



Official  
**Work Session Minutes**  
**Tuesday, May 5, 2020 - 10:00 AM**

Present: Charlotte J. Nash, Marlene M. Fosque, Jace Brooks  
Via Teleconference: Ben Ku, Tommy Hunter

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}

## III. New Business

### 1. Multiple Departments

**2020-0390 Award BL022-20**, preventive maintenance and repair of emergency generators on an annual contract (May 18, 2020 through May 17, 2021), Departments of Fire and Emergency Services, Police Services, Sheriff, Support Services and Water Resources, to low bidder, Power and Energy Services, Inc., base bid \$371,935.91. (Staff Recommendation: Award)

Consent – Fosque

### 2. Community Services/Tina Fleming

**2020-0383 Award BL043-20**, provision of ballot printing services on an annual contract (May 6, 2020 through May 5, 2021), to Fidar Election - A Cathedral Company, base bid \$160,160.00. (Staff Recommendation: Award)

Consent – Brooks

**2020-0384 Award BL018-20**, roof replacement for the Collins Hill Park Aquatic Center, to low bidder, A&B Commercial Construction, LLC, amount not to exceed \$150,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

Consent – Brooks

### **III. New Business**

#### **2. Community Services/Tina Fleming**

**2020-0455 Approval/authorization** for the Chairman to execute a Memorandum of Understanding between Georgia Nutritional Services, Inc. and Gwinnett County for the purpose of providing sponsorship of a USDA Summer Food Service Program, to include a meal vendor and daily summer meals at several Gwinnett County Park sites at no cost to the County. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **3. Financial Services/Maria Woods**

**2020-0342 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$35,958,350.00, a decrease in assessed value of \$5,477,610.00 for a net increase of \$30,480,740.00 for tax years 2013 through 2019. (Staff Recommendation: Approval)

**Consent – Brooks**

**2020-0456 Approval** of Change Order No. 1 to RP032-19, provision of United States Housing and Urban Development (HUD) program management services on a multiyear contract, with W. Frank Newton, Inc., increasing the contract by \$690,785.00. The contract amount is adjusted from \$2,762,022.51 to \$3,452,807.51. Change order to follow award. Subject to approval as to form by the Law Department. This contract is funded by the United States Housing and Urban Development (HUD) Program. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0385 Approval/authorization** of the March 31, 2020 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the fiscal year 2020 budget. (Staff Recommendation: Approval)

**Consent – Nash**

### **III. New Business**

#### **3. Financial Services/Maria Woods**

**2020-0405 Approval/authorization** of a Resolution authorizing the issuance of its Tax Allocation Bonds in an aggregate principal amount not to exceed \$43,000,000.00 to finance and refinance a portion of the redevelopment costs associated with Tax Allocation District Number Six – The Exchange at Gwinnett; and for other related purposes.

Authorization for staff to make revisions as necessary to finalize the agreements and documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Discussion – Brooks**

#### **4. Planning & Development/Kathy S. Holland**

**2020-0388 Award RP005-20**, provision of consultant services to develop a comprehensive housing study, to the highest scoring firm, Bleakly Advisory Group, LLC, amount not to exceed \$238,000.00 (negotiated cost savings of \$14,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Discussion – Brooks**

#### **5. Police Services/Tom Doran**

**2020-0373 Approval/authorization** to retire from service, Gwinnett County Police K-9 Diesel. Approval/authorization for K-9 Diesel to be removed from the Fixed Asset Registry and permanently retired to his handler, Corporal W. Webb for the remainder of his life. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0382 Approval/authorization** for the Chairman, or designee, to execute a Memorandum of Understanding (MOU), with the Atlanta Regional Commission (ARC) related to the acceptance of funds for service, maintenance and support of existing equipment for the Gwinnett County Police Department's Aviation Unit. The services will be purchased by ARC on behalf of Gwinnett County. The estimated value of the total award is \$49,690.00. Funded 100% by ARC with no County match required. Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **6. Support Services/Angelia Parham**

**2020-0316 Award BL019-20**, construction of Fire Station No.13, to low bidder, Albion Scaccia Enterprises, LLC, amount not to exceed \$5,950,500.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST program. (Staff Recommendation: Award)

**Discussion – Brooks**

#### **7. Transportation/Alan Chapman**

**2020-0324 Award BL027-20**, purchase of traffic signal electrical equipment, material, and hardware on an annual contract (May 5, 2020 through May 4, 2021), to low responsive bidders, CDK Enterprises dba Southern Lighting and Traffic Systems, Inc.; Control Technologies; General Traffic Equipment Corporation; Temple, Inc.; Traffic Parts, Inc.; and Utilicom Supply Associates, LLC, per the attached recommendation letter, base bid, \$945,657.20. This contract is funded 40% by various SPLOST Programs. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0375 Approval** to renew RP001-16, provide aviation demand professional services on an annual contract (May 18, 2020 through May 17, 2021), with Michael Baker International, Inc., base amount \$350,000.00. This project is funded 90% by the Federal Aviation Administration. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0431 Ratification** of amendment number 1 to the Transit Operations and Maintenance contract with Transdev Services, Inc., authorizing payments for costs related to the Coronavirus public health emergency and adding provisions to assist in seeking reimbursement under the CARES Act. (Staff Recommendation: Approval)

**Consent – Brooks**

#### **8. Water Resources/Tyler Richards**

**2020-0200 Approval** to renew OS002-19, purchase of products and services for Xylem/Flygt submersible pumps on an annual contract (May 21, 2020 through May 20, 2021), with Xylem Water Solutions USA, Inc., base amount \$1,700,000.00. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **8. Water Resources/Tyler Richards**

**2020-0333 Approval** to renew BL029-18, purchase of copper tubing on an annual contract (June 22, 2020 through June 21, 2021), with Delta Municipal Supply Co., Inc., base bid \$300,000.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0346 Approval** to renew BL038-17, purchase of water meters on an annual contract (June 21, 2020 through June 20, 2021), with Badger Meter, Inc., base bid \$1,800,000.00 (negotiated cost savings of approximately \$39,870.00). (Staff Recommendation: Approval)

**Consent – Brooks**

**2020-0349 Approval** to renew BL058-19, purchase of water meter repair parts, fittings, and meter boxes on an annual contract (June 21, 2020 through June 20, 2021), with Delta Municipal Supply Company; Ferguson Enterprises, Inc.; Fortiline, Inc.; and Hayes Pipe Supply, Inc., base bid \$725,000.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0399 Approval** to re-award BL093-19, purchase of water treatment and water reclamation chemicals on an annual contract (May 5, 2020 through December 3, 2020), line item 4, to second low bidder, Carus, LLC dba Carus Corporation, and line item 11 to second low bidder, Evoqua Water Technologies, LLC, base bid \$1,085,660.00. (Staff Recommendation: Approval)

**Consent – Nash**

**2020-0379 Approval/authorization** for the Chairman to designate the Director of the Department of Water Resources (DWR) as an authorized agent of the Board of Commissioners for the purpose of granting the United States Army Corps of Engineers (USACE) permission to access county owned property and/or property for which the county has a Right of Entry (ROE) from the legal owners. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

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**IV. Old Business**

**1. Commissioners**

**2020-0095 Approval** to fill the unexpired term of Carla Brown to the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. District 3/Hunter (Tabled on 4/7/2020)

**2020-0146 Approval** to fill the unexpired term of Brad Cox from the Gwinnett County Stormwater Authority, Seat 1. Term expires December 31, 2021. District 1/Brooks (Tabled on 4/7/2020)

**2020-0276 Approval** to fill the unexpired term of Jim Nitkowski from the Gwinnett Historical Restoration and Preservation Board. Term expires December 31, 2020. District 1/Brooks (Tabled on 4/7/2020)

**2020-0293 Approval** of appointment to the Housing Authority. Term expires April 30, 2025. Incumbent Russell Nash. District 3/Hunter (Tabled on 4/7/2020)

**2. Community Services/Tina Fleming**

**2020-0369 Approval/authorization** to set an Advance Voting Schedule for the May 19, 2020 Presidential Preference Primary, General Primary Election and Nonpartisan General Election. (Tabled on 4/14/2020)

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes: Ku-Yes; Hunter-Yes; Fosque-Yes}