



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

**Official**  
**Work Session Minutes**  
**Tuesday, May 7, 2024 - 10:00 AM**

**Present: Nicole L. Hendrickson, Kirkland Carden, Jasper Watkins III, Matthew Holtkamp**  
**Absent: Ben Ku**

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Watkins Second: Holtkamp Vote: 4-0; Hendrickson-Yes; Carden-Yes; Ku-Absent; Watkins-Yes; Holtkamp-Yes}

## III. New Business

### 1. Commissioners

**2024-0370 Approval** to appoint Incumbent Nicole L. Hendrickson to Georgia's Innovation Corridor Joint Development Authority. Term expires May 19, 2028.  
Board of Commissioners Appointment

**Consent – Watkins**

### 2. Multiple Departments

**2024-0373 Approval** to renew BL040-20, preventive maintenance, repair and replacement services for uninterruptible power supplies and battery systems on an annual contract (July 1, 2024 through June 30, 2025), with Mssn Crtcl Pwr LLC dba Mission Critical Power, base bid \$300,850.00. (Staff Recommendation: Approval)

**Consent – Watkins**

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0402 Approval** to renew BL100-21, provision of respite care for Gwinnett County residents on an annual contract (June 22, 2024 through June 21, 2025), with Southern Home Care Services, Inc. dba All Ways Caring Homecare, as the primary service provider, and Aachele Home Nursing Services, LLC, as the secondary service provider, base bid \$310,000.00. This contract is funded by the Atlanta Regional Commission. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0412 Approval** to renew RP012-23, demand professional services for parks and recreation on an annual contract (June 7, 2024 through June 6, 2025), with Breedlove Land Planning, Inc.; CHA Consulting, Inc.; Foresite Group, LLC; Lose & Associates, Inc. dba Lose Design; Perkins & Will, Inc.; and the Collaborative, Inc., base amount \$825,000.00. This contract is funded by various SPLOST Programs. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0413 Approval** to renew BL054-20, provision of swimming pool maintenance and repair on an annual contract (May 29, 2024 through May 28, 2025), with Poolside, Inc., base bid \$105,444.00. (Staff Recommendation: Approval)

**Consent – Carden**

**4. Elections/Zach Manifold**

**2024-0451 Approval** to renew BL042-20, provision of document processing services for voter registrations and elections on an annual contract (April 22, 2024 through April 21, 2025), with Envelopes and Forms, Inc. dba Surebill, base bid \$552,350.00 and ratification of \$347,150.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**5. Financial Services/Buffy Alexzulian**

**2024-0377 Approval/authorization** of the March 31, 2024 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

**Consent – Carden**

### **III. New Business**

#### **6. Information Technology Services/Dorothy Parks**

**2024-0375 Award OS027-24**, provision of maintenance and support for the Thales data encryption solution on an annual contract (May 8, 2024 through May 7, 2025), with Dell Marketing L.P., using a competitively procured State of Georgia contract, base amount \$236,733.60. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0374 Approval** to renew OS025-16, FileNet support and maintenance on an annual contract (October 1, 2024 through September 30, 2025), with IBM Corporation, using a competitively procured State of Georgia contract, base amount \$186,982.59. (Staff Recommendation: Approval)

**Consent – Watkins**

#### **7. Law Department/Michael P. Ludwiczak**

**2024-0296 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of QuikTrip Corporation, an Oklahoma corporation, consisting of 1.270 acres of fee simple right of way, 0.732 acres of 60-month temporary construction easements, 0.018 acres of 12-month temporary demolition easement, 0.131 acres of 60-month temporary driveway easement, and 848.14 linear feet of limited access rights, Tax Parcel No. R5242 001, 1750 Winder Highway, amount \$5,318,400.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program and will be 100% reimbursed by the Georgia Department of Transportation.

**Consent – Watkins**

**2024-0297 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of QuikTrip Corporation, an Oklahoma corporation, consisting of 0.106 acres of 60-month temporary construction easement, Tax Parcel No. R5271 102, 1800 Winder Highway, amount \$135,200.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program and will be 100% reimbursed by the Georgia Department of Transportation.

**Consent – Watkins**

**2024-0298 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of QuikTrip Corporation, an Oklahoma corporation, consisting of 0.116 acres fee simple right of way and 0.437 acres of 60-month temporary construction easement, Tax Parcel No. R5271 184, 1831 Winder Highway, amount \$60,200.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program and will be 100% reimbursed by the Georgia Department of Transportation.

**Consent – Watkins**

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**III. New Business**

**7. Law Department/Michael P. Ludwiczak**

**2024-0299 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of QuikTrip Corporation, an Oklahoma corporation, consisting of 0.168 acres of fee simple right of way, 0.071 acres of 60-month temporary construction easement, and 0.022 acres of 60-month temporary driveway easement, Tax Parcel No. R5271 102, 1800 Winder Highway, amount \$68,100.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program and will be 100% reimbursed by the Georgia Department of Transportation.

**Consent – Watkins**

**8. Police Services/James D. McClure**

**2024-0399 Approval** to renew BL050-20, provision of helicopter inspection, maintenance and repair on an annual contract (May 23, 2024 through May 22, 2025), with Rotor Resources, LLC, base bid \$581,953.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0400 Approval** to retire from service, Gwinnett County Police K9 Jekel. K9 Jekel will be removed from the Fixed Asset Registry and permanently retired to his handler, Corporal Jason Woodard, for the remainder of his life. (Staff Recommendation: Approval)

**Consent – Watkins**

**9. Support Services/Ron Adderley**

**2024-0409 Award BL030-24**, Fire Station No. 11 roof replacement project, to CGS Waterproofing, LLC, amount not to exceed \$246,329.21. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Carden**

**10. Transportation/Lewis Cooksey**

**2024-0418 Award BL039-24**, Britt Road at Lucky Shoals Park pedestrian improvement project, to Backbone Infrastructure, LLC, amount not to exceed \$756,536.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

**Consent – Carden**

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**III. New Business**

**10. Transportation/Lewis Cooksey**

**2024-0339 Approval** to renew OS024-23, provision of Avail maintenance and support agreement on an annual contract (July 1, 2024 through June 30, 2025), with Avail Technologies, Inc., base amount \$396,857.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0384 Approval** to renew BL045-22, purchase of traffic control signs, street name signs and u-channel posts on an annual contract (July 20, 2024 through July 19, 2025), with Vulcan, Inc., dba Vulcan Signs, dba Vulcan Aluminum, base bid \$350,000.00. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0181 Approval/authorization** of incorporation of Rockbridge School Road into the Gwinnett County Streetlighting Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0328 Approval/authorization** for the Chairwoman to execute Change Order No. 2 with the City of Snellville regarding jointly funded 2014 SPLOST City-managed projects. This change order will add an intersection improvement subproject for North Road at Wisteria Drive. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0397 Approval/authorization** to execute a Memorandum of Agreement with the Georgia Department of Transportation for the value engineering study for the SR 124/Scenic Highway from US 78/Stone Mountain Highway to Sugarloaf Parkway roadway improvement projects. Gwinnett County will cover the cost of the study, which is estimated to be \$85,000.00. This study is funded by the 2017 SPLOST program. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0411 Approval/authorization** for the Chairwoman to execute a Georgia Department of Transportation Local Administered Project recertification application and execute the 2024 update of the Title VI Plan. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

### **III. New Business**

#### **10. Transportation/Lewis Cooksey**

**2024-0417 Approval/authorization** to execute a Memorandum of Agreement with the Georgia Department of Transportation (GDOT) for the preliminary engineering oversight of the Sugarloaf Parkway from SR 124/Scenic Highway to Old Norcross Road roadway improvement project. Gwinnett County will contribute \$30,000.00 for GDOT's oversight of the preliminary engineering for this project. This agreement is funded by the 2017 SPLOST program. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

#### **11. Water Resources/Rebecca Shelton**

**2024-0385 Award OS011-24**, purchase of products and services for Sanitaire equipment on an annual contract (May 8, 2024 through May 7, 2025), to Xylem Water Solutions USA, Inc., base amount \$450,000.00. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0383 Approval** to renew OS019-19, purchase of products and services for Goulds pumps and equipment on an annual contract (May 8, 2024 through May 7, 2025), with Tencarva Machinery Company, base amount \$250,000.00. (Staff Recommendation: Approval)

**Consent – Watkins**

### **IV. Adjournment**

**{Action: Adjourn Motion: Watkins Second: Carden Vote: 4-0; Hendrickson-Yes; Carden-Yes; Ku-Absent; Watkins-Yes; Holtkamp-Yes}**