



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Official
Business Session Minutes
Tuesday, December 2, 2025 - 2:00 PM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Opening Remarks by Chairwoman

III. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

IV. Approval of Minutes:

- **Work Session:** November 18, 2025
- **Informal Presentation:** November 18, 2025
- **Executive Session:** November 18, 2025
- **Business Session:** November 18, 2025
- **Public Hearing:** November 18, 2025

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

V. Announcements:

- **Proclamation:** Recognizing the 100th Anniversary of Goodwill of North Georgia



Proclamation

RECOGNIZING THE 100TH ANNIVERSARY OF GOODWILL OF NORTH GEORGIA

December 2, 2025

WHEREAS, Goodwill of North Georgia has proudly served Georgia residents for 100 years, fostering hope, opportunity, and community strength by carrying out its mission to put people to work; and

WHEREAS, Established in 1925, the organization has shown steady growth and resilience for a century, growing from humble beginnings to become a major institution supporting workforce development across North Georgia; and

WHEREAS, Today, Goodwill of North Georgia maintains a strong local presence in Gwinnett County, operating 13 retail locations and one career center, continuing its unwavering dedication to the community; and

WHEREAS, The organization's expansive network and commitment to sustainability are notable, employing more than 3,600 team members and successfully diverting more than 40 million pounds of material from landfills each year; and

WHEREAS, The Gwinnett Career Center has been a key resource for job training since 2001, helping more than 27,000 Gwinnett residents find jobs and providing essential career support like resume writing and interview practice to an additional 70,000 job seekers; and

WHEREAS, Goodwill remains committed to forward-thinking workforce development through tailored programs for entrepreneurs, veterans, and individuals with disabilities, with a strategic goal to serve an additional 155,000 job seekers by 2030.

NOW, THEREFORE, I, Nicole Love Hendrickson, on behalf of the Gwinnett County Board of Commissioners, do hereby recognize Goodwill of North Georgia's contributions to our community and celebrate its incredible century of service. Let us honor this remarkable legacy and look forward to a future filled with promise and opportunity for all.

**Chairwoman
Board of Commissioners
Gwinnett County, Georgia**

Signed this 2nd day of December, 2025

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-1126 Approval to cancel or move the following 2026 meetings of the Board of Commissioners: cancel February 17 10:00 a.m. Work Session and 2:00 p.m. Business Session; move February 24 7:00 p.m. Public Hearing to February 17; move April 7 10:00 a.m. Work Session and 2:00 p.m. Business Session to April 14; cancel April 21 10:00 a.m. Work Session and 2:00 p.m. Business Session; cancel May 19 10:00 a.m. Work Session and 2:00 p.m. Business Session; move May 26 7:00 p.m. Public Hearing to May 19; move July 7 10:00 a.m. Work Session and 2:00 p.m. Business Session to July 14; cancel July 21 10:00 a.m. Work Session and 2:00 p.m. Business Session; cancel November 17 10:00 a.m. Work Session and 2:00 p.m. Business Session; move November 24 7:00 p.m. Public Hearing to November 17; cancel December 15 10:00 a.m. Work Session and 2:00 p.m. Business Session; and move December 22 7:00 p.m. Public Hearing to December 15. {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1267 Approval to appoint to the Board of Construction Adjustments and Appeals, Incumbent Stoney Abercrombie, Registered Civil Engineer Representative, and Incumbent Robert Ponder, Registered Architect Representative. Terms expire December 31, 2027. Board of Commissioners Appointments {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1268 Approval to appoint Incumbent Jeanne Aulbach to the Gwinnett Animal Advisory Council as the Gwinnett Municipal Association Representative. Term expires December 31, 2027. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1269 Approval to appoint Incumbent Nicole L. Hendrickson to the Gwinnett Convention & Visitors Bureau Board. Term expires December 31, 2028. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-1270 Approval to appoint Incumbent Scott Haggard to the Gwinnett County Planning Commission. Term expires December 31, 2026.

Chairwoman's Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1271 Approval to appoint Incumbents Anthony Crotser and Pinkie Farver to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 2/Ku {Action: Approved Motion: Ku Second:

Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1272 Approval to appoint Incumbents Buzz Brockway and Chris Franklin to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 4/Holtkamp {Action: Approved Motion: Ku

Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1273 Approval to appoint Incumbent Randy Strunk to the Gwinnett County Stormwater Authority, Seat 5. Term expires December 31, 2029.

Chairwoman's Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1274 Approval to appoint Incumbent Dr. Scott Batterton to the Gwinnett County Stormwater Authority, Seat 7, Municipality Appointment. Term expires December 31, 2029. Board of Commissioners Appointment

{Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1275 Approval to appoint Marion Sailor to the Housing Authority of Gwinnett County. Term expires April 30, 2030. Incumbent Russell Nash. District 3/Watkins {Action: Approved Motion: Ku Second: Watkins Vote:

5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-1276 Approval to appoint Incumbent Katherine "Kerri" Crean to the Licensing & Revenue Board of Appeals as the Gwinnett County Resident Representative. Term expires December 31, 2027. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1277 Approval to appoint Incumbent Joe Allen to the Redevelopment Agency as the Community Improvement District Representative. Term expires December 31, 2029. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1279 Approval to appoint Incumbent Roxanne Raven to the Tree Advisory Committee. Term expires December 31, 2027. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1280 Approval to appoint Kate Pittman to the Tree Advisory Committee. Term expires December 31, 2027. Incumbent Hilda Estrella de Lev. District 2/Ku {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1281 Approval to accept the resignation of Jodyann Benjamin from the Tree Advisory Committee. Term expires December 31, 2026. District 3/Watkins {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1282 Approval to appoint Farid Ghalili to fill the unexpired term of Jodyann Benjamin on the Tree Advisory Committee. Term expires December 31, 2026. District 3/Watkins {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1283 Approval to appoint Chris Adkins to the Tree Advisory Committee. Term expires December 31, 2027. Incumbent Thomas De Angelo Jr. District 4/Holtkamp {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

1. Commissioners

2025-1284 Approval to appoint to the Tree Advisory Committee, Incumbent Traci Leath, Gwinnett Clean & Beautiful Representative, and Incumbent David Argo, Registered Forester/Certified Arborist Representative. Terms expire December 31, 2027. Board of Commissioners Appointments {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2. Multiple Departments

2025-1149 Approval to renew BL081-23, provision of minor roof repairs, roof cleaning and inspection, and roof condition assessments on an annual contract (January 1, 2026 through December 31, 2026), with Core Roofing Systems, LLC, amount not to exceed \$465,700.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1150 Approval to renew BL105-24, provision of repair and replacement of electric motors on an annual contract (January 1, 2026 through December 31, 2026), with Southern Industrial Sales and Services, Inc., amount not to exceed \$455,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1192 Approval to renew BL076-21, purchase and installation of fence on an annual contract (December 21, 2025 through December 20, 2026), with Chapman Fence Company, Inc., amount not to exceed \$385,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1218 Approval to renew BL083-21, provision of painting and general purpose maintenance services on an annual contract (December 20, 2025 through December 19, 2026), per the attached recommendation letters, amount not to exceed \$1,278,300.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

3. Financial Services/Russell Royal

2025-1165 Approval/authorization of October 31, 2025 Monthly Financial Status Report and ratification of all budget amendments.

Approval/authorization of a Resolution amending the FY2025 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

4. Fire Services/Fred Cephas

2025-1206 Approval to renew SS023-22, ESO solutions subscription agreement on an annual contract (December 6, 2025 through December 5, 2026), with ESO Solutions, Inc., amount not to exceed \$211,145.07.

(Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1212 Award BL101-25, purchase of smoke alarms and carbon monoxide alarms on an annual contract (December 2, 2025 through December 1, 2026), to Asset Lighting & Electric and Sky Resources, LLC, amount not to exceed \$142,619.00. (Recommendation: Award) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1092 Approval to accept donations of \$5,000.00 from The Frederick H. Bedford, Jr. and Margaret S. Bedford Charitable Foundation; (137) T-POD Responder Pelvic Stabilization Devices from Northside Orthopedic Trauma Specialists; and (102) Kidde combination smoke and carbon monoxide detectors from Kidde Cause for Alarm event. Total donation value is \$22,076.94. {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

5. Information Technology Services/Dorothy Parks

2025-1211 Approval to renew OS046-24, provision of an electronic metadata analysis application on an annual contract (December 4, 2025 through December 3, 2026), with Pen-Link, Ltd., amount not to exceed \$103,125.08. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

5. Information Technology Services/Dorothy Parks

2025-1222 Approval of Change Order No. 3 to extend SS020-22, provision of SAP maintenance and support services on a multi-year contract (January 1, 2026 through December 31, 2026), with SAP Public Services, Inc., amount not to exceed \$982,675.74. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

6. Parks and Recreation/Chris Minor

2025-1210 Approval to renew RP031-24, provision of on-demand design, fabrication, installation and demolition of playground equipment and surfacing on an annual contract (January 1, 2026 through December 31, 2026), with American Architectural Design Specialties, Inc. dba Architectural Design Specialties/Playground Creations; Great Southern Recreation, LLC; and Miracle Recreation Equipment Company, amount not to exceed \$2,240,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1227 Award RP031-25, provision of management, operation and maintenance services for Collins Hill Golf Club on a multi-year contract, to Cornerstone Golf Partners, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$110,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of ten (10) years, total amount not to exceed \$1,261,024.00. (Recommendation: Award) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1186 Approval/authorization for the Chairwoman to execute a Site Access Agreement between Gwinnett County and Keystone Real Estate Property, LLC to allow access for installation and monitoring of two permanent wells as approved and recommended by the Georgia EPD at Pinckneyville Park. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

7. Police Services/James D. McClure

2025-1252 Approval to renew SS054-23, purchase of vehicle telematic system on an annual contract (December 7, 2025 through December 6, 2026), with Ford Motor Company, amount not to exceed \$120,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

8. Support Services/Ron Adderley

2025-1193 Approval to renew RP031-23, provision of standby architectural and engineering services on an annual contract (January 1, 2026 through December 31, 2026), per the attached recommendation letter, amount not to exceed \$9,848,200.00. This contract is funded 15% by various SPLOST Programs. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

9. Transportation/Edgardo Aponte

2025-1208 Approval to renew BL149-23, provision of traffic counting services on an annual contract (January 17, 2026 through January 16, 2027), with All Traffic Data Services, LLC and Quality Traffic Data, LLC, amount not to exceed \$237,500.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-1217 Award BL128-25, Lee Road (Lenora Church Road to Centerville-Rosebud Road) pedestrian improvement project, to Sol Construction, LLC, amount not to exceed \$1,336,449.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

9. Transportation/Edgardo Aponte

2025-1171 Approval/authorization for the Chairwoman to execute a Local Maintenance and Improvement Grant (LMIG) application with the Georgia Department of Transportation (GDOT) for funding assistance for the proposed resurfacing of various County roads and to accept once approved by GDOT. GDOT will contribute \$8,894,114.41 with a required County match of \$2,671,704.07 for a total of \$11,565,818.48. This item is funded 76.9% by the Georgia Department of Transportation and 23.1% by the 2023 SPLOST Program. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VII. Old Business

1. Community Services/Lindsey Jorstad

2025-1074 Approval/authorization of a Resolution to repeal the Human Services Advisory Board. (Recommendation: Approval) {Action: Approved as Presented to Revise Resolution Amending the Gwinnett County Human Services Advisory Board and Replace Exhibit "A" Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VIII. Comments from Audience

IX. Adjournment

{Action: Adjourn at 2:19 PM Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}