



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Unofficial
Business Session Minutes
Tuesday, March 17, 2026 - 2:00 PM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Opening Remarks by Chairwoman

III. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

IV. Approval of Minutes:

- **Work Session:** March 3, 2026
- **Informal Presentation 11:00 am:** March 3, 2026
- **Business Session:** March 3, 2026

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

V. Announcements:

- **Special Presentation:** Receiving Gwinnett County's Margin Refund Check from Jackson Electric Membership Corporation

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VI. Consent Agenda

A. New Business

1. Commissioners

2026-0363 Approval to appoint Richard Armond to the Gwinnett County Police Citizens Advisory Board as the Gwinnett County Bar Association Criminal Defense Section Representative. Term expires January 31, 2028. Incumbent David Houston. Board of Commissioners Appointment
{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0364 Approval to appoint Incumbent Jim Nash to the Zoning Board of Appeals. Term expires February 28, 2027. Chairwoman's Appointment
{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2. Community Services/Lindsey Jorstad

2026-0308 Approval to renew RP006-23, provision of a coordinated care solution on an annual contract (April 19, 2026 through April 18, 2027), with Unite USA, Inc., amount not to exceed \$170,000.00.
(Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

3. Elections/Zach Manifold

2026-0309 Award SS006-26, provision of firmware licenses, warranties, and voting system paper on an annual contract (March 17, 2026 through March 16, 2027), to Liberty Vote USA, Inc. (formerly known as Dominion Voting Systems, Inc.), amount not to exceed \$327,468.61.
(Recommendation: Award) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

4. Financial Services/Russell Royal

2026-0186 Approval/authorization of December 31, 2025 Monthly Financial Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2025 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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A. New Business

5. Fire Services/Fred Cephas

2026-0299 Approval to renew BL023-24, provision of supplemental landscaping maintenance services on an annual contract (April 19, 2026 through April 18, 2027), with Mariani Enterprises, LLC dba Ed Castro Landscape and Visionscapes, Inc., amount not to exceed \$163,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

6. Human Resources/Adrienne McAllister

2026-0295 Approval/authorization of a Resolution adopting amendments to the Gwinnett County Board of Commissioners Defined Contribution Pension Plan (the "DC Plan") and the Gwinnett County Board of Commissioners Deferred Compensation Plan (the "457(b) Plan") to implement changes permitted under the SECURE 2.0 Act. (Retirement Plans Management Committee Approved on December 4, 2025, Vote 6-0.) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

7. Information Technology Services/Dorothy Parks

2026-0292 Approval to renew SS004-26, provision of FleetFocus licenses, software, and support on an annual contract (April 1, 2026 through March 31, 2027), with AssetWorks, Inc., amount not to exceed \$104,614.06. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0301 Approval to renew OS027-24, provision of maintenance and support for the Thales data encryption solution on an annual contract (July 1, 2026 through June 30, 2027), with Dell Marketing L.P., using a competitively procured State of Georgia contract, amount not to exceed \$190,495.41. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

7. Information Technology Services/Dorothy Parks

2026-0302 Approval to renew RP049-24, provision of a property deed transfer solution on an annual contract (April 1, 2026 through March 31, 2027), with Just Appraised, Inc., amount not to exceed \$104,516.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0303 Award SS007-26, provision of professional services to rehost public safety solution servers, to CentralSquare Technologies, Inc. dba TriTech Software Systems, amount not to exceed \$155,610.00. (Recommendation: Award) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

8. Law Department/Jenny Carter

2026-0334 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Marlene Johnson and JP Morgan Chase, consisting of 1,022.83 square feet of permanent construction easement and 357.88 square feet of 24-month temporary driveway easement, Tax Parcel No. R6031 215, 3490 Everson Road, Snellville, GA, amount \$3,800.00. This project is funded by the 2017 SPLOST program. {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0335 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of HPA Borrower 2018-1 MS LLC and Bank of America, N.A., consisting of 585.556 square feet of permanent construction and utilities easement and 1,201.667 square feet of permanent drainage easement, Tax Parcel No. R7250 073, 1002 Crofton Landing, Suwanee, GA, amount \$9,300.00. This project is funded by the 2017 SPLOST program. {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

8. Law Department/Jenny Carter

2026-0337 Approval/authorization for the Board of Commissioners to accept a payment in the amount of \$133,125.61 from Utica National Insurance Group as compensation for damages caused to Gwinnett County's water infrastructure, and authorization for the Chairwoman to sign a Release of all Claims. {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

9. Parks and Recreation/Chris Minor

2026-0278 Approval to renew BL061-23, purchase of shelf stable summer meals on an annual contract (May 17, 2026 through May 16, 2027), with JA Foodservice Corporation, amount not to exceed \$475,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

10. Transportation/Edgardo Aponte

2026-0318 Approval to renew BL015-23, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 21, 2026 through March 20, 2027), with ACS Landscape Management, Inc. and Russell Landscape, LLC (formerly known as Georgia Green Grounds Care, LLC), amount not to exceed \$1,100,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0319 Approval to renew BL014-23, right-of-way mowing of County roads on an annual contract (March 21, 2026 through March 20, 2027), with Russell Landscape, LLC (formerly known as Georgia Green Grounds Care, LLC), amount not to exceed 954,000.00. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VI. Consent Agenda

A. New Business

10. Transportation/Edgardo Aponte

2026-0310 Approval for a determination by the Board of Commissioners that special conditions exist within the area of Hillside Drive and Osceola Court as to the health, safety and welfare of the persons or properties within said area, that may justify the creation of a Special Assessment District to provide speed humps, and for direction to the Department of Transportation to prepare a recommendation and proceed with a public hearing for the incorporation of Hillside Drive and Osceola Court into the Gwinnett County Speed Hump Program. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0311 Approval for a determination by the Board of Commissioners that special conditions exist within the area of Osceola Court as to the health, safety and welfare of the persons or properties within said area, that may justify the creation of a Special Assessment District to provide streetlights, and for direction to the Department of Transportation to prepare a recommendation and proceed with a public hearing for the incorporation of Osceola Court into the Gwinnett County Streetlighting Program. (Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

11. Water Resources/Rebecca Shelton

2026-0138 Approval to renew SS001-25, provision of products and services for Flowserve pumps and SIHI equipment on an annual contract (March 17, 2026 through March 16, 2027), with Carter and Verplanck, Inc., a DXP Enterprises Company, amount not to exceed \$700,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0220 Approval to renew BL153-24, purchase of liquid oxygen and liquid nitrogen on an annual contract (March 17, 2026 through March 16, 2027), with Airgas, Inc., amount not to exceed \$550,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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A. New Business

11. Water Resources/Rebecca Shelton

2026-0296 Approval to renew BL017-24, replacement of water meters, 2" and smaller, on an annual contract (May 14, 2026 through May 13, 2027), with Bermex, Inc., amount not to exceed \$1,400,000.00.

(Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.) {Action: Approved Motion: Ku Second:

Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0121 Award BL006-26, purchase of slide gates for the Lanier Filter Plant, to Rodney Hunt, Inc., amount not to exceed \$227,000.05.

(Recommendation: Award) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0277 Award BL004-26, Middle Yellow River interceptor phase 2, to Site Engineering, Inc., amount not to exceed \$7,145,894.00.

(Recommendation: Award) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0284 Award BL008-26, Royal Woods Parkway sewer relocation, to Site Engineering, Inc., amount not to exceed \$938,372.00.

(Recommendation: Award) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2026-0291 Award SS002-26, provision of products and services for KSB pumps on an annual contract (March 17, 2026 through March 16, 2027), to Pump and Process Equipment, Inc., amount not to exceed

\$350,000.00. (Recommendation: Award) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VII. Comments from Audience

VIII. Adjournment

{Action: Adjourn at 2:15 PM Motion: Ku Second: Holtkamp Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}