



Official
Work Session Minutes
Tuesday, December 6, 2022 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland Carden, Jasper Watkins III, Marlene M. Fosque
Via Teleconference: Ben Ku

I. Call To Order

II. Approval of Agenda

{Action: Approve Motion: Carden Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}

III. New Business

1. Commissioners

2022-1362 Approval of appointments to the Board of Construction Adjustments and Appeals. Planning and Development recommendations: Incumbent Thomas W. Gardner, Registered Fire Protection Engineer Representative; Incumbent Louis T. Camerio, Jr., General Contractor Representative; and Incumbent William J. Peltier, Registered Structural Engineer Representative. Terms expire December 31, 2024.

Consent – Fosque

2022-1363 Approval of appointment of the Registered Mechanical Engineer Representative on the Board of Construction Adjustments and Appeals. Term expires December 31, 2024.

Discussion – Hendrickson

2022-1364 Approval to appoint Incumbent Louise Radloff, Elderly/Underprivileged/Needy Community Representative, to the Board of Health. Term expires December 31, 2028.

Consent – Watkins

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 2

III. New Business

1. Commissioners

2022-1365 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Sheetal R. Desai.

Chairwoman's Appointment

Consent – Hendrickson – Appoint Sheetal R. Desai

2022-1366 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Nabilah Islam. District 1/Carden

Consent – Carden – Appoint Sonia Kim

2022-1367 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Cally D'Angelo. District 2/Ku

Consent – Ku – Appoint Cally D'Angelo

2022-1368 Approval of appointment to the Community Outreach Advisory Board. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Marion Sailor. District 3/Watkins

Consent – Watkins – Appoint Marion Sailor

2022-1369 Approval of appointment to the Gwinnett Animal Advisory Council. Term expires December 31, 2024. Incumbent Dr. Tameka Womack.

Chairwoman's Appointment

Consent – Hendrickson – Appoint Dr. Tameka Womack

2022-1370 Approval of appointment to the Gwinnett Animal Advisory Council. Term expires December 31, 2024. Incumbent Nahum Nicholas. District 2/Ku

Consent – Ku – Appoint Nahum Nicholas

2022-1371 Approval to appoint Incumbent Erin Martin, Gwinnett County Board of Health Representative, to the Gwinnett Animal Advisory Council. Term expires December 31, 2024.

Consent – Watkins

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 3

III. New Business

1. Commissioners

2022-1372 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Jerry C. James. Chairwoman's Appointment

Consent – Hendrickson – Appoint Jerry James

2022-1373 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Michael Park. District 1/Carden

Consent – Carden – Appoint Nick Nicolosi

2022-1374 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Imran Niazi. District 1/Carden

Consent – Carden – Appoint Imran Niazi

2022-1375 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Anthony Crotser. District 2/Ku

Consent – Ku – Appoint Anthony Crotser

2022-1376 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Rich Edinger. District 2/Ku

Consent – Ku – Appoint MB Strickland

2022-1377 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Ben Archer. District 3/Watkins

Consent – Watkins – Appoint Ben Archer

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 4

III. New Business

1. Commissioners

2022-1378 Approval of appointment to the Planning Commission. Member serves a one-year term beginning January 1st of each year and member may be removed by a majority vote of the Board of Commissioners at any time. Term expires December 31, 2023. Incumbent Glen Williams. District 3/Watkins
Consent – Watkins – Appoint Glen Williams

2022-1379 Approval of appointment to the Retirement Plans Management Committee of the Gwinnett County Public Employees Retirement System. Human Resources recommendation: Incumbent Joe Heffron. Term expires December 31, 2026.
Consent – Watkins – Appoint Joe Heffron

2022-1380 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Term expires December 31, 2026. Incumbent J.T. Wu. District 2/Ku
Consent – Ku – Appoint J.T. Wu

2022-1381 Approval of appointment to the Gwinnett County Transit Advisory Board. Term expires December 31, 2026. Incumbent Arlene Beckles. District 2/Ku
Consent – Ku – Appoint Preston Frazier

2022-1382 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Term expires December 31, 2026. Incumbent Sara Howe-Silvers. District 2/Ku
Consent – Ku - Appoint Sara Howe-Silvers

2022-1383 Approval of appointment to the Merit Board. Term expires December 31, 2026. Incumbent Stephen Goux. District 2/Ku
Consent – Ku – Appoint Stephen Goux

2022-1384 Approval of appointment to the Tree Advisory Committee. Term expires December 31, 2024. Incumbent Carol Hassell. District 1/Carden
Discussion – Carden

2022-1385 Approval of appointment to the Tree Advisory Committee. Term expires December 31, 2024. Incumbent Segun Adeyina. District 3/Watkins
Discussion – Watkins

2022-1387 Approval of appointment to the Tree Advisory Committee. Planning and Development recommendation: Incumbent Steve Sappington, Registered Landscape Architect Representative. Term expires December 31, 2024.
Consent – Carden – Appoint Steve Sappington

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 5

III. New Business

1. Commissioners

2022-1388 Approval of appointment of the Development Advisory Committee Representative on the Tree Advisory Committee. Term expires December 31, 2024.

Discussion – Carden

2. Multiple Departments

2022-1279 Award BL075-22, purchase of supplemental groceries on an annual contract (December 7, 2022 through December 6, 2023), Departments of Community Services, Corrections, Fire and Emergency Services, and Sheriff, to Coca Cola Bottling Company United - East, LLC; Kellogg Sales Company; and Sutherland's Foodservice, Inc., per the attached bid tabulation, base bid \$527,000.00. (Staff Recommendation: Award)

Consent – Fosque

2022-1281 Approval to renew BL108-21, on-call electrical repair, maintenance, and installation services on an annual contract (January 4, 2023 through January 3, 2024), Departments of Community Services, Fire and Emergency Services, Police Services, Sheriff, and Support Services, with Cleveland Electric Company and LMI Systems, LLC, base bid \$526,000.00. (Staff Recommendation: Approval)

Consent – Fosque

3. Community Services/Tina Fleming

2022-1292 Approval/authorization to accept a grant awarded by the Atlanta Regional Commission in the amount of \$1,449,692.93. The funds will be used for the provision of services to seniors in Gwinnett County for the period of July 1, 2022 through June 29, 2023. The grant is funded through federal and state funds, with a required local match of \$92,533.59, for a total contract amount of \$1,542,226.52. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Fosque

4. Financial Services/Buffy Alexzulian

2022-1280 Approval to renew RP008-21, printing and mailing of various tax forms on an annual contract (February 8, 2023 through February 7, 2024), with Diversified Companies, LLC, base amount \$191,332.75. (Staff Recommendation: Approval)

Consent – Fosque

III. New Business

4. Financial Services/Buffy Alexzulian

2022-1285 Approval of tax digest corrections, including changes to the digest, additions, deletions, and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$76,105,110.00, a decrease in assessed value of \$9,121,560.00 for a net increase of \$66,983,550.00 for tax years 2017 through 2022. (Staff Recommendation: Approval) (Board of Assessors Approved on November 2, 2022, Vote 5-0.)
Consent – Fosque

2022-1342 Approval to renew RP011-18, provision of property and casualty insurance coverage/services on an annual contract (January 1, 2023 through December 31, 2023), with Arthur J. Gallagher Risk Management Services, Inc.; Marsh USA, Inc.; and Willis Towers Watson Southeast, Inc., base amount \$6,351,828.00. (Staff Recommendation: Approval)
Consent – Fosque

2022-1294 Approval/authorization of the October 31, 2022 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a resolution amending the FY2022 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations.
Consent – Carden

2022-1295 Approval/authorization to adopt an amendment to the Investment Policy as recommended by the Investment Committee. Approval/authorization for the Chairwoman to execute the updated Investment Policy, subject to approval as to form by the Law Department. (Staff Recommendation: Approval) (Investment Committee Approved on October 26, 2022, Vote 7-0.)
Consent – Fosque

5. Fire Services/Russell S. Knick

2022-1288 Approval to renew BL036-21, purchase of nitrile gloves on a six-month contract (January 20, 2023 through July 19, 2023), with Life-Assist, Inc. and Sustenance, Inc., base bid \$200,000.00 (negotiated cost savings of approximately \$52,200.00). (Staff Recommendation: Approval)
Consent – Watkins

III. New Business

6. Human Resources/Adrienne McAllister

2022-1302 Approval to renew RP038-21, provide medical examinations, drug screenings and other miscellaneous job related medical screenings for employees & applicants on an annual contract (February 1, 2023 through January 31, 2024), with Occupational Health Centers of Georgia, P.C. dba Concentra Medical Centers, base amount \$110,000.00 (negotiated cost savings of approximately \$5,500.00). (Staff Recommendation: Approval)

Consent – Watkins

2022-1393 Approval/authorization for the Chairwoman to execute a Resolution Providing for a Salary Supplement for the Sheriff of Gwinnett County. Subject to approval as to form by the Law Department.

Discussion – Carden

2022-1402 Approval/authorization of a Resolution amending the 2022 Compensation Plan. Approval to adjust the Fiscal Year 2022 budget to increase appropriations to reflect the amendment to the 2022 Compensation Plan, as necessary. Subject to approval as to form by the Law Department.

Consent – Watkins

7. Information Technology Services/Dorothy Parks

2022-1234 Award OS043-22, purchase of info-tech products and services on a multi-year contract, to Info-Tech Research Group, Inc. The initial term of this contract shall be January 1, 2023 through December 31, 2023, base amount \$199,858.95. This contract may be automatically renewed on an annual basis for a total lifetime contract term of three (3) years, total base amount \$599,576.85. (Staff Recommendation: Award)

Consent – Fosque

2022-1299 Award OS044-22, provision of uPerform master subscription agreement on a multi-year contract, to ANCILE Solutions, Inc. The initial term of this contract shall be January 1, 2023 through December 31, 2023, base amount \$117,545.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of three (3) years, total base amount \$352,635.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Watkins

III. New Business

7. Information Technology Services/Dorothy Parks

2022-1298 Approval to renew OS018, support and maintenance for Manatron tax system on an annual contract (January 1, 2023 through December 31, 2023), with Manatron, Inc., base amount \$970,059.17. Contract to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)
Consent – Carden

2022-1301 Approval to renew RP029-21, broad based geographic information system services on an annual contract (January 19, 2023 through January 18, 2024), with Burns & McDonnell Engineering Company, Inc. dba 1898 & Co.; Dewberry Engineers, Inc.; Kimley-Horn and Associates, Inc.; and Timmons Group, Inc., base amount \$575,060.99. (Staff Recommendation: Approval)
Consent – Watkins

8. Law Department/Michael P. Ludwiczak

2022-1275 Approval/authorization for the Chairwoman to execute a Modification of the Intergovernmental Agreement between the City of Norcross and the Gwinnett County Board of Commissioners concerning Gwinnett County's participation in the City of Norcross Tax Allocation District Number One - City Center East. Subject to approval as to form by the Law Department.
Consent – Carden

2022-1287 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Carolyn Goddard and Wells Fargo, consisting of 416.36 square feet of fee simple right of way and 1,559.30 square feet of permanent construction easement, Tax Parcel No. R6173 327, 1123 Indian Way, amount \$23,100.00. Subject to approval as to form by the Law Department. This project is 100% funded by the Georgia Department of Transportation.
Consent – Carden

9. Planning & Development/Susan Canon

2022-1399 Approval of the withdrawal of Special Use Permit Application SUP2022-00057, originally submitted under GCID 20220408.
Discussion – Ku – Verify case number; should be SUP2022-00017

III. New Business

9. Planning & Development/Susan Canon

2022-1293 Approval/authorization of UDOA2022-00003 amending Chapter 220 of Title 2 of the Unified Development Ordinance, entitled Overlay Zoning Districts, by inserting a new Section 220-60, entitled Innovation Overlay Zoning District, and approval to amend the Official Zoning Map of Gwinnett County to designate the boundaries of the Innovation Overlay Zoning District. Subject to approval as to form by the Law Department. [Planning Commission Recommendation: Approve] (Staff Recommendation: Approval)

Consent – Carden

2022-1390 Approval/authorization for the Chairwoman to execute a Memorandum of Agreement by and between the Georgia Department of Community Affairs and Gwinnett County to become effective January 1, 2023, to maintain Gwinnett County's designation as a PlanFirst Community for a three-year period ending December 31, 2025. Subject to approval as to form by the Law Department.

Consent – Fosque

10. Police Services/James D. McClure

2022-1286 Award OS045-22, provision of digital advertising, to Clear Channel Outdoor, LLC, \$150,995.00. (Staff Recommendation: Award)

Consent – Watkins

2022-1273 Approval/authorization for the Chairwoman, or designee, to execute a Memorandum of Understanding (MOU), and any other necessary related documents, with Atlanta Regional Commission (ARC) through the Atlanta Urban Area Security Initiative (UASI) related to the acceptance of grant funds to purchase Small Reconnaissance Tactical Robot and training, Aviation yearly service support, Tactical Electronic Pole Camera kit, and Avon Gas Mask/Twinport Responder kits for Law Enforcement; and 16" Hydrافusion Strut Kit and accessories and search and rescue items for Fire and Emergency Services. ARC/UASI will purchase all items on behalf of Gwinnett County. The estimated value of the total award is \$166,042.08 to be funded 100% by ARC/UASI with no County match required. Subject to approval as to form by the Law Department.

Consent – Watkins

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 10

III. New Business

11. Support Services/Angelia Parham

2022-1306 Approval/authorization for the Chairwoman to sign one-year non-exclusive franchise agreements with 17 commercial and/or construction or demolition waste service providers who have met the requirements of the Gwinnett County Solid Waste Collection and Disposal Services Ordinance of 2020 for the period of January 1 through December 31, 2023. Contracts to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Fosque

12. Transportation/Lewis Cooksey

2022-1297 Award BL109-22, Five Forks Trickum (from Killian Hill Road to Tom Smith Road) pedestrian improvement project, to Summit Construction and Development, LLC, amount not to exceed \$130,993.02. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST Programs. (Staff Recommendation: Award)

Consent – Carden

13. Water Resources/Rebecca Shelton

2022-1310 Award RP027-22, provision of control system integration services for the Department of Water Resources Supervisory Control and Data Acquisition (SCADA) Conversion Program on an annual contract (December 7, 2022 through December 6, 2023), to MR Systems, LLC, base amount \$457,700.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Fosque

2022-1313 Award BL110-22, Oak Falls Lane water main improvements, to The Dickerson Group, Inc., amount not to exceed \$418,825.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Watkins

2022-1212 Approval to renew BL108-20, provision of locating services on an annual contract (February 14, 2023 through February 13, 2024), with One Vision Utility Services, LLC, base bid \$1,298,419.20. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on November 7, 2022, Vote 4-0.)

Consent – Fosque

III. New Business

13. Water Resources/Rebecca Shelton

2022-1291 Approval of Change Order No. 1 (Final) to BL038-20, Brooks Road Pump Station Improvements with Lakeshore Engineering, LLC, increasing the contract by \$23,103.47 and extending the contract completion time by one hundred and one (101) days. The contract is adjusted from \$7,721,900.00 to \$7,745,003.47. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Fosque

2022-1305 Approval for the Chairwoman to execute the Low-Income Household Water Assistance Program Agreement with the Georgia Department of Human Services, Division of Family and Children Services (DHS-DFCS) to receive funding up to \$800,000.00. This funding will be used to assist low-income households with water and sewer bills. This program is 100% funded through DHS-DFCS with no local match requirement. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Fosque

2022-1274 Approval/authorization for the Chairwoman to execute a Memorandum of Understanding (MOU) with the Georgia Department of Transportation (GDOT), for water relocations associated with the SR 378/Beaver Ruin Road pedestrian improvement project, GDOT P.I. 0016107. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

IV. Old Business

(The following items will be considered at the 2:00 PM Business Session)

1. Information Technology Services/Dorothy Parks

2022-1193 Approval of Change Order No. 3 to RP001-18, provision and implementation of an integrated public safety solution, with TriTech Software Systems, a CentralSquare Company, increasing the contract by \$649,626.01. The contract amount is adjusted from \$7,643,060.75 to \$8,292,686.76. Change order to follow. Subject to approval as to form by the Law Department. (Tabled on 11/15/2022) (Staff Recommendation: Approval)

Work Session Official Minutes
Tuesday, December 6, 2022 - 10:00 AM
Page 12

IV. Old Business

2. Law Department/Michael P. Ludwiczak

2022-1217 Approval/authorization of the settlement in the matter, Gwinnett County, Georgia vs. Dillard Worthington Corporation, Civil Action File Number 18-A-04168-11, Superior Court of Gwinnett County, including authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement. Subject to approval as to form by the Law Department. (Tabled on 11/15/2022)

3. Planning & Development/Susan Canon

2022-0824 CIC 2022-00016, Applicant: Ensite Civil Consulting, LLC; Owner: Parkhaven Partners, LLC; Tax Parcel No. R6062 017B; 4925 Stone Mountain Highway; Change in Conditions of Zoning for Property Zoned R-TH; 26.74 acres; District 2/Ku (Tabled on 11/15/2022) (Public hearing was held) [Planning Department Recommendation: Approve with Conditions] [Planning Commission Recommendation: Approve with Conditions]

V. Adjournment

{Action: Adjourn Motion: Carden Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Fosque-Yes}