,012.50	90%	$22,511.25	5%	$1,250.63
7	S-140E	REMOVE EXISTING SANITARY SEWER MANHOLE	1	EACH	$1,670.00	$1,670.00	90%	$1,503.00	5%	$83.50
8	S-140F	GROUT FULL ABANDONED SEWER PIPES	735	LIN. FT.	$38.50	$28,297.50	90%	$25,467.75	5%	$1,414.88
10	S-140H	REMOVE PAVED DITCH	2,360	SQ. YD.	$4.60	$10,856.00	90%	$9,770.40	5%	$542.80
11	S-140I	REMOVE EXISTING DRAINAGE STRUCTURE	15	EACH	$708.00	$10,620.00	90%	$9,558.00	5%	$531.00
12	S-140J	REMOVE EXISTING STORM PIPE (ALL SIZES)	1,632	LIN. FT.	$17.75	$28,968.00	90%	$26,071.20	5%	$1,448.40
13	P-101A	REMOVE ASPHALT PAVEMENT (FULL DEPTH)	28,300	SQ. YD.	$3.05	$86,315.00	90%	$77,683.50	5%	$4,315.75
14	P-101B	COLD MILLING	3,000	SQ. YD.	$4.50	$13,500.00	90%	$12,150.00	5%	$675.00
15	P-151	CLEARING AND GRUBBING	38	ACRE	$288.00	$10,944.00	90%	$9,849.60	5%	$547.20
16	P-152A	EMBANKMENT IN PLACE, OFFSITE BORROW	91,907	CU. YD.	$15.25	$1,401,574.89	90%	$1,261,417.40	5%	$70,078.74
17	P-152B	EMBANKMENT IN PLACE, ONSITE BORROW	36,991	CU. YD.	$3.40	$125,769.40	90%	$113,192.46	5%	$6,288.47
18	P-152C	DIVERSION CHANNEL	200	LIN. FT.	$93.25	$18,650.00	90%	$16,785.00	5%	$932.50
19	P-152D	MUCK EXCAVATION	1,000	CU. YD.	$18.75	$18,750.00	90%	$16,875.00	5%	$937.50
21	P-152F	ROCK EXCAVATION	500	CU. YD.	$57.00	$28,500.00	90%	$25,650.00	5%	$1,425.00
22	P-156	INSTALLATION AND REMOVAL OF SILT FENCE	3,000	LIN. FT.	$6.50	$19,500.00	90%	$17,550.00	5%	$975.00
32	D-699A	MAINTENANCE OF PERMANENT POND	1	EACH	$4,690.00	$4,690.00	90%	$4,221.00	5%	$234.50
33	D-699B	MAINTENANCE OF TEMPORARY SEDIMENT BASIN	1	EACH	$19,800.00	$19,800.00	90%	$17,820.00	5%	$990.00
34	D-699C	PUMP PERMANENT POND	30	DAY	$346.00	$10,380.00	90%	$9,342.00	5%	$519.00
35	D-699D	PUMP TEMPORARY SEDIMENT BASIN	30	DAY	$346.00	$10,380.00	90%	$9,342.00	5%	$519.00
36	D-700A	STONE RETROFITTING (Rt)	1	EACH	$2,820.00	$2,820.00	90%	$2,538.00	5%	$141.00
37	D-700B	SKIMMER RETROFITTING (SK)	1	EACH	$5,590.00	$5,590.00	90%	$5,031.00	5%	$279.50
44	D-701G	36 INCH CLASS III RCP	231	LIN. FT.	$96.50	$22,291.50	90%	$20,062.35	5%	$1,114.58
47	D-701J	REINFORCED CONCRETE BOX CULVERT - DOUBLE BARREL 8-FT X 7-FT BOX CULVERT, INCLUDING BEDDING	317	LIN. FT.	$1,740.00	$551,580.00	90%	$496,422.00	5%	$27,579.00
48	D-751A	POND OUTLET CONTROL STRUCTURE	1	EACH	$21,300.00	$21,300.00	90%	$19,170.00	5%	$1,065.00
51	D-751E	36 INCH CONCRETE HEADWALL	3	EACH	$1,710.00	$5,130.00	90%	$4,617.00	5%	$256.50
53	D-753A	RIP RAP, OUTLET PROTECTION	2	EACH	$776.00	$1,552.00	90%	$1,396.80	5%	$77.60
56	D-753D	SURGE STONE	1,000	CU. YD.	$64.00	$64,000.00	90%	$57,600.00	5%	$3,200.00
57	D-753E	RIP RAP SPILLWAY	1	EACH	$4,490.00	$4,490.00	90%	$4,041.00	5%	$224.50

Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
58	D-753F	TYPE 1 RIP RAP	230	TON	$45.50	$10,465.00	90%	$9,418.50	5%	$523.25
60	E-895A	TEMPORARY EROSION CONTROL MATTING	39,800	SQ. YD.	$0.97	$38,606.00	90%	$34,745.40	5%	$1,930.30
64	F-162A	6 FT CHAIN-LINK SECURITY FENCE	220	LIN. FT.	$32.50	$7,150.00	90%	$6,435.00	5%	$357.50
65	F-162B	8 FT WIDE CULVERT SECURITY SWING GATE	2	EACH	$851.00	$1,702.00	90%	$1,531.80	5%	$85.10
67	T-901B	TEMPORARY GRASSING	38	ACRE	$884.00	$33,592.00	90%	$30,232.80	5%	$1,679.60
94	GDOT 165-0030	MAINTENANCE OF TEMPORARY SILT FENCE TYPE C	3,000	LIN. FT.	$0.10	$300.00	90%	$270.00	5%	$15.00
95	GDOT 165-0071	MAINTENANCE OF SEDIMENT BARRIER- MULCH BERM	600	LIN. FT.	$6.85	$4,110.00	90%	$3,699.00	5%	$205.50
96	GDOT 167-1000	WATER QUALITY MONITORING AND SAMPLING	2	EACH	$306.00	$612.00	90%	$550.80	5%	$30.60
97	GDOT 167-1500	WATER QUALITY INSPECTIONS	7	MONTH	$2,920.00	$20,440.00	90%	$18,396.00	5%	$1,022.00
99	GDOT 627A	MSE WALL FACE, 0 - 10 FT	243	SQ. FT.	$62.50	$15,187.50	90%	$13,668.75	5%	$759.38
100	GDOT 627B	MSE WALL FACE, >10 - 20 FT	717	SQ. FT.	$62.50	$44,812.50	90%	$40,331.25	5%	$2,240.63
101	GDOT 627C	MSE WALL FACE, >20 - 30 FT	5,685	SQ. FT.	$62.50	$355,312.50	90%	$319,781.25	5%	$17,765.63
102	GDOT 627E	TRAFFIC BARRIER H	300	LIN. FT.	$370.00	$111,000.00	90%	$99,900.00	5%	$5,550.00
103	GDOT 660A	SANITARY SEWER PIPE, 16 INCH, DUCTILE IRON PIPE, TYPE 53, ALL LINES, CONNECTIONS AND PERMITS, INSTALLED,	0	LIN. FT.	$317.00	$0.00	90%	$0.00	5%	$0.00
104	GDOT 660B	STEEL CASING, 36 INCH, INSTALLED, COMPLETE	327	LIN. FT.	$402.00	$131,454.00	90%	$118,308.60	5%	$6,572.70
106	GDOT 668B	SANITARY SEWER MANHOLE, SPECIAL DESIGN	1	EACH	$26,100.00	$26,100.00	90%	$23,490.00	5%	$1,305.00
107	GDOT 668C	SANITARY SEWER MANHOLE, TYPE 1	2	EACH	$4,310.00	$8,620.00	90%	$7,758.00	5%	$431.00
108	GDOT 668F	STORM SEWER MANHOLE, TYPE 1	1	EACH	$3,480.00	$3,480.00	90%	$3,132.00	5%	$174.00
109	GDOT 668G	STORM SEWER MANHOLE, TYPE 1, ADD. DEPTH CLASS 1	7	LIN. FT.	$140.00	$980.00	90%	$882.00	5%	$49.00
110	GDOT 668H	STORM SEWER MANHOLE, TYPE 1, ADD. DEPTH CLASS 2	0	LIN. FT.	$226.00	$0.00	90%	$0.00	5%	$0.00
111	GDOT 668I	STORM SEWER MANHOLE, TYPE 1, ADD. DEPTH CLASS 3	30	LIN. FT.	$226.00	$6,780.00	90%	$6,102.00	5%	$339.00
136	GDOT 660	SANITARY SEWER PIPE, 18" CASING SPACERS	32	EACH	$22.50	$720.00	90%	$648.00	5%	$36.00
137	GDOT 660	SANITARY SEWER PIPE - 18 INCH RESTRAINED JOINT	17	EACH	$135.00	$2,295.00	90%	$2,065.50	5%	$114.75
138	GDOT 660	SANITARY SWERE - 72 INCH DIAMETER BASE FOR SPECIAL DESIGN MANHOLE	1	EACH	$1,900.00	$1,900.00	90%	$1,710.00	5%	$95.00
139	GDOT 660	SANITARY SEWER- CLASS 'B' BEDDING - FILL STONE ENVELOPE	200	CU. YD.	$90.00	$18,000.00	90%	$16,200.00	5%	$900.00
140	GDOT 660	SANITARY SEWER - CONCRETE PIPE ENCASEMENT	40	LIN. FT.	$279.00	$11,160.00	90%	$10,044.00	5%	$558.00
141	GDOT 600	SANITARY SEWER PIPE, 18 INCH, DUCTILE IRON PIPE, TYPE 53, WITH PROTECTO 401 LINING, ALL LINES, CONNECTIONS AND PERMITS, INSTALLED, COMPLETE	446	LIN. FT.	$403.00	$179,738.00	90%	$161,764.20	5%	$8,986.90
142	GDOT 627	MATERIAL COST FOR ADDITIONAL MSE STRAP	6645	SQ FT.	$0.58	$3,854.10	90%	$3,468.69	5%	$192.71
130	FAA	STREAM CREDITS	2,019	EACH	$26.50	$53,503.50	90%	$48,153.15	5%	$2,675.18
131	FAA	WETLAND CREDITS	0.60	EACH	$5,000.00	$3,000.00	90%	$2,700.00	5%	$150.00
132	FAA	CONSTRUCTION ADMINISTRATION	24,994	EACH	$1.00	$24,994.00	90%	$22,494.60	5%	$1,249.70
133	FAA	CONSTRUCTION INSPECTION	29,143	EACH	$1.00	$29,143.44	90%	$26,229.10	5%	$1,457.18
134	FAA	CONSTRUCTION TESTING	0	EACH	$1.00	$0.00	90%	$0.00	5%	$0.00
135	FAA	AS-BUILTS	0	EACH	$1.00	$0.00	90%	$0.00	5%	$0.00
		Total Part III - FY17D Federal Project				**$4,277,778.77**		**$3,850,000.00**		**$213,888.98**

CFDA: 20.106; DUNS:57272734
Indirect Cost Rate:N/A; Research and Development: No

Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
FY20 State Program										
Part IV - Federal FY19D - SBGP-026-2019										01201
133	FAA	CONSTRUCTION INSPECTION	44,477	EACH	$1.00	$44,476.56	90%	$40,028.90	5%	$2,223.83
134	FAA	CONSTRUCTION TESTING	74,564	EACH	$1.00	$74,564.00	90%	$67,107.19	5%	$3,728.20
1c	GP-105A	MOBILIZATION	400,902	EACH	$1.00	$400,902.00	90%	$360,811.80	5%	$20,045.10
2	1510	FIELD ENGINEER'S OFFICE	0	L. SUM	$36,800.00	$0.00	90%	$0.00	5%	$0.00
9	S-140G	REMOVE PAVEMENT MARKINGS	5	EACH	$553.00	$2,765.00	90%	$2,488.50	5%	$138.25
16	P-152A	EMBANKMENT IN PLACE, OFFSITE BORROW	37,968	CU. YD.	$15.25	$579,018.86	90%	$521,116.97	5%	$28,950.94
17	P-152B	EMBANKMENT IN PLACE, ONSITE BORROW	123,259	CU. YD.	$3.40	$419,080.60	90%	$377,172.54	5%	$20,954.03
20	P-152E	12 INCH PREPARATION OF SUBGRADE	23,200	SQ. YD.	$2.20	$51,040.00	90%	$45,936.00	5%	$2,552.00
22	P-156	INSTALLATION AND REMOVAL OF SILT FENCE	1,000	LIN. FT.	$6.50	$6,500.00	90%	$5,850.00	5%	$325.00
23	P-209	CRUSHED AGGREGATE BASE COURSE	12,650	CU. YD.	$62.50	$790,625.00	90%	$711,562.50	5%	$39,531.25
24	P-401	BITUMINOUS SURFACE COURSE	6,140	TON	$105.00	$644,700.00	90%	$580,230.00	5%	$32,235.00
25	P-403	BITUMINOUS BASE COURSE	7,360	TON	$97.75	$719,440.00	90%	$647,496.00	5%	$35,972.00
26	P-602	BITUMINOUS PRIME COAT	8,180	GAL	$5.55	$45,399.00	90%	$40,859.10	5%	$2,269.95
27	P-603	BITUMINOUS TACK COAT	5,720	GAL	$2.90	$16,588.00	90%	$14,929.20	5%	$829.40
28	P-620A	PAVEMENT MARKING, YELLOW, REFLECTIVE	4,435	SQ. FT	$1.10	$4,878.50	90%	$4,390.65	5%	$243.93
29	P-620B	PAVEMENT MARKING, BLACK, NON- REFLECTIVE	3,490	SQ. FT	$0.83	$2,896.70	90%	$2,607.03	5%	$144.84
30	P-620C	PAVEMENT MARKING, WHITE, REFLECTIVE	500	SQ. FT	$1.10	$550.00	90%	$495.00	5%	$27.50
31	P-640	GEOTEXTILE FABRIC	26,895	SQ. YD.	$2.55	$68,582.25	90%	$61,724.03	5%	$3,429.11
32	D-699A	MAINTENANCE OF PERMANENT POND	1	EACH	$4,690.00	$4,690.00	90%	$4,221.00	5%	$234.50
38	D-701A	18 INCH CLASS III RCP	989	LIN. FT.	$50.00	$49,450.00	90%	$44,505.00	5%	$2,472.50
39	D-701B	18 INCH CLASS V RCP	689	LIN. FT.	$53.25	$36,689.25	90%	$33,020.33	5%	$1,834.46
40	D-701C	24 INCH CLASS III RCP	443	LIN. FT.	$61.50	$27,244.50	90%	$24,520.05	5%	$1,362.23
41	D-701D	24 INCH CLASS V RCP	204	LIN. FT.	$66.50	$13,566.00	90%	$12,209.40	5%	$678.30
42	D-701E	30 INCH CLASS III RCP	374	LIN. FT.	$76.25	$28,517.50	90%	$25,665.75	5%	$1,425.88
43	D-701F	30 INCH CLASS V RCP	625	LIN. FT.	$83.25	$52,031.25	90%	$46,828.13	5%	$2,601.56
44	D-701G	36 INCH CLASS III RCP	196	LIN. FT.	$96.50	$18,914.00	90%	$17,022.60	5%	$945.70
45	D-701H	36 INCH CLASS V RCP	239	LIN. FT.	$106.00	$25,334.00	90%	$22,800.60	5%	$1,266.70
46	D-701I	48 INCH CLASS III RCP	416	LIN. FT.	$148.00	$61,568.00	90%	$55,411.20	5%	$3,078.40
48	D-751A	POND OUTLET CONTROL STRUCTURE	1	EACH	$21,300.00	$21,300.00	90%	$19,170.00	5%	$1,065.00
49	D-751B	TYPE 12 CATCH BASIN	18	EACH	$13,500.00	$243,000.00	90%	$218,700.00	5%	$12,150.00
50	D-751D	30 INCH CONCRETE HEADWALL	2	EACH	$1,320.00	$2,640.00	90%	$2,376.00	5%	$132.00
52	D-751F	18 INCH CONCRETE HEADWALL	2	EACH	$946.00	$1,892.00	90%	$1,702.80	5%	$94.60
53	D-753A	RIP RAP, OUTLET PROTECTION	4	EACH	$776.00	$3,104.00	90%	$2,793.60	5%	$155.20
54	D-753B	TYPE 3 RIP RAP LINED DITCH	150	LIN. FT.	$39.50	$5,925.00	90%	$5,332.50	5%	$296.25
55	D-753C	FILTER RING	12	EACH	$4,670.00	$56,040.00	90%	$50,436.00	5%	$2,802.00
58	D-753F	TYPE 1 RIP RAP	230	TON	$45.50	$10,465.00	90%	$9,418.50	5%	$523.25
59	E-891	INLET PROTECTION	19	EACH	$554.00	$10,526.00	90%	$9,473.40	5%	$526.30
61	EC-1A	PARTICLE FLOC LOG	9	EACH	$423.00	$3,807.00	90%	$3,426.30	5%	$190.35
62	EC-1B	CLARIFIER FLOC LOG	9	EACH	$423.00	$3,807.00	90%	$3,426.30	5%	$190.35
63	EC-1C	18" SLOPE INTERRUPTION	280	LIN. FT.	$16.75	$4,690.00	90%	$4,221.00	5%	$234.50
66	T-901A	PERMANENT GRASSING	30	ACRE	$2,490.00	$74,700.00	90%	$67,230.00	5%	$3,735.00
68	T-904	SODDING	22,500	SQ. YD.	$8.70	$195,750.00	90%	$176,175.00	5%	$9,787.50

Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

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SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
69	T-905	TOPSOILING (OBTAINED ON SITE OR REMOVED FROM STOCKPILE)	26,500	CU. YD.	$7.60	$201,400.00	90%	$181,260.00	5%	$10,070.00
70	L108-5.1	COUNTERPOISE TRENCH IN EARTH	10,600	LIN. FT.	$2.20	$23,320.00	90%	$20,988.00	5%	$1,166.00
71	L108-5.2	CABLE TRENCH IN EARTH	10,650	LIN. FT.	$3.30	$35,145.00	90%	$31,630.50	5%	$1,757.20
72	L108-5.3	NO. 8 AWG, 5kV, L-824C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	19,075	LIN. FT.	$1.65	$31,473.75	90%	$28,326.38	5%	$1,573.69
73	L108-5.4	NO. 6 AWG, BARE SOLID COPPER COUNTERPOISE WIRE, INSTALLED IN TRENCH OR WITH DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND	10,910	LIN. FT.	$2.00	$21,820.00	90%	$19,638.00	5%	$1,091.00
74	L110-5.1	CONCRETE ENCASED, ELECTRICAL DUCT BANK, 4 WAY, 4"	176	LIN. FT.	$55.25	$9,724.00	90%	$8,751.60	5%	$486.20
75	L110-5.2	CONCRETE ENCASED, ELECTRICAL DUCT BANK, 2 WAY, 4"	20	LIN. FT.	$44.25	$885.00	90%	$796.50	5%	$44.25
76	L115-5.1	ELECTRICAL HANDHOLE, TYPE "A", AIRCRAFT RATED	6	EACH	$11,100.00	$66,600.00	90%	$59,940.00	5%	$3,330.00
77	L115-5.2	ELECTRICAL HANDHOLE ELEVATION ADJUSTMENTS	5	EACH	$5,530.00	$27,650.00	90%	$24,885.00	5%	$1,382.50
78	L115-5.3	ELECTRICAL HANDHOLE, L-867E MODIFIED BASE, INSTALLED AT DUCT BANK, COMPLETE	2	EACH	$1,330.00	$2,660.00	90%	$2,394.00	5%	$133.00
79	L125-5.1	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON L-867B BASE IN EARTH SHOULDER, IN PLACE	33	EACH	$884.00	$29,172.00	90%	$26,254.80	5%	$1,458.60
80	L125-5.2	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON MOUNTING STAKE IN EARTH SHOULDER, IN PLACE	159	EACH	$774.00	$123,066.00	90%	$110,759.40	5%	$6,153.30
81	L125-5.5	RELOCATED L-862, HIGH INTENSITY RUNWAY EDGE LIGHT, NEW LAMP, NEW ISOLATION TRANSFORMER, IN EARTH SHOULDER, IN PLACE	4	EACH	$663.00	$2,652.00	90%	$2,386.80	5%	$132.60
82	L125-5.6	REPLACE TAXIWAY GUIDANCE SIGN ISOLATION TRANSFORMER AND CONNECT TO TAXIWAY CIRCUIT, COMPLETE	3	EACH	$553.00	$1,659.00	90%	$1,493.10	5%	$82.95
83	L125-5.7	REPLACE L-861T QUARTZ MEDIUM INTENSITY TAXIWAY EDGE LIGHT ISOLATION TRANSFORMER, LAMP, AND CONNECT TO TAXIWAY CIRCUIT, COMPLETE	2	EACH	$553.00	$1,106.00	90%	$995.40	5%	$55.30
84	L125-5.8	REPLACE L-862E HIGH INTENSITY THRESHOLD LIGHT ISOLATION TRANSFORMER, LAMP, AND CONNECT	1	EACH	$663.00	$663.00	90%	$596.70	5%	$33.15
85	L125-5.9	NEW L-858(L) LED SIGN, SIZE 2, STYLE 2, 1-2 CHARACTERS, CONCRETE PAD, L-867B BASE, IN PLACE	2	EACH	$6,190.00	$12,380.00	90%	$11,142.00	5%	$619.00
86	L125-5.10	NEW L-858(L) LED SIGN, SIZE 2, STYLE 2, 3-4 CHARACTERS, CONCRETE PAD L-867B BASE, IN PLACE	19	EACH	$7,740.00	$147,060.00	90%	$132,354.00	5%	$7,353.00
87	L125-5.11	NEW L-858(L) LED SIGN, SIZE 2, STYLE 2, 5-6 CHARACTERS, CONCRETE PAD L-867B BASE, IN PLACE	3	EACH	$8,620.00	$25,860.00	90%	$23,274.00	5%	$1,293.00
88	L125-5.13	NEW L-858(L) LED SIGN, SIZE 2, STYLE 3, 5-6 CHARACTERS, CONCRETE PAD, L-867B BASE, IN PLACE	2	EACH	$8,840.00	$17,680.00	90%	$15,912.00	5%	$884.00
89	L125-5.14	NEW L-858 SIGN, SIZE 2, STYLE 4, 48" TAXIWAY ENDING MARKER, CONCRETE PAD	1	EACH	$3,540.00	$3,540.00	90%	$3,186.00	5%	$177.00
90	L125-5.15	REMOVE STAKE OR BASE MOUNTED MEDIUM INTENSITY TAXIWAY EDGE LIGHT IN EARTH SHOULDER, COMPLETE	70	EACH	$332.00	$23,240.00	90%	$20,916.00	5%	$1,162.00
91	L125-5.16	REMOVE L-867E LIGHT BASE USED AS HANDHOLE, COMPLETE	10	EACH	$553.00	$5,530.00	90%	$4,977.00	5%	$276.50
92	L125-5.17	REMOVE L-858 GUIDANCE SIGN AND CONCRETE PAD, COMPLETE	20	EACH	$1,110.00	$22,200.00	90%	$19,980.00	5%	$1,110.00
93	L125-5.18	INTERCHANGE CONSTANT CURRENT REGULATORS HOMERUN FIELD CIRCUIT	1	L. SUM	$553.00	$553.00	90%	$497.70	5%	$27.65
94	GDOT 165-0030	MAINTENANCE OF TEMPORARY SILT FENCE TYPE C	1,000	LIN. FT.	$0.10	$100.00	90%	$90.00	5%	$5.00
98	GDOT 310	GRADED AGGREGATE BASE	22	CU. YD.	$121.00	$2,662.00	90%	$2,395.80	5%	$133.10

Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS
105	GDOT 668A	ADJUST EXISTING SANITARY SEWER MANHOLE, LOWER TOP	2	EACH	$1,670.00	$3,340.00	90%	$3,006.00	5%	$167.00
Additive Bid 1										
112	P-152E	12 INCH PREPARATION OF SUBGRADE	8,200	SQ. YD.	$2.20	$18,040.00	90%	$16,236.00	5%	$902.00
113	P-209	CRUSHED AGGREGATE BASE COURSE	4,400	CU. YD.	$69.25	$304,700.00	90%	$274,230.00	5%	$15,235.00
114	P-401	BITUMINOUS SURFACE COURSE	1,089	TON	$108.00	$117,575.28	90%	$105,816.45	5%	$5,878.73
		Total Part IV FY19D funds				**$6,111,113.00**		**$5,500,000.00**		**$305,555.58**
Part V FY18 Funds - SBGP-022-2018										
114	P-401	BITUMINOUS SURFACE COURSE	861	TON	$108.00	$93,024.72	90%	$83,722.25	5%	$4,651.24
115b	P-403	BITUMINOUS BASE COURSE	2,084	TON	$97.75	$203,744.40	90%	$183,369.96	5%	$10,187.22
116	P-602	BITUMINOUS PRIME COAT	2,520	GAL	$5.55	$13,986.00	90%	$12,587.40	5%	$699.30
117	P-603	BITUMINOUS TACK COAT	1,680	GAL	$2.90	$4,872.00	90%	$4,384.80	5%	$243.60
118	P-620A	PAVEMENT MARKING, YELLOW, REFLECTIVE	1,320	SQ. FT	$2.20	$2,904.00	90%	$2,613.60	5%	$145.20
119	P-620B	PAVEMENT MARKING, BLACK, NON- REFLECTIVE	410	SQ. FT	$1.65	$676.50	90%	$608.85	5%	$33.83
120	P-640	GEOTEXTILE FABRIC	8,805	SQ. YD.	$2.55	$22,452.75	90%	$20,207.48	5%	$1,122.64
121	L108-5.1	COUNTERPOISE TRENCH IN EARTH	3,400	LIN. FT.	$2.20	$7,480.00	90%	$6,732.00	5%	$374.00
122	L108-5.2	CABLE TRENCH IN EARTH	3,550	LIN. FT.	$3.30	$11,715.00	90%	$10,543.50	5%	$585.75
123	L108-5.3	NO. 8 AWG, 5kV, L-824C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	2,725	LIN. FT.	$1.65	$4,496.25	90%	$4,046.61	5%	$224.81
124	L108-5.4	NO. 6 AWG, BARE SOLID COPPER	3,490	LIN. FT.	$2.00	$6,980.00	90%	$6,282.00	5%	$349.00
125	L110-5.1	CONCRETE ENCASED, ELECTRICAL DUCT BANK, 4 WAY, 4"	50	LIN. FT.	$55.25	$2,762.50	90%	$2,486.25	5%	$138.13
126	L115-5.1	ELECTRICAL HANDHOLE, TYPE "A", AIRCRAFT RATED	2	EACH	$11,100.00	$22,200.00	90%	$19,980.00	5%	$1,110.00
127	L125-5.1	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON L-867B BASE IN EARTH SHOULDER, IN PLACE	6	EACH	$884.00	$5,304.00	90%	$4,773.60	5%	$265.20
128	L125-5.2	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON MOUNTING STAKE IN EARTH SHOULDER, IN PLACE	31.00	EACH	$774.00	$23,994.00	90%	$21,594.60	5%	$1,199.70
129	L125-5.12	NEW L-858(L) LED SIGN, SIZE 2, STYLE 3, 3-4 CHARACTERS, CONCRETE PAD, L-867B BASE, IN PLACE	2.00	EACH	$7,740.00	$15,480.00	90%	$13,932.00	5%	$774.00
132	FAA	CONSTRUCTION ADMINISTRATION	40,895	EACH	$1.00	$40,895.00	90%	$36,805.50	5%	$2,044.75
133	FAA	CONSTRUCTION INSPECTION	91,470	EACH	$1.00	$91,470.00	90%	$82,323.00	5%	$4,573.50
134	FAA	CONSTRUCTION TESTING	91,257	EACH	$1.00	$91,257.00	90%	$82,131.00	5%	$4,562.85
135	FAA	AS-BUILTS	4,994	EACH	$1.00	$4,994.00	90%	$4,494.60	5%	$249.70
		Total Part V FY18 funds				**$670,688.12**		**$603,619.00**		**$33,534.42**
		Total Project Cost				**$11,337,206.45**		**$10,203,482.00**		**$566,860.30**

Gwinnett County Airport - Briscoe Field
LAWRENCEVILLE, GEORGIA

EXHIBIT A

DRAFT

SUMMARY OF CONSTRUCTION ITEMS

GDOT PROJECT NUMBER: AP019-9036-34(135) GWINNETT
PID-T006809

CONSTRUCT TAXIWAY Y REALIGNMENT AND EXTENSION

ITEM	SPEC	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL	%	FEDERAL FUNDS	%	STATE FUNDS

FAA Federal Grant and FAIN #	Federal Award Date	Original Contract Amount	Supplemental Agreement #1	Final Contract Amount	Fund Source
3-13-SBGP-020-2017	8/31/2017	$99,863.00	$0.00	$99,863.00	22139
3-13-SBGP-021-2017	9/19/2017	$3,850,000.00	$0.00	$3,850,000.00	22140
3-13-SBGP-022-2018	6/12/2018	$150,000.00	$603,619.00	$753,619.00	22142
3-13-SBGP-026-2019	6/11/2019	$0.00	$5,500,000.00	$5,500,000.00	22146
FY19 State	N/A	$227,770.30	$0.00	$227,770.30	01191
FY20 State	N/A	$0.00	$ 339,090.00	$339,090.00	01201
Total Maximum Obligation of State and Federal Funds this Contract:		$4,327,633.30	$6,442,709.00	$10,770,342.30	

Modified Quantities
New Line Items in Contract
New Line Items In Fund Source

CFDA: 20.106; DUNS:57272734
Indirect Cost Rate:N/A; Research and Development: No

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190776	20190775

☑ Grants ☐ Public Hearing

Department:	Transportation			Date Submitted:	07/17/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	jehoward			Multiple Depts?	No
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing	No	

for the Chairman to execute Change Order No. 1 to BL055-18 Gwinnett County Airport Taxiway Y Project with ER Snell Contractor, Inc., increasing the contract by $917,153.00. The contract amount is adjusted from $9,998,615.95 to $10,915,768.95. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. This project is funded by the Federal Aviation Administration (90%) and Georgia Department of Transportation (5%).

Attachments	Justification, Change Order
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Approval
Department Head	archapman (7/19/2019)
Attorney	tllettsome (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Airport R&E- Grant	$4,327,633*	$871,296	mbwoods (8/23/2019)
Yes	Airport R&E	$566,864**	$45,857	

Finance Comments	FinDir's Initials
*Contract increase is contingent upon approval and execution of Supplemental Agreement No. 1 through GCID20190775. **Amount available in Construction of Taxiway Y project.	bjalexzulian (8/23/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

C Change Justification

JUSTIFICATION LETTER

TO: Chairman
Board of Commissioners

FROM: Alan Chapman, P.E., Director
Department of Transportation ARC

SUBJECT: **Change Order No. 1 BL055-18 Construction Taxiway Y Project**

DATE: July 17, 2019

PREVIOUS CHANGE ORDER SUMMARY: N/A

REQUESTED ACTION: Request to approve/authorize Change Order No. 1 to BL055-18, Construct Taxiway Y Project.

EXPLANATION OF CURRENT STATUS OF CHANGE ORDER: The work associated with this Change Order has not commenced.

DESCRIPTION: On April, 16, 2019 staff requested, and the Board of Commissioners approved, awarding ER Snell Contractors, Inc., with the base bid to construct Taxiway Y. Due to funding constraints the base bid did not provide for completion of the project. An alternative bid item was also included in the original bid documents (Add Alternate 1), which would have provided for completion of the project. ER Snell was the lowest of four bidders for both the Base Bid and Add Alternate 1. The State/FAA have now identified additional grant funding, so staff is requesting approval of Change Order No. 1 to include Add Alternate 1 into ER Snell's contract, which would allow for completion of the Taxiway Y project.

NEED/BENEFIT: As a result of the change order the project would be able to be completed.

NEGOTIATED COST SAVINGS: ER Snell was the low bidder out of four total bidders for both the Base Bid, and Add Alternate 1.

RECOMMENDATION: Recommend to approve/authorize Change Order No. 1 to BL055-18, Construct Taxiway Y with ER Snell Contractors, Inc., in the amount of $917,153.00 and adjust the previously approved contract amount from $9,998,615.95 to $10,915,768,95.

The complete detailed list is shown below; the changes generally fall into the classifications as indicated.

New Requirement		Unforeseen Condition		Professional Errors & Omissions		County Request		Project Close-out and/or Progress Adjustments- Not included in Change Order	
Item	$	Item	$	Item	$	Item A	$917,153.00	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
Item	$	Item	$	Item	$	Item	$	Item	$
$		$		$		$917,153.00		$	
Total Dollar Amount Effect of the Change Order & Project Close-out						$917,153.00			

New Requirement	
Item #	**Description**
Unforeseen Condition	
Item #	**Description**
Professional Errors & Omissions	
Item #	**Description**
County Request	
Item #	**Description**
A	Because additional grant funding has been identified by the State and FAA staff is requesting additional work, consisting of Add Alternate 1, be added to the contract.
	This additional work would allow the Taxiway Y project to be completed by the contractor currently performing the Phase 1 work, and who was
	Also the lowest of four bidders for both the Base Bid (Phase 1) and Add Alternate 1.
Project Close-out and/or Progress Adjustments	
Item #	**Description**

CHANGE ORDER

No. ONE (1)

PROJECT: Gwinnett County Airport - Briscoe Field
Lawrenceville, Georgia

DATE OF ISSUANCE: 6/26/2019

OWNER: Gwinnett County, Georgia

GDOT PROJECT NO. AP019-9036-34(135)

CONTRACTOR: E.R. Snell Contractor, Inc.
1785 Oak Road
Snellville, GA 30078

Engineer Project No. LZU | 173569

CONTRACTOR FOR: Taxiway Y

PURPOSE OF CHANGE ORDER: To add the following items and quantities associated with the Additive Bid to the Contract; and to reconcile the items and quantities associated with the sanitary sewer plan revision

You are directed to make the following changes in the Contract Documents:

ADDITIVE BID 1:

SPECIFICATION NO.	BID ITEM	UNIT PRICE	ESTIMATE QUANTITY	ITEM UNIT	ESTIMATE COST
P-152E	12 INCH PREPARATION OF SUBGRADE	$2.20	8,200	SQ. YD.	$18,040.00
P-209	CRUSHED AGGREGATE BASE COURSE	$69.25	4,400	CU. YD.	$304,700.00
P-401	BITUMINOUS SURFACE COURSE	$108.00	1,950	TON	$210,600.00
P-403	BITUMINOUS BASE COURSE	$97.75	2,440	TON	$238,510.00
P-602	BITUMINOUS PRIME COAT	$5.55	2,520	GAL	$13,986.00
P-603	BITUMINOUS TACK COAT	$2.90	1,680	GAL	$4,872.00
P-620A	PAVEMENT MARKING, YELLOW, REFLECTIVE	$2.20	1,320	SQ. FT	$2,904.00
P-620B	PAVEMENT MARKING, BLACK, NON-REFLECTIVE	$1.65	410	SQ. FT	$676.50
P-640	GEOTEXTILE FABRIC	$2.55	8,805	SQ. YD.	$22,452.75
L108-5.1	COUNTERPOISE TRENCH IN EARTH	$2.20	3,400	LIN. FT.	$7,480.00
L108-5.2	CABLE TRENCH IN EARTH	$3.30	3,550	LIN. FT.	$11,715.00
L108-5.3	NO. 8 AWG, 5kV, L-824C CABLE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	$1.65	2,725	LIN. FT.	$4,496.25

L108-5.4	NO. 6 AWG, BARE SOLID COPPER COUNTERPOISE WIRE, INSTALLED IN TRENCH OR WITH DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	$2.00	3,490	LIN. FT.	$6,980.00
L110-5.1	CONCRETE ENCASED, ELECTRICAL DUCT BANK, 4 WAY, 4"	$55.25	50	LIN. FT.	$2,762.50
L115-5.1	ELECTRICAL HANDHOLE, TYPE "A", AIRCRAFT RATED	$11,100.00	2	EACH	$22,200.00
L125-5.1	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON L-867B BASE IN EARTH SHOULDER, IN PLACE	$884.00	6	EACH	$5,304.00
L125-5.2	NEW L-861T(L), LED, MEDIUM INTENSITY TAXIWAY EDGE LIGHT ON MOUNTING STAKE IN EARTH SHOULDER, IN PLACE	$774.00	31	EACH	$23,994.00
L125-5.12	NEW L-858(L) LED SIGN, SIZE 2, STYLE 3, 3-4 CHARACTERS, CONCRETE PAD, L-867B BASE, IN PLACE	$7,740.00	2	EACH	$15,480.00
		TOTAL:			**$917,153.00**

TOTAL INCREASE ADDITIVE BID 1: $ 917,153.00

SANITARY SEWER:

01510	FIELD ENGINEER'S OFFICE	$36,800.00	(1)	L. SUM	($36,800.00)
P-152A	EMBANKMENT IN PLACE, OFFSITE BORROW	$15.25	(500)	CU. YD.	($7,625.00)
P-152B	EMBANKMENT IN PLACE, ONSITE BORROW	$3.40	500	CU. YD.	$1,700.00
P-209	CRUSHED AGGREGATE BASE COURSE	$62.50	(850)	CU. YD.	($53,125.00)
P-401	BITUMINOUS SURFACE COURSE	$105.00	(110)	TON	($11,550.00)
P-403	BITUMINOUS BASE COURSE	$97.75	(200)	TON	($19,550.00)
P-620A	PAVEMENT MARKING, YELLOW, REFLECTIVE	$1.10	(45)	SQ. FT.	($49.10)
GDOT 627A	MSE WALL FACE, 0 - 10 FT	$62.50	(141)	SQ. FT.	($8,812.50)
GDOT 627B	MSE WALL FACE, >10 - 20 FT	$62.50	(92)	SQ. FT.	($5,750.00)
GDOT 627C	MSE WALL FACE, >20 - 30 FT	$62.50	1045	SQ. FT.	$65,312.50
GDOT 660A	SANITARY SEWER PIPE, 16 INCH, DUCTILE IRON PIPE, TYPE 53, ALL LINES, CONNECTIONS AND PERMITS, INSTALLED, COMPLETE	$317.00	(444)	LIN. FT.	($140,748.00)
GDOT 660B	STEEL CASING, 36 INCH, INSTALLED, COMPLETE	$402.00	2	LIN. FT.	$804.00
GDOT 668G	STORM SEWER MANHOLE, TYPE 1, ADD. DEPTH CLASS 1	$140.00	4	LIN. FT.	$560.00

GDOT 6681	STORM SEWER MANHOLE, TYPE 1, ADD. DEPTH CLASS 3	$226.00	(9)	LIN. FT.	($2,034.00)
GDOT 660	SANITARY SEWER PIPE - 18" CASING SPACERS VERSUS 16" CASING SPACERS	$22.50	32	EACH	$720.00
GDOT 660	SANITARY SEWER PIPE - 18 INCH RESTRAINED JOINT VERSUS 16 INCH RESTRAINED JOINT	$135.00	17	EACH	$2,295.00
GDOT 660	SANITARY SEWER - 72 INCH DIAMETER BASE FOR SPECIAL DESIGN MANHOLE	$1,900.00	1	L. SUM	$1,900.00
GDOT 660	SANITARY SEWER - CLASS 'B' BEDDING - FULL STONE ENVELOPE	$90.00	200	CU. YD.	$18,000.00
GDOT 660	SANITARY SEWER - CONCRETE PIPE ENCASEMENT	$279.00	40	LIN. FT.	$11,160.00
GDOT 660	SANITARY SEWER PIPE, 18 INCH, DUCTILE IRON PIPE, TYPE 53, WITH PROTECTO 401 LINING, ALL LINES, CONNECTIONS AND PERMITS, INSTALLED, COMPLETE	$403.00	446	LIN. FT.	$179,738.00
GDOT 627	MATERIAL COST FOR ADDITIONAL MSE STRAP LENGTH TO SATSIFY GLOBAL STABILITY	$0.58	6645	SQ. FT.	$3,854.10
	TOTAL:				**($0.00)**

TOTAL INCREASE SANITARY SEWER: **$ (0.00)**

TOTAL NET INCREASE ADDITIVE BID 1 & SANITARY SEWER: **$ 917,153.00**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME
Original Contract Price **$9,998,615.95**	**Original Contract Time** **Two Hundred Ten (210) Calendar Days**
Net "Change" from previous Change Orders **$0.00**	**Net "Change" from previous Change Orders** **Zero (0) Calendar Days**
Previous Contract Price **$9,998,615.95**	**Previous Contract Time** **Two Hundred Ten (210) Calendar Days**
Net "Change" in this Change Order **$917,153.00**	**Net "Change", This Change Order** **Thirty (30) Calendar Days**
New Contract Price w/approved C.O.'s **$10,915,768.95**	**New Contract Time w/approved C.O.'s** **Two Hundred Forty (240) Calendar Days**

Accepted By:

Tom Clower, Assistant Vice President — Date: 7/10/19
E.R. Snell Contractor, Inc.

Signed, sealed and delivered in the presence of:

BY: Kelley Pollard — Date: 7/10/19
NOTARY PUBLIC
(Affix Seal)

KELLEY POLLARD NOTARY PUBLIC SPALDING COUNTY GEORGIA EXPIRES MAY 26, 2020

Approved by:
Gwinnett County Airport Authority

Eric "Tip" Cape, Chariman — Date: 7/11/19

Bill Dodd, Secretary — Date: 7/11/19

Gwinnett County Board of Commissioners

Charlotte J. Nash, Chairman — Date
Gwinnett County Board of Commissioners

ATTEST:

County Clerk/Deputy County Clerk — Date

Approved as to Form:

Tracy Lettsome, Attorney II — Date

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190842	

☑ Grants ☐ Public Hearing

Department:	Transportation			Date Submitted:	08/13/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	jehoward			Multiple Depts?	No
Agenda Type	Approval/authorization				
Item of Business:			Locked by Purchasing		No

for the Chairman to execute a Resolution approving the Gwinnett County Transit Title VI Program and authorization to submit the Program to the Federal Transit Administration. Approval for the Chairman to execute any and all related documents. Subject to approval as to form by the Law Department.

Attachments	Memorandum, Resolution
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Approval
Department Head	archapman (8/15/2019)
Attorney	tllettsome (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	mbwoods (8/21/2019)

Finance Comments	*No budget impact.	FinDir's Initials
		bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7400
www.gwinnettcounty.com

MEMORANDUM

TO: Chairman
District Commissioners

FROM: Alan R. Chapman, P.E., Director ARC
Department of Transportation

SUBJECT: Resolution Approving Gwinnett County Transit Title VI Program and Authorizing Chairman to Submit to Federal Transit Administration

DATE: August 12, 2019

ITEM OF BUSINESS

Approval/authorization for the Chairman to execute a Resolution approving the Gwinnett County Transit Title VI Program and authorization to submit the Program to the Federal Transit Administration. Approval for the Chairman execute any and all related documents. Subject to approval as to form by the Law Department.

Background and Discussion

The FTA requires all direct and primary recipients of FTA grants to develop a Title VI Program that complies with the requirements and regulations of Title VI of the Civil Rights Act of 1964. The Title VI Program requires updating every three years, and this update addresses compliance with demographic changes compiled by the 2010 Census along with the 2013-2017 American Community survey and with changes in regulations as promulgated by FTA. Complying with this requirement is necessary for continued funding from the FTA.

There is no additional cost to the County associated with this approval. This resolution covers all Commission Districts. Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at extension 7417.

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: Resolution Approving Gwinnett County Transit Title VI Program and Authorizing Chairman to Submit to Federal Transit Administration

READING AND ADOPTION: September 3, 2019

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman		
Jace Brooks, District 1		
Ben Ku, District 2		
Tommy Hunter, District 3		
Marlene M. Fosque, District 4		

On motion of Commissioner _____, which carried _____, the Gwinnett County Board of Commissioners voted to approve the Gwinnett County Transit Title VI Program and authorize the Chairman to submit the Program to the Federal Transit Administration as follows:

WHEREAS, the Gwinnett County Board of Commissioners (Gwinnett County) provides public transportation including express and local fixed route service and complementary ADA paratransit service, operating as Gwinnett County Transit;

WHEREAS, as a recipient of federal financial assistance from the Federal Transit Administration (FTA), Gwinnett County must comply with our Nation's civil rights laws and regulations;

WHEREAS, Title VI, 42 U.S.C. § 2000d et seq., was enacted as part of the landmark Civil Rights Act of 1964 which prohibits discrimination based on race, color, or national origin; and

WHEREAS, the attached Gwinnett County Board of Commissioners Title VI Program, has been updated in compliance with FTA requirements and regulations, as promulgated October 1, 2012 by FTA Circular 4702.1B.

NOW, THEREFORE, BE IT RESOLVED that the Gwinnett County Board of Commissioners approves the Title VI Program and authorizes the Chairman to submit the Title VI Program to FTA.

THIS RESOLUTION is adopted this _____ day of _____,

2019.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
CHARLOTTE J. NASH, CHAIRMAN

ATTEST:

BY:_____ (SEAL)
DIANE KEMP, COUNTY CLERK

APPROVED AS TO FORM:

BY:_____
COUNTY ATTORNEY

Gwinnett County Board of Commissioners
Title VI Program

August 13, 2019

INTRODUCTION

Background

The Gwinnett County Board of Commissioners (Gwinnett County) provides public transportation including commuter (express), local fixed route service and complementary ADA paratransit service, operating as Gwinnett County Transit (GCT). Service is provided within Gwinnett County and also provides connections to the Metropolitan Atlanta Rapid Transit Authority (MARTA) rail system and major regional employment destinations. Funding for GCT is provided through a combination of Federal, State, and Local assistance.

As a recipient of federal financial assistance from the Federal Transit Administration (FTA), Gwinnett County must comply with our Nation's civil rights laws and regulations. Title VI, 42 U.S.C. § 2000d et seq., was enacted as part of the landmark Civil Rights Act of 1964 which prohibits discrimination based on race, color, or national origin.

Statement of Policy

Title VI states that "no person in the United States shall, on the basis of race, color, or national origin be excluded from participation in, be denies the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Gwinnett County and its GCT public transportation services are committed to ensuring that no person is excluded from participation in, or denied the benefits of, or discriminated under any of its programs, activities or services on the basis of race, color, or national origin, as protected under Title VI.

Gwinnett County contractors and their subcontractors are required to ensure nondiscrimination in all aspects of program activities.

Overview

The FTA requires that all direct and primary recipients document their compliance with Title VI regulations by submitting a Title VI Program to their FTA regional civil rights officer once every three years. This Gwinnett County 2019 Title VI Program complies with the regulations and requirements in FTA Circular 4702.1B. The Circular effective October 1, 2012 clarifies all requirements and strengthens some requirements. The following sections document the General Requirements of all FTA recipients and the Requirements for Fixed Route Transit Providers such as Gwinnett County.

GENERAL REPORTING REQUIREMENTS

1. Title VI Notice to the Public

The GCT Notice to the Public of Rights under Title VI is provided in Appendix A. The Notice contains all required content including language assistance for Limited English Proficiency (LEP) persons. The Notice is posted on the GCT website, GCT Customer Service Center, and Gwinnett County Justice and Administration Center. In addition, the Notice is periodically posted at GCT passenger waiting areas at park-ride lots and transfer facilities, bus shelters, and in transit vehicles using GCT 'News You Can Use' flyers.

2. Title VI Complaint Procedures

The GCT Title VI Complaint Procedures are provided in Appendix B. The Procedures contain all required content including language assistance for Limited English Proficiency (LEP) persons. The Procedures are posted on the GCT website and also are available by visiting or placing a telephone call to the Customer Service Center.

3. Title VI Complaint Form

The GCT Title VI Complaint Form is provided in Appendix C. The Form contains all required content including language assistance for limited English proficiency (LEP) persons. The Form is posted on the GCT website and also is available by visiting or placing a telephone call to the Customer Service Center.

4. Title VI Investigations, Complaints, or Lawsuits

There were no transit-related Title VI investigations, complaints, or lawsuits alleging discrimination by Gwinnett County filed with Gwinnett County, FTA, or entities other than FTA since the previous Gwinnett County Title VI Program submission in 2016.

In order to record and report any future alleged discrimination, Gwinnett County will maintain a list of investigations, complaints, and lawsuits with their pertinent information as shown in Appendix D, and include in the Title VI Program submitted to FTA every three years.

5. Public Participation Plan

The GCT Public Participation Plan is provided in Appendix E. Since the previous Gwinnett County Title VI Program submission in 2016, there have been public outreach efforts that occurred in conjunction with the development of the Connect Gwinnett Transit Plan and the subsequent public education campaign for the 2019 Transit Referendum. Information related to these initiatives, including documentation of the transit planning process, recommendations, outreach efforts and feedback, is also provided in Appendix E.

6. Language Assistance Plan

The GCT Language Assistance Plan for Limited English Proficiency (LEP) Persons is provided in Appendix F.

7. Minority Representation on Advisory Bodies

The Gwinnett County Board of Commissioners has established the Gwinnett County Transit System Advisory Board (GTAB) to advise the Commissioners in enhancing public transportation for Gwinnett County. The Commissioners appoint the GTAB members to 4-year terms that run concurrent with the term of their appointing Commissioner. The GTAB Chairman is elected by the GTAB members; the District 1 member is the current 2019 Chairman, and the District 2 member is the current 2019 Vice-Chairman of the GTAB. A summary of the GTAB is provided in Appendix G. The following table depicts the 2019 racial composition of the GTAB.

GTAB Member	Race	Term Expires
District 1	White	12/31/2020
District 2	Black or African American	12/31/2022
District 3	Black or African American	12/31/2020
District 4	Black or African American	12/31/2022
Chairman's Appointment	Asian	12/31/2020

8. Monitoring of Subrecipients for Compliance

Currently, this requirement is Not Applicable for Gwinnett County as the County does not extend federal financial assistance to any other recipient (subrecipient). Moreover, Gwinnett County does not anticipate any subrecipient(s) in the future.

However, if circumstances change and a subrecipient(s) is determined to be necessary for carrying out a program, activity, or service, Gwinnett County will ensure that all regulations and requirements in FTA Circular 4702.1B related to subrecipients are conducted and documented in the Gwinnett County Title VI Program prior to execution of any subrecipient agreement. This will include a description of how the County will monitor the subrecipient(s) for compliance and a schedule of subrecipient(s) Title VI Program submissions. Appendix H is reserved for future documentation.

9. Title VI Equity Analysis in Determining the Site or Location of Facilities

There were no storage facilities, maintenance facilities, or operations centers, etc. constructed, nor were there any site or location determination assessments of such facilities, nor are there any currently planned future facilities since the previous Gwinnett County Title VI Program submission in 2016. Gwinnett County will ensure that all regulations and requirements in FTA Circular 4702.1B related to Title VI equity analysis in determining the site or location of any future facility are conducted and documented in the Gwinnett County Title VI Program. Appendix I is reserved for future documentation.

ADDITIONAL REQUIREMENTS OF TRANSIT PROVIDERS

1. Service Standards

Service standards codify good transit planning and operations practices. These standards serve several purposes: (1) they serve to inform decision-makers, who may not have a background in the transit industry, about good transit practices; (2) they provide an objective basis for planning new services and evaluating existing services; (3) they serve as a "compass" to both staff and decision-makers who often are caught up in reactive responses to external factors; and (4) in GCT's case, they provide achievable and quantifiable standards to the service contractor that is managing, operating, and maintaining the service. Federal grantees are required to adopt quantitative system-wide service standards to guard against discriminatory service design or operations decisions. The GCT service standards were adopted and submitted to FTA as part of this 2019 Title VI Program update. As adopted, GCT adheres to the following service standards to monitor public transit system compliance with Title VI.

a) Vehicle Load

The intent of vehicle load standards is to balance passenger comfort and safety with operating costs. These standards define maximum passenger loads at different times of the day to ensure acceptable levels of rider comfort and safety, while providing good operating efficiencies. The load factors below represent the total number of riders relative to the number of seats on the bus (that is, a factor of 1.00 means that all of the seats are occupied).

The importance of the vehicle loading varies by type of service. For local route service, a reasonable number of standees is acceptable. Vehicle load standards are in place to balance operational efficiency with customer comfort and safety. However, since commuter route service relies on traveling on freeways with much longer trip lengths and faster speeds than local route service, allowing standees should be avoided if possible. The load standard for the commuter routes allows a minimum number of standees.

Time Period	Local Route Load Factor	Commuter Route Load Factor
Weekday		
- AM, PM Peak	1.25	1.10
- Base	1.00	N/A
- Evening	1.00	N/A
Saturday	1.00	N/A

These load standards should be applied to the average ridership and number of seats per bus for a period of 60 minutes at the maximum load point (for example, if the headway on a route is 30 minutes, the ridership at the maximum load point for the two trips in the 60-minute period would be averaged and compared with the number of seats). Passenger loading on individual bus trips may exceed the standard. If the load standard is exceeded for any 60-minute period, the potential for improving the service frequency (that is, reducing the headway) or assigning a vehicle with greater seating capacity will be evaluated. If the standard is exceeded for particular trips, but not for a sustained 60-minute period, schedule times may be adjusted to focus more service before and after the overloaded trip(s).

b) Vehicle Headway

The headway between vehicles on a particular route is based on the existing or projected ridership and load standards. However, on some routes, during certain periods of low ridership, determining frequency based on ridership demand may lead to very infrequent service. So infrequent, in fact, that the service is no longer viewed by passengers as a reliable means of travel. Therefore, minimum standards of service frequency may be applied to assure a reliable, attractive level of service throughout the day. The GCT minimum standards for service frequency for each service type are:

Time Period	Local Route Headway	Commuter Route Headway
Weekday		
- AM, PM Peak	30 Minutes	30 Minutes
- Base	60 Minutes	N/A
- Evening	60 Minutes	N/A
Saturday	60 Minutes	N/A

These headway standards should be applied to the average frequency on a route over a period of 120 minutes. Service frequency between individual bus trips may exceed the standard. Clock headways (for example, service frequency intervals of 10, 15, 20, 30, and 60 minutes) should be maintained wherever possible. This helps to make the service easier to understand and more predictable to the passenger, which is particularly important during periods when the service is infrequent (that is, more than 30 minutes).

c) On-time Performance

On-time performance is a measure of bus runs completed as scheduled. The criterion defines what is considered to be on-time and sets a threshold for an acceptable level of performance. The threshold is the lowest acceptable percentage of times vehicles on a particular route have completed runs on-time. Gwinnett County Transit considers late on-time performance to be 85 percent of all runs to be completed five (5) minutes late of the scheduled time. For early on-time performance, GCT sets that 100% of runs must depart zero (0) minutes early from a scheduled time point.

d) Service Availability

Service availability is a general measure of the distribution of routes within the GCT jurisdiction which is Gwinnett County. The seven GCT local bus routes are focused on the denser, western half of the County as well as Lawrenceville, and the routes also serve the minority, low income, and LEP populations. The five commuter routes operated by GCT, along with eight commuter routes operated by GRTA, serve the western half of the county as well, but also extend service coverage into north and eastern portions of the County such that all Gwinnett citizens are within reasonable access of public transit service.

2. Service Policies

Recipients are required to adopt system-wide service policies necessary to guard against service design and operational policies that have disparate impacts. System-

wide policies differ from service standards in that they are not necessary based on a quantitative threshold. GCT adopts the following service policies recommended by the FTA.

a) Distribution of Transit Amenities

Transit amenities refer to items of comfort, convenience, and safety that are available to GCT customers. The Gwinnett Transit Center is owned by GCT, having been purchased since the prior Title VI program update in 2016. GCT provides additional operations at four interagency properties, which include three park-ride lots at I-985 and SR 20, Sugarloaf Parkway near I-85, and Indian Trail Road near I-85, each of which are owned by the State of Georgia; and at the Doraville MARTA rail station for local and commuter bus transfers. GCT also has a maintenance facility located at 2880 Remington Park Court in Norcross, which is a leased facility. The facility standard for owned facilities is for all to have the same package of amenities with security lighting, ADA parking and accessibility, fare pavilion, passenger pavilions, route and schedule displays, benches, waste receptacles, and digital message signs.

For leased facilities, the investment in amenities is limited by the very short-term nature of the lease agreements. Since GCT is required to protect the federal interest for the useful life of its assets, construction at lease lots is limited to passenger shelters with benches, ADA parking and accessibility, route and schedule displays, and waste receptacles. The interagency rail stations are owned by MARTA. The decision on the design and placement of amenities at these locations is controlled by MARTA; therefore, GCT has no transit amenities policy at the stations. However, GCT works closely with MARTA to provide route and schedule displays where feasible.

In addition to the above amenities at major local bus route transfer centers, GCT installs bus shelters, benches, and waste receptacles at local route bus stops. In 2018, GCT developed the Bus Stops Standards and Guidelines report in order to provide standard bus stop specifications and identify a program of capital improvements to guide bus stop placement and amenities. The GCT Bus Stops Standards and Guidelines is included as an addendum to this report in Appendix M. The planning process for identifying amenity locations considers objective, non-racially biased criteria. Factors to be considered for placement include ridership levels and adjacent land use and development at bus stops, input from the public, equity in distribution within the service area, and field evaluation of physical suitability and feasibility.

b) Vehicle Assignment

Vehicle assignment refers to the process by which transit vehicles are placed into service on routes throughout the GCT system. The GCT vehicle assignment policy is on the basis of service type. For commuter routes, GCT has 43 45-foot, 57-seat coaches that are identical in terms of age, manufacturer, and amenities for assignment. Since all the vehicles are alike on commuter routes, there is no preferential assignment by route. All commuter buses have the same amenities in terms of reclining commuter comfort seats, baggage storage, and individual reading lamps. For local routes, the

GCT buses are 33 40-foot, 38-seat urban buses that are nearly identical in terms of age, manufacturer, and amenities. Since all the vehicles are alike on local routes, there is no preferential assignment by route.

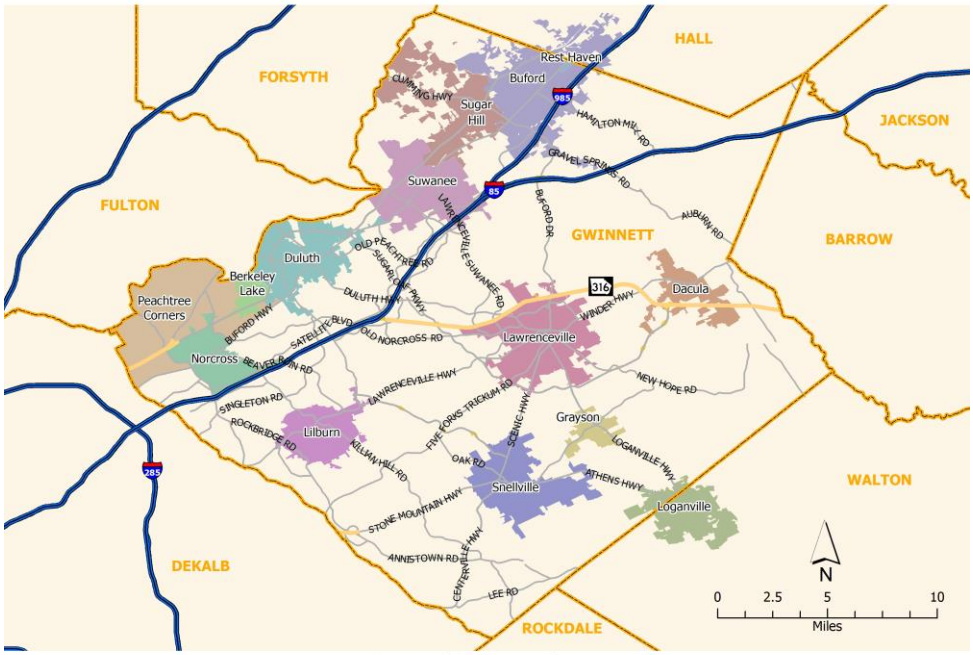
3. Collect and Report Demographic Data

This requirement applies to transit providers that operate 50 or more fixed route vehicles in peak service and are located in Urbanized Areas of 200,000 or more in population. The purpose of the collection and analysis of demographic and service profile data as well as customer demographics and travel pattern data from surveys is to determine the extent to which minority groups are beneficiaries of programs receiving federal financial assistance.

a) Demographic and Service Profile Maps and Chart

The service area in which GCT is authorized to provide service to the public is Gwinnett County, Georgia, as the commuter routes originate in the County and the local routes operate within or originate in the County. The service area demographic data and maps have been updated based on the Census's 2013-2017 American Community Survey (ACS) 5-Year Estimates. A map of the service area is shown below.

Gwinnett County Overview Map



Data Courtesy of Atlanta Regional Commission

The 2017 estimated population of Gwinnett County is 889,954 with a minority population

of 525,327, or 58.9 percent of the total population.[1] The County is divided into 113 Census tracts. Population concentrations are assumed when a particular service area census tract has a population concentration greater than the service area average for that population. The demographic review of the service area finds there are 62 Census tracts with concentrations of minority population greater than the County average of 58.9 percent.

To evaluate whether and to what extent transit service is available to the minority population, the GCT local and commuter fixed routes as well as facilities such as park-ride lots, transit centers, government centers, and major colleges/universities were mapped and overlaid onto the 2017 estimated minority population based on the 2010 Census tracts demographic layer. The racial groups and Hispanic ethnic category which make up the minority population were also overlaid separately and evaluated. The mapping of the data indicates that the largest concentrations of minority population are well served by the local routes and within relatively short access to the commuter routes. The mapping also indicates those census tracts in which GCT can focus future service expansion efforts to better serve minority populations. The 2017 Estimated Minority Population overlaid by the GCT fixed and commuter route transit service and the accompanying race and ethnic data from the Gwinnett County 2017 Demographic and Housing Estimates table are provided in Appendix K.

As part of any future need to conduct an environmental justice analysis or to evaluate the impacts of any future major service changes on low-income populations, GCT will prepare maps and data analysis where the percentage of total low-income population residing in those areas exceeds the average percentage of low-income populations for the service area as a whole, based on current US Census income data available at the time of the analysis.

b) Demographic Ridership and Travel Patterns

In 2015, a Regional Transit On-board Survey was conducted as part of the update of the regional travel demand model. The survey includes the GCT transit routes and provides up to date, statistically valid data from transit users on travel behavior including trip purpose, access to transit and origin-destination data; and demographic data including ethnicity, race, ability to speak English, income, and fare payment method.

Surveys of commuter routes involved an intercept survey at the various park-ride lots in the County to capture passengers waiting for their bus. Surveys of local routes consisted of 9 surveyors riding buses throughout the transit system and asking passengers to complete a survey. Passengers were asked to provide answers to a variety of questions designed to better understand where they were coming from and going to, the purpose of their trip, and how they got to and from the bus stop, along with a host of demographic questions.

[1] 2013-2017 U.S. Census ACS 5-Year Estimates. Table DP05 – ACS Demographic and Housing Estimates, Gwinnett County

In addition, Automatic Passenger Count (APC) data was collected and analyzed to provide information related to passenger boarding and alighting at each bus stop for each bus trip. This information makes it possible to understand both ridership patterns for each route and the load on each bus. Demographic profiles were developed comparing minority and non-minority riders.

The analysis has provided invaluable data on GCT ridership demographics and travel patterns as reflected in Appendix K. As an example, the data was used to update the GCT Language Assistance Plan for LEP Persons. Selected data tables and analysis supporting the development of the Language Assistance Plan can be viewed in Appendix F.

4. Monitoring Transit System Performance

This requirement applies to transit providers that operate 50 or more fixed route vehicles in peak service and are located in Urbanized Areas of 200,000 or more in population. The purpose is to monitor the performance of the transit system relative to the established system-wide service standards and service policies.

Generally, transit providers use the Title VI minority transit route definition to implement the monitoring program, and a sample of routes are selected for monitoring to compare minority to non-minority route performance. A minority transit route is a route that has at least 1/3 of its total revenue mileage in a Census block or block group, or traffic analysis zone(s) with a percentage of minority population that exceeds the percentage of minority population in the transit service area. As previously stated, Gwinnett County has a 58.9 percent minority population. While each GCT route can be classified as a minority transit route per the Title VI definition, it should be noted that the Route 101, an express route, picks up passengers in an area where the minority population percentage (53.7 percent) falls slightly below the service area mean. Due to fact that over 1/3 of the total revenue mileage falls within minority areas, and because the Gwinnett County service area is demographically a majority-minority county, Route 101 and all GCT routes can be classified as minority routes. GCT is looking at improving on-time performance for all of its routes.

Gwinnett County Transit has conducted an assessment of transit system performance as part of this update, including the monitoring of vehicle loads on local and commuter routes as part of an onboard survey and APC analysis. Information used in the assessment was gathered in conjunction with the County's Comprehensive Transportation Plan (Destination 2040) update. Gwinnett County Transit makes the following conclusions regarding the system performance assessment: GCT meets or exceeds most of the service standards and policies to as established by Title VI. While there is a need to improve on-time performance on select transit routes, because each route is classified as a minority route, there is no disparity in the level of service. GCT is

actively working to improve on-time performance by considering minor changes to route alignment to make the routes less circuitous. In addition, short-, mid-, and long-range plans that have been developed in conjunction with the Connect Gwinnett Transit Plan will add new routes and new vehicles, increasing coverage in the service area and thereby improving on-time performance in the future.

Documentation of the assessment is provided in Appendix L.

5. Evaluation of Service and Fare Changes

This requirement applies to transit providers that operate 50 or more fixed route vehicles in peak service and are located in Urbanized Areas of 200,000 or more in population. The purpose of this requirement is to perform equity evaluations of proposed major service changes and all fare changes based on guidance as promulgated October 1, 2012 by FTA Circular 4702.1B. The GCT policies, thresholds and a summary of procedures are provided below.

To date, GCT has not proposed any fare changes or major service changes subsequent to the October 1, 2012 promulgation of FTA Circular 4702.1B. Moving forward, GCT will develop and conduct specific equity analysis processes tailored to the proposed fare change or major service change.

The public has been engaged in setting the major service change policy, disparate impact policy, and disproportionate burden policy provided below as described in Section F of the GCT Public Participation Plan provided in Appendix E. Also, as described in the document, the same public participation process will be utilized for future amendments, if any, to the three policies. Moreover, the evaluation of major service and fare changes will solicit public participation and involvement in the proposal development and the decision-making process as guided by the GCT Public Participation Plan.

If GCT finds that a fare or major service change results in a disparate impact on minorities or a disproportionate burden on low-income individuals, the GCT will seek to avoid, minimize or mitigate such impact and reanalyze the impacts of the newly proposed changes. If GCT does not alter the proposed changes, or, after revisions finds that minority and/or low-income populations continue to bear disproportionate adverse effects, the GCT will implement the changes only if:

- There is a substantial legitimate justification for the proposed fare or service change, and
- There are no alternatives that would have a less disparate/ disproportionate impact on minority/low-income riders but would still accomplish GCT's legitimate program goals.

Upon completion of a major service and/or fare equity analysis, GCT will brief its Board of Commissioners responsible for policy decisions regarding the proposed major service and/or fare change(s) and the equity impacts of the proposed change(s). The GCT will submit to FTA as a Title VI Program Update the documentation of the public participation, equity analysis, and the Board of Commissioners consideration and action on the analysis and proposed change(s).

Major Service Change Policy, Fare Change Policy and Adverse Effects

The GCT policy is to conduct a Title VI service equity analysis for all fare changes and major service changes. Prior to implementation of a fare or major service change, the GCT will evaluate such changes to determine whether they will have a discriminatory impact based on race, color, or national origin. Although low-income populations are not a protected class under Title VI, the GCT will also evaluate changes to determine whether fare or major service changes create a disproportionate burden on low-income populations.

A major service change is defined as increasing or decreasing service by 10 percent or more of total service provided (revenue hours) or by 25 percent of service hours on any individual route; or as decreasing service to a major employment destination or service area. Temporary changes in service lasting twelve months or less are exempt.

The GCT will define and analyze adverse effects related to major service changes. Changes in service that have an adverse effect and may also result in a disparate impact include service reductions (for example, elimination of a route, shortlining a route, rerouting an existing route, increase in headways), as well as additions to service especially if the addition is gained from reductions in service on other routes. The GCT recognizes that the elimination of a route will generally have a greater adverse impact than a change in headways and will consider the degree of the adverse effects when planning service changes.

Service Equity Analysis for Major Service Changes

Title VI guidance requires that GCT develop a policy for measuring disparate impacts (where minority populations are the protected class) and disproportionate burden impacts (where low-income populations are the protected class). These policies must establish a threshold for determining when adverse effects of a major service change are borne disproportionately by minority and/or low-income populations. Both policies set a statistically significant disparate impact threshold. These statistically significant thresholds are as follows.

Disparate Impact Threshold for Major Service Changes: For a major service change affecting existing service, anytime the expected distribution of adverse impacts to

minority and non-minority passengers is plus or minus 15 percentage points different from the GCT-operated services average distribution of minority and non-minority passengers, this is statistically significant and such differences in adverse impacts are considered disparate. Impacts shall be calculated on a cumulative basis over all trips and/or routes affected. The impact on passengers will be measured using system ridership from the most recent on-board customer survey. For a major service change that results in entirely new service, Census data will be used.

Disproportionate Burden Impact Threshold for Major Service Changes: For a major service change affecting existing service, anytime the expected distribution of adverse impacts to low-income and non-low-income passengers is plus or minus 3 percentage points different from the GCT-operated services average distribution of low-income and non-low-income passengers, this is statistically significant and such differences in adverse impacts pose a disproportionate burden. Impacts shall be calculated on a cumulative basis over all trips and/or routes affected. The impact on passengers will be measured using system ridership from the most recent on-board customer survey. For a major service change that results in entirely new service, Census data will be used.

Since the last Title VI Program submission in 2016, GCT has implemented two new routes. Route 45, a local route, was created in 2018 and provides service between the Sugarloaf park-ride lot and major destinations in Lawrenceville such as Georgia Gwinnett College, Gwinnett Technical College, and the Gwinnett Medical Resource Center. Route 110, a commuter route, was created in 2017 and provides peak-period service between the Indian Trail park-ride lot and Emory University/Centers for Disease Control and Prevention in Atlanta. Because the implementation of these routes did not increase service by 10 percent or more of total service provided (revenue hours), they did not fall within the definition of a major service change, and service equity analyses were not required. It should be noted that each of these routes provides service in minority areas of Gwinnett County, thereby expanding overall GCT service for minority individuals.

Equity Analysis for Fare Changes

For fare changes, the GCT will determine whether there are disparate impacts on minority riders and/or disproportionate burdens posed on low-income riders by:

- Determining the number and percent of users of each fare media being changed
- Reviewing fares before the change and after the change
- Comparing the differences for each particular fare media between minority users and overall users
- Comparing the differences for each particular fare media between low-income users and overall users

- Determining both the percentage increase or decrease for each fare media being changed and the increase or decrease in cost per trip for each fare media being changed

Data used in the above analysis will come from the most recent on-board customer survey. The GCT will use the results of the above analysis to avoid, minimize or mitigate the impact of fare media changes on minority and low-income populations. In conducting this analysis, the GCT will bear in mind that it is desired to have riders buy fare media in bulk (for example, 10-ride ticket book or monthly pass). Recognizing this, the GCT will seek to maintain an overall cost per trip discount for bulk fare media as compared to single trip fares.

No fare changes were implemented since the last Title VI Program submission in 2016.

APPENDIX A: GCT Notice to the Public of Rights under Title VI

Notice to the Public of Rights Under Title VI

Gwinnett County Transit (GCT)

Gwinnett County Transit (GCT) operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been subjected to any unlawful discriminatory practice under Title VI may file a complaint with Gwinnett County, Georgia.

For more information on GCT's civil rights program, and the procedures to file a complaint, please visit the GCT website www.gctransit.com or contact customer service at (770) 822-5010. If you have trouble using a standard telephone and need TTY/TTD services, dial 7-1-1 to set up Georgia Relay communications; language assistance is available for persons with limited English proficiency.

A person may also file a Title VI complaint directly with the Federal Transit Administration, Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, D.C. 20590. Please visit this webpage: http://www.fta.dot.gov/civilrights/12328_5104.html for information on filing and a Federal Transit Administration complaint form.

Translation of Notice to the Public of Rights Under Title VI is provided on the GCT website at www.gctransit.com for Spanish, Korean, Vietnamese and Chinese. For other language assistance, please call 770.822.5010 to speak with an interpreter. You have the right to receive language assistance to access GCT services and documents, free of cost.

La traducción del Aviso al Público de Derechos Bajo el título VI se proporciona en el sitio web GCT en www.gctransit.com en Español, Coreano, Vietnamita y Chino. Si se necesita información en otro idioma, por favor llame al 770.822.5010. Usted tiene el derecho a recibir ayuda con el idioma para acceder a servicios y documentos GCT, de forma gratuita.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 770.822.5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi 770.822.5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** 770.822.5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

APPENDIX A: GCT Notice to the Public of Rights under Title VI

Aviso al público de los derechos bajo el título VI

Gwinnett County Transit (GCT)

Gwinnett County Transit (GCT) opera sus programas y servicios sin distinción de raza, color u origen nacional con arreglo al título VI de la ley de derechos civiles. Cualquier persona que cree que él o ella ha sido sometido a cualquier práctica discriminatoria ilegal bajo el título VI puede presentar una queja con el Condado de Gwinnett, Georgia.

Para más información sobre el programa derechos civiles de GCT y los procedimientos para presentar una queja, por favor visite el GCT sitio web www.gctransit.com o contacte a servicio al cliente al (770) 822-5010. Si tiene problemas al utilizar un teléfono normal y necesitan servicios de TTY/TTD, marque 7-1-1 para establecer comunicaciones de Georgia Relay; ayuda con el idioma está disponible para las personas con dominio limitado del inglés.

Una persona también puede presentar una queja de título VI directamente con la Administración Federal de tránsito, Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, D.C. 20590. Visite la página: http://www.fta.dot.gov/civilrights/12328_5104.html para obtener información sobre la presentación y un formulario de quejas de la Administración Federal de tránsito.

Traducción de aviso para el público derechos de bajo título VI se proporciona en el sitio web de GCT www.gctransit.com para español, Coreano, vietnamita y chino. Para otro ayuda con el idioma, por favor llame al (770) 822-5010 para hablar con un intérprete. Usted tiene el derecho de recibir ayuda con el idioma para acceder a servicios de GCT y documentos, libres de costo.

APPENDIX A: GCT Notice to the Public of Rights under Title VI

제목 VI의 권리의 공개 통지

Gwinnett 카운티 교통 (GCT)

Gwinnett 카운티 교통 (GCT)의 프로그램 및 서비스 인종, 색깔, 또는 민권 법의 타이틀 VI에 따라 국적에 관계 없이 작동합니다. 그녀 또는 그가 제목 VI에서 어떤 불법 차별적인 연습을 받게 되었습니다 믿는 어떤 사람이 Gwinnett 카운티, 조지아와 불만 제기할 수 있습니다.

자세한 내용은 GCT의 시민권 프로그램에 불만 제기 하는 절차, GCT 웹사이트 www.gctransit.com 또는 연락처 고객 서비스 (770) 822-5010에 방문 하시기 바랍니다. 문제가 표준 전화를 사용 하 여 필요한 경우 TTY/TTD 서비스, 전화 7-1-1 그루지야 릴레이 통신;를 설정 하려면 제한 된 영어 능력을 가진 사람에 대 한 언어 지원을 이용하실 수 있습니다.

사람은 또한 연방 교통 행정, 시민권 사무실, 1200 뉴저지 애비뉴 SE, 워싱턴, D.C. 20590와 직접 제목 VI 불만 제기할 수 있습니다. 이 웹 페이지를 방문 하시기 바랍니다: http://www.fta.dot.gov/civilrights/12328_5104.html 신청 및 연방 교통 행정 불만 형태에 대 한 정보.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 (770) 822-5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

APPENDIX A: GCT Notice to the Public of Rights under Title VI

Thông báo cho công chúng về quyền dưới tiêu đề VI

Gwinnett County quá cảnh (GCT)

Gwinnett County quá cảnh (GCT) hoạt động các chương trình và các dịch vụ bất kể chủng tộc, maøu da, hoaëc goác quoác gia phù hợp với tiêu đề VI của đạo luật quyền dân sự. Bất kỳ người nào những người tin rằng cô hoặc anh ta có được phải chịu bất kỳ thực hành phân biệt đối xử bất hợp pháp theo tiêu đề VI có thể nộp đơn khiếu nại với Quận Gwinnett, Georgia.

Để biết thêm chi tiết về chương trình quyền dân sự của GCT, và các thủ tục nộp đơn khiếu nại, xin vui lòng truy cập vào GCT trang web www.gctransit.com hoặc liên hệ với khách hàng quân tại (770) 822-5010. Nếu bạn gặp khó khăn khi sử dụng một điện thoại tiêu chuẩn và cần dịch vụ TTY/TTD, quay số 7-1-1 để thiết lập truyền thông Georgia Relay; hỗ trợ ngôn ngữ có sẵn cho những người có trình độ Anh ngữ hạn chế.

Một người cũng có thể nộp đơn khiếu nại tiêu đề VI trực tiếp với liên bang quá cảnh hành chính, văn phòng quyền công dân, 1200 New Jersey Avenue SE, Washington, DC 20590. Vui lòng truy cập trang web này: http://www.fta.dot.gov/civilrights/12328_5104.html cho thông tin về nộp hồ sơ và một mẫu đơn khiếu nại liên bang quá cảnh hành chính.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi (770) 822-5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

APPENDIX A: GCT Notice to the Public of Rights under Title VI

給市民權利第六章規定的通知

格溫萊特縣過境 (GCT)

格溫萊特縣過境 (GCT) 經營其程式和服務不分種族、 **顏色或根據民權法** 》第六編國家起源。任何人如認**為他或她受到過任何違法的歧視性做法，根據標題六可能提出申訴，格威**內特縣，佐治亞州。

GCT 的公民權利的程式，以及提出申訴的程式的詳細資訊，請訪問 GCT 網站www.gctransit.com或連絡人客戶服務在 (770) 822-5010。如果**您使用標準的電話有困難，需要** TTY/TTD 服務，撥 7-1-1 設置格魯吉亞中繼通信 ；語言援助是**為以有限的英語熟練程度的人士提供**。

一個人可能還投訴標題 VI 直接與聯邦運輸管理、 辦公室的公民權利、 1200 新澤西大道 SE，華盛頓，哥倫比亞特區 20590。請訪問此網頁：HTTP://www.fta.dot.gov/civilrights/12328_5104.html關於備案及聯邦過境管理投訴表格的資訊。

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** (770) 822-5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

APPENDIX B: GCT Title VI Complaint Procedures

Gwinnett County Transit (GCT)
Title VI Complaint Procedures

Gwinnett County Transit (GCT) operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been subjected to any unlawful discriminatory practice under Title VI may file a complaint with Gwinnett County, Georgia.

Translation of Title VI Complaint Procedures is provided on the GCT website at www.gctransit.com for Spanish, Korean, Vietnamese and Chinese. If this information is needed in another language, please call (770) 822-5010 to speak with an interpreter. You have the right to receive language assistance to access GCT services and documents, free of cost.

Traducción de aviso para el público derechos de bajo título VI se proporciona en el sitio web de GCT www.gctransit.com para español, Coreano, vietnamita y chino. Para otro ayuda con el idioma, por favor llame al (770) 822-5010 para hablar con un intérprete. Usted tiene el derecho de recibir ayuda con el idioma para acceder a servicios de GCT y documentos, libres de costo.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com 에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 (770) 822-5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi (770) 822-5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** (770) 822-5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

The following steps describe the procedures to file a complaint and how Gwinnett County will respond.

1. Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by GCT may file a Title VI complaint by completing and submitting the GCT Title VI Complaint Form. Gwinnett County investigates complaints received no more than 180 days after the alleged incident. Gwinnett County will process complaints that are complete.

2. The GCT Title VI Complaint Form can be obtained by downloading from the GCT website www.gctransit.com or by contacting customer service at (770) 822-5010. If you have trouble using a standard telephone and need TTY/TTD services, dial 7-1-1 to set up Georgia Relay communications; language assistance is available for persons with limited English proficiency.

3. The complaint shall be sent to the following address:

   GCT Title VI Coordinator
   Mr. Kirk Gagnard
   Gwinnett County Department of Transportation
   Gwinnett Justice and Administration Center
   75 Langley Drive
   Lawrenceville, GA 30046-6935

4. Once the complaint is received, the GCT Title VI Coordinator will review it to determine if Gwinnett County has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by Gwinnett County.

5. Gwinnett County has 90 days to investigate the complaint. If more information is needed to resolve the case, Gwinnett County may contact the complainant. The complainant has 30 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 30 business days, Gwinnett County can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue her/his case.

6. After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training, or other action will occur. If the complainant wishes to appeal the decision, she/he has 30 days after the date of the closure letter or the LOF to do so.

A person may also file a Title VI complaint directly with the Federal Transit Administration, Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, D.C. 20590. Please visit this webpage: http://www.fta.dot.gov/civilrights/12328_5104.html for information on filing and a Federal Transit Administration complaint form.

APPENDIX B: GCT Title VI Complaint Procedures

Gwinnett County Transit (GCT)
Procedimientos de Quejas del Título VI

Gwinnett County Transit (GCT) opera sus programas y servicios, sin distinción de raza, color u origen nacional, de conformidad con el Título VI de la Ley de Derechos Civiles. Cualquier persona que cree que él o ella han sido sometidos a cualquier práctica discriminatoria ilegal bajo el Título VI, puede presentar una queja con el condado de Gwinnett, Georgia.

Traducción de Procedimientos de Quejas del Título VI se proporciona en el sitio web GCT en www.gctransit.com de Español, Coreano, Vietnamita y Chino. Si se necesita información en otro idioma, por favor llame al 770.822.5010. Usted tiene el derecho a recibir ayuda con el idioma para acceder a servicios y documentos GCT, de forma gratuita.

Los pasos siguientes describen los procedimientos para presentar una queja y cómo el Condado de Gwinnett responderá.

1. Toda persona que se cree o se le ha discriminado por razones de raza, color u origen nacional por GCT, puede presentar una queja del Título VI, completando y enviando el Formulario de Queja GCT Título VI. Condado de Gwinnett investiga las quejas recibidas no más de 180 días después del supuesto incidente. Condado de Gwinnett procesará quejas que son completos.

2. El Formulario de Queja GCT título VI se puede obtener mediante la descarga desde el sitio web GCT www.gctransit.com o poniéndose en contacto con el servicio al cliente al (770) 822-5010. Si tiene problemas para usar un teléfono estándar y necesita servicios de TTY / TTD, marque 7-1-1 para establecer comunicaciones de retransmisión de Georgia; ayuda con el idioma está disponible para las personas con conocimientos limitados del Inglés.

3. La denuncia deberá ser enviada a la siguiente dirección :

   GCT Title VI Coordinator
   Mr. Kirk Gagnard
   Gwinnett County Department of Transportation
   Gwinnett Justice and Administration Center
   75 Langley Drive
   Lawrenceville, GA 30046-6935

4. Una vez recibida la queja, el Coordinador del Título VI GCT la revisará para determinar si el condado de Gwinnett tiene jurisdicción. El demandante recibirá un acuse de recibo de su / informar de él si la queja será investigada por el condado de Gwinnett.

5. Condado de Gwinnett tiene 90 días para investigar la denuncia. Si se necesita más información para resolver el caso, el condado de Gwinnett puede ponerse en contacto con el demandante. El demandante tiene 30 días hábiles a partir de la fecha de la carta para enviar la información solicitada al investigador asignado al caso. Si el investigador no es contactado por el reclamante o no recibe la información adicional dentro de los 30 días hábiles, el condado de Gwinnett puede cerrar administrativamente el caso. Un caso puede ser cerrado administrativamente también si el demandante ya no desea seguir su / su caso.

6. Después revisa el investigador de la queja, él / ella emitirá una de las dos cartas al demandante: una carta cierre o una carta de encontrar (LOF). Una carta de cierre se resumen las acusaciones y afirma que no hubo una violación del Título VI y que el caso se cerrará. Un LOF resume las alegaciones y las entrevistas sobre el supuesto incidente, y explica si posibles medidas disciplinarias, formación adicional u otra acción ocurrirán. Si el demandante desea apelar la decisión, él / ella tiene 30 días después de la fecha de la carta cierre o la LOF para hacerlo.

   Una persona también puede presentar una queja del Título VI directamente con la Administración Federal de Transporte, en la Oficina de Derechos Civiles TLC, 1200 New Jersey Avenue SE, Washington, DC 20590

APPENDIX B: GCT Title VI Complaint Procedures

Gwinnett 카운티 교통 (GCT)
제목 VI 불만 절차

Gwinnett 카운티 교통 (GCT)의 프로그램 및 서비스 인종, 색깔, 또는 민권 법의 타이틀 VI에 따라 국적에 관계 없이 작동합니다. 그녀 또는 그가 제목 VI에서 어떤 불법 차별적인 연습을 받게 되었습니다 믿는 어떤 사람이 Gwinnett 카운티, 조지아와 불만 제기할 수 있습니다.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 (770) 822-5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

다음 단계 파일 불만 및 Gwinnett 카운티 어떻게 반응할 것 이다 하는 절차를 설명 합니다.

1. 그녀 또는 그가 인종, 색깔에 근거 하 여에 대 한 차별 되어 있다 또는 국적 GCT 여 작성 GCT 제목 VI 불만 양식을 제출 하 여 제목 VI 불만 파일 수 있습니다 믿는 사람. Gwinnett 카운티 보다는 더 이상 혐의 사건 후 180 일 받은 불만 조사 합니다. Gwinnett 카운티 완료 된 불만 처리 합니다.

2. GCT 제목 VI 불만 양식은 GCT 웹사이트 www.gctransit.com 에서 다운로드 하 여 또는 (770) 822-5010에 고객 서비스에 연락 하 여 얻을 수 있습니다. 문제가 표준 전화를 사용 하 여 필요한 경우 TTY/TTD 서비스, 전화 7-1-1 그루지야 릴레이 통신;를 설정 하려면 제한 된 영어 능력을 가진 사람에 대 한 언어 지원을 이용하실 수 있습니다.

3. 불평 다음 주소로 발송 한다:

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

4. 는 신고가 접수 되 면, GCT 제목 VI 코디네이터 Gwinnett 카운티 관할에 있는지 확인을 검토 합니다. 원고 여부 불만 Gwinnett 카운티 조사 될 것 이다 그녀를 알리는 승인 편지를 받게 됩니다.

5. Gwinnett 카운티는 불만 조사 하기 위해 90 일입니다. 자세한 내용은 케이스를 해결 하는 데 필요한, Gwinnett 카운티 원고를 문의 수 있습니다. 원고는 사건에 할당 된 탐정에 게 요청한 정보를 보낼 편지의 날짜에서 30 일. 탐정 원고로 연락 되지 또는 30 일 이내 추가 정보에는 영향을 받지 않습니다, Gwinnett 카운티 행정으로 케이스를 닫을 수 있습니다. 경우 관리상 닫힐 수 있다 또한 원고 더 이상 그녀의 케이스를 추구 하고자 하는 경우.

6. 조사 신청서 검토 후, 그녀 는/그는 원고를 두 글자 중 하나 발행할 것 이다: 폐쇄 편지 또는 편지 (LOF)를 찾는. 폐쇄 편지 의혹을 요약 하 고 제목 VI 위반 아니 었 고 사건 종료 됩니다. LOF 주장과 의혹된 사건에 대 한 인터뷰를 요약 하 고 징계, 추가 훈련, 또는 다른 행동 발생 여부에 대해 설명 합니다. 원고는 결정을 호소 하고자 하는 경우 그녀 는/그는 이렇게 할 폐쇄 문자나는 LOF의 날짜 후에 30 일

사람은 또한 연방 교통 행정, 시민권 사무실, 1200 뉴저지 애비뉴 SE, 워싱턴, D.C. 20590와 직접 제목 VI 불만 제기할 수 있습니다. 이 웹 페이지를 방문 하시기 바랍니다: http://www.fta.dot.gov/civilrights/12328_5104.html 신청 및 연방 교통 행정 불만 형태에 대 한 정보.

APPENDIX B: GCT Title VI Complaint Procedures

Gwinnett County quá cảnh (GCT)
Thủ tục khiếu nại VI tiêu đề

Gwinnett County quá cảnh (GCT) hoạt động các chương trình và các dịch vụ bất kể chủng tộc, maøu da, hoaëc goác quoác gia phù hợp với tiêu đề VI của đạo luật quyền dân sự. Bất kỳ người nào những người tin rằng cô hoặc anh ta có được phải chịu bất kỳ thực hành phân biệt đối xử bất hợp pháp theo tiêu đề VI có thể nộp đơn khiếu nại với Quận Gwinnett, Georgia.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi (770) 822-5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

Các bước sau đây mô tả các thủ tục nộp đơn khiếu nại và cách Sân bay Gwinnett County sẽ phản ứng.

1. Bất kỳ người nào những người tin rằng phân biệt cô hoặc anh ta có được đối xử trên cơ sở chủng tộc, màu da, hoặc nguồn gốc quốc gia bởi GCT có thể nộp đơn khiếu nại tiêu đề VI bằng cách điền và nộp mẫu đơn khiếu nại GCT tiêu đề VI. Quận Gwinnett điều tra các khiếu nại nhận được không nhiều hơn 180 ngày sau sự kiện bị cáo buộc. Sân bay Gwinnett County sẽ xử lý khiếu nại được hoàn thành.

2. The GCT tiêu đề VI mẫu đơn khiếu nại có thể được thu được bằng cách tải từ GCT trang web www.gctransit.com hoặc bằng cách liên lạc với dịch vụ khách hàng tại (770) 822-5010. Nếu bạn gặp khó khăn khi sử dụng một điện thoại tiêu chuẩn và cần dịch vụ TTY/TTD, quay số 7-1-1 để thiết lập truyền thông Georgia Relay; hỗ trợ ngôn ngữ có sẵn cho những người có trình độ Anh ngữ hạn chế.

3. Khiếu nại phải được gửi đến địa chỉ sau:

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

4. Sau khi khiếu nại được nhận, điều phối viên VI tiêu đề GCT sẽ xem xét nó để xác định nếu Gwinnett County có thẩm quyền. Người khiếu nại sẽ nhận được một thư xác nhận thông báo cho her/him việc khiếu nại sẽ được điều tra do Gwinnett County.

5. Sân bay Gwinnett County có 90 ngày để điều tra khiếu nại. Nếu biết thêm thông tin là cần thiết để giải quyết các trường hợp, Gwinnett County có thể liên hệ với người khiếu nại. Người khiếu nại có 30 ngày làm việc kể từ ngày thư để gửi yêu cầu thông tin cho các điều tra viên được chỉ định cho trường hợp. Nếu các điều tra viên không liên lạc của người khiếu nại hoặc không nhận được các thông tin bổ sung trong vòng 30 ngày, Gwinnett County về mặt hành chính có thể đạt các trường hợp. Một trường hợp có thể được về mặt hành chính đóng cũng nếu người khiếu nại không còn mong muốn theo đuổi cô trường hợp.

6. Sau khi các điều tra viên giá khiếu nại, cô sẽ phát hành một trong hai chữ cái để khiếu nại: một bức thư đóng cửa hoặc một lá thư của việc tìm kiếm (LOF). Đóng cửa thư tóm tắt những cáo buộc và nói rằng không phải là một sự vi phạm VI tiêu đề và trường hợp sẽ được đóng cửa. LOF một tóm tắt những cáo buộc và các cuộc phỏng vấn về các sự cố bị cáo buộc, và giải thích cho dù bất kỳ hành động kỷ luật, đào tạo bổ sung hoặc hành động khác sẽ xảy ra. Nếu người khiếu nại muốn kháng cáo quyết định, cô có 30 ngày sau khi ngày đóng cửa thư hoặc LOF để làm như vậy

Một người cũng có thể nộp đơn khiếu nại tiêu đề VI trực tiếp với liên bang quá cảnh hành chính, văn phòng quyền công dân, 1200 New Jersey Avenue SE, Washington, DC 20590. Vui lòng truy cập trang web này: http://www.fta.dot.gov/civilrights/12328_5104.html cho thông tin về nộp hồ sơ và một mẫu đơn khiếu nại liên bang quá cảnh hành chính.

APPENDIX B: GCT Title VI Complaint Procedures

格溫萊特縣過境 (GCT)
標題六投訴程式

格溫萊特縣過境 (GCT) 經營其程式和服務不分種族、 **顏色或根據民權法** 》 第六編國家起源。任何人如認**為他或她受到過任何違法的歧視性做法，根據標題六可能提出申訴，格威**內特縣，佐治亞州。

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** (770) 822-5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

以下步驟說明文件投訴和格溫萊特縣將如何作出反應的程式。

1. 任何人如認**為他或她受到歧視基於種族、 顏色，或由** GCT 國家起源可投訴第六編的**填寫和提交** GCT 標題六投訴表格。格溫萊特縣調查的投訴不超過所指的事件後 180 天。格溫萊特縣將處理完成的投訴。

2. 通過從 GCT 網站www.gctransit.com下載或聯繫客服在 (770) 822-5010，可以獲得 GCT 標題六投訴表格。如果**您使用標準的電話有困難，需要** TTY/TTD 服務，撥 7-1-1 設置格魯吉亞中繼通信 ；語言援助是**為以有限的英語熟練程度的人士提供**。

3. 投訴應發送至以下位址：

   GCT Title VI Coordinator
   Mr. Kirk Gagnard
   Gwinnett County Department of Transportation
   Gwinnett Justice and Administration Center
   75 Langley Drive
   Lawrenceville, GA 30046-6935

4. 一旦接獲投訴，GCT 標題 VI 協調員將審查它確定是否格溫萊特縣擁有管轄權。申訴人將收到通知**她/**他是否將由格溫萊特縣調查投訴的確認信。

5. 格溫萊特縣擁有 90 天內對申訴進行調查。如果需要更多的資訊來解析案例，格溫萊特縣可以聯繫申訴人。申訴人有 30 個工作日從這封信的日期分配給案件的調查員向發送請求的資訊。如果調查員不由申訴人聯繫或不接收額外的資訊在 30 個工作日內，格溫萊特縣行政上可以關閉情況。案例可以行政上也結束如果申訴人不再願意追求其案例。

6. 後，調查人員審閱投訴，她/他會向申訴人發出兩封信之一： 封閉的信或尋找 (LOF) 的一封信。封閉的信總結了這些指控，國家不是違反了第六編和案件將會封閉。LOF 總結了指控和關

於所指的事件，採訪，並說明是否會發生任何紀律行動、更多的培訓或採取任何其他行動。
如果投訴人欲決定提出上訴，**她**/他有去，那**麼關閉信或** LOF 的日期後 30 天

一個人可能還投訴標題 VI 直接與聯邦運輸管理、辦公室的公民權利、1200 新澤西大道 SE，華盛頓，哥倫比亞特區 20590。請訪問此網頁：
HTTP://www.fta.dot.gov/civilrights/12328_5104.html關於備案及聯邦過境管理投訴表格的資訊。

APPENDIX C: GCT Title VI Complaint Form

File #: _____

Gwinnett County Transit (GCT)
Title VI Complaint Form

Gwinnett County Transit (GCT) operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been subjected to any unlawful discriminatory practice under Title VI may file a complaint with Gwinnett County, Georgia.

Translation of Title VI Complaint Procedures is provided on the GCT website at www.gctransit.com for Spanish, Korean, Vietnamese and Chinese. If this information is needed in another language, please call (770) 822-5010 to speak with an interpreter. You have the right to receive language assistance to access GCT services and documents, free of cost.

Traducción de aviso para el público derechos de bajo título VI se proporciona en el sitio web de GCT www.gctransit.com para español, Coreano, vietnamita y chino. Para otro ayuda con el idioma, por favor llame al (770) 822-5010 para hablar con un intérprete. Usted tiene el derecho de recibir ayuda con el idioma para acceder a servicios de GCT y documentos, libres de costo.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com 에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 (770) 822-5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi (770) 822-5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** (770) 822-5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

In order to process your complaint, please complete this form and send to the Gwinnett County address at the end of this form.

Section I:				
Name:				
Address:				
Telephone (Home):		Telephone (Work):		
Electronic Email Address:				
Accessible Format Requirements?	Large Print		Audio Tap	
	TTY/TTD		Other	
Section I:				
Are you filing this complaint on your own behalf?			Yes*	No
*If you answered “Yes” to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you have filed for a third party:				
Please confirm that you have obtained the permission of the discriminated party if you are filing on behalf of a third party.			Yes	No
Section III:				
I believe the discrimination I experienced was based on (check all that apply): [ ] Race [ ] Color [ ] National Origin Date of Alleged Discrimination (Month, Day, Year):				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.				
Section IV:				
Have you previously filed a Title VI complaint with this agency?			Yes	No

Section V:
Have you filed this complaint with any other Federal, State or local agency, or with any Federal or State Court? [ ] Yes [ ] No If yes, check all that apply: [ ] Federal Agency: [ ] Federal Court [ ] State Agency [ ] State Court [ ] Local Agency
Please provide information about a contact person at the agency/court where the complaint was filed:
Name:
Address:
Title:
Agency:
Address:
Telephone:
Section VI:
Name of agency complaint is against:
Contact person:
Title:
Telephone Number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

_____ _____

Signature Date

This complaint shall be sent to the following address:

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

File#:_____

Gwinnett County Transit (GCT)
Formulario de Quejas del Título VI

Gwinnett County Transit (GCT) opera sus programas y servicios, sin distinción de raza, color u origen nacional, de conformidad con el Título VI de la Ley de Derechos Civiles. Cualquier persona que cree que él o ella han sido sometidos a cualquier práctica discriminatoria ilegal bajo el Título VI, puede presentar una queja con el condado de Gwinnett, Georgia.

Traducción de Procedimientos de Quejas del Título VI se proporciona en el sitio web GCT en www.gctransit.com de español, coreano, vietnamita y chino. Si se necesita información en otro idioma, por favor llame al 770.822.5010. Usted tiene el derecho a recibir ayuda con el idioma para acceder a servicios y documentos GCT, de forma gratuita.

Para procesar su queja, por favor completar este formulario y enviarlo a la dirección del Condado de Gwinnett al final de este formulario.

Section I:				
Nombre:				
Dirección:				
Teléfono (Casa):		Teléfono (Trabajo):		
Dirección Electrónica de Correo:				
Requisitos de Formato Accesible?	Grande Print		Audio Tap	
	TTY/TTD		Otro	
Section I:				
Está presentando su propia demanda?			Si*	No
*Si su respuesta es " Sí " a esta pregunta, vaya a la Sección III.				
Si no es así , por favor proporcione el nombre y la relación de la persona a la que usted se queja				

Por favor, explique porqué se ha presentado para un tercer partido:		
Por favor, confirma que ha obtenido la autorización de la parte discriminada si está presentando en nombre de un tercer partido.	Si	No
Section III:		
Creo que la discriminación que experimenté se basó en(marque todo lo que corresponda): [ ] Raza [ ] Color [ ] Origen Nacional Fecha de la discriminación alegada (Mes, Día, Año):		
Explicar lo más claro posible lo que pasó y por qué cree que fue discriminado. Describir todas las personas que estuvieron involucradas. Incluir el nombre y la información de contacto de la persona (s) que lo discriminó (si se conoce), así como los nombres y la información de contacto con los testigos. Si se necesita más espacio, por favor use el reverso de esta forma.		
Section IV:		
Ha presentado previamente una queja del Título VI con esta agencia?	Si	No
Section V:		
Ha presentado esta queja con cualquier otra agencia Federal, Estatal o Local, o con cualquier corte Federal o Estatal? [ ] Si [ ] No En caso afirmativo, marque lo que corresponda : [ ] Agencia Federal [ ] Corte Federal [ ] Agencia del Estado [ ] Corte del Estado [ ] Agencia Local		
Por favor de dar información sobre una persona de contacto en la agencia / tribunal donde se presentó la queja :		
Nombre:		
Dirección:		
Titulo:		
Agencia:		
Dirección:		
Teléfono:		

Section VI:
Nombre de la agencia de queja es en contra:
Persona de contacto::
Titulo:
Numero de Teléfono:

Puede adjuntar cualquier material escrito o cualquier otra información que usted piensa que es relevante para su queja.

Firma y fecha requerida a continuación

Firma Fecha

Esta queja se enviará a la siguiente dirección:

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

APPENDIX C: GCT Title VI Complaint Form

Gwinnett 카운티 교통 (GCT)
제목 VI 불만 양식

Gwinnett 카운티 교통 (GCT)의 프로그램 및 서비스 인종, 색깔, 또는 민권 법의 타이틀 VI에 따라 국적에 관계 없이 작동합니다. 그녀 또는 그가 제목 VI에서 어떤 불법 차별적인 연습을 받게 되었습니다 믿는 어떤 사람이 Gwinnett 카운티, 조지아와 불만 제기할 수 있습니다.

공중의 권리에서 제목 VI에 대 한 통지의 제공 GCT 웹사이트 www.gctransit.com 에서 스페인어, 한국어, 베트남어, 중국어. 다른 언어 지원에 대 한 전화 주세요 (770) 822-5010 통역사와 이야기를 합니다. GCT 서비스와 비용의 무료 문서에 액세스 하려면 언어 지원의 받을 권리가 있습니다.

귀하의 불만 처리 하기 위해이 양식을 작성 하 고이 양식의 끝 Gwinnett 카운티 주소로 보내.

섹션 i:				
이름:				
주소:				
전화 (집):		전화 (직장):		
전자 메일 주소:				
액세스할 수 있는 형식 요구 사항?	대형 인쇄		오디오 탭	
	TTY/TTD		다른	
섹션 i:				
당신은 당신의 자신의 대신에이 불만 제기는?			예 *	없음
*이 질문에 "예"를 대답 하는 경우 섹션 III에로 이동 합니다.				
만약에 아닙니다, 이름과 누구를 위해 당신이 불평을 하는 사람의 관계를 공급 하십시오.				
왜 제 3 자에 대 한 제기 해야 하는 것을 설명 하십시오.				
제 3 자가 대신 신청 하는 경우 당신이 차별된 파티의 허가 받은 확인 하시기 바랍니다.			예	없음

섹션 III:
믿습니다 내가 경험 하는 차별 (적용 되는 모든 수 표)에 근거 했다: 경주 색상] 국적 (일, 월, 년) 추정 된 차별의 날짜:_____ 무슨 일이 있었는지 그리고 왜 당신 생각에 대하여 감 별 했다 가능한 명확 하 게 설명 한다. 포함 된 모든 사람을 설명 합니다. 이름을 포함 하 고 당신에 대 한 차별 (알려진 경우) 이름 뿐만 아니라 사람 (들)의 정보 및 목격자의 연락처 정보에 게 연락. 공간이 더 필요한 경우이 양식 다시를 사용 하시기 바랍니다.

섹션 4:		
이전이 기관과 제목 VI 불만 제기한 적이?	예	없음

섹션 v:
다른 연방, 주 또는 지방 기관, 또는 어떤 연방 또는 주 법원으로이 불평을 제기 했습니다? 예 아니오 그렇다면, 모든 적용 확인: 연방 기구: 연방 법원 국가 기관 국가 법원 현지 기관
불만 제기 했다 기관/법원에서 연락 담당자에 대 한 정보를 제공 해 주십시오.
이름:
주소:
제목:
기관:
주소:
전화 번호:
섹션 6:
기관 불평의 이름은 대 한:
연락 담당자:
제목:

전화 번호:

어떤 서 면된 자료 또는 당신이 생각 하는 귀하의 불만에 관련 된 기타 정보를 첨부할 수 있습니다.

서명 및 날짜 아래 필수 사항

서명 날짜

이 불평 다음 주소로 전송 한다.

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

APPENDIX C: GCT Title VI Complaint Form

Gwinnett County quá cảnh (GCT)
Mẫu đơn khiếu nại VI tiêu đề

Gwinnett County quá cảnh (GCT) hoạt động các chương trình và các dịch vụ bất kể chủng tộc, maøu da, hoaëc goác quoác gia phù hợp với tiêu đề VI của đạo luật quyền dân sự. Bất kỳ người nào những người tin rằng cô hoặc anh ta có được phải chịu bất kỳ thực hành phân biệt đối xử bất hợp pháp theo tiêu đề VI có thể nộp đơn khiếu nại với Quận Gwinnett, Georgia.

Bản dịch của thông báo cho các khu vực của quyền dưới tiêu đề VI được cung cấp trên trang web của GCT tại www.gctransit.com cho Tây Ban Nha, Hàn Quốc, Việt Nam và Trung Quốc. Để hỗ trợ ngôn ngữ khác, xin vui lòng gọi (770) 822-5010 để nói chuyện với một thông dịch viên. Bạn có quyền nhận được ngôn ngữ hỗ trợ để truy cập vào dịch vụ GCT và các văn bản, miễn phí.

Để xử lý khiếu nại của bạn, xin vui lòng hoàn tất mẫu đơn này và gửi đến địa chỉ Gwinnett County ở phần cuối của mẫu đơn này.

<table>
<tr><td colspan="6">Phần I:</td></tr>
<tr><td colspan="6">Tên:</td></tr>
<tr><td colspan="6">Địa chỉ:</td></tr>
<tr><td colspan="3">Điện thoại (Trang chủ):</td><td colspan="3">Điện thoại (làm việc):</td></tr>
<tr><td colspan="6">Địa chỉ thư điện tử điện tử:</td></tr>
<tr><td rowspan="2">Yêu cầu định dạng có thể truy cập?</td><td>In lớn</td><td></td><td>Âm thanh Tap</td><td></td></tr>
<tr><td>TTY/TTD</td><td></td><td>Khác</td><td></td></tr>
<tr><td colspan="6">Phần I:</td></tr>
<tr><td colspan="4">Bạn nộp đơn khiếu nại này trên danh nghĩa của riêng bạn?</td><td>Có *</td><td>Không</td></tr>
<tr><td colspan="6">* Nếu bạn trả lời "Có" cho câu hỏi này, hãy vào phần III.</td></tr>
<tr><td colspan="3">Nếu không, xin vui lòng cung cấp tên và mối quan hệ của người mà bạn đang phàn nàn:</td><td colspan="3"></td></tr>
<tr><td colspan="6">Xin vui lòng giải thích tại sao quý vị đã nộp cho một bên thứ ba:</td></tr>
</table>

Xin vui lòng xác nhận rằng bạn đã thu được sự cho phép của Đảng discriminated nếu bạn nộp thay mặt cho một bên thứ ba.	Có	Không
Phần III:		
Tôi tin rằng phân biệt đối xử tôi có kinh nghiệm được dựa trên (kiểm tra tất cả mà áp dụng): [ ] Chủng tộc [ ] Màu [ ] Nguồn gốc quốc gia Ngày của phân biệt đối xử bị cáo buộc (tháng, ngày, năm):		
Giải thích rõ ràng có thể phân biệt những gì đã xảy ra và lý do tại sao bạn tin rằng bạn đã được đối xử. Mô tả tất cả những người có liên quan. Bao gồm tên và liên hệ với thông tin của người ai phân biệt đối xử bạn (nếu biết) cũng như tên và thông tin liên lạc của các nhân chứng bất kỳ. Nếu không gian hơn cần thiết, xin vui lòng sử dụng sau này.		
Phần IV:		
Bạn đã từng nộp đơn khiếu nại tiêu đề VI với cơ quan này?	Có	Không
Phần V:		
Quý vị nộp khiếu nại này với bất kỳ liên bang, tiểu bang hoặc địa phương cơ quan khác này, hoặc với bất kỳ liên bang hay tiểu bang Court? [ ] Có [ ] No Nếu có, hãy kiểm tra tất cả những gì áp dụng: Các cơ quan liên bang []: [ ] Tòa án liên bang [ ] Cơ quan nhà nước [ ] Nhà nước tòa án [ ] Cơ quan địa phương		
Xin vui lòng cung cấp thông tin về một người liên lạc tại cơ quan/tòa án nơi mà khiếu nại đã được đệ trình:		
Tên:		
Địa chỉ:		
Tiêu đề:		
Cơ quan:		
Địa chỉ:		
Điện thoại:		
Phần VI:		

Tên của cơ quan khiếu nại là chống lại:
Người liên hệ:
Tiêu đề:
Số điện thoại:

Bạn có thể đính kèm các tài liệu viết bất kỳ hoặc các thông tin khác mà bạn nghĩ là có liên quan đến khiếu nại của bạn.

Chữ ký và ngày yêu cầu dưới đây

_____ ____

_____
Chữ ký ngày

Khiếu nại này sẽ được gửi đến địa chỉ sau đây:

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

APPENDIX C: GCT Title VI Complaint Form

格溫萊特縣過境 (GCT)
標題六投訴表格

格溫萊特縣過境 (GCT) 經營其程式和服務不分種族、 **顏色或根據民權法** 》 第六編國家起源。任何人如認**為他或她受到過任何違法的歧視性做法，根據標題六可能提出申訴，格威**內特縣，佐治亞州。

通知公共權利下標題六的翻譯**為西班牙文、** 朝鮮語、 越南文和中文提供 GCT 在 www.gctransit.com 網站上。其**它語言的協助，請致電** (770) 822-5010 發言與口譯員。**你有權接受語言援助，以便訪問** GCT 服務和文檔，免費的成本。

為了處理您的投訴，請填寫此表格併發送到格溫萊特縣位址末尾的此表單。

第一節：				
名稱：				
位址：				
(家庭) 電話：		電話 (工作):		
電子郵件地址:				
易於訪問的格式要求**嗎**？	大列印		音訊水龍頭	
	TTY/TTD		其他	
第一節：				
您正在以自己的名義申請此投訴嗎？			Yes *	無
* 如果**您對這個問題回答**"Yes"，轉到第三節。				
如果不是，請提供的名稱和**為誰你抱怨的人的關係**：				
請解釋**為什麼你已經申請協力廠商**：				
請確認**您已獲得受歧視方的許可權，是否你正在申請協力廠商**。			是	無
第三節：				

我相信我經歷過的歧視基於 （請選中所有適用項）： [] 種族 **[顏色]** [] 國家起源 指稱的歧視 （月、 日、 年） 的日期 ：_____
解釋發生了什**麼和為什麼你相信你被歧視的盡可能明確**。描述人所涉及的所有人。包括名稱和聯繫資訊 （如果已知） 的名稱以及歧視**你的人和任何證人的聯繫資訊**。如果需要更多的空間, 則請使用此表單的背面。

第四節：		
你以前提出標題六申訴與這一機構嗎？	是	無

第五節：
你有提出此申訴與聯邦、 州或地方機構, 或與任何聯邦或州法院**嗎**？ [] 是 [] 沒有 如果是的話, 請檢查所有適用： [] 聯邦機構： [] 聯邦法院 [] 國家機構 [] 國家法院 [] 本地機構
請提供有關申訴是國際法院機構連絡人的資訊：
名稱：
位址：
標題：
機構:
位址：
電話：
第六節：
名稱機構投訴是針對：
聯絡人：
標題：
電話號碼：

您可以附加任何書面的材料或您認為是您的投訴與有關的其他資訊。

簽名和日期以下需

簽名日期

此投訴應發送至以下位址：

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935

APPENDIX D: List of Transit-Related Title VI Investigations, Complaints, or Lawsuits

Gwinnett County Transit (GCT)
List of Transit-Related Title VI Investigations, Complaints, or Lawsuits

There were no transit-related Title VI investigations, complaints, or lawsuits alleging discrimination by Gwinnett County filed with Gwinnett County, FTA, or entities other than FTA since the previous Gwinnett County Title VI Program 2016 submission.

Transit-Related Investigations, Complaints, or Lawsuits

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
2				
Complaints				
1.				
2.				
Lawsuits				
1.				
2.				

APPENDIX E: GCT Public Participation Plan

Gwinnett County Transit (GCT)
Public Participation Plan

Introduction

Gwinnett County Transit (GCT) is strongly committed to seeking and encouraging public participation in the overall regional transportation planning process and in the planning process for its individual projects. Public meetings, newsletters, fact sheets, email messages, and websites are just a few examples of the types of strategies GCT implements in its effort to solicit participation from the public.

A. Purpose of the Public Participation Plan

The purpose of the Public Participation Plan is to provide guidance when seeking public participation related to projects and service changes and to identify techniques and methodologies for soliciting and considering public input. The program is updated at least every three years, as appropriate.

B. Service Area

The service area in which GCT is authorized to provide service to the public is Gwinnett County, Georgia, as the commuter routes originate in the County and the local routes operate within or originate in the County.

Goals and Guiding Principles

The GCT is committed to a thorough and robust public participation process that employs best practices; respects and follows federal, State and local regulation, and guidance on public participation; utilizes resources effectively; and results in a belief in the communities it serves that GCT values the input of the community in its decision-making process. The GCT engages in public outreach and executes various public involvement plans to ensure that its stakeholders -- federal, State, and local officials, residential and business owners, citizens and other interested parties, and neighborhood and interest groups -- receive information regarding the status of the relevant project or service change and participate in the decision making and planning process.

The goals and objectives for each project or service change vary and are determined by GCT staff during the development of the public participation/involvement plan in accordance with Gwinnett County Department of Transportation mission, vision, and values as presented on the County webpage:
https://www.gwinnettcounty.com/web/gwinnett/Departments/Transportation/Organization.

Members of Limited English Proficiency (LEP) populations in particular are served through the use of translated documents, translation services through the GCT website, through interpreters available by visiting the GCT Customer Service Center or calling GCT at (770) 822-5010, and by the availability of interpreters at public meetings when requested.

Definitions

A. From FTA Circular FTA C 4702.1B:

Community Based Organization (CBO) refers to a public or private nonprofit organization of demonstrated effectiveness that -- (A) is representative of a community or significant segments of a community; and (B) provides educational or related services to individuals in the community.

Discrimination refers to any action or inaction, whether intentional or unintentional, in any program or activity of a Federal aid recipient, subrecipient, or contractor that results in disparate treatment, disparate impact, or perpetuating the effects of prior discrimination based on race, color, or national origin.

Disparate impact refers to a facially neutral policy or practice that disproportionately affects members of a group identified by race, color, or national origin, where the recipient's policy or practice lacks a substantial legitimate justification and where there exists one or more alternatives that would serve the same legitimate objectives but with less disproportionate effect on the basis of race, color, or national origin.

Disparate treatment refers to actions that result in circumstances where similarly situated persons are intentionally treated differently (i.e., less favorably) than others because of their race, color, or national origin.

Disproportionate burden refers to a neutral policy or practice that disproportionately affects low-income populations more than non-low-income populations. A finding of disproportionate burden requires the recipient to evaluate alternatives and mitigate burdens where practicable.

Limited English Proficient (LEP) persons refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

Low-income person means a person whose median household income is at or below the U.S. Department of Health and Human Services (HHS) poverty guidelines. Recipients are encouraged to use a locally developed threshold, such as the definition found in 49 U.S.C. 5302 as amended by MAP 21: "refers to an individual whose family income is at or below 150 percent of the poverty line (as that term is defined in Section 673(2) of the

Community Services Block Grant Act (42 U.S.C 9902(2)), including any revision required by that section) for a family of the size involved" or another threshold, provided that the threshold is at least as inclusive as the HHS poverty guidelines.

Low-income population refers to any readily identifiable group of low-income persons who live in geographic proximity, and, if circumstances warrant, geographically dispersed/ transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed FTA program, policy or activity.

Metropolitan planning organization (MPO) means the policy board of an organization created and designated to carry out the metropolitan transportation planning process.

Metropolitan transportation plan (MTP) means the official multimodal transportation plan addressing no less than a 20-year planning horizon that is developed, adopted, and updated by the MPO through the metropolitan transportation planning process.

Minority persons include the following:

American Indian and Alaska Native, which refers to people having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Asian, which refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American, which refers to people having origins in any of the Black racial groups of Africa.

Hispanic or Latino, which includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Native Hawaiian or Other Pacific Islander, which refers to people having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Minority population means any readily identifiable group of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient populations (such as migrant workers or Native Americans) who will be similarly affected by a proposed DOT program, policy, or activity.

Minority transit route means a route that has at least 1/3 of its total revenue mileage in a Census block or block group, or traffic analysis zone(s) with a percentage of minority population that exceeds the percentage of minority population in the transit service area. A recipient may supplement this service area data with route-specific ridership data in

cases where ridership does not reflect the characteristics of the census block, block group, or traffic analysis zone.

National origin means the particular nation in which a person was born, or where the person's parents or ancestors were born.

Predominantly minority area means a geographic area, such as a neighborhood, Census tract, block or block group, or traffic analysis zone, where the proportion of minority persons residing in that area exceeds the average proportion of minority persons in the recipient's service area.

Public transportation means regular, continuing shared-ride surface transportation services that are open to the general public or open to a segment of the general public defined by age, disability, or low income; and does not include Amtrak, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services. Public transportation includes buses, subways, light rail, commuter rail, monorail, passenger ferry boats, trolleys, inclined railways, people movers, and vans. Public transportation can be either fixed route or demand response service.

Service area refers either to the geographic area in which a transit agency is authorized by its charter to provide service to the public, or to the planning area of a State Department of Transportation or Metropolitan Planning Organization.

Service standard/policy means an established service performance measure or policy used by a transit provider or other recipient as a means to plan or distribute services and benefits within its service area.

Statewide transportation improvement program (STIP) means a statewide prioritized listing/program of transportation projects covering a period of four years that is consistent with the long-range statewide transportation plan, metropolitan transportation plans, and TIPs, and required for projects to be eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53.

Title VI Program refers to a document developed by an FTA recipient to demonstrate how the recipient is complying with Title VI requirements. Direct and primary recipients must submit their Title VI Programs to FTA every three years. The Title VI Program must be approved by the recipient's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to submission to FTA. For State DOTs, the appropriate governing entity is the State's Secretary of Transportation or equivalent.

Transportation improvement program (TIP) means a prioritized listing of transportation projects covering a short-term period developed and formally adopted by an MPO as part of the metropolitan transportation planning process, consistent with the metropolitan

transportation plan, and required for projects to be eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53.

Transportation management area (TMA) means an urbanized area with a population over 200,000, as defined by the Bureau of the Census and designated by the Secretary of Transportation, or any additional area where TMA designation is requested by the Governor and the MPO and designated by the Secretary of Transportation.

B. As created by GCT:

Comment Period refers to a specifically designated public comment period of not less than 15 days during which formal comment is accepted on a proposed policy or action.

Major Service Change is defined as increasing or decreasing service by 10 percent or more of total service provided (revenue hours) or by 25 percent of service hours on any individual route; or as decreasing service to a major employment destination or service area.

Public Hearing is the specific, formal public meeting held when GCT is considering a Major Service Change or Fare Change. Public hearings are recorded and formal transcripts of the meeting made available. Additionally, a court reporter is present at all public hearings to record the comments and suggestions of persons who prefer not to make their comments in writing. Typically only one public hearing is held in relation to a single issue, however a series of public meetings may also be held to gather additional information of value in assessing the issue under consideration.

Public Meeting is the opportunity for members of the public to meet with and discuss policy, plan, project, and service issues that do not reach the level of impact of a Fare Change or Major Service Change. Public meetings may be held in support of an issue that requires a public hearing as well as being a part of an effort to gather public opinion on other issues of concern to the community.

Process to Develop the Public Participation Plan

A. Federal Laws and Regulations

The administrative policies on public involvement provide clear guidance that there must be early and continual involvement of elected officials, agency representatives, citizens and other interested parties throughout the transportation planning and programming process per 450.212 and 450.322 in 23 CFR 450. The administrative policies on public involvement also guide the GCT's public involvement efforts and efforts to improve access to the GCT's transportation decision-making process by low-income, minority and Limited English Proficiency (LEP) populations as required by Title VI of the Civil Rights Act of 1964, Executive Orders 12898 and 13166 and related authority, the DOT Order on Environmental Justice and Federal Transportation Administration (FTA) Circular 4702.1B.

All public involvement plans developed for current projects adhere to these federal requirements.

NOTE: Gwinnett County and GCT, through a cooperative agreement, relies on the Metropolitan Planning Organization (MPO) to satisfy public participation requirements for its Transportation Public Involvement Plan (TPIP) as specified in of 23 CFR 450.214(k) and 23 CFR 450.316(a).

B. State and Local Laws and Regulations

The GCT relies on multiple strategies to encourage participation by stakeholders, individuals, groups and organizations that comprise the public by developing its public involvement plans consistent with the public involvement strategies employed by the state and local governments.

The State of Georgia, in accordance with federal requirements, produces a State Transportation Improvement Program (STIP), which lists all federally funded projects for the next three years. The STIP is updated and approved annually.

Public involvement is a key component of the transportation planning process and is the responsibility of the local metropolitan planning organizations (MPOs) in developing local Transportation Improvement Programs (TIP). Gwinnett county and GCT cooperates with the MPO in providing for public input and participation in the transportation planning process which is outlined in the Transportation Public Involvement Plan (TPIP) in accordance with the federal requirements described in 450.316 and 450.214 of 23 CFR 450.

The Georgia Planning Act was adopted by the General Assembly in 1989 as a means to encourage better management of growth and balanced economic development opportunities throughout the State. The Act established a "bottom-up" comprehensive planning approach initially to be conducted at the local government level, then at the regional and state levels. This requires regional commissions to actively involve local governments, private sector interests, other special interest groups, and the general public throughout the region prior to the adoption of transportation plans and throughout the phases of the regional planning process.

C. Limited English Proficiency

The GCT has developed its Language Assistance Plan for Limited English Proficiency (LEP) Persons to be consistent with Title VI of the Civil Rights Act of 1964, DOT's implementing regulations, and Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (65 FR 50121, August 11, 2000). In developing the plan, the GCT has taken reasonable steps to ensure individuals who are limited-English proficient have meaningful access to benefits, services, information, and other important portions of its programs and activities.

The GCT Language Assistance Plan for LEP Persons consists of two main components. The first component is the Four Factor Analysis which GCT has used to determine its key affected LEP communities. The second component is the Language Assistance Plan itself which addresses how GCT is to provide services to LEP individuals, train employees, and monitor and update the Plan.

After conducting the Four Factor Analysis, the specific languages other than English with which GCT can potentially come in contact with the highest likelihood for LEP persons are Spanish, Korean, Vietnamese and Chinese. While the majority of LEP interactions are likely to be with Spanish speakers, there are a variety of languages spoken by LEP persons using GCT bus services and customer services. Coincidently, the LEP language groups encountered in the MPO, or Atlanta Regional Commission (ARC), regional analysis were the same top four languages.

The focus of the GCT Language Assistance Plan has been placed upon the points of potential contact and interactions with LEP individuals and communities. In order to address DOT adopted US Department of Justice Safe Harbor Provisions regarding translation of written materials for LEP populations, the GCT will translate in advance, and have available, vital written documents including the GCT Title VI Notice of Rights to the Public, Complaint Procedures, and Complaint Form and GCT ADA complementary paratransit eligibility procedures and application for the four primary languages identified. The vital written documents will be translated to Spanish, Korean, Vietnamese, and Chinese, which together comprise more than 80 percent of the LEP population in the GCT service area. The remaining 20 percent is spread over many specific languages and language groups. For the other languages comprising over 1,000 LEP persons, or

emerging to that level, GCT will provide the same vital written documents as requested. Based on limited encounters with other languages besides Spanish, the Language Line Services will be used to initiate communication with any LEP population group as needed and provide interpretation and translation services as requested by LEP customers. Gwinnett County Transit will communicate with the LEP person any written notices of rights and notices of denials, losses, or decreases in benefits or services related to vital documents in the LEP person's language. In addition, GCT will provide oral or written notice in the LEP person's language of the right to receive language assistance to access GCT services and documents, free of cost. The points of interaction identified are the GCT vehicle, by telephone, in person, or via the GCT website. The interaction point determines the most appropriate response. The execution of the plan is focused around training staff to utilize the resources available to them, such as "I speak" cards, Language Line assistance, and translated materials via Google Translate. In addition to these steps, a system is in place to monitor the Plan and to assist in the evaluation of the Plan for future update needs. GCT's website, which includes routes and schedules, customer service contact information, Title VI notices, and fare information can be displayed online in 15 (fifteen) different languages.

D. Update of the Public Participation Plan

The GCT staff will use the following process for updating and revising the Public Participation Plan as needed due to changing requirements and regulations:

Hold a formal, public comment period of not less than 15 days, during which formal comment on GCT's public participation plan and any revisions to that plan will be accepted;

Advertise and distribute, both electronically and physically, copies of the proposed public participation plan updates and revisions to members of the communities listed above, the media, and other parties determined by the GCT staff, following State and federal guidance, particularly in regard to Title VI, Limited English Proficiency, and Low Income populations. Advertisements in newspapers in the GCT service area will be placed no fewer than seven and no more than 21 days in advance of the start of the formal comment period; and

Provide a summary of the public comment, appended by copies and/or transcripts of the public comments received, to Gwinnett County Transit System Advisory Board no fewer than seven days prior to their consideration and advisory recommendations, and then to Gwinnett County Board of Commissioners no fewer than 21 days prior to their consideration of the approval of the GCT Public Participation Plan update or a larger Title VI or other Program that encompasses the GCT Public Participation Plan, or the overall Policies and Procedures of the GCT which would include the GCT Public Participation Plan.

Program/ Activity Specific Public Participation Program Planning Overview

A. Overview

Using the regulations and guidance provided in federal and State law, the GCT staff will use the principles and guidance set out in this document to guide its efforts to create public involvement plans that will ensure thorough public participation in the decision-making process.

The GCT staff will use, as appropriate, the following methods, principles, and policies when constructing the public involvement plan for specific projects and activities. Principles and policies for conducting Gwinnett County Transit System Advisory Board meetings as well as the Gwinnett County Board of Commissioners meetings; and receiving public comment at those meetings, setting the major service change policy, the disparate impact policy and other aspects of the GCT public transit services, and other topics are discussed specifically in this section with the goal of ensuring clarity of the decision-making process related to the operations of the GCT system.

B. Methodology

The GCT staff will evaluate the policy, program, study, or other activity for which public involvement is either required or desirable to determine the most appropriate methods for involving the public in the decision-making process. The GCT staff is not limited to only those specific activities, and is encouraged to employ, within the resource limits of GCT, best practices for engaging the public.

C. Menu of Public Participation Tools

<u>Education Outreach</u>
Newsletter
Project Specific Newsletter (as needed)
Fact Sheets
Website
Transportation publications (i.e. APTA, ASHTO, MassTransit)
Editorials (i.e. AJC, Business Chronicle, Gwinnett Daily Post)
Multi-lingual publications
Proactive marketing strategy

<u>Formal and Informal meetings</u>
Public Hearings
Public Information Meetings
Community, Civic, and Neighborhood Association meetings (formal or informal)
Speakers Bureau

Charities and focus groups (formal or informal)
Stakeholders meetings (formal or informal)
Business Coalition meetings
Transportation partner meetings (formal or informal)
Transportation related fairs/events (formal or informal)
Board meetings (formal)
Universities, colleges and schools meetings

Legislative Briefing
Federal, State and local
One-on-one meetings and Committee briefings

Chamber of Commerce/Business Organization Partnership
Membership with active participation

Special events and community fairs
Speaking engagements / Keynote
On-going dialogue these groups
Integrated alliances

Website
Web pages
Web casting
Email announcements
Available machine translation feature
Coordinate website information with other transportation partners (links)

Media Outreach
Methodology for incorporating public comments
Preliminary data collection (as required)
Surveys
Special research
Public comment hearings and meetings
Stakeholders meetings

Database
Elected Officials
Community Organizations
Special “transportation” interest group(s)
Project “specific” organizations
Stakeholders
Transportation partners
Media
Neighborhood Associations
Educational Community

Business Organizations
Non-traditional and Minority organizations

Notification
Legal Notice
Web announcements
Meeting notification (database)
Radio/TV announcements
Telephone Device for Deaf (TTY/TTD)
Translation/Interpretation

D. Ongoing Public Participation Methods

Educational Outreach

The GCT educational outreach consists of the development of various public activities and informational materials regarding projects and initiatives to enhance public awareness and communicate GCT's overall goals and objectives. Translated materials will be provided o translation will be made available to members of LEP populations.

Formal and Information Meetings

Public hearings and informational meetings will be scheduled prior to and during planning and implementing of projects to provide an opportunity for the public to comment on current and future projects and initiatives. Public hearings will be conducted in accordance with federal and state requirements including the provision of translated materials and/or interpretation services for members of LEP populations as appropriate.

Legislative Briefings

The GCT engages in ongoing updates, through one-on-one meetings and informational materials, with federal, State, and local levels of government to ensure the opportunity for input from elected officials regarding GCT projects and initiatives that may impact their constituents.

Disadvantaged Populations/Equity Advisory Committees

The GCT requires, as a part of project-specific public involvement plans, that representatives of disadvantaged populations and underrepresented populations are identified to serve in an advisory capacity at meetings and/or committees as appropriate; identifying key issues of concern from minority populations, youth and elderly, and disabled organizations relating to environmental justice issues and policies, ADA regulations, LEP services, and community concerns.

Interagency Partnering and Planning

The GCT fosters and maintains an ongoing relationship with its planning partners to enhance its public outreach efforts and coordinate planning activities between the public agencies involved in project implementation. These partnerships are inclusive of governmental and planning entities, business organizations and neighborhood and civic associations; and are promoted by GCT - through membership with active participation, special events and community affairs, speakers' bureau, ongoing dialogue, focus groups, memoranda of understanding as appropriate. In order to keep open lines of communication and keep the public and other GCT partners informed throughout the project process, Technical Review Teams, or advisory committees are established as appropriate. These teams are representative of such agencies as: the Federal Transit Administration (FTA), Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), Atlanta Regional Commission (ARC), Georgia Department of Transportation (GDOT), Metropolitan Atlanta Rapid Transit Authority (MARTA), Georgia Regional Transportation Authority (GRTA), local governments, community improvement districts, transportation management associations, and citizen and business organizations.

Information Technology

The GCT engages in various technology-based outreaches to promote and enhance public participation. These methods include access through the Gwinnett County website to the Gwinnett County Board of Commissioners meetings via webcast, agendas and minutes, project-specific web links and information, news releases, and public activities calendar. Machine translation to Spanish, Korean, Vietnamese and Chinese will be provided on the GCT webpages. The available languages for translation will be periodically reviewed and updated to reflect the current LEP needs in the GCT service areas.

External Affairs and Communications

Through press releases, meetings, brochures, mailings, fact sheets and other written and interpersonal communications, GCT provides updates to the public and its planning partners regarding important initiatives and project updates to enhance awareness. These efforts also include the developing and planning of community activities and events to promote public involvement, and work in conjunction to GCT's public involvement program. Translated materials and/or interpretation services will be provided for members of LEP populations as appropriate.

E. Minor Service Changes

The following approval process is required for service changes that do not exceed the Major Service Change threshold. Minor service changes include operational changes

(e.g., changes to time points or temporary route deviations) and other minor changes (e.g., additional trips, deleted trips, changes in routing) which do not exceed the Major Service Change threshold. As these are defined as minor service changes, no formal public comment outreach effort is required for these changes; however, the use of informal information meetings shall be considered for these changes. Any solicited or unsolicited comment shall be considered in the decision-making process.

F. Public Participation Process for GCT Fare Changes, Major Service Changes, and Amendments to the Disparate Impact/Disproportionate Burden Impact Policy or Major Service Change Policy

The GCT provides opportunity for public input regarding projects, studies, fare changes, major service changes and in an amendment of the disparate impact policy/disproportionate burden policy or major service change policy by conducting public hearings or informational meetings as appropriate. Both are designed to ascertain public sentiment regarding any service changes or fare increases relating to transit operations and planning provided by GCT.

For all fare changes, major services changes, or when the major service change or disparate impact/disproportionate burden impact policy is amended, a public comment period of not less than 15 days and at least one public meeting must be held.

As deemed appropriate by GCT staff, during the planning phase for major service changes to transit services or fares, GCT will:

1. Consult with municipal and county government staffs directly and through the MPO;

2. Consult with staff of the local transit systems in the region;

3. Solicit input through meetings with interested parties (e.g., major employers and institutions, neighborhood organizations); and

4. Use other techniques (such as on-board surveys) to involve customers in the planning process.

Following the planning efforts, the GCT staff will make recommendations for service changes.

<u>GCT Public Comment Process</u>

For major service changes, fare changes, and amendments of the disparate impact/disproportionate burden policy or major service change policy, a public comment period will be opened by Gwinnett County. Following that action, GCT staff will:

1. Post notices to inform the public of major service changes, proposed fare changes, and amendments of the disparate impact/ disproportionate burden or major service change policy on buses serving the affected routes and on the GCT website. The notices will also announce the public comment period and public meeting date and solicit rider comments.

2. Advertise the comment period and public meeting in a newspaper(s) of general circulation and via other print, video, or electronic media as deemed appropriate by Gwinnett County. Advertisements will appear no fewer than seven days and no more than 21 days prior to the date of the public hearing.

3. The formal public comment period shall end no later than 21 days before the Gwinnett County Transit System Advisory Board is scheduled to consider and make advisory recommendations on the issue. All Gwinnett County Transit System Advisory Board meetings are open to the public. Comment received outside of the formal public comment period may be considered in the decision-making process, or may be reserved for consideration in future revisions of the policy addressed by the comment.

4. Following completion of the public comment period, the GCT staff shall submit to the Gwinnett County Transit System Advisory Board a recommendation(s). As part of those recommendations, a summary of the public comment received will be provided, and copies of or transcripts of the actual comments will be made available upon request to the Gwinnett County Transit System Advisory Board. Once considered and advisory recommendation(s) are made by the Gwinnett County Transit System Advisory Board, the GCT staff prepares an Agenda Item for the Gwinnett County Board of Commissioners (BOC). All BOC meetings are scheduled in advance and open to the public. After consideration of the comments, GCT staff and advisory board recommendations, the proposed fare or major service changes may be abandoned, modified, or implemented as proposed at a time designated by the BOC.

Public Meetings and Hearings

The methodology for planning and conducting public meetings and hearings is described below. These meetings are typically held within the formal public comment period, but may begin before the period formally starts and extend after the period; so long as the last meeting is held no fewer than 21 calendar days before the Gwinnett County Transit System Advisory Board is scheduled to consider and advise on the issues under review.
Meeting Locations and Logistics

When the GCT policy requires or staff determines that public meetings or a public hearing is necessary and appropriate, GCT will determine the geographical areas in which meetings will be held by reviewing the information gathered in the Four Factor Analysis

and in the mapping and demographic research conducted in support of that effort and other Title VI and traditionally underserved population efforts. Using that knowledge, GCT will identify and contact Community Based Organizations located in the identified areas to determine their interest in assisting GCT with reaching out to their clients and residents of the selected areas. The GCT will reach out to a broad range of community interests including: civic groups; business organizations; service providers for children, youth, families and persons with disabilities; schools providing English as a Second Language programs; churches and faith-based organizations; senior centers; community centers; and many others.

Notification Methods

Community members shall be notified of opportunities to participate in meetings or otherwise share their opinions and ideas with GCT using an appropriate combination of:

CBO Newsletters
CBO Mailing Lists
Direct Mail
Radio Announcements
Ethnic Media
Paid Advertisement
Flyer Distribution at Park and Ride Lots and Transit (transfer) Centers
Flyer Distribution on GCT buses
Social Media
GCT website

Translation Services

Translated materials and interpretive services will be available upon request or when GCT staff determines necessary (using current federal and State regulations and guidance). In response to community or individual requests for additional languages, additional translated materials and interpretation services shall also be provided.

Documentation

Maps
Notification ads and flyers
A summary and analysis of public participation survey responses
A summary and analysis of meeting evaluation responses
A database of all public comments submitted
Letters of public comments received during the process
A summary and analysis of draft evaluations

Public Hearing

When GCT policy, or GCT staff, following federal or State guidance, determines that a formal public hearing is to be held, the public hearing will consist of the following:

1. Information period to allow the GCT project team to explain the nature of the changes in fares or services, detailing the reasoning behind the proposal to the public;

2. Public commenting period that allows members of the general public an opportunity to express their views on the topic at the hearing. The GCT may either set limits on the length of time each person can speak to ensure all parties have ample time to share their views or, when the number of participants allows, conduct individual interviews with members of the general public who wish to express their views. If the latter option is exercised, notes of the comments of the participants will be included in the transcript of the meeting;

3. Written comments regarding the service and/or fare changes being proposed will also be considered;

4. A court reporter will be available at all public hearings to record comments from members of the public who prefer to provide their direct comment orally but not necessarily before a group; and

5. Public hearings will be of public record and open to all members of the public. All public hearings must be recorded, either by a court reporter or electronically, and transcripts are to be made available to the public in a timely fashion.

Public Hearing Information Dissemination and Public Notification

The GCT will provide written and oral explanation of the proposed changes to GCT policy, operational practice or other activity. The proposed changes will be available for public review and comment during the formal public comment period at Gwinnett County offices, GCT website, or other designated locations. Public notice of the public hearing will be circulated to the area's media outlets within 21 days, and no less than seven days prior to the actual hearing date; and must include the correct date, time location, and purpose of the hearing.

Hearing Officer

The Hearing Officer shall be the Gwinnett County Transit System Advisory Board Chairman or the assigned staff. The project manager may assign the responsibility of Hearing Officer to any GCT staff personnel as deemed appropriate. The Hearing officer is responsible for presiding over the public hearing and public activities associated with

ensuring the opportunity for public input. These responsibilities include, but are not limited to, the following:

1. The securing of an ADA accessible venue for the public hearing;

2. The notification of media outlets to publicize the hearing;

3. The recording of the hearing and the availability of the minutes of the hearing to the general public; and

4. Pre-hearing materials, including meeting announcements, agendas, displays that detail items that are to be discussed at the hearing, and any mailings or publicity materials that are necessary for the hearing will be furnished by the Presiding Hearing Officer.

Special Needs

The hearing will be held in an ADA accessible facility and in areas having public transit; hearings will be accessible by means of public transportation. The Hearing Officer will provide hearing materials, publications, explanations in alternative formats, if required, such as a signer for the hearing impaired, Braille publications for the visually impaired upon sufficient notice of two weeks. The Hearing Officer will provide materials in other languages if the area affected is home to a LEP designated area. All requests for alternative formats for hearing materials and publications should be submitted to Gwinnett County Department of Transportation, Transit Division, GCT Public Hearing, 75 Langley Drive, Lawrenceville, GA 30046-6935, in writing at least two weeks prior to the hearing date.

Use of Public Comments

The GCT project manager will take the views expressed by the citizens during the public hearing and formal public comment period into consideration and make staff recommendations to the Gwinnett County Transit System Advisory Board and the Gwinnett County Board of Commissioners as outlined above for a proper discussion and vote on the proposed changes or policies. Additional hearings may be convened as appropriate. All comments received during the designated formal comment period will be considered as a part of the final recommendations and decision-making.

G. Statutory Requirement for Policy

This policy meets the requirements of 49 US Chapter 53, Section 5307 (c)(1)(I) and FTA Circular 9030.1C.

Performance Measures and Objectives

A. Public Participation Outcomes

Given GCT's limited staff and financial resources, public participation outreach must focus primarily on obtaining high quality public input rather than merely large quantities of public input. Accordingly, GCT will work to provide the public and other interested parties with the information and perspective necessary to provide thoughtful and considered comments that will assist GCT in setting policies and procedures that will ensure that it delivers high quality services to its customers and constituents.

The GCT will measure and report on its efforts to provide opportunities to the public to participate in its decision-making processes, will keep logs of contact with the public, particularly the Title VI, LEP, and low-income communities, and on the content and amount of the public comment received. Additionally, GCT will examine the results of its efforts, compare them with best practices, and modify future efforts to better reflect the desires of and enhance the ability of the public to participate in the GCT decision-making process.

Any questions or comments regarding this plan should be directed to the GCT Title VI Coordinator.

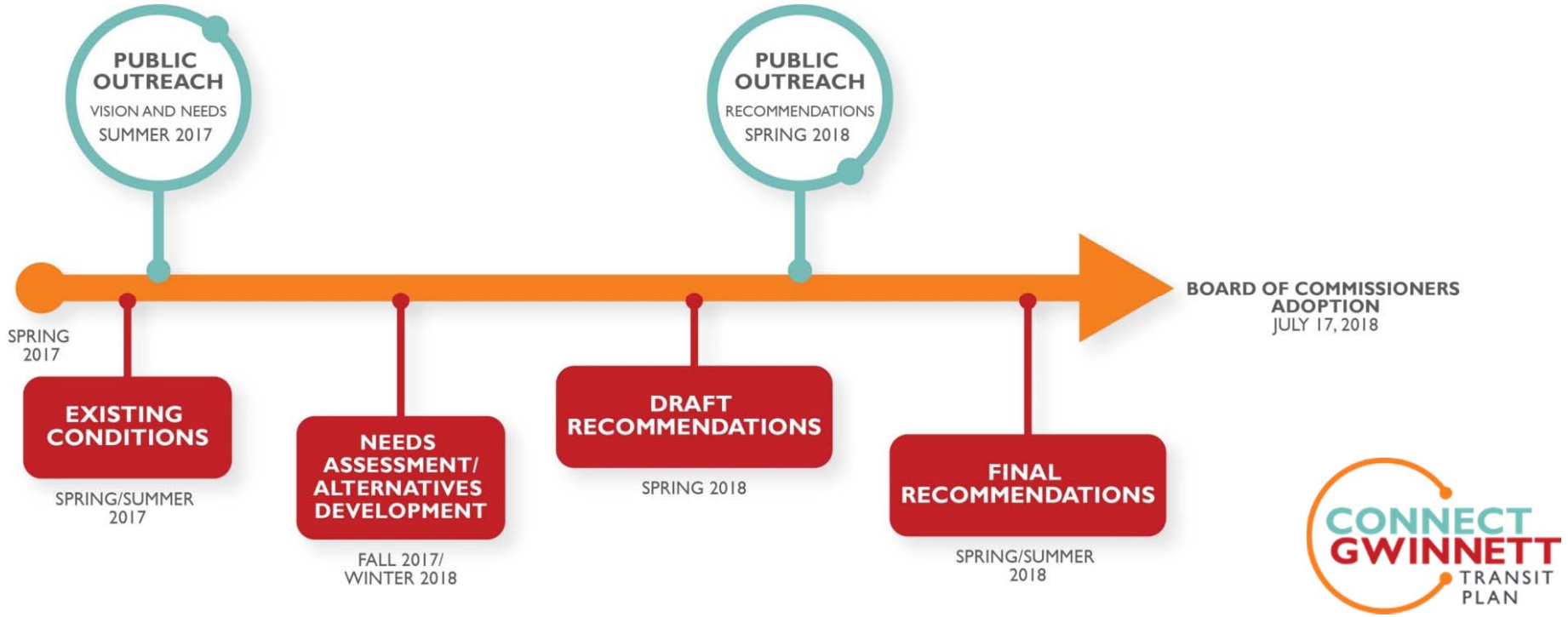
GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935
Phone: 770-822-7411
Fax: 770-822-7478
Email: kirk.gagnard@gwinnettcounty.com

Gwinnett

Transit Referendum Public Education

March 5, 2019

Transit Plan Process and Outreach



CONNECT GWINNETT TRANSIT PLAN

Transit Plan Outreach

Outreach Methods and Tools Used

- Project Fact Sheets
- Informational Cards
- Project-specific Web Page
- Email Address
- Scientific Phone Survey
- Online/Hard Copy Survey
- Facebook posts
- Email blasts



Transit Plan Outreach

Outreach Methods and Tools Used

- Bus Tour (12 Stops)
- Community Events (30+)
- Public Open Houses (6)
- Focus Groups (10)
- Creative Advertisements
  - Project Branding
  - Bus Wraps
  - Digital and Hard Copy Notices





Transit Plan Outreach









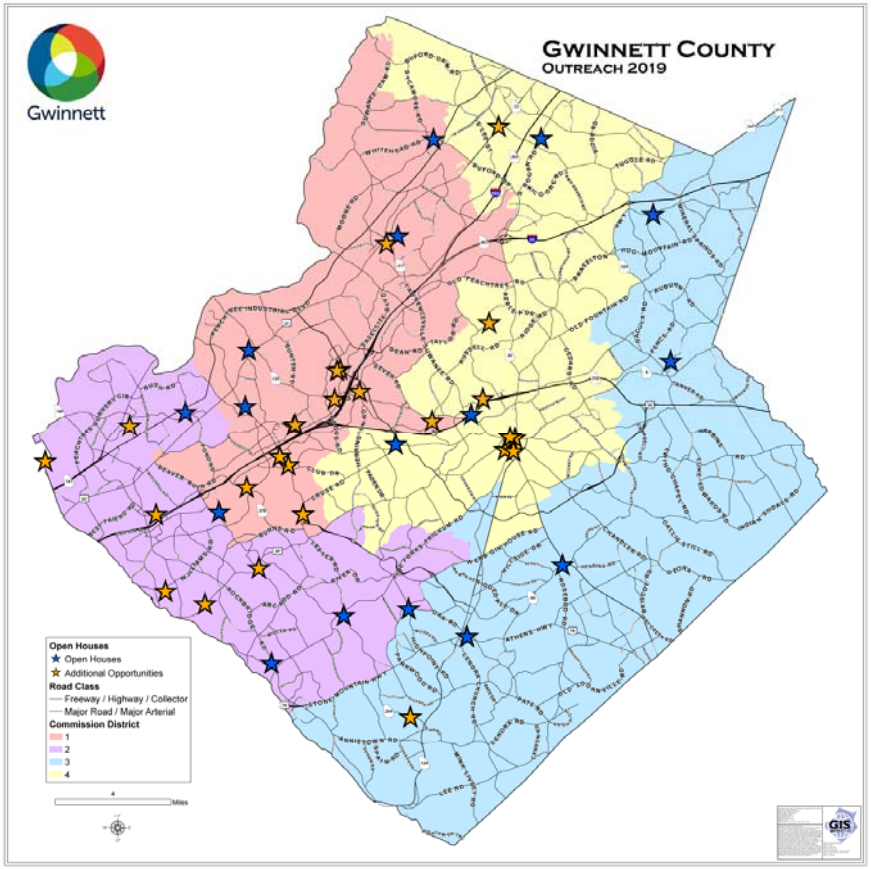




Transit Referendum Public Education

Open Houses – 18

Other Presentations – 32



Transit Referendum Public Education



Transit Referendum Public Education













Transit Referendum Public Education

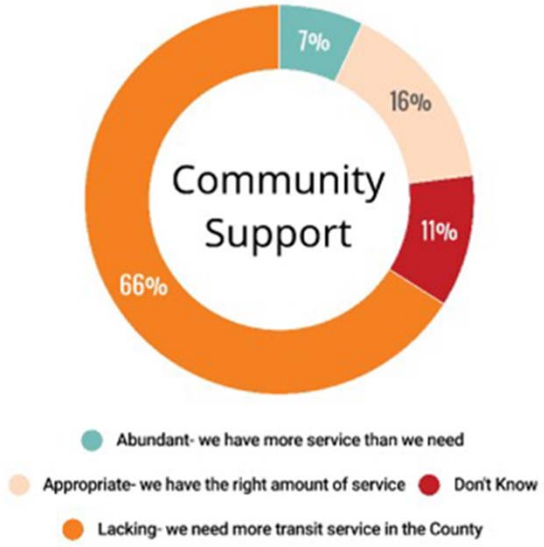
Open House Meetings

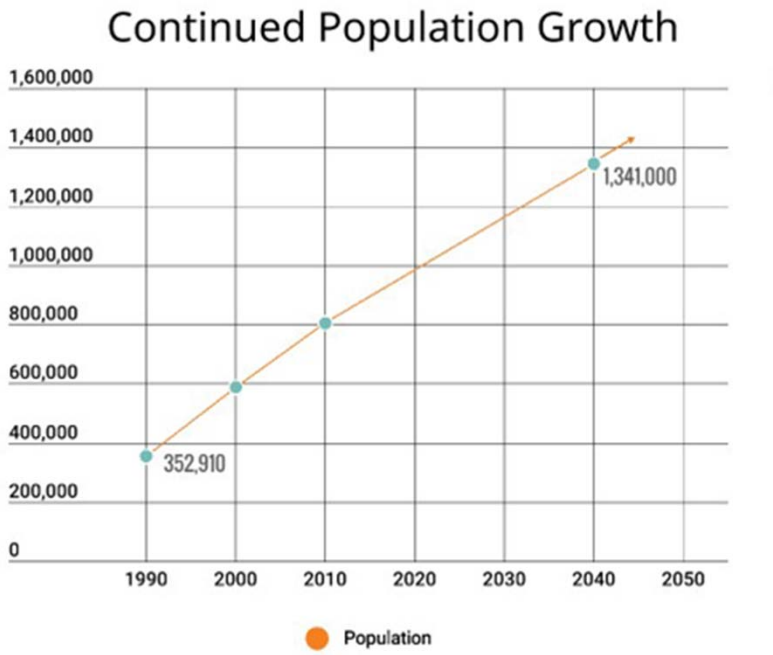
Date	Day of Week	Time	Location
January 22, 2019	Tuesday	6:00pm - 8:00pm	Bogan Park Community Room
January 23, 2019	Wednesday	6:00pm - 8:00pm	Pinckneyville Park Community Room
January 24, 2019	Thursday	6:00pm - 8:00pm	Mountain Park Activity Building
January 28, 2019	Monday	6:00pm - 8:00pm	Grayson City Hall Senior Center
January 30, 2019	Wednesday	6:00pm - 8:00pm	George Pierce Park Community Room
February 4, 2019	Monday	6:00pm - 8:00pm	Lucky Shoals Park Community Room
February 7, 2019	Thursday	6:00pm - 8:00pm	Duluth City Hall
February 9, 2019	Saturday	10:00am - 1:00pm	OneStop Norcross
February 11, 2019	Monday	6:00pm - 8:00pm	Dacula Park Activity Building
February 12, 2019	Tuesday	6:00pm - 8:00pm	Sugar Hill City Hall
February 21, 2019	Thursday	6:00pm - 8:00pm	Shorty Howell Park Activity Building
February 23, 2019	Saturday	10:00am - 1:00pm	Snellville City Hall
February 26, 2019	Tuesday	9:00am - 12:00pm	Georgia Gwinnett College
February 28, 2019	Thursday	6:00pm - 8:00pm	Fire Academy
March 4, 2019	Monday	6:00pm - 8:00pm	New Mercies Christian Church
March 4, 2019	Monday	5:30pm - 7:00pm	Lawrenceville City Hall
March 11, 2019	Monday	6:00pm - 8:00pm	Gwinnett School of MS&T
March 16, 2019	Saturday	10:00am - 1:00pm	Berean Christian Church Gwinnett

Comprehensive Transportation Plan

Why Transit? Why Now?

Mobility Choices for Residents, Employees, and Visitors

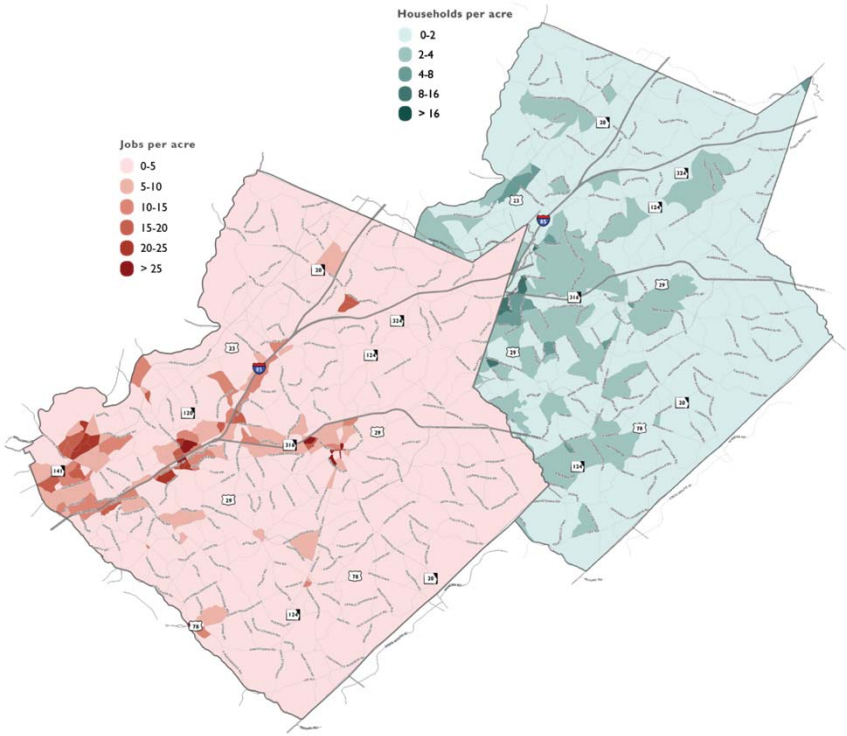




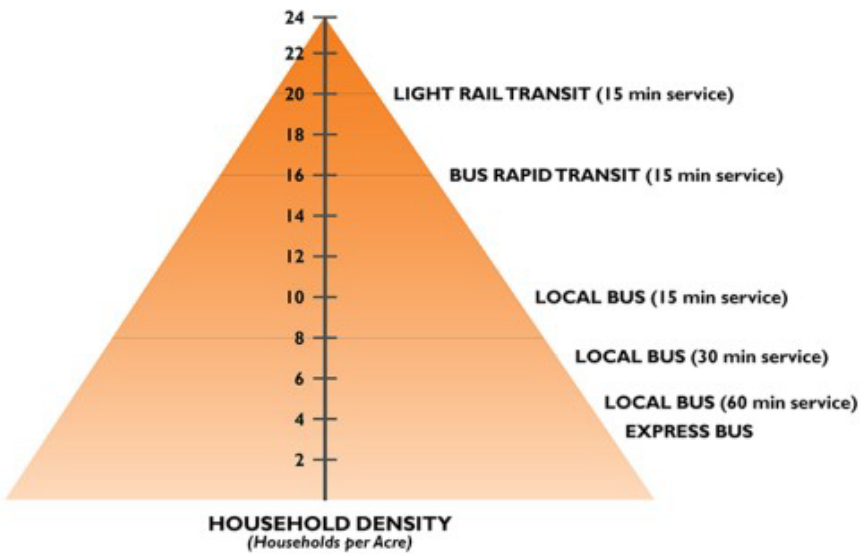
Based on ARC data. Woods & Poole data shows 1.5 million by 2040.

Transit Plan Analysis

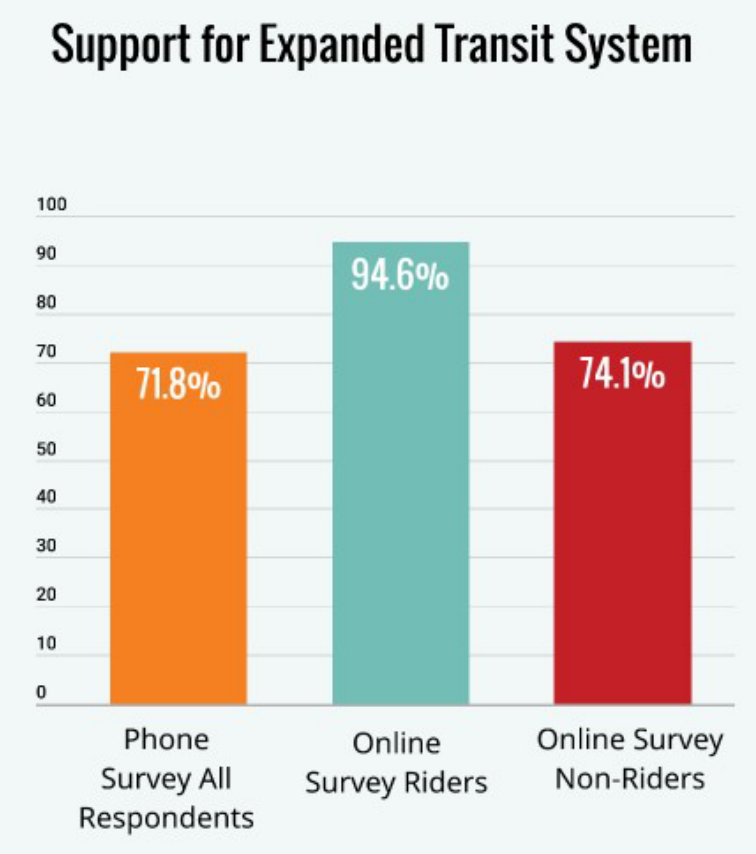
Demographics Analysis



Technology-Demand Matching



Transit Plan Input



Final Public Outreach

Top 3 Improvements for More Frequent Use

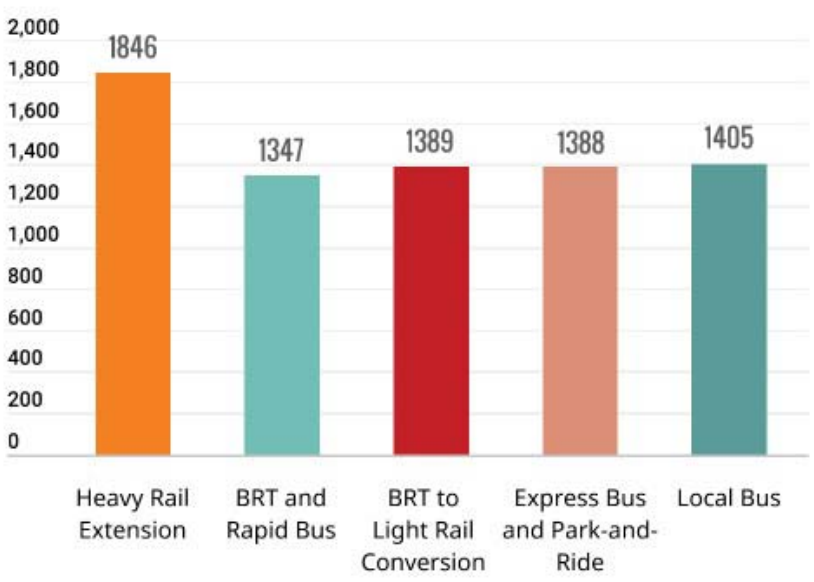
- Better connections to other areas in Metro Atlanta
- More areas in Gwinnett served by transit
- More frequent service

CONNECT GWINNETT TRANSIT PLAN

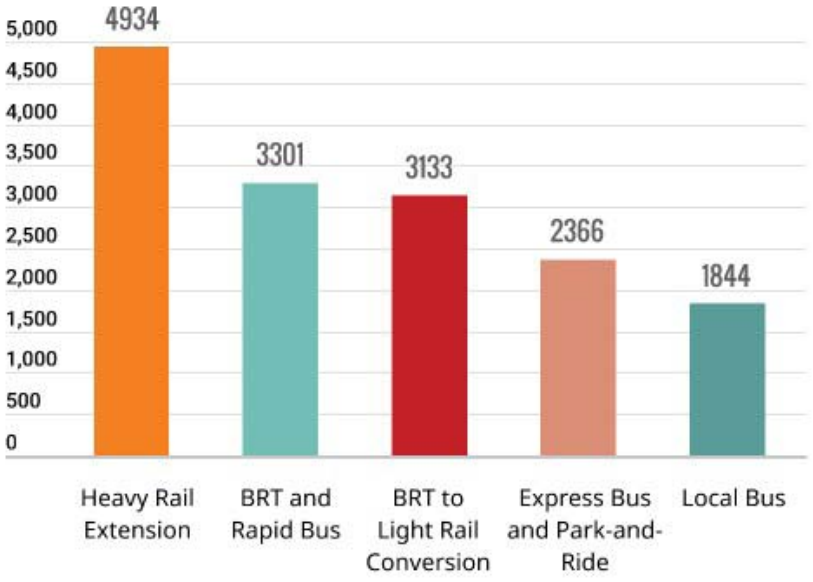
Transit Plan Input

Prioritization of Long Term Investments

Phone Survey



Online Survey and Public Meeting



Heavy Rail Transit

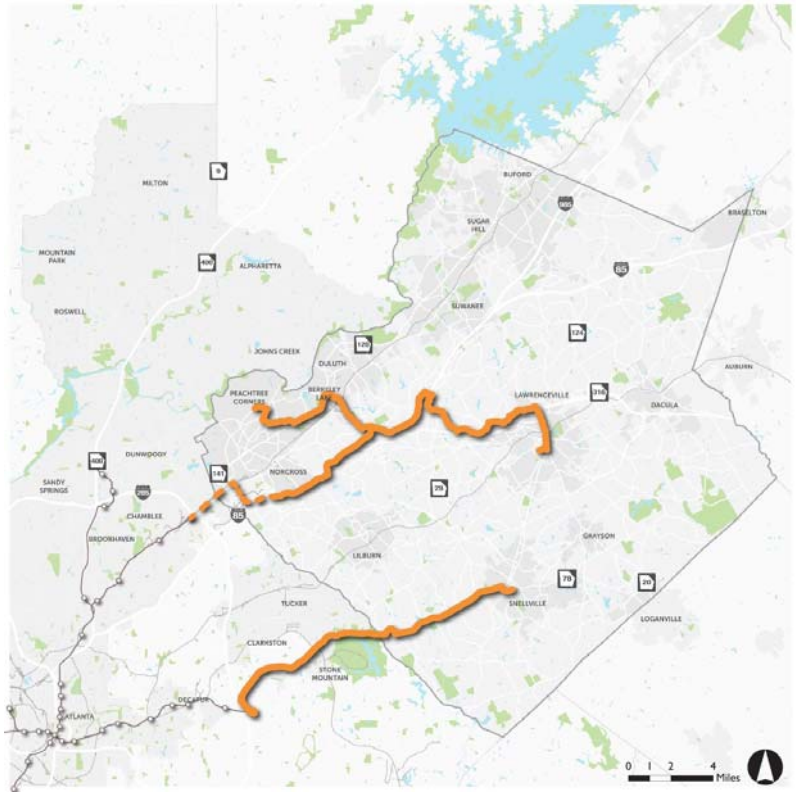




Cost: 💰💰💰💰

- High speed/rapid acceleration rail cars
- Electrified and fully grade-separated
- Substantial stations with faregates
- Stations spaced every 1 to 5 miles

Bus Rapid Transit

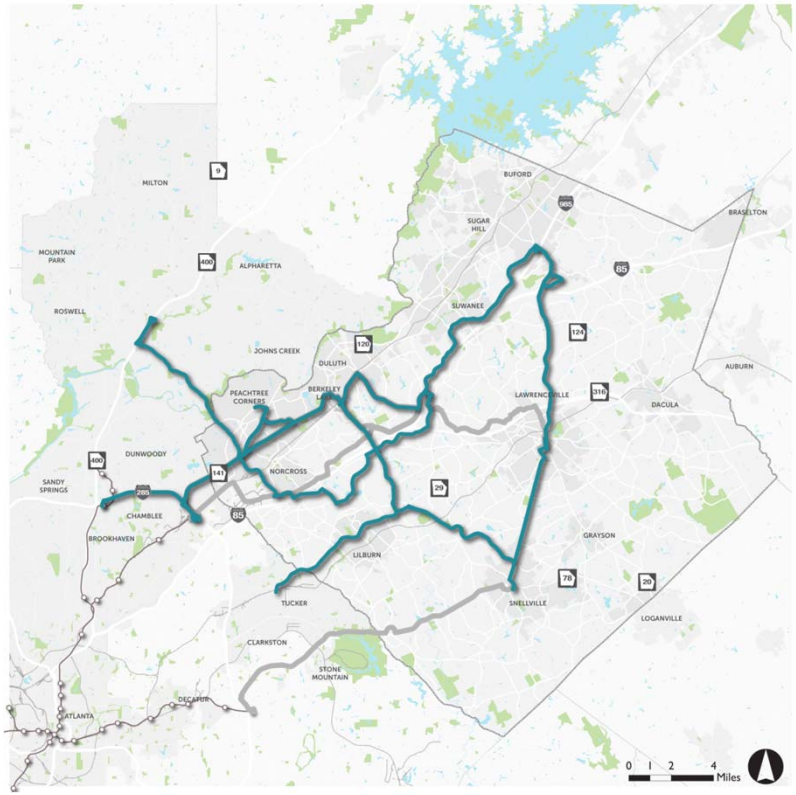




Cost:

- Rubber tired vehicles in primarily dedicated right-of-way
- Priority treatments to increase speed and reliability
- Enhanced stations spaced like LRT with distinctive branding and off-board fare collection

Rapid Service





Cost: to

- Rubber tired vehicles
- Runs some dedicated lanes
- Mostly queue jumper lanes and transit signal priority
- Station spacing ¼ to 1/3 mile

Express Commuter and Local Service





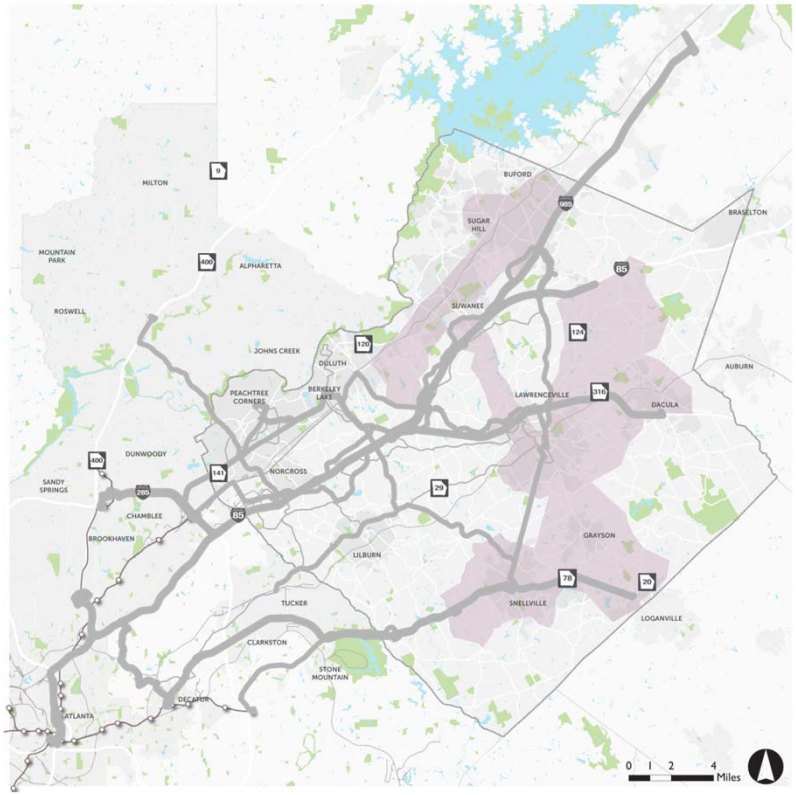
- Rubber-tired coach vehicles
- Serves long-distance, commute flow
- Mostly mixed flow, benefit from managed lanes
- Limited stops, primarily route termini

Cost: $ to $ $



- Electric, hybrid, natural gas, or diesel vehicles
- Mixed flow traffic, shared-right-of-way
- Limited amenities at stops
- Stations spaced 1-2 blocks to ¼ mile

Flex Service

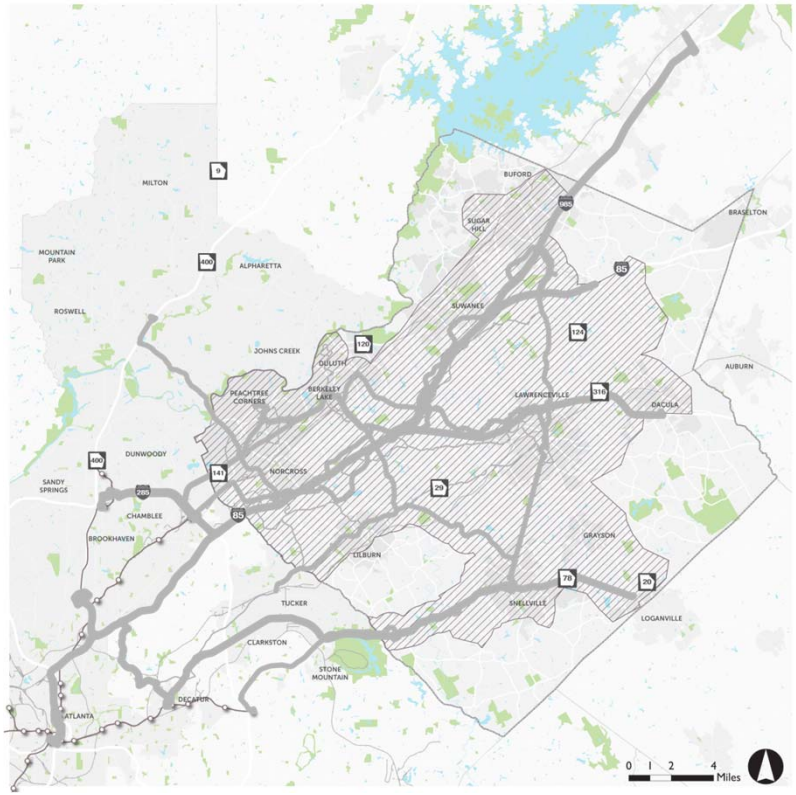




Cost:

- Demand responsive bus or shuttle
- Mixed flow traffic, shared-right-of-way
- Operates in a defined geographic area without fixed routes
- Combination of door-to-door service and/or designated stops

Paratransit Service

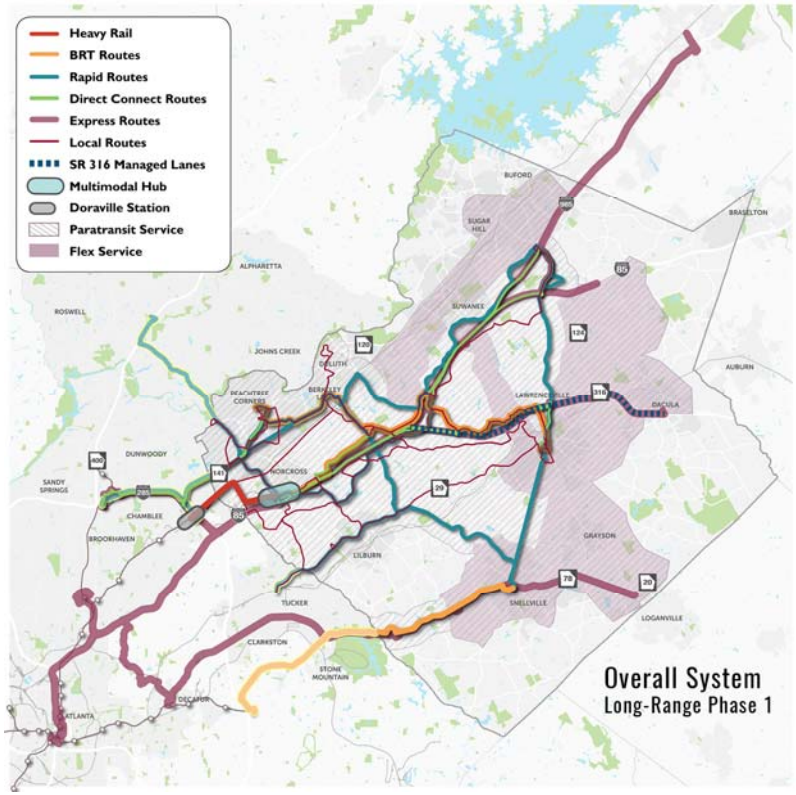




Cost:

- Operates within ¾ mile of bus or rail service
- Provided for individuals with mobility challenges
- Door-to-door service
- Rides are reserved in advance

Transit Plan Investments



Proposed Long-Range System (30 years) Includes:

- HRT in South I-85 area with new multimodal hub
- 3 BRT routes (50 miles)
- 8 Rapid corridors (110 miles)
- 9 Express routes (250 miles)
  - 11 Park-and-Ride lots
- 3 Direct Connect routes to new multimodal hub
- 12 Local routes (160 miles)
- 6 Flex Service areas
- Extended evening and new Sunday service on all routes

Transit Plan Financials (30 years)

- Local 1-cent sales tax projected to raise $5.5 billion in 2018$
- Range of 33-45% federal funding match for major capital
  - Consistent with recent federal funding agreements and regional assumptions
  - Well below maximum federal funding limit of 60%
- Gwinnett collects sales tax and pays MARTA
- Gwinnett has ability to audit MARTA use of sales tax

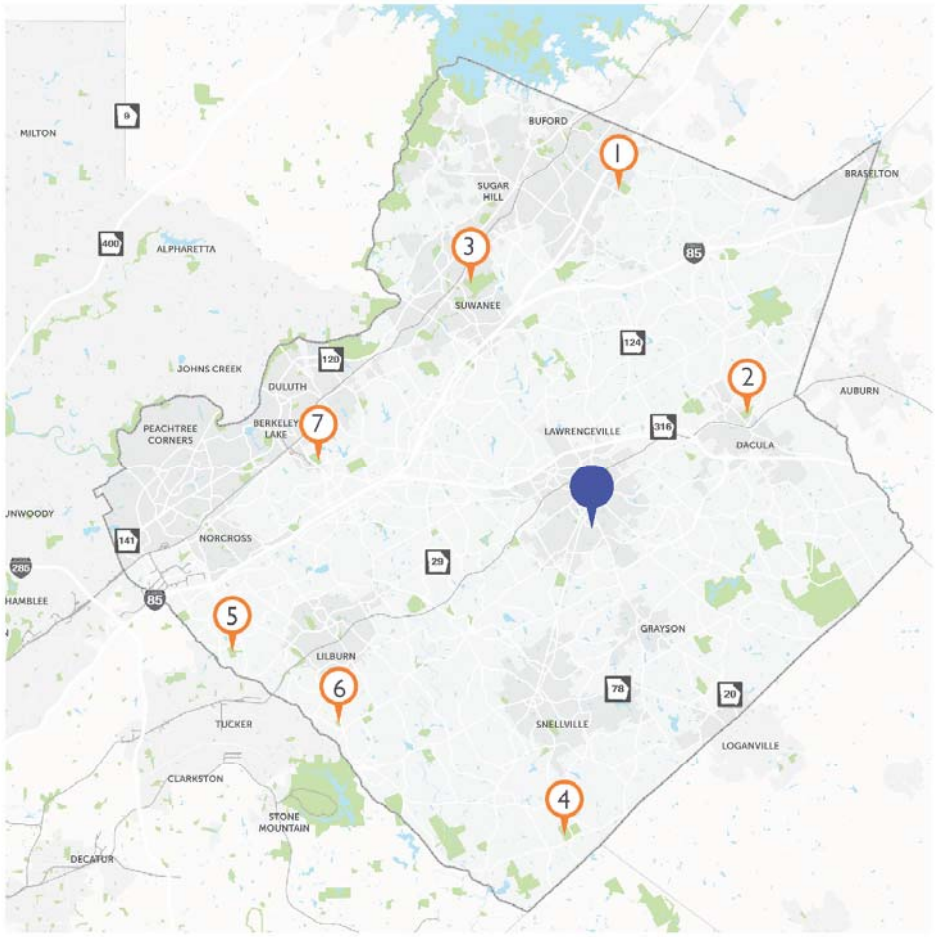
Gwinnett Contract: Use of $’s

- Operations of current and much expanded bus system
- Fair share of O&M and State of Good Repair for overall MARTA system
- For first six years, Gwinnett will pay MARTA 29.0% of monthly collections for above with true up at end of period
- Funds not required for current obligations held by Gwinnett for future projects and services
- Debt service for debt issued for Gwinnett projects
- Purchase of higher level of services and facilities through joint development of standards

Gwinnett Contract: Projects

- Source of projects is the adopted Gwinnett Transit Plan
- Agreement for proactive updates to Plan
- Gwinnett capital projects approved by Gwinnett before proceeding
- Design review and value engineering on major capital projects

WHERE CAN I VOTE?



TRANSIT CONTRACT VOTING INFORMATION

ABSENTEE BY MAIL

Applications available online or at the Elections Office

SPECIAL ELECTION DAY

March 19: voting at assigned polling location only
7:00am – 7:00pm

ADVANCE VOTING

Board of Registrations and Elections Office
455 Grayson Highway, Suite 200, Lawrenceville
February 25 – March 15
Monday – Sunday | 7:00am – 7:00pm

Satellite Locations
March 4 – March 15
Monday – Sunday | 7:00am – 7:00pm

1. **Bogan Park Community Recreation Center**
   2723 North Bogan Road, Buford
2. **Dacula Park Activity Building**
   2735 Old Auburn Avenue, Dacula
3. **George Pierce Park Community Recreation Center**
   55 Buford Highway, Suwanee
4. **Lenora Park Gym**
   4515 Lenora Church Road, Snellville
5. **Lucky Shoals Park Community Recreation Center**
   4651 Britt Road, Norcross
6. **Mountain Park Activity Building**
   1063 Rockbridge Road, Stone Mountain
7. **Shorty Howell Park Activity Building**
   2750 Pleasant Hill Road, Duluth

Elections Office: 678.226.7210 | www.gwinnettelections.com



Questions

APPENDIX F: GCT Limited English Proficiency Plan

Gwinnett County Transit (GCT)
Language Assistance Plan for Limited English Proficiency Persons

Introduction

Gwinnett County Transit (GCT) has developed its Language Assistance Plan for Limited English Proficiency (LEP) Persons to be consistent with Title VI of the Civil Rights Act of 1964, US Department of Transportation (DOT) guidance "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons" (70 FR 74087, December 14, 2005), and Executive Order 13166 "Improving Access to Services for Persons with Limited English Proficiency" (65 FR 50121, August 11, 2000). In developing the plan, GCT has taken reasonable steps to ensure individuals who are limited English proficient (LEP) have meaningful access to benefits, services, information, and other important portions of its programs and activities.

A Limited English Proficiency (LEP) person is one who does not speak English as their primary language and who has a limited ability to read, speak, write or understand English. This plan document consists of two main components. The first component is the Four Factor Analysis which GCT has used to determine its key affected LEP communities. The second component is the Language Assistance Plan itself which addresses how GCT is to provide services to LEP individuals, train employees, and monitor and update the Plan.

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

A recipient shall use information obtained in the Four Factor Analysis methodology outlined in the DOT LEP guidance to determine the specific language services that are appropriate to provide. The Four Factor Analysis is an individualized assessment that balances the following four factors:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient.
2. The frequency with which LEP persons come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to people's lives.
4. The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.

The greater the number or proportion of eligible LEP persons; the greater the frequency with which they have contact with a program, activity, or service; and the greater the

importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT LEP guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on service providers and local governments.

The Four Factor Analysis

This section documents the Four Factor Analysis where each factor is examined to determine the level and extent of language assistance measures required to sufficiently ensure meaningful access to public transit services within the GCT service area. Recommendations are then based on the results of the analysis.

Factor 1: The Proportion, Numbers, and Distribution of LEP Persons

Limited English Proficient persons interact with GCT commuter, local, and ADA paratransit bus services in the county-wide service area. Typically, LEP persons interact through one of four means -- the transit vehicle, via telephone with customer service, in-person, and through the website.

The US Census Bureau defines Linguistically Isolated household as one in which no member 14 years old and over (1) speaks only English or (2) speaks a non-English language and speaks English "very well". In other words, all members of the household 14 years old and over have at least some difficulty with English. Gwinnett County Transit examined this statistic in the 2013-2017 American Community Survey (ACS) 5-Year Estimates and found Gwinnett County to have a higher overall concentration of Limited English Proficiency households as compared to the Metro Atlanta area.[1] As indicated in Table 1, of all households in Gwinnett County, about 8.5 percent are linguistically isolated, including 28.8 percent of Spanish-speaking households and 32.4 percent of households speaking Asian and Pacific Island languages.

Table 1: Limited English-Speaking Households

LEP Household Characteristic	Gwinnett County	Metro Atlanta
Total LEP Households	8.5%	3.8%
LEP Household Language:		
Spanish	28.8%	25.1%
Other Indo-European Languages	12.7%	11.6%
Asian & Pacific Islander Languages	32.4%	27.8%
Other Languages	9.4%	16.4%

Source: US Census Bureau American Community Survey (ACS) 2013-2017, Table S1602: Limited English-Speaking Households, Gwinnett County

[1] Atlanta-Sandy Springs-Roswell, Georgia Metropolitan Statistical Area (MSA), as designated by the US Census Bureau

FTA Circular 4702.1B references USDOT LEP Guidance (70 FR 74087) to define Limited English Proficiency (LEP) persons as individuals who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English. The 2013-2017 ACS identifies LEP population for individuals aged 5 and over. As shown in Table 2, Gwinnett County Transit examined the population statistics in the 2013-2017 ACS. Overall, there are 828,991 people aged 5 and over in the county, 285,297, or 34.4%, reported to speak a language other than English at home. In addition, 125,369, or 43.9%, reported to speak another language and speak English less than "very well."

Table 2: Population 5 Years and Over - Language Spoken at Home (Gwinnett County)

Subject	TOTAL		SPECIFIED LANGUAGE SPEAKERS			
			Speak English "very well"		Speak English less than "very well"	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	828,991	+/-69	84.9%	+/-0.4	15.1%	+/-0.4
Speak only English	65.6%	+/-0.5	(X)	(X)	(X)	(X)
Speak a language other than English	34.4%	+/-0.5	56.1%	+/-1.1	43.9%	+/-1.1
Spanish	18.5%	+/-0.2	53.6%	+/-1.3	46.4%	+/-1.3
Other Indo-European languages	6.1%	+/-0.4	67.9%	+/-2.1	32.1%	+/-2.1
Asian and Pacific Island languages	7.4%	+/-0.3	46.3%	+/-1.4	53.7%	+/-1.4
Other languages	2.4%	+/-0.3	75.4%	+/-4.7	24.6%	+/-4.7

Source: US Census Bureau American Community Survey (ACS) 2013-2017, Table S1601: Language Spoken at Home, Gwinnett County

Gwinnett County Transit then examined LEP across the four language groups as highlighted in Table 3. From this, it is important to note that more than one-half of the population of persons who speak Asian and Pacific Islander languages speak English less than "very well." It is also equally important to note that almost one-half of the population of persons who speak Spanish speak English less than "very well."

Table 3: Population 5 Years and Over - Speak Language Other Than English by English Proficiency (Gwinnett County)

Language	Total	Speak English "Very Well"	Percent - Speak English "Very Well"	Speak English Less Than "Very Well"	Percent - Speak English Less Than "Very Well"
Spanish	153,773	82,364	53.6%	71,409	46.4%
Other Indo-European languages	50,493	34,293	67.9%	16,200	32.1%
Asian and Pacific Islander languages	61,282	28,388	46.3%	32,894	53.7%
Other languages	19,749	14,883	75.4%	4,866	24.6%
Total	285,297	159,928		125,369	

Source: US Census Bureau American Community Survey (ACS) 2013-2017, Table S1601: Language Spoken at Home, Gwinnett County

The specific languages other than English with which GCT could potentially come in contact with were then reviewed. As shown in Table 3, the highest likelihood for contact with LEP persons comes from those who speak Spanish (71,409 persons) representing 8.6 percent of the County's population five years and older (828,991 persons) or 57.0 percent of the LEP population (125,369 persons). LEP persons who speak Asian and Pacific Islander languages (32,894 persons) represent 4.0 percent of the County's population five years and older or 26.2 percent of the LEP population.

The analysis of literacy skills of LEP populations in their native languages in order to determine whether translation of documents will be an effective practice was reviewed in terms of the recent history of interactions with LEP persons. The interactions have been rare, with requested language assistance primarily for oral translation through GCT Spanish-speaking staff or Language Line for other languages. General Information has been available in Spanish since the 2016 Title VI Program Update. There have been no requests for written translations of other documents. This could indicate that LEP persons do have some literacy issues that GCT needs to be aware of and address. As GCT prepares this Language Assistance Plan, each point of contact (vehicle, in-person, call center, website) will direct the type of interaction GCT staff should seek in order to adequately address the needs of LEP persons.

Table 4: Population 5 Years and Over - Languages Spoken at Home Other Than English by English Proficiency (Gwinnett County)

Language Spoken at Home	Estimate	Margin of Error
Total Population 5 Years and Over	**859,187**	**+/-4**
Speak only English	563,058	+/-7,210
Spanish:	162,027	+/-3,942
Speak English less than "very well"	75,605	+/-4,779
French (incl. Cajun):	4,185	+/-1,273
Speak English less than "very well"	544	+/-350
Haitian	2,433	+/-1,306
Speak English less than "very well"	807	+/-706
Italian:	91	+/-137
Speak English less than "very well"	9	+/-20
Portuguese:	1,620	+/-1,045
Speak English less than "very well"	677	+/-686
German:	1,074	+/-522
Speak English less than "very well"	137	+/-164
Yiddish, Pennsylvania Dutch or other West Germanic languages:	512	+/-488
Speak English less than "very well"	0	+/-224
Greek:	666	+/-641
Speak English less than "very well"	181	+/-297
Russian:	3,413	+/-1,774
Speak English less than "very well"	1,172	+/-624
Polish:	757	+/-946
Speak English less than "very well"	190	+/-310
Serbo-Croatian:	1,944	+/-1,165
Speak English less than "very well"	603	+/-426
Ukrainian or other Slavic languages:	1,350	+/-838
Speak English less than "very well"	414	+/-418
Armenian:	0	+/-224
Speak English less than "very well"	0	+/-224
Persian:	2,534	+/-2,952
Speak English less than "very well"	802	+/-1,014

Gujarati:	7,626	+/-2,982
Speak English less than "very well"	2,843	+/-1,046
Hindi:	6,876	+/-3,028
Speak English less than "very well"	1,769	+/-1,408
Urdu:	4,175	+/-2,157
Speak English less than "very well"	1,678	+/-1,033
Punjabi:	266	+/-306
Speak English less than "very well"	102	+/-137
Bengali:	2,867	+/-1,624
Speak English less than "very well"	842	+/-590
Nepali, Marathi, and other Indo-European languages:	2,847	+/-2,551
Speak English less than "very well"	1,245	+/-1,286
Other Indo-European languages:	6,999	+/-3,104
Speak English less than "very well"	2,391	+/-1,166
Telegu:	1,000	+/-695
Speak English less than "very well"	100	+/-175
Tamil:	437	+/-476
Speak English less than "very well"	88	+/-145
Malayalam, Kannada, or other Dravidian languages:	2,219	+/-1,204
Speak English less than "very well"	368	+/-294
Chinese (including Mandarin, Cantonese):	7,900	+/-2,398
Speak English less than "very well"	4,282	+/-1,875
Japanese:	740	+/-595
Speak English less than "very well"	492	+/-428
Korean:	22,674	+/-4,839
Speak English less than "very well"	10,812	+/-2,835
Hmong:	0	+/-224
Speak English less than "very well"	0	+/-224
Vietnamese:	19,988	+/-5,314
Speak English less than "very well"	11,735	+/-3,322
Khmer	473	+/-800
Speak English less than "very well"	61	+/-105
Thai, Lao, or other Tai-Kadai languages:	658	+/-577

Speak English less than "very well"	506	+/-490
Other languages of Asia:	2,151	+/-1,624
Speak English less than "very well"	1,187	+/-966
Tagalog (including Filipino):	2,192	+/-1,253
Speak English less than "very well"	480	+/-532
Ilocano, Samoan, Hawaiian, or other Austronesian languages:	915	+/-801
Speak English less than "very well"	496	+/-540
Arabic:	2,941	+/-2,039
Speak English less than "very well"	1,297	+/-700
Hebrew:	129	+/-215
Speak English less than "very well"	36	+/-60
Amharic, Somali, or other Afro-Asiatic languages:	4,206	+/-1,971
Speak English less than "very well"	1,107	+/-708
Yoruba, Twi, Igbo, or other languages of Western Africa:	8,807	+/-3,158
Speak English less than "very well"	1,560	+/-1,070
Swahili or other languages of Central, Eastern, and Southern Africa:	4,017	+/-3,251
Speak English less than "very well"	460	+/-411
Navajo:	0	+/-224
Speak English less than "very well"	0	+/-224
Other Native languages of North America:	310	+/-382
Speak English less than "very well"	0	+/-224
Other and unspecified languages:	110	+/-134
Speak English less than "very well"	46	+/-77

Source: ACS 2017 1-Year Estimates, Table B16001: Language Spoken at Home by Ability to Speak English for the Population 5 Years and Over.

Based on the 2017 ACS 1-Year Estimates shown in Table 4[3], the specific Asian and Pacific Island languages with a high likelihood for contact with LEP persons comes from those who speak Vietnamese (11,735 persons), Korean (10,812 persons), and Chinese (4,282 persons). Other languages/groups with more than 1,000 LEP persons (indicating emerging LEP groups), include Gujarati (2,843), Other Indo-European languages (2,391), Hindi (1,769), Urdu (1,678), Yoruba, Twi, Igbo, or other languages of Western Africa

[3] For this analysis, ACS 1-Year Estimates were used because 5-year estimates were not available for 2017 in Gwinnett County.

(1,560), Arabic (1,297), Nepali, Marathi, and other Indo-European languages (1,245), Other languages of Asia (1,187), Russian (1,172), and Amharic, Somali, or other Afro-Asiatic languages (1,107).

Out of the estimated 296,129 people in Gwinnett County who both speak English and a language other than English, 169,005 speak English "very well" while 127,124 people speak English less than "very well."

Linguistic isolation is a term used by the US Census Bureau to describe limited English-speaking households and those households who speak English less than "very well." Figures 1 and 2 show the percentage of the population who speak English less than "very well" in the service area of Gwinnett County and the 10-county Atlanta region, respectively.

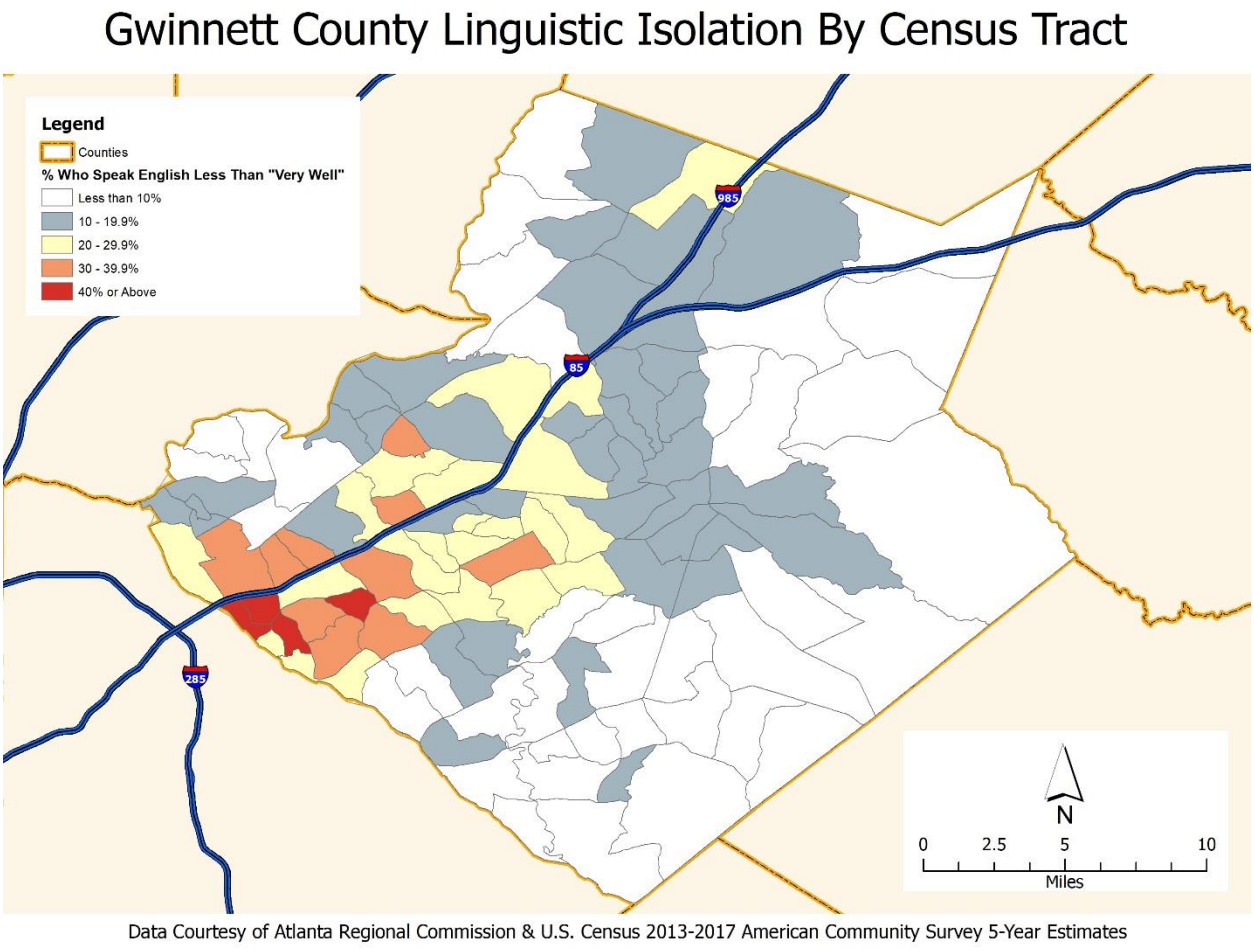


Figure 1: LEP Population in Service Area Based on Linguistic Isolation

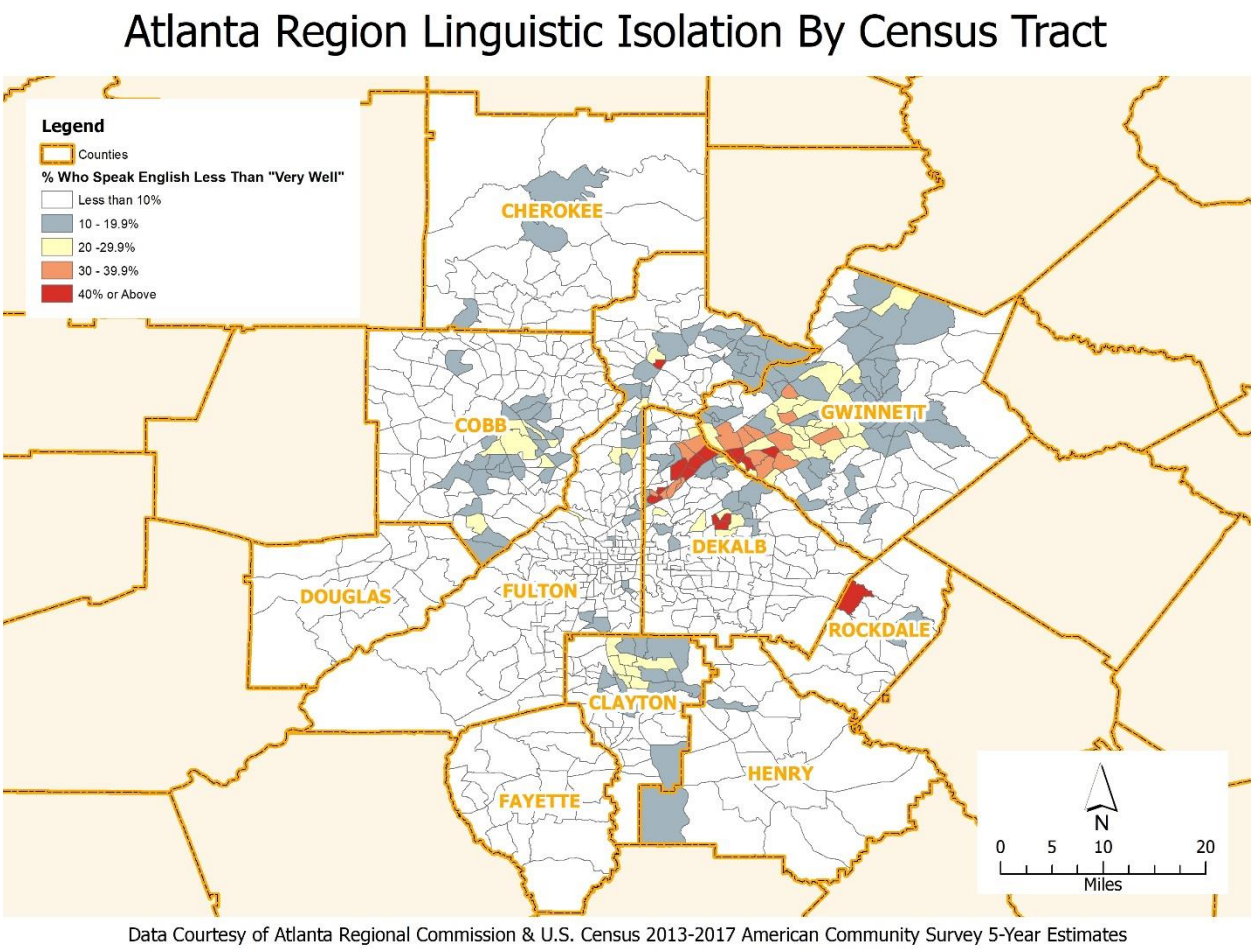


Figure 2: LEP Population in Atlanta Region Based on Linguistic Isolation

There are several Census tracts, concentrated in western Gwinnett County near I-85, where 30 percent or greater of residents speak English less than "very well." On a regional scale, Gwinnett County (the service area) includes the most Census tracts among all counties where 10 percent or greater of residents speak English less than "very well."

As a part of this portion of the four-factor analysis, FTA Title VI guidance requires that GCT determine whether LEP persons are underserved due to language barriers. Gwinnett County Transit does not believe that LEP populations are underserved by the GCT commuter, local, and ADA paratransit bus services due to language barriers. This conclusion is the result of the analysis done in Factor 2. Gwinnett County Transit has surveyed all points of contact with LEP persons (vehicle, in-person, call center, website), and as stated earlier has found that LEP language assistance requests are rare. In fact, only 122 callers requested LEP language assistance during the 2018 calendar year; 120

callers requested assistance in Spanish, one caller requested assistance in Mandarin, and one caller requested assistance in Korean. Of the 78 callers who requested LEP language assistance from January 1, 2019 through May 31, 2019, all requested assistance in Spanish. From this, GCT's focus as outlined in the Language Access Plan of this document is considered sufficient to provide LEP persons meaningful access to the GCT transit services.

Factor 2: Frequency of Contact with LEP Individuals

The Census does not include widespread data on the extent to which LEP individuals utilize transit. However, estimates from the 2013-2017 ACS report highlights that 17 percent of workers aged 16 years and older in the service area speak English less than "very well."[4] The analysis performed in Factor 1 provides insight into where LEP individuals might be located. GCT would most likely come into contact with these individuals on routes which operate in areas with higher concentrations of LEP persons.

In 2015, a Regional Transit On-board Survey was conducted which included the GCT transit routes. The purpose of this survey was to gather up to date, statistically valid travel behavior and demographic data from transit users including ethnicity, race, and ability to speak English as a component of the County's Comprehensive Transportation Plan - Destination 2040 update.

As shown in the data summarized in information provided above, there are differences in the proportions of individuals encountered for the two service types – local and commuter. This information is helpful in understanding the ridership of the specific routes in terms of developing the language assistance plan and how it will be targeted to ensure meaningful access.

Results from the survey revealed that transit riders of Asian/Pacific Islander origin comprised of 10.0 percent of overall ridership, with 18 percent utilizing commuter services and 3 percent utilizing local services. Riders of Hispanic origin comprised 8.0 percent of local ridership and 7.8 percent of the commuter ridership, with local routes 10A/B and commuter route 103 comprising the largest utilization.

Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP Community

The major points of contact for LEP persons will be with bus operators and field supervisors in the use of GCT bus services, as well as communications with customer service representatives for routing and schedule information and for fare passes/ticket information and purchasing. From the Factor 1 and Factor 2 analysis, the LEP persons

[4] Source: U.S. Census Bureau, 2013-2017 American Community Survey 5-Year Estimates. Table B08113 – Means of Transportation to Work by Language Spoken at Home and Ability to Speak English, Gwinnett County

using GCT local fixed route and ADA complementary paratransit services will have the highest number of interactions. The importance of GCT bus services cannot be overstated for community mobility and access, with the 2015 Transit On-board Survey finding that 42 percent of GCT transit users did not have a vehicle available in the household and 25 percent did not have a valid driver's license. Knowledge of the GCT bus services could be critical within the LEP population as well as the general population, should GCT vehicles be deployed for emergency evacuation.

As the agency responsible for coordinating the delivery of GCT service, Gwinnett County must ensure that all segments of the population, including LEP persons, have been involved, or have had the opportunity to be involved, with the transit planning process. Gwinnett County recognizes the importance of early and continuing public involvement and addresses transit planning activities and programs in two ways. First, through continuing and coordinated participation in the Atlanta Regional Commission (ARC) metropolitan planning organization, including regional transit planning and development of the Regional Transportation Plan, Transportation Improvement Program, and Transit Program of Projects, access by all segments of the County population will be guided by ARC's adopted LEP Plan and Community Engagement Plan. Second, when addressing local transit planning issues, Gwinnett County planning activities will be guided by the GCT Public Involvement/Public Participation Plan which includes provisions for LEP persons. It is also important to acknowledge that current demographic trends indicate the number of LEP persons may increase within the GCT service area; monitoring of these trends and how to be responsive to the needs of LEP persons is essential.

Factor 4: The Resources Available to Gwinnett County for LEP Outreach and Associated Costs

In 2015-2016, as part the preparation process for a request for proposal for operations management services, Gwinnett County assessed its available resources that could be used for providing language assistance for LEP persons. This included costs associated with bi-lingual staffing, ongoing staff training, professional interpreter and translation services on an as-needed basis, and printing for route schedules and system maps. Gwinnett County also reviewed the resources available from ARC and other agencies/organizations that focus on outreach to LEP persons.

Gwinnett County contracts with a transit service provider for the operation of GCT. Providing customer service is an integral function of the Contract, including operating a call center. Gwinnett County determined that the funding levels available to the County could support the language assistance needs identified in the 2015-2016 Four Factor Analysis and included its scope in the annual service contract awarded July 1, 2016.

As an example, the current FY 2019 Contractor budget for the customer service program budget was approximately $349,669, or 2.0 percent of the total Contract. The customer service budget consists of personnel costs including bi-lingual staffers, call center other directs, material and supplies, ongoing training, Language Line Services' interpreter and

translation services as needed for LEP persons, and translation for 'News You Can Use,' web site documents, social media feeds, route pocket schedules, system maps, and any other outreach materials. Gwinnett County has invested approximately $50,000 in LEP-related expenditures, including translation of route maps, route schedules, marketing, and other outreach materials into different languages. GCT also conducts multilingual travel training events for bus riders. At these events, which are free of charge to attendees, transit staff along with representatives from community organizations that represent different LEP groups communicate information on the process of riding a bus and how to pay a fare, interpret a schedule, navigate the website, and use the GCT mobile app.

Conclusion

The language other than English with which GCT has the highest likelihood of potentially coming in contact with the LEP persons is Spanish (71,409 persons), representing 8.6 percent of the County's population five years and older, or 57.0 percent of the LEP population (125,369 persons). LEP persons who speak Asian and Pacific Islander languages (32,894 persons) represent 4.0 percent of the County's population five years and older, or 26.2 percent of the LEP population. Based on the 2017 ACS 1-Year Estimates shown in Table 4, the specific Asian and Pacific Island languages with a high likelihood for contact with LEP persons comes from those who speak Vietnamese (11,735 persons), Korean (10,812 persons), and Chinese (4,282 persons). Other languages/groups with more than 1,000 LEP persons (indicating emerging LEP groups), include Gujarati (2,843), Other Indo-European languages (2,391), Hindi (1,769), Urdu (1,678), Yoruba, Twi, Igbo, or other languages of Western Africa (1,560), Arabic (1,297), Nepali, Marathi, and other Indo-European languages (1,245), Other languages of Asia (1,187), Russian (1,172), and Amharic, Somali, or other Afro-Asiatic languages (1,107).

While the majority of LEP interactions are likely to be with Spanish speakers, there are a variety of languages spoken by LEP persons using GCT bus services and customer services. Coincidently, the LEP language groups encountered in the ARC regional analysis were the same top four languages, and many of the emerging languages listed above have been designated by ARC as secondary LEP languages for language assistance. Further, ARC found that Gwinnett County was the most diverse county in the Southeast, and it is estimated that more than 70 countries are represented within the County.

Mapping of the GCT service area shows that the local fixed route and ADA complementary paratransit services, as well as the likely commuter shed of the commuter route park-ride lots, cover all Gwinnett County Census tracts where 10 percent or greater of residents are linguistically isolated, or speak English less than "very well."

Looking at frequency of contact with LEP persons by type of service and route is helpful in designing the language assistance plan. Results from the survey revealed that transit riders of Asian/Pacific Islander origin comprised 10.0 percent of overall ridership, with 18.0 percent utilizing commuter services and 3.0 percent utilizing local services. Riders

of Hispanic origin comprised 8.0 percent of local ridership versus 7.8 percent of the commuter ridership, with local routes 10A/B and commuter route 103 comprising the largest utilization.

From surveys of GCT staff encounters, about half of local bus operators have frequent (daily) interaction with LEP customers and about 1/4 of operators driving a mix of local routes, commuter routes, and paratransit have semi-frequent (1-2 times per a week) interaction with LEP customers. The survey also showed Spanish, overwhelmingly, to be the LEP language encountered. This was further validated by the customer service phone system call-tracking reports showing that 8.38 percent of all callers opted to speak to one of two Spanish speaking representatives from January to June 2019.

As part of the recently completed Connect Gwinnett Transit Plan, GCT facilitated focus groups for minority and low-income individuals in order to gather input for plan recommendations. In addition, GCT conducted on-board surveys translated in three of the primary languages spoken by the LEP population: Spanish, Korean, and Vietnamese. The input that was received will serve as a road map for future language assistance services.

Given the Four Factor Analysis based on the 2017 5-year and 1-year American Community Survey estimates, and related 2015-2016 regional and local surveys, GCT is committed to expand the language assistance services of the current Plan to ensure meaningful access to all LEP persons likely to be encountered. This will also include actively partnering with ARC and other outreach organizations who work with LEP populations to foster early and continuing public involvement and access to transit planning programs and activities.

Language Assistance Plan

The Plan outlines how GCT will provide language assistance services, notify LEP persons about the availability of language assistance services, train employees to provide appropriate language assistance services, and provide for the monitoring of the County's efforts and updating of the Language Assistance Plan. To prepare the Plan, GCT has focused upon the points of potential contact and interactions with LEP individuals and communities. The points of interaction that have been identified include on-board the GCT vehicles, by telephone (call center), in-person (customer service center or public meetings/hearings), and via the GCT website and social media. The interaction points and variation in likely LEP languages encountered by service type and route determine the appropriate type of LEP assistance.

From the Factor 2 analysis, the predominate interactions with LEP persons are those with Spanish speakers for all GCT staff. Emphasis will be placed on continuing to provide oral and translated written information to Spanish speakers. In addition, the Language Line Services will continue to be used for LEP persons speaking any LEP language group to

open up communication and access GCT information as requested by either oral interpretation, written translation, or oral interpretation of written materials.

Together, individuals who speak Spanish, Korean, Vietnamese, and Chinese less than "very well" comprise more than 80 percent of the LEP population in the study area. The remaining 20 percent is spread over many specific languages and language groups. Given the diversity of the service area, in order to address DOT-adopted US Department of Justice Safe Harbor Provisions regarding translation of written materials for LEP populations, the GCT has established tiers indicating the relative need for translation services countywide. Tier 1 languages, including Spanish, Korean, Vietnamese, and Chinese, are those that represent the majority of the LEP population; GCT will translate in advance, and have available, vital written documents, including the GCT Title VI Notice of Rights to the Public, Complaint Procedures, and Complaint Form and GCT ADA complementary paratransit eligibility procedures and application for the four primary Tier 1 languages identified. Tier 2 languages represent LEP groups comprising over 1,000 LEP persons each, including Gujarati; Other Indo-European languages; Hindi; Urdu; Yoruba, Twi, Igbo, or other languages of Western Africa; Arabic; Nepali, Marathi, and other Indo-European languages; Other languages of Asia; Russian; and Amharic, Somali, or other Afro-Asiatic languages. For Tier 2 languages, GCT will provide the same vital written documents as requested.

Table 5: LEP Language Tiers

Tier 1	Tier 2
Spanish	Gujarati
Korean	Other Indo-European languages
Vietnamese	Hindi
Chinese	Urdu
	Yoruba, Twi, Igbo, or other languages of Western Africa
	Arabic
	Nepali, Marathi, and other Indo-European languages
	Other languages of Asia
	Russian
	Amharic, Somali, or other Afro-Asiatic languages

Based on limited encounters with other languages besides Spanish, the Language Line Services will be used to initiate communication with any LEP population group as needed and provide interpretation and translation services as requested by LEP customers. Gwinnett County Transit will communicate with the LEP person any written notices of rights and notices of denials, losses, or decreases in benefits or services related to vital documents in the LEP person's language. In addition, GCT will provide oral or written notice in the LEP person's language of the right to receive language assistance to access GCT services and documents, free of cost.

Background: Language Line Services provides language interpretation and translation services worldwide for law enforcement, healthcare organizations, the courts, public transit and other government services, and businesses in over 200 languages. The company provides a 24-hour a day, 7 day a week, telephone interpreter service as well as document translation, training, and other language assistance services.

Both walk-up and call center customers can take advantage of this service. The LEP customer contacts a GCT customer service representative, and the agent then calls the language line and engages an interpreter. The agency requires approximately fifteen seconds to conference an interpreter and a three-way call is setup. Walk-up customers can use a Language "I Speak" poster and point to the language of choice. The message underneath each language reads, in the requested language, "Point to your language. An interpreter will be called. The interpreter is provided at no cost to you". Language "I Speak" cards are also available from Language Line Services to assist LEP persons in initiating communication with GCT bus operators, field supervisors, and meeting staff.

To date, GCT has not received any requests to have any written GCT documents translated to another language besides Spanish. The requested Spanish documents have been translated by the in-house Contractor staff. In the event that GCT receives requests for written documents to be translated into other languages, GCT will utilize Language Line Services' Document Translation service.

How GCT provides language assistance services by language:

- GCT Vehicles: GCT buses and paratransit vehicles utilize language "I Speak" cards and bi-lingual automated announcements and route schedules with general rider information, including:
    - GCT will provide "I Speak" rack cards onboard every vehicle in service. These will be used by bus operators to communicate with LEP persons and connect them with the customer service center for interpretation services. The bus operators will be provided with translation cards that include common phrases in Spanish, Korean, Vietnamese and Mandarin Chinese to help LEP persons who need minimal assistance.
    - All GCT buses have GPS- and time-activated, automated ADA stop announcements, general messages, and public safety messages in both English and Spanish. The messages announce over the bus PA system with simultaneous scrolling of the message on interior LED signs.
    - All GCT route schedules and general rider information are published in English and Spanish and are available on the buses.

- Telephone: The GCT call center provides multiple ways in which to communicate with LEP individuals, including:

    - The use of an automated system with choices of English or Spanish assistance, as Spanish is the alternative language with which there is the most frequent interaction.
    - The GCT call center recognizes the importance of bilingual operators and has a designated Spanish-speaking customer service representative on staff from 8:00 am to 5:30 pm. On most days, a Spanish-speaking representative is available from 8:00 am to 8:00 pm.
    - Upon contacting the call center, operators have been trained to assist LEP individuals by connecting them with a Spanish-speaking representative or with the Language Line interpretation service. GCT will continue to fund the Language Line service, as it is a primary means to ensure LEP language assistance. The customer service center staff also will have access to the Spanish-translated General Information section of the GCT website.

- In-Person: There are several types of in-person interactions; these are through face-to-face encounters at the Customer Service Center, with field supervisors at the Gwinnett Transit Center, park-ride lots, select high-activity bus stops and MARTA rail stations, and public meetings/hearings. Regardless of the specific location, there are several ways in which GCT seeks to communicate with LEP individuals. These include:

    - The use of "I Speak" cards, which are available at the Customer Service Center and are present with field supervisors and staff when at a public meeting. These cards direct the staff member to allow the LEP individual to identify their spoken language. The next step is to contact the Language Line interpretation service for assistance, which would also be the appropriate step if the individual is unable to identify their spoken language in writing.
    - The customer service center staff and field supervisors also will have access to the Spanish-translated General Information section of the GCT website, as well as the GCT route schedules, including general rider information published in English and Spanish for additional assistance in person.
    - Staffing of public meetings/hearings will include Spanish speakers, and printed translated materials will be made available for the four primary languages or other languages as requested by LEP persons. Communication and requests will be initiated using the "I Speak" card process.

- Website: To address DOT adopted US Department of Justice Safe Harbor Provisions, GCT will provide language assistance for LEP persons on the GCT website by providing Spanish, Korean, Vietnamese and Mandarin Chinese

translations of vital documents and General Information webpages. For the other languages comprising over 1,000 LEP persons, or emerging to that level, GCT will provide the same vital written documents as requested. In addition to the vital documents GCT's website, which includes routes and schedules, customer service contact information, Title VI notices, and fare information can be displayed online in 15 (fifteen) different languages.

How GCT provides notice of the availability of language assistance to LEP persons:

- GCT Vehicles: On GCT buses and paratransit vehicles, the placement of "I Speak" card will provide LEP persons with access to a means of communicating their language assistance needs to the vehicle operator and in turn to the GCT customer service center.

- Telephone: The GCT call center utilizes the Spanish-speaking representatives or the Language Line service to provide notice of available language assistance when the initial communication is established with a LEP person and will follow-up with oral or written notice in the LEP person's language of the right to receive language assistance to access GCT services and documents, free of cost.

- In-Person: Gwinnett County Transit posts a placard notice of available language assistance including Language "I Speak" poster or cards at public meetings/hearings, the GCT customer service center, GCT park-ride lot passenger waiting areas, the Gwinnett Transit Center, and the Doraville MARTA Station, which is the GCT/MARTA transfer point for local fixed route and ADA complementary paratransit riders.

- Website: Gwinnett County Transit includes notice of available language assistance for the four primary LEP languages provided in the General Information section of the GCT website. Text on the website which is viewable via Google Translate directs LEP individuals to the GCT customer service center contact information so that additional assistance may be provided through Language Line Services. The website also provides notice in the LEP person's language of the right to receive language assistance to access GCT services and documents, free of cost.

How GCT monitors, evaluates and updates the language access plan:

Below are the means by which GCT monitors the plan. Through the acquisition of this information as well as the additional information developed through the Four Factor Analysis, GCT evaluates the effectiveness of the plan and looks for additional ways to improve the accessibility of the services provided for inclusion in future updates. The means of monitoring the plan include:

- The automated telephone assistance line is monitored for the number of calls received, number of requests for Spanish assistance, and the number of Spanish assistance requests that result in a transfer to a live operator.

- The Language Line interpretation service reports the number of calls directed to it by GCT. Additionally, this information specifically identifies the language requested by the caller.

- The GCT customer service center employees are verbally surveyed to determine their level of interaction with LEP individuals. Additionally, customer service staff maintains a telephone log of their contact with individuals and notes their interaction with LEP persons.

- The GCT staff involved in marketing/outreach efforts and planning meetings/hearings keep a log of the type of language assistance requested.

- GCT IT staff track the frequency with which Google Translate is used, the language selected, and the type of information translated.

The above monitoring activities and subsequent Four Factor Analysis form the base data to evaluate the current Plan and to identify additional steps which may improve internal efficiencies while positively affecting the accessibility for LEP persons. This evaluation and subsequent update of the Language Assistance Plan will occur coincident with required Title VI Program updates.

How GCT trains employees to provide timely and reasonable language assistance to LEP populations:

As noted above, under how GCT provides language assistance services, the County has attempted to simplify the interaction process for all of its employees by focusing on the way in which GCT staff members come into contact with LEP persons. This process provides a convenient and responsive program which is capable of maintaining a high level of access for our GCT customers. To ensure the process works properly, it is imperative that staff members be trained to respond appropriately to their intended interaction point. As such, the following training techniques apply:

- All applicable GCT staff (for example, management staff, customer service representatives, public meeting/hearing representatives, etc.) are provided with the LEP Plan and trained on procedures to follow.
- Training topics for GCT staff include:

    - Understanding the Title VI Program and LEP responsibilities;
    - Explanation of the language assistance services GCT offers, with a focus upon likely interaction types for each staff member;

- How to use the LEP “I Speak” cards;
- How to use the common phrases listed on the translation cards;

- How to use the Language Line interpretation service;
- How to access the GCT website;
- Documenting language assistance requests; and
- How to handle a Title VI and/or LEP complaint.

Any questions or comments regarding this plan should be directed to the GCT Title VI Coordinator.

GCT Title VI Coordinator
Mr. Kirk Gagnard
Gwinnett County Department of Transportation
Gwinnett Justice and Administration Center
75 Langley Drive
Lawrenceville, GA 30046-6935
Phone: 770-822-7411
Fax: 770-822-7478
Email: kirk.gagnard@gwinnettcounty.com

APPENDIX G: Gwinnett County Transit System Advisory Board (GTAB)

Gwinnett County Transit (GCT)
System Advisory Board

The Gwinnett County Transit System Advisory Board (GTAB) was established June 6, 2000 by resolution (revised 12/4/2001). The Board consists of five (5) members. A quorum is three (3) members and a majority vote shall be necessary for action.

Structure of Board:

- (4) One each appointed from the four commission districts
- One appointed by the Chairman of the Board of Commissioners

Terms:

Members serve 4-year terms that run concurrent with the term of their appointing Commissioner. Immediately after their initial appointment, the five GTAB appointment members shall meet, organize, and elect one of the members as Chairman and such other officers as they may deem necessary. Thereafter, all officers shall be elected at the first meeting in each calendar year. If a vacancy in membership shall occur for any reason, a new member shall be elected and shall be nominated using the same nomination and election process employed for original appointments.

Responsibilities:

The Board shall recommend for adoption by the Gwinnett Commissioners such Bylaws, Rules and Regulations, or Amendments thereto, as it deems necessary for the enhancement of public transport for Gwinnett County.

Powers:

The powers and duties of the Board shall be those reasonably necessary to advise the Commissioners in enhancing public transportation for Gwinnett County, and shall include, but not be limited to the following:

- To recommend to the Commissioners plans and actions to acquire, develop, construct, complete, own, operate and maintain a public transit system for the purpose of transporting persons inside and outside of Gwinnett County, including funding, purchasing, leasing and contracting regarding vehicles, support equipment, facilities, services, tools, supplies, maintenance, staff, labor, operators, consultants, fuel, parts,

accessories, and marketing; and to recommend such other activities reasonably necessary for such purpose;

- To recommend to the Commissioners the routes, hours, and frequency of operation, and fares, rates, fees, tolls or charges of the transit system;
- To recommend to the Commissioners entering into contracts and agreements with any public or private corporation, or other person or with the United States, the State of Georgia, any municipalities, or any other governmental units, authorities, or political subdivisions in order to exercise and carry out its powers and purposes, including contracts or leases for the acquisition, operation, maintenance, management of or supervision of all or any portion of the transit system;
- To recommend the financial arrangements reasonably necessary to accomplish the purposes of this Resolution not expressly prohibited by law, consistent with the budget approved by the Commissioners;
- To recommend to the Commissioners acquisitions by grant, purchase, gift, device or lease; and the holding, use, selling, lease or disposition of real and personal property of every kind and nature whatsoever as may be necessary for the full exercise of, or convenient or useful for the carrying on of the enhancement of public transportation for Gwinnett County;
- To take such actions as may be specifically authorized by the Commissioners respecting the enhancement of public transportation for Gwinnett County;
- The Board shall submit a budget at least annually to the Commissioners for its approval;
- The board shall present, at least annually, a written report on the status of the transit system to the Commissioners and shall make such other reports upon request of the Commissioners;
- The Board has no power to incur bonded indebtedness or to levy taxes, or to incur indebtedness or to contractually bind Gwinnett County, unless such action is hereafter specifically authorized by Resolution of the Gwinnett County Board of Commissioners.

Compensation:

Members shall be entitled to reimbursement for any actual, reasonable and necessary expenses incurred on Board business and approved by the Commissioners.

Qualifications/Training:

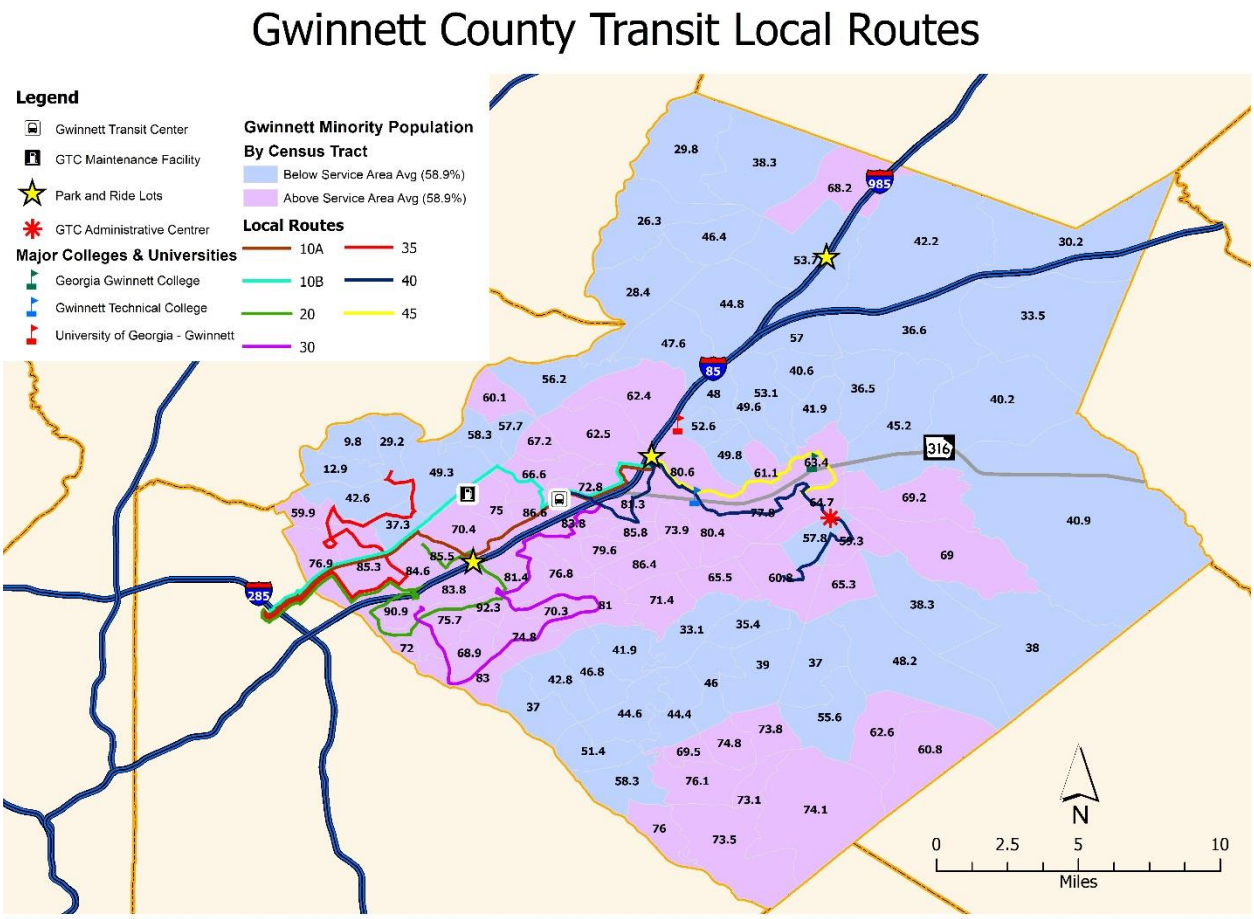
- Members shall be Gwinnett County residents;
- No member shall have any relationship with any firm involved in the transit program.

APPENDIX H: Reserved for Subrecipient -- Compliance Monitoring Documents and Title VI Program Submissions

APPENDIX I: Reserved for Title VI Equity Analysis in Determining the Site or Location of Facilities

APPENDIX J: Demographic and Service Profile Map

Gwinnett County Transit (GCT)
Demographic and Service Profile Map



Data Courtesy of Atlanta Regional Commission & U.S. Census 2013-2017 American Community Survey 5-Year Estimates

Figure 1: Percentage of Minority Population to Local Routes

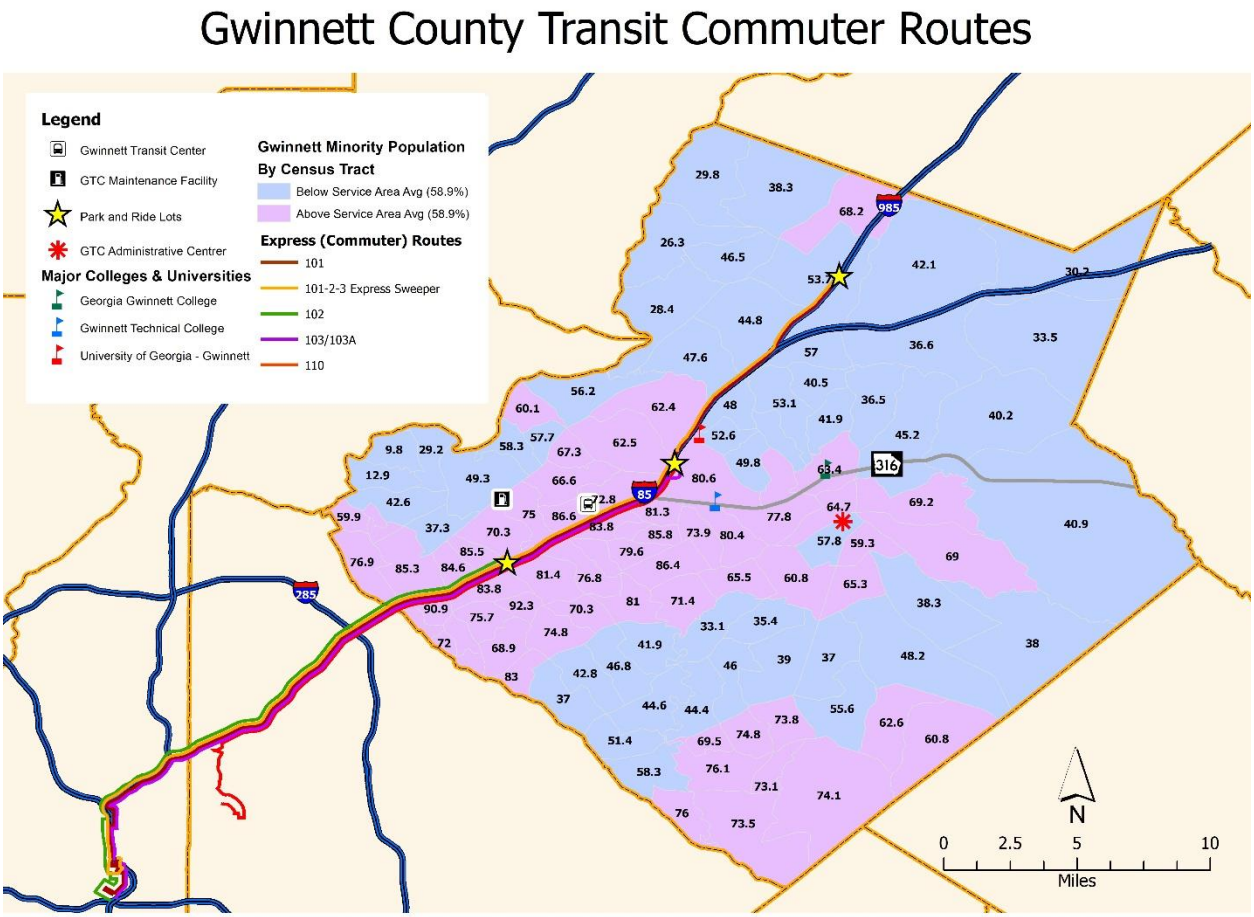


Figure 2: Percentage of Minority Population to Commuter Routes

APPENDIX K: Demographic Ridership and Travel Patterns

Gwinnett County Transit (GCT)
Demographic Ridership and Travel Patterns

Gwinnett County's demographic information as sourced from the U.S. Census's 2017 American Community Survey 5-Year Estimates and depicted in Table 1 below highlights that 58.9 percent of the County's population identifies as a minority.[1]

Table 1: Race/Ethnicity Profile (Gwinnett County)

Race/Ethnicity	% of Population in Gwinnett County
White alone	**50.7%**
Some Other Race alone	**8.1%**
Two or More Races	**2.9%**
Minority Population	**58.9%**
Black or African American alone	26.7%
American Indian and Alaska Native alone	0.3%
Asian alone	11.2%
Native Hawaiian and Other Pacific Islander alone	0.0%
Hispanic or Latino (of any race)	20.7%

Source: US Census Bureau American Community Survey (ACS) 2013-2017, Table DP05: ACS Demographic and Housing Estimates, Gwinnett County

Demographic Information of GCT system users, as determined by a 2015 on-board survey and APC data analysis, is depicted in Figures 1 through 8 and Tables 2 and 3.

[1] According to FTA Circular 4702.1B, minority persons include the following: American Indian and Alaska Native; Asian; Black or African American; Native Hawaiian or Other Pacific Islander; and Hispanic or Latino, regardless of race.

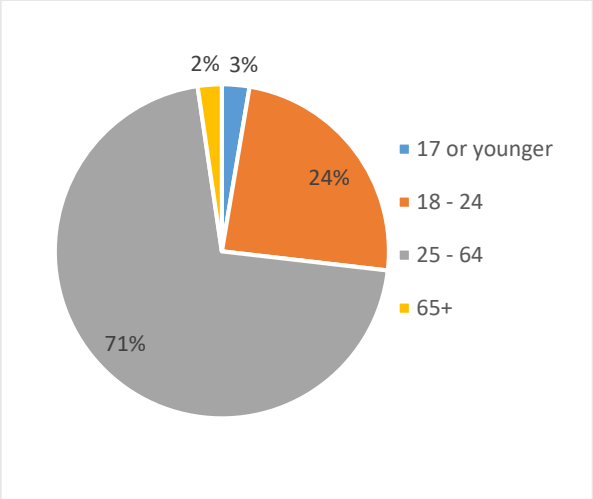


Figure 1: Age

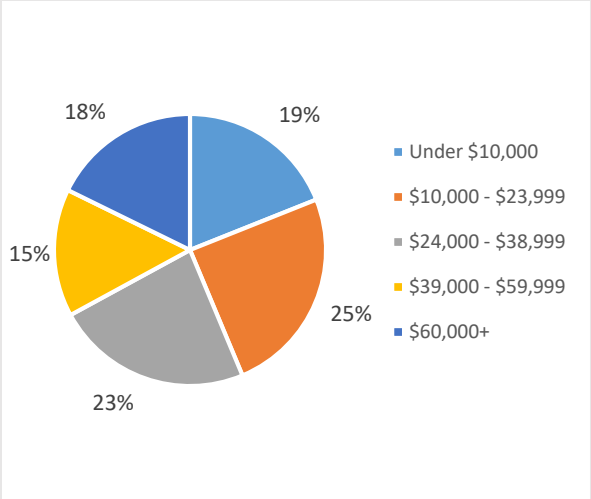


Figure 2: Household Income

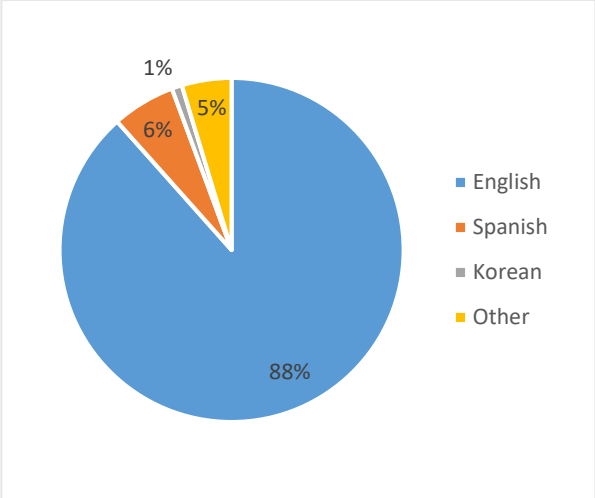


Figure 3: Languages Spoken

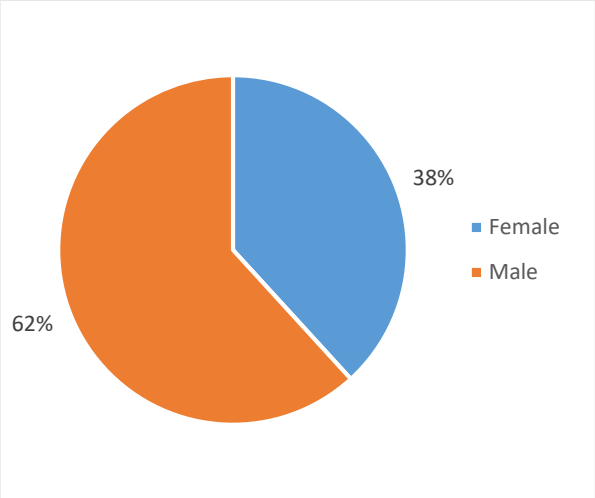


Figure 4: Gender

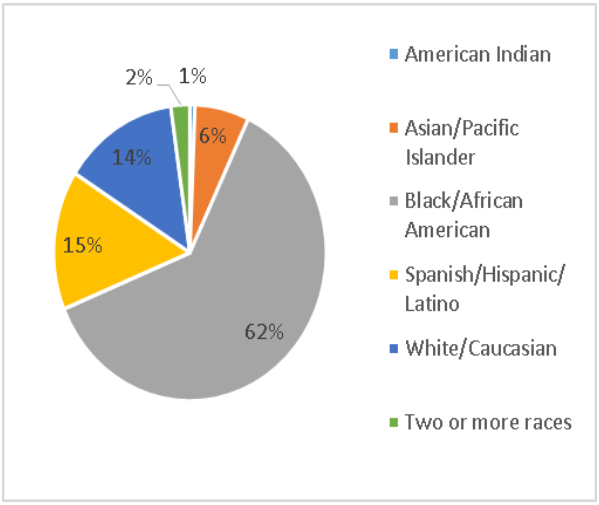


Figure 5: Ethnicity

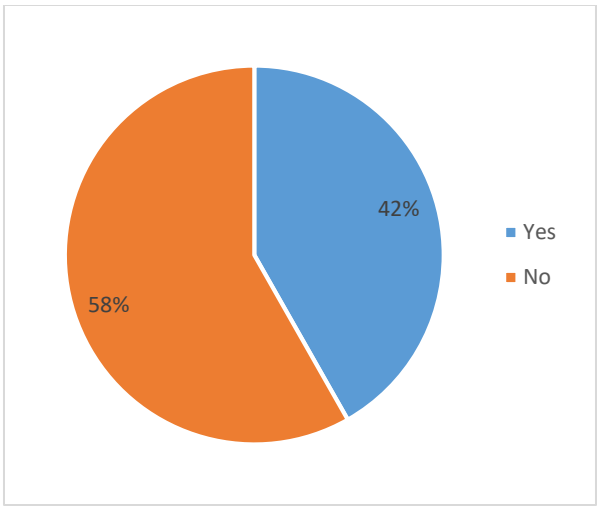


Figure 6: Riders with a Car Available

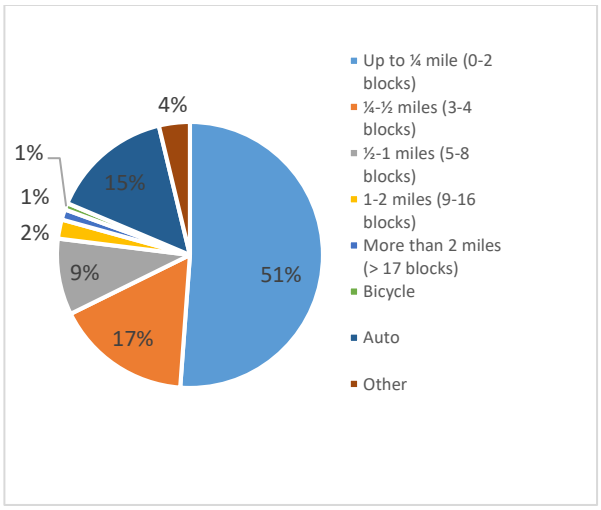


Figure 7: Access Distance to Transit

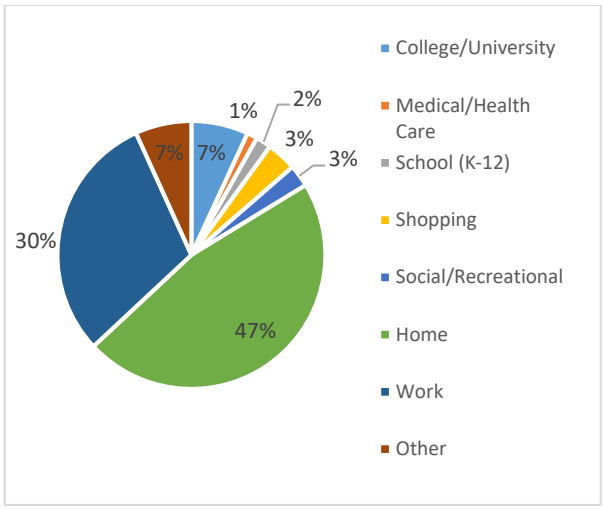


Figure 8: Trip Purpose

Table 2: Demographics for Local Service

Route Metrics	10A	10B	20	30	35	40
Low-Income Riders (%)	47%	54%	49%	71%	38%	63%
Minority Riders (%)	91%	89%	92%	97%	86%	98%

Table 3: Demographics for Commuter Service

Route Metrics	101	102	103	103A
Low-Income Riders (%)	18%	20%	19%	0%
Minority Riders (%)	39%	58%	70%	75%

These analyses do not include Routes 110 or 45, which were created in 2017 and 2018, respectively, after the on-board survey was completed. Another regional on-board survey will be issued in late 2019 and will include data on these additional routes; this information will be reflected in a subsequent update of the Title VI Plan.

APPENDIX L: Monitoring Transit System Performance

Gwinnett County Transit
Monitoring Transit System Performance

The purpose of this assessment is to monitor the level of transit service provided by GCT compared to the established service standards and policies to determine compliance with Title VI. These comparisons of the level of transit service provided to the minority community, against overall system averages, measure the actual realization of service standards and policies. The assessment was conducted in conjunction with the Gwinnett County Comprehensive Transportation Plan Update-Destination 2040.

a) Vehicle Loads

The intent of vehicle load standard is to balance passenger comfort and safety with operating costs. These standards define maximum passenger loads at different times of the day to ensure acceptable levels of rider comfort and safety, while providing good operating efficiencies. The load factors below represent the total number of riders relative to the number of seats on the bus (i.e., a factor of 1.00 means that all of the seats are occupied).

Time Period	Local Route Load Factor	Commuter Route Load Factor
Weekday		
- AM, PM Peak	1.25	1.10
- Base	1.00	N/A
- Evening	1.00	N/A
Saturday	1.00	N/A

These load standards are applied to the average ridership and number of seats per bus for a period of 60 minutes at the maximum load point (for example, if the headway on a route is 30 minutes, the ridership at the maximum load point for the two trips in the 60-minute period would be averaged and compared with the number of seats). Maximum load points in each direction were identified for each weekday service period (that is, AM Peak, Base, PM Peak, and Evening) and for Saturdays.

Passenger loading on individual bus trips may exceed the standard. If the load standard is exceeded for any 60-minute period, the potential for improving the service frequency (that is, reducing the headway) or assigning a vehicle with greater seating capacity is evaluated. If the standard is exceeded for particular trips, but not for a sustained 60-minute period, schedule times may be adjusted to focus more service before and after the overloaded trip(s).

Vehicle loads were monitored on local and commuter routes as part of an onboard ridecheck survey and automated passenger count (APC) analysis to support the preparation of the current Gwinnett County Comprehensive Transportation Plan Update-Destination 2040. Vehicle loads are also periodically monitored during service planning, during consideration of service changes, or if a complaint is received regarding overcrowded conditions on buses. For the commuter routes, the load standard was monitored for peak direction (that is, commute) service only. Ridership on the reverse commute route has not yet reached a point where exceeding load standards are a concern.

As depicted in Table 1, the results of the assessment revealed that all routes currently meet the established load standards. No route had a load factor that exceeded 1.00, which indicates a high degree of passenger comfort across the system, with limited to no standees across the routes. Routes 10A and 103 are the only routes with peak hour load factors above 0.50. Rider safety is also benefited by limiting the occurrences of standing passengers.

Table 1: Vehicle Load Monitoring by Route

Route	Peak Hour Average Max Load	Seats Per Bus	Load Factor	Satisfies Service Standard
10A	23	38	0.61	✓
10B	15	38	0.39	✓
20	17	38	0.45	✓
30	6	38	0.16	✓
35	14	38	0.37	✓
40	5	38	0.13	✓
45	4	38	0.11	✓
101	22	57	0.39	✓
102	21	57	0.37	✓
103	31	57	0.54	✓
103A	7	57	0.12	✓
110	21	57	0.37	✓

b) Vehicle Headway

The headway between vehicles on a particular route is based on the existing or projected ridership and load standards. However, on some routes, during certain periods of low ridership, determining frequency based on ridership demand may lead to very infrequent service. So infrequent, in fact, that the service is no longer viewed by passengers as a reliable means of travel. Therefore, minimum standards of service frequency are applied to assure that a reliable, attractive level of service throughout the day.

As depicted in Table 2, most routes meet established service frequency standards. Route 103A only includes two trips in each peak period. It is important to note that, Route 103A is a reverse commute route that utilizes buses used on other commuter routes. Due to limited vehicle availability, and in order to maintain a reasonable vehicle spare ratio, Route 45 has a headway of 50 minutes. The recently completed Connect Gwinnett Transit Plan includes plans to restructure the route in the future and add additional buses to the route through the purchase of additional vehicles. Altogether, this will increase the route's efficiency and improve headway.

Table 2: Vehicle Headway Monitoring by Route

Route	Weekday Peak Headway	Satisfies Service Standard (30 Min)	Weekday Off-Peak Headway	Satisfies Service Standard (60 Min)	Weekend Headway	Satisfies Service Standard (60 Min)
10A	30	✓	60	✓	60	✓
10B	30	✓	60	✓	60	✓
20	30	✓	60	✓	60	✓
30	30	✓	60	✓	60	✓
35	30	✓	60	✓	60	✓
40	30	✓	60	✓	60	✓
45	50	X	50	✓	50	✓
101	15	✓	30	N/A[1]	-	N/A[1]
102	30	✓	30	N/A[1]	-	N/A[1]
103	10	✓	20	N/A[1]	-	N/A[1]
103A	60	X	-	N/A[1]	-	N/A[1]
110	30	✓	45	N/A[1]	-	N/A[1]

[1] There is no weekend service frequency standard for commuter routes.
[2] The weekday off-peak headways for commuter Routes 101, 102, and 103 refer to the 101-2-3 Express Sweeper Route, which operates during off-peak hours on weekdays.

c) On-time Performance

On-time performance is a measure of bus runs completed as scheduled. The criterion defines what is considered to be on-time and sets a threshold for an acceptable level of performance. The threshold is the lowest acceptable percentage of times vehicles on a particular route have completed runs on-time. Gwinnett County Transit considers late on-time performance to be 85 percent of all runs to be completed five (5) minutes late of the scheduled time. For early on-time performance, GCT sets that 100% of runs must depart zero (0) minutes early from a scheduled time point.

GCT generally has a goal of 85% on-time performance for each route. Almost all of the commuter (express) routes meet this benchmark, and Route 102 falls just slightly below the goal. Among local routes, only Route 45 exceeds the on-time performance goal. Although the other local routes do not generally meet the 85% on-time performance goal, it should be noted that each local route is classified as a minority route; therefore, there are no disparate impacts to minority populations. GCT is actively working to improve on-time performance by considering minor changes to route alignment to make the routes less circuitous. In addition, short-, mid-, and long-range plans that have been developed in conjunction with the Connect Gwinnett Transit Plan will add new routes and new vehicles, increasing coverage in the service area and thereby improving on-time performance in the future.

Gwinnett County contracts the GCT service operation to a private service provider. The on-time performance standards are incorporated into the contract; the contract includes liquidated damages for failure to meet the standards. Therefore, the on-time performance standards are adhered to through continuous monitoring by the contractor and Gwinnett County contract oversight, and, if necessary, liquidated damages are assessed as part of the monthly invoice review and approval.

Table 3: On-Time Performance for Local and Commuter Routes

Route	Route Type	Weekday % On Time	Local Saturday % On Time
10A	Local	70.24%	81.74%
10B	Local	68.57%	89.79%
20	Local	77.95%	77.44%
30	Local	61.57%	71.38%
35	Local	74.22%	88.15%
40	Local	68.51%	64.69%
45	Local	86.77%	82.55%
101	Commuter	94.33%	-
102	Commuter	84.07%	-
103	Commuter	91.58%	-
103A	Commuter	89.78%	-
110	Commuter	91.43%	-
Sweeper[1]	Commuter	85.35%	-

[1] The Sweeper on-time performance combines Routes 101, 102, 103.

d) Service Availability

Service availability is a general measure of the distribution of routes within the GCT jurisdiction which is Gwinnett County. The seven GCT local bus routes are focused on the denser, western half of the County and also serve the minority, low income, and LEP populations. The five commuter routes operated by GCT, along with seven commuter routes operated by GRTA, serve the western half of the county as well, but also extend service coverage into north and eastern portions of the County such that all Gwinnett citizens are within reasonable access of public transit service.

Transit access can be defined as a measure of the distance a person must travel to gain access to transit service. It indicates the distribution of routes within a service area. Walking distances to transit should be shorter in areas of higher density population and employment, and areas with higher concentrations of populations who are most likely to use public transportation (for example, households with low/moderate income, households without automobiles, persons over age 65, or those with mobility limitations).

Route planning for Gwinnett County's transit start-up plan began with a comprehensive analysis of socioeconomic data and major trip generators, as well as public participation through open houses and surveys of residents, employers, and community institutions. Using the information derived from these activities, alternative transit service plans were developed, evaluated, and refined through consultation with County staff and additional public meetings.

The GCT routes were designed to serve concentrations of residential areas, particularly multi-family housing developments, concentrations of transportation-disadvantaged populations, and major activity centers including regional shopping centers and other employment sites. The routes are operated primarily within Gwinnett County, serving Gwinnett County residents and workers. In addition to the commuter routes providing access to regional jobs, school and other opportunities, local routes 10, 20, and 35 connect direct to the MARTA rail system at Doraville, providing regional connections between the two service areas and access to employment opportunities both inside and outside Gwinnett County.

Transit access will continue to be monitored at a planning level through regular short-range planning activities, long-range planning activities, and Title VI Program compliance monitoring and updates.

e) Distribution of Transit Amenities

Transit amenities refer to items of comfort, convenience, and safety that are available to GCT customers. The Gwinnett Transit Center is owned by GCT, having been purchased since the prior Title VI program update in 2016. GCT provides additional operations at four interagency properties, which include three park-ride lots at I-985 and SR 20, Sugarloaf Parkway near I-85, and Indian Trail Road near I-85, each of which are owned by the State of Georgia; and at the Doraville MARTA rail station for local and commuter bus transfers. GCT also has a maintenance facility located at 2880 Remington Park Court in Norcross, which is a leased facility through GCT's service contractor. The facility standard for owned facilities is for all to have the same package of amenities with security lighting, ADA parking and accessibility, fare pavilion, passenger pavilions, route and schedule displays, benches, waste receptacles, and digital message signs.

For leased facilities, the investment in amenities is limited by the very short-term nature of the lease agreements. Since GCT is required to protect the federal interest for the useful life of its assets, construction at lease lots is limited to passenger shelters with benches, ADA parking and accessibility, route and schedule displays, and waste receptacles. The interagency rail stations are owned by MARTA. The decision on the design and placement of amenities at these locations is controlled by MARTA; therefore, GCT has no transit amenities policy at the stations. However, GCT works closely with MARTA to provide route and schedule displays where feasible.

In addition to the above amenities at major local bus route transfer centers, GCT installs bus shelters, benches, and waste receptacles at local route bus stops. In 2018, GCT developed the Bus Stops Standards and Guidelines report in order to provide standard bus stop specifications and identify a program of capital improvements to guide bus stop placement and amenities. The GCT Bus Stops Standards and Guidelines is included as an addendum to this report in Appendix M. The planning process for identifying amenity locations considers objective, non-racially biased criteria. Factors to be considered for placement include ridership levels and adjacent land use and development at bus stops,

input from the public, equity in distribution within the service area, and field evaluation of physical suitability and feasibility.

f) Vehicle Assignment

Vehicle assignment refers to the process by which transit vehicles are placed into service on routes throughout the GCT system. The GCT vehicle assignment policy is on the basis of service type. For commuter routes, GCT has 43 45-foot, 57-seat coaches that are identical in terms of age, manufacturer, and amenities for assignment. Since all the vehicles are alike on commuter routes, there is no preferential assignment by route. All commuter buses have the same amenities in terms of reclining commuter comfort seats, baggage storage, and individual reading lamps. For local routes, the GCT buses are 33 40-foot, 42-seat urban buses that are identical in terms of age, manufacturer, and amenities. Since all the vehicles are alike on local routes, there is no preferential assignment by route.

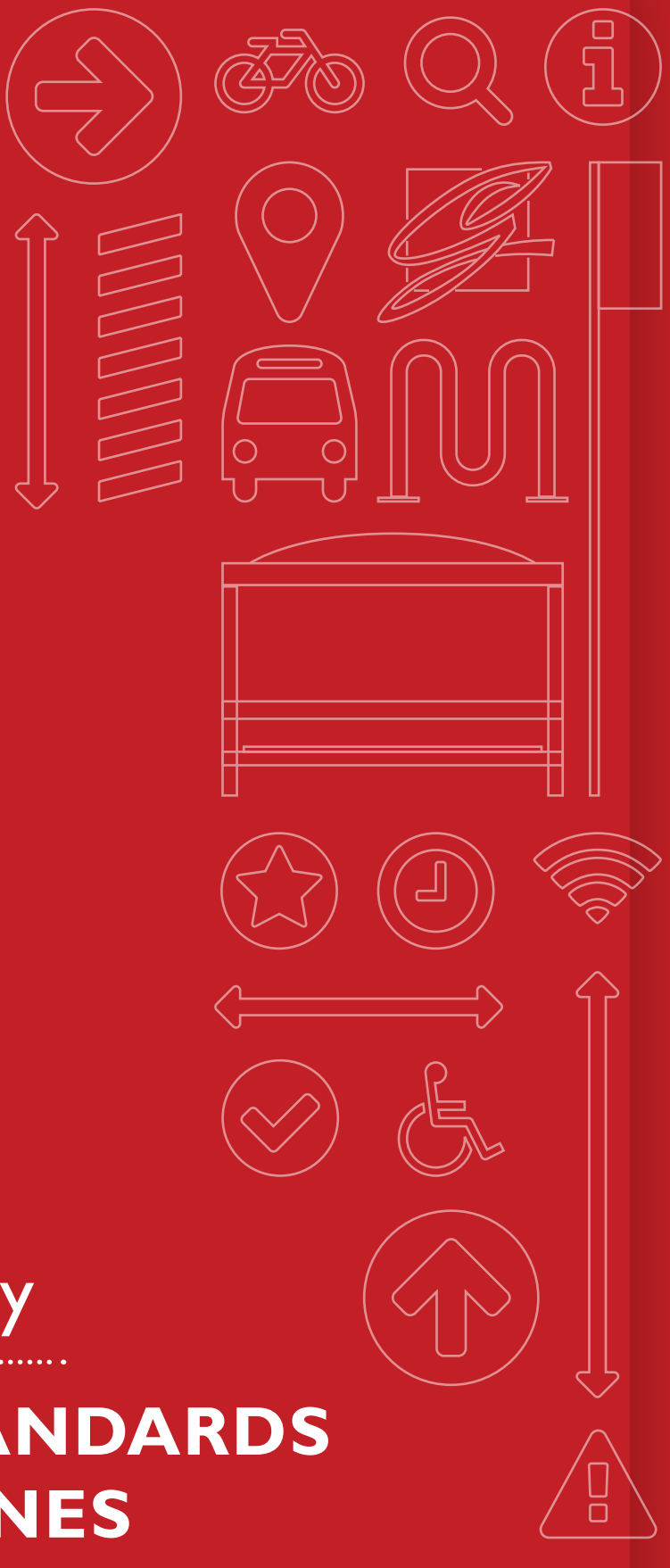
g) Conclusions

GCT meets or exceeds most of the service standards and policies as established by Title VI. While there is a need to improve on-time performance on select transit routes, because each route is classified as a minority route, there is no disparity in the level of service.

APPENDIX M: GCT Bus Stop Standards and Guidelines

Gwinnett County Transit (GCT)
Bus Stop Standards and Guidelines

GWINNETT COUNTY TRANSIT



Gwinnett County

BUS STOP STANDARDS AND GUIDELINES

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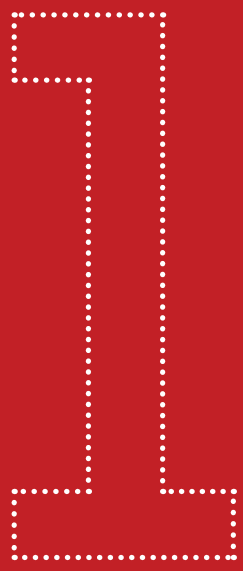
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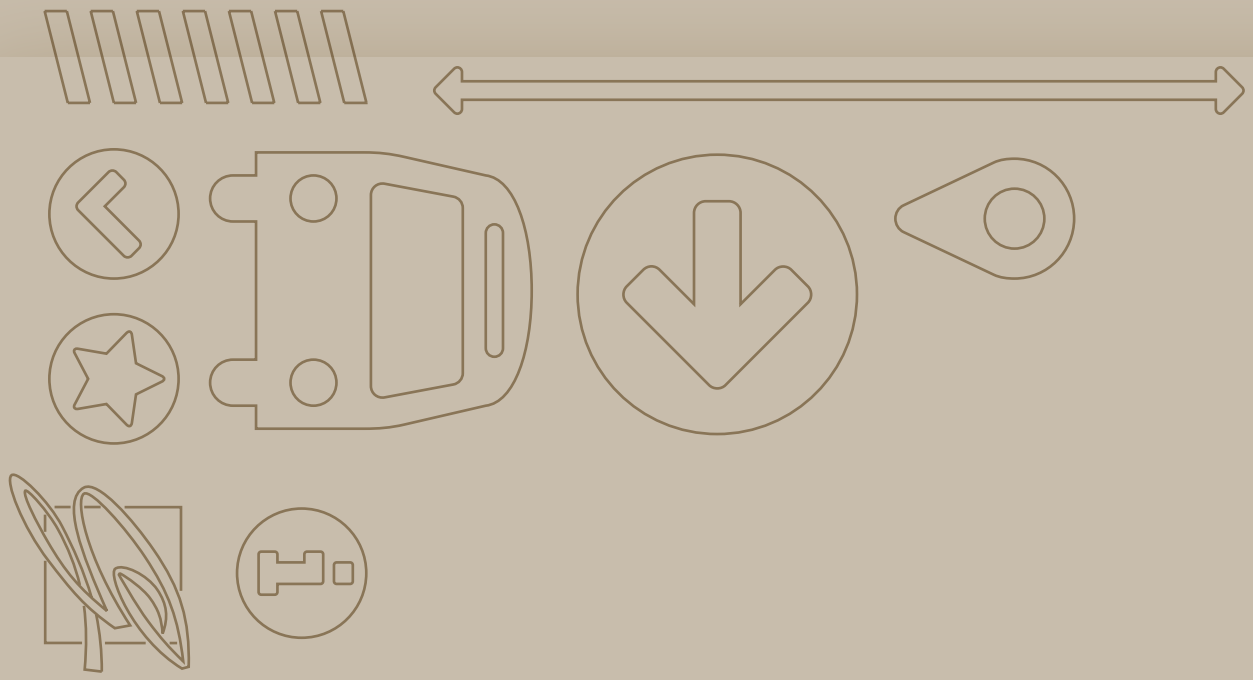
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INTRODUCTION



1. INTRODUCTION

This document contains guidelines for bus stop placement and design in Gwinnett County and identifies a program of capital projects based on an inventory of existing bus stops in the County. The memo is organized as follows:

- Introduction, including Project background and purpose
- Existing conditions of Gwinnett Transit bus stops
- Proposed standard bus stops specifications for Gwinnett Transit
- Potential partnerships
- Capital projects

1.1 Project Background

Gwinnett County Transit (GCT) is currently developing a Comprehensive Transit Development Plan (CTDP). As a component of that effort, this document serves as both a baseline assessment of the current bus stop environment in the County and as a blueprint for future bus stop improvement and installation. Bus stops are the gateway to transit service in Gwinnett County – each transit rider's first impression of GCT and transit service in the County is at a bus stop. The experience of waiting for a bus significantly influences the perception of overall trip travel time and user experience.[1] Well-designed, marked, and placed bus stops provide safety, comfort, and accessibility to existing and potential riders, thereby improving transit access and increasing transit demand.

1.2 Purpose

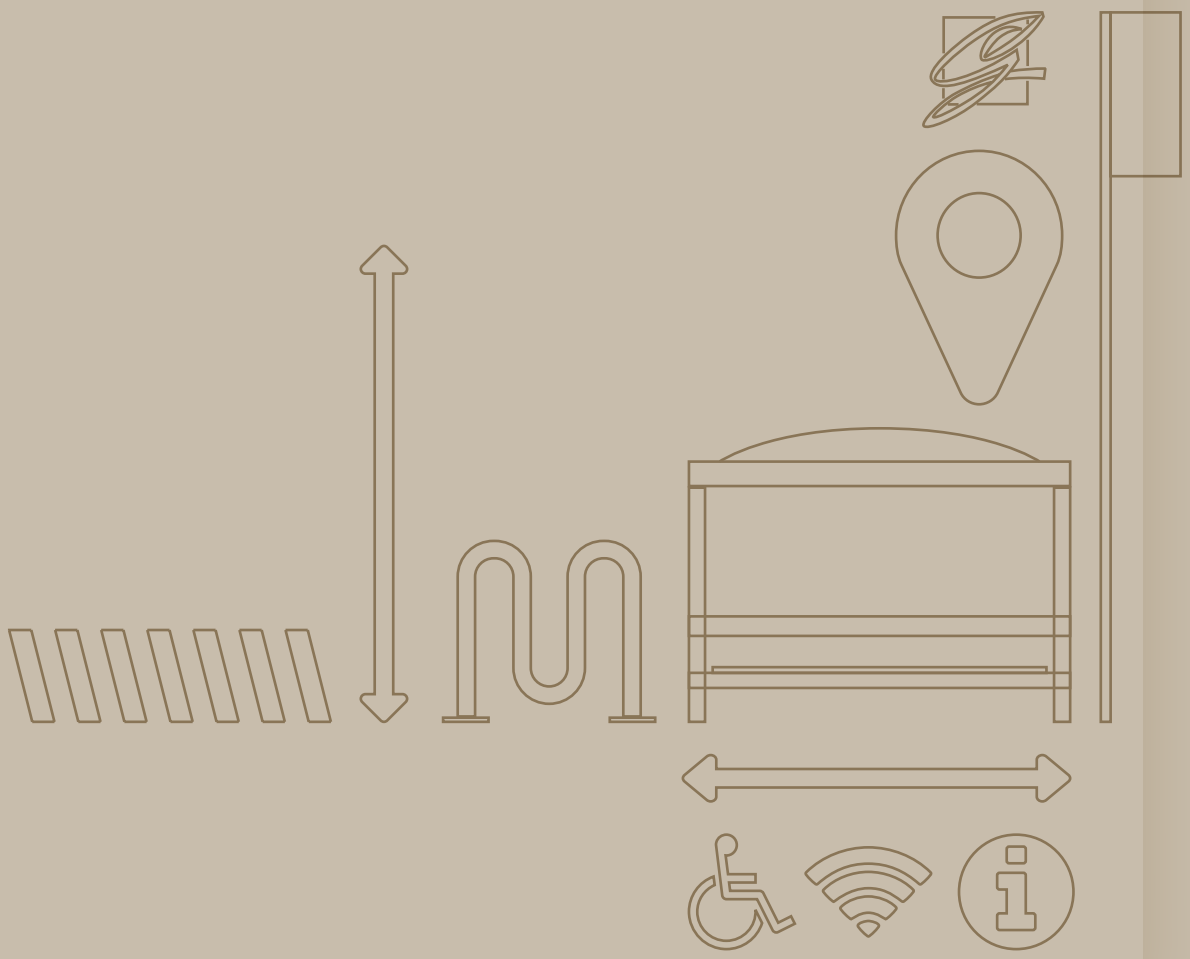
The purpose of this document is the following:

- Document existing bus stops, access, and connectivity;
- Recommend policies to guide bus stop placement and amenities, including stop spacing, access and connectivity, streetscape, and amenities;
- Provide a standard bus stop specification;
- Identify protocols for partnerships, including public-private partnerships and infrastructure and program partnerships; and
- Identify capital projects to address existing needs and gaps.

[1] Numerous studies, including: *Iseki, Taylor, and Miller. The Effects of Out-of-Vehicle Time on Travel Behavior, 2006.*



EXISTING CONDITIONS



2.0 EXISTING CONDITIONS

2.1 Existing Bus Stop Inventory

A bus stop inventory, including tabulated data and visual field observations, was completed in September 2017 to determine the existing condition of bus stops in Gwinnett County. The inventory catalogues bus stop elements and amenities, bus stop layout, and bus stop location. The following amenities and characteristics were recorded:

- Bus pad – a bus pad is a concrete platform on which buses dwell at bus stops
- Bus pull out – a bus pull-out is defined as a curb area at a bus stop where buses have room to exit the flow of traffic and not block traffic. When a bus pull-out was not present, it was recorded whether a bus must stop in a right-turn lane and block right-turning traffic.
- Transit information – a subset of three types of transit information signage are commonly found at bus stops, including indication of the route(s) that serve the bus stop, a route map, and a system map.
- Stop amenities – stop amenities include shelter, lighting, bench, trash receptacle, and bike rack
- Pedestrian access – the distance to the nearest crosswalk
- Sidewalk – the presence of a sidewalk connecting to the bus stop and, if present, the width of that sidewalk
- Stop location – the bus stop location (i.e., near-side, mid-block, and far-side).

This section provides a summary of existing bus stops in Gwinnett County.

2.1.1 Bus Stop Summary

At the time of the inventory, GCT operated six local bus routes and five commuter routes. Major destinations served by transit include Sugarloaf Mills Mall, the Gwinnett Place Mall, MARTA Doraville Station, the Gwinnett Justice & Administration Center, Infinite Energy Center, Gwinnett Technical College, Emory University, several park-and-rides (P&R) along I-85, and downtown Atlanta. Based on the type of bus service to serve each stop, **Table 1** summarizes the total number of stops in Gwinnett County served by GCT (as of September 2017). There are 656 total in-county stops and 27 out-of-county stops.[1] Of the in-county stops, four are located at park-and-ride facilities, four are served by the reverse commute Route 103A only, and the remainder are local bus stops. An additional five stops in Gwinnett County, all located at P&Rs, are served exclusively by GRTA/SRTA (branded as Xpress service)

TABLE 1: BUS STOPS SERVED BY GCT

Stop Type		# Stops
In-County Stops[1]	On-Street (Local and 103A) [2]	652
	Transit Center or Park-and-Ride (Express and Local) [3 4]	4
Out-of-County Stops		27

[1] *Only stops with non-zero average weekday ridership were considered in the inventory.*

[2] *All Commuter routes serve only Park-and-Ride stops, except for Route 103A. Route 103A is an express route between Atlanta and the Sugarloaf Mills Park-and-Ride and serves eight total stops- one local, one park-and-ride, and six on-street serving only 103A.*

[3] *The Doraville MARTA station is an out-of-county stop and is not included here.*

[4] *There are four Transit Center/Park-and-Ride stops in the County, not including GRTA/SRTA stops: I-985 at SR 20, I-85 at Indian Trail, Gwinnett Transit Center, and Sugarloaf Mills. Note that Sugarloaf Mills is comprised of both: Stop 2, serving Commuter Routes 103, 110, 101-102-103, and Stop 1055, serving Local Routes 10a, 10b, 103a, and 40.*

[1] Only non-zero ridership stops were evaluated as part of this analysis, based on the average daily ridership in March 2017.

Chart 1 shows the distribution of stops by average weekday ridership, based on March 2017 ridership data. Approximately 93 percent of stops serve 10 or fewer riders on an average weekday. Chart 1 shows the distribution of stops by average weekday ridership, based on March 2017 ridership data. Approximately 93 percent of stops serve 10 or fewer riders on an average weekday.

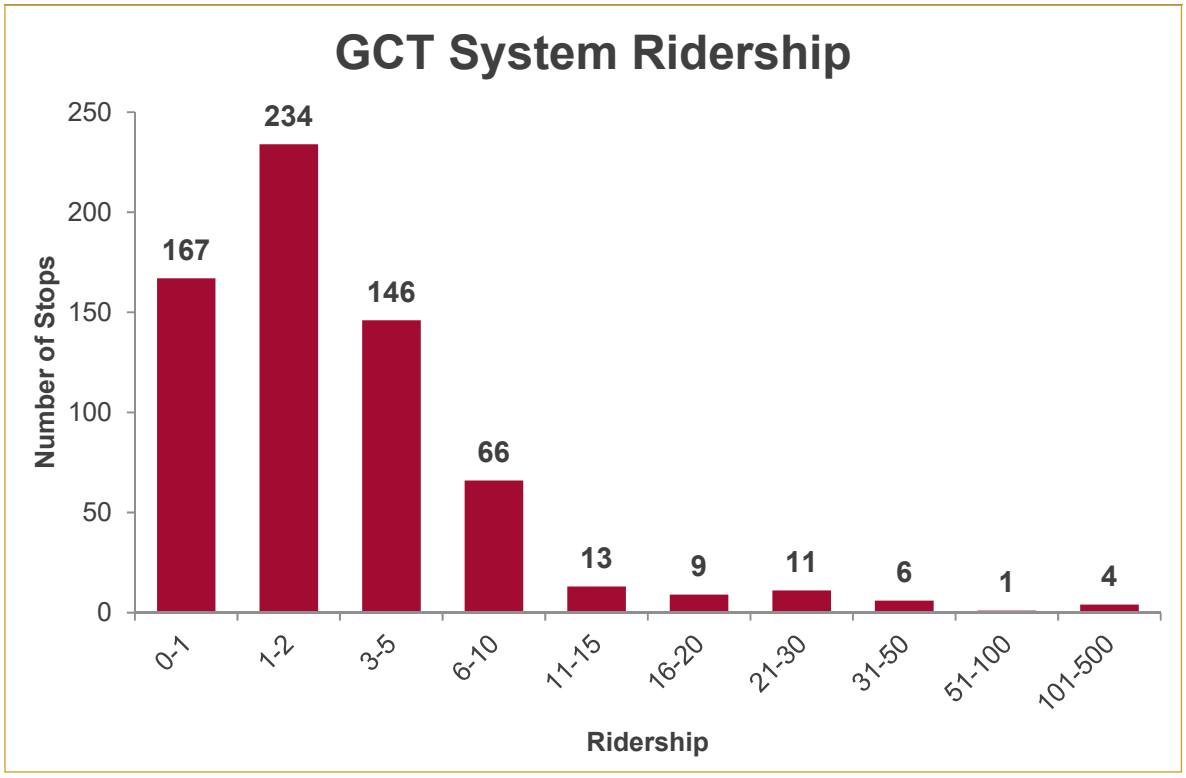


Chart 1: GCT Ridership by Stop

2.1.2 Bus Stop Amenities

Table 2 summarizes the types of amenities at each bus stop based on ridership ranges.

- Approximately 14 percent of all stops have shelters. Of those stops with shelters, 79 percent have an average weekday ridership of 10 or fewer riders. There are 43 stops with ridership greater than 10 riders, of which approximately 47 percent do not have shelters.
- Approximately 19 percent of all stops have benches, 17 percent have trash receptacles, 8 percent have street lights, and less than 1 percent have bike racks.
- There are two stops without any stop amenities, including route information.



Gwinnett Transit Bus Stop at Satellie Blvd & QT

Source: Kimley-Horn, 2017

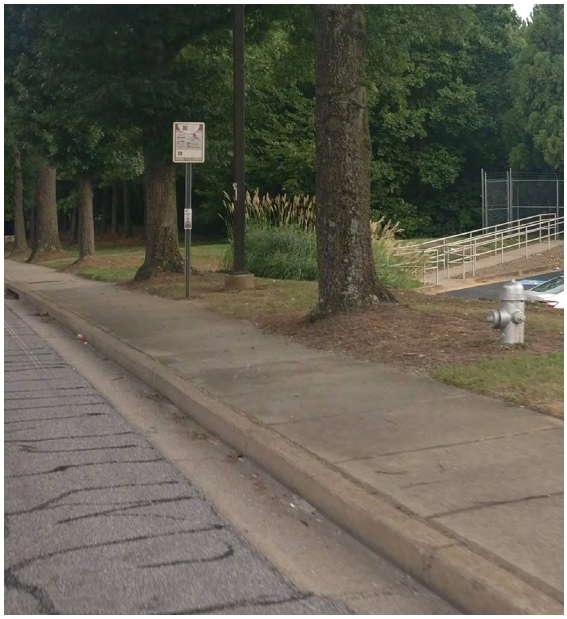
TABLE 2: AMENITIES AND ELEMENTS BY RIDERSHIP

Ridership	Total	Shelters	Benches	Trash Receptacles	Street Lights	Route Info
0-1	167	7	13	7	14	166
1-2	234	18	27	23	15	233
3-5	146	27	33	29	12	146
6-10	66	23	27	29	6	66
11-15	13	6	7	6	2	13
16-20	9	2	4	5	1	9
21-30	11	6	7	6	3	11
31-50	6	2	3	3	0	6
51-100	0	0	0	0	0	0
101-500	4	3	3	3	1	4
Total	**656**	**94**	**124**	**11**	**54**	**654**
%	**100%**	**14%**	**19%**	**17%**	**8%**	**99%**



Gwinnett Transit Bus Stop at Beaver Ruin Rd & Steve Reynolds Blvd

Source: Kimley-Horn, 2017



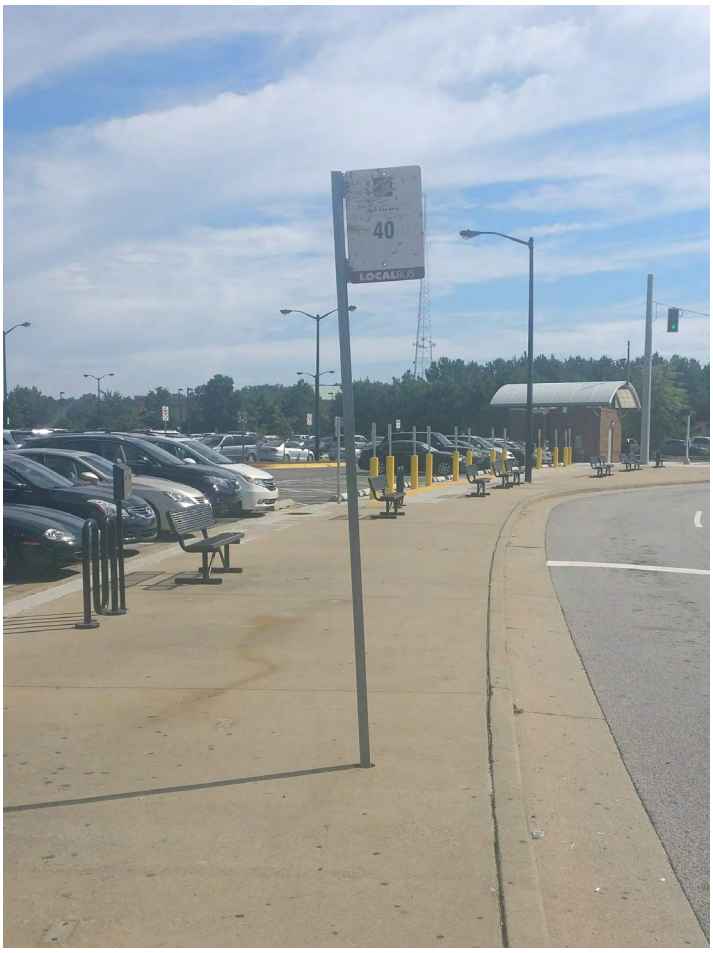
Gwinnett Transit Bus Stop at Brook Hollow Pkwy & EBD

Source: Kimley-Horn, 2017

Table 3 identifies each park-and-ride currently served by GCT. All park-and-rides served by GCT include bus pads, shelters, lighting, benches, trash cans, and system information.

TABLE 3: PARK-AND-RIDE AMENITIES

Stop Name	Routes Served	Average Weekday Ridership
Sugarloaf Mills P&R	10A, 10B, 103A, 40, 103, 110, 101-2-3	216
I-985 @ SR20 P&R	101	172
I-85 @ Indian Trail	102, 110, 101-2-3	127
Gwinnett Transit Center	10A, 10B, 30, 40	383



Gwinnett Transit Bus Stop at Sugarloaf Mills Park-and-Ride
Source: Kimley-Horn, 2017

Figure 1 shows the stops with and without shelters categorized by average weekday ridership. As shown in the figure, shelters are scattered throughout the county, and while they generally correspond with higher ridership stops, there are a number of higher ridership stops without a shelter.

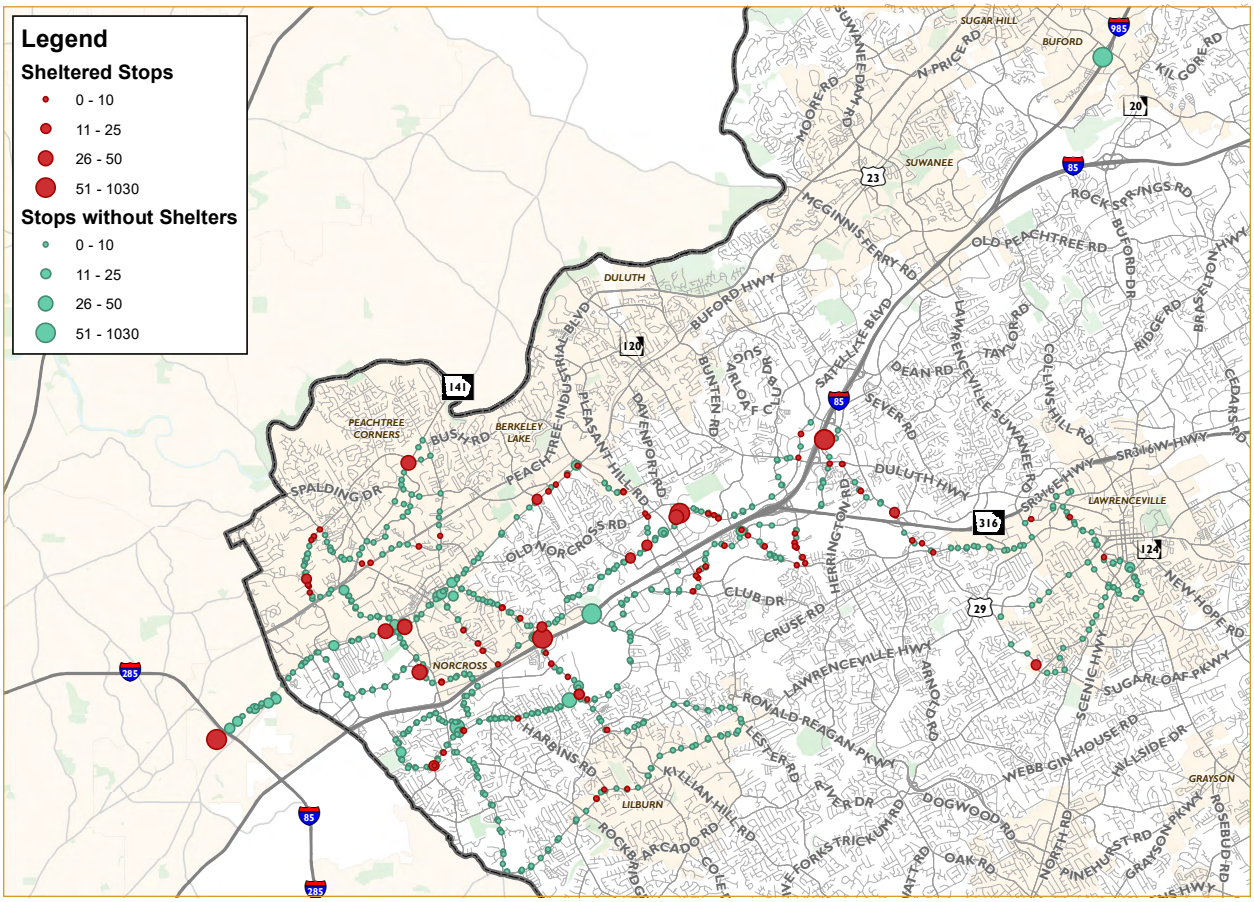


Figure 1: Shelters and Ridership

There are 22 bus stops in Gwinnett County with bus pull-outs, reflecting less than four percent of total bus stops in the County. Bus pull-outs are typically considered at locations with at least one of the following characteristics (1) high ridership and resulting high dwell time, (2) high throughput volumes along roadway, and (3) high roadway speeds. Bus pullouts installed along high-volume streets should be installed only at far-side stops to allow for breaks in traffic flow due to signal platooning. Of the 22 stops with bus pull-outs in Gwinnett County, three are far-side stops, 14 are mid-block stops, and one is a near-side stop.

Concrete bus pads were inventoried at both on- and off-street bus stop locations. Chart 2 shows the proportion of bus pads based on ridership ranges at each bus stop. There are 126 bus stops with a designated concrete bus pad, 82 percent of which are located at stops with ten or fewer average daily riders. There are 24 bus stops with ridership greater than 10 riders with no bus pads. Bus pads should be considered primarily in locations with frequent service.

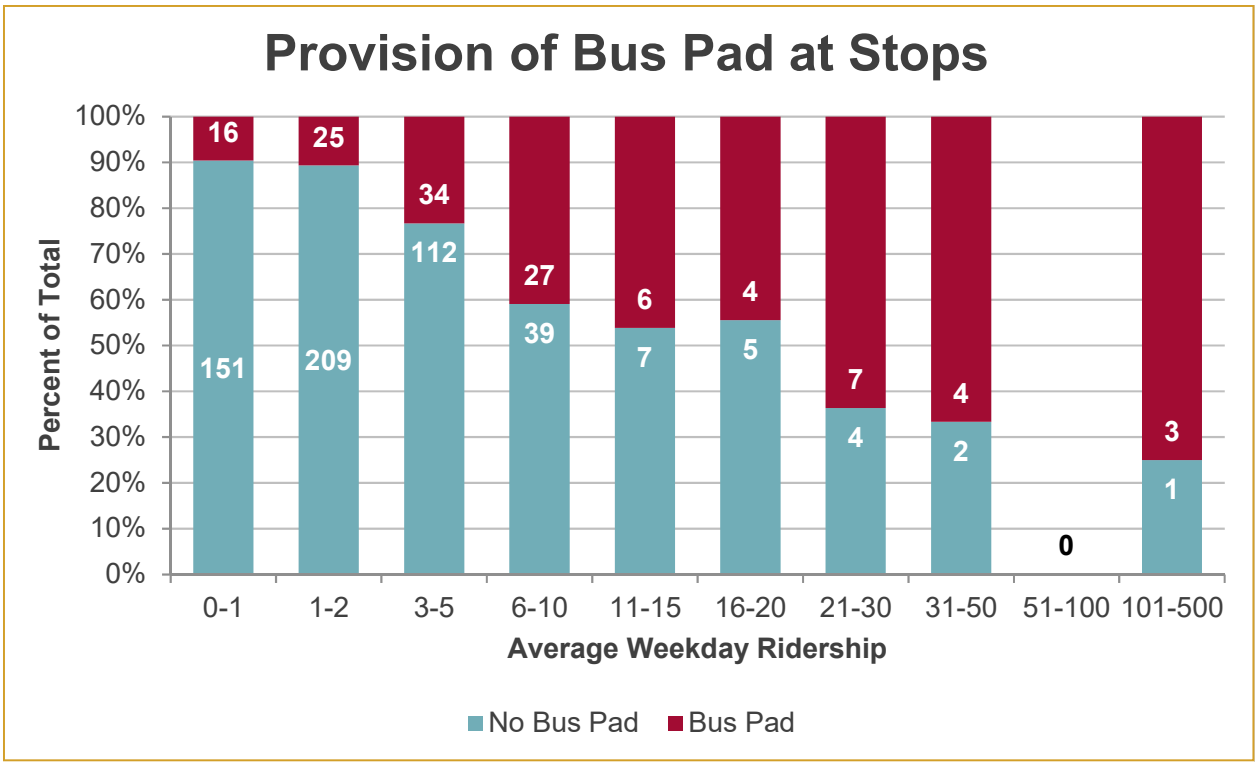


Chart 2: Bus Pad Provision Categorized by Average Daily Ridership

2.1.3 Bus Stop Location

This section summarizes the existing inventory of bus stop locations in Gwinnett County, including stop spacing and on-street location. AASHTO and TCRP provide guidance on stop spacing based on the type of service, route travel time, and the land use context.

Chart 3 summarizes the average stop spacing along each local GCT route relative to guidance documented in AASHTO and TCRP Report 19. As shown, Route 10B, Route 30, and Route 40 have an average stop spacing greater than the typical spacing suggested in TCRP Report 19 and greater than the range of recommended stop spacing in AASHTO. This is likely associated with lower density land use along some portion of these routes.

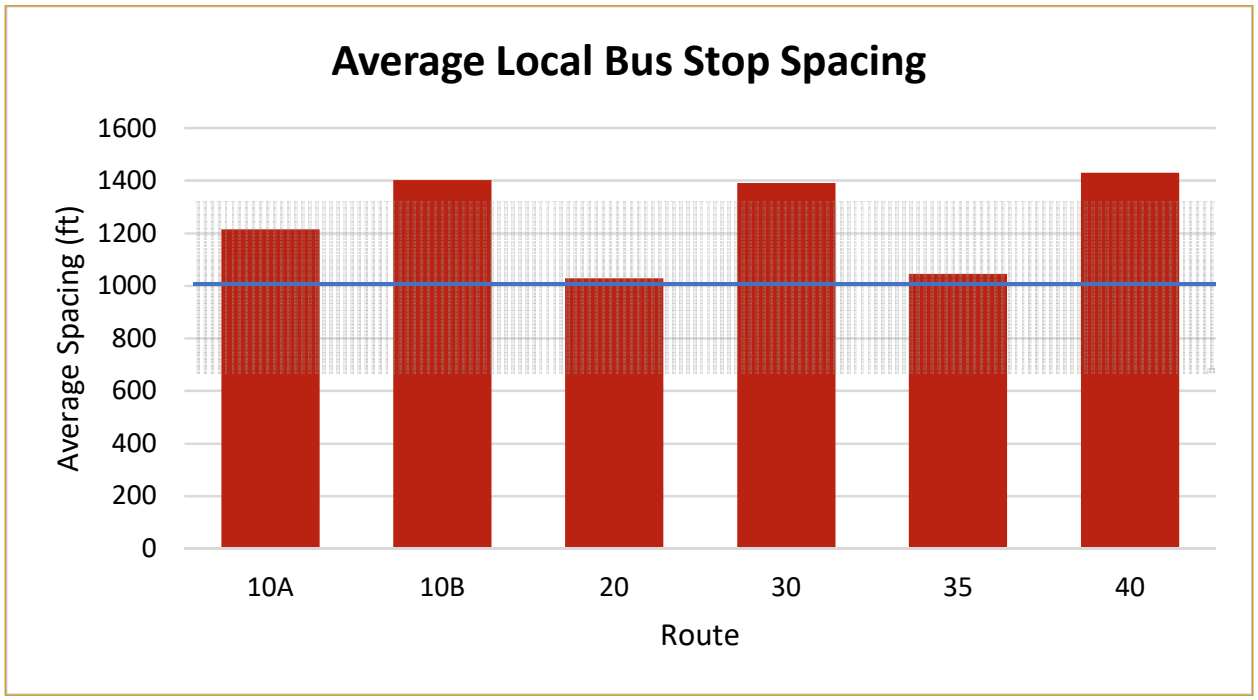


Chart 3: Average Local Stop Spacing

Table 4 summarizes the number of stops by GCT Local route and by stop spacing. As shown, some stops are spaced less than 500 feet apart, suggesting an opportunity to consolidate stops to optimize transit operations. Further evaluation of surrounding land uses and densities should be conducted to determine if closely-spaced stops are appropriate based on the land use context. Between 36 percent and 53 percent of stops are spaced more than 1,200 feet apart, which may be associated with a lack of fronting land use or other network constraints.

TABLE 4: STOP SPACING BY LOCAL ROUTE

Route	Less than 500'		500' - 750'		750' - 1200'		Greater than 1200'		Total Stops
	Number of Stops	% of Stops	Number of Stops	% of Stops	Number of Stops	% of Stops	Number of Stops	% of Stops	
10A	7	5%	28	21%	51	38%	50	37%	136
10B	5	4%	20	17%	39	32%	57	47%	121
20	18	12%	36	23%	63	40%	39	25%	156
30	8	5%	17	11%	46	31%	79	53%	150
35	12	8%	36	25%	58	40%	38	26%	144
40	13	9%	19	13%	49	34%	62	43%	143

Placing mid-block bus stops within 0.1 miles of a crosswalk is encouraged because it increases bus stop accessibility and network connectivity. Chart 4 shows the distance from mid-block stops to the nearest crosswalk. Currently, 70 percent of in-county mid-block bus stops are greater than 0.1 miles from the nearest crosswalk. All near-side and far-side stops are within 0.1 miles of signalized intersections, which have crosswalks, and are therefore assumed to be within 0.1 miles of a crosswalk.

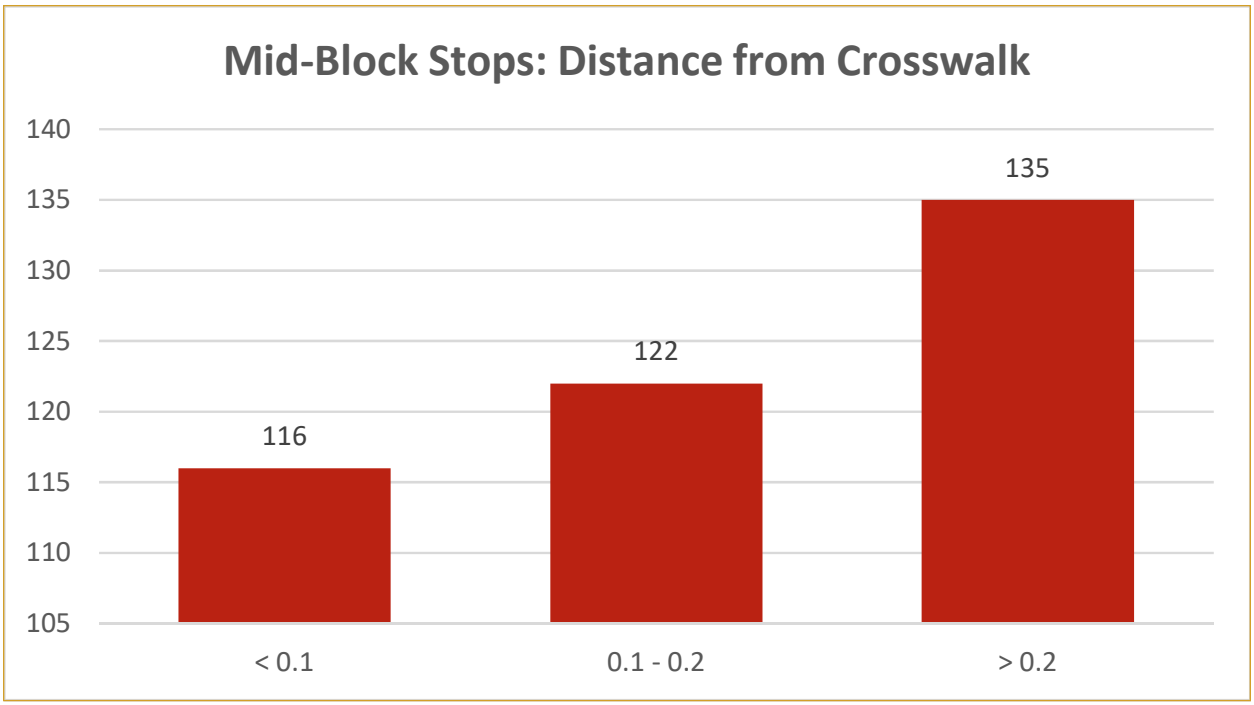


Chart 4: Distance from Mid-Block Stops to Nearest Crosswalk

Of the total 656 in-county bus stops, 14 percent are located far-side, 56 percent are located mid-block, 29 percent are located near-side, and one percent are park-and-ride locations. A mid-block stop location is defined as further than 0.1 miles from a signalized intersection. To promote efficient operations and use of space, mid-block stops should be relocated far-side. **Figure 2** illustrates the locations of all bus stops by location type. As shown in the figure, there are a large number of stops located mid-block on Buford Highway, a higher volume, higher speed roadway. Locating stops at protected crosswalks along major arterials is particularly beneficial for stop access.

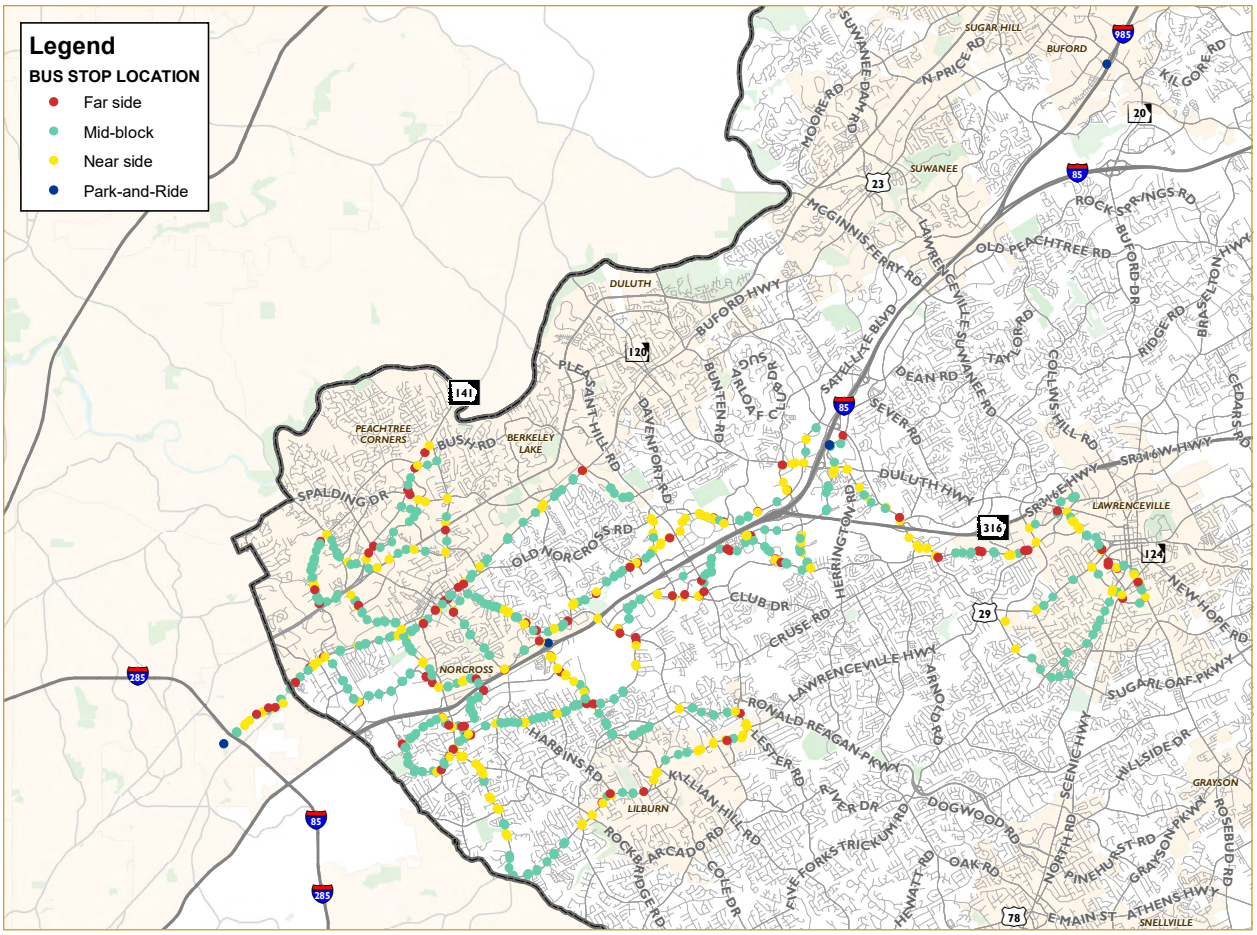


Figure 2: On-Street Stop Location

ADA-compliant sidewalks are an important part of making transit accessible for all users. AASHTO dictates that ADA-compliant sidewalks must be at least four feet wide to accommodate all users. The presence and widths of sidewalks was noted at all in-county bus stop locations and is shown in Chart 5. Currently, 25 percent of bus stops do not have a connecting sidewalk.

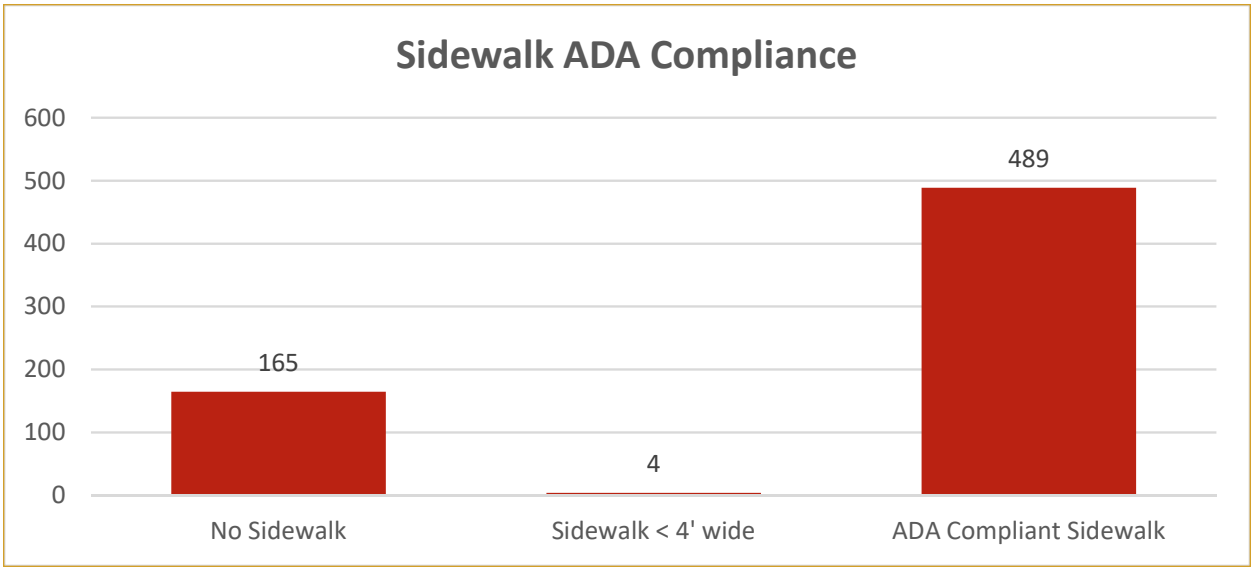


Chart 5: Sidewalk ADA Compliance

Fronting land use was documented for all existing bus stops and is shown in Chart 6. Fronting land use can help inform decisions for stop spacing, stop placement, and stop access. Currently, 32 percent of stops are adjacent to retail centers or strip retail, 25 percent are adjacent to single- or multi-family homes, and 18 percent are adjacent to office spaces.

Eleven percent of existing stops are adjacent to vacant land, and 96 percent of these stops on vacant land experience fewer than 10 riders per weekday. The fronting land use of stops impacts the level of ridership at those stops; that is, stops located near transit-dependent or high-activity uses such as office and retail are more likely to capture more ridership.

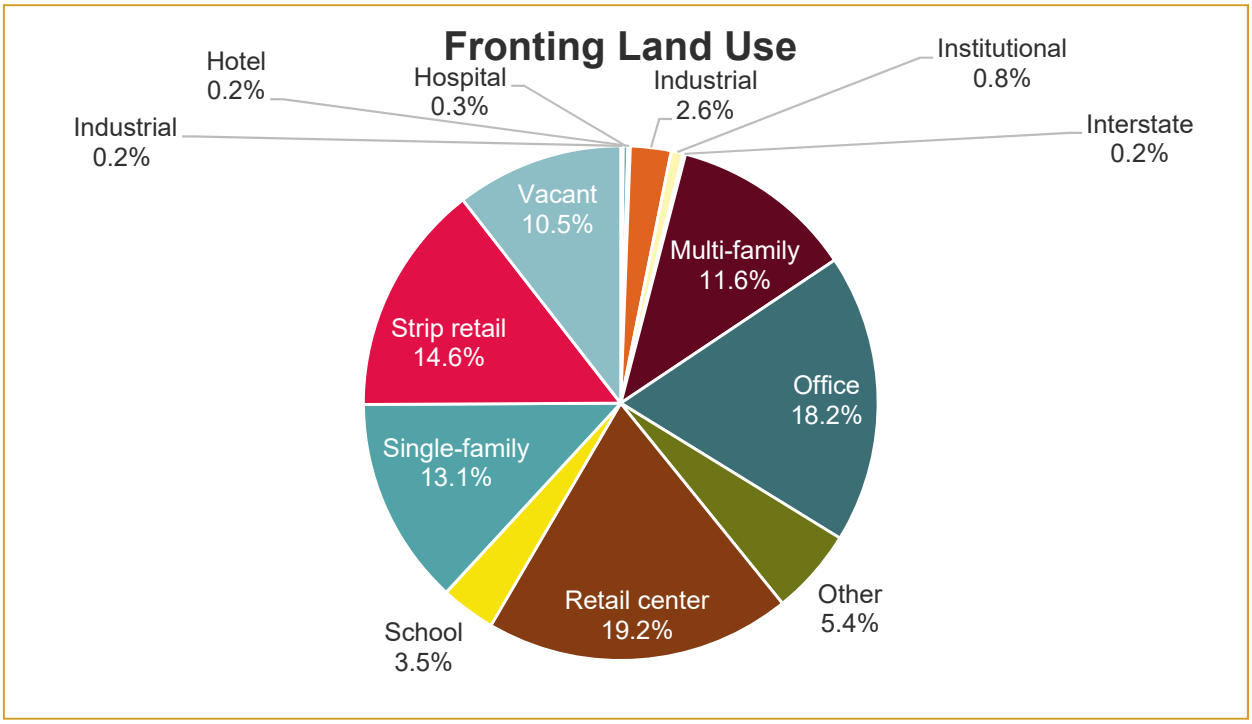


Chart 6: Fronting Land Use

TABLE 5: BUS STOP SUMMARY BY ROUTE[1]

Route	Shelter		Sidewalk		Streetlight		Location with Relation to Signalized Intersections				Route/ System Info/Map		Bus Pullout		Blocks Right Turn Lane		Avg Stop Spacing (feet)	Avg Ridership
	Yes	No	Yes	No	Yes	No	Far	Near	Mid	PNR	Yes	No	Yes	No	Yes	No		
10A	16	107	106	17	7	116	24	42	56	1	123	0	1	122	16	107	1,215	1,068
10B	18	94	87	25	7	105	20	39	52	1	112	0	0	112	11	101	1,402	548
20	19	153	129	43	24	148	29	38	105	0	170	2	1	171	6	166	1,028	693
30	18	126	109	35	8	136	20	51	72	1	144	0	3	141	37	107	1,392	371
35	26	109	105	30	15	120	17	47	70	1	135	0	12	123	43	92	1,045	534
40	26	109	105	30	15	120	17	47	70	1	135	0	12	123	43	92	1,430	420
45	4	11	12	3	3	12	1	6	8	0	15	0	1	14	7	8	-	-
101	2	2	1	3	0	4	0	0	0	4	4	0	2	2	0	4	-	363
102	3	1	1	3	0	4	0	0	0	4	4	0	3	1	0	4	-	223
103	3	1	2	2	0	4	0	0	0	4	4	0	3	1	0	4	-	991
103A	2	7	6	3	2	7	2	1	6	0	9	0	1	8	2	7	-	43
110	2	0	1	1	0	2	0	0	0	2	2	0	2	0	0	2	-	53
Total	137	720	663	194	81	776	130	271	439	17	855	2	39	818	165	692	-	5,307

[1] Bus stop inventory was conducted in September 2017 and ridership data collected in March 2017

2.2 Existing Policies and Peer Review

GCT currently has no existing policies that guide bus stop placement and infrastructure. The policies of three peer agencies – TriMet, Omnitrans, and Imperial Valley Transit – were reviewed for guidance. TriMet, with 81 bus lines in the Portland, Oregon metropolitan area, provides bus, light rail, and commuter rail services. Omnitrans serves the San Bernardino Valley, California area via 29 local and express bus routes, rapid bus service, shuttle service, and paratransit service. Imperial Valley Transit (IV Transit), located in Imperial County, California, is a fixed route public bus service with 12 routes. These three agencies range in size and ridership, among other things, but all three agencies serve suburban areas for at least some portion of their service.

Stop spacing and amenity placement guidelines were reviewed for all three agencies, as shown in **Table 6**. In addition, stop placement guidelines were reviewed for both TriMet and Omnitrans as summarized in **Table 7**, but not for IV Transit, since they do not comment on stop placement.

TABLE 6: PEER AGENCY STOP SPACING AND AMENITY PLACEMENT GUIDELINES

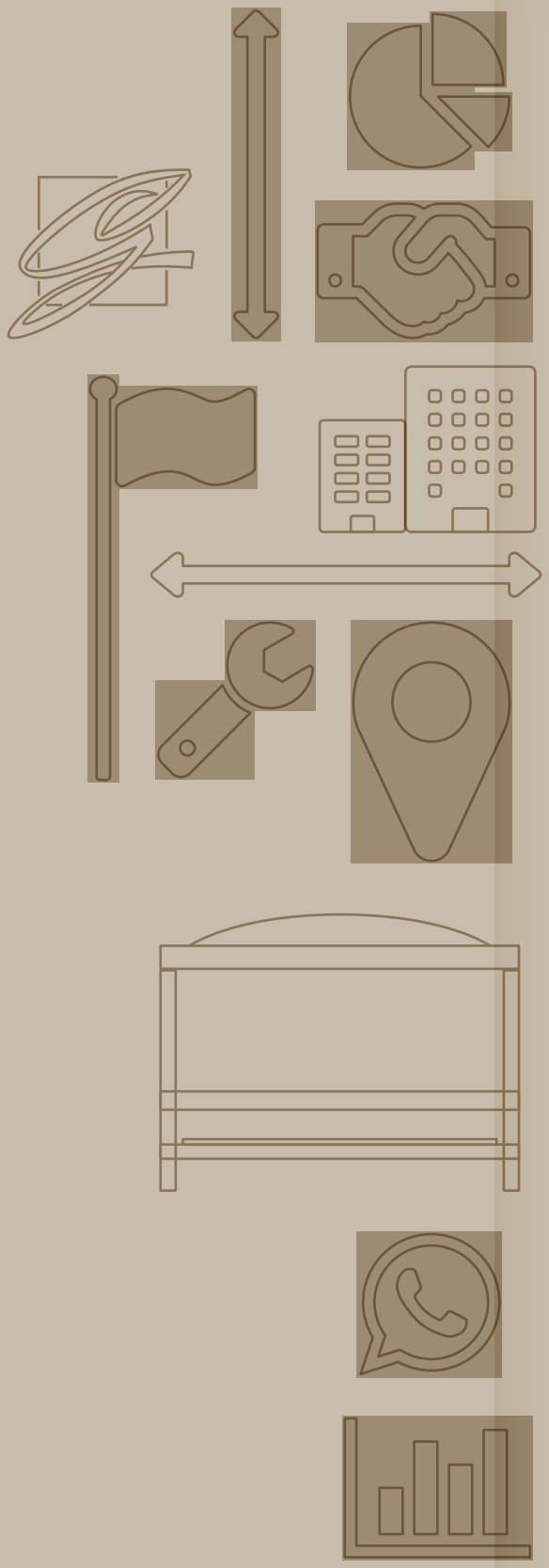
	Stop Spacing	Amenity Placement					
		Bus Pullout	Required Amenities	Shelter	Bus Pad	Bench	Route Info
TriMet	Med-low density: 1,000' Low-rural density: <1000'	If two of the following are true, a pullout will be considered: • Posted speed limit 40+ mph • 35+ daily ridership • Potential safety issues	Pole, bus stop sign	50+ daily ridership (will consider placing shelter)	Considered on a stop-by-stop basis for the following conditions: • Frequent service • Significant ridership • Heavy acceleration or deceleration	Optional	Required
Omnitrans	1,000' - 1,500'	Required if traffic speeds are 40+ mph	Route info, street light	40+ daily ridership (priority candidates for new shelters)	Recommended	Recommended	Required
IV Transit	Unaddressed	Required if: • ADT > 5000 • Road has a bike lane or is a bike route, if bus would be blocking traffic with curbside stop	Bus pad, shelter, bench, trash can, route info	Required	Required	Required	Required

TABLE 7: PEER AGENCY STOP PLACEMENT GUIDELINES

	Near-side	Far-side	Mid-BlockAmenities
TriMet	• If nearside curb extension prevents autos from trying to turn right in front of bus	• At any signalized intersection where the bus can stop out of the travel lane • When the transit route turns left or right at an intersection • At intersections where heavy right turns occur	• If blocks are too long to have stops at all intersections • If major transit generators are not served by stops at intersections • If a mid-block pedestrian crossing is defined by a refuge island and/or striping • *Generally less desirable than stops at intersections but must be considered if near-side and far-side stops are unavailable*
Omnitrans	• When the accumulation of buses at a far-side stop would spill over into the intersection and additional stacking length is not available • When traffic is heavier on the far side than on the approaching side of the intersection. • When pedestrian access and existing landing area conditions on the near side are better than on the far side. • When street crossings and other pedestrian movements are safer when the bus stops on the near side than the far side. • When the bus route goes straight through the intersection. • When adequate sight distance can be achieved at the intersection.	• When the transit route turns left or right at an intersection • At complex intersections with multi-phase signals or dual right or left turn lanes • When traffic is heavier on the near side than on the far side of the intersection. • At intersections where heavy left or right turns occur. • When pedestrian access and existing landing area conditions on the far side are better than on the near side. • At intersections where traffic conditions and signal patterns may cause delays. • At intersections with transit signal priority treatments.	• When there is a safe, well-marked crossing or signalized crossing (such as a HAWK signal) adjacent to the stop. • *Highly discouraged because they typically place passengers far away from a safe (signalized) crossing and encourage unsafe street crossings*



RECOMMENDED BUS STOP STANDARDS



3.0 RECOMMENDED BUS STOP STANDARDS

3.1 Location

Bus stop placement is influenced by several factors, including:

- **Stop spacing** – stop spacing affects both access to bus stops/destinations as well as operational efficiency. Tightly-spaced stops can reduce access distance to stops but also results in repeated stopping for buses, **which in turn increases travel times.**
- **Adjacent land uses** – Adjacent land uses should be considered when locating new or relocating existing bus stops. Higher density areas and transit dependent developments, such as hospitals, senior housing, and civic buildings, should be prioritized for potential bus stop locations. High employment and population densities contribute to higher transit ridership.
- **Roadway context** – turning volumes, sight distance, intersection geometry, and roadway grade can all impact the safety and feasibility of a bus stop. It is important that buses be able to safely stop and re-enter traffic at bus stops. Stops should be placed so as to avoid causing dangerous traffic conditions for other vehicles, including placement around a turn or over a hill's crest.
- **Access considerations** – stops can be placed to facilitate efficient connections between land uses and the bus stop. The stop should be located where there is sufficient space to provide an ADA-accessible stop. Locating stops close to existing pedestrian facilities, including crosswalks, can increase the safety of users accessing the stop.
- **Transfer facilitation** – stops should be located to allow for transfers between intersecting or parallel routes. For stops that host multiple routes, the stop must have sufficient length to accommodate multiple buses.
- **Streetside stop location** – Stops are preferred to be placed far-side for safety and efficiency reasons, but most importantly are desired to be close to safe crossing locations.

3.1.1 Stop Spacing

There are two main considerations and trade-offs when evaluating stop spacing: namely walk distances and bus travel times. The shorter the stop spacing distance, the shorter the walk distances, but the longer the bus travel times, due to more frequent stops and associated dwell times. The AASHTO Guide for Geometric Design of Transit Facilities on Highways and Streets and TCRP Report 19 define typical bus stop spacings used based on the type of environment, including central core areas, urban areas, and suburban areas. In addition to the type of environment, stop spacing should consider the development density, street patterns, and the type of service operated.

Based on the local environment for Gwinnett County, to optimize transit service while serving the local communities, local routes in the system should have a stop spacing of at least 750 feet. New stops should not be placed within 750 feet of other stops except in special circumstances, such as gaps in the pedestrian network or improved transfers between multiple routes. Where current stop spacing is less than 750 feet, opportunities for stop consolidation should be evaluated. Stop spacing of greater than 1,200 feet along a Local bus route may provide an opportunity for an additional stop to be placed if there is sufficient demand, available right-of-way, and proximity to a safe street crossing. Minimum stop spacing of 750 feet should be considered when evaluating the placement of an additional stop.

3.1.2 Streetside Stop Location

Near-side stops place the bus doors closer to the intersection, allowing for more efficient access to crossings. However, there are several negative aspects of near-side stops. Buses may be impacted by right-turning vehicle queues or safety issues associated with right-turning vehicles weaving around the bus. Near-side stops can also create more

dangerous situations in which pedestrians cross in front of the bus, potentially across a driver's blind spots. Near-side stops also frequently cause more bus delay, as buses have to wait for vehicle queues to access the stop and then must wait again for the traffic signal to change to pull back out into traffic.

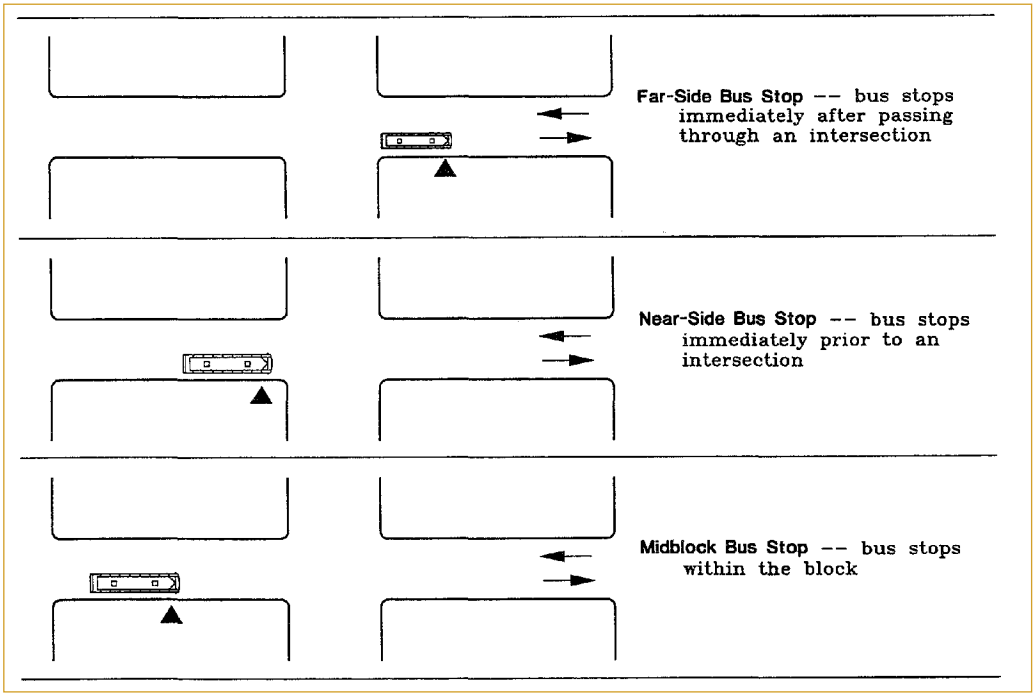
A far-side stop allows a bus to negotiate an intersection or turn before stopping. Far-side stops can improve safety by not obstructing the sight lines of side-street vehicles. In addition, pedestrians cross behind the bus, avoiding sight distance and safety issues. Buses often have an easier time merging back into traffic as gaps in vehicles are created by the upstream traffic signal. Far-side stops can sometimes be harder to locate due to driveway location.

Stops located mid-block can create access difficulties for users, since they are located away from an intersection. This causes a longer access path of travel or promotes illegal mid-block street crossings. Mid-block stops are most likely to be used in situations where a front door stop is beneficial, such as at a civic building or hospital entry. Signage and intersection control features to promote safer pedestrian crossings are recommended where appropriate at mid-block stops.

It is recommended to locate bus stops far-side at intersections except where special circumstances are present. These special circumstances that may warrant near-side or mid-block stops may include:

- Driveways or other features preclude a far-side stop;
- Providing a convenient transfer between multiple routes that deviate at an intersection; and
- Unique land use warranting front-door stop.

It is recommended to systematically relocate existing near-side stops to far-side as part of related transportation network projects, adjacent development projects, or as money becomes available.



Source: TCRP Report 19

3.2 Layout

3.2.1 On-Street Stops

As described in Section 3.1, on-street stops may be located near-side, mid-block, or far-side. On-street stops can be either located within a travelway (in-lane stops, lane width of 16 feet or less) or outside of the travelway (pull-outs, lane width greater than 16 feet). Bus stops outside of the travelway must have sufficient clear space both before and after the bus stop, in addition to the length of the stop itself, to allow the bus to safely enter and exit the stop. Due to these requirements, bus stops outside of the travelway require significantly more space than stops within the travelway. In-lane stops may be present where there is either no parking lane or a bus bulb is constructed. Bus pull-outs may occur on streets with a parking lane or where the road is widened to provide a bus-only pull-out facility. **Figure 4** illustrates on-street bus stop design options.

Concrete bus pads are another important consideration for on-street stops. Bus pads are more critical at stops with more frequent service as higher levels of bus activity creates faster degradation of the roadway surface. It is recommended that all new bus stops include a concrete bus pad. Existing bus stops should be retrofitted with a concrete bus pad as adjacent transportation network improvements or adjacent development projects proceed. Any additional funding should be prioritized towards constructing bus pads at bus stops with higher levels of transit service.

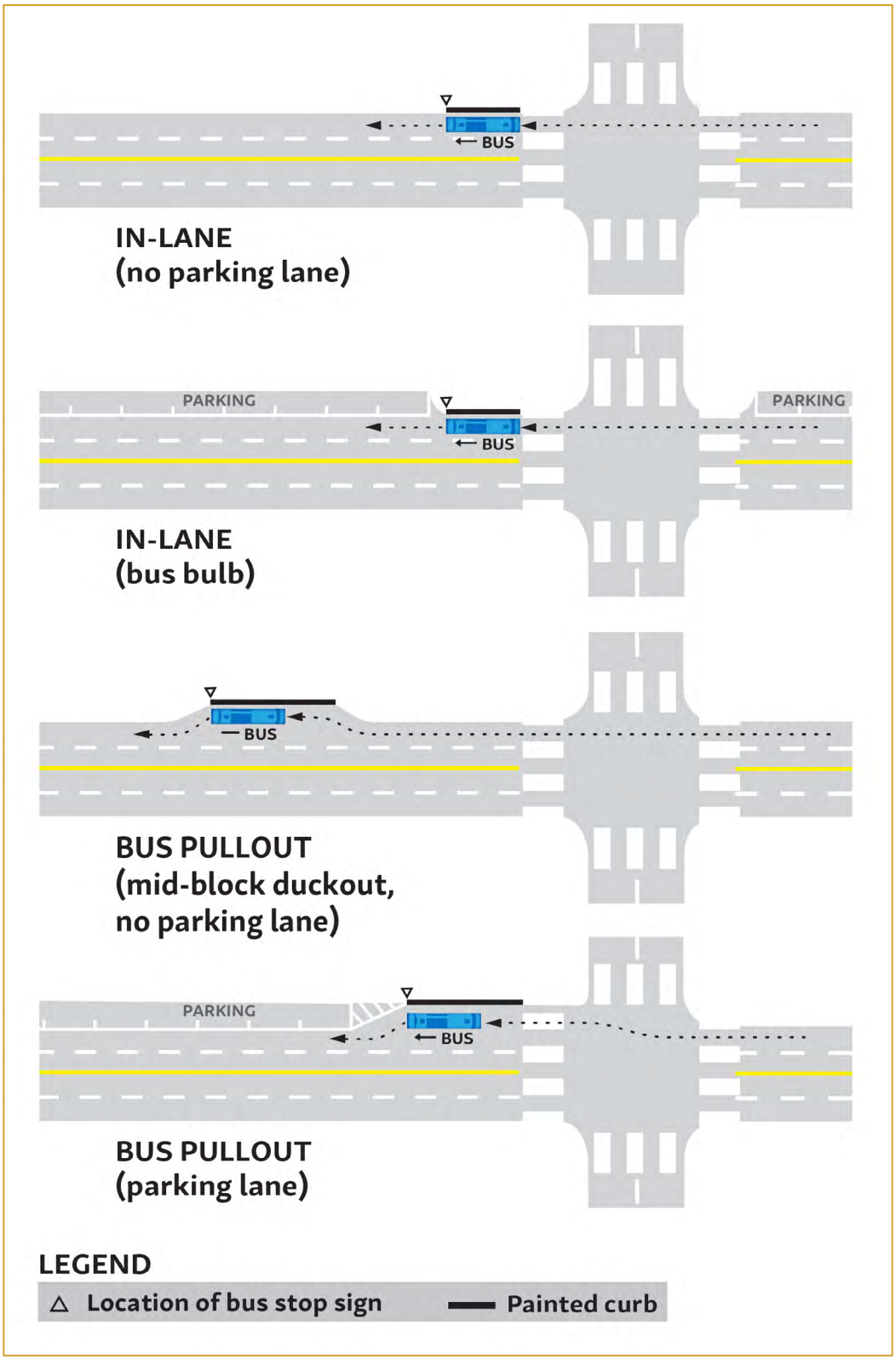


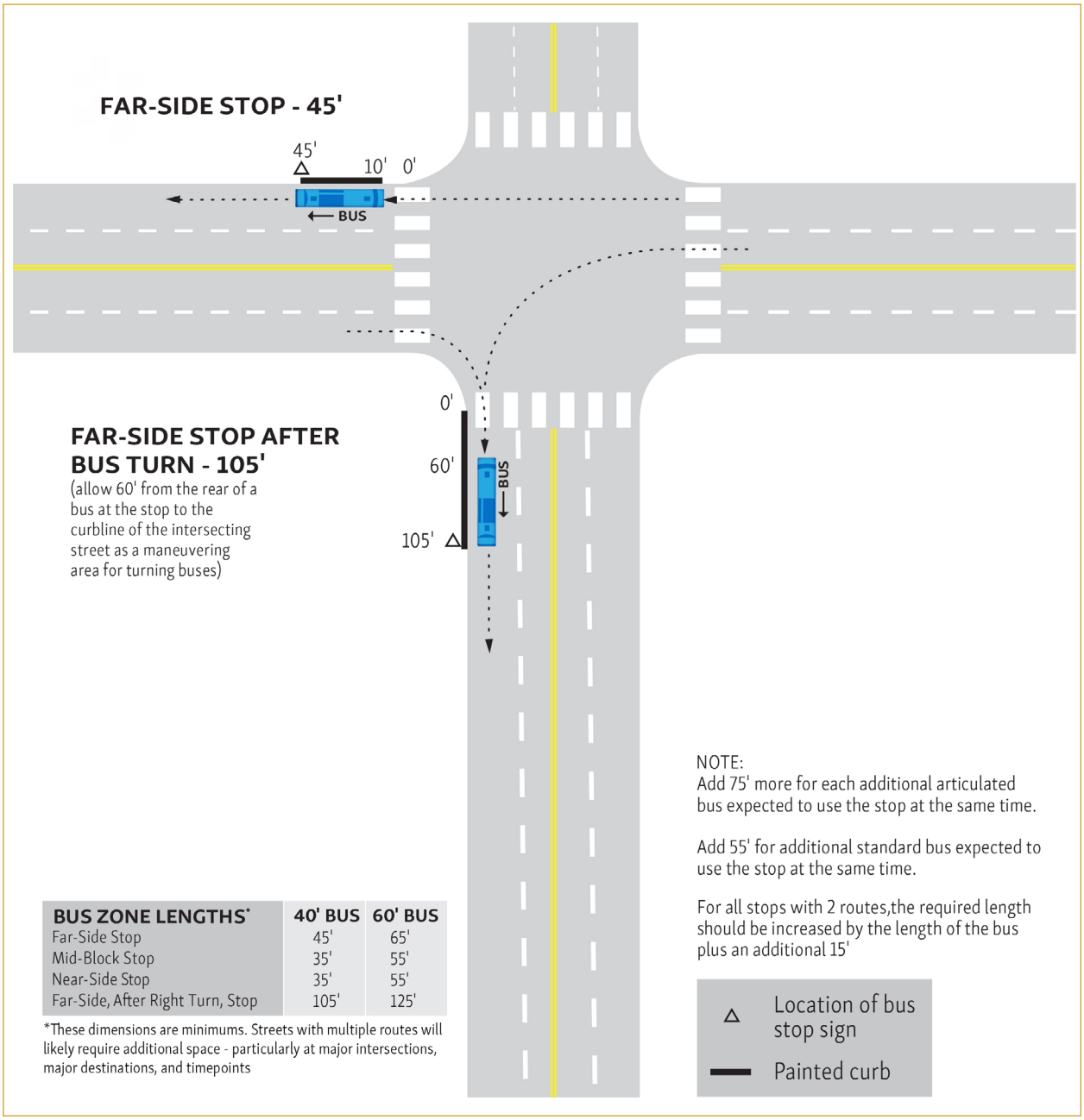
Figure 4: On-Street Bus Stop Design Options

3.2.1.1 In-Lane Stops

In-lane stops allow the bus to remain in its lane while serving a stop, thus reducing delays associated with pulling out of and into traffic. By eliminating the need to merge, the opportunity for collisions associated with merging back into traffic is also eliminated. In-lane stops can cause queues behind the bus so they are not recommended where traffic volumes indicate that the bus may cause severe congestion or auto speeds are high. Figures 5 through 7 illustrate the spacing required for in-lane stops. Stops far-side should be placed at least ten feet behind the crosswalk. Stops placed far-side after a turn should be placed at least 60 feet from the crosswalk of the intersection to allow the bus to complete the turn and align with the curb. At least 35 feet of clear zone should be provided on the sidewalk adjacent to the bus stop for 40-foot buses and 55 feet of clear zone for articulated buses. Landscaping and vertical obstructions should be limited within the clear zone to provide adequate space for passenger loading and wheelchair ramp deployment and access.

Longer stop lengths are suggested for stops where multiple routes may cause multiple buses to dwell at the same stop simultaneously. If multiple buses are anticipated, the additional bus length plus 15 feet can be added to the dimensions below to provide sufficient space for a first-in/any-out stop operation (no assigned bays).

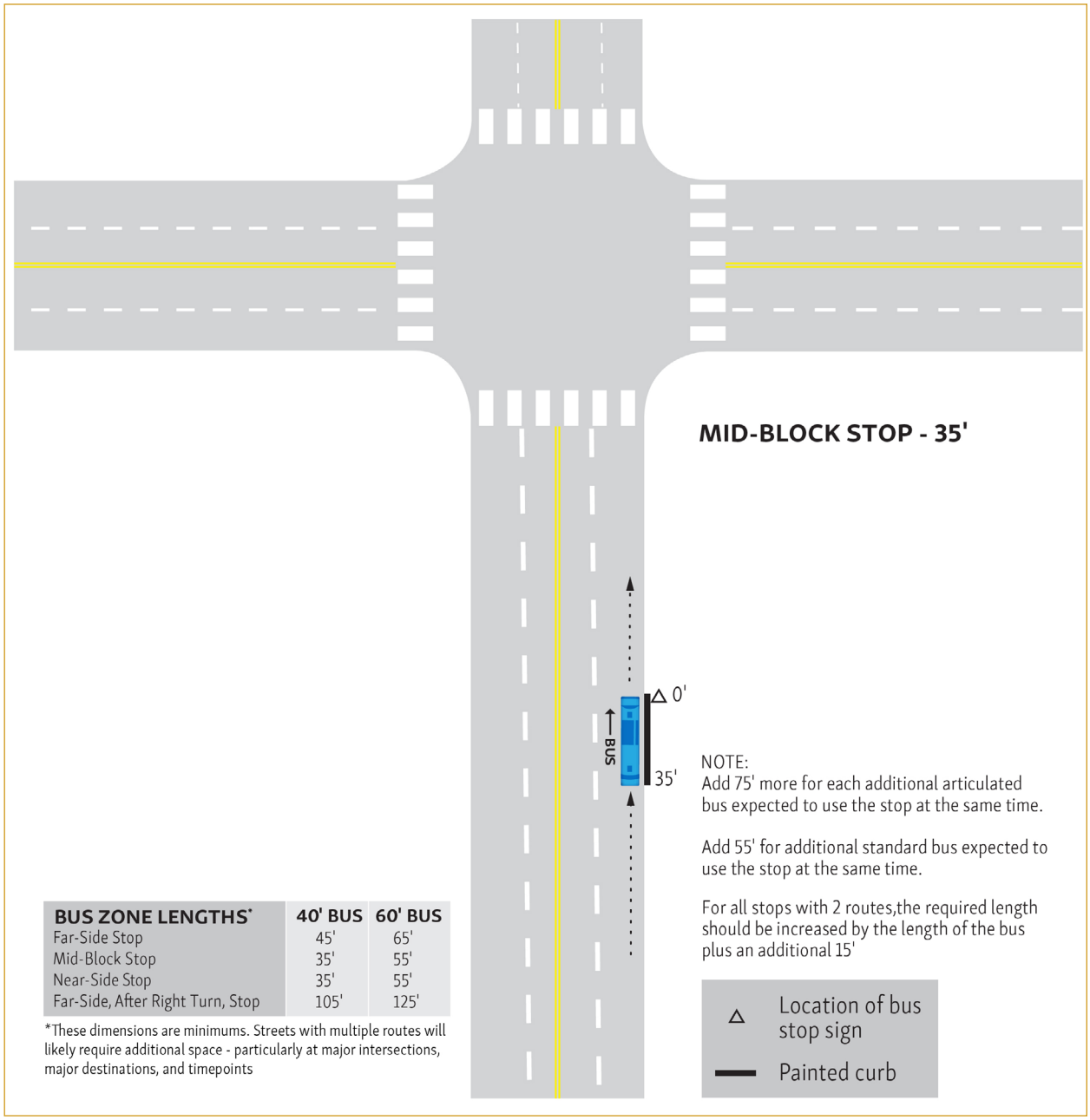
Bus bulbs are curb extensions that align the bus stop with the parking lane, allowing buses to stop within the travelway. Similar to curbside stops, bus bulbs allow transit vehicles to move faster and more reliably by decreasing the amount of time lost when merging in and out of traffic. At a minimum, a bus bulb should be 35 feet long.



BUS ZONE LENGTHS*	40' BUS	60' BUS
Far-Side Stop	45'	65'
Mid-Block Stop	35'	55'
Near-Side Stop	35'	55'
Far-Side, After Right Turn, Stop	105'	125'

*These dimensions are minimums. Streets with multiple routes will likely require additional space - particularly at major intersections, major destinations, and timepoints

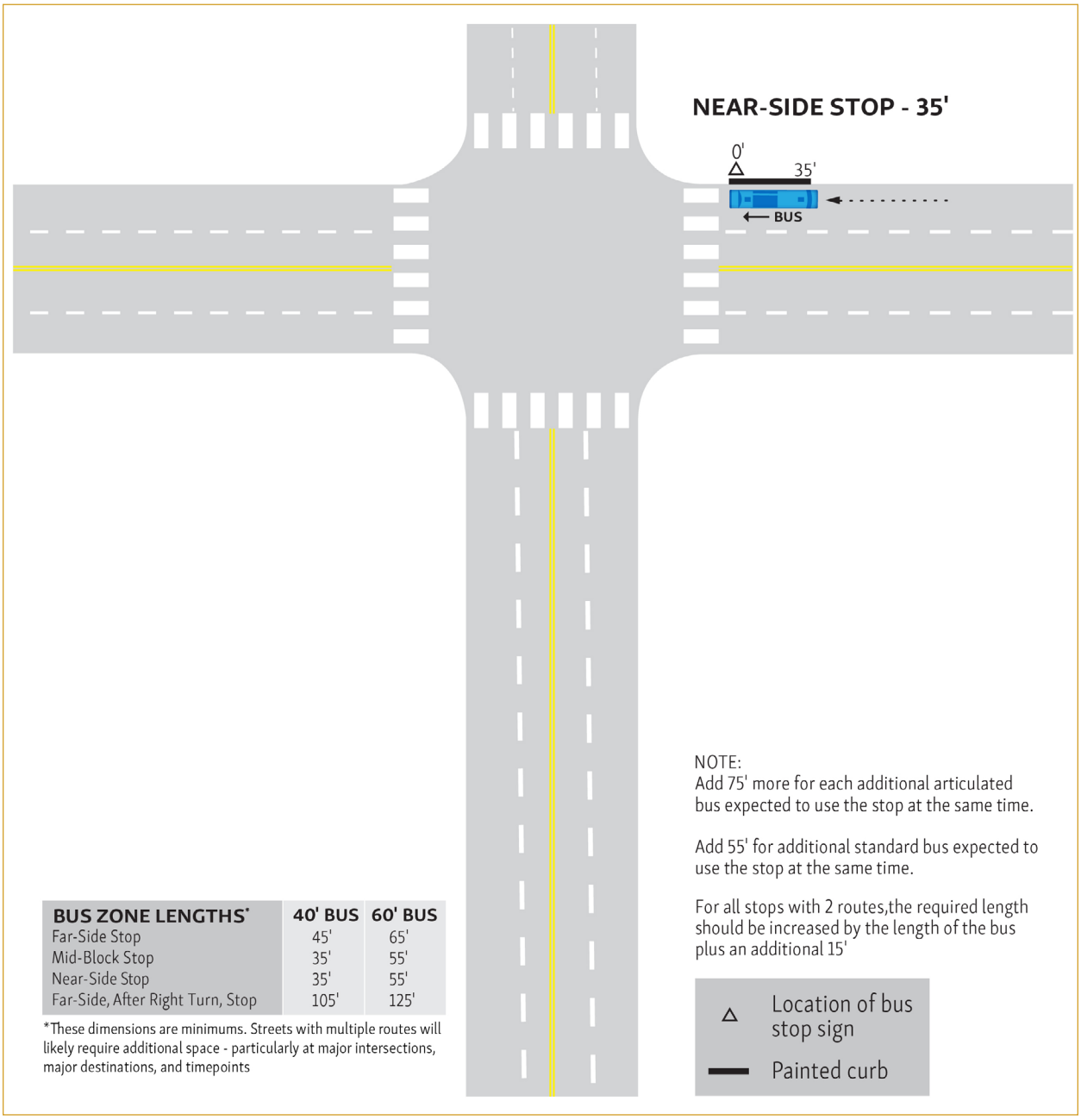
Figure 5: In-Lane Bus Stop Dimensions – Far-Side



BUS ZONE LENGTHS*	40' BUS	60' BUS
Far-Side Stop	45'	65'
Mid-Block Stop	35'	55'
Near-Side Stop	35'	55'
Far-Side, After Right Turn, Stop	105'	125'

*These dimensions are minimums. Streets with multiple routes will likely require additional space - particularly at major intersections, major destinations, and timepoints

Figure 6: In-Lane Bus Stop Dimensions – Mid-Block



BUS ZONE LENGTHS*	40' BUS	60' BUS
Far-Side Stop	45'	65'
Mid-Block Stop	35'	55'
Near-Side Stop	35'	55'
Far-Side, After Right Turn, Stop	105'	125'

*These dimensions are minimums. Streets with multiple routes will likely require additional space - particularly at major intersections, major destinations, and timepoints

Figure 7: In-Lane Bus Stop Dimensions – Near-Side

3.2.1.2 Bus Pull-Out

Bus pull-outs are where the bus exits the travelway, minimizing disruption to the flow of traffic. They may include locations where on-street parking lanes are provided or a bus duckout is constructed. They should be considered based upon roadway geometry, volumes, dwell time, and roadway speed. Bus duckouts should be considered on a case-by-case basis where one of the following criteria apply:

- Bus layover locations (where buses dwell for several minutes); or
- At selected bus stops that meet at least three of the following criteria:
  - Posted speed limit at or above 40 mph
  - Roadway traffic volume exceeds 800 vehicles per lane per hour
  - Ridership above 10 daily boardings
  - Collision history

For any stop where the bus pulls out of traffic flow (mid-block or near-side), a minimum of 105 feet of clear space should be provided from the start of the pull-out to the front of the bus berth. For this extent, on-street parking would be prohibited. For any stop where the bus merges back into traffic (mid-block or far-side), 50 feet should be provided in front of the bus berth where parking is prohibited. For mid-block stops, the required length for the stop is thus comprised of both the clear space to pull-out of traffic to the stop and the distance required to merge back in. For mid-block duckouts, the tangent length of the duckout should be a minimum of the length of the bus plus 15 feet. In addition, longer approach and departure tapers may be required on higher speed streets. Each additional bay provided at a stop requires an additional 15 feet for first-in/any-out operation. Far-side and near-side stops typically utilize the intersection for either the pull-out or merge distances. Figures 8 through 10 illustrate the spacing required for pull-out stops.

The width of the pullout should be a minimum of 10 feet, with 12 feet required at roadway speeds greater than 25 miles per hour.

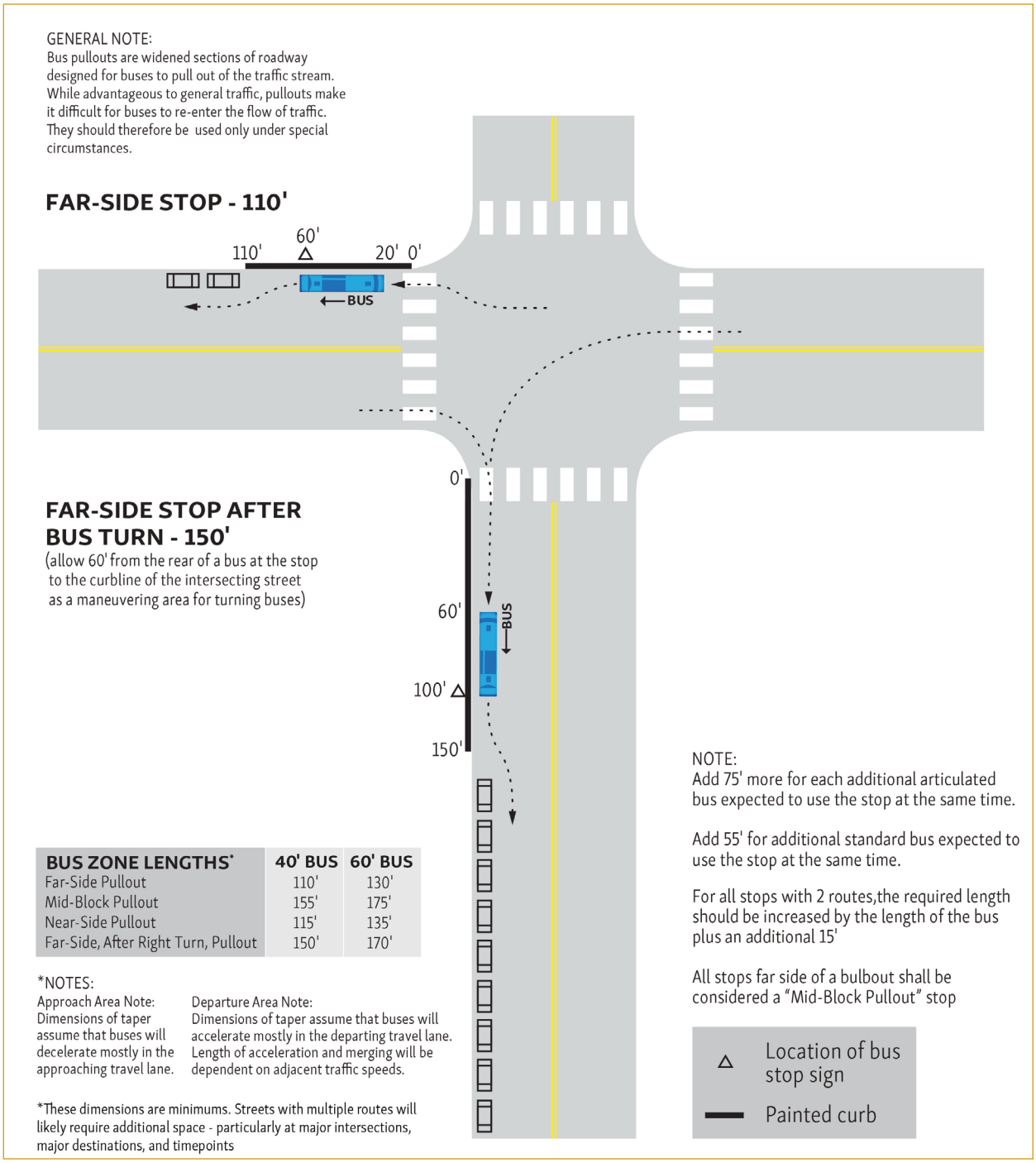
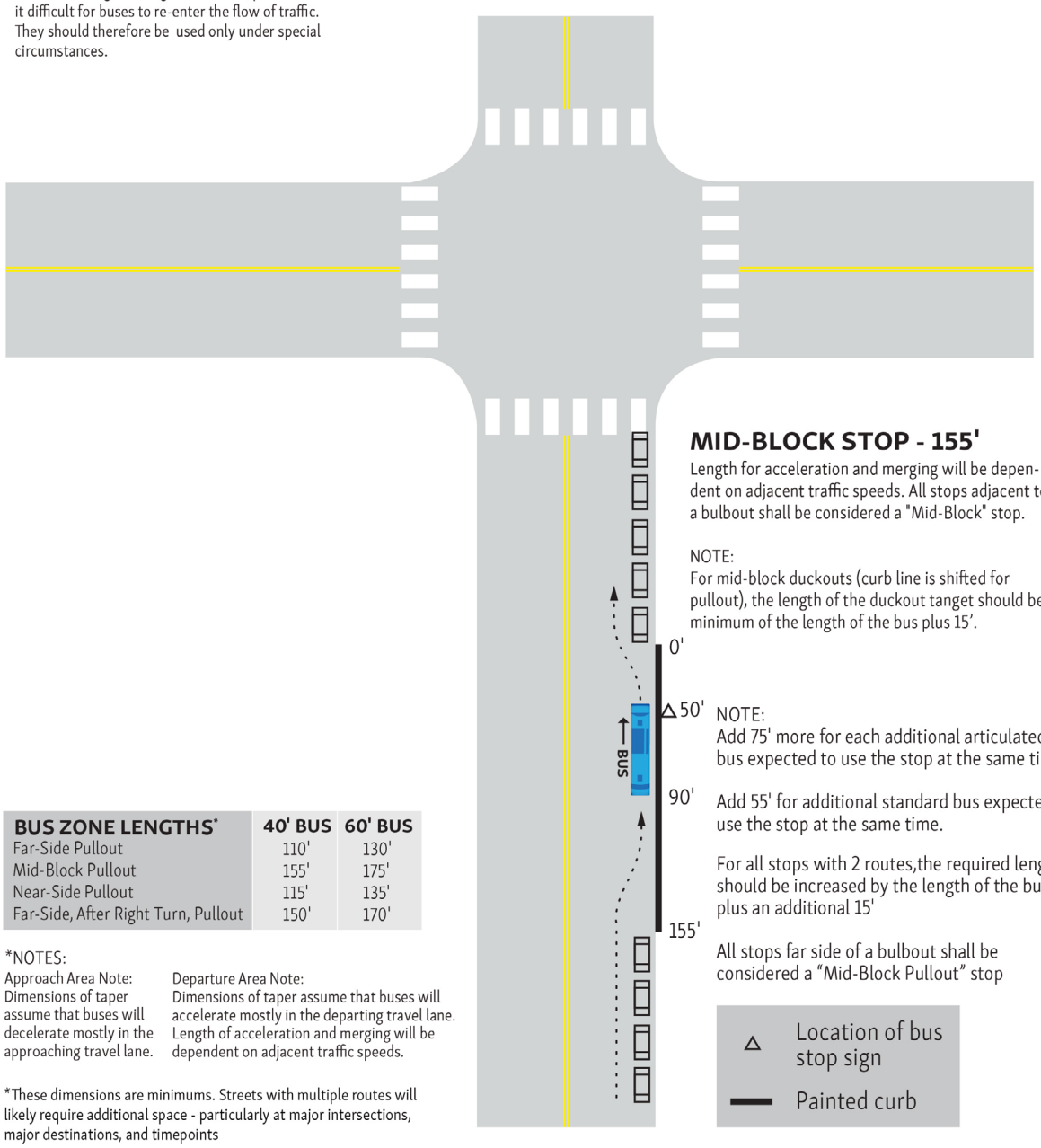


Figure 8: Pull-Out Bus Stop Dimensions – Far-Side

GENERAL NOTE:
Bus pullouts are widened sections of roadway designed for buses to pull out of the traffic stream. While advantageous to general traffic, pullouts make it difficult for buses to re-enter the flow of traffic. They should therefore be used only under special circumstances.



MID-BLOCK STOP - 155'

Length for acceleration and merging will be dependent on adjacent traffic speeds. All stops adjacent to a bulbout shall be considered a "Mid-Block" stop.

NOTE:
For mid-block duckouts (curb line is shifted for pullout), the length of the duckout tanget should be a minimum of the length of the bus plus 15'.

NOTE:
Add 75' more for each additional articulated bus expected to use the stop at the same time.

Add 55' for additional standard bus expected to use the stop at the same time.

For all stops with 2 routes,the required length should be increased by the length of the bus plus an additional 15'

All stops far side of a bulbout shall be considered a "Mid-Block Pullout" stop

△ Location of bus stop sign

Painted curb

BUS ZONE LENGTHS*	40' BUS	60' BUS
Far-Side Pullout	110'	130'
Mid-Block Pullout	155'	175'
Near-Side Pullout	115'	135'
Far-Side, After Right Turn, Pullout	150'	170'

*NOTES:

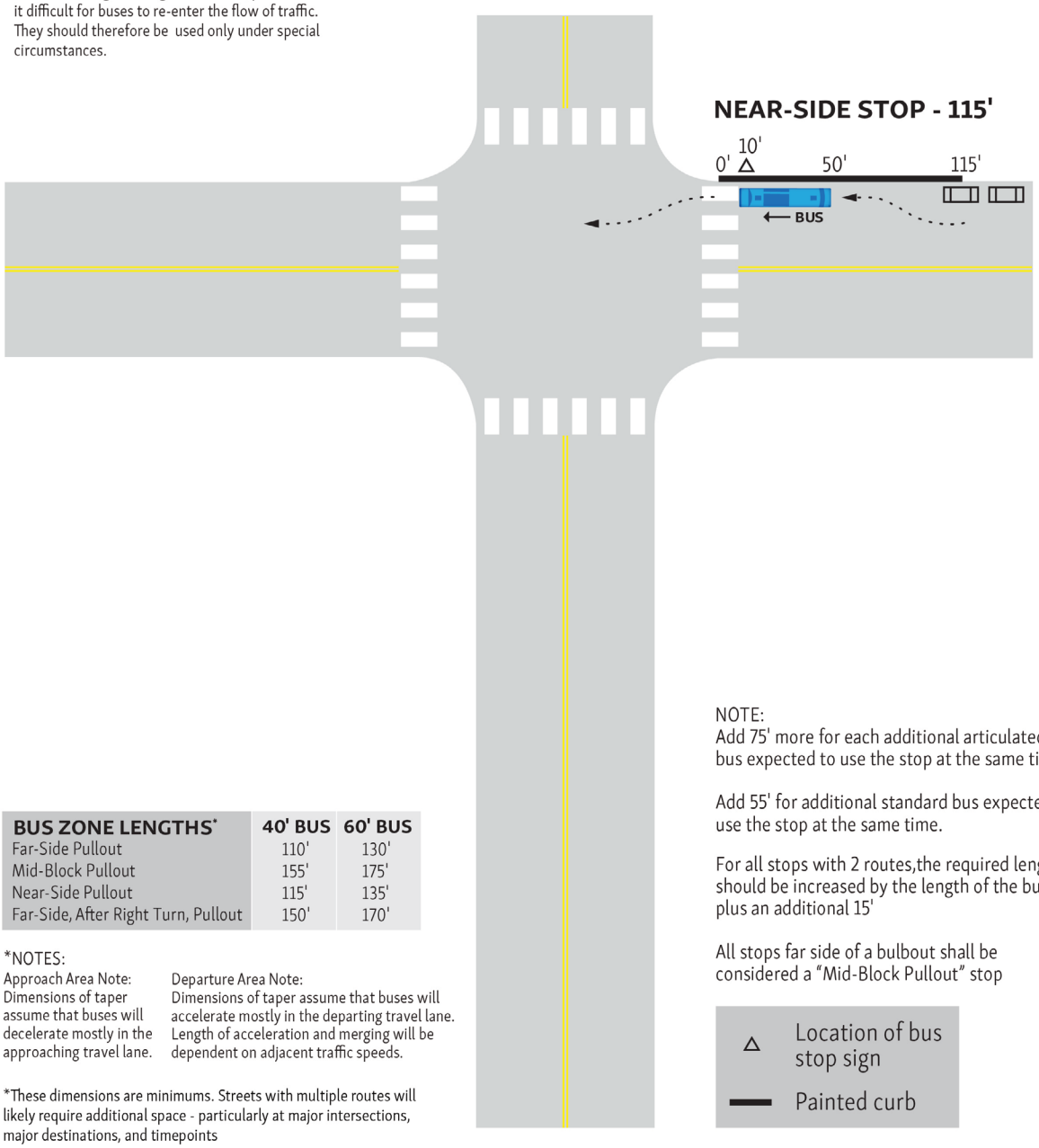
Approach Area Note:
Dimensions of taper assume that buses will decelerate mostly in the approaching travel lane.

Departure Area Note:
Dimensions of taper assume that buses will accelerate mostly in the departing travel lane. Length of acceleration and merging will be dependent on adjacent traffic speeds.

*These dimensions are minimums. Streets with multiple routes will likely require additional space - particularly at major intersections, major destinations, and timepoints

Figure 9: Pull-Out Bus Stop Dimensions – Mid-Block

GENERAL NOTE:
Bus pullouts are widened sections of roadway designed for buses to pull out of the traffic stream. While advantageous to general traffic, pullouts make it difficult for buses to re-enter the flow of traffic. They should therefore be used only under special circumstances.



BUS ZONE LENGTHS*	40' BUS	60' BUS
Far-Side Pullout	110'	130'
Mid-Block Pullout	155'	175'
Near-Side Pullout	115'	135'
Far-Side, After Right Turn, Pullout	150'	170'

*NOTES:

Approach Area Note:
Dimensions of taper assume that buses will decelerate mostly in the approaching travel lane.

Departure Area Note:
Dimensions of taper assume that buses will accelerate mostly in the departing travel lane. Length of acceleration and merging will be dependent on adjacent traffic speeds.

*These dimensions are minimums. Streets with multiple routes will likely require additional space - particularly at major intersections, major destinations, and timepoints

NOTE:
Add 75' more for each additional articulated bus expected to use the stop at the same time.

Add 55' for additional standard bus expected to use the stop at the same time.

For all stops with 2 routes,the required length should be increased by the length of the bus plus an additional 15'

All stops far side of a bulbout shall be considered a "Mid-Block Pullout" stop

△ Location of bus stop sign

Painted curb

Figure 10: Pull-Out Bus Stop Dimensions – Near-Side

3.2.2 Off-Street Stops

Off-street stops, typically found at transit centers and park-and-ride locations, have their own set of layout requirements to facilitate the safe movement of buses in a confined space. Off-street stops generally are in the form of "sawtooth" bus bays or "straight curb" bus bays. Sawtooth bays are a more efficient use of space by allowing the bus to get parallel to the curb without a long pull-in/pull-out length. Straight curb bays allow for greater flexibility in bay assignment if the fleet includes vehicles of differing sizes. The length of bays is dependent on the length of buses in the fleet, articulated buses require longer bus bays. **Figure 1**1 illustrates the required dimensions for off-street stops with a sawtooth bay configuration.

The straight curb bay can be dimensioned similar to pull-out bus stops if buses have assigned bays along the curb (with a minimum of 60 feet between buses) or can be dimensioned similar to in-lane stops with a minimum of 15 feet between buses if buses pull along the curb in a first-in/any-out fashion. Straight bays allow for more narrow drive lanes when compared to sawtooth arrangements and thus may be appropriate where more space is available for a longer facility than a wider facility.

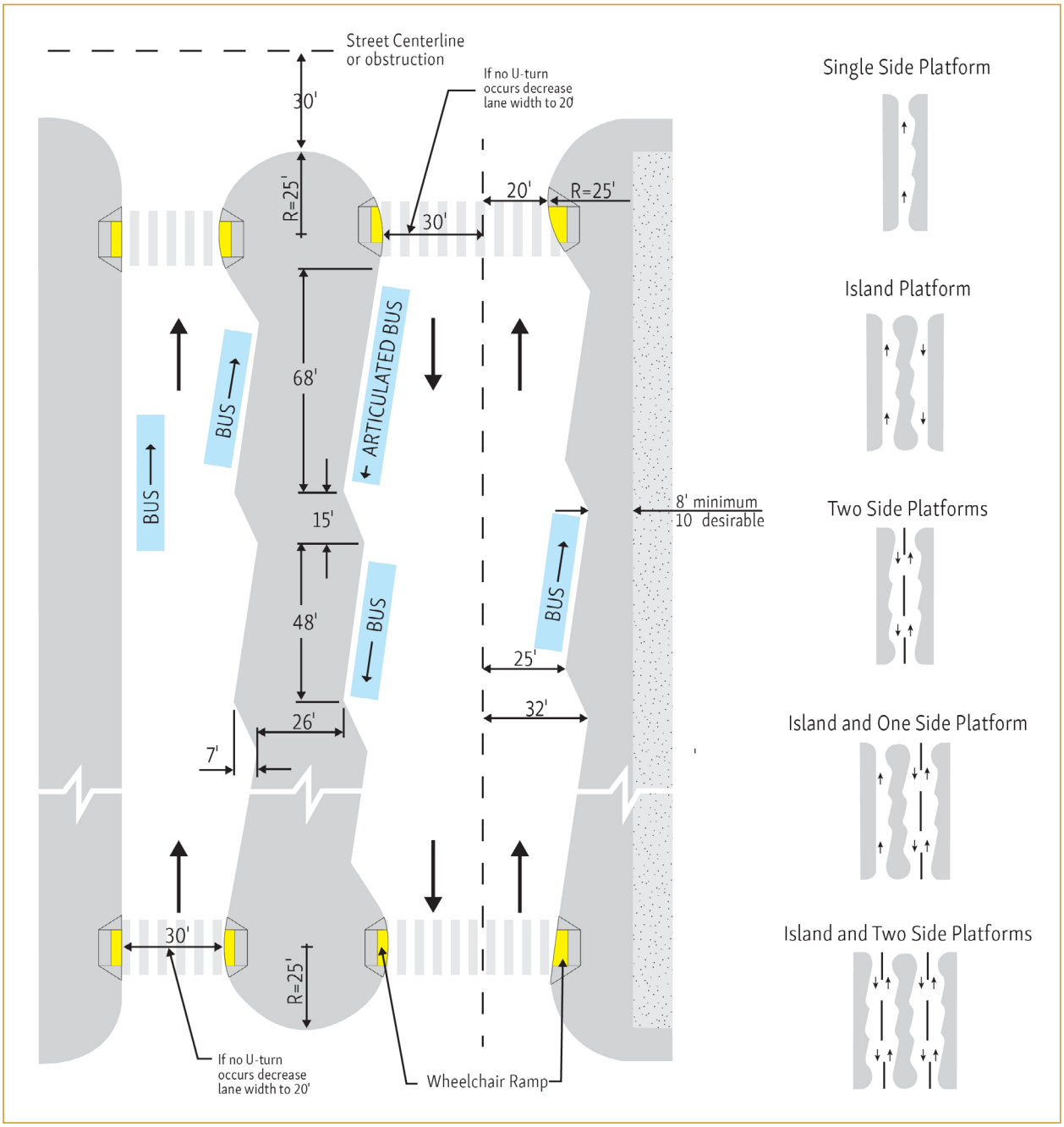


Figure 11: Off-Street Bus Stop Dimensions – Sawtooth Bays

3.3 Amenities

Amenities serve to improve the user experience of bus stops by reducing the perceived wait time through improved comfort and security. Additional amenities are recommended for higher ridership stops due to increased utilization of those amenities. This method allows for stops to be prioritized efficiently, helping to guide both capital and maintenance funding towards the stops where they can have the most impact on ridership and the rider experience.

TABLE 10: STANDARD STOP TYPES FOR BUS STOP AMENITIES[1]

Stop Type	Required Amenities
All GCT Bus Stops	Pole with sign, route information
Medium Ridership (3-10 Average Daily Boardings)	Pole with sign, bench, trash can, route information
High Ridership (>10 Average Daily Boardings)	Pole with sign, bench, shelter, trash can, lighting, system and route information
Off-Street Transit Center	Poles with signs, benches, shelters, trash cans, monument sign, lighting, CCTVs, bike parking, real-time information, system information kiosk

[1] The required amenities listed do not include future high-capacity stations

3.4 Design Standards

This section summarizes the desired shelter, bus stop, and loading pad design and configuration for local and express stops.[2] **Figure 12** shows proposed bus stop layouts.

Shelter design is an important component of providing safe and comfortable waiting space for transit customers. Shelters should have clear side-panels to enhance visibility and should provide adequate space for a bench to be placed underneath. In accordance with Americans with Disabilities Act (ADA) accessibility guidelines, if a bench is provided underneath a shelter there must also be space for a wheelchair underneath the shelter. Dimensions for shelters are provided in the table below.

TABLE 11: SHELTER DIMENSIONS

Shelter Type	Dimensions (feet)	Minimum Required Curb Setback (from curb, feet)	Notes
Standard	8.5 x 4.5 x 8	10	Standard shelter type, used for most stops
Narrow	8.5 x 2.5 x 8	8	Narrower version of the standard shelter for limited right-of-way situations
Long	12 x 4.5 x 8	10	Longer version of the standard shelter for stops with high demand

[2] Shelter design standards do not encompass standards for bus rapid transit stops.

Bus stop layouts must meet ADA accessibility guidelines, as well as provide sufficient space for all users without blocking the sidewalk. ADA accessibility requires that a 4-foot-wide clear zone be maintained along the sidewalk to allow users to continue to use/pass the bus stop along the sidewalk. To allow for access to the bus, and deployment of a ramp if necessary, a 5-foot-wide (parallel to the curb) by 8-foot-deep clear zone must be maintained at door access points. Increased width can be provided to allow for variation in where the bus stops and any differences in door locations across the bus fleet. To allow for sufficient width to accommodate the desired amenities, including a shelter, a bus bulb out may be used. This extended curb extension allows for transit amenities to be placed while maintaining sidewalk access for other users.

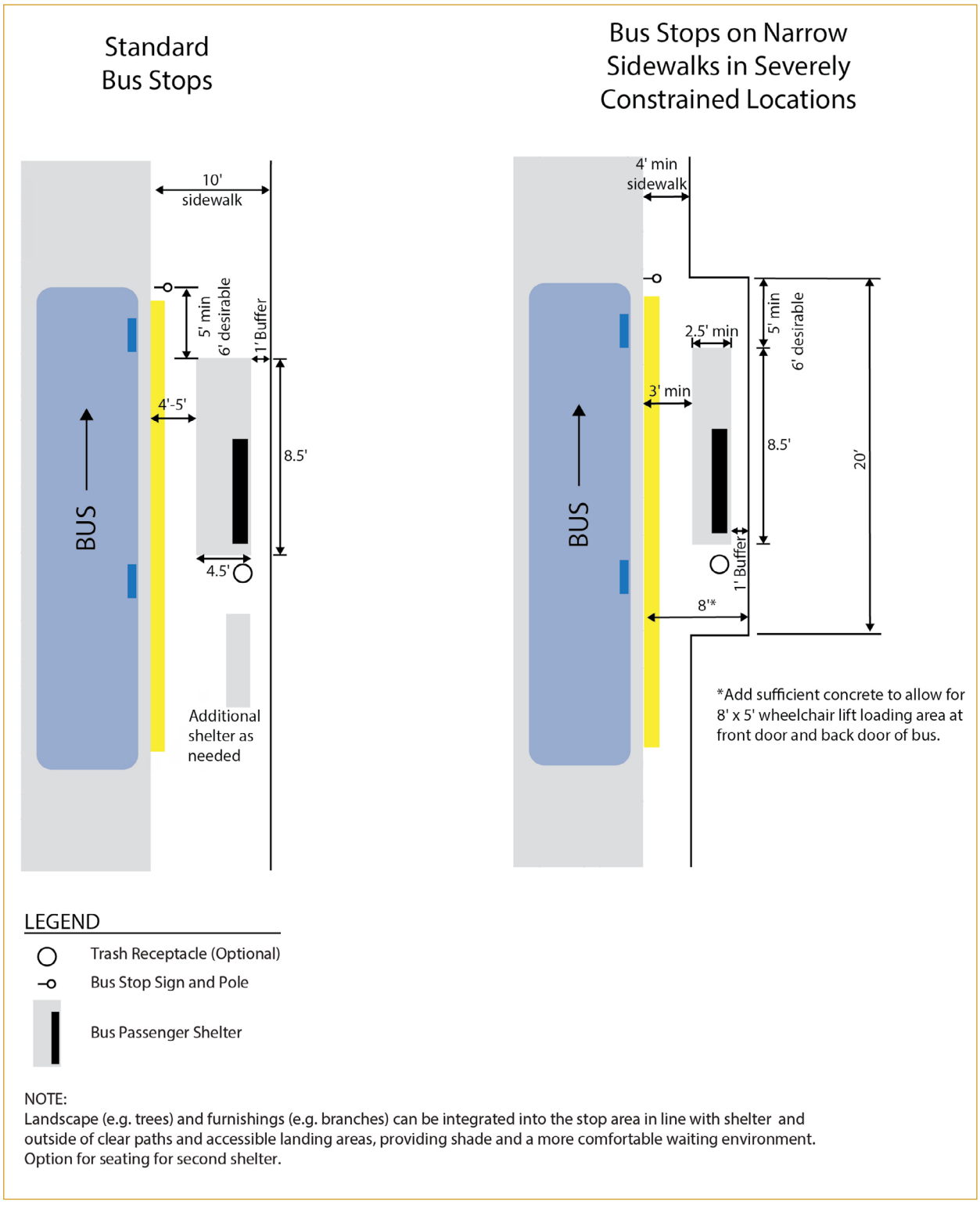


Figure 12: Proposed Bus Stop Layouts

3.5 Wayfinding and Information

Wayfinding and informational displays are crucial elements in reducing barriers to transit usage and improving the user experience. Wayfinding signage can help show new users which direction, and how far away, a key destination is when they get off a bus. At key destinations, wayfinding signage can also be used to help direct riders back to the nearest bus stop. At a minimum, a pole with route sign and route information (e.g. timetable, route alignment) should be provided at all stops. For routes with higher ridership (>10 average daily boardings) and off-street transit centers, systemwide information should be provided. This includes a systemwide map as well as rider information such as fare payment details, numbers to call for assistance, and rider alerts.

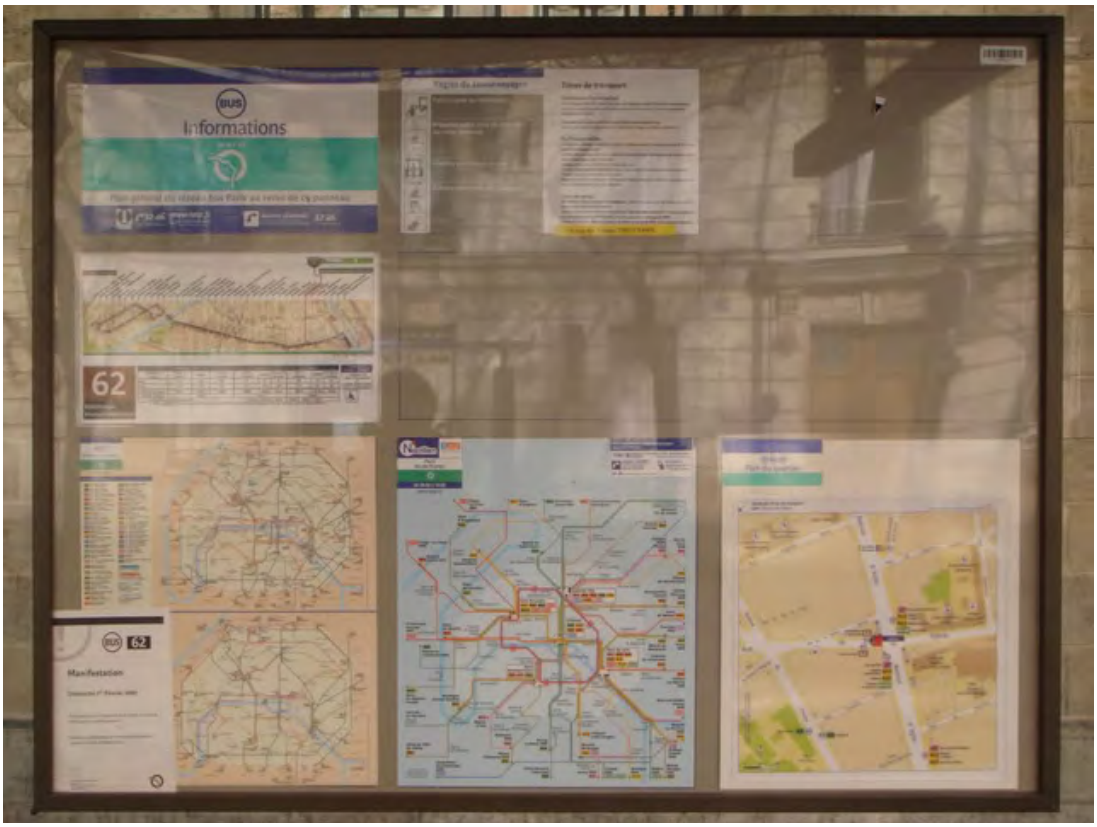
Available apps into wayfinding often takes the form of route maps and overall system maps. These displays help users understand where their route will take them and how that fits in with the overall transit system. Displays that are easy to read and easy to understand can also help visitors and passers-by to determine whether a bus may work for their trip.



Wayfinding Signage
Source: City of Beaverton, OR



Wayfinding Signage
Source: City of Beaverton, OR



Bus Stop System Information
Source: Paris, France



Real-Time Route Information
Source: TriMet

3.6 Street Treatments

Nearly every transit trip begins and ends on foot or by bike. Enabling users to reach their bus stop or destination safely is a critical component of bus stop design. Complete Streets principles and designs are effective means of providing safe connections to transit. By providing safe access within the one-quarter to one-half mile travel shed of a stop, bus stops can become accessible to users of all abilities and means of travel.

It is also important, however, to avoid impacting transit service in an attempt to increase neighborhood walkability. Features such as speed humps and reduced turn radii where buses are making turns may increase street safety, but can also compromise transit operations and slow down service for users.

3.6.1 Access to Transit

Pedestrian facilities should prioritize efficient connections, safe crossings at intersections, separation from vehicles, and a pleasant walking environment. Efficient connections can be allowed by providing crossings that are direct, rather than forcing pedestrians to walk out of direction. This could include protected mid-block crossings where appropriate or simply providing crosswalks on every leg of an intersection. Safe crossings at intersections are of paramount importance for access to bus stops. Design features such as curb extensions can help to reduce the crossing distance while also making pedestrians more visible to drivers. Wider sidewalks, separated from vehicles by a landscaping strip, parked cars, or both, can help keep pedestrians safe from moving vehicles and increase the pleasantness of the walking environment.

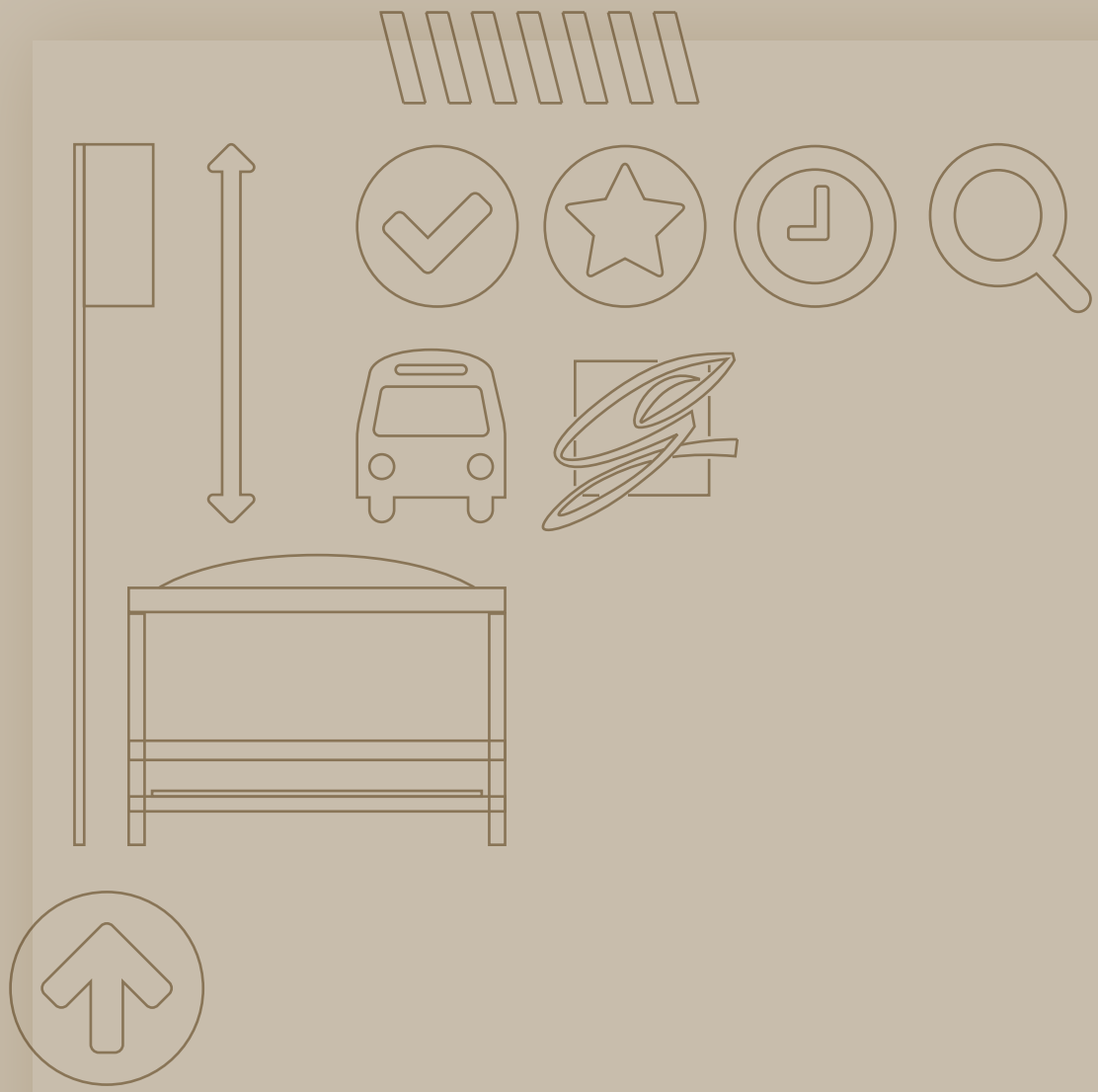
Bicycle facilities should be properly scaled to the roadway context. For higher speed, higher volume roads, greater separation is required in order to improve the safety and comfort of the facility. Vertical separation, either through bollards or a curb, should be provided along arterial-style roadways. Shared bus-bike lanes should be avoided, where possible. The size, weight, and speed differentials between bicyclists and buses creates a potentially dangerous situation in shared-lane situations. Where bike parking is provided at transit facilities, it should be lit and visible in order to deter theft. Enclosed parking such as lockers or secure group parking is preferable.

3.6.2 Traffic Calming

Traffic calming measures are useful tools for reducing instances of speeding and improving safety along corridors; however, these measures must be implemented in a way that doesn't negatively impact bus operations. While narrowing travel lanes can help to reduce speeds, on streets with bus service the curbside lane should remain a minimum of 11-feet wide to accommodate the width of the bus and its mirrors. Improvements such as curb extensions and speed cushions should only be provided on streets that connect to bus corridors to improve safe access to transit without impacting bus operations. Where curb extensions are used, it is important that bus turning radii be maintained.



PARTNERSHIPS



4.0 PARTNERSHIPS

Partnerships offer an opportunity to aid in the construction or upgrade of bus stops. By working with local jurisdictions, developers, and neighborhood associations, bus stops can be enhanced and better integrated into developments faster than may otherwise be possible. Stops that are of a higher quality and are sited in better relation to developments have the opportunity to improve the user experience and increase ridership.

4.1 Public-Private Partnerships

A partnership between a developer and GCT may be formed to allow the concurrent development and construction of a bus stop adjacent to a new development. The partnership may allow for some small modifications to the bus stop design guidelines so that the design of the stop complements the development both in scale and in character. By replicating the design elements of the building frontage in the bus stop, developers can reinforce a sense of place and can make the bus stop look like it is part of the development. For non-standard stop elements used in construction (such as a unique shelter or public art), the property owner will be responsible for upkeep and maintenance of those elements.

Partnerships are also valuable tools for upgrading amenities and improving the transit experience at stops. At large bus stops and transfer facilities, a developer-provided and maintained public restroom can significantly improve the customer experience without the need for the transit agency to maintain and secure the facility. Additional landscaping or other beautification elements can also be integrated into bus stops and transfer facilities if a property owner or neighborhood association is willing to take on the maintenance responsibilities.

Revenue can also be generated through public-private partnerships. Federal Transit Administration (FTA) guidance provides for two means of generating revenue at transit centers: incidental uses and joint development. Incidental uses include items that do not interrupt transit service, such as a newsstand or coffee cart. A joint development is a major transit-oriented development that is developed in conjunction with a transit center. Revenue also can be generated through selling naming rights for stops or transit centers. Appropriate policies are required to ensure that the public benefits from these types of arrangements.

4.2 Development Review

Development review offers jurisdictions an important opportunity to require bus stop improvements as part of frontage improvements for new developments. As part of new developments, jurisdictions should require developers to upgrade an adjacent bus stop to the specified amenity levels as described in this document, based on the projected stop ridership threshold. Any new bus stops should comply with the spacing requirements contained in this document. Jurisdictions may also consider requiring enhanced amenities that may not be justified by ridership but may fit in with a jurisdiction's vision for a corridor or district. These may include:

- Artwork
- Trash and recycling receptacles
- Shelters
- Landscaping

Elements that are provided above and beyond the GCT thresholds for stop amenities should have their maintenance provided for by a development agreement, wherein the property owner provides for upkeep. An approval process for additional stop amenities should be developed for GCT to maintain oversight. As an example, a developer may decide to place a trashcan at a stop which previously did not have one. The property owner benefits from a clean

sidewalk now that bus stop users have a trash can to use. The property owner would be responsible for emptying the trash can in this instance.

Development review is an important tool that jurisdictions can and should use to improve public facilities. By requiring for the upgrade and maintenance of bus stops adjacent to developments, jurisdictions can secure important improvements while better integrating bus stops within the adjacent urban fabric.



CAPITAL PROJECT LIST

5.0 CAPITAL PROJECT LIST

5.1 Existing Needs and Gaps

This section identifies existing needs and gaps based on the existing inventory of bus stops and amenities and the proposed policies for standard bus stop specifications. Existing needs and gaps include:

- Bus stop amenities
  - Install shelters at stops with average weekday ridership greater than 10 riders. There are 24 existing bus stops without shelters but with average weekday ridership greater than 10 riders.
  - Remove or redistribute amenities at existing bus stops with shelters with low average weekday ridership (less than 3 riders). There are 36 existing bus stops with shelters and less than 3 daily riders. Where cost effective, removing or repurposing shelters and other amenities will reduce maintenance costs.
  - Install route information at all GCT bus stops. There are two existing bus stops without any route information.
  - Install system information at stops with high average weekday ridership (more than 10 riders). There are 40 existing bus stops without system information and more than 10 average weekday riders.
  - Install a bench at any stop with 3 or more average daily riders. There are 117 bus stops without benches and with 3 or more average weekday riders.
  - Install lighting at stops with more than 10 average daily ridership. There are 37 bus stops without lighting and more than 10 average weekday riders.
- Bus stop optimization
  - There are 60 bus stops along local routes that are located within 500 feet from each other. Stop relocation or removal for those stops may improve service efficiency while preserving transit access.
- Bus stop relocation
  - A majority of existing bus stops are located near-side. Of the existing near-side stops, 62 block right-turn lanes and should be relocated far-side to reduce conflicts and potential congestion impacts to transit service.
  - There are 146 stops located more than 0.2 miles from a marked crosswalk. Prioritize relocation or access improvements for these bus stops to promote safe and effective access to bus stops.
- Sidewalk rehabilitation to be ADA compliant. There are 169 bus stops that should be upgraded to provide sidewalks that are at least four feet wide.

Appendix A includes a list of gaps and needs of (1) unsheltered stops with greater than 10 daily riders, (2) sheltered stops with less than three daily riders, (3) stops without route or system information, (4) stops without system information with more than 10 daily riders, (5) stops without bench with more than three daily riders, (6) stops without lighting with more than 10 daily riders, (7) stops located more than 0.2 miles from a marked crosswalk, and (8) stops with non-ADA compliant sidewalks.

APPENDIX A

APPENDIX A

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
2	Sugarloaf Mills P&R	216							x		
7	Beaver Ruin & Price Pl	18	x			x		x	x		
9	Dawson/Live Oak &Jimmy Carter Blvd	5						x			
11	Live Oak Pkwy & Thompson Pkwy	37	x			x		x	x		
16	Sugarloaf Pkwy & Five Forks Trickum Rd	21				x					
19	I-985 @ SR20 P&R	172	x			x		x	x		x
27	I-85 @ Indian Trail P&R	128							x		x
28	Shackleford Rd @ Pineland Rd	6						x			
29	Breckinridge Blvd/Old Norcross Rd	3									x
58	Peachtree Pkwy @ The Forum	30				x					
60	Buford Hwy & Beaver Ruin Rd	24	x			x			x		
61	Brook Hollow Pkwy & N Norcross	30				x			x		x
62	Brook Hollow Pkwy & N Norcross	39	x			x		x	x		
65	Lawrenceville Hwy & Indian Trail-Lilburn	4					x				
66	Holcomb Bridge Rd & Peachtree Corners Ci	20				x			x		x
69	Beaver Ruin Rd & Steve Reynolds Blvd	7						x			
71	1535 Atkinson Rd	1									x
74	Atkinson & Shell Gas Station	6					x				
77	Atkinson Rd & Westfield Dr	1					x				x
83	Beaver Ruin Rd & East Hill Way OB	7					x				
85	Beaver Ruin Rd & Price Place IB	8						x			
89	Beaver Ruin Rd & Dept of Labor IB	5						x			
90	Beaver Ruin Rd & Rockborough Tr (DMV)	6						x		x	
92	Beaver Ruin Rd & Indian Trail Rd OB	8						x			
94	Beaver Ruin Rd at Lowes IB	14				x			x		
95	Beaver Ruin Rd at Newbury Rd IB	4						x			
96	Beaver Ruin Rd at Pinnacle Way IB	4						x			
100	Beaver Ruin Rd & Beaver Ridge Elementary	6						x			
101	Beaver Ruin Rd & Sourwood Rd OB	3								x	
102	Beaver Ruin Rd & Twin Creek Dr	5						x			
103	Beaver Ruin Rd & NE Community Church OB	1								x	
105	N Berkeley Lake Rd & Cross Road Dist	1								x	
106	N Berkeley Lake Rd & The Estates Apts	2								x	
107	N Berkeley Lake Rd & Marquis @ NBerkeley	1								x	
109	Pleasant Hill Rd & L'ville Hwy (Berkmar)	5					x	x			

APPENDIX A

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
111	Best Friend Rd & Best Friend Ct OB	5						x			x
112	Best Friend Rd & Best Friend Ct IB	2									x
113	Brook Hollow Pkwy & Best Friend Rd OB	6						x			x
115	Best Friend Rd & Nancy Hanks Dr OB	7						x			x
116	Best Friend Rd & Nancy Hanks Dr IB	2									x
117	Best Friend Rd & Royal Palm Ct OB	2									x
118	Best Friend Rd & Royal Palm Ct IB	1									x
119	Best Friend Rd & Skyland Ct OB	1									x
120	Best Friend Rd & Skyland Ct IB	1									x
122	Button Gwinnett Dr & Mimms Dr	3									x
123	Button Gwinnett Dr & Mimms Dr IB	1									x
124	Brook Hollow Pkwy & FedEx Entrance	1									x
125	Boggs Rd & Duluth Hwy 120 IB	1					x				
126	Boggs Rd & Autumn Village Ct	1		x						x	
128	Boggs Rd & Astor Place Apts	1		x							
129	Boggs Rd & Magnolia Pointe Apts	7					x				
131	Boggs Rd & Quick Trip IB	5						x			
132	Boggs Rd & Meridian Apts	8								x	
133	Boggs Rd & Old Norcross Rd	2		x			x				
134	Boggs Rd & NCR1 (side entrance) OB	3									x
137	Boggs Rd & Post Office Entrance 3	1					x				
138	Old Norcross Rd at Brass Key Ct	1									x
139	Breckinridge Blvd & Duluth Hwy	2		x							
144	3350 Breckinridge Blvd (across)	1									x
145	Breckinridge Blvd & The Enclave @ Breck	2								x	
148	Breckinridge Blvd & Kia Building	2								x	
149	Breckinridge Blvd & Newpoint Pl	1								x	
151	Breckinridge Blvd & RICOH (across)	1								x	
159	Brook Hollow Pkwy & PepBoys	1									x
160	Brook Hollow Pkwy &Victory World Church	1								x	
161	Brook Hollow Pkwy & Indian Trail Rd OB	11	x			x		x	x		
163	Brook Hollow Pkwy & Financial Dr OB	1								x	
164	Brook Hollow Pkwy & Mitchell Rd OB	1									x
165	Brook Hollow Pkwy & Mitchell Rd IB	2		x							
171	Brook Hollow Pkwy & Pinnacle Way OB	1									x

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173	Brook Hollow Pkwy & Jimmy Carter Blvd OB	2		x							
174	Brook Hollow Pkwy & Jimmy Carter Blvd IB	2		x							
176	Brook Hollow Pkwy & Spring Lake Apts	1								x	
177	Brook Hollow Pkwy & Spring Lake Apts OB	5						x		x	
178	Brook Hollow Pkwy & EBD OB	7						x		x	
180	Buford Hwy & Amwiler OB	9						x			
182	Buford Hwy & N Berkeley Lake Rd IB	7									x
184	Buford Hwy & D' Custom Jewelry	4						x			
186	Buford Hwy & East Lake Dr (across) OB	5						x			x
187	Buford Hwy & Gravitt Tr IB	1		x						x	
188	Buford Hwy & Hillside Dr	4						x			
189	Buford Hwy & Pine St OB	4						x		x	
190	Buford Hwy & Jimmy Carter OB	26				x		x	x		x
191	Buford Hwy & Jones Mills Rd	9						x			
194	Buford Hwy & N Norcross Tucker Rd OB	8						x			
195	Buford Hwy & Oakcliff Rd	2									x
196	Buford Hwy & Simpson Cir	1									x
198	Buford Hwy & Value Pawn OB	32	x			x			x		
199	Buford Hwy & West Mount Tabor	1		x						x	
200	Buford Hwy & Woodbine Hill Way	1		x						x	
206	Buford Hwy & Mitchell Rd OB	22	x			x			x		
209	Buford Hwy & Button Gwinnett Dr IB	4						x			
210	Buford Hwy & Cambridge St	1									x
216	Buford Hwy at Global Forum IB	4						x			
217	Buford Hwy & Gravitt Tr (across) OB	5						x		x	x
218	Buford Hwy at Green Auto Body IB	5						x			
222	Buford Hwy at Huntington Rd Apts IB	20	x			x		x	x		
226	Buford Hwy at Jenny's Place IB	9						x			
227	Buford Hwy at Jimmy Carter IB	32				x			x		
229	Buford Hwy & Suzanne's Kitchen	24	x			x		x	x		x
233	Buford Hwy & Langford Rd (Magnolia Plz)	4						x			
236	Buford Hwy & Mitchell Rd (NAPA) IB	11	x			x		x	x		
240	Buford Hwy & S Peachtree St IB	1								x	
243	Buford Hwy & Phoenix Metals	1								x	x
244	Buford Hwy & S Old Peachtree Rd OB	1								x	x
245	Buford Hwy at Pleasantdale Rd IB	5						x			

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246	Buford Hwy & Pittman Cir	1								x	
247	Buford Hwy & Pittman Cir	1								x	x
248	Buford Hwy & Centro Norcross Plaza IB	4						x			
249	Buford Hwy & Carlyle St OB	7						x			
250	Buford Hwy & Remington Park Ct	1									x
251	Buford Hwy at Tofu House IB	23	x			x		x	x		x
253	Buford Hwy & Simpson Cir	14				x			x		
254	Buford Hwy & Smith Ridge Trace	3								x	
255	Burns Rd & Cliffglen Way IB	1								x	
256	Burns Rd & Garner Way	1								x	x
259	Burns Rd & Beaver Ruin Rd (CVS)	1					x				x
262	Burns Rd & Jacksons Mill Way	1								x	x
263	Burns Rd & Jodeco Cir (across)	2								x	
264	Burns Rd & Jodeco Rd	2								x	x
265	Burns Rd & Johns Way IB	1								x	
266	Burns Rd & Johns Way	1								x	x
268	Burns Rd & Shady Dr (across)	1									x
269	Burns Rd & Springwood Dr IB	1								x	
270	Burns Rd & Springwood Dr	1									x
272	Burns Rd & Walking Ln (past)	1								x	
278	Button Gwinnett Dr & RUSH Truck Ctr	1									x
280	Button Gwinnett Rd & Ryder	1									x
288	Grayson Hwy & Associated Credit Union	1									x
291	Club Dr & Carrington Ct Apts (Court Dr)	5						x			
293	Club Dr & Shackleford Rd	1					x				x
295	Club Dr & Steve Reynolds Blvd	2									x
296	Club Dr & Steve Reynolds Blvd OB	2									x
304	W. Pike St & CVS Pharmacy	2					x				
309	Dawson Blvd & Varsity Entrane 1	2			x						
310	Koger Blvd & Devry University OB	4								x	
313	Duluth Hwy & Meadow Brook Pkwy IB	1					x				x
314	Duluth Hwy & Primerica Pkwy OB	10						x			
316	Ferguson Elementary OB	2								x	
318	Best Friend Rd & Button Gwinnett Dr	2					x				
323	Graves Rd & McDonough Dr OB	7						x			x
327	Graves Rd & Sienna Heights Apts OB	4						x			

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328	Graves Rd & Champoins Park Apts OB	4						x			x
333	Graves & Marquis Estates Apts OB	7						x			
337	Grayson Hwy & Lawrenceville Square Plaza	14	x			x		x	x		
349	Prof Dr at the Gwinnett Prof Center	1									x
350	Gwinnett Dr & Bridgestone Tire	4						x			x
351	Gwinnett Dr & Town Center Cinemas OB	2									x
353	Gwinnett Dr & Kroger Shopping IB	4						x			
357	Gwinnett Dr & Scenic Hwy OB	1									x
363	Old Norcross Rd & Hillandale Rd	1									x
364	Holcomb Bridge Rd & Gwinnett Walk Plaza	2								x	x
366	Holcomb Bridge Rd & Citgo Gas Station	6						x			
372	Holcomb Bridge Rd & Woodland Rd OB	1									x
374	Indian Trail Rd & Le's Auto Repair	11	x			x		x	x		
376	Indian Trail Rd & GA Belle Ct	3		x			x				
383	Indian Trail Rd & Brook Plaza	2					x				
384	Indian Trail Rd & KFC/WF	6					x				
385	Indian Trail Rd & Quicktrip	2		x							x
387	Indian Trail Rd & Willow Trail Pkwy OB	7						x			
388	Indian Trail Rd & Willow Trail Pkwy IB	3		x							
391	Jimmy Carter Blvd & Amway Products Dist	2									x
392	Jimmy Carter Blvd & Atlantic Blvd	4						x			x
393	Jimmy Carter Blvd & MJays Baked Foods	2									x
395	Jimmy Carter Blvd & Veridian Bus Park	1									x
396	Jimmy Carter Blvd & Cash Ct	18	x			x			x		
397	Jimmy Carter Blvd & Britt Rd	2					x				
398	Jimmy Carter Blvd & Williams Rd	2									x
399	Jimmy Carter Blvd & Los Portales Rest	4						x			x
400	Jimmy Carter Blvd & Atlantic Blvd	1									x
403	Jimmy Carter Blvd & Everest Tr	1					x				
404	Jimmy Carter Blvd & Frugal Fabrics	1									x
407	Jimmy Carter Blvd & Best Friend Park OB	1								x	
408	Jimmy Carter Blvd & Gale Dr	5						x			
411	Jimmy Carter Blvd & Home Depot	2								x	x
412	Jimmy Carter Blvd & Hunters Club Ln	5						x			
413	Jimmy Carter Blvd & Mr. Clean Carwash	3								x	x

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415	Jimmy Carter Blvd & Martins Rest OB	5						x			
416	Jimmy Carter Blvd & Sunrise Village Ln	4					x	x			
421	Jimmy Carter Blvd & Pacific Dr	3								x	x
423	Jimmy Carter Blvd & Quick Trip OB	4						x			
426	Jimmy Carter Blvd & SPECTRA	1								x	x
428	Jimmy Carter Blvd & WalMart OB	2					x				
431	Jimmy Carter Blvd & Tracey Valley Dr	1					x				
432	Jimmy Carter Blvd & Wandering Way	1								x	
433	Jimmy Carter Blvd & Wandering Way	1								x	x
434	Jimmy Carter Blvd & Pacific Dr (Granite)	1								x	x
436	Johnson Rd & L&ing Plaza OB	2								x	
440	Langley Dr & Plaza Park Office	5						x			
443	Lawrenceville Hwy & Main St	2					x				
444	Lawrenceville Hwy & Hillcrest Rd OB	1					x				
445	Lawrenceville Hwy & Bartow Jenkins Park	1								x	
446	Lawrenceville Hwy& Berkmar Middle Sch OB	2					x				
448	Lawrenceville Hwy & Exxon Gas Station	3		x							
449	Lawrenceville Hwy & PNC Bank (WalMart)	3					x				
455	Lawrenceville Hwy & Harbins Rd	2		x							
456	Lawrenceville Hwy & Harmony Grove Rd	3					x				
458	Lawrenceville Hwy &Tucker Valley Rd	9						x		x	x
459	Lawrenceville Hwy & Kenvilla Dr	1								x	
460	Lawrenceville Hwy & Kenvilla Dr OB	1								x	
465	Lawrenceville Hwy & Linda Dr	2								x	x
466	Lawrenceville Hwy & Mimosa Cir IB	2								x	
467	Lawrenceville Hwy & Mimosa Cir OB	1								x	x
468	L'ville Suwanee Rd & Old Norcross Rd	1								x	x
469	Lawrenceville Hwy & PepBoys	2					x				
470	Lawrenceville Hwy & Pizza Hut	6					x	x			
471	Lawrenceville Hwy & US Postal	1					x				
472	Lawrenceville Hwy & Pounds Rd	1								x	
473	Lawrenceville Hwy & Braxton Pl	1								x	x
475	Lawrenceville Hwy & Providence	1								x	
476	Lawrenceville Suwanee & Radio Shack	3					x				
478	Lawrenceville Hwy & Summerwalk Pkwy	2								x	x

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479	Lawrenceville Hwy & Stone Center OB	1								x	x
480	Lawrenceville Hwy & Citgo Gas Station	1								x	x
481	L'ville Hwy & Rockbridge Rd (Walgreens)	1					x				
485	Lawrenceville Hwy & Arcado Rd IB	3					x				
487	L'ville Hwy & Lawrenceville Pediatrics	2								x	
488	Lawrenceville Hwy & Pizza Hut IB	4						x			
494	Live Oak Pkwy & Fire Department	2									x
496	Live Oak Pkwy & Salvation Army	1									x
497	McDonough Dr & DACA Specialty Svc OB	1									x
498	McDonough Dr & Webb Dr OB	2									x
499	McDonough Dr & Young Ct OB	2									x
501	Marathon Oil IB	1									x
505	McDonough Dr & Fit Food (across)	1									x
509	McDonough Dr & Wilwat Dr (past street)	1									x
513	Medlock Bridge Rd & Animal Hospital	2		x						x	
514	Medlock Bridge Rd & Chevron Gas Station	9						x			
516	Medlock Bridge Rd & Thai Star Restaurant	5						x			
522	Mithcell Rd & Goodwick Way (across)	1		x							
525	Mitchell Rd & Co-Op Ministry	2									x
530	Mitchell Rd & Station Cir	4						x			
536	Old Norcross Rd & Monfort Rd	2								x	x
540	N Berkeley Lake Rd & The Estates Apts	2								x	
541	NBerkeley Lake Rd & Marquis @ NBerkeley	1								x	
542	N Berkeley Lake Road & Wal-Mart	4						x			
545	Old Norcross Rd & Cntry @Sugarloaf Apts	1									x
549	Old Norcross Rd & Averritt (across) IB	1									x
553	Old Norcross Rd & Riverside Pkwy	1					x				x
554	Old Norcross Rd & Sugarloaf Pkwy	4					x				
557	S Norcross Tucker Rd & Graves Rd OB	12				x	x				
559	Norcross Tucker Rd & Crestwood Apts	7						x			
564	Old Norcross Rd & Showroom (Raco Dr)	6						x		x	x
565	New Peachtree Rd at Lazaros Auto Rep IB	8						x			x
567	New Peachtree Rd & Longmire Way IB	12	x			x			x		
568	New Peachtree Rd & McElroy Rd IB	19	x			x		x	x		
577	Oakbrook Pkwy & Hotel IB	1			x						
578	OakBrook Pkwy & Oakbrook Lake Dr OB	7						x			

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
580	Old Norcross Rd & Sweetwater Rd	2					x				
581	Old Norcross Rd & Mill Valley Apts	6						x			
582	Old Norcross Rd at Gwinnett Clinic	3		x							
583	Old Norcross at the Gwinnett Body Shop	1								x	
587	Old Norcross Rd & Breckinridge Blvd IB	3		x			x				
588	Old Norcross Rd & Breckinridge Blvd(WF)	19	x			x		x	x		
589	Old Norcrss Rd & Shell Gas Station	3		x							
590	Old Norcross at Stephen Gould Corp	1								x	
591	Old Norcross & Sweetwoods Dr	2		x							
593	Park Dr & Beaver Ruin Rd IB	1								x	x
594	Park Dr & Beaver Ruin Rd OB	1								x	x
597	Peachtree Industrial Rd & ADVA OB	1								x	x
599	Peachtree Indust Rd & Fine Art Gallery	1					x				x
608	P'tree Corners Cir & Elmside Villg Ln	2								x	
613	Peachtree Pkwy & Hyatt IB	1								x	
615	P'tree Corners Cir & Jones Mill Spur	11				x			x		
616	P'tree Ind Blvd & Hunters Ridge Apts	1								x	
617	Peachtree Corners Cir & Springs NW	2								x	
618	P'tree Industrial Blvd & Kingston Ct	1								x	x
620	Peachtree Corners Cir & Muray's	2								x	x
622	New Peachtree Rd & Oakcliff OB	3									x
628	P'tree Industrial Rd & DIVOTS Sportswear	2									x
629	Peachtree Industrail Blvd & Target Plaza	8					x				x
631	Peachtree Corners Cir& Springs Ln	9						x		x	
634	Peachtree Corners Cir & Bannor Ln	3								x	
637	Pechtree Corners Cir & Hunters Ridge	3		x							
638	Peachtree Corners Cir & Kilnect Ct	2								x	
640	P'tree Corners Cir & Parton Ct	1								x	
641	Peachtree Corners Cir and QuickTrip IB	4						x			x
642	Peachtree Pkwy & Residence Inn Hotel	1									x
645	New Peachtree Rd & Pebblewood Apts	21	x			x		x	x		
646	Philip Blvd & Katherine Oaks Rd	1									x
647	Philip Blvd & Walther Rd	1									x
648	Philip Blvd & Walther Rd IB	10						x			
651	W Pike St & Buchannan St (Hertz)	1								x	
652	W Pike St & Honeysuckle Ave	3									x

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
653	W Pike St & Old Norcross Rd	2					x				x
654	W Pike St & Phoenix HS	10					x				
661	Pleasant Hill Rd & Pleasant Hill Plaza	3		x							
662	Pleasant Hill Rd & Popeyes OB	2		x							
664	Mitchell Rd & Price Pl OB	6						x			
665	L'ville Suwanee Rd & Professional Dr	1					x				x
667	575 Professional Dr	4						x			x
670	Tech Dr & Food Depot	20				x					
673	3119 Reps Miller Rd Office Park	1		x							
675	Old Norcross Rd & Riverside Pkwy	1					x				
678	Satellite Blvd & Marquis @ Sugarloaf IB	4						x		x	x
679	Satellite Blvd & Satellite Shops	2					x				
682	Satellite Blvd & Bridgewater Apts OB	6						x		x	
684	Satellite Rd & Pars Cars Sales	1					x				
686	Satellite Blvd & Menlo Creek Apts OB	2								x	
688	Satellite Blvd & Chick-fil-A IB	8						x			
690	Satellite & NCR Main Entrance OB	2								x	x
691	Satellite Blvd & Commerce Ave	7						x			
693	Satellite Blvd & Commerce Ave (10A&B)	1		x							
695	Satellite Blvd & Golden Corral	1		x							
697	Satellite Blvd at Gwinnett Place Ford	2									x
699	Satellite Blvd & Hopkins Mills Rd IB	1								x	
700	Satellite Blvd & Hopkins Mill Rd	5						x		x	
701	Satellite Blvd & Satellite Square OB	10						x			
710	Satellite Blvd & Chow Won Buffet	17	x			x			x		
712	Satellie Blvd & QT OB	44				x			x		
713	Satellite Blvd at Recycling Center IB	3								x	
714	Satellite Blvd & Shell OB	25				x	x				
716	Satellite Blvd & Gwinnett Square Apts OB	5						x			
719	Satellite Blvd & Suzuki Dealership	3								x	x
721	Satellite Blvd & 2180 Satellite Blvd	3		x			x				
723	Satellite Blvd & W Liddell Rd	22				x			x		
727	Satellite Blvd & Tandy Key Ln	1					x				
731	Satellite Blvd & BP Gas Station	4					x				
736	Shackleford Rd & Corporate Dr IB	1									x

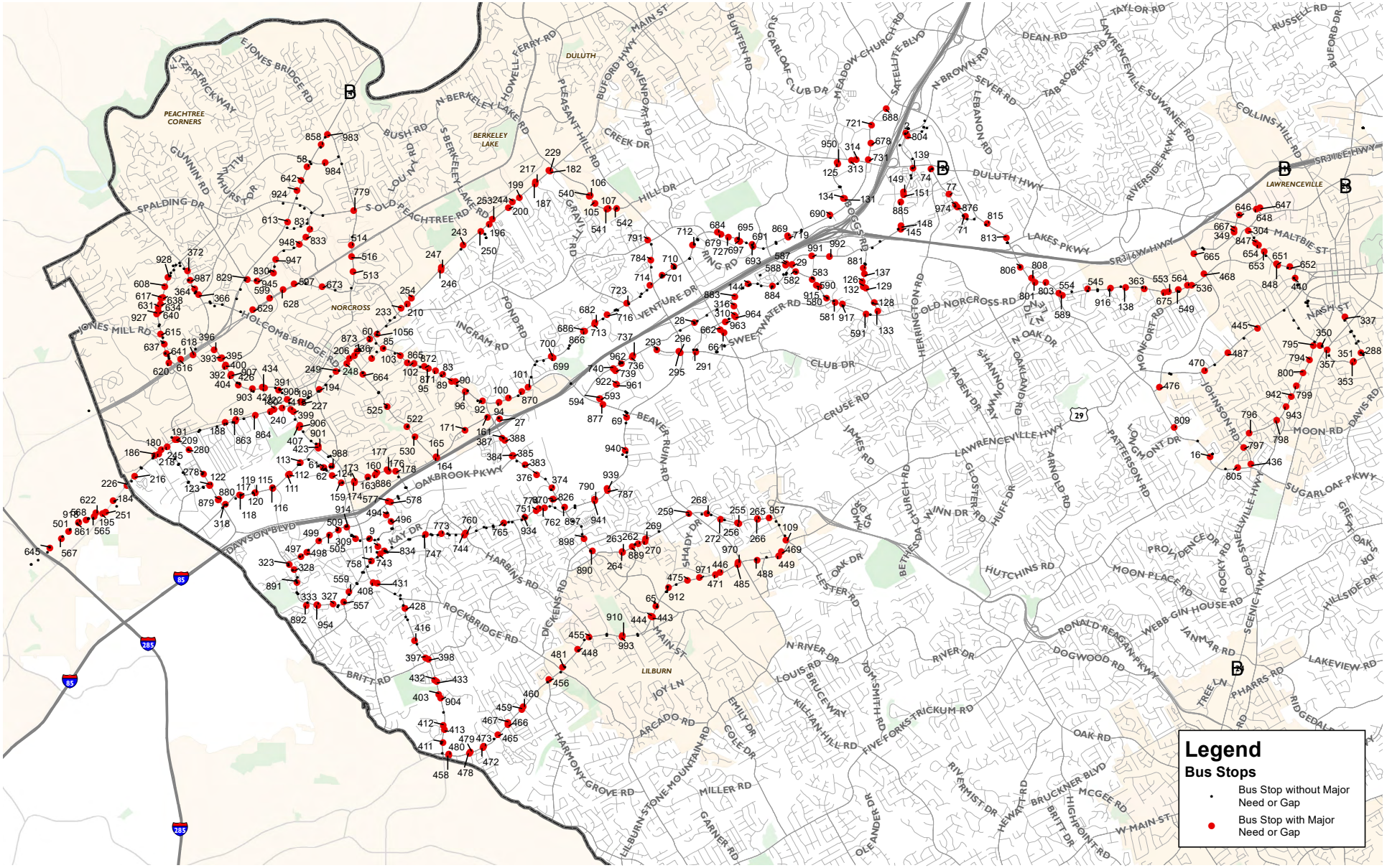
Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
737	Shackleford Rd & Corporate Dr	1								x	x
739	Park Dr & Shackleford Rd	2								x	x
740	Shackleford Rd & Park Dr	1								x	x
743	Singleton Rd & Church (past Thmpsn Pkwy)	13	x			x		x	x		
744	Singleton Rd & Harbins Rd IB	3		x							
747	Singleton Rd & Pirkle Rd OB	4						x			
751	Singleton Rd & Santa Anna Dr	1								x	
758	Singleton Rd & ALDI Grocery Store	5						x			
760	Singleton Rd & Harbins Rd OB	10						x			
762	Singleton Rd & Metro Self Storage	1								x	
765	Singleton Rd & Reddington Ln OB	4						x			
773	Singleton Rd & Stonewood Dr OB	4						x		x	
774	Singleton Rd & Sugarwood Ln	43	x			x		x	x	x	
779	Spalding Dr & Medlock Bridge Rd (Shell)	5						x			
784	Steve Reynolds Blvd & Chesdan Dr	1					x				
787	Steve Reynolds Blvd & Falling Water Ln	1								x	
790	Steve Reynolds Blvd & Oak Loch Tr	1								x	
791	Steve Reynolds Blvd & Old Norcross Rd	1		x							
794	Stone Mountian St & Boys & Girls Club OB	1								x	
795	Stone Mountain St & Piedmont Bank	2					x				
796	Stone Mountain St & Highgate Dr OB	1								x	
797	Johnson Rd & Stone Mountain St	1								x	
798	Stone Mountain St & Liegh Kay Apts OB	2								x	x
799	Stone Mountain St & Open Mountian OB	2								x	
800	Stone Mountain St & Somerset Dr OB	1								x	
801	Sugarloaf Pkwy & Taco Bell	1					x				
803	Sugarloaf Pkwy & Arbys	4					x				
804	Sugarloaf Mills at BassPro Shop	5						x		x	
805	Sugarloaf Pkwy & Bellbrook Ln OB	1								x	
806	Sugarloaf Pkwy & Cisco Office	1									x
808	Sugarloaf Pkwy & Marathon Blvd (McD's)	6					x				
809	Sugarloaf Pkwy & Dunnhill Dr	2					x				x
813	Sugarloaf Pkwy & MacLeod Indusrial Park	11				x					x
815	Sugarloaf Pkwy & The James @ Sugarloaf	3					x				
826	Tech Dr & Chevron Gas Station	13				x			x		

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
829	Technology Pkwy & Homewood Suites	1									x
830	Technology Pkwy & Humblot	1								x	
831	Technology Pkwy & Research Dr	1									x
833	Technology Pkwy & Yardi Business	1								x	
834	Thompson Pkwy & Singleton Rd IB	6						x			
847	W Pike St & Kaceys Home Cooking Rest	2									x
848	W Pike St & Midas OB	1								x	
858	Peachtree Pkwy & Forum IB	1									x
861	New Peachtree Rd & Burlington Sign IB	2									x
863	Buford Hwy & Pine St IB	2								x	
864	Buford Hwy & Gwinn Dr IB	2								x	
865	Beaver Ruin Rd & Standford Village Ln IB	5						x		x	
866	Satellite Blvd & Menlo Creek Apts IB	1								x	
869	Satellite Blvd & Merritt Apartments OB	4						x		x	
870	Beaver Ruin Rd & Red Oak Rd OB	1								x	
871	Beaver Ruin Rd & Bailey Dr OB	8					x	x			
872	Beaver Ruin Rd & Child Ntwrk Daycare OB	5						x			
873	Buford Hwy & Post Office OB	2									x
876	Atkinson Rd & Atkinson Park Dr IB	2		x			x				
877	Beaver Ruin Rd & Shell Gas Station	1								x	
879	Button Gwinnett Dr at TOPSA	1									x
880	Button Gwinnett & TOPSA	5						x			x
881	Boggs Rd & Caduceus Occupational Med	1		x						x	
883	Breckinridge Blvd & Cascade Apartments	2								x	
884	Breckinridge Blvd & Eldridge Rd	1									x
885	Breckinridge Blvd & Mustang Unlimited	1								x	
886	Brook Hollow & Indian Temple (2nd Ent)	1								x	
889	Burns Rd & Hillcrest Rd (across)	1									x
890	Indian Trail Rd & Indian Trail Ct Plaza	4									x
891	Graves Rd & East Windsor Ln	11	x			x		x	x		x
892	Graves Rd & Graves Mill Dr	1									x
897	Indian Trail Rd & Steve Reynolds Blvd	1		x							x
898	Indian Trail Rd & Wellington Sq Plaza	1									x
901	Jimmy Carter Blvd & Best Friend Rd IB	8						x			x
903	Jimmy Carter Blvd & Maxzone Depo	1								x	x
904	Jimmy Carter Blvd & Everest Tr OB	2									x

APPENDIX A

Stop ID	Stop Name	Average Weekday Ridership	Unsheltered Stops with Greater Than 10 Daily Riders	Sheltered Stops with Less Than 3 Daily Riders	Stops without Route or System Information	Stops without System Information with More Than 10 Daily Riders	Near-Side Stops Blocking Right Turn Lane	Stops without Bench with More Than 3 Daily Riders	Stops without Lighting with more Than 10 Daily Riders	Stops Located More than 0.2 Miles from a Marked Crosswalk	Stops with Non-ADA Compliant Sidewalks
906	Jimmy Carter Blvd & Best Friend Park	1								x	
907	Jimmy Carter Blvd & RR Tracks	1									x
908	Jimmy Carter Blvd & S Peachtree St	18	x			x		x	x		x
910	Lawrenceville Hwy & Bryson Park OB	2		x						x	
912	Lawrenceville Hwy & Wynne Russell Dr	1								x	
914	McDonough Dr & Dawson Blvd	4						x			x
915	Old Norcross Rd & Arbors @Breckinridge	2		x						x	
916	Old Norcross Rd & Burnham Ridge	1									x
917	Old Norcross Rd & Old Victorian Rd IB	5						x			
918	New Peachtree Rd & Burlington Sign OB	1									x
922	Park Dr & Gwinnett Park Sign (across)	2								x	x
924	Peachtree Pkwy & Triangle Dr	1									x
927	P'tree Corners Cir & Parton Ct OB	6						x		x	
928	P'tree Corners Cir & Westchase Villge Ln	8								x	
934	Singleton Rd & Hydaburg Ln	5						x			
939	Steve Reynolds Blvd & Falling Water Ln	4						x		x	
940	Steve Reynolds Blvd & Fire Station OB	3					x				x
941	Steve Reynolds Blvd & Indian Trail Apts	1								x	
942	Stone Mountain St & Charleston Ln	4						x		x	x
943	Stone Mountain St & Charter St	1								x	x
945	Technology Pkwy near Hampton Inn	1									x
947	Technology Pkwy & Sovereign	1									x
948	Technology Pkwy & Technology Pkwy South	1								x	
950	Boggs Rd @ St. Andrews Church OB	3									x
954	Graves Rd & Marquis Estates Apts IB	2									x
957	Burns Shopping Ctr & Pleasant Hill Rd IB	4					x	x			
961	Park Dr & Communications Dr IB	1								x	x
962	Shackleford Rd & Doan Way	1								x	x
963	Koger Blvd & Assi Farmers Market	3		x							
964	Koger Blvd & Devry University IB	1								x	
970	Lawrenceville Hwy & Beaver Ruin Rd OB	3					x				
971	Lawrenceville Hwy & Merchants Walk OB	1								x	
974	Atkinson Rd & Atkinson Park Dr OB	1								x	
983	Peachtree Pkwy & Piedmont Bank	3									x
984	P'tree Corners Cir & Davinci Ct IB	1									x
987	Holcomb Bridge Rd & Woodmont Land Apts	2								x	x

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988	N Norcross Tucker Rd & Pelican Dr	1									x
991	Breckinridge Blvd & Breckinridge Pkwy	1								x	x
992	2700 Breckinridge Blvd	1								x	x
993	L'ville Hwy & Bryson Park IB	1								x	
1056	Buford Hwy @ Beaver Ruin Rd 10B	5						x			
			24	**36**	**2**	**40**	**62**	**117**	**36**	**146**	**168**


Legend
Bus Stops
Bus Stop without Major Need or Gap
Bus Stop with Major Need or Gap
DULUTH
PEACHTREE CORNERS
BERKELEY LAKE
NORCROSS
LILBURN
LAWRENCEVILLE
FITZPATRICK WAY
E JONES BRIDGE RD
N BERKELEY LAKE RD
HOWELL FERRY RD
MAIN ST
BUFORD HWY
DAVENPORT RD
PLEASANT HILL RD
CREEK DR
BUNTEN RD
SUGARLOAF CLUB DR
MEADOW CHURCH RD
SATELLITE BLVD
DEAN RD
TAYLOR RD
RUSSELL RD
BUFORD DR
N BROWN RD
SEVER RD
LEBANON RD
TAB ROBERTS RD
LAWRENCEVILLE SUWANEE RD
COLLINS HILL RD
SR 316 EXPY
RIVERSIDE PKWY
DULUTH HWY
BOGGS RD
LAKES PKWY
SR 316 W HWY
MALTBIE ST
NASH ST
GUNNIN RD
ALLEN HURST DR
SPALDING DR
BUSH RD
LOU NAN RD
S OLD PEACHTREE RD
S BERKELEY LAKE RD
GRAVITT RD
HILL DR
JONES MILL RD
HOLCOMB BRIDGE RD
POND RD
INGRAM RD
VENTURE DR
RING RD
SWEETWATER RD
OLD NORCROSS RD
HERRINGTON RD
N OAK DR
CLUB DR
CRUSE RD
JAMES RD
BEAVER RUIN RD
OAKBROOK PKWY
DAWSON BLVD
KAY DR
HARBINS RD
DICKENS RD
ROCKBRIDGE RD
BRITT RD
JOY LN
ARCADO RD
EMILY DR
COLE DR
HARMONY GROVE RD
LILBURN STONE MOUNTAIN RD
MILLER RD
GARNER RD
OLEANDER DR
RIVERMIST DR
HEWATT RD
BRUCKNER BLVD
BRITT DR
HIGHPOINT RD
MCGEE RD
W MAIN ST
OAK RD
FIVE FORKS TRICKUM RD
KILLIAN HILL RD
LOUIS BRUCE WAY
TOM SMITH RD
N RIVER DR
RIVER DR
RONALD REAGAN PKWY
DOGWOOD RD
TREE LN
PHARRS RD
RIDGEDALE
LAKEVIEW RD
JANMAR RD
WEBB GIN HOUSE RD
SCENIC HWY
OLD SNELLVILLE HWY
ROCKY RD
PROVIDENCE DR
MOON PLACE RD
HILLSIDE DR
HUTCHINS RD
OAK DR
LESTER RD
BETHESDA CHURCH RD
GLOSTER RD
HUFF DR
DOME DR
ARNOLD RD
LONGMONT DR
PATTERSON RD
LAWRENCEVILLE HWY
SUGARLOAF PKWY
GREAT OAK DR
DAVIS RD
MOON RD
JOHNSON RD
WINFORT RD
OAKLAND RD
SHANNON WAY
PADEN DR
OAK DR
LENOX DR
HERRINGTON RD
OLD NORCROSS RD
SWEETWATER RD
RING RD
VENTURE DR
GRAVITT RD
BOGGS RD
LAKES PKWY
SR 316 W HWY
MALTBIE ST
NASH ST
RIVERSIDE PKWY
LAWRENCEVILLE SUWANEE RD
TAB ROBERTS RD
LEBANON RD
SEVER RD
N BROWN RD
SATELLITE BLVD
MEADOW CHURCH RD
SUGARLOAF CLUB DR
BUNTEN RD
BUFORD HWY
DAVENPORT RD
PLEASANT HILL RD
CREEK DR
HILL DR
HOWELL FERRY RD
MAIN ST
N BERKELEY LAKE RD
E JONES BRIDGE RD
FITZPATRICK WAY
SPALDING DR
GUNNIN RD
ALLEN HURST DR
BUSH RD
LOU NAN RD
S OLD PEACHTREE RD
S BERKELEY LAKE RD
JONES MILL RD
HOLCOMB BRIDGE RD
POND RD
INGRAM

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190830	

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - MP			Multiple Depts?	No
Agenda Type	Award				
Item of Business:			Locked by Purchasing		No

OS030-19, purchase of two (2) replacement backhoe loaders and one (1) replacement excavator, to Yancey Brothers Company, utilizing a competitively procured State of Georgia contract, $262,743.00.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Award
Department Head	tsrichards (8/15/2019)
Attorney	fsfields (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	$701,148*	$151,458	mbwoods (8/21/2019)
Yes	Stormwater R&E	$434,417*	$111,285	

Finance Comments	* Amount available within the Fleet Equipment - DWR Water & Sewer and Fleet Equipment - DWR Stormwater projects.	FinDir's Initials: bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – OS030-19 Purchase of Two (2) Replacement Backhoe Loaders and One (1) Replacement Excavator	
PURPOSE:	This equipment will be used by field operations crews to make repairs and perform maintenance to the distribution and stormwater systems.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$262,743.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	N/A

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Marlo Puckett, Purchasing Associate III
Department of Financial Services

THROUGH: Tyler Richards, Director TR
Department of Water Resources

FROM: Steven Sheets, Deputy Director
Department of Water Resources

SUBJECT: Recommendation for Award of OS030-19
Purchase of Two (2) Replacement Backhoe Loaders and One (1) Replacement Excavator

DATE: July 29, 2019

REQUESTED ACTION
The Department of Water Resources recommends award of the above referenced procurement to Yancey Brothers Company, in the amount of $262,743.00.

DESCRIPTION
This recommendation is for the purchase of two replacement backhoes and one replacement excavator for the Department of Water Resources. These replacements have been processed through Fleet Management, met the requirements of the Fleet Management Policy and have been recommended by the Department of Support Services. The State of Georgia competitively bid the procurement and awarded the contract to Yancey Brothers Company. Competitively bid state contracts are available to local governments to benefit from the competitive pricing of high volume state contracts. Utilizing state contracts assures that the equipment has been competitively bid in accordance with the current purchasing ordinances of Gwinnett County and the State of Georgia.

The cost of each backhoe is $75,729.00 and the excavator is $111,285.00. The equipment is used by Field Operations crews to make repairs and perform maintenance to the distribution and stormwater system.

FINANCIAL
1. Estimated amount to be spent: $262,743.00
2. Do total obligations agree with "Action Requested"? Yes X No ___
3. Budgeted: Yes X No ___
4. Contact Name: Michael Lanfreschi Contact Phone: 678-376-6835
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	504	211000		50805000	E-0138-01-4-04	$ 151,458.00	58%
2019	591	211000		50805000	E-0137-01-4-04	$ 111,285.00	42%
					Total	$ 262,743.00	100%

Transfer Required: Yes ___ No X

July 12, 2019

GWINNETT COUNTY BOC - DEPT FIN SVS

TREAS.DIV.-FLEET MANAGEMENT
75 LANGLEY DR
LAWRENCEVILLE
Georgia
30045-6900

RE: Quote 172703-02

Phil,

Yancey Bros. is happy to provide the attached quotation for equipment based on our discussion and your requirements. Please review this carefully to ensure that all necessary items are accounted for. I am available should any questions arise.

This machine is listed in the Georgia state contract at:

Category 4, Line 113 (Backhoe and loader combination)

99999#001#SPD0000102#0025

PeopleSoft supplier#0000009858

Caterpillar, Inc. Model: 416F2 Backhoe Loaders

STOCK NUMBER: TBD **SERIAL NUMBER:** TBD **YEAR:** 2019 **SMU:** 1

MACHINE SPECIFICATIONS

416F2 BHL ST, TIER 4 HRC, 70KW	450-8445
STICK, STANDARD, 14FT	450-8726
ENGINE, 70KW, C4.4 ACERT, T4F	450-8754
HYDRAULICS, GP, 5FCN/7BNK	450-8511
CANOPY, BASE	450-8677
SEAT, VINYL	433-4804
BELT, SEAT, 2" SUSPENSION	206-1747
TIRES, 12.5 80/19.5L-24, GY	379-2161
COUNTERWEIGHT, 255 LBS	337-9694

STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-GP, 1.30 YD3, PO	337-7385
CUTTING EDGE, TWO PIECE	9R-5321
BUCKET-HD, 24", 6.2 CFT	219-3387
INSTRUCTIONS, ANSI	430-9944
SERIALIZED TECHNICAL MEDIA KIT	421-8926
PACK, DOMESTIC TRUCK	0P-0210
PRODUCT LINK, SATELLITE PL631E	447-0048
SHIPPING/STORAGE PROTECTION	461-6839
RUST PREVENTATIVE APPLICATOR	462-1033
PT, 4WD, STD SHIFT, MECH	450-8604
CONTROLS, BACKHOE PATTERN	398-2496
WORKLIGHTS (4) HALOGEN LAMPS	491-6733
LANE 3 ORDER	0P-9003

SELL PRICE	$75,729
Quantity	**2 units**
TOTAL QUOTE PRICE	**$151,458.00**

WARRANTY

F.O.B/TERMS:

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we

reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Buck Buchanan
Machine Sales Representative

May 16, 2019

GWINNETT COUNTY BOC - DEPT FIN SVS

TREAS.DIV.-FLEET MANAGEMENT
75 LANGLEY DR
LAWRENCEVILLE
Georgia
30045-6900

RE: Quote 172674-02

Phil,

Yancey Bros. is happy to provide the attached quotation for equipment based on our discussion and your requirements. Please review this carefully to ensure that all necessary items are accounted for. I am available should any questions arise.

Category 4, Line 117 (Mini-Excavators)
99999#001#SPD0000102#0025
PeopleSoft supplier#0000009858

Caterpillar, Inc. Model: 308 Hydraulic Excavators

MACHINE SPECIFICATIONS

NEXT GEN 308	577-8227
LANE 2 - AVAILABLE FROM ATHENS FACTORY	
LANE 3 - AVAILABLE FROM ATHENS FACTORY	
INCLUDES:	
512-1401 308 07A CR MINI EXCAVATOR	
511-6253 ELECTRICAL ARR, C3.3 HRC	
518-6184 ENGINE, EPA TIER 4 FINAL	
562-3698 STD BLADE, STD U/C, TG W/PAD	562-3698
563-2071 STICK, LONG, W/THUMB BRACKET	
510-6070 SEAT, AIR SUSP, FABRIC, HEATED	510-6070
522-6460 CAT KEY, WITH PASSCODE OPTION	522-6460
522-6475 MONITOR, STD, CAMERA READY	522-6475
512-2573 BOOM, SWING	
514-8055 LINES, BOOM	
514-8067 LINES, STICK	
516-1613 LINES, AUX, QC, LONG STK	
520-0778 CONTROL, QUICK COUPLER	
525-6657 COUNTERWEIGHT, EXTRA	
382-8757 DRAIN, ECOLOGY	382-8757
510-6085 BELT, SEAT, 76MM RETRACTABLE	
511-6157 ALARM, TRAVEL	

511-6216 LIGHTS, STANDARD	511-6216
511-6219 RADIO	
511-6229 PRODUCT LINK, CELLULAR, PLE642	511-6229
511-6235 CAMERA, REAR VIEW	511-6235
415-2556 HEATER, WATER JACKET	415-2556
568-1567 LINKAGE, BUCKET W/ LIFTING EYE	
557-1709 SOFTWARE, PROPORTIONAL CONTROL	
557-1710 SOFTWARE, STICK STEER CONTROL	
557-1711 KIT, 2 WAY CONTROL	
557-1713 SOFTWARE, CODED START	
523-3993 INSTRUCTIONS, ANSI	
552-5984 FILM, CANADA	
555-8731 FILM, COUPLER, ISO	555-8731
LANE 2 ORDER	0P-9002
SERIALIZED TECHNICAL MEDIA KIT	421-8926
SHIPPING/STORAGE PROTECTION	0P-2266
PACKING, LAST MILE PROGRAM	0P-4299
BUCKET-HD, 24" 0.30 YD3	295-5952
COUPLER, PG, HYDR.D.LOCK, 8T	485-5302

SELL PRICE	111,285
NET BALANCE DUE	**111,285**
TOTAL QUOTE PRICE	**111,285**

WARRANTY

Standard Warranty: 2yr/2,000 premier coverage

F.O.B/TERMS:

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,
Buck Buchanan
Machine Sales Representative

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190835	

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Award				
Item of Business:			Locked by Purchasing		No

OS019-19, purchase of products and services for Goulds-ITT Pumps and Goulds-Xylem Pumps on an annual contract (September 21, 2019 through September 20, 2020), to Tencarva Municipal, base amount $300,000.00.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Award
Department Head	tsrichards (8/16/2019)
Attorney	fsfields (8/23/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$240,000	mbwoods (8/22/2019)
Yes	Water & Sewer Op	*	$60,000	

Finance Comments	* The current balance in Pump Station Rehab, WRF Rehab/Improvements Program projects and General Operating Expenses are checked as items are purchased and services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $15,000 is allocated, for FY2020, $285,000 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/22/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS019-19
Purchase of Products and Services for Goulds-ITT Pumps and Goulds-Xylem Pumps on an Annual Contract

PURPOSE:	This contract is used for the purchase of products and services for Goulds-ITT pumps and Goulds-Xylem pumps throughout the Department of Water Resources system. This contract includes preventive maintenance, corrective maintenance, and replacement of existing equipment.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	$300,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$300,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$474,350.57
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	10% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	September 21, 2019 through September 20, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter,
Purchasing Associate III

THROUGH: Tyler Richards, TR
Acting Director, Department of Water Resources

FROM Hill Baughman HHB
Deputy Director, Department of Water Resources

SUBJECT: Recommendation for Award of OS019-19, Purchase of Products and Services for Goulds-ITT Pumps and Goulds-Xylem Pumps on an Annual Contract

DATE: July 26, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends award of the above referenced contract to Tencarva Municipal in the amount of $300,000.00.

DESCRIPTION

This contract is used for the purchase of products and services for Goulds-ITT Pumps and Goulds-Xylem Pumps throughout the DWR system. This contract includes preventive maintenance, corrective maintenance, and replacement of existing equipment.

FINANCIAL

1. Estimated Amount to be spent: $300,000.00
2. Projected amount to be spent previous contract period: $474,350.57
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111009	19090006	50404241		$15,000.00	5%
2020	501	111009	19090006	50404241		$45,000.00	15%
2020	504	211000		50807000	M-0763-01-1-02	$195,000.00	65%
2020	504	211000		50807000	M-0747-01-1-02	$45,000.00	15%
					Total	$300,000.00	100%

Transfer Required: Yes___ No_X_

cc: Michael Lanfreschi, Financial Manager, DWR
Charlie Roberts, Facility Maintenance Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

OS# 019-19

Sole Source Approval Form

Requesting Department: Department of Water Resources (DWR)

Purchasing Associate: Shelley McWhorter, CPPB, Purchasing Associate III (SM) 7-9-19 TC 7/14/19

Description of proposed procurement: Products and services for Goulds-ITT Pumps and Goulds-Xylem Pumps equipment throughout the Gwinnett County Department of Water Resources.

Background for sole source request: Tencarva Municipal (fka GPM Environmental) is the sole authorized municipal representative for Goulds-ITT Pumps and Goulds-Xylem Pumps in the State of Georgia.

Sole Source Provider: Tencarva Municipal (fka GPM Environmental)

Additional cost/savings: Tencarva Municipal is local so there is a cost savings for transportation and travel for field services, which is reimbursed at cost and/or per mile. They also offer a discount rate for services (15%) and parts (10%).

Benefits to the County: There are approximately 120 pumps specific to the above referenced list of products. The pumps are in use at all 3 wastewater facilities and numerous pump stations. The pumps are involved in most aspects of the treatment process.

Anticipated annual expenditure: $300,000.00

Requested validity period: Five Years

Rich Hampton — 6/26/19 HHB 6/27/19
Prepared By Rich Hampton — Date
Facility Operations - Contracts Section Manager

Tyler Rickard — 7/8/19
Department Director — Date

Bryant Davis — 7-17-19
Purchasing Director — Date

7-16-24
Expiration of approval

Please return to the Purchasing Division after completion. If an agenda request is required, the Purchasing Division will prepare the agenda request for placement on the Sept/Oct 2019 agenda for approval by the Board of Commissioners.
Anticipated Agenda Date

SRM Contract Needs to be entered? ___Yes ___No

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190836	

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Award				
Item of Business:			Locked by Purchasing		No

OS026-19, purchase of products and services for Ovivo equipment on an annual contract (November 28, 2019 through November 27, 2020), to Ovivo USA, LLC, base amount $300,000.00.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairman's Signature?	No
Staff Recommendation	Award
Department Head	tsrichards (8/15/2019)
Attorney	fsfields (8/23/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$155,010	mbwoods (8/21/2019)
Yes	Water & Sewer R&E	*	$144,990	

Finance Comments	*The current balances in Industrial R&M-Contracted and WRF Rehab/Improvements Program project are checked as items are purchased and services provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $12,930 is allocated, FY2020, $287,070 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS026-19
Purchase of Products and Services for Ovivo Equipment on an Annual Contract

PURPOSE:	This contract is used for the purchase of products and services related to approximately 47 pieces of Ovivo equipment located at the F. Wayne Hill Water Resources Center, Yellow River Reclamation Facility, and the Lanier Filter Plant. This equipment includes screens, screen handling equipment, gate actuators and sludge collectors.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	$300,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$250,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$442,804.93
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	November 28, 2019 through November 27, 2020

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter,
Purchasing Associate III

THROUGH: Tyler Richards, TR
Acting Director, Department of Water Resources

FROM Hill Baughman, HB
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Award OS026-19 Provision of Products and Services for Ovivo Equipment on an Annual Contract

DATE: July 26, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends the award of the above referenced contract to Ovivo USA, LLC in the amount of $300,000.00.

DESCRIPTION

This contract is used for the purchase of products and services related to approximately 47 pieces of Ovivo equipment located at the F. Wayne Hill Water Resources Center, Yellow River Reclamation Facility, and the Lanier Filter Plant. This equipment includes screens, screen handling equipment, gate actuators and sludge collectors.

FINANCIAL

1. Estimated amount to be spent: $300,000.00
2. Projected amount spent previous contract: $442,804.93
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111009	19090006	50404232		$10,830.00	3.61%
2019	501	111004	19040004	50404232		$1,050.00	.35%
2019	501	111004	19040005	50404232		$1,050.00	.35%
2020	501	111009	19090006	50404232		$119,160.00	39.72%
2020	501	111004	19040004	50404232		$11,460.00	3.82%
2020	501	111004	19040005	50404232		$11,460.00	3.82%
2020	504	211000		50807000	M-0763-01-1-02	$144,990.00	48.33%
					Totals	$300,000.00	100.00%

Transfer Required: Yes___ No X

cc: Michael Lanfreschi, Financial Manager, DWR
Charlie Roberts, Facility Maintenance Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

OS# O26-19

Sole Source Approval Form

Requesting Department: Department of Water Resources (DWR)

Purchasing Associate: Shelley McWhorter, CPPB, Purchasing Associate III SM 7.9.19 HC 7/12/19

Description of proposed procurement: Products and services for Ovivo equipment throughout the Gwinnett County Department of Water Resources.

Background for sole source request: Ovivo USA, LLC is the exclusive "Sole" manufacturer and seller of parts used in Ovivo equipment. The use of other than OEM parts, products and services for Ovivo equipment would invalidate any existing warranties. The equipment in place in Gwinnett County are highly engineered custom solutions where stocked parts are not available.

Sole Source Provider: Ovivo USA, LLC

Additional cost/savings: Sole Source approval allows more responsive address of emergency and urgent issues that arise with the effective management and maintenance of preventative and corrective repairs to existing equipment.

Benefits to the County: A maxima query returned that there are 17 pieces of Ovivo equipment at F. Wayne Hill and Lanier Filter Plant. Additionally there are two Ovivo (Jones + Attwood) units at Yellow River Water Reclamation Facility. This Sole Source covers unplanned repairs and rehabilitation work required to keep this critical equipment in operation.

Anticipated annual expenditure: $350,000.00

Requested validity period: Five Years

Prepared By Rich Hampton
Contracts Section Manager, DWR — Date: 6/26/19 HHB 6/28/19

Department Director — Date: 7/8/19

Purchasing Director — Date: 7-12-19

Expiration of approval: 7-11-24

Please return to the Purchasing Division after completion. If an agenda request is required, the Purchasing Division will prepare the agenda request for placement on the Sept/Oct 2019 agenda for approval by the Board of Commissioners.
Anticipated Agenda Date

SRM Contract Needs to be entered? ___Yes ___No

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190585	20180569

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	05/28/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - LG			Multiple Depts?	No
Agenda Type	Approval				

Item of Business:		Locked by Purchasing	No

to renew BL042-15, provision of pressure washing services on an annual contract (September 16, 2019 through September 15, 2020), with Intercontinental Commercial Services, Inc., base bid $150,000.00.

Attachments	Summary Sheet, Justification Letter

Authorization:	Chairman's Signature?	No	
Staff Recommendation	Approval		
Department Head	tsrichards (8/15/2019)		
Attorney	fsfields (8/21/2019)		

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$150,000	mbwoods (8/20/2019)

Finance Comments	The current balance in General Operating Expenses is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019 $60,000 is allocated, and for FY2020, $90,000 is subject to budget approval.	FinDir's Initials
		bjalexzulian (8/20/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL042-15
Provision of Pressure Washing Services on an Annual Contract

PURPOSE:	This contract will allow for industrial cleaning and pressure washing of various concrete and steel tanks; brick, masonry and concrete buildings; sidewalks and driveways; and other structures and surfaces. This contract is needed for the effective cleaning and maintenance of water and sewer treatment facility structures and storage tanks throughout the DWR system.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$150,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$150,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$55,868.79
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that bid pricing is comparable to market conditions.
CONTRACT TERM:	September 16, 2019 through September 15, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Lindsey Gravitt, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Tyler Richards, Assistant Director, Department of Water Resources TR

FROM Hill Baughman, Deputy Director, Facility Operations, Department of Water Resources HWB

SUBJECT: Recommendation for Renewal of BL042-15 Pressure Washing Services on an Annual Contract

DATE: April 15, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends renewal of the above referenced contract to Intercontinental Commercial Services, Inc. in the amount of $150,000.00.

DESCRIPTION

DWR uses this contract for industrial cleaning and pressure washing of various concrete and steel tanks; brick, masonry and concrete buildings; sidewalks and driveways; and other structures and surfaces. This contract has options for cold water pressure washing, hot water pressure washing, chemical cleaning with various chemicals and abrasive cleaning with various constituents. This contract is needed for the effective cleaning and maintenance of facility structures and storage tanks maintained by DWR throughout Gwinnett County.

FINANCIAL

1. Estimated amount to be spent: $150,000.00
2. Projected amount spent previous contract: $55,868.79
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111004	19040004	50401201		$6,000.00	4%
2019	501	111004	19040005	50401201		$6,000.00	4%
2019	501	111004	19040006	50401201		$6,000.00	4%
2019	501	111008	19080002	50401201		$6,000.00	4%
2019	501	111008	19080003	50401201		$6,000.00	4%
2019	501	111008	19080007	50401201		$6,000.00	4%
2019	501	111009	19090003	50401201		$6,000.00	4%
2019	501	111009	19090006	50401201		$6,000.00	4%
2019	501	111009	19090007	50401201		$6,000.00	4%
2019	501	111009	19090015	50401201		$6,000.00	4%
2020	501	111004	19040004	50401201		$9,000.00	6%
2020	501	111004	19040005	50401201		$9,000.00	6%
2020	501	111004	19040006	50401201		$9,000.00	6%
2020	501	111008	19080002	50401201		$9,000.00	6%
2020	501	111008	19080003	50401201		$9,000.00	6%
2020	501	111008	19080007	50401201		$9,000.00	6%
2020	501	111009	19090003	50401201		$9,000.00	6%
2020	501	111009	19090006	50401201		$9,000.00	6%
2020	501	111009	19090007	50401201		$9,000.00	6%
2020	501	111009	19090015	50401201		$9,000.00	6%
					Totals	$150,000.00	100%

Transfer Required: Yes___ No X

cc: Michael Lanfreschi, Financial Manager, DWR
Jason Duncan, Buildings and Grounds Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190802	20180671

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	07/29/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing		No

to renew BL065-15, restoration of utility repairs on an annual contract (October 7, 2019 through October 6, 2020), with DAF Concrete, Inc., base bid $1,500,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	tsrichards (8/1/2019)
Attorney	trwilliams (8/9/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$930,000	mbwoods (8/8/2019)
Yes	Stormwater Op	*	$570,000	

Finance Comments		FinDir's Initials
	* The current balances in General Operating Expenses are checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $390,000 is budgeted and for FY2020, $1,110,000 is subject to budget approval.	bjalexzulian (8/8/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL065-15
Restoration of Utility Repairs on an Annual Contract

PURPOSE:	This contract provides for asphalt, concrete, and landscape restorations associated with water, sewer and stormwater line repairs. This work will be performed on roads and subdivisions throughout Gwinnett County and is not intended to be used for large-scale resurfacing projects or road construction projects. The contract combines these restoration services together in an effort to reduce restoration time for customers impacted by emergency repairs.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$1,500,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$1,500,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$1,500,000.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that bid pricing is comparable to current market conditions.
CONTRACT TERM:	October 7, 2019 through October 6, 2020

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter, Purchasing Associate III, Department of Financial Services

THROUGH: Tyler Richards, Assistant Director, Department of Water Resources TR

FROM: Steve Sheets, Deputy Director, Department of Water Resources SRS

SUBJECT: Recommendation to renew BL065-15
Restoration of Utility Repairs on an Annual Contract

DATE: May 14, 2019

REQUESTED ACTION:

The Department of Water Resources recommends the renewal of the above referenced contract with DAF Concrete Inc., in the amount of $1,500,000.00.

DESCRIPTION:

This contract provides for asphalt, concrete, and landscape restoration services associated with water, sewer and stormwater pipe repairs. This work will be performed on roads and subdivisions throughout Gwinnett County and is not intended to be used for large-scale resurfacing projects or road construction projects. The contract combines these restoration services together in an effort to reduce restoration time for customers impacted by emergency repairs.

FINANCIAL:

This will be fully funded through the Water & Sewer Operations Fund 501 and the Stormwater Operations Fund 590.

1. Estimated amount to be spent: $1,500,000.00
2. Projected amount to be spent previous contract period: $1,500,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No _____
5. Contact name: Michael Lanfreschi Contact phone: (678)376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111008	19080002	50404216		$30,000.00	2%
2019	501	111008	19080003	50404216		$210,000.00	14%
2019	590	111011	19110001	50404205		$150,000.00	10%
2020	501	111008	19080002	50404216		$120,000.00	8%
2020	501	111008	19080003	50404216		$570,000.00	38%
2020	590	111011	19110001	50404205		$420,000.00	28%
					Total	$1,500,000.00	100%

cc: Michael Lanfreschi, Section Manager, DWR
Jeff Callaway, Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190807	20180674

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	07/29/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business:		Locked by Purchasing	No

to renew BL081-16, purchase of solids dewatering and thickening polymer on an annual contract (October 19, 2019 through October 18, 2020), with Polydyne, Inc., base bid $1,818,755.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	tsrichards (8/1/2019)
Attorney	fsfields (8/21/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water and Sewer Op	*	$1,818,755	mbwoods (8/14/2019)

Finance Comments	*The balance in GOE is checked as items are purchased. The requested allocation is an estimate based on the recommended base bid. For FY2019, $527,439 is allocated and for FY2020, $1,291,316 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/14/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL081-16
Purchase of Solids Dewatering and Thickening Polymer on an Annual Contract

PURPOSE:	This contract will be used for dewatering and thickening polymer at the Crooked Creek Water Reclamation Facility and the F. Wayne Hill Water Resources Center.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$1,818,755.00
PREVIOUS CONTRACT AWARD AMOUNT:	$1,500,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$1,697,700.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	5% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to market conditions.
CONTRACT TERM:	October 19, 2019 through October 18, 2020

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter, CPPB, Purchasing Associate III
Purchasing Division, DOFS

THROUGH: Tyler Richards, Acting Director, Department of Water Resources TR

FROM Hill Baughman, Deputy Director, Department of Water Resources HHB

SUBJECT: Recommendation for Renewal of BL081-16 Purchase of Solids Dewatering and Thickening Polymer on an Annual Contract

DATE: May 30, 2019

REQUESTED ACTION
The Department of Water Resources (DWR) recommends renewal of the above referenced contract to Polydyne, Inc. in the amount of $1,818,755.00

DESCRIPTION
Polymer is used as a coagulant for the thickening and dewatering of sludge at the F. Wayne Hill Water Resources Center and for dewatering at the Crooked Creek Water Reclamation Facility. Thickening is necessary to preserve hydraulic capacity in the anaerobic digesters and dewatering is necessary before sludge can be removed from the facilities and taken to the landfill for disposal.

FINANCIAL
1. Estimated amount to be spent: $1,818,755.00
2. Projected amount spent previous contract: $1,697,700.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111009	19090003	50701143		$54,562.65	3%
2019	501	111009	19090007	50701143		$472,876.30	26%
2020	501	111009	19090003	50701143		$145,500.40	8%
2020	501	111009	19090007	50701143		$1,145,815.65	63%
					Total	$1,818,755.00	100%

Transfer Required: Yes___ No X

cc: Michael Lanfreschi, Financial Manager, DWR
Pierce Freeman, Water Reclamation Operations Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190823	

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/06/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Johanna L. Costley			Multiple Depts?	
Agenda Type	Approval				
Item of Business:			Locked by Purchasing	No	

of Change Order No. 1 to BL010-19 48-inch PCCP Replacement (Loganville Highway to Grayson Tank) with John D. Stephens, Inc., increasing the contract by $607,237.63. The contract is adjusted from $7,361,994.00 to $7,969,231.63. Subject to approval as to form by the Law Department.

Attachments	Justification Letter, Change Order, Map
Authorization: Chairman's Signature?	Yes
Staff Recommendation	Approval
Department Head	tsrichards (8/6/2019)
Attorney	fsfields (8/21/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	$2,492,913*	$607,238	mbwoods (8/15/2019)

Finance Comments	*Amount available in Distribution System Rehab project.	FinDir's Initials
		bjalexzulian (8/14/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
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C CHANGE JUSTIFICATION

MEMORANDUM

TO: Chairman
District Commissioners

THRU: Tyler Richards TR
Acting Director, Department of Water Resources

FROM: Rebecca Shelton RMS
Deputy Director, Department of Water Resources

SUBJECT: Change Order No. 1
BL010-19, 48-Inch PCCP Replacement (Loganville Highway to Grayson Tank)
Project No. M-0735-59-3-03
District 3/Hunter

DATE: July 23, 2019

PREVIOUS CHANGE ORDER SUMMARY:

N/A -This is Change Order No. 1.

REQUESTED ACTION:

Request to approve Change Order No. 1 to BL010-19, 48-Inch PCCP Replacement (Loganville Highway to Grayson Tank) with John D. Stephens, Inc. in the amount of $607,237.63.

EXPLANATION OF CURRENT STATUS OF CHANGE ORDER:

The items associated with this change order request are in progress.

DESCRIPTION:

This change order is due to county requested items as stated below:

1. Re-alignment of water mains to prevent full road closure during construction which will result in
    - Increased rock blasting
    - Increased depth of pipe and number of fittings

- Utility pole relocation
- Addition clearing
- Additional flagman for traffic control
- Reinstallation of fence gate for affected homeowner

2. Installation of larger valve vaults to improve accessibility for field crews during preventative maintenance.

NEED OR BENEFIT:

The change was needed to minimize the impacts of this construction to drivers on Grayson New Hope Road. A section of this road was previously closed for approximately 11 months for the Grayson Tank to New Hope Road Project. Moving the alignment to the edge of the right-of-way allows for intermittent lane closures instead of full road closure on Grayson New Hope Road. The new alignment will reduce full road closure time during pipe installation from five months down to two weeks. Based on the information received from GCDOT, Grayson New Hope Road has an average daily traffic of about 11,000 vehicles per day between Brannan Boulevard and Chandler Road. This section of the road is about one mile long and the detour route is about three miles long. Therefore, we are saving 11,000 vehicles two miles per day in travel time and expense by not closing the road.

NEGOTIATED COST SAVING:

All of the costs provided by John D. Stephens, Inc. for the proposed changed order items have been reviewed and negotiated with Gwinnett County DWR staff, management, and the engineer of record, The Constantine Engineering Group.

RECOMMENDATION:

Recommend approval of Change Order No.1 to BL010-19, 48 Inch PCCP Replacement (Loganville Highway to Grayson Tank) with John D. Stephens, Inc. in the amount of $607,237.63 and adjust the contract amount from $7,361,994.00 to $7,969,231.63 with no contract time extension.

cc: File
Project Manager: Michael Efeyini
Section Manager: Curtis Bokey, P.E.
The complete detailed list is shown below; the changes generally fall into the classifications as indicated.

New Requirement		Unforeseen Condition		Professional Errors & Omissions		County Request		Project Close-out and/or Progress Adjustments- Not included in Change Order	
Item	$	Item	$	Item	$	Item 1	$ 36,300.00	Item	$
Item	$	Item	$	Item	$	Item 2	$ 31,075.00	Item	$
Item	$	Item	$	Item	$	Item 3	$ 234,723.60	Item	$
Item	$	Item	$	Item	$	Item 4	$ 101,299.98	Item	$
Item	$	Item	$	Item	$	Item 5	$ 66,000.00	Item	$
Item	$	Item	$	Item	$	Item 6	$ 108,830.00	Item	$
Item	$	Item	$	Item	$	Item 7	$ 21,400.00	Item	$
Item	$	Item	$	Item	$	Item 8	$ 6,034.05	Item	$
Item	$	Item	$	Item	$	Item 9	$ 1,575.00	Item	$
$0.00		$0.00		$0.00		$607,237.63		$	
Total Dollar Amount Effect of the Change Order & Project Close-out						$607,237.63			

New Requirement	
Item #	Description
Unforeseen Condition	
Item #	Description
Professional Errors & Omissions	
Item #	Description

County Request	
Item #	Description
1.00	Additional clearing due to moving pipe toward edge of right-of-way.
2.00	Relocation of fences currently located in the right-of-way.
3.00	Additional rock blasting for the 12 & 48-inch water mains due to change in alignment requiring additional depth.
4.00	Additional water main fittings due to changes in alignment.
5.00	Additional utility poles relocate and holding in place during construction due to alignment of pipe to edge of right-of-way.
6.00	Additional depth installation of 12 & 48-inch water mains due to new relocation being higher than the original alignment.
7.00	Additional flagmen for traffic control due to performing lane closures with active flagging instead of closing the road.
8.00	At the request of GCDWR the contractor was instructed to enlarge all three (3) valve vaults for the 48-inch water main for improved accessibility by field crew during preventative maintenance.
9.00	At the request of GCDWR the contractor was instructed to remove fence and gate from right-of-way and reset to a new location due to alignment of pipe. This request resulted to a cost differential due to change of 4 feet gate to 6 feet gate.
Project Close-out and/or Progress Adjustments	
Item #	Description



Project Information

Project Name: 48" PCCP Replacement (Loganville Highway to Grayson Tank)
Project Number: M0735-59
Commission District: 3 - Tommy Hunter
Project Description: The work to be performed under this contract include the installation of approximately 8,300 linear feet of 48-inch diameter, 3,400 linear feet of 12-inch diameter, and 170 linear feet of 8-inch diameter ductile iron pipe water main. The existing 48-inch diameter water main will be abandoned in place and site restoration will be completed.

Date: 1/31/2019

CONTRACT CHANGE ORDER # 1

Project Name: 48-Inch PCCP Replacement (Loganville Highway to GraysonTank)

Bid #: BL010-19
Project #: M-0735-59
Change Order #: 1

Previous Contract Amount:	$7,361,994.00
Amount of Change Order:	$607,237.63
Revised Contract Amount:	$7,969,231.63
Original Contract Time:	*360days*
Contract Extension per CO #1	*0 day*
Revised Contract Time:	N/A

REVISION DESCRIPTION

The following abbreviations and subsequent definitions are used in this document:

RFI Request for Information, typically asked by the Contractor, for clarification of work items. The response may or may not develop a change. If changes are initiated that may affect contract price or contract time, the RFI is followed by a Request for Pricing or a Request for Change.

DC Design Clarification for clarification to contract drawings. The response may or may not develop a change. If changes are initiated that may affect contract price or contract time, the DC is followed by a Request for Pricing or Request for Change.

RFP Request for Pricing, typically asked by the Engineer in response to a change in contract price or contract time, usually as a result of a clarification (See RFI or DC). This RFP may be in the form of additional work or a credit for work not performed.

RFC Request for Change Order, the work has been clarified, the price for the work has been negotiated, and the resultant is a request from the Contractor/Engineer to proceed with the work and formalize the Change Order.

FO Field Order is the terminology used for a Proposed Change Order, issued from the Contractor, proposing price adjustments or time adjustments, usually as a result of a RFP.

Modifications to Contract AMOUNT

BID NO.: BL010-19 BID DATE: January 22, 2019		DWR CONTRACT QUANTITIES			**John D. Stephens, Inc.** ACTUAL QUANTITIES		
NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL	QUANTITY	TOTAL	Difference
	CHANGE ORDERS						
1.00	Additional clearing due to moving pipe toward edge of right-of-way		$0.00	$0.00	LS	$36,300.00	$36,300.00
2.00	Relocation of fences currently located in the right-of-way		$0.00	$0.00	LS	$31,075.00	$31,075.00
3.00	Additional rork blasting fot the 12 & 48-inch water main due to change in alignment requiring additional deapth		$0.00	$0.00	LS	$234,723.60	$234,723.60
4.00	Additional water main fittings due to change in alignment		$0.00	$0.00	LS	$101,299.98	$101,299.98
5.00	Additional poles relocate and holdong in place during const.		$0.00	$0.00	LS	$66,000.00	$66,000.00
6.00	Additional deapth installtion of 12 & 48-inch water mains due to new location being higher than original alighnment		$0.00	$0.00	LS	$108,830.00	$108,830.00
7.00	Additional flagmen for traffic controler due to performing lane closures with active flagging instead of closing the road		$0.00	$0.00	LS	$21,400.00	$21,400.00
8.00	Three (3) valve vaults enlargement		$0.00	$0.00	3	$6,034.05	$6,034.05
9.00	Fence and gate remove from right-of-way and reset to a new location due to alignment of pipe		$0.00	$0.00	LS	$1,575.00	$1,575.00
				$ -		**$607,237.63**	**$607,237.63**

Contractor acknowledges and agrees that the execution of this Change Order constitutes full, complete, and irrevocable waiver, discharge, and release by Contractor and its subcontractors and suppliers, of any and all claims for additional compensation for work performed, or cost incurred, for work within the scope of this Change Order, and, furthermore, Contractor acknowledges and agrees that such execution constitutes full, complete, and irrevocable waiver, discharge and release by Contractor and its subcontractors and suppliers, of any and all claims for delay, acceleration, hindrance, impact, or interference, of every kind or nature, arising out of, or relating to, any acts or omissions of the County; the County's employees, agents or representatives; the Engineer; or other individuals or entities employed or retained by the County in connection with work within the scope of this Change Order. Contractor shall hold harmless and indemnify the County from any such claims.

Except as expressly modified by this Change Order, all other terms and conditions of this Contract remain in full force and effect.

The foregoing modification of said contract is hereby accepted.

John D. Stephens, Inc.
(Contractor)

BY: _____
(Signature)
Steven J. Archer
Signature
(Print Name)

TITLE: President

DATE: 7/24/19

ATTEST: _____
(Corporate Secretary)
Jennifer Butler
(Print Name)

CORPORATE SEAL

Gwinnett County
(Owner)

BY: _____
Chairman Charlotte J. Nash

DATE:

ATTEST:

APPROVED AS TO FORM:

Gwinnett County Staff Attorney

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190833	20181176

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business:		Locked by Purchasing	No

to renew OS022-17, purchase of products and services for EIM electric actuators on an annual contract (December 6, 2019 through December 5, 2020), with Georgia Western, Inc., base amount $300,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	tsrichards (8/15/2019)
Attorney	fsfields (8/23/2019)
Agenda Purpose Only	

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$49,980	mbwoods (8/21/2019)
Yes	Water and Sewer R&E	*	$250,020	

Finance Comments	*The current balances in Industrial R&M-Contracted and Facility Rehabilitation Water Production project are checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $4,170 is allocated, FY2020, $295,830 is subject to budget approval.	FinDir's Initials: bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS022-17
Purchase of Products and Services for EIM Electric Actuators on an Annual Contract

PURPOSE:	Gwinnett County Water Resources currently has over 200 EIM electric valve actuators throughout the water production facilities, water reclamation facilities, and pump stations. The Department of Water Resources will use this contract for products and services to maintain these actuators. This contract will also cover equipment replacement when necessary.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	$300,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$250,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$546,247.02
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	December 6, 2019 through December 5, 2020

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter,
Purchasing Associate III

THROUGH: Tyler Richards, TR
Acting Director, Department of Water Resources

FROM Hill Baughman HHB
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Renew OS022-17 Purchase of Products and Services for EIM Electric Actuators on an Annual Contract

DATE: July 26, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends the renewal of the above referenced contract with Georgia Western, Inc. in the amount of $300,000.00.

DESCRIPTION

DWR currently has approximately 200 EIM electric valve actuators throughout the water production facilities, water reclamation facilities, and pump stations. This contract is used for products and services to maintain these actuators and replace equipment when necessary.

FINANCIAL

1. Estimated Amount to be spent: $300,000.00
2. Projected amount to be spent previous contract period: $546,247.02
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111004	19040005	50404216		$4,170.00	1.39%
2020	501	111004	19040005	50404216		$45,810.00	15.27%
2020	504	211000		50807000	M-0742-01-1-02	$250,020.00	83.34%
					Total	$300,000.00	100.00%

Transfer Required: Yes___ No_X_

cc: Michael Lanfreschi, Financial Manager, DWR
Charlie Roberts, Facility Maintenance Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190834	20181179

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Approval				
Item of Business:			Locked by Purchasing		No

to renew OS016-17, purchase of products and services for JWC Environmental equipment on an annual contract (January 1, 2020 through December 31, 2020), with JWC Environmental, Inc., base amount $375,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairman's Signature?	No
Staff Recommendation	Approval
Department Head	tsrichards (8/15/2019)
Attorney	fsfields (8/23/2019)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$363,000	mbwoods (8/21/2019)
Yes	Water & Sewer Op	*	$12,000	

Finance Comments	* The requested allocation is an estimate based on the recommended base bid. For FY2020, $375,000 is subject to budget approval.	FinDir's Initials
		bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS016-17
Purchase of Products and Services for JWC Environmental Equipment on an Annual Contract

PURPOSE:	Gwinnett County Water Resources uses this contract for the purchase of products and services for JWC Equipment. The Department of Water Resources has 27 JWC grinders in service within the wastewater pump stations and 38 in service at the water reclamation facilities. These grinders reduce the size of material in the waste stream, preventing clogging of pipes and unnecessary wear and tear on equipment. The maintenance of these units is critical to daily operations.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	$375,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$300,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$327,307.77
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2020 through December 31, 2020

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter,
Purchasing Associate III

THROUGH: Tyler Richards, TR
Acting Director, Department of Water Resources

FROM Hill Baughman,
Deputy Director, Department of Water Resources HHB

SUBJECT: Recommendation to Renewal of OS016-17 Provision of Products and Services for JWC Environmental Equipment on an Annual Contract

DATE: July 26, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends the renewal of the above referenced contract with JWC Environmental, Inc. in the amount of $375,000.00.

DESCRIPTION

DWR has approximately 27 JWC grinders in service within our wastewater pump stations and approximately 38 in service at our water reclamation facilities. These grinders reduce the size of material in the waste stream, preventing clogging of pipes and unnecessary wear and tear on equipment. DWR uses this contract for the purchase of products and services to maintain the JWC Environmental Equipment.

FINANCIAL

1. Estimated amount to be spent: $375,000.00
2. Projected amount spent previous contract: $327,307.77
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2020	501	111008	19080007	50404241		$4,987.50	1.33%
2020	501	111009	19090006	50404241		$7,012.50	1.87%
2020	504	211000		50807000	M-0747-01-1-02	$363,000.00	96.80%
					Totals	$375,000.00	100.00%

Transfer Required: Yes___ No X

cc: Michael Lanfreschi, Financial Manager, DWR
Charlie Roberts, Facility Maintenance Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190837	20180721

☐ Grants ☐ Public Hearing

Department:	Water Resources			Date Submitted:	08/12/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Purchasing - Brittany Taylor - SM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business:		Locked by Purchasing	No

to renew RP014-15, provision of custodial services at various Department of Water Resources Facilities on an annual contract (November 1, 2019 through October 31, 2020), with Building Maintenance Services, Inc., base amount $250,000.00.

Attachments	Summary Sheet, Justification Letter

Authorization:	Chairman's Signature?	No	
Staff Recommendation	Approval		
Department Head	tsrichards (8/15/2019)		
Attorney	fsfields (8/23/2019)		

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$250,000	mbwoods (8/21/2019)

Finance Comments	*The current balance in Industrial R&M-Contracted is checked as services are provided. The requested allocation is an estimate based on the recommended base bid. For FY2019, $12,500 is allocated, FY2020, $237,500 is subject to budget approval.	FinDir's Initials
		bjalexzulian (8/21/2019)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – RP014-15
Provision of Custodial Services at Various Department of Water Resources Facilities on an Annual Contract

PURPOSE:	To provide comprehensive custodial services for various facilities owned and operated by Gwinnett County Department of Water Resources
LOCATION:	Various Department of Water Resources locations
AMOUNT TO BE SPENT:	$250,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$250,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$201,588.72
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	Proposals were evaluated based upon criteria stated in the document, which included background and experience of the company, references, staff and training, equipment, products, processes, and cost. Therefore, an analysis on cost alone cannot be obtained.
CONTRACT TERM:	November 1, 2019 through October 31, 2020

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Shelley McWhorter, CPPB, Purchasing Associate III
Purchasing Division, DOFS

THROUGH: Tyler Richards, Assistant Director, Department of Water Resources TR

FROM Hill Baughman, Deputy Director, Department of Water Resources HBB

SUBJECT: Recommendation for Renewal of RP014-15 Provision of Custodial Services at Various Department of Water Resources Facilities on Annual Contract

DATE: May 17, 2019

REQUESTED ACTION

The Department of Water Resources (DWR) recommends renewal of the above referenced contract to Building Maintenance Services, Inc. in the amount of $250,000.00.

DESCRIPTION

This contract is used by DWR for comprehensive custodial services for buildings located at our three water reclamation facilities, two water production facilities, laboratory, and central facility.

FINANCIAL

1. Estimated amount to be spent: $250,000.00
2. Projected amount spent previous contract: $201,588.72
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Contact name: Michael Lanfreschi (DWR) Contact phone: 678-376-6835

6. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount	% of Award Amount
2019	501	111001	19010001	50404231		$3,125.00	1.25%
2019	501	111003	19030003	50404231		$1,250.00	.50%
2019	501	111008	19080007	50404231		$1,250.00	.50%
2019	501	111009	19090003	50404231		$1,250.00	.50%
2019	501	111009	19090006	50404231		$1,250.00	.50%
2019	501	111009	19090007	50404231		$1,875.00	.75%
2019	501	111004	19040004	50404231		$1,250.00	.50%
2019	501	111004	19040005	50404231		$1,250.00	.50%
2020	501	111001	19010001	50404231		$62,500.00	25.00%
2020	501	111003	19030003	50404231		$22,500.00	9.00%
2020	501	111008	19080007	50404231		$22,500.00	9.00%
2020	501	111009	19090003	50404231		$22,500.00	9.00%
2020	501	111009	19090006	50404231		$22,500.00	9.00%
2020	501	111009	19090007	50404231		$40,000.00	16.00%
2020	501	111004	19040004	50404231		$22,500.00	9.00%
2020	501	111004	19040005	50404231		$22,500.00	9.00%
					Totals	$250,000.00	100.00%

Transfer Required: Yes___ No X

cc: Michael Lanfreschi, Financial Manager, DWR
Jason Duncan, Buildings and Grounds Section Manager, DWR
Rich Hampton, Facility Operations Contract Section Manager, DWR

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190428	

☐ Grants ☐ Public Hearing

Department:	Commissioners			Date Submitted:	04/15/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	Diane Kemp			Multiple Depts?	
Agenda Type	Approval				

Item of Business:		Locked by Purchasing	No

to fill the unexpired term of Diane Krause to the Merit Board. Term expires December 31, 2020. District 3/Hunter

Attachments	None
Authorization: Chairman's Signature?	No
Staff Recommendation	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	Discussion
Action	Tabled
Tabled	08/20/2019
Motion	Hunter
2nd by	Brooks
Vote	5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190052	

☑ Rezoning ☑ Public Hearing

Department:	Planning & Development			Date Submitted:	12/20/2018
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	shchilton				
Agenda Type	Rezoning	Rezoning Type	CIC		

Item of Business:

2019-00001, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Change in Conditions of Zoning for Property Zoned O-I, 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks

Land Lot:	114	Parcel:	236
District:	7		

Attachments	Department Analysis and Planning Commission Results

Authorization: Chairman's Signature? Yes

Department Head	ksholland (2/14/2019)

District		For	Against	Abstained	Absent
District 1	Kim Hartsock	X			
District 1	Earl Mitchell	X			
District 2	Rich Edinger	X			
District 2	Omar Zaman	X			
District 3	Chuck Warbington	X			
District 3	Jeff Tullis	X			
District 4	Clint Dixon	X			
District 4	Brad Crowe	X			
At Large	Larry Still	X			

Comments

County Clerk Use Only

Working Session	
Action	Tabled
Tabled	08/27/2019
Motion	Brooks
2nd by	Ku
Vote	5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes

Planning and Development

Recommendation:

- ☐ Approve
- ■ Approve with Conditions
- ☐ Appr w/ Cond As
- ☐ Deny w/out Prejudice
- ☐ Deny PH was Held? ☑
- ☐ No Recommendation

Planning Commission

Recommendation:

- ☐ Tabled - Date
- ☐ Approve
- ■ Approve with Conditions
- ☐ Approve with Conditions As
- ☐ Deny
- ☐ Deny w/out Prejudice
- ☐ No Recommendation

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190053	

☑ Rezoning ☑ Public Hearing

Department:	Planning & Development			Date Submitted:	12/20/2018
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	shchilton				
Agenda Type	Rezoning	Rezoning Type	SUP		

Item of Business:

2019-00007, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Application for a Special Use Permit in an O-I Zoning District for a Retirement Community (Independent Living), 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks

Land Lot:	114	Parcel:	236
District:	7		

Attachments	Department Analysis and Planning Commission Results

Authorization: Chairman's Signature? Yes

Department Head	ksholland (2/14/2019)

District		For	Against	Abstained	Absent
District 1	Kim Hartsock	X			
District 1	Earl Mitchell	X			
District 2	Rich Edinger	X			
District 2	Omar Zaman	X			
District 3	Chuck Warbington	X			
District 3	Jeff Tullis	X			
District 4	Clint Dixon	X			
District 4	Brad Crowe	X			
At Large	Larry Still	X			

Comments

County Clerk Use Only

Working Session	
Action	Tabled
Tabled	08/27/2019
Motion	Brooks
2nd by	Ku
Vote	5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes

Planning and Development

Recommendation:

- ☐ Approve
- ■ Approve with Conditions
- ☐ Appr w/ Cond As
- ☐ Deny w/out Prejudice
- ☐ Deny PH was Held? ☑
- ☐ No Recommendation

Planning Commission

Recommendation:

- ☐ Tabled - Date
- ☐ Approve
- ■ Approve with Conditions
- ☐ Approve with Conditions As
- ☐ Deny
- ☐ Deny w/out Prejudice
- ☐ No Recommendation

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190054	

☑ Rezoning ☑ Public Hearing

Department:	Planning & Development			Date Submitted:	12/20/2018
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	shchilton				
Agenda Type	Rezoning	Rezoning Type	SUP		

Item of Business:

2019-00008, Applicant: Brand Partners, LP, Owner: M.D. Hodges Enterprises, Inc., Tax Parcel No. R7114 236, Application for a Special Use Permit in an O-I Zoning District for Building Height Increase to 60 Feet, 2300 Block of Sever Road, 9.96 Acres. District 1/Brooks

Land Lot:	114	Parcel:	236
District:	7		

Attachments	Department Analysis and Planning Commission Results

Authorization: Chairman's Signature? Yes

Department Head	ksholland (2/20/2019)

District		For	Against	Abstained	Absent
District 1	Kim Hartsock	X			
District 1	Earl Mitchell	X			
District 2	Rich Edinger	X			
District 2	Omar Zaman	X			
District 3	Chuck Warbington	X			
District 3	Jeff Tullis	X			
District 4	Clint Dixon	X			
District 4	Brad Crowe	X			
At Large	Larry Still	X			

Comments

County Clerk Use Only

Working Session	
Action	Tabled
Tabled	08/27/2019
Motion	Brooks
2nd by	Ku
Vote	5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes

Planning and Development

Recommendation:
- ☐ Approve
- ■ Approve with Conditions
- ☐ Appr w/ Cond As
- ☐ Deny w/out Prejudice
- ☐ Deny PH was Held? ☑
- ☐ No Recommendation

Planning Commission

Recommendation:
- ☐ Tabled - Date
- ☐ Approve
- ■ Approve with Conditions
- ☐ Approve with Conditions As
- ☐ Deny
- ☐ Deny w/out Prejudice
- ☐ No Recommendation

PLANNING COMMISSION
RECOMMENDED CONDITIONS

Approval of a Change in Conditions and Special Use Permits in O-I zoning for an Independent Living Retirement Community, subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

   A. Limited to development as a retirement community for occupancy by persons ~~62~~ **55** years of age and older as a special use. Final site design for the retirement community shall be subject to review and approval by the Director of Planning and Development.

   B. The development shall be developed in general accordance with the site plan submitted ~~November 2, 2018~~ **at the February 5, 2019 Planning Commission public hearing**, and limited to a maximum of ~~166~~ **200** total units.

   C. Limit the height of the two main buildings to no more than 60 feet.

   D. Buildings shall be constructed ~~as urban-style, flat-roofed buildings~~, with **low pitched roofs, decorative parapets, and** internal corridors (no breezeways), with ~~primary~~ exterior treatments of brick or stacked stone on each elevation **in general accordance with the building elevations submitted at the February 5, 2019 Planning Commission public hearing. Building 300 shall be constructed with at least 50 percent exterior treatments of brick, stacked stone, and/or glass**. The remainder of each elevation may be the same, or fiber-cement shake or siding. Building elevations shall be submitted for review and approval of the Director of Planning and Development prior to the issuance of a development permit.

   E. All units shall incorporate applicable accessibility standards known as "Easy Living Standards" which shall include the following:

      - Easy access step free feature at each entrance to the home.
      - Easy passage feature, to include 32-inch wide doorways.
      - Easy use feature, all units shall be one level.

   F. Limit the number of three bedroom units to no more than ten.

2. To satisfy the following site development considerations:

A. Provide a **single row of evergreen screen trees planted 15-feet on center** ~~50-foot landscaped buffer~~ adjacent to Lebanon Baptist Church to the east **as depicted on the site plan presented at the February 5, 2019 Planning Commission public hearing. Subject to the approval of Lebanon Baptist Church, install a 6-foot tall aluminum picket fence along the shared property boundary line.**. T~~he buffer shall be enhanced where sparsely vegetated and subject to the review and approval of the Director of Planning and Development.~~

B. Provide a perimeter fence around the entire property, except along driveway easements. Fence location and materials shall be subject to the review and approval of the Director of Planning and Development.

C. The development shall be a gated community, with automated card access gates at all entrances/exits. The access gate system is required to be properly maintained and functional at all times, with any required repairs to be made within one week.

D. Natural vegetation shall remain on the property prior to issuance of a Development Permit.

E. All disturbed grassed areas shall be sodded.

F. All utilities shall be placed underground.

G. Ground signage shall be limited to monument-type sign(s), and shall be subject to review and approval by the Director of Planning and Development. The sign shall include a minimum 2-foot high brick or stacked stone base, complementing the building's architectural treatment. The masonry base shall extend at least the full width of the sign cabinet, and the sign cabinet shall be fully recessed and surrounded by the same materials. Ground signage shall not exceed 8-feet in height.

H. Dumpster/trash compactor locations shall be screened by a 100 percent opaque brick or stacked stone wall with an opaque metal gate enclosure.

I. Lighting shall be contained in cut-off type luminaries and shall be directed in toward the property so as not to shine directly into adjacent properties or rights of way.

J. Owner shall repaint or repair any graffiti or vandalism that occurs on the property within 72 hours.

K. No tents, canopies, temporary banners, streamers or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-walkers and sign-twirlers shall be prohibited.

PLANNING COMMISSION RECOMMENDATIONS
STANDARDS GOVERNING THE EXERCISE OF ZONING

SUITABILITY OF USE

The proposed retirement community could be considered a suitable use of the subject site given the mix of adjacent and nearby development in the area, including office and both attached and detached housing.

ADVERSE IMPACTS

If developed in conformance with the recommended conditions, the proposed retirement community would not be expected to adversely affect adjacent and nearby properties.

REASONABLE ECONOMIC USE AS ZONED

The property has a reasonable economic use as currently zoned.

IMPACTS ON PUBLIC FACILITIES

Some impact may be expected on utility demand, traffic and stormwater runoff.

CONFORMITY WITH POLICIES

The 2030 Unified Plan Future Development Map indicates that the property is located within the Preferred Office Character Area. The Unified Plan encourages office uses and residential uses incorporated into mixed-use developments within this character area. The proposed development is considered consistent with 2030 Unified Plan policies for a variety of housing options for senior residents and compatibility with existing development, if developed with the attached recommended conditions.

CONDITIONS AFFECTING ZONING

A similar senior housing project, Discovery Village at Sugarloaf, was also approved and constructed within the Huntcrest mixed-use development several years ago, establishing a precedent in support of the subject request.



CIC2019-00001,
SUP2019-00007 &
SUP2019-00008-PRESENTED
AT 2-5-19 PC MEETING

BRAND Properties Real Estate Investments | 360 STUDIO | PLANNERS AND ENGINEERS COLLABORATIVE

CLARION/ HUNTCREST (2370)

A MASTER PLANNED DEVELOPMENT IN THE CITY OF LAWRENCEVILLE, GEORGIA

SCALE: 1" =60'

0' 60' 120' 180'

GWINNETT COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT
CHANGE IN CONDITIONS & SPECIAL USE PERMIT ANALYSIS

CASE NUMBER	:**CIC2019-00001**
ZONING	:O-I
LOCATION	:2300 BLOCK OF SEVER ROAD
MAP NUMBER	:R7114 236
ACREAGE	:9.96 ACRES
PROPOSAL	:CHANGE IN CONDITIONS OF ZONING
COMMISSION DISTRICT	:(1) BROOKS

CASE NUMBER	:**SUP2019-00007**
ZONING	:O-I
LOCATION	:2300 BLOCK OF SEVER ROAD
MAP NUMBER	:R7114 236
ACREAGE	:9.96 ACRES
UNITS	:166 UNITS
PROPOSED DEVELOPMENT	:RETIREMENT COMMUNITY (INDEPENDENT LIVING)
COMMISSION DISTRICT	:(1) BROOKS

CASE NUMBER	:**SUP2019-00008**
ZONING	:O-I
LOCATION	:2300 BLOCK OF SEVER ROAD
MAP NUMBER	:R7114 236
ACREAGE	:9.96 ACRES
PROPOSED DEVELOPMENT	:BUILDING HEIGHT INCREASE TO 60 FEET
COMMISSION DISTRICT	:(1) BROOKS

FUTURE DEVELOPMENT MAP: **PREFERRED OFFICE**

APPLICANT: BRAND PARTNERS, LP
C/O MAHAFFEY PICKENS TUCKER, LLP
1550 NORTH BROWN ROAD, SUITE 125
LAWRENCEVILLE, GA 30043

CONTACT: SHANE LANHAM PHONE: 770.232.0000

OWNER: M.D. HODGES ENTERPRISES, INC.
30 IVAN ALLEN JR. BOULEVARD NW, SUITE 900
ATLANTA, GA 30308

DEPARTMENT RECOMMENDATION: **APPROVAL WITH CONDITIONS**

PROJECT DATA:

The applicant is requesting a change in conditions of zoning and a Special Use Permit on a 9.96-acre parcel zoned O-I (Office-Institutional District) to allow for an Independent Living Retirement Community. The applicant has also made an associated Special Use Permit request to allow for a height increase for the building to 60 feet. The property is located on the west side of Sever Road, between Old Peachtree Road and North Brown Road, and bordered by Interstate 85 to the west. The site is presently undeveloped and heavily wooded, and is located within the Civic Center Overlay District.

The applicant requests 166 units to be located within two separate three to four-story buildings, and a two story free-standing townhouse building containing 8 units, resulting in a density of 16.66 units per acre. Also planned are a 3,100 square foot fitness center and a 14,000 square foot leasing/clubhouse which would provide connectivity between the two main apartment buildings. The site plan further indicates outdoor amenities to include a pool, fire pits, outdoor patio areas, a central green, and a mail kiosk. A total of 354 surface parking spaces are proposed, which is within the acceptable range of the Gwinnett County Unified Development Ordinance.

Access is proposed via two entrances off Sever Road utilizing existing driveways of neighboring office park developments. This access configuration will require easements across two properties located to the east and to the south of the subject property. Stormwater facilities are already established for the subject site and adjoining property, as there is an established easement that extends from the property to the southwest, where there is an existing detention pond on its own tract of land.

ZONING HISTORY:

Originally zoned R-100 (Single-Family District) in 1970, the property was part of an area wide rezoning to O-I and C-2 (General Business District) in 1975. In 1982, a portion of the property zoned O-I was rezoned to M-1, pursuant to case RZ-145-82. In 1998, the property was rezoned entirely to O-I for a ten story hotel/motel use in conjunction with the Huntcrest multi-use development (RZ-98-008, SUP-98-005, & SUP-98-006). In 2018 a rezoning request from O-I to RM-24 (RZM2018-00010) for the property was denied without prejudice.

GROUNDWATER RECHARGE AREA:

The subject property is not located within an identified Significant Groundwater Recharge Area.

WETLANDS INVENTORY:

The subject property does not contain areas, streams and/or bodies of water depicted as wetlands on the U.S. Department of Interior, Fish and Wildlife Service – National Wetlands Inventory map on file with the Gwinnett County Department of Planning and Development.

OPEN SPACE AND GREENWAY MASTER PLAN:

No comment.

DEVELOPMENT REVIEW SECTION COMMENTS:

This site appears to be heavily wooded and may include specimen trees which are required by Unified Development Ordinance Section 630-70 to be preserved. Alternate designs to preserve specimen trees must be explored. A Specimen Tree Survey and a Specimen Tree Concept Plan must be submitted and approved prior to submittal of Development Plans for review.

Project access and required improvements along Sever Road will be subject to review and approval of Gwinnett County Department of Transportation.

A 200-foot deceleration lane with a 50-foot taper is required at the project entrance.

A 10-foot landscape strip adjacent to street right of way shall be provided.

Five-foot wide sidewalks are required along the entire frontage of Sever Road.

Four-foot wide sidewalks are required on both sides of interior streets.

Parking lots and interior driveways shall be in accordance with Chapter 240 of the Unified Development Ordinance.

The U.S Postal service requires a centralized mail delivery kiosk replacing individual mail boxes. The location and access must be approved by Gwinnett County Department of Transportation.

STORMWATER REVIEW SECTION COMMENTS:

All stormwater best management practices will be applicable upon development permit issuance.

GWINNETT COUNTY DEPARTMENT OF TRANSPORTATION COMMENTS:

Sever Road is a Major Collector and 40 feet of right of way is required from the centerline.

Entrances shall be provided to the site per current development regulations.

GWINNETT COUNTY ENVIRONMENTAL HEALTH COMMENTS:

No comment.

GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES COMMENTS:

The available utility records show that the subject development is currently in the vicinity of a 24-inch water main located on the northeast right of way of Sever Road.

Demands imposed by the proposed development may require upsizing or extensions of existing water mains in order to meet Gwinnett County Standards and fire flow demands. Any cost associated with such required improvements will be the responsibility of the development and will not be provided by this department. Current Gwinnett County Standards require a minimum of 12-inch pipe size for commercial developments and a minimum of 8-inch pipe size for residential developments, including connections to existing mains. This department makes no guarantees as to the minimum pressures or volumes available at a specific point within its system. It is the responsibility of the developer's engineer to confirm pressure and volumes are available for the development.

The available utility records show that the subject development is currently in the vicinity of an 8-inch sanitary sewer main located approximately 10 feet north of parcel R7144 236 on parcel R7123 056.

The subject development is located within the Patterson service area. This does not guarantee there is sewer capacity to serve this development. Sewer Capacity Certification must be obtained from Gwinnett County to confirm the existing system can serve the development.

Demands imposed by the proposed development may require upsizing and/or extensions of existing sewer mains, and/or upsizing of an existing pump station, and/or installation of a new pump station. Any cost associated with such required improvements will be the responsibility of the development and will not be provided by this department. The developer shall provide easements for future sewer connection to all locations designated by Gwinnett County during plan review.

Extensions of the water and/or sanitary sewer systems within the subject development must conform to this department's policies and Gwinnett County's ordinances, and the Water Main and Sanitary Sewer Design and Construction Standards and Specifications, dated April 5, 2016. Subsequent to design, construction, inspection, and final acceptance of the required utilities, service would then become available under the applicable utility permit rate schedules.

Stormwater facilities must comply with the current Gwinnett County codes and ordinances.

Any development with private roads must comply with the Standard Policy Requirement for the Installation of Water and Sanitary Sewer Mains within Private Developments. This policy stipulates minimum easement requirements and location of public mains and appurtenances, among other requirements.

Master water meters are only allowed under certain conditions to be approved by Gwinnett County. If there are multiple owners within one property, master meters will not be allowed. Individual water meters must be placed off of county-maintained water mains.

BUILDING CONSTRUCTION SECTION COMMENTS:

Building Plan Review has no objections under the following conditions:

1. The applicant shall submit civil site drawings to Building Plan Review for review and approval.
2. The applicant shall submit architectural, structural, mechanical, electrical and plumbing drawings for each building for review and approval by Building Plan Review.
3. Each building shall comply with the height and area limitations of Table 503 and the fire resistive and horizontal separation requirements of Table 601 and 602 of the 2012 International Building Code with Georgia state amendments based on occupancy group classification, type of construction, and location of each building from property lines and other buildings.
4. Architectural design of the proposed building shall incorporate the requirements of the Gwinnett County Unified Development Ordinance, Architectural Design Standards, Design Category 1.
5. Upon completion of plan review approvals, the applicant shall obtain a building permit for each building and achieve satisfactory field inspections for issuance of a Certificate of Occupancy.

For assistance, you may contact this office at 678.518.6000 Monday through Friday from the hours of 8:00 a.m. to 5:00 p.m.

GWINNETT COUNTY FIRE SERVICES COMMENTS:

No comment.

DEPARTMENT ANALYSIS:

The applicant is requesting a change in conditions of zoning and associated Special Use Permits on a 9.96-acre parcel zoned O-I (Office-Institutional District) to allow for an Independent Living Retirement Community. The property is located on the west side of Sever Road, between Old Peachtree Road and North Brown Road, and bordered by Interstate 85 to the west. The site is presently undeveloped and heavily wooded, and is located within the Civic Center Overlay District.

The Gwinnett County 2030 Unified Plan Future Development Map indicates the property is located within the Preferred Office Character Area. This Character Area encourages professional offices and mixed-use development. Additionally, policies of the Unified Plan support expanded housing opportunities for seniors, providing a residential environment with no or low maintenance responsibilities. The subject site is an undeveloped tract of the much larger Huntcrest mixed-use development that began in the late 1990's to early 2000's. The proposed senior housing development could be considered an appropriate element of the overall mixed-use development and as such, compatible with the policies of the 2030 Unified Plan.

The area is characterized by office-institutional and commercial uses, townhomes and residential subdivisions. To the north is an office building that includes the University of Georgia Gwinnett Campus. To the east is the Lebanon Baptist Church, which was built in the 1940's, and has a documented cemetery on the property. South of the property is an office complex that includes the corporate offices for Sage accounting software, information technology offices, and law offices. To the east across Sever Road is the Villages at Huntcrest, which is zoned RM-10 (Multi-Family Residence District) and was developed with townhouses in 2005. Farther north within the Huntcrest mixed-use development a similar senior housing facility, Discovery Village at Sugarloaf, was also approved and constructed, establishing a precedent in support of the subject request. The property is in an intensely developed area along Interstate 85 and is part of the previously referenced mixed-use development, suggesting that the proposed development could be appropriate for this location. Furthermore, prior Special Use Permit approval on the parent tract, which allowed a height increase up to 10 stories, should be considered to have set precedent concerning the current requested 60-foot height allowance.

The proposed rezoning for a senior housing development could be considered compatible with the Preferred Office Character Area and the policies of the 2030 Unified Plan. The proposed development should also be considered compatible with the uses found in the area. Therefore, the Department of Planning and Development recommends **APPROVAL WITH CONDITIONS**.

PLANNING AND DEVELOPMENT DEPARTMENT
RECOMMENDED CONDITIONS

Approval of a Change in Conditions and Special Use Permits in O-I zoning for an Independent Living Retirement Community, subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

   A. Limited to development as a retirement community for occupancy by persons 62 years of age and older as a special use. Final site design for the retirement community shall be subject to review and approval by the Director of Planning and Development.

   B. The development shall be developed in general accordance with the site plan submitted November 2, 2018, and limited to a maximum of 166 total units.

   C. Limit the height of the two main buildings to no more than 60 feet.

   D. Buildings shall be constructed as urban-style, flat-roofed buildings, with internal corridors (no breezeways), with primary exterior treatments of brick or stacked stone on each elevation. The remainder of each elevation may be the same, or fiber-cement shake or siding. Building elevations shall be submitted for review and approval of the Director of Planning and Development prior to the issuance of a development permit.

   E. All units shall incorporate applicable accessibility standards known as "Easy Living Standards" which shall include the following:

      - Easy access step free feature at each entrance to the home.
      - Easy passage feature, to include 32-inch wide doorways.
      - Easy use feature, all units shall be one level.

2. To satisfy the following site development considerations:

   A. Provide a 50-foot landscaped buffer adjacent to Lebanon Baptist Church to the east. The buffer shall be enhanced where sparsely vegetated and subject to the review and approval of the Director of Planning and Development.

   B. Provide a perimeter fence around the entire property, except along driveway easements. Fence location and materials shall be subject to the review and approval of the Director of Planning and Development.

C. The development shall be a gated community, with automated card access gates at all entrances/exits. The access gate system is required to be properly maintained and functional at all times, with any required repairs to be made within one week.

D. Natural vegetation shall remain on the property prior to issuance of a Development Permit.

E. All disturbed grassed areas shall be sodded.

F. All utilities shall be placed underground.

G. Ground signage shall be limited to monument-type sign(s), and shall be subject to review and approval by the Director of Planning and Development. The sign shall include a minimum 2-foot high brick or stacked stone base, complementing the building's architectural treatment. The masonry base shall extend at least the full width of the sign cabinet, and the sign cabinet shall be fully recessed and surrounded by the same materials. Ground signage shall not exceed 8-feet in height.

H. Dumpster/trash compactor locations shall be screened by a 100 percent opaque brick or stacked stone wall with an opaque metal gate enclosure.

I. Lighting shall be contained in cut-off type luminaries and shall be directed in toward the property so as not to shine directly into adjacent properties or rights of way.

J. Owner shall repaint or repair any graffiti or vandalism that occurs on the property within 72 hours.

K. No tents, canopies, temporary banners, streamers or roping decorated with flags, tinsel, or other similar material shall be displayed, hung, or strung on the site. No decorative balloons or hot-air balloons shall be displayed on the site. Yard and/or bandit signs, sign-walkers and sign-twirlers shall be prohibited.

PLANNING AND DEVELOPMENT DEPARTMENT RECOMMENDATIONS
STANDARDS GOVERNING THE EXERCISE OF ZONING

SUITABILITY OF USE

The proposed retirement community could be considered a suitable use of the subject site given the mix of adjacent and nearby development in the area, including office and both attached and detached housing.

ADVERSE IMPACTS

If developed in conformance with the recommended conditions, the proposed retirement community would not be expected to adversely affect adjacent and nearby properties.

REASONABLE ECONOMIC USE AS ZONED

The property has a reasonable economic use as currently zoned.

IMPACTS ON PUBLIC FACILITIES

Some impact may be expected on utility demand, traffic and stormwater runoff.

CONFORMITY WITH POLICIES

The 2030 Unified Plan Future Development Map indicates that the property is located within the Preferred Office Character Area. The Unified Plan encourages office uses and residential uses incorporated into mixed-use developments within this character area. The proposed development is considered consistent with 2030 Unified Plan policies for a variety of housing options for senior residents and compatibility with existing development, if developed with the attached recommended conditions.

CONDITIONS AFFECTING ZONING

A similar senior housing project, Discovery Village at Sugarloaf, was also approved and constructed within the Huntcrest mixed-use development several years ago, establishing a precedent in support of the subject request.

CHANGE IN CONDITIONS APPLICANT'S RESPONSE

STANDARDS GOVERNING THE EXERCISE OF THE ZONING POWER

PURSUANT TO REQUIREMENTS OF THE UNIFIED DEVELOPMENT ORDINANCE, THE BOARD OF COMMISSIONERS FINDS THAT THE FOLLOWING STANDARDS ARE RELEVANT IN BALANCING THE INTEREST IN PROMOTING THE PUBLIC HEALTH, SAFETY, MORALITY OR GENERAL WELFARE AGAINST THE RIGHT TO THE UNRESTRICTED USE OF PROPERTY AND SHALL GOVERN THE EXERCISE OF THE ZONING POWER.

PLEASE RESPOND TO THE FOLLOWING STANDARDS IN THE SPACE PROVIDED OR USE AN ATTACHMENT AS NECESSARY:

(A) WHETHER A PROPOSED CHANGE IN CONDITIONS WILL PERMIT A USE THAT IS SUITABLE IN VIEW OF THE USE AND DEVELOPMENT OF ADJACENT AND NEARBY PROPERTY:

Please see attached

(B) WHETHER A PROPOSED CHANGE IN CONDITIONS WILL ADVERSELY AFFECT THE EXISTING USE OR USABILITY OF ADJACENT OR NEARBY PROPERTY:

Please see attached

(C) WHETHER THE PROPERTY TO BE AFFECTED BY A PROPOSED CHANGE IN CONDITIONS HAS REASONABLE ECONOMIC USE AS CURRENTLY ZONED:

Please see attached

(D) WHETHER THE PROPOSED CHANGE IN CONDITIONS WILL RESULT IN A USE WHICH WILL OR COULD CAUSE AN EXCESSIVE OR BURDENSOME USE OF EXISTING STREETS, TRANSPORTATION FACILITIES, UTILITIES, OR SCHOOLS:

(E) WHETHER THE PROPOSED CHANGE IN CONDITIONS IS IN CONFORMITY WITH THE POLICY AND INTENT OF THE LAND USE PLAN:

Please see attached

(F) WHETHER THERE ARE OTHER EXISTING OR CHANGING CONDITIONS AFFECTING THE USE AND DEVELOPMENT OF THE PROPERTY WHICH GIVE SUPPORTING GROUNDS FOR EITHER APPROVAL OR DISAPPROVAL OF THE PROPOSED CHANGE IN CONDITIONS:

Please see attached

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CHANGE IN CONDITIONS AND SPECIAL USE PERMIT APPLICANT'S RESPONSE STANDARDS GOVERNING THE EXERCISE OF THE ZONING POWER

(A) Yes, approval of the Applications will permit a use that is suitable in view of the use and development of adjacent and nearby property. The subject property is adjacent to two large-scale office developments and is in the vicinity of a wide-ranging mix of uses including commercial, industrial, residential, and office uses and is compatible with the character of surrounding development.

(B) No, approval of the Applications will not adversely affect the existing use or usability of any of the nearby properties. Rather, the proposed development would complement existing commercial and employment centers. In fact, the proposed development would provide a less intensive use of land than is presently allowed under the Property's current zoning classification.

(C) In light of the size, location, layout, topography, and natural features of the property and in conjunction with the nature of surrounding development, the Applicant submits that the subject Property does not have reasonable economic use as currently zoned.

(D) No, approval of the Applications will not result in an excessive or burdensome use of the infrastructure systems. The subject property has convenient access to Interstate 85 as well as Old Peachtree Road and Sugarloaf Parkway via North Brown Road.

(E) Yes, the proposed development is in conformity with the policy and intent of the Gwinnett County 2030 Unified Plan. Development of a mix of uses is specifically encouraged in the Preferred Office Character Area and the proposed development would provide a high-end residential use mixed in with existing office and commercial uses.

(F) The Applicant submits that the character of surrounding development, the existing mix of land uses in the area, and the fact that the subject property is adjacent to Interstate 85 provide additional supporting grounds for approval of the Applications.

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Mahaffey Pickens Tucker, LLP
ATTORNEYS AT LAW

Matthew P. Benson
Gerald Davidson, Jr.*
Brian T. Easley
Kelly O. Faber
Christopher D. Holbrook
Nicholas N. Kemper
Shane M. Lanham
Austen T. Mabe

Jeffrey R. Mahaffey
David G. McGee
Steven A. Pickens
Catherine V. Schutz
Thomas A. Simpson
Andrew D. Stancil
R. Lee Tucker, Jr.
*Of Counsel

COMBINED LETTER OF INTENT FOR CHANGE IN CONDITIONS AND SPECIAL USE PERMIT APPLICATIONS OF BRAND PARTNERS, LP

Mahaffey Pickens Tucker, LLP submits this Letter of Intent and attached change in conditions and special use permit applications (the "Applications") on behalf of Brand Partners, LP (the "Applicant") in order to permit the development of an age-restricted, active-adult community on an approximately 9.96 acre tract of land located on the westerly side of Sever Road (the "Property"). The Property is bordered by large, existing office developments on its southerly and easterly boundary lines. The Property is adjacent to Interstate 85 to the west and the Interstate 85 exit ramp to Old Peachtree Road on its northerly boundary line. Existing development patterns along Interstate 85 north of University Parkway (State Route 316) are generally characterized by a dense mix of residential, employment, and commercial uses near the interstate which transition into single-family residential uses moving to the east and west. The proposed development would complement this existing land-use mix by providing high-end senior residences in a walkable environment. Surrounding office and institutional uses include the Intellicenter building, Lebanon Baptist Church, and the Sage office building. The Property has direct access to Sever Road.

The Applicant is requesting to modify certain conditions of the Property's existing O-I zoning classification to allow the land use of "Retirement Community, Independent Living" which is allowed in the O-I zoning classification with a special use permit. In addition to the change in conditions and special use permit for the use of Independent Living, the Applicant is requesting an additional special use permit for a building height increase to 60 feet. The proposed retirement community would provide approximately 166 units of high-end, luxury, age-restricted multifamily homes including 8 "townhome" units designed around a centrally-located amenity area. This focal point and gathering place would provide various amenities for residents including fire pits, a fitness center, pool, and outdoor patio space. The amenity area would also include a recreational green for outdoor activities such as bocce ball or pickle ball.

The proposed senior community is compatible with the policies set forth in the 2030 Unified Plan which encourage the development of a mix of uses within the Preferred Office Character Area. The subject Property is merely 10 acres out of the 85 that comprised the larger 1998 rezoning which created Huntcrest. In fact, pursuant to the original Huntcrest rezoning cases (RZ1998-00008, SUP1998-00005, and SUP2018-00006), the subject Property was designated as a non-office tract and originally included a 6-10 story hotel. Policy A.5.1 of the Unified Plan provides that "[q]uality of life in Gwinnett can be enhanced by making it easier for people to walk through their neighborhoods to and from attractions such as local parks, schools, churches,

Sugarloaf Office || 1550 North Brown Road, Suite 125, Lawrenceville, Georgia 30043
NorthPoint Office || 11175 Cicero Drive, Suite 100, Alpharetta, Georgia 30022
TELEPHONE 770 232 0000
FACSIMILE 678 518 6880
www.mptlawfirm.com

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CIC '19 00 1

or even neighborhood shopping." Residents of the proposed community would have direct pedestrian access to nearby office, commercial, and institutional uses (including Lebanon Baptist Church) therefore improving the walkability of the Sever Road and North Brown Road corridors. Residents would also have convenient access to neighborhood shopping in the Shops at Huntcrest shopping center, located just over 1,000 feet to the north along Sever Road, which includes a Publix grocery store and assorted restaurants and retail uses. A wider range of regional shopping, commercial/retail, and entertainment uses are also available just south of the Property at the Sugarloaf Mills Mall. Further, Policy A.4.4 of the 2030 Plan is to "Support Expanded Housing Opportunities for Seniors." According to the 2030 Plan, "as more people choose to 'age in place' and/or relocate to Gwinnett to be closer to children and grandchildren, demand for various forms of senior housing will rise." The proposed development will create a community for seniors to "age in place" in close proximity to necessary services such as grocery stores, pharmacies, and health care services as well as recreational opportunities at Peachtree Ridge Park.

Accordingly, not only is the proposed development compatible with surrounding land uses and the 2030 Plan, it would also represent a decrease in the intensity of potential development on the Property. The currently-entitled hotel and office uses would have a much greater impact on surrounding properties and the overall road network. Office uses in particular would generate significantly more traffic than would be generated by the proposed senior community in large part because many seniors have retired and no longer commute to full-time jobs. As a result, when they choose to drive it is much less frequently and typically during non-peak hours. Seniors also do not typically have school-aged children living with them and the proposed development would not increase school enrollment. The only impact the proposed development would have on the school system is by increased funding as a result of higher property taxes.

The Applicant and its representatives welcome the opportunity to meet with staff of the Gwinnett County Department of Planning & Development to answer any questions or to address any concerns relating to the matters set forth in this letter or in the Application filed herewith. The Applicant respectfully requests your approval of this Application.

This 2nd day of November, 2018.

Respectfully Submitted,

MAHAFFEY PICKENS TUCKER, LLP

Shane M. Lanham

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Planning & Development

CASE NUMBER RZ-98-008

BOARD OF COMMISSIONERS

GWINNETT COUNTY

LAWRENCEVILLE, GEORGIA

RESOLUTION

READING AND ADOPTION:

At the regular meeting of the Gwinnett County Board of Commissioners, held in the Justice and Administration Center Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Present	VOTE
Wayne Hill, Chairman	AYE
Tommy Hughes, District 1	AYE
Patti Muise, District 2	AYE
Judy Waters, District 3	AYE
Kevin Kenerly, District 4	AYE

On motion of COMM. HUGHES, which carried 5-0, the following resolution was adopted:

A RESOLUTION TO AMEND THE OFFICIAL ZONING MAP

WHEREAS, the Municipal-Gwinnett County Planning Commission has held a duly advertised public hearing and has filed a formal recommendation with the Gwinnett County Board of Commissioners upon an Application to Amend the Official Zoning Map from

M-1, R-100 to O-I

by M. D. HODGES ENTERPRISES, INC. for the proposed use of

OFFICE PARK/HOTELS on a

tract of land described by the attached legal description, which

CASE NUMBER RZ-98-008

is incorporated herein and made a part hereof by reference; and

WHEREAS, notice to the public regarding said Amendment to the Official Zoning Map has been duly published in THE GWINNETT DAILY POST, the Official News Organ of Gwinnett County; and

WHEREAS, a public hearing was held by the Gwinnett County Board of Commissioners on MARCH 24, 1998, and objections were filed.

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners this the 24TH day of MARCH, 1998, that the aforesaid application to amend the Official Zoning Map from M-1, R-100 to O-I is hereby APPROVED as O-I with Special Use Permits for two hotels and building height increases subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

   A. Office and accessory uses which may include two hotels and buildings up to 10 stories in height. The gross square footage shall not exceed 1,035,000 square feet.

   B. Hotel development shall be limited to no more than two hotels. The hotel(s) shall be a minimum of six stories and shall not contain any in-room, apartment type ovens or dishwashers; provided, however, that the hotel(s) may be less than six stories in height upon approval of the type of hotel and the proposed site plan by the Planning Commission. There shall be at least one office site between the southernmost boundary of Tract 2 and the first hotel site.

2. To satisfy the following site development considerations:

   A. Provide a 25-foot wide natural buffer, undisturbed except for approved perpendicular access and utility crossings and replantings where sparsely vegetated, adjacent to residentially zoned property.

   B. Provide a 25-foot wide natural buffer adjacent to the right-of-way of I-85. The buffer may be converted to a landscaped strip subject to submission to the Department of Planning and Development of an acceptable landscape design and enhancement plan.

   C. Provide a 50-foot wide landscaped strip adjacent to the church property on Sever Road.

   D. Buildings shall be finished with architectural treatments of glass, brick, stone, or stucco; or architectural pre-cast concrete, subject to the review and approval of the Director of Planning and Development.

   E. All development under consideration (RZ-98-002 through RZ-98-012 and SUP-98-001 through SUP-98-008) shall conform to a unified development design plan to be incorporated into recorded covenants governing the overall development. This plan shall govern architectural design and exterior finish materials, signage and landscaping, and shall be submitted for review and approval of the Director of Planning and Development prior to the issuance of a development permit on any part of the project.

   F. All ground signage shall be limited to monument-type design.

   G. Natural vegetation shall remain on the property until the issuance of a development permit.

   H. Provide ten-foot wide landscaped strips outside the dedicated rights-of-way of all road frontages.

I. Provide five-foot wide landscaped strips adjacent to all internal property lines.

J. No billboards shall be permitted.

K. No outdoor storage shall be allowed.

L. Provide interparcel access throughout the development, and as required by the Development Division.

M. Dumpsters shall be screened by a fence or wall.

N. Lighting shall be contained in cut-off type luminaries and shall be directed in toward the property.

O. Provide landscaped islands throughout the parking areas. At a minimum, landscaped islands shall consist of a 100-square foot planted area per eighteen (18) spaces of double row parking with a 100-square foot planted area at the end of each row. These landscaped islands shall be a minimum of five feet in height at the time of planting.

P. Maintain and upgrade the existing lakes on the property as shown on the Master Plan of the Old Peachtree Road Tract East Side prepared by Hughes, Good, O'Leary & Ryan and dated October 2, 1997 (last revised January 9, 1998).

3. To abide by the following requirements, dedications and improvements:

A. Dedicate, at no cost to Gwinnett County or the State of Georgia, the following:

1. 40-Feet of right-of-way from centerline of Sever Road and 50-feet from centerline within 500 feet of an intersection; and

2. 50-feet of right-of-way from centerline of Old Peachtree Road, North Brown Road, and 60-feet from centerline within 500 feet of an intersection.

B. Dedicate, at no cost to Gwinnett County, right-of-way and easements for the North Brown Road Extension, as per plans on file with Gwinnett County Department of Transportation. Right-of-way dedication shall include adequate right-of-way for a four lane divided median roadway with intersection turn lanes.

C. Reserve right-of-way and easements for the proposed I-85 collector-distributor system, including the interchange reconfiguration at Old Peachtree Road and I-85 as per the proposed plans on file with the Georgia Department of Transportation.

D. The number, location and design of all entrances/exits shall be subject to the review and approval of the Gwinnett County Department of Transportation.

E. Contribute 100% of the cost of signalization at the following intersections: North Brown Road/Sever Road and North Brown Road Extension/Old Peachtree Road. Each intersection shall be limited to an amount not to exceed $60,000. Contributions shall occur prior to issuance of a development permit on any tract abutting an affected intersection.

F. Contribute 50% of the cost of intersection improvements at the intersection of Old Peachtree Road and Dean Road, to include a left-turn lane onto Old Peachtree Road and a right-turn lane onto Dean Road and signal upgrades as may be required by the Gwinnett DOT, in an amount not to exceed $70,000. Contribution shall occur when development exceeds 700,000 square feet of office and/or commercial development (or any combination thereof), or 300 hotel rooms.

G. When development exceeds 700,000 square feet of office or commercial development (or any combination thereof), or 300 hotel rooms; design, dedicate right-of-way and easements and construct intersection improvements at the North Brown Road/Sever Road intersection, to include left-turn lanes on all approaches.

H. If Sever Road at Old Peachtree Road is limited to right-in/right-out operation due to the Georgia DOT's planned interchange reconfiguration at Old Peachtree Road and I-85, provide an additional left-turn lane at North Brown Road Extension and Old Peachtree Road. If Sever Road at Old Peachtree Road remains full access, make necessary intersection improvements which are to include left turn lanes on all approaches and contribute 50% of the cost of signal upgrades at this intersection as may be required by the Gwinnett DOT in an amount not to exceed $20,000.

I. At the time of issuance of a development permit, design and construct one additional lane on each side of existing North Brown Road from the project's southern boundary to its intersection with Sever Road.

J. At the time of issuance of a development permit, design and construct an additional lane along property frontage on Old Peachtree Road between Sever Road and North Brown Road Extension.

K. At the time of issuance of a development permit, provide, at a minimum, five-foot wide sidewalks per specifications of the Gwinnett County Development Regulations along both sides of North Brown Road, and Sever Road, and all internal roads, and along the property frontage of Old Peachtree Road. Adjacent to North Brown Road construct an 8-foot wide multi-use path on one side of the road.

L. Provide a pedestrian and bicycle access plan, covering the entire project, for the review and approval of the Department of Planning and Development prior to the issuance of a development permit on the site.

CASE NUMBER RZ-98-008

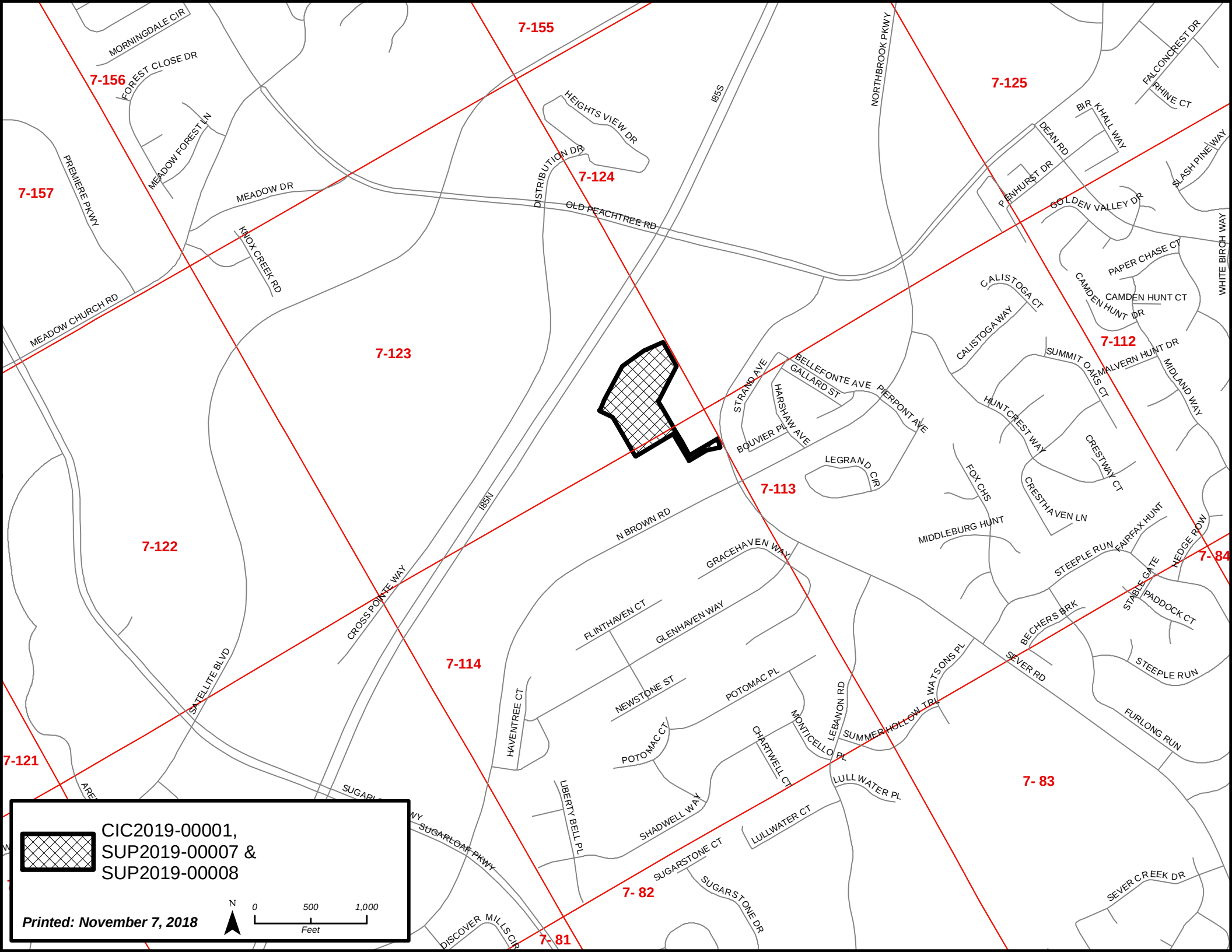
M. Design of the project shall incorporate designated bus/van drop-off and pick-up locations and electric recharging facilities for alternative-fueled vehicles. Final design and location of these facilities shall be subject to review and approval of the Planning and Development Department.

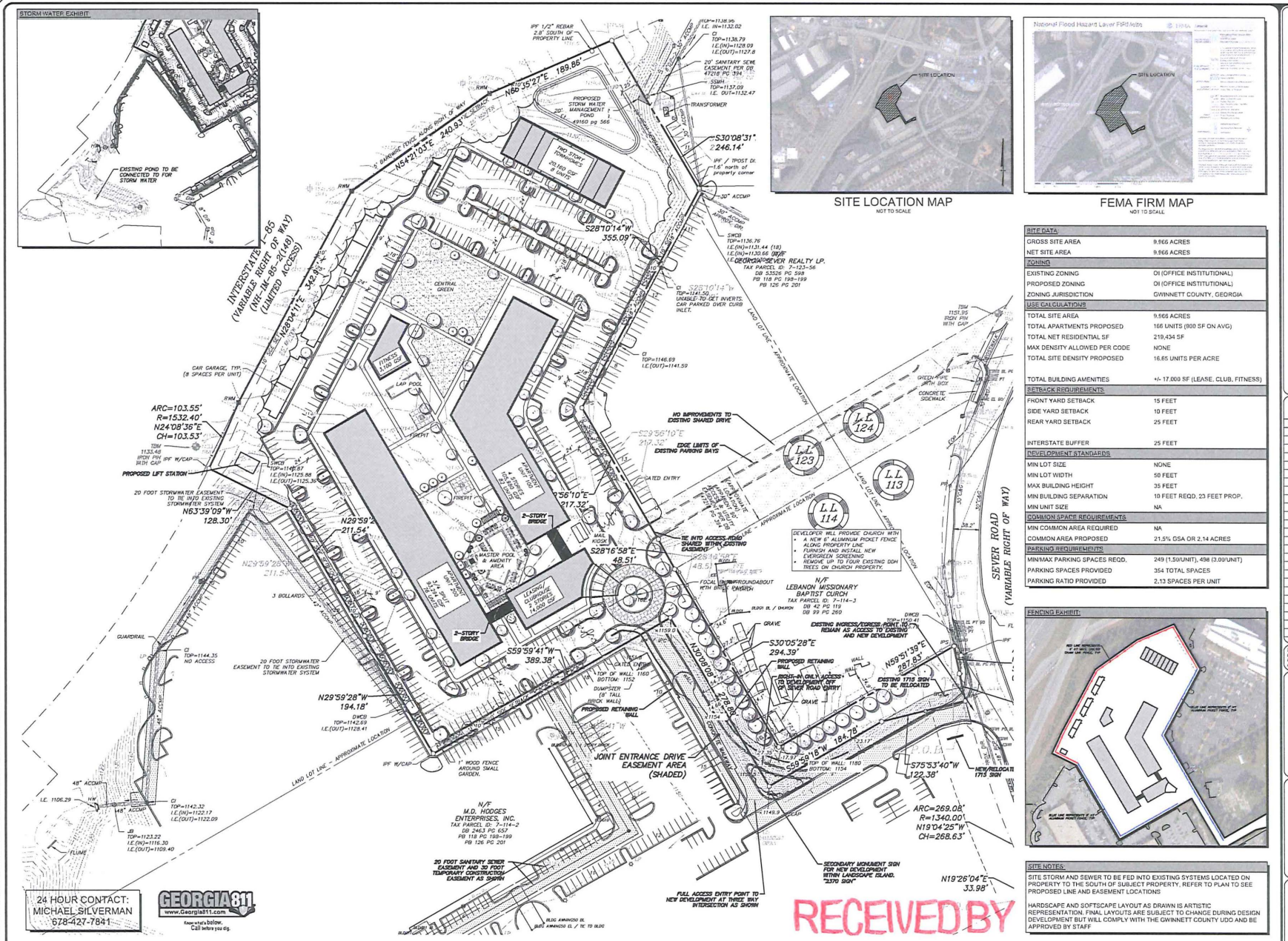
GWINNETT COUNTY BOARD OF COMMISSIONERS

By: F. Wayne Hill
F. Wayne Hill, Chairman

Date Signed: 4-20-98

ATTEST: Brenda Maddox
Deputy Clerk


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7- 83
7- 82
7- 81
MORNINGDALE CIR
FOREST CLOSE DR
MEADOW FOREST LN
PREMIERE PKWY
MEADOW DR
KNOX CREEK RD
MEADOW CHURCH RD
HEIGHTS VIEW DR
DISTRIBUTION DR
OLD PEACHTREE RD
I85S
I85N
NORTHBROOK PKWY
FALCONCREST DR
RHINE CT
BIR KHALL WAY
DEAN RD
PENHURST DR
SLASH PINE WAY
GOLDEN VALLEY DR
WHITE BIRCH WAY
PAPER CHASE CT
CAMDEN HUNT CT
CAMDEN HUNT DR
CALISTOGA CT
CALISTOGA WAY
SUMMIT OAKS CT
MALVERN HUNT DR
MIDLAND WAY
HUNTCREST WAY
CRESTWAY CT
CRESTHAVEN LN
FOX CHS
MIDDLEBURG HUNT
STRAND AVE
GALLARD ST
BELLEFONTE AVE
PIERPONT AVE
HARSHAW AVE
BOUVIER PL
LEGRAND CIR
N BROWN RD
GRACEHAVEN WAY
FLINTHAVEN CT
GLENHAVEN WAY
NEWSTONE ST
POTOMAC PL
POTOMAC CT
HAVENTREE CT
LIBERTY BELL PL
SHADWELL WAY
CHARTWELL CT
MONTICELLO PL
LEBANON RD
SUMMERHOLLOW TRL
WATSONS PL
LULLWATER PL
LULLWATER CT
SUGARSTONE CT
SUGARSTONE DR
CROSS POINTE WAY
SATELLITE BLVD
SUGARLOAF PKWY
DISCOVER MILLS CIR
STEEPLE RUN
FAIRFAX HUNT
HEDGE ROW
STABLE GATE
PADDOCK CT
BECHERS BRK
SEVER RD
FURLONG RUN
SEVER CREEK DR
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SUP2019-00007 &
SUP2019-00008
Printed: November 7, 2018
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SITE DATA	
GROSS SITE AREA	9.966 ACRES
NET SITE AREA	9.966 ACRES
ZONING	
EXISTING ZONING	OI (OFFICE INSTITUTIONAL)
PROPOSED ZONING	OI (OFFICE INSTITUTIONAL)
ZONING JURISDICTION	GWINNETT COUNTY, GEORGIA
USE CALCULATIONS	
TOTAL SITE AREA	9.966 ACRES
TOTAL APARTMENTS PROPOSED	166 UNITS (900 SF ON AVG)
TOTAL NET RESIDENTIAL SF	219,434 SF
MAX DENSITY ALLOWED PER CODE	NONE
TOTAL SITE DENSITY PROPOSED	16.65 UNITS PER ACRE
TOTAL BUILDING AMENITIES	+/- 17,000 SF (LEASE, CLUB, FITNESS)
SETBACK REQUIREMENTS	
FRONT YARD SETBACK	15 FEET
SIDE YARD SETBACK	10 FEET
REAR YARD SETBACK	25 FEET
INTERSTATE BUFFER	25 FEET
DEVELOPMENT STANDARDS	
MIN LOT SIZE	NONE
MIN LOT WIDTH	50 FEET
MAX BUILDING HEIGHT	35 FEET
MIN BUILDING SEPARATION	10 FEET REQD, 23 FEET PROP.
MIN UNIT SIZE	NA
COMMON SPACE REQUIREMENTS	
MIN COMMON AREA REQUIRED	NA
COMMON AREA PROPOSED	21.5% OSA OR 2.14 ACRES
PARKING REQUIREMENTS	
MIN/MAX PARKING SPACES REQD.	249 (1.50/UNIT), 498 (3.00/UNIT)
PARKING SPACES PROVIDED	354 TOTAL SPACES
PARKING RATIO PROVIDED	2.13 SPACES PER UNIT

FENCING EXHIBIT:

SITE NOTES:

SITE STORM AND SEWER TO BE FED INTO EXISTING SYSTEMS LOCATED ON PROPERTY TO THE SOUTH OF SUBJECT PROPERTY. REFER TO PLAN TO SEE PROPOSED LINE AND EASEMENT LOCATIONS

HARDSCAPE AND SOFTSCAPE LAYOUT AS DRAWN IS ARTISTIC REPRESENTATION. FINAL LAYOUTS ARE SUBJECT TO CHANGE DURING DESIGN DEVELOPMENT BUT WILL COMPLY WITH THE GWINNETT COUNTY UDO AND BE APPROVED BY STAFF

CLARION / HUNTCREST (2370)

FOR
BRAND PROPERTIES
3328 PEACHTREE ROAD, N.E.
SUITE 1000
ATLANTA, GEORGIA 30326
PHONE: 678-427-7841

CITY OF LAWRENCEVILLE
GWINNETT COUNTY
GEORGIA

LAND LOT 123
DISTRICT 7
SECTION 1

"WE PROVIDE SOLUTIONS"
PLANNERS AND ENGINEERS COLLABORATIVE
SITE PLANNING @ LANDSCAPE ARCHITECTURE @ CIVIL ENGINEERING @ LAND SURVEYING
350 RESEARCH COURT @ PEACHTREE CORNERS, GEORGIA 30092 @ (770) 451-2741 @ FAX (770) 451-3915

REVISIONS:

NO.	DATE	BY	DESCRIPTION

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ZONING SITE PLAN

0 25 50 100 150

SCALE: 1" = 50'
DATE: NOVEMBER 1, 2018
PROJECT: 18057.00

THIS SEAL IS ONLY VALID IF COUNTER SIGNED AND DATED WITH AN ORIGINAL SIGNATURE.

GEORGIA REGISTERED No. 28902 PROFESSIONAL ENGINEER KENNETH J. WOOD

2018-07-02

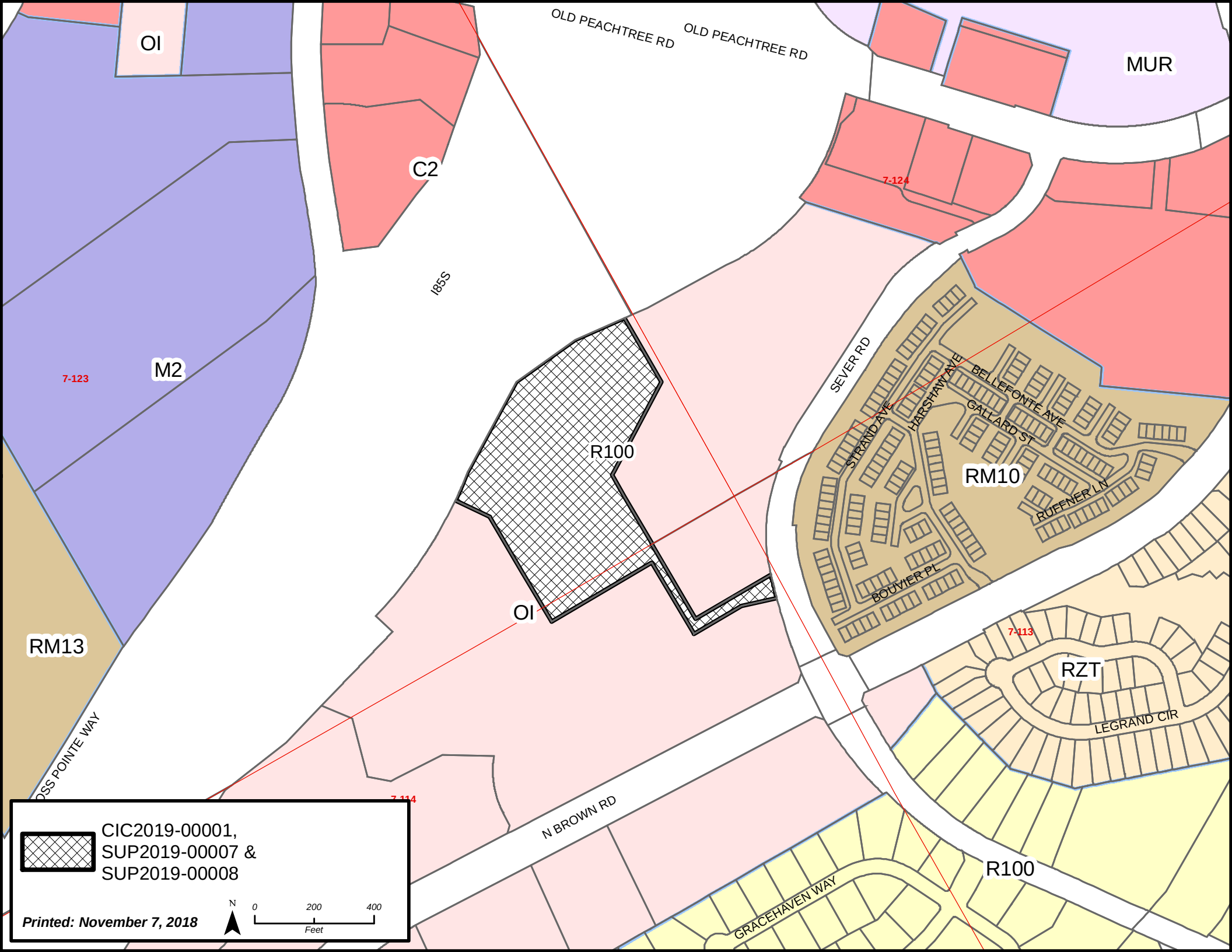
GSWCC LEVEL II DESIGN PROFESSIONAL CERTIFICATION # 0000010393 EXP. 10/27/2018

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Planning & Development


OLD PEACHTREE RD
OLD PEACHTREE RD
BUS
BUS
STRAND AVE
GILLARD ST
BELLEGRONTE AVE
N FERRIER LN
MARSHAW AVE
BOLIVER PL
CROSS POINTE WAY
N BROWN RD
LEGRAND CIR
S BYERS RD
GRACEHAVEN WAY
GLENHAVEN WAY
LEBANON RD
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SUP2019-00007 &
SUP2019-00008
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I85S
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SEVER RD
STRAND AVE
BOUVIER PL
N BROWN RD
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OI
OLD PEACHTREE RD
OLD PEACHTREE RD
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I85S
M2
7-123
R100
SEVER RD
STRAND AVE
HARSHAW AVE
BELLEFONTE AVE
GALLARD ST
RM10
RUFFNER LN
BOUVIER PL
OI
RM13
7-113
RZT
LEGRAND CIR
N BROWN RD
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R100
GRACEHAVEN WAY
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SUP2019-00007 &
SUP2019-00008
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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190627	20190628

☑ Rezoning ☑ Public Hearing

Department:	Planning & Development			Date Submitted:	06/07/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	shchilton				
Agenda Type	Rezoning	Rezoning Type	RZC		

Item of Business:

2019-00009, Applicant: Paran Homes, LLC, Owner: Brookside Ventures, LLC, Rezoning of Tax Parcel No. R2003 217, C-2 to O-I; Independent Living, Retirement Community (Buffer Reduction), 200 Block of Auburn Road and 900 Block of Tama Hill Court, 19.38 Acres. District 3/Hunter

Land Lot:	003	Parcel:	217
District:	2		

Attachments	Department Analysis and Planning Commission Results

Authorization: Chairman's Signature? Yes

Department Head	ksholland (8/20/2019)

District		For	Against	Abstained	Absent
District 1	Kim Hartsock	X			
District 1	Earl Mitchell	X			
District 2	Rich Edinger	X			
District 2	Anthony Crotser	X			
District 3	Chuck Warbington	X			
District 3	Jeff Tullis	X			
District 4	Clint Dixon	X			
District 4	Gabe Okoye	X			
At Large	Larry Still	X			

Comments

County Clerk Use Only

Working Session	
Action	Tabled
Tabled	08/27/2019
Motion	Hunter
2nd by	Brooks
Vote	4-0; Nash-Yes; Brooks-Absent; Ku-Yes; Hunter-Yes; Fosque-Yes

Planning and Development

Recommendation:

- ☐ Approve
- ☐ Approve with Conditions
- ■ Appr w/ Cond As R-SR
- ☐ Deny w/out Prejudice
- ☐ Deny PH was Held? ☑
- ☐ No Recommendation

Planning Commission

Recommendation:

- ☐ Tabled - Date
- ☐ Approve
- ■ Approve with Conditions
- ☐ Approve with Conditions As
- ☐ Deny
- ☐ Deny w/out Prejudice
- ☐ No Recommendation

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20190628	20190627

☑ Rezoning ☑ Public Hearing

Department:	Planning & Development			Date Submitted:	06/07/2019
Working Session:	09/03/2019	Business Session:	09/03/2019	Public Hearing:	
Submitted By:	shchilton				
Agenda Type	Rezoning	Rezoning Type	SUP		

Item of Business:

2019-00049, Applicant: Paran Homes, LLC, Owner: Brookside Ventures, LLC, Tax Parcel No. R2003 217, Application for a Special Use Permit in an O-I (Proposed) Zoning District for Independent Living, Retirement Community (Buffer Reduction), 200 Block of Auburn Road and 900 Block of Tama Hill Court, 19.38 Acres. District 3/Hunter

Land Lot:	003	Parcel:	217
District:	2		

Attachments	Department Analysis and Planning Commission Results

Authorization: Chairman's Signature? Yes

Department Head	ksholland (8/21/2019)

District		For	Against	Abstained	Absent
District 1	Kim Hartsock	X			
District 1	Earl Mitchell	X			
District 2	Rich Edinger	X			
District 2	Anthony Crotser	X			
District 3	Chuck Warbington	X			
District 3	Jeff Tullis	X			
District 4	Clint Dixon	X			
District 4	Gabe Okoye	X			
At Large	Larry Still	X			

Comments

County Clerk Use Only

Working Session	
Action	Tabled
Tabled	08/27/2019
Motion	Hunter
2nd by	Brooks
Vote	4-0; Nash-Yes; Brooks-Absent; Ku-Yes; Hunter-Yes; Fosque-Yes

Planning and Development

Recommendation:

- ☐ Approve
- ☐ Approve with Conditions
- ☐ Appr w/ Cond As
- ☐ Deny w/out Prejudice
- ■ Deny PH was Held? ☑
- ☐ No Recommendation

Planning Commission

Recommendation:

- ☐ Tabled - Date
- ☐ Approve
- ■ Approve with Conditions
- ☐ Approve with Conditions As
- ☐ Deny
- ☐ Deny w/out Prejudice
- ☐ No Recommendation

PLANNING COMMISSION
RECOMMENDED CONDITIONS

Approval as ~~R-SR (Senior Oriented Residence District)~~ **O-I (Office-Institutional District) with a Special Use Permit** for a **Retirement Community/Independent Living** ~~senior oriented subdivision development~~, subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

   A. Single-family detached **and/or attached** dwellings and accessory uses and structures, not to exceed ~~3.0~~ **4.35** units per acre. The development shall be restricted to occupancy by residents aged 55 years or older.

   B. **The property shall be developed in general accordance with the site plan presented at the August 6, 2019, Planning Commission meeting called "The Site Plan" with changes required by these conditions as necessary.** ~~The applicant shall submit a revised site plan for review and approval of the Director of Planning and Development.~~ Minimum neighborhood amenities shall include centralized mail kiosk, community common areas and **clubhouse. Clubhouse aesthetics shall match the residential homes in terms of building materials and style.** ~~walking trails.~~

   C. The Homeowner's Association shall be responsible for maintenance of all common areas/facilities, street frontage landscaping, and lawn and ornamental planting maintenance on individual lots. The Homeowner's Association shall be responsible for exterior maintenance of individual residences to include, at a minimum, painting of the exteriors on a rotation not to exceed six years.

   D. The minimum heated floor area per dwelling unit shall be ~~1,800~~ **1,700** square feet.

   E. **Quad unit** homes shall be constructed primarily of brick **and/**or stacked stone on **all four sides** ~~front façades~~, with accents of fiber-cement siding or shake. **Attached unit homes or townhomes shall have front facades of brick and/or stacked stone with the** ~~shall The~~ balance of the home ~~may be~~ the same or of fiber-cement siding with a minimum ~~three~~ **two** foot brick or stacked stone water table. Final building elevations shall be subject to the review and approval of the Director of Planning and Development.

   F. All dwellings shall have a minimum two-car garage.

   G. ~~Homes may include a walk-up second story "bonus room" and full bath.~~

2. To satisfy the following site development considerations:

   A. A minimum 50-foot landscaped building setback shall be provided adjacent to abutting exterior streets.

   B. The subdivision shall have entrance features made of brick or stone with landscaping. The final design shall be approved by the Director of Planning and Development. A ~~wrought iron-style~~ **decorative four-board horse** fence, ~~a minimum of five-feet high,~~ shall be installed along the exterior road frontages ~~with brick or stone columns spaced 50-feet on-center that match the entry features~~. A ~~double~~ **triple** row of landscaping is to be installed along the interior of the fencing with a mixture of evergreen plants that are a minimum of ~~four to~~ six feet high at the time of planting.

   C. All utilities shall be placed underground.

   D. No direct lot access shall be allowed to Auburn Road or Tama Hill Court.

   E. Detention ponds shall be screened with landscaping and fenced with a black vinyl-coated chain link fence a minimum of five-feet in height.

   F. **Provide a 50-foot undisturbed buffer adjacent to residentially zoned property as depicted on the site plan.**

   G. **Provide a 100-foot building setback from easterly property line where adjacent to the Baylee Preserve subdivision.**

   H. **Access to Auburn Road shall be prohibited.**

PLANNING COMMISSION RECOMMENDATIONS
STANDARDS GOVERNING THE EXERCISE OF ZONING

SUITABILITY OF USE

The proposed development could be considered appropriate with the surrounding residential pattern.

ADVERSE IMPACTS

With the recommended conditions, minimal adverse impacts on surrounding properties would be anticipated.

REASONABLE ECONOMIC USE AS ZONED

The property has a reasonable economic use as currently zoned.

IMPACTS ON PUBLIC FACILITIES

Additional impacts on public facilities in the form of increased utility demand, traffic and stormwater runoff could be anticipated from this request.

CONFORMITY WITH POLICIES

This character area could support the proposed development. If properly conditioned, approval could be consistent with County policies while being compatible with the existing and anticipated character of the area.

CONDITIONS AFFECTING ZONING

Given the existing zoning designation of C-2 and the possibility of more intense uses, the down-zoning request to O-I for a senior housing development could be considered suitable.

GWINNETT COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT
REZONING & SPECIAL USE PERMIT ANALYSIS

CASE NUMBER	:**RZC2019-00009**
ZONING CHANGE	:C-2 TO O-I
LOCATION	:200 BLOCK OF AUBURN ROAD :900 BLOCK OF TAMA HILL COURT
MAP NUMBER	:R2003 217
ACREAGE	:19.38 ACRES
UNITS	:95 UNITS
PROPOSED DEVELOPMENT	: RETIREMENT COMMUNITY (INDEPENDENT LIVING) (BUFFER REDUCTION)
COMMISSION DISTRICT	:(3) HUNTER

DEPARTMENT RECOMMENDATION: **APPROVAL WITH CONDITIONS AS R-SR**

CASE NUMBER	:**SUP2019-00049**
ZONING	:O-I (PROPOSED)
LOCATION	:200 BLOCK OF AUBURN ROAD :900 BLOCK OF TAMA HILL COURT
MAP NUMBER	:R2003 217
ACREAGE	:19.38 ACRES
UNITS	:95 UNITS
PROPOSED DEVELOPMENT	: RETIREMENT COMMUNITY (INDEPENDENT LIVING) (BUFFER REDUCTION)
COMMISSION DISTRICT	:(3) HUNTER

DEPARTMENT RECOMMENDATION: **DENIAL**

FUTURE DEVELOPMENT MAP: **SUBURBAN ESTATE LIVING**

APPLICANT: PARAN HOMES, LLC
C/O MAHAFFEY PICKENS TUCKER, LLP
1550 NORTH BROWN ROAD, SUITE 125
LAWRENCEVILLE, GA 30043

CONTACT: SHANE LANHAM PHONE: 770.232.0000

OWNER: BROOKSIDE VENTURES, LLC
3287 BAILEY ROAD
DACULA, GA 30019

PROJECT DATA:

The applicant requests a rezoning and Special Use Permit on a 19.38-acre parcel to O-I (Office-Institutional District) to allow for an Independent Living Retirement Community.

The property is located on the southwest side of Auburn Road, northwest of its intersection with Bailey Road. The property is also bordered to the north by Tama Hill Court. The site is presently undeveloped and heavily wooded.

The applicant proposes 95 units to be located within a mixture of three and four-unit villas, resulting in a density of 4.90 units per acre. The site plan indicates two centralized common areas along with a proposed amenity area in the eastern corner of the project. Details of the proposed amenities have not been provided. A mail box cluster is proposed in the vicinity of the amenity area.

Access is proposed via one entrance off Tama Hill Court. Stormwater management facilities are proposed in the eastern and western corners of the project. The site plan indicates a 30-foot building setback along Auburn Road, a 50-foot building setback along Tama Hill Court and a 20-foot building setback along the remaining exterior property lines. Based on conversations with the applicant's representative, the proposed unit ownership is to be fee simple.

The application materials indicate one and two-story attached homes, with a proposed minimum dwelling size of 1,000 square feet. Submitted building elevations suggest that the structures would be constructed primarily with fiber-cement siding and brick accents on the front façades.

The applicant also seeks to eliminate the required 50-foot buffer along the southeastern and southwestern property lines, and instead provide a 20-foot building setback.

ZONING HISTORY:

In 1970, the subject property was zoned RA-200 (Agriculture-Residence District). In 2000, the subject property was rezoned to C-2 (General Business District) pursuant to RZ-00-153.

GROUNDWATER RECHARGE AREA:

The subject property is not located within an identified Significant Groundwater Recharge Area.

WETLANDS INVENTORY:

The subject property does not contain areas, streams and/or bodies of water depicted as wetlands on the U.S. Department of Interior, Fish and Wildlife Service – National Wetlands Inventory map on file with the Gwinnett County Department of Planning and Development.

OPEN SPACE AND GREENWAY MASTER PLAN:

No comment.

DEVELOPMENT REVIEW SECTION COMMENTS:

Amenity areas are delineated on plan, but types of amenities are not detailed in letter of intent or shown on site pan.

Locating the Stormwater Quality pond outside of the setback from Tama Hill Court will provide a more aesthetically pleasing frontage facing the existing homes in Overlook at Brookside Crossing.

No internal property lines are shown on zoning exhibit. Each individual lot in O-I must have 40 feet of frontage and 50 feet of lot width. (In R-SR, with attached units, lots have no required frontage or lot width.)

A five foot (5') wide sidewalk is required along the frontage of Auburn Road and Tama Hill Court.

Consider requiring five foot (5') sidewalks on both sides of interior roads as in R-SR subdivisions, since this development is for seniors.

The site appears to be heavily wooded and may include specimen trees which are required by the Unified Development Ordinance to be preserved. Alternate designs to preserve specimen trees may be explored.

Project access and required improvements along Auburn Road and Tama Hill Court will be subject to review and approval of the Georgia Department of Transportation and the Gwinnett County Department of Transportation.

Buffers shall meet the minimum requirements.

All proposed improvements shall be located at least five feet from required buffers.

STORMWATER REVIEW SECTION COMMENTS:

All stormwater best management practices must be incorporated into this development plan for this property.

WATER/SEWER PLAN REVIEW SECTION COMMENTS:

No comment.

GWINNETT COUNTY DEPARTMENT OF TRANSPORTATION COMMENTS:

Auburn Road is a Minor Arterial and 40 feet of right-of-way is required from the centerline, with 50 feet required within 500 feet of a major intersection and is a State Route and Georgia D.O.T. right-of-way requirements govern.

Tama Hill Court is a Local Residential Street and 25 feet of right-of-way is required from the centerline.

Entrances shall be provided to the site per current development regulations.

The developer shall be limited to one curb cut.

The project entrance shall align with opposing roads or driveways in accordance with the Gwinnett County Unified Development Ordinance.

Prior to the issuance of a Development Permit, a sight distance certification shall be provided.

The number and locations of driveways are subject to Gwinnett County D.O.T. approval.

Coordinate with the Georgia D.O.T regarding access.

Minimum separation from a driveway, public road, or side street shall be provided as specified in the Gwinnett County Unified Development Ordinance.

A five foot sidewalk will be required along the road frontage of Tama Hill Court and Auburn Road.

GWINNETT COUNTY ENVIRONMENTAL HEALTH COMMENTS:

No comment.

GWINNETT COUNTY DEPARTMENT OF WATER RESOURCES COMMENTS:

The available utility records show that the subject development is currently in the vicinity of a 12-inch water main located on the northeast right of way of Auburn Road.

Demands imposed by the proposed development may require upsizing or extensions of existing water mains in order to meet Gwinnett County Standards and fire flow demands. Any cost associated with such required improvements will be the responsibility of the development and will not be provided by this department. Current Gwinnett County Standards require a minimum of 12-inch pipe size for commercial

developments and a minimum of 8-inch pipe size for residential developments, including connections to existing mains. This department makes no guarantees as to the minimum pressures or volumes available at a specific point within its system. It is the responsibility of the developer's engineer to confirm pressure and volumes are available for the development.

The available utility records show that the subject development is currently in the vicinity of an 8-inch sanitary sewer main located approximately 150 feet southwest of parcel R2003 317 on the right of way of Baylee Ridge Circle (easement provided per final plat), and an 8-inch sanitary sewer approximately 98 feet north on the right of way of Tama Hill Court.

The subject development is located within the Alcovy service area. This does not guarantee there is sewer capacity to serve this development. Sewer Capacity Certification must be obtained from Gwinnett County to confirm the existing system can serve the development.

Demands imposed by the proposed development may require upsizing and/or extensions of existing sewer mains, and/or upsizing of an existing pump station, and/or installation of a new pump station. Any cost associated with such required improvements will be the responsibility of the development and will not be provided by this department. The developer shall provide easements for future sewer connection to all locations designated by Gwinnett County during plan review.

Extensions of the water and/or sanitary sewer systems within the subject development must conform to this department's policies and Gwinnett County's ordinances, and the Water Main and Sanitary Sewer Design and Construction Standards and Specifications, dated April 5, 2016. Subsequent to design, construction, inspection, and final acceptance of the required utilities, service would then become available under the applicable utility permit rate schedules.

Stormwater facilities must comply with the current Gwinnett County codes and ordinances.

Any development with private roads must comply with the Standard Policy Requirement for the Installation of Water and Sanitary Sewer Mains within Private Developments. This policy stipulates minimum easement requirements and location of public mains and appurtenances, among other requirements.

Master water meters are only allowed under certain conditions to be approved by Gwinnett County. If there are multiple owners within one property, master meters will not be allowed. Individual water meters must be installed separately from county-maintained water mains.

BUILDING CONSTRUCTION SECTION COMMENTS:

Building Plan Review has no objections under the following conditions:

1. The applicant shall obtain a residential building permit for each townhome or villa unit and achieve satisfactory field inspections for issuance of a Certificate of Occupancy.

For assistance, you may contact this office at 678.518.6000 Monday through Friday from the hours of 8:00 a.m. to 5:00 p.m.

GWINNETT COUNTY FIRE SERVICES COMMENTS:

No comment.

DEPARTMENT ANALYSIS:

The property is located on the southwest side of Auburn Road, northwest of its intersection with Bailey Road. The property is also bordered to the north by Tama Hill Court. The site is presently undeveloped and heavily wooded.

The 2040 Unified Plan Future Development Map indicates that the site is located in a Suburban Estate Living Character Area, policies of which encourage development types including low density single-family residential development and open space conservation subdivisions. The proposed attached housing development is not compatible with the goals of this character area that seek to limit new development to low density, detached housing which typifies this area of the County.

The surrounding area is characterized primarily by agricultural and single-family uses on acreage tracts and established single-family subdivision developments. Abutting the property to the northwest is the Brookside Crossing subdivision, zoned R-100, R-100 Modified and R-75 (RZ-00-155, RZ-00-156 & RZR2014-00024). The zoning approvals for Brookside Crossing allow up to 2.3 units per acre for the R-100 Modified portion, and 3.0 units per acre for the R-75 portion. Conditions of zoning for Brookside Crossing include conditions requiring a minimum of 2,000 square feet for one-story homes and 2,200 square feet for two-story homes, along with masonry front facades and two-car garages. To the northeast and southeast, located along both sides of Auburn Road, are single-family homes on large acreage tracts zoned RA-200. Located to the southeast, across Bailey Road is the R-100 zoned Smoke Trace single family subdivision (RZ-95-013). To the southwest is the Baylee Preserve subdivision, zoned R-75 (RZR2015-00023) with density and dwelling size limitations similar to the Brookside Crossing subdivision. The proposed multi-family product would not be considered in keeping with the character of the established single family community; additionally, the proposed

density of 4.90 units per acre would not be compatible with established development patterns.

Based on the submitted site plan and letter of intent, planning staff does not believe the proposed development meets the intent or requirements of an Independent Living Retirement Community. The Unified Development Ordinance defines an Independent Living Retirement Community as a “managed housing complex”. The applicant has not submitted any details regarding proposed amenities, provided services, or management functions and contends that the general management responsibilities of a homeowners association would comply.

While staff recognizes that the proposed rezoning could be considered a down-zoning from the existing, potentially more intense C-2 zoning district, the proposed multi-family housing product would not be considered consistent with the Suburban Estate Living Character Area and the policies of the 2040 Unified Plan. The proposed density is not compatible with the established development patterns of the surrounding community and the development does not meet the intent or requirements of an Independent Living Retirement Community; therefore the Department of Planning and Development recommends **APPROVAL WITH CONDITIONS AS R-SR** for RZC2019-00009, and **DENIAL** of SUP2019-00049.

PLANNING AND DEVELOPMENT DEPARTMENT
RECOMMENDED CONDITIONS

Approval as R-SR (Senior Oriented Residence District) for a senior oriented subdivision development, subject to the following enumerated conditions:

1. To restrict the use of the property as follows:

   A. Single-family detached dwellings and accessory uses and structures, not to exceed 3.0 units per acre. The development shall be restricted to occupancy by residents aged 55 years or older.

   B. The applicant shall submit a revised site plan for review and approval of the Director of Planning and Development. Minimum neighborhood amenities shall include centralized mail kiosk, community common areas and walking trails.

   C. The Homeowner's Association shall be responsible for maintenance of all common areas/facilities, street frontage landscaping, and lawn and ornamental planting maintenance on individual lots. The Homeowner's Association shall be responsible for exterior maintenance of individual residences to include, at a minimum, painting of the exteriors on a rotation not to exceed six years.

   D. The minimum heated floor area per dwelling unit shall be 1,800 square feet.

   E. Homes shall be constructed primarily of brick or stacked stone on front façades, with accents of fiber-cement siding or shake. The balance of the home may be the same or of fiber-cement siding with a minimum three-foot brick or stacked stone water table. Final building elevations shall be subject to the review and approval of the Director of Planning and Development.

   F. All dwellings shall have a minimum two-car garage.

   G. Homes may include a walk-up second story "bonus room" and full bath.

2. To satisfy the following site development considerations:

   A. A minimum 50-foot landscaped building setback shall be provided adjacent to abutting exterior streets.

B. The subdivision shall have entrance features made of brick or stone with landscaping. The final design shall be approved by the Director of Planning and Development. A wrought iron-style fence, a minimum of five-feet high, shall be installed along the exterior road frontages with brick or stone columns spaced 50-feet on-center that match the entry features. A double row of landscaping is to be installed along the interior of the fencing with a mixture of evergreen plants that are a minimum of four to six feet high at the time of planting.

C. All utilities shall be placed underground.

D. No direct lot access shall be allowed to Auburn Road or Tama Hill Court.

E. Detention ponds shall be screened with landscaping and fenced with a black vinyl-coated chain link fence a minimum of five-feet in height.

PLANNING AND DEVELOPMENT DEPARTMENT RECOMMENDATIONS
STANDARDS GOVERNING THE EXERCISE OF ZONING

SUITABILITY OF USE

The proposed attached housing development, approaching five units per acre, would not be considered suitable in light of the surrounding low density, detached neighborhoods.

ADVERSE IMPACTS

With the recommended conditions for approval as R-SR, minimal adverse impacts on surrounding properties would be anticipated.

REASONABLE ECONOMIC USE AS ZONED

The property has a reasonable economic use as currently zoned.

IMPACTS ON PUBLIC FACILITIES

Additional impacts on public facilities in the form of increased utility demand, traffic and stormwater runoff could be anticipated from this request.

CONFORMITY WITH POLICIES

Policies for this Character Area do not support the proposed attached housing development. If properly conditioned, approval of the project as a detached R-SR subdivision could be consistent with County policies while being compatible with the existing and anticipated character of the area.

CONDITIONS AFFECTING ZONING

Although currently zoned C-2, the request for approval of a rezoning to O-I for an Independent Living Retirement Community could set an unwanted precedent for multi-family developments at densities that are out of character with the surrounding community.

REZONING APPLICANT'S RESPONSE

STANDARDS GOVERNING THE EXERCISE OF THE ZONING POWER

PURSUANT TO REQUIREMENTS OF THE UNIFIED DEVELOPMENT ORDINANCE, THE BOARD OF COMMISSIONERS FINDS THAT THE FOLLOWING STANDARDS ARE RELEVANT IN BALANCING THE INTEREST IN PROMOTING THE PUBLIC HEALTH, SAFETY, MORALITY OR GENERAL WELFARE AGAINST THE RIGHT TO THE UNRESTRICTED USE OF PROPERTY AND SHALL GOVERN THE EXERCISE OF THE ZONING POWER.

PLEASE RESPOND TO THE FOLLOWING STANDARDS IN THE SPACE PROVIDED OR USE AN ATTACHMENT AS NECESSARY:

(A) WHETHER A PROPOSED REZONING WILL PERMIT A USE THAT IS SUITABLE IN VIEW OF THE USE AND DEVELOPMENT OF ADJACENT AND NEARBY PROPERTY:

Please see attached

(B) WHETHER A PROPOSED REZONING WILL ADVERSELY AFFECT THE EXISTING USE OR USABILITY OF ADJACENT OR NEARBY PROPERTY:

Please see attached

(C) WHETHER THE PROPERTY TO BE AFFECTED BY A PROPOSED REZONING HAS REASONABLE ECONOMIC USE AS CURRENTLY ZONED:

Please see attached

(D) WHETHER THE PROPOSED REZONING WILL RESULT IN A USE WHICH WILL OR COULD CAUSE AN EXCESSIVE OR BURDENSOME USE OF EXISTING STREETS, TRANSPORTATION FACILITIES, UTILITIES, OR SCHOOLS:

Please see attached

(E) WHETHER THE PROPOSED REZONING IS IN CONFORMITY WITH THE POLICY AND INTENT OF THE LAND USE PLAN:

Please see attached

(F) WHETHER THERE ARE OTHER EXISTING OR CHANGING CONDITIONS AFFECTING THE USE AND DEVELOPMENT OF THE PROPERTY WHICH GIVE SUPPORTING GROUNDS FOR EITHER APPROVAL OR DISAPPROVAL OF THE PROPOSED REZONING:

Please see attached

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REZONING & SPECIAL USE PERMIT APPLICANT'S RESPONSE STANDARDS GOVERNING THE EXERCISE OF THE ZONING POWER

(A) Approval of the proposed development will permit a use that is suitable in view of the use and development of adjacent and nearby properties. The proposed residential development is in line with surrounding land uses.

(B) Approval of the proposed development will not adversely affect the existing use or usability of any of the nearby properties. Rather, the proposed development will complement surrounding land uses and allow current residents of Gwinnett County to age in place.

(C) Due to the size, layout, location, and topography of the subject property, the Applicant submits that the subject property does not have reasonable economic use as currently zoned.

(D) Approval of the proposed development will not result in an excessive or burdensome use of the infrastructure systems. The subject property is located off of Auburn Road (State Route 324) with convenient access to utilities. Further, approval of the proposed development would reduce the burden on infrastructure systems compared to the current zoning.

(E) Approval of the proposed development would be in conformity with the policy and intent of the Land Use Plan which encourages the expansion of senior housing options.

(F) The Applicant submits that the Property's location on a major transportation corridor and its current zoning provide additional support for approval of the Applications.

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R. Lee Tucker, Jr.

*Of Counsel

COMBINED LETTER OF INTENT FOR REZONING AND SPECIAL USE PERMIT APPLICATIONS OF PARAN HOMES, LLC

Mahaffey Pickens Tucker, LLP submits this Letter of Intent and the attached rezoning and special use permit applications (the "Applications") on behalf of Paran Homes, LLC (the "Applicant") in order to permit the development of an approximately 19.375-acre tract of land (the "Property") located on Auburn Road (State Route 324) in northeastern Gwinnett County. The Property is currently zoned C-2 (General Business District) pursuant to rezoning case number REZ2000-00158. The Applicant is requesting to rezone the Property to the O-I (Office-Institutional) zoning classification with a special use permit for Retirement Community, Independent Living.

The proposed active-adult community would contain approximately 95 homes at an overall density of approximately 4.9 units per acre. Although the Property is currently zoned C-2, an approval of the Applications would actually bring the Property closer in line with the zoning classifications of nearby and surrounding properties which are predominantly residential in character. The proposed development would include a mix of housing types consisting of attached cottages and villas with two large common areas located towards the center of the community. The main living areas would be provided on the ground floor with additional space

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provided in a second story for use as spare bedrooms for visiting adult children or grandchildren or bonus rooms for use as craft or hobby space. The proposed community's centrally-located common area would provide a gathering place for residents and foster a sense of community. The proposed development would also include an amenity area for the use and enjoyment of residents. The central location of the common area and its proximity to the proposed amenity area enhances the walkability of the community promoting a healthy lifestyle for residents.

The Applicant submits that the proposed development is consistent with the policies and intent of the Gwinnett County 2040 Unified Plan (the "2040 Plan") which encourages the expansion of senior housing options in the County. Specifically, Policy 4.1 of the 2040 Plan is to "preserve and expand housing for all income levels and phases of life" and Policy 4.3 is to "support expanded housing opportunities for seniors." Further, the Property is located within the Suburban Estate Living character area for which the 2040 Plan encourages a "mix of single family and senior housing" within its design context narrative. The proposed development would provide encouraged senior housing which is generally absent from the immediate area. Additionally, the proposed development would provide an appropriate transition of land uses from the potential commercial node at the intersection of Auburn Road and Bailey Road towards adjacent single-family detached uses to the north and west. While only one quadrant of the Auburn Road/Bailey Road intersection is zoned for commercial uses, established development patterns in the County indicate that this intersection could be an appropriate location for lower-intensity, community facing commercial or retail uses. Moreover, approval of the Applications would reduce the intensity of potential development on the site as senior communities generate significantly fewer daily vehicle trips than commercial shopping centers and traditional single-

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family development. Ultimately, the proposed development would reduce the impact on the surrounding community compared to the current zoning. The Applicant is also requesting a buffer reduction in order to provide a 20-foot setback along the Property's southerly and easterly boundaries as well as a 30-foot setback along the right-of-way of Auburn Road.

The Applicant welcomes the opportunity to meet with staff of the Gwinnett County Department of Planning & Development to answer any questions or to address any concerns relating to the matters set forth in this letter or in the Applications filed herewith. The Applicant respectfully requests your approval of the Applications.

This 5th day of April, 2019.

Respectfully Submitted,

MAHAFFEY PICKENS TUCKER, LLP

Shane M. Lanham
Attorneys for Applicant

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RZC '19 009







PARAN HOMES

Nottely



Nottley-B



Nottley-C

2.13.19 Artist Rendering and Floor Plan Graphics are for demonstration purposes only; Actual Construction Materials and Floor Plan May Vary per Community. Information believed accurate but not warranted. Prices and specifications subject to change without prior notice. Sales and marketing by Paran Realty.

Information believed accurate but not warranted. Prices and specifications subject to change without prior notice.

PARAN HOMES

Seminole



Seminole-B



Seminole-C

2.14.19 Artist Rendering and Floor Plan Graphics are for demonstration purposes only; Actual Construction Materials and Floor Plan May Vary per Community. Information believed accurate but not warranted. Prices and specifications subject to change without prior notice. Sales and marketing by Paran Realty.

PARAN HOMES

Hartwell



Hartwell-B



Hartwell-C

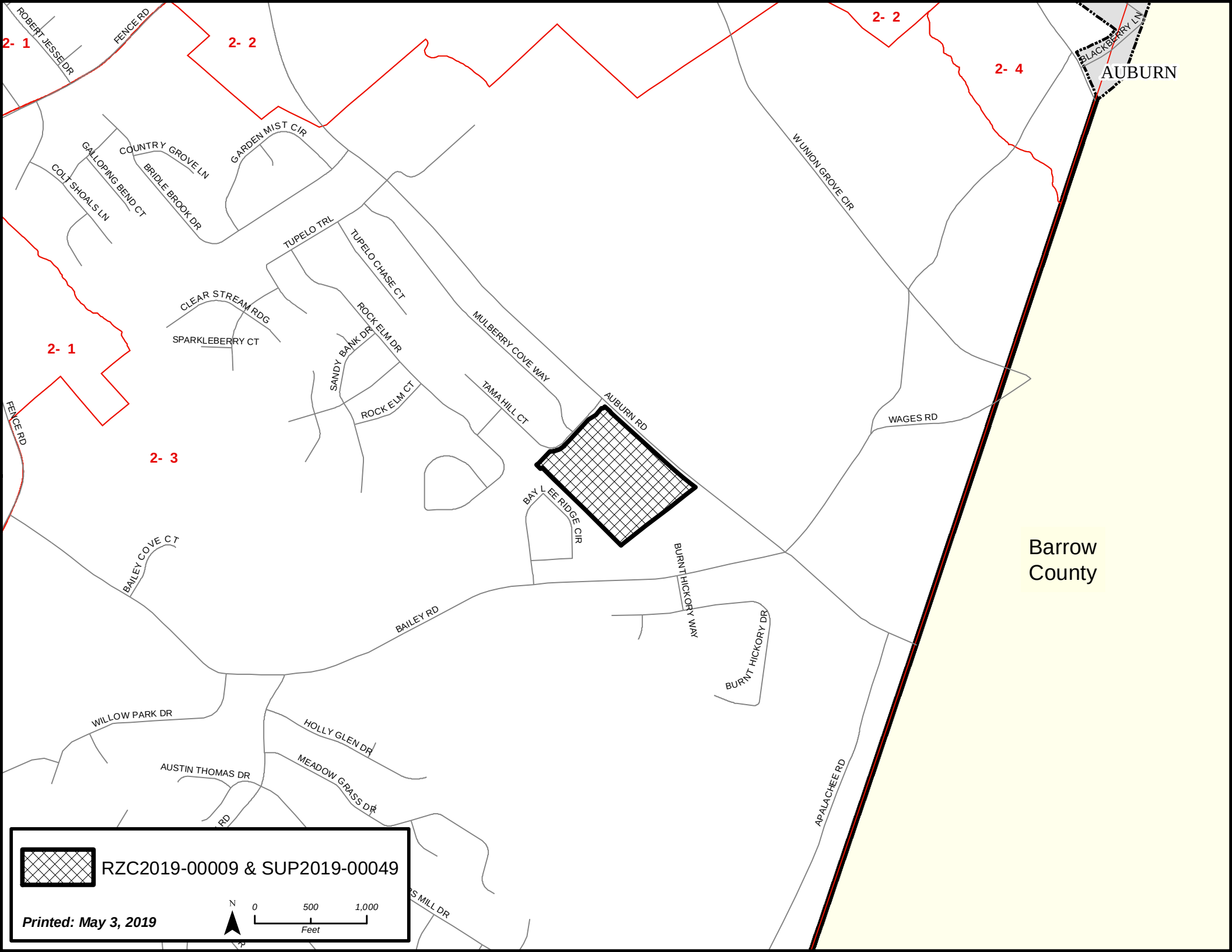
3.4.19 Artist Rendering and Floor Plan Graphics are for demonstration purposes only; Actual Construction Materials and Floor Plan May Vary per Community. Information believed accurate but not warranted. Prices and specifications subject to change without prior notice. Sales and marketing by Paran Realty.

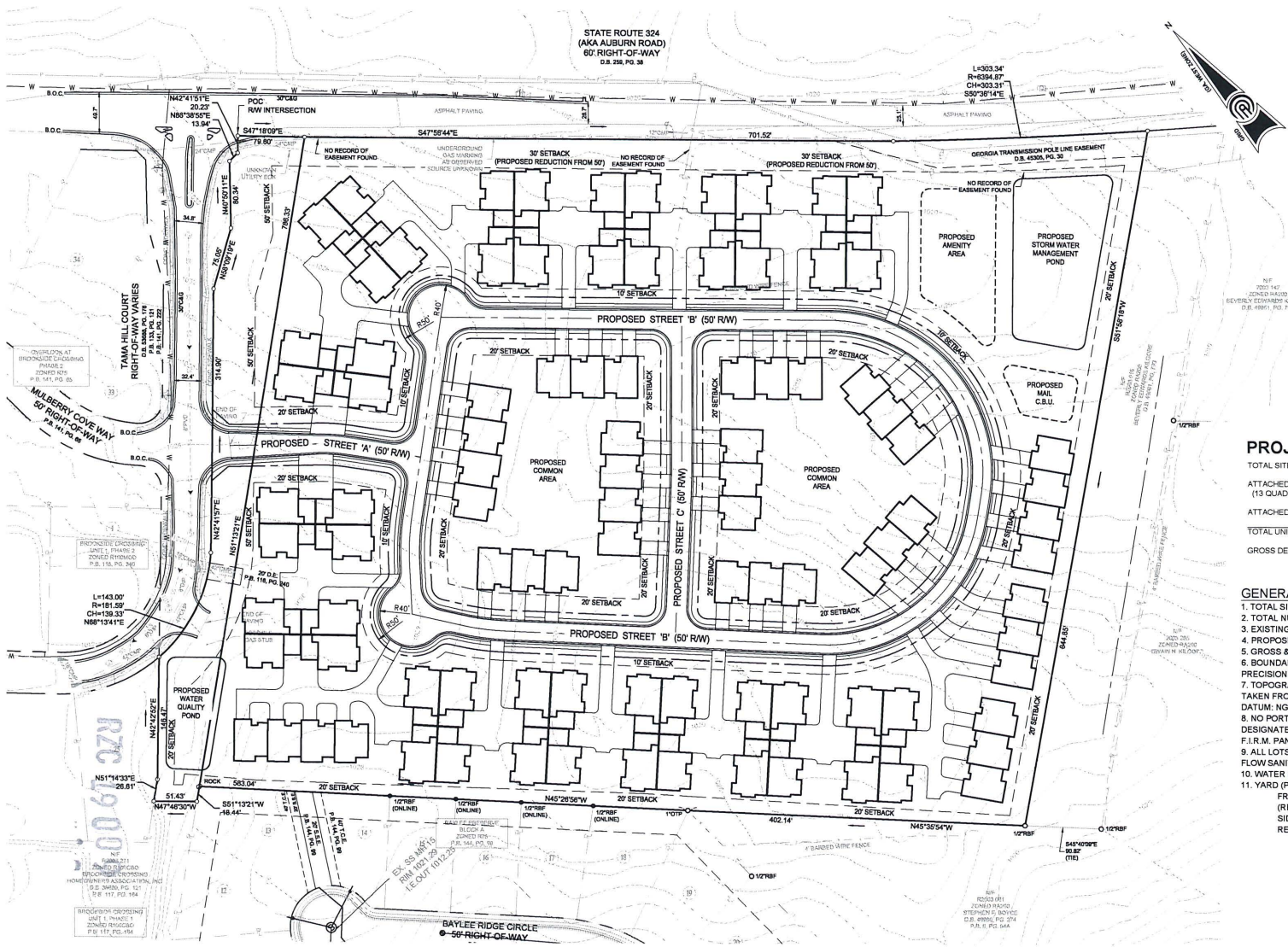
Information believed accurate but not warranted. Prices and specifications subject to change without prior notice.

Residential Rezoning Impact on Local Schools
Prepared for Gwinnett County, June

Case #	Schools	Current Projections									Proposed Zoning
		2019-20			2020-21			2021-22			Approximate additional Student Projections from Proposed Developments
		Forecast	Capacity	Over/Under	Forecast	Capacity	Over/Under	Forecast	Capacity	Over/Under	
RZC2019-00009	**Dacula HS**	2,204	2,550	-346	2,268	2,550	-282	2,333	2,550	-217	10
SUP2019-00049	**Dacula MS**	1,753	1,900	-147	1,804	1,900	-96	1,855	1,900	-45	7
	Mulberry ES	834	975	-141	874	975	-101	914	975	-61	13
:RZR2019-00015	**Dacula HS**	2,204	2,550	-346	2,268	2,550	-282	2,333	2,550	-217	10
	Dacula MS	1,753	1,900	-147	1,804	1,900	-96	1,855	1,900	-45	7
	Dacula ES	1,098	1,550	-452	1,107	1,550	-443	1,121	1,550	-429	14
RZR2019-00016	**Dacula HS**	2,204	2,550	-346	2,268	2,550	-282	2,333	2,550	-217	1
	Dacula MS	1,753	1,900	-147	1,804	1,900	-96	1,855	1,900	-45	1
	Dacula ES	1,098	1,550	-452	1,107	1,550	-443	1,121	1,550	-429	1
RZR2019-00017	**South Gwinnett HS**	2,502	2,750	-248	2,538	2,750	-212	2,573	2,750	-177	38
	Snellville MS	932	1,625	-693	918	1,625	-707	929	1,625	-696	29
	Norton ES	1,004	1,300	-296	988	1,300	-312	994	1,300	-306	53

Current projections do not include new developments

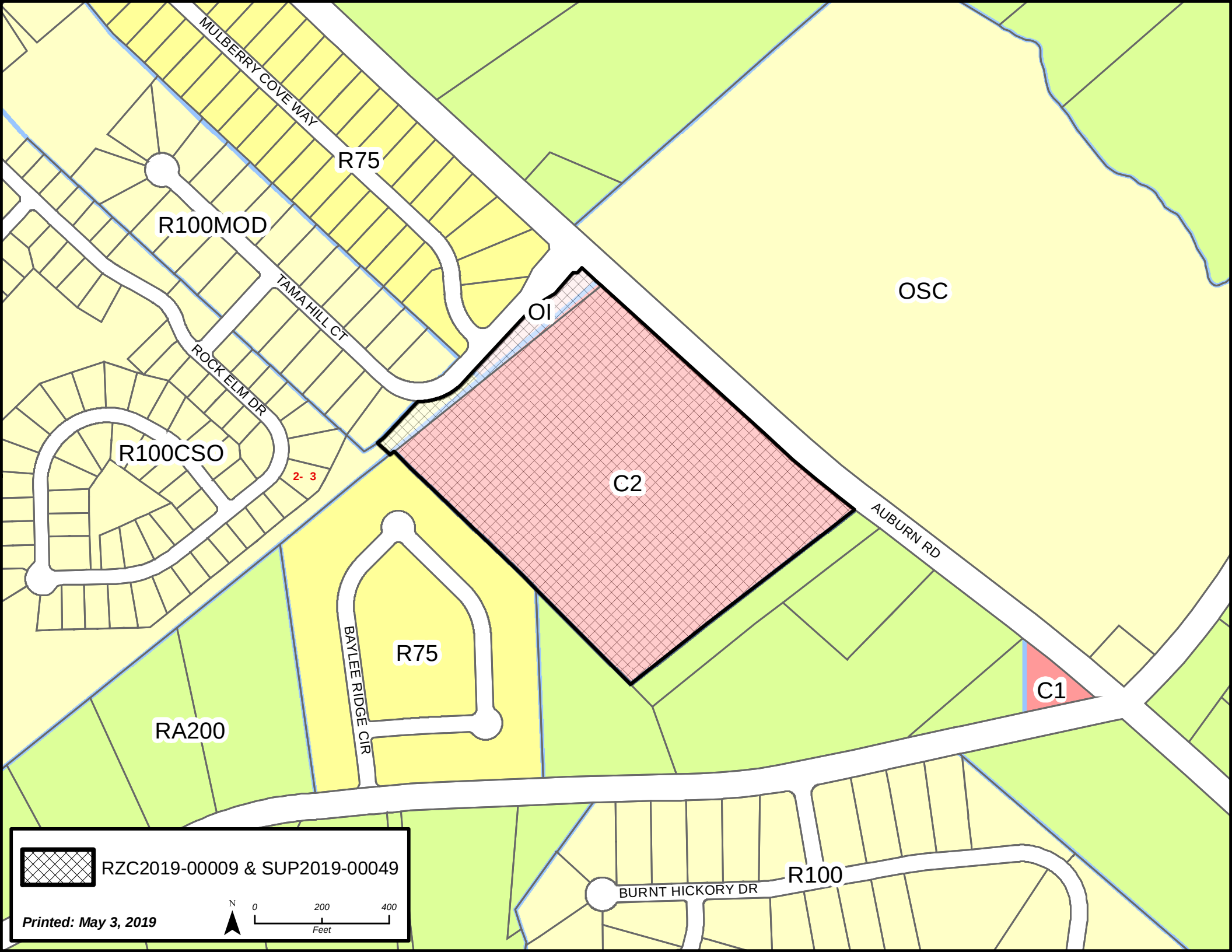

2- 1
2- 2
2- 3
2- 4
ROBERT JESSE DR
FENCE RD
COUNTRY GROVE LN
GARDEN MIST CIR
GALLOPING BEND CT
COLT SHOALS LN
BRIDLE BROOK DR
TUPELO TRL
TUPELO CHASE CT
W UNION GROVE CIR
CLEAR STREAM RDG
SPARKLEBERRY CT
ROCK ELM DR
SANDY BANK DR
MULBERRY COVE WAY
ROCK ELM CT
TAMA HILL CT
AUBURN RD
WAGES RD
BAY LEE RIDGE CIR
BAILEY COVE CT
BAILEY RD
BURNT HICKORY WAY
BURNT HICKORY DR
WILLOW PARK DR
HOLLY GLEN DR
AUSTIN THOMAS DR
MEADOW GRASS DR
APALACHEE RD
BLACKBERRY LN
AUBURN
Barrow
County
RZC2019-00009 & SUP2019-00049
Printed: May 3, 2019
N
0
500
1,000
Feet


STATE ROUTE 324
(AKA AUBURN ROAD)
60' RIGHT-OF-WAY
D.B. 259, PG. 38
POC
R/W INTERSECTION
TAMA HILL COURT
RIGHT-OF-WAY VARIES
MULBERRY COVE WAY
50' RIGHT-OF-WAY
BAYLEE RIDGE CIRCLE
50' RIGHT-OF-WAY
PROPOSED STREET 'A' (50' R/W)
PROPOSED STREET 'B' (50' R/W)
PROPOSED STREET 'C' (50' R/W)
PROPOSED COMMON AREA
PROPOSED AMENITY AREA
PROPOSED STORM WATER MANAGEMENT POND
PROPOSED MAIL C.B.U.
PROPOSED WATER QUALITY POND
30' SETBACK (PROPOSED REDUCTION FROM 50')
20' SETBACK
10' SETBACK
NO RECORD OF EASEMENT FOUND
GEORGIA TRANSMISSION POLE LINE EASEMENT
D.B. 45305, PG. 30
BAILEE RIDGE CROSSING
UNIT 1, PHASE 1
ZONED R-75
P.B. 117, PG. 154
BAILEE RIDGE CROSSING
UNIT 1, PHASE 2
ZONED R-75
P.B. 118, PG. 240
OVERLOOK AT
BROOKSIDE CROSSING
PHASE 2
ZONED R75
P.B. 141, PG. 65
BROOKSIDE CROSSING
HOMEOWNERS ASSOCIATION, INC
D.B. 39400, PG. 121
P.B. 117, PG. 164
ZONED R-SR
STEPHEN E. BOYCE
D.B. 48886, PG. 274
P.B. E, PG. 64A
BEVERLY EDWARDS KILGORE
D.B. 48961, PG. 764
ZONED R-SR
SHAWN M. KLOOTZ
D.B. 48961, PG. 773
ZONED R-SR
BEVERLY EDWARDS KILGORE
D.B. 48961, PG. 773
ZONED R-SR
ZONED R-SR
ZONED R-SR


MULBERRY COVE WAY
WALKING STICK WAY
ROCK ELM CT
TAMA HILLS DR
TAMA HILL CT
AUBURN RD
BAYLEE RIDGE CIR
BAILEY RD
BURNT HICKORY WAY
BURNT HICKORY DR
GLOWING EMBERS CT
RZC2019-00009 & SUP2019-00049
Printed: May 3, 2019
N
0
200
400
Feet


MULBERRY COVE WAY
TAMA HILL CT
AUBURN RD
RZC2019-00009 & SUP2019-00049
Printed: May 3, 2019
N
0
50
100
Feet


AUBURN RD
BAYLEE RIDGE CIR
RZC2019-00009 & SUP2019-00049
Printed: May 3, 2019
N
0
50
100
Feet


MULBERRY COVE WAY
R75
R100MOD
TAMA HILL CT
ROCK ELM DR
R100CSO
2- 3
OI
OSC
C2
AUBURN RD
C1
BAYLEE RIDGE CIR
R75
RA200
BURNT HICKORY DR
R100
RZC2019-00009 & SUP2019-00049
Printed: May 3, 2019
N
0
200
400
Feet