



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Official
Work Session Minutes
Tuesday, February 6, 2024 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2024-0132 Approval to move the Tuesday, May 21, 2024, 10:00 a.m. Work Session, 2:00 p.m. Business Session, and 7:00 p.m. Public Hearing to Tuesday, May 14, 2024.

Consent – Ku

2024-0107 Approval to appoint Erika Lizardo to the Region Three Department of Behavioral Health and Developmental Disabilities (DBHDD) Advisory Council. Term expires July 31, 2026. Board of Commissioners Appointment

Consent – Carden

2024-0138 Approval to appoint Incumbent Cheryl Murdock to the Gwinnett County Police Citizens Advisory Board, Gwinnett 101 Citizens Academy Alumni Board Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Board of Commissioners Appointment

Consent – Carden

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III. New Business

1. Commissioners

2024-0139 Approval to appoint David Houston to the Gwinnett County Police Citizens Advisory Board, Gwinnett County Bar Association Criminal Defense Section Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Incumbent Melaney Lagrone. Board of Commissioners Appointment

Consent – Ku

2024-0140 Approval to appoint Pat McDonough to the Gwinnett County Police Citizens Advisory Board, Gwinnett County Chamber of Commerce Board of Directors Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Incumbent Cathy Nichols. Board of Commissioners Appointment

Consent – Ku

2024-0141 Approval to appoint Incumbent Marc Cohen to the Gwinnett County Police Citizens Advisory Board, Gwinnett Municipal Association Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Board of Commissioners Appointment

Consent – Carden

2024-0142 Approval to appoint Mathias Sosa to the Gwinnett County Police Citizens Advisory Board, Gwinnett Technical College Student Government Association Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Incumbent Chevy Vincent. Board of Commissioners Appointment

Consent – Holtkamp

2024-0143 Approval to appoint Incumbent Pej Mahdavi to the Gwinnett County Police Citizens Advisory Board, View Point Health Representative. Term expires January 31, 2026. Members serve at the pleasure of the Board of Commissioners. Board of Commissioners Appointment

Consent – Watkins

2024-0147 Approval to appoint Catherine Hardrick to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. District 1/Carden

Discussion – Carden

2024-0149 Approval to appoint James Bulot to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. District 4/Holtkamp

Consent – Holtkamp

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III. New Business

2. Multiple Departments

2024-0087 Approval to renew BL116-22, purchase and installation of custom signs on an annual contract (March 7, 2024 through March 6, 2025), Departments of Community Services, Transportation and Water Resources, with Southeastern Sign, Inc., base bid \$481,933.00. This contract is funded 48.3% by the Federal Transit Administration. (Staff Recommendation: Approval)

Consent – Ku

3. Community Services/Tina Fleming

2024-0110 Approval to renew OS033-21, purchase of Pulsar chlorine for County swimming pools on an annual contract (February 21, 2024 through February 20, 2025), with Aquatic Consulting & Equipment, Inc., base amount \$114,000.00. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0111 Approval to renew RP039-22, provision of veterinary medical services on an annual contract (February 19, 2024 through February 18, 2025), with Planned PETHood of Georgia, Inc., base amount \$693,000.00. (Staff Recommendation: Approval)

Consent – Watkins

2024-0104 Approval/authorization to accept a grant from the Atlanta Regional Commission. These funds will allow Gwinnett County Health and Human Services to continue the GET IN GEAR voucher program, a transportation service for seniors and disabled adults 18 years of age and older which improves quality of life while aging in place. The grant contract is \$27,687.50 with a required local match of \$5,537.50. The match requirement will be partially funded by program user fees. Approval/authorization for the Chairwoman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

4. Financial Services/Buffy Alexzulian

2024-0098 Approval of tax digest corrections, including changes to the digest, additions, deletions and errors discovered during the billing and collection process of the Tax Assessors' and Tax Commissioner's offices. Adjustments amount to an increase of assessed value in the amount of \$193,285,020.00, a decrease in assessed value of \$49,386,040.00 for a net increase of \$143,898,980.00 for tax years 2019 through 2023. (Staff Recommendation: Approval) (Board of Assessors Approved on January 3, 2024, Vote 4-0.)

Consent – Ku

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III. New Business

5. Information Technology Services/Dorothy Parks

2024-0097 Approval to renew OS039-23, provision of maintenance and support for the Public Safety Solution on an annual contract (February 18, 2024 through February 17, 2025), with TriTech Software Systems, a CentralSquare Company, base amount \$397,271.24. (Staff Recommendation: Approval)

Consent – Ku

2024-0112 Approval to renew BL141-22, on-demand installation services for voice and data wiring on an annual contract (February 20, 2024 through February 19, 2025), with Ideal Communications, Inc., as the primary service provider; Core Technologies, Inc., as the secondary service provider; and Com-Tech Communications of Georgia, Inc., as the tertiary service provider, base bid \$600,000.00. (Staff Recommendation: Approval)

Discussion – Ku

6. Planning & Development/Matt Dickison

2024-0022 Approval/authorization to submit to the U.S. Department of Housing and Urban Development (HUD) revised FY 2018, 2019, 2020, 2021, 2022, and 2023 Action Plans for the Community Development Block Grant (CDBG) program and Emergency Solutions Grant (ESG); to implement programs as specified on the Action Plans, and to authorize the Chairwoman or designee to sign any necessary grant documents. Subject to approval as to form by the Law Department. This grant is 100% funded by HUD. (Staff Recommendation: Approval)

Consent – Carden

2024-0023 Approval/authorization to submit to the U.S. Department of Housing and Urban Development (HUD) the Federal Fiscal Year (FFY) 2024 Action Plan for the Community Development Block Grant (CDBG), HOME Investments Partnership Program (HOME), and Emergency Solutions Grant (ESG) programs. Approval/authorization to implement these programs as specified on the Action List, and for the Chairwoman or designee to sign any necessary grant documents. Subject to approval as to form by the Law Department. These grants are 100% funded by HUD. (Staff Recommendation: Approval)

Consent – Carden

7. Police Services/James D. McClure

2024-0102 Award OS007-24, provision of digital advertising, to Clear Channel Outdoor, LLC, base amount \$164,450.00. (Staff Recommendation: Award)

Consent – Watkins

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III. New Business

7. Police Services/James D. McClure

2024-0094 Approval/authorization for the Chairwoman to execute the Statewide Mutual Aid and Assistance Agreement, and any other documents, with the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

8. Sheriff/Keybo Taylor

2024-0089 Approval to renew BL007-23, purchase of transparent vinyl covered mattresses on an annual contract (April 26, 2024 through April 25, 2025), with Bob Barker Company, Inc., base bid \$140,000.00. (Staff Recommendation: Approval)

Consent – Watkins

9. Transportation/Lewis Cooksey

2024-0100 Award BL173-23, construction and/or replacement of concrete curbs, gutters, basin lids, and sidewalks on an annual contract (March 1, 2024 through February 28, 2025), to DAF Concrete, Inc. and Peach State Construction Co., LLC, base bid \$2,000,000.00. Contracts to follow award. Subject to approval as to form by the Law Department. This contract is funded 25% by the 2017 SPLOST Program. (Staff Recommendation: Award)

Consent – Watkins

2024-0085 Approval to renew BL014-23, right-of-way mowing of County roads on an annual contract (March 21, 2024 through March 20, 2025), with Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$852,000.00. (Staff Recommendation: Approval)

Consent – Watkins

2024-0090 Approval to renew BL015-23, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 21, 2024 through March 20, 2025), with ACS Landscape Management, Inc. and Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$885,000.00. (Staff Recommendation: Approval)

Consent – Ku

III. New Business

9. Transportation/Lewis Cooksey

2024-0096 Approval/authorization for the Chairwoman to execute an agreement with the City of Lawrenceville regarding the West Pike Street at Old Norcross Road intersection improvement project. The City will contribute \$30,000.00 towards the cost of the project. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

IV. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}