



Official  
**Work Session Minutes**  
**Tuesday, May 19, 2020 - 10:00 AM**  
Present: Charlotte J. Nash, Marlene Fosque  
Via Teleconference: Jace Brooks, Ben Ku  
Absent: Tommy Hunter

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Absent; Fosque-Yes}

## III. New Business

### 1. Commissioners

**2020-0486 Approval** to accept the resignation of Greg Cantrell from the Development Advisory Committee. Member serves at the pleasure of the Board. Chairman's Appointment

Consent – Nash

**2020-0487 Approval** to fill the term of Greg Cantrell to the Development Advisory Committee. Member serves at the Pleasure of the Board. Chairman's Appointment

Discussion – Nash

**2020-0489 Approval** to appoint Kimberly Steele, representing the Council for Quality Growth, to the Development Advisory Council to fill the position vacated by James Touchton. Members serve at the pleasure of the Board.

Consent – Fosque

**2020-0515 Approval** to appoint Marvin Aikerson representing the Gwinnett Council for Seniors, to the Development Advisory Council to fill the position vacated by Robin Washington. Members serve at the pleasure of the Board.

Consent – Fosque

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**III. New Business**

**1. Commissioners**

**2020-0521 Approval** of appointment to replace Clara Olguin as the Board of Commissioners appointment to the Gateway85 Gwinnett Community Improvement District Board. Member serves at the pleasure of the Board.  
**Consent – Ku – Appoint Max Hannum**

**2. Multiple Departments**

**2020-0472 Award RP003-20**, provision of inmate healthcare on an annual contract (July 1, 2020 through June 30, 2021), Departments of Corrections and Sheriff, to the highest scoring firm, NaphCare, Inc., base amount \$11,100,295.56 (negotiated cost savings of approximately \$20,278.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)  
**Consent – Fosque**

**2020-0397 Approval** to renew BL032-18, purchase of fertilizer, herbicides, and insecticides on an annual contract (June 5, 2020 through June 4, 2021), Departments of Community Services, Transportation and Water Resources, with Agrisel USA, Inc.; BWI Companies; Howard Fertilizer and Chemical Company; and SiteOne Landscape Supply, base bid \$103,800.00 (negotiated cost savings of approximately \$5,950.00). (Staff Recommendation: Approval)  
**Consent – Fosque**

**3. Community Services/Tina Fleming**

**2020-0395 Approval** to renew RP007-19, demand professional services for parks and recreation on an annual contract (May 21, 2020 through May 20, 2021), with Breedlove Land Planning, Inc.; CHA Consulting, Inc.; Clark Patterson Engineers, Surveyor and Architects, P.C.; Foresite Group, Inc.; Kimley-Horn and Associates, Inc.; Lose & Associates, Inc. dba Lose Design; McFarland-Dyer & Associates, Inc.; Pond & Company, Inc.; and the Collaborative, base amount \$1,100,000.00 (negotiated cost savings of approximately \$9,350.00). This contract is funded 95% by the 2017 SPLOST Program. (Staff Recommendation: Approval)  
**Consent – Fosque**

**2020-0396 Approval** to renew BL044-17, commercial waste and recovered materials hauling on an annual contract (June 6, 2020 through June 5, 2021), with Advanced Disposal Services Atlanta, LLC, base bid \$160,000.00. (Staff Recommendation: Approval)  
**Consent – Fosque**

### **III. New Business**

#### **3. Community Services/Tina Fleming**

**2020-0484 Approval/authorization** to apply for and accept provider status from the Georgia Department of Early Care and Learning (DECAL) for the Childcare and Parent Services (CAPS) program to receive funding up to \$100,000.00. This funding will be used to assist low income families with CAPS scholarships to summer camp and afterschool programs. Approval/authorization for the Chairman or designee to execute program documents and any other necessary documents. Subject to approval as to form by the Law Department. This program is 100% funded through DECAL with no matching requirements. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **4. Financial Services/Maria Woods**

**2020-0523 Approval/authorization** for the Chairman to execute a Resolution establishing the allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding. Approval/authorization for the CFO/Director of Financial Services to adjust allocations to meet defined needs. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **5. Fire Services/Russell S. Knick**

**2020-0459 Approval/authorization** to accept the Georgia Trauma Commission - EMS Trauma Related Equipment Grant in the amount of \$31,224.62. The grant can be used for the reimbursement of any trauma related equipment. This funding will be used to reimburse the purchase of EZIO needles and EZIO tools. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded by the Georgia Trauma Commission with no matching requirements. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **6. Human Resources/Vicki Casella**

**2020-0406 Approval** to renew RP008-16, provision of life, accident and disability plans on an annual contract (January 1, 2021 through December 31, 2021), with Metropolitan Life Insurance Company dba MetLife, base amount \$3,077,918.65. This contract is funded 44% by participants. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0407 Approval** to renew RP006-18, provision of Health Savings Account (HSA), Health Reimbursement Arrangement (HRA), and Flexible Spending Account (FSA) administration on an annual contract (January 1, 2021 through December 31, 2021), with Discovery Benefits, Inc., base amount \$116,125.20. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0408 Approval** to renew RP009-16, provision of voluntary accident, critical illness, hospital indemnity and universal life with long term care (LTC) rider on an annual contract (January 1, 2021 through December 31, 2021), with American Heritage Life Insurance Company dba Allstate Benefits, base amount \$873,121.32. This contract is entirely participant funded. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0410 Approval** to renew RP021-16, identity theft protection on an annual contract (January 1, 2021 through December 31, 2021), with Identity Rehab Corporation dba ID Watchdog, base amount \$87,914.40. This contract is entirely participant funded. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **7. Juvenile Court/Robert Rodatus**

**2020-0389 Approval/authorization** to accept, if awarded, grant funds for the Juvenile Accountability Court from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$159,245.83 with a match up to the amount of \$17,693.97. The Grant will be used to fund personnel, surveillance officers, training, transportation, drug tests and supplies for the Juvenile Drug Court Program, if fully funded. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 90% funded through CJCC with a 10% county match.

**Consent – Fosque**

### **III. New Business**

#### **7. Juvenile Court/Robert Rodatus**

**2020-0398 Approval/authorization** to accept, if awarded, grant funds from the Criminal Justice Coordinating Council (CJCC) for the implementation of Family Treatment Court up to the amount of \$210,575.96 with an in-kind match up to the amount of \$23,397.33. The Grant will be used to fund personnel, drug treatment, drug testing, surveillance officers, transportation, training, and supplies for the Family Treatment Court Program, if fully funded. Approval/authorization to add a Program Coordinator and a Case Manager if approved by CJCC. Approval/authorization for the Chairman or designee to execute Grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The Grant is 90% funded through CJCC with a 10% in-kind match.

**Consent – Fosque**

#### **8. Law Department/Michael P. Ludwiczak**

**2020-0511 Approval/authorization** of a Resolution amending the Gwinnett County Merit System Rules and Regulations as recommended by the Merit System Board. Subject to approval as to form by the Law Department.

**Discussion – Brooks**

#### **9. Planning & Development/Kathy S. Holland**

**2020-0409 Approval/authorization** for the Chairman to execute any and all documents necessary to enter into 2020 Participation Agreement with Partnership Gwinnett PFE, Inc. Subject to approval as to form by the Law Department

**Consent – Fosque**

#### **10. Police Services/Tom Doran**

**2020-0464 Award BL050-20**, provision of helicopter inspection, maintenance and repair on an annual contract (May 23, 2020 through May 22, 2021), to low bidder, Rotor Resources, LLC, base bid \$360,000.00 (this represents a 3.5% decrease over the previous contract). (Staff Recommendation: Award)

**Consent –Fosque**

### **III. New Business**

#### **11. Probate Court Judges**

**2020-0491 Approval** of the appointment by Judge Christopher A. Ballar, Judge of the Probate Court, of Sandra Pak as Associate Judge of the Probate Court on a full-time basis pursuant to Official Code of Georgia Annotated Section 15-9-2.1. Current Associate Judge of the Probate Court, Jorgia Northrup is retiring.

**Consent – Fosque**

#### **12. Transportation/Alan Chapman**

**2020-0401 Award BL029-20**, Peachtree Industrial Boulevard (Winters Chapel Road to Peachtree Corners Circle) pedestrian improvement project, to low bidder, SOL Construction, LLC, amount not to exceed \$435,709.35. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST program. (Staff Recommendation: Award)

**Consent – Ku**

**2020-0411 Award BL026-20**, SR 140/Jimmy Carter Boulevard pedestrian improvement project, to low bidder, SOL Construction, LLC, amount not to exceed \$199,861.56. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2014 SPLOST program. (Staff Recommendation: Award)

**Consent – Ku**

**2020-0481 Approval** to renew OS021-19, purchase of traffic signal equipment on an annual contract (May 19, 2020 through January 8, 2021), with 360 Network Solutions, LLC; Control Technologies. Inc.; General Traffic Equipment Corp.; ITS Plus, Inc.; Temple, Inc.; Trafficware Group, Inc.; Transportation Control Systems, Inc.; Utilicom Supply Associates, LLC; and Wavetronix, LLC, utilizing a State of Georgia competitively procured contract, base amount \$200,000.00. This contract is funded 50% by various SPLOST programs. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **13. Water Resources/Tyler Richards**

**2020-0432 Approval** of Change Order No. 1 Final to BL026-17 Shoal Creek Filter Plant High Service Pump Station Transfer System Modifications with Lanier Contracting Company, increasing the contract by \$97,919.09 and extending the contract completion time by five hundred fifty seven (557) days. The contract is adjusted from \$1,082,787.00 to \$1,180,706.09. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0477 Approval/authorization** for the Chairman to execute a Development Participation Agreement between Gwinnett County, Gwinnett County Water and Sewerage Authority, Ashton Atlanta Residential, LLC and JEN Georgia 14, LLC, to partner on sewer improvements to replace aging infrastructure and provide increased sewer capacity in the sewershed. Gwinnett County will reimburse the Developer \$76,327.19 for the cost of material. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Brooks**

**2020-0478 Approval/authorization** for the Chairman to execute the First Amendment to the Intergovernmental Agreement between Gwinnett County, Gwinnett County Water and Sewerage Authority and the City of Lawrenceville, to partner on the replacement and upsizing of approximately 642 linear feet of gravity sewer to 12-inch diameter as part of the Collins Hill Road Extension project for a cost of \$85,000.00. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0505 Approval/authorization** for the Chairman to execute Amendment 1 of the Joint Funding Agreement with United States Geological Survey (USGS) increasing the contribution from USGS by \$16,000.00, in order to perform additional sampling to increase information on bacterial and other microbial indicators in streams. The USGS contract contribution is adjusted from \$160,150.00 to \$176,150.00 with no change in Gwinnett County's contribution. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **IV. Old Business**

##### **1. Planning & Development/Kathy S. Holland**

**2020-0388 Award RP005-20**, provision of consultant services to develop a comprehensive housing study, to the highest scoring firm, Bleakly Advisory Group, LLC, amount not to exceed \$238,000.00 (negotiated cost savings of \$14,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Tabled on 5/5/2020) (Staff Recommendation: Award)

#### **V. Adjournment**

{Action: Adjourn Motion: Ku Second: Brooks Vote: 4-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Absent; Fosque-Yes}