



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Work Session Agenda**  
**Tuesday, March 5, 2024 - 10:00 AM**

**I. Call To Order**

**II. Approval of Agenda**

**III. New Business**

**1. Commissioners**

**2024-0234 Approval** to appoint Jeffree Fauntleroy to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. District 3/Watkins

**2024-0235 Approval** to appoint Kaylane Davis to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. District 3/Watkins

**2024-0236 Approval** to appoint Katrina Fellows to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. District 3/Watkins

**2. Multiple Departments**

**2024-0186 Approval** to renew BL010-23, purchase of meat, cheese, fish, and poultry on a six-month contract (March 22, 2024 through September 21, 2024), with Sutherland's Foodservice, Inc., base bid \$659,500.00. (Staff Recommendation: Approval)

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0178 Approval/authorization** to accept, if awarded, a 21st Century Community Learning Centers grant from the Georgia Department of Education over a five year period in the amount of \$350,000.00 annually for years one through three, \$315,000.00 in year four and \$280,000.00 in year five. This funding will be used to support staffing and enhanced instruction for afterschool enrichment programming at five school locations (Meadowcreek Elementary School, Jenkins Elementary School, Anderson-Livsey Elementary School, Rockbridge Elementary School, and Dacula Middle School). Authorization for the Chairwoman or designee to execute any and all documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0226 Approval/authorization** to amend Chapter 10 of the Gwinnett County Code of Ordinances by repealing Section 10-2, in its entirety and replacing it with a new Section 10-2, titled "Penalties for violation of chapter", by repealing Section 10-6, in its entirety and replacing it with a new Section 10-6, titled "Interference with animal control officers", by repealing Section 10-13, in its entirety and replacing it with a new Section 10-13, titled "Unlicensed breeders", by repealing Section 10-47, in its entirety and replacing it with a new Section 10-47, titled "Reclaim of impounded animals", by repealing Section 10-177, in its entirety and replacing it with a new Section 10-177, titled "Selling/giving away of animals; use of animals as prizes". Subject to approval as to form by Law Department. (Staff Recommendation: Approval)

**4. County Administration**

**2024-0231 Award RP036-23**, provision of a disparity study, to Griffin & Strong, P.C., amount not to exceed \$415,000.00 (negotiated cost savings of \$2,548.00). Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Award)

**5. Financial Services/Buffy Alexzulian**

**2024-0185 Approval/authorization** of the January 31, 2024, Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

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**III. New Business**

**6. Fire Services/Fred Cephas**

**2024-0196 Award BL010-24**, purchase of self-contained breathing apparatus on an annual contract (April 17, 2024 through April 16, 2025), to Fisher Scientific Company, LLC, base bid \$151,600.00. (Staff Recommendation: Award)

**7. Information Technology Services/Dorothy Parks**

**2024-0184 Award OS006-24**, e-Builder project management with subscription support on a multi-year contract, to e-Builder, Inc. The initial term of this contract shall be February 19, 2024 through February 18, 2025, base amount \$253,931.25. This contract may be automatically renewed on an annual basis for a total contract term of three (3) years, total base amount \$776,005.21. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**2024-0183 Approval** to renew OS128, countywide wireless voice and data services on an annual contract (April 1, 2024 through March 31, 2025), with AT&T Mobility and Verizon Wireless, using a competitively procured State of Georgia contract, base amount \$3,194,574.00. (Staff Recommendation: Approval)

**8. Law Department/Michael P. Ludwiczak**

**2024-0165 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of EastGroup Progress Center 1031, LLC, and EastGroup Properties, L.P., consisting of 0.083 acres of fee simple right of way, 0.285 acres of permanent construction easement, and 0.077 acres of 60-month temporary driveway easement, Tax Parcel No. R5241 001, 1555 Hurricane Shoals Road, amount \$82,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**2024-0176 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Huntington West Homeowners' Association, Inc., consisting of 1,545.45 square feet of fee simple right of way and 1,702.07 square feet of permanent construction easement, Tax Parcel No. R3002B 090, 2140 Huntington Hill Trace, amount \$36,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

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**III. New Business**

**9. Planning & Development/Matt Dickison**

**2024-0198 Approval/authorization** to award \$18,000,000.00 in American Rescue Plan Act (ARPA) funding to develop and preserve affordable housing for households making up to 65% of Area Median Income; to authorize the Chairwoman or designee to submit a revised HOME-ARP allocation plan to the U.S. Department of Housing and Urban Development; and to authorize the Chairwoman or designee to sign necessary loan/grant documents. Subject to approval as to form by the Law Department. This project is 100% funded by the U.S. Department of Housing and Urban Development and U.S. Department of Treasury. (Staff Recommendation: Approval)

**10. Support Services/Ron Adderley**

**2024-0129 Award OS001-24**, purchase of furniture for GJAC space plan implementation project on an annual contract (March 5, 2024 through March 4, 2025), per the attached recommendation letter, using competitively procured State of Georgia contracts, base amount \$4,000,000.00. (Staff Recommendation: Award)

**2024-0182 Award OS012-24**, purchase of furniture for OneStop Centerville, per the attached recommendation letter, using competitively procured State of Georgia contracts, base amount \$295,012.98. This contract is funded by the American Rescue Plan Act (ARPA). (Staff Recommendation: Award)

**11. Tax Commissioner/Denise R. Mitchell**

**2024-0210 Approval** to increase PA007-22, printing and mailing of motor vehicle and property tax notices and other miscellaneous mailings on an annual contract (April 1, 2023 through March 31, 2024), with Envelopes and Forms, Inc. dba Surebill, increase base bid from \$88,500.00 to \$110,000.00, and renew (April 1, 2024 through March 31, 2025), base bid \$125,000.00. (Staff Recommendation: Approval)

**12. Transportation/Lewis Cooksey**

**2024-0153 Award BL169-23**, Dickens Road (Rockbridge Road to Arrowind Road) pedestrian safety improvement project, to Ryde Grading, Inc., amount not to exceed \$1,002,493.00. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

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**III. New Business**

**12. Transportation/Lewis Cooksey**

**2024-0020 Approval/authorization** for the Chairwoman to execute Change Order No. 3 with the City of Lilburn regarding jointly funded 2017 SPLOST City-managed projects. This Change Order will transfer County funding in the amount of \$514,406.42 and City funding in the amount of \$120,663.24 from the County-managed Killian Hill Road Widening project to the 2017 SPLOST City-managed projects. The County will contribute an additional \$400,000.00 in funding from the 2017 SPLOST program for the completion of the City-managed Hood Road at Bryson Park Entrance project. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0021 Approval/authorization** for the Chairwoman to execute Change Order No. 3 with the City of Lilburn regarding jointly funded 2017 SPLOST County-managed projects. This change order will transfer County funding in the amount of \$514,406.42 and City funding in the amount of \$120,663.24 to the 2017 SPLOST City-managed projects. There will be no change to the County's overall financial obligation. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**13. Water Resources/Rebecca Shelton**

**2024-0168 Award BL114-23**, Turkey Crossing pump station and force main project, to JDS, Inc., amount not to exceed \$4,587,557.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on February 12, 2024, Vote 4-0.)

**2024-0174 Award BL002-24**, Camelot Subdivision water and sewer main replacement, to GS Construction, Inc., amount not to exceed \$3,040,244.50. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on February 12, 2024, Vote 4-0.)

**2024-0092 Approval** to renew BL005-20, provision of instrumentation calibration, maintenance, repair and replacement of various equipment for the Department of Water Resources on an annual contract (March 9, 2024 through March 8, 2025), with Argus Group Holdings dba Premier Safety, base bid \$276,000.00. (Staff Recommendation: Approval)

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**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Commissioners**

**2024-0212 Approval** of appointment to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2024. Members serve at the pleasure of the Board of Commissioners. Chairwoman's Appointment (Tabled on 2/20/2024)

**2024-0218 Approval** of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. Chairwoman's Appointment (Tabled on 2/20/2024)

**2024-0219 Approval** of appointment to the Short-Term Rental Citizen Task Force. Members serve at the pleasure of the Board of Commissioners. Chairwoman's Appointment (Tabled on 2/20/2024)

**V. Adjournment**