



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

75 Langley Drive | Lawrenceville, GA 30046-6935  
O: 770.822.7000 | F: 770.822.7097  
GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

Official

## Work Session Minutes

**Tuesday, December 10, 2024 - 10:00 AM**

Present: Nicole L. Hendrickson, Ben Ku, Matthew Holtkamp

Absent: Kirkland Carden, Jasper Watkins III

### I. Call To Order

### II. Approval of Agenda

{Action: Approved Motion: Ku Second: Holtkamp Vote: 3-0; Hendrickson-Yes; Carden-Absent; Ku-Yes; Watkins-Absent; Holtkamp-Yes}

### III. New Business

#### 1. Multiple Departments

**2024-1166 Approval** to renew RP026-23, provision of on-demand fabrication and installation of Gwinnett trails signage on an annual contract (December 13, 2024 through December 12, 2025), with Waybaytay Holdings, Inc. dba Signs Etc., base amount \$320,000.00. This contract is funded by various SPLOST Programs.

(Staff Recommendation: Approval)

Consent – Ku

#### 2. Clerk/Recorders Court/Jeff West

**2024-1176 Award SS057-24**, provision of software licenses, maintenance, and support of E-Court case management system on an annual contract (January 1, 2025 through December 31, 2025), to Journal Technologies, Inc., base amount \$120,858.35. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

Consent – Ku

**Work Session Official Minutes**  
**Tuesday, December 10, 2024 - 10:00 AM**  
**Page 2**

**III. New Business**

**3. Community Services/Tina Fleming**

**2024-1127 Award RP054-24**, provision of a comprehensive senior assessment and five-year plan, to Health Management Associates, Inc., amount not to exceed \$530,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1145 Award BL130-24**, construction of Dacula Park Activity Center expansion, to Cooper Tacia General Contracting Company, amount not to exceed \$12,831,184.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 96% by various SPLOST Programs and 4% by the Community Development Block Grant Funding. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1155 Award BL107-24**, construction of Beaver Ruin Wetland Park, to Strack, Inc., amount not to exceed \$19,350,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 65% by the 2017 SPLOST Program. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1165 Approval** to increase RP012-23, demand professional services for parks and recreation on an annual contract (June 7, 2024 through June 6, 2025), with Breedlove Land Planning, Inc.; CHA Consulting, Inc.; Foresite Group, LLC; Lose & Associates, Inc. dba Lose Design; Perkins & Will, Inc.; and the Collaborative, Inc., increase base amount from \$825,000.00 to \$2,496,000.00. This contract is funded 92% by various SPLOST Programs. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-1157 Approval/authorization** of Change Order No. 1 to BL163-23 Construction of Singleton Park and Greenway with F.S. Scarbrough, LLC, increasing the contract by \$110,034.57. The contract amount is adjusted from \$6,374,487.40 to \$6,484,521.97. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**4. Financial Services/Bufy Alexzulian**

**2024-1178 Approval/authorization** for the Chairwoman to execute a Resolution providing for an accountability court salary supplement for the Judges of the State Court of Gwinnett County. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**Work Session Official Minutes**  
**Tuesday, December 10, 2024 - 10:00 AM**  
**Page 3**

**III. New Business**

**5. Fire Services/Fred Cephas**

**2024-1156 Award BL122-24**, provision of self-contained breathing apparatus parts and service on an annual contract (December 10, 2024 through December 9, 2025), to Fisher Scientific Company, LLC, base bid \$328,000.00. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1149 Approval** to renew BL153-23, purchase of firefighter helmets and replacement parts on an annual contract (March 1, 2025 through February 28, 2026), with Ten-8 Fire & Safety, LLC, base bid \$100,255.41. (Staff Recommendation: Approval)

**Consent – Ku**

**6. Human Resources/Adrienne McAllister**

**2024-1131 Award BL117-24**, provision of individual stop loss coverage on an annual contract (January 1, 2025 through December 31, 2025), to Aetna Life Insurance Company, base bid \$6,247,254.72, and ratification of various purchase orders issued under the previous contract (January 1, 2024 through December 31, 2024), \$414,613.16. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1150 Award OS053-24**, provision of a first responder PTSD program on an annual contract (January 1, 2025 through December 31, 2025), to Association County Commissioners of Georgia - Interlocal Risk Management Agency, base amount \$340,696.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1163 Award RP010-24**, provision of temporary clerical services on a multi-year contract, to Corporate Temps, Inc.; IBIS Investments dba Diversified Sourcing Solutions; Preferred Personnel Solutions, Inc.; The Davis Companies; and The Waters Organization, LLC. The initial term of this contract shall be January 1, 2025 through December 31, 2025, base amount \$4,711,692.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$23,558,460.00, and ratification of various purchase orders issued under the previous contract (January 1, 2024 through December 31, 2024), \$5,398,029.07. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

### **III. New Business**

#### **6. Human Resources/Adrienne McAllister**

**2024-1167 Award RP011-24**, provision of temporary labor services on a multi-year contract, to 22nd Century Technologies, Inc.; Corporate Temps, Inc.; and Tryfacta, Inc. The initial term of this contract shall be January 1, 2025 through December 31, 2025, base amount \$936,416.40. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$4,682,082.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1028 Approval** to renew OS032-17, provision of firefighters' cancer benefit program on an annual contract (January 1, 2025 through December 31, 2025), with Association County Commissioners of Georgia - Interlocal Risk Management Agency, base amount \$139,794.20. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-1181 Approval/authorization** for the Chairwoman to execute a Resolution providing for a salary supplement for the Judge of the Probate Court of Gwinnett County. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

#### **7. Information Technology Services/Dorothy Parks**

**2024-1152 Award BL128-24**, purchase of desktops, laptops, ruggedized devices, tablets, printers and peripheral equipment on an annual contract (January 1, 2025 through December 31, 2025), per the attached bid tabulation, base bid \$4,137,857.00. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1153 Award BL141-24**, purchase of Syxsense licenses on an annual contract (January 1, 2025 through December 31, 2025), to Syxsense, Inc., base bid \$422,400.00. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1154 Award BL120-24**, purchase of VMware, vCenter, vSphere, VMware Live Recovery Protection on an annual contract (December 19, 2024 through December 18, 2025), to AKA Comp Solutions, Inc., base bid \$592,439.13. (Staff Recommendation: Award)

**Consent – Ku**

### **III. New Business**

#### **7. Information Technology Services/Dorothy Parks**

**2024-1161 Award SS055-24**, provision of Accela SaaS licenses and services platform on a multi-year contract, to Accela, Inc. The initial term of this contract shall be January 1, 2025 through December 31, 2025, base amount \$1,116,023.39. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$7,362,348.26. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1168 Award SS054-24**, support and maintenance for Manatron tax system on an annual contract (January 1, 2025 through December 31, 2025), to Manatron, Inc., base amount \$1,130,129.50. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2024-1180 Approval** of Change Order No. 3 to RP001-23, provision of Enterprise Resource Planning System Integrator services for the Oracle ERP Cloud System, with Applications Software Technology, LLC, increasing the contract by \$5,975,000.00, and authorization to delegate authority to the County Administrator (or his designee) to execute any and all statements of work and zero dollar change orders related to this agreement. The contract amount is adjusted from \$11,065,183.00 to \$17,040,183.00. Change order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

#### **8. Law Department/Michael P. Ludwiczak**

**2024-1164 Approval** to increase PA019-19, purchase and support of open records software on an annual contract (April 21, 2024 through April 20, 2025), with Granicus, LLC, increase base bid from \$99,910.71 to \$102,910.71. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-1004 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Jose W. Mbay, Rita Dorcely, and Delta Community Credit Union consisting of 287.99 square feet of fee simple right of way and 800.64 square feet of permanent construction easement, Tax Parcel No. R7140 120, 3175 Pucketts Mill Road, amount \$3,500.00. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST program.

**Consent – Holtkamp**

### **III. New Business**

#### **8. Law Department/Michael P. Ludwiczak**

**2024-1080 Approval/authorization** for the Chairwoman to execute a Resolution to amend the Internal Audit Charter to confirm the applicable auditing standards and reporting requirements. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

#### **9. Support Services/Ron Adderley**

**2024-1162 Approval** of Change Order No.1 to RP027-24, Construction Manager at Risk for the construction of the OneStop Gwinnett Project with Reeves Young, LLC, increasing the contract by \$10,145,147.00, inclusive of increasing general conditions by \$845,090.75. The contract amount is adjusted from \$35,000,000.00 to \$45,145,147.00. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price authorizations and associated change orders. Subject to approval as to form by the Law Department. This change order is funded 85% by the American Rescue Plan Act. (Staff Recommendation: Approval)

**Discussion – Ku**

**2024-1083 Approval/authorization** for the Chairwoman to execute a First Amendment to Lease Agreement between Gwinnett County, Georgia, and Creative Enterprises, Inc., for property on Tax Parcel No. R7013 004. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

#### **10. Transportation/Lewis Cooksey**

**2024-1059 Approval** to renew BL117-22, purchase and installation of guardrail and fencing on an annual contract (February 16, 2025 through February 15, 2026), with Martin-Robbins Fence Company, base bid \$710,000.00, and approval to increase the base bid of the current contract period (February 16, 2024 through February 15, 2025) from \$500,000.00 to \$630,000.00. This contract is funded 10% by the 2023 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-1132 Approval** to renew BL173-23, construction and/or replacement of concrete curbs, gutters, basin lids, and sidewalks on an annual contract (March 1, 2025 through February 28, 2026), with DAF Concrete, Inc. and Peach State Construction Co., LLC, base bid \$3,000,000.00, and approval to increase the base bid of the current contract period (March 1, 2024 through February 28, 2025) from \$2,000,000.00 to \$2,500,000.00. This contract is funded 50% by various SPLOST Programs. (Staff Recommendation: Approval)

**Consent – Holtkamp**

### **III. New Business**

#### **10. Transportation/Lewis Cooksey**

**2024-1148 Award BL139-24**, resurfacing of major county roads on a term contract, to Blount Construction Company, Inc. and Magnum Paving Buyer, LLC dba Magnum Paving, per the attached bid tabulation, base bid \$19,091,995.29. Contracts to follow award. Subject to approval as to form by the Law Department. This contract is funded 59% by the 2023 SPLOST Program and 41% by the Georgia Department of Transportation. (Staff Recommendation: Award)  
**Consent – Holtkamp**

**2024-1119 Approval/authorization** to apply for and accept, if awarded, Federal Transit Administration FY2024 Section 5307, 5337, and 5339 formula grant funds, in the total amount not to exceed \$10,016,601.00, with a required local match of \$2,504,690.25. These grant funds will provide Federal assistance for operating expenses, required safety and security expenditures, preventative maintenance, and bus/infrastructure purchases. Approval/authorization for the Chairwoman, or designee, to execute any and all related documents. Subject to approval as to form by the Law department. (Staff Recommendation: Approval)  
**Consent – Ku**

**2024-1146 Award BL136-24**, Sugarloaf Parkway sidewalk (North Brown Road to Sugar Valley Drive) pedestrian improvement project, to 9 Yards Infrastructure, LLC, amount not to exceed \$914,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Staff Recommendation: Award)  
**Consent – Holtkamp**

**2024-1147 Award BL131-24**, Peachtree Industrial Boulevard at West Price Road intersection improvement project, to CMC, Inc., amount not to exceed \$834,380.01. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Staff Recommendation: Award)  
**Consent – Holtkamp**

#### **11. Water Resources/Rebecca Shelton**

**2024-1067 Award RP034-24**, provision of sanitary sewer flow monitoring and maintenance services on a multi-year contract, to ADS, LLC dba ADS Environmental Services. The initial term of this contract shall be January 1, 2025 through December 31, 2025, base amount \$1,200,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$6,000,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on December 2, 2024, Vote 5-0.)  
**Consent – Holtkamp**



**Work Session Official Minutes**  
**Tuesday, December 10, 2024 - 10:00 AM**  
**Page 8**

**III. New Business**

**11. Water Resources/Rebecca Shelton**

**2024-1068 Award BL017-24**, replacement of water meters 2" and smaller on an annual contract (December 10, 2024 through May 13, 2025), to Bermex, Inc., base bid \$450,000.00. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1071 Award BL076-24**, purchase and start-up of submersible pumps, to Goforth Williamson, Inc. and Xylem Water Solutions USA, Inc., in the amount of \$679,661.94. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on December 2, 2024, Vote 5-0.)

**Consent – Holtkamp**

**2024-1126 Award SS019-24**, provision of products and services for Zenon membrane equipment on an annual contract (December 11, 2024 through December 10, 2025), to Zenon Environmental Corporation dba Veolia Technologies & Solutions, base amount \$450,000.00. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-1129 Award BL116-24**, purchase of water treatment and water reclamation chemicals on an annual contract (December 10, 2024 through December 9, 2025), per the attached bid tabulation, base bid \$8,255,302.95. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on December 2, 2024, Vote 5-0.)

**Consent – Ku**

**2024-1121 Approval** to renew SS034-20, purchase of products and services for Hach equipment on an annual contract (January 18, 2025 through January 17, 2026), with Hach Company, base amount \$950,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on December 2, 2024, Vote 5-0.)

**Consent – Ku**

**2024-1171 Approval** to extend BL097-22, purchase of water treatment and water reclamation chemicals on an annual contract (December 4, 2024 through March 4, 2025), with Airgas USA, LLC, base bid \$175,000.00. (Staff Recommendation: Approval)

**Consent – Ku**



### **III. New Business**

#### **11. Water Resources/Rebecca Shelton**

**2024-1078 Approval/authorization** for the Chairwoman to execute the Joint Funding Agreement for Water Resource Investigations with U.S. Geological Survey for the Long-Term Trend Monitoring Program. The total agreement cost is \$1,293,900.00 of which U.S. Geological Survey is contributing \$160,200.00 and Gwinnett County is contributing \$1,133,700.00. Subject to approval as to form by the Law department. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on December 2, 2024, Vote 5-0.)

**Consent – Ku**

**2024-1079 Approval/authorization** for the Chairwoman to execute a Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement between Gwinnett County, the Atlanta Regional Commission and other affected local governments for shared technical expertise relating to water supply issues involving the Apalachicola-Chattahoochee Flint River Basin and Alabama-Coosa-Tallapoosa River Basin at an estimated cost of \$450,000.00 for a three-year period. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

### **IV. Adjournment**

{Action: Adjourn Motion: Holtkamp Second: Ku Vote: 3-0; Hendrickson-Yes; Carden-Absent; Ku-Yes; Watkins-Absent; Holtkamp-Yes}