



Official

## Work Session Minutes

**Tuesday, July 7, 2020 - 10:00 AM**

Present: Charlotte J. Nash, Jace Brooks, Marlene M. Fosque

Via Teleconference: Ben Ku, Tommy Hunter

### I. Call To Order

### II. Approval of Agenda

{Action: Approved Motion: Ku Second: Fosque Vote: 4-0; Nash-Yes; Brooks-Out of Room; Ku-Yes; Hunter-Yes; Fosque-Yes}

### III. New Business

#### 1. Commissioners

**2020-0701 Approval** to accept the resignation of Veronica Cope from the Family & Children Services Board. Term expires June 30, 2024.

Consent – Fosque

**2020-0702 Approval** to fill the unexpired term of Veronica Cope to the Family & Children Services Board. Term expires June 30, 2024.

Consent – Fosque – Appoint Traci Moultrie

**2020-0649 Approval/authorization** for the Chairman to execute a Resolution re-appointing Russell Royal to the Indigent Defense Governing Committee. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Fosque

#### 2. Multiple Departments

**2020-0605 Approval** to renew BL053-17, provide parking lot and asphalt trail maintenance and repair on an annual contract (August 18, 2020 through August 17, 2021), Departments of Community Services, Police Services, Support Services and Water Resources, with Advantage Sealcoating, Inc., base bid \$1,623,000.00. This contract is funded 89% by the 2017 SPLOST Program. (Staff Recommendation: Approval)

Consent – Fosque

### **III. New Business**

#### **2. Multiple Departments**

**2020-0643 Approval** to renew BL059-19, purchase of safety shoes on an annual contract (July 21, 2020 through July 20, 2021), Departments of Community Services, Planning and Development, Transportation and Water Resources, with Saf-Gard Safety Shoe Co., base bid \$156,450.00. (Staff Recommendation: Approval)

**Consent – Nash**

#### **3. Community Services/Tina Fleming**

**2020-0606 Award BL055-20**, inspection, cleaning and repair of underground detention systems at various park locations on an annual contract (July 7, 2020 through July 6, 2021), to low bidder, Woolpert, Inc., base bid \$100,000.00. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0607 Award RP004-20**, provision of Bethesda Park and Ronald Reagan Park playground replacements, to the highest scoring firm, Playworld Preferred, Inc., amount not to exceed \$425,000.00. This contract is funded by the 2014 SPLOST Program. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0663 Approval/authorization** to set an Advance in Person Voting Schedule for the August 11, 2020 General Primary/Nonpartisan Election Runoff.

**Discussion – Brooks**

#### **4. Financial Services/Maria Woods**

**2020-0587 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$11,730,450.00, a decrease in assessed value of \$211,600.00 for a net increase of \$11,518,850.00 for tax years 2012 through 2019. (Staff Recommendation: Approval)

**Consent – Brooks**

**2020-0633 Approval/authorization** of the May 31, 2020 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

**Consent – Brooks**

### **III. New Business**

#### **4. Financial Services/Maria Woods**

**2020-0638 Approval/authorization** of a Resolution Requesting Sales Tax Information from the Georgia Department of Revenue Pursuant to O.C.G.A. § 48-2-15(d.1) and Naming a Designated Officer for All Related Purposes. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Brooks**

#### **5. Fire Services/Russell S. Knick**

**2020-0576 Approval/authorization** to accept the donation of 1,500 PPE kits from Kaiser Permanente. Each kit includes one surgical or medical mask, one paper bag to store the mask, one hand sanitizer and one pair of nitrile gloves. Each kit is estimated to cost \$2.90. The total donation amount is \$4,350.00. This donation is for all of public safety, and the kits will be distributed to all frontline responders in Fire Services, Police Services and Corrections until they are exhausted. (Staff Recommendation: Approval)

**Consent – Fosque**

#### **6. Information Technology Services/Dorothy Parks**

**2020-0601 Award OS029-20**, purchase of EPermit hub digital plan room software on an annual contract, to PermitRocket Software, LLC., base amount \$163,896.23. (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0323 Approval** to renew OS018-19, purchase of Cisco networking equipment and IT infrastructure products and services on an annual contract (July 16, 2020 through July 15, 2021), with Prosys Information Systems, Inc., using a competitively procured State of Georgia agreement, base amount \$8,166,000.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0400 Approval** of Change Order No. 1 to OS045-19, Accela software licenses, maintenance and support on a multi-year contract, with Accela, Inc., increasing the contract by \$1,073,694.61. The contract amount is adjusted from \$1,506,560.69 to \$2,580,255.30. Change order to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **6. Information Technology Services/Dorothy Parks**

**2020-0533 Approval** to renew OS024-18, Cisco maintenance and support on an annual contract (September 1, 2020 through August 31, 2021), with Prosys Information Systems, Inc., using a State of Georgia competitively procured contract, base amount \$995,000.00. (Staff Recommendation: Approval)

**Consent – Brooks**

#### **7. Juvenile Court/Robert Waller**

**2020-0603 Approval/authorization** to accept, if awarded, grant funds up to the amount of \$67,429.93 from the Georgia Court Appointed Special Advocate (CASA) for the continuation of Gwinnett Juvenile Court CASA program. Approval/authorization for the Chairman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. This grant is funded through CASA with no match requirement.

**Consent – Fosque**

#### **8. Law Department/Michael P. Ludwiczak**

**2020-0571 Approval/authorization** for Declaration of Taking Condemnation proceedings for the Mall Boulevard - Complete Street project, specifically for the property of LTL Property Group, Inc., consisting of 2,649.40 square feet (0.061 acres) of permanent construction easement and maintenance of slopes, landscaping, and lighting, and 514.01 square feet (0.012 acres) of temporary driveway easement, Tax Parcel No. R6207-031, 3550 Mall Boulevard, amount \$34,100.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**Consent – Brooks**

#### **9. Transportation/Alan Chapman**

**2020-0540 Award BL049-20**, Gwinnett County runway rehabilitation project, to low bidder, E.R. Snell Contractor Inc., amount not to exceed \$4,960,025.50. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the Federal Aviation Administration (FAA). (Staff Recommendation: Award)

**Consent – Fosque**

### **III. New Business**

#### **9. Transportation/Alan Chapman**

**2020-0636 Approval/authorization** for the Chairman to execute the Contract for Construction of Airport with the Georgia Department of Transportation (GDOT) for the rehabilitation and strengthening of Runway 7-25. Federal Aviation Administration (FAA) will fund 100% of the construction cost. Total project cost is \$5,200,931.00.

Approval/authorization for the Chairman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0641 Award OS030-20**, provision of Avail maintenance and support agreement on a multi-year contract, to Avail Technologies, Inc. The initial term of this contract shall be July 7, 2020 through December 31, 2020.

This contract may be automatically renewed on an annual basis, for a total lifetime contract term of three (3) years, total base amount \$1,198,659.10 (negotiated cost savings of \$15,721.31). (Staff Recommendation: Award)

**Consent – Fosque**

**2020-0635 Approval/authorization** for the Chairman to execute a Memorandum of Agreement between the Atlanta Regional Commission and Gwinnett County for the development of the Chattahoochee River Greenway Plan. The agreement adds Gwinnett County to the study's project management team. The County will make a financial contribution in the amount of \$15,000.00 toward the completion of the study. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Fosque**

**2020-0690 Approval/authorization** for the Chairman to sign a notice of assignment of the Gwinnett County-SRTA Intergovernmental Agreement (ATL Contract No. 21-050) (Previously GRTA Contract No. 16-062) from the State Road and Tollway Authority (SRTA) to the Atlanta-region Transit Link Authority (ATL). Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Nash**

### **III. New Business**

#### **10. Water Resources/Tyler Richards**

**2020-0579 Award BL046-20**, Country Club of Gwinnett No. 1 Pump Station improvements, to low bidder, Allsouth Constructors, Inc., amount not to exceed \$299,194.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Nash**

**2020-0580 Award BL038-20**, Brooks Road Pump Station improvements, to low bidder, Lakeshore Engineering, LLC, amount not to exceed \$7,721,900.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Hunter**

**2020-0549 Approval** to renew OS005-18, purchase of components, software, system maintenance and service for the Invensys-Foxboro control system on an annual contract (August 3, 2020 through August 2, 2021), with Schneider Electric Systems USA, Inc., base amount \$1,100,000.00. (Staff Recommendation: Approval)

**Consent – Nash**

**2020-0593 Approval** to renew BL066-19, trenchless stormwater pipe rehabilitation on an annual contract (August 21, 2020 through August 20, 2021), with IPR Southeast, LLC; Southern Premier Contractors, Inc.; and Vortex Services, LLC, base bid \$12,500,000.00. (Staff Recommendation: Approval)

**Consent – Nash**

### **IV. Old Business**

#### **1. Commissioners**

**2020-0487 Approval** to fill the term of Greg Cantrell to the Development Advisory Committee. Member serves at the Pleasure of the Board. Chairman's Appointment (Tabled on 6/16/2020)

**2020-0554 Approval** to fill the unexpired term of Rod Goins from the Tree Advisory Committee. Term expires December 31, 2021. District 2/Ku (Tabled on 6/2/2020)

### **V. Adjournment**

**{Action: Adjourn Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Ku-Yes; Hunter-Yes; Fosque-Yes}**