



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Marlene M. Fosque, District 4

Official

## Work Session Minutes

**Tuesday, November 15, 2022 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Marlene M. Fosque

### I. Call To Order

### II. Approval of Agenda

{Action: Approve Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}

### III. New Business

#### 1. Commissioners

**2022-1250 Approval** of Board of Commissioners appointment Chad Potts to the Region Three Department of Behavioral Health and Developmental Disabilities (DBHDD) Advisory Council. Term expires July 31, 2025.

Consent – Carden

**2022-1284 Approval** of appointment of Norman Carter to fill the unexpired term of Rick Keenan on the Recreation Authority. Term expires December 31, 2024.  
District 3/Watkins

Consent – Watkins

#### 2. Multiple Departments

**2022-1168 Approval** to renew BL101-18, disposal of construction debris and waste on an annual contract (February 20, 2023 through February 19, 2024), Departments of Transportation and Water Resources, with Patrick Inert, Inc., base bid \$115,000.00. (Staff Recommendation: Approval)

Consent – Fosque

### **III. New Business**

#### **3. Clerk/Recorders Court/Jeff West**

**2022-1211 Approval** to renew OS008-20, provision of software license, maintenance, and support of E-Court case management system on an annual contract (January 16, 2023 through January 15, 2024), with Journal Technologies, Inc., base amount \$113,345.00. (Staff Recommendation: Approval)  
**Consent – Fosque**

**2022-1239 Approval** to renew RP033-19, provision of online and toll-free court payment services on an annual contract (January 8, 2023 through January 7, 2024), with nCourt, LLC, base amount \$125,000.00. This contract is funded 100% by user transaction fees. (Staff Recommendation: Approval)  
**Consent – Fosque**

#### **4. Community Services/Tina Fleming**

**2022-1272 Award BL101-22**, provision of pre-approved non-emergency medical transportation of seniors and disabled adults on an annual contract (November 16, 2022 through November 15, 2023), to Koch Transportation Services, LLC, as the primary service provider, and AllStars Transport & Logistic, LLC, as the secondary service provider, base bid \$460,081.00 (this represents a 9.9% decrease from the previous contract). This contract is funded 73% by the Atlanta Regional Commission. (Staff Recommendation: Award)  
**Consent – Fosque**

**2022-1236 Approval** to renew BL105-21, construction and repair of trails on an annual contract (November 15, 2022 through November 14, 2023), with Steele and Associates, Inc., base bid \$480,000.00 (negotiated cost savings of approximately \$14,400.00). This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Approval)  
**Consent – Carden**

#### **5. Financial Services/Buffy Alexzulian**

**2022-1224 Approval** of Change Order No. 4 to RP032-19, provision of United States Housing and Urban Development (HUD) program management services on a multi-year contract, with W. Frank Newton, Inc., modifying the payment of HOME-ARP program services from an amount not to exceed of \$303,743.00 paid as a fixed rate, as defined in Change Order No. 3, to an hourly rate of \$175.00 for rendered services not to exceed the value already established. Change Order No. 4 maintains a reimbursable budget not to exceed \$10,000.00 as outlined in Change Order No. 3. Change order to follow. Subject to approval as to form by the Law Department. This contract is funded by the United States Housing and Urban Development (HUD) American Rescue Plan Act. (Staff Recommendation: Approval)  
**Consent – Fosque**

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**III. New Business**

**5. Financial Services/Buffy Alexzulian**

**2022-1215 Approval/authorization** to apply for and accept, if awarded, grant funding for the High Intensity Drug Trafficking Areas (HIDTA) program administered by the Office of National Drug Control Policy (ONDCP) up to the amount of \$2,476,442.00. This funding will be used to support all initiatives, award recipients and resource recipients of the HIDTA Atlanta-Carolinas 9A funding as determined by the Atlanta-Carolinas HIDTA Executive Board. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to the approval as to form by the Law Department. This grant is 100% funded by ONDCP. (Staff Recommendation: Approval)

**Consent – Watkins**

**6. Fire Services/Russell S. Knick**

**2022-1186 Approval/authorization** to accept the donation of 200 Kidde smoke alarms from Operation Save-A-Life (OSAL). The value of the donated items is \$5,000.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**7. Human Resources/Adrienne McAllister**

**2022-1249 Approval** to rescind the renewal of GCID 20220426, RP012-19, provision of an Employee Assistance Program (EAP) and work life services on an annual contract, from Harris, Rothenberg International, Inc., dba Humana EAP and Work-Life Services, base amount \$212,651.36. (Staff Recommendation: Approval)

**Consent – Fosque**

**2022-1242 Award RP026-22**, provision of an Employee Assistance Program (EAP) and work life services on an annual contract (January 1, 2023 through December 31, 2023), to ComPsych Corporation, base amount \$203,050.08 (negotiated cost savings of approximately \$1,780.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Fosque**

**2022-1223 Approval** to renew BL120-19, provision of individual stop loss coverage on an annual contract (January 1, 2023 through December 31, 2023), with ReliaStar Life Insurance Company, base bid \$4,762,779.88 (negotiated cost savings of approximately \$1,147,720.00). (Staff Recommendation: Approval)

**Consent – Fosque**

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**III. New Business**

**8. Information Technology Services/Dorothy Parks**

**2022-1235 Award OS042-22**, purchase of DigiCert SSL certificates and true-up on an annual contract (December 31, 2022 through December 30, 2023), to DigiCert, Inc., base amount \$201,852.00 (this represents a 17% decrease from the previous contract). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2022-1283 Award RP006-21(a)**, provision of enterprise resource planning (ERP) software on a multi-year contract (November 30, 2022 through November 30, 2028), to Mythics, Inc., a reseller of Oracle America, Inc., base amount \$11,125,010.04 (negotiated cost savings of approximately \$602,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Discussion – Ku**

**2022-1233 Approval** of Change Order No. 4 to OS045-19, Accela software licenses, maintenance and support on a multi-year contract, with Accela, Inc., increasing the contract by \$285,232.74. The contract base amount is adjusted from \$2,940,153.36 to \$3,225,386.10. Change order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**9. Law Department/Michael P. Ludwiczak**

**2022-1271 Approval** of the settlement in the matter of Kevin Roberson and Khalil Abdullah v. Gwinnett County, Georgia, et al., U.S. District Court for the Northern District of Georgia, Civil Action No. 1:19-CV-03478-CAP, including authorization for the Chairwoman to execute any documents necessary to effectuate the settlement. All documents are subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2022-1216 Approval/authorization** for the Chairwoman to execute a Lease Termination Agreement among Gwinnett County, the Gwinnett County Airport Authority, and Aero Industries, Inc. Subject to approval as to form by the Law Department.

**Consent – Watkins**

**2022-1217 Approval/authorization** of the settlement in the matter, Gwinnett County, Georgia vs. Dillard Worthington Corporation, Civil Action File Number 18-A-04168-11, Superior Court of Gwinnett County, including authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement. Subject to approval as to form by the Law Department.

**Discussion – Fosque**

### **III. New Business**

#### **9. Law Department/Michael P. Ludwiczak**

**2022-1225 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Pine Road Property, LLC, a Georgia limited liability company, consisting of 8,514.88 square feet of fee simple right of way and 9,768.14 square feet of permanent construction easement, Tax Parcel No. R3002 048, 2155 Pine Road, amount \$134,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**Consent – Fosque**

**2022-1228 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of George P. Flanigan, consisting of 7,664.32 square feet of fee simple right of way, 8,176.73 square feet of permanent construction easement, and 1,434.39 square feet of 48-month temporary driveway easement, Tax Parcel No. R3003 039, 4121 Braselton Highway, amount \$94,100.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**Discussion – Carden**

**2022-1226 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Daniel J. Flinn, Candace Maranatha Flinn, and First Option Mortgage, LLC, consisting of 1,747.04 square feet of fee simple right of way, 270.14 square feet of permanent drainage easement, 902.34 square feet of permanent construction easements, 815.93 square feet of 36-month temporary driveway easement, Tax Parcel No. R7257 108, 1187 Chatham Road, amount \$10,500.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**Consent – Carden**

**2022-1277 Approval/authorization** for the Chairwoman to execute a Resolution Adopting a Land Acquisition Policy. Subject to approval as to form by the Law Department.

**Consent – Watkins**

**2022-1289 Approval/authorization** for the Chairwoman to execute a Resolution authorizing the execution and delivery of a Second Amendment to Intergovernmental Economic Development Contract between Gwinnett County and the Development Authority relating to the Development Authority of Gwinnett County's Revenue Bonds (Georgia Research Park Project), Federally Taxable Series 2020 and a Second Amendment to Operating, Marketing and Administration Agreement among Gwinnett County, the Development Authority and Rowen Foundation, Inc. relating to the Rowen Project; and for other related purposes, and to adjust budgets as necessary to reflect the terms of the agreed upon amendments. Subject to approval as to form by the Law Department.

**Consent – Watkins**

### **III. New Business**

#### **9. Law Department/Michael P. Ludwiczak**

**2022-1290 Approval/authorization** for the Chairwoman to execute an Agreement between Gwinnett County and Rowen Foundation, Inc. regarding Phase One Rowen Foundation Roadway and Infrastructure Project. Subject to approval as to form by the Law Department.

**Consent – Watkins**

#### **10. Police Services/James D. McClure**

**2022-1230 Award BL091-22**, purchase of rifles and accessories, to K.F. Armory, LLC and Primary Arms, LLC, in the amount of \$379,096.85. (Staff Recommendation: Award)

**Consent – Watkins**

#### **11. Sheriff/Keybo Taylor**

**2022-1206 Approval/authorization** to retire from service, Gwinnett County Sheriff's Office K9 Paco. Approval/authorization for K9 Paco to be removed from the Fixed Asset Registry and permanently retired to his former handler, Miguel Silva for the remainder of his life.

**Consent – Carden**

**2022-1241 Approval/authorization** to apply for, and accept if awarded, grant funding through the Board of Regents of the University System of Georgia in an amount not to exceed \$102,848.80. This funding will be used to support costs incurred for COVID-19 mitigation activities. There is no required County match. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department.

**Consent – Ku**

#### **12. Support Services/Angelia Parham**

**2022-1222 Approval** to renew RP021-18, provision of standby architectural and engineering services on an annual contract (January 1, 2023 through December 31, 2023), with CAS Architecture, P.C.; Clark Patterson Engineers, Surveyor, Architects and Landscape Architect, D.P.C. dba CPL, P.C.; Croft & Associates, P.C.; Hussey, Gay, Bell & DeYoung International, Inc.; Jericho Design Group, LLC; Lindsay, Pope, Brayfield, Clifford & Associates, Inc.; Pieper O'Brien Herr Architects, LTD; Pond and Company; and Precision Planning, Inc., base amount \$3,370,000.00 (negotiated cost savings of approximately \$18,720.00). This contract is funded 6% by the 2017 SPLOST program. (Staff Recommendation: Approval)

**Consent – Fosque**

### **III. New Business**

#### **13. Transportation/Lewis Cooksey**

**2022-1237 Approval** to renew BL092-21, traffic signal and intelligent transportation system (ITS) demand services on an annual contract (January 1, 2023 through December 31, 2023), with Lumin8 Transportation Technologies LLC; North Cherokee Electrical, Inc.; Over and Under General Contractor, Inc.; and The ComTran Group, Inc., base bid \$8,950,000.00. This contract is funded 91.6% by various SPLOST Programs. (Staff Recommendation: Approval)

**Consent – Ku**

**2022-1204 Approval/authorization** to execute a Project Framework Agreement for preliminary engineering with the Georgia Department of Transportation (GDOT) for the Loop Trail Pedestrian project. GDOT will contribute up to \$1,100,000.00 via the Surface Transportation Block Grant program (STBG) and the County will provide an amount of matching funds of \$275,000.00 towards the preliminary engineering for this project. Approval/authorization for the Chairman, or designee, to sign any and all related documents. This item is funded 80% by Georgia Department of Transportation and 20% by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

#### **14. Water Resources/Rebecca Shelton**

**2022-1243 Award BL097-22**, purchase of water treatment and water reclamation chemicals on an annual contract (December 4, 2022 through December 3, 2023), to Airgas USA, LLC; Brenntag Mid-South, Inc.; C&S Chemicals; Carus, LLC; Cheney Lime & Cement Company, Inc.; Leslie's Poolmart, Inc.; Polytec, Inc.; PVS Technologies, Inc.; The Dycho Company, Inc.; Thornton, Musso, and Bellemin, Inc.; and Univar Solutions USA, Inc., base bid \$7,429,752.30. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 7, 2022, Vote 4-0.)

**Consent – Fosque**

**2022-1244 Award OS034-22**, provision of products and services for JWC Environmental equipment on an annual contract (January 1, 2023 through December 31, 2023), to JWC Environmental, Inc., base amount \$350,000.00. (Staff Recommendation: Award)

**Consent – Fosque**

**2022-1213 Approval** to renew BL098-20, sewer and stormwater assessment program on an annual contract (January 1, 2023 through December 31, 2023), with Woolpert, Inc., base bid \$4,515,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on November 7, 2022, Vote 4-0.)

**Consent – Fosque**



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**III. New Business**

**14. Water Resources/Rebecca Shelton**

**2022-1247 Award BL092-22**, provision of sanitary sewer and force main rehabilitation program on an annual contract (January 1, 2023 through December 31, 2023), to Southeast Pipe Survey, Inc. and Vortex Services, LLC, base bid \$5,000,000.00. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 7, 2022, Vote 4-0.)

**Consent – Fosque**

**2022-1251 Award BL100-22**, provision of grounds maintenance at various Department of Water Resources facilities on an annual contract (November 16, 2022 through November 15, 2023), to ACS Landscape Management, Inc.; Fresh Cut Lawn Service, LLC and Yellowstone Landscape Southeast, LLC, per the attached tabulation, base bid \$602,373.64. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on November 7, 2022, Vote 4-0.)

**Consent – Fosque**

**2022-1246 Approval** to renew BL002-22, emergency repair services for water and sewer mains on an annual contract (March 3, 2023 through March 2, 2024), with JDS, Inc., base bid \$450,000.00. (Staff Recommendation: Approval)

**Consent – Fosque**

**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Information Technology Services/Dorothy Parks**

**2022-1193 Approval** of Change Order No. 3 to RP001-18, provision and implementation of an integrated public safety solution, with TriTech Software Systems, a CentralSquare Company, increasing the contract by \$649,626.01. The contract amount is adjusted from \$7,643,060.75 to \$8,292,686.76. Change order to follow. Subject to approval as to form by the Law Department. (Tabled on 11/1/2022) (Staff Recommendation: Approval)

**2. Planning & Development/Susan Canon**

**2022-0918 RZM 2022-00037**, Applicant: CKK Development Services; Owners: Jay and Jane Sykes and Ellery and Margaret Hogsed; Rezoning with Concurrent Variance of Tax Parcel Nos. R2001 008, 901, 972, and 978; 3088, 3108, and 3118 Jim Moore Road; RA-200 to TND for a Traditional Neighborhood Development; 26.75 acres; District 3/Watkins (Tabled on 10/25/2022) (Public hearing was held) [Planning Department Recommendation: Approve with Conditions as OSC] [Planning Commission Recommendation: Approve with Conditions]



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**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}