



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Amended
Business Session Agenda
Tuesday, December 9, 2025 - 2:00 PM

I. Call To Order

II. Opening Remarks by Chairwoman

III. Approval of Agenda

IV. Approval of Minutes:

- **Work Session:** December 2, 2025
- **Informal Business Discussion:** December 2, 2025
- **Executive Session:** December 2, 2025
- **Business Session:** December 2, 2025
- **Special Called Meeting, 6:30 p.m.:** December 2, 2025
- **Special Called Meeting, 9:00 a.m.:** December 3, 2025

V. Announcements:

- **Proclamation and Award Presentation:** Honoring Jessica Andrews-Wilson as Prevention Specialist of the Year
- **Special Presentation:** Recognizing Gwinnett's 2025 Returning Heroes

VI. Consent Agenda

A. New Business

1. Commissioners

2025-1303 Approval to appoint Incumbents Ben Archer and Katrina Fellows to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 3/Watkins

VI. Consent Agenda

A. New Business

2. Multiple Departments

2025-1246 Approval to renew BL136-23, flooring installation, replacement and repairs on an annual contract (December 6, 2025 through December 5, 2026), with DCO, Inc. dba DCO Commercial Floors, amount not to exceed \$869,275.00. (Recommendation: Approval)

2025-1248 Approval to renew BL113-22, provision of plumbing repair, maintenance, and installation services on an annual contract (January 18, 2026 through January 17, 2027), with Maxair Mechanical, LLC, amount not to exceed \$1,287,563.00. (Recommendation: Approval)

2025-1262 Approval to renew BL106-22, purchase of duty and training ammunition on an annual contract (January 3, 2026 through January 2, 2027), with Gulf States Distributors, Inc. and Precision Delta Corporation, amount not to exceed \$645,000.00. (Recommendation: Approval)

2025-1255 Approval to renew BL108-21, on-call electrical repair, maintenance, and installation services on an annual contract (January 4, 2026 through January 3, 2027), with Cleveland Electric Company and LMI Systems, LLC, amount not to exceed \$817,800.00, and ratification of \$160,801.09. This contract is funded 1.8% by the 2023 SPLOST Program. (Recommendation: Approval)

3. Community Services/Lindsey Jorstad

2025-1261 Approval/authorization for the Chairwoman to execute any and all documents related to the approval of funding for The University of Georgia Cooperative Extension staff for the 2026 calendar year under the Memorandum of Understanding between The Board of Regents of The University System of Georgia by and on behalf of The University of Georgia Cooperative Extension and Gwinnett County. (Recommendation: Approval)

2025-1291 Approval/authorization to accept a \$35,000.00 BOOST grant from the Georgia Recreation and Park Association (GRPA) in partnership with the Georgia Statewide Afterschool Network and the Georgia Department of Education. The funds will be used to reduce the cost of afterschool programs at two high needs locations. This program is 100% funded through GRPA with no match requirement. Approval for the Chairwoman or designee to execute any and all related grant documents. (Recommendation: Approval)

VI. Consent Agenda

A. New Business

4. Elections/Zach Manifold

2025-1228 Approval to set qualifying fees for county and judicial offices to be filled through the election cycle in 2026 pursuant to O.C.G.A. § 21-2-131. (Recommendation: Approval)

5. Financial Services/Russell Royal

2025-1209 Award RP026-25, provision of residential real property assessment and administration supplemental services on a multi-year contract, to LMC, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$523,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$2,733,700.00. (Recommendation: Award)

6. Human Resources/Adrienne McAllister

2025-1240 Approval to renew OS053-24, provision of a first responder PTSD program on an annual contract (January 1, 2026 through December 31, 2026), with Association County Commissioners of Georgia - Interlocal Risk Management Agency, amount not to exceed \$370,000.00. (Recommendation: Approval)

2025-1242 Approval to renew OS032-17, provision of firefighters' cancer benefit program on an annual contract (January 1, 2026 through December 31, 2026), with Association County Commissioners of Georgia - Interlocal Risk Management Agency, amount not to exceed \$137,606.04. (Recommendation: Approval)

2025-1239 Award OS013-25, provision of leadership training, to the University of Georgia Research Foundation, Inc., amount not to exceed \$108,536.00. (Recommendation: Award)

2025-1247 Approval to increase BL117-24, provision of individual stop loss coverage on an annual contract for the current contract period (January 1, 2025 through December 31, 2025), with Aetna Life Insurance Company, from \$6,247,254.72 to \$6,669,784.32 and approval to renew (January 1, 2026 through December 31, 2026), amount not to exceed \$8,026,574.40. (Recommendation: Approval)

VI. Consent Agenda

A. New Business

7. Information Technology Services/Dorothy Parks

2025-1235 Approval to renew SS054-24, support and maintenance for Manatron tax system on an annual contract (January 1, 2026 through December 31, 2026), with Manatron, Inc., amount not to exceed \$1,027,060.77. (Recommendation: Approval)

2025-1237 Approval to renew RP029-21, broad based geographic information system services on an annual contract (January 19, 2026 through January 18, 2027), with Dewberry Engineers, Inc.; Kimley-Horn and Associates, Inc.; and Timmons Group, Inc., amount not to exceed \$101,000.00. (Recommendation: Approval)

2025-1249 Approval to renew OS007-23, purchase of Tenable software licenses on an annual contract (February 3, 2026 through February 2, 2027), with CDW Government, LLC, using a competitively procured State of Georgia contract, amount not to exceed \$176,590.00. (Recommendation: Approval)

2025-1243 Award RP017-25, provision of electronics recycling and value recovery services on a multi-year contract, to Electronic Recyclers International, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, estimated revenue \$40,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total estimated revenue \$200,000.00. (Recommendation: Award)

2025-1292 Award OS022-25, provision of video surveillance on an annual contract (January 1, 2026 through December 31, 2026), to Com-Tech Communications of Georgia, Inc., using a competitively procured State of Georgia contract, amount not to exceed \$3,544,329.00. (Recommendation: Award)

2025-1245 Approval of Change Order No. 1 to SS055-24, provision of Accela SaaS licenses and services platform on a multi-year contract, with Accela, Inc., increasing the contract by \$649,804.27. The contract amount is adjusted from \$7,362,348.26 to \$8,012,152.53. (Recommendation: Approval)

VI. Consent Agenda

A. New Business

8. Law Department/Michael P. Ludwiczak

2025-1260 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Cemetery Street LLC and Village Bank & Trust, N.A., consisting of 5,026 square feet of permanent utility easement and 1,442 square feet of 24 month temporary construction easement, Tax Parcel No. R6243 009, 471 South Cemetery Street, amount \$16,100.00. This project is funded by water and sewer revenue.

9. Police Services/James D. McClure

2025-1258 Award SS031-25, provision of priority dispatch software, licenses, and maintenance on a multi-year contract, to Medical Priority Consultants, Inc. dba Priority Dispatch Corporation. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$950,830.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$1,316,470.00. (Recommendation: Award)

2025-1259 Award SS040-25, provision of emergency services IP network for 911 call delivery on a multi-year contract, to AT&T Enterprises, LLC. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$1,391,804.20. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$6,591,289.00. (Recommendation: Award)

10. Sheriff/Keybo Taylor

2025-1238 Award BL136-25, Gwinnett County Sheriff's Office Tower Kitchen air handler replacement, to United Maintenance, Inc., amount not to exceed \$256,434.00. (Recommendation: Award)

2025-1256 Approval of Change Order No. 1 and No. 2 to SS024-22, purchase of TASER and body worn camera bundles on a multi-year contract, with Axon Enterprises, Inc., increasing the contract by \$1,761,806.64. The contract amount is adjusted from \$4,335,672.70 to \$6,097,479.34. (Recommendation: Approval)

VI. Consent Agenda

A. New Business

11. Support Services/Ron Adderley

2025-1264 Approval to extend OS010-22, provision of a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract (December 30, 2025 through June 29, 2026), with Genuine Parts Company dba NAPA Auto Parts, using a competitively procured State of Georgia contract, amount not to exceed \$3,361,609.90. (Recommendation: Approval)

12. Transportation/Edgardo Aponte

2025-1234 Award BL134-25, resurfacing of major county roads for a term to end on December 31, 2026, to Triple R Paving and Construction, LLC, amount not to exceed \$23,148,813.53. This contract is funded 61.6% by the 2023 SPLOST Program and 38.4% by the Georgia Department of Transportation. (Recommendation: Award)

2025-1231 Award BL135-25, Harbins Road at Tanner Road and McMillan Road intersection improvement project, to Ohmshiv Construction, LLC, amount not to exceed \$2,169,010.90, funded by the 2023 SPLOST Program, and approval/authorization for the Chairwoman to execute all related documents, including agreements with Georgia Power Company for the relocation of existing Georgia Power Company facilities at the Tanner Road intersection at a cost of \$407,834.00 and facilities at the McMillan Road intersection at a cost of \$120,245.00, to be funded by the 2023 SPLOST Program. (Recommendation: Award and Approval)

2025-1250 Award BL132-25, traffic signal and intelligent transportation system demand services on an annual contract (January 1, 2026 through December 31, 2026), per the attached tabulation, amount not to exceed \$11,500,000.00. This contract is funded 93.5% by various SPLOST Programs. (Recommendation: Award)

2025-1230 Approval/authorization for the Chairwoman to execute an agreement, and any other related documents, with the City of Norcross for the installation and maintenance of public art on traffic signal cabinets. (Recommendation: Approval)

2025-1163 Approval/authorization for the Chairwoman to execute an Intergovernmental Reciprocal Transfer and Coordination Agreement with the Metropolitan Atlanta Rapid Transit Authority. (Recommendation: Approval)

VI. Consent Agenda

A. New Business

12. Transportation/Edgardo Aponte

2025-1147 Approval to declare the Breeze Card Systems as surplus/salvage to be disposed of in accordance with the Gwinnett County Code of Ordinances. (Recommendation: Approval)

2025-1257 Award OS009-25, purchase of tractors and mowing equipment, to Deere and Company, using a competitively procured State of Georgia contract, in the amount of \$196,710.39. (Recommendation: Award)

13. Water Resources/Rebecca Shelton

2025-0907 Approval to renew BL095-21, provision of meter reading services on an annual contract (January 1, 2026 through December 31, 2026), with Bermex, Inc., amount not to exceed \$6,900,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

2025-1021 Approval to renew RP015-21, provision of consultant demand services on an annual contract (January 1, 2026 through December 31, 2026), per attached recommendation letter, amount not to exceed \$20,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

2025-1157 Approval to renew BL092-22, provision of sanitary sewer and force main rehabilitation program on an annual contract (January 1, 2026 through December 31, 2026), with Southeast Pipe Survey, Inc. and Vortex Services, LLC, amount not to exceed \$8,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

2025-1232 Approval to renew SS040-23, provision of products and services for DeZURIK valves on an annual contract (December 19, 2025 through December 18, 2026), with Eco-Tech, Inc., amount not to exceed \$1,690,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

VI. Consent Agenda

A. New Business

13. Water Resources/Rebecca Shelton

2025-1143 Award BL114-25, provision of inspection and repair services for fire hydrants on a multi-year contract, to American Flow Services, LLC and Georgia Hydrant Services, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$896,012.20. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$4,510,061.00. (Recommendation: Award) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

2025-1184 Award BL107-25, sewer and stormwater assessment program on a multi-year contract, to Insituform Technologies, LLC dba Pipe Pros, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$4,000,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$20,934,000.00. (Recommendation: Award) (Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.)

2025-1229 Award SS038-25, provision of products and services for fire alarm systems on an annual contract (December 12, 2025 through December 11, 2026), to Siemens Industry, Inc., amount not to exceed \$320,000.00. (Recommendation: Award)

2025-1236 Award OS020-25, purchase of earth moving equipment, to Cowin Equipment Company, Inc., using a competitively procured State of Georgia contract, in the amount of \$333,735.00. (Recommendation: Award)

VII. New Business

1. Multiple Departments

2025-1293 Award RP032-25, provision of wrecker services on a multi-year contract, to Statewide Wrecker Service, LLC and Willard Wrecker Service, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$121,250.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$606,250.00. (Recommendation: Award)

VII. New Business

1. Multiple Departments

2025-1294 Award RP038-25, provision of medical examiner services on a multi-year contract, to Forensic Pathology Services, P.C. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$2,431,043.52. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$13,601,886.24 and ratification of \$642,322.44. (Recommendation: Award)

2. Human Resources/Adrienne McAllister

2025-1316 Approval/authorization of a Resolution to amend the 2025 Compensation Plan to reflect a market adjustment of four percent; to amend the 2025 Budget to provide the necessary funding related to the market adjustment; and to approve a supplemental program to the Defined Contribution Pension Plan program. (Recommendation: Approval)

VIII. Comments from Audience

IX. Adjournment

MEMORANDUM

To: Chairwoman Hendrickson
District 1 Commissioner Carden
District 2 Commissioner Ku
District 3 Commissioner Watkins
District 4 Commissioner Holtkamp

From: Chad Wasdin, Communications Department

The following item(s) will be on the agenda for the BOC business session on **December 9, 2025**, under the item of business announcements as a resolution of recognition, award, etc., as indicated:

- 1) **Proclamation and Award Presentation:** Honoring Jessica Andrews-Wilson as Prevention Specialist of the Year
Requested by: Lindsey Jorstad, Community Services Director
Attendee(s): Representatives from GUIDE, Inc., Prevention Credentialing Consortium of Georgia, and the International Certification and Reciprocity Consortium
Presented by: Chairwoman Nicole Love Hendrickson and Ari Russell, Prevention Credentialing Consortium of Georgia, Inc. Committee Member
- 2) **Special Presentation:** Recognizing Gwinnett's 2025 Returning Heroes
Requested by: Adrienne McAllister, Human Resources Director
Attendee(s): Gwinnett County employees returning from active duty and their families
Presented by: Chairwoman Nicole Love Hendrickson

cc:	Glenn Stephens	Betrand Williams
	Buffy Rainey	Arteen Afshar
	Joe Sorenson	Hunter Coleman
	Heather Sawyer	Neshanta Banks
	Kimberly Banner	Katie Gill
	Tina King	Tammy Gibson
	Carli Primavera	Jeanie Donaldson
	Lauren Gamel	Lindsey Gravitt

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251246	20241033			
Department:	Financial Services		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - SA		Multiple Depts?	Yes
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to renew BL136-23, flooring installation, replacement and repairs on an annual contract (December 6, 2025 through December 5, 2026), with DCO, Inc. dba DCO Commercial Floors, amount not to exceed \$869,275.00.				
Attachments	Summary Sheet, Justification Letters			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	raroyal (11/21/2025)			
Attorney	grschroff (12/5/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Capital Project	*	\$602,500	brainey (12/5/2025)
Yes	Various Operating	**	\$266,775	
Finance Comments	*Amount available in DoSS General Fund Capital Maintenance Program project. **The current balance in Repairs & Maintenance is checked as services are provided. For FY2025, \$6,200 is allocated. For FY2026, \$863,075 is subject to budget approval.			FinDir's Initials
				raroyal (12/5/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: Renewals Tabled: Motion: 2nd by: 	Vote	No Action Taken	

SUMMARY – BL136-23
Flooring Installation, Replacement and Repairs on an Annual Contract

PURPOSE:	To install, replace, and repair carpet, vinyl, and other types of flooring at various County facilities.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$869,275.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,120,050.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,091,932.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	5% Increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	December 6, 2025 through December 5, 2026

COMMENTS:



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Fred Cephas
Fire Chief

FROM: Michael Williamson
Section manager

SUBJECT: Recommendation to Renew BL136-23 Flooring Installation, Replacement, and Repairs on Annual Contract

DATE: September 25, 2025

REQUESTED ACTION

The Department of Fire and Emergency Services recommends renewal of the above referenced contract to DCO, Inc. dba DCO Commercial Floors. in the amount of \$86,800.00. This is a multi-department contract, and this letter represents the Department of Fire and Emergency Services' portion.

DESCRIPTION

This contract allows the above contractor to provide specified carpet and solid floor replacement services for various department locations. The service includes repairing or replacing carpet and solid floor as requested by the department.

FINANCIAL

1. Estimated amount to be spent: \$86,800.00
2. Projected amount to be spent previous contract period: \$47,390.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Michael Williamson Contact phone: 678 518 6500



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Chris Minor *C. Minor*
Director of Parks and Recreation

FROM: Mikhale Pogue *Mikhale Pogue*
Program Coordinator

SUBJECT: Recommendation to Renew: BL136-23, Commercial Flooring Installation, Replacement and Repairs on an Annual Contract

DATE: December 2, 2025

REQUESTED ACTION

The Department of Parks and Recreation recommends renewal of the above-referenced contract with DCO, Inc. dba DCO Commercial Floors in the amount of \$40,000.00.

DESCRIPTION

This contract provides for commercial flooring replacements in various county facilities.

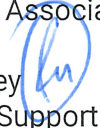
FINANCIAL

1. Estimated amount to be spent: \$40,000.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Mikhale Pogue Contact phone: 770-822-8861



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

FROM: Ron Adderley 
Director of Support Services

SUBJECT: Recommendation to Renew BL136-23—Flooring Installation, Replacement and Repairs on an Annual Contract

DATE: November 13, 2025

REQUESTED ACTION

The Department of Support Services recommends renewal of the above referenced contract with DCO, Inc. dba DCO Commercial Floors, in the amount of \$692,475.00.

DESCRIPTION

This renewal is for the installation, replacement, and repairs of carpet, vinyl, and other types of flooring at various County facilities. This is a multi-departmental contract, and this is the second of four renewal options.

FINANCIAL

1. Estimated amount to be spent: \$692,475.00
2. Projected amount to be spent previous contract period: \$875,000.00 (12/06/24-12/05/25)
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Charles Welch Contact phone: 770.822.3171



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Sean Meyer *SM*
Deputy Director, Facility Operations

SUBJECT: Recommendation to Renew BL136-23 Flooring Installation, Replacement and Repairs on an Annual Contract

DATE: October 6, 2025

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract to DCO, Inc. dba DCO Commercial Floors at a departmental allocation in the amount of \$50,000.00.

DESCRIPTION

This contract is used by multiple departments within Gwinnett County. This contract provides installation, replacement, and repair of carpet, vinyl, and other types of flooring at various buildings maintained by the Department of Water Resources.

FINANCIAL

1. Estimated amount to be spent: \$50,000.00
2. Projected amount spent previous contract period: \$169,542.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251248	20241006			
Department:	Financial Services		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - SA		Multiple Depts?	Yes
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew BL113-22, provision of plumbing repair, maintenance, and installation services on an annual contract (January 18, 2026 through January 17, 2027), with Maxair Mechanical, LLC, amount not to exceed \$1,287,563.00.				
Attachments	Summary Sheet, Justification Letters			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	raroyal (11/20/2025)			
Attorney	grschroff (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various Operating	*	\$1,287,563	brainey (12/1/2025)
Finance Comments	*The current balance in Repairs & Maintenance is checked as services are provided. For FY2026, \$1,287,563 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – BL113-22 Provision of Plumbing Repair, Maintenance, and Installation Services on an Annual Contract	
PURPOSE:	To provide plumbing services, maintenance, and repairs as needed at various Gwinnett County locations.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$1,287,563.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,189,397.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,251,338.93
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that market prices have increased by approximately 4.6%. However, the current vendor has agreed to hold pricing firm for the upcoming contract period.
CONTRACT TERM:	January 18, 2026 through January 17, 2027



WINNETT COUNTY
DEPARTMENT OF FIRE AND EMERGENCY SERVICES

408 Hurricane Shoals Road NE | Lawrenceville, GA 30046-4406

O: 678.518.4800 | F: 678.518.4806

GwinnettCounty.com | GwinnettFire.org

MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Fred Cephas
Fire Chief

FROM: Michael Williamson
Section manager

SUBJECT: Recommendation to Renew BL113-22 Provision of Plumbing Repair, Maintenance, and Installation Services on an Annual Contract

DATE: August 28, 2025

REQUESTED ACTION

The Department of Fire and Emergency Services recommends renewal of the above-referenced contract with Maxair Mechanical, LLC in the amount of \$169,000.00. This is a multi-department contract, and this letter represents the Department of Fire and Emergency Services' portion.

DESCRIPTION

This contract allows the above contractor to provide specified plumbing services for various department locations. The service includes repairs, maintenance, and installation of plumbing devices and systems as requested by the department.

FINANCIAL

1. Estimated amount to be spent: \$169,000.00
2. Projected amount to be spent previous contract period: \$168,507.72
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Michael Williamson Contact phone: 678.518.6500



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Chris Minor *C. Minor*
Director of Parks and Recreation

FROM: Mikhale Pogue *Mikhale Pogue*
Program Coordinator

SUBJECT: Recommendation to Renew: BL113-22, Provision of Plumbing Repair, Maintenance, and Installation Services on an Annual Contract

DATE: October 8, 2025

REQUESTED ACTION

The Department of Parks and Recreation recommends renewal of the above referenced contract with Maxair Mechanical LLC, in the amount of \$165,293.00.

DESCRIPTION

This contract provides for plumbing services at locations throughout the County.

FINANCIAL

1. Estimated amount to be spent: \$165,293.00
2. Projected amount to be spent previous contract period: \$127,482.21
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Mikhale Pogue Contact phone: 770-822-8861



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: J.D. McClure *JDM*
Chief of Police

FROM: Felicia Kemp *FK*
Financial Supervisor

SUBJECT: Recommendation to Renew BL113-22
Provision of Plumbing Repair, Maintenance, and Installation Services on an
Annual Contract

DATE: August 20, 2025

REQUESTED ACTION

The Department of Police Services recommends renewal of the above-referenced contract to Maxair Mechanical, LLC in the amount of \$8,800.00.

DESCRIPTION

To provide plumbing repair, maintenance, and installation services at various Police facilities.

FINANCIAL

1. Estimated amount to be spent: \$8,800.00
2. Projected amount to be spent previous contract period: \$8,800.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tina Dones Contact phone: 770-513-5064



Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Cleophas Atwater *Ca*
Chief

FROM: Alicia Carmon *@*
Business Manager

SUBJECT: Recommendation to Renew BL113-22 Provision of Plumbing Repair, Maintenance, and Installation Services on an Annual Contract

DATE: November 3, 2025

REQUESTED ACTION

The Department of Gwinnett County Sheriff's Office recommends renewal of the above referenced contract with Maxair Mechanical, LLC in the amount of \$500,000.00.

DESCRIPTION

This contract is for plumbing installation, maintenance and repairs throughout the Detention Center.

FINANCIAL

1. Estimated amount to be spent: \$500,000.00
2. Projected amount to be spent previous contract period: \$500,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Glen Fountain Contact phone: 770-619-6406



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

FROM: Ron Adderley 
Director

SUBJECT: Recommendation to Renew BL113-22 – Provision of Plumbing Repair, Maintenance, and Installation Services on an Annual Contract.

DATE: October 10, 2025

REQUESTED ACTION

The Department of Support Services recommends renewal of the above-referenced contract with Maxair Mechanical, LLC in the amount of \$179,470.00.

DESCRIPTION

This is a multi-departmental contract for the repair, installation, and maintenance of plumbing systems at various County facilities. This is the third of four renewal options.

FINANCIAL

1. Estimated amount to be spent: \$179,470.00
2. Projected amount to be spent previous contract period: \$179,470.00(01/18/25 - 01/17/26)
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact Name: Brian Greene Contact Phone: 770.822.8967



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Sean Meyer *SM*
Deputy Director, Facility Operations

SUBJECT: Recommendation to Renew BL113-22 Provision of Plumbing Repair, Maintenance, and Installation Services on an annual contract.

DATE: November 3, 2025

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with Maxair Mechanical, LLC with a departmental allocation of \$265,000.00

DESCRIPTION

This multi-departmental contract is used for the repair, maintenance and installation of plumbing equipment and piping. The Department of Water Resources uses this contract to provide plumbing services on an as needed basis at various buildings maintained by the Department.

FINANCIAL

1. Estimated amount to be spent: \$265,000.00
2. Projected amount spent previous contract period: \$267,079.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251262	20241073			
Department:	Financial Services		Date Submitted:	11/21/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - CW		Multiple Depts?	Yes
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to renew BL106-22, purchase of duty and training ammunition on an annual contract (January 3, 2026 through January 2, 2027), with Gulf States Distributors, Inc. and Precision Delta Corporation, amount not to exceed \$645,000.00.				
Attachments	Summary Sheet, Justification Letters			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	raroyal (12/4/2025)			
Attorney	grschroff (12/5/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$255,000	brainey (12/4/2025)
Yes	Police Services	*	\$390,000	
Finance Comments	*The current balance in Supplies is checked as items are purchased. For FY2026-27, \$645,000 is subject to budget approval.			FinDir's Initials
				raroyal (12/4/2025)

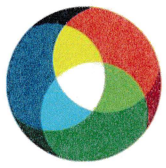
☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – BL106-22
Purchase of Duty and Training Ammunition on an Annual Contract

PURPOSE:	Purchase of duty and training ammunition for use by law enforcement and correctional officers.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$645,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$588,500.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$591,518.60
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	3.3% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	January 3, 2026 through January 2, 2027

COMMENTS:



MEMORANDUM

TO: Chelsey Ward
Purchasing Associate III

THROUGH: Darrell Johnson, Warden *DJ*
Department of Corrections

FROM: Darlesa Barron *DWB*
Business Manager

SUBJECT: Recommendation to Renew BL106-22
Purchase of Duty and Training Ammunition on an Annual Contract

DATE: December 3, 2025

REQUESTED ACTION

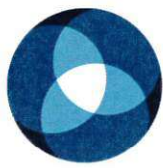
The Department of Corrections recommends renewal of the above referenced contract with Gulf States Distributors, Inc., and Precision Delta Corporation in the amount of \$5,000.00.

DESCRIPTION

This contract is for the purchase of duty and training ammunition. Correctional officers must qualify annually as required by the Peace Officer Standards and Training Council (POST). Duty weapons are used in the line of duty while supervising inmate work crews or transporting inmates from one correctional facility to another.

FINANCIAL

1. Estimated amount to be spent: \$5,000.00
2. Projected amount to be spent previous contract period: \$2,630.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Contact name: Darlesa Barron Contact phone: 678-407-6050



MEMORANDUM

TO: Chelsey Ward
Purchasing Associate II

THROUGH: J.D. McClure, Chief of Police *JDM*
Department of Police Services

FROM: Felicia Kemp *JK*
Financial Supervisor

SUBJECT: Recommendation to Renew BL106-22
Purchase of Duty and Training Ammunition on an Annual Contract

DATE: November 19, 2025

REQUESTED ACTION

The Department of Police Services recommends renewal of the above referenced contract with **Precision Delta Corp** and **Gulf States Distributors** in the amount of \$390,000.00.

DESCRIPTION

Purchase of duty and training ammunition for use by law enforcement officers.

FINANCIAL

1. Estimated amount to be spent: \$390,000.00
2. Projected amount to be spent previous contract period: \$365,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tina Dones Contact phone: 770-513-5064



Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Chelsey Ward
Purchasing Associate III

THROUGH: Cleophas Atwater *ca*
Chief

FROM: Alicia Carmon *@*
Business Manager

SUBJECT: Recommendation to Renew BL106-22 Purchase of Duty and Training Ammunition on an Annual Contract

DATE: November 19, 2025

REQUESTED ACTION

The Department of Gwinnett County Sheriff's Office recommends renewal of the above referenced contract with Gulf States Distributors, Inc. and Precision Delta Corporation in the amount of \$250,000.00.

DESCRIPTION

This contract is for ammunition, which is used for duty and training purposes.

FINANCIAL

1. Estimated amount to be spent: \$250,000.00
2. Projected amount to be spent previous contract period: \$223,888.60
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Major Bryant Harris Contact phone: 770-822-3828

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251240	20241150			
Department:	Human Resources		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie- JC		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew OS053-24, provision of a first responder PTSD program on an annual contract (January 1, 2026 through December 31, 2026), with Association County Commissioners of Georgia - Interlocal Risk Management Agency, amount not to exceed \$370,000.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	asmcallister (11/24/2025)			
Attorney	grschroff (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various Operating	*	\$370,000	brainey (12/1/2025)
Finance Comments	*The current balance in Premiums is checked as services are provided. For FY2026, \$370,000 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – OS053-24
Provision of a First Responder PTSD Program on an Annual Contract

PURPOSE:	This contract is to provide supplemental coverage to first responders diagnosed with post-traumatic stress disorder (PTSD) resulting from exposure to line of duty traumatic events through Metropolitan Life Insurance Company (MetLife). This benefit is completely employer funded and complies with House Bill 451.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$370,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$340,696.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$340,696.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	8.6% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Jenny Coleman
Purchasing Associate II

THROUGH: Adrienne McAllister 
Director of Human Resources

Pam Taylor 
Division Director of Human Resources

FROM: Tandy Krogh 
HR Program Coordinator

SUBJECT: Recommendation to Renew OS053-24, Provision of a First Responder PTSD Program on an Annual Contract

DATE: November 12, 2025

REQUESTED ACTION

The Department of Human Resources recommends award of the above referenced contract with Association County Commissioners of Georgia – Interlocal Risk Management Agency (ACCG-IRMA) in the amount not to exceed \$370,000.00.

DESCRIPTION

ACCG-IRMA will provide supplemental coverage to first responders diagnosed with post-traumatic stress disorder (PTSD) resulting from exposure to line of duty traumatic events through Metropolitan Life Insurance Company (MetLife). This benefit is completely employer funded and complies with House Bill 451.

FINANCIAL

1. Estimated amount to be spent: \$370,000.00
2. Projected amount to be spent previous contract period: \$340,696.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tandy Krogh Contact phone: 770-822-7942



GEORGIA FIRST RESPONDER
PTSD PROGRAM
ACCG GEORGIA MUNICIPAL ASSOCIATION

ACCG - INTERLOCAL RISK MANAGEMENT AGENCY

ACCG-IRMA First Responder PTSD Program

2026 SEMIANNUAL INVOICE

Please make check payable to the **ACCG-IRMA PTSD**.

Mail payment and one copy of the invoice to:

ACCG-IRMA PTSD **#8396**

Truist Wealth Securities Ops Income Processing 1

P.O. Box 896741

Charlotte, NC 28289-6741

Gwinnett County
75 Langley Drive
Lawrenceville, GA 30046

Member Number: 2810

Invoice Number: PTSD-SA1-2026-2810

DUE DATE: ASAP

INSURANCE DESCRIPTION	DEPARTMENT
Lump Sum PTSD Diagnosis Benefit and PTSD Disability Benefit	ACCG Insurance Programs

COVERAGE PERIOD		DESCRIPTION	AMOUNT DUE
Effective	Expiration		
1/1/2026	6/30/2026	ACCG-IRMA First Responder PTSD Program	
		Component 1: Lump Sum PTSD Diagnosis Benefit	\$57,500.00
		Component 2: PTSD Disability Benefit	\$127,500.00
TOTAL SEMIANNUAL PREMIUM:			\$185,000.00
			0
First Responder Count:			2500

PREMIUMS ARE DUE IN FULL UPON RECEIPT. IF PAYMENT IS NOT RECEIVED WITHIN 30 DAYS OF THE DATE OF THE INVOICE, COVERAGE MAY BE CANCELLED.

If you have any questions about this invoice, please email gfrptsd@lockton.com or call Meghan Murray 678-361-0886, Lindsey Albright 706-877-6400, Caroline Grinstead 404-368-6373, or Spencer Shaw 229-402-0799.

10/22/2025

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251242	20241028			
Department:	Human Resources		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie- JC		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew OS032-17, provision of firefighters' cancer benefit program on an annual contract (January 1, 2026 through December 31, 2026), with Association County Commissioners of Georgia - Interlocal Risk Management Agency, amount not to exceed \$137,606.04.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	asmcallister (11/24/2025)			
Attorney	grschroff (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Fire & EMS	*	\$137,606	brainey (12/1/2025)
Finance Comments	*The current balance in Premiums is checked as services are provided. For FY2026, \$137,606 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – OS032-17
Provision of Firefighters' Cancer Benefit Program on an Annual Contract

PURPOSE:	Legislation requires fire departments to purchase insurance coverage on each firefighter to pay claims for cancer diagnosed after serving at least 12 consecutive months as a firefighter in the department if the cancer or treatment makes them unable to perform their firefighter duties.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$137,606.04
PREVIOUS CONTRACT AWARD AMOUNT:	\$139,794.20
AMOUNT SPENT PREVIOUS CONTRACT:	\$139,794.20
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	1.6% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Jenny Coleman
Purchasing Associate II

THROUGH: Adrienne McAllister 
Director of Human Resources

Pam Taylor *pt*
Division Director of Human Resources

FROM: Tandy Krogh *TKK*
HR Program Coordinator

SUBJECT: Recommendation to Renew OS032-17, Provision of Firefighters' Cancer Benefit Program on an Annual Contract

DATE: November 12, 2025

REQUESTED ACTION

The Department of Human Resources recommends renewal of the above referenced contract with Association County Commissioners of Georgia – Interlocal Risk Management Agency (ACCG-IRMA) in the amount not to exceed \$137,606.04.

DESCRIPTION

ACCG-IRMA will provide cancer and long-term disability coverage to firefighters through Hartford Life and Accident Insurance Company. This benefit is completely employer funded and complies with House Bill 146.

FINANCIAL

1. Estimated amount to be spent: \$137,606.04
2. Projected amount to be spent previous contract period: \$139,794.20
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tandy Krogh Contact phone: 770-822-7942

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251235	20241168			
Department:	Information Technology Services		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew SS054-24, support and maintenance for Manatron tax system on an annual contract (January 1, 2026 through December 31, 2026), with Manatron, Inc., amount not to exceed \$1,027,060.77.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	daparks (11/20/2025)			
Attorney	jjkandel (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$1,027,061	brainey (12/1/2025)
Finance Comments	*The current balance in Technical Services is checked as services are provided. For FY2026, \$1,027,061 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only		PH was Held? ☐
Working Session		No Action Taken
Action		
Tabled		
Motion		
2nd by		
Vote		

SUMMARY – SS054-24
Support and Maintenance for Manatron Tax System on an Annual Contract

PURPOSE:	This contract provides a system to perform the mass appraisal, administration, and billing of property taxes in Gwinnett County.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$1,027,060.77
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,130,129.50
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,130,129.50
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	9.1% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



Gwinnett

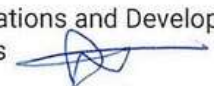
GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE CIO/DIRECTOR

446 West Crogan Street | Lawrenceville, GA 30046-6935
770.822.8900
GwinnettCounty.com

MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO 
Department of Information Technology Services

FROM: Rebar Amedi, Deputy Director Enterprise Applications and Development
Department of Information Technology Services 

SUBJECT: Recommendation to Renew SS054-24 Support and Maintenance for Manatron Tax System on an Annual Contract

DATE: November 14, 2025

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above referenced contract with Manatron, Inc. for the period of January 1, 2026 through December 31, 2026 in the amount not to exceed \$1,027,060.77.

DESCRIPTION

Manatron, Inc. is the manufacturer of Manatron CAMA and Aumentum, formerly named the Manatron Government Revenue Management Systems. These are proprietary systems used primarily by the Tax Assessor's Office and Tax Commissioner's Office. These systems perform the mass appraisal, administration, and billing of property taxes in Gwinnett County.

FINANCIAL

1. Estimated amount to be spent: \$1,027,060.77
2. Projected amount to be spent previous contract period: \$1,130,129.50
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes X
7. Contact name: Constance Clinkscales Contact phone: 770-822-8987

**2026 Annual Support Quote****This not an Invoice!**

Date 11/06/2025

Customer No. 1007580

GWINNETT COUNTY TAX COMMISSION
DEPT OF FINANCIAL SERVICES
LAWRENCEVILLE, GA, 30045-6900
United States

Contract/Project Number	Coverage Period	Payment Terms	Currency
	JAN-DEC26	MN JAN	HARRIS-US\$

Quantity	Item No	Description	Unit Price	Amount
1.00	BILL1	Contract #GA2002.148.06 & Customer PO	0.00	0.00
1.00	AUMRECSE-S	Aumentum Records Admin Std Spt: January 2026 to December 2026	64,928.00	64,928.00
1.00	AUMTAX-S	Aumentum Tax System Support: January 2026 to December 2026	388,575.00	388,575.00
1.00	AUMLEVY-S	Aumentum Levy Mgmt Support Included: January 2026 to December 2026	0.00	0.00
1.00	BILL1	Contract #GA03109GCTCTax eGov System Spt: 2025	0.00	0.00
1.00	COLLECTMAX-S	Tax eGov System Spt: 2025 - Credit	-22,056.00	-22,056.00
1.00	COLLECTMAX-S	Tax eGov System Spt-eCheck Batch/Homestead: 2025 - Credit	-2,221.00	-2,221.00
1.00	WEBHOSTCOLLECT-S	Tax eGov Hosting Spt: 2025 - Credit	-7,353.00	-7,353.00
1.00	BILL1	Contract #GA102510GC	0.00	0.00
1.00	COLLECTMAX-S	Tax eGov System Spt-Homestaed Req#549141: 2025 - Credit	-2,125.00	-2,125.00

Subtotal	\$419,748.00
Misc	0.00
Taxes	0.00
Freight	0.00
Payments/Credits	0.00
Total	\$419,748.00



Invoice Questions? Please call or email Renee Fuller at 866-471-2900 ext.277737 or
renee.fuller@augmentumtech.com.

Thank you for your business!

**2026 Annual Support Quote**

Date 11/06/2025

This is not an Invoice!

Customer No. 1007581

GWINNETT COUNTY TAX ASSESSOR
75 LANGLEY DR
LAWRENCEVILLE, GA, 30045-6900
United States

Contract/Project Number

Coverage Period	Payment Terms	Currency
JAN-DEC26	MN JAN	HARRIS-US\$

Quantity	Item No	Description	Unit Price	Amount
1.00	BILL1	Contract #2002.148.05	0.00	0.00
1.00	AUMRECSE-S	Aumentum Records Admin Std Spt: January 2026 to December 2026	69,471.00	69,471.00
1.00	PAPP-S	ProVal Plus Support: January 2026 to December 2026	340,669.00	340,669.00
1.00	BILL1	Contract #2002.148.02	0.00	0.00
1.00	GROUP 1-S	Group 1 Universal Coder: January 2026 to December 2026	37,904.00	37,904.00
1.00	AUMAA-S	Aumentum Asst Admin Spt *Included*	0.00	0.00
1.00	AUMPP-S	Aumentum Personal Prop Admin Sys Spt *Included*	0.00	0.00
1.00	MVPSEARCH-S	MVP Sales Searcy Sys Support *Included*	0.00	0.00

Subtotal	\$448,044.00
Misc	0.00
Taxes	0.00
Freight	0.00
Payments/Credits	0.00
Total	\$448,044.00



Invoice Questions? Please call or email Renee Fuller at 866-471-2900 ext.277737 or
renee.fuller@augmentumtech.com.

Thank you for your business!



MANATRON, INC.
("Aumentum Technologies")
Approved Marshall & Swift Reseller

2026 END USER LICENSE AGREEMENT (EULA)

The End User listed below has been granted the right to use the Marshall & Swift Cost Data in Reseller's CAMA Program for a period of one (1) calendar year. The End User agrees to pay the appropriate fees for the use of the data each year the End User uses the M&S Cost Data in the Reseller's CAMA Program. If the End User listed below does not pay the appropriate fees, the End User agrees to cease using and to erase, destroy, or disable the M&S Data in the CAMA Program, and that Reseller may erase, destroy, or disable all M&S Cost Data found in the CAMA Program.

I, the End User, have read and agree to all the terms listed above.

PLEASE FILL IN COMPLETELY

Fill in the number of parcels for calendar year 2026 (January 1, 2026 – December 31, 2026)

End User's Name:	Gwinnett County Board of Commissioners	Manatron, Inc
Signature:		
Jurisdiction/Company:	Gwinnett County Georgia	2429 Military Rd, Ste. 300
Address:	75 Langley Drive	Niagara Falls, NY 14304
City:	Lawrenceville,	
State:	GA	Zip Code: 30046
		Andrew Wright, Executive VP

License Fees

Improved Residential Parcels:	278,497 (\$162,337.86)	\$0.547/parcel (segregated)
Improved Commercial/Industrial Parcels:	11,323 (\$5,638.85)	\$0.498/parcel (square feet)
Improved Agricultural Parcels:	4 (\$2.07)	\$0.518/parcel (segregated)
Improved Mobile/Manufactured Homes Parcels:	339 (\$157.64)	\$0.465/parcel (square feet)
Improved Other/Miscellaneous Parcels:	2,186 (\$1,132.35)	\$0.518/parcel (segregated)

Total Number of All Parcels (improved and unimproved): 310,578 (\$159,268.77)

Please indicate if you would prefer to receive future communications via email: ☒ Yes ☐ No

If yes, please provide email address: Stewart.Oliver@gwinnettcountry.com,
Ginger.Roderick@gwinnettcountry.com & Emily.Steele@gwinnettcountry.com

Please include your Purchase Order # (if required on your invoice) and email this completed form to renee.fuller@augmentumtech.com by November 30, 2025.

Signature:

Andrew Wright

email: andrew.wright@harriscomputer.com

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251237	20240793			
Department:	Information Technology Services		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew RP029-21, broad based geographic information system services on an annual contract (January 19, 2026 through January 18, 2027), with Dewberry Engineers, Inc.; Kimley-Horn and Associates, Inc.; and Timmons Group, Inc., amount not to exceed \$101,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	daparks (11/20/2025)			
Attorney	jjkandel (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$101,000	brainey (12/1/2025)
Finance Comments	*The current balance in Professional Service Costs is checked as services are provided. For FY2026, \$101,000 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – RP029-21
Broad Based Geographic Information System Services on an Annual Contract

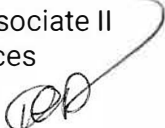
PURPOSE:	This contract provides professional services on an as needed basis and within the limits of our annual budget allocations. The companies selected specialize in providing Geographic Information Systems professional services required for maintenance and continued expansion of our GIS program.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	\$101,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$192,227.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$234,008.40
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	2.8% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This proposal was awarded based on various evaluation criteria; therefore, an analysis on cost alone cannot be obtained.
CONTRACT TERM:	January 19, 2026 through January 18, 2027

COMMENTS:



MEMORANDUM

TO: Bethany White, Purchasing Associate II
Department of Financial Services

THROUGH: Dorothy Parks, Director/ CIO 
Department of Information Technology Services

FROM: John Kable, ITS Assistant Director 
Department of Information Technology Services

SUBJECT: Recommendation to Renew RP029-21
Broad Based Geographic Information Systems Services on an Annual Contract

DATE: November 12, 2025

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above referenced contract with the following three (3) firms, listed below, for the period of January 19, 2026 through January 18, 2027 in the amount not to exceed \$101,000.00.

1. Kimley-Horn and Associates, Inc
2. Dewberry Engineers, Inc
3. Timmons Group, Inc.

DESCRIPTION

This contract provides professional services on an as needed basis and within the limits of our annual budget allocations. The companies selected specialize in providing Geographic Information System professional services required for maintenance and continued expansion of our GIS program. All firms included in this contract provide expertise in GIS application and data development services.

FINANCIAL

1. Estimated amount to be spent: \$101,000.00
2. Projected amount to be spent previous contract period: \$234,008.40
3. Do total obligations agree with "Action Requested"? Yes ☒ No ☐
4. Budgeted: Yes ☒ No ☐
5. Grant Funded: Yes ☐ No ☒
6. SPLOST Funded: Yes ☐ No ☒
7. Contact name: Constance Clinkscales Contact phone: 770-822-8987

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251249	20250070			
Department:	Information Technology Services		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew OS007-23, purchase of Tenable software licenses on an annual contract (February 3, 2026 through February 2, 2027), with CDW Government, LLC, using a competitively procured State of Georgia contract, amount not to exceed \$176,590.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	daparks (11/21/2025)			
Attorney	jjkandel (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$176,590	brainey (12/1/2025)
Finance Comments	*The current balance in Subscriptions is checked as Items are purchased. For FY2026-27, \$176,590 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – OS007-23
Purchase of Tenable Software Licenses on an Annual Contract

PURPOSE:	The County uses Tenable to continuously assess the IT environment for vulnerabilities that could be leveraged by attackers to gain access to the County's systems and data.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	\$176,590.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$175,388.13
AMOUNT SPENT PREVIOUS CONTRACT:	\$175,388.13
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	<1% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	February 3, 2026 through February 2, 2027

COMMENTS:



MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, CIO/Director
Department of Information Technology Services

FROM: Matthew Puckett, Deputy Director of Cybersecurity Division
Department of Information Technology Services

SUBJECT: Recommendation to Renew OS007-23 Purchase of Tenable Software Licenses on an Annual Contract.

DATE: November 14, 2025

REQUESTED ACTION

The Department of Information Technology Services (DoITS) recommends renewal of the above referenced contract for the period of February 3, 2026 through February 2, 2027 to CDW Government, LLC in the amount not to exceed \$176,590.00.

DESCRIPTION

Gwinnett County uses Tenable to continuously assess the IT environment for vulnerabilities that could be leveraged by attackers to gain access to the County's systems and data. On a weekly basis, the Cybersecurity team uses Tenable to scan the environment for vulnerabilities which are then remediated, typically by installing software updates, by infrastructure and application teams. Tenable also provides the County with the quarterly scans which are mandatory to maintain PCI-DSS compliance.

Gwinnett County is leveraging the State of Georgia Software Contract for Cloud Services 99999-SPD-SPD0000060-0004 due to better pricing based on per asset costs.

FINANCIAL

1. Estimated amount to be spent: \$176,590.00
2. Projected amount to be spent previous contract period: \$175,388.13
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Constance Clinkscales Contact phone: 770-822-8987



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

MATT HOLCOMBE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

Convert Quote to Order

ACCOUNT MANAGER NOTES: Thanks! Rob

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PRHP254	11/13/2025	TENABLE RNW	2010690	\$176,590.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Tenable Vulnerability Management Subscription License Mfg. Part#: TIOVM-DUPL D Electronic distribution - NO MEDIA Contract: State of Georgia Software (99999-SPD-SPD0000060-0004)	1	5008600	\$163,680.00	\$163,680.00
Tenable.io Web Application Scanning - License Mfg. Part#: TIO-WAS UNSPSC: 43233205 Electronic distribution - NO MEDIA Contract: State of Georgia Software (99999-SPD-SPD0000060-0004)	1	4761306	\$12,030.00	\$12,030.00
TENABLE STD VUL MGT CONTAINER Mfg. Part#: TIOVM-STNDC Electronic distribution - NO MEDIA Contract: MARKET	1	7170689	\$0.00	\$0.00
TENABLE PCI ASV Mfg. Part#: TIO-PCI-ASV Electronic distribution - NO MEDIA Contract: State of Georgia Software (99999-SPD-SPD0000060-0004)	1	7170696	\$880.00	\$880.00

These services are considered Third Party Services, and this purchase is subject to CDW's [Third Party Cloud Services Terms and Conditions](#), unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such

other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	\$176,590.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$176,590.00

PURCHASER BILLING INFO	DELIVER TO
Billing Address: GWINNETT COUNTY GOVERNMENT TREASURY DIVISI 75 LANGLEY DR LAWRENCEVILLE, GA 30046-6935 Phone: (770) 822-8720 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: GWINNETT COUNTY MATTHEW PUCKETT 446 W CROGAN ST STE 200 LAWRENCEVILLE, GA 30046-2475 Phone: (770) 822-8900 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Rob Sullivan | (866) 245-8105 | robetul@cdwg.com

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Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20250907	20240965			
Department:	Water Resources		Date Submitted:	08/26/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – JM		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew BL095-21, provision of meter reading services on an annual contract (January 1, 2026 through December 31, 2026), with Bermex, Inc., amount not to exceed \$6,900,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.			
Department Head	rmshelton (11/19/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	\$6,900,000	brainey (11/26/2025)
Finance Comments	*The current balance in Professional Service Costs is checked as services are provided. For FY2026, \$6,900,000 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL095-21
Provision of Meter Reading Services on an Annual Contract

PURPOSE:	This contract provides all labor and equipment to record water service meter readings. The meter readings are used to measure the amount of water passing through each meter, which determines the amount the customer will be billed. The contractor also completes service orders to turn the water service on or off and to provide meter readings for transfer of service from one customer to another.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$6,900,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$6,600,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$6,500,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	4% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals an approximate 10.3% increase in market pricing. However, the current vendor has agreed to renew with a 4% increase for the upcoming contract period.
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Steve Sheets, PE *SS*
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Renew BL095-21
Provision of Meter Reading Services on an Annual Contract

DATE: August 5, 2025

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with Bermex, Inc. in the amount of \$6,900,000.00.

DESCRIPTION

This contract provides all labor and equipment to record water service meter readings. The meter readings are used to measure the amount of water passing through each meter, which determines the amount the customer will be billed. The contractor also completes service orders to turn the water service on or off and to provide meter readings for transfer of service from one customer to another.

FINANCIAL

1. Estimated amount to be spent: \$6,900,000.00.
2. Projected amount to be spent previous contract period: \$6,500,000.00.
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: No X
6. Splost Funded: Yes No X
7. Contact name: Adam Garmon Contact phone: (678)376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251021	20240906			
Department:	Water Resources		Date Submitted:	09/26/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – BB		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to renew RP015-21, provision of consultant demand services on an annual contract (January 1, 2026 through December 31, 2026), per attached recommendation letter, amount not to exceed \$20,000,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.			
Department Head	rmshelton (11/20/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various	*	\$20,000,000	brainey (12/1/2025)
Finance Comments	*The individual current budget of each fund or project is checked as services are provided. For FY2026, \$20,000,000 is subject to budget approval.			FinDir's Initials
				njwilliams (12/1/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – RP015-21
Provision of Consultant Demand Services on an Annual Contract

PURPOSE:	Firms will provide professional services for the implementation of our capital improvement and operations programs for the Department of Water Resources.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$20,000,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$21,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$20,800,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	2.5% Increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This proposal was awarded based on various evaluation criteria; therefore, an analysis on cost alone cannot be obtained.
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Brittany Bryant
Purchasing Associate III

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Katherine Gurd, PE *KMG*
Project Administrator, Department of Water Resources

SUBJECT: Recommendation to Renew RP015-21
Consultant Demand Services on an Annual Contract

DATE: October 21, 2025

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with 51 firms in nine different Service Categories in the amount of \$20,000,000.00.

DESCRIPTION

The Department of Water Resources uses the Consultant Demand Services Contract to provide professional services to support the implementation of our capital improvement and operations programs. This is the fourth of the four options to renew the agreement.

Under the Demand Services contract, a firm is contacted based upon their qualifications and experience to develop an approach and fee for a specific project. The Department selects the qualified firm based on their availability to provide the best service and value for the specified project. No minimum or maximum amount of work is guaranteed for each selected firm and work is procured on an as-needed basis via Work Authorizations for each project.

The following firms were previously approved and are recommended for renewal under each Service Category:

- **Category A – Water and Wastewater Facilities and Pump Station Services**
 - AECOM Technical Services, Inc.
 - Arcadis U.S., Inc.
 - Ardurra Group, Inc.
 - Black & Veatch Corporation

- Brown and Caldwell
 - CDM Smith, Inc.
 - Freese and Nichols, Inc.
 - Gresham Smith
 - Hazen and Sawyer
 - HDR Engineering, Inc.
 - Jacobs Engineering Group, Inc.
 - Stantec Consulting Services, Inc.
 - Tetra Tech, Inc.
 - Wade Trim, Inc.
- **Category B – Water Line, Sewer Line and Reuse Water Line Services**
 - AECOM Technical Services, Inc.
 - Barge Design Solutions, Inc.
 - Engineering Strategies, Inc.
 - Freese and Nichols, Inc.
 - Precision Planning, Inc.
 - Stratus Team, LLC
 - Tetra Tech, Inc.
- **Category C – Watershed Services**
 - Geosyntec Consultants, Inc.
 - Hazen and Sawyer
 - Rummel, Klepper & Kahl, LLP
 - Tetra Tech, Inc.
 - WSP USA, Inc.
- **Category D – Stormwater Infrastructure Services**
 - Barge Design Solutions, Inc.
 - Dewberry Engineers, Inc.
 - Freese and Nichols, Inc.
 - Rummel, Klepper & Kahl, LLP
 - Tetra Tech, Inc.
 - W. K. Dickson & Co., Inc.
- **Category E – Dam Services**
 - Dewberry Engineers, Inc.
 - Freese and Nichols, Inc.
 - Geosyntec Consultants, Inc.
 - Hazen and Sawyer
 - Stantec Consulting Services, Inc.
 - Tetra Tech, Inc.

- **Category F – Programmatic Rehabilitation Management Services**
 - Ardurra Group, Inc.
 - Engineering Strategies, Inc.
 - Gresham Smith
 - Hazen and Sawyer
 - Jacobs Engineering Group, Inc.
 - Tetra Tech, Inc.
- **Category G – Asset Data Management Services**
 - Arcadis U.S., Inc.
 - Barge Design Solutions, Inc.
 - Brown and Caldwell
 - Black & Veatch Corporation
 - Dewberry Engineers, Inc.
 - Freese and Nichols, Inc.
 - GHD Inc.
 - Jacobs Engineering Group, Inc.
 - Stantec Consulting Services, Inc.
- **Category H – Strategic Asset Management, Planning, and Modeling Services**
 - Barge Design Solutions, Inc.
 - Brown & Caldwell
 - Dewberry Engineers, Inc.
 - Hazen and Sawyer
 - Stantec Consulting Services, Inc.
- **Category I – Specialized Support Services**
 - Accura Engineering & Consulting Services
 - Aldea Engineering Services, P.C.
 - Arcadis U.S., Inc.
 - Ardurra Group, Inc.
 - Atlas Technical Consultants, LLC
 - Black & Veatch Corporation
 - Blue Cypress Consulting, LLC
 - BlueWater Group, Inc.
 - Brown and Caldwell
 - CDM Smith, Inc.
 - Columbia Engineering and Services, Inc.
 - Corporate Environmental Risk Management, LLC (CERM)
 - Dewberry Engineers, Inc.
 - Engineering Design Technologies, Inc.
 - Engineering Strategies, Inc.
 - Freese and Nichols, Inc.
 - Geosyntec Consultants, Inc.
 - Gresham Smith
 - Hussey, Gay, Bell, Deyoung Inc– Atlanta (fka Hayes, James & Associates, Inc.)
 - Hazen and Sawyer
 - HDR Engineering, Inc.

- IB Environmental LLC
- Jacobs Engineering Group, Inc.
- KCI Technologies, Inc.
- Keck and Wood, Inc.
- Kimley-Horn and Associates, Inc.
- Lowe Engineers, LLC
- MC Squared, Inc.
- Mott MacDonald, LLC
- MR Systems
- Precision Planning, Inc.
- R2T Inc.
- Raftelis Financial Consultants, Inc.
- Rummel, Klepper & Kahl, LLP
- S L King & Associates, Inc.
- Smart Water Analytics LLC
- S&ME, Inc.
- Stratus Team, LLC
- Stantec Consulting Services, Inc.
- Tetra Tech, Inc.
- The Collaborative Firm, LLC
- Volkert Inc.
- Wade Trim, Inc.
- Wendel Architecture, PC
- Willmer Engineering, Inc.
- WK Dickson & Co., Inc.
- Woolpert, Inc.
- WSP USA Inc.

FINANCIAL

1. Estimated amount to be spent: \$20,000,000
2. Current amount spent against contract \$20,800,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon Contact phone: 678-376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251157	20240966			
Department:	Water Resources		Date Submitted:	10/30/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – BB		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to renew BL092-22, provision of sanitary sewer and force main rehabilitation program on an annual contract (January 1, 2026 through December 31, 2026), with Southeast Pipe Survey, Inc. and Vortex Services, LLC, amount not to exceed \$8,000,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.			
Department Head	rmshelton (11/19/2025)			
Attorney	nlwood (11/25/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	\$8,000,000	brainey (11/25/2025)
Finance Comments	*Amount available in Gravity Sewer Rehab/Replacement project. For FY2026, \$8,000,000 is subject to budget approval.			FinDir's Initials
				lapuckett (11/25/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL092-22
Provision of Sanitary Sewer and Force Main Rehabilitation Program
on an Annual Contract

PURPOSE:	This contract provides annual repair and rehabilitation services to gravity sewer and force main systems. It offers the ability to use traditional excavation replacement procedures and several trenchless techniques such as pipe bursting, cured-in-place pipe lining, and epoxy lining. This allows for selecting the most efficient and cost-effective rehabilitation method.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$8,000,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$7,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$7,000,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	10% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Brittany Bryant, CPPB
Purchasing Associate III

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Steve Sheets, PE *SS*
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Renew BL092-22
Provision of Sanitary Sewer and Force Main Rehabilitation Program on an Annual Contract

DATE: September 2, 2025

REQUESTED ACTION

The Department of Water Resources recommends the renewal of the above referenced contract with Southeast Pipe Survey, Inc. and Vortex Services, LLC in the amount of \$8,000,000.00.

DESCRIPTION

This contract provides repair and rehabilitation services to gravity sewer and force main systems. It offers the ability to use traditional excavation replacement procedures and several trenchless techniques such as pipe bursting, cured-in-place pipe lining, and epoxy lining. This allows for selection of the most efficient and cost-effective rehabilitation method.

FINANCIAL

1. Estimated amount to be spent: \$8,000,000.00
2. Projected amount to be spent previous contract period: \$7,000,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon Contact phone: (678)376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☒ Renewals
20251232	20240988			
Department:	Water Resources		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – JM		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to renew SS040-23, provision of products and services for DeZURIK valves on an annual contract (December 19, 2025 through December 18, 2026), with Eco-Tech, Inc., amount not to exceed \$1,690,000.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.			
Department Head	rmshelton (11/20/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	\$1,690,000	brainey (12/1/2025)
Finance Comments	*Amount available in F. Wayne Hill WRC Rehab/Replacement and Lanier FP Rehab/Replacement projects. For FY2026, \$1,690,000 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – SS040-23 Provision of Products and Services for DeZURIK Valves on an Annual Contract	
PURPOSE:	This contract is for products and services for the maintenance, repair, and replacement of DeZURIK valves and ancillary equipment. DeZURIK valves that range in size from 4 inches to 54 inches are installed to control the flow of water throughout the water reclamation facilities, water production facilities, pump stations, distribution system, and collection system.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$1,690,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$900,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$894,321.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	December 19, 2025 through December 18, 2026

COMMENTS:



MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Sean Meyer *SM*
Deputy Director, Facility Operations

SUBJECT: Recommendation to Renew SS040-23 Provision of Products and Services for DeZURIK Valves on an Annual Contract

DATE: November 20, 2025

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with Eco-Tech, Inc. in the amount not to exceed \$1,690,000.00.

DESCRIPTION

This contract is for products and services for the maintenance, repair, and replacement of DeZURIK valves and ancillary equipment. DeZURIK valves that range in size from 4 inches to 54 inches are installed to control the flow of water throughout the water reclamation facilities, water production facilities, pump stations, distribution system, and collection system.

FINANCIAL

1. Estimated amount to be spent: \$1,690,000.00
2. Projected amount spent previous contract period: \$894,321.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251303				
Department:	Commissioners		Date Submitted:	12/02/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	tegibson		Multiple Depts?	
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
to appoint Incumbents Ben Archer and Katrina Fellows to the Gwinnett County Planning Commission. Terms expire December 31, 2026. District 3/Watkins				
Attachments	None			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation				
BAC Action:				
Department Head				
Attorney				
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Finance Comments				FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251293				
Department:	Financial Services		Date Submitted:	12/02/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - SA		Multiple Depts?	Yes
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
RP032-25, provision of wrecker services on a multi-year contract, to Statewide Wrecker Service, LLC and Willard Wrecker Service, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$121,250.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$606,250.00.				
Attachments	Summary Sheet, Justification Letter, Score Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	raroyal (12/4/2025)			
Attorney	grschroff (12/5/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Fleet Management	*	\$456,250	brainey (12/5/2025)
Yes	Police Services	*	\$150,000	
Finance Comments	*The current balances in Fleet Repair & Maintenance and Professional Service Costs are checked as services are provided. For FY2026-30, \$606,250 is subject to budget approval.			FinDir's Initials
				raroyal (12/5/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held?
Working Session: Action: New Item Tabled: Motion: 2nd by:	Vote		

SUMMARY – RP032-25
Provision of Wrecker Services on a Multi-Year Contract

PURPOSE:	Provide removal of wrecked, disabled, or impounded vehicles. The service is provided for County owned and citizen owned vehicles.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$121,250.00 (initial contract term) \$606,250.00 (full contract term)
PREVIOUS CONTRACT AWARD AMOUNT:	\$107,500.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$122,192.73
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	18 56 website viewings
NUMBER OF RESPONSES:	6
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: January 1, 2026 through December 31, 2026 Full Term: January 1, 2026 through December 31, 2030

COMMENTS:

MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: J.D. McClure 
Chief of Police

FROM: Felicia Kemp 
Financial Supervisor

SUBJECT: Recommendation to Award RP032-25
Provision of Wrecker Services on a Multi-Year Contract

DATE: December 2, 2025

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced multi-year contract for five (5) years to Statewide Wrecker Service, Inc. and Willard Wrecker Service, Inc. in the amount of \$30,000.00 for the first year.

DESCRIPTION

Provision of Wrecker Services for Police Districts one through six.

References X Yes No

FINANCIAL

- Estimated amount to be spent: \$30,000.00 (initial contract term)
\$150,000 (full contract term)
- Projected amount to be spent previous contract period: \$20,000.00
- Do total obligations agree with "Action Requested"? Yes X No
- Budgeted: Yes X No
- Grant Funded: Yes No X
- SPLOST Funded: Yes No X
- Contact name: Tina Dones Contact phone: 770-513-5064



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

FROM: Ron Adderley *for SA*
Director

SUBJECT: Recommendation to Award RP032-25—Provision of Wrecker Services on an Multi-Year Contract

DATE: December 3, 2025

REQUESTED ACTION

The Department of Support Services recommends award of the above-mentioned contract to Statewide Wrecker Services, Inc., and Willard Wrecker Service, Inc., in the amount of \$91,250.00 for the first year.

DESCRIPTION

This contract is to provide wrecker service for County vehicles in the six Police Districts. The cost will vary depending on the type of wrecker needed and the towing service requested. The two types of wrecker services are light or heavy depending on the size of the vehicle

References checked? ☒ Yes ☐ No

FINANCIAL

- Estimated amount to be spent: \$ 91,250.00 (initial contract term)
\$ 456,250.00 (full contract term)
- Projected amount to be spent previous contract period: \$102,192.73 (01/01/2025-12/31/2025)
- Do total obligations agree with "Action Requested"? Yes ☒ No ☐
- Budgeted: Yes ☒ No ☐ N/A ☐
- Grant Funded: Yes ☐ No ☒
- SPLOST Funded: Yes ☐ No ☒
- Contact name: Brinston Williams Contact phone: 678.442.3303

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251294				

Department:	Financial Services	Date Submitted:	12/02/2025
Working Session:	12/09/2025	Business Session:	12/09/2025
Submitted By:	Purchasing - Brandi Cantie - CW	Public Hearing:	
Agenda Type	Award	Multiple Depts?	Yes
Item of Business:		Locked by Purchasing	No
RP038-25, provision of medical examiner services on a multi-year contract, to Forensic Pathology Services, P.C. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$2,431,043.52. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$13,601,886.24 and ratification of \$642,322.44.			
Attachments	Summary Sheet, Justification Letter, Score Tabulation, Cost Tabulation		
Authorization:	Chairwoman's Signature?	Yes	
Staff Recommendation	Award		
BAC Action:			
Department Head	raroyal (12/5/2025)		
Attorney	grschroff (12/5/2025)		
Agenda Purpose Only			

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$13,601,886	raroyal (12/5/2025)
Finance Comments	*The balance in Professional Service costs is checked as items are purchased and services are provided. For FY2026-2030 \$13,601,886 is subject to budget approval. Ratification amount was included in prior adopted budgets. Adjust budgets as necessary.			FinDir's Initials raroyal (12/5/2025)

☒ Budget Adjust ☒ Grand Jury

County Clerk Use Only		PH was Held? ☐
Working Session		No Action Taken
Action	New Item	
Tabled		
Motion		
2nd by		

SUMMARY – RP038-25
Provision of Medical Examiner Services on a Multi-Year Contract

PURPOSE:	Provide medical examiner services to the Gwinnett County Police Department and the District Attorney's Office.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$2,431,043.52 (initial term) \$13,601,886.24 (total term)
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,508,808.48 (initial term) \$7,544,042.40 (total term)
AMOUNT SPENT PREVIOUS CONTRACT:	\$8,186,364.84*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	66.2% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	78 41 website viewings
NUMBER OF RESPONSES:	1 1 withdrew**
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	There are a very limited number of qualified medical examiners in the metropolitan area and a limited number of forensic pathologists who have the capability of providing the services required by Gwinnett County.
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: January 1, 2026 through December 31, 2026 Full Term: January 1, 2026 through December 31, 2030

COMMENTS: *The Purchasing Ordinance states that all purchases where cost is greater than \$100,000.00 require ratification by the Board of Commissioners.

**One vendor withdrew due to failure to submit a complete proposal.



MEMORANDUM

TO: Chelsey Ward
Purchasing Associate III

THROUGH: J.D. McClure *JD*
Chief of Police

FROM: Felicia Kemp *FK*
Financial Supervisor

SUBJECT: Recommendation to Award RP038-25
Provision of Medical Examiner Services on a Multi-Year Contract

DATE: December 3, 2025

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced multi-year contract for five (5) years to Forensic Pathology, Services, P.C. in the amount of \$2,431,043.52 for the first year.

The Department of Police Services also recommends ratification in the amount of \$642,322.44 with Forensic Pathology, Services, P.C.

DESCRIPTION

Provide Medical Examiner Services to the Gwinnett County Police Department

References X Yes No

FINANCIAL

- Estimated amount to be spent: \$2,431,043.52 (initial contract term)
\$13,601,886.24 (full contract term)
- Projected amount to be spent previous contract period: \$8,186,364.84
- Do total obligations agree with "Action Requested"? Yes X No
- Budgeted: Yes X No
- Grant Funded: Yes No X
- SPLOST Funded: Yes No X
- Contact name: Tina Dones Contact phone: 770-513-5064

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251255	20241074			
Department:	Financial Services		Date Submitted:	11/19/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - SA		Multiple Depts?	Yes
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to renew BL108-21, on-call electrical repair, maintenance, and installation services on an annual contract (January 4, 2026 through January 3, 2027), with Cleveland Electric Company and LMI Systems, LLC, amount not to exceed \$817,800.00, and ratification of \$160,801.09. This contract is funded 1.8% by the 2023 SPLOST Program.				
Attachments	Summary Sheet, Justification Letters			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	raroyal (11/24/2025)			
Attorney	srouth (11/25/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various Operating	*	\$663,050	brainey (11/25/2025)
Yes	Capital Project	**	\$139,750	
Yes	2023 SPLOST	**	\$15,000	
Finance Comments	*The current balance in Repairs & Maintenance is checked as services are provided. **Amount available in various capital projects. For FY2026, \$817,800 is subject to budget approval.			FinDir's Initials lapuckett (11/25/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL108-21 On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract	
PURPOSE:	Provision of services to include inspections, maintenance, repairs, and installation of electrical systems, components, and equipment as required by the County. The services will include all equipment, materials, parts, and labor necessary to satisfactorily complete the authorized tasks.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$817,800.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$786,486.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,047,287.09*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	1% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	January 4, 2026 through January 3, 2027

COMMENTS: *The Purchasing Ordinance states that all purchases where cost is greater than \$100,000.00 require ratification by the Board of Commissioners.



**GWINNETT COUNTY
DEPARTMENT OF FIRE AND EMERGENCY SERVICES**

408 Hurricane Shoals Road NE | Lawrenceville, GA 30046-4406

O: 678.518.4800 | F: 678.518.4806

GwinnettCounty.com | GwinnettFire.org

MEMORANDUM

TO: Savannah Anderson
Purchasing Associate

THROUGH: Fred Cephas *[Signature]*
Fire Chief

FROM: Michael Williamson *[Signature]*
Section manager

SUBJECT: Recommendation to Renew BL108-21 On-Call Electrical Repair Services on an Annual Contract

DATE: September 25, 2025

REQUESTED ACTION

The Department of Fire and Emergency Services recommends renewal of the above referenced contract with Cleveland Electric Company and LMI Systems, LLC in the amount of \$196,900.00.

DESCRIPTION

This contract allows the above contractor to provide specified electrical services for various department locations. The service includes repairs, maintenance, and installation of electrical devices and systems as requested by the department.

FINANCIAL

1. Estimated amount to be spent: \$196,900.00
2. Projected amount to be spent previous contract period: \$201,236.68
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Michael Williamson Contact phone: 678.518.6500



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Chris Minor *C. Minor*
Director of Parks and Recreation

FROM: Mikhale Pogue *Mikhale Pogue*
Program Coordinator

SUBJECT: Recommendation to Renew: BL108-21, On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract

DATE: October 8, 2025

REQUESTED ACTION

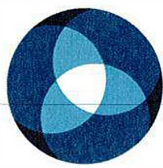
The Department of Parks and Recreation recommends renewal of the above referenced contract with LMI Systems, LLC and Cleveland Electric Company, in the amount of \$105,900.00.

DESCRIPTION

This contract provides for electrical repair, maintenance, and installation services at County facilities.

FINANCIAL

1. Estimated amount to be spent: \$105,900.00
2. Projected amount to be spent previous contract period: \$84,200.41
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Mikhale Pogue Contact phone: 770-822-8861



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: J.D. McClure *JDM*
Chief of Police

FROM: Felicia Kemp *FK*
Financial Supervisor

SUBJECT: Recommendation to Renew BL108-21
On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract

DATE: November 20, 2025

REQUESTED ACTION

The Department of Police Services recommends renewal of the above referenced contract with Cleveland Electric Company and LMI Systems, LLC, in the amount of \$100,000.00. The Department of Police Services is requesting a ratification for BL 108-21 in the amount of \$118,264.00 during the previous term with services being rendered from January 4, 2025-January 3, 2026.

DESCRIPTION

On-Call services, to include inspections, maintenance, repairs and installations of electrical systems, components and equipment as required for various Police facilities.

FINANCIAL

1. Estimated amount to be spent: \$100,000.00
2. Projected amount to be spent previous contract period: \$150,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tina Dones Contact phone: 770-513-5064



Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

THROUGH: Cleophas Atwater *Ca*
Chief

FROM: Alicia Carmon *@*
Business Manager

SUBJECT: Recommendation to Renew BL108-21 On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract

DATE: November 3, 2025

REQUESTED ACTION

The Department of Gwinnett County Sheriff's Office recommends renewal of the above referenced contract with Cleveland Electric Company and LMI Systems, LLC. in the amount of \$75,000.00.

DESCRIPTION

This contract is for electrical repairs and installations within the Detention Center that cannot be done by our in-house Facilities Management Staff.

FINANCIAL

1. Estimated amount to be spent: \$75,000.00
2. Projected amount to be spent previous contract period: \$65,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Glen Fountain Contact phone: 770-619-6406



MEMORANDUM

TO: Savannah Anderson
Purchasing Associate II

FROM: Ron Adderley
Director of Support Services

Subject: Recommendation to Renew BL108-21 — On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract.

Date: November 18, 2025

REQUESTED ACTIONS

The Department of Support Services recommends renewal of the above referenced contract to Cleveland Electric Company and LMI Systems, LLC, in the amount of \$325,000.00.

The Department of Support Services is requesting a ratification for BL108-21 in the amount of \$42,537.09 during the previous term with services being rendered from January 4, 2025 to January 3, 2026.

DESCRIPTION

This is a multi-departmental contract for the repair and installation of electrical and lighting systems at various County facilities. This is the fourth of four renewal options.

FINANCIAL

1. Estimated amount to be spent: \$325,000.00
2. Projected amount to be spent previous contract period: \$533,350.00 (01/4/25-01/3/26)
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact Name: Brian Greene Contact Phone: 770.822.8967



MEMORANDUM

TO: Savannah Anderson, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director 
Department of Transportation

FROM: Erica Brizzee, P.E., Deputy Director 
Department of Transportation

SUBJECT: Recommendation to Renew BL108-21
On-Call Electrical Repair, Maintenance, and Installation Services on an Annual Contract

DATE: November 12, 2025

REQUESTED ACTION

The Department of Transportation recommends renewal of the above referenced contract with Cleveland Electric Company and LMI Systems, LLC in the amount of \$15,000.00

DESCRIPTION

This contract provides for electrical repair, maintenance, and installation services on projects throughout the County on an as needed basis. This contract is funded by the 2023 SPLOST Program.

FINANCIAL

1. Estimated amount to be spent: \$15,000.00
2. Projected amount to be spent previous contract period: \$13,500.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes X No
7. Contact name: Beth Theodros Contact phone: 770-822-7470

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251261				
Department:	Community Services		Date Submitted:	11/21/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	vlharrod		Multiple Depts?	No
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing		No
for the Chairwoman to execute any and all documents related to the approval of funding for The University of Georgia Cooperative Extension staff for the 2026 calendar year under the Memorandum of Understanding between The Board of Regents of The University System of Georgia by and on behalf of The University of Georgia Cooperative Extension and Gwinnett County.				
Attachments	Justification Memo, Contract			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	lgjorstad (11/21/2025)			
Attorney	abcauthen (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$147,337	brainey (12/2/2025)
Finance Comments	*The current balance in Professional Service Costs, Training & Travel, and Miscellaneous Costs is checked as services are provided. For FY2026, \$147,337 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



Gwinnett

GWINNETT COUNTY
DEPARTMENT OF COMMUNITY SERVICES

446 West Crogan Street | Lawrenceville, GA 30046

770.822.8833

GwinnettCounty.com | GwinnettCommunityServices.com

TO: Chairwoman
District Commissioners

FROM: Lindsey Jorstad, Department Director
Community Services

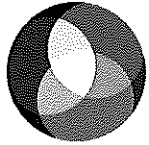
RE: Approval of UGA for Extension Staff Funding for the 2026 calendar year

DATE: October 9, 2025

Community Services requests continuation of the attached MOU with the University of Georgia Cooperative Extension Service. This MOU outlines the responsibilities of each party regarding the operation of an Extension education program in agriculture, horticulture, the environment, family and consumer sciences, and 4-H youth development.

Under mutually agreed funding per the cooperative contract pay, Gwinnett County will reimburse UGA monthly for salaries, taxes, retirement, travel, and operating expenses.

Your consideration of this request is greatly appreciated.



Gwinnett

GWINNETT COUNTY
DEPARTMENT OF COMMUNITY SERVICES
UGA EXTENSION GWINNETT

750 South Perry Street, Suite 400 | Lawrenceville, Ga 30046
678.377.4010
www.gwinnettcountry.com www.gwinnetttextension.com

Date: 12/1/2025

To: Clinton McRae
Northwest District Extension Director

FROM:

Gwinnett County
Board of Commission

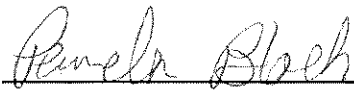
RE: Annual Financial Agreement Budget

It is our intent to renew/amend the Annual Financial Agreement with the Board of Regents of the University System of Georgia on behalf of the University of Georgia Cooperative Extension Service.

The attached Budget is for: Salary, SS/Med, Retirement, Travel and/or Operating
Budget is for the period: January 1, 2026 - December 31, 2026
The University will bill: Monthly

According to the governing Memorandum of Understanding (MOU), this Annual Financial Agreement sets forth the County's contributions toward the compensation of County Extension Personnel for the period stated above.

For administrative purposes, the compensation of personnel listed in this Agreement will come directly from UGA Extension, with UGA invoicing the County for the County's proportionate share. The County requests that the final invoice be sent no later than 15 days after the end date. This invoice date will allow for payment within the current fiscal year budget.



County Extension Coordinator

10/19/25

Date

District Extension Director

Date

Gwinnett BOC, Chairwoman

Date

Associate Dean for Extension, CES

Date

Sr. Assistant County Attorney

Date

Attest: County Clerk

Date

Gwinnett County Board of Commission

January 1, 2026 - December 31, 2026

** Per the MOU, any COLA given to county employees should also be given to Extension Employees*

POSITION			BUDGET PERIOD		Salary	FICA (7.65%)		OTHER FRINGE				TOTAL BUDGET
Last Name	Select		Jan 1 - June 30	July 1 - Dec 31		OASDI (6.2%)	HI (1.45%)	RETIREMENT	Health/Life	Travel	Operating	
Bloch		Agent - CEC	\$ 25,943	\$ 25,943	\$ 51,886	\$ 3,217	\$ 752	TRS \$ 11,368		\$ 2,186	\$ 678	\$ 70,087
Beltran	FACS -	Agent	\$ 9,958	\$ 9,958	\$ 19,916	\$ 1,235	\$ 289	TRS \$ 4,364		\$ 2,186	\$ 678	\$ 28,667
James	4-H -	Agent	\$ 8,630	\$ 8,630	\$ 17,260	\$ 1,070	\$ 250	TRS \$ 3,782		\$ 2,186	\$ 678	\$ 25,226
Marlowe	ANR -	Agent	\$ 7,909	\$ 7,909	\$ 15,818	\$ 981	\$ 229	TRS \$ 3,466		\$ 2,186	\$ 678	\$ 23,357
					\$ -	\$ -	\$ -	N/A				\$ -
					\$ -	\$ -	\$ -	N/A				\$ -
					\$ -	\$ -	\$ -	N/A				\$ -
					\$ -	\$ -	\$ -	N/A				\$ -
					\$ -	\$ -	\$ -	N/A				\$ -
					\$ -	\$ -	\$ -	N/A				\$ -
TOTALS			\$ 52,440	\$ 52,440	\$ 104,880	\$ 6,503	\$ 1,521	\$ 22,979	\$ -	\$ 8,744	\$ 2,710	\$ 147,337

BILL TO THE FOLLOWING NAME AND ADDRESS
Gwinnett County Board of Commissioners
Finance Department
75 Langley Dr Lawrenceville, GA 30045

FISCAL CONTACT INFORMATION	
Name	Russell Royal
Phone	770-822-8724
Email	russell.royal@gwinnettcountry.com

APPROVED BY:

Official Title: Gwinnett County Board of Commissioners, Chairwoman

District Extension Director - Clinton McRae

Combo Code: 18173220011381 - HLO

For District Use:				
☐ Spreadsheet update	☐ Team Dynamix Update	☐ Budgeted in Financials	☐ Combo Code [HLO]	☐ Position Funding Completed

UGA will bill monthly for the actual expenses of the above, all other benefits will be charged to combo code 18171009991001

MEMORANDUM OF UNDERSTANDING
Between
THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
by and on behalf of
THE UNIVERSITY OF GEORGIA
COOPERATIVE EXTENSION
and GWINNETT COUNTY

This Memorandum of Understanding (herein referred to as the "MOU") is made and entered into this ____ day of December, 2021, by and between THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA by and on behalf of THE UNIVERSITY OF GEORGIA COOPERATIVE EXTENSION (hereinafter referred to as "UGA Extension") and GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia, (hereinafter referred to as "County"), for the provision of Cooperative Extension Services and Personnel in Gwinnett County, Georgia.

WHEREAS, through the Smith-Lever Act of the U.S. Congress of 1914, an Agreement was created between The Board of Regents of the University System of Georgia, the University of Georgia, the University of Georgia Cooperative Extension and the U.S. Department of Agriculture, to allow for Extension work to be conducted in the State of Georgia; and

WHEREAS, for over 100 years UGA Extension has offered services in all 159 counties in the State of Georgia; and

WHEREAS, through county offices throughout the state, UGA Extension continues to offer reliable information and programs in the areas of agriculture, food, families, the environment and 4-H youth development; and

WHEREAS, UGA Extension is able to maintain and operate these programs through the use of UGA Extension personnel; and

WHEREAS, UGA Extension and the County agree that the services provided by UGA Extension Personnel are invaluable to the County's citizens and community; and

WHEREAS, the County Board of Commissioners is authorized under Article 9, Section 3, Paragraph 1, and Article 9, Section 4, Paragraph 2, of the Constitution of the State of Georgia as amended in 1983, and by O.C.G.A. § 20-2-62 and O.C.G.A. § 48-5-220 to enter into agreements providing for these types of services; and

WHEREAS, all parties agree that it is necessary and appropriate to define the types of UGA Extension operations and personnel and establish parameters for compensation so that all parties are clear on their respective responsibilities and duties;

NOW, THEREFORE, the Parties agree as follows:

I. OPERATIONS

UGA Extension and the County will support all County Extension personnel operationally as set forth in this MOU regardless of employee compensation status.

A. UGA EXTENSION agrees to the following:

1. UGA Extension shall annually appoint a member of the County Extension personnel to serve as the County Extension Coordinator. The Coordinator shall be responsible for the total County Extension program, staff coordination and supervision, and all communications and transactions between the County and the County Extension staff.
2. UGA Extension shall provide County Extension personnel with the necessary educational materials needed for an effective program. UGA Extension also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs.
3. UGA Extension shall reimburse all County Extension personnel directly for expenses incurred for officially designated travel authorized by the District Extension Director.
4. UGA Extension shall support County Extension personnel and the Extension program in the County with necessary assistance of District and State subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom UGA Extension cooperates.
5. UGA Extension shall report to the County Board of Commissioners at regular intervals on the nature of the County Extension program and progress being made.

B. The COUNTY agrees to the following:

1. The County shall provide a suitable County Extension office with the suitability of the office to be agreed on by all parties. As a part of the County's budgeting process, the County further agrees to provide sufficient funds to pay for all necessary office supplies, office equipment, telephone, utilities, data communication/networking (including broadband internet connectivity), postage, demonstration materials, janitorial service and other items necessary for the operation of an effective Extension education program.
 - a. Should the County request removal or modification of office network infrastructure deployed and/or managed by UGA Extension, the County shall coordinate with UGA Extension IT personnel prior to the removal or modification of said equipment. The County shall also coordinate with UGA Extension IT personnel prior to the addition of new network infrastructure where the existing network infrastructure has been deployed or is managed by UGA Extension.

- b. The County shall coordinate with UGA Extension IT personnel in planning for the relocation of an existing or establishment of a new Extension office where the network infrastructure and/or computing resources will be managed by UGA Extension.
 - c. The County shall allow the installation and use of client software and unrestricted access to online resources deemed necessary by UGA Extension to conduct Extension business operations and program delivery; provided, however, that, all such software shall comply with any and all County information technology policies relating to security on, and compatibility with, the County's information technology infrastructure and systems. UGA Extension and the County will jointly determine such compliance prior to installation of any such software.
- 2. The County shall furnish a county government vehicle or reimburse the travel expenses of County Extension personnel for official travel in the county or on behalf of the County. The reimbursement shall be paid by the County directly to County Extension personnel unless some other method is agreed upon in writing by UGA Extension and the County.
 - 3. The County shall evaluate financial support to the operations of UGA Extension annually, including compensation of personnel, make adjustments as necessary for continued effective support, and shall notify the UGA Extension of these adjustments. The County Extension Coordinator will prepare and submit for approval an annual operating budget to the County according to standards set by the County Board of Commissioners for all county departments.

II. COMPENSATION

The UGA Cooperative Extension personnel shall be categorized based on the method of compensation they are associated with, as set forth in the attached addendums. UGA Extension and the County shall identify and agree upon the appropriate compensation method and personnel relationship for each employee. The following three options are available (CHECK ALL THAT APPLY):



A. COOPERATIVE DIRECT PAY

In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Addendum "A".



B. COOPERATIVE CONTRACT PAY

In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's

withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Addendum "B". However, for administrative purposes the County Extension Personnel's compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County's proportionate share.



C. COUNTY FUNDED EXTENSION PERSONNEL

In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County, as set forth in Addendum "C". The County shall be solely responsible for the County Extension Personnel's salary, benefits (including but not limited to health insurance), withholding of federal and state taxes, and retirement benefits (if any).

III. AGREEMENT

1. This MOU shall take effect when it is executed by both the County and UGA Extension.
2. In instances of conflict between University of Georgia/University System of Georgia and County policies, the University of Georgia/University System of Georgia policies shall govern.
3. The term of this MOU shall be from the date of execution until terminated by either party by written notice of such intent provided ninety (90) days in advance.
4. This MOU may be modified by written agreement of the parties hereto.
5. Neither party to this agreement will discriminate against any employee or applicant for employment because of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity, ethnicity or national origin, religion, age, genetic information, disability, or veteran status.
6. All notices provided for or permitted to be given pursuant to this MOU shall be in writing and shall be deemed to have been properly given or served by personal delivery or by depositing in the United States Mail, postpaid and registered or certified mail, return receipt requested, and addressed to the addresses set forth below. By giving written notice hereunder, either party hereto shall have the right from time to time and at any time during the term of this MOU to change their respective addresses. For the purposes of this Agreement:

The address of UGA Extension is: 750 South Perry St.; Suite 400
Lawrenceville, GA 30046

The address of County is:

75 Langley Drive
Lawrenceville, GA 30046

or such other address as shall be furnished by such notice to the other party.

Muelle Henderson

Chairwoman, Gwinnett County Board of Commissioners

Date: 12-30-2021

Mary Black

County Extension Coordinator, Gwinnett County

Date: 11-23-2021

Hyatt

Vice President for Public Service and Outreach, University of Georgia

Date: 1/26/22



Diana M King
County Clerk

Addendum A

COOPERATIVE DIRECT PAY

In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in an annual Financial Agreement. Such annual Financial Agreement shall be contingent upon funding as a part of the County's annual budget process.

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
 - a. Provide legally required health insurance; and
 - b. Provide legally required worker's compensation insurance
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.
6. UGA Extension shall carry out all work under this agreement in accordance with the

administrative and other requirements, including those related to personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.

7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.
8. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel as set forth in the annual Financial Agreement. Benefits, including leave, shall be calculated according to policies established by the Board of Regents.

The County portion of salary shall be paid monthly by the County directly to County Extension personnel. The County will collect and remit FICA taxes on the County portion of the salary. UGA Extension shall provide monthly statements to the County reflecting the County portion of the employer contribution to the employee's retirement benefit with Teachers Retirement System of Georgia. The reimbursement to UGA Extension for the County's portion of this benefit will be made to the UGA Extension in the full amount within fifteen (15) days of receipt of the statement.

The County portion of employee salaries should be adjusted annually based on performance and/or cost of living increases typical of other County employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date. UGA will not allocate any percentage salary increase on the County portion of the employee's salary.

9. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.

Addendum B

COOPERATIVE CONTRACT PAY:

In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in an annual Financial Agreement. Such annual Financial Agreement shall be contingent upon funding as a part of the County's annual budget process. However, for administrative purposes the County Extension Personnel's compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County's proportionate share.

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
 - a. Provide legally required health insurance;
 - b. Provide legally required worker's compensation insurance; and
 - c. Pay applicable FICA taxes; and
 - d. Withhold federal and state income taxes in accordance with relevant federal and state law.
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year period. In such cases, the records shall be retained until the audit is complete or until the

resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.

6. UGA Extension shall carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.
8. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel to UGA Extension within thirty (30) days of receipt of an invoice from UGA Extension. Benefits, including leave, shall be calculated according to policies established by the Board of Regents. UGA Extension will provide monthly statements to the County reflecting the County portion of the County Extension Personnel's salary and benefits. The County is aware and agrees that these benefits will include the County's proportionate share of the employer portion of FICA, worker's compensation and the employee's selected retirement benefits. The employee may select the Georgia Teachers Retirement System or the Board of Regents Optional Retirement Program.

The County portion of employee salaries shall be adjusted annually based on performance and/or cost of living increases typical of other county employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date, and a new contract will be issued with the new salary. UGA Extension will not allocate any percentage salary increase on the County portion of the employee's salary. The County's portion is as set forth in the annual Financial Agreement.

9. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.

Addendum C

COUNTY FUNDED EXTENSION PERSONNEL

In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County. The County shall be solely responsible for the County Extension Personnel's salary, benefits (including but not limited to health insurance), withholding of federal and state taxes, and retirement benefits (if any).

For County Funded Extension Personnel, UGA EXTENSION agrees to the following:

1. UGA Extension shall establish minimum qualifications for County Extension personnel and certify the qualifications of all applicants.
2. UGA Extension may approve or disapprove appointment recommendations by County of County Funded Extension personnel; provided, however, UGA Extension will provide the County with written reasons for each disapproval of an appointment recommendation.
3. UGA Extension shall supervise and evaluate County Funded Extension personnel according to applicable University of Georgia and the Board of Regents policies and procedures.
4. UGA Extension shall collect, approve and transfer employee work time records to the COUNTY on a weekly or monthly basis as agreed upon.
5. In the event the work of any County Funded Extension personnel becomes unsatisfactory to UGA Extension, it shall be the responsibility of UGA Extension to communicate this dissatisfaction to the County. It shall then be the responsibility of the County to appropriately deal with the dissatisfaction and advise the UGA Extension of action taken, if any. The County shall have the right to terminate or transfer personnel.

For County Funded Extension Personnel, the COUNTY agrees to the following:

1. The County shall employ and determine the total salary that personnel are to be paid.
2. The County shall provide all salary and associated benefits as per County policy.
3. The County shall serve as the employer of record and therefore:
 - a. Provide legally required health insurance;
 - b. Provide legally required worker's compensation insurance;
 - c. Withhold and pay appropriate FICA and income taxes to the relevant government agencies; and
 - d. Designate supervision of extension personnel to the District Extension Director.
4. Annual salary adjustments for County Extension personnel shall be based on County policy and consistent with such policies for other County employees.

5. No provision of this Addendum, the MOU, or the annual Financial Agreement between UGA Extension and the County shall create any employment rights for such personnel above and beyond any such rights enjoyed by County employees generally.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☒ Grants	☐ Public Hearing	☐ Renewals
20251291				
Department:	Community Services		Date Submitted:	12/01/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	rkmorris		Multiple Depts?	No
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing No		
to accept a \$35,000.00 BOOST grant from the Georgia Recreation and Park Association (GRPA) in partnership with the Georgia Statewide Afterschool Network and the Georgia Department of Education. The funds will be used to reduce the cost of afterschool programs at two high needs locations. This program is 100% funded through GRPA with no match requirement. Approval for the Chairwoman or designee to execute any and all related grant documents.				
Attachments	Justification Memo; Grant Application, Action List, Memorandum of Understanding			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	lgjorstad (12/2/2025)			
Attorney	abcauthen (12/4/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Grants	*	\$35,000	brainey (12/4/2025)
Finance Comments	*A grant budget will be established upon approval and execution of agreement; adjust revenue and appropriation budgets as necessary.			FinDir's Initials
				raroyal (12/4/2025)

☒ Budget Adjust ☒ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



Gwinnett

GWINNETT COUNTY
DEPARTMENT OF COMMUNITY SERVICES

446 West Crogan Street | Lawrenceville, GA 30046

770.822.8833

GwinnettCounty.com | GwinnettCommunityServices.com

TO: Chairwoman
District Commissioners

FROM: Lindsey Jorstad, Department Director
Community Services

RE: Acceptance of a BOOST 2.0 Afterschool Grant

DATE: December 1, 2025

Item of Business

Approval/authorization to accept a Georgia Recreation and Park Association BOOST 2.0 Grant in the amount of \$35,000.00.

Description

Community Services requests acceptance of a Georgia Recreation and Park Association (GRPA) Building Opportunities in Out-of-School Time (BOOST) 2.0 Grant in the amount of \$35,000. Funding will be used to reduce weekly participation fees for families at Lawrenceville Elementary School and Jenkins Elementary School, two high-need sites where an average of 83% of students receive Free or Reduced Lunch.

This grant will allow the department to lower weekly afterschool costs, removing a significant financial barrier for families while expanding access to high-quality afterschool enrichment. The Building Brains Anywhere Afterschool Program provides learning acceleration in literacy, numeracy, and STEAM; health and wellness activities; and social-emotional skill building for youth who need it most.

There is no required County match. Your consideration of this request is greatly appreciated.

FY26 BOOST Grant Program Application

FY26 BOOST Grants Program Application

Organization Information

Organization Name: Gwinnett County Board of Commissioners - Department of Community Services

Mailing Address: 446 West Crogan Street, Lawrenceville, GA 30046

Organization Phone Number: 770.822.8890

Organization Website: GwinnettCommunityServices.com

Administrative Contacts Information

Please provide the following information for each role below. If someone will be serving in multiple roles, please add their contact information to each role.

Director: Division Director

First Name: Lindsey

Last Name: Jorstad

Email: Lindsey.Jorstad@gwinnettcountry.com

Work Phone: 770.822.8869

Cell/Mobile: NA

Person Completing this application:

First Name: Tania

Last Name: Ballou

Title: Division Director

Email: Tania.Ballou@gwinnettcountry.com

Work Phone: 678.277.0927

Cell/Mobile: NA

This will be the main person coordinating communication with GRPA, Quality Improvement/Data & Reporting, completing necessary reports and submitting them in a timely manner along with all surveys, reports, reimbursement requests, etc.

Failure to submit reports and requests for information will place you in BREACH of your Agreement with GRPA and may impact your ability to receive any reimbursements.

REQUIRED BY ALL AGENCIES: Data, Monitoring, and Program Implementation
Reporting & Assurances

Click here that I have read and understand.

APPLICATION QUESTIONS: Applications Due November 11th

1. How many years has your afterschool and/or summer learning program been operating? 6
2. What are you applying for? **(if you are applying for year-round programming, please select both)**
Applications for Afterschool and Summer are due during this application cycle
☐ Summer enrichment grants (programming for youth 5-18 years-old)
☒ Comprehensive afterschool grants (for those that provide programming during the school year for youth 5-18 years-old)
3. Has your organization received funding from the BOOST Grants Program in the past? ☒ Yes ☐ No

Sites & Program Duration

All applicants must offer programming at least 4 days per week, with at least 2.5 hours offered per day during the school year and at least 6 hours offered per day during the summer. (Stated for Statewide Groups – page 10 RFP, Community Applicants have different parameters)

Summer Program Start/End Dates (June 1st, 2026- July 31st, 2026):

4. Summer Enrichment Program Total number of summer enrichment sites: NA
5. Summer Enrichment Site Locations (will be required if funded):NA
6. Days per week (summer): NA
7. Hours per day (summer):NA
8. Number of Learning Acceleration minutes per day (summer). **pg. 10 RFP:NA**
9. Total number of weeks of summer programming:NA

Afterschool Program Start/End Dates (October 1st, 2025- May 31st, 2026):

10. Total number of afterschool sites:9

11. Afterschool Site Locations (will be required if funded):Britt Elementary School, Rock Springs Elementary School, Taylor Elementary School, Freeman's Mill Elementary School, Jenkins Elementary School, Lawrenceville Elementary School, RockBridge Elementary School, Meadowcreek Elementary School, Lawrenceville First United Methodist Church (servicing Moore Middle School and Jordan Middle School)
12. Days per week (afterschool):5
13. Hours per day (afterschool):3.25
14. Number of Learning Acceleration minutes per day (afterschool) **pg. 10 RFP:135**
15. Total number of weeks of afterschool programming:38

Youth Served - (Reporting – SEE RFP pg. 18-19)

Summer Program:

16. On a typical day in your summer program, how many total youth did you serve last year?NA
17. How many total youth do you plan on serving this year (summer)?NA
18. Approximate number per age range grant will serve in percentages (summer): **This will be required for reporting**
 - Elementary- NA
 - Middle School- NA
 - High School- NA
19. Do you collect data on race (summer)? ☐ Yes ☐ No **This will be required for reporting**
20. Do you collect data on ethnicity (summer)? ☐ Yes ☐ No **This will be required for reporting**
21. Do you collect data on gender (summer)? ☐ Yes ☐ No **This will be required for reporting**
22. Percentage of total youth served that receive free or reduced-price lunch (summer)? NA
23. Please indicate the school districts that will be served (summer).

NA

Afterschool Program (Reporting – SEE RFP pg. 18-19)

24. On a typical day in your afterschool program, how many total youth do you serve?205

25. Approximate number per age range grant will serve in percentages (afterschool): **This will be required for reporting**
- Elementary- 203
 - Middle School- 2
 - High School- NA
26. Do you collect data on race (afterschool)? ☒ Yes ☐ No **This will be required for reporting**
27. Do you collect data on race (afterschool)? ☒ Yes ☐ No **This will be required for reporting**
28. Do you collect data on ethnicity (afterschool)? ☒ Yes ☐ No **This will be required for reporting**
29. Do you collect data on gender (afterschool)? ☒ Yes ☐ No **This will be required for reporting**
30. Percentage of total youth served that receive free or reduced-price lunch (afterschool)? 77.5%
31. Please indicate the school districts that will be served (afterschool)?

Gwinnett County Public Schools

Organization History and Program Design

32. Briefly describe your agency/organization, its structure, staff, and its history of successful grant management. (Limit 200 words)

Gwinnett Community Services (GCS) is a division of Gwinnett County Government dedicated to improving the quality of life for residents through programs that promote education, wellness, and community engagement. GCS operates through a collaborative structure that includes divisions such as Gwinnett Parks and Recreation, Health and Human Services, and the award-winning Building Brains (B2) Anywhere program. The division is staffed by a multidisciplinary team of experienced program managers, educators, recreation specialists, and grant administrators who work collectively to design and deliver impactful, data-driven services.

GCS has a strong track record of effective grant management and fiscal stewardship, successfully administering millions in state and federal funds. The agency has received multiple Georgia Recreation and Park Association (GRPA) BOOST grants totaling over \$1.3 million to support afterschool and summer enrichment programs that improve academic outcomes and youth development. Through robust monitoring, compliance oversight, and outcome evaluation, GCS ensures that every grant-funded initiative meets performance goals and maximizes community benefit.

With a deep commitment to equity and access, GCS continues to expand low- and no-cost programs across Gwinnett County, reaching underserved populations and fostering strong partnerships that strengthen educational readiness and community well-being.

33. How was the need for this program/project identified? Please describe the population demographics of the primary communities served and how your program design is meeting community needs. **(Limit 250 words)**

The need for the B2 Anywhere Afterschool Enrichment Program was identified through data from Gwinnett County Public Schools (GCPS) and community assessments showing that 49% of kindergarten students were entering school without the skills needed for academic success. The COVID-19 pandemic further widened learning gaps, particularly in communities experiencing high poverty levels. Based on Georgia Department of Education data, the target schools for this initiative serve populations where an average of 77.5% of students participate in the Free and Reduced Lunch Program—an indicator of economic hardship and limited access to enrichment opportunities outside the school day.

Gwinnett County is one of the most diverse communities in Georgia, with a school population that is 36.3% Hispanic, 31.6% African American, 12.6% Asian, 15% White, 4.3% multiracial, and 0.2% American Indian. Many of these families face barriers such as limited financial resources, transportation challenges, and language access needs.

The B2 Anywhere program was designed to meet these needs by bringing high-quality, low-cost enrichment directly to schools and community sites. Programming integrates academic reinforcement aligned with state standards, hands-on STEAM activities, recreation, and nutrition education. By reducing weekly costs and offering CAPS eligibility, the program ensures equitable access for working families. Through strong partnerships with GCPS, Parks and Recreation, and community organizations, B2 Anywhere creates safe, inclusive, and enriching spaces that build academic confidence, foster social-emotional growth, and strengthen family engagement across Gwinnett's most vulnerable communities.

34. Describe the youth, family, and community outreach methods to support program design and to recruit youth to the program. **(Limit 150 words)**

B2 Anywhere engages youth, families, and the broader community through a comprehensive outreach strategy designed to build awareness, trust, and participation. Our team partners closely with Gwinnett County Public Schools to promote programs at open house events, distributing bilingual (English and Spanish) flyers and hosting interactive demonstrations featuring hands-on STEAM activities to spark student interest. Parent and caregiver engagement is prioritized through informational Zoom meetings, where program details, schedules, and financial assistance options are discussed.

To reach the broader community, Gwinnett Community Services collaborates with the County Communications Department to conduct targeted social media campaigns and community announcements. Additionally, public events such as Lights On Afterschool showcase student projects and highlight program impact—drawing over 1,000 attendees in October. Through these coordinated outreach efforts, B2 Anywhere ensures families are informed, engaged, and empowered to access affordable, high-quality afterschool enrichment that supports both academic and personal growth.

Are measures in place to provide low or no cost programming for students? Please describe scholarships awarded to decrease or remove the cost to participate and or the fees including sliding fee schedules, students pay to participate. If some or all youth are able to attend at no or low cost, please note that. (limit 150 words)

Yes, B2 Anywhere is intentionally designed to ensure equitable access through low or no-cost participation options for families with financial need. All program sites are approved for Georgia's Childcare and Parent Services (CAPS) funding, which provides full or partial tuition assistance to eligible families.

Currently, families pay an average of \$41 per week (\$165 per month), significantly lower than comparable afterschool programs in the county. Through this grant request, we aim to further reduce weekly costs to \$23.75 per week (\$95 per month) for students at Lawrenceville Elementary and Jenkins Elementary—schools where an average of 83% of students participate in the Free and Reduced Lunch Program. These fee reductions directly address cost barriers, allowing more youth from economically disadvantaged households to benefit from high-quality, enrichment-based afterschool programming..

35. Are measures in place to provide low or no-cost programming for students? ☐ Yes ☐ No
If yes, please describe scholarships awarded to decrease or remove the cost to participate and/or the fees, including a sliding fee schedule, students pay to participate. If some or all youth are able to attend at no or low cost, please note that. (Limit: 150 words) If no, please explain. (Limit: 150 words)

Gwinnett Community Services expanded afterschool enrichment programming to nine locations that average 77.75 percent participation in the Free and Reduced Lunch Program. These schools were selected in consultation with Gwinnett County Public Schools. Our team offers a low cost for program participation, averaging \$41 per week (\$165 per month). All program sites are Childcare and Parent Services (CAPS) eligible, so there is an additional avenue for financial assistance for families in need. This grant request supports an additional reduction in cost for students/families served in elementary programs for the Central Gwinnett Cluster, which average 83 percent participation in the Free and Reduced Lunch Program. Parents in this cluster expressed that cost is a significant barrier. As such, grant funding through BOOST would allow our team to lower weekly costs to \$23.75 per week (\$95 per month) at Lawrenceville Elementary School and Jenkins Elementary School, expanding the program to more families.

36. Is transportation for youth included? ☒ Yes ☐ No
If yes, please describe. (Limit: 100 words)

If no, please describe why transportation is not included. (Limit: 100 words)

Transportation is seamlessly integrated into the B2 Anywhere afterschool program to ensure accessibility and convenience for families. For elementary school locations, afterschool programming begins immediately after dismissal at 2:45–3:00 p.m. Since programs are held onsite, no additional transportation is required. Students are safely escorted by staff from their classrooms to the designated program area within the school building.

For middle school participants, Gwinnett County Public Schools provides daily transportation from both Moore Middle and Jordan Middle Schools to the program site at Lawrenceville First United Methodist Church. Parents and caregivers are responsible for student pick-up at the end of each program day.

This coordinated approach removes transportation barriers that often prevent students from participating in enrichment opportunities, ensuring equitable access and a smooth transition from the school day to afterschool learning and engagement.

Program Purpose (GRPA Statewide Purpose)

This statewide grant aims to reduce barriers like transportation and enrollment costs to ensure equitable access to enriching opportunities for all students. Supporting learning acceleration through literacy, numeracy, STEAM, and college readiness while promoting healthy eating, physical activity, and student well-being through mentoring, team building, and social connection to communities.

37. Contractor Grant Purpose (two sentence explanation of the grant project)

This grant will enable Gwinnett Community Services to expand our successful after-school enrichment programs, enhancing the quality of academic, recreational, and wellness opportunities for youth in underserved communities. By reducing participation costs at two high-need schools—where more than 83% of students receive Free or Reduced Lunch—the grant directly removes financial barriers, supports learning recovery, and promotes healthy lifestyles through engaging, evidence-based programming.

38. Which purpose(s) will your program be addressing? [RFP pg 4 & 22](#)

a. Required- Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness (required component) ☒ Yes ☐ No **Detailed reporting will be required if awarded**

b. Required- Healthy eating & physical activity (required component) ☒ Yes ☐ No **Detailed reporting will be required if awarded**

- c. **Required-** Well-being and connectedness, such as mentoring, problem solving, and team building (required component) ☒ Yes ☐ No **Detailed reporting will be required if awarded**
- d. Optional (RFP pg.4 & 22) - Expand Access to serve more youth with an emphasis on children who typically do not have access to these program- ☒ Yes ☐ No **Detailed reporting will be required if awarded**
- e. Optional (RFP pg. 4 & 22) - Reduce barriers to participation to ensure access to all- ☒ Yes ☐ No **Detailed reporting will be required if awarded**
- f. Optional (RFP pg.5 & 22) - Increase programmatic quality and expand or enhance supports/services offered- ☒ Yes ☐ No **Detailed reporting will be required if awarded**
- g. Optional- other (fill in) **Detailed reporting will be required if awarded**

Programming Overview

39. **How will the program support learning and developmental skill building, help youth engage and connect, support youth well-being, and meet the immediate needs of youth and families? (200 words)**

The B2 Anywhere Afterschool Program supports academic growth and holistic youth development by offering high-interest enrichment activities aligned with Georgia's state and county academic standards. Designed to accelerate learning and reinforce classroom instruction, the program engages students through interactive lessons in STEAM, the arts, literacy, career exploration, and service learning—fostering teamwork, creativity, and critical thinking.

In partnership with Gwinnett County Public Schools, Be Active Gwinnett, and Harvest Gwinnett, the program also emphasizes healthy eating, physical activity, and overall well-being, ensuring students are nourished in both mind and body. By creating a safe, supportive, and inclusive environment, youth gain academic confidence, social connection, and life skills that extend beyond the classroom.

Additionally, the program's low-cost participation model provides immediate financial relief to families, making high-quality enrichment accessible to those in greatest need. This combination of affordability, engagement, and evidence-based design helps bridge learning gaps and strengthens family and community resilience across Gwinnett County.

Program Activities (RFP pg. 23-24)

40. Which of the following components do you plan to provide as part of your programming (RFP p 24)? Please select all components that your program will offer.

Learning Acceleration

- ☐ Literacy programming & curriculum based on the science of reading
- ☒ Literacy/reading skills
- ☒ Numeracy/math
- ☐ Academic remediation/credit recovery
- ☒ STEM, STEAM, STREAM
- ☐ College readiness
- ☒ Job/career readiness/workforce development
- ☐ Tutoring
- ☒ Homework help
- ☐ Other

41. Please provide a brief description of the proposed activities to help youth accelerate learning. If Other was selected, please be sure to include those activities in your response. (200 words)

The B2 Anywhere Afterschool Program accelerates learning by combining academic reinforcement with hands-on, engaging enrichment aligned to the Gwinnett Academic and Knowledge Skills (AKS) and Georgia Standards of Excellence. Each session provides students with opportunities to strengthen core skills in reading, math, science, and social studies through interactive games, small group instruction, and activity stations that promote both guided and self-directed learning.

To deepen engagement, students participate in STEAM/STEM projects that encourage creativity, problem-solving, and collaboration. These projects integrate technology and real-world applications, allowing youth to explore academic concepts in innovative ways. Students also have a voice in shaping their learning experience through choice boards and input sessions, fostering ownership and motivation.

In addition to academic enrichment, the program includes guest speakers who introduce students to diverse career paths and fields of study, expanding their aspirations and awareness of future opportunities. Daily homework assistance ensures that students receive the academic support they need to stay on track.

By blending structured academic reinforcement with interactive exploration, B2 Anywhere creates a dynamic learning environment where youth can thrive academically, socially, and emotionally—helping to close learning gaps while preparing them for long-term success.

42. Which of the following components do you plan to provide as part of your programming? Please select all components that your program will offer.

Healthy Eating & Physical Activity (RFP pg 24)

- ☒ Sports/recreation
- ☒ Nutrition education
- ☒ Healthy meals or snacks
- ☒ Gardening or other outdoor activities
- ☐ Healthy cooking/meal preparation
- ☐ Swimming/swim instruction

43. Please provide a brief description of the proposed healthy eating and physical activities. (200 words)

The B2 Anywhere Afterschool Program integrates healthy eating and physical activity as core components of youth development, ensuring students are nourished, active, and thriving. Recognizing that all participating elementary schools serve populations where more than 50% of students qualify for Free and Reduced Lunch, the Gwinnett County Public Schools Food and Nutrition Office provide a nutritious snack daily at each elementary site. Gwinnett Community Services supplements this by providing healthy snacks for middle school participants, reinforcing the program's commitment to wellness and equity. Each session includes organized recreation time, featuring structured indoor and outdoor activities that build teamwork, physical fitness, and confidence. Students also enjoy regular visits from Be Active Gwinnett, a mobile recreation team that brings engaging fitness and sports opportunities directly to program sites. In collaboration with Harvest Gwinnett and the University of Georgia Extension, participants take part in nutrition education and hands-on healthy eating activities, learning lifelong habits that support well-being. To further combat food insecurity, all youth receive holiday meal packs containing 15 shelf-stable meals for Thanksgiving and Winter Break. Together, these efforts ensure that every child in the program is supported physically, nutritionally, and emotionally, laying the foundation for lifelong health and success.

44. Which of the following components do you plan to provide as part of your programming? Please select all components that your program will offer.

Well-being & Connectedness RFP pg 24

- ☒ Problem solving activities
- ☒ Team building activities
- ☒ Life skill learning
- ☐ Mentoring
- ☐ Civic engagement or civics education
- ☐ Community service and service learning
- ☒ Family & parent activities

- ☐ Coping & other well-being supports
- ☐ Youth leadership training/activities
- ☐ Other

45. Please provide a brief description of the proposed well-being and connectedness activities. (Limit 300 words)

The B2 Anywhere afterschool program fosters daily opportunities to support student well-being and connectedness. Staff engage personally with each student through check-ins, conversations, journaling, and a daily question or topic, promoting social-emotional awareness and a whole-student approach. Activities highlight diversity and cultural awareness, including celebrations of global holidays, Spanish heritage, Black history, and Asian American and Pacific Islander heritage. Students connect with peers and staff through manipulatives, enrichment activities, outdoor play, and shared snack time, during which staff gauge student experiences and provide guidance. The program also encourages self-reflection and independent activities, ensuring each student has meaningful opportunities to grow socially, emotionally, and academically.

46. Please provide a brief description of the proposed activities to help youth explore new interests, build skills, connect with peers, and build positive relationships with caring adults. (Limit 100 words)

The B2 Anywhere afterschool program offers enrichment activities aligned with state and local standards while reflecting student interests gathered through surveys and daily conversations. Students explore new interests and build skills through hands-on projects, science experiments, and creative activities, while connecting with peers during collaborative tasks, snack time, and structured group activities. Caring staff foster positive relationships by engaging with students individually—checking in on their day, supporting homework, or participating in activities alongside them—ensuring every student experiences guidance, encouragement, and meaningful connections throughout the program.

47. If you selected an optional purpose, please provide a brief description. (Limit 100 words)

NA

48. Please provide a description of the program environment, including how it differs from and is complementary to the school day, provides a positive, supportive climate for all youth, and promotes whole child well-being, development, and connectedness. **(Limit 100 words)**

B2 Anywhere afterschool programs create engaging, supportive environments that complement the school day. Elementary programs are hosted on school campuses, using classrooms, gyms, outdoor play areas, resource rooms, and cafeterias, with designated spaces for materials and student work displays, fostering pride, ownership, and a welcoming atmosphere. The middle school program is held at Lawrenceville First United Methodist Church, providing a large classroom, kitchen with tables, and gym access. Across all locations, the program promotes whole-child development, well-being, and connectedness by offering hands-on enrichment, collaborative activities, and opportunities for positive relationships with peers and caring adults.

49. Please provide a description of the opportunities for physical activity and access to outdoors provided. **(Limit 100 words)**

Physical activity is a daily component of the B2 Anywhere program. Students participate in organized recreation on outdoor playgrounds and in facility gyms, led by site staff and enhanced through regular visits from the Be Active Gwinnett mobile recreation team. Activities combine physical movement with cognitive and social skill-building, including games such as Statues in the Garden (focus on attention and focus), Captain's Coming (multitasking and following directions), Pac-Man (cognitive and physical coordination), Red Light, Green Light (listening, color recognition, and movement), and Space Invaders (directional awareness and active play), providing fun, skill-building, and healthy activity.

50. Does your program participate in federal meal programs, such as the Child and Adult Care Food Program (CACFP) and Summer Meals Program? ☐ Yes ☒ No

51. Which meals are provided?

- ☒ Afterschool Snack
- ☐ Afterschool Supper
- ☐ Summer Breakfast
- ☐ Summer Lunch

☐ Summer Snack

52. Will nutrition, including snacks and meals, be provided to youth? ☒ Yes ☐ No

53. Please describe which meals and what will be provided. (Limit 100 words)

As all of our elementary school sites have more than 50% of the schools' students enrolled in the Free and Reduced Lunch Program, the Food and Nutrition Office of Gwinnett County Public Schools provide a healthy afterschool snack for for each student every day the program operates. Gwinnett Community Services provides a healthy snack for the middle school progream each day. All progam participants are also provided holiday meal packs for both the Thanksgiving and Christmas/Winter break. Each pack contacts 15 shelf-stable meals for a student to enjoy when school is not in session, alleviating food insecurity during the holiday period These packs are funded by Gwinnett Community Services..

Staffing and Partnerships

54. Describe your staffing for this program. If you are adding staff, how will they be selected? What qualifications are required? (Limit 200 words)

Current afterschool staffing includes three full-time staff as well as multiple part-time staff including one program director and multiple program leaders per site. In addition, staffing and support for afterschool programs are supplemented at times by teams from Gwinnett Community Services, including staff from Live Healthy Gwinnett, the Environmental and Heritage Center, and others. Staff members are selected based on their experience creating safe places for children and youth to receive academic support, school readiness, enrichment activities, and child/youth development. Applicants apply for positions through Gwinnett County Human Resources. Staff are held to a minimum requirement of experience or knowledge of techniques for integrating curriculum into lessons and effective instructional practices, ability to understand the teaching/learning process, and ability to infuse technology into instruction to increase student learning. Staff members must meet all eligibility requirements set by both Gwinnett County Board of Commissioners as well as the Georgia Department of Early Care and Learning as all sites must meet CAPS standards.

55. Will certified teachers be used to support learning acceleration? If yes, please describe (limit 100 words).
If no, Please describe your plan for staffing the program. (Limit 100 words)

While certified teachers are a preferred qualification for these positions, it is not a requirement. The Deputy Director for the Department is a former teacher and school administrator. The Division Director overseeing the program is a former day care center manager. One of the full time program supervisors is also a former middle school teacher. All staff hired for this program will understand classroom management and safety as well as be held to a minimum requirement of experience or knowledge of techniques for integrating curriculum into lessons and effective instructional practices, ability to understand the teaching/learning process, and ability to infuse technology into instruction to increase student learning.

56. Describe the training and supports that are provided for staff. (Limit 200 words)

Building on the success of our existing afterschool and our partnership with Gwinnett County Public Schools, training opportunities for new staff hired to support the B2 Anywhere afterschool team will include opportunities presented by seasoned professionals in the fields of recreation and afterschool. Training will focus on curriculum-based lesson plans that address learning acceleration components of the program, cultural awareness, and best practices for engaging students in hands-on learning. Additionally, the whole child approach will be addressed. Health and safety training will be provided to ensure our community-based programs provide a safe environment for engagement and learning. All staff are required to have CPR/First Aid training completed within 90 days of employment. T Staff are also required to participate in annual 10-hour training on various topics related to childcare. This training is currently provided online through the Childcare Education Institute. Gwinnett County Public Schools also provides annual training related to Title IX as well as training/strategies for servicing students with special needs.

57. We encourage collaborating with schools and developing strong school-community partnerships.

Please provide a description of how your organization partners with schools to identify and meet youth needs and/or how you will develop and strengthen school partnerships. (Limit 200 words)

The B2 Anywhere afterschool team works in partnership with Gwinnett County Public Schools (GCPS) to reinforce the Georgia Standards of Excellence (GSE) and Gwinnett's Academic and Knowledge Skills Curriculum (AKS) in areas of identified need as it supports and enhances services offered to area students. Gwinnett Community Services already partners with GCPS in this area as it has provided numerous programs connected to the curriculum standards for many years. As a

partner, GCPS and Gwinnett Community Services work together to help determine need for each program location and have in place a formal MOU that reduces costs associated with facility use of each school. GCPS and Gwinnett Community Service also partner to provide transportation to its middle school program. Afterschool staff have also participated in professional learning opportunities provided by GCPS including training on cultural awareness, strategies for assisting students with special needs, and understanding Title IX. GCPS and Gwinnett Community Services have also partnered on seeking grants to support afterschool enrichment.

58. Please list any partner organizations that are working with you and identify what support they will provide. (Limit 200 words)

The B2 Anywhere afterschool program has multiple partners including:

Gwinnett County Public Schools – academic and facility support

Live Healthy Gwinnett - fitness and nutrition support

Gwinnett County Public Library - enrichment support

Gwinnett Parks and Recreation – programming and recreation support

Gwinnett Building Babies’ Brains – early learning resources and support

Jackson EMC - enrichment support and career exploration

Outcomes & Evaluation

Grantees are required to develop three program outcome objectives for afterschool programming and three program outcome objectives for summer enrichment programs. To ensure that program outcomes are well-defined and measurable, they should align with the Specific Measurable Achievable Relevant Time-bound (SMART) Framework. SMART objectives are a widely used framework for setting goals in monitoring and evaluation. SMART objectives are program goal statements that define what an organization or project aims to achieve:

S–Specific: Objectives should be clear, concise, and focused. They should describe exactly what needs to be achieved, and what resources and actions are required to achieve it.

M–Measurable: Objectives should be measurable, so that progress towards achieving them can be tracked and evaluated. This involves using quantitative and qualitative indicators that provide a way to determine whether or not the objective has been achieved.

A–Achievable: Objectives should be achievable, given the available resources and constraints. They should be challenging, but also realistic and attainable.

R–Relevant: Objectives should be relevant to the overall mission and goals of the organization or project. They should align with the priorities of stakeholders and address important issues or problems.

T–Time-bound: Objectives should be time-bound, with a clear timeline for achieving them. This helps to ensure that progress towards the objective can be monitored

As organizations develop SMART program objectives, they should involve community partners, as necessary, to ensure they are realistic and achievable. In addition, organizations should plan to regularly monitor and evaluate progress, data collection activities that will aid with evaluating progress, and making adjustments as needed.

For organizations providing afterschool programming during the academic year, please list and describe three distinct specific and measurable 1-year intended programmatic outcomes. One outcome must be related to learning acceleration; the other two may be related to any area of programming.

For organizations providing summer enrichment programming, please list and describe three distinct specific and measurable 1-year intended programmatic outcomes. One outcome must be related to learning acceleration; the other two may be related to any area of programming.

Examples of SMART objectives/outcomes can be found here

https://www.afterschoolga.org/wp-content/uploads/2025/06/Sample-SMART-goals_DRAFT.pdf

GRPA LEARNING OUTCOMES - REQUIRED

Afterschool Outcome 1 (Learning Acceleration) October 2025-May 2026

Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness. At least 65% of participants will demonstrate academic improvement, as measured by staff report.

Afterschool Outcome 2

At least 65% of participants will demonstrate improvement in Healthy eating & physical activity as measured by staff report.

Afterschool Outcome 3

Well-being and connectedness, such as mentoring, problem solving, and team building. At least 65% of participants will demonstrate improvement in teamwork/social skills, as measured by staff report.

Summer Outcome 1 (Learning Acceleration) June 2026 – July 2026

Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness. At least 65% of participants will demonstrate academic improvement, as measured by staff report.

Summer Outcome 2

At least 65% of participants will demonstrate improvement in Healthy eating & physical activity as measured by staff report.

Summer Outcome 3

Well-being and connectedness, such as mentoring, problem solving, and team building. At least 65% of participants will demonstrate improvement in teamwork/social skills, as measured by staff report.

59. Describe how you will evaluate the effectiveness of your program activities in helping children and youth to engage, connect, and learn; meet the immediate needs of families; and measure impact in the funding priorities you have identified. **(Limit 300 words)**

To measure the effectiveness of the program, data will be collected on the number of enrichment experiences provided to students in afterschool programming with information including school/area location, Title One status, type of program, grade level, CAPS participation, and number of students participating in the instruction. This data will be collected by staff upon enrollment and throughout the course of the enrichment program. Participating parents and students will have the opportunity to evaluate, assess, and provide guidance for improvement through surveys distributed during select times of the program year. The Division Director will collect and analyze the gathered data and surveys. Data will be compiled in monthly reports, shared with senior management to review processes and outcomes, and used to design strategies for improvement

Priority Points: Target Populations, Geographic Considerations, & Programmatic Areas of Focus

60. Are strategies in place to recruit, serve, and/or address specific needs of the following populations **(select all that apply)**:

- ☒ Youth receiving free or reduced-price lunch
- ☒ Youth with disabilities and/or special needs
- ☒ Youth experiencing homelessness
- ☒ Youth in foster care English language learners
- ☐ Youth impacted by the juvenile justice system
- ☐ Youth who are or are at risk of becoming chronically absent from school

60a. **Free or Reduced-Price Lunch** - Please describe specific program strategies to intentionally serve this population. **(Limit 100 Words)**

This grant proposal specifically targets youth in select schools/areas with high percentages of free and reduced lunch participants. All of our sites are located in schools with more than 50 percent participation in the Free/Reduced Lunch Program, averaging 77.5%. Gwinnett Community Services, in partnership with Gwinnett County Public Schools, provides a healthy snack to all participants in the program. In addition, the program provides all participating students with holiday meal packs (each containing 15 shelf stable meals) for long holiday breaks (Thanksgiving and Christmas) in an effort to alleviate food insecurity.

60b. Disabilities or Special Needs - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

Gwinnett Community Services seeks to provide reasonable accommodations to students with disabilities. With the support of program staff, fellow students, school staff, and families, participation with accommodations helps students with disabilities successfully engage. Students must meet minimum eligibility requirements to include: Ability to feed themselves without accommodations; ability to use restroom independently; ability to follow rules of conduct, with or without accommodations; ability to engage in activities for the majority of the program time, with or without accommodations; ability to tolerate and function in a group setting. Strategies are suggested for assisting students in consultation with parent and school staff.

60c. Homelessness - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

Through its partnership with Gwinnett Health and Human Services and its One Stop 4 Help program, afterschool staff has connections for resources and support for migratory and homeless populations.

60d. Foster Care - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

Gwinnett Community Services partners with the Georgia Division of Family & Children Services (DFACS) to service youth in foster care and provides CAPS eligible programs.

60e. **English Language Learners** - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

Gwinnett County Public Schools is one of the most diverse districts in the nation with more than 100 languages spoken daily. As such, the B2 Anywhere afterschool program services students who speak a variety of languages, including Spanish, Korean, French, and more. Gwinnett Community Services markets its efforts in multiple languages to reach a diverse audience of participants so that all families are aware of the programs available to them. In addition, select afterschool staff members are multilingual and assist with communicating to parents and students.

60f. **Youth impacted by the juvenile justice system** - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

NA

60g. **Chronically Absent** - Please describe specific program strategies to intentionally serve this population. (Limit 100 words)

NA

61. You will indicate the percentage of youth your program served for all priority populations-

☒ Yes ☐ No - **Detailed reporting will be required if awarded**

62. Please indicate if your afterschool and/or summer enrichment sites received government funds through 21st Century Community Learning Centers Program or the Afterschool Care Program.

☐ Yes ☒ No If Yes, How much?

63. Does your program provide literacy instruction and/or enrichment activities utilizing a science of reading-based curriculum, framework, or toolkit? ☒ Yes ☐ No If yes, describe below.

Please describe the science of reading-based curriculum, framework, or toolkit used and how it is incorporated into your afterschool and/or summer programming. (Limit 250 words)

The B2 Anywhere afterschool program reinforces Gwinnett County Public Schools Academic and Knowledge Skills curriculum by offering grade level literacy activities highlighting key skills that students need to enhance their learning; these skills are learned through play with select manipulatives and games. The curriculum for student in the kindergarten through second grade includes sight words, CVC words, phonic awareness, letter recognition, blending, beginning sounds, building words, simple sentences, sequencing, rhyming, syllable count, middle sounds, prefix and fixes, short vowels. Curriculum for student in third through fifth grade include, comprehension, context clues, figurative language, reading details, reading for information, main idea, grammar, vocabulary, making inferences, parts of speech, capitalization and punctuation, text structure. Curriculum reinforcement for sixth graders include: vocabulary, journaling, comprehension, main ideas, descriptive language, punctuation, sentence variety, and informative writing.

64. Does your program provide numeracy instruction and/or enrichment activities utilizing a structured curriculum, framework, or toolkit? ☐ Yes ☐ No **If yes, please describe below)**

Please describe the curriculum, framework, or toolkit used and how it is incorporated into your afterschool and/or summer programming. (Limit 250 words)

The B2 Anywhere afterschool program reinforces Gwinnett County Public Schools Academic and Knowledge Skills curriculum by offering grade level math activities that focus on the key skills students need to succeed and enhance their learning. Activities for students in kindergarten through second grade include, simple addition and subtractions, number recognition, place value, coin recognition, reading the clock, patterning and sorting, basic operations, shapes, measurement. Grades third through fifth include, two step addition and subtraction, multiplication, fractions, money, time, algebraic thinking, geometry, decimals, and grade level operations equations. These skills are learned through play with select manipulatives and games. Curriculum for middle school students includes: ratios, percentages, conversions, and multiplying and dividing fractions.

65. Does your program provide workforce development/career exploration activities utilizing a structured framework ☒ Yes ☐ No, **If yes please describe below**

Please describe the framework and how it is incorporated into your afterschool and/or summer programming. (Limit 250 words)

The B2 Anywhere Afterschool program partners with multiple groups that provide student exposure to various career opportunities. These partnerships include the Gwinnett County Police Department, Gwinnett County Sheriff's Department, Jackson EMC, Gwinnett County Public Library, The Gwinnett Strippers Minor League Baseball Team, Be Active Gwinnett, Gwinnett County Solid Waste, etc. These career visits occur twice throughout the school year and provide students the opportunity for exposure to many different career path in Gwinnett County. The students get to see the equipment/vehicles and discuss how each job varies from other careers.

Budget

66. For the current fiscal year, what is the total budget for the out-of-school time (afterschool and summer) program?

\$950,000

67. Indicate how much funding you are requesting per year after consulting the [GRPA Funding Matrix](#).
\$55,206

68. Describe other sources of funding that support your afterschool and summer enrichment programming, including participant fees, other government grants, foundation grants, in-kind services, or fundraising efforts. Please give readers an understanding of the percentage of funding comes from the various sources. (Limit 200 words)

The B2 Anywhere Afterschool program is entirely funded through the General Operating Budget of the Gwinnett County Board of Commissioners. A low participation fee is charged per student, which recoups approximately 36 percent of the total budget for the program. Obtaining the BOOST grant will allow the program to reduce participation fees at two school sites in the Central Gwinnett cluster with more than 80 percent enrollment in the Free/Reduced Lunch program, eliminating a critical financial barrier for parents/caregivers.

69. Please upload your budget utilizing the budget template provided [HERE](#) detailing all program expenses. Each Line item must include the GRPA Designated accounting codes/line Items.

ACTION REQUESTED
GEORGIA RECREATION AND PARK ASSOCIATION
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
DECEMBER 9, 2025 (GCID 2025-1291)

1. Acceptance of grant awards from the **GEORGIA RECREATION AND PARK ASSOCIATION**; authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents, and related forms designating persons authorized to request disbursement of grant funds from **GEORGIA RECREATION AND PARK ASSOCIATION** to Gwinnett County.
2. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents with **GEORGIA RECREATION AND PARK ASSOCIATION** municipalities, nonprofit agencies, County agencies, federal and state agencies, subrecipient, program participants and financial institutions, etc. for project implementation, as specified by the **GEORGIA RECREATION AND PARK ASSOCIATION**, subject to approval as to form by the Law Department.
3. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to accept any amendments to the initial award, including closure of award after receipt of final payment, as assigned by **GEORGIA RECREATION AND PARK ASSOCIATION** and to designate County staff to adjust appropriations and revenue budgets as necessary.
4. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to approve and submit financial reports.
5. Authorization for Chairwoman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.
6. Authorization for Chairwoman to appoint and designate the Director of Financial Services to serve as the "Official Representative" of Gwinnett County with the **GEORGIA RECREATION AND PARK ASSOCIATION**.
7. The County Administrator is authorized to review the final grant agreement and decline the **GEORGIA RECREATION AND PARK ASSOCIATION** grant if the terms are deemed unacceptable or infeasible, and to direct other Gwinnett County staff to carry out any actions necessary to decline the grant as determined.

Georgia Recreation and Park Association – BOOST 2.0 Program
2025 MOU & Assurances for Contractors Receiving State Funding in
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Georgia Recreation and Park Association, Inc.
2025 Boost 2.0 Memorandum of Agreement (MOU)

Georgia Recreation and Park Association, Inc. (hereinafter referred to as “**GRPA**”), a Georgia non-profit corporation with its principal place of business located at 1285 Parker Road SE, Conyers, Georgia 30094-5957, enters into this Memorandum of Understanding (“**MOU**”) with **Gwinnett County Board of Commissioners** (hereinafter referred to as the “**Contractor**”) in the total amount of **\$ 35,000.00** to provide comprehensive out-of-school time services under the terms and conditions set forth in this MOU.

The Contractor agrees to deliver professional services that meet the general scope of work required for the GRPA BOOST Program, as described here:

- Operate comprehensive afterschool and/or summer programming that expands and improves high-quality learning and supports for K-12 students in the Contractor’s local community
- Prepare students for success in the present and ready students for new learning
- Jump-start underperforming students into learning new concepts
- Create opportunities for struggling students to learn alongside their more successful peers
- Address students’ comprehensive needs through the shared responsibility of students, families, schools, and communities
- Acknowledge and address non-academic factors that impact academic outcomes while expanding learning opportunities
- Create environments where students are healthy, safe, engaged, supported, and challenged.
- Directly support learning acceleration and whole child approaches to positive youth development
- Learning acceleration, such as literacy and numeracy instruction, STEAM, and college readiness.
- Healthy eating & physical activity
- Expand access to serve more youth, with an emphasis on children who typically do not have access to these programs.
- Reduce barriers to participation to ensure access for all.
- Increase programmatic quality and expand or enhance supports/services offered.
- Combat learning loss and meet students’ well-being and connectedness, such as mentoring, problem solving, and team building.

As a condition of this MOU, the parties agree as follows:

1. Use of Funds.

The overall purpose of the services provided under this MOU is to support learning acceleration, academic development, connectedness, and well-being of Georgia’s students, utilizing a whole child approach (<https://gadoe.org/whole-child-supports/>). Funds will be expended only in accordance with this MOU and as specified as allowable expenses (**no single expenditure may exceed \$4,999.99**) in the GRPA RFP and/or in any approved budgets. This funding cannot be utilized for any capital items. Any changes in the implementation of the contracted services will require the prior written approval of GRPA.

2. Contract Period, Invoicing & Payment.

The contract period for this MOU **October 1, 2025 – May 31, 2026 for ASP and June 1, 2026 - July 30, 2026 for SE (“Contract Period”)**, subject to the terms contained in this MOU. The Contractor shall invoice GRPA as set forth by GaDOE and GSAN for services provided during the Contract Period. GRPA will pay the Contractor’s invoice within 30 days **with the condition that GRPA must first successfully receive those funds from GaDOE through a separate process (Please remember the first Drawdown request may take longer to receive as stated in the Original GSAN RFP).**

Drawdown Deadlines: Once GSAN provides GRPA with our final drawdown schedule it will be shared with contractors. Grantees must draw down a minimum percentage of funds for incurred or proposed expenses based on the outlined schedule above. While grantees must draw down a minimum of 25% at each drawdown deadline, grantees may draw down a higher percentage with adequate justification in expense narratives. If grantee draws down funds ahead of the minimum schedule it does not change the total amount awarded. YOUR AGENCY ENTIRE EXPENDITURES FOR ASP OR SE ARE NOT FULLY REIMBURSABLE.

3. GRPA BOOST Project Administrator: The GRPA BOOST Statewide Program Administrator (Craig Sowell) in Consultation with the GRPA Executive Director (Steve Card) will manage this Statewide Project. The GRPA BOOST Statewide Program Administrator shall

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direct the Program and control the manner of its performance. If the GRPA BOOST Statewide Program Administrator is no longer employed by GRPA or becomes unable or unwilling to complete the Program for any reason, the GRPA Executive Director will be the point of contact. The Contractor shall establish persons to be accountable at the local level for all funds paid under this MOU and communicate regularly and in a timely manner with the appropriate GRPA Staff. Failure to communicate and provide required reporting in a timely manner may jeopardize current and/or future funding under the GRPA Statewide BOOST Program.

4. **Reports:** The Contractors agrees to abide by any programmatic or fiscal reporting deadlines established by GRPA/GaDOE/GSAN to effectively administer the Program. Required reporting shall include financial reporting for the period covered; narrative description of provided activities, dosage, duration and detailed information on Program objectives and outcomes. Other information may be required by GRPA to maintain Program compliance. The Contractor must complete the Evaluation Form and Final Reports as required. The Final Report for each year of the Program shall be set by GRPA/GaDOE/GSAN and due by set deadlines. GRPA may add supporting materials (i.e., news articles, evaluation reports, etc.) if such materials help to convey the significance of the work completed under this Program. Observation and inspection visits may be unannounced or scheduled from various partners of the GRPA BOOST Program.

5. **Accounts & Recordkeeping:**

The Contractor will be responsible for their own bookkeeping and submittal of reports to GRPA by deadlines required for drawdown of funds. Books and records may be requested by GRPA or GRPA's grantor, Georgia Department of Education (GaDOE), at any time during the Contract Period. Contractor shall maintain books and records regarding the Program and the funds provided under this MOU and make them available for inspection, subject to any limitations imposed by applicable law. GRPA and Contractor shall maintain copies of any records and reports under the Program for a period of at least (7) years after the Contract Period ends (or according to Georgia Secretary of State Record Retention Policies).

6. **Assurances, Warranties, & Representations:**

The Contractor named in this MOU is a recipient of BOOST 2.0 State of Georgia funds in the GRPA BOOST Program, which utilizes relief funds provided by the Georgia General Assembly as administered by GaDOE & GSAN. The Georgia Department of Education (GaDOE) is the primary grantee. As the contractor providing purchased services to the State-wide subgrantee (GRPA), you are bound to the assurances contained in this document; these assurances will be in effect for the period of the contract agreement. ***Failure to be in compliance with any aspect of the contract agreement, including these assurances or aspect of the contract award, may result in the delay, reduction, or termination of said agreement and accompanying funds.***

These assurances are integral to this MOU; by signing this MOU, the Contractor agrees to the assurances. The contractor hereby assures that it will comply with the following:

Assurances	
1.	The signatory for these assurances certifies that he/she/they has the authority to bind the Contractor. The program assurances must be signed and submitted with the application (see additional document).
2.	Commit to and participate in GSAN's Assess, Plan and Improve continuous quality improvement framework.
3.	Adhere to the Financial Requirements and invoicing draw down deadlines.
4.	Adhere to all applicable licensing and/or exemption rules and regulations from the Georgia Department of Early Care and Learning https://www.decal.ga.gov/ccs/rulesandregulations.aspx .
5.	Participate in any data collection that is required for the use of this funding. ○ The Contractor will submit reports to the Subgrantee as may reasonably be required. The Contractor will maintain such fiscal and programmatic records and provide access to those records, as necessary, for the Subgrantee to perform its duties. ○ The Contractor will adhere to all service evaluation requirements, reporting deadlines and data certification processes established by the Subgrantee for the purpose of the annual summative evaluation, formative assessment and summer evaluation reports.
6.	Unannounced, on-site monitoring visits conducted by GaDOE/GSAN/GRPA staff or their subcontractor at any time during the program
7.	Submit a report at the end of each grant period to GRPA as required by GSAN/ GaDOE.

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8.	Respond within provided deadlines to program implementation monitoring activities, such as site visits and financial audits.
9.	The application must be completed by the entity that maintains full responsibility and therefore is the operator of the program, regardless of any partnership, volunteer, or subcontract arrangements.
10.	Make every reasonable effort to be accessible to individuals with disabilities. This includes making all materials available in accessible formats (e.g., printed, digital and web-based information).
11.	Complete the Georgia Department of Education Conflict of Interest and Disclosure Policy https://www.afterschoolga.org/wp-content/uploads/2021/07/GaDOE-Conflict-Of-Interest-Disclosure-Policy.pdf (see additional document).
12.	Contractor certifies that neither it nor its related corporations and vendors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State/Federal department or agency.
13.	The Contractor certifies that it will have information available regarding its services that can be provided to community stakeholders upon request.
14.	The Contractor certifies the instruction and content offered are secular, neutral, and non-ideological.
15.	The services will take place in a safe and easily accessible facility. Acknowledge and abide by all Program Quality and Safety Requirements as outlined in the GSAN RFP (section X page 11)
16.	The services will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
17.	Prior to any material change affecting the purpose, administration, organization, budget, or operation of the contracted services, the Contractor agrees to submit an appropriately amended application or project description to the Subgrantee for approval.
18.	The Contractor agrees to notify the Subgrantee, in writing, of any change in the contact information provided in its application.
19.	The Contractor will use fiscal control and sound accounting procedures that will ensure proper disbursement of and account for State/federal funds paid to the Contractor to perform its duties.
20.	The Contractor will cooperate in carrying out any evaluation of services provided by or for the Subgrantee, the Georgia Department of Education, the U.S. Department of Education, or other State or Federal officials.
21.	The Contractor is responsible for ensuring that all applicable liability insurance requirements are met and will submit proof of minimum liability transportation insurance to the Subgrantee within 60 days if requested.
22.	The Contractor certifies that state and national criminal background checks will be conducted annually for any and all individuals acting on behalf of the Contractor including regular volunteers, employees, contractors, relatives, etc. prior to their employment, whether or not they have direct contact with students. In addition, the Contractor agrees to develop and utilize written policies on how the criminal background check results will be used in hiring and volunteer practices.
23.	The Contractor will comply with the Family Education Rights and Privacy Act of 1974.
24.	Contractor will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicaps; and the Age Discrimination Act of 1975, which prohibits discrimination on the basis of age, and the Americans with Disabilities Act of 1990, which prohibits discrimination on a basis of disability.
25.	In accordance with the Federal Drug-Free Workplace and Community Act Amendments of 1989 and the Drug-Free Workplace Act of 1988, the Contractor understands that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, marijuana, or dangerous drug is prohibited at geographic locations at which individuals are directly engaged in the performance of work pursuant to BOOST Program.

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Additionally, all Contractors agree to the following quality standards for services provided. Note that nothing in this section shall be construed to affect existing legal requirements established for individuals with access to minor children, including but not limited to those related to camps, employee criminal background checks, and any relevant licenses and permits. All subcontracted/partner staff must meet the same requirements as if they were actual staff of the Contractor.

- In addition to safety training, all staff must receive training on safe operations, hand hygiene, cleaning, and disinfecting), infection control requirements, and Centers for Disease Control and Prevention (CDC) and state guidelines and protocols.
- Directors in charge of programs must be 21 years of age and responsible for the day-to-day operations of the program. Teacher/Lead Caregivers must be at least 18 years of age, and the assistant caregiver/aide may be 16 years of age. There shall be a designated staff person in charge, who is 18 years of age or older, always on site when the afterschool or summer program is in operation. No caregiver/aide who is 16 or 17 years of age shall be solely responsible for children.
- Any Contractor whose program includes activities at a waterfront or swimming area, whether as a regular part of their service location or as an off-site educational service trip, must have at least one person with current evidence of having successfully completed a training program in lifeguarding offered by a water-safety instructor certified by the American Red Cross, YMCA, YWCA or other recognized standard-setting agency for water safety instruction. Such person may be a program staff member or an employee of a water facility (e.g., local swimming pool) and be at least 18 years of age.
- Programs must maintain the continuous supervision when students are participating in water-related activities (such as swimming, fishing, boating, or wading) as follows:
water activities in water less than two (2) feet deep *continuous supervision must be provided in accordance with normal staff child ratios
- Age of Children - Staff: Child Ratio
 - Four (4) year olds 1:18
 - Five (5) year olds 1:20
 - Six (6) years and older 1:25
- Water activities in water over two (2) feet deep:
 - Age of Children Staff: Child Ratio
 - Four (4) yrs and older who cannot swim a distance of fifteen (15) yards unassisted 1:6
 - Four (4) yrs and older who can swim a distance of fifteen (15) yards unassisted 1:15
- At least one additional staff member above the required staff to child ratios for any water-related activity (such as swimming, fishing, boating, or wading) shall be available to rotate among the age groups as needed when any of the following circumstances are present:
 - most of the children in a group are not accustomed to or are afraid of the water
 - most of the children in a group comprised of children who cannot swim 15 yards unassisted cannot touch the bottom of the water facility without submerging their heads
 - the water facility is particularly crowded or the children have special needs which impact on their ability to participate safely in the water-related activity.
- Contractor must maintain a staff to child ratio of at least 1:20 for children aged five years with a maximum group size of 40 and at least 1:25 for children aged six years and older with a maximum group size of 50. The ratio of staff to children shall always be maintained. The staff to child ratios for a mixed-age group shall be based on the age of the youngest group of children that includes more than twenty percent (20%) of the total number of children in the mixed-age group. The ratio of staff to children, as specified in this subsection, shall always be maintained, including during all outings and trips except for structured activities offered exclusively for school age children.
- Prior to the start of the contracted service, the Contractor's administrators shall develop a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program's location. The organization will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that the Contractor's personnel will not impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.
- The Contractor shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly,

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and tornado and other emergency drills will be conducted every six months. The Contractor shall maintain documentation of the dates and times of these drills for two years.

GRPA Agency Contractor represents and warrants to GRPA, Inc.:

- a. This MOU is the legal and binding obligation to GRPA, enforceable in accordance with its terms, except as limited by bankruptcy, insolvency, or other applicable laws.
- b. GRPA Contractor confirms that it is an organization that is currently recognized by the Internal Revenue Service (the "IRS") as governmental (City/County) entity or Authority.
- c. The Program and the use of funds will comply with the objectives set forth in this MOU and other BOOST requirements, as well as all applicable laws, rules, and regulations to which the GRPA is subject.
- d. GRPA contractor agencies shall maintain insurance with responsible and reputable companies in such amounts and covering such risks as is prudent and is usually carried by entities engaged in operations similar to that of GRPA and shall furnish to GRPA Inc. with evidence of compliance upon request. To the extent permitted by law, GRPA contractor agencies hereby agrees to indemnify, defend, and hold harmless GRPA Inc. from and against, and in respect to, all losses, expenses, costs, obligations, liabilities, and damages, including interest, penalties and reasonable attorney's fees and expenses, that GRPA Inc. may incur as a result of any negligent or willful acts or omissions of GRPA Agency or any of its agents or employees.

7. No Lobbying:

GRPA Contractor agrees that no portion of the funds provided under this MOU will be used for any of the following: (i) to lobby or otherwise attempt to influence legislation; (ii) to influence outcome of any specific public election or participate or intervene in any political campaign on behalf of any candidate for public office or conduct, directly or indirectly, any voter registration drive; or (iii) to distribute funds to any entity or individual, other than as detailed in the Application.

8. Compliance: See above Assurances.

9. Additional Obligations of GRPA Contractor:

In consideration of the contractual funding herein, CONTRACTOR shall provide GRPA with the elements set forth above and attached herein and incorporated herein by reference.

10. Miscellaneous:

- a. No failure to exercise, and no delay in exercising, on the part of GRPA, Inc., any right under this MOU shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right.
- b. This MOU shall be construed in accordance with and governed by the laws of the State of Georgia.
- c. In the event that any provision or any part of a provision of this MOU shall be finally determined to be superseded, invalid, illegal or otherwise unenforceable pursuant to applicable laws by an authority having jurisdiction, such determination shall not impair or otherwise affect the validity, legality, or enforceability of the remaining provisions or parts of provisions thereof, which shall remain in full force and effect as if the unenforceable provision or part were deleted.
- d. GRPA Contractor understands that there is no commitment by the GRPA, Inc. to supply any further support for the Program. GRPA, Inc. considers each request on an individual basis, and that this MOU is not to be construed as establishing a precedent for further support.
- e. This MOU constitutes the entire agreement between the parties hereto. No oral representations or other agreements have been made by the parties except as stated herein. The MOU may not be changed in any way except as herein provided, and no term or provision hereof may be waived except in writing signed by a duly authorized officer or agent. The titles of any paragraph of this MOU are for convenience only and shall not be deemed to limit, restrict, or alter the content, meaning or effect thereof.

11. Standard Terms and Conditions: This MOU is subject to the above.

**Georgia Recreation and Park Association – BOOST 2.0 Program
2025 MOU & Assurances for Contractors Receiving State Funding
in partnership with GSAN**

IN WITNESS WHEREOF, the parties have set their hands as of the date(s) written below.

GEORGIA RECREATION AND PARK
ASSOCIATION, INC

GRPA BOOST AGENCY CONTRACTOR:

[Organization Name:] Gwinnett County Board of C

Signature: Steve Card

Signature: _____

Name: Steve Card

Name: _____

Title: Executive Director

Title: _____

Date: 12/1/2025

Date: _____

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251228				
Department:	Elections		Date Submitted:	11/14/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	kmlindsey		Multiple Depts?	
Agenda Type	Approval			
Item of Business:			Locked by Purchasing	No
to set qualifying fees for county and judicial offices to be filled through the election cycle in 2026 pursuant to O.C.G.A. § 21-2-131.				
Attachments	Memo including supporting detail and fee amounts			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	zemanifold (11/14/2025)			
Attorney	mfwilson (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	General	*	*	brainey (11/26/2025)
Finance Comments	*Revenues to be recognized at time of qualifying, adjust revenue budgets as necessary.			FinDir's Initials
				raroyal (11/24/2025)

☒ Budget Adjust ☒ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



Gwinnett

GWINNETT COUNTY/CONDADO DE GWINNETT
VOTER REGISTRATIONS AND ELECTIONS DIVISION
DIVISIÓN DE INSCRIPCIÓN DE ELECTORES Y ELECCIONES

Beauty P. Baldwin Building
455 Grayson Highway, Suite 200 | Lawrenceville, GA 30046
O: 678.226.7210 | F: 678.226.7208
GwinnettCounty.com | GwinnettElections.com

MEMORANDUM

To: Chairwoman
District Commissioners

From: Zach Manifold *Zach Manifold*
Elections Supervisor

Subject: GCID 20251228 - Qualifying Fees for 2026

Date: 14-Nov-2025

It is time to begin the process of setting qualifying fees for the offices to appear on the ballot in the 2026 election cycle. Pursuant to O.C.G.A. § 21-2-131, the county governing authority is required to fix and publish the qualifying fees for county offices to be filled in the upcoming general primary, non-partisan or general election. The fees are to be fixed and published not later than February 1, 2026.

The above-referenced code section provides a detailed formula to be used by the governing authority in determining qualifying fees for both county and county judicial offices. The Secretary of State is responsible for setting and publishing qualifying fees for congressional district candidates, candidates for membership of the General Assembly, superior court judges, and for other candidates seeking a state elected office.

Qualifying fees should be set as follows:

Board of Commissioners, Districts 2 and 4.	\$1,350.00
Board of Education Districts 2 and 4.	\$730.25
Judge, State Court.	\$5,636.62
Solicitor General.	\$4,659.92

Qualifying Fees for 2026¹

Members of the Board of Commissioners

- Qualifying fee of 3% is based on 2025 salary of \$45,000.00 - \$1,350.00

Members of Board of Education

- Qualifying fee of 3% is based on 2025 salary of \$24,341.67² - \$730.2501 rounded down to \$730.25.

Judge, State Court

- Qualifying fee of 3% is based on 2025 salary of \$187,887.29³ - \$5,636.6187 rounded up to \$5,636.82.

Solicitor General

- Qualifying fee of 3% is based on 2025 salary of \$155,330.70⁴ - \$4,659.921 rounded down to \$4,659.92.

¹ The salary information used to calculate the fees was provided to the Election Supervisor by the County's Human Resources Department and from counsel to the Gwinnett Board of Education through the Law Department.

² The salary for members of the Gwinnett County Board of Education is tied to the salary for members of the Georgia General Assembly.

³ The State Court judge's salary is 95% of the salary paid to Superior Court judges and any additional supplement authorized by law.

⁴ The Solicitor General salary is 85% of the salary paid to the District Attorney excluding a \$6,000.00 statutory supplement.

SR's Final 2026 Qualifying Fees BOC Memo_GCID 20251228

Final Audit Report

2025-11-14

Created:	2025-11-14
By:	Kelly Lindsey (kelly.lindsey@gwinnettcountry.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5Lm2scopyzDscapGqdCnFH_LPOqMpdJ_E

"SR's Final 2026 Qualifying Fees BOC Memo_GCID 20251228" History

-  Document created by Kelly Lindsey (kelly.lindsey@gwinnettcountry.com)
2025-11-14 - 3:12:32 PM GMT
-  Document emailed to Zach Manifold (zach.manifold@gwinnettcountry.com) for signature
2025-11-14 - 3:12:36 PM GMT
-  Email viewed by Zach Manifold (zach.manifold@gwinnettcountry.com)
2025-11-14 - 3:13:08 PM GMT
-  Document e-signed by Zach Manifold (zach.manifold@gwinnettcountry.com)
Signature Date: 2025-11-14 - 3:14:42 PM GMT - Time Source: server
-  Agreement completed.
2025-11-14 - 3:14:42 PM GMT

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251209				
Department:	Financial Services		Date Submitted:	11/10/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – JC		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
RP026-25, provision of residential real property assessment and administration supplemental services on a multi-year contract, to LMC, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$523,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$2,733,700.00.				
Attachments	Summary Sheet, Justification Letter, Score Tabulation, Cost Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	raroyal (11/17/2025)			
Attorney	grschroff (12/2/2025)			
Agenda Purpose Only				

Financial Action

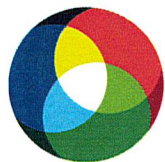
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$2,733,700	brainey (12/2/2025)
Finance Comments	*The current balance in Professional Service Costs is checked as services are provided. For FY2026-30, \$2,733,700 is subject to budget approval.			FinDir's Initials
				raroyal (12/2/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – RP026-25 Provision of Residential Real Property Assessment and Administration Supplemental Services on a Multi-year Contract	
PURPOSE:	This multi-year contract will provide data collection of new residential construction; perform field reviews of property for verification and confirmation of existing property tax data.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$523,000.00 Initial Term \$2,733,700.00 Full Term
PREVIOUS CONTRACT AWARD AMOUNT:	\$2,615,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$2,615,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	18.3% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	476 71 website viewings
NUMBER OF RESPONSES:	3
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial term: January 1, 2026 through December 31, 2026 Full term: January 1, 2026 through December 31, 2030

COMMENTS:



MEMORANDUM

TO: Jenny Coleman, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Russell Royal, Director 
Department of Financial Services

FROM: Stewart Oliver, Chief Appraiser 
Department of Financial Services – Assessors' Office

SUBJECT: Recommendation to Award RP026-25 Provision of Residential Real Property Assessment and Administration Supplemental Services on a Multi-Year Contract

DATE: October 23, 2025

REQUESTED ACTION

The Department of Financial Services – Assessors' Office recommends award of the above referenced multi-year contract to LMC, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$523,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$2,733,700.00.

DESCRIPTION

This Multi-Year Contract will provide data collection of new residential construction; perform field reviews of property for verification and confirmation of existing property tax data.

References checked? ☒ Yes ☐ No

FINANCIAL

- Estimated amount to be spent: \$523,000.00 (first term).
\$2,733,700.00 (full term).
- Projected amount to be spent previous contract period: \$523,000.00 (first term).
\$2,615,000.00 (full term).
- Do total obligations agree with "Action Requested"? Yes ☒ No ☐
- Budgeted: Yes ☒ No ☐ N/A ☐
- Grant Funded: Yes ☐ No ☒
- SPLOST Funded: Yes ☐ No ☒
- Contact name: Stewart Oliver Contact phone: 770-822-7211

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251239				
Department:	Human Resources		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie- JC		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
OS013-25, provision of leadership training, to the University of Georgia Research Foundation, Inc., amount not to exceed \$108,536.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	asmcallister (11/24/2025)			
Attorney	grschroff (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$108,536	brainey (11/26/2025)
Finance Comments	*The current balance in Professional Service Costs is checked as services are provided. For FY2026, \$108,536 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – OS013-25
Provision of Leadership Training

PURPOSE:	Provide instruction and class materials for LEAD, EXCEL and Internal Management Academy (IMA).
LOCATION:	Department of Human Resources
AMOUNT TO BE SPENT:	\$108,536.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$108,883.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$108,883.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	< 1% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Jenny Coleman
Purchasing Associate II

THROUGH: Adrienne McAllister 
Director of Human Resources

Pam Taylor 
Division Director of Human Resources

FROM: Tandy Krogh 
HR Program Coordinator

SUBJECT: Recommendation to Award OS013-25, Provision of Leadership Training

DATE: November 12, 2025

REQUESTED ACTION

The Department of Human Resources recommends award of the above referenced contract to The University of Georgia Research Foundation, Inc. in the amount not to exceed \$108,536.00.

DESCRIPTION

Provide instruction and class materials for LEAD, EXCEL and Internal Management Academy.

FINANCIAL

1. Estimated amount to be spent: \$108,536.00
2. Projected amount to be spent previous contract period: \$108,883.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tandy Krogh Contact phone: 770-822-7942

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251247	20241131			
Department:	Human Resources		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - JC		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to increase BL117-24, provision of individual stop loss coverage on an annual contract for the current contract period (January 1, 2025 through December 31, 2025), with Aetna Life Insurance Company, from \$6,247,254.72 to \$6,669,784.32 and approval to renew (January 1, 2026 through December 31, 2026), amount not to exceed \$8,026,574.40.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	asmcallister (11/24/2025)			
Attorney	grschroff (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Group Self-Insurance	*	\$6,759,283	brainey (12/1/2025)
Yes	OPEB Trust	*	\$1,689,821	
Finance Comments	*The current balance in Premiums is checked as services are provided. For FY2025, \$422,530 is allocated. For FY2026, \$8,026,574 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL117-24
Provision of Individual Stop Loss Coverage on an Annual Contract

PURPOSE:	This contract provides Stop Loss Insurance Coverage for the County's self-insured medical plans for active and retired Employees.
LOCATION:	Department of Human Resources
AMOUNT TO BE SPENT:	\$8,026,574.40
PREVIOUS CONTRACT AWARD AMOUNT:	\$6,247,254.72
AMOUNT SPENT PREVIOUS CONTRACT:	\$6,669,784.32
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	20.3% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Jenny Coleman
Purchasing Associate II

THROUGH: Adrienne McAllister 
Director of Human Resources

Pam Taylor 
Division Director of Human Resources

FROM: Tandy Krogh 
HR Program Coordinator

SUBJECT: Recommendation to Increase and Renewal of BL117-24, Provision of Individual Stop Loss Coverage on an Annual Contract

DATE: November 12, 2025

REQUESTED ACTION

The Department of Human Resources recommends an increase to the above referenced annual contract with Aetna Life Insurance Company from \$6,247,254.72 to \$6,669,784.32 for the period of January 1, 2025, through December 31, 2025.

The Department of Human Resources recommends renewal of the above referenced contract with Aetna Life Insurance Company in the amount not to exceed \$8,026,574.40 for the period of January 1, 2026, through December 31, 2026.

DESCRIPTION

This contract provides Stop Loss Insurance Coverage for the County's self-insured medical plans for active and retired employees.

FINANCIAL

1. Estimated amount to be spent: \$8,026,574.40
2. Projected amount to be spent previous contract period: \$6,669,784.32
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Tandy Krogh Contact phone: 770-822-7942

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251243				
Department:	Information Technology Services		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
RP017-25, provision of electronics recycling and value recovery services on a multi-year contract, to Electronic Recyclers International, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, estimated revenue \$40,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total estimated revenue \$200,000.00.				
Attachments	Summary Sheet, Justification Letter, Score Tabulation, Cost Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	daparks (11/21/2025)			
Attorney	jjkandel (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$200,000	brainey (12/2/2025)
Finance Comments	*The anticipated revenue is included in the FY2026 Other Miscellaneous Revenue estimates. For FY2026-30, \$200,000 is subject to budget approval.			FinDir's Initials
				njwilliams (12/1/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – RP017-25 Provision of Electronics Recycling and Value Recovery Services on a Multi-Year Contract	
PURPOSE:	This contract provides electronics recycling and value recovery services to include pick-up, secure data sanitization, environmentally sound processing, and resale of reusable equipment.
LOCATION:	Department of Information Technology Services
ESTIMATED REVENUE:	\$40,000.00 (initial term)* \$200,000.00 (full contract term)
PREVIOUS CONTRACT AWARD AMOUNT:	N/A*
REVENUE FROM PREVIOUS CONTRACT:	N/A*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	385 46 website viewings
NUMBER OF RESPONSES:	12
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2030

COMMENTS: *This is a new multi-year contract.



MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO 
Department of Information Technology Services

SUBJECT: Recommendation to Award RP017-25 Provision of Electronics Recycling and Value Recovery Services on a Multi-Year Contract

DATE: November 14, 2025

REQUESTED ACTION

The Department of Information Technology recommends awarding the above-referenced contract to Electronic Recyclers International, Inc. (ERI) for an estimated revenue amount of \$200,000.00.

DESCRIPTION

The purpose of this contract is to provide electronics recycling and value recovery services, including pickup, secure data sanitization, environmentally sound processing, resale of reusable equipment, and detailed reporting for all surplus technology assets generated by Gwinnett County.

ERI will perform all services utilizing its R2v3, NAID AAA, and RIOS-certified processing facility located in Norcross, Georgia, ensuring all work remains within the County's preferred 150-mile processing radius and meeting the highest standards for data security and environmental compliance.

Under this contract, ERI will:

- Provide secure transportation and a chain-of-custody for all County surplus technology
- Perform NIST SP 800-88-aligned data destruction
- Remove County asset tags before resale
- Maximize financial return through refurbishment and resale
- Process all non-reusable materials through certified downstream channels
- Provide required reports, including inventory reconciliation, diversion metrics, certificates of destruction, revenue share statements, pickup summaries, and annual summaries

The County received multiple responses to RP017-25. All submittals were reviewed and evaluated in accordance with the RFP. ERI received the highest technical score and demonstrated the strongest compliance with all required certifications, security controls, and service requirements.

References checked? ☒ Yes ☐ No

FINANCIAL

1. Estimated amount to be collected: \$40,000.00 per year / \$200,000.00 total
2. Projected amount to be collected for the previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes ☒ No ☐
4. Budgeted: Yes ☒ No ☐
5. Grant Funded: Yes ☐ No ☒
6. SPLOST Funded: Yes ☐ No ☒
7. Contact name: Constance Clinkscales Contact phone: 770-822-8987

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251292				
Department:	Information Technology Services		Date Submitted:	12/02/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	blcantie		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing No		
OS022-25, provision of video surveillance on an annual contract (January 1, 2026 through December 31, 2026), to Com-Tech Communications of Georgia, Inc., using a competitively procured State of Georgia contract, amount not to exceed \$3,544,329.00.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Award			
BAC Action:				
Department Head	ctclinkscale (12/5/2025)			
Attorney	jjkandel (12/5/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$3,524,329	raroyal (12/5/2025)
Yes	Recreation	*	\$20,000	
Finance Comments	*The current balance in Technical Services and Repairs & Maintenance is checked as items are purchased and services are provided. For FY2026, \$3,544,329 is subject to budget approval.			FinDir's Initials
				raroyal (12/5/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: Tabled: Motion: 2nd by: 	Vote	No Action Taken	

SUMMARY – OS022-25
Provision of Video Surveillance on an Annual Contract

PURPOSE:	This contract is for the purchase of products and services related to video surveillance and integration with physical security, including hardware, software, licensing, installation, ongoing support, and training services.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$3,544,329.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$6,190,082.00*
AMOUNT SPENT PREVIOUS CONTRACT:	\$5,558,203.00*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	An accurate increase/decrease cannot be calculated due to a change in the scope of this contract.
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS: *The previous contract included both video surveillance and access control. Access control is being solicited under a separate agreement.



MEMORANDUM

TO: Bethany White, Purchasing Associate II
Department of Financial Services

THROUGH: Dorothy Parks, Director/ CIO *[Signature]*
Department of Information Technology Services

FROM: Tor Yang, Division Director *[Signature]*
Department of Information Technology Services

SUBJECT: Recommendation to Award OS022-25 Provision of Video Surveillance on an Annual Contract

DATE: December 2, 2025

REQUESTED ACTION

The Department of Information Technology Services (DoITS) recommends award of the above referenced contract to Com-Tech Communications of Georgia, Inc. in the amount not to exceed of \$3,544,329.00.

DESCRIPTION

This contract's pricing is established in accordance with the State of Georgia's Integrated Security and Surveillance Products and Services contract administered by the Georgia Department of Administrative Services (DOAS), Contract # 99999-SPD0000172-004. The agreement provides for the purchase of video analytics, network video management software, surveillance cameras and components and managed services.

This contract encompasses the purchase of all products and services related to video surveillance and integration with physical security including hardware, software, licensing, installation, ongoing support, training, Hardware as a Service (HaaS) and managed services. This is a multi-agency, multi-departmental effort to maintain and upgrade the existing aging security and video surveillance systems within the Avigilon platform.

This contract includes countywide end of service life hardware replacements and projects within GJAC, Nash Building, Department of Water Resources and other possible locations.

FINANCIAL

1. Estimated amount to be spent: \$3,544,329.00
2. Projected amount to be spent previous contract period: \$5,558,203.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Constance Clinkscales Contact phone: 770-822-8987

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251245	20241161			
Department:	Information Technology Services		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
of Change Order No. 1 to SS055-24, provision of Accela SaaS licenses and services platform on a multi-year contract, with Accela, Inc., increasing the contract by \$649,804.27. The contract amount is adjusted from \$7,362,348.26 to \$8,012,152.53.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	daparks (11/20/2025)			
Attorney	jjkandel (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	\$508,362	brainey (12/1/2025)
Yes	Dev & Code Enf	*	\$141,442	
Finance Comments	*The current balance in Subscriptions is checked as items are purchased and services are provided. For FY2026-29, \$649,804 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held?
Working Session: Action: New Item Tabled: Motion: 2nd by:	Vote	No Action Taken	

SUMMARY – SS055-24

Accela Software Licenses and Services Platform on a Multi-Year Contract

PURPOSE:	Change Order No. 1 is to add additional services to SS055-24, to include ePermitHub Digital Plan Room Services, ePermitHub Enhanced Reporting Database, and an Additional Environment Azure – Enhanced Reporting Database.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$649,804.27
PREVIOUS CONTRACT AWARD AMOUNT:	\$7,362,348.26
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,116,023.39
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Total contract term: January 1, 2025 through December 31, 2029

COMMENTS:



MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO 
Department of Information Technology Services

FROM: John Kable, ITS Assistant Director 
Department of Information Technology Services

SUBJECT: Recommendation for Approval of Change Order #1 of SS055-24 Accela SaaS Licenses and Services Platform on a Multi-Year Contract

DATE: November 17, 2025

REQUESTED ACTION

The Department of Information Technology Services recommends approval of Change Order #1 in the amount not to exceed \$649,804.27 with Accela, Inc. The initial term of this contract was executed on January 1, 2025 in the amount not to exceed \$7,362,348.26. This will increase the total amount of the contract to \$8,012,152.53.

DESCRIPTION

The purpose of this change order is to add additional services to contract SS055-24. The additional services are as follows:

- Add ePermitHub Digital Plan Room services from 1/1/2026 – 12/31/2029
- Add ePermitHub Enhanced Reporting Database for 1/1/2026 – 12/31/2029
- Add an Additional Environment Azure – Enhanced Reporting Database (ERD) for 12 months (1/1/2026-12/31/2026)

FINANCIAL

1. Estimated amount to be spent: First term: \$649,804.27
2. Do total obligations agree with "Action Requested"? Yes X No
3. Budgeted: Yes X No
4. Grant Funded: Yes No X
5. SPLOST Funded: Yes No X
6. Contact name: Constance Clinkscales Contact phone: 770-822-8987



9110 Alcosta Blvd, Suite H #3030
San Ramon, CA, 94583

Proposed by: Kristine Nelson
Contact Phone: 212.430.4767
Contact Email: knelson@accela.com
Quote ID: Q-38025
Valid Through: 12/20/2025
Currency: USD

Renewal Order Form

Address Information

Bill To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia, 30046
United States

Ship To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia 30046
United States

Billing Name: John Kable
Billing Phone: 7708228959
Billing Email: john.kable@gwinnettcountry.com

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Digital Plan Room	Year 1	01/01/2026	12/31/2026	12	\$141,442.16	1	\$141,442.16
TOTAL:							\$141,442.16

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Digital Plan Room	Year 2	01/01/2027	12/31/2027	12	\$148,514.27	1	\$148,514.27
TOTAL:							\$148,514.27

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Digital Plan Room	Year 3	01/01/2028	12/31/2028	12	\$155,939.98	1	\$155,939.98
TOTAL:							\$155,939.98

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Digital Plan Room	Year 4	01/01/2029	12/31/2029	12	\$163,736.98	1	\$163,736.98
TOTAL:							\$163,736.98

Pricing Summary

Period	Net Total
Year 1	\$141,442.16
Year 2	\$148,514.27
Year 3	\$155,939.98
Year 4	\$163,736.98
Total	\$609,633.39

Renewal Terms/Information:

1. Notwithstanding anything to the contrary, this Order Form is governed by the terms and conditions in the (1) Accela Subscription Services Agreement, dated December 18, 2024, as thereafter amended (where applicable) for Subscription Services, (2) Enhanced Reporting Database (ERD) Policy at www.accela.com/terms/ for ERD, and (3) Managed Application Services (MAS) Policy at www.accela.com/terms/ for MAS (collectively, the "Agreement").
2. No additional or conflicting terms or conditions stated in Customer's order documentation, including, without limitation, purchase orders, will be incorporated into or form any part of this Order Form or the governing agreement, and all such terms or conditions will be null and void.
3. For Software Licenses, Accela may terminate this Order Form in the event the Software is phased out across Accela's customer base. In such event, Accela will provide Customer sufficient advance notice and the parties will mutually agree to a migration plan for converting Customer to another Accela generally-available offering with comparable functionality.
4. Subscriptions continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months). Thereafter Subscriptions automatically renew annually as calculated from Order Start Date of Customer's first Subscription purchase.
5. All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.
6. Pricing is based upon payment by ACH and check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment.
7. Customer may purchase additional licenses at the same price and for the same term as the licenses in this Order Form. Additional licenses purchased in this way will have the same annual price applicable for the purchase period and will have the same uplift and term dates as Customer's existing licenses.
8. PermitRocket Software LLC - dba, ePermitHub ("ePermitHub") is a recent acquisition by Accela, Inc. and, as such, the ePermitHub products listed in this Order Form ("ePH Products") are not currently covered by Accela's SOCII or other security certifications provided herein. Nevertheless, the ePH Products are covered by commercially reasonable security processes and controls intended to safeguard the solution. With the above exceptions, ePH Products are subject to all other terms and conditions in this Order Form.

Signatures	
Accela, Inc.	Customer
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:



9110 Alcosta Blvd, Suite H #3030
San Ramon, CA, 94583

Proposed by: Oren Mishael
Contact Phone:
Contact Email: omishael@accela.com
Quote ID: Q-38030
Valid Through: 12/21/2025
Currency: USD

Order Form

Address Information

Bill To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia 30046
United States

Ship To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia, 30046
United States

Billing Name: John Kable
Billing Phone: 7708228959
Billing Email: john.kable@gwinnettcountry.com

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Enhanced Reporting Database (ERD)	Year 1	01/01/2026	12/31/2026	12	\$7,000.00	1	\$7,000.00
TOTAL:							\$7,000.00

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Enhanced Reporting Database (ERD)	Year 2	01/01/2027	12/31/2027	12	\$7,350.00	1	\$7,350.00
TOTAL:							\$7,350.00

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Enhanced Reporting Database (ERD)	Year 3	01/01/2028	12/31/2028	12	\$7,717.50	1	\$7,717.50
TOTAL:							\$7,717.50

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
ePermitHub Enhanced Reporting Database (ERD)	Year 4	01/01/2029	12/31/2029	12	\$8,103.38	1	\$8,103.38
TOTAL:							\$8,103.38

Pricing Summary

Period	Net Total
Year 1	\$7,000.00
Year 2	\$7,350.00
Year 3	\$7,717.50
Year 4	\$8,103.38
Total	\$30,170.88

Additional Terms:

1. Notwithstanding anything to the contrary, this Order Form for Subscription Services, Enhanced Reporting Database (ERD), and Managed Application Services (MAS) is governed by the applicable terms and conditions at [Accela Terms](#) (collectively, the "Agreement"))
2. No additional or conflicting terms or conditions stated in Customer's order documentation, including, without limitation, purchase orders, will be incorporated into or form any part of this Order Form or the governing agreement, and all such terms or conditions will be null and void.
3. All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.
4. If Customer has a prior agreement with Accela, and this purchase is co-terming with that prior agreement, if the start date on this Order Form is before the actual delivery date of the purchase, Accela may pro-rate this purchase so that it can co-term with the prior agreement.
5. If this Order Form is executed or returned to Accela by Customer after the Order State Date above, Accela may adjust the Order Start Date and Order End Date without increasing the total price based on the date Accela activates the products and provided that the total term length does not change.
6. Pricing is based upon payment by ACH and check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment.
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Signatures**Accela, Inc.****Customer**

Signature:

Signature:

Print Name:

Print Name:

Title:

Title:

Date:

Date:



9110 Alcosta Blvd, Suite H #3030
San Ramon, CA, 94583

Proposed by: Oren Mishael
Contact Phone:
Contact Email: omishael@accela.com
Quote ID: Q-37821
Valid Through: 12/12/2025
Currency: USD

Order Form

Address Information

Bill To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia 30046
United States

Ship To:

Gwinnett Planning and Development Department, GA
446 West Crogan Street
Lawrenceville, Georgia, 30046
United States

Billing Name: John Kable
Billing Phone: 7708228959
Billing Email: john.kable@gwinnettcountry.com

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Enhanced Reporting Database (ERD)	Year 1	01/01/2026	12/31/2026	12	\$10,000.00	1	\$10,000.00
TOTAL:							\$10,000.00

Pricing Summary

Period	Net Total
Year 1	\$10,000.00
Total	\$10,000.00

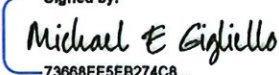
Additional Terms:

- Notwithstanding anything to the contrary, this Order Form is governed by the terms and conditions in the (1) Accela Subscription Services Agreement, dated December 18, 2024, as thereafter amended (where applicable) for Subscription Services, (2) Enhanced Reporting Database (ERD) Policy at www.accela.com/terms/ for ERD, and (3) Managed Application Services (MAS) Policy at www.accela.com/terms/ for MAS (collectively, the "Agreement").
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- All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.
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adjust the Order Start Date and Order End Date without increasing the total price based on the date Accela activates the products and provided that the total term length does not change.

6. Pricing is based upon payment by ACH and check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment.

7. If Customer has Enhanced Reporting Database, pricing will be based on a percentage of SaaS Annual Contract Value. As SaaS Annual Contract Value increases/decreases based on seat count changes or annual uplift ERD pricing will be adjusted accordingly at contract renewal.

Signatures	
Accela, Inc.	Customer
Signature: Signed by:  73668EE5EB274C8...	Signature:
Print Name: Michael E Gigliello	Print Name:
Title: Controller	Title:
Date: Nov-18-2025	Date:

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251260				
Department:	Law Department		Date Submitted:	11/20/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	jbmims		Multiple Depts?	
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing		No
for Declaration of Taking Condemnation proceedings for the property of Cemetery Street LLC and Village Bank & Trust, N.A., consisting of 5,026 square feet of permanent utility easement and 1,442 square feet of 24 month temporary construction easement, Tax Parcel No. R6243 009, 471 South Cemetery Street, amount \$16,100.00. This project is funded by water and sewer revenue.				
Attachments	Justification Memorandum, Resolution, Maps			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation				
BAC Action:				
Department Head	mpludwiczak (11/21/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	\$16,100	brainey (12/1/2025)
Finance Comments	*Amount available in Gravity Sewer Rehab/Replacement project.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: Michael P. Ludwiczak *ML*
County Attorney

FROM: Nathan L. Wood *NW*
Senior Assistant County Attorney

SUBJECT: Declaration of Taking – GCID 2025-1260

DATE: November 21, 2025

ITEM OF BUSINESS

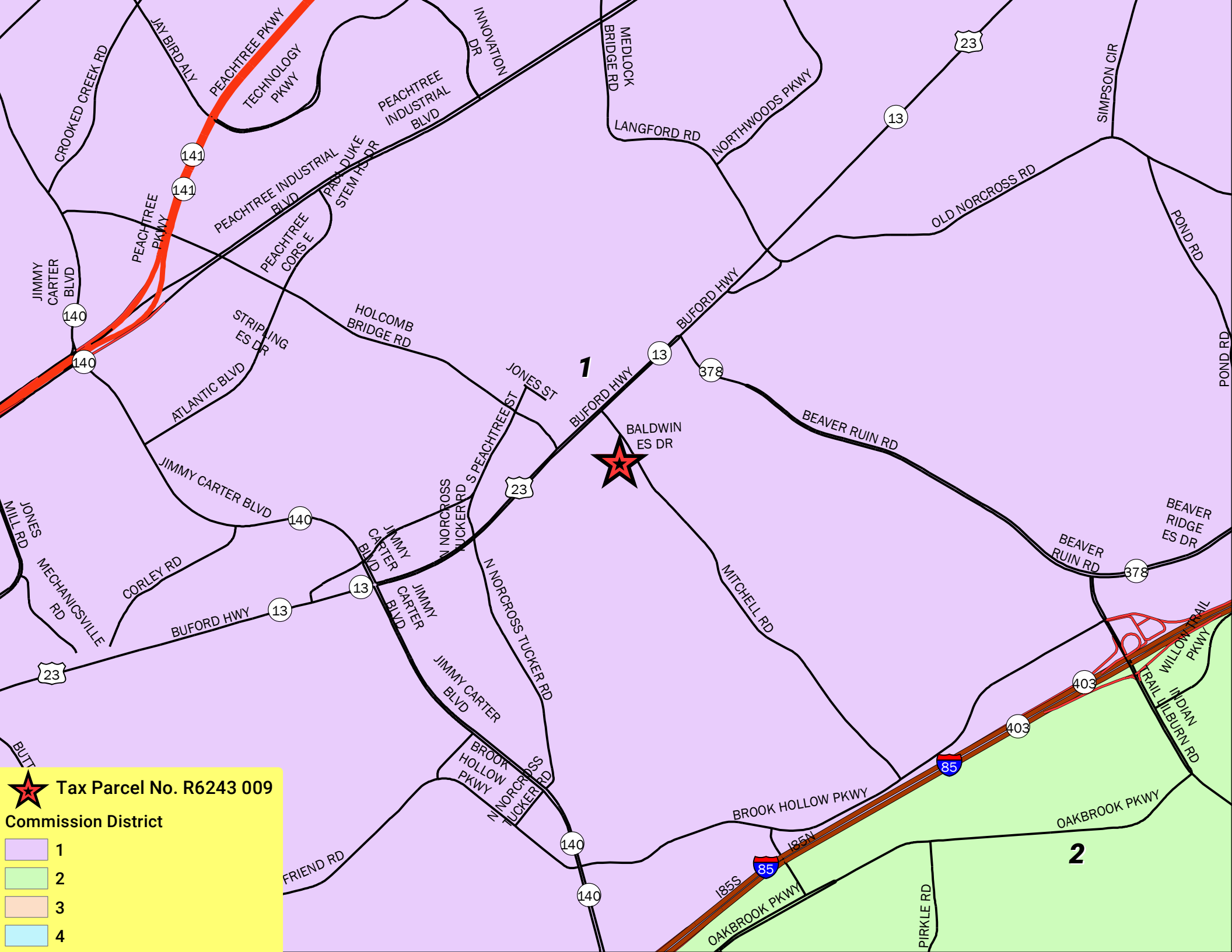
Approval/Authorization for Declaration of Taking Condemnation proceedings for the property of Cemetery Street LLC and Village Bank & Trust, N.A., consisting of 5,026 square feet of permanent utility easement and 1,442 square feet of 24 month temporary construction easement, Tax Parcel No. R6243 009, 471 South Cemetery Street, amount \$16,100.00. This project is funded by water and sewer revenue.

BACKGROUND AND DISCUSSION

Through this agenda item, the Law Department requests that the Board of Commissioners approve the execution of the attached Resolution which authorizes the filing of a Declaration of Taking proceeding to acquire 5,026 square feet of permanent utility easement and 1,442 square feet of 24 month temporary construction easement. The estimated amount of just and adequate compensation for the acquisition is \$16,100.00.

The subject property is a 5.6 acre commercial truck storage lot. The property is located in District 1 and is zoned M-1 and O-I. The easement area to be acquired consists of a wooded area in the north corner of the property. Cemetery Street LLC has signed an option agreeing to sell the County these easements, but is unable to close the transaction because their lender has not consented. This project is necessary to improve sewer connectivity in Norcross and will help alleviate system capacity issues in this area.

If you have any questions with regard to this matter, please do not hesitate to contact me at extension 822-8709.



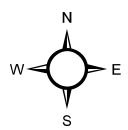
 Tax Parcel No. R6243 009

Commission District

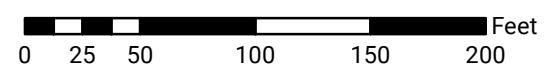
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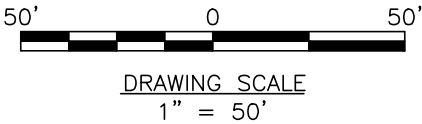


Tax Parcel No. R6243 009



-  Permanent Utility Easement
-  Temporary Construction Easement

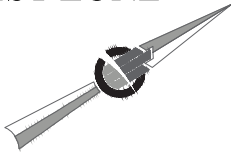




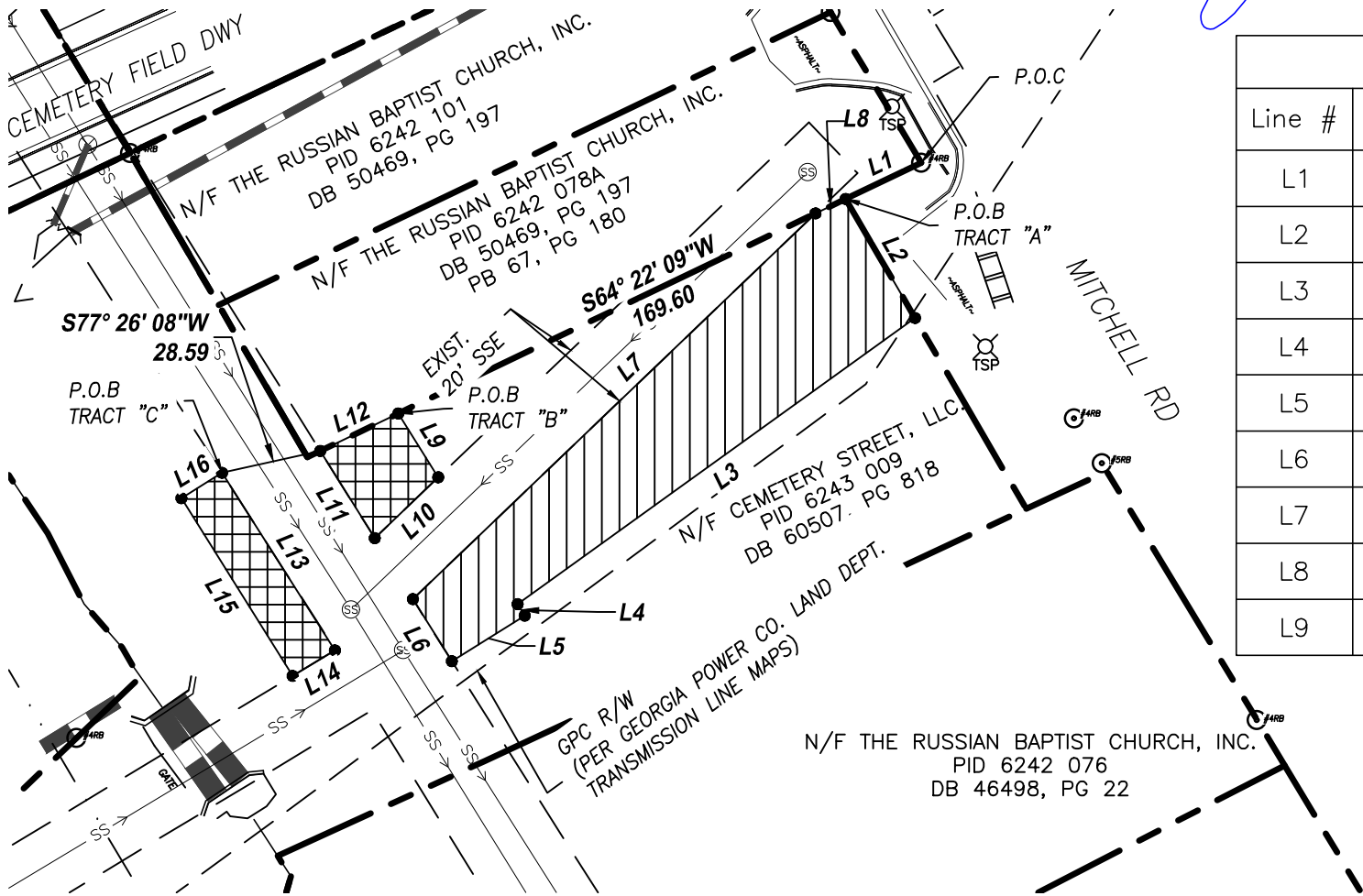
EASEMENT TABLE	
	TEMPORARY CONSTRUCTION EASEMENT - 1,442 SQ. FT.
	PERM. EASEMENT - 5,026 SQ. FT.



GRID NORTH
GA WEST ZONE



Jason Adams
07-15-2024



CALL TABLE		
Line #	Length	Direction
L1	23.84	S64° 22' 09"W
L2	39.15	S30° 13' 46"E
L3	139.13	S54° 13' 59"W
L4	3.85	S32° 00' 45"E
L5	24.43	S57° 59' 15"W
L6	20.84	N32° 06' 47"W
L7	158.42	N46° 13' 12"E
L8	9.48	N64° 22' 09"E
L9	21.39	S32° 00' 45"E

CALL TABLE		
Line #	Length	Direction
L10	24.98	S46° 13' 37"W
L11	29.22	N31° 59' 49"W
L12	24.60	N64° 22' 09"E
L13	59.79	S32° 26' 14"E
L14	14.03	S58° 53' 41"W
L15	59.56	N32° 00' 45"W
L16	13.59	N57° 57' 14"E

DATE 07/15/2024	
SCALE 1" = 50'	
DRAWING NO.	SHEET
9509	1/1



**patterson
& dewar**
ENGINEERS

850 Center Way | Norcross, GA 30071
(770) 453-1410 | pdengineers.com
Engineers - Surveyors - Construction Management

EASEMENT EXHIBIT

GCDWR

MITCHELL RD SEWER IMPROVEMENTS

LAND LOT 242 OF THE 6TH DISTRICT OF GWINNETT COUNTY, GEORGIA

PARCEL ID - 6243 009

No.	DATE	REVISION
Drawn By: JDH		Checked By: ZB

APPENDIX "A" TO EXHIBIT "A"

WINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: Declaration of Taking for a Condemnation Proceeding

ADOPTION DATE: DECEMBER 9, 2025

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland Carden, District I		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner ____ and carried by a ____ vote, the Resolution entitled, Declaration of Taking for a Condemnation Proceeding, as set forth below, is hereby adopted:

WHEREAS, the Gwinnett County Department of Water Resources has laid out and determined to construct the Mitchell Street Sewer Improvement Project as part of the Gwinnett County Water System known and designated as Project M1182-09, and being more fully shown on a map and drawing on file in the office of the Gwinnett County Department of Water Resources, 684 Winder Highway, Lawrenceville, Georgia; and

WHEREAS, in order to maintain the projected schedule of utility construction of Gwinnett County, it is necessary that the property, the right of way, and other rights, if any, for the construction of said project be acquired without delay; and

WHEREAS, the parcel to be acquired, the right of way and other rights as herein described and as listed below, shown of record as owned by the persons named herein, all as described in the annexes to this order hereinafter enumerated, all of said annexes, being by reference made a part of this order, are essential for the construction of said project.

Tax Parcel Number: R6243 009

5,026 square feet of permanent utility easement, and 1,442 square feet of 24 month temporary construction easement.

Owners: Cemetery Street LLC and Village Bank & Trust, N.A.

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, that the circumstances are such that it is necessary that the right of way, easements and access rights, if any as described in annexes to this order be acquired by condemnation under the provisions of the Official Code of Georgia Annotated, Sections 32-3-4 through 32-3-19; and

IT IS ORDERED that Gwinnett County proceed to acquire the title, estate, or interest in the lands hereinafter described in annexes to this order by condemnation under the provisions of said Code, and the Attorney for Gwinnett County is authorized and directed to file condemnation proceedings, including a Declaration of Taking, to acquire said title, estate, or interest in said lands and to deposit in the Court the sum estimated as just compensation, all in accordance with the provisions of said Code.

This 9th day of December, 2025.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
NICOLE L. HENDRICKSON, CHAIRWOMAN

ATTEST:

BY: _____ (SEAL)
TINA KING, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
SENIOR ASSISTANT COUNTY ATTORNEY

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251258				
Department:	Police Services		Date Submitted:	11/20/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
SS031-25, provision of priority dispatch software, licenses, and maintenance on a multi-year contract, to Medical Priority Consultants, Inc. dba Priority Dispatch Corporation. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$950,830.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$1,316,470.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	jdmclure (11/25/2025)			
Attorney	mcintron (12/2/2025)			
Agenda Purpose Only				

Financial Action

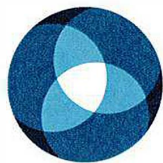
Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Capital Project	*	\$950,830	brainey (12/2/2025)
Yes	E911	**	\$365,640	
Finance Comments	*Amount available in Structured Call Taking Protocols project. **The current balance is checked in Technical Services as items are purchased and services are provided. For FY2026-30, \$1,316,470 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – SS031-25 Provision of Priority Dispatch Software, Licenses, and Maintenance on a Multi-Year Contract	
PURPOSE:	This contract provides Gwinnett's Emergency Communications Centers the vital technology, tools, and training needed to gather and relay essential, timely, and accurate information and provide life-saving support.
LOCATION:	Department of Police Services
AMOUNT TO BE SPENT:	\$950,830.00 (initial term) \$1,316,470.00 (full contract term)
PREVIOUS CONTRACT AWARD AMOUNT:	N/A*
AMOUNT SPENT PREVIOUS CONTRACT:	N/A*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2030

COMMENTS: *This is a new multi-year contract.



MEMORANDUM

TO: Bethany White
Purchasing Associate II

THROUGH: J.D. McClure, Chief of Police
Department of Police Services

FROM: Felicia Kemp
Financial Supervisor

SUBJECT: Recommendation to Award SS031-25 Provision of Priority Dispatch
Software, Licenses, and Maintenance on a Multi-Year Contract
Project Number: T-0763

DATE: November 14, 2025

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced, multi-year contract for five (5) years to Medical Priority Consultants, Inc. dba Priority Dispatch Corporation in the amount not to exceed \$950,830.00 for the first year.

DESCRIPTION

The Priority Dispatch System is a comprehensive approach to Emergency Dispatch built on the International Academies of Emergency Dispatch-approved unified protocol systems. It provides Emergency Communications Centers the vital technology, tools, and training needed to gather essential information, relay timely, accurate information to field responders, and provide life-saving support – all within a single system.

References checked? ☒ Yes ☐ No

FINANCIAL

- Estimated amount to be spent: \$950,830.00 (initial contract term)
\$1,316,470.00 (full contract term)
- Projected amount to be spent previous contract period: N/A
- Do total obligations agree with "Action Requested"? Yes ☒ No ☐
- Budgeted: Yes ☒ No ☐ N/A ☐

Page 2

Recommendation Letter

SS031-25

5. Grant Funded: Yes ____ No X

6. SPLOST Funded: Yes ____ No X

7. Contact name: Tina Dones Contact phone: 770-513-5064



Gwinnett

WINNETT COUNTY FINANCIAL SERVICES | PURCHASING SOLE SOURCE APPROVAL FORM

About this form: Sole Source procurement may be used to purchase goods/services from a single source, when only one vendor possesses the unique and singularly available capability to meet the requirement, with pre-approval from the Purchasing Division through a Sole Source Approval Form. Return the completed form and supporting documentation to the Purchasing Division for consideration. Refer to Purchasing Ordinance Part 3, Section VI for more information. If an agenda request is required, the Purchasing Division will prepare the agenda request.

Requesting Department: Police Services Purchasing Associate: Chelsey Ward 4/28/25

Description of proposed procurement:

Emergency Police (EPD) and Fire (EFD) Dispatch structured call taking protocols, associated software for protocol usage (ProQA) and quality assurance (AQUA), and all required training and certifications for implementation.

Reason for sole source request:

The 911 center has been utilizing the International Academies of Emergency Dispatch (IAED) Emergency Medical Dispatch (EMD) structured call-taking protocols, including AQUA and ProQA, for the processing of medical calls for the past 20 years. These protocols have been thoroughly reviewed and approved by the medical director, and all staff members are certified in their use. A current CAD integration exists for the Medical ProQA software. Priority Dispatch, the sole source provider, has previously been approved for the IAED structured call-taking protocols, as well as the ProQA and AQUA software. It is critical that all protocols and software come from the same vendor, as the systems are designed to function together seamlessly. Expanding the existing sole source agreement to include Police and Fire disciplines will ensure consistency across all three disciplines, maintaining cohesion between protocols and software while avoiding the additional costs associated with altering the medical protocols. Switching to a new vendor would result in increased project costs, as well as longer training and implementation timelines. Implementation costs would be increased as there would be a need to purchase the Medical protocols and software from the newly selected vendor and implementation time would also be extended, as the new vendor's medical protocol software would need to be integrated and configured to work with the existing CAD system. Training would also impact the timeline as all structured call-taking protocol systems require specialized training and certification for each discipline, and certifications from the current system would not transfer to a new vendor's product. As a result, employee training time would increase by 75%, and training costs would rise by 50% if a new vendor is selected.

Sole Source Provider: Priority Dispatch To be competitively procured? ☐ Yes ☒ No

Additional costs/savings: Additional \$400,000 approximate cost of implementing medical protocols with a new vendor.

Benefits to the County: Integrate Police and Fire protocols without any interruption to the existing Medical protocols.

Anticipated annual expenditure: Year 1: \$968,950 Years 2-5: \$91,410 (costs are for EPD&EFD not inclusive of the existing approved costs of EMD)

Requested validity period: 5 years Submitted by: Michelle Miller Date: 1/28/2025

Department Director Approval: J. A. McLees Date approved: 04/21/25

Required Attachments: Unexpired quote; sole source letter from sole source provider; other supporting documentation

PURCHASING DIVISION USE ONLY BELOW THIS LINE

Purchasing Director Approval: Holly Caputo Date approved: 5/5/25 Expiration Date: 5/31/30

Anticipated agenda date if Board of Commissioners Approval is required: _____

Is an SRM Contract Required? ☐ Yes ☐ No

SOLE SOURCE APPROVAL FORM (REVISED 8/20/2024) 1 | 1 INTRANET
→ DEPT. SERVICES → PURCHASING → PURCHASING FORMS

Pre-approved
4-21-25
AC

Quote

Priority Dispatch Corp.

110 Regent Street, Suite 500
Salt Lake City, UT 84111
USA
www.prioritydispatch.net
Prepared By: Shayne Hudson
Phone: (800) 363-9127
Direct:
Email: shayne.hudson@prioritydispatch.net

Agency: Gwinnett County Police Department
Agency ID #: 399
Quote #: Q-83014
Date: 11/24/2025
Offer Valid Through: 12/31/2025
Payment Terms: Net 30
Currency: U.S. Dollar

Bill To:
Gwinnett County Police Department
PO BOX 602
Lawrenceville, Georgia 30046-0602
United States

Ship To:
Gwinnett County Police Department
800 HI HOPE RD
Lawrenceville, Georgia 30043-4540
United States

Product	Discipline	Qty	Amount
ProQA Production/Live License Automated calltaking software	Fire;Police	60.00	USD 561,000.00
ProQA Backup/Test License Backup Software Licenses Offsite, backup location software	Fire;Police	3.00	USD 6,600.00
AQUA Case Review Software Quality Assurance (case review) software base engine and discipline module	Fire;Police	4.00	USD 22,000.00
AQUA Case Review Software Quality Assurance (case review) software base engine and discipline module	Medical	3.00	USD 8,250.00
Xlerator Client Server Suite		1.00	USD 3,850.00
Priority Dispatch Protocol Cardset Licensed manual protocol set for backup	Fire;Police	45.00	USD 49,050.00
Advanced SEND Cards - Box of 100 Individual S.E.N.D. cards		1.00	USD 55.00
Certification Training On-Site (Per) Protocol Training and Certification Materials, tuition and certification	Fire;Police	130.00	USD 110,500.00
Certification Training ED-Q On-site (Per) Materials, tuition and certification (2 days, 16 hours)	Fire;Police	5.00	USD 6,550.00
ProQA Software Training Remote Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	Fire;Police	130.00	USD 46,540.00
System Administration Training Remote - Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, instructor-led environment		5.00	USD 1,145.00
AQUA Software Training Remote Per person cost for a 6 hour course completed in a virtual, instructor-led environment		5.00	USD 1,145.00
ProQA & AQUA Reports Training Remote - (4 hours) for administrators, managers and supervisors on ProQA and AQUA reporting functions		5.00	USD 895.00

"To lead the creation of meaningful change in public safety and health."

Quote

Priority Dispatch Corp.

Product	Discipline	Qty	Amount
Installation & Configuration Remote technical assistance for software installation and configuration for IT personnel		1.00	USD 2,750.00
Implementation Support Implementation support and quality management program development	Fire;Police	1.00	USD 48,000.00
ProQA Backup/Test License ESP License Renewal, Service & Support	Fire;Police	3.00	USD 900.00
Priority Dispatch System Annual Maintenance (B) License Renewal, Service & Support	Fire;Police	60.00	USD 81,600.00
Year 1 and Implementation TOTAL:			USD 950,830.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (B) License Renewal, Service & Support	Fire;Police	60.00	USD 81,600.00
ProQA Backup/Test License ESP License Renewal, Service & Support	Fire;Police	3.00	USD 900.00
AQUA ESP License Renewal, Service & Support	Fire;Police	4.00	USD 3,000.00
AQUA ESP License Renewal, Service & Support	Medical	4.00	USD 1,500.00
Priority Dispatch Protocol Cardset ESP License renewal, service and support	Fire;Police	45.00	USD 4,410.00
Year 2 ESP TOTAL:			USD 91,410.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (B) License Renewal, Service & Support	Fire;Police	60.00	USD 81,600.00
ProQA Backup/Test License ESP License Renewal, Service & Support	Fire;Police	3.00	USD 900.00
AQUA ESP License Renewal, Service & Support	Fire;Police	4.00	USD 3,000.00
AQUA ESP License Renewal, Service & Support	Medical	4.00	USD 1,500.00
Priority Dispatch Protocol Cardset ESP License renewal, service and support	Fire;Police	45.00	USD 4,410.00
Year 3 ESP TOTAL:			USD 91,410.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (B) License Renewal, Service & Support	Fire;Police	60.00	USD 81,600.00

"To lead the creation of meaningful change in public safety and health."

Quote

Priority Dispatch Corp.

Product	Discipline	Qty	Amount
ProQA Backup/Test License ESP License Renewal, Service & Support	Fire;Police	3.00	USD 900.00
AQUA ESP License Renewal, Service & Support	Fire;Police	4.00	USD 3,000.00
AQUA ESP License Renewal, Service & Support	Medical	4.00	USD 1,500.00
Priority Dispatch Protocol Cardset ESP License renewal, service and support	Fire;Police	45.00	USD 4,410.00
Year 4 ESP TOTAL:			USD 91,410.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (B) License Renewal, Service & Support	Fire;Police	60.00	USD 81,600.00
ProQA Backup/Test License ESP License Renewal, Service & Support	Fire;Police	3.00	USD 900.00
AQUA ESP License Renewal, Service & Support	Fire;Police	4.00	USD 3,000.00
AQUA ESP License Renewal, Service & Support	Medical	4.00	USD 1,500.00
Priority Dispatch Protocol Cardset ESP License renewal, service and support	Fire;Police	45.00	USD 4,410.00
Year 5 ESP TOTAL:			USD 91,410.00

Subtotal	USD 971,830.00
Discount	USD 21,000.00
Total	USD 950,830.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

Terms and Conditions

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251259				
Department:	Police Services		Date Submitted:	11/20/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - BW		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
SS040-25, provision of emergency services IP network for 911 call delivery on a multi-year contract, to AT&T Enterprises, LLC. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$1,391,804.20. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$6,591,289.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	jdmclure (11/21/2025)			
Attorney	mcintron (12/3/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	E911	*	\$5,278,668	brainey (12/2/2025)
Yes	Capital Project	**	\$1,312,621	
Finance Comments	*The current balance in Technical Services is checked as services are provided. **Amount available in Emergency Services IP Network project. For FY2026-2030, \$6,591,289 is subject to budget approval.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: New Item Tabled: Motion: 2nd by:	Vote	No Action Taken	

SUMMARY – SS040-25 Provision of Emergency Services IP Network for 911 Call Delivery on a Multi-Year Contract	
PURPOSE:	This contract provides a more reliable and robust network for the 911 system that allows for sending pictures and videos to dispatchers, enhanced security, and integration with other public networks.
LOCATION:	Department of Police Services
AMOUNT TO BE SPENT:	\$1,391,804.20 (initial term) \$6,591,289.00 (full contract term)
PREVIOUS CONTRACT AWARD AMOUNT:	N/A*
AMOUNT SPENT PREVIOUS CONTRACT:	N/A*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2030

COMMENTS: *This is a new multi-year contract.



MEMORANDUM

TO: Bethany White
Purchasing Associate II

THROUGH: J.D. McClure, Chief of Police *JDM*
Department of Police Services

FROM: Felicia Kemp *FK*
Financial Supervisor

SUBJECT: Recommendation to Award SS040-25 Provision of Emergency Services IP
Network for 911 Call Delivery on a Multi-Year Contract
Project Number: T-0751

DATE: November 19, 2025

REQUESTED ACTION

The Department of Police Services recommends award of the above referenced, multi-year contract for five (5) years to AT&T Enterprises, LLC, in the amount not to exceed \$1,391,804.20 for the first year.

DESCRIPTION

AT&T ESInet is an IP-based network for emergency services that modernizes the 911 system, replacing old analog connections with a more reliable and robust network. This system allows for new features like sending pictures and videos to dispatchers, providing enhanced security, and integrating with other public safety networks.

References checked? ☒ Yes ☐ No

FINANCIAL

- Estimated amount to be spent: \$1,391,804.20 (initial contract term)
\$6,591,289.00 (full contract term)
- Projected amount to be spent previous contract period: N/A
- Do total obligations agree with "Action Requested"? Yes ☒ No ☐
- Budgeted: Yes ☒ No ☐ N/A ☐
- Grant Funded: Yes ☐ No ☒
- SPLOST Funded: Yes ☐ No ☒
- Contact name: Tina Dones Contact phone: 770-513-5064



WINNETT COUNTY
FINANCIAL SERVICES | PURCHASING
SOLE SOURCE APPROVAL FORM

About this form: Sole Source procurement may be used to purchase goods/services from a single source, when only one vendor possesses the unique and singularly available capability to meet the requirement, with pre-approval from the Purchasing Division through a Sole Source Approval Form. Return the completed form and supporting documentation to the Purchasing Division for consideration. Refer to Purchasing Ordinance Part 3, Section VI for more information. If an agenda request is required, the Purchasing Division will prepare the agenda request.

Requesting Department: Police Services

Purchasing Associate: Dana Garland

Description of proposed procurement:

Emergency Services IP Network (ESInet) for 911 call delivery - AT&T ESInet

Reason for sole source request:

Gwinnett County 911 delivers emergency services to the largest single service population in Georgia through two geographically diverse primary public safety answering points (PSAPs), along with five secondary PSAPs across the county. All seven locations rely on the Emergency Services IP Network (ESInet) to facilitate 911 call delivery and routing. For the past 20 years, AT&T has provided comprehensive, end-to-end service for Gwinnett County's 911 infrastructure. This includes serving as the originating service provider, supporting the legacy 911 system, maintaining the switched Ethernet network that connects all seven sites, and overseeing the call handling systems at each location. This extensive support ensures a single point of contact for addressing any issues related to the 911 infrastructure, along with access to specially trained technicians available 24/7 for on-site response. AT&T is the sole provider capable of delivering a complete, integrated ESInet solution that meets the comprehensive service requirements of Gwinnett County. This is due to AT&T's unique capabilities: as an originating service provider, owner and operator of their own NextGen 911 Core Architecture, provider of ESI Transport Services, incumbent provider for 911 call handling services, SIP-based non-emergency telephony, and operator of the switched Ethernet solution connecting all seven Gwinnett County sites. Each of these components plays a critical role in maintaining the county's 911 operations. Introducing additional vendors to create a fragmented system would increase the risk of failure and compromise the quality of service provided for this vital infrastructure.

Sole Source Provider: AT&T To be competitively procured? ☐ Yes ☒ No

Additional costs/savings: _____
Single vendor delivering complete end-to-end service for critical infrastructure needed for 911 services.

Benefits to the County: _____

Anticipated annual expenditure: Year 1: \$1,363,521 Years 2-5: \$1,278,588

Requested validity period: 5 years Submitted by: Michelle Miller Date: 3/3/2025

Department Director Approval: J.O. McClure Date approved: 05/14/25

Required Attachments: Unexpired quote; sole source letter from sole source provider; other supporting documentation

PURCHASING DIVISION USE ONLY BELOW THIS LINE

Purchasing Director Approval: Holly Cafferty Date approved: 5-22-25 Expiration Date: 5-22-30

Anticipated agenda date if Board of Commissioners Approval is required: _____

Is an SRM Contract Required? ☐ Yes ☐ No
SOLE SOURCE APPROVAL FORM (REVISED 8/20/2024) 1 | 1 INTRANET
→ DEPT. SERVICES → PURCHASING → PURCHASING FORMS

Pre-approved
4-21-25

Gwinnett

Pricing

AT&T ESInet™ Pricing

Gwinnett County	One Time Cost	Monthly Recurring Cost
NextGen 911 Core Services_ESInet		\$104,427.60
GIS Onboarding	\$40,000.00	
Solacom software, system configuration and testing at each PSAP	\$44,933.00	
AT&T Premium Support Service		\$2,495.00
Optional		
FirstNet Wireless Backup	\$7,000.00	\$1,400.00

Solacom Guardian System Configuration

Central Equipment A			Quantity
Line	Item		
1	S-Upgrade-v4	Guardian Central Equipment A	
	P-FORTIFw-Geo	Fortinet Firewall Geo	1.00
	SV- Remote ESInet Setup	Remote ESInet Set-up	1.00
Central Equipment B			Quantity
Line	Item		
2	S-Upgrade-v4	Guardian Central Equipment B	
	P-FORTIFw-Geo	Fortinet Firewall Geo	1.00
	SV-Remote ESInet Setup-PSAP	Hosted PSAP Remote ESInet Set-up	1.00
PSAP 3			Quantity
Line	Item		
3	S-Installation-v4	Installation Services - Duluth PSAP	
	P-FORTIFw	Fortinet Firewall	1.00
PSAP 4			Quantity

Gwinnett

Line	Item		
4	S-Installation-v4	Installation Services-Lawrenceville PSAP	
	SV-Remote ESInet Setup-PSAP	Hosted PSAP Remote ESInet Set-up	1.00
	P-FORTIFw	Fortinet Firewall	1.00
PSAP 5			Quantity
5	S-Installation-v4	Installation Services - Norcross PSAP	
	P-FORTIFw	Fortinet Firewall	1.00
PSAP 6			Quantity
6	S-Installation-v4	Installation Services - Snellville PSAP	
	SV-Remote ESInet Setup-PSAP	Hosted PSAP Remote ESInet Set-up	1.00
	P-FORTIFw	Fortinet Firewall	1.00
PSAP 7			Quantity
7	S-Installation-v4	Installation Services - Suwannee PSAP	
	SV-Remote ESInet Setup-PSAP	Hosted PSAP Remote ESInet Set-up	1.00
	P-FORTIFw	Fortinet Firewall	1.00
Warranty/Maintenance			Quantity
8	S-MAINTENANCE-V3	Maintenance and Support Offering	
	MT-Warranty	Guardian First Year HW Warranty	1.00
	<i>The Guardian first year warranty covers all Hardware for the first year.</i>		
Shipping			Quantity
9	ShippingFee	Shipping and Handling Charges	1.00

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251238				
Department:	Sheriff		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - JS		Multiple Depts?	No
Agenda Type	Award			
Item of Business:			Locked by Purchasing	No
BL136-25, Gwinnett County Sheriff's Office Tower Kitchen air handler replacement, to United Maintenance, Inc., amount not to exceed \$256,434.00.				
Attachments	Summary Sheet, Justification Letter, Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	catwater (12/1/2025)			
Attorney	mcintron (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Capital Project	*	\$256,434	brainey (12/2/2025)
Finance Comments	*Amount available in Detention Center HVAC project. Adjust budget to align with approval of this contract.			FinDir's Initials
				raroyal (12/2/2025)

☒ Budget Adjust ☒ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL136-25
Gwinnett County Sheriff's Office Tower Kitchen Air Handler Replacement

PURPOSE:	This contract is for the replacement of the HVAC system for the Tower Kitchen air handler. The scope also includes new horizontal four-pipe fan coil.
LOCATION:	Gwinnett County Detention Center
AMOUNT TO BE SPENT:	\$256,434.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	961 11 plan holders 52 website viewings
NUMBER OF RESPONSES:	5
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 6
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	280 consecutive calendar days from issuance of Notice to Proceed

COMMENTS:



Gwinnett County Sheriff's Office

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GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Jake Scarpone
Purchasing Associate III

THROUGH: Cleophas Atwater 
Chief

FROM: Samentha Sainmelus 
Business Manager

SUBJECT: Recommendation to Award BL136-25 Gwinnett County Sheriff's Office AH-T1-3 Replacement

DATE: November 13, 2025

REQUESTED ACTION

The Department of Gwinnett County Sheriff's Office recommends award of the above referenced contract to United Maintenance, Inc. in the amount of \$256,434.00.

DESCRIPTION

This contract is for the replacement of the HVAC system for the Tower Kitchen Air Handler. The scope also includes new horizontal four-pipe fan coil.

FINANCIAL

1. Estimated amount to be spent: \$256,434.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Glen Fountain Contact phone: 770-619-6406

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251256	20220756			
Department:	Sheriff		Date Submitted:	11/19/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - CW		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing No		
of Change Order No. 1 and No. 2 to SS024-22, purchase of TASER and body worn camera bundles on a multi-year contract, with Axon Enterprises, Inc., increasing the contract by \$1,761,806.64. The contract amount is adjusted from \$4,335,672.70 to \$6,097,479.34.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	catwater (12/1/2025)			
Attorney	mcintron (12/4/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	\$1,761,807	brainey (12/4/2025)
Finance Comments	*For FY2025, \$1,128,824 is allocated. For FY2026, \$632,983 is subject to budget approval.			FinDir's Initials
				raroyal (12/3/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: Tabled: Motion: 2nd by: 	Vote	No Action Taken	

SUMMARY – SS024-22
Purchase of TASER and Body Worn Camera Bundles on a Multi-Year Contract

PURPOSE:	Change Order No. 1 and 2 will concurrently purchase 325 additional body-worn cameras to fully equip sworn personnel and Axon Fusus, a video management software that integrates live video feeds, GPS data, and real-time alerts into a single platform.
LOCATION:	Sheriff's Office
AMOUNT TO BE SPENT:	\$1,761,806.64
PREVIOUS CONTRACT AWARD AMOUNT:	\$4,335,672.70
AMOUNT SPENT PREVIOUS CONTRACT:	\$865,446.70 (annually)
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	August 11, 2022 through December 31, 2026

COMMENTS:



Gwinnett County Sheriff's Office

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Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Chelsey Ward
Purchasing Associate II

THROUGH: Cleophas Atwater
Chief 

FROM: Samentha Sainmelus
Business Manager

SUBJECT: Recommendation of Approval for Change Order No. 1 and Change Order No. 2
SS024-22 – Purchase of Tasers and Body-Worn Cameras

DATE: 11/14/2025

REQUESTED ACTION

Request approval of Change Order No. 1 with Axon Enterprise, Inc. in the amount of \$1,448,806.64. The total contract amount over two years will increase from \$4,335,672.70 to \$5,784,479.34.

Request approval of Change Order No. 2 with Axon Enterprise, Inc. in the amount of \$313,000.00. The total contract amount will increase from \$5,784,479.34 to \$6,097,479.34.

DESCRIPTION

Change order 1 is for the purchase of additional body-worn cameras to fully equip sworn personnel over a two-year period. The original five-year agreement, initiated in 2022, provided Body-Worn Camera and Taser bundles for 325 personnel. This change order equips an additional 160 personnel.

Change order 2 is for the purchase of FUSUS, a video management software that integrates live video feeds, GPS data, and real-time alerts into a single platform, providing law enforcement personnel with improved situational awareness and coordinated response capabilities.

FINANCIAL

1. Estimated amount to be spent: \$1,761,806.64
2. Projected amount to be spent previous contract period: \$865,446.70 (annually)
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes X No
6. SPLOST Funded: Yes X No
7. Contact name: Dennis Pate Contact phone: 770-619-6991



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-664572-45975AR

Issued: 11/14/2025

Quote Expiration: 12/31/2025

Estimated Contract Start Date: 01/01/2026

Account Number: 110608

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Gwinnett County Sheriff's Office - GA 2900 University Pkwy Lawrenceville, GA 30043-4588 USA	Gwinnett County Sheriff's Office - GA 75 LANGLEY DR LAWRENCEVILLE GA 30046-6935 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jeff Goolsby Phone: +1 4808610624 Email: jgoolsby@axon.com Fax:	Phone: Email: Fax:

Quote Summary

Program Length	19 Months
TOTAL COST	\$1,448,801.84
ESTIMATED TOTAL W/ TAX	\$1,448,806.64

Discount Summary

Average Savings Per Year	\$85,377.65
TOTAL SAVINGS	\$135,181.28

Payment Summary

Date	Subtotal	Tax	Total
Dec 2025	\$815,823.64	\$0.00	\$815,823.64
Jul 2026	\$632,983.00	\$0.00	\$632,983.00
Total	\$1,448,806.64	\$0.00	\$1,448,806.64

Quote Unbundled Price:	\$1,583,921.20
Quote List Price:	\$1,374,519.73
Quote Subtotal:	\$1,448,806.64

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
73352	TRUE UP - MULTI-BAY DOCK TAP	1	11		\$23.30	\$24.66	\$271.21	\$0.00	\$271.21
73352	TRUE UP - BWC HW FINANCE/TAP	160	11		\$23.30	\$23.30	\$41,008.00	\$0.00	\$41,008.00
20419	TRUE UP - UNLIMITED 7 PLUS 4	160	19		\$21.10	\$45.53	\$138,416.00	\$0.00	\$138,416.00
B00048	BUNDLE - UNLIMITED PLUS	160	19	\$303.32	\$260.10	\$260.10	\$790,704.00	\$0.00	\$790,704.00
BWCamTAP	Body Worn Camera TAP Bundle	160	19	\$57.25	\$31.83	\$31.83	\$96,763.20	\$0.00	\$96,763.20
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	19	\$97.60	\$58.87	\$58.87	\$1,118.53	\$0.00	\$1,118.53
A la Carte Hardware									
H00001	AB4 Camera Bundle	320			\$899.00	\$899.00	\$287,680.00	\$0.00	\$287,680.00
H00002	AB4 Multi Bay Dock Bundle	21			\$1,638.90	\$1,638.90	\$34,416.90	\$0.00	\$34,416.90
A la Carte Software									
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	160	19		\$5.06	\$5.06	\$15,382.40	\$0.00	\$15,382.40
73447	AXON RESPOND - LICENSE - PLUS USER	160	19		\$14.16	\$14.16	\$43,046.40	\$0.00	\$43,046.40
Total							\$1,448,806.64	\$0.00	\$1,448,806.64

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	320	1	12/01/2025
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	10	1	12/01/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	352	1	12/01/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	352	1	12/01/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	352	1	12/01/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	21	1	12/01/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	21	1	12/01/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	21	1	12/01/2025
BUNDLE - UNLIMITED PLUS	100681	AXON SIGNAL - SIDEARM SENSOR ONLY	160	1	12/01/2025
BUNDLE - UNLIMITED PLUS	71044	AXON SIGNAL - BATTERY - CR2430 SINGLE PACK	320	1	12/01/2025
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	1	1	07/01/2027
Body Worn Camera TAP Bundle	73309	AXON BODY - TAP REFRESH 1 - CAMERA	165	1	07/01/2027
BUNDLE - UNLIMITED PLUS	73309	AXON BODY - TAP REFRESH 1 - CAMERA	165	1	07/01/2027
BUNDLE - UNLIMITED PLUS	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	20	1	07/01/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - UNLIMITED PLUS	100801	AXON RECORDS - OSP LICENSE	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	101705	AXON RESPOND - LICENSE - PLUS USER	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73618	AXON COMMUNITY REQUEST	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73638	AXON STANDARDS - LICENSE	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	1600	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73739	AXON PERFORMANCE - LICENSE	160	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	01/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	73746	AXON EVIDENCE - ECOM LICENSE - PRO	160	01/01/2026	07/31/2027
A la Carte	73447	AXON RESPOND - LICENSE - PLUS USER	160	01/01/2026	07/31/2027
A la Carte	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	160	01/01/2026	07/31/2027

Services

Bundle	Item	Description	QTY
BUNDLE - UNLIMITED PLUS	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	10
BUNDLE - UNLIMITED PLUS	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	160

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	1	12/01/2026	07/31/2027
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	160	12/01/2026	07/31/2027
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	5	12/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	80464	AXON BODY - TAP WARRANTY - CAMERA	160	12/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	80464	AXON BODY - TAP WARRANTY - CAMERA	5	12/01/2026	07/31/2027
BUNDLE - UNLIMITED PLUS	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	20	12/01/2026	07/31/2027

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	2900 University Pkwy	Lawrenceville	GA	30043-4588	USA

Payment Details

Dec 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Items	H00001	AB4 Camera Bundle	320	\$287,680.00	\$0.00	\$287,680.00
Upfront Items	H00002	AB4 Multi Bay Dock Bundle	21	\$34,416.90	\$0.00	\$34,416.90
Year 1	20419	TRUE UP - UNLIMITED 7 PLUS 4	160	\$60,654.25	\$0.00	\$60,654.25
Year 1	73352	TRUE UP - MULTI-BAY DOCK TAP	1	\$118.84	\$0.00	\$118.84
Year 1	73352	TRUE UP - BWC HW FINANCE/TAP	160	\$17,969.80	\$0.00	\$17,969.80
Year 1	73447	AXON RESPOND - LICENSE - PLUS USER	160	\$18,863.03	\$0.00	\$18,863.03
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	160	\$6,740.60	\$0.00	\$6,740.60
Year 1	B00048	BUNDLE - UNLIMITED PLUS	160	\$346,488.23	\$0.00	\$346,488.23
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$490.15	\$0.00	\$490.15
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	160	\$42,401.84	\$0.00	\$42,401.84
Total				\$815,823.64	\$0.00	\$815,823.64

Jan 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	20419	TRUE UP - UNLIMITED 7 PLUS 4	160	\$77,761.75	\$0.00	\$77,761.75
Year 2	73352	TRUE UP - MULTI-BAY DOCK TAP	1	\$152.37	\$0.00	\$152.37
Year 2	73352	TRUE UP - BWC HW FINANCE/TAP	160	\$23,038.20	\$0.00	\$23,038.20
Year 2	73447	AXON RESPOND - LICENSE - PLUS USER	160	\$24,183.37	\$0.00	\$24,183.37
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	160	\$8,641.80	\$0.00	\$8,641.80
Year 2	B00048	BUNDLE - UNLIMITED PLUS	160	\$444,215.77	\$0.00	\$444,215.77
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	1	\$628.38	\$0.00	\$628.38
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	160	\$54,361.36	\$0.00	\$54,361.36
Total				\$632,983.00	\$0.00	\$632,983.00



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-742505-45975AR

Issued: 11/14/2025

Quote Expiration: 12/31/2025

Estimated Contract Start Date: 01/01/2026

Account Number: 110608

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Gwinnett County Sheriff's Office - GA 2900 University Pkwy Lawrenceville, GA 30043-4588 USA	Gwinnett County Sheriff's Office - GA 75 LANGLEY DR LAWRENCEVILLE GA 30046-6935 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jeff Goolsby Phone: +1 4808610624 Email: jgoolsby@axon.com Fax:	Sylvia Black Phone: (770) 822-3839 Email: sylvia.black@gwinnettcountry.com Fax: (770) 822-3866

Quote Summary

Program Length	12 Months
TOTAL COST	\$313,000.00
ESTIMATED TOTAL W/ TAX	\$313,000.00

Discount Summary

Average Savings Per Year	\$446,000.00
TOTAL SAVINGS	\$446,000.00

Payment Summary

Date	Subtotal	Tax	Total
Dec 2025	\$313,000.00	\$0.00	\$313,000.00
Total	\$313,000.00	\$0.00	\$313,000.00

Quote Unbundled Price:	\$759,000.00
Quote List Price:	\$381,000.00
Quote Subtotal:	\$313,000.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
S00018	AXON FUSUS PRO PLUS BUNDLE	450	12	\$115.00	\$45.00	\$45.00	\$243,000.00	\$0.00	\$243,000.00
A la Carte Hardware									
101408	AXON FUSUS - CORE - CAD	1			\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	6			\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101386	AXON FUSUS - CORE - PRO 2.0 4TB HDD	24			\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
101382	AXON FUSUS - CORE - LITE 512GB	5			\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
101390	AXON FUSUS - CORE - ELITE 2.0 44TB HDD	4			\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00
101389	AXON FUSUS - CORE - PRO AI 8TB HDD	3			\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Services									
101781	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO+	1			\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00
Total							\$313,000.00	\$0.00	\$313,000.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
A la Carte	101382	AXON FUSUS - CORE - LITE 512GB	5	1	12/01/2025
A la Carte	101386	AXON FUSUS - CORE - PRO 2.0 4TB HDD	24	1	12/01/2025
A la Carte	101389	AXON FUSUS - CORE - PRO AI 8TB HDD	3	1	12/01/2025
A la Carte	101390	AXON FUSUS - CORE - ELITE 2.0 44TB HDD	4	1	12/01/2025
A la Carte	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	6	1	12/01/2025
A la Carte	101408	AXON FUSUS - CORE - CAD	1	1	12/01/2025

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
AXON FUSUS PRO PLUS BUNDLE	101706	AXON FUSUS - LICENSE - PRO+ USER	450	01/01/2026	12/31/2026
AXON FUSUS PRO PLUS BUNDLE	101711	AXON FUSUS - LICENSE - ADDITIONAL CCTV STREAMS	2250	01/01/2026	12/31/2026

Services

Bundle	Item	Description	QTY
A la Carte	101781	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO+	1

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	2900 University Pkwy	Lawrenceville	GA	30043-4588	USA

Payment Details

Dec 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront	101382	AXON FUSUS - CORE - LITE 512GB	5	\$0.00	\$0.00	\$0.00
Upfront	101386	AXON FUSUS - CORE - PRO 2.0 4TB HDD	24	\$0.00	\$0.00	\$0.00
Upfront	101389	AXON FUSUS - CORE - PRO AI 8TB HDD	3	\$0.00	\$0.00	\$0.00
Upfront	101390	AXON FUSUS - CORE - ELITE 2.0 44TB HDD	4	\$0.00	\$0.00	\$0.00
Upfront	101391	AXON FUSUS - CORE - ELITE AI 2.0 44TB HDD	6	\$0.00	\$0.00	\$0.00
Upfront	101408	AXON FUSUS - CORE - CAD	1	\$0.00	\$0.00	\$0.00
Upfront	101781	AXON FUSUS - PSO - SW IMPLEMENTATION - PRO+	1	\$70,000.00	\$0.00	\$70,000.00
Upfront	S00018	AXON FUSUS PRO PLUS BUNDLE	450	\$243,000.00	\$0.00	\$243,000.00
Total				\$313,000.00	\$0.00	\$313,000.00

Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	S00018	AXON FUSUS PRO PLUS BUNDLE	450	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251264	20241114			
Department:	Support Services		Date Submitted:	11/21/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - AM		Multiple Depts?	No
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to extend OS010-22, provision of a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract (December 30, 2025 through June 29, 2026), with Genuine Parts Company dba NAPA Auto Parts, using a competitively procured State of Georgia contract, amount not to exceed \$3,361,609.90.				
Attachments	Summary Sheet, Justification Letter			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head	rgadderley (11/21/2025)			
Attorney	jennyscarter (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Various Operating	*	\$3,193,529	brainey (12/2/2025)
Yes	Fleet Management	*	\$168,081	
Finance Comments	*The current balance in Fleet Repair & Maintenance and Supplies is checked as items are purchased and services are provided. For FY2026, \$3,361,610 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: New Item Tabled: Motion: 2nd by:	Vote	No Action Taken	

SUMMARY – OS010-22 Provision of a Turnkey On-Site Vehicle and Equipment Maintenance Parts Operation on an Annual Contract	
PURPOSE:	Provide automotive and equipment parts to maintain and repair approximately 3,000 vehicles and pieces of equipment.
LOCATION:	Gwinnett County Fleet Management 620 Swanson Drive Lawrenceville, GA 30043
AMOUNT TO BE SPENT:	\$3,361,609.90
PREVIOUS CONTRACT AWARD AMOUNT:	\$6,112,018.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$6,112,018.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	December 30, 2025 through June 29, 2026*

COMMENTS: *This contract is being extended to coincide with the State's contract term.



MEMORANDUM

TO: Alexis Mckennery
Purchasing Associate II

FROM: Ron Adderley 
Director of Support Services

SUBJECT: Recommendation to Extend OS010-22—Provision of a Turnkey On-Site Vehicle and Equipment Maintenance Parts Operation on an Annual Contract

DATE: October 2, 2025

REQUESTED ACTION

The Department of Support Services recommends extension of the above referenced contract with Genuine Parts Company, d/b/a NAPA Auto Parts for the contract period December 30, 2025, through June 29, 2026, in the amount of \$3,361,609.90.

DESCRIPTION

This contract provides for Parts operation at the County's Fleet Management Facility to support the County vehicle and equipment maintenance. The contract extension coincides with the state's contract period of December 30, 2025, through June 29, 2026. The State of Georgia competitively bid the procurement and awarded the contract to Genuine Parts Company d/b/a NAPA Auto Parts. Competitively bid state contracts are available to local governments to benefit from the competitive pricing of high-volume state contracts. Utilizing state contracts assures that the auto parts and supplies have been competitively bid in accordance with the current purchasing ordinances of Gwinnett County and the State of Georgia.

FINANCIAL

1. Estimated amount to be spent: \$3,361,609.90
2. Projected amount to be spent previous contract period: \$6,112,018.00 (12/30/2024-12/29/2025)
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Brinston Williams Contact phone: 678.442.3303

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☒ Grants	☐ Public Hearing	☐ Renewals
20251234				
Department:	Transportation		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – MM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
BL134-25, resurfacing of major county roads for a term to end on December 31, 2026, to Triple R Paving and Construction, LLC, amount not to exceed \$23,148,813.53. This contract is funded 61.6% by the 2023 SPLOST Program and 38.4% by the Georgia Department of Transportation.				
Attachments	Summary Sheet, Justification Letter, Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	eeaponte (11/21/2025)			
Attorney	tlettsome (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	\$23,148,814	brainey (12/2/2025)
Finance Comments	*Amount available in SPLOST Rehab/Resurfacing Continued project. For FY2026, \$23,148,814 is subject to budget approval.			FinDir's Initials
				raroyal (12/2/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL134-25
Resurfacing of Major County Roads for a Term to end on December 31, 2026

PURPOSE:	This procurement is for the resurfacing of major County roads and will be used to maintain these assets and extend the life of the roadway pavement.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$23,148,813.53
PREVIOUS CONTRACT AWARD AMOUNT:	\$19,091,995.29
AMOUNT SPENT PREVIOUS CONTRACT:	\$18,650,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	11.6% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	474 82 website viewings
NUMBER OF RESPONSES:	25 2 no bid
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 4
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	From issuance of Notice to Proceed through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Michael Millstein, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Edgardo E. Aponte, P.E., Director 
Department of Transportation

FROM: Jeffery Charlton, R.L.A., Division Director 
Department of Transportation

SUBJECT: **Recommendation to Award BL134-25**
Resurfacing of Major County Roads for a Term to end on December 31, 2026

DATE: November 19, 2025

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract to Triple R Paving and Construction, LLC in the amount not to exceed \$23,148,813.53.

DESCRIPTION

These contracts will be used for the resurfacing of over fifty-four (54) centerline miles of selected county-maintained roads to maintain and extend the life of roadway pavements. The procurement consists of three term contracts that cover the entire county by dividing it into three sections, including the north, south, and west sections. The Department of Transportation recommends award of these contracts to Triple R Paving and Construction, LLC in the amount of \$7,892,061.54 for the north section, \$6,958,418.15 for the south section; and \$8,298,333.84 for the west section, for a total amount of \$23,148,813.53. These contracts include the repair of roadway pavements with patches, asphalt milling, asphalt topping materials, adjustment of water valves and manhole covers, and installation of pavement markings.

References checked? ☒ Yes ☐ No

FINANCIAL

1. Estimated amount to be spent: \$23,148,813.53
2. Projected amount to be spent previous contract period: \$18,650,000.00
3. Do total obligations agree with "Action Requested"? Yes ☒ No ☐
4. Budgeted: Yes ☒ No ☐ N/A
5. Grant Funded: Yes ☒ No ☐
6. SPLOST Funded: Yes ☒ No ☐
7. Contact name:Paul Brown Contact phone: 770-822-7558

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251231				
Department:	Transportation		Date Submitted:	11/14/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – MM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
BL135-25, Harbins Road at Tanner Road and McMillan Road intersection improvement project, to Ohmshiv Construction, LLC, amount not to exceed \$2,169,010.90, funded by the 2023 SPLOST Program, and approval/authorization for the Chairwoman to execute all related documents, including agreements with Georgia Power Company for the relocation of existing Georgia Power Company facilities at the Tanner Road intersection at a cost of \$407,834.00 and facilities at the McMillan Road intersection at a cost of \$120,245.00, to be funded by the 2023 SPLOST Program.				
Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award and Approval			
BAC Action:				
Department Head	eeaponte (11/21/2025)			
Attorney	tlettosome (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	\$2,697,090	brainey (12/2/2025)
Finance Comments	*Amount available in Harbins Road (West Drowning Creek Road) project. Adjust revenue and appropriation budgets to align with approval of this contract award and agreements.			FinDir's Initials
				raroyal (12/2/2025)

☒ Budget Adjust ☒ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL135-25**Harbins Road at Tanner Road and McMillan Road Intersection Improvement Project**

PURPOSE:	This project consists of the construction of a new roundabout at the intersection of Harbins Road and McMillan Road and new turn lanes on Harbins Road at Tanner Road. This project also includes the installation of new concrete sidewalks, street lighting, curb and gutter, and associated drainage improvements.
LOCATION:	District 3/Watkins
AMOUNT TO BE SPENT:	\$2,697,089.90
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,280 13 plan holders 89 website viewings
NUMBER OF RESPONSES:	7
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	90 available days from issuance of Notice to Proceed (F-1361-04) 160 available days from issuance of Notice to Proceed (F-1361-05)

COMMENTS:



MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director *EA*
Department of Transportation

FROM: Erica Brizzee, P.E., Deputy Director *ECB*
Department of Transportation

SUBJECT: Recommendation to Award BL135-25 and Execute Agreements with Georgia Power Company for Harbins Road at Tanner Road and Harbins Rd at McMillan Road F01521.1 & F01521.2

DATE: November 12, 2025

REQUESTED ACTION

The Department of Transportation recommends to award BL135-25, Harbins Road at Tanner Road and McMillan Road intersections, to Ohmshiv Construction, LLC, amount not to exceed \$2,169,010.90, funded by the 2023 SPLOST Program, and approval/authorization for the Chairwoman to execute all related documents, including agreements with Georgia Power Company for the relocation of existing Georgia Power Company facilities at the Tanner Road intersection at a cost of \$407,834.00 and facilities at the McMillan Road intersection at a cost of \$120,245.00, to be funded by the 2023 SPLOST Program.

DESCRIPTION

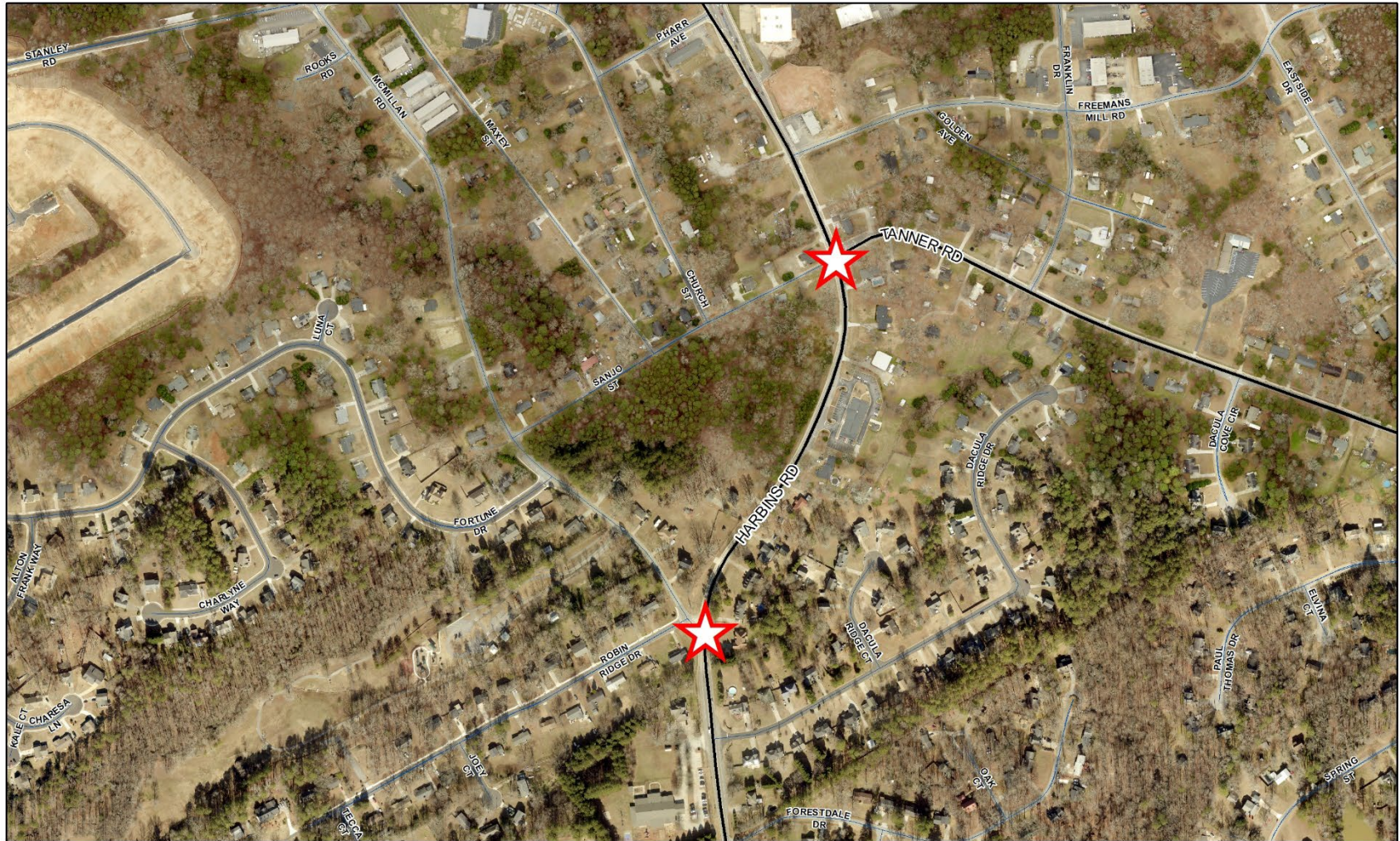
This project consists of the construction of a roundabout at the intersection of Harbins Road and McMillan Road and new turn lanes on Harbins Road at Tanner Road. The project also includes installation of new concrete sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. The agreements will cover the costs to relocate existing Georgia Power Company facilities in conflict with the proposed construction project on their existing easements or right of way surrounding the intersection of Harbins Road at McMillan Road and Harbins Road at Tanner Road. The contract and agreements are funded by the 2023 SPLOST Program.

References checked? X Yes No

FINANCIAL

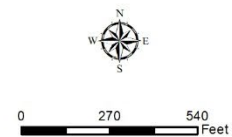
1. Estimated amount to be spent: \$2,697,089.90
2. Do total obligations agree with "Action Requested"? Yes X No
3. Budgeted: Yes X No
4. Grant Funded: Yes No X
5. SPLOST Funded: Yes X No
6. Contact name: Beth Theodros Contact phone: 770.822.7470

HARBINS ROAD AT TANNER ROAD AND HARBINS ROAD AT MCMILLAN ROAD (F01521.1)(F01521.2)



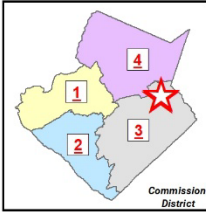
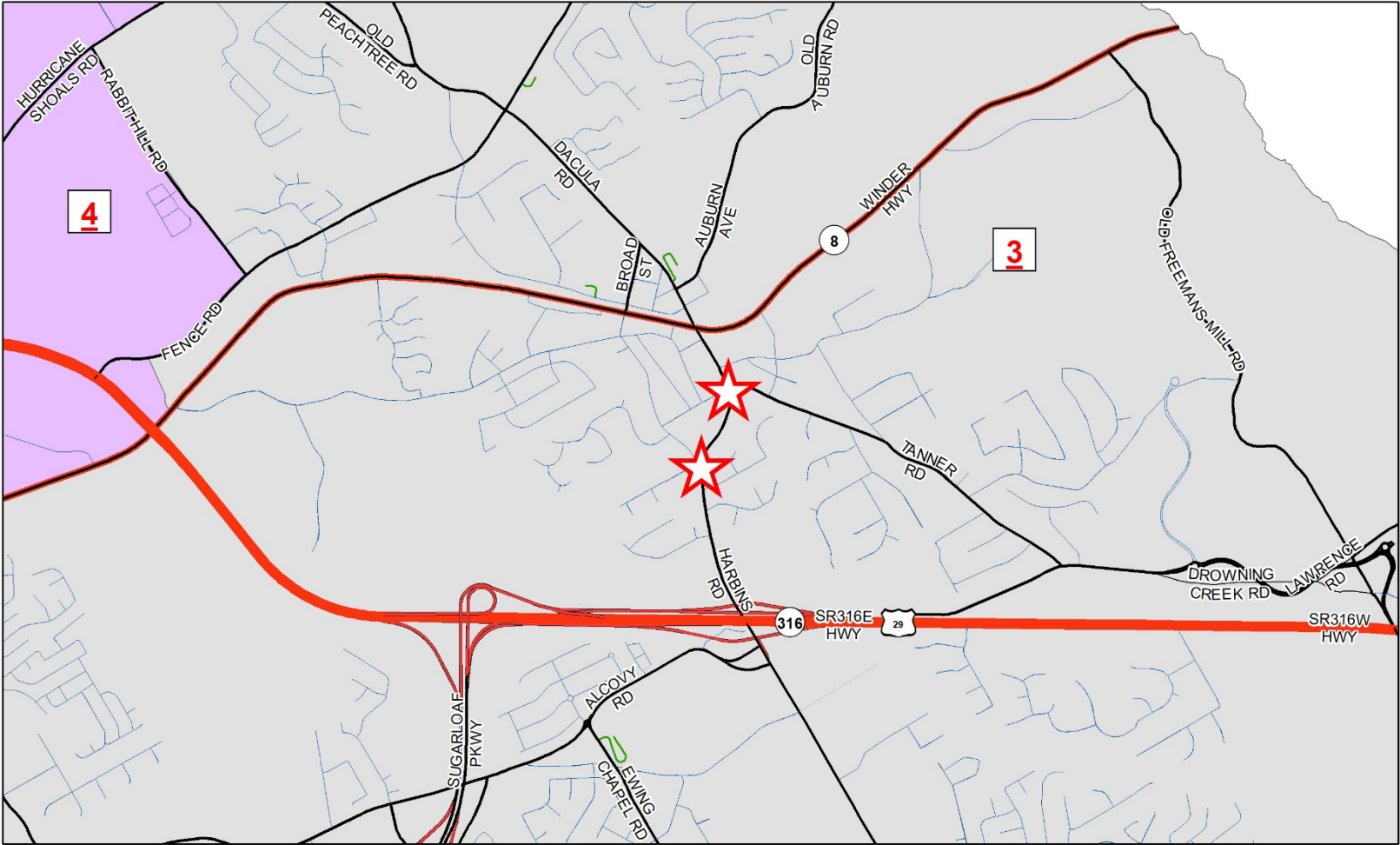
PROJECT DESCRIPTION SUMMARY:

This project consists of the construction of a roundabout at the intersection of Harbins Road and McMillan Road and new turn lanes on Harbins Road at Tanner Road. The project also includes installation of new concrete sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program.



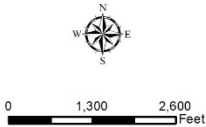
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HARBINS ROAD AT TANNER ROAD AND HARBINS ROAD AT MCMILLAN ROAD (F01521.1)(F01521.2)



PROJECT DESCRIPTION SUMMARY:

This project consists of the construction of a roundabout at the intersection of Harbins Road and McMillan Road and new turn lanes on Harbins Road at Tanner Road. The project also includes installation of new concrete sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program.



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August 1, 2025

Stanley J. Jaworski, Utility Coordinator
Gwinnett County Road Program
2450 Commerce Avenue NW, Suite 100
Duluth, Georgia 30096

RE: **Project#: F-1361-05 PI#: L13134**

Harbins Rd at McMillian Rd

Mr. Jaworski,

Attached are three Force Account Agreements, signed by Georgia Power Company for the above referenced project.

After execution, please send a copy to the address listed below:

Georgia Power Company
Attn: Jalexis Susana
829 Jefferson Street
BIN 39066
Atlanta, GA 30318

Both the total estimated cost for relocation and the Payment Amount are valid only for a period of one (1) year following the date set forth on the enclosed estimate. Further, Georgia Power will not commence any work unless, the County executes and returns the enclosed Relocation Agreement and authorizes commencement of the work. Work must commence within 6 months of the executed relocation agreement.

If you have any questions, please contact Tristan Payne at 404-710-5168.

Sincerely,

Jalexis Susana

Jalexis Susana
X2jsusan@southernco.com

Attachments

Please sign the agreement and send the electronic copy to the email address below:

Jalexis Susana (x2jsusan@southernco.com)

After the agreement has been executed by Georgia Power Company, we will email a copy to you for your records.

Please remit any payments to the address below:

Georgia Power Company

96 Annex

Atlanta, GA 30396-0001

(Attn: Salanda Westry)

Please reference the invoice and or PI# number on the check.

FORCE ACCOUNT AGREEMENT

GWINNETT COUNTY

PROJECT: F-1361-05, P.I L13134, Harbins Rd at McMillian Rd

THIS AGREEMENT, by and between GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia (hereinafter referred to as the "County"), and GEORGIA POWER COMPANY (hereinafter referred to as the "Company").

W I T N E S S E T H T H A T:

WHEREAS, the County and Georgia Department of Transportation (hereinafter referred to as the "GDOT") proposes under the above written project number to widen, add lanes, make drainage improvements and perform other associated work to Harbins Rd at McMillian Rd (hereinafter referred to as the "Project"); and

WHEREAS, due to the construction of this Project, it will become necessary for the Company to make certain adjustments to the Company's existing facilities, in accordance with the estimate of ONE HUNDRED TWENTY THOUSAND AND TWO HUNDRED FORTY-FIVE dollars (\$120,245.00), prepared by the Company, a copy of which estimate is attached hereto, and incorporated into this Agreement as Exhibit "A"; and

WHEREAS, the County agrees to bear the lesser of one hundred percent (100%) of actual or ONE HUNDRED TWENTY THOUSAND AND TWO HUNDRED FORTY-FIVE dollars (\$120,245.00) of said relocation expenses; and

WHEREAS, said construction being the location of said road and the Company having its facilities presently located within the limits of existing streets and roads intersecting herewith, or upon an easement with rights to install, operate and maintain such facilities adjacent to the right-of-way of the County; and

WHEREAS, the location of said presently existing facilities and the proposed new location of such facilities are shown on the plans in pertinent part being attached hereto, it is desired that the Company adjust its facilities within the existing easement or right-of-way as far as possible to provide for construction of the Harbins Rd at McMillian Rd.

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, it is agreed:

Section 1. It is specifically understood that the project number shown above is for the County's identification purposes only and may be subject to change by the County. In the event it becomes necessary for the County to assign a different project number, the County will notify the Company of the new project designation. Such change in project designation shall have no effect whatsoever on any other terms of this Agreement.

Section 2. The Company, with its regular construction or maintenance crews and personnel, at its standard schedule of wages and working hours (as may be applicable from time to time during this Agreement), and working in accordance with the terms of its agreements with such employees, will make such changes in its facilities as previously agreed upon with the County. The Company may elect to contract any portion of the work contemplated.

Section 3. Upon completion by the Company of the work contemplated herein, the County will pay the Company a sum equal to lesser of the County's one hundred percent (100%) actual cost or share of the total Project relocation expenses estimate set forth herein, ONE HUNDRED TWENTY THOUSAND AND TWO HUNDRED FORTY-FIVE dollars (\$120,245.00).

Section 4. The County will not be bound to pay any amount for facilities relocation in excess of the reimbursable portion of the detailed cost estimate, Exhibit "A" attached hereto and made a part hereof, nor for any items of relocation work not provided for in said detailed cost estimate, except as shall be specifically approved in writing by the County. The County shall, however, also be responsible to the Company for all costs, if any, of acquiring additional easements for rights of way, including without limitation, easements for lines, access, tree trimming, guy wires, anchors, and other devices, appliances and facilities, and any and all other such easements and property rights as may be necessary for the Company's installation, operation and maintenance of its facilities.

Section 5. It is further mutually agreed that the final cost of the changes in the facilities of the Company covered by the detailed cost estimate, Exhibit "A" attached hereto and made a part hereof, shall be borne by the County as indicated in said estimate, except as otherwise provided.

Section 6. The Company shall make a reasonable effort to provide signing and other traffic control measures during construction as contemplated under this Agreement in accordance with PART VI of the U.S. Department of Transportation Manual on Uniform Traffic Control Devices, current edition, all at the expense of the County.

Section 7. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

Section 8. It is mutually agreed between the parties hereto that this document shall be deemed to have been executed in the City of Lawrenceville, Georgia.

Section 9. Company is not obligated to commence the Work until Parties agree on the removal, relocation and/or adjustment to Company's facilities required by the Project. If County fails to authorize commencement of the Work by August 1, 2026, Company will have no obligation to begin the Work and may terminate this Agreement without penalty by providing County with notice in writing. If County fails to sign and return this Agreement to Company by August 1, 2026, any offer made by Company pursuant to the Agreement is automatically revoked and the agreement is void and of no effect.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Agreement to be signed, sealed and delivered.

[SIGNATURES ON THE FOLLOWING PAGE]

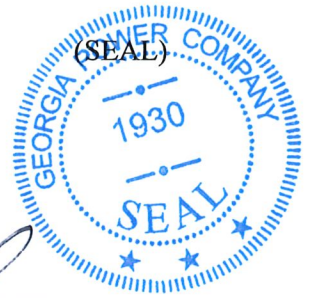
I attest to the validity of the COMPANY Seal and I further attest the adjacent named officer is duly authorized to execute this document.

Attest: Kurt L Dow
Title: Assistant Corporate Secretary

"COMPANY"

GEORGIA POWER COMPANY

By: [Signature]
Title: Centralized Engineering Services Manager



"COUNTY"

(SEAL)

GWINNETT COUNTY

Attest: _____
Title: _____

By: _____
Title: _____



Approved as to Form: _____

EXHIBIT "A"

GEORGIA POWER COMPANY

Distribution Estimating and Tracking System Estimate Work Order Number GP892H10225

Dated: August 1, 2025

(9 pages attached)

Job Estimating & Tracking System - JETS
FACE SHEET REPORT

Georgia Power Company
Distribution Work Order
Type Construction: OVERHEAD

Date: 31-Jul-2025 01:33:21 PM



Headquarters : CENTRALIZED DISTR. SVCS
Tax Repair Ind : No Blanket : No
Customer : L13134
Address : HARBINS RD AT MCMILLIAN RD
Town : DACULA
Map Number : 0534-1356
Estimate Name : L13134- TAP
Date Last Est : 31-JUL-2025
Engineer : PAYNE,TRISTAN A
Committed Service Date :
Est. Start Date : 11/11/25 Est. In-Service Date :

Oracle Project : Task : 15
SPECIFIC Funding Project : 10476593
Oracle Project Name : L13134-GP892H10225
Funding Project Name : 703001 - ROADWAY WORK - CONVERSIO
W.O. Number : GP892H10225 Ref# : 2000225
WR# :
Job Type : H-HIGHWAY RELOCATIONS OH / UD
Type Customer : UG SPECIFIC HIGHWAY - 703001
Substation : DACULA 115/25
Circuit : A2542-ALM
CSS Bill Acct# :

Job Description : NEW ROUNDABOUT @ MCMILLIAN & HARBINS RD, JUNCTION POLE TO BE RELOCATED

Driving Directions :

Permits/Notification(s) :

Total Estimated External Charges Included Below:

		\$36,500			
Billing:	Fixed	Joint Use	Out Of Ratio	Customer Contribution	
	\$0	\$0	\$0	\$0	
MANHOURS:	Onsite	Travel	Headquarters	Total	
Company	255.56	51.12	25.65	332.33	
Contractor	158.06	25.19	12.59	195.84	
Total Estimated:				528.17	

Labor Multiplier :	1.30	Comment :	GDOT PROJECT				
Travel :	0.00	HQ :	0.00	EOH Labor :	0.00	EOH Matl :	0.00
Cost Summary	Plant	Transformers	Meters	Maint	Removal	Total	
Company Labor	\$40,907	\$0	\$0	\$0	\$8,103	\$49,010	
Contract Labor	\$14,307	\$0	\$0	\$0	\$2,280	\$16,587	
Company Material	\$3,620	\$0	\$0	\$0	\$0	\$3,620	
Contractor Material	\$15,000	\$0	\$0	\$0	\$0	\$15,000	
Company Equipment	\$4,852	\$0	\$0	\$0	\$2,026	\$6,878	
Contractor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
Engr Supv OH	\$25,179	\$0	\$0	\$0	\$3,971	\$29,150	
Subtotal	\$103,865	\$0	\$0	\$0	\$16,380	\$120,245	
Blanket						\$0	
Salvage	\$0	\$0	\$0	\$0	\$0	\$0	
Total	\$103,865	\$0	\$0	\$0	\$16,380	\$120,245	
Total WO Bill :						\$0	

Total Net Cost :					\$120,245
Incidental Maint :	\$0	Revenue :	\$0	Total Ratio :	0.00
Rate :		Loc Cost :	\$0	Local Ratio :	0.00
TVM Amount :	\$0	CPS Amount :	\$0	Sales Tax :	\$0
Total Bill Amount :	\$0				\$0
				Profit :	\$0

Approvals	Date	Completed By	Date
Auth :			
Close :			



Date : 31-Jul-2025 01:33 PM

Work Location Summary Report

ALL LOCATIONS



Job Ref # : 2000225
Applicant Name : L13134
Estimate Name : L13134- TAP
Estimate Description : NEW ROUNDABOUT @ MCMILLIAN & HARBINS RD, JUNCTION POLE TO BE RELOCATED

Maximo GL Account : -14|
Oracle Project# :
Labor Task # : 15
Project Type : SPECIFIC
Work Order # : GP892H10225
Job Address : HARBINS RD AT MCMILLIAN RD

Work Function	Special Processing	Local Cost	Unit Identification	Qty	Ret Ind	Description	Contractor Name
*** Work Location : 5.00		Description :					
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25			Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25
		Energized : Y	Inaccessible : Y			Rock/Swamp : N	Est Co ManHour : 68.63
							Est Cont ManHours : 11.62
INSTALL	NONE	PLCUT	1	N		TOP ANY SIZE POLE TO MAKE SHORTER POLE	CONTRACTOR BID
INSTALL	NONE	SPREADPHASES3	1	N		INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
REMOVE	NONE	COLOCATION-REG-LIGHT	2	N		TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
REMOVE	NONE	CONDXFERPN3	159	N		TRANSFER THREE PHASE PRIMARY & NEUTRAL -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE	DSAL1A	1	Y		DISC SW ASSY 1-100A LB CUTOUT,1 ARRESTER & 1-1PH BKT	
REMOVE	NONE	FLAGGINGCONTTA33	6	N		TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	G11HIG	2	N		GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
REMOVE	NONE	OHFLAGTRAFF	2	N		OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PD1	1	N		PRI-DEAD END 1 PH W POLY INSUL	
REMOVE	NONE	PDDJUMPER1	3	N		PRIMARY DOUBLE DEADEND JUMPER LABOR 1 PH - VAR CONDUCTOR	
REMOVE	NONE	PL502G	1	Y		POLE WOOD CCA 50 FT CLASS 2 W' GROUND	
REMOVE	NONE	PN11/02C	175	Y		1PH PRI-NEUTRAL (1-1/0ACSR&1-2ACSR)	
REMOVE	NONE	PN222C	200	Y		2PH PRI-NEUTRAL (2-2ACSR&1-2ACSR)	
REMOVE	NONE	PN33974/0C	85	Y		3PH PRI-NEUTRAL (3-397 ACSR&1-4/0ACSR)	
REMOVE	NONE	PNDV2	1	N		PRI-NEUT DEADEND VERTICAL 2 PH	
REMOVE	NONE	PNTV3F	1	N		PRI&NEU TANG VERT 3 PH W/ 3-1 PH FIBER- GLASS BKT-SO. ELE. STANDARD (B-9438	
REMOVE	NONE	SD1	2	N		SEC DEADEND ONE WIRE	
REMOVE	NONE	SETUP	4	N		SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	SPREADPHASES3	1	N		INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	

STATISTICAL DATA REPORT

DISTRIBUTION WORK ORDER

ORACLE PROJECT

W.O. NUMBER GP892H10225

Headquarters	: CENTRALIZED DISTR. SVCS	Funding Project	: 10476593
Customer	: L13134	Job Reference	: 2000225
Address	: HARBINS RD AT MCMILLIAN RD	Job Type	: H-HIGHWAY RELOCATIONS OH / UD
Town	: DACULA	Type Customer	: UG SPECIFIC HIGHWAY - 703001
		Estimate Name	: L13134- TAP

Tax Area information entered on the Work Order TAX AREA screen in JETS:

INSTALL %	REMOVE %	TAX AREA	COUNTY	AUTHORITY
100	100	G3438	GWINNETT	DACULA

Tax Area STATISTICAL DATA calculated by JETS.

The data below is calculated by JETS using the TAXAREA information entered on the Work Order and the JETS Construction units included on the PREFERRED estimate for the Work Order. This data that will be reported to Property Accounting when this work order is Plant Closed. Property Accounting uses this data in Ad Valorem Tax calculations.

TAX AREA	COUNTY	TAX AUTHORITY	NET POLE LINE FEET	NET OH SINGLE WIRE FEET	NET OH CIRCUIT FEET	NET TRENCH FEET	NET UD CABLE FEET
G3438	GWINNETT	DACULA	43	17	7	0	0

*** Work Location : 5.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 135.66

Est Cont ManHours : 72.29

INSTALL	NONE	COLOCATION-REG-LIGHT	2	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERPN3	159	N	TRANSFER THREE PHASE PRIMARY & NEUTRAL -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	DSALB1A	1	Y	DISC SW ASSY 1-100A LB CUTOUT 1 ARRESTER & 1-1PH BKT	
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	HYDROVAC-POLE	6	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PD1	1	N	PRI-DEAD END 1 PH W POLY INSUL	
INSTALL	NONE	PDDJUMPER1	3	N	PRIMARY DOUBLE DEADEND JUMPER LABOR 1 PH - VAR CONDUCTOR	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PL55CONC	1	Y	POLE-CONCRETE 55 FT- NO MAT DOLLARS -***** USE EXTERNAL CHARGES*****	
INSTALL	NONE	PLCONCSELFSPTLABOR	1	N	LABOR ONLY - TO SET SELF SUPPORTING CONC POLE. INVENTORY CONC POLE SEPARATELY	
INSTALL	NONE	PN11/02C	217	Y	1PH PRI-NEUTRAL (1-1/0ACSR&1-2ACSR)	
INSTALL	NONE	PN21/02C	154	Y	2PH PRI-NEUTRAL (2-1/0ACSR&1-2ACSR)	
INSTALL	NONE	PN33974/0C	93	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0ACSR)	
INSTALL	NONE	PNDDV3L	1	N	PRI DOUBLE DEAD-END VERTICAL 3PH 350-750AL PRI .	
INSTALL	NONE	PNDV2	1	N	PRI-NEUT DEADEND VERTICAL 2 PH	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PS397	3	N	OVERHEAD PRI SPLICE FOR 397MCM ACSR	
INSTALL	NONE	S4/0C	39	Y	NEUTRAL WIRE-BARE ACSR #4/0 NON MAPABLE	
INSTALL	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
INSTALL	NONE	SD1	2	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	TW	15	N	TREE WORK - USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	TREE CONTRACTORS

*** Work Location : 6.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 15.13

Est Cont ManHours : 10.14

REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
--------	------	------------------	---	---	--	----------------

REMOVE	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL
REMOVE	NONE	GG	1	N	GUY MARKER, 8' FOR 3/8" & 7/16" GUYS
REMOVE	NONE	GI	1	N	F'GLASS STRAIN ISOLATOR
REMOVE	NONE	GW11	1	N	GUY WIRE 11M W/FITTINGS LESS ANCH & ROD
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG
REMOVE	NONE	PNC3	1	N	PRI & NEUTRAL C SUSPENSION 3 PH
REMOVE	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY

*** Work Location : 6.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 33.39

Est Cont ManHours : 10.14

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PNDDV3L	1	N	PRI DOUBLE DEAD-END VERTICAL 3PH 350-750AL PRI .	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 9.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 11.09

Est Cont ManHours : 10.14

REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PNTV28S	1	N	P&N TAN VERT 2 PH W/2 1 POST INS W' 8" STANDOFF BKT	
REMOVE	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 9.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 29.90

Est Cont ManHours : 10.14

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PNDDV2	1	N	PRI-NEUT DOUBLE DEADEND VERTICAL 2 PH	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 13.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 9.54

Est Cont ManHours : 10.14

REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PNTV1F	1	N	PRI & NEU TANG VERT 1 PH W/ 1 PH FIBER- GLASS BKT-SES (B-9438)	
REMOVE	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 13.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 9.24

Est Cont ManHours : 10.14

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PD1	1	N	PRI-DEAD END 1 PH W POLY INSUL	
INSTALL	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 13.50

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 19.75

Est Cont ManHours : 51.09

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	G18SP1	1	N	GUY SPAN 181M - 1 GUY ON THE POLE	
INSTALL	NONE	HYDROVAC-POLE	6	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PL355SG	1	Y	POLE WOOD CCA 35 FT CL 5 W' SECT GND	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

PLANT UNITIZE REPORT

DISTRIBUTION WORK ORDER

ORACLE PROJECT

W.O NUMBER GP892H10225

Headquarters : CENTRALIZED DISTR. SVCS

Funding Project : 10476593

Customer : L13134

Job Reference : 2000225

Address : HARBINS RD AT MCMILLIAN RD

Job Type : H-HIGHWAY RELOCATIONS OH / UD

Town : DACULA

Type Customer : UG SPECIFIC HIGHWAY - 703001

FERC	RUC	Description	Install Quantity	Remove Quantity
360	0503	USE CU INSTEAD - EASEMENT COST	2501	0
364	1006	35' WOOD PL	1	0
364	1009	50' WOOD PL	0	1
364	1310	POLE CONC 55 FT	1	0
364	2300	ALL PL FIXTURES	2	1
365	1200	WIRE-ALUMINUM, BARE ALL SIZES	273	232
365	5003	15.1-25 KV SPST SWITCH	1	1
368	5023	ARRESTER -#15.1-25	1	1

Date : 31-Jul-2025 01:33 PM

Stores Requisition
Notify Stores - IssueMaximo GL Debit
Account QR Code

ALL LOCATIONS

HQ Name : CENTRALIZED DISTR. SVCS
 Applicant Name : L13134
 Job Address : HARBINS RD AT MCMILLIAN RD
 Engineer Name : PAYNE,TRISTAN A
 Estimate Name : L13134- TAP
 Stores Notify Date :
 Store Room :
 Stores Start Date :

Maximo GL Account : -14|
 Oracle Project# :
 Material Task# : 14
 Project Type : SPECIFIC
 W.O. # : GP892H10225
 Job Ref # : 2000225
 Store Room Name :

*** MAJOR MATERIAL ONLY ***

Item	Description	Commodity	Maximo Item	Reqd	Issued	O/C	U/I
1	WIRE 4/0ACSR 6/1	W-5570	406746	43	___	___	LB
2	WIRE 2ACSR 6/1 110#	W-5532	409612	38	___	___	LB
3	WIRE 1/0ACSR 6/1 110#	W-5542	423461	89	___	___	LB
4	ARRESTER-LIGHTNING 18KV -MOV	A-6200	425956	1	___	___	EA
5	WIRE 397.5MCM 18/1	W-5740	430726	133	___	___	LB
6	WIRE GUY 18M 7STR	W-8700	432335	100	___	___	FT
7	WIRE GROUND LEAD #6 CU SOLID BARE	432352	432352	4	___	___	LB
8	WIRE/CABLE, ELECTRICAL, BARE; CONDUCT SIZE: NO. 2; COND MATL: CU; STRUCTURE: 7 STR SD; CONSTRUCTION: IAW SES PD-192. 105 LB COIL	W-6250	432365	6	___	___	LB
9	POLE 35FT CL5	436003	436003	1	___	___	EA
10	CUTOUT POLYMER-100A 27KV LOADBUSTER 125KV BIL	1298225	1298225	1	___	___	EA

Filled By : _____

Date : _____

Signoff : _____

Ordered By : _____

Approved By: _____

Received By : _____

Truck/Crew : _____

**Georgia Power Company
Notification of Non-Stock
Material Required
ALL LOCATIONS**



**Maximo GL Debit
Account QR Code**



HQ Name : CENTRALIZED DISTR. SVCS
Applicant Name : L13134
Job Address : HARBINS RD AT MCMILLIAN RD
Engineer Name : PAYNE,TRISTAN A
Stores Notify Date :
Store Room :
Stores Start Date :

Maximo GL Account : -14|
Oracle Project# :
Material Task# : 14
Project Type : SPECIFIC
W.O. # : GP892H10225
Job Number : 2000225
Estimate Name : L13134- TAP
Store Room Name :

Item	Description	Commodity	Maximo Item	Required	U/I
------	-------------	-----------	-------------	----------	-----

```
*****  
*****  
*****  
NO NON-STOCK COMMODITIES FOR  
*****  
*****  
THIS LOCATION IN ESTIMATE : 77449958  
*****  
*****  
*****
```

Requested By : _____

Date: _____

Ordered By : _____

Date: _____

Approved By : _____

Date: _____

DOT Prior Rights Research PI# L-13134
Harbins Road @ McMillian Road
Gwinnett County

Prior rights research for the above project is complete. A thorough search has been performed in the Georgia Power Company LIMS GIS database, on the Gwinnett County Tax Assessors website and on the GSCCCA.org website by Land Lot and Land District, property owners and address. The project is located in Land Lots 276 and 301 of the 5th Land District of Gwinnett County, Georgia, partially within the City Limits of Dacula. The City of Dacula has a Franchise Agreement with GPC which includes the amended language. Roads involved are Harbins a/k/a Monroe - Dacula Road and Harbins – Dacula Road, and McMillian Road f/k/a Barnard Road.

Distribution Base Map: 0534-1356

Transmission:

There are no Transmission Lines within the project area.

Distribution:

All the affected locations except for those located Off Road Right of Way are covered by an easement acquired from Georgia Power Company from J. L. Barnard (PSN# 139145), dated 10/1/30.

Distribution lines and facilities were constructed outside of County Road Right of Way. We found no evidence that the County owned any Right of Way prior to the placement of the reimbursable locations for the distribution lines and facilities in the project area.

EXHIBIT "A"			
Gwinnett County			
Harbins Road @ McMillian Road			
PI# L-13134			
April 25, 2025			
Work Loc #	Reimb	Non- Reimb	
Sheet 24-0002			
4	X		Easment from J. L. Barnard (PSN# 139145), dated 10/1/30
5	X		Off Road Right of Way
6	X		Off Road Right of Way
7	X		Easment from J. L. Barnard (PSN# 139145), dated 10/1/30
Sheet 24-0003			
9	X		Off Road Right of Way
Sheet 24-0004			
13	X		Easment from J. L. Barnard (PSN# 139145), dated 10/1/30

SEQ. NO. 67-626

EASEMENT

L. F. 6-241-13

4278-1

STATE OF GEORGIA,

M. F. _____

D. F. 4278-1Gwinnett COUNTY.Received of Georgia Power Company, hereinafter called the Company, the sum ofOne Dollars (\$1.00), in consideration of whichthe undersigned, J. L. Barnard, whose Post Office Address is

(Name)

Macon Ga, do hereby grant and convey to the said Company, its successors and

assigns, the right-of-way upon, along and across all that tract of land owned by the undersigned in Land Lot

Number 226801 of the 1st District, Sectionof Gwinnett County, said State of Georgia, said lands being bounded on theNorth by lands of Mrs. J. M. Lawrence, on the South by lands ofMrs. J. M. Lawrence, on the East by lands of Morris Road, and on the West by the lands of Mrs. Mary Lawrence;

together with the right, privilege and easement to go in and upon the said tract of land and to construct, operate and maintain perpetually upon said right-of-way its lines for transmitting electric current, with poles, wires and other necessary apparatus and appliances, including the right to stretch telephone wires on said poles, with all necessary appliances, together with the right at all times to enter upon said premises for the purpose of inspecting the said lines and making repairs, renewals and alterations thereon; together with the right to cut away and keep clear of said transmission lines all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of the same. Any timber cut on said right-of-way by said Company shall remain the property of the undersigned.

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein expressed.

IN WITNESS WHEREOF, the said J. L. Barnard has hereunto set his hand and seal, this 1 day of Oct, 1932.

J. L. Barnard (SEAL)

____ (SEAL)

____ (SEAL)

Signed, sealed and delivered in the presence of:

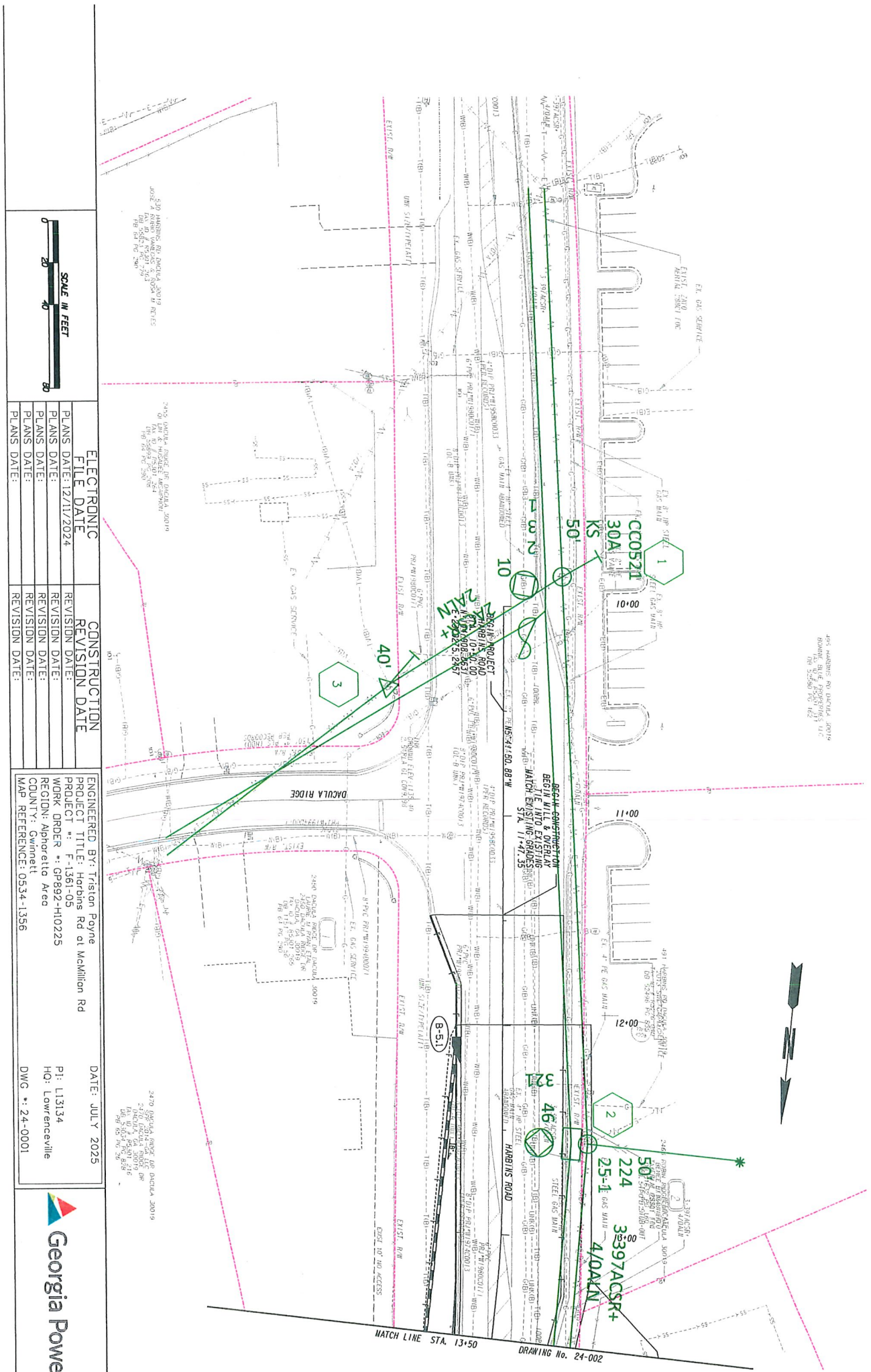
W. H. HintonC. A. Virgin

Notary Public, State of Large, Atlanta, Ga.

My Commission Expires Sept. 3, 1932.

DEED BOOK 51
PAGE 451

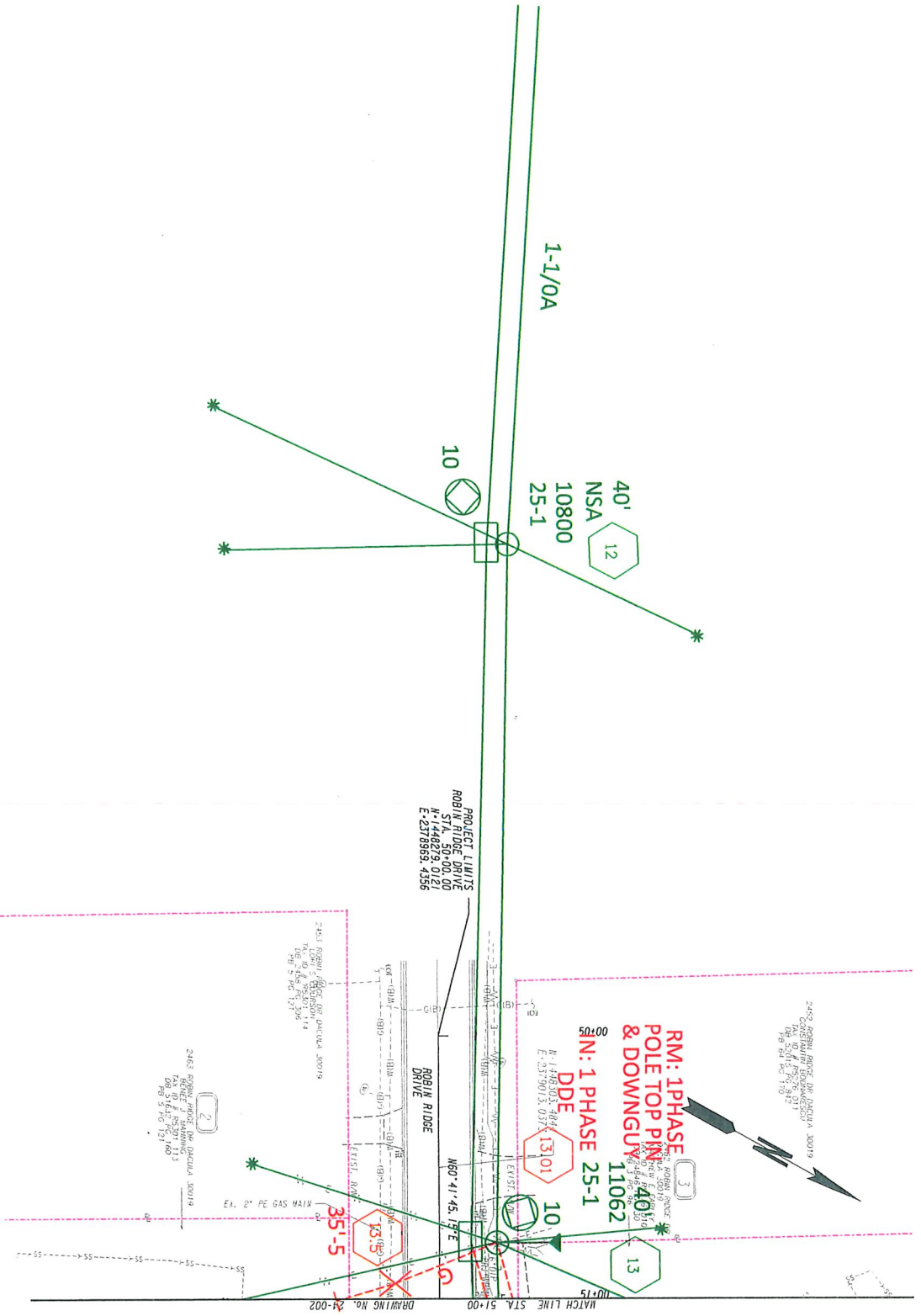
This easement to be signed in the presence of two (2) witnesses, one of whom should be a Notary Public.





Georgia Power

ELECTRONIC		CONSTRUCTION		ENGINEERED BY: Triston Payne		DATE: JULY 2025	
FILE DATE		REVISION DATE		PROJECT TITLE: Hopkins Rd at McMillan Rd		PI: L13134	
PLANS DATE: 12/11/2024		REVISION DATE:		PROJECT #: F-1361-05		HO: Lawrenceville	
PLANS DATE:		REVISION DATE:		WORK ORDER #: GP892-H10225		DWG #: 24-0004	
PLANS DATE:		REVISION DATE:		REGION: Alpharetto Area			
PLANS DATE:		REVISION DATE:		COUNTY: Gwinnett			
PLANS DATE:		REVISION DATE:		MAP REFERENCE: 0534-1356			





ELECTRONIC FILE DATE		CONSTRUCTION REVISION DATE	
PLANS DATE: 12/11/2024	REVISION DATE:	ENGINEERED BY: Tristan Roynce	DATE: JULY 2025
PLANS DATE:	REVISION DATE:	PROJECT: F-1361.005	
PLANS DATE:	REVISION DATE:	PRODUCT: 1111 Herborn Rd at McMillan Rd	
PLANS DATE:	REVISION DATE:	WORK: APPROX ** 68992 +10225	
PLANS DATE:	REVISION DATE:	REGION: Appratto Ario	
PLANS DATE:	REVISION DATE:	COUNTY: Gwinnett	
		DWG ** 24-0005	
		IAP REFERENCE: 053+-1356	



DRAWING No. 24-0002

450' HARBINS RD. (25' x 40' x 35')
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'

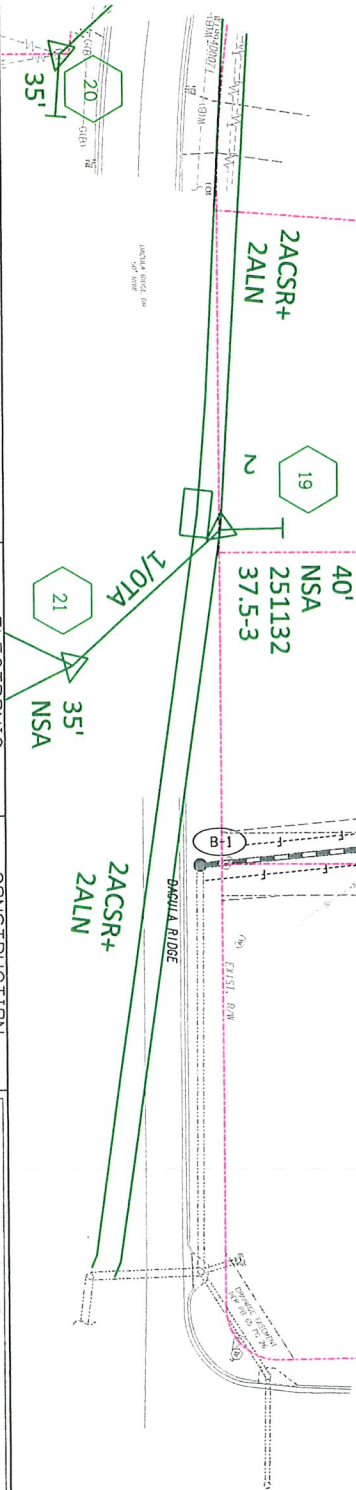
NO GPC DISTRIBUTION CONFLICTS

EXISTING DRAINAGE EASEMENT

2490 DAKOTA BRIDGE RD. (25' x 40' x 35')
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'

2490 DAKOTA BRIDGE RD. (25' x 40' x 35')
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'

595 DAKOTA BRIDGE CT
25' x 40' x 35'
25' x 40' x 35'
25' x 40' x 35'



ELECTRONIC FILE DATE		CONSTRUCTION REVISION DATE		ENGINEERED BY: Triston Payne		DATE: JULY 2025	
PLANS DATE: 12/11/2024	REVISION DATE:	PLANS DATE: 12/11/2024	REVISION DATE:	PROJECT TITLE: Harbins Rd at McMillan Rd	P1: L13134		
PLANS DATE: 12/11/2024	REVISION DATE:	PLANS DATE: 12/11/2024	REVISION DATE:	WORK ORDER #: F-1361-05	HO: Lawrenceville		
PLANS DATE: 12/11/2024	REVISION DATE:	PLANS DATE: 12/11/2024	REVISION DATE:	REGION: Alpharetta Area	DWG #: 24-0006		
PLANS DATE: 12/11/2024	REVISION DATE:	PLANS DATE: 12/11/2024	REVISION DATE:	COUNTY: Gwinnett			
				MAP REFERENCE: 0534-1356			



June 3, 2025

Jason Walton,
Utility Coordinator
2450 Commerce Ave, Ste. 100
Duluth, GA 30096-8910

RE: **PI#: L13139**

Harbins Rd at Tanner Rd

Mr. Walton,

Attached are three Force Account Agreements, signed by Georgia Power Company for the above referenced project.

After execution, please send a copy to the address listed below:

Georgia Power Company
Attn: Jalexis Susana
829 Jefferson Street
BIN 39066
Atlanta, GA 30318

Both the total estimated cost for relocation and the Payment Amount are valid only for a period of one (1) year following the date set forth on the enclosed estimate. Further, Georgia Power will not commence any work unless, the County executes and returns the enclosed Relocation Agreement and authorizes commencement of the work. Work must commence within 6 months of the executed relocation agreement.

If you have any questions, please contact Tristan Payne at (404)710-5168.

Sincerely,

Jalexis Susana

Jalexis Susana
X2jsusan@southernco.com

Attachments

Please sign the agreement and send the electronic copy to the email address below:

Jalexis Susana (x2jsusan@southernco.com)

After the agreement has been executed by Georgia Power Company, we will email a copy to you for your records.

Please remit any payments to the address below:

Georgia Power Company

96 Annex

Atlanta, GA 30396-0001

(Attn: Salanda Westry)

Please reference the invoice and or PI# number on the check.

FORCE ACCOUNT AGREEMENT

GWINNETT COUNTY
PROJECT: Harbins Rd at Tanner Rd, P.I: L13139

THIS AGREEMENT, made and entered into as of the _____ day of _____, 20_____, by and between GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia (hereinafter referred to as the "County"), and GEORGIA POWER COMPANY (hereinafter referred to as the "Company").

W I T N E S S E T H T H A T:

WHEREAS, the County and Georgia Department of Transportation (hereinafter referred to as the "GDOT") proposes under the above written project number to widen, add lanes, make drainage improvements and perform other associated work to Harbins Rd at Tanner Rd (hereinafter referred to as the "Project"); and

WHEREAS, due to the construction of this Project, it will become necessary for the Company to make certain adjustments to the Company's existing facilities, in accordance with the estimate of FOUR HUNDRED SEVEN THOUSAND AND EIGHT HUNDRED THIRTY-FOUR (\$407,834.00), prepared by the Company, a copy of which estimate is attached hereto, and incorporated into this Agreement as Exhibit "A"; and

WHEREAS, the County agrees to bear the lesser of one hundred percent (100%) of actual or FOUR HUNDRED SEVEN THOUSAND AND EIGHT HUNDRED THIRTY-FOUR (\$407,834.00) of said relocation expenses; and

WHEREAS, said construction being the location of said road and the Company having its facilities presently located within the limits of existing streets and roads intersecting herewith, or upon an easement with rights to install, operate and maintain such facilities adjacent to the right-of-way of the County; and

WHEREAS, the location of said presently existing facilities and the proposed new location of such facilities are shown on the plans in pertinent part being attached hereto, it is desired that the Company adjust its facilities within the existing easement or right-of-way as far as possible to provide for construction of the Harbins Rd at Tanner Rd.

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, it is agreed:

Section 1. It is specifically understood that the project number shown above is for the County's identification purposes only and may be subject to change by the County. In the event it becomes necessary for the County to assign a different project number, the County will notify the Company of the new project designation. Such change in project designation shall have no effect whatsoever on any other terms of this Agreement.

Section 2. The Company, with its regular construction or maintenance crews and personnel, at its standard schedule of wages and working hours (as may be applicable from time to time during this Agreement), and working in accordance with the terms of its agreements with such employees, will make such changes in its facilities as previously agreed upon with the County. The Company may elect to contract any portion of the work contemplated.

Section 3. Upon completion by the Company of the work contemplated herein, the County will pay the Company a sum equal to lesser of the County's one hundred percent (100%) actual cost or share of the total Project relocation expenses estimate set forth herein FOUR HUNDRED SEVEN THOUSAND AND EIGHT HUNDRED THIRTY-FOUR (\$407,834.00).

Section 4. The County will not be bound to pay any amount for facilities relocation in excess of the reimbursable portion of the detailed cost estimate, Exhibit "A" attached hereto and made a part hereof, nor for any items of relocation work not provided for in said detailed cost estimate, except as shall be specifically approved in writing by the County. The County shall, however, also be responsible to the Company for all costs, if any, of acquiring additional easements for rights of way, including without limitation, easements for lines, access, tree trimming, guy wires, anchors, and other devices, appliances and facilities, and any and all other such easements and property rights as may be necessary for the Company's installation, operation and maintenance of its facilities.

Section 5. It is further mutually agreed that the final cost of the changes in the facilities of the Company covered by the detailed cost estimate, Exhibit "A" attached hereto and made a part hereof, shall be borne by the County as indicated in said estimate, except as otherwise provided.

Section 6. The Company shall make a reasonable effort to provide signing and other traffic control measures during construction as contemplated under this Agreement in accordance with PART VI of the U.S. Department of Transportation Manual on Uniform Traffic Control Devices, current edition, all at the expense of the County.

Section 7. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

Section 8. It is mutually agreed between the parties hereto that this document shall be deemed to have been executed in the City of Lawrenceville, Georgia.

Section 9. Company is not obligated to commence the Work until Parties agree on the removal, relocation and/or adjustment to Company's facilities required by the Project. If County fails to authorize commencement of the Work by June 3, 2026, Company will have no obligation to begin the Work and may terminate this Agreement without penalty by providing County with notice in writing. If County fails to sign and return this Agreement to Company by June 3, 2026, any offer made by Company pursuant to the Agreement is automatically revoked and the agreement is void and of no effect.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Agreement to be signed, sealed and delivered.

I attest to the validity of the COMPANY Seal and I further attest the adjacent named officer is duly authorized to execute this document.

Attest: Krist L Dow
Title: Assistant Corporate Secretary

"COMPANY"
GEORGIA POWER COMPANY

By: [Signature]
Title: Centralized Engineering Services Manager



"COUNTY" (SEAL)
GWINNETT COUNTY

Attest _____
Title: _____

By: _____
Title: _____



Approved as to Form: _____
Gwinnett County Staff Attorney

EXHIBIT "A"

GEORGIA POWER COMPANY

**Distribution Estimating and Tracking System Estimate
Work Order Number: GP892H06525**

Dated: June 3, 2025

(21 pages attached)

Job Estimating & Tracking System - JETS
FACE SHEET REPORT

Georgia Power Company
Distribution Work Order
Type Construction: OVERHEAD

Date: 05-Jun-2025 12:35:30 PM



Headquarters : CENTRALIZED DISTR. SVCS
Tax Repair Ind : No Blanket : No
Customer : L13139
Address : 381 HARBINS RD DACULA GEORGIA
Town : DACULA
Map Number : 0537-1358
Estimate Name : L13139 [GDOT TOTAL COST]
Date Last Est : 13-MAY-2025
Engineer : PAYNE,TRISTAN A
Committed Service Date :
Est. Start Date : 12/31/25 Est. In-Service Date :
Job Description : GPC RELOCATIONS TO ACCOMIDATE FOR GDOT PI#L13139

Oracle Project : Task : 15
SPECIFIC Funding Project : 10476593
Oracle Project Name : L13139-GP892H06525
Funding Project Name : 703001 - ROADWAY WORK - CONVERSIO
W.O. Number : GP892H06525 Ref# : 748325
WR# :
Job Type : H-HIGHWAY RELOCATIONS OH / UD
Type Customer : OH SPECIFIC HIGHWAY - 703001
Substation : DACULA 115/25
Circuit : A2542-ALM
CSS Bill Acct# :

Driving Directions :

Permits/Notification(s) :

Total Estimated External Charges Included Below:

\$50,500

Billing:	Fixed	Joint Use	Out Of Ratio	Customer Contribution
	\$0	\$0	\$0	\$0

MANHOURS:	Onsite	Travel	Headquarters	Total
Company	1,137.18	227.41	113.98	1,478.57
Contractor	487.75	84.16	42.09	614.00
Total Estimated:				2,092.57

Labor Multiplier :	1.30	Comment :	DOT RELOCATIONS				
Travel :	0.00	HQ :	0.00	EOH Labor :	0.00	EOH Matl :	0.00
Cost Summary	Plant	Transformers	Meters	Maint	Removal	Total	
Company Labor	\$84,012	\$576	\$0	\$498	\$37,311	\$122,397	
Contract Labor	\$81,715	\$0	\$0	\$0	\$5,510	\$87,225	
Company Material	\$59,338	\$9,557	\$0	\$1	\$0	\$68,896	
Contractor Material	\$0	\$0	\$0	\$0	\$0	\$0	
Company Equipment	\$21,003	\$144	\$0	\$124	\$9,328	\$30,599	
Contractor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	
Engr Supv OH	\$78,742	\$3,288	\$0	\$0	\$16,687	\$98,717	
Subtotal	\$324,810	\$13,565	\$0	\$623	\$68,836	\$407,834	
Blanket						\$0	
Salvage	\$0	\$0	\$0	\$0	\$0	\$0	
Total	\$324,810	\$13,565	\$0	\$623	\$68,836	\$407,834	
Total WO Bill :						\$0	

Total Net Cost : \$407,834

Incidental Maint : \$1,343 Revenue : \$0 Total Ratio : 0.00

Rate : Loc Cost : \$0 Local Ratio : 0.00

TVM Amount : \$0 CPS Amount : \$0 Sales Tax : \$0 Profit : \$0

Total Bill Amount : \$0 \$0

Approvals	Date	Completed By	Date
-----------	------	--------------	------

Auth : _____

Close : _____



Date : 05-Jun-2025 12:35 PM

Work Location Summary Report

ALL LOCATIONS



Job Ref # : 748325
Applicant Name : L13139
Estimate Name : L13139 [GDOT TOTAL COST]
Estimate Description : GODT TOTAL COST ESTIMATE

Maximo GL Account : -14|
Oracle Project# :
Labor Task # : 15
Project Type : SPECIFIC
Work Order # : GP892H06525
Job Address : 381 HARBINS RD DACULA GEORGIA

Work Function	Special Processing	Local Cost	Unit Identification	Qty	Ret Ind	Description	Contractor Name
*** Work Location : 2.00		Description :					
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25			Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25
		Energized : Y	Inaccessible : Y			Rock/Swamp : N	Est Co ManHour : 217.92
							Est Cont ManHours : 27.04
INSTALL	NONE		CONDXFERPRI3	155	N	TRANSFER THREE PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE		CONDXFERSEC1	145	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE		DOTCREWMOB	1	N	DOT PROJECTS - CREW MOBILIZATION EXPENSE - USE CONTRACTOR BID - 25MHS	
INSTALL	NONE		FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE		OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE		PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE		SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE		SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
INSTALL	NONE		TW	60	N	TREE WORK -- USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	
REMOVE	NONE		CONDXFERSEC1	1	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE		FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE		OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE		PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
REMOVE	NONE		PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
REMOVE	NONE		PN33974/0AAAC	145	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE		PND3FG8	1	N	PRI & NEUTRAL DEADEND 3 PH W' 8FT FIBERGLASS DE ARM	
REMOVE	NONE		PT3CTS	1	N	PRI TAN 3 PH W/ PTP & 2 POST BKT & CT	
REMOVE	NONE		SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
REMOVE	NONE		SD1	1	N	SEC DEADEND ONE WIRE	
REMOVE	NONE		SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE		SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	

*** Work Location : 2.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 89.42

Est Cont ManHours : 44.34

INSTALL	NONE	CONDXFERPRI3	155	N	TRANSFER THREE PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	CONDXFERSEC1	145	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	HYDROVAC-POLE	4	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	2	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PL552SG	1	Y	POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PN33971/0AAACC	145	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNDV3L	3	N	PRI AND NEUTRAL DEAD-END VERTICAL 3PH 350-750AL	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	S1/0TPREEL	10	Y	SEC WIRE TRIPLEX #1/0 AL ALLOY - ORDERED ON REELS	
INSTALL	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
INSTALL	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SVTP1/0SPLS	1	N	SVC WIRE SPLICE - TRIPLEX 1/0**INVENTORY BY FT***INVENTORY SPLICE SEPARATE	
INSTALL	NONE	SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	

*** Work Location : 3.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 62.45

Est Cont ManHours : 20.28

INSTALL	NONE	FLAGGINGCONTTA33	4	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	4	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	

REMOVE	NONE	CONDXFERSEC1	100	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE	FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
REMOVE	NONE	G11SP2	1	N	GUY SPAN 11M - 2 GUYS ON THE POLE	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	140	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE	PNC3	1	N	PRI & NEUTRAL C SUSPENSION 3 PH	
REMOVE	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
REMOVE	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
REMOVE	NONE	SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
REMOVE	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

***** Work Location : 3.01**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 56.47

Est Cont ManHours : 40.96

INSTALL	NONE	CONDXFERSEC1	100	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
INSTALL	NONE	G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	G11SP2	1	N	GUY SPAN 11M - 2 GUYS ON THE POLE	
INSTALL	NONE	HYDROVAC-POLE	4	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PN33971/0AAACC	135	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNC3L	1	N	PRI & NEUTRAL "C" SUSPENSION 3 PH, 4/0 & LARGER CONDUCTOR	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	

INSTALL NONE TA25 1 Y TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE

*** Work Location : 10.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 61.15

Est Cont ManHours : 10.14

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SWITCHINGOH	5	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
REMOVE	NONE	CONDXFERSEC1	48	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
REMOVE	NONE	G11SP2	1	N	GUY SPAN 11M - 2 GUYS ON THE POLE	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	130	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE	PNC3	1	N	PRI & NEUTRAL C SUSPENSION 3 PH	
REMOVE	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
REMOVE	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
REMOVE	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
REMOVE	NONE	SVTP1/0S	135	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	
REMOVE	NONE	SWITCHINGOH	5	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
REMOVE	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

*** Work Location : 10.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 124.26

Est Cont ManHours : 43.82

INSTALL	NONE	CD2SPETRENLESSC	105	N	CONDUIT, 2" SPOOLED POLYETHYLENE INSTALL BY TRENCHLESS TECHNOLOGY	
INSTALL	NONE	CONDXFERSEC1	48	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	3,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	G11HIG	2	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	HYDROVAC-POLE	4	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID

INSTALL	NONE	OHFLAGTRAFF	4	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PL552SG	1	Y	POLE WOOD CCA 55 FT CL 2 W' SECT GND	
INSTALL	NONE	PN33971/0AAACC	160	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNC3L	1	N	PRI & NEUTRAL "C" SUSPENSION 3 PH, 4/0 & LARGER CONDUCTOR	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	6	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PRIPULLTHRUCONDSM	105	N	LAB ONLY TO PULL (SMALL) PRI CONDUCTOR (PER FT) THRU CONDUIT (1/0AXN)	
INSTALL	NONE	S1/0TPREEL	5	Y	SEC WIRE TRIPLEX #1/0 AL ALLOY - ORDERED ON REELS	
INSTALL	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SRS2	1	N	SEC RISER SHIELD 2 IN.	
INSTALL	NONE	SVUTA1/0S	105	Y	SERVICE 3 WIRE 1/0 RESIDENTIAL UD CABLE	
INSTALL	NONE	SWITCHINGOH	5	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
INSTALL	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	
INSTALL	NONE	TNTRENLESSTSMPROJ	105	N	TRENCH < 500' BY TRENCHLESS CONTR-PER FOOT (TUNNEL)**SMALL PROJECTS	
REMOVE	NONE	SVTP1/0SPLS	1	N	SVC WIRE SPLICE - TRIPLEX 1/0**INVENTORY BY FT***INVENTORY SPLICE SEPARATE	

*** Work Location : 11.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 147.34

Est Cont ManHours : 23.99

INSTALL	NONE	COLOCATION-REG-LIGHT	1	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERSEC1	50	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	8	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SS1/0-4/0UTACOLD	1	N	SERVICE SPLICE-1/0 THRU 4/0 UTA - COLD SHRINK	
INSTALL	NONE	TNHANDDIGCONT	5	N	TN PRI- HAND DIG FOR CONTRACTORS ONLY *USE CONTRACTOR BID	CONTRACTOR BID
INSTALL	NONE	TNSEED	5	N	LANDSCAPE-SEEDING, MULCH PER FT, ENVIRO CONTROL FOR DISTRIBUTION TRENCH	
INSTALL	NONE	TNSPLICEPIT	1	N	SPLICE PIT (3X3X4) - NO SHORING - DIGGING & FILLING - INVENTORY QTY AS EACH	
INSTALL	NONE	TNTAMPT	5	N	TAMPING - PER FOOT PER LIFT	
REMOVE	NONE	FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID

REMOVE	NONE	G11HIG	6	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG
REMOVE	NONE	PDDJUMPER3	2	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR
REMOVE	NONE	PL503SG	1	Y	POLE WOOD CCA 50 FT CL 3 W' SECT GND
REMOVE	NONE	PN122C	185	Y	1PH PRI-NEUTRAL (1-2ACSR&1-2ACSR)
REMOVE	NONE	PN33974/0AAAC	165	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)
REMOVE	NONE	PND1	1	N	PRI & NEUTRAL DEADEND 1 PH
REMOVE	NONE	PNDV3	3	N	PRI-NEUT DEADEND VERTICAL 3 PH
REMOVE	NONE	SCONNOH	2	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE
REMOVE	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
REMOVE	NONE	SRS2	30	N	SEC RISER SHIELD 2 IN.
REMOVE	NONE	SVTP1/0S	70	Y	SERVICE-3 WIRE TRIPLEX 1/0AL

***** Work Location : 11.01**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 124.10

Est Cont ManHours : 59.22

INSTALL	NONE	COLOCATION-REG-LIGHT	1	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERSEC1	50	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	5,000	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	8	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	HYDROVAC-POLE	6	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	4	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PBS	8	N	PRI-1 STAIN STL BAND W/BUCKLE	
INSTALL	NONE	PL75CONC	1	Y	POLE -CONCRETE 75 FT- NO MAT DOLLARS -***** USE EXTERNAL CHARGES*****	
INSTALL	NONE	PLCONCSELFSPTLABOR	1	N	LABOR ONLY - TO SET SELF SUPPORTING CONC POLE. INVENTORY CONC POLE SEPARATELY	
INSTALL	NONE	PLGW	1	N	GROUND WIRE ONLY FOR POLE GROUND.	
INSTALL	NONE	PLSG	1	N	POLE-GROUND 3 RODS	
INSTALL	NONE	PM1	1	N	PH MARKER 1 WHITE ON RED ENAMEL	
INSTALL	NONE	PM2	1	N	PH MARKER 2 BLACK ON WHITE ENAMELED	
INSTALL	NONE	PM3	1	N	PH MARKER 3 WHITE ON BLUE ENAMELED	
INSTALL	NONE	PN122C	235	Y	1PH PRI-NEUTRAL (1-2ACSR&1-2ACSR)	
INSTALL	NONE	PN33971/0AAACC	230	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	

INSTALL	NONE	PND1	1	N	PRI & NEUTRAL DEADEND 1 PH	
INSTALL	NONE	PNDV3L	3	N	PRI AND NEUTRAL DEAD-END VERTICAL 3PH 350-750AL	
INSTALL	NONE	POLESTAKE	6	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	8	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SVTP1/0S	90	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	
INSTALL	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

***** Work Location : 11.05**

		Description :				
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
		Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 18.81	Est Cont ManHours : 39.26
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	HYDROVAC-POLE	4	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID **	CONTRACTOR BID
					ESTIMATE # OF MAN-HOURS	
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PL305SG	1	Y	POLE WOOD CCA 30 FT CL 5 W' SECT GND	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	S1/0TPREEL	60	Y	SEC WIRE TRIPLEX #1/0 AL ALLOY - ORDERED ON REELS	
INSTALL	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
INSTALL	NONE	SD1	2	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

***** Work Location : 12.00**

		Description :				
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
		Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 44.42	Est Cont ManHours : 20.28
INSTALL	NONE	COLOCATION-REG-LIGHT	2	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERSEC1	100	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	145	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)
REMOVE	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY
REMOVE	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR
REMOVE	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE

***** Work Location : 12.01**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 95.94

Est Cont ManHours : 52.79

INSTALL	NONE	COLOCATION-REG-LIGHT	2	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERSEC1	100	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
INSTALL	NONE	HYDROVAC-POLE	6	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PL70CONC	1	Y	POLE-CONCRETE 70 FT- NO MAT DOLLARS -***** USE EXTERNAL CHARGES*****	
INSTALL	NONE	PLCONCSELFSPTLABOR	1	N	LABOR ONLY - TO SET SELF SUPPORTING CONC POLE. INVENTORY CONC POLE SEPARATELY	
INSTALL	NONE	PLGW	1	N	GROUND WIRE ONLY FOR POLE GROUND.	
INSTALL	NONE	PLSG	1	N	POLE-GROUND 3 RODS	
INSTALL	NONE	PN33971/0AAACC	145	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNDV3L	2	N	PRI AND NEUTRAL DEAD-END VERTICAL 3PH 350-750AL	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	8	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SSTRIPLEX	1	N	USE FOR SPLICES IN TRIPLEX SVCS - ALL SIZES - INVENTORY 1 PER SVC	
INSTALL	NONE	SVTP1/0S	30	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	
INSTALL	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

*** Work Location : 13.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 41.21

Est Cont ManHours : 20.28

INSTALL	NONE	CONDXFERSEC1	25	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
REMOVE	NONE	G11SP1	1	N	GUY SPAN 11M - 1 GUY ON THE POLE	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	130	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
REMOVE	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
REMOVE	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

*** Work Location : 13.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 38.52

Est Cont ManHours : 46.88

INSTALL	NONE	CONDXFERSEC1	25	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
INSTALL	NONE	HYDROVAC-POLE	5	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	4	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PN33971/0AAACC	130	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	

INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
INSTALL	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

***** Work Location : 15.00**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 32.95

Est Cont ManHours : 10.14

INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PN37954/0AAACC	60	Y	3PH PRI-NEUTRAL (3-795AAC & 1-4/0AAAC)	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PN33974/0AAAC	120	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	

***** Work Location : 17.00**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : N

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 8.80

Est Cont ManHours : 13.52

INSTALL	NONE	FLAGGINGCONTTA33	4	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	SETUP	1	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	FLAGGINGCONTTA33	4	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	G11SP1	1	N	GUY SPAN 11M - 1 GUY ON THE POLE	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	

***** Work Location : 18.00**

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 76.84

Est Cont ManHours : 20.28

INSTALL	NONE	COLOCATION-REG-LIGHT	1	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERPRI3	25	N	TRANSFER THREE PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

REMOVE	NONE	CONDXFERSEC1	65	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE	DSALBL3	1	Y	DISC SW ASSY 3-100A LBCUTOUTS & 3 PH T-BKT (LARGE CONDUCTORS)	
REMOVE	NONE	FL25	3	N	FUSE-LINE LINK FITALL TYPE KS 25 AMP	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
REMOVE	NONE	G11HIG	2	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	130	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE	PNDD3FG8	1	N	PRI-NEUT DBL DEADEND 3 PH W/8 FT FIBERGLAS DE ARM	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
REMOVE	NONE	SD1	3	N	SEC DEADEND ONE WIRE	
REMOVE	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
REMOVE	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

*** Work Location : 18.01

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 123.82

Est Cont ManHours : 52.79

INSTALL	NONE	COLOCATION-REG-LIGHT	1	N	TRANSFER EXISTING REGULATED LIGHT AND BRACKET TO NEW COLOCATION POLE	
INSTALL	NONE	CONDXFERPRI3	25	N	TRANSFER THREE PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	CONDXFERSEC1	65	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	DISTEASEMENT	2,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE	DSALB3	3	Y	DISC SW ASSY 3-100A LB 15/26KV CUTOUTS & 1-3PH BKT	
INSTALL	NONE	EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE	FL25	3	N	FUSE-LINE LINK FITALL TYPE KS 25 AMP	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	FT25	1	N	FUSE OH XFMR 25 KVA FOR DSRD PRI VOLT	
INSTALL	NONE	G11HIG	2	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE	HYDROVAC-POLE	6	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	4	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	

INSTALL	NONE	PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
INSTALL	NONE	PN322C	35	Y	3PH PRI-NEUTRAL (3-2ACSR&1-2ACSR)	
INSTALL	NONE	PN33971/0AAACC	130	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PND3FG8L	1	N	PRI & NEUTRAL DEAD-END 3PH W/8FT FIBERGLASS ARM 350-750AL PRI	
INSTALL	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	PS2	3	N	OVERHEAD PRI SPLICE FOR #2 ACSR	
INSTALL	NONE	SD1	3	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	SETUP	8	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE	SR11/0	1	N	SEC RISER 1 XFMR 37.5KVA AND SMALLER-WP CU #1/0 7STR	
INSTALL	NONE	TA25	1	Y	TRANSF ASSY 1 PH 1- 25 KVA 120/240V CPT W/CO & LA BKT & FUSE	

*** Work Location : 19.00

		Description :				
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
		Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 37.16	Est Cont ManHours : 20.28
INSTALL	NONE	CONDXFERSEC1	50	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	G11SP2	1	N	GUY SPAN 11M - 2 GUYS ON THE POLE	
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PL453SG	1	Y	POLE WOOD CCA 45 FT CL 3 W' SECT GND	
REMOVE	NONE	PN33974/0AAAC	150	Y	3PH PRI-NEUTRAL (3-397 ACSR&1-4/0AAAC)	
REMOVE	NONE	PNTV3S	1	N	P&N TAN VERT 3 PH W/3 1 POST BKTS	

*** Work Location : 19.01

		Description :				
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25	Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25	
		Energized : Y	Inaccessible : Y	Rock/Swamp : N	Est Co ManHour : 30.71	Est Cont ManHours : 27.43
INSTALL	NONE	CONDXFERSEC1	50	N	TRANSFER SECONDARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	HYDROVAC-POLE	2	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID

INSTALL	NONE	OHFLAGTRAFF	5	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PN33971/0AAACC	150	Y	3 PH PRI-NEUTRAL 3-397 ACSR, 1-1/0 AAAC.	
INSTALL	NONE	PNTV3F	1	N	PRI&NEU TANG VERT 3 PH W/ 3-1 PH FIBER- GLASS BKT-SO. ELE. STANDARD (B-9438	
INSTALL	NONE	POLESETFOAM7CUFT	1	N	POLE SETTING FOAM KIT 7 CUBIC FEET	
INSTALL	NONE	POLESTAKE	4	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	DOT SUPPORT
INSTALL	NONE	SETUP	6	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	

*** Work Location : 20.00

Description :

Inst Dsgn Volt Num : 25

Inst Op Volt Num : 25

Rmv Dsgn Volt Num : 25

Rmv Op Volt Num : 25

Energized : Y

Inaccessible : Y

Rock/Swamp : N

Est Co ManHour : 46.28

Est Cont ManHours : 20.28

INSTALL	NONE	CONDXFERPRI1	70	N	TRANSFER 1 PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
INSTALL	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
INSTALL	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
INSTALL	NONE	PDDJUMPER3	1	N	PRI DOUBLE DEADEND 3 PH LABOR - VARIOUS CONDUCTOR	
INSTALL	NONE	PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE	PNDD3FG8	1	N	PRI-NEUT DBL DEADEND 3 PH W/8 FT FIBERGLAS DE ARM	
INSTALL	NONE	SETUP	4	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
REMOVE	NONE	CONDXFERPRI1	70	N	TRANSFER 1 PHASE PRIMARY CONDUCTOR -- ESTIMATE FEET -- LABOR ONLY -- USE FOR CAPITAL WORK	
REMOVE	NONE	FLAGGINGCONTTA33	6	N	TRAFFIC FLAGGING BY CONTRACTOR *** USE CONTRACTOR BID***	CONTRACTOR BID
REMOVE	NONE	OHFLAGTRAFF	2	N	OVERHEAD TRAFFIC FLAGGING ID - WHEN THERE WILL BE AN EXTRA MAN TO FLAG	
REMOVE	NONE	PNT3F	1	N	PRI&NEU TANG 3 PH W/ PTP 2 PH F'GLASS BKT-SO. ELE. STANDARD (B-9445)	

PLANT UNITIZE REPORT

DISTRIBUTION WORK ORDER

ORACLE PROJECT

W.O NUMBER GP892H06525

Headquarters :	CENTRALIZED DISTR. SVCS	Funding Project :	10476593
Customer :	L13139	Job Reference :	748325
Address :	381 HARBINS RD DACULA GEORGIA	Job Type :	H-HIGHWAY RELOCATIONS OH / UD
Town :	DACULA	Type Customer :	OH SPECIFIC HIGHWAY - 703001

FERC	RUC	Description	Install Quantity	Remove Quantity
360	0503	USE CU INSTEAD - EASEMENT COST	21007	0
364	1005	30' WOOD PL	1	0
364	1008	45' WOOD PL	0	6
364	1009	50' WOOD PL	3	2
364	1010	55' WOOD PL	2	0
364	1313	POLE CONC 70 FT	1	0
364	1314	POLE CONC 75 FT	1	0
364	2300	ALL PL FIXTURES	8	8
365	1200	WIRE-ALUMINUM, BARE ALL SIZES	1944	1950
365	2200	TRIPLEX	75	0
365	5003	15.1-25 KV SPST SWITCH	9	3
368	1006	OH TRANSFORMER-10 #25	6	5
368	5002	CUTOUT - #5.1-27	6	5
368	5023	ARRESTER -#15.1-25	6	5
369	1003	SERVICE - OVERHEAD 3-WIRE	1	2
369	3003	SERVICE - DIRECT BURIAL #3-WIR	1	0

Date : 05-Jun-2025 12:35 PM

Stores Requisition
Notify Stores - IssueMaximo GL Debit
Account QR Code

ALL LOCATIONS

HQ Name : CENTRALIZED DISTR. SVCS
Applicant Name : L13139
Job Address : 381 HARBINS RD DACULA GEORGIA
Engineer Name : PAYNE,TRISTAN A
Estimate Name : L13139 [GDOT TOTAL COST]
Stores Notify Date :
Store Room :
Stores Start Date :

Maximo GL Account : -14|
Oracle Project# :
Material Task# : 14
Project Type : SPECIFIC
W.O. # : GP892H06525
Job Ref # : 748325
Store Room Name :

*** MAJOR MATERIAL ONLY ***

Item	Description	Commodity	Maximo Item	Reqd	Issued	O/C	U/I
1	POLE SETTING OR TRANSFORMER PAD LEVELING FOAM KIT 7 CUBIC FEET	53576	53576	7	___	___	KT
2	BRACKET; TYPE: FIBERGLASS TRIMOUNT FOR MOUNTING 3 CUTOOTS & 3 ARRESTERS	128422	128422	3	___	___	EA
3	OH CONDUCTOR 795 AAC - 37 STRANDS ARBUTUS	W-5197	407034	148	___	___	LB
4	WIRE 2ACSR 6/1 110#	W-5532	409612	63	___	___	LB
5	T 25 14.4-120/240	T-85620	423853	6	___	___	EA
6	WIRE UD 1/0 600V AL - Reelless Coils	W-12222	425142	121	___	___	FT
7	WIRE TRIPLEX #1/0 AL ALLOY	W-15981	425145	83	___	___	FT
8	WIRE TRIPLEX #1/0 AL ALLOY	W-15980	425146	134	___	___	FT
9	BRKT-INSULATOR, 2 POST-fiberglass 60"	B-9445	425384	2	___	___	EA
10	BRKT-INSUL 1-POST F'GLASS 2X26"	B-9438	425385	3	___	___	EA
11	ARRESTER-LIGHTNING 18KV -MOV	A-6200	425956	6	___	___	EA
12	WIRE 397.5MCM 18/1	W-5740	430726	1,750	___	___	LB
13	WIRE 1/0AAAAC 7STR ALLO	W-5270	430730	161	___	___	LB
14	WIRE 4/0AAAAC 7STR ALLO	W-5280	432351	16	___	___	LB
15	WIRE GROUND LEAD #6 CU SOLID BARE	432352	432352	46	___	___	LB
16	WIRE/CABLE, ELECTRICAL, BARE; CONDUCT SIZE: NO. 2; COND MATL: CU; STRUCTURE: 7 STR SD; CONSTRUCTION: IAW SES PD-192. 105 LB COIL	W-6250	432365	54	___	___	LB
17	WIRE WP CU #1/0 7STR	W-15600	432381	9	___	___	LB
18	WIRE-TRANS RISER #6 SOL POLY COVR	W-13570	432384	48	___	___	FT
19	POLE 50FT CL2	432923	432923	3	___	___	EA
20	POLE 55FT CL2	432928	432928	2	___	___	EA
21	CONDUIT 2: SPOOLED	C-7902	435909	105	___	___	FT
22	POLE 30FT CL5	P-3050	435996	1	___	___	EA
23	ARM, DE, 8' Fiberglass W/GAIN & CLEVIS-EYE	A-4920	436292	2	___	___	EA
24	CUTOOUT POLYMER-100A 27KV LOADBUSTER 125KV BIL	1298225	1298225	15	___	___	EA

Filled By : _____

Date : _____

Signoff : _____

Ordered By : _____

Approved By: _____

Received By : _____

Truck/Crew : _____

Filled By : _____

Date : _____

Signoff : _____

Ordered By : _____

Approved By: _____

Received By : _____

Truck/Crew : _____

Date : 05-Jun-2025 12:35 PM

Georgia Power Company
Notification of Non-Stock
Material Required
ALL LOCATIONS



Maximo GL Debit
Account QR Code



HQ Name : CENTRALIZED DISTR. SVCS
Applicant Name : L13139
Job Address : 381 HARBINS RD DACULA GEORGIA
Engineer Name : PAYNE,TRISTAN A
Stores Notify Date :
Store Room :
Stores Start Date :

Maximo GL Account : -14|
Oracle Project# :
Material Task# : 14
Project Type : SPECIFIC
W.O. # : GP892H06525
Job Number : 748325
Estimate Name : L13139 [GDOT TOTAL COST]
Store Room Name :

Item	Description	Commodity	Maximo Item	Required	U/I
------	-------------	-----------	-------------	----------	-----

NO NON-STOCK COMMODITIES FOR
 THIS LOCATION IN ESTIMATE : 76312401

Requested By : _____

Date: _____

Ordered By : _____

Date: _____

Approved By : _____

Date: _____

Job Estimating & Tracking
System - JETS

Georgia Power Company
Estimated External Charges

HQ : CENTRALIZED DISTR. SVCS
Customer : L13139
Address : 381 HARBINS RD DACULA GEORGIA
Type Customer : OH SPECIFIC HIGHWAY - 703001
Estimate Name : L13139 [GDOT TOTAL COST]
Engineer : PAYNE,TRISTAN A
Date Last Est : 13-MAY-2025
Job Description : GPC RELOCATIONS TO ACCOMIDATE FOR GDOT PI#L13139

Oracle Project# :
Task# :
Project Type : SPECIFIC
W.O. : GP892H06525
Job Reference : 748325
Job Type : H-HIGHWAY RELOCATIONS OH / UD

Charge Type	Description	Contractor?	Amount	FERC	RUC	Local Cost?
LABOR	WL12.01 70FT CONC POLE CRANE, CRUSHER RUN AND LABOR TO SPREAD	YES	\$7,000.00	364	1313	NO
LABOR	WL11.01 75 FT CONC POLE CRANE, CRUSHER RUN AND LABOR TO SPREAD	YES	\$7,500.00	364	1314	NO
MATERIAL	WL12.01 70 FT CONC POLE TO ACT AS A 55FT CONC EQUIV	NO	\$18,000.00	364	1313	NO
MATERIAL	WL11.01 75 FT CONC POLE TO ACT AS A 60FT EQUIV	NO	\$18,000.00	364	1314	NO
Total	External Charges		\$50,500.00			

STATISTICAL DATA REPORT

DISTRIBUTION WORK ORDER
ORACLE PROJECT

W.O. NUMBER GP892H06525

Headquarters	: CENTRALIZED DISTR. SVCS	Funding Project	: 10476593
Customer	: L13139	Job Reference	: 748325
Address	: 381 HARBINS RD DACULA GEORGIA	Job Type	: H-HIGHWAY RELOCATIONS OH / UD
Town	: DACULA	Type Customer	: OH SPECIFIC HIGHWAY - 703001
		Estimate Name	: L13139 [GDOT TOTAL COST]

Tax Area information entered on the Work Order TAX AREA screen in JETS:

INSTALL %	REMOVE %	TAX AREA	COUNTY	AUTHORITY
100	100	G3400	GWINNETT	GWINNETT

Tax Area STATISTICAL DATA calculated by JETS.

The data below is calculated by JETS using the TAXAREA information entered on the Work Order and the JETS Construction units included on the PREFERRED estimate for the Work Order. This data that will be reported to Property Accounting when this work order is Plant Closed. Property Accounting uses this data in Ad Valorem Tax calculations.

TAX AREA	COUNTY	TAX AUTHORITY	NET POLE LINE FEET	NET OH SINGLE WIRE FEET	NET OH CIRCUIT FEET	NET TRENCH FEET	NET UD CABLE FEET
G3400	GWINNETT	GWINNETT	190	585	238	110	0

DOT Prior Rights Research PI# L-13139
Harbins Road @ Tanner Road
Gwinnett County

Prior rights research for the above project is complete. A thorough search has been performed in the Georgia Power Company LIMS GIS database, on the Gwinnett County Tax Assessors website and on the GSCCCA.org website by Land Lot and Land District, property owners and address. The project is located in Land Lot 301 of the 5th Land District of Gwinnett County, Georgia, partially within the City of Dacula. The City of Dacula has a Franchise Agreement with GPC which includes the amended language. Roads involved are Harbins a/k/a Monroe - Dacula Road and Harbins – Dacula Road, Tanner Road, Sanjo Street and Freeman Mill Road.

Distribution Base Maps: 0537-1358 and 0354-1358

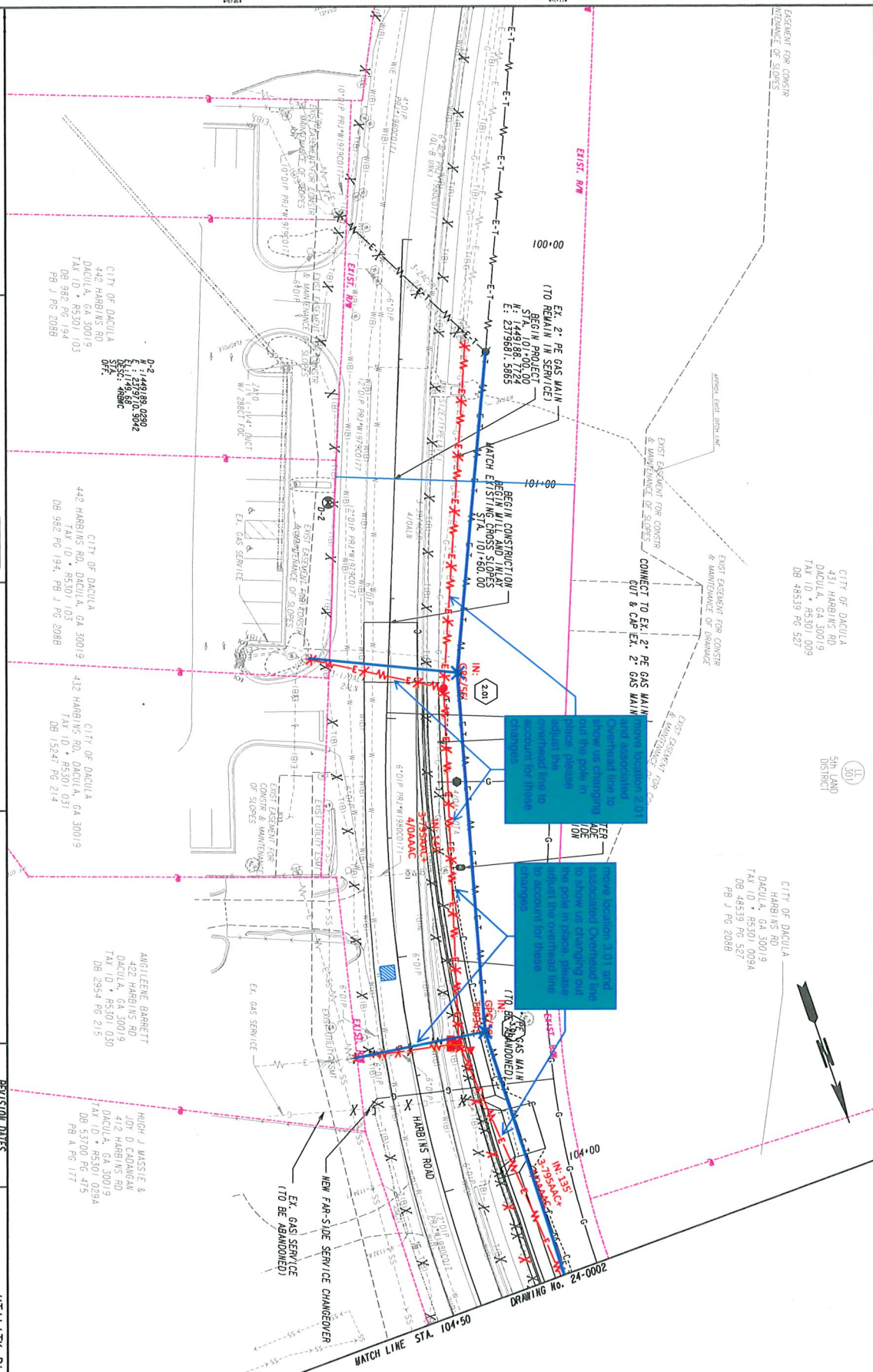
Transmission:

There are no Transmission Lines within the project area.

Distribution: Easements acquired by Georgia Power Company from Mrs. O. S. Holcomb (PSN# 139830), dated 1945, L. R. Ashford (PSN# 139831), dated 1949, B. J. McMillian (PSN# 142844), dated 1949, Mrs. M. T. Tanner (PSN#139779), dated 1946 and Mr. A. L. McMillian Atty in Fact (PSN# 142879), dated 1937 cover all the locations affected by this project, as shown on the attached Exhibit "A".

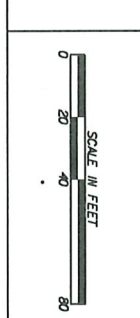
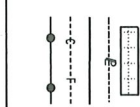
Distribution lines and facilities were constructed outside of County Road Right of Way. We found no evidence that the County owned any Right of Way prior to the placement of the reimbursable locations for the distribution lines and facilities in the project area.

EXHIBIT "A"			
Gwinnett County			
Harbins Road @ Tanner Road			
PI# L-13139			
April 25, 2025			
Work Loc #	Reimb	Non- Reimb	
Sheet 24-001			
2	X		Easement from Mrs. O. S. Holcomb (PSN# 139830), dated 1945
3	X		Easement from Mrs. O. S. Holcomb (PSN# 139830), dated 1945
8	X		To/From Location from Location #3
Sheet 24-002			
10	X		Easement from L. R. Ashford (PSN# 139831), datd 1949
11	X		Easment from B. J. MacMillian (PSN# 142844), dated 1949
12	X		Easement from Mrs. M. T. Tanner (PSN# 139779), dated 1946
13	X		Easement from Mr. A. L. McMillian Atty in Fact (PSN#142849), dated 12/31/37
14	X		To/From Location from Location #10
15	X		To/From Location from Location #11
17	X		To/From Location from Location #13
Sheet 24-003			
18	X		Easement from Mr. A. L. McMillian Atty in Fact (PSN#142849), dated 12/31/37
19	X		Easement from Mr. A. L. McMillian Atty in Fact (PSN#142849), dated 12/31/37
20	X		To/From Location from Location #19
22	X		To/From Location from Location #18



EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR & MAINTENANCE OF DRAINAGE
EASEMENT FOR CONSTR OF DRIVES
EASEMENT FOR SIGHT DISTANCE

EASEMENT FOR DEMOLITION
PROPERTY AND EXISTING ROW LINE
REQUIRED ROW LINE
CONSTRUCTION LIMITS
ORANGE BARRIER FENCE



REVISION DATES		UTILITY PLAN HARBINS ROAD WIDENING AT TAMMER ROAD	
NO.	DATE	BY	CHECKED
1	11/13/24	W. J. BARRITT	W. J. BARRITT
2	11/13/24	J. D. CAGANAW	J. D. CAGANAW
3	11/13/24	J. D. CAGANAW	J. D. CAGANAW
4	11/13/24	J. D. CAGANAW	J. D. CAGANAW
5	11/13/24	J. D. CAGANAW	J. D. CAGANAW
6	11/13/24	J. D. CAGANAW	J. D. CAGANAW
7	11/13/24	J. D. CAGANAW	J. D. CAGANAW
8	11/13/24	J. D. CAGANAW	J. D. CAGANAW
9	11/13/24	J. D. CAGANAW	J. D. CAGANAW
10	11/13/24	J. D. CAGANAW	J. D. CAGANAW

DRAWING NO. 24-0001

EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES

EASEMENT FOR CONSTR OF SLOPES

EASEMENT FOR CONSTR OF DRAINAGE

EASEMENT FOR CONSTR OF DRIVES

EASEMENT FOR SIGHT DISTANCE

EASEMENT FOR DEMOLITION

PROPERTY AND EXISTING R/W LINE

REQUIRED R/W LINE

CONSTRUCTION LIMITS

ORANGE BARRIER FENCE



CH2M

7700 40th Ave, Suite 200, Atlanta, GA 30341

770.407.4000

REVISION DATES

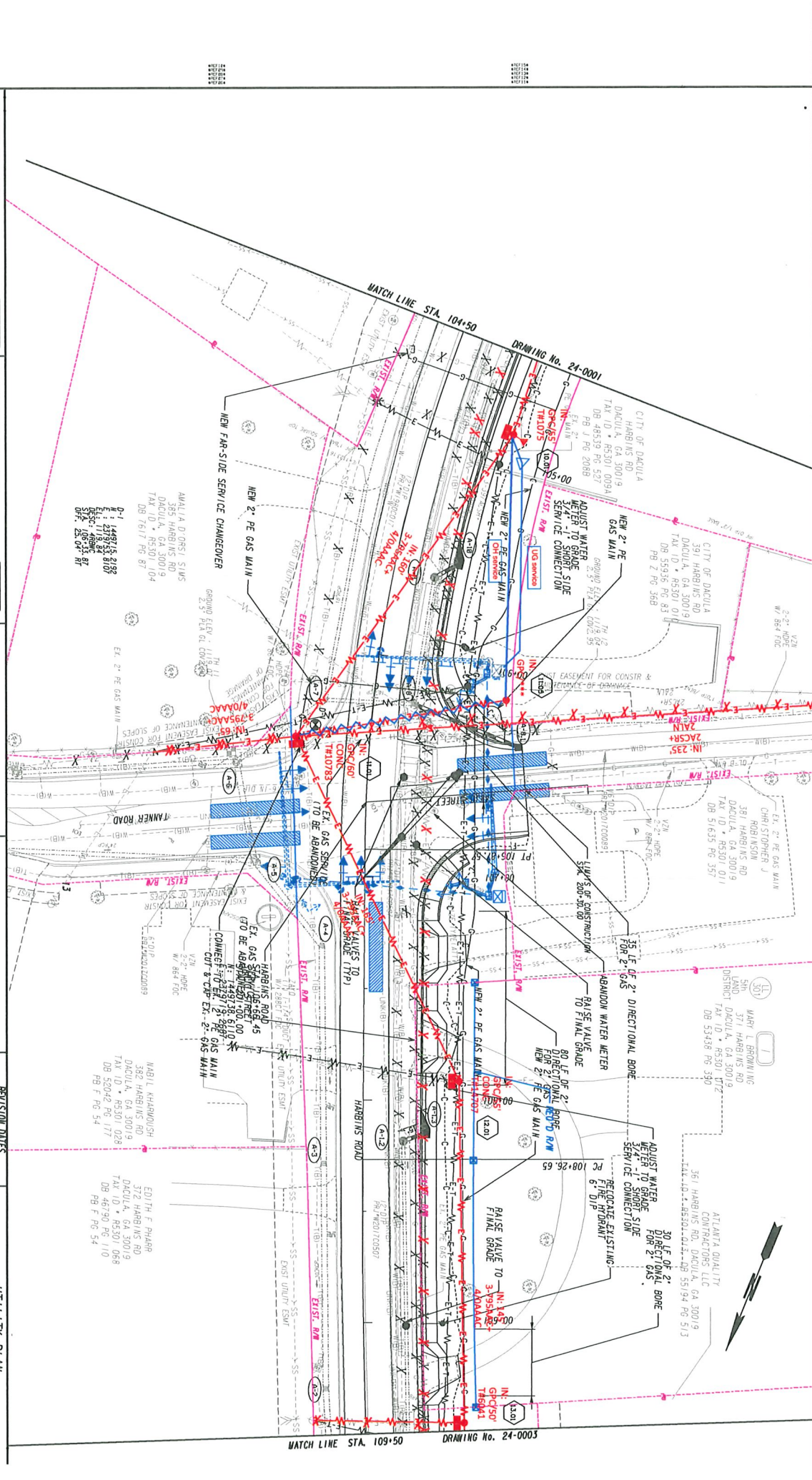
NO.	DATE	DESCRIPTION
1	1/14/2024	ISSUED FOR BIDDING

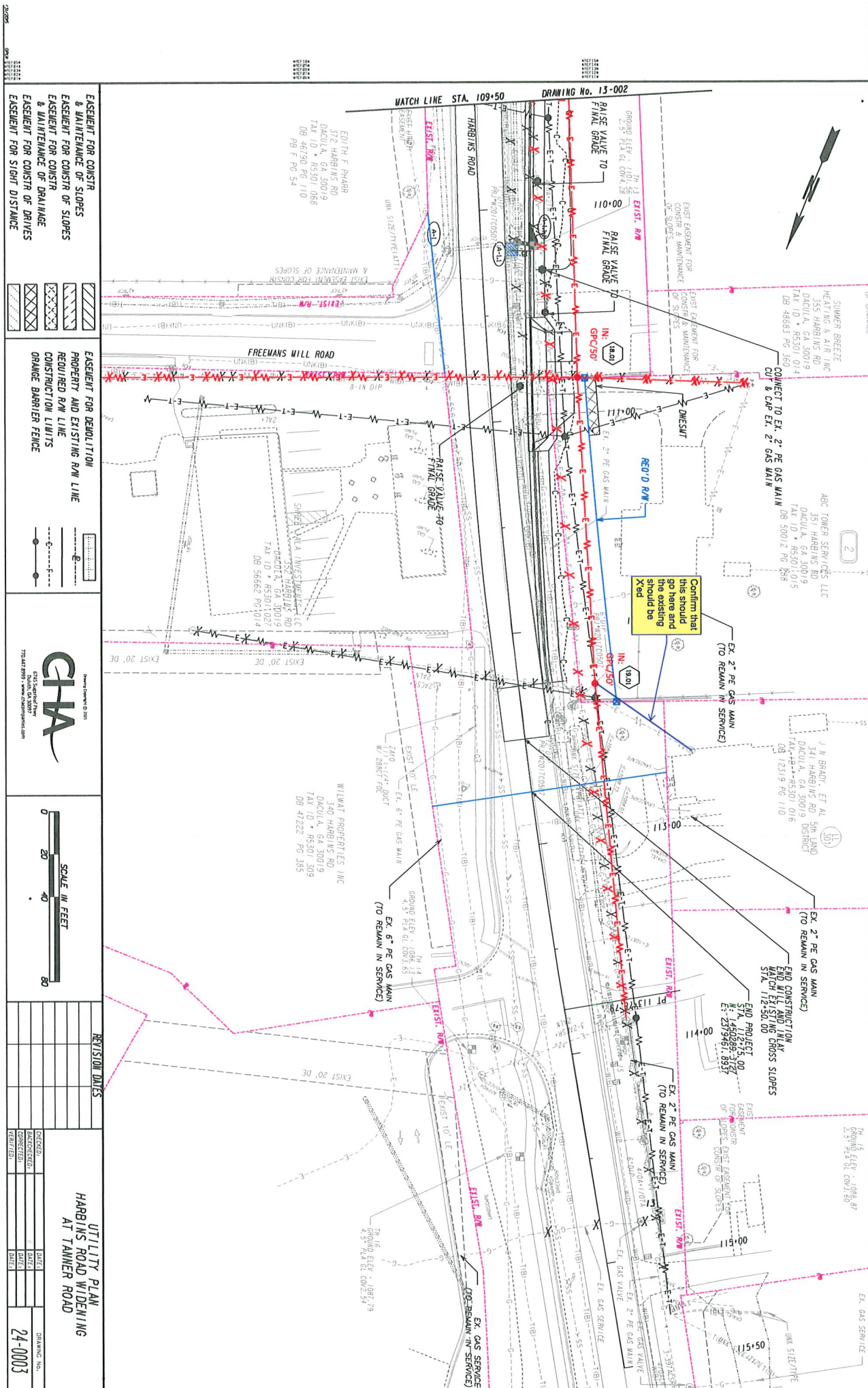
UTILITY PLAN

HARBINS ROAD WIDENING

AT TAMMER ROAD

DRAWING NO. 24-0002





REVISION DATES		UTILITY PLAN HARBINS ROAD WIDENING AT TANNER ROAD		ORGANIC NO.
		DATE		24-0003
		DATE		
		DATE		
		DATE		
		DATE		

2. NO. 67-1252

Account No.

M. F.

EASEMENT

D. F.

4606-1710

STATE OF GEORGIA,
STANNETT COUNTY.

Received of GEORGIA POWER COMPANY, hereinafter called the Company, the sum of
 \$100.00 Dollars (\$100.00), in consideration of which
 the undersigned, Mrs. M. T. TANNER, whose Post Office Address is
 Stannett, do hereby grant and convey to said Company, its successors and assigns,
 the right, privilege and easement to go in, upon, along and across that tract of land owned by the undersigned
 in Land Lot Number of the Loculo District, Section
 of Stannett County, State of Georgia, said lands being bounded on the North
 by lands of Frank McMillan, on the South by lands of
 J. K. McMillan, on the East by lands of J. K. McMillan, and on the West by lands of Loculo - Monroe Rd.;
 together with the right to construct, operate and maintain continuously upon said land, its lines (erected on poles) for
 transmitting electric current, with poles, wires and other necessary apparatus, fixtures and appliances, including the
 right to stretch communication wires on said poles, with necessary appliances; with the right to permit the attach-
 ment of the wires and appliances of any other company, or person, to said poles; together with the right at all times
 to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and exten-
 sions thereon, thereto or therefrom; together with the right to cut away and keep clear of said lines all trees and
 other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation
 of said lines. Any timber cut on said land by or for said Company shall remain the property of the owner of said
 timber.

The undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbe-
 fore set out.

Georgia, Stannett County,
 Clerk's Office - Superior Court
 I hereby certify that the within
 instrument is a true and correct copy
 of the original as filed in my office
 at Stannett, Georgia, this 30th day of April, 1947
 and remains in full force and effect.
 Page 518, April 30, 1947
 Harry F. Dager, Clerk

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein ex-
 pressed.

IN WITNESS WHEREOF, the said Mrs. M. T. TANNER has
 hereunto set her hand and seal, this 1st day of August, 1947.

Signed, sealed and delivered in the presence of:

(SEAL)

(SEAL)

(SEAL)

DEED BOOK 83

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4606-15-1

Account No. _____

EASEMENT

AD 3244 6-706

STATE OF GEORGIA,
WINNETT COUNTY.

M. F. _____
D. F. 4606-15-1

Received of GEORGIA POWER COMPANY, hereinafter called the Company, the sum of One + 0/100 Dollars (\$ 1.00), in consideration of which the undersigned, Mrs. C. S. HOLCOMB (Name), whose Post Office Address is Winnetta, do hereby grant and convey to said Company, its successors and assigns, the right, privilege and easement to go in, upon, along and across that tract of land owned by the undersigned in Land Lot _____ Number _____ of the HERBIN District, _____ Section of WINNETT County, State of Georgia, said lands being bounded on the North by lands of C. M. McMillen, on the South by lands of Will C. Brooks, on the East by lands of M. G. Pharr Est., and on the West by lands of L. G. Givens;

together with the right to construct, operate and maintain continuously upon said land, its lines (erected on poles) for transmitting electric current, with poles, wires and other necessary apparatus, fixtures and appliances, including the right to stretch communication wires on said poles, with necessary appliances; with the right to permit the attachment of the wires and appliances of any other company, or person, to said poles; together with the right at all times to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and extensions thereon, thereto or therefrom; together with the right to cut away and keep clear of said lines all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said lines. Any timber cut on said land by or for said Company shall remain the property of the owner of said timber.

The undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein expressed.

IN WITNESS WHEREOF, the said Mrs. C. S. HOLCOMB hereunto set HER hand and seal, this 15 day of August, 1946.

Mrs. C. S. Holcomb (SEAL)

Signed, sealed and delivered in the presence of:

L. G. Givens
W. W. Reynolds

_____ (SEAL)

_____ (SEAL)

DEED BOOK 83
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Name of Line

Account No.

NC. 67-1304

EASEMENT

DSO 7052

L. F. 6-706

M. F.

D. F.

4606-15-2

STATE OF GEORGIA,

Buckhead COUNTY.

Received of Sam R. Brown Company, hereinafter called the Company, the sum ofDollars (\$ 1.00), in consideration of whichthe undersigned, E. B. Schwartz, whose Post Office Address is

(Name)

Buckhead, Ga., do hereby grant and convey to said Company, its successors and assigns,

the right, privilege and easement to go in, upon, along and across that tract of land owned by the undersigned

in Land Lot Number of the Buckhead District, Sectionof Buckhead County, State of Georgia, said lands being bounded on the Northby lands of Mrs. Oscar Helcomb, on the South by lands ofMr. McWilliam, on the East by lands of Mrs. OscarHelcomb, and on the West by lands of Mrs. Oscar Helcomb;

together with the right to construct, operate and maintain continuously upon said land, its lines (erected on poles) for transmitting electric current, with poles, wires and other necessary apparatus, fixtures and appliances, including the right to stretch communication wires on said poles, with necessary appliances; with the right to permit the attachment of the wires and appliances of any other company, or person, to said poles; together with the right at all times to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and extensions thereon, thereto or therefrom; together with the right to cut away and keep clear of said lines all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said lines. Any timber cut on said land by or for said Company shall remain the property of the owner of said timber.

The undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein expressed.

IN WITNESS WHEREOF, the said E. B. Schwartz has
hereunto set his hand and seal, this 1st day of December, 1949

E. B. Schwartz (SEAL)

Signed, sealed and delivered in the presence of:

(SEAL)

(SEAL)

W. H. Brown
W. H. Brown

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This easement to be signed in the presence of two (2) witnesses, one of whom should be a Notary Public.

Name of Line

McMillan Electric

Account No.

0002

SIC. NO.

67-4444

EASEMENT

0509439-1948

STATE OF GEORGIA,

Surinett COUNTY.

Received of

Go. Power

Company, hereinafter called the Company, the sum of

Dollars (\$ 1.00), in consideration of which

the undersigned,

ONEB. J. McMillan

(Name)

, whose Post Office Address is

Doyle, Ga.

, do hereby grant and convey to said Company, its successors and assigns,

the right, privilege and easement to go in, upon, along and across that tract of land owned by the undersigned

in Land Lot Number

of the Doyle District,

Section

of

Surinett

County, State of Georgia, said lands being bounded on the North

by lands of

A. L. McMillan

, on the South by lands of

County road

, on the East by lands of

Public Street, and on the West by lands of A. L. McMillan,

together with the right to construct, operate and maintain continuously upon said land, its lines (erected on poles) for transmitting electric current, with poles, wires and other necessary apparatus, fixtures and appliances, including the right to stretch communication wires on said poles, with necessary appliances; with the right to permit the attachment of the wires and appliances of any other company, or person, to said poles; together with the right at all times to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and extensions thereon, thereto or therefrom; together with the right to cut away and keep clear of said lines all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said lines. Any timber cut on said land by or for said Company shall remain the property of the owner of said timber.

The undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein expressed.

IN WITNESS WHEREOF, the said

B. J. McMillan

has

hereunto set

his

hand and seal,

this

day of

December1948

(SEAL)

Signed, sealed and delivered in the presence of:

(SEAL)

(SEAL)

Notary Public, N.P.

DEED BOOK

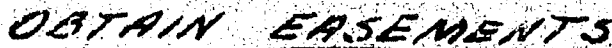
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270

This easement to be signed in the presence of two (2) witnesses, one of whom should be a Notary Public.

T-244



PAGE 2 OF 2

CHANNETT CO.

SEQ. NO. 67-44490-

Name of Line

Dacula - Monroe
City Rural Line

Account No.

4020-2

EASEMENT

NBO 5032ATHENS DIVISION

STATE OF GEORGIA,

GWINNETT COUNTY.Received of GA. POWER Company, hereinafter called the Company, the sum of
ONE Dollars (\$ 1.00), in consideration of whichthe undersigned, MR. A. L. McMILLAN, ATTY IN FACT, whose Post Office Address is
(Name)Dacula, do hereby grant and convey to said Company, its successors and assigns,
the right, privilege and easement to go in, upon, along and across that tract of land owned by the undersigned
in Land Lot _____ Number _____ of the _____ District, _____ Section
of GWINNETT County, State of Georgia, said lands being bounded on the Northby lands of SEABOARD AIRLINE Rwy. on the South by lands of
M. T. TANNER & Dacula-Freeman Hill RR. (LULA)
on the East by lands of MRS. W. F. McMILLANand on the West by lands of Dacula-Monroe Rd.;

together with the right to construct, operate and maintain perpetually upon said land, its lines for transmitting electric current, with poles, wires and other necessary apparatus and appliances, including the right to stretch telephone and/or telegraph wires on said poles, with all necessary appliances, with the right to permit the attachment of the wires of any other company, or person, to said poles and appliances; together with the right at all times to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and extensions thereon, thereto or therefrom; together with the right to cut away and keep clear of said lines all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said lines. Any timber cut on said land by or for said Company shall remain the property of the owner of said timber.

The undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

Said Company shall not be liable for, or bound by, any statement, agreement or understanding not herein expressed.

IN WITNESS WHEREOF, the said _____ ha.
hereunto set _____ hand _____ and seal _____, this 31st day of Dec., 1937.

Signed, sealed and delivered in the presence of:

J. M. McMillan Estate (SEAL)W. F. McMillan (SEAL)att in fact (SEAL)

DEED BOOK

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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251250				
Department:	Transportation		Date Submitted:	11/18/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – MM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:			Locked by Purchasing	Yes
BL132-25, traffic signal and intelligent transportation system demand services on an annual contract (January 1, 2026 through December 31, 2026), per the attached tabulation, amount not to exceed \$11,500,000.00. This contract is funded 93.5% by various SPLOST Programs.				
Attachments	Summary Sheet, Justification Letter, Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:				
Department Head	eeaponte (11/26/2025)			
Attorney	tlettsome (12/2/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	\$5,400,000	brainey (12/2/2025)
Yes	2017 SPLOST	*	\$5,350,000	
Yes	General	**	\$750,000	
Finance Comments	*Amount available in ATMS/ITS Improvement & Traffic Signals, SPLOST Traffic Signals at Schools, ATMS/ITS & Traffic Signals, and Cruse Road at James Road projects. **The current balance in Repairs & Maintenance is checked as services are provided. For FY2026, \$11,500,000 is subject to budget approval.			FinDir's Initials raroyal (12/2/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session: Action: New Item Tabled: Motion: 2nd by:	Vote	No Action Taken	

SUMMARY – BL132-25
Traffic Signal and Intelligent Transportation System Demand Services
on an Annual Contract

PURPOSE:	This contract will be used to provide pole installation and removal, detector loop installation, traffic signal maintenance and installation, and ATMS/ITS installation and repair services.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$11,500,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$19,950,500.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$16,000,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	3.9% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	287 96 website viewings
NUMBER OF RESPONSES:	6
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 7
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	January 1, 2026 through December 31, 2026

COMMENTS:



MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director 
Department of Transportation

FROM: Kristin Phillips, P.E., Division Director 
Department of Transportation

SUBJECT: **Recommendation to Award BL132-25, Traffic Signal and Intelligent Transportation System (ITS), Demand Services on an Annual Contract**

DATE: November 14, 2025

REQUESTED ACTION

The Department of Transportation recommends the award of the above-referenced contract with North Cherokee Electrical, Inc.; Lumin8 Transportation Technologies, LLC.; Over & Under General Contractor; Reedwick, LLC; and The Comtran Group, Inc. in the amount not to exceed \$11,500,000.00.

DESCRIPTION

This annual contract provides on-demand services to support the Department of Transportation with the installation, repair, and maintenance of traffic signal facilities.

FINANCIAL

1. Estimated amount to be spent: \$11,500,000.00
2. Projected amount to be spent in previous contract period: \$16,000,000.00
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes X No
7. Contact name: Paul Brown Contact phone: 770.822.7558

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251230				
Department:	Transportation		Date Submitted:	11/14/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	prbrown		Multiple Depts?	
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing		No
for the Chairwoman to execute an agreement, and any other related documents, with the City of Norcross for the installation and maintenance of public art on traffic signal cabinets.				
Attachments	Justification letter, agreement			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	eeaponte (11/21/2025)			
Attorney	tlettosome (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (11/26/2025)
Finance Comments	*No budget impact.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Edgardo E. Aponte, P.E., Director 
Department of Transportation

SUBJECT: Intergovernmental Agreement between the City of Norcross and Gwinnett County regarding the Placement of Public Art on Traffic Signal Boxes

DATE: November 10, 2025

ITEM OF BUSINESS

Approval/authorization for the Chairwoman to execute an agreement, and any other related documents, with the City of Norcross for the installation and maintenance of public art on traffic signal cabinets.

BACKGROUND AND DISCUSSION

The City of Norcross is requesting the installation of public artwork on twenty-three traffic signal cabinets located within their city limits. The City will be responsible for all costs associated with the installation and maintenance of the artwork. There is no cost to the County. This project is located within District 1/Carden.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7433.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF NORCROSS,
GEORGIA AND GWINNETT COUNTY, GEORGIA
REGARDING THE PLACEMENT OF REMOVABLE PUBLIC ART UPON TRAFFIC
SIGNALING BOXES WITHIN THE CITY OF NORCROSS' MUNICIPAL
BOUNDARIES**

This Intergovernmental Agreement (hereinafter referred to as the "Agreement") is made and entered into between the CITY OF NORCROSS, GEORGIA, a municipal corporation duly formed by the State of Georgia (hereinafter to referred to as the "City") and GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia (hereinafter to referred to as the "County") (both the City and County being collectively described herein as the "Parties" or individually as a "Party").

The Parties have entered into this Agreement for the purpose of memorializing mutual obligations between the Parties governing the application of removable, non-permanent, public art on traffic signaling boxes within the City of Norcross' municipal boundaries as provided below.

W I T N E S S E T H

In consideration of the respective representations and agreements hereinafter contained and in furtherance of the mutual public purposes hereby sought to be achieved, the City and the County do hereby agree as follows:

ARTICLE I

License to Place Public Art on Certain Traffic Signaling Boxes

- 1.1 **County Traffic Signaling Boxes Subject to License.** The County, pursuant to the executed Service Delivery Strategy now in place between the Parties, provides traffic management and signal maintenance services to the City. Boxes containing electronic computing and communications devices essential to the operation of traffic signals, referred to as traffic signaling boxes, are placed within the right of way at signalized intersections of roads within the City's jurisdiction. The locations of County traffic signaling boxes now existing within the City's jurisdiction are shown on the attached Exhibit "A", incorporated herein by this reference. The license described in this Agreement shall pertain only to those traffic signaling boxes identified in Section 1.2 (collectively, the "Traffic Boxes" or individually, a "Traffic Box") according to the phasing permitted by this Agreement. For the avoidance of doubt, this Agreement shall only apply to such traffic signaling boxes that are wholly located within the City's boundaries and are operated by the Gwinnett County Department of Transportation, and shall not apply to any traffic signaling boxes located in any other jurisdiction or in any unincorporated area of the County or to any traffic signaling boxes that are operated by other governmental entities.
- 1.2 **Identification and Phasing of City License to Use Certain County Traffic Boxes.** Subject to the limitations and obligations detailed herein, the County hereby grants the City a limited license to install, at its sole cost, certain removable and non-permanent vinyl (or

similar durable and color fading resistant materials) materials upon the Traffic Boxes identified in the phasing schedule attached as Exhibit "B", incorporated herein by this reference. The removable artwork shall be installed according to the phasing schedule provided in Exhibit "B" and shall be completed within ninety (90) days of the beginning of each phase. The granting of this license shall in no way interfere with the County's operation of the Traffic Boxes, including the County's ability to replace worn or damaged Traffic Boxes as needed. When a Traffic Box is replaced, the City shall have the right to install vinyl wrapping on the new Traffic Box in accordance with the terms of this Agreement. If the City seeks to add any additional exhibits, said request must be made to the Director of Gwinnett County Department of Transportation or the Director's designee for review and approval.

- 1.3 **Permitted Materials and Application Processes.** The City's license shall be limited to the application of printed vinyl material (or other similar materials that have similar color-fading resistance and application processes) which may cover any non-moving, stationary element of the Traffic Box. The application of such material shall be completed to avoid covering any vent, keyhole, handle, hinge, or any other mechanical component requiring airflow, movement, or relief as necessary for the Traffic Box's operation and to fully access its interior components. For illustrative purposes only, the manner of the wrapping and the preservation of mechanical features will be in the nature of the example provided in the attached Exhibit "C", incorporated herein by this reference. The vinyl wrap shall be applied without the use of any adhesives and shall be applied only through the application of heat which shall not exceed manufacturer's specifications. The vinyl wrap shall be fully removable and non-permanent such that the wrap can be removed with minimal visible evidence of its prior placement. During the term of this Agreement, the City may, upon providing at least seventy-two (72) hours' notice to the County, reinstall the wrapping on any Traffic Box as it deems necessary and appropriate, provided that such installation does not interfere with the County's maintenance of said Traffic Box.
- 1.4 **Content of Art Installed.** The City shall have the right, subject to the approval of the Director of the Gwinnett County Department of Transportation or the Director's designee, to provide for the content, subject matter, and nature of the artwork to be depicted and displayed on the Traffic Box, provided that such artwork shall not be commercial speech or advertisement for any private venture, obscene, depict nudity, promote illegal activities or substances, disparage any Party to this agreement, its officers or elected officials, or its current policies, nor shall any art work depict any acts of violence. Further the Parties agree that said artwork is not intended to create a public forum for expressive or free speech.
- 1.5 **Duration of License.** Unless earlier terminated by either party, the City shall hold this license from the applicable phase of each such installation until December 31, 2030, unless extended in writing by the Parties. Upon the expiration or termination of the license provided herein, the City shall bear the cost and responsibility of removing the vinyl wrapping in a manner that, to the fullest extent possible, restores the Traffic Boxes to their

original condition or a substituted condition as approved by the Director of Gwinnett County Department of Transportation in his/her sole discretion. Such removal shall occur within five (5) business days of the expiration or termination of the license.

ARTICLE II

The City's Obligations for Maintenance

- 2.1 **City's Maintenance Obligations.** The City shall bear all responsibility for the maintenance of the vinyl wraps on each Traffic Box. The City's maintenance obligation shall include any maintenance necessitated by the County's operation of the Traffic Boxes. Such obligation shall inure only to the vinyl wrap of each asset and shall not impose upon the City any responsibility to repair the Traffic Box outside of any other obligation provided by law or by agreement among the Parties. The vinyl wraps shall be maintained in such a manner that there is not excessive cracking or color fading on each box.
- 2.2. **City's Agreement to Repair or Remediate Damage Caused by Exercise of License.** The City agrees that, upon written notice given by the County to the City's Director of Public Works, the City shall repair or remediate any damage to a Traffic Box caused by the installation, maintenance, or continued application of any vinyl wrap installed by the City in accordance with this Agreement. Such repairs shall be performed within three (3) business days of the County providing notice.

Article III

RECISSION, SUSPENSION, AND TERMINATION

- 3.2. **Rescission or Suspension of License by County.** The County may rescind or suspend this Agreement and the license provided herein at any time in writing and require that the City remove the vinyl wrapping in accordance with Section 1.5 of this Agreement. Unless the decision to rescind or suspend this Agreement is intended to address safety or operational concerns arising from the vinyl wrapping, should the County cause the removal of any vinyl wrapping installed within the previous ninety (90) days, the County shall reimburse the City for the cost of the vinyl wrapping. Otherwise, the County shall bear no responsibility for the costs of removal.
- 3.3. **Early Termination of License by City.** The City may, upon serving ten (10) days' written notice to the County, terminate this Agreement and abandon the license at any time before the expiration of this Agreement. Upon termination, the City shall remove the vinyl wrapping installed in accordance with this Agreement from all Traffic Boxes as provided in Section 1.5.

ARTICLE IV

MISCELLANEOUS PROVISIONS

- 4.1 **Governing Law.** This Agreement and the rights and obligations of the Parties hereto shall be governed, construed, and interpreted in accordance with the laws of the State of Georgia.
- 4.2 **Entire Agreement.** This Agreement expresses the entire understanding and all agreements between the Parties hereto with respect to the matters set forth herein.
- 4.3 **Survival of Warranties.** All agreements, covenants, certifications, representations, and warranties of the Parties hereunder, or made in writing by or on behalf of them in connection with the transactions contemplated hereby, shall survive the execution and delivery hereof, regardless of any investigation or other action taken by any person relying thereon.
- 4.4 **Indemnification.** To the fullest extent permitted by Georgia law, the City shall and does agree to indemnify and hold harmless, or cause its contractor to indemnify and hold harmless, the County and its agents, officers, servants and employees from any and all lawsuits, actions, or claims of any kind brought for any injuries or damage received or sustained by any person, persons or property caused by the construction and/or maintenance of the vinyl wrapping on the Traffic Boxes as described herein.
- 4.5 **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.
- 4.6 **Amendments in Writing.** This Agreement may be amended, supplemented or otherwise modified solely by a document in writing duly executed and delivered by the County and the City. No waiver, release, or similar modification of this Agreement shall be established by conduct, custom, or course of dealing, but solely by a document in writing duly executed and delivered by a duly authorized official of the County.
- 4.7 **Notices.** All notices pursuant to this Agreement shall be served as follows: As to the County: Chairwoman, Gwinnett County Board of Commissioners, 75 Langley Drive, Lawrenceville, Georgia 30046, with a copy to County Attorney, Gwinnett County Board of Commissioners, 75 Langley Drive, Lawrenceville, Georgia 30046. As to the City: Mayor, City of Norcross, Georgia, 65 Lawrenceville Street, Norcross, Georgia with a copy to William J. Diehl, 2 Sun Court, Suite 400, Peachtree Corners, Georgia 30092.

[SIGNATURES ON THE FOLLOWING PAGES]

CITY OF NORCROSS, GEORGIA

By: 
Craig Newton, Mayor

Attest: 
Monique Philip City Clerk

[SEAL]



Approved as to Form:


William J. Diehl, City Attorney

GWINNETT COUNTY, GEORGIA

By: _____

**Nicole Love Hendrickson,
CHAIRWOMAN**

Attest: _____

Tina King, County Clerk

[SEAL]

Approved as to Form:

Tracy L. Lettsome, Senior Assistant County Attorney

County Traffic Signals within the City of Norcross Jurisdictional Boundaries



Source: Gwinnett GIS, last accessed May 28, 2025.

EXHIBIT B

Identification of Art Traffic Boxes and Phasing of Installations

Phase 1. (State DOT clearance & IGA needed)

1. Traffic Signal No. **107**; SR 378/Beaver Ruin Road and Indian Trail Road – **additional approval from GDOT is required**
2. Traffic Signal No. **603**; Brook Hollow Parkway and Victory Church
3. Traffic Signal No. **50**; US 23/SR 13/Buford Highway and Mitchell Road - **additional approval from GDOT is required**
4. Traffic Signal No. **123**; Holcomb Bridge Road and Atlantic Boulevard
5. Traffic Signal No. **248**; SR 140/Jimmy Carter Boulevard and Goshen Springs Road - **additional approval from GDOT is required**
6. Traffic Signal No. **351**; Mitchell Road and Brook Hollow Road
7. Traffic Signal No. **462**; Mitchell Road and Price Place
8. Traffic Signal No. **409**; W. Peachtree Street and Holcomb Bridge Road
9. Traffic Signal No. **148**; Brook Hollow Parkway and Center Way
10. Traffic Signal No. **117**; Brook Hollow Parkway and Indian Trail

Phase 2. (State DOT clearance & IGA needed)

1. Traffic Signal No. **51**; US 23/SR 13/Buford Highway and SR 378/Beaver Ruin Road - **additional approval from GDOT is required**
2. Traffic Signal No. **108**; SR 378/Beaver Ruin Road and Interstate 85 - **additional approval from GDOT is required**
3. Traffic Signal No. **133**; Peachtree Industrial Boulevard and Medlock Bridge Road
4. Traffic Signal No. **419**; Peachtree Industrial Boulevard and Reys Miller Road
5. Traffic Signal No. **120**; US 23/SR 13/Buford Highway and Norcross Tucker Road - **additional approval from GDOT is required**
6. Traffic Signal No. **544**; N. Peachtree Street and Reys Miller Road

Phase 3. (State DOT clearance & IGA needed)

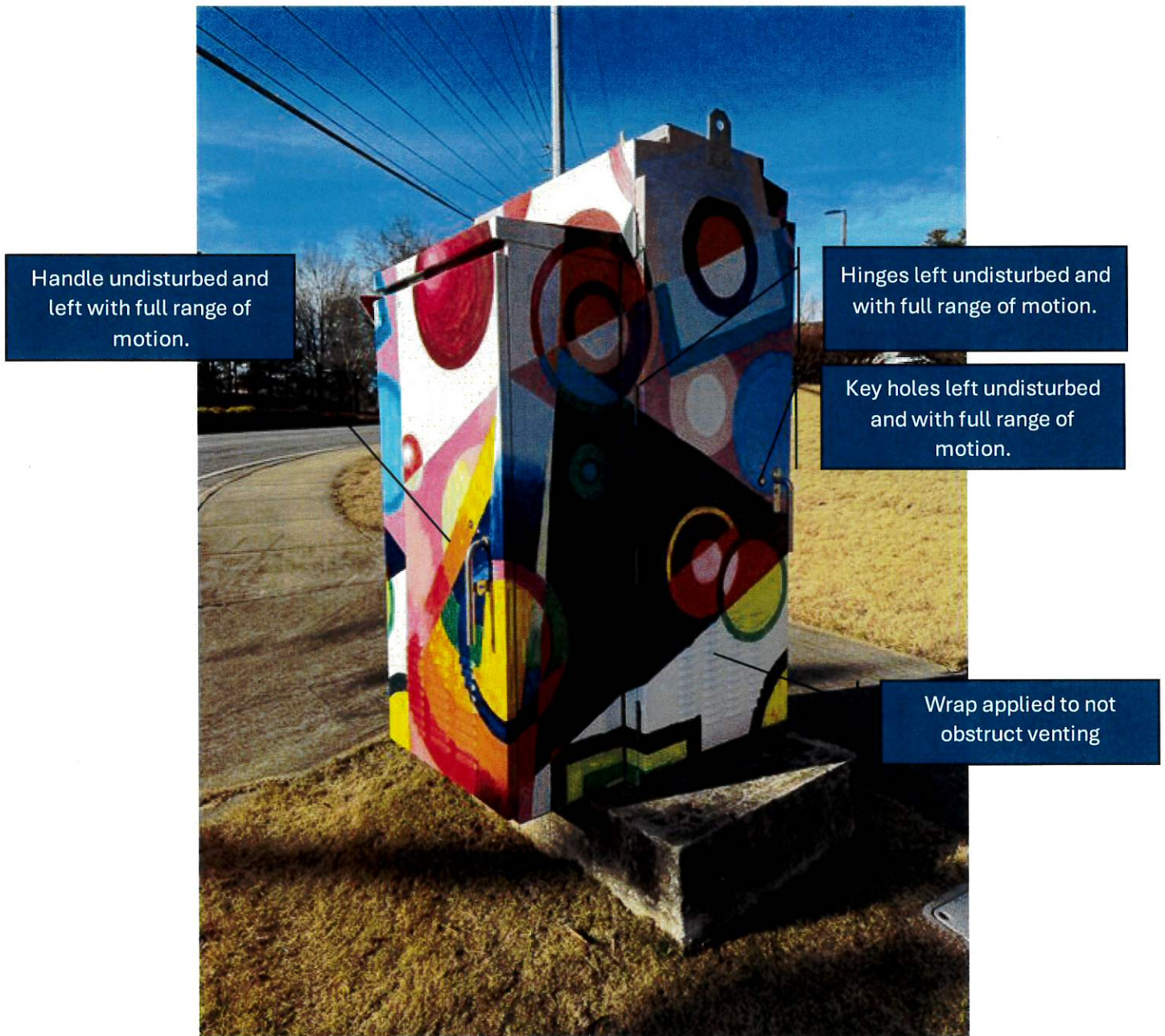
1. Traffic Signal No. **147**; SR 378/Beaver Ruin Road and Satellite Boulevard/Beaver Ridge Circle - **additional approval from GDOT is required**
2. Traffic Signal No. **298**; SR 378/Beaver Ruin Road and Pinnacle Way - **additional approval from GDOT is required**

3. Traffic Signal No. **421**; US 23/SR 13/Buford Highway and Holcomb Bridge Road - additional approval from GDOT is required
4. Traffic Signal No. **122**; US 23/SR 13/Buford Highway and Langford Road - additional approval from GDOT is required
5. Traffic Signal No. **92**; SR 140/Jimmy Carter Boulevard and Brook Hollow Parkway - additional approval from GDOT is required
6. Traffic Signal No. **171**; SR 140/Jimmy Carter Boulevard and Pacific Road - additional approval from GDOT is required
7. Traffic Signal No. **96**; SR 140/Jimmy Carter Boulevard and South Peachtree Street - additional approval from GDOT is required

GDOT – Georgia Department of Transportation

EXHIBIT C

Example of Art Wrapping and Detail of Preservation of Mechanical Features



Norcross Traffic Box Wrap Art



Norcross Traffic Box Wrap Art



Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251163				
Department:	Transportation		Date Submitted:	10/31/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	erivera		Multiple Depts?	
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing		No
for the Chairwoman to execute an Intergovernmental Reciprocal Transfer and Coordination Agreement with the Metropolitan Atlanta Rapid Transit Authority.				
Attachments	Justification Memo, Contract			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	eeaponte (11/12/2025)			
Attorney	tlettsome (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (11/25/2025)
Finance Comments	*No budget impact.			FinDir's Initials
				raroyal (11/24/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Edgardo E. Aponte, P.E., Director 
Department of Transportation

SUBJECT: Intergovernmental Reciprocal Transfer and Coordination Agreement with the
Metropolitan Atlanta Rapid Transit Authority

DATE: October 24, 2025

ITEM OF BUSINESS

Approval/authorization for the Chairwoman to execute an intergovernmental reciprocal transfer and coordination agreement with the Metropolitan Atlanta Rapid Transit Authority.

Background and Description

This intergovernmental agreement sets forth terms and conditions by which Metropolitan Atlanta Rapid Transit Authority and Gwinnett County will support the development, implementation, operations and/or maintenance of proposed regionally coordinated transit services. These regionally coordinated transit services include but are not limited to open-door service across jurisdictional boundaries; shared use of bus stops, park-and-ride lots, transit hubs, transit centers, and stations as capacity and operational efficiencies allow; and coordinated scheduling of services. This intergovernmental agreement replaces the existing reciprocal transfer and coordination agreement dated August 28, 2023. There is no cost to the County associated with this agreement.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7433.

**INTERGOVERNMENTAL
RECIPROCAL TRANSFER AND COORDINATION AGREEMENT**

This INTERGOVERNMENTAL RECIPROCAL TRANSFER AND COORDINATION AGREEMENT ("**Agreement**") is entered into and made effective on and as of this _____ ("**Effective Date**") by and between GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia ("**Gwinnett**" or "**County**") and METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY ("**MARTA**"), a public body corporate. (Both County and MARTA collectively referred to as "**Parties**" or individually known as a "**Party**".)

This Agreement sets forth the terms and conditions by which the Parties will support the development, implementation, operation and/or maintenance of proposed regionally coordinated transit services. Additional details about these services can be found in the attached "**Exhibits**" and further specifications will be supported by an addendum, if necessary.

WHEREAS, MARTA is a public body corporate providing, among other things, fixed route bus, rapid rail, streetcar, and paratransit services in the City of Atlanta, Fulton County, DeKalb County, and Clayton County, Georgia pursuant to the MARTA Act, Georgia Laws 1965, p.2243, as amended from time to time; and

WHEREAS, Gwinnett County, Georgia, political subdivision of the State of Georgia, through Ride Gwinnett, operates and provides fixed route bus service and paratransit service in Gwinnett County; and

WHEREAS, the Parties desire to coordinate fixed route bus service and paratransit service to provide for greater mobility in the Atlanta metropolitan region for patrons of Ride Gwinnett and MARTA; and

WHEREAS, the service coordination efforts will produce increased mobility for County residents and MARTA patrons, and encourage ongoing coordination between the Parties that will strengthen the regional transit network; and

WHEREAS, the Parties, previously, entered into an Amended and Restated Intergovernmental Reciprocal Transfer Agreement dated as of August 28, 2023, which has expired; and

WHEREAS, the Parties now desire to enter into a new Intergovernmental Reciprocal Transfer and Coordination Agreement.

NOW THEREFORE, in consideration of the mutual obligations and benefits flowing to the Parties, and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Purpose of Agreement.

- (a) This Agreement establishes guiding principles to be used by and between the Parties concerning transit service coordination. In general, guiding principles of transit service coordination include, but are not limited to the following: open-door service across jurisdictional boundaries; shared use of bus stops, park-and-ride lots, transit hubs, transit centers, and stations as capacity and operational efficiencies allow; and coordinated scheduling of services.
- (b) The Parties acknowledge that this Agreement may be modified from time to time to specify and refine these principles and/or to document details of specific service including, without limitation, a description of current service, coordinated service to be provided, a statement of permission, the date that the service will commence, and details on any sharing of bus stops, park-and-ride lots, stations, or other transit facilities.

2. Term.

The term of this Agreement shall commence on the Effective Date and shall expire three (3) years after the Effective Date, unless earlier terminated in accordance with the terms hereof. Either MARTA or the County may terminate this Agreement by giving the other Party at least ninety (90) days prior written notice thereof.

3. Routes, Connections & Service Coordination.

The operation of transit service by MARTA within the County's service area and by the County within MARTA's service area shall be subject to the terms and conditions of this Agreement. For this Agreement's purpose, MARTA's service area is defined as the City of Atlanta and Clayton, DeKalb, and Fulton Counties. The County's service area is defined as Gwinnett County, Georgia.

- (a) **Fixed Route Services:** MARTA and the County shall retain the right to amend or modify the service provided, from time to time, consistent with their respective service standards, operating schedules, and budgetary constraints. Should either Party, as listed in the terms of this Agreement, modify the routing, frequency, or operation of the service, said Party shall notify the other Party, in writing, of such modification at least thirty (30) days prior to such modification taking effect. Upon receipt of such notice, the other Party shall have the right to modify its service or terminate its obligation to provide service. MARTA and the County acknowledge and agree that any such modification or termination of service shall coincide with the effective date of the modifications adopted by the other Party.
- (b) **Paratransit:** Each Party is obligated to provide complementary paratransit service for any fixed route operation. The paratransit service shall further be fulfilled by the Party operating the fixed route service. Each Party shall provide paratransit service consistent with its duly adopted eligibility requirements and applicable service standards.
- (c) **Transit Stops and Signage:** The County hereby grants MARTA permission to board and alight patrons at transit stops as specified in **Exhibit A** and **Exhibit B**

attached to this Agreement and incorporated herein by this reference. MARTA grants the County's patrons permission to board and alight patrons at transit stops as specified in **Exhibit A and Exhibit B**. Route terminus locations within MARTA's service area must be approved, at least 30 days prior to the service effective start date.

- (d) **Schedules:** The County shall coordinate its schedules of service that connects with MARTA's transit system in order to avoid excessive loadings. Each Party shall provide to the other copies of timetables, system maps, and other information about their respective services as requested. Except for any exceptional conditions, emergencies or other incidents that disrupt transit service, each Party shall inform the other of all changes in its routes or schedules at least 15 days prior to taking effect. In the event of an exceptional condition, emergency or other incident that disrupts its normal service in areas that may affect the connection or coordination between the two systems.
- (e) **Access, Miscellaneous:** The County and MARTA agree to provide their bus operators, supervisors and other necessary personnel reciprocal access to all facilities located at the terminus, such as restrooms, vending machines and other facilities, if any. Additionally, MARTA shall allow the County's supervisory and maintenance personnel access to the intermodal transfer areas of MARTA's rail stations at which the County's bus service connects with MARTA's rail system, in order to monitor service and to perform emergency maintenance. The County will be responsible for any keys and/or access cards issued by MARTA to the County or its personnel. The County shall not duplicate any such keys and/or access cards.

The County acknowledges and agrees that MARTA shall not be responsible or obligated to pay for the repair of or damage to public or private roadways caused by bus traffic within the service areas located in Gwinnett County. The Parties acknowledge and agree that the County has the right to add bus stop signage to MARTA's existing bus stops and shelters and MARTA shall have the right to add bus stop signage to the County's existing signs to identify new stops for MARTA's Routes.

4. Fare and Transfers.

In accordance with the fare policies in effect as of the date of this Agreement, and subject to the terms and conditions of the Breeze System Participation Agreement between the Parties, and any subsequent Breeze System Participation Agreement, the Parties shall collect fares and provide transfers as follows:

- (a) **Fixed Route Fares:** When patrons board with a cash fare, the Parties shall each be entitled to collect the regular cash fare charged by each and shall retain such cash fare as revenue of the respective transit operator. the Parties shall also accept their own timed passes or per trip passes as a valid fare for boarding.
- (b) **Fixed Route Transfers:** Free transfers shall be issued by the Parties in accordance with existing transfer practices. Valid and timely transfers shall be accepted by each Party for transfer from MARTA's services to the County's services, or from the County's services to MARTA's services at the terminus or at any other intersecting point. Free

transfers **shall** be issued by MARTA and the County in accordance with the then existing transfer policies and practices, as the same may be amended from time to time by the Parties.

- (c) **Paratransit Fares and Transfers:** Each Party shall be entitled to collect its duly **adopted** paratransit fare for paratransit trips delivered pursuant to Paragraph 3.b of this Agreement. Free transfers shall also be recognized in the event a paratransit patron is required to transfer between MARTA and the County's paratransit services to complete a one-way trip.

5. Performance Requirements, Monitoring and Evaluation.

- (a) **Service Standards:** MARTA and the County will evaluate service according to their own service standards.
- (b) **Data Reporting:** Ridership, National Transit Database, and performance data will be compiled and reported by MARTA using a methodology in compliance with Federal guidelines. MARTA and the County must provide ridership and performance data upon request.
- (c) **Monitoring and Evaluation:** MARTA and the County may report transit usage to the following respective committees as set forth by Georgia Regional Transportation Authority, Atlanta Regional Commission or Atlanta Transit Link for the purpose of establishing and maintaining a seamless, integrated transit network for the Atlanta metro region. Data regarding ridership on MARTA and the County routes shall be collected by the Parties, respectively, through MARTA's fare collection system (currently, the Breeze fare collection system).

6. Marketing and Communication.

The Parties may coordinate a marketing and public information campaign from time to time to advise the public of any transit related service that is a part of this Agreement. MARTA or the County may take lead responsibility for coordinating marketing and public information messages to be distributed periodically during the term of this Agreement.

7. Designated Representative.

The Parties acknowledge and agree to designate their own representative to be responsible for communication and coordination between the Parties.

The representatives will be responsible for coordinating the work of any transit related services.

8. Usufruct.

To the extent MARTA or the County grants the other Party the right to use any real property owned by MARTA or the County, respectively, all of such rights hereunder constitute a usufruct, which is not subject to levy or sale. No estate shall pass out of MARTA or the County, as the case may be. Additionally, the County and MARTA acknowledge and agree

that they have no interest in or to any of the other Party's fixtures, furniture, equipment, or other personal property (including, without limitation, vehicles).

9. Applicable Law.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Georgia. If either Party should bring any claim or action under this Agreement, the Parties agree to pay their own costs, including, but not limited to, court costs and attorneys' fees, incurred in connection therewith.

10. Notices.

All notices required hereunder shall be in writing, mailed by first class United States Postal Service with return receipt requested, to the following addresses:

If to MARTA:

Chief Operations and Urban Planning
Metropolitan Atlanta Rapid Transit Authority
2424 Piedmont Road, NE
Atlanta, Georgia 30324-3330

With a copy to:

Director CPEI Contract Management
Metropolitan Atlanta Rapid Transit Authority
2424 Piedmont Road, NE
Atlanta, Georgia 30324-3330

If to the County:

Chairperson
Gwinnett County Board of Commissioners
75 Langley Drive
Lawrenceville, Georgia 30046-6935

With a copy to:

Gwinnett County Transportation Director
Department of Transportation
446 West Crogan Street – Suite 410
Lawrenceville, Georgia 30046-4736

11. Assignment.

No Party may assign this Agreement, in whole or in part, without the prior written consent of the other Party.

12. Effect on Existing Agreement.

The terms and conditions of this Agreement are not intended to and shall not alter, modify, or supersede the existing Breeze System Participation Agreement between the County and MARTA dated August 22, 2023, as amended from time to time.

[Signatures on Following Page]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers on and as of the Effective Date above written.

**METROPOLITAN ATLANTA RAPID
TRANSIT AUTHORITY**

GWINNETT COUNTY, GEORGIA

Signed by:
By: Jonathan Hunt
Jonathan Hunt,
Interim General Manager/Chief Executive Officer

By: _____
Nicole L. Hendrickson,
Chairwoman, Board of Commissioners

Approved as to legal form:

ATTEST:

DocuSigned by:
Janki Patel
Counsel,
Metropolitan Atlanta Rapid Transit Authority

Tina King,
County Clerk

Approved as to form:

Tracy L. Lettsome,
Senior Assistant County Attorney

EXHIBIT "A"

1) Description of Current Service:

As of the date of this Agreement, the County operates the following fixed route bus services that operate or terminate within MARTA's service area:

DORAVILLE STATION

Routes 10A/10B

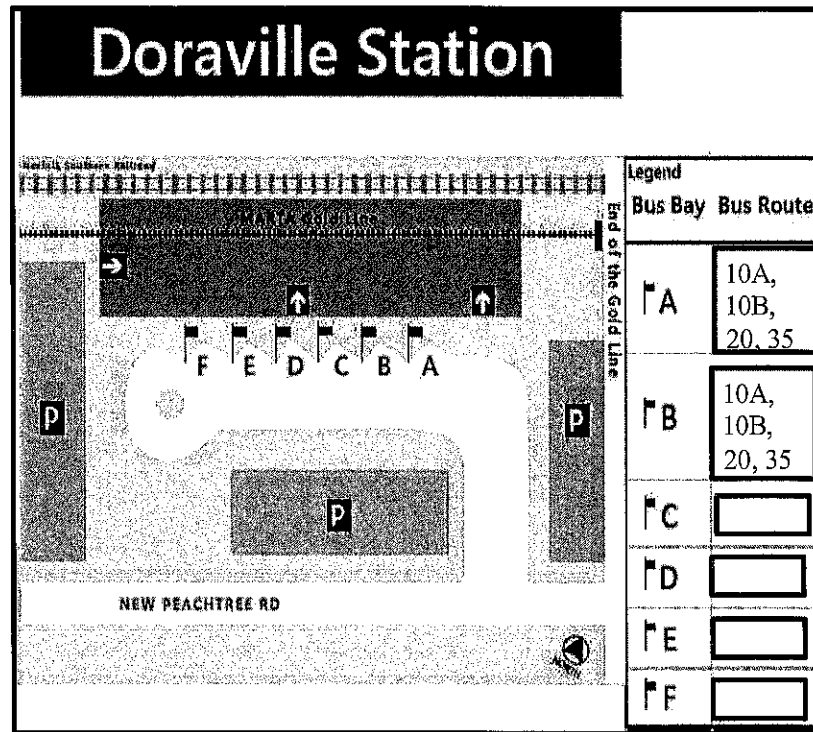
- Days of Operations: Monday through Saturday
- Peak Service Frequency: Every 15 minutes
- Off Peak Service Frequency: Every 30 minutes
- Shared Service/Terminus: MARTA Bus Route 104; Doraville Station
- Route Description: Local – Doraville Station to Sugarloaf Mills Park & Ride via Buford Highway

Route 20

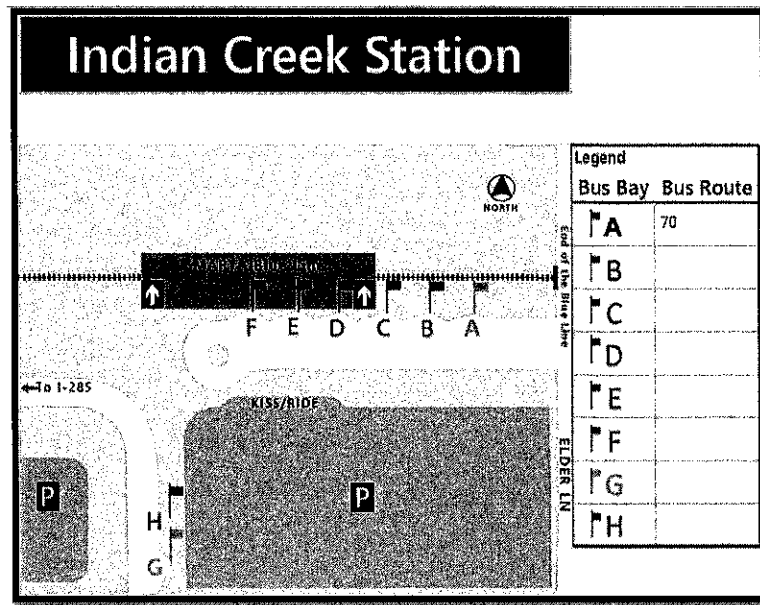
- Days of Operations: Monday through Saturday
- Peak Service Frequency: Every 15 minutes
- Off Peak Service Frequency: Every 30 minutes
- Shared Service/Terminus: MARTA Bus Route 104; Doraville Station
- Route Description: Local – Doraville Station to Beaver Ruin & Price Place via Brook Hollow Parkway

Route 35

- Days of Operations: Monday through Saturday
- Peak Service Frequency: Every 15 minutes
- Off Peak Service Frequency: Every 30 minutes
- Shared Service/Terminus: MARTA Bus Route 104; Doraville Station
- Route Description: Local – Doraville Station to Peachtree Parkway via Brook Hollow Parkway



[Remainder of Page Intentionally Left Blank]



INDIAN CREEK STATION

Route 70

- Days of Operations: Monday through Saturday
- Peak Service Frequency: 50 minutes
- Off Peak Service Frequency: 50 minutes
- Shared Service/Terminus: Indian Creek Station
- Route Description: Express – Downtown Snellville to the Indian Creek Station via Highway 78

2) Purpose of Service Coordination:

Gwinnett County desires to continue the service as described above. The terms of this agreement will only serve as an outline of current operating services. All future coordination will be detailed in addenda hereafter.

3) Service Commencement Dates:

The service described in paragraph one (1) commenced on dates prior to this Agreement and it is understood by the Parties that said service will continue after the execution of this Agreement.

4) Fares and Transfers:

MARTA and the County shall each be entitled to collect the regular fare charged by each and shall retain such fare as revenue of the respective transit operator. Free transfers shall be issued by the County and MARTA in accordance with existing transfer practices, i.e., paper, or magnetic transfers shall be issued in the case of limited access of the Breeze fare collection system, and thereafter free transfers shall be presented at the farebox at time of payment of the cash fare.

EXHIBIT “B”

1) Description of Coordinated Service:

As of April 18, 2026, MARTA will operate Route 75 into Gwinnett County, where it will operate a short distance to the intersection of Lawrenceville Hwy and Jimmy Carter Blvd, providing a new connection between MARTA (Route 75) and Ride Gwinnett (Route 30). Service will operate as follows and as illustrated below:

MARTA Route 75

- Days of Operations: Monday through Sunday
- Peak Service Frequency: Every 30 minutes
- Off Peak Service Frequency: Every 30 minutes
- Shared Service/Terminus: Lawrenceville Hwy and Jimmy Carter Blvd
- Route Description: Local – Avondale Station to Goldsmith Rd Park/Ride via Church St, Lawrenceville Hwy, Northlake area, Jimmy Carter Blvd, and Mountain Industrial Blvd

Figure 1: MARTA Route 75 and Ride Gwinnett Route 30

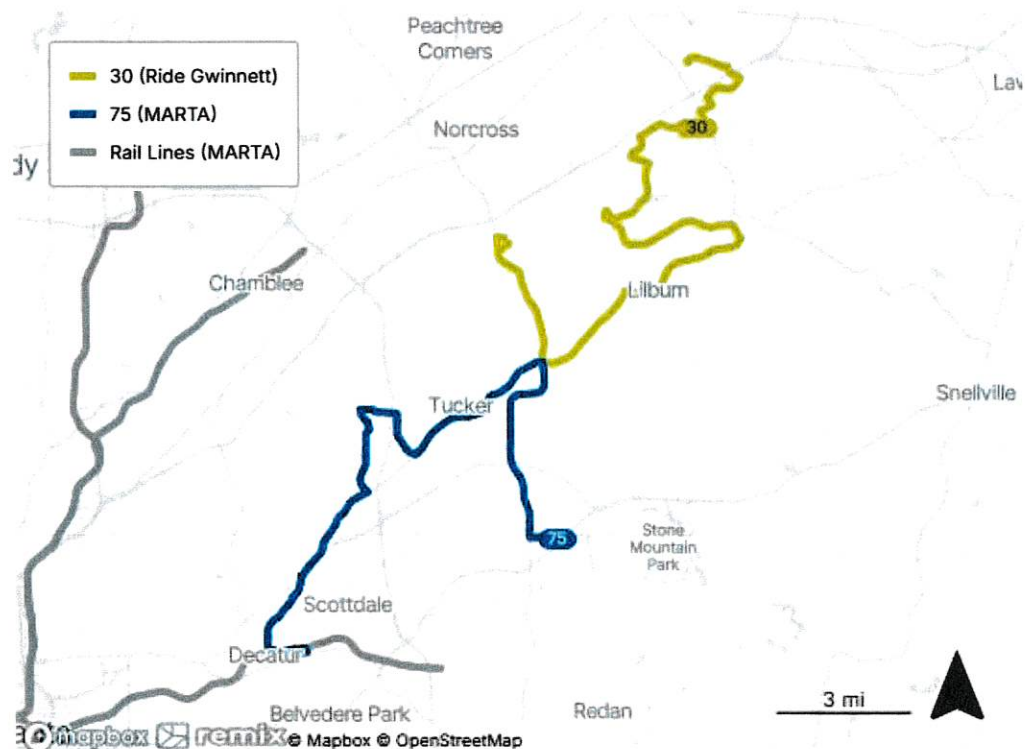


Figure 2: MARTA Route 75 and Ride Gwinnett Route 30 Inter-System Transfer Point



2) Purpose of Service Coordination:

MARTA desires to operate the service describe above in order to strengthen connections between MARTA and Ride Gwinnett bus services and provide more direct transit travel between DeKalb and Gwinnett Counties. The new inter-system transfer point at Lawrenceville Hwy and Jimmy Carter Blvd will provide simpler access between communities in DeKalb County (including Stone Mountain, Tucker, Decatur, Avondale Estates, the Northlake area, and the Mountain Industrial area) and communities in Gwinnett County (including Gwinnett Village, Lilburn, and Gwinnett Place).

3) Service Commencement Dates:

The service described in section one (1) is anticipated to commence on April 18, 2026.

4) Fares and Transfers:

MARTA and the County shall each be entitled to collect the regular fare charged by each and shall retain such fare as revenue of the respective transit operator. Free transfers shall be issued by the County and MARTA in accordance with existing transfer practices, i.e., paper, or magnetic transfers shall be issued in the case of limited access of the Breeze fare collection system, and thereafter free transfers shall be presented at the farebox at time of payment of the cash fare.

Certificate Of Completion

Envelope Id: B94C0AE9-0903-4E74-9F24-0DA1FE080612

Status: Completed

Subject: EXECUTION REQUEST: A50719 - IGA for Reciprocal Transfer & Coordination - Gwinnett (Revision 10.3.25)

Source Envelope:

Document Pages: 15

Signatures: 2

Envelope Originator:

Certificate Pages: 6

Initials: 5

Simeon, Marcia

AutoNav: Enabled

2424 Piedmont Rd Ne

Envelope Stamping: Enabled

Atlanta, GA 30324

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

msimeon@itsmarta.com

IP Address: 74.174.58.1

Record Tracking

Status: Original

Holder: Simeon, Marcia

Location: DocuSign

Oct 3, 2025 | 11:24

msimeon@itsmarta.com

Signer Events

Rickey T. Beasley

rbeasley1@itsmarta.com

Director CPEI Contract Management

MARTA

Security Level: Email, Account Authentication
(None)

Signature

Signature Adoption: Pre-selected Style
Using IP Address: 74.174.58.1

Timestamp

Sent: Oct 3, 2025 | 11:38

Viewed: Oct 3, 2025 | 12:42

Signed: Oct 3, 2025 | 12:44

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jacqueline Holland

jhholland1@itsmarta.com

Sr. Director, CPM

Metropolitan Atlanta Rapid Transit Authority DS

Security Level: Email, Account Authentication
(None)

Signature Adoption: Drawn on Device
Using IP Address: 74.174.58.1

Sent: Oct 3, 2025 | 12:44

Viewed: Oct 3, 2025 | 15:08

Signed: Oct 3, 2025 | 15:08

Electronic Record and Signature Disclosure:

Accepted: Dec 5, 2018 | 15:10

ID: 4d131d89-a4e6-4675-ae85-3c6ba82d04ac

Janki Patel

jvpatel@itsmarta.com

Senior Associate Counsel, MARTA

MARTA

Security Level: Email, Account Authentication
(None)

DocuSigned by:

DBF2F499A9704D9...

Signature Adoption: Pre-selected Style
Using IP Address: 74.174.58.1

Sent: Oct 3, 2025 | 15:08

Viewed: Oct 3, 2025 | 15:10

Signed: Oct 3, 2025 | 15:10

Electronic Record and Signature Disclosure:

Accepted: Jul 22, 2019 | 07:32

ID: fa859312-424e-4ce1-ac15-e6a906cc74f1

Duane Pritchett

dpritchett@itsmarta.com

Prichett

MARTA

Security Level: Email, Account Authentication
(None)

Initial

Signature Adoption: Pre-selected Style
Using IP Address: 74.174.58.1

Sent: Oct 3, 2025 | 15:11

Viewed: Oct 7, 2025 | 08:09

Signed: Oct 7, 2025 | 08:10

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Jonathan Hunt jhunt@itsmarta.com Chief Legal Counsel Metropolitan Atlanta Rapid Transit Authority Security Level: Email, Account Authentication (None)	Signed by:  AA2A4DF3C56F44C... Signature Adoption: Pre-selected Style Using IP Address: 74.174.58.11	Sent: Oct 7, 2025 08:10 Viewed: Oct 9, 2025 10:32 Signed: Oct 9, 2025 10:33
Electronic Record and Signature Disclosure: Accepted: Mar 29, 2016 09:04 ID: bc8571b4-24b1-4990-a823-64cb14d1cda7		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Karin Smoot ksmoot@itsmarta.com Marta Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: Oct 3, 2025 11:38 Viewed: Oct 3, 2025 11:40
Jessica Choi jchoi@itsmarta.com DIR LOCAL CORRIDORS & HUBS MARTA Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: Oct 9, 2025 10:33
Paul Lopes plopes@itsmarta.com Operations and Urban Planning MARTA Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: Oct 9, 2025 10:33 Viewed: Oct 9, 2025 10:37
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	Oct 3, 2025 11:38
Certified Delivered	Security Checked	Oct 9, 2025 10:32
Signing Complete	Security Checked	Oct 9, 2025 10:33
Completed	Security Checked	Oct 9, 2025 10:33

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Metropolitan Atlanta Rapid Transit Authority DS (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: ldegrace@itsmarta.com

To advise Metropolitan Atlanta Rapid Transit Authority DS of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at ldegrace@itsmarta.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to ldegrace@itsmarta.com and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
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- Until or unless I notify Metropolitan Atlanta Rapid Transit Authority DS as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Metropolitan Atlanta Rapid Transit Authority DS during the course of my relationship with you.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251147				
Department:	Transportation		Date Submitted:	10/29/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	srajeev		Multiple Depts?	
Agenda Type	Approval			
Item of Business:		Locked by Purchasing		No
to declare the Breeze Card Systems as surplus/salvage to be disposed of in accordance with the Gwinnett County Code of Ordinances.				
Attachments	Memo			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Approval			
BAC Action:				
Department Head	eeaponte (11/25/2025)			
Attorney	tlettosome (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (11/26/2025)
Finance Comments	*No budget impact.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

Surplus List – Breeze Card System

Asset	Asset Description	Department	Department Description	Reason
302686	Breeze Card 2008	41000	Transportation	Met useful life
302686-1	Breeze Card 2008	41000	Transportation	Met useful life
302687	Breeze Card 2008	41000	Transportation	Met useful life
302687-1	Breeze Card 2008	41000	Transportation	Met useful life
302688	Breeze Card 2008	41000	Transportation	Met useful life
302688-1	Breeze Card 2008	41000	Transportation	Met useful life
302689	Breeze Card 2008	41000	Transportation	Met useful life
302689-1	Breeze Card 2008	41000	Transportation	Met useful life
302690	Breeze Card 2008	41000	Transportation	Met useful life
302690-1	Breeze Card 2008	41000	Transportation	Met useful life
302691	Breeze Card 2008	41000	Transportation	Met useful life
302691-1	Breeze Card 2008	41000	Transportation	Met useful life
302692	Breeze Card 2008	41000	Transportation	Met useful life
302692-1	Breeze Card 2008	41000	Transportation	Met useful life
302693	Breeze Card 2008	41000	Transportation	Met useful life
302693-1	Breeze Card 2008	41000	Transportation	Met useful life
302694	Breeze Card 2008	41000	Transportation	Met useful life
302694-1	Breeze Card 2008	41000	Transportation	Met useful life
302695	Breeze Card 2008	41000	Transportation	Met useful life
302695-1	Breeze Card 2008	41000	Transportation	Met useful life
302696	Breeze Card 2008	41000	Transportation	Met useful life
302696-1	Breeze Card 2008	41000	Transportation	Met useful life
302697	Breeze Card 2008	41000	Transportation	Met useful life
302697-1	Breeze Card 2008	41000	Transportation	Met useful life
302698	Breeze Card 2008	41000	Transportation	Met useful life
302698-1	Breeze Card 2008	41000	Transportation	Met useful life
302699	Breeze Card 2008	41000	Transportation	Met useful life
302699-1	Breeze Card 2008	41000	Transportation	Met useful life
302700	Breeze Card 2008	41000	Transportation	Met useful life
302700-1	Breeze Card 2008	41000	Transportation	Met useful life
302701	Breeze Card 2008	41000	Transportation	Met useful life
302701-1	Breeze Card 2008	41000	Transportation	Met useful life
302702	Breeze Card 2008	41000	Transportation	Met useful life
302702-1	Breeze Card 2008	41000	Transportation	Met useful life
302703	Breeze Card 2008	41000	Transportation	Met useful life
302703-1	Breeze Card 2008	41000	Transportation	Met useful life

Surplus List – Breeze Card System

Asset	Asset Description	Department	Department Description	Reason
302704	Breeze Card 2008	41000	Transportation	Met useful life
302704-1	Breeze Card 2008	41000	Transportation	Met useful life
302705	Breeze Card 2008	41000	Transportation	Met useful life
302705-1	Breeze Card 2008	41000	Transportation	Met useful life
302706	Breeze Card 2008	41000	Transportation	Met useful life
302706-1	Breeze Card 2008	41000	Transportation	Met useful life
302707	Breeze Card 2008	41000	Transportation	Met useful life
302707-1	Breeze Card 2008	41000	Transportation	Met useful life
302708	Breeze Card 2008	41000	Transportation	Met useful life
302708-1	Breeze Card 2008	41000	Transportation	Met useful life
302709	Breeze Card 2008	41000	Transportation	Met useful life
302709-1	Breeze Card 2008	41000	Transportation	Met useful life
302710	Breeze Card 2008	41000	Transportation	Met useful life
302710-1	Breeze Card 2008	41000	Transportation	Met useful life
302711	Breeze Card 2008	41000	Transportation	Met useful life
302711-1	Breeze Card 2008	41000	Transportation	Met useful life
302712	Breeze Card 2008	41000	Transportation	Met useful life
302712-1	Breeze Card 2008	41000	Transportation	Met useful life
302713	Breeze Card 2008	41000	Transportation	Met useful life
302713-1	Breeze Card 2008	41000	Transportation	Met useful life
302714	Breeze Card 2008	41000	Transportation	Met useful life
302714-1	Breeze Card 2008	41000	Transportation	Met useful life
302715	Breeze Card 2008	41000	Transportation	Met useful life
302715-1	Breeze Card 2008	41000	Transportation	Met useful life
302716	Breeze Card 2008	41000	Transportation	Met useful life
302716-1	Breeze Card 2008	41000	Transportation	Met useful life
302717	Breeze Card 2008	41000	Transportation	Met useful life
302717-1	Breeze Card 2008	41000	Transportation	Met useful life
302718	Breeze Card 2008	41000	Transportation	Met useful life
302718-1	Breeze Card 2008	41000	Transportation	Met useful life
302719	Breeze Card 2008	41000	Transportation	Met useful life
302719-1	Breeze Card 2008	41000	Transportation	Met useful life
302720	Breeze Card 2008	41000	Transportation	Met useful life
302720-1	Breeze Card 2008	41000	Transportation	Met useful life
302721	Breeze Card 2008	41000	Transportation	Met useful life
302721-1	Breeze Card 2008	41000	Transportation	Met useful life
302722	Breeze Card 2008	41000	Transportation	Met useful life
302722-1	Breeze Card 2008	41000	Transportation	Met useful life

Surplus List – Breeze Card System

Asset	Asset Description	Department	Department Description	Reason
302723	Breeze Card 2008	41000	Transportation	Met useful life
302723-1	Breeze Card 2008	41000	Transportation	Met useful life
302724	Breeze Card 2008	41000	Transportation	Met useful life
302724-1	Breeze Card 2008	41000	Transportation	Met useful life
302725	Breeze Card 2008	41000	Transportation	Met useful life
302725-1	Breeze Card 2008	41000	Transportation	Met useful life
302726	Breeze Card 2008	41000	Transportation	Met useful life
302726-1	Breeze Card 2008	41000	Transportation	Met useful life
302727	Breeze Card 2008	41000	Transportation	Met useful life
302727-1	Breeze Card 2008	41000	Transportation	Met useful life
302728	Breeze Card 2008	41000	Transportation	Met useful life
302728-1	Breeze Card 2008	41000	Transportation	Met useful life
302729	Breeze Card 2008	41000	Transportation	Met useful life
302729-1	Breeze Card 2008	41000	Transportation	Met useful life
302730	Breeze Card 2008	41000	Transportation	Met useful life
302730-1	Breeze Card 2008	41000	Transportation	Met useful life
302731	Breeze Card 2008	41000	Transportation	Met useful life
302731-1	Breeze Card 2008	41000	Transportation	Met useful life
302734	Breeze Card 2008	41000	Transportation	Met useful life
302734-1	Breeze Card 2008	41000	Transportation	Met useful life



MEMORANDUM

TO: Chairwoman
Board of Commissioners

THROUGH: Edgardo E. Aponte, P.E., Director 
Department of Transportation

SUBJECT: Approval to Declare Transportation Assets – Breeze Card Systems as Surplus/Salvage

DATE: November 14, 2025

ITEM OF BUSINESS

Approval to declare the Breeze Card Systems as surplus/salvage to be disposed of in accordance with the Gwinnett County Code of Ordinances.

BACKGROUND AND DISCUSSION

The Gwinnett County Purchasing Ordinance (Part 7, Section III – Disposition of Personal Property) states that personal property which can no longer be used advantageously by the County and has therefore become unserviceable is considered surplus. An evaluation of each piece of equipment was completed, and each has met end of its useful life and was determined to no longer be operational. Each of the Breeze Card systems are associated with the surplus vehicle list approved by the Board of Commissioners per GCID: 20231049 on December 5, 2023 and GCID: 20250485 on May 20, 2025.

Thank you for your consideration in this matter. Should you have any questions or require additional information, please feel free to contact me at 770.822.7433.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251257				
Department:	Transportation		Date Submitted:	11/19/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - AM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:			Locked by Purchasing	No
OS009-25, purchase of tractors and mowing equipment, to Deere and Company, using a competitively procured State of Georgia contract, in the amount of \$196,710.39.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Award			
BAC Action:				
Department Head	eeaponte (11/21/2025)			
Attorney	tlettosome (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Capital Vehicle	*	\$196,710	brainey (12/1/2025)
Finance Comments	*Amount available in Fleet Equipment - Transportation project.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY –OS009-25
Purchase of Tractors and Mowing Equipment

PURPOSE:	To purchase new equipment approved in the Vehicle & Equipment Replacement Plan for the Department of Transportation.
LOCATION:	Department of Transportation
AMOUNT TO BE SPENT:	\$196,710.39
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	N/A

COMMENTS:



MEMORANDUM

TO: Alexis McKennery, Purchasing Associate III
Purchasing Division, DOFS

FROM: Edgardo E. Aponte, P.E., Director 
Department of Transportation

SUBJECT: Recommendation to Award OS009-25 –Purchase of Tractors and Mowing Equipment

DATE: November 18, 2025

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract to Deere and Company using the State of Georgia competitively procured contract in the amount of \$196,710.39. The replacements were approved in the Vehicle and Equipment Replacement Plan and include:

- Three (3) John Deere 5060E open cab tractors with allied bush hog mower attachments at a cost of \$35,153.82 each
- Three (3) John Deere Z997R diesel zero turn mowers at a cost of \$30,416.31 each

FINANCIAL

1. Estimated amount to be spent: \$196,710.39
2. Do total obligations agree with "Action Requested"? Yes X No
3. Budgeted: Yes X No
4. Grant Funded: Yes No X
5. SPLOST Funded: Yes No X
6. Contact name: Srividhya Rajeev Contact phone: 770.822.7448

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7433.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro
2173 Winder Highway
Dacula, GA 30019
678-376-3240
WDaculaGM@agproco.com

Quote Summary

Prepared For:

GWINNETT COUNTY BOARD OF COMMISSIONERS

GA

Delivering Dealer:

Ag-Pro
Kevin Hysler
2173 Winder Highway
Dacula, GA 30019
Phone: 678-376-3240
Mobile: 678-206-9688
khysler@agproco.com

Quote Id: 33588767**Created On:** 17 November 2025**Last Modified On:** 17 November 2025**Expiration Date:** 17 December 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5060E Open Operator Station Utility Tractor Contract: GA Tractors/Mowers 99999-001-SPD0000177-0026 (PG 2M CG 22) Price Effective Date: February 1, 2025	\$ 29,953.82 X	3 =	\$ 89,861.46
BUSH HOG BH315-2R Contract: GA Tractors/Mowers 99999-001-SPD0000177-0026 (PG 2M CG 22) Price Effective Date:	\$ 5,200.00 X	3 =	\$ 15,600.00
Equipment Total			\$ 105,461.46

Trade In Total**\$ 0.00**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 105,461.46
Trade In	
SubTotal	\$ 105,461.46
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 105,461.46
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 105,461.46

Salesperson: X _____**Accepted By: X** _____

Confidential



Selling Equipment

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro
2173 Winder Highway
Dacula, GA 30019
678-376-3240
WDaculaGM@agproco.com

JOHN DEERE 5060E Open Operator Station Utility Tractor

Contract: GA Tractors/Mowers
99999-001-SPD0000177-
0026 (PG 2M CG 22)

Selling Price *
\$ 89,861.52

Price Effective Date: February 1, 2025

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
06C0LV	5060E Open Operator Station Utility Tractor	3	\$ 29,874.00	13.00	\$ 3,883.62	\$ 25,990.38	\$ 77,971.14
Standard Options - Per Unit							
183N	JDLink™ Modem	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0500	Less Package	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
1363	SyncShuttle™ 9F/3R TSS Transmission with 540 PTO	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
1799	Less Loader Prep Package	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2000	Open Operator Station - 2WD	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
3310	Single Mechanical Stackable Rear SCV	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
3400	Less Mid Valves	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
5101	14.9-28 In. 6PR R1 Bias	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
6020	Two-Wheel Drive (2WD)	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
6112	11L-15 in. 8PR F2-M (Ribbed Type) Bias	3	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
LVB2533 4	Canopy - Standard	3	\$ 750.20	13.00	\$ 97.53	\$ 652.67	\$ 1,958.01
BSJ1034 1	Canopy Mounting Kit	3	\$ 92.40	13.00	\$ 12.01	\$ 80.39	\$ 241.17
R262449	Front Weight Support, 55kg (121 lb)	3	\$ 675.89	13.00	\$ 87.87	\$ 588.02	\$ 1,764.06
BXX1002 6	Hood Guard	3	\$ 530.20	13.00	\$ 68.93	\$ 461.27	\$ 1,383.81
MPMS3-LB	LIGHT BRACKET INSTALLED	12	\$ 75.00	0.00	\$ 0.00	\$ 300.00	\$ 900.00

Selling Equipment

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro
2173 Winder Highway
Dacula, GA 30019
678-376-3240
WDaculaGM@agproco.com

MP3000 LIGHTS INSTALLED	12	\$ 300.00	0.00	\$ 0.00	\$ 1,200.00	\$ 3,600.00
U-A						
111 MOUNTING PARTS	3	\$ 200.00	0.00	\$ 0.00	\$ 200.00	\$ 600.00
R127764 Weight, front suitcase 43 kg	18	\$ 155.10	13.00	\$ 20.16	\$ 809.64	\$ 2,428.92
(95 lb) quantity of one						
Dealer Attachments Total		\$ 4,679.29		\$ 387.30	\$ 4,291.99	\$ 12,875.97
Value Added Services Total		\$ 0.00			\$ 0.00	\$ 0.00
Additional Discounts						
Risk Shared	3			\$ 328.53	\$ -328.53	\$ -985.59
Additional Discount Total				\$ 328.53	\$ -328.53	\$ -985.59
Total Selling Price		\$ 34,553.29		\$ 4,599.45	\$ 29,953.84	\$ 89,861.52

BUSH HOG BH315-2R

Hours: 0
Contract: GA Tractors/Mowers
99999-001-SPD0000177-
0026 (PG 2M CG 22)

Selling Price *
\$ 15,600.00

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
111	BUSH HOG 315-2R CUTTER	3	\$ 5,200.00	0.00	\$ 0.00	\$ 5,200.00	\$ 15,600.00
Total Selling Price			\$ 5,200.00		\$ 0.00	\$ 5,200.00	\$ 15,600.00



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Ag-Pro
2173 Winder Highway
Dacula, GA 30019
678-376-3240
WDaculaGM@agproco.com

Quote Summary

Prepared For:

GWINNETT COUNTY BOARD OF COMMISSIONERS

GA

Delivering Dealer:

Ag-Pro
Kevin Hysler
2173 Winder Highway
Dacula, GA 30019
Phone: 678-376-3240
Mobile: 678-206-9688
khysler@agproco.com

Quote Id: 33588748**Created On:** 17 November 2025**Last Modified On:** 17 November 2025**Expiration Date:** 14 December 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z997R DIESEL NA	\$ 30,416.31 X	3 =	\$ 91,248.93
Contract: GA Tractors/Mowers 99999-001-SPD0000177-0026 (PG 2M CG 22)			
Price Effective Date: February 1, 2025			
Equipment Total			\$ 91,248.93

Trade In Total**\$ 0.00**

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 91,248.93
Trade In	
SubTotal	\$ 91,248.93
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 91,248.93
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 91,248.93

Salesperson: X_____**Accepted By:** X_____

Confidential



Selling Equipment

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Ag-Pro
2173 Winder Highway
Dacula, GA 30019
678-376-3240
WDaculaGM@agproco.com

JOHN DEERE Z997R DIESEL NA

Contract: GA Tractors/Mowers
99999-001-SPD0000177-
0026 (PG 2M CG 22)

Selling Price *
\$ 91,248.93

Price Effective Date: February 1, 2025

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
091STC	Z997R DIESEL NA	3	\$ 30,269.00	22.00	\$ 6,659.18	\$ 23,609.82	\$ 70,829.46
Standard Options - Per Unit							
001A	United States/Canada	3	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
1151	26x12N12 Michelin X Tweel Turfs	3	\$ 1,763.00	22.00	\$ 387.86	\$ 1,375.14	\$ 4,125.42
1504	60 In. 7-Iron PRO Side Discharge Mower Deck	3	\$ 0.00	22.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,763.00		\$ 387.86	\$ 1,375.14	\$ 4,125.42
Dealer Attachments/Non-Contract/Open Market							
MPMS3- LB	LIGHT BRACKET INSTALLED	12	\$ 75.00	0.00	\$ 0.00	\$ 300.00	\$ 900.00
MP3000 U-A	LIGHT PACKAGE INSTALLED	12	\$ 300.00	0.00	\$ 0.00	\$ 1,200.00	\$ 3,600.00
TCB1095 3	Mulch Kit (1524-mm (60-in.) 7Iron, 7Iron II and 7Iron PRO)	3	\$ 263.21	22.00	\$ 57.91	\$ 205.30	\$ 615.90
1111	PERRY CANOPY INSTALLED	3	\$ 849.00	0.00	\$ 0.00	\$ 849.00	\$ 2,547.00
1202096 6	UT357714T	3	\$ 3,200.00	0.00	\$ 0.00	\$ 3,200.00	\$ 9,600.00
Dealer Attachments Total			\$ 5,812.21		\$ 57.91	\$ 5,754.30	\$ 17,262.90
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Additional Discounts							
Multi-unit Discount		3			\$ 322.95	\$ -322.95	\$ -968.85
Additional Discount Total					\$ 322.95	\$ -322.95	\$ -968.85
Total Selling Price			\$ 37,844.21		\$ 7,427.90	\$ 30,416.31	\$ 91,248.93

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251143				

Department:	Water Resources	Date Submitted:	10/29/2025
Working Session:	12/09/2025	Business Session:	12/09/2025
Public Hearing:			
Submitted By:	Purchasing – Katie Maldonado – JM	Multiple Depts?	No
Agenda Type	Award		
Item of Business:		Locked by Purchasing	No
BL114-25, provision of inspection and repair services for fire hydrants on a multi-year contract, to American Flow Services, LLC and Georgia Hydrant Services, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$896,012.20. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$4,510,061.00.			
Attachments	Summary Sheet, Justification Letter, Tabulation		
Authorization:	Chairwoman's Signature?	No	
Staff Recommendation	Award		
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.		
Department Head	rmshelton (12/1/2025)		
Attorney	jennyscarter (12/2/2025)		
Agenda Purpose Only			

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	\$4,510,061	brainey (12/2/2025)
Finance Comments	*The current balance in Repairs & Maintenance is checked as services are provided. For FY2026-30, \$4,510,061 is subject to budget approval.			FinDir's Initials
				njwilliams (12/1/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL114-25 Provision of Inspection and Repair Services for Fire Hydrants on a Multi-Year Contract	
PURPOSE:	This multi-year contract is used by the Department of Water Resources to provide annual inspection, maintenance, and repair of the county's fire hydrants to ensure efficient and reliable operation of the hydrants.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$896,012.20 (initial term) \$4,510,061.00 (full term)
PREVIOUS CONTRACT AWARD AMOUNT:	\$585,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$500,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	53.6% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	411 70 website viewings
NUMBER OF RESPONSES:	4 1 non-responsive*
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 6
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: January 1, 2026 through December 31, 2026 Full Term: January 1, 2026 through December 31, 2030

COMMENTS: *One bidder was deemed non-responsive due to failure to comply with bid requirements.



MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Steve Sheets, PE *SS*
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Award BL114-25
Provision of Inspection and Repair Services for Fire Hydrants on a Multi-Year Contract

DATE: October 20, 2025

REQUESTED ACTION

The Department of Water Resources recommends the award of the above referenced contract to American Flow Services, LLC at an amount not to exceed \$3,296,836.00 for Section A and Georgia Hydrant Services, Inc. at an amount not to exceed \$1,213,225.00 for Section B.

DESCRIPTION

This multi-year contract is used by the Department of Water Resources to provide annual inspection, maintenance, and repair of the county's fire hydrants to ensure efficient and reliable operation of the hydrants. Section A covers inspection and preventive maintenance, and Section B covers repair and replacement. The Department of Water Resources has approximately 48,000 fire hydrants which are inspected every three years on a rotating basis. This schedule requires inspection and maintenance of approximately 16,000 fire hydrants per year.

References checked? X Yes No

FINANCIAL

- Estimated amount to be spent: \$896,012.20 (Initial Contract Term)
\$4,510,061.00 (Full Contract Term)
- Projected amount spent previous contract period: \$500,000.00 (2025)
- Do total obligations agree with "Action Requested"? Yes X No
- Budgeted: Yes X No
- Grant Funded: Yes No X
- SPLOST Funded: Yes No X
- Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251184				
Department:	Water Resources		Date Submitted:	11/07/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado – BB		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		No
BL107-25, sewer and stormwater assessment program on a multi-year contract, to Insituform Technologies, LLC dba Pipe Pros, Inc. The initial term of this contract shall be January 1, 2026 through December 31, 2026, amount not to exceed \$4,000,000.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed \$20,934,000.00.				
Attachments	Summary Sheet, Justification Letter, Tabulation			
Authorization:	Chairwoman's Signature?	Yes		
Staff Recommendation	Award			
BAC Action:	Water and Sewerage Authority Approved on December 1, 2025, Vote 4-0.			
Department Head	rmshelton (11/20/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	\$13,443,000	brainey (11/26/2025)
Yes	Stormwater Op	*	\$7,341,000	
Yes	Stormwater R&E	**	\$150,000	
Finance Comments	*The current balance in Professional Service Costs is checked as services are provided. **Amount available in Lilburn Storm Drainage Replacement and Rehab project. For FY2026-30, \$20,934,000 is subject to budget approval.			FinDir's Initials lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – BL107-25

Sewer and Stormwater Assessment Program on a Multi-Year Contract

PURPOSE:	This multi-year contract provides annual assessment and evaluation services for the sewer and stormwater collection systems. These services include CCTV, line cleaning, structure inspections, smoke testing and GPS locating. This contract helps maintain efficient and reliable operation of the sewer and stormwater collection systems and ensure compliance with the assessment requirements of the wastewater and stormwater permits.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$4,000,000.00 (initial term) \$20,934,000.00 (full term)
PREVIOUS CONTRACT AWARD AMOUNT:	\$4,535,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$4,400,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	23% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,632 137 website viewings
NUMBER OF RESPONSES:	6
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 14
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial term: January 1, 2026 through December 31, 2026 Full term: January 1, 2026 through December 31, 2030

COMMENTS:



MEMORANDUM

TO: Brittany Bryant, CPPB
Purchasing Associate III

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Steve Sheets, PE *SS*
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Award BL107-25
Sewer and Stormwater Assessment Program on a Multi-Year Contract

DATE: September 24, 2025

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract to Insituform Technologies, LLC dba Pipe Pros, Inc. in the amount of \$20,934,000.00.

DESCRIPTION

This multi-year contract provides annual assessment and evaluation services for the sewer and stormwater collection systems. These services include CCTV, line cleaning, structure inspections, smoke testing and GPS locating. This contract helps maintain efficient and reliable operation of the sewer and stormwater collection systems and ensure compliance with the assessment requirements of the wastewater and stormwater permits.

References checked? X Yes No

FINANCIAL

- Estimated amount to be spent: \$4,000,000.00 (Initial Contract Term)
\$20,934,000.00 (Full Contract Term)
- Projected amount to be spent previous contract period: \$4,400,000.00
- Do total obligations agree with "Action Requested"? Yes X No
- Budgeted: Yes X No
- Grant Funded: Yes No X
- SPLOST Funded: Yes No X
- Contact name: Adam Garmon Contact phone: (678)376-7181 *AG*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251229				
Department:	Water Resources		Date Submitted:	11/14/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing – Katie Maldonado - JM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing		
		No		
SS038-25, provision of products and services for fire alarm systems on an annual contract (December 12, 2025 through December 11, 2026), to Siemens Industry, Inc., amount not to exceed \$320,000.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Award			
BAC Action:				
Department Head	rmshelton (11/19/2025)			
Attorney	nlwood (11/25/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	\$320,000	brainey (11/25/2025)
Finance Comments	*The current balance in Repairs & Maintenance is checked as items are purchased and services are provided. For FY2025, \$20,000 is allocated. For FY2026, \$300,000 is subject to budget approval.			FinDir's Initials
				lapuckett (11/25/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held?
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – SS038-25 Provision of Products and Services for Fire Alarm Systems on an Annual Contract	
PURPOSE:	This contract is used to provide products and services to maintain the Siemens Fire Alarm Systems.
LOCATION:	F. Wayne Hill Water Resources Center Crooked Creek Water Reclamation Facility
AMOUNT TO BE SPENT:	\$320,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$300,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$227,665.20
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	2.5% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	December 12, 2025 through December 11, 2026

COMMENTS:



MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Sean Meyer *SM*
Deputy Director, Facility Operations

SUBJECT: Recommendation to Award SS038-25 Provision of Products and Services for Siemens Fire Alarm Systems on an Annual Contract

DATE: October 28, 2025

REQUESTED ACTION

The Department of Water Resources recommends award of the above-mentioned contract with Siemens Industry, Inc. in the amount not to exceed \$320,000.00.

DESCRIPTION

This contract is used to provide products and services to maintain the Siemens Fire Alarm System used at the F. Wayne Hill Water Resources Center and the Crooked Creek Water Reclamation Facility.

FINANCIAL

1. Estimated amount to be spent: \$320,000.00
2. Projected amount encumbered and spent previous contract: \$227,665.20
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 *AG*



Gwinnett

GWINNETT COUNTY
FINANCIAL SERVICES | PURCHASING
SOLE SOURCE APPROVAL FORM

About this form: Sole Source procurement may be used to purchase goods/services from a single source, when only one vendor possesses the unique and singularly available capability to meet the requirement, with pre-approval from the Purchasing Division through a Sole Source Approval Form. Return the completed form and supporting documentation to the Purchasing Division for consideration. Refer to Purchasing Ordinance Part 3, Section VI for more information. If an agenda request is required, the Purchasing Division will prepare the agenda request.

Requesting Department: Water Resources

(Note: If requesting for multiple departments, please type them in the field above)

Purchasing Associate: Jordan Mitchell

Description of proposed procurement:

Products and service for the Fire Alarm System at F. Wayne Hill WRC and Crooked WRF.

Reason for sole source request:

Siemens Industry, Inc. authorizes only its own factory trained personnel to provide, install, maintain, service and upgrade the Siemens Fire Alarm Systems. Information relating to Siemens programming software is not made available to outside sources.

The Siemens Industry fire monitoring system covers twenty-seven buildings at F. Wayne Hill and four at Crooked Creek.

Sole Source Provider: Siemens Industry, Inc.

To be competitively procured? ☐ Yes ☒ No

Additional costs/savings: With an annual service agreement, they provide DWR with lower contract rates.

Benefits to the County: Sole Source approval allows for more responsive addressing of emergency and urgent issues that arise with the operation, maintenance, and repair of this equipment.

Anticipated annual expenditure: First year expenditure approximately \$320,000. Subsequent years' expenditures will be based on need.

Requested validity period: 5 years

Submitted by: Sean Meyer

Date: 10/17/2025

Department Director Approval: R. Shelton

Date approved: 10/23/25

Required Attachments: Unexpired quote; sole source letter from sole source provider; other supporting documentation

PURCHASING DIVISION USE ONLY BELOW THIS LINE

Purchasing Director Approval: Holly Cafferty Date approved: 11-4-25 Expiration date: 11-4-30

Anticipated agenda date if Board of Commissioners approval is required: _____

Is an SRM Contract Required? ☐ Yes ☐ No

Sole Source Approval Form (revised 8.26.2025) 1 | 1

INTRANET → DEPT. SERVICES → PURCHASING → PURCHASING FORMS

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251236				
Department:	Water Resources		Date Submitted:	11/17/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	Purchasing - Brandi Cantie - AM		Multiple Depts?	No
Agenda Type	Award			
Item of Business:		Locked by Purchasing No		
OS020-25, purchase of earth moving equipment, to Cowin Equipment Company, Inc., using a competitively procured State of Georgia contract, in the amount of \$333,735.00.				
Attachments	Summary Sheet, Justification Letter, Justification Support			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Award			
BAC Action:				
Department Head	rmshelton (11/21/2025)			
Attorney	nlwood (12/1/2025)			
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	\$241,922	brainey (12/1/2025)
Yes	Stormwater R&E	*	\$91,813	
Finance Comments	*Amount available in Fleet-Equipment - DWR Water & Sewer and Fleet Equipment - DWR Stormwater projects.			FinDir's Initials
				lapuckett (11/26/2025)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			

SUMMARY – OS020-25
Purchase of Earth Moving Equipment

PURPOSE:	To purchase new equipment approved in the Vehicle & Equipment Replacement Plan for the Department of Water Resources.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	\$333,735.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	N/A

COMMENTS:



MEMORANDUM

TO: Alexis Mckennery
Purchasing Associate III

THROUGH: Rebecca Shelton, PE *RS*
Director, Department of Water Resources

FROM: Steve Sheets, PE *SS*
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Award OS020-25
Purchase of Earth Moving Equipment

DATE: October 30, 2025

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced procurement to Cowin Equipment Company, Inc., in the amount of \$333,735.00.

DESCRIPTION

The following two replacements were approved in the Vehicle Replacement Plan and include:

- One (1) Takeuchi TB350RCR excavator with a 24-inch smooth bucket, vibratory compactor, and hydraulic coupler at a cost of \$91,812.56
- One (1) Takeuchi TB2150R excavator with hydraulic coupler, 36-inch sheep foot roller, and Indeco HP hydraulic breaker at a cost of \$241,922.44

These replacements have been processed through Fleet Management, met the requirements of the Fleet Management Policy and have been recommended by the Department of Support Services. The State of Georgia competitively bid and awarded a contract to Cowin Equipment Company, Inc. Competitively bid state contracts are available to local governments to benefit from the competitive pricing of high-volume state contracts. Utilizing state contracts assures that the equipment has been competitively bid in accordance with the current purchasing ordinances of Gwinnett County and the State of Georgia.

Page 2
Recommendation Letter
OS020-25

FINANCIAL

1. Estimated amount to be spent: \$333,735.00
2. Projected amount spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No ____
4. Budgeted: Yes X No ____
5. Grant Funded: Yes ____ No X
6. SPLOST Funded: Yes ____ No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 *AG*



Cowin Equipment Company, Inc.
2238 Pinson Valley Parkway
Birmingham, AL 35209
205-841-6666 (P)
205-849-0853 (F)

Quotation

Date 10/14/2025
Customer #
Ref. #

To: **Gwinnett County Commission**
75 Langley Drive
Lawrenceville Ga 30046

Attention: David Britt
Salesman: John Edwards/Austin Smith

Make	Model	Serial Number	Quantity	Price
Takeuchi	TB350RCR		1	\$92,784.00
DOAS Takeuchi Discount of 16%				\$14,845.44
Subtotal of Base unit				\$77,938.56
Add 24" Smooth Bucket				\$1,835.00
Add Hydraulic Coupler				\$3,508.00
Add Indeco IHC50 Plate Compactor				\$8,531.00

Quoted using DOAS Contract
99999-001-SPD0000177-0021

Equipment Specs	Trade - In				
Takeuchi TB350RCR	Make	Model	Hours	Serial Number	Trade Value
Equipped with:					
Level 2 ROPS/FOPS Cab					
Rubber Tracks					
Auxiliary Hyd Circuit					
Air Conditioner with Heatedr					
Work Lights					
Travel Alarm					
Pilot Operated Joysticks					
High Back Suspension Seat					
Hydraulic Thumb					
Linkage with hook					
Straight Dozer Blade					
Hydraulic Quick Coupler					
24" Tooth Digging Bucket					
24" Smooth Digging Bucket					
Hydraulic Thumb					
Indeco IHC50 Plate Compactor					
Three Way Valves					
Trade in units must be free from any and all encumbrances					
Pricing Summary					
Equipment Purchase Price				\$91,812.56	
Less Trade-In Allowance				\$0.00	
Local Delivery				\$0.00	
Total Price (before sales tax)				\$91,812.56	
Notes / Warranty / CSA Information					
The TB350R will be covered for 24 months or 2000 hours whichever occurs first.					
All standard warranty, extended warranty and CSA pricing (if applicable) are included in the above machine sales total price					
					

Thank you for the opportunity to serve your needs.

John Edwards
850-685-7055
jedwards@cowin.com

This quote will remain valid for 30 days and is priced at anticipated pricing at the time of delivery.

*Thank you for the opportunity to serve
your needs.*

John Edwards
850-685-7055

jedwards@cowin.com

***This quote will remain valid for 30 days
and is priced at anticipated pricing at the
time of delivery.***

ACKNOWLEDGEMENTS: We promise to pay the balance due shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), on or before delivery of the equipment ordered herein. Despite physical delivery of the equipment, title shall remain with the seller until the equipment balance show in above is fully paid.

Proposed:

Accepted:

SSM

ASM

Title

Date

**Cowin Equipment Company, Inc.**

2238 Pinson Valley Parkway

Birmingham, AL 35209

205-841-6666 (P)

205-849-0853 (F)

QuotationDate
10/9/2025

Customer #

Ref. #

To:

Gwinnett County Commission**75 Langley Drive****Lawrenceville Ga 30046**

Attention:

David Britt

Salesman:

John Edwards/Austin Smith

Make	Model	Line #	Quantity	Each	Price
Takeuchi	TB2150R	19	1	227,466	\$227,466.00
Price with Contract Discount 16%					\$191,071.44

Quoted using DOAS Contract
99999-001-SPD0000177-0021

Add Hydraulic Coupler	\$6,342.00
Add 36" Sheepsfoot Roller	\$12,636.00
Add Indeco HP Hydraulic Breaker	\$31,873.00

Equipment Specs	Trade - In				
TB2150R	Make	Model	Hours	Serial Number	Trade Value
Equipped with:	\$0.00				
ROPS Cab with Air Conditioner and Heater					
MP3 Radio					
Travel Alarm					
Pattern Change Valve					
Pilot Operated Joysticks					
Primary and Secondary Hyd Circuits					
Proportional Thumb Wheel Control					
Variable Displacement Hyd Pump					
Heavy Duty Dozer Blade with Float					
20" Rubber Tracks					
36" Sheepsfoot Roller					
36" Bucket					
Hydraulic Coupler					
Hydraulic Thumb					
Indeco HP2000 Hydraulic Breaker					
Pricing Summary					
Equipment Purchase Price				\$241,922.44	
Less Trade-In Allowance				\$0.00	
Local Delivery				\$0.00	
Total Price (before sales tax)				\$241,922.44	
Notes / Warranty / CSA Information					
The TB2150R will be covered for 24 months or 2000 hours whichever occurs first.					
All standard warranty, extended warranty and CSA pricing (if applicable) are included in the above machine sales total price					
					

Thank you for the opportunity to serve your needs.

John Edwards
850-685-7055
jedwards@cowin.com

This quote will remain valid for 30 days and is priced at anticipated pricing at the time of delivery.

*Thank you for the opportunity to
serve your needs.*

John Edwards

850-685-7055

jedwards@cowin.com

*This quote will remain valid for 30 days
and is priced at anticipated pricing at the
time of delivery.*

ACKNOWLEDGEMENTS: We promise to pay the balance due shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), on or before delivery of the equipment ordered herein. Despite physical delivery of the equipment, title shall remain with the seller until the equipment balance shown above is fully paid.

Proposed:

Accepted:

John Edwards, Governmental Sales Manager

ASM

Title

Date

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	☐ Grants	☐ Public Hearing	☐ Renewals
20251316				
Department:	Human Resources		Date Submitted:	12/09/2025
Working Session:	12/09/2025	Business Session:	12/09/2025	Public Hearing:
Submitted By:	tmking		Multiple Depts?	
Agenda Type	Approval/authorization			
Item of Business:		Locked by Purchasing		No
of a Resolution to amend the 2025 Compensation Plan to reflect a market adjustment of four percent; to amend the 2025 Budget to provide the necessary funding related to the market adjustment; and to approve a supplemental program to the Defined Contribution Pension Plan program.				
Attachments	Justification Memo, Resolution			
Authorization:	Chairwoman's Signature?	No		
Staff Recommendation	Approval			
BAC Action:				
Department Head				
Attorney				
Agenda Purpose Only				

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Finance Comments	Adjust budgets as necessary.			FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only			PH was Held? ☐
Working Session		Vote	No Action Taken
Action			
Tabled			
Motion			
2nd by			



MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Adrienne McAllister 
Director of Human Resources

SUBJECT: An Amendment to the 2025 Compensation Plan, an Amendment to the 2025 Budget, and Approval of a Supplemental Program to the Defined Contribution Pension Plan

DATE: December 9, 2025

Action Requested

Approval/Authorization of a Resolution to amend the 2025 Compensation Plan to reflect a market adjustment of 4%; to amend the 2025 Budget to provide the necessary funding related to the market adjustment, and to approve a supplemental program to the Defined Contribution Pension Plan program.

Discussion

Over the past several years, the Board has taken steps to address the instability of an uncertain economy and continuing inflation, offering bold adjustments to our Compensation Plan. With the impact of inflation still looming heavy, we seek to continue our effort in providing employees with wages that are reflective of our goal to be the employer of choice that provides a competitive and comprehensive compensation package.

With that goal in mind, the Department of Human Resources seeks approval for the Chairwoman to execute a resolution authorizing an amendment to the 2025 Compensation Plan to reflect a market adjustment of 4% for current eligible, full-time employees, retroactively effective October 25, 2025.

Additionally, this resolution seeks to establish equity within our retirement plan benefit offerings, establishing a supplemental program for employees in the Defined Contribution Plan, similar to the Excess Plan that is available to employees in the closed Defined Benefit plan.

These actions advance our efforts towards organizational excellence, accountability, equity, and effective stewardship of County resources. The compensation and benefits enhancements will promote our ability to attract and retain our skilled and dedicated workforce.

I respectfully request your consideration and approval of this resolution at your December 9, 2025, meeting.

If you have any questions, please contact me on 770.822.7914.

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: A Resolution to authorize an amendment to the 2025 Compensation Plan to reflect a market adjustment of 4%; to amend the 2025 Budget to provide the necessary funding related to the market adjustment and to approve a supplemental program to the Defined Contribution Pension Plan.

ADOPTION DATE: December 9, 2025

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland D. Carden, District 1		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner____, which carried by a _- vote, the Gwinnett County Board of Commissioners hereby adopts the following Resolution:

A Resolution to authorize an amendment to the 2025 Compensation Plan to reflect a market adjustment of 4%; to amend the 2025 Budget to provide the necessary funding related to the market adjustment and to approve a supplemental program to the Defined Contribution Pension Plan

WHEREAS, the Gwinnett County Board of Commissioners ("Board"), as the governing authority of Gwinnett County, has set as its mission proudly supporting our vibrantly connected community by delivering superior services: and

WHEREAS, in furtherance of this mission, the Board has set as one of its priorities organizational excellence and accountability: and

WHEREAS, one of the strategies to achieve this priority is to attract, recruit, and retain highly qualified employees; and

WHEREAS, with the adoption of the budget for the fiscal year 2025, eligible employees may receive a pay increase as specified in the 2025 Compensation Plan; and

WHEREAS, the Board has the authority to adjust appropriations to incorporate amendments to the 2025 Compensation Plan to meet the priorities of the Board; and

WHEREAS, the Board recognizes that employees continue to face the impacts of inflation, and

WHEREAS, the Board also recognizes that it is critical to the well-being of Gwinnett County, its residents, and its businesses that the County recruit and retain talented, skilled, and dedicated employees to meet the priorities and mission of the Board; and

WHEREAS, the Board believes that authorizing an amendment to the 2025 Compensation Plan to reflect a market adjustment is necessary to recruit and retain high-quality employees throughout the County's workforce; and

WHEREAS, the Board is committed to careful stewardship of the County's resources which includes not only taxpayer funds and service fees but also the County's workforce and its vital contribution to Gwinnett's ability to deliver superior services; and

WHEREAS, the Board believes a market adjustment reflects the County's continued competitive posture – a posture that will allow the County to attract and retain a workforce of Gwinnett Standard bearers; and

WHEREAS, the Board also recognizes the need for the County Administrator to have the ability, in accordance with the intent of this Resolution, to ensure market adjustments for certain positions within the County not adequately addressed by the 2025 Compensation Plan amendments herein, and

WHEREAS, the County offers retirement plans to its employees as a benefit to attract and retain high-quality employees throughout the County's workforce, and

WHEREAS, the County has a closed defined benefit plan and an open defined contribution plan, and

WHEREAS, employees in the defined benefit plan have access to an Excess Plan to address maximum annual benefit limitations as set forth in the Internal Revenue Code, and

WHEREAS, employees in the defined contribution plan do not have access to a

comparable plan, and

WHEREAS, the Board believes that adopting a comparable Restoration Plan to address maximum annual contribution and compensation limits as set forth in the Internal Revenue Code for employees within the defined contribution plan is consistent with its organizational excellence and accountability priority and aligns with the County's value of Equity.

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners: that the County Administrator is authorized to execute an amendment to the 2025 Compensation Plan and to direct the Department of Human Resources to apply the following adjustments to the compensation of eligible Gwinnett County employees who are active full-time employees on December 9, 2025:

- 1) 4% market adjustment increase for eligible employees, effective October 25, 2025.

BE IT FURTHER RESOLVED, by the Gwinnett County Board of Commissioners that the County Administrator is hereby authorized on an individual basis to authorize market adjustments for certain positions consistent with the intent and purpose of this Resolution.

BE IT FURTHER RESOLVED, by the Gwinnett County Board of Commissioners that the Director of Financial Services is hereby authorized to amend the fiscal year 2025 budget to increase appropriations to reflect the amendment to the 2025 Compensation Plan adopted with this Resolution.

BE IT FURTHER RESOLVED, by the Gwinnett County Board of Commissioners that the Restoration Plan attached hereto as Exhibit A is hereby approved as an additional program for applicable employees in the Defined Contribution Retirement Plan effective January 1, 2025. The Board of Commissioners hereby authorizes the Chairwoman to sign all necessary documents to effectuate said plan.

This Resolution is hereby adopted this 9th day of December 2025.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
NICOLE LOVE HENDRICKSON, CHAIRWOMAN

ATTEST:

APPROVED AS TO FORM:

BY: _____ (SEAL)
TINA KING, COUNTY CLERK

BY: _____
Michael P. Ludwiczak, COUNTY ATTORNEY

Exhibit A

GWINNETT COUNTY RESTORATION PLAN

EFFECTIVE AS OF JANUARY 1, 2025

INTRODUCTION

The Gwinnett County Board of Commissioners (the "Employer") hereby adopts the Gwinnett County Restoration Plan (the "Program"), effective as of January 1, 2025. The Program is an after-tax retirement accumulation plan designed to provide restorative retirement benefits to certain employees whose Employer contributions under the Gwinnett County Board of Commissioners Defined Contribution Pension Plan are limited, reduced, or restricted by reason of the annual compensation limitation under Section 401(a)(17) of the Internal Revenue Code of 1986, as amended (the "Code"), or the annual additions limitation under Section 415 of the Code.

ARTICLE I **DEFINITIONS**

The following words and phrases, when used with an initial capital letter, shall have the meanings set forth below unless the context clearly indicates otherwise. Any reference to a section number shall refer to a section of this Program unless otherwise specified.

Effective Date means January 1, 2025.

Eligible Employee means, for the Program Year, any employee whose Employer contributions under the Gwinnett County Board of Commissioners Defined Contribution Pension Plan are limited, reduced, or restricted by reason of Code Section 401(a)(17) or Code Section 415.

Employer means Gwinnett County.

Employer Contribution means the amount that the Employer will contribute for each Program Year that an Eligible Employee participates in the Program in accordance with Article III of the Program.

Insurance Company means the Variable Annuity Contract (VAC) provider designated by the Employer.

Participant means any Eligible Employee who has become a participant in the Program in accordance with Article II of the Program.

Program means the Gwinnett County Restoration Plan, as set forth herein and as amended from time to time.

Program Administrator means the individual(s) or committee designated by the Employer as the Program Administrator or, in the absence of such designation, the Employer.

Program Year means each January 1 through December 31.

ARTICLE II PARTICIPATION

2.1 Participation. An Eligible Employee shall become a Participant in the Program as of the first pay date he or she is eligible to receive Employer Contributions in accordance with Article III.

2.2 Enrollment. A Participant shall complete and execute such enrollment forms as the Employer or the Insurance Company prescribes and shall furnish such other data as the Employer or the Insurance Company deems necessary. During the enrollment process each Program Year, the Participant shall make application to have the Employer Contributions applied to purchase, or make further contribution, to the applicable Variable Annuity Contract with the Insurance Company, with the Participant as the insured or annuitant, as applicable.

ARTICLE III EMPLOYER CONTRIBUTIONS

3.1 Initial Employer Contribution. The Employer may make an initial Employer Contribution, less applicable withholdings and deductions required by law, in such amount as determined by the Employer to equitably restore the Participant for any amounts of employer contributions and retirement medical savings account contribution limited by reason of Code Section 401(a)(17) of Code Section 415 under the Gwinnett County Board of Commissioners Defined Contribution Pension Plan for any applicable years prior to the Effective Date of the Program.

3.2 Employer Contributions. For each Program Year beginning with 2025, the Employer shall make an Employer Contribution for each eligible Participant an amount equal to:

(a) the amount of the employer contribution and retirement medical savings account contribution under the Gwinnett County Board of Commissioners Defined Contribution Pension Plan, that would have been allocated to the Participant if the annual limitations under Code Section 401(a)(17) and Code Section 415 were not applicable; less

(b) the amount of employer contribution and retirement medical

savings account contribution actually allocated to the Participant for the same period under the Gwinnett County Board of Commissioners Defined Contribution Pension Plan.

If applicable, the Employer may make a *pro rata* contribution for any partial Program Year.

3.3 Tax Implications. All Employer Contributions shall be net of any applicable federal, state and local employment, payroll and income taxes, which shall be deducted or withheld at the same rate and in the same manner as the Eligible Employee's regular monthly or other periodic compensation. Any Employer Contribution will constitute taxable income to the Participant in the year in which the premium is paid or contributions are made to the Variable Annuity Contract as described in Article IV. A Participant will not be eligible to receive any unapplied Employer Contribution in cash or to have any excess applied to the purchase of any other employee benefit.

3.4 Vesting. A Participant's interest in his Employer Contributions shall be at all times non-forfeitable.

ARTICLE IV FUNDING

4.1 Insurance Company Contract. A Participant's Employer Contributions shall be used to fund a Variable Annuity Contract with the Insurance Company, with the Participant as the insured or annuitant, as applicable. The Participant also may contribute his or her own funds to supplement the Variable Annuity Contract purchased with the Employer Contribution. The Variable Annuity Contract will be an individual (not group) contract issued directly to the Participant. The Participant shall cooperate with the Insurance Company in any medical examinations or other underwriting requirements as required by the Insurance Company. If the Participant dies before the Variable Annuity Contract is issued or before a Program Years Employer Contribution is funded, the Participant beneficiary or estate shall not be entitled to the applicable Employer Contribution or to the coverage that it would have provided.

4.2 Benefits Provided Solely by the Contract. The benefits provided under the Variable Annuity Contract, as applicable, shall be determined solely by the terms of the respective contracts and by the Insurance Company. The Employer shall not be liable for any benefit provided by the Variable Annuity Contract, and the coverage shall not be effective until the Insurance Company has completed the underwriting and evidence of insurability process and notified the Participant that coverage is in effect.

4.3 No Withdrawals, Loans or Assignment. While the Participant is an employee of the Employer, the Participant may not make a withdrawal, loan or

assignment of benefits from a Variable Annuity Contract issued under this Program; nor may the Participant take any action that would cause the Insurance Company not to have full agent privileges under the Variable Annuity Contract. If a Participant does so, he or she will no longer be an Eligible Employee and will not receive Employer Contributions for the Program Year in which such action was taken, to the extent that such Employer Contributions have not yet been made or for future Program Years.

4.4 Termination of the Underlying Contract. A Variable Annuity Contract issued under this Program also will terminate under the terms of the underlying contract, such as for non-payment of premiums, fraud or a material omission in the application process. If it does so, the Employer has no obligation to return any Employer Contributions to the Participant. Any refunded premium will go first towards reimbursing the Employer for the Employer Contribution; the Participant may receive a refund of any additional contributions only after the Employer has been fully reimbursed for its contributions.

4.5 Payment of Premiums after Termination of Employment. The Participant shall be solely responsible for any premiums or contributions required to maintain the Variable Annuity Contract after he is no longer an employee of the Employer, whether on account of the Participant's termination of employment or for any other reason.

ARTICLE V **ADMINISTRATION**

5.1 Powers and Duties of Program Administrator. The Program Administrator shall have complete control of the administration of the Program, with all discretionary authority and powers allowed by law to interpret the Program and to carry out its duties and discharge its responsibilities under the Program. The Program Administrator may:

- (a) establish and enforce written rules, regulations, and procedures as it shall deem necessary or proper for the efficient operation and administration of the Program;
- (b) interpret and construe the Program, in its sole discretion, and decide all questions of eligibility of any person to participate in the Program or to receive benefits under it, and its interpretation thereof shall be final and conclusive;
- (c) determine, in its sole discretion, the amount, manner, and time of Employer Contributions payable to or on behalf of a Participant, in accordance with the provisions of the Program, and determine the person or persons to whom such Employer Contributions shall be paid;

- (d) prepare and distribute, in such manner as the Program Administrator determines to be appropriate and consistent with applicable law, information describing or explaining the Program;
- (e) decide all questions arising in the administration, interpretation and application of the Program;
- (f) delegate its powers and duties; and
- (g) make any factual determinations necessary to the administration of the Program.

5.2 Construction of the Program. The Program Administrator shall take such steps as it considers necessary and appropriate to remedy any inequity that results from incorrect information received or communicated in good faith or as the consequence of an administrative error. The Program Administrator shall correct any defect, reconcile any inconsistency or supply any omission with respect to the Program.

ARTICLE VI

MISCELLANEOUS

6.1 Variable Annuity Contract. In the event of a conflict between the terms of this Program, including any communications about the Program between the Employer and any Eligible Employee, and the Variable Annuity Contract, the Variable Annuity Contract shall govern.

6.2 Claims for Benefits under a Variable Annuity Contract. If a Participant makes a claim for a benefit under a Variable Annuity Contract issued under this Program, the claims procedures in the Variable Annuity Contract shall apply.

6.3 Extent of the Employer's Liability. The Employer's sole obligation under this Program is to pay the Employer Contribution within a reasonable time after the issuer of the Variable Annuity Contract notifies the Employer that a Participant's application has been accepted and that a premium payment or other contribution is due. The Employer may make such contributions in a single lump sum or in installments over the course of the Program Year, at its discretion. In the event that the Employer does not pay the Employer Contribution in a timely manner, the Employer's liability shall be limited to the amount of the unpaid Employer Contribution, notwithstanding any intervening events, including the Participant's death or a change in his or her health status that affects his or her eligibility for life insurance. In no event shall the Employer be liable under this Program for any payment to an Eligible Employee, Participant, or any person who claims a right to such payment by virtue of a relationship with the Eligible Employee or Participant.

6.4 Program Not a Contract of Employment. The Program shall not be

deemed to constitute a contract between the Employer and any Eligible Employee or Participant. Nothing in the Program shall give any Eligible Employee or Participant the right to be retained in the employ of the Employer.

6.5 Amendment or Termination of the Program.

(a) The Employer reserves the right to amend the Program in writing, at any time and from time to time, by action of its governing body. Any such amendment may be retroactive or prospective; provided that no amendment, modification, or other change shall alter the terms of the Program as applied to any claim incurred prior to the date of such amendment, modification, or other change.

(b) Although the Employer intends to maintain the Program indefinitely, the Employer reserves the right to terminate the Program in writing at any time by action of its governing body.

(c) Nothing in this document or in any other document describing, interpreting, or relating to the Program, shall be construed to provide vested, non-forfeitable, non-terminable, or non-changeable benefits or rights thereto. No communication, written or oral, may modify, supersede, or void the written terms of the Program, except for a written communication that constitutes a valid amendment of the Program executed by an authorized employee of the Employer.

6.6 Reliance. The Employer, the Gwinnett County Board of Commissioners and its members, and each of their employees may rely on tables, valuations, certificates, opinions, and reports that are furnished by an actuary, accountant, insurance company, counsel, or other expert who is employed or engaged by the Employer.

6.7 No Waiver. No term, condition or provision of this Program shall be deemed to have been waived, and there shall be no estoppel against the enforcement of any provision of this, except by written instrument of the party charged with such waiver or estoppel.

6.8 Headings. The titles in the Program are inserted for convenience of reference, constitute no part of the Program, and are not to be considered in the construction hereof.

6.9 Governing Law. The Program shall be construed, administered and governed under and by the laws of the State of Georgia and the laws of the United States to the extent they preempt state law or are otherwise applicable to the Program. By participating in the Program, a Participant irrevocably consents to bringing any action arising out of or related to the Program in either the United States District Court for the Northern District of Georgia, Atlanta Division, or the

nearest State court thereto.

6.10 Gender and Number. Unless otherwise indicated, the male gender shall include the female gender, the female gender shall include the male gender, the singular shall include the plural, and the plural shall include the singular, whenever such construction is appropriate.

6.11 Severability. In case any provision of the Program is held invalid or illegal for any reason, such invalidity or illegality shall not affect the remaining provisions of the Program, and this instrument shall be construed and enforced as if such invalid or illegal provision had never been incorporated herein.

6.12 Fraud. The Employer may terminate an Eligible Employee's participation in the Program if the Program Administrator determines that he or she has engaged or participated in fraud, malfeasance or an intentional misrepresentation of a material fact regarding Program benefits, coverage or eligibility. No benefits will be paid to or on behalf of any individual if the individual (or any person acting on behalf of the individual, such as a parent or spouse) attempts to perpetrate a fraud upon the Employer, the Program, or any issuer of a Variable Annuity Contract. The Program Administrator shall have the right to make the final determination whether a fraud has been attempted or committed or whether a misrepresentation of fact has been made, and its decision shall be final, conclusive and binding upon all persons. The Employer has the right to fully recover any amounts, with interest, improperly paid by the Employer by reason of fraud, attempted fraud or misrepresentation of fact by an individual (or anyone acting on behalf of the individual) and to pursue all other legal or equitable remedies.

6.13 Conclusiveness of Records. The records of the Employer with respect to age, employment history, compensation, absences, illnesses and all other relevant matters shall be conclusive for purposes of the administration of, and the resolution of claims arising under, the Program.

IN WITNESS WHEREOF, Gwinnett County has caused this Program to be adopted and executed on this ____ day of _____, 2025, effective as of the Effective Date.

Gwinnett County Board of Commissioners

By: _____
Nicole Love Hendrickson, Chairwoman

Attest:

By: _____ (Seal)
Tina King, County Clerk