



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Marlene M. Fosque, District 4

Work Session Agenda
Tuesday, April 20, 2021 - 10:00 AM

I. Call To Order

II. Approval of Agenda

III. New Business

1. Commissioners

2021-0498 Approval to accept the resignation of David T. Cuffie, representing the Gwinnett 101 Citizens Academy Alumnae from the Gwinnett County Police Citizens Advisory Board. Term expires January 31, 2022.

2021-0505 Approval to appoint Cheryl Murdock to fill the unexpired term of David T. Cuffie representing the Gwinnett 101 Citizens Academy Alumnae on the Gwinnett County Police Citizens Advisory Board. Term expires December January 31, 2022.

2021-0553 Approval of appointment to the Housing Authority. Incumbent Rory Johnson. Term expires April 30, 2024. District 4/Fosque

2021-0554 Approval to appoint Angelique Coke to the Region Three Behavioral Health & Development Disabilities (DBHDD) Advisory Council. Term expires July 31, 2023.

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III. New Business

1. Commissioners

2021-0621 Approval to accept the resignation of Andria Daniels from the Animal Control Hearing Board. Term expires July 31, 2021. District 3/Watkins

2021-0622 Approval to fill the unexpired term of Andria Daniels from the Animal Control Hearing Board. Term expires July 31, 2021. District 3/Watkins

2021-0617 Approval to accept the resignation of Tawanda Jones from the Community Outreach Advisory Board. Term expires December 31, 2021. District 3/Watkins

2021-0619 Approval to appoint Andria Daniels to fill the unexpired term of Tawanda Jones from the Community Outreach Advisory Board. Term expires December 31, 2021. District 3/Watkins

2021-0613 Approval/authorization of a Resolution Adopting Updated Gwinnett County Vision, Mission, and Core Values Statements. Subject to approval as to form by the Law Department.

2. Multiple Departments

2021-0420 Approval to renew BL040-20, preventive maintenance, repair and replacement services for uninterruptible power supplies and battery systems on an annual contract (July 1, 2021 through June 30, 2022), Departments of Fire and Emergency Services, Information Technology Services, Sheriff, Support Services and Water Resources, with Mssn Crtcl Pwr LLC dba Mission Critical Power, base bid \$228,441.00. (Staff Recommendation: Approval)

2021-0423 Approval to renew BL045-20, purchase of groceries on an annual contract (June 21, 2021 through June 20, 2022), Departments of Community Services, Corrections, and Sheriff, with Good Source Solutions; National Food Group; Performance Food Service; S&S Institutional Foods dba Samples Foods; Southeastern Paper Group; Sutherland's Foodservice, Inc.; and US Foods, Inc., base bid \$1,536,000.00 (negotiated cost savings of approximately \$4,300.00). This contract is funded 16% by the Atlanta Regional Commission. (Staff Recommendation: Approval)

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III. New Business

2. Multiple Departments

2021-0435 Approval to renew BL052-20, purchase of milk, milk products, and frozen snacks on an annual contract (June 16, 2021 through June 15, 2022), Departments of Community Services, Corrections, and Sheriff, with Mayfield Dairy Farms, LLC, base bid \$238,068.00. This contract is funded 10% by the Atlanta Regional Commission. (Staff Recommendation: Approval)

3. Community Services/Tina Fleming

2021-0485 Ratification of the emergency purchase of pop-up food markets, with Goodr Foundation, Inc., \$165,588.00. This contract is funded 40% by the CARES Act Funding. (Staff Recommendation: Ratification)

4. Financial Services/Buffy Alexzulian

2021-0426 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$62,899,120.00, a decrease in assessed value of \$2,151,560.00 for a net increase of \$60,747,560.00 for tax years 2013 through 2020. Board of Assessors Approved on March 3, 2021, Vote 4-0. (Staff Recommendation: Approval)

2021-0455 Approval/authorization of the February 28, 2021 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

5. Human Resources/Vicki Casella

2021-0446 Award RP001-21, provision of an HMO program on annual contract (January 1, 2022 through December 31, 2022), to the highest scoring firm, Kaiser Foundation Health Plan of Georgia, Inc., base amount \$29,269,618.88 (this represents a 3.2% decrease over the previous contract). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

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III. New Business

5. Human Resources/Vicki Casella

2021-0448 Approval to renew RP012-19, provision of an Employee Assistance Program (EAP) and work-life services on an annual contract (January 1, 2022 through December 31, 2022), with Harris, Rothenberg International, Inc., dba Humana EAP and Work-Life Services, base amount \$214,114.64. (Staff Recommendation: Approval)

2021-0564 Approval/authorization of a Resolution adopting a Fourth Amendment to the Gwinnett County Board of Commissioners Defined Contribution Pension Plan to change the matching contribution formula to require a participant to contribute at least 3% of compensation to the County's 457(b) Plan in order to receive the 1% matching contribution under the Defined Contribution Pension Plan. (Staff Recommendation: Approval)

2021-0565 Approval/authorization of a Resolution adopting a Second Amendment to the Gwinnett County Board of Commissioners Deferred Compensation Plan (the "457(b) Plan") providing for employees to be automatically enrolled in the 457(b) Plan at a deferral rate of 3% of compensation, unless the employee affirmatively elects to defer a percentage (including zero) of compensation under the 457(b) Plan. The automatic enrollment feature will apply to (i) all participants who as of July 1, 2021, are not making deferrals at least equal to the automatic enrollment amount of 3%, and (ii) all employees who are hired or rehired on or after July 1, 2021. The amendment also provides for each participant's deferral percentage to be automatically increased by 1% of compensation each year, up to a maximum of 10% of compensation, unless such participant makes an affirmative election to opt out of the auto-increase feature. (Staff Recommendation: Approval)

6. Information Technology Services/Dorothy Parks

2021-0490 Approval to renew OS002-17, Microsoft Enterprise agreement true-up on an annual contract (May 1, 2021 through April 30, 2022), with Dell Marketing L.P., using a competitively procured State of Georgia contract, base amount \$3,299,951.80. (Staff Recommendation: Approval)

III. New Business

7. Juvenile Court/Robert Waller

2021-0507 Approval/authorization to accept, if awarded, grant funds for the Juvenile Accountability Court from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$153,025.10 with a match up to the amount of \$17,002.77. The Grant will be used to fund personnel, surveillance officers, training, and drug supplies for the Juvenile Drug Court Program, if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 90% funded through CJCC with a 10% county match.

8. Law Department/Michael P. Ludwiczak

2021-0494 Approval/authorization for the Chairwoman to execute an Intergovernmental Agreement for the Provision of Recorder's Court Services with the City of Grayson. Subject to approval as to form by the Law Department.

2021-0555 Approval/authorization for the Chairwoman to execute an Ordinance to amend the Code of Ordinances of Gwinnett County by repealing Article II of Chapter 54, Sections 54-23 through 54-43 entitled Code of Ethics in their entirety; and adopting a new Article II of Chapter 54, Sections 54-23 through 54-43 entitled Code of Ethics. Subject to approval by the Law Department.

2021-0573 Approval/authorization of a Resolution creating the Gwinnett County Sustainability Commission. Subject to approval as to form by the Law Department.

9. Planning & Development/Susan Canon

2021-0444 Approval of Waiver of Time Lapse Requirement for Zoning. The applicant, Latin Realty & Management, requests waiver of the 12-month time lapse requirement for zoning. The prior case, CIC2021-00002, was denied by the Board of Commissioners in January, 2021. The applicant is seeking August, 2021 hearing dates for a proposed Change in Conditions to revise condition 2.A. to allow for a reduction in buffers. The property is located at 2897 Cruse Road. District 4/Fosque

III. New Business

10. Police Services/Brett West

2021-0491 Approval/authorization for the Chairwoman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with the Atlanta Regional Commission (ARC) through the Atlanta Urban Area Security Initiative (UASI) related to the acceptance of grant funds to provide for maintenance of services, equipment, apparel, and training for the sustainment of the Citizen Corps Program and Interoperability Program. ARC/UASI will purchase all items on behalf of Gwinnett County. The estimated value of the total award is \$144,550.16 to be funded 100% by ARC/UASI with no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2021-0492 Approval/authorization for the Chairwoman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with the Atlanta Regional Commission (ARC) through the Atlanta Urban Area Security Initiative (UASI) related to the acceptance of grant funds to purchase Explosive Ordinance Disposal bomb suits and accessories, a digital x-ray system, and an electronic field portable trace detector for enhancement of Law Enforcement capabilities. ARC/UASI will purchase all items on behalf of Gwinnett County. The estimated value of the total award is \$193,036.99 to be funded 100% by ARC/UASI with no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

11. Sheriff/Kebo Taylor

2021-0488 Approval for the Sheriff to execute a Memorandum of Understanding with the United Way of Greater Atlanta and the Regional Commission on Homelessness to provide homeless individuals released from the Gwinnett County jail with shelter, substance abuse treatment, job skills training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding provided to the United Way of Greater Atlanta in the amount of \$210,000.00 for FY 2021. Subject to approval as to form by the Law Department.

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III. New Business

12. Support Services/Angelia Parham

2021-0520 Award BL009-21, Norcross Human Services Center roof and HVAC replacement project, to low bidder, Roof Technology Partners, LLC, amount not to exceed \$1,080,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

2021-0500 Approval to extend BL130-15, HVAC system maintenance services for various County facilities on an annual contract (May 1, 2021 through September 30, 2021), with United Maintenance, Inc., base bid \$270,855.00. (Staff Recommendation: Approval)

2021-0511 Approval to renew BL128-19, provision of various equipment and specialty trailers on an annual contract (May 1, 2021 through April 30, 2022), with The Trailer Shop LLC, dba Trax and Trailers, base bid \$352,045.00 (negotiated cost savings of approximately \$3,500.00). (Staff Recommendation: Approval)

2021-0475 Approval/authorization for the Chairwoman to execute a Fourth Amendment to the Tall Structure Lease Agreement with T-Mobile South, LLC to allow modification of equipment located on the communication tower at 4663 Anderson-Livsey Lane, Snellville, Tax Parcel No. R4348 098. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2021-0479 Approval/authorization for the Chairwoman to execute a Fourth Amendment to the Tall Structure Lease Agreement with New Cingular Wireless PCS, LLC to allow modification of equipment located on the communication tower at 1850 North Brown Road, Lawrenceville, Tax Parcel No. R7115 008A. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

13. Transportation/Lewis Cooksey

2021-0495 Approval to renew BL036-19, provision of speed humps on an annual contract (April 22, 2021 through April 21, 2022), with The Dickerson Group, Inc., base bid \$325,000.00. This contract is funded 15.4% by the 2017 SPLOST program. (Staff Recommendation: Approval)

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III. New Business

13. Transportation/Lewis Cooksey

2021-0515 Approval for the Chairwoman to execute Change Order No. 2 – Final – BL041-19, Venture Drive at Steve Reynolds Boulevard (Venture Drive at Day Drive) intersection improvement project with Ohmshiv Construction, LLC, decreasing the contract by a net of \$2,698.87. The approved contract amount is adjusted from \$2,153,136.75 to \$2,150,437.88. Subject to approval as to form by Law Department. This contract is funded by the 2009, 2017 SPLOST Programs, and the Gwinnett Place Community Improvement District. (Staff Recommendation: Approval)

2021-0516 Approval for the Chairwoman to execute Change Order No. 2 – Final – BL072-16, Five Forks Trickum Road (Oak Road-Tom Smith Road), Five Forks Trickum Road at Oak Road, Killian Hill Road at Five Forks Trickum Road, Killian Hill Road (Ronald Reagan Parkway-Killian Hill Road) projects with CMES, Inc., increasing the contract by a net of \$134,763.12. The approved contract amount is adjusted from \$11,628,823.65 to \$11,763,586.77. This project is funded by various SPLOST Programs and the Department of Water Resources. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2021-0513 Approval/authorization for the Chairwoman to execute the Consent to Leasehold Deed to Secure Debt and the Estoppel Certificate for 490 Briscoe LLC. Subject to approval as to form by the Law Department. The Airport Authority approved both documents at their March 11, 2021 meeting with a vote of 3-0. (Staff Recommendation: Approval)

2021-0529 Approval/authorization for Chairwoman to execute an agreement with the Evermore, Gateway 85 Gwinnett, Gwinnett Place, Lilburn and Sugarloaf Community Improvement Districts (CIDs) to participate in the Georgia Department of Transportation's Regional Connected Vehicle Program (RCVP). The CIDs will contribute as follows: Evermore CID \$25,000.00, Gateway85 CID \$43,000.00, Gwinnett Place CID \$35,000.00, Lilburn CID \$25,000.00 and Sugarloaf CID \$23,000.00 for a total of \$151,000.00 to assist the County with meeting the local match requirements for the RCVP. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

III. New Business

13. Transportation/Lewis Cooksey

2021-0530 Approval/authorization for the Chairwoman to execute an agreement with the Georgia Department of Transportation (GDOT) for participation in the Regional Connected Vehicle Program. The total project cost is \$2,601,669.42 with GDOT contributing \$2,081,335.54. The local match of \$520,333.88, payable in a lump sum to GDOT, will be provided by the County and five (5) Community Improvement Districts (CIDs). The County will be responsible for \$369,333.88 and the CID's will contribute \$151,000.00 as per an additional agreement. Subject to approval as to form by the Law Department. This item is funded 80.0% by the Georgia Department of Transportation, 14.2% by the 2017 SPLOST Program and 5.8% by various Community Improvement Districts. (Staff Recommendation: Approval)

14. Water Resources/Tyler Richards

2021-0478 Award BL008-21, purchase of the Alcovy River Booster Pump Station generator, to low bidder, Nixon Power Services, LLC, amount not to exceed \$670,000.00. Contract to follow award. Subject to approval as to form by the Law Department. Water and Sewerage Authority Approved on April 12, 2021, Vote 5-0. (Staff Recommendation: Award)

2021-0540 Award RP030-20, provision of design build services for the Eastern Regional Infrastructure Project, to the highest scoring firm, John D. Stephens, Inc., amount not to exceed \$125,011,275.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 15.6% by the 2017 SPLOST program. Water and Sewerage Authority Approved on April 12, 2021, Vote 3-0. (Staff Recommendation: Award)

2021-0441 Approval to renew BL042-19, replacement of water meters, 2 inches and smaller, on an annual contract (May 8, 2021 through May 7, 2022), with UWS, Inc., base bid \$600,000.00. Water and Sewerage Authority Approved on April 12, 2021, Vote 5-0. (Staff Recommendation: Approval)

2021-0489 Approval to deem surplus and award BL031-21, sale of scrap small water meters and copper tubing, to highest bidder, North Fulton Metals, LLC, estimated revenue \$153,860.01. (Staff Recommendation: Approval)

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III. New Business

14. Water Resources/Tyler Richards

2021-0442 Approval to renew BL017-19, provision of variable frequency drive (VFD) maintenance services on an annual contract (May 7, 2021 through May 6, 2022), with Electronic Maintenance Associates, Inc., base bid \$120,000.00. (Staff Recommendation: Approval)

2021-0521 Approval to renew OS001-19, purchase of products and services for Supervisory Control and Data Acquisition (SCADA) programming, design, and integration services on an annual contract (May 6, 2021 through May 5, 2022), with Kapsch TrafficCom USA, Inc., base amount \$450,000.00. (Staff Recommendation: Approval)

2021-0449 Approval/authorization for the Chairwoman to execute an Intergovernmental Agreement between Gwinnett County and the City of Buford, to cost share on the implementation of the Thrasher Road Stormwater Drainage Improvement project. Gwinnett County will reimburse the City of Buford a Not-To-Exceed amount of \$45,000.00. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

2021-0539 Approval/authorization for the Chairwoman to execute all documents granting an easement for electrical service to the Georgia Power Company for The Water Tower Global Innovation Hub located at 2500 Clean Water Court, Buford, Georgia. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

IV. Old Business

1. Commissioners

2021-0113 Approval of appointment to the Gwinnett Animal Advisory Council. Incumbent James Poe. Term expires December 31, 2022 - Chairwoman's Appointment (Tabled on 3/2/2021)

2021-0440 Approval to fill the vacant position of Latabia Woodward, Gwinnett 101 Citizens Academy Representative, to the Development Advisory Committee. Members Serve at the Pleasure of the Board. (Tabled on 3/16/2021)

V. Adjournment