



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Unofficial
Work Session Minutes
Tuesday, May 14, 2024 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2024-0485 Approval to appoint Incumbent Carla Carraway to the Development Authority of Gwinnett County. Term expires June 13, 2028. Chairwoman's Appointment
Consent – Hendrickson

2024-0486 Approval to appoint Peter Andrews to the Development Authority of Gwinnett County. Term expires June 13, 2028. Incumbent Richard Chandler. Chairwoman's Appointment
Consent – Hendrickson

2024-0496 Approval to appoint Incumbent John Martin to the Development Authority of Gwinnett County. Term expires June 13, 2028. District 1/Carden
Consent – Carden

2024-0497 Approval to appoint Incumbent Bobby Richburg to the Development Authority of Gwinnett County. Term expires June 13, 2028. District 3/Watkins
Consent – Watkins

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III. New Business

2. Multiple Departments

2024-0452 Award OS017-24, purchase of office supplies on an annual contract (June 1, 2024 through May 31, 2025), to Staples Contract and Commercial, LLC, using a competitively procured State of Michigan contract, base amount \$700,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Carden

2024-0448 Approval to renew BL022-20, preventive maintenance and repair of emergency generators on an annual contract (May 18, 2024 through May 17, 2025), with Power and Energy Services, Inc., base bid \$570,517.00. (Staff Recommendation: Approval)

Consent – Watkins

3. Administrative Office of the Courts/Phil Boudewyns

2024-0441 Approval/authorization to accept, if awarded, grant funds for the Drug Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$325,014.00 with an in-kind match up to \$57,355.41. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Ku

2024-0442 Approval/authorization to accept, if awarded, grant funds for the DUI Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$196,726.00 with an in-kind match up to \$34,716.54. This funding will be used for treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Ku

III. New Business

3. Administrative Office of the Courts/Phil Boudewyns

2024-0443 Approval/authorization to accept, if awarded, grant funds for the Mental Health Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$181,189.00 with an in-kind match up to \$31,975.06. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Carden

2024-0444 Approval/authorization to accept, if awarded, grant funds for the Veteran’s Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$45,344.00 with an in-kind match up to \$8,002.12. This funding will be used for treatment, drug tests, drug testing supplies, program materials, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Ku

2024-0445 Approval/authorization to accept, if awarded, grant funds for the Veteran’s Intervention Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$44,061.00 with an in-kind match up to \$7,775.94. This funding will be used for treatment, drug tests, drug testing supplies, program materials and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Ku

2024-0446 Approval/authorization to accept, if awarded, grant funds for the Juvenile Drug Court Treatment Program and the Juvenile Behavioral Health Court Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$133,056.00 with an in-kind match up to \$23,480.36. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. Contract to follow. (Staff Recommendation: Approval)

Consent – Ku

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III. New Business

3. Administrative Office of the Courts/Phil Boudewyns

2024-0447 Approval/authorization to accept, if awarded, grant funds for the Juvenile Family Treatment Court Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$57,866.00 with an in-kind match up to \$10,211.92. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 85% funded through CJCC with a 15% in-kind county match. (Staff Recommendation: Approval)

Consent – Carden

4. Communications/Joe Sorenson

2024-0438 Approval to renew RP040-22, provision of on-demand consulting services for marketing, public relations, and communications on an annual contract (June 6, 2024 through June 5, 2025), with Jackson Spalding, Inc., base amount \$820,000.00. (Staff Recommendation: Approval)

Consent – Ku

5. Human Resources/Adrienne McAllister

2024-0436 Award RP001-24, provision of self-insured medical and pharmacy benefit administration on an annual contract (January 1, 2025 through December 31, 2025), to Aetna Life Insurance Company, base amount \$57,639,938.72. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Carden

2024-0410 Approval to renew RP011-23, provision of a dental program on an annual contract (January 1, 2025 through December 31, 2025), with Cigna Health and Life Insurance Company, base amount \$4,760,838.12. This contract is entirely participant funded. (Staff Recommendation: Approval)

Consent – Watkins

2024-0414 Approval to renew RP010-23, provision of spending accounts on an annual contract (January 1, 2025 through December 31, 2025), with Wex Health, Inc. dba WEX, base amount \$107,190.00. (Staff Recommendation: Approval)

Consent – Ku

2024-0426 Approval to renew RP032-21, provision of a family planning program on an annual contract (January 1, 2025 through December 31, 2025), with Maven Clinic, Co., base amount \$152,350.00. (Staff Recommendation: Approval)

Consent – Ku

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III. New Business

5. Human Resources/Adrienne McAllister

2024-0427 Approval to renew RP008-22, provision of a wellness program on an annual contract (January 1, 2025 through December 31, 2025), with Sharecare, Inc., base amount \$807,458.20. (Staff Recommendation: Approval)

Consent – Ku

6. Information Technology Services/Dorothy Parks

2024-0434 Approval to renew RP034-21, maintenance of computers, printers, scanners, servers, and peripheral devices on an annual contract (September 21, 2024 through September 20, 2025), with PC Specialists, Inc. dba Technology Integration Group, base amount \$350,000.00. (Staff Recommendation: Approval)

Consent – Ku

7. Law Department/Michael P. Ludwiczak

2024-0378 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Y & K Atlanta LLC, consisting of 2,668.98 square feet of fee simple right of way and 1,901.55 square feet of permanent construction easement, Tax Parcel No. R7080 066, 2440 Satellite Blvd., amount \$87,000.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

Consent – Carden

2024-0408 Approval/authorization to amend the Code of Ordinances of Gwinnett County by deleting Chapter 46, entitled “Health and Sanitation” in its entirety and replacing it with a new Chapter 46, entitled “Health and Sanitation.” Subject to approval as to form by the Law Department.

Consent – Watkins

2024-0455 Approval/authorization to amend Article II of Chapter 74 of the Code of Ordinances of Gwinnett County, entitled “Municipal-Gwinnett County Planning Commission,” by repealing Section 74-21 in its entirety, and by replacing that repealed section with a new Section 74-21. Subject to approval as to form by the Law Department.

Discussion – Ku

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III. New Business

8. Planning & Development/Matt Dickison

2024-0376 Approval/authorization to renew a Management Agreement with Georgia Gwinnett College in the amount of \$325,000.00 for the operation and staffing of the Gwinnett Entrepreneur Center. This Agreement is funded 30% through grants awarded by the United States Department of Housing and Urban Development. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

2024-0494 Approval/authorization of a Resolution approving the execution and delivery of a Development Agreement for a project to be located in the Gwinnett Place Redevelopment Area and for other related purposes. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

9. Police Services/James D. McClure

2024-0439 Approval to renew RP011-20, automated speed detection school zone safety program on an annual contract (June 1, 2024 through May 31, 2025), with RedSpeed Georgia, LLC, estimated revenue \$4,075,242.08. (Staff Recommendation: Approval)

Discussion – Holtkamp

10. Sheriff/Keybo Taylor

2024-0435 Ratification of the emergency purchase and installation of jail cell security doors at the Gwinnett County Detention Center, with Security Resources, Inc. dba Door Resources, in the amount of \$1,298,855.52. (Staff Recommendation: Ratification)

Consent – Watkins

11. Support Services/Ron Adderley

2024-0431 Approval of Change Order No. 2 to BL005-23 Office Space Buildout at the Gwinnett County Courts Annex Facility with Beatty Construction, Inc., increasing the contract by \$219,711.36. The contract amount is adjusted from \$244,553.84 to \$464,265.20. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

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III. New Business

12. Transportation/Lewis Cooksey

2024-0380 Approval to renew BL037-23, purchase and installation of low profile raised pavement markers on an annual contract (May 14, 2024 through May 13, 2025), with Highway Markings, LLC, base bid \$110,000.00. This contract is funded 40% by the 2023 SPLOST Program. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0381 Approval of incorporation of Pannell Road into the Gwinnett County Speed Hump Program. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Carden

2024-0382 Approval of incorporation of Ashbourne Drive into the Gwinnett County Speed Hump Program. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Holtkamp

2024-0415 Approval to renew OS013-21, provision of transit system operation and maintenance services on an annual contract (July 1, 2024 through June 30, 2025), with Transdev Services, Inc., base amount \$28,142,004.32. This contract is funded 62% by the Local Transit Operating Fund and 38% by various Grant funds. (Staff Recommendation: Approval) (Gwinnett County Transit Advisory Board Approved on May 1, 2024, Vote 4-1.)

Consent – Ku

2024-0420 Approval/authorization to apply for, and accept if awarded, grant funding through multiple Atlanta Regional Commission funding programs that include the Surface Transportation Block Grant Program, the Transportation Alternatives Program, and the Congestion Mitigation and Air Quality Program in the amount of up to \$20,700,528.80. If awarded, the County will provide matching funds in the amount of up to \$5,175,132.20. The matching funds are funded by the SPLOST Program. Approval/authorization for the Chairwoman to execute any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

13. Water Resources/Rebecca Shelton

2024-0326 Award BL017-24, replacement of water meters, 2 inches and smaller, on an annual contract (May 14, 2024 through May 13, 2025), to Olameter Corporation, base bid \$800,000.00. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on May 6, 2024, Vote 4-0.)

Consent – Ku

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III. New Business

13. Water Resources/Rebecca Shelton

2024-0424 Approval to renew BL026-23, purchase of copper tubing on an annual contract (June 22, 2024 through June 21, 2025), with Delta Municipal Supply Company, base bid \$750,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on May 6, 2024, Vote 4-0.)

Consent – Holtkamp

2024-0432 Approval to renew BL059-23, purchase of water meters on an annual contract (June 21, 2024 through June 20, 2025), with Badger Meter, Inc.; Consolidated Pipe & Supply Company, Inc.; and Neptune Technology Group, Inc., base bid \$3,200,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on May 6, 2024, Vote 4-0.)

Consent – Holtkamp

2024-0428 Award BL003-24, F. Wayne Hill Water Resources Center recoating of super structure at digester tanks, to A&D Painting, Inc., amount not to exceed \$569,676.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on May 6, 2024, Vote 4-0.)

Consent – Holtkamp

2024-0430 Award BL033-24, purchase of portable condition vibration monitoring analyzer units, to SKF USA, Inc., in the amount of \$102,076.88. (Staff Recommendation: Award)

Consent – Holtkamp

2024-0423 Approval to renew BL137-22, purchase of chlorine and sodium hypochlorite on a six-month contract (June 13, 2024 through December 12, 2024), with Brenntag Mid-South, Inc., base bid \$1,131,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on May 6, 2024, Vote 4-0.)

Consent – Holtkamp

2024-0457 Approval/authorization to apply for and accept, if awarded, grant funding through the Environmental Protection Agency's FY2023 Community Project Funding Program in the amount of \$2,988,000.00. This funding will be used to replace and upgrade two miles of water distribution mains in two Mountain Park neighborhoods in unincorporated Gwinnett County. If awarded, the County will provide \$747,000.00 in matching funds. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to the approval as to form by the Law Department. (Staff Recommendation: Approval)

Consent – Ku

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IV. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}