



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Work Session Agenda**  
**Tuesday, April 16, 2024 - 10:00 AM**

**I. Call To Order**

**II. Approval of Agenda**

**III. New Business**

**1. Commissioners**

**2024-0327 Approval** to accept the resignation of Stephanie Brady, Homeowner's Association Representative, from the Development Advisory Committee. Member serves at the pleasure of the Board of Commissioners. Board of Commissioners Appointment

**2024-0372 Approval** to appoint Incumbent Lejla Prljaca to the Housing Authority of Gwinnett County. Term expires April 30, 2029. District 2/Ku

**2024-0379 Approval** to accept the resignation of Tati Romeo from the Gwinnett Animal Advisory Council. Term expires December 31, 2025. District 1/Carden

**2. Multiple Departments**

**2024-0347 Approval** to renew BL015-21, purchase of body armor on an annual contract (May 4, 2024 through May 3, 2025), with Dana Safety Supply, Inc. and Federal Eastern International, LLC, base bid \$336,461.60. (Staff Recommendation: Approval)

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0346 Award BL020-24**, construction of Discovery Park, to Vertical Earth, Inc., amount not to exceed \$28,534,723.27. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by various SPLOST Programs. (Staff Recommendation: Award)

**2024-0358 Award BL038-24**, West Gwinnett Aquatic Center pool renovations, to Smith Aquatics, Inc., amount not to exceed \$335,990.72. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**2024-0341 Approval** to renew BL061-23, purchase of shelf stable summer meals on an annual contract (May 17, 2024 through May 16, 2025), with JA Foodservice Corporation, base bid \$381,000.00 (negotiated cost savings of approximately \$11,430.00). This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Approval)

**2024-0371 Approval** to renew RP006-23, provision of a coordinated care solution on an annual contract (April 19, 2024 through April 18, 2025), with Unite USA, Inc., base amount \$161,250.00. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Approval)

**2024-0365 Approval/authorization** for the Chairwoman to execute a contract with View Point Health in the amount of \$1,443,341.00 for the period of January 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0366 Approval/authorization** for the Chairwoman to execute a contract with Gwinnett Coalition, Inc. in the amount of \$235,088.00 for the period of January 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0367 Approval/authorization** for the Chairwoman to execute a contract with United Way of Greater Atlanta d/b/a HomeFirst Gwinnett, in the amount of \$250,000.00 for the period of January 1, 2024 through June 30, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0368 Approval/authorization** for the Chairwoman to execute a contract with Mosaic Georgia, Inc., in the amount of \$705,000.00 for the period of January 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0369 Approval/authorization** for the Chairwoman to execute a contract with Gwinnett County Board of Health d/b/a Gwinnett County Health Department, in the amount of \$2,500,000.00 for the period of January 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**4. Financial Services/Buffy Alexzulian**

**2024-0268 Approval/authorization** of the February 29, 2024 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

**5. Fire Services/Fred Cephas**

**2024-0315 Approval** to renew RP014-19, purchase of firefighter turnout gear on an annual contract (June 17, 2024 through June 16, 2025), with Bennett Fire Products Company, Inc., base amount \$739,473.00. (Staff Recommendation: Approval)

**2024-0249 Approval/authorization** to accept the Georgia Trauma Commission - EMS Trauma Related Equipment Grant in the amount of \$35,939.00. This grant can be used for the reimbursement of any trauma related equipment. This funding will be used to reimburse the purchase of EZIO tools and needles, tourniquets, traction splints, disposable CPAP, capnography, and capnography lines. Approval/authorization for the Chairwoman or designee to execute the grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded by the Georgia Trauma Commission with no matching requirements. (Staff Recommendation: Approval)

**6. Human Resources/Adrienne McAllister**

**2024-0359 Award RP040-23**, provision of on-site wellness center administration on an annual contract (July 1, 2024 through June 30, 2025), to Crossover Health Medical Group, APC, base amount \$2,044,523.82. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**2024-0316 Approval** to renew RP004-21, identity theft protection on an annual contract (January 1, 2025 through December 31, 2025), with Identity Rehab Corporation dba ID Watchdog, base amount \$105,457.20. This contract is entirely participant funded. (Staff Recommendation: Approval)

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**III. New Business**

**6. Human Resources/Adrienne McAllister**

**2024-0317 Approval** to renew RP026-22, provision of an Employee Assistance Program (EAP) and work life services on an annual contract (January 1, 2025 through December 31, 2025), with ComPsych Corporation, base amount \$207,866.40. (Staff Recommendation: Approval)

**2024-0318 Approval** to renew RP009-22, provision of a vision program on an annual contract (January 1, 2025 through December 31, 2025), with Vision Service Plan Insurance Company, base amount \$773,812.80. This contract is entirely participant funded. (Staff Recommendation: Approval)

**2024-0333 Approval/authorization** to accept a grant award for a summer internship program from the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. in the amount not to exceed \$6,519.00. Association County Commissioners of Georgia Civic Affairs Foundation, Inc. will reimburse the County for wages paid out for up to two interns. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**7. Information Technology Services/Dorothy Parks**

**2024-0322 Award OS020-24**, provision of Oracle products, services, licenses and support on an annual contract (May 31, 2024 through May 30, 2025), to Mythics, Inc., using a competitively procured Georgia Technology Authority contract, base amount \$533,753.98. (Staff Recommendation: Award)

**2024-0360 Award RP006-21(b)**, provision of Enterprise Resource Planning (ERP) software on a multi-year contract (April 16, 2024 through April 15, 2034), to Emphasys Computer Solutions, Inc., amount not to exceed \$460,974.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**2024-0362 Award RP018-23**, provision of program management services for Oracle Fusion Enterprise Resource Planning, utility billing, and third-party implementation and integration, to Deloitte Consulting, LLP, amount not to exceed \$1,457,972.00 (negotiated cost savings of approximately \$25,000.00). Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

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**7. Information Technology Services/Dorothy Parks**

**2024-0319 Approval** to renew OS002-17, Microsoft Enterprise agreement and true-up on an annual contract (May 1, 2024 through April 30, 2025), with Dell Marketing, L.P., using a competitively procured State of Georgia contract, base amount \$6,232,064.88. Contract to follow. Subject to approval as to form by the Law Department. This contract is funded 8.99% by the American Rescue Plan Act (ARPA). (Staff Recommendation: Approval)

**2024-0323 Approval** to renew RP019-21, provision and implementation of a digital automation solution on an annual contract (August 1, 2024 through July 31, 2025), with Carahsoft Technology Corporation, base amount \$158,661.00. (Staff Recommendation: Approval)

**2024-0351 Approval** to renew BL111-22, purchase of server hardware and server peripheral equipment on an annual contract (May 22, 2024 through December 31, 2024), with PC Specialists, Inc. dba Technology Integration Group, base bid \$455,826.53. (Staff Recommendation: Approval)

**8. Planning & Development/Matt Dickison**

**2024-0305 Approval/authorization** for the Chairwoman to execute any and all documents necessary to enter into the 2024 Participation Agreement with Partnership Gwinnett Public Funding Entity, Inc. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**9. Police Services/James D. McClure**

**2024-0353 Award OS018-24**, provision of license plate reader cameras on a multi-year contract (April 16, 2024 through April 15, 2029), to Flock Group, Inc., base amount \$1,884,850.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**10. Support Services/Ron Adderley**

**2024-0332 Award BL015-24**, fleet fuel site improvements project, to JF Acquisition, LLC dba JF Petroleum Group, amount not to exceed \$194,000.00. Contract to follow award. This project is reimbursed 50% by the Gwinnett County Board of Education. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**2024-0348 Award OS021-24**, purchase of furniture for Records Management Storage Facility project, to Allsteel, Inc.; Exemplis LLC; Indiana Furniture Industries, Inc.; OFS Brands, Inc.; Special-T LLC; and The Hon Company LLC, using a competitively procured State of Georgia contract, in the amount of \$141,508.98. (Staff Recommendation: Award)

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**III. New Business**

**10. Support Services/Ron Adderley**

**2024-0304 Approval** to renew BL030-22, provision of various utility, landscape equipment and specialty trailers and accessories on an annual contract (May 17, 2024 through May 16, 2025), with K&K Manufacturing, Inc. and The Trailer Shop, LLC dba Trax and Trailers, base bid \$1,322,000.00. (Staff Recommendation: Approval)

**11. Tax Commissioner/Denise R. Mitchell**

**2024-0356 Approval** of allowance of Gwinnett County Tax Commissioner's 2023 Insolvents List for Tax Years 2016 - 2023.

**12. Transportation/Lewis Cooksey**

**2024-0230 Approval/authorization** for the Chairwoman to execute a Purchase and Sale Agreement with Tsai Jen Lo a/k/a Lo Tsai Jen, to purchase 2.056 acres of fee simple right of way, 0.378 acres of temporary detour easement, and 660.11 linear feet of limited access rights for the amount of one million, eight hundred fifty thousand and 00/100 (\$1,850,000.00), including authority to execute any and all related documents necessary to consummate the transaction. This purchase is for the SR 316/University Parkway at US 29/SR 8/Winder Highway Project. This agreement is funded by the Georgia Department of Transportation. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0263 Approval/authorization** for the Chairwoman to execute Supplemental Agreement #3 to the original Project Framework Agreement with the Georgia Department of Transportation (GDOT) for the engineering of the SR 316 at US 29/SR 8/Winder Highway Interchange project. GDOT will contribute an additional \$695,728.66 of state funds, and the County will allocate a required local match of \$695,728.65. This item is funded 50% by GDOT and 50% by the 2017 SPLOST Program. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0258 Approval/authorization** for the Chairwoman to execute an agreement with the Gateway 85 Community Improvement District (CID) and the City of Norcross regarding the creation of a Southwest Gwinnett Microtransit Pilot. The estimated cost of the Microtransit Pilot, including the lease of vehicles, software, and operations for the one-year period is \$1,284,984.76, to be split between all parties with the County responsible for 44%, the Gateway 85 CID responsible for 44%, and the City of Norcross responsible for 12% of the total cost. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

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**12. Transportation/Lewis Cooksey**

**2024-0260 Approval/authorization** for the Chairwoman to execute a construction agreement with the Georgia Department of Transportation (GDOT) for grant funding for the SR 20/Loganville Highway Advanced Traffic Management Systems (ATMS)/Intelligent Transportation Systems (ITS) project from Ozora Road to Brand Road. The maximum Federal contribution is \$739,523.53. The County will provide matching funds of \$184,880.88. This item is funded by the 2017 SPLOST Program and the State of Georgia. Approval for the Chairwoman or designee to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0357 Award BL098-23**, State Route 20/Loganville Highway ATMS/ITS (from Ozora Road to Brand Road) traffic safety improvement project, to Williams Power & Signal, LLC, amount not to exceed \$924,404.41. Contract to follow award. Subject to approval as to form by the Law Department. This project is jointly funded by GDOT and the 2017 SPLOST Program. (Staff Recommendation: Award)

**2024-0265 Award BL174-23**, purchase of thermoplastic materials on an annual contract (April 16, 2024 through April 15, 2025), to Geveko Markings, Inc., base bid \$150,000.00. (Staff Recommendation: Award)

**2024-0300 Award RP034-23**, lease of 2.3 acre site with existing improvements at Gwinnett County Airport – Briscoe Field (LZU), to Lookup Flight Academy, LLC. The term of this lease shall be twenty-five (25) years. Lease agreement to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Airport Authority Approved on November 9, 2023, Vote 5-0.)

**2024-0338 Approval** to renew RP014-21, provision of aviation demand professional services on an annual contract (June 15, 2024 through June 14, 2025), with Michael Baker International, Inc., base amount \$190,550.00. This project is funded 90% by the Federal Aviation Administration. (Staff Recommendation: Approval) (Airport Authority Approved on April 11, 2024, Vote 3-0.)

**2024-0303 Award RP038-23**, provide planning and scoping services for the Sugarloaf Parkway (Old Norcross Road to SR 124/Scenic Highway) roadway widening project, to Axis Infrastructure, LLC, amount not to exceed \$2,810,430.72. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded jointly by the Georgia Department of Transportation and various SPLOST Programs. (Staff Recommendation: Award)

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**III. New Business**

**12. Transportation/Lewis Cooksey**

**2024-0324 Approval** of incorporation of Spring Place Court into the Gwinnett County Speed Hump Program. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0334 Approval** of incorporation of Dickens Terrace into the Gwinnett County Speed Hump Program. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0336 Approval/authorization** to apply for and accept if awarded, grant funding through the Safe Streets and Roads for All (SS4A) program administered by the United States Department of Transportation (USDOT). Funding in the amount \$1,600,000.00 would be used to implement a speed management treatment program on County maintained roadways. Matching funds of \$400,000.00 will be funded by the 2017 and 2023 SPLOST Programs. Approval/authorization for the Chairwoman, or designee, to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0337 Approval/authorization** for the Chairwoman to execute a Resolution adopting Gwinnett County's 2050 Comprehensive Transportation Plan: Destination 2050 (CTP) and authorization to submit the CTP to the Atlanta Regional Commission. Approval/authorization for the Chairwoman, or designee, to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0340 Approval/authorization** for the Chairwoman to execute a Local Maintenance and Improvement (LMIG) grant application for Local Road Assistance Administration (LRA) funds administered by the Georgia Department of Transportation (GDOT) for funding assistance with the resurfacing of various county-maintained roads and to accept the revenue once approved by GDOT. GDOT will contribute a total of \$9,500,364.54 with no required match. This item is funded 100% by the Georgia Department of Transportation. Approval/authorization for the Chairwoman or designee to execute grant documents and any and other related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)



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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2024-0269 Award BL001-24**, Lenna Drive 2-inch PVC water main replacement, to D&H Construction Company, amount not to exceed \$529,859.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0302 Award BL024-24**, Ridge Road Pump Station decommissioning – phase 2, to JDS, Inc., amount not to exceed \$9,567,117.40. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0229 Approval** to renew BL015-20, utility easement maintenance program on an annual contract (May 19, 2024 through May 18, 2025), with Premier Tree & Shrub Care, LLC, base bid \$1,500,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0256 Approval** to renew BL029-23, HVAC system maintenance, repair, and replacement services for various Department of Water Resources locations on an annual contract (April 18, 2024 through April 17, 2025), with 5 Seasons Mechanical, LLC; Maxair Mechanical, LLC; and United Maintenance, Inc., base bid \$2,500,000.00 (negotiated cost savings of approximately \$3,350.00). (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0261 Approval** to renew BL014-20, provision of heat tracing and insulation of piping on an annual contract (April 22, 2024 through April 21, 2025), with Sinc Electrical Services, base bid \$300,000.00 (negotiated cost savings of approximately \$15,000.00). (Staff Recommendation: Approval)

**2024-0264 Approval** to renew BL009-22, pump maintenance and replacement on an annual contract (May 18, 2024 through May 17, 2025), with Goforth Williamson, Inc., base bid \$300,000.00. (Staff Recommendation: Approval)

**2024-0301 Approval** to renew RP039-21, document processing services for the Department of Water Resources on an annual contract (May 3, 2024 through May 2, 2025), with Datamatx, Inc., base amount \$1,950,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0321 Approval** to renew OS017-22, provision of products and services for Howden Turblex blowers on an annual contract (June 8, 2024 through June 7, 2025), with Howden Roots, LLC, base amount \$470,000.00. (Staff Recommendation: Approval)

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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2024-0335 Approval** to renew OS016-23, purchase of products and services for Rotork valve actuators and associated control systems on an annual contract (June 21, 2024 through June 20, 2025) with Rotork Control, Inc., base amount \$550,000.00 and approval to increase the base amount of the current contract period (June 21, 2023 through June 20, 2024) from \$340,000.00 to \$587,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on April 8, 2024, Vote 5-0.)

**2024-0363 Approval/authorization** for the Chairwoman to execute an Intergovernmental Agreement between Forsyth County, Gwinnett County, Hall County, and the City of Gainesville, memorializing their responsibilities as part of the Upper Chattahoochee Basin Group, lake quality monitoring. The cost is \$12,500.00 per year for five years for a total cost of \$62,500.00. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**IV. Adjournment**