



Official  
**Work Session Minutes**  
**Tuesday, January 7, 2020 - 10:00 AM**

Present: Charlotte J. Nash, Jace Brooks, Ben Ku, Tommy Hunter, Marlene M. Fosque

## I. Call To Order

## II. Approval of Agenda

{Action: Approve Motion: Hunter Second: Ku Vote: 5-0; Nash-Yes; Brooks Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}

## III. New Business

### 1. Commissioners

**2020-0011 Approval** of appointment of the Vice Chairman of the Board of Commissioners for 2020.

Discussion – Hunter

**2020-0012 Approval** appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Bryan Kerlin. Chairman's Appointment

Consent – Nash – Appoint Bryan Kerlin

**2020-0013 Approval** of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Larry Genn. District 1/Brooks

Consent – Brooks – Appoint Larry Genn

**2020-0014 Approval** of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Srinivas Jalla. District 2/Ku

Discussion – Ku

**2020-0015 Approval** of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – James Pirkle. District 3/Hunter

Consent – Hunter – Appoint James Pirkle

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**III. New Business**

**1. Commissioners**

**2020-0016 Approval** of appointment to the Water & Sewerage Authority. Term expires December 31, 2020. Incumbent – Diometra Aldridge. District 4/Fosque

**Consent – Fosque – Appoint Diometra Aldridge**

**2020-0017 Approval** to accept the resignation of Brittany Carter, Board of Health appointment from the Gwinnett Animal Advisory Council. Term expires December 31, 2020.

**Consent – Nash**

**2020-0018 Approval** to appoint Erin Martin to fill the unexpired term of Brittany Carter, Board of Health appointment, to the Gwinnett Animal Advisory Council. Term expires December 31, 2020.

**Consent – Brooks**

**2020-0027 Approval** of appointments to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Terms expire December 31, 2020.

Community Outreach recommendation: Santiago Marquez, Georgia Hispanic Chamber of Commerce; Michele LaLand, Gwinnett 101 Citizens Academy Alumni Board; Charles Pace, Gwinnett County Public Library; and Kevin Do, Vietnamese American Community of Georgia.

**Consent – Fosque**

**2020-0094 Approval** to accept the resignation of Carla Brown from the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter

**Consent – Hunter**

**2020-0095 Approval** to fill the unexpired term of Carla Brown to the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter

**Discussion – Hunter**

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**III. New Business**

**2. Clerk/Recorders Court/Jeff West**

**2020-0033 Award RP033-19**, provision of online and toll-free court payment services on an annual contract (January 8, 2020 through January 7, 2021), to the highest scoring firm, nCourt, LLC, base amount \$162,353.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 100% by user transaction fees. (Staff Recommendation: Award)

**Consent – Fosque**

**3. Community Services/Tina Fleming**

**2020-0039 Award BL117-19**, building renovations at Hudlow Tennis Center, to low bidder, Artisan Construction Group, LLC, amount not to exceed \$151,675.94. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

**Consent – Ku**

**2020-0010 Approval** to renew RP023-17, provision of veterinary medical services for the Animal Welfare & Enforcement Division on an annual contract (February 19, 2020 through February 18, 2021), with Planned PETHood of Georgia, Inc., base amount \$360,000.00. (Staff Recommendation: Approval)

**Consent – Hunter**

**2020-0034 Approval** to set qualifying fees for county and judicial offices to be filled through the election process in 2020 as required by O.C.G.A. § 21-2-131. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0035 Approval** to accept a donation of a large oak tree from Chad Alexander Smith, as well as the installation cost of planting the tree, at Alexander Park in the newly constructed phase II expansion of the park. The estimated value is \$10,853.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0040 Approval** to renew OS032-15, purchase of Pulsar chlorine for County swimming pools on an annual contract (January 7, 2020 through January 6, 2021), with Aquatic Consulting & Equipment, Inc., base amount \$105,000.00. (Staff Recommendation: Approval)

**Consent – Nash**

### **III. New Business**

#### **3. Community Services/Tina Fleming**

**2020-0043 Approval** to accept the NRPA Award for Health Equity from the Robert Wood Johnson Foundation in the amount of \$3,000.00. These funds will be used to support our newest initiative Harvest Gwinnett in order to continue the work of Live Healthy Gwinnett. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0037 Approval/authorization** to apply for and accept if awarded an Outdoor Stewardship Program grant from the Georgia Department of Natural Resources in the amount of \$2,250,000.00. This funding will be used to rehabilitate the Lake Louella Dam and restore the surrounding wetland area. The County's match will be \$750,000.00, with \$545,000.00 in services already contributed by the Department of Water Resources and the remaining \$205,000.00 in funds available in the Department of Community Services 2014 SPLOST Program. Approval/authorization for the Chairman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Brooks**

#### **4. Financial Services/Maria Woods**

**2020-0009 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$57,243,000.00, a decrease in assessed value of \$6,032,270.00 for a net increase of \$51,210,730.00 for tax years 2012 through 2019. (Staff Recommendation: Approval)

**Consent – Ku**

**2020-0019 Approval/authorization** of the November 30, 2019 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

**Consent – Brooks**

**2020-0038 Approval** and adoption of the fiscal year 2020 Operating, Capital, and Grants budgets, and preliminary approval of the 2021-2025 Capital Improvement Plan.

**Discussion – Ku**

### **III. New Business**

#### **5. Information Technology Services/Abe Kani**

**2020-0031 Award RP016-19**, provision of enterprise records management solution consulting services, to the highest scoring firm, IQ Business Group, Inc., amount not to exceed \$210,698.40 (negotiated cost savings of approximately \$27,300.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Hunter**

#### **6. Police Services/Tom Doran**

**2020-0028 Award OS001-20**, provision of digital advertising, to Clear Channel Outdoor, LLC, \$122,850.00. (Staff Recommendation: Award)

**Consent – Ku**

**2020-0021 Approval/authorization** for the Chairman or designee to execute the Statewide Mutual Aid and Assistance Agreement, and any other documents, with the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2020-0022 Approval/authorization** for the Chairman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with the Atlanta Regional Commission (ARC) related to the acceptance of training and equipment for the enhancement of law enforcement capabilities for the Gwinnett County Police Department's Hazardous Devices Unit (HDU). The training and equipment will be purchased by ARC on behalf of Gwinnett County. The estimated value of the total award to be funded 100% by ARC is \$353,295.10 with no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent –Fosque**

#### **7. Support Services/Angelia Parham**

**2020-0030 Award BL118-19**, provision of landscaping maintenance services at various Gwinnett County facilities on an annual contract (January 8, 2020 through January 7, 2021), to low bidder, Visionscapes, Inc., base bid \$132,510.00. (Staff Recommendation: Award)

**Consent – Fosque**

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**III. New Business**

**7. Support Services/Angelia Parham**

**2020-0029 Approval/authorization** for the Chairman to execute any and all documents necessary to release 20,615 square feet (0.47 acre) of sewer easement and to release a Maintenance Agreement including 78,700 square feet (1.81 acres) on Tax Parcel No. R5131 003 to Joffe Athens Hwy, LLC. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Hunter**

**IV. Old Business**

**1. Commissioners**

**2019-1052 Approval** of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Jeff Tullis. District 3/Hunter (Tabled on 12/10/2019)

**2019-1059 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Tracy Proell. District 1/Brooks (Tabled on 12/10/2019)

**2019-1061 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Shon Jones. District 3/Hunter (Tabled on 12/10/2019)

**2019-1064 Approval** of appointment to the Gwinnett Animal Advisory Council. Incumbent Marcia Bumbalough. Term expires December 31, 2021. District 1/Brooks (Tabled on 12/10/2019)

**2019-1066 Approval** of appointment to the Gwinnett Animal Advisory Council. Incumbent Sharon Cassidy. Term expires December 31, 2021. District 3/Hunter (Tabled on 12/10/2019)

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**IV. Old Business**

**2. Support Services/Angelia Parham**

**2019-1195 Approval/authorization** for the Chairman to execute any and all documents necessary to abandon, declare as surplus, and to authorize disposition of 41,236 square feet (0.947 acre) of right-of-way formerly used as a public road known as Settles Bridge Road located in Land Lots 286 and 311 of the 7th Land District in accordance with O.C.G.A. § 32-7-2 and O.C.G.A. § 32-7-4. Subject to approval as to form by the Law Department. (Tabled on 12/10/2019) (Staff Recommendation: Approval)

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Hunter Vote: 5-0; Nash-Yes; Brooks Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}