



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Official

Work Session Minutes

Tuesday, February 20, 2024 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2024-0156 Approval of appointment to the Zoning Board of Appeals. Term expires February 28, 2025. Incumbent Jim Nash. Chairwoman's Appointment
Consent – Appoint Jim Nash – Hendrickson

2024-0157 Approval of appointment to the Zoning Board of Appeals. Term expires February 28, 2025. Incumbent Bess Walthour. District 1/Carden
Consent – Appoint Bess Walthour – Carden

2024-0158 Approval of appointment to the Zoning Board of Appeals. Term expires February 28, 2025. Incumbent Jason Graham. District 2/Ku
Consent – Appoint Jason Graham – Ku

2024-0159 Approval to appoint Incumbent Jeff Timler to the Zoning Board of Appeals. Term expires February 28, 2025. District 3/Watkins
Consent – Watkins

2024-0160 Approval to appoint Incumbent Denise Rumbaugh to the Zoning Board of Appeals. Term expires February 28, 2025. District 4/Holtkamp
Consent – Holtkamp

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III. New Business

1. Commissioners

2024-0212 Approval of appointment to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. Chairwoman's Appointment

Discussion – Hendrickson

2024-0213 Approval of appointment to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. District 2/Ku

Discussion – Ku

2024-0214 Approval to appoint Kim Phillips to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. District 4/Holtkamp

Consent – Holtkamp

2024-0215 Approval of appointments to the Gwinnett County Human Services Advisory Board, Community Services recommendations, representing Public Government: Matt Elder – Community Development/Housing, Michelle Vereen – Child Advocacy and Juvenile Services, Regina Miller – Health and Human Services; Justin Wilson – Public Safety; representing Private/Nonprofits: Paul Epperson, Andy Harrell, Barry Henson, Victoria Huynh, and Monica Martinez; Food Security Advocate – Tracy Joseph; Housing Advocate – Melanie Conner; Health and Wellbeing Advocate – Shameka Allen; Youth, Literacy and Learning Advocate – Babak Mostaghini; Community Member-At-Large – Janice Jackson; and Youth Community Member-At-Large – Brianna Paredes. Terms expire December 31, 2025. Members serve at the pleasure of the Board of Commissioners. Board of Commissioners Appointments

Consent – Ku

2024-0216 Approval to accept the resignation of Marqus Cole from the Gwinnett County Police Citizens Advisory Board. Term expires January 31, 2025. District 1/Carden

Consent – Carden

2024-0217 Approval to appoint Catherine Hardrick to the Gwinnett County Police Citizens Advisory Board. Incumbent Marqus Cole. Term expires January 31, 2025. District 1/Carden

Consent – Carden

2024-0218 Approval of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. Chairwoman's Appointment

Discussion – Hendrickson

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III. New Business

1. Commissioners

2024-0219 Approval of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners.

Chairwoman's Appointment

Discussion – Hendrickson

2024-0220 Approval to appoint Juan Estrada to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners.

District 1/Carden

Consent – Carden

2024-0221 Approval to appoint Soniya Momin to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners.

District 1/Carden

Consent – Carden

2024-0222 Approval of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. District

2/Ku

Discussion – Ku

2024-0223 Approval of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. District

2/Ku

Discussion – Ku

2024-0224 Approval to appoint Steve Brown to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners.

District 4/Holtkamp

Consent – Holtkamp

2. Multiple Departments

2024-0058 Award BL104-23, purchase of public safety uniforms on an annual contract (February 20, 2024 through February 19, 2025), Departments of Corrections and Fire and Emergency Services, to Designlab, Inc.; Galls, LLC; and Tepuy Apparel Designs, Inc., per the attached bid tabulation, base bid \$298,835.75. (Staff Recommendation: Award)

Consent – Holtkamp

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III. New Business

2. Multiple Departments

2024-0167 Award BL074-23, purchase of janitorial supplies on an annual contract (February 21, 2024 through February 20, 2025), Departments of Community Services, Fire and Emergency Services, Sheriff, Support Services, Transportation, and Water Resources, per the attached bid tabulation, base bid \$488,868.95. (Staff Recommendation: Award)

Consent – Carden

2024-0114 Approval to renew BL013-21, door and door frame repairs and replacements on an annual contract (March 16, 2024 through March 15, 2025), Departments of Community Services and Water Resources, with Security Resources dba Door Resources, Inc., base bid \$180,000.00. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0146 Approval to renew BL005-22, provision of inspection and testing of fire sprinkler systems on an annual contract (March 20, 2024 through March 19, 2025), Departments of Sheriff, Support Services and Water Resources, with Alliance Fire Protection Services, Inc., base bid \$180,842.00. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0150 Approval of Change Order No. 1 to extend OS003-22, purchase of office supplies on an annual contract (March 1, 2024 through May 31, 2024), with Staples Contract and Commercial, LLC, using a competitively procured State of Michigan contract, base amount \$149,709.02. Change order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

3. District Attorney/Patsy Austin-Gatson

2024-0095 Approval/authorization to accept grant funds from the Georgia Emergency Management and Homeland Security Agency (GEMHSA) in the amount of \$83,075.00. Approval to enter an agreement with Formulytics to continue to provide vital services essential to combat gang activity within Gwinnett County and surrounding communities. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded through the Georgia Emergency Management and Homeland Security Agency (GEMHSA) with no match requirement. (Staff Recommendation: Approval)

Consent – Ku

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III. New Business

4. Financial Services/Buffy Alexzulian

2024-0136 Approval to renew RP041-21, provision and implementation of a grants management software solution on an annual contract (April 19, 2024 through April 18, 2025), with REI Systems, Inc., base amount \$234,872.00. (Staff Recommendation: Approval)

Consent – Ku

2024-0144 Approval/authorization of the December 31, 2023, Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2023 budget to reflect adjustments based on anticipated revenues and appropriations. (Staff Recommendation: Approval)

Consent – Ku

2024-0163 Approval/authorization for the Chairwoman to execute a multi-year contract with Georgia State University for the provision of economic analysis and revenue forecasting for Gwinnett County. The initial term of this contract shall be February 20, 2024 through December 31, 2024, base amount \$107,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$556,832.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Holtkamp

5. Fire Services/Fred Cephas

2024-0152 Award BL139-23, purchase of nitrile gloves on an annual contract (February 20, 2024 through February 19, 2025), to Bound Tree Medical, LLC and Life-Assist, Inc., base bid \$159,832.00 (this represents a 30.3% decrease from the previous contract). (Staff Recommendation: Award)

Consent – Watkins

2024-0126 Ratification of \$108,236.89 for fees paid to Penn Credit Corporation for the period of January 1, 2023 through December 31, 2023. (Staff Recommendation: Approval)

Consent – Holtkamp

6. Law Department/Michael P. Ludwiczak

2024-0061 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Duke Realty Land, LLC, consisting of 405.06 square feet of fee simple right of way and 1,692.34 square feet of 60-month temporary driveway easement, Tax Parcel No. R7264 001, 4391 Thompson Mill Road, amount \$1,200.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Holtkamp

III. New Business

6. Law Department/Michael P. Ludwiczak

2024-0062 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Duke Realty Land, LLC, consisting of 8,530.81 square feet of permanent drainage easement and 1,374.46 square feet of 60-month temporary driveway easement, Tax Parcel No. R7264 001A, 4395 Thompson Mill Road, amount \$18,400.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Holtkamp

2024-0108 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Duke Realty Land, LLC, consisting of 3,583.86 square feet of permanent construction easement and 2,250.35 square feet of 60-month temporary driveway easement, Tax Parcel No. R7263 017, 4411 Thompson Mill Road, amount \$7,700.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Holtkamp

2024-0109 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Duke Realty Land, LLC, consisting of 2,041.37 square feet of permanent construction easement, Tax Parcel No. R7263 016A, 4419 Thompson Mill Road, amount \$4,500.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Holtkamp

7. Planning & Development/Matt Dickison

2024-0172 Approval/authorization for the Chairwoman to execute a Resolution adopting the 2045 Unified Plan. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

2024-0173 Approval/authorization for the Chairwoman to execute a Resolution of commitment to apply for, and accept, if awarded, a Livable Centers Initiative (LCI) grant through the Atlanta Regional Commission (ARC). This grant application will request \$280,000.00 in funding to be used to develop a Jimmy Carter Boulevard Corridor Master Plan. If awarded, the County will provide \$120,000.00 in local funds for a total project cost of \$400,000.00. Approval/authorization for the Chairwoman, or designee, to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

III. New Business

8. Police Services/James D. McClure

2024-0161 Award BL011-24, purchase of service weapons and accessories, to Smyrna Police Distributors, Inc., in the amount of \$278,616.00 and authorization for service weapons to be declared surplus and used for a trade-in value of \$93,000.00 for a net purchase cost of \$185,616.00. (Staff Recommendation: Award)

Consent – Watkins

2024-0133 Approval/authorization for the Chairwoman or designee to execute a Memorandum of Understanding, and any other necessary documents, with the Atlanta Regional Commission (ARC) through the Urban Area Security Initiative (UASI), related to acceptance of grant funds for the Law Enforcement Operations Program. The estimated value of the award is \$229,170.00. Services will be procured through ARC/UASI on behalf of Gwinnett County and no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

2024-0135 Approval/authorization for the Chairwoman or designee to execute a Subgrant Agreement, and any other necessary documents, with Atlanta Regional Commission, related to acceptance of grant funds to purchase a Compact Rapid Deployment Unit. The estimated value of the award is \$80,000.00. This is a reimbursement grant with no County match required. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

9. Support Services/Ron Adderley

2024-0137 Award BL005-24, correctional facility improvements project, to Benise-Dowling & Associates, Inc., amount not to exceed \$241,384.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Watkins

2024-0105 Approval/authorization for the Chairwoman to execute a Fifth Amendment to the Tall Structure Lease Agreement with New Cingular Wireless PCS, LLC to allow modification of equipment located on the communication tower at 1850 North Brown Road, Lawrenceville, Tax Parcel No. R7115 008A. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Holtkamp

III. New Business

10. Transportation/Lewis Cooksey

2024-0079 Award RP035-23, lease of box hangars at Gwinnett County Airport (LZU), to AeroVentures Flying Club, Inc. and Equinox Aviation LZU, LLC. The term of this lease shall be ten (10) years. Lease agreement to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Airport Authority Approved on December 14, 2023, Vote 5-0.)

Consent – Watkins

2024-0148 Award BL175-23, resurfacing of residential County roads on a term contract, to Allied Paving Contractors, Inc.; E.R. Snell Contractor, Inc.; Magnum Paving Buyer, LLC dba Magnum Paving; and Stewart Bros., Inc., base bid \$43,143,200.00 (this represents a 6.8% decrease from the previous contract). Contracts to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST Programs. (Staff Recommendation: Award)

Consent – Watkins

2024-0155 Award OS002-24, purchase of miscellaneous mowing equipment, to Deere & Company and Yancey Brothers Company, using a competitively procured State of Georgia contract, in the amount of \$387,371.63. (Staff Recommendation: Award)

Consent – Ku

2024-0162 Award BL172-23, Peachtree Industrial Boulevard (McGinnis Ferry Road to Grand Teton Parkway) pedestrian improvement project, to 9 Yards Infrastructure, LLC, amount not to exceed \$549,908.49. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

Consent – Holtkamp

2024-0125 Approval of incorporation of Shannon Square subdivision into the Gwinnett County Streetlighting Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

III. New Business

10. Transportation/Lewis Cooksey

2024-0127 Approval of incorporation of Garner Way into the Gwinnett County Streetlighting Program. The installation of streetlights on Garner Way is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

III. New Business

10. Transportation/Lewis Cooksey

2024-0128 Approval of incorporation of Crestworth Village subdivision into the Gwinnett County Streetlighting Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

2024-0131 Approval to renew BL007-20, purchase of hot asphaltic mix on an annual contract (April 18, 2024 through April 17, 2025), with E.R. Snell Contractor, Inc. and Pittman Construction Company, base bid \$300,000.00. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0164 Approval/authorization for the Chairwoman to execute an Intergovernmental Agreement with the City of Lawrenceville regarding median landscaping on Lawrenceville-Suwanee Road from Sugarloaf Parkway to SR 316. The County agrees to provide 60% or \$240,000.00 of the estimated construction costs of \$400,000.00. This is the County's entire obligation to the project. The City shall be responsible for the remaining 40% or \$160,000.00 of the estimated construction costs, all design costs and any other costs associated with the median enhancements. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Watkins

2024-0171 Approval/authorization for the Chairwoman to execute a Resolution of Commitment to apply for and accept, if awarded, a competitive U.S. Department of Transportation (USDOT) grant available through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program. The grant application will request up to \$8,000,000.00 to be used to construct a grade-separated crossing across Satellite Blvd. to connect those using the multi-use trail from McDaniel Farm Park to Ring Road with the redevelopment of the Gwinnett Place Mall site and the Gwinnett County Transit Center. If awarded, the County will provide matching funds of up to \$2,000,000.00 from the 2017 SPLOST fund for a total of up to \$10,000,000.00. Approval/authorization for the Chairwoman, or designee, to execute any and all documents related to this application. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

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III. New Business

11. Water Resources/Rebecca Shelton

2024-0124 Award BL143-23, F. Wayne Hill Water Resources Center boilers and hot water supply pumps replacement, to John F. Pennebaker Company, Inc., amount not to exceed \$6,820,030.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on February 12, 2024, Vote 5-0.)

Consent – Holtkamp

2024-0130 Award OS003-24, provision of products and services for Flowserve pumps on an annual contract (February 21, 2024 through February 20, 2025), to Carter and Verplanck, Inc., base amount \$400,000.00. (Staff Recommendation: Award)

Consent – Ku

2024-0042 Approval to renew BL015-22, provide collection services at household hazardous waste events on an annual contract (May 4, 2024 through May 3, 2025), with MXI Environmental Services, LLC, base bid \$162,000.00. (Staff Recommendation: Approval)

Consent – Ku

2024-0077 Approval to renew OS037-22, provision of products and services for the Veolia ozone generator systems on an annual contract (February 22, 2024 through February 21, 2025), with Veolia Water Technologies Treatment Solutions USA, Inc., base amount \$1,800,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on January 8, 2024, Vote 4-0.)

Consent – Holtkamp

2024-0121 Approval to renew BL002-22, emergency repair services for water and sewer mains on an annual contract (March 3, 2024 through March 2, 2025), with JDS, Inc., base bid \$1,500,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on February 12, 2024, Vote 4-0.)

Consent – Ku

IV. Old Business

(The following items will be considered at the 2:00 PM Business Session)

1. Commissioners

2023-1106 Approval of appointment to the Tree Advisory Committee. Term expires December 31, 2025. Incumbent Hilary Wilson. Chairwoman's Appointment (Tabled on 12/5/2023)

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IV. Old Business

1. Commissioners

2024-0147 Approval to appoint Catherine Hardrick to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. District 1/Carden (Tabled on 2/6/2024)

V. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}