



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Unofficial**  
**Work Session Minutes**  
**Tuesday, March 17, 2026 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## III. New Business - Contract Renewals

### 1. Community Services/Lindsey Jorstad

**2026-0308 Approval** to renew RP006-23, provision of a coordinated care solution on an annual contract (April 19, 2026 through April 18, 2027), with Unite USA, Inc., amount not to exceed \$170,000.00. (Recommendation: Approval)

Consent – Ku

### 2. Fire Services/Fred Cephas

**2026-0299 Approval** to renew BL023-24, provision of supplemental landscaping maintenance services on an annual contract (April 19, 2026 through April 18, 2027), with Mariani Enterprises, LLC dba Ed Castro Landscape and Visionscapes, Inc., amount not to exceed \$163,000.00. (Recommendation: Approval)

Consent – Ku

### 3. Information Technology Services/Dorothy Parks

**2026-0292 Approval** to renew SS004-26, provision of FleetFocus licenses, software, and support on an annual contract (April 1, 2026 through March 31, 2027), with AssetWorks, Inc., amount not to exceed \$104,614.06. (Recommendation: Approval)

Consent – Ku

### **III. New Business - Contract Renewals**

#### **3. Information Technology Services/Dorothy Parks**

**2026-0301 Approval** to renew OS027-24, provision of maintenance and support for the Thales data encryption solution on an annual contract (July 1, 2026 through June 30, 2027), with Dell Marketing L.P., using a competitively procured State of Georgia contract, amount not to exceed \$190,495.41. (Recommendation: Approval)

**Consent – Ku**

**2026-0302 Approval** to renew RP049-24, provision of a property deed transfer solution on an annual contract (April 1, 2026 through March 31, 2027), with Just Appraised, Inc., amount not to exceed \$104,516.00. (Recommendation: Approval)

**Consent – Ku**

#### **4. Parks and Recreation/Chris Minor**

**2026-0278 Approval** to renew BL061-23, purchase of shelf stable summer meals on an annual contract (May 17, 2026 through May 16, 2027), with JA Foodservice Corporation, amount not to exceed \$475,000.00. (Recommendation: Approval)

**Consent – Ku**

#### **5. Transportation/Edgardo Aponte**

**2026-0318 Approval** to renew BL015-23, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 21, 2026 through March 20, 2027), with ACS Landscape Management, Inc. and Russell Landscape, LLC (formerly known as Georgia Green Grounds Care, LLC), amount not to exceed \$1,100,000.00. (Recommendation: Approval)

**Consent – Ku**

**2026-0319 Approval** to renew BL014-23, right-of-way mowing of County roads on an annual contract (March 21, 2026 through March 20, 2027), with Russell Landscape, LLC (formerly known as Georgia Green Grounds Care, LLC), amount not to exceed 954,000.00. (Recommendation: Approval)

**Consent – Ku**

#### **6. Water Resources/Rebecca Shelton**

**2026-0138 Approval** to renew SS001-25, provision of products and services for Flowserve pumps and SIHI equipment on an annual contract (March 17, 2026 through March 16, 2027), with Carter and Verplanck, Inc., a DXP Enterprises Company, amount not to exceed \$700,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.)

**Consent – Ku**

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**III. New Business - Contract Renewals**

**6. Water Resources/Rebecca Shelton**

**2026-0220 Approval** to renew BL153-24, purchase of liquid oxygen and liquid nitrogen on an annual contract (March 17, 2026 through March 16, 2027), with Airgas, Inc., amount not to exceed \$550,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.)

**Consent – Ku**

**2026-0296 Approval** to renew BL017-24, replacement of water meters, 2" and smaller, on an annual contract (May 14, 2026 through May 13, 2027), with Bermex, Inc., amount not to exceed \$1,400,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.)

**Consent – Ku**

**IV. New Business**

**1. Commissioners**

**2026-0363 Approval** to appoint Richard Armond to the Gwinnett County Police Citizens Advisory Board as the Gwinnett County Bar Association Criminal Defense Section Representative. Term expires January 31, 2028. Incumbent David Houston. Board of Commissioners Appointment

**Consent – Ku**

**2026-0364 Approval** to appoint Incumbent Jim Nash to the Zoning Board of Appeals. Term expires February 28, 2027. Chairwoman's Appointment

**Consent – Hendrickson**

**2. Elections/Zach Manifold**

**2026-0309 Award SS006-26**, provision of firmware licenses, warranties, and voting system paper on an annual contract (March 17, 2026 through March 16, 2027), to Liberty Vote USA, Inc. (formerly known as Dominion Voting Systems, Inc.), amount not to exceed \$327,468.61. (Recommendation: Award)

**Consent – Carden**

**3. Financial Services/Russell Royal**

**2026-0186 Approval/authorization** of December 31, 2025 Monthly Financial Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2025 budget to reflect adjustments to revenues based on actual receipts and anticipated appropriations. (Recommendation: Approval)

**Consent – Ku**

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**IV. New Business**

**4. Human Resources/Adrienne McAllister**

**2026-0295 Approval/authorization** of a Resolution adopting amendments to the Gwinnett County Board of Commissioners Defined Contribution Pension Plan (the "DC Plan") and the Gwinnett County Board of Commissioners Deferred Compensation Plan (the "457(b) Plan") to implement changes permitted under the SECURE 2.0 Act. (Retirement Plans Management Committee Approved on December 4, 2025, Vote 6-0.)

**Consent – Ku**

**5. Information Technology Services/Dorothy Parks**

**2026-0303 Award SS007-26**, provision of professional services to rehost public safety solution servers, to CentralSquare Technologies, Inc. dba TriTech Software Systems, amount not to exceed \$155,610.00. (Recommendation: Award)

**Consent – Ku**

**6. Law Department/Jenny Carter**

**2026-0334 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Marlene Johnson and JP Morgan Chase, consisting of 1,022.83 square feet of permanent construction easement and 357.88 square feet of 24-month temporary driveway easement, Tax Parcel No. R6031 215, 3490 Everson Road, Snellville, GA, amount \$3,800.00. This project is funded by the 2017 SPLOST program.

**Consent – Watkins**

**2026-0335 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of HPA Borrower 2018-1 MS LLC and Bank of America, N.A., consisting of 585.556 square feet of permanent construction and utilities easement and 1,201.667 square feet of permanent drainage easement, Tax Parcel No. R7250 073, 1002 Crofton Landing, Suwanee, GA, amount \$9,300.00. This project is funded by the 2017 SPLOST program.

**Consent – Holtkamp**

**2026-0337 Approval/authorization** for the Board of Commissioners to accept a payment in the amount of \$133,125.61 from Utica National Insurance Group as compensation for damages caused to Gwinnett County's water infrastructure, and authorization for the Chairwoman to sign a Release of all Claims.

**Consent – Ku**

#### **IV. New Business**

##### **7. Transportation/Edgardo Aponte**

**2026-0310 Approval** for a determination by the Board of Commissioners that special conditions exist within the area of Hillside Drive and Osceola Court as to the health, safety and welfare of the persons or properties within said area, that may justify the creation of a Special Assessment District to provide speed humps, and for direction to the Department of Transportation to prepare a recommendation and proceed with a public hearing for the incorporation of Hillside Drive and Osceola Court into the Gwinnett County Speed Hump Program. (Recommendation: Approval)

**Consent – Watkins**

**2026-0311 Approval** for a determination by the Board of Commissioners that special conditions exist within the area of Osceola Court as to the health, safety and welfare of the persons or properties within said area, that may justify the creation of a Special Assessment District to provide streetlights, and for direction to the Department of Transportation to prepare a recommendation and proceed with a public hearing for the incorporation of Osceola Court into the Gwinnett County Streetlighting Program. (Recommendation: Approval)

**Consent – Watkins**

##### **8. Water Resources/Rebecca Shelton**

**2026-0121 Award BL006-26**, purchase of slide gates for the Lanier Filter Plant, to Rodney Hunt, Inc., amount not to exceed \$227,000.05. (Recommendation: Award)

**Consent – Holtkamp**

**2026-0277 Award BL004-26**, Middle Yellow River interceptor phase 2, to Site Engineering, Inc., amount not to exceed \$7,145,894.00. (Recommendation: Award) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.)

**Consent – Ku**

**2026-0284 Award BL008-26**, Royal Woods Parkway sewer relocation, to Site Engineering, Inc., amount not to exceed \$938,372.00. (Recommendation: Award) (Water and Sewerage Authority Approved on March 9, 2026, Vote 4-0.)

**Consent – Ku**

**2026-0291 Award SS002-26**, provision of products and services for KSB pumps on an annual contract (March 17, 2026 through March 16, 2027), to Pump and Process Equipment, Inc., amount not to exceed \$350,000.00. (Recommendation: Award)

**Consent – Holtkamp**

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**V. Adjournment**

{Action: Adjourn at 10:22 AM Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}