



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Work Session Agenda**  
**Tuesday, September 17, 2024 - 10:00 AM**

**I. Call To Order**

**II. Approval of Agenda**

**III. New Business**

**1. Commissioners**

**2024-0863 Approval** to appoint Sonia Kim to the Board of Tax Assessors. Term expires September 17, 2030. Incumbent Burt Manning. District 1/Carden

**2024-0864 Approval** to appoint Jodyann Benjamin to the Tree Advisory Committee to fill the unexpired term of Olayinka Aiyere. Term expires December 31, 2024. District 3/Watkins

**2. Multiple Departments**

**2024-0842 Award BL094-24**, purchase of various proteins on a six-month contract (September 22, 2024 through March 21, 2025), to Performance Foodservice and Sutherlands Foodservice, Inc., base bid \$870,000.00. (Staff Recommendation: Award)

**2024-0787 Approval** to renew BL069-21, comprehensive materials and field testing and miscellaneous services on an annual contract (October 5, 2024 through October 4, 2025), per the attached recommendation letters, base bid \$4,225,000.00. This contract is funded 32.2% by various SPLOST programs. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

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**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0836 Approval/authorization** to apply for and accept, if awarded, a Land and Water Conservation Fund grant from the Georgia Department of Natural Resources in the amount of \$500,000.00. This funding will be used as part of the Vines Park Phase II Expansion. If awarded, the County's match will be \$500,000.00, funded by the 2023 SPLOST Program. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**4. Elections/Zach Manifold**

**2024-0840 Approval** to renew BL138-23, provision of ballot printing and vote by mail ballot processing services on an annual contract (October 18, 2024 through October 17, 2025), with Fort Orange Press, Inc., base bid \$201,150.00. (Staff Recommendation: Approval)

**5. Financial Services/Bufy Alexzulian**

**2024-0825 Award RP029-24**, provision of damage recovery services on an annual contract (September 18, 2024 through September 17, 2025), to Alternative Claims Management, LLC and Peachtree Recovery Services, Inc., estimated revenue \$350,000.00. Contracts to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**6. Fire Services/Fred Cephas**

**2024-0838 Award BL081-24**, purchase of a swift water rescue boat, to Raptor Design and Engineering, LLC dba River Raptor Jetboats, in the amount of \$106,569.77. (Staff Recommendation: Award)

**2024-0821 Approval/authorization** for the Chairwoman to execute a Memorandum of Agreement between Georgia Emergency Management Agency - Homeland Security Georgia Search and Rescue Team and Gwinnett County. This Agreement will provide for mutual assistance between the participating parties in managing any emergency or disaster duly declared by the governing authority of any participating party. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

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**III. New Business**

**7. Law Department/Michael P. Ludwiczak**

**2024-0465 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Publix Super Markets, Inc., consisting of 3.631 acres of fee simple right of way, 0.190 acres of permanent construction easement, 0.940 acres of 60-month temporary driveway easement, and 852.15 linear feet of limited access rights, Tax Parcel No. R5242 012, 445 Hurricane Trail, amount \$1,069,300.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program and will be 100% reimbursed by the Georgia Department of Transportation.

**2024-0466 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Publix Super Markets, Inc., consisting of 2.222 acres of fee simple right of way, 0.520 acres of permanent construction easement, 0.685 acres of 60-month temporary driveway easement, and 2,268.48 linear feet of limited access rights, Tax Parcel No. R5242 012, 445 Hurricane Trail, amount \$641,400.00. Subject to approval as to form by the Law Department. This project will be funded 100% by the Georgia Department of Transportation upon execution of Supplemental Agreement No. 1, approved by the Board during the September 3rd Business Session.

**2024-0813 Approval/authorization** of the settlement of the claim of Azariah Lewis, for the sum of \$250,000.00. Subject to approval as to form by the Law Department.

**8. Sheriff/Keybo Taylor**

**2024-0823 Award BL092-24**, purchase and installation of an upright conveyor dishwasher, to Manning Brothers Food Equipment Co., Inc., in the amount of \$184,915.55. (Staff Recommendation: Award)

**9. Transportation/Lewis Cooksey**

**2024-0830 Award BL066-24**, purchase of LED street signs on an annual contract (September 17, 2024 through September 16, 2025), to Florida Transcore, Inc., base bid \$150,000.00. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

**2024-0824 Approval** to renew RP014-20, project management professional services for the Gwinnett County Transportation improvement program on an annual contract (January 1, 2025 through December 31, 2025), with Atlas Technical Consultants, LLC, base amount \$8,500,000.00 and approval to increase the base amount of the current contract period (January 1, 2024 through December 31, 2024) from \$6,000,000.00 to \$8,000,000.00. This contract is funded 88% by various SPLOST Programs. (Staff Recommendation: Approval)

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**III. New Business**

**9. Transportation/Lewis Cooksey**

**2024-0833 Approval** to execute an encroachment agreement for easement with Georgia Power Company to utilize an area within the electric transmission line right of way during the construction of the Evermore North Boulevard Project. No funding is required for this agreement. Approval for the Chairwoman or designee to execute all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**10. Water Resources/Rebecca Shelton**

**2024-0738 Award BL009-24**, Duluth Hill area infrastructure improvements, to Site Engineering, Inc., amount not to exceed \$8,451,100.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

**2024-0828 Award BL008-24**, Duluth Pinecrest area infrastructure improvements, to Site Engineering, Inc., amount not to exceed \$6,931,926.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

**2024-0826 Award BL077-24**, purchase and installation of office cubicles, to Hyer Office Furniture, Inc., in the amount of \$533,543.94. (Staff Recommendation: Award)

**2024-0829 Award RP021-24**, provision of watershed improvements on an annual contract (September 17, 2024 through September 16, 2025), to Clean Water Consultants, Inc., base amount \$2,500,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

**2024-0843 Award RP002-24**, construction manager at risk for the F. Wayne Hill Water Resources Center biosolids dryer project, to Reeves Young Clark Joint Venture, amount not to exceed \$85,000,000.00, inclusive of the construction services budget, \$675,000.00 for preconstruction services, and a 5.5% mark-up fee for profit. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price authorizations and associated change orders. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 8.5% by the American Rescue Plan Act. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

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**III. New Business**

**10. Water Resources/Rebecca Shelton**

**2024-0771 Approval** of Change Order No. 1 Final to BL089-23, Turkey Crossing Gravity Sewer project with Mid-South Builders Inc. increasing the contract by \$498,919.70. The contract amount is adjusted from \$2,776,090.00 to \$3,275,009.70, subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0818 Approval** to renew BL080-21, purchase of solids dewatering and thickening polymer on an annual contract (October 19, 2024 through October 18, 2025), with Polydyne, Inc., base bid \$2,365,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

**2024-0819 Approval** to renew BL133-23, purchase of liquid cationic polymer on an annual contract (November 28, 2024 through November 27, 2025), with Polydyne, Inc., base bid \$271,500.00. (Staff Recommendation: Approval)

**2024-0827 Approval** to renew BL099-22, provision of electrical equipment installation, inspection, and repair services on an annual contract (January 1, 2025 through December 31, 2025), with Cleveland Electric Company, base bid \$3,000,000.00, and approval to increase the base bid of the current contract period (January 1, 2024 through December 31, 2024) from \$2,000,000.00 to \$2,800,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on September 9, 2024, Vote 4-0.)

**IV. Adjournment**