



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Marlene M. Fosque, District 4

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**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**

**I. Call To Order**

**II. Approval of Agenda**

**III. New Business**

**1. Commissioners**

**2021-0015 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Sheetal R. Desai, Esq. Chairwoman's Appointment

**2021-0016 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Tracy Proell. District 1/Carden

**2021-0017 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Cally D'Angelo. District 2/Ku

**2021-0018 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Shon Jones. District 3/Watkins

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 2**

**III. New Business**

**1. Commissioners**

**2021-0019 Approval** of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent Farooq Mughal. District 4/Fosque

**2021-0020 Approval** of appointments to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Community Outreach Advisory Board recommendations: Michele LaLand, Gwinnett 101 Alumni; Charles Pace, Community Partner Gwinnett County Public Library; Albert Sorto, Community Partner Georgia Hispanic Chamber of Commerce; Heejin Ko, Community Partner Center for Pan Asian Community Services. Terms expire December 31, 2021.

**2021-0255 Approval** of appointment to the Zoning Board of Appeals. Incumbent - Jim Nash. Term expires February 28, 2022. Chairwoman's Appointment

**2021-0256 Approval** of appointment to the Zoning Board of Appeals. Incumbent Paula Hastings. Term expires February 28, 2022. District 1/Carden

**2021-0257 Approval** of appointment to the Zoning Board of Appeals. Incumbent Neil Schaap. Term expires February 28, 2022. District 2/Ku

**2021-0258 Approval** of appointment to the Zoning Board of Appeals. Incumbent Jeff Timler. Term expires February 28, 2022. District 3/Watkins

**2021-0259 Approval** of appointment to the Zoning Board of Appeals. Incumbent Matt Peavy. Term expires February 28, 2022. District 4/Fosque

**2021-0260 Approval** of appointment to the Development Advisory Committee. Members serve at the pleasure of the Board. Incumbent Thuy Hotle. Chairwoman's Appointment

**2021-0289 Approval** to appoint Ben Ku to the Audit Committee representing Board of Commissioners. Term expires December 31, 2024.

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 3**

**III. New Business**

**1. Commissioners**

**2021-0290 Approval** to appoint Kirkland Carden to the Audit Committee representing Board of Commissioners. Term expires December 31, 2024.

**2021-0291 Approval** to appoint Tiana Garner to the Audit Committee representing Constitutional Officer/Separately Elected Official or their representative. Incumbent: Mike Sweigart. Term expires December 31, 2024.

**2021-0301 Approval** to cancel or move the following meetings of the Board of Commissioners: cancel the Tuesday, April 6, 2021 10:00 a.m. Work Session and 2:00 p.m. Business Session; cancel the Tuesday, July 6, 2021 10:00 a.m. Work Session and 2:00 p.m. Business Session; move the Tuesday, November 23, 2021 7:00 p.m. Public Hearing to Tuesday, November 16, 2021; move the Tuesday, December 21, 2021 10:00 a.m. Work Session and 2:00 p.m. Business Session to Tuesday, December 14, 2021; move the Tuesday, December 28, 2021 7:00 p.m. Public Hearing to Tuesday, December 14, 2021.

**2021-0302 Approval** to appoint Tracy Arner to the Audit Committee representing Local Government Practitioner from Outside Gwinnett County. Incumbent: Tracy Arner. Term expires December 31, 2024.

**2. Multiple Departments**

**2021-0225 Approval** to renew BL006-20, inspection and testing of fire sprinkler systems at various Gwinnett County buildings on an annual contract (March 20, 2021 through March 19, 2022), Departments of Sheriff, Support Services and Water Resources, with Cliff's Fire Extinguisher Co., Inc., base bid \$169,270.00. (Staff Recommendation: Approval)

**2021-0226 Approval** to renew OS004-20, purchase of office supplies on an annual contract (March 1, 2021 through February 28, 2022), with Office Depot, Inc., using a competitively procured Region 4 Education Services cooperative contract, base amount \$650,000.00. (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 4**

**III. New Business**

**2. Multiple Departments**

**2021-0239 Approval** to renew BL130-19, purchase of inmate clothing and supplies on an annual contract (March 4, 2021 through March 3, 2022), Departments of Corrections and Sheriff, with Bob Barker Company, Inc.; Carolina Textiles; Charm-Tex; Phoenix Trading, Inc. dba Amercare Products, Inc.; Saad Enterprises, Inc. dba Medical Supplies Depot; and Victory Supply, LLC, base bid \$215,000.00 (negotiated cost savings of approximately \$20,000.00). (Staff Recommendation: Approval)

**3. Community Services/Tina Fleming**

**2021-0162 Approval** to renew OS006-20, purchase of voting system paper on an annual contract (February 18, 2021 through February 17, 2022), with Dominion Voting Systems, Inc., base amount \$130,000.00. (Staff Recommendation: Approval)

**2021-0163 Approval** to renew RP023-17, provision of veterinary medical services for the Animal Welfare & Enforcement Division on an annual contract (February 19, 2021 through February 18, 2022), with Planned PETHood of Georgia, Inc., base amount \$360,000.00. (Staff Recommendation: Approval)

**2021-0219 Approval** to renew BL001-20, provision of grounds maintenance services at various parks and recreation locations on an annual contract (March 1, 2021 through February 28, 2022), with ACS Landscape Management, Inc. and Visionscapes, Inc., base bid \$190,000.00 (negotiated cost savings of approximately \$1,900.00). (Staff Recommendation: Approval)

**2021-0243 Ratification** of BL124-20, purchase and installation of plants for Harvest Gwinnett Project and approval of Change Order No. 1, with Visionscapes, Inc., \$306,443.22. Change order to follow. Subject to approval as to form by the Law Department. This contract is funded by the Cares Act Funding. (Staff Recommendation: Ratification)

**2021-0245 Ratification** of the emergency purchase of absentee ballots and postage and approval of Change Order No. 3, with Fort Orange Press, Inc., \$1,288,719.83. Change order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Ratification)

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 5**

**III. New Business**

**4. County Administration**

**2021-0341 Acceptance** of the County Administrator's Fourth Quarter 2020 Report. (Staff Recommendation: Acceptance)

**5. Financial Services/Buffy Alexzulian**

**2021-0240 Approval/authorization** of the December 31, 2020 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a resolution amending the FY2020 budget to reflect adjustments based on anticipated revenues and appropriations. (Staff Recommendation: Approval)

**6. Fire Services/Russell S. Knick**

**2021-0218 Award OS037-20**, preventative maintenance, services and repairs of chest compression systems on a multi-year contract, to Stryker Sales Corporation. The initial term of this contract shall be May 4, 2021 through December 31, 2021, base amount \$29,343.60. This contract may be automatically renewed on an annual basis for a total lifetime contract term of three (3) years and eight (8) months, total base amount \$173,171.70. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**7. Law Department/Michael P. Ludwiczak**

**2021-0264 Approval/authorization** for the Chairwoman to execute any and all documents necessary to quit claim any property interest held by Gwinnett County in portion of right-of-way adjacent to Tax Parcel Nos. R5039 014 and R5026 256 in Snellville to the Downtown Development Authority of Snellville, Georgia, to clear title. Subject to approval as to form by the Law Department.

**8. Planning & Development/Susan Canon**

**2021-0174 Approval/authorization** for the Chairwoman to execute any and all documents necessary to enter into the 2021 Participation Agreement with Partnership Gwinnett PFE, Inc. Subject to approval as to form by the Law Department.

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 6**

**III. New Business**

**9. Police Services/Brett West**

**2021-0227 Approval** to apply for and accept if awarded a grant by the Georgia Emergency Management and Homeland Security Agency (GEMA/HS), in the amount of \$50,000.00. Funds will be used to procure emergency management supplies in accordance with the Federal Emergency Management Agency (FEMA) authorized equipment list and professional services. A County match of \$50,000.00 is required and will be covered through in-kind personnel salaries. Approval/Authorization for the Chairwoman or designee to execute grant documents or any other necessary documents. Subject to approval as to form by the Law Department. Contract to follow award. (Staff Recommendation: Approval)

**10. Transportation/Lewis Cooksey**

**2021-0210 Approval** to renew BL003-19, construction and/or replacement of concrete curbs, gutters, basin lids and sidewalks on an annual contract (March 1, 2021 through February 28, 2022), with Peach State Construction Co., LLC, base bid \$975,000.00 (negotiated cost savings of approximately \$19,500.00). This project is funded 10% by the 2017 SPLOST program. (Staff Recommendation: Approval)

**2021-0246 Approval/authorization** for the Chairwoman to execute the Assignment and Transfer of Ground Lease Document between the Gwinnett County Airport Authority, the Gwinnett County Board of Commissioners, Four Shu's LLC., and 490 Briscoe, LLC. Subject to approval as to form by the Law Department. Airport Authority Approved on January 14, 2021, Vote 5-0. (Staff Recommendation: Approval)

**11. Water Resources/Tyler Richards**

**2021-0032 Award BL116-20**, purchase of fire hydrants and fire hydrant repair parts on an annual contract (March 21, 2021 through March 20, 2022), to low bidders, Consolidated Pipe & Supply Company; Delta Municipal Supply Company, Inc.; Ferguson Enterprises, LLC; and Hydriflo, Inc., per attached bid tabulation, base bid \$150,000.00. (Staff Recommendation: Award)

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 7**

**III. New Business**

**11. Water Resources/Tyler Richards**

**2021-0040 Award BL086-20**, F. Wayne Hill Water Resources Center backwash waste pump replacement, to low bidder, R2T, Inc., amount not to exceed \$1,597,403.21. Contract to follow award. Subject to approval as to form by the Law Department. Water and Sewerage Authority approved on February 8, 2021, Vote 5-0. (Staff Recommendation: Award)

**2021-0176 Approval** to renew RP031-18, watershed improvements on an annual contract (May 22, 2021 through May 21, 2022), with A&S Paving, Inc. and Clean Water Consultants, Inc., base amount \$7,700,000.00 (negotiated cost savings of approximately \$537,000.00). Water and Sewerage Authority approved on February 8, 2021, Vote 5-0. (Staff Recommendation: Approval)

**2021-0177 Approval** to renew RP030-19, provision of document processing services for the Department of Water Resources on an annual contract (March 18, 2021 through March 17, 2022), with Pinnacle Data Systems, LLC, base amount \$1,520,548.00. Water and Sewerage Authority approved on February 8, 2021, Vote 5-0. (Staff Recommendation: Approval)

**2021-0251 Approval/authorization** for the Chairwoman to execute a Memorandum of Agreement for Participation in the District-wide Single-Family Toilet Retrofit Program with Metropolitan North Georgia Water Planning District, in the amount of \$250,000.00. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**IV. Old Business**

**1. Commissioners**

**2020-0710 Approval** of appointment to the Gwinnett Animal Control Hearing Board. Member serves a one-year term beginning August 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time. Incumbent – Joseph Wilson. Chairwoman's Appointment (Tabled on 2/2/2021)

**2021-0113 Approval** of appointment to the Gwinnett Animal Advisory Council. Incumbent James Poe. Term expires December 31, 2022. Chairwoman's Appointment (Tabled on 2/2/2021)

**Work Session Agenda**  
**Tuesday, February 16, 2021 - 10:00 AM**  
**Page 8**

**IV. Old Business**

**1. Commissioners**

**2021-0114 Approval** of appointment to the Gwinnett Animal Advisory Council. Incumbent Nahum Nicholas. Term expires December 31, 2022. District 2/Ku (Tabled on 2/2/2021)

**2021-0117 Approval** of appointment to the Gwinnett County Airport Authority. Incumbent Eric "Tip" Cape. Term expires December 31, 2024. Chairwoman's Appointment (Tabled on 2/2/2021)

**2021-0123 Approval** of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Phyllis Davis. Term expires December 31, 2024. Chairwoman's Appointment (Tabled on 2/2/2021)

**2021-0126 Approval** of appointment to the Merit Board. Incumbent Jason Thompson. Term expires December 31, 2024. District 1/Carden (Tabled on 2/2/2021)

**2021-0135 Approval** of appointments to the Board of Construction Adjustments and Appeals. Planning and Development recommendations: Incumbent Louis T. Camerio, Jr., General Contractor Representative; Incumbent Dana Flowers, Registered Mechanical Engineer Representative; Incumbent Roger S. Lingerfelt, Registered Structural Engineer Representative; Incumbent Thomas W. Gardner, Registered Fire Protection Engineer Representative. Terms expire December 31, 2022 (Tabled on 1/19/2021)

**2021-0137 Approval** of appointment to the Tree Advisory Committee. Incumbent Tommy Loggins. Term expires December 31, 2022. District 3/Watkins (Tabled on 2/2/2021)

**2021-0232 Approval** of appointment to the Gwinnett County Police Citizens Advisory Board for staggered terms. The length of the term of each member shall be two years. Term ends January 31, 2023. Members serve at the pleasure of the Board of Commissioners and may be removed by a majority vote of the Board of Commissioners at any time. District 2/Ku (Tabled on 2/2/2021)

**V. Adjournment**