



Official

**Work Session Minutes**

**Tuesday, February 4, 2020 - 10:00 AM**

Present: Charlotte J. Nash, Jace Brooks, Ben Ku, Tommy Hunter, Marlene M. Fosque

**I. Call To Order**

**II. Approval of Agenda**

{Action: Approve Motion: Hunter Second: Ku Vote: 5-0; Nash-Yes; Brooks Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}

**III. New Business**

**1. Commissioners**

**2020-0145 Approval** to accept the resignation of Brad Cox from the Gwinnett County Stormwater Authority. Term expires December 31, 2021, Seat 1. District 1/Brooks

Consent – Brooks

**2020-0146 Approval** to fill the unexpired term of Brad Cox from the Gwinnett County Stormwater Authority, Seat 1. Term expires December 31, 2021. District 1/Brooks

Discussion – Brooks

**2020-0159 Approval** to accept the resignation of Mark Grams from the Gwinnett County Airport Authority. Term expires December 31, 2020. District 1/Brooks

Consent – Brooks

**2. Multiple Departments**

**2020-0110 Approval** to renew BL001-17, full inspection, testing, maintenance, repair and installation services of fire alarm systems at various County buildings on an annual contract (February 8, 2020 through February 7, 2021), Departments of Sheriff, Support Services, and Water Resources, with AFA Protective Systems, Inc.; Century Fire Protection, LLC; and Entec Systems, Inc., base bid \$210,677.00. (Staff Recommendation: Approval)

Consent – Fosque

**Work Session Official Minutes**  
**Tuesday, February 4, 2020 - 10:00 AM**  
**Page 2**

**III. New Business**

**2. Multiple Departments**

**2020-0116 Approval** to renew BL118-17, purchase and installation of custom signs on an annual contract (February 18, 2020 through February 17, 2021), Departments of Community Services, Transportation and Water Resources, with Southeastern Sign, Inc., base bid \$182,000.00 (negotiated cost savings of approximately \$3,640.00). (Staff Recommendation: Approval)

**Consent – Fosque**

**3. Community Services/Tina Fleming**

**2020-0042 Approval/authorization** for the Chairman to enter into an Agreement between Gwinnett County and Gwinnett SenioR Learning, Inc. for the purpose of a long term lease for the operation of a satellite senior citizens computer learning center at Bethesda Park Senior Center and Prime Timers at George Pierce Park Community Recreation Center. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0120 Approval/authorization** for the Chairman to execute a Memorandum of Understanding with the University of Georgia Cooperative Extension Service for Extension staff funding. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Brooks**

**4. Financial Services/Maria Woods**

**2020-0101 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$169,768,780.00, a decrease in assessed value of \$168,050.00 for a net increase of \$169,600,730.00 for tax years 2013 through 2019. (Staff Recommendation: Approval)

**Consent – Hunter**

**2020-0106 Approval** to renew RP034-16, printing and mailing of various tax forms on an annual contract (February 8, 2020 through February 7, 2021) with Diversified Companies, LLC, base amount \$167,000.00. (Staff Recommendation: Approval)

**Consent – Ku**

**Work Session Official Minutes**  
**Tuesday, February 4, 2020 - 10:00 AM**  
**Page 3**

**III. New Business**

**4. Financial Services/Maria Woods**

**2020-0148 Approval/authorization** to rescind grants awarded by the U.S. Department of Justice and the Criminal Justice Coordinating Council totaling \$3,647,688.00 that are subject to 28 CFR Part 42 and approval to appropriate local funds to continue supporting these programs for FY 2020. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Discussion – Ku

**5. Fire Services/Russell S. Knick**

**2020-0114 Approval** to renew RP029-15, purchase of gas hydraulic extrication tools on an annual contract (April 20, 2020 through April 19, 2021), with High Tech Rescue, Inc., base amount \$156,592.16. (Staff Recommendation: Approval)

Consent – Ku

**6. Information Technology Services/Abe Kani**

**2020-0108 Approval** to renew BL001-18, on-demand installation services for voice and data wiring on an annual contract (February 20, 2020 through February 19, 2021), with Core Technologies, Inc., and Ideal Communications, Inc., base bid \$500,000.00. (Staff Recommendation: Approval)

Consent – Ku

**7. Planning & Development/Kathy S. Holland**

**2020-0111 Approval/authorization** of a Resolution Consenting to the Deannexation of Tax Parcel No. R7298 005 from the City of Rest Haven. Subject to approval as to form by the Law Department. District 4/Fosque

Consent – Fosque

**8. Police Services/Tom Doran**

**2020-0117 Award OS002-20**, purchase of ProQA medical dispatch software and licenses on an annual contract (February 5, 2020 through February 4, 2021), to Medical Priority Consultants dba Priority Dispatch Corp., base amount \$198,387.00. (Staff Recommendation: Award)

Consent – Ku

**Work Session Official Minutes**  
**Tuesday, February 4, 2020 - 10:00 AM**  
**Page 4**

**III. New Business**

**9. Support Services/Angelia Parham**

**2020-0113 Approval** to renew RP020-18, provision of shuttle services for the Gwinnett Justice and Administration Center on an annual contract (February 11, 2020 through February 10, 2021), with Small Town Limousine Service, Inc. dba Urbana Transportation, base amount \$549,660.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**10. Transportation/Alan Chapman**

**2020-0118 Award BL124-19**, Ridge Road (from SR 20/Buford Drive to Highland Oaks Way) pedestrian improvement project, to low bidder, CMES, Inc., amount not to exceed \$572,933.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 71.74% by the 2009 SPLOST program. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0119 Award BL125-19**, Oak Road at Gwin Oaks Drive roadway improvement project, to low bidder, CMES, Inc., amount not to exceed \$969,776.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 84.66% by various SPLOST programs. (Staff Recommendation: Award)

**Consent – Ku**

**2020-0115 Approval** to renew BL131-18, purchase and installation of guardrail and fencing on an annual contract (February 16, 2020 through February 15, 2021), with Martin-Robbins Fence Company, base bid \$150,000.00. (Staff Recommendation: Approval)

**Consent – Brooks**

**11. Water Resources/Tyler Richards**

**2020-0104 Award BL113-19**, provision of mowing and grounds maintenance services at various Department of Water Resources facilities on an annual contract (February 5, 2020 through February 4, 2021), to low bidder, NTG, LLC, base bid \$150,730.00. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0081 Approval** to renew OS030-16, provision of products and services for the Alfa Laval dewatering centrifuges on an annual contract (February 6, 2020 through February 5, 2021), with Alfa Laval, Inc., base amount \$1,650,000.00. (Staff Recommendation: Approval)

**Consent – Hunter**

### **III. New Business**

#### **11. Water Resources/Tyler Richards**

**2020-0103 Approval** to renew OS012-16, maintenance of Watson-Marlow/Bredel pumps and control panels on an annual contract (April 19, 2020 through April 18, 2021), with Eco-Tech, Inc., base amount \$200,000.00. (Staff Recommendation: Approval)

**Consent – Hunter**

**2020-0097 Approval/authorization** for the Chairman to execute a Developer Participation Agreement between Gwinnett County, Gwinnett County Water and Sewerage Authority and Ahad and Sahil Brothers, LLC to outline the responsibilities as it pertains to the installation of a gravity sewer at 5161 Stone Mountain Highway. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2020-0098 Approval/authorization** for the Chairman to execute a Developer Participation Agreement between Gwinnett County, Gwinnett County Water and Sewerage Authority and Clayton Properties Group, Inc. (d/b/a Chafin Land Development) to outline the responsibilities as it pertains to improvements to the existing gravity sewer upstream of the McConnell Road Pump Station. Clayton Properties Group, Inc. will be responsible for an estimated amount of \$150,000.00 of construction costs and a not-to-exceed amount of \$25,000.00 for change orders. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

### **IV. Old Business**

#### **1. Commissioners**

**2020-0095 Approval** to fill the unexpired term of Carla Brown to the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter (Tabled on 1/7/2020)

**Work Session Official Minutes**  
**Tuesday, February 4, 2020 - 10:00 AM**  
**Page 6**

**IV. Old Business**

**2. Planning & Development/Kathy S. Holland**

**2019-1288 RZM2019-00014**, Applicant: Mason Family Management Company, LLC, Owner: Joffe Athens Highway, LLC, Rezoning of Tax Parcel Nos. R5126 142 and R5131 003, C-2 to RM-24; Apartments (Buffer Reduction), 600 Block of Athens Highway and 3000 Block of Wellbrook Drive, 18.42 Acres. District 3/Hunter (Tabled on 1/28/2020)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions As RM-13][Planning Commission Recommendation: Approve with Conditions As - RM-24]

**V. Adjournment**

{Action: Adjourn Motion: Hunter Second: Fosque Vote: 5-0; Nash-Yes; Brooks Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}