



Official

Work Session Minutes

Tuesday, November 16, 2021 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland D. Carden, Ben Ku, Jasper Watkins III
Marlene M. Fosque

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote:5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}

III. New Business

1. Commissioners

2021-1378 Approval to appoint Rafael Villegas to the Community Outreach Advisory Board to fill the unexpired term of Charles Pace. Member serves a one-year term beginning January 1st of each year, and member may be removed by a majority vote of the Board of Commissioners at any time.

Consent – Carden

2021-1403 Approval to accept the resignation of Roger S. Lingerfelt from the Board of Construction Adjustments and Appeals, Registered Structural Engineer Representative. Term expires December 31, 2022.

Consent – Ku

2021-1409 Approval to appoint William J. Peltier as the Registered Structural Engineer Representative on the Board of Construction Adjustments and Appeals to fill the unexpired term of Roger S. Lingerfelt. Term expires December 31, 2022.

Consent – Carden

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III. New Business

2. Communications/Joe Sorenson

2021-1341 Approval to renew RP027-18, on-demand printing services on an annual contract (January 6, 2022 through January 5, 2023), with Fuentes Enterprises dba IPCOMM; Moore Partners dba More Business Solutions; Premier Copy, Inc.; and Print Solutions, Inc., base amount \$275,000.00. (Staff Recommendation: Approval)

Consent – Ku

3. Community Services/Tina Fleming

2021-1124 Award OS033-21, purchase of Pulsar chlorine for County swimming pools on an annual contract (January 7, 2022 through January 6, 2023), to Aquatic Consulting & Equipment, Inc., base amount \$100,000.00. (Staff Recommendation: Award)

Consent – Ku

2021-1326 Approval to renew OS006-20, purchase of voting system paper on an annual contract (February 18, 2022 through February 17, 2023), with Dominion Voting Systems, Inc., using a competitively procured State of Georgia contract, base amount \$130,000.00. (Staff Recommendation: Approval)

Consent – Fosque

2021-1374 Approval/authorization to accept a grant awarded by the Atlanta Regional Commission (ARC) in the amount of \$215,764.00. These funds will be used for the provision of services to seniors in Gwinnett County for the period of October 1, 2021, through June 30, 2022. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. This grant is funded through ARC's Consolidated Appropriations Act (CAA) funds with no local match requirement. (Staff Recommendation: Approval)

Consent – Ku

III. New Business

4. Financial Services/Buffy Alexzulian

2021-1399 Approval/authorization to submit to the U.S. Department of Housing and Urban Development (HUD) the FY 2022 Action Plan for the Community Development Block Grant (CDBG), HOME Investments Partnership Program (HOME) and Emergency Solutions Grant (ESG) programs. Approval/authorization to implement these programs as specified on the Action List, and for the Chairwoman or designee, to sign any necessary grant documents. Subject to approval as to form by the Law Department. These grants are 100% funded by HUD. (Staff Recommendation: Approval)

Discussion – Fosque

5. Fire Services/Russell S. Knick

2021-1331 Award RP033-21, provision of emergency medical patient billing services on an annual contract (January 1, 2022 through December 31, 2022), to Digitech Computer, LLC, base amount \$675,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Ku

2021-1305 Approval/authorization to accept the Georgia Trauma Commission - EMS Trauma Related Equipment Grant in the amount of \$37,820.64. The grant can be used for the reimbursement of any trauma related equipment. This funding will be used to reimburse the purchase of Panasonic Toughbooks. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded by the Georgia Trauma Commission with no matching requirements. (Staff Recommendation: Approval)

Consent – Ku

6. Human Resources/Adrienne McAllister

2021-1324 Award RP037-21, provision of examination and testing for protective services on an annual contract (January 1, 2022 through December 31, 2022), to Industrial/Organizational Solutions, Inc., base amount \$340,800.00 (negotiated cost savings of approximately \$8,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Fosque

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III. New Business

6. Human Resources/Adrienne McAllister

2021-1377 Award RP032-21, provision of a family planning program on an annual contract (January 1, 2022 through December 31, 2022), with Maven Clinic Co., base amount \$973,850.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Ku

7. Information Technology Services/Dorothy Parks

2021-1318 Approval to renew BL125-18, purchase of VMware Network Security Virtualization (NSX) and Virtual Machine (VM) Site Recovery Manager (SRM) on an annual contract (December 19, 2021 through December 18, 2022), with ProSys Information Systems, Inc., base bid \$153,409.80. (Staff Recommendation: Approval)

Consent – Ku

2021-1319 Approval to renew BL082-20, provision of video surveillance and physical access control on an annual contract (January 1, 2022 through December 31, 2022), with Comtech Communications of Georgia, Inc., base bid \$2,538,943.00. (Staff Recommendation: Approval)

Consent – Ku

2021-1320 Approval to renew OS018, support and maintenance for Manatron tax system on an annual contract (January 1, 2022 through December 31, 2022), with Manatron, Inc., base amount \$915,465.87. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

2021-1370 Approval to renew RP024-19, provision of SAP maintenance and support services on an annual contract (January 1, 2022 through December 31, 2022), with Rimini Street, Inc., base amount \$393,246.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

III. New Business

8. Law Department/Michael P. Ludwiczak

2021-1306 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Estate of Charles Kusler consisting of 2,394.17 square feet of permanent drainage easement and 1,539.40 square feet of 48-month temporary driveway easement, Tax Parcel No. R6067 283, 2083 Parkwood Road, amount \$2,900.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Carden

2021-1369 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Donald J. Cowart consisting of 14,164 square feet of permanent utility and public access easement and 14,780 square feet of 24-month temporary construction easement, Tax Parcel No. R5357 024, 1685 Kilcrease Road, amount \$33,700.00. Subject to approval as to form by the Law Department. This project is funded by the 2020 Water and Sewer Revenue Bonds.

Consent – Watkins

2021-1384 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Vinko Barac, consisting of 1,113.12 square feet of fee simple right of way, 3,893.74 square feet of permanent construction easement, and 1,422.76 square feet of 36-month temporary driveway easement, Tax Parcel No. R7333 121, 2121 Buford Dam Road, amount \$84,500.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Fosque

2021-1385 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Buford Dam Boat and RV Storage, LLC, and Peoples Bank & Trust, consisting of 496.34 square feet of fee simple right of way, 5,266.11 square feet of permanent construction easement, 6,794.38 square feet of permanent drainage easement, 10,493.73 square feet of 36-month temporary construction easement, and 3,152.97 square feet of 36-month temporary driveway easement, Tax Parcel No. R7333 134, 2140 Buford Dam Road, amount \$77,100.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Fosque

III. New Business

8. Law Department/Michael P. Ludwiczak

2021-1389 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Rivershyre Homeowners and Recreation Association, Inc., consisting of 1,488 square feet of permanent utility easement and 1,496 square feet of temporary construction easement for a period of twenty-four months, Tax Parcel No. R7028 027, amount \$6,800.00. Subject to approval as to form by the Law Department. This project is funded by the Water and Sewer Renewal and Extension Fund and is to be reimbursed by GA Twenty Trailer, LLC pursuant to a Development Participation Agreement.

Consent – Fosque

2021-1404 Approval/authorization for the Chairwoman to execute a resolution to amend the Audit Committee Charter to clarify the responsibility of the Audit Committee to conduct the performance evaluation of the Director of the Office of Internal Audit and to amend the Internal Audit Charter to confirm the Director's eligibility for performance pay increases. Subject to approval as to form by the Law Department.

Consent – Ku

9. Police Services/James D. McClure

2021-1301 Approval of Change Order No. 4 to RP014-18, provision of consulting services for an on-site assessment for a police situational awareness and crime response center, with Federal Engineering, Inc., extending the contract completion through June 30, 2022. Change Order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

10. Support Services/Angelia Parham

2021-1388 Award OS028-21, purchase and installation of furniture for the One Justice Square renovation, per the attached recommendation letter, using a competitively procured State of Georgia contract, \$467,736.59. (Staff Recommendation: Award)

Consent – Fosque

III. New Business

11. Transportation/Lewis Cooksey

2021-1321 Award BL092-21, traffic signal and intelligent transportation system (ITS) demand services on an annual contract (January 1, 2022 through December 31, 2022), to D.E.T., Inc.; Lumin8 Transportation Technologies, LLC; North Cherokee Electrical, Inc.; Over and Under General Contractor, Inc.; and The Comtran Group, Inc., per the attached bid tabulation, base bid \$1,430,000.00. This contract is funded 52% by various SPLOST programs. (Staff Recommendation: Approval)

Consent – Fosque

2021-1363 Award BL094-21, Hewatt Road at US 78/SR 10/Stone Mountain Highway intersection improvement project, Brownlee Road at Mountain Park E.S. pedestrian improvement project and SR 264/Bethany Church Road (Kittery Point to Sunbridge Drive) pedestrian improvement project, to CMC, Inc., amount not to exceed \$839,060.29. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 100% by various SPLOST Programs. (Staff Recommendation: Award)

Consent – Watkins

2021-1322 Approval to renew RP014-20, project management professional services for the Gwinnett County Transportation Improvement Program on an annual contract (January 1, 2022 through December 31, 2022), with Atlas Technical Consultants, LLC, base amount \$6,000,000.00. This contract is funded 90% by various SPLOST programs. (Staff Recommendation: Approval)

Consent – Fosque

2021-1371 Approval/authorization for the Chairwoman to execute an Agreement between Gwinnett County and the Gateway85 Gwinnett Community Improvement District (CID), the Gwinnett Place CID, and the Sugarloaf CID that outlines financial commitments and the management structure for a study to estimate the capital cost and operating cost for the Doraville-Sugarloaf Mills Bus Rapid Transit (BRT) corridor. The CIDs will each contribute up to \$25,000.00 towards the cost of the study. The study is estimated to cost \$100,000.00 and will be managed by the County. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

III. New Business

11. Transportation/Lewis Cooksey

2021-1372 Approval/authorization for the Board of Commissioners to terminate an Intergovernmental Agreement with the City of Loganville regarding installation and maintenance of speed humps within the limits of the City of Loganville. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

2021-1373 Approval/authorization to apply for, and accept if awarded, grant funding through the Georgia State Road and Tollway Authority (SRTA) from the Georgia Transportation Infrastructure Bank (GTIB) program for two projects within the county. These grant applications include funding for: (1) \$2,000,000.00 to support development of roadway infrastructure for the Rowen Development; and (2) \$2,000,000.00 for construction of a roundabout at Killian Hill Road and Paxton Lane. Approval/authorization for the Chairwoman, or designee, to execute any and all documents related to this application. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

12. Water Resources/Tyler Richards

2021-1365 Award BL088-21, Wolf Creek Pump Station improvements, to Lakeshore Engineering, LLC, amount not to exceed \$10,449,950.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 8, 2021, Vote 5-0.)

Consent – Ku

2021-1366 Award OS019-21, provision of products and services for maintenance and repair of emergency power generators on an annual contract (November 16, 2021 through November 15, 2022), to Cummins, Inc., base amount \$150,000.00, and ratification of products and services (December 9, 2020 through October 4, 2021), \$117,281.05. (Staff Recommendation: Award)

Consent – Ku

2021-1367 Award BL090-21, purchase of water treatment and water reclamation chemicals on an annual contract (December 4, 2021 through December 3, 2022), per the attached bid tabulation, base bid \$6,736,708.50. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 8, 2021, Vote 5-0.)

Consent – Ku

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12. Water Resources/Tyler Richards

2021-1375 Award BL095-21, provision of meter reading services on an annual contract (January 1, 2022 through December 31, 2022), to Bermex, Inc., base bid \$5,880,687.50. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 8, 2021, Vote 5-0.)

Consent – Fosque

2021-1203 Approval to renew BL083-20, provision of inspection and repair services for fire hydrants on an annual contract (January 1, 2022 through December 31, 2022), Section A with American Flow Services, LLC, and Section B with Georgia Hydrant Services, Inc., base bid \$585,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on November 8, 2021, Vote 5-0.)

Consent – Carden

IV. Old Business

1. Planning & Development/Susan Canon

2021-1327 Approval/authorization to amend Article II, Chapter 94 of the Code of Ordinances of Gwinnett County related to the Hotel/Motel Occupancy Tax. Subject to approval as to form by the Law Department. (Tabled on 11/2/2021)

2021-1013 RZM 2021-00030, Applicant: Cornerstone Baptist Church c/o Andersen, Tate & Carr, P.C., Owner: Cornerstone Baptist Church; Rezoning of Tax Parcel No. R5138 121; 1400 Grayson Highway; R-100 to RM-24 for Apartments; 10.25 acres. District 3/Watkins (Tabled on 10/26/2021) (Public hearing was held) [Planning Department Recommendation: Approve with Conditions] [Planning Commission Recommendation: Approve with Conditions]

V. Adjournment

{Action: Adjourn Ku Motion: Carden Second: Vote:5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}