



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

Official

**Work Session Minutes**

**Tuesday, December 2, 2025 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

**I. Call To Order**

**II. Approval of Agenda**

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**III. New Business - Contract Renewals**

**1. Multiple Departments**

**2025-1149 Approval** to renew BL081-23, provision of minor roof repairs, roof cleaning and inspection, and roof condition assessments on an annual contract (January 1, 2026 through December 31, 2026), with Core Roofing Systems, LLC, amount not to exceed \$465,700.00. (Recommendation: Approval)

Consent – Holtkamp

**2025-1150 Approval** to renew BL105-24, provision of repair and replacement of electric motors on an annual contract (January 1, 2026 through December 31, 2026), with Southern Industrial Sales and Services, Inc., amount not to exceed \$455,000.00. (Recommendation: Approval)

Consent – Holtkamp

**2025-1192 Approval** to renew BL076-21, purchase and installation of fence on an annual contract (December 21, 2025 through December 20, 2026), with Chapman Fence Company, Inc., amount not to exceed \$385,000.00. (Recommendation: Approval)

Consent – Holtkamp

### **III. New Business - Contract Renewals**

#### **1. Multiple Departments**

**2025-1218 Approval** to renew BL083-21, provision of painting and general purpose maintenance services on an annual contract (December 20, 2025 through December 19, 2026), per the attached recommendation letters, amount not to exceed \$1,278,300.00. (Recommendation: Approval)

**Consent – Holtkamp**

#### **2. Fire Services/Fred Cephas**

**2025-1206 Approval** to renew SS023-22, ESO solutions subscription agreement on an annual contract (December 6, 2025 through December 5, 2026), with ESO Solutions, Inc., amount not to exceed \$211,145.07. (Recommendation: Approval)

**Consent – Holtkamp**

#### **3. Information Technology Services/Dorothy Parks**

**2025-1211 Approval** to renew OS046-24, provision of an electronic metadata analysis application on an annual contract (December 4, 2025 through December 3, 2026), with Pen-Link, Ltd., amount not to exceed \$103,125.08.

(Recommendation: Approval)

**Consent – Holtkamp**

#### **4. Parks and Recreation/Chris Minor**

**2025-1210 Approval** to renew RP031-24, provision of on-demand design, fabrication, installation and demolition of playground equipment and surfacing on an annual contract (January 1, 2026 through December 31, 2026), with American Architectural Design Specialties, Inc. dba Architectural Design Specialties/Playground Creations; Great Southern Recreation, LLC; and Miracle Recreation Equipment Company, amount not to exceed \$2,240,000.00.

(Recommendation: Approval)

**Consent – Holtkamp**

#### **5. Police Services/James D. McClure**

**2025-1252 Approval** to renew SS054-23, purchase of vehicle telematic system on an annual contract (December 7, 2025 through December 6, 2026), with Ford Motor Company, amount not to exceed \$120,000.00. (Recommendation:

Approval)

**Consent – Holtkamp**

### **III. New Business - Contract Renewals**

#### **6. Support Services/Ron Adderley**

**2025-1193 Approval** to renew RP031-23, provision of standby architectural and engineering services on an annual contract (January 1, 2026 through December 31, 2026), per the attached recommendation letter, amount not to exceed \$9,848,200.00. This contract is funded 15% by various SPLOST Programs. (Recommendation: Approval)

**Consent – Holtkamp**

#### **7. Transportation/Edgardo Aponte**

**2025-1208 Approval** to renew BL149-23, provision of traffic counting services on an annual contract (January 17, 2026 through January 16, 2027), with All Traffic Data Services, LLC and Quality Traffic Data, LLC, amount not to exceed \$237,500.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Approval)

**Consent – Holtkamp**

### **IV. New Business**

#### **1. Commissioners**

**2025-1126 Approval** to cancel or move the following 2026 meetings of the Board of Commissioners: cancel February 17 10:00 a.m. Work Session and 2:00 p.m. Business Session; move February 24 7:00 p.m. Public Hearing to February 17; move April 7 10:00 a.m. Work Session and 2:00 p.m. Business Session to April 14; cancel April 21 10:00 a.m. Work Session and 2:00 p.m. Business Session; cancel May 19 10:00 a.m. Work Session and 2:00 p.m. Business Session; move May 26 7:00 p.m. Public Hearing to May 19; move July 7 10:00 a.m. Work Session and 2:00 p.m. Business Session to July 14; cancel July 21 10:00 a.m. Work Session and 2:00 p.m. Business Session; cancel November 17 10:00 a.m. Work Session and 2:00 p.m. Business Session; move November 24 7:00 p.m. Public Hearing to November 17; cancel December 15 10:00 a.m. Work Session and 2:00 p.m. Business Session; and move December 22 7:00 p.m. Public Hearing to December 15.

**Consent – Carden**

**2025-1267 Approval** to appoint to the Board of Construction Adjustments and Appeals, Incumbent Stoney Abercrombie, Registered Civil Engineer Representative, and Incumbent Robert Ponder, Registered Architect Representative. Terms expire December 31, 2027. Board of Commissioners Appointments

**Consent – Carden**

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**IV. New Business**

**1. Commissioners**

**2025-1268 Approval** to appoint Incumbent Jeanne Aulbach to the Gwinnett Animal Advisory Council as the Gwinnett Municipal Association Representative. Term expires December 31, 2027. Board of Commissioners Appointment

**Consent – Carden**

**2025-1269 Approval** to appoint Incumbent Nicole L. Hendrickson to the Gwinnett Convention & Visitors Bureau Board. Term expires December 31, 2028. Board of Commissioners Appointment

**Consent – Watkins**

**2025-1270 Approval** to appoint Incumbent Scott Haggard to the Gwinnett County Planning Commission. Term expires December 31, 2026. Chairwoman's Appointment

**Consent – Hendrickson**

**2025-1271 Approval** to appoint Incumbents Anthony Crotser and Pinkie Farver to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 2/Ku

**Consent – Ku**

**2025-1272 Approval** to appoint Incumbents Buzz Brockway and Chris Franklin to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 4/Holtkamp

**Consent – Holtkamp**

**2025-1273 Approval** to appoint Incumbent Randy Strunk to the Gwinnett County Stormwater Authority, Seat 5. Term expires December 31, 2029. Chairwoman's Appointment

**Consent – Hendrickson**

**2025-1274 Approval** to appoint Incumbent Dr. Scott Batterton to the Gwinnett County Stormwater Authority, Seat 7, Municipality Appointment. Term expires December 31, 2029. Board of Commissioners Appointment

**Consent – Carden**

**2025-1275 Approval** to appoint Marion Sailor to the Housing Authority of Gwinnett County. Term expires April 30, 2030. Incumbent Russell Nash. District 3/Watkins

**Consent – Watkins**

**2025-1276 Approval** to appoint Incumbent Katherine "Kerri" Crean to the Licensing & Revenue Board of Appeals as the Gwinnett County Resident Representative. Term expires December 31, 2027. Board of Commissioners Appointment

**Consent – Carden**

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**IV. New Business**

**1. Commissioners**

**2025-1277 Approval** to appoint Incumbent Joe Allen to the Redevelopment Agency as the Community Improvement District Representative. Term expires December 31, 2029. Board of Commissioners Appointment

**Consent – Carden**

**2025-1279 Approval** to appoint Incumbent Roxanne Raven to the Tree Advisory Committee. Term expires December 31, 2027. Chairwoman's Appointment

**Consent – Hendrickson**

**2025-1280 Approval** to appoint Kate Pittman to the Tree Advisory Committee. Term expires December 31, 2027. Incumbent Hilda Estrella de Lev. District 2/Ku

**Consent – Ku**

**2025-1281 Approval** to accept the resignation of Jodyann Benjamin from the Tree Advisory Committee. Term expires December 31, 2026. District 3/Watkins

**Consent – Watkins**

**2025-1282 Approval** to appoint Farid Ghalili to fill the unexpired term of Jodyann Benjamin on the Tree Advisory Committee. Term expires December 31, 2026. District 3/Watkins

**Consent – Watkins**

**2025-1283 Approval** to appoint Chris Adkins to the Tree Advisory Committee. Term expires December 31, 2027. Incumbent Thomas De Angelo Jr. District 4/Holtkamp

**Consent – Holtkamp**

**2025-1284 Approval** to appoint to the Tree Advisory Committee, Incumbent Traci Leath, Gwinnett Clean & Beautiful Representative, and Incumbent David Argo, Registered Forester/Certified Arborist Representative. Terms expire December 31, 2027. Board of Commissioners Appointments

**Consent – Carden**

**2. Financial Services/Russell Royal**

**2025-1165 Approval/authorization** of October 31, 2025 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2025 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations. (Recommendation: Approval)

**Consent – Ku**

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**IV. New Business**

**3. Fire Services/Fred Cephas**

**2025-1212 Award BL101-25**, purchase of smoke alarms and carbon monoxide alarms on an annual contract (December 2, 2025 through December 1, 2026), to Asset Lighting & Electric and Sky Resources, LLC, amount not to exceed \$142,619.00. (Recommendation: Award)

**Consent – Watkins**

**2025-1092 Approval** to accept donations of \$5,000.00 from The Frederick H. Bedford, Jr. and Margaret S. Bedford Charitable Foundation; (137) T-POD Responder Pelvic Stabilization Devices from Northside Orthopedic Trauma Specialists; and (102) Kidde combination smoke and carbon monoxide detectors from Kidde Cause for Alarm event. Total donation value is \$22,076.94.

**Consent – Ku**

**4. Information Technology Services/Dorothy Parks**

**2025-1222 Approval** of Change Order No. 3 to extend SS020-22, provision of SAP maintenance and support services on a multi-year contract (January 1, 2026 through December 31, 2026), with SAP Public Services, Inc., amount not to exceed \$982,675.74. (Recommendation: Approval)

**Consent – Ku**

**5. Parks and Recreation/Chris Minor**

**2025-1227 Award RP031-25**, provision of management, operation and maintenance services for Collins Hill Golf Club on a multi-year contract, to Cornerstone Golf Partners, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$110,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of ten (10) years, total amount not to exceed \$1,261,024.00. (Recommendation: Award)

**Consent – Holtkamp**

**2025-1186 Approval/authorization** for the Chairwoman to execute a Site Access Agreement between Gwinnett County and Keystone Real Estate Property, LLC to allow access for installation and monitoring of two permanent wells as approved and recommended by the Georgia EPD at Pinckneyville Park. (Recommendation: Approval)

**Consent – Watkins**

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**IV. New Business**

**6. Transportation/Edgardo Aponte**

**2025-1217 Award BL128-25**, Lee Road (Lenora Church Road to Centerville-Rosebud Road) pedestrian improvement project, to Sol Construction, LLC, amount not to exceed \$1,336,449.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award)

**Consent – Ku**

**2025-1171 Approval/authorization** for the Chairwoman to execute a Local Maintenance and Improvement Grant (LMIG) application with the Georgia Department of Transportation (GDOT) for funding assistance for the proposed resurfacing of various County roads and to accept once approved by GDOT. GDOT will contribute \$8,894,114.41 with a required County match of \$2,671,704.07 for a total of \$11,565,818.48. This item is funded 76.9% by the Georgia Department of Transportation and 23.1% by the 2023 SPLOST Program. (Recommendation: Approval)

**Consent – Ku**

**V. Old Business**

(The following item will be considered at the 2:00 PM Business Session)

**1. Community Services/Lindsey Jorstad**

**2025-1074 Approval/authorization** of a Resolution to repeal the Human Services Advisory Board. (Tabled on 10/21/2025) (Recommendation: Approval)

**VI. Adjournment**

{Action: Adjourn at 10:23 AM Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}