



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

Official  
**Work Session Minutes**  
**Tuesday, January 16, 2024 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## III. New Business

### 1. Multiple Departments

**2024-0019 Approval** to renew BL120-22, cutting and removal of trees and limbs and stump grinding on an annual contract (February 7, 2024 through February 6, 2025), Departments of Community Services, Fire and Emergency Services, Police Services, Support Services, Transportation, and Water Resources, with Turcios Tree Services, LLC, as the primary service provider, and Performance Tree Service, LLC, as the secondary service provider, base bid \$393,424.00. (Staff Recommendation: Approval)

Consent – Holtkamp

**2024-0056 Approval** to renew BL127-21, full inspection, testing, maintenance, repair, and installation services of fire alarm systems at various County buildings on an annual contract (February 8, 2024 through February 7, 2025), Departments of Sheriff, Support Services, and Water Resources, Part I with Entec Systems, Inc. and Part II with Century Fire Protection, LLC, base bid \$166,059.00. (Staff Recommendation: Approval)

Consent – Carden

### **III. New Business**

#### **2. Administrative Office of the Courts/Phil Boudewyns**

**2024-0036 Award OS056-23**, West Proflex subscription on a multi-year contract, to Thomson Reuters. The initial term of this contract shall be March 1, 2024 through February 28, 2025, base amount \$72,051.12. This contract may be automatically renewed on an annual basis for a total lifetime contract term of 36 months, total base amount \$227,141.04. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

#### **3. Community Services/Tina Fleming**

**2024-0038 Award BL163-23**, construction of Singleton Park and Greenway, to F.S. Scarbrough, LLC, amount not to exceed \$6,374,487.40. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 35% by the American Rescue Plan Act, 22% by the 2017 SPLOST Program, and 6% by CARES Act Community Development Block Grant (CDBG-CV) Funding. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0013 Approval/authorization** of Change Order No. 4 to BL070-22 Bogan Park Aquatic Center Play Structure Replacement and Replastering with Poolside, Inc. increasing the contract by \$187,699.00. The contract amount is adjusted from \$526,000.00 to \$713,699.00. This Project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

#### **4. Elections/Zach Manifold**

**2024-0051 Award OS004-24**, purchase of Dominion voting equipment and licenses, to Dominion Voting Systems, Inc., in the amount of \$554,533.40. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

#### **5. Financial Services/Buffy Alexzulian**

**2024-0050 Approval** to renew RP008-21, printing and mailing of various tax forms on an annual contract (February 8, 2024 through February 7, 2025), with Diversified Companies, LLC, base amount \$226,551.75. (Staff Recommendation: Approval)

**Consent – Watkins**

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**III. New Business**

**6. Fire Services/Fred Cephas**

**2024-0053 Award OS031-23**, provision of comprehensive screening services on an annual contract (January 16, 2024 through January 15, 2025), to Front Line Mobile Health, LLC, using a competitively procured Cobb County contract, base amount \$164,700.00. (Staff Recommendation: Award)

**Consent – Watkins**

**7. Information Technology Services/Dorothy Parks**

**2024-0024 Approval** to renew OS007-23, purchase of Tenable software licenses on an annual contract (February 3, 2024 through February 2, 2025), with CDW Government, LLC, base amount \$154,052.65. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0054 Approval** to renew RP029-21, broad based geographic information system services on an annual contract (January 19, 2024 through January 18, 2025), with Dewberry Engineers, Inc.; Kimley-Horn and Associates, Inc.; and Timmons Group, Inc., base amount \$211,428.00 (negotiated cost savings of approximately \$2,115.00). (Staff Recommendation: Approval)

**Consent – Ku**

**8. Law Department/Michael P. Ludwiczak**

**2024-0059 Approval/authorization** for the Chairwoman to execute any and all documents necessary to quitclaim any property interest held by Gwinnett County in 1.345 acres of property, more or less, located adjacent to the intersection of Collins Hill Road and Hurricane Shoals Road to the City of Lawrenceville to clear title. Subject to approval as to form by the Law Department.

**Consent – Carden**

**2024-0086 Approval/authorization** for the Chairwoman to execute a Memorandum of Understanding with Eastside Medical Center, LLC d/b/a Piedmont Eastside Medical Center in order for Piedmont Eastside Medical Center to participate in the drug discount program under 340B of the Public Health Services Act. Subject to approval as to form by the Law Department.

**Consent – Watkins**

**9. Planning & Development/Matt Dickison**

**2024-0081 Approval/authorization** of the Chairwoman to execute a Resolution to transmit the Gwinnett County 2045 Unified Plan (the “Plan”) to the Atlanta Regional Commission (ARC) and Georgia Department of Community Affairs (DCA) for review, as required by the Georgia Planning Act of 1989. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

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**III. New Business**

**10. Sheriff/Keybo Taylor**

**2024-0052 Approval** to renew BL019-22, provision of equipment and services for trash removal and disposal with chemical dispensers on an annual contract (February 16, 2024 through February 15, 2025), with BFI Waste Services, LLC dba Republic Services of GA, base bid \$132,000.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**11. Support Services/Ron Adderley**

**2024-0055 Award BL067-23**, Police SWAT-HDU-K9 facility project, to Kevin Price General Contractors, Inc., amount not to exceed \$11,412,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Watkins**

**12. Transportation/Lewis Cooksey**

**2024-0035 Award BL149-23**, provision of traffic counting services on an annual contract (January 17, 2024 through January 16, 2025), to All Traffic Data Services, LLC and Quality Traffic Data, LLC, base bid \$200,000.00. This contract is funded 25% by the 2017 SPLOST Program. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0014 Approval/authorization** for the Chairwoman to execute an Intergovernmental Agreement between Gwinnett County and the City of Grayson regarding median enhancements on Rosebud Road. The City will be responsible for all costs associated with the installation and maintenance of this project. The County will bear no financial responsibility for the installation and maintenance of the median enhancements. Subject to approval as to form by the Law Department.

**Consent – Watkins**

**2024-0047 Approval/authorization** of Change Order No. 4 to BL016-19 Harbins Road at SR 316/University Parkway, road improvement project with C.W. Matthews Contracting Co., Inc., increasing the contract by \$90,130.78. The contract amount is adjusted from \$30,311,136.99 to \$30,401,267.77. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

### **III. New Business**

#### **12. Transportation/Lewis Cooksey**

**2024-0048 Approval/authorization** of Change Order No. 2 to BL112-19 Spalding Drive (Winters Chapel Road to Holcomb Bridge Road/SR140) Roadway & Bridge Widening Project with CMES, Inc., increasing the contract by \$248,376.00. The contract amount is adjusted from \$6,623,089.10 to \$6,871,465.10. The project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0049 Approval/authorization** for the Chairwoman to execute an agreement with the Environmental Protection Division (EPD) of the Georgia Department of Natural Resources for a grant for the resurfacing of Hurricane Shoals Road with ground tire rubber asphaltic materials and accept the revenue once approved by EPD. The maximum grant contribution is \$250,000 with no required County matching funds. Approval for the Chairwoman or designee to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-0075 Award RP029-23**, development of aviation related business facility or hangar building(s) on the north-east parcel of Gwinnett County Airport, to WDG Aviation, LLC. The initial term of this lease shall be 25 years. This lease may be automatically renewed for three additional five-year terms, for a total lifetime term of 40 years. Lease agreement to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Airport Authority Approved on November 9, 2023, Vote 5-0.)

**Consent – Watkins**

**2024-0045 Approval/authorization** for the Chairwoman to execute a Resolution to provide notice to the Atlanta-Region Transit Link Authority (ATL) of the County's intent to call for a transit referendum to impose the tax authorized by Article 5B of Chapter 8, Title 48 of the Official Code of Georgia Annotated, including a list of projects chosen from the Atlanta Regional Transit Plan (ARTP) which the County intends to fund with the proceeds from the tax and identifying the proposed operator of those transit projects. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Discussion – Holtkamp**

#### **13. Water Resources/Rebecca Shelton**

**2024-0011 Award BL115-23**, Little Suwanee Creek gravity sewer and force main project, to JDS, Inc., amount not to exceed \$6,759,614.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on January 8, 2024, Vote 5-0.)

**Consent – Ku**

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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2024-0015 Award BL140-23**, Lower Big Haynes Creek force main check valve installation, to Site Engineering, Inc., amount not to exceed \$831,502.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on January 8, 2024, Vote 4-0.)

**Consent – Ku**

**2024-0080 Award BL160-23**, Wolf Creek interceptor upsizing, to JDS, Inc., amount not to exceed \$21,523,108.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on January 8, 2024, Vote 5-0.)

**Consent – Carden**

**2024-0009 Approval** to renew OS048-20, provision of products and services for Alfa Laval dewatering centrifuges on an annual contract (February 6, 2024 through February 5, 2025), with Alfa Laval, Inc., base amount \$300,000.00. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0033 Approval** for the Chairwoman to accept the Green Infrastructure Challenge Award from Ferguson Waterworks. The award is an in-kind donation of products, engineering support services and jobsite support services which includes coaching on installation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0039 Approval** to renew OS047-22, provision of products and services for the replacement and maintenance of Flowserve/SIHI equipment on an annual contract (February 8, 2024 through February 7, 2025), with Carter & Verplanck, a DXP Company, base amount \$150,000.00. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-0041 Approval** to renew OS046-22, provision of products and services for Siemens Industry variable frequency drives on an annual contract (February 8, 2024 through February 7, 2025), with Innomatics, LLC, base amount \$250,000.00. (Staff Recommendation: Approval)

**Consent – Ku**

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**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Planning & Development/Matt Dickison**

**2023-1162 RZC 2023-00031**, Applicant: Chick-fil-A, Inc., c/o Troutman, Pepper, Hamilton, Sanders LLP; Owner: Presbyterian Church of the Redeemer, Inc.; Rezoning with Concurrent Variances of Tax Parcel No. R6019 068 (portion); 3750 Zoar Church Road; O-I to C-2 for a Restaurant with drive-through; 2.57 acres; District 2/Ku (Tabled on 12/12/2023) (Public hearing was held) [Planning Department Recommendation: Approve with Conditions] [Planning Commission Recommendation: Approve with Conditions]

**2. Water Resources/Rebecca Shelton**

**2023-1128 Approval/authorization** for the Chairwoman to execute an Intergovernmental Agreement between Gwinnett County, the Gwinnett County Water and Sewerage Authority, and Dekalb County to outline the responsibilities of the parties as it pertains to sewer services. Subject to approval as to form by the Law Department. (Tabled on 12/12/2023) (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on December 4, 2023, Vote 5-0.)

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}