



## **Work Session Agenda**

### **Tuesday, September 6, 2022 - 10:00 AM**

#### **I. Call To Order**

#### **II. Approval of Agenda**

#### **III. New Business**

##### **1. Commissioners**

**2022-0990 Approval** of appointment to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. Chairwoman's Appointment

**2022-0991 Approval** of appointment to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. Chairwoman's Appointment

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**III. New Business**

**1. Commissioners**

**2022-0996 Approval** of appointment to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 2/Ku

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**2022-0998 Approval** of appointment to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 2/Ku

**2022-0999 Approval** of appointment of Charles Davis to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 3/Watkins

**2022-1000 Approval** of appointment of Katrina Fellows to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 3/Watkins

**2022-1001 Approval** of appointment of Yolanda Thornton to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 3/Watkins

**2022-1002 Approval** of appointment of Greg Cantrell to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 4/Fosque

**2022-1003 Approval** of appointment of Samuel Richmond to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 4/Fosque

**2022-1004 Approval** of appointment of Dave Williams to the Gwinnett County Transportation Citizens Project Selection Committee. Member serves at the pleasure of the Board of Commissioners. District 4/Fosque

**2022-1023 Approval** of appointment of Teresa Reese to the Audit Committee representing Internal Auditor or Certified Public Accountant. Term expires December 31, 2024.

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**III. New Business**

**2. Administrative Office of the Courts/Phil Boudewyns**

**2022-0933 Approval** to renew RP008-20, provision of misdemeanor probation services for the Superior Court of Gwinnett County on an annual contract (January 1, 2023 through December 31, 2023), with Professional Probation Services, Inc., base amount \$150,000.00. This contract is funded by a Gwinnett County Court imposed fee to be paid by probationers. (Staff Recommendation: Approval)

**2022-0936 Approval** to renew RP015-19, provision of probation services for the State Court of Gwinnett County on an annual contract (January 1, 2023 through December 31, 2023), with Southeast Corrections, LLC, base amount \$736,000.00. This contract is funded by a Gwinnett County Court imposed fee to be paid by probationers. (Staff Recommendation: Approval)

**3. Clerk of Court/Tiana P. Garner**

**2022-0798 Approval** to renew OS038-20, provision of maintenance and support for the Clerk of Court case management system on an annual contract (January 1, 2023 through December 31, 2023), with Tyler Technologies, Inc., base amount \$393,562.87 and approval of Change Order No. 2, increasing the contract by \$115,342.42 and extending the contract term from September 15, 2022 through December 31, 2022. Change order to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**4. Community Services/Tina Fleming**

**2022-1006 Approval** to accept a donation, in the amount of \$2,500.00, from the Geri Flanary memorial in her memory. Funds will be used to support the operations of the Gwinnett County Animal Welfare and Enforcement division. (Staff Recommendation: Approval)

**2022-1007 Approval/authorization** to apply for and accept if awarded an Outdoor Stewardship Program grant from the Georgia Department of Natural Resources in the amount of \$3,000,000.00. This funding will be used to rehabilitate the site wetlands and assist in the infrastructure construction of the Beaver Ruin Wetland Park. The County's match will be \$750,000.00, with \$607,350.00 in funding coming from the Department of Water Resources and the remaining \$142,650.00 in funds available in the Department of Community Services 2017 SPLOST Program. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

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**4. Community Services/Tina Fleming**

**2022-1008 Approval/authorization** of Change Order No. 3 final to the Hudson Nash Farm House Interior Finishes Conservation and Restoration project with Finch Finishes, increasing the contract by \$17,557.00 and extending the contract completion time by 465 days. The contract amount is adjusted from \$380,242.20 to \$397,799.20. This Project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-1009 Approval/authorization** for the Chairwoman to execute a Memorandum of Understanding with the Disabled American Veterans Gwinnett County Chapter 90, Inc. for the use of office and common space at the Gwinnett Senior Services Center. The Disabled American Veterans Gwinnett County Chapter 90 will utilize this space to assist veterans and their families in obtaining VA benefits and state and federal government services earned through military service at its own expense. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**5. Financial Services/Buffy Alexzulian**

**2022-0967 Approval** of tax digest corrections, including changes to the digest, additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$38,680.00, a decrease in assessed value of \$231,280.00 for a net decrease of \$192,600.00 for tax years 2019 through 2021. (Staff Recommendation: Approval) (Board of Assessors Approved on August 3, 2022, Vote 5-0)

**2022-0944 Approval/authorization** of the July 31, 2022, Monthly Financial Status Report and ratification of all budget amendments.

**6. Fire Services/Russell S. Knick**

**2022-0929 Approval/authorization** to accept the Georgia Trauma Commission - EMS Trauma Related Equipment Grant in the amount of \$58,696.12. The grant can be used for the reimbursement of any trauma related equipment. This funding will be used to reimburse the purchase of EZIO needles and tools, simulation mannequins, and portable radio batteries. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded by the Georgia Trauma Commission with no matching requirements.

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**7. Human Resources/Adrienne McAllister**

**2022-0987 Award RP009-22**, provision of a vision program on an annual contract (January 1, 2023 through December 31, 2023), to Vision Service Plan Insurance Company, base amount \$725,793.24 (negotiated cost savings of approximately \$16,350.00). Contract to follow award. Subject to approval as to form by the Law Department. This contract is entirely participant funded. (Staff Recommendation: Award)

**2022-0970 Approval** to renew RP002-21, provision of a retiree Medicare Advantage Plan on an annual contract (January 1, 2023 through December 31, 2023), with Humana Insurance Company, base amount \$2,482,770.72 (negotiated cost savings of approximately \$33,800.00). (Staff Recommendation: Approval)

**2022-0983 Approval** to renew RP032-21, provision of a family planning program on an annual contract (January 1, 2023 through December 31, 2023), with Maven Clinic Co., base amount \$226,200.00. (Staff Recommendation: Approval)

**8. Information Technology Services/Dorothy Parks**

**2022-0881 Approval** to renew BL040-18, purchase of Panasonic Toughbook and Toughpad computers on an annual contract (September 5, 2022 through September 4, 2023), with ProLogic ITS, LLC, base bid \$2,917,901.25. This contract is funded 52% by the ARPA fund. (Staff Recommendation: Approval)

**2022-0943 Approval** to renew OS054-20, provision of maintenance and support for the data encryption solution on an annual contract (September 24, 2022 through September 23, 2023), with Dell Marketing L.P., using a competitively procured State of Georgia contract, base amount \$109,680.53. (Staff Recommendation: Approval)

**2022-0980 Approval** to renew OS051-20, purchase of Proofpoint products and services on an annual contract (October 1, 2022 through September 30, 2023), with CDW Government, LLC, using a competitively procured State of Georgia contract, base amount \$288,178.80. (Staff Recommendation: Approval)

**2022-0982 Approval** to renew OS025-16, FileNet support and maintenance on an annual contract (October 1, 2022 through September 30, 2023), with IBM Corporation, using a competitively procured State of Georgia contract, base amount \$154,539.83. (Staff Recommendation: Approval)

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**9. Law Department/Michael P. Ludwiczak**

**2022-1036 Approval** of the settlement of the claim of Young Yim for the sum of \$125,000.00 and authorization for the Chairwoman to execute any documents necessary to effectuate the settlement. Subject to approval as to form by the Law Department.

**2022-0864 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of AmeriGas Propane, L.P., a Delaware limited partnership, consisting of 0.033 acres of permanent construction easement, Tax Parcel No. R7292 043, Lanier Avenue, Sugar Hill, amount \$3,215.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**2022-0932 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Wells Fargo Bank, National Association, BPB Enterprises, LLC, American Builders and Contractors Supply Co., Inc., Governor's Towne Club Homeowners Association, Inc., and Nice Cars Funding, Inc., d/b/a Navigator, consisting of 0.174 acres of fee simple right of way, Tax Parcel No. R7271 132, 4681 Highway 20 (Nelson Brogdon Boulevard), Sugar Hill, amount \$122,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**2022-1025 Approval/authorization** for the Chairwoman to execute an Amendment to the Agreement for Ad Valorem Tax and Streetlight, Stormwater and Sanitation Fee Billing and Collection with the City of Peachtree Corners and the Tax Commissioner of Gwinnett County. Subject to approval as to form by the Law Department.

**10. Police Services/James D. McClure**

**2022-0972 Approval** to retire from service, Gwinnett County Police K9 Tanto. It is being requested that K9 Tanto be removed from the Fixed Asset Registry and permanently retire to his handler, Corporal Evan Boyd, for the remainder of his life.

**2022-0977 Approval/authorization** for the Chairwoman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with Atlanta Regional Commission (ARC) through the Atlanta Urban Area Security Initiative (UASI) related to the acceptance of grant funds to support both the Interoperability and WebEOC Programs. These programs will be purchased by UASI on behalf of Gwinnett County. The estimated value of the total award is \$385,965.98 to be funded 100% by ARC/UASI with no County match required. Subject to approval as to form by the Law Department.

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**III. New Business**

**11. Support Services/Angelia Parham**

**2022-0979 Approval** to renew BL067-21, HVAC system maintenance services at various County facilities on an annual contract (October 1, 2022 through September 30, 2023), with United Maintenance, Inc., base bid \$644,327.00. (Staff Recommendation: Approval)

**12. Transportation/Lewis Cooksey**

**2022-0960 Approval** of incorporation of Weeping Willow Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$12,000.00. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0961 Approval** of incorporation of Great Oaks Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$24,000.00. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0963 Approval** of incorporation of Cliffview Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$20,000.00. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0964 Approval** of incorporation of Castlewood Drive into the Gwinnett County Speed Hump Program. Total estimated cost is \$32,000.00. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0974 Approval** for direction to the Department of Transportation to prepare a recommendation and proceed with a public hearing for the incorporation of Kennedy Road into the Gwinnett County Street Lighting Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0986 Approval/authorization** for the Chairwoman to execute the Agreement for Airport Engineering and/or Planning Assistance with the Georgia Department of Transportation (GDOT) for the Airport Master Plan Update project. Federal Aviation Administration (FAA) funds in the amount of \$384,759.00 will be allocated to the project. There is no local match requirement. Approval/authorization for the Chairwoman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Airport Authority Approved on July 26, 2022, Vote 4-0.)

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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2022-0935 Award BL072-22**, F. Wayne Hill entrance gate improvements, to Diversified Construction of Georgia, Inc., amount not to exceed \$899,860.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on August 8, 2022, Vote 5-0.)

**2022-0985 Award OS030-22**, purchase of three (3) excavators, to Yancey Brothers Company, using a competitively procured State of Georgia contract, in the amount of \$374,437.00. (Staff Recommendation: Award)

**2022-0942 Approval** to renew OS027-19, provision of products and services for granular activated carbon filter media on an annual contract (October 16, 2022 through October 15, 2023), with Calgon Carbon Corporation, base amount \$1,600,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on August 8, 2022, Vote 5-0.)

**2022-0976 Approval** to renew BL082-21, purchase of lead-free water service saddles, couplings, clamps and valves on an annual contract (December 4, 2022 through December 3, 2023), with Delta Municipal Supply Company, Inc. and Ferguson Enterprises, LLC, base bid \$450,000.00. (Staff Recommendation: Approval)

**2022-1005 Approval** to renew OS022-20, purchase of AVEVA Wonderware products and services on an annual contract (October 5, 2022 through October 4, 2023), with InSource Solutions, base amount \$475,000.00. (Staff Recommendation: Approval)

**2022-1014 Approval** of Change Order No. 1-Final to BL082-19, F. Wayne Hill Water Resources Center Variable Frequency Drives (VFD) Replacements with Crowder Construction Company, reducing the contract by \$325,527.72. The contract is adjusted from \$7,267,000.00 to \$6,941,472.28. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2022-0973 Approval/authorization** for the Chairwoman to execute a Memorandum of Understanding (MOU) with the Georgia Department of Transportation (GDOT), for water and sewer relocations associated with the McGinnis Ferry Interchange, GDOT P.I. 0013104. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)



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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2022-1013 Approval/authorization** for the Chairwoman to execute a Memorandum of Understanding (MOU) with the Georgia Department of Transportation (GDOT), for water and sewer relocations associated with the SR20 realignment project from CR 1954/Peachtree Industrial to SR13/Buford Highway, GDOT P.I. 0015439. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Commissioners**

**2022-0733 Approval** of appointment to the Development Authority of Gwinnett County to fill the unexpired term of David Leonard. Term expires June 13, 2024. Chairwoman's Appointment (Tabled on 8/2/2022)

**2022-0764 Approval** of Board of Commissioners appointment to the View Point Health Board. Term expires June 30, 2025. Incumbent Louise Radloff. (Tabled on 8/2/2022)

**2. Planning & Development/Susan Canon**

**2022-0916 RZM2022-00033**, Applicant: D.R. Horton; Owner: Kathy Elkins; Rezoning of Tax Parcel No. R6091 096; 4264 Five Forks Trickum Road; R-100 to R-TH for Townhouses; 6.66 acres; District 2/Ku (Tabled on 8/23/2022) (Public hearing was held) [Planning Department Recommendation: Deny] [Planning Commission Recommendation: Deny]

**V. Adjournment**