



Business Session Agenda

Tuesday, January 7, 2020 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes:

- **Work Session:** December 10, 2019
- **Briefing 10:30 a.m.:** December 10, 2019
- **Informal Business Discussion 12:00 p.m.:** December 10, 2019
- **Executive Session:** December 10, 2019
- **Business Session:** December 10, 2019
- **Informal Business Discussion 3:00 p.m.:** December 10, 2019
- **Public Hearing:** December 10, 2019
- **Special Called Meeting – Budget Public Hearing:** December 12, 2019

V. Announcements:

- **Proclamation:** National Radon Action Month, January 2020

VI. Consent Agenda

A. New Business

1. Commissioners

2020-0012 Approval appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Bryan Kerlin. Chairman's Appointment - Appoint Bryan Kerlin

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VI. Consent Agenda

A. New Business

1. Commissioners

2020-0013 Approval of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Larry Genn. District 1/Brooks - Appoint Larry Genn

2020-0015 Approval of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – James Pirkle. District 3/Hunter - Appoint James Pirkle

2020-0016 Approval of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Diometra Aldridge. District 4/Fosque - Appoint Diometra Aldridge

2020-0017 Approval to accept the resignation of Brittany Carter, Board of Health appointment from the Gwinnett Animal Advisory Council. Term expires December 31, 2020.

2020-0018 Approval to appoint Erin Martin to fill the unexpired term of Brittany Carter, Board of Health appointment, to the Gwinnett Animal Advisory Council. Term expires December 31, 2020.

2020-0027 Approval of appointments to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Terms expire December 31, 2020. Community Outreach recommendation: Santiago Marquez, Georgia Hispanic Chamber of Commerce; Michele LaLand, Gwinnett 101 Citizens Academy Alumni Board; Charles Pace, Gwinnett County Public Library; and Kevin Do, Vietnamese American Community of Georgia.

2020-0094 Approval of accept the resignation of Carla Brown from the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter

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VI. Consent Agenda

A. New Business

2. Clerk/Recorders Court/Jeff West

2020-0033 Award RP033-19, provision of online and toll-free court payment services on an annual contract (January 8, 2020 through January 7, 2021), to the highest scoring firm, nCourt, LLC, base amount \$162,353.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 100% by user transaction fees. (Staff Recommendation: Award)

3. Community Services/Tina Fleming

2020-0039 Award BL117-19, building renovations at Hudlow Tennis Center, to low bidder, Artisan Construction Group, LLC, amount not to exceed \$151,675.94. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

2020-0010 Approval to renew RP023-17, provision of veterinary medical services for the Animal Welfare & Enforcement Division on an annual contract (February 19, 2020 through February 18, 2021), with Planned PETHood of Georgia, Inc., base amount \$360,000.00. (Staff Recommendation: Approval)

2020-0034 Approval to set qualifying fees for county and judicial offices to be filled through the election process in 2020 as required by O.C.G.A. § 21-2-131. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2020-0035 Approval to accept a donation of a large oak tree from Chad Alexander Smith, as well as the installation cost of planting the tree, at Alexander Park in the newly constructed phase II expansion of the park. The estimated value is \$10,853.00. (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

3. Community Services/Tina Fleming

2020-0040 Approval to renew OS032-15, purchase of Pulsar chlorine for County swimming pools on an annual contract (January 7, 2020 through January 6, 2021), with Aquatic Consulting & Equipment, Inc., base amount \$105,000.00. (Staff Recommendation: Approval)

2020-0043 Approval to accept the NRPA Award for Health Equity from the Robert Wood Johnson Foundation in the amount of \$3,000.00. These funds will be used to support our newest initiative Harvest Gwinnett in order to continue the work of Live Healthy Gwinnett. (Staff Recommendation: Approval)

2020-0037 Approval/authorization to apply for and accept if awarded an Outdoor Stewardship Program grant from the Georgia Department of Natural Resources in the amount of \$2,250,000.00. This funding will be used to rehabilitate the Lake Louella Dam and restore the surrounding wetland area. The County's match will be \$750,000.00, with \$545,000.00 in services already contributed by the Department of Water Resources and the remaining \$205,000.00 in funds available in the Department of Community Services 2014 SPLOST Program. Approval/authorization for the Chairman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

4. Financial Services/Maria Woods

2020-0009 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$57,243,000.00, a decrease in assessed value of \$6,032,270.00 for a net increase of \$51,210,730.00 for tax years 2012 through 2019. (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

4. Financial Services/Maria Woods

2020-0019 Approval/authorization of the November 30, 2019 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

5. Information Technology Services/Abe Kani

2020-0031 Award RP016-19, provision of enterprise records management solution consulting services, to the highest scoring firm, IQ Business Group, Inc., amount not to exceed \$210,698.40 (negotiated cost savings of approximately \$27,300.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

6. Police Services/Tom Doran

2020-0028 Award OS001-20, provision of digital advertising, to Clear Channel Outdoor, LLC, \$122,850.00. (Staff Recommendation: Award)

2020-0021 Approval/authorization for the Chairman or designee to execute the Statewide Mutual Aid and Assistance Agreement, and any other documents, with the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2020-0022 Approval/authorization for the Chairman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with the Atlanta Regional Commission (ARC) related to the acceptance of training and equipment for the enhancement of law enforcement capabilities for the Gwinnett County Police Department's Hazardous Devices Unit (HDU). The training and equipment will be purchased by ARC on behalf of Gwinnett County. The estimated value of the total award to be funded 100% by ARC is \$353,295.10 with no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

7. Support Services/Angelia Parham

2020-0030 Award BL118-19, provision of landscaping maintenance services at various Gwinnett County facilities on an annual contract (January 8, 2020 through January 7, 2021), to low bidder, Visionscapes, Inc., base bid \$132,510.00. (Staff Recommendation: Award)

2020-0029 Approval/authorization for the Chairman to execute any and all documents necessary to release 20,615 square feet (0.47 acre) of sewer easement and to release a Maintenance Agreement including 78,700 square feet (1.81 acres) on Tax Parcel No. R5131 003 to Joffe Athens Hwy, LLC. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

VII. Old Business

1. Commissioners

2019-1052 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Jeff Tullis. District 3/Hunter (Tabled on 12/10/2019)

2019-1059 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Tracy Proell. District 1/Brooks (Tabled on 12/10/2019)

2019-1061 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Shon Jones. District 3/Hunter (Tabled on 12/10/2019)

2019-1064 Approval of appointment to the Gwinnett Animal Advisory Council. Incumbent Marcia Bumbalough. Term expires December 31, 2021. District 1/Brooks (Tabled on 12/10/2019)

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VII. Old Business

1. Commissioners

2019-1066 Approval of appointment to the Gwinnett Animal Advisory Council. Incumbent Sharon Cassidy. Term expires December 31, 2021. District 3/Hunter (Tabled on 12/10/2019)

2. Support Services/Angelia Parham

2019-1195 Approval/authorization for the Chairman to execute any and all documents necessary to abandon, declare as surplus, and to authorize disposition of 41,236 square feet (0.947 acre) of right-of-way formerly used as a public road known as Settles Bridge Road located in Land Lots 286 and 311 of the 7th Land District in accordance with O.C.G.A. § 32-7-2 and O.C.G.A. § 32-7-4. Subject to approval as to form by the Law Department. (Tabled on 12/10/2019) (Staff Recommendation: Approval)

VIII. New Business

1. Commissioners

2020-0011 Approval of appointment of the Vice Chairman of the Board of Commissioners for 2020.

2020-0014 Approval of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Srinivas Jalla. District 2/Ku

2020-0095 Approval to fill the unexpired term of Carla Brown to the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter

2. Financial Services/Maria Woods

2020-0038 Approval and adoption of the fiscal year 2020 Operating, Capital, and Grants budgets, and preliminary approval of the 2021-2025 Capital Improvement Plan.

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IX. Comments from Audience

X. Adjournment