



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Official
Work Session Minutes
Tuesday, July 15, 2025 - 10:00 AM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2025-0665 Approval to appoint Incumbent Peg Murray to the Gwinnett Animal Control Hearing Board. Term expires July 31, 2026. District 4/Holtkamp

Consent – Holtkamp

2025-0666 Approval to appoint Incumbents Keith Asher, Helen Ellis and Eric Marlowe to the Upper Ocmulgee River Resource Conservation and Development Council, Inc. Terms expire June 20, 2026. Board of Commissioners
Appointments

Consent – Carden

2025-0673 Approval to appoint Incumbent Dr. Tameka Womack to the Gwinnett Animal Control Hearing Board. Term expires July 31, 2026. District 2/Ku

Consent – Ku

2025-0708 Approval to appoint Joshua Wilson to the Family and Children Services Board. Term expires June 30, 2030. Incumbent Christopher Rafanelli.
District 3/Watkins

Consent – Watkins

Work Session Official Minutes
Tuesday, July 15, 2025 - 10:00 AM
Page 2

III. New Business

1. Commissioners

2025-0738 Approval to appoint William Jackson to the Gwinnett Animal Control Hearing Board. Term expires July 31, 2026. Incumbent Sidra Safri. Chairwoman's Appointment

Consent – Hendrickson

2025-0740 Approval to appoint Rajesh Patel to the Development Authority of Gwinnett County. Term expires June 13, 2028. Incumbent Peter Andrews. Chairwoman's Appointment

Consent – Hendrickson

2. Multiple Departments

2025-0680 Award BL023-25, purchase of paper, plastic and miscellaneous kitchen items on an annual contract (July 15, 2025 through July 14, 2026), per the attached bid tabulation, base bid \$575,282.85. This contract is funded 8.6% by the Atlanta Regional Commission. (Recommendation: Award)

Consent – Holtkamp

2025-0684 Award BL064-25, purchase of body armor on an annual contract (July 15, 2025 through July 14, 2026), to Dana Safety Supply, Inc.; Galls, LLC; and North America Fire Equipment Company, base bid \$252,174.00. (Recommendation: Award)

Consent – Holtkamp

2025-0652 Approval to renew BL038-22, provision of commercial waste and recovered materials hauling on an annual contract (August 5, 2025 through August 4, 2026), with Georgia Waste Systems, LLC dba Waste Management, base bid \$331,968.39. This contract is funded 2% by the Atlanta Regional Commission. (Recommendation: Approval)

Consent – Watkins

2025-0657 Approval to renew BL060-24, purchase of groceries on an annual contract (July 21, 2025 through July 20, 2026), with Aasdel Corporation; Good Source Solutions; Performance Foodservice; and Sutherland's Foodservice, Inc., base bid \$572,451.80. (Recommendation: Approval)

Consent – Holtkamp

2025-0660 Approval to renew BL065-22, purchase of safety shoes on an annual contract (July 21, 2025 through July 20, 2026), with Saf-Gard Safety Shoe Co., base bid \$127,835.00. (Recommendation: Approval)

Consent – Watkins

III. New Business

3. Clerk Of Court/Tiana P. Garner

2025-0744 Award SS021-25, provision of professional services for case manager software migration and software as a service on a multi-year contract, to Tyler Technologies, Inc. The initial term of this contract shall be July 15, 2025 through December 31, 2025, base amount \$736,527.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$4,318,715.00. Contract to follow award. (Recommendation: Award)

Consent – Ku

4. Correctional Services/Darrell Johnson

2025-0559 Approval to renew RP019-23, provision of inmate commissary services on an annual contract (August 2, 2025 through August 1, 2026), with Keefe Commissary Network, LLC, estimated revenue \$130,000.00. (Recommendation: Approval)

Consent – Watkins

5. Elections/Zach Manifold

2025-0647 Approval to renew BL117-23, provision of commercial moving services on an annual contract (September 20, 2025 through September 19, 2026), with Suddath Relocation Systems of Atlanta, Inc., base bid \$313,560.00. (Recommendation: Approval)

Consent – Carden

6. Financial Services/Russell Royal

2025-0624 Approval/authorization of the May 31, 2025 Monthly Financial Status Report and ratification of all budget amendments. (Recommendation: Approval)

Consent – Ku

7. Human Resources/Adrienne McAllister

2025-0648 Approval to renew RP004-21, identity theft protection on an annual contract (January 1, 2026 through December 31, 2026), with Identity Rehab Corporation dba ID Watchdog, base amount \$131,598.00. This contract is entirely participant funded. (Recommendation: Approval)

Consent – Holtkamp

Work Session Official Minutes
Tuesday, July 15, 2025 - 10:00 AM
Page 4

III. New Business

7. Human Resources/Adrienne McAllister

2025-0669 Approval to increase RP005-21, provision of life, accident and disability plans on an annual contract for the current contract period (January 1, 2025 through December 31, 2025), with Metropolitan Life Insurance Company dba Metlife, from \$4,598,539.31 to \$5,158,917.24 and approval to renew (January 1, 2026 through December 31, 2026), base amount \$5,158,917.24. This contract is funded 40% by participants. (Recommendation: Approval)

Consent – Watkins

8. Law Department/Michael P. Ludwiczak

2025-0687 Approval/authorization for the Chairwoman to execute a Second Amendment to the Marketing and Administration Agreement among Gwinnett County, the Gwinnett County Water & Sewerage Authority, and The Water Tower at Gwinnett, Inc. (Recommendation: Approval) (Water & Sewerage Authority Approved on July 7, 2025, Vote 5-0.)

Consent – Holtkamp

2025-0716 Approval/authorization of a Resolution approving the sale of 222.7 acres, more or less, of undeveloped property known as Tax Parcel Identification Numbers R7297 055, R7297 100, R7300 001, R7300 002, R7300 006, R7300 010, and R7301 147 in Gwinnett County and Tax Parcel Identification Number 07299 001040 in Hall County, by Gwinnett County and the Gwinnett County Water and Sewerage Authority, as sellers, to the City of Buford, as buyer; authorizing the execution and delivery of a Purchase and Sale Agreement and 2025 Supplemental Lease Contract between Gwinnett County and the Gwinnett County Water and Sewerage Authority relating to the sale of such property; and for other related purposes.

Consent – Ku

9. Parks and Recreation/Chris Minor

2025-0576 Award BL037-25, Lenora Park maintenance building and press box installation, to Oconee Construction Services, LLC, amount not to exceed \$1,464,750.00. This project is funded 44% by the 2017 SPLOST Program. Contract to follow award. (Recommendation: Award)

Consent – Watkins

2025-0651 Award BL057-25, Gwinnett County Aquatic Center pool renovations, to Smith Aquatics, Inc., amount not to exceed \$400,049.52. Contract to follow award. (Recommendation: Award)

Consent – Watkins

III. New Business

9. Parks and Recreation/Chris Minor

2025-0634 Approval to renew BL083-24, maintenance and repair of aquatic dehumidification systems on an annual contract (August 7, 2025 through August 6, 2026), with Maxair Mechanical, LLC, base bid \$188,000.00. (Recommendation: Approval)

Consent – Holtkamp

2025-0653 Approval to renew BL070-24, purchase and installation of sod on an annual contract (August 6, 2025 through August 5, 2026), with Visionscapes, Inc., base bid \$150,000.00. (Recommendation: Approval)

Consent – Watkins

10. Police Services/James D. McClure

2025-0679 Award RP009-25, provision of a cloud-based 911 recording solution on a multi-year contract, to Quality Recording Solutions, LLC. The initial term of this contract shall be July 15, 2025 through December 31, 2025, base amount \$265,050.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total base amount \$498,526.00. Contract to follow award. (Recommendation: Award)

Consent – Watkins

2025-0578 Approval to retire from Service, Gwinnett County Police K9 Egan. It is being requested that K9 Egan be removed from the Fixed Asset Registry and permanently retired to his first handler, Cpl. William B. Webb, for the remainder of his life.

Consent – Holtkamp

11. Sheriff/Keybo Taylor

2025-0682 Award BL063-25, Gwinnett County Sheriff's Office tower roof replacement project, to Colony Roofers, LLC, amount not to exceed \$708,187.00. Contract to follow award. (Recommendation: Award)

Consent – Carden

2025-0717 Approval for the Sheriff, or designee, to execute a Memorandum of Understanding with United Way of Greater Atlanta to provide homeless individuals released from Gwinnett County Jail with shelter, substance abuse treatment, job skills, training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding provided to the United Way of Greater Atlanta in the amount of \$250,000.00 for FY 2025. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Ku

Work Session Official Minutes
Tuesday, July 15, 2025 - 10:00 AM
Page 6

III. New Business

12. Support Services/Ron Adderley

2025-0544 Approval to renew BL051-23, purchase of gasoline and diesel fuel on an annual contract (September 1, 2025 through August 31, 2026), with James River Solutions, LLC, as the primary supplier; Sunoco, L.P., as the secondary supplier; and Boswell Oil Company, as the tertiary supplier, base bid \$20,184,596.00. (Recommendation: Approval)

Consent – Watkins

13. Transportation/Edgardo Aponte

2025-0656 Award OS008-25, purchase of three (3) compact track loaders, to Yancey Bros. Co., using a competitively procured State of Georgia contract, in the amount of \$618,421.00. (Recommendation: Award)

Consent – Holtkamp

2025-0550 Approval of the incorporation of Carriage Way, Dover Drive, Haddington Trace, and Suwanee Mill Drive into the Gwinnett County Speed Hump Program. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Holtkamp

2025-0577 Approval to renew RP013-24, provision of transit demand services to multiple vendors on an annual contract (August 17, 2025 through August 16, 2026), per the attached recommendation letter, base amount \$300,000.00. (Recommendation: Approval) (Gwinnett Transit Advisory Board Approved on June 4, 2025, Vote 4-0.)

Consent – Watkins

2025-0692 Approval/authorization for the Chairwoman to execute a lease agreement between the Federal Aviation Administration and Gwinnett County for the continued use of space for air traffic control equipment used by air traffic controllers at the Gwinnett County Airport. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Watkins

14. Water Resources/Rebecca Shelton

2025-0371 Approval to renew BL049-23, construction and maintenance of water mains on an annual contract (July 16, 2025 through July 15, 2026), with JDS, Inc. and The Dickerson Group, Inc., base bid \$5,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on July 7, 2025, Vote 5-0.)

Consent – Ku

III. New Business

14. Water Resources/Rebecca Shelton

2025-0372 Approval to renew BL048-23, construction and rehabilitation of gravity and sewer force mains on an annual contract (July 16, 2025 through July 15, 2026), with JDS, Inc., base bid \$7,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on July 7, 2025, Vote 5-0.)

Consent – Ku

2025-0405 Approval to renew BL059-24, provision of trenchless stormwater pipe rehabilitation on an annual contract (August 21, 2025 through August 20, 2026), with Cajenn Construction and Rehab Services, Inc.; Southern Premier Contractors, Inc.; and Vortex Services, LLC, base bid \$16,000,000.00. (Recommendation: Approval)

Consent – Ku

2025-0542 Approval to renew BL075-23, installation of new water meters on an annual contract (July 19, 2025 through July 18, 2026), with UWS, Inc., base bid \$5,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on July 7, 2025, Vote 4-0.)

Consent – Ku

2025-0561 Approval to renew BL060-22, repair and replacement of water service lines on an annual contract (July 20, 2025 through July 19, 2026), with The Dickerson Group, Inc., base bid \$1,250,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on July 7, 2025, Vote 4-0.)

Consent – Ku

2025-0633 Approval to renew BL042-24, provision of variable frequency drive maintenance services on an annual contract (September 3, 2025 through September 2, 2026), with Electronic Maintenance Associates, Inc., base bid \$300,000.00. (Recommendation: Approval)

Consent – Holtkamp

2025-0655 Approval to renew BL080-24, inspection, maintenance, and repair of hoists and cranes on an annual contract (August 20, 2025 through August 19, 2026), with Material Handling Systems, Inc., base bid \$175,000.00. (Recommendation: Approval)

Consent – Holtkamp

Work Session Official Minutes
Tuesday, July 15, 2025 - 10:00 AM
Page 8

III. New Business

14. Water Resources/Rebecca Shelton

2025-0689 Approval/authorization for the Chairwoman to execute a Development Participation Agreement between Gwinnett County, the Gwinnett County Water and Sewerage Authority, and CKK Development Services, LLC to outline the responsibilities of the parties as it pertains to the installation of sewer improvements. CKK Development Services, LLC will pay \$4,000,000.00 to Gwinnett County as its share of the cost of the Phase 2 project and Gwinnett County will pay \$2,677,000.00 for the implementation of Phase 3. Subject to approval as to form by the Law Department. (Recommendation: Approval) (Water & Sewerage Authority Approved on July 7, 2025, Vote 5-0.)

Consent – Watkins

2025-0691 Approval/authorization for the Chairwoman to execute an Intergovernmental Agreement between Gwinnett County, the Gwinnett County Water and Sewerage Authority, and Rockdale County to outline the responsibilities of the parties as it pertains to two emergency water usage connections for Rockdale County. Subject to approval as to form by the Law Department. (Recommendation: Approval) (Water and Sewerage Authority Approved on July 7, 2025, Vote 5-0.)

Consent – Watkins

IV. Adjournment

{Action: Adjourn @ 10:38 am Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}