



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Marlene M. Fosque, District 4

Official

## Work Session Minutes

**Tuesday, March 1, 2022 - 10:00 AM**

{Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Marlene Fosque}

### I. Call To Order

### II. Approval of Agenda

{Action: Approve Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}

### III. New Business

#### 1. Commissioners

**2022-0265 Approval** of appointment to the Gwinnett County Stormwater Authority Seat 3 to fill the unexpired term of Jon Evans. Term expires December 31, 2025.

**Consent – Watkins – Appoint Anita Atkinson**

#### 2. Multiple Departments

**2022-0177 Award BL116-21**, purchase of janitorial supplies on a six-month contract (March 2, 2022 through September 1, 2022), Departments of Community Services, Fire and Emergency Services, Sheriff, Support Services, Transportation, and Water Resources, per attached bid tabulation, base bid \$206,103.30. (Staff Recommendation: Award)

**Consent – Carden**

**2022-0224 Award BL005-22**, provision of inspection and testing of fire sprinkler systems on an annual contract (March 20, 2022 through March 19, 2023), Departments of Sheriff, Support Services and Water Resources, to Alliance Fire Protection Services, Inc., base bid \$183,312.50. (Staff Recommendation: Award)

**Consent – Ku**

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**III. New Business**

**2. Multiple Departments**

**2022-0220 Approval** to renew BL017-20, installation, inspection, maintenance, and repair of doors and windows on an annual contract (April 19, 2022 through April 18, 2023), Departments of Fire and Emergency Services, Support Services and Water Resources, with Top Notch Dock & Door, LLC, base bid \$254,247.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**2022-0233 Approval** to renew BL031-18, epoxy floor replacement on an annual contract (April 16, 2022 through April 15, 2023), Departments of Community Services and Fire and Emergency Services, with Concierge Business Solutions, Inc., dba Concrete Design and Repair, base bid \$217,500.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**3. Community Services/Tina Fleming**

**2022-0244 Award BL101-21**, provision of vote by mail ballot processing services on an annual contract (March 2, 2022 through March 1, 2023), to Fort Orange Press, Inc., base bid \$1,002,500.00. (Staff Recommendation: Award)

**Consent – Fosque**

**2022-0238 Approval** to renew RP007-19, demand professional services for parks and recreation on an annual contract (May 21, 2022 through May 20, 2023), with Breedlove Land Planning, Inc.; CHA Consulting, Inc.; Clark Patterson Engineers, Surveyor and Architects, P.C.; Foresite Group, LLC; Kimley-Horn and Associates, Inc.; Lose & Associates, Inc. dba Lose Design; Pond & Company, Inc.; and the Collaborative, Inc., base amount \$1,490,000.00 (negotiated cost savings of approximately \$16,050.00). This contract is funded 65% by the 2017 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Fosque**

**4. Financial Services/Buffy Alexzulian**

**2022-0221 Approval** of tax digest corrections, including changes to the digest, additions, deletions, and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$30,654,630.00, a decrease in assessed value of \$3,295,280.00 for a net increase of \$27,359,350.00 for tax years 2014 through 2021. (Staff Recommendation: Approval) (Board of Assessors Approved on February 2, 2022, Vote 5-0)

**Consent – Fosque**

### **III. New Business**

#### **4. Financial Services/Buffy Alexzulian**

**2022-0258 Approval/authorization** for the Chairwoman to execute a Resolution at the request of the Gwinnett County Board of Education agreeing to and acknowledging the requirement for a levy of an annual school property tax to provide funds for the repayment of principal and interest on the Gwinnett County School District General Obligation Sales Tax Bonds, Series 2022A and Series 2022B. Subject to approval as to form by the Law Department.

**Consent – Fosque**

#### **5. Fire Services/Russell S. Knick**

**2022-0223 Approval** to renew BL108-19, purchase of medical supplies on an annual contract (April 22, 2022 through April 21, 2023), with Bound Tree Medical, LLC; Guardian EMS Products; Henry Schein, Inc.; Life-Assist, Inc.; Medline Industries, Inc.; Nashville Medical & EMS Products, Inc.; Quadmed, Inc.; and SZY Holdings, LLC dba Ever Ready First Aid, Inc., base bid \$225,000.00 (negotiated cost savings of approximately \$4,690.00). (Staff Recommendation: Approval)

**Consent – Fosque**

#### **6. Information Technology Services/Dorothy Parks**

**2022-0236 Approval** to renew OS128, countywide wireless voice and data services on an annual contract (April 1, 2022 through March 31, 2023), with AT&T Mobility and Verizon Wireless, using a competitively procured State of Georgia contract, base amount \$2,507,224.00. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-0235 Ratification** of the emergency purchase of Tenable.io Vulnerability Management subscription, with CDW Government, LLC, \$149,374.00. (Staff Recommendation: Ratification)

**Consent – Carden**

#### **7. Law Department/Michael P. Ludwiczak**

**2022-0215 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Venus USA, LLC, and First National Community Bank s/b/m to Heritage First Bank, consisting of 25,373.12 square feet of fee simple right of way, Tax Parcel No. R7152 003, 274 Old Peachtree Road, amount \$407,400.00. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST program.

**Consent – Watkins**

### **III. New Business**

#### **7. Law Department/Michael P. Ludwiczak**

**2022-0250 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Genevieve Breedlove and Edward R. Breedlove consisting of 24,226.00 square feet of permanent utility easement and 28,558.00 square feet of 24-month temporary construction easements, Tax Parcel No. R7289 002A, 521 Level Creek Road, amount \$54,700.00. Subject to approval as to form by the Law Department. This project is funded by the 2020 Water and Sewer Bond.

**Consent – Watkins**

#### **8. Support Services/Angelia Parham**

**2022-0234 Award RP040-21**, construction manager (CM) at risk for the construction of Gwinnett County Records Management and Emergency Management Storage Facility, to Hogan Construction Group, LLC, amount not to exceed \$6,000,000.00, inclusive of the construction services budget, \$15,000.00 for preconstruction services, \$193,342.00 for general conditions, and a 2.25% mark-up fee for profit. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price (GMP) authorizations and associated change orders. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Fosque**

#### **9. Transportation/Lewis Cooksey**

**2022-0104 Approval** of Change Order No. 2 for RP024-14 Norcross to Lilburn Multi-Use Trail, with Pond & Company increasing the contract by \$65,293.47. The contract amount is adjusted from \$670,789.00 to \$736,082.47. Subject to approval as to form by the Law Department. This project is funded by various grants and the 2017 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-0172 Approval** of incorporation of Norris Lake Road into the Gwinnett County Speed Hump Program. Total estimated cost is \$19,941.90. This project is funded by the 2017 SPLOST Program. Subject to the approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2022-0217 Approval** of incorporation of Webb Meadows Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$13,184.68. This project is funded by the 2017 SPLOST Program. Subject to the approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

### **III. New Business**

#### **9. Transportation/Lewis Cooksey**

**2022-0219 Approval** of incorporation of Joseph Eli Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$16,453.37. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2022-0222 Approval** of incorporation of Janmar Road (Innsfail Drive to Jay Court) into the Gwinnett County Speed Hump Program. Total estimated cost is \$19,941.90. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2022-0239 Approval** for the Chairwoman to execute Change Order No. 1 with the City of Lilburn regarding the 2014 City-managed SPLOST project. This change order increases the County's contribution to the 2014 City-managed SPLOST Project from \$799,800.00 to \$856,800.00 and will decrease the County's contribution to the 2014 County-managed Project by \$57,000.00. The City of Lilburn will contribute an additional \$13,370.22 to the City-managed project. There will be no change to the County's overall financial obligation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-0240 Approval** for the Chairwoman to execute Change Order No. 1 with the City of Lilburn regarding the 2014 County-managed SPLOST project. This change order decreases the County's contribution to the 2014 County-managed SPLOST project from \$757,000.00 to \$700,000.00 and will decrease City revenue and appropriations by \$13,370.22. An associated change order will increase the County's contribution to the 2014 City-managed project by \$57,000.00. There will be no change to the County's overall financial obligation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-0241 Approval** for the Chairwoman to execute Change Order No. 2 with the City of Lilburn regarding the 2017 SPLOST City-managed project. This change order increases the County's contribution to the 2017 SPLOST City-managed project from \$749,250.00 to \$791,249.27. An associated change order will decrease the County's contribution to the 2017 SPLOST County-managed project by \$41,999.27. The City of Lilburn will contribute an additional \$9,851.68 to the City-managed project. There will be no change to the County's overall financial obligation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

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**III. New Business**

**9. Transportation/Lewis Cooksey**

**2022-0242 Approval** for the Chairwoman to execute Change Order No. 2 with the City of Lilburn regarding the 2017 SPLOST County-managed project. This change order decreases the County's contribution to the 2017 SPLOST County-managed project from \$650,750.00 to \$608,750.73 and will decrease City revenue and appropriations by \$9,851.68. An associated change order will increase the County's contribution to the 2017 SPLOST City-managed project by \$41,999.27. There will be no change to the County's overall financial obligation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-0246 Approval** of incorporation of Ashford Manor subdivision into the Gwinnett County Streetlighting Program. The estimated installation cost is \$1,870.00 and the estimated annual revenue and operating cost is \$612.00 for the addition of these streetlights. The installation of these streetlights is funded by the 2017 Special Purpose Local Option Sales Tax (SPLOST) Program. Subject to the approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**10. Water Resources/Tyler Richards**

**2022-0214 Award BL003-22**, Level Creek interceptor upgrades project, to Reynolds Construction of Georgia, LLC, amount not to exceed \$3,493,396.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on February 7, 2022, Vote 5-0.)

**Discussion – Watkins**

**2022-0237 Award BL002-22**, emergency repair services for water and sewer mains on an annual contract (March 3, 2022 through March 2, 2023), to JDS, Inc., base bid \$450,000.00 (this represents a 5% decrease from the previous contract). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Carden**

**2022-0216 Approval** to renew BL015-20, utility easement maintenance program on an annual contract (May 19, 2022 through May 18, 2023), with Premier Tree & Shrub Care, LLC, base bid \$1,500,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on February 07, 2022, Vote 5-0.)

**Consent – Ku**

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**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Commissioners**

**2021-1654** (Formerly GCID 20211528) **Approval** of appointment to the Gwinnett County Stormwater Authority Seat 1. Term expires December 31, 2025. Incumbent Rich Edinger. (Tabled on 2/15/2022)

**2. Law Department/Michael P. Ludwiczak**

**2022-0189 Approval/authorization** to amend Chapter 6 of the Code of Ordinances of Gwinnett County, entitled Alcoholic Beverages, by adding new Sections 6-73 and 6-129 and by repealing Sections 6-4 and 6-125 and replacing them with new Sections 6-4 and 6-125. Subject to approval as to form by the Law Department. (Tabled on 2/1/2022)

**3. Water Resources/Tyler Richards**

**2022-0207 Award BL131-21**, purchase of phosphate corrosion inhibitor and liquid magnesium hydroxide on an annual contract (March 1, 2022 through December 3, 2022), to Carus, LLC and Garrison Minerals, LLC, base bid \$3,569,560.00. (Tabled on 2/15/2022) (Staff Recommendation: Award) (Water and Sewerage Authority Approved on February 7, 2022, Vote 5-0.)

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}