



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

75 Langley Drive | Lawrenceville, GA 30046-6935  
O: 770.822.7000 | F: 770.822.7097  
GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

Official

## Work Session Minutes

**Tuesday, September 3, 2024 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

### I. Call To Order

### II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

### III. New Business

#### 1. Multiple Departments

**2024-0803 Approval** to renew BL024-23, purchase of law enforcement duty gear on an annual contract (September 5, 2024 through September 4, 2025), per the attached recommendation letters, base bid \$291,000.00. (Staff Recommendation: Approval)

**Consent – Holtkamp**

#### 2. Clerk of Court/Tiana P. Garner

**2024-0772 Approval** to renew BL058-21, provision of scanning and indexing historical court documents on an annual contract (October 6, 2024 through October 5, 2025), with MEI Mail Services, Inc., base bid \$643,153.61. (Staff Recommendation: Approval)

**Consent – Holtkamp**

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0802 Award BL085-24**, Bay Creek Park synthetic turf replacement, to Advanced Sports Group, LLC, amount not to exceed \$843,666.96. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0801 Approval** to renew BL093-21, provision of maintenance, repair and resurfacing of outdoor sports courts on an annual contract (October 23, 2024 through October 22, 2025), with McGrath Industries, LLC dba Talbot Tennis, as the primary service provider, and Southeastern Tennis Courts, Inc., as the secondary provider, base bid \$150,000.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0784 Approval/authorization** for the Chairwoman to execute a contract with Good Samaritan Health Center of Gwinnett in the amount of \$260,000.00, Hope Clinic in the amount of \$240,000.00 and Behavioral Health of Georgia in the amount of \$50,000.00 for the period January 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**4. Financial Services/Buffy Alexzulian**

**2024-0815 Approval/authorization** of the July 31, 2024 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval)

**Consent – Ku**

**5. Human Resources/Adrienne McAllister**

**2024-0727 Approval** to renew RP002-21, provision of a retiree Medicare Advantage Plan on an annual contract (January 1, 2025 through December 31, 2025), with Humana Insurance Company, base amount \$6,315,657.36. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0789 Approval** to renew RP032-22, provision of workers' compensation claims administration services on an annual contract (January 1, 2025 through December 31, 2025), with Davies Claims Solutions, LLC, base amount \$137,531.70. (Staff Recommendation: Approval)

**Consent – Holtkamp**

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**III. New Business**

**6. Information Technology Services/Dorothy Parks**

**2024-0760 Award RP007-24**, provision of technical services for website redesign and implementation, to Paramount Software Solutions, Inc., amount not to exceed \$225,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0788 Approval** to renew BL114-21, purchase of NetMotion wireless mobility software and support on an annual contract (December 19, 2024 through December 18, 2025), with AT&T Mobility National Accounts, LLC, base bid \$100,170.00. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0792 Approval** to renew BL159-23, provision of Nutanix hardware, software, support and maintenance on an annual contract (December 6, 2024 through December 5, 2025), with ProSys Information Systems, Inc., base bid \$134,280.00. (Staff Recommendation: Approval)

**Consent – Ku**

**7. Police Services/James D. McClure**

**2024-0804 Award SS038-24**, provision of license plate reader cameras on a multi-year contract (September 3, 2024 through September 2, 2026), to Flock Group, Inc., base amount \$225,300.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Award)

**Consent – Carden**

**8. Support Services/Ron Adderley**

**2024-0786 Approval** to declare the August 2024 surplus vehicle and equipment list as surplus/salvage, to be disposed of in accordance with the Gwinnett County Code of Ordinances. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-0797 Approval** to renew OS007-20, provision of fuel cards and fuel management services on an annual contract (October 1, 2024 through September 30, 2025), with WEX Bank, using a competitively procured State of Georgia contract, base amount \$146,000.00. This contract is funded 37% by the Office of National Drug Policy. (Staff Recommendation: Approval)

**Consent – Holtkamp**

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**III. New Business**

**9. Transportation/Lewis Cooksey**

**2024-0750 Award RP016-24**, purchase and implementation of an adaptive signal control technology system, to SWARCO McCain, Inc., amount not to exceed \$191,131.84. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0769 Approval** to renew BL103-23, supplemental contract for the provision of sidewalk trip hazard removal services on an annual contract (September 20, 2024 through September 19, 2025), with Georgia Safe Sidewalks, LLC, base bid \$210,000.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0814 Approval/authorization** to execute Supplemental Agreement No. 1 to the Agreement for Acquisition of Right of Way with the Georgia Department of Transportation (GDOT) for the SR 316 at Fence Road and SR 8/Winder Highway interchange project. GDOT will contribute an additional \$1,250,700.00 in federal funds for the acquisition of right of way for this project. There are no matching funds required from Gwinnett County. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**10. Water Resources/Rebecca Shelton**

**2024-0657 Award BL042-24**, provision of variable frequency drive maintenance services on an annual contract (September 03, 2024 through September 02, 2025), to Electronic Maintenance Associates, Inc., base bid \$390,000.00 and ratification of various purchase orders (May 7, 2023 through August 19, 2024), \$208,173.55. (Staff Recommendation: Award)

**Consent – Carden**

**2024-0765 Approval** to renew SS022-20, purchase of AVEVA Wonderware products and services on an annual contract (October 5, 2024 through October 4, 2025), with InSource Solutions, base amount \$700,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on August 12, 2024, Vote 5-0.)

**Consent – Ku**

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**III. New Business**

**10. Water Resources/Rebecca Shelton**

**2024-0770 Approval** of Change Order No. 3 (Final) to BL033-22, F. Wayne Hill Water Resources Center Flare Improvements project with Crowder Industrial Construction, LLC increasing the contract by \$564,357.30. The contract amount is adjusted from \$6,019,781.00 to \$6,584,138.30, subject to approval as to form by the Law Department. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on August 12, 2024, Vote 5-0.)

**Consent – Holtkamp**

**2024-0798 Approval** to renew BL078-23, purchase of fire hydrants and fire hydrant repair parts on an annual contract (October 4, 2024 through October 3, 2025), with Consolidated Pipe and Supply, Inc.; Ferguson Enterprises, LLC; and Hydraflo, Inc., base bid \$320,000.00. (Staff Recommendation: Approval)

**Consent – Carden**

**IV. Old Business**

(The following item will be considered at the 2:00 PM Business Session)

**1. Planning & Development/Matt Dickison**

**2024-0778 RZM 2024-00011**, Applicant: Buford Leased Housing Associates I, LLC c/o Mahaffey Pickens Tucker, LLP; Owner: MAT, LLC; Rezoning of Tax Parcel No. R7177 049; 2800 Block of Mall of Georgia Boulevard; RA-200 to HRR for an Independent Living Retirement Community; 4.97 acres; District 4/Holtkamp (Tabled on 8/27/2024) (Public hearing was held) [Planning Department Recommendation: Approve with Conditions] [Planning Commission Recommendation: Deny]

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}