GWINNETT COUNTY
BOARD OF COMMISSIONERS

75 Langley Drive | Lawrenceville, GA 30046-6935
O: 770.822.7000 | F: 770.822.7097
GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Work Session Agenda
Tuesday, April 14, 2026 - 10:00 AM

I. Call To Order

II. Approval of Agenda

III. New Business - Contract Renewals

1. Information Technology Services/Dorothy Parks

2026-0201 Approval to renew OS020-24, provision of Oracle products, services, licenses and support on an annual contract (May 31, 2026 through May 30, 2027), with Mythics, Inc., using a competitively procured Georgia Technology Authority contract, amount not to exceed $113,841.84. (Recommendation: Approval)

2026-0385 Approval to renew OS015-22, purchase of Adobe software renewal subscriptions on an annual contract (May 5, 2026 through May 4, 2027), with CDW Government, LLC, using a competitively procured State of Georgia contract, amount not to exceed $264,084.06. (Recommendation: Approval)

2026-0408 Approval to renew BL046-24, installation and removal services for radios, MDT's and affiliated equipment on an annual contract (June 19, 2026 through June 18, 2027), with Mobile Communications America, Inc., amount not to exceed $196,400.40. (Recommendation: Approval)

III. New Business - Contract Renewals

2. Parks and Recreation/Chris Minor

2026-0357 Approval to renew BL044-23, provision of lighting maintenance and re-lamping services for recreational facilities & security lighting on an annual contract (June 4, 2026 through June 3, 2027), with LMI Systems, LLC, amount not to exceed $210,000.00. (Recommendation: Approval)

2026-0370 Approval to renew BL053-25, provision of precision laser grading services on an annual contract (June 4, 2026 through June 3, 2027), with Laser Products, LLC dba Turfplaner of Georgia, amount not to exceed $125,000.00. (Recommendation: Approval)

3. Sheriff/Keybo Taylor

2026-0300 Approval to renew BL007-23, purchase of transparent vinyl covered mattresses on an annual contract (April 26, 2026 through April 25, 2027), with Bob Barker Company, Inc., amount not to exceed $140,000.00. (Recommendation: Approval)

4. Transportation/Edgardo Aponte

2026-0288 Approval to renew BL174-23, purchase of thermoplastic materials on an annual contract (April 16, 2026 through April 15, 2027), with Geveko Markings, Inc., amount not to exceed $250,000.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Approval)

2026-0415 Approval to renew BL028-25, purchase of hot asphaltic mix on an annual contract (May 7, 2026 through May 6, 2027), with C.W. Matthews Contracting, Co., Inc. and Pittman Construction Company, Inc., amount not to exceed $380,000.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Approval)

2026-0290 Approval to renew SS024-23, provision of Avail maintenance and support agreement on an annual contract (July 1, 2026 through June 30, 2027), with Avail Technologies, Inc., amount not to exceed $293,668.53. (Recommendation: Approval) (Transit Advisory Board Approved on March 4, 2026 Vote 3-0.)

5. Water Resources/Rebecca Shelton

2026-0391 Approval to renew RP039-21, document processing services for the Department of Water Resources on an annual contract (May 3, 2026 through May 2, 2027), with Datamatx, Inc., amount not to exceed $2,740,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

III. New Business - Contract Renewals

5. Water Resources/Rebecca Shelton

2026-0413 Approval to renew BL029-23, HVAC system maintenance, repair, and replacement services for various Department of Water Resources locations on an annual contract (April 18, 2026 through April 17, 2027), with 5 Seasons Mechanical, LLC; Maxair Mechanical, LLC; and United Maintenance, Inc., amount not to exceed $1,760,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

IV. New Business

1. Commissioners

2026-0377 Approval to reappoint Incumbent Domonique Cooper to the Region Three Department of Behavioral Health and Developmental Disabilities (DBHDD) Advisory Council. Term expires April 17, 2029. Board of Commissioners Appointment

2026-0380 Approval to appoint Miguel Figueroa to the Gwinnett County Transit Advisory Board to fill the unexpired term of Akbar Ali. Term expires December 31, 2028. District 1/Carden

2026-0436 Approval to appoint Kevin Dodson to the Development Advisory Committee as the Utility Company Representative. Member serves at the pleasure of the Board of Commissioners. Incumbent William Edwards. Board of Commissioners Appointment

2026-0464 Approval to appoint Scott Samuel to the Board of Construction Adjustments and Appeals to fill the unexpired term of Linda Priest as a Registered Civil Engineer Representative. Term expires December 31, 2027. Board of Commissioners Appointment

2026-0469 Approval to appoint David Will to the Ethics Board empaneled for the Ethics Complaint filed against Commissioner Kirkland Carden in accordance with the provisions of Section 54-37 of the Gwinnett County Code of Ethics. Board of Commissioners Appointment

2026-0470 Approval to appoint David Will to the Ethics Board empaneled for the Ethics Complaint filed against Commissioner Ben Ku in accordance with the provisions of Section 54-37 of the Gwinnett County Code of Ethics. Board of Commissioners Appointment

IV. New Business

1. Commissioners

2026-0473 Approval to appoint Nicole Robinson to the Gwinnett County Recreation Authority to fill the unexpired term of Tanjina Islam. Term expires December 31, 2028. District 1/Carden

2026-0474 Approval to appoint Larry Cobb to the Gwinnett Historical Restoration & Preservation Board to fill the unexpired term of Shelly Abraham. Term expires December 31, 2028. District 1/Carden

2. Community Services/Lindsey Jorstad

2026-0403 Approval/authorization for the Chairwoman to execute a contract with Vision to Learn in the amount of $100,000.00 to implement a mobile vision program for the period January 1, 2026, through December 31, 2026. (Recommendation: Approval)

3. County Administration

2026-0416 Award OS024-26, provision of management consulting services for the Department of Human Resources, to Deloitte, Inc., using a competitively procured State of Georgia contract, amount not to exceed $199,887.00. (Recommendation: Award)

2026-0444 Approval of Change Order No. 3 to RP026-21 Construction Manager at Risk for the renovation of Gwinnett Justice and Administration Center Campus Space with Gilbane Building Company, increasing the contract by $38,943,000.00. The contract time will be extended by 16 months. The new project completion date will be July 10, 2029. The mark-up fee will remain unchanged. The contract amount is adjusted to $143,943,000.00. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price authorizations and associated change orders. (Recommendation: Approval)

4. Financial Services/Russell Royal

2026-0409 Approval to renew RP041-21, provision of a grants management software solution on an annual contract (April 19, 2026 through April 18, 2027) and approval of Change Order No. 4, with REI Systems, Inc., amount not to exceed $289,308.29. (Recommendation: Approval)

IV. New Business

4. Financial Services/Russell Royal

2026-0358 Approval/authorization of the February 28, 2026 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2026 budget to reflect adjustments to revenue based on actual receipts and anticipated appropriations. (Recommendation: Approval)

5. Fire Services/Fred Cephas

2026-0367 Award SS009-26, purchase of fire hoses, to AEST Fire & Safety, amount not to exceed $107,904.50. (Recommendation: Award)

6. Human Resources/Adrienne McAllister

2026-0417 Approval/authorization to accept a grant award for a summer internship program from the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. in the amount of $6,519.00. Association County Commissioners of Georgia Civic Affairs Foundation, Inc. will reimburse the County for wages paid out for up to two interns. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. (Recommendation: Approval)

7. Information Technology Services/Dorothy Parks

2026-0404 Award SS010-26, provision of iNovah cashiering software support and maintenance on an annual contract (July 1, 2026 through June 30, 2027), to System Innovators, a division of N. Harris Computer Corporation, amount not to exceed $117,735.66. (Recommendation: Award)

8. Law Department/Jenny Carter

2026-0371 Approval/authorization for the Chairwoman to execute a Resolution, and a Subdivision Participation and Release Form, to participate in the Associated Pharmacies, Inc. (and American Associated Pharmacies, Inc.); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris And Dickson Co.; North Carolina Mutual Wholesale Drug Company Inc.; and United Natural Foods, Inc. (including its Subsidiaries Supervalu and Advantage Logistics) Settlement. Authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement.

IV. New Business

8. Law Department/Jenny Carter

2026-0426 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Huntington Ridge 2016 LLC and Wilmington Trust, National Association, as Trustee, on behalf of the Registered Holders of CSAIL 2016-C7 Commercial Mortgage Trust consisting of 0.160 acres of fee simple right of way and 0.043 acres of permanent construction easement, Tax Parcel No. R6244 010, 6190 Buford Highway, Norcross, amount $199,100.00. This project is funded by the 2023 SPLOST program.

2026-0427 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of WSI Poppy Ridge, LLC and EPC Holdings 1038 LLC consisting of 0.093 acres of fee simple right of way, Tax Parcel No. R6244 132, 6190 Regency Parkway, Norcross, amount $51,200.00. This project is funded by the 2023 SPLOST program.

2026-0429 Approval/authorization for Declaration of Taking Condemnation proceedings for the property of Nova Group, LLC, consisting of 1,445.74 square feet of fee simple right of way, 2,025.95 square feet of permanent construction and utilities easement, and 875.69 square feet of 12-month temporary construction and driveway easement, Tax Parcel No. R6199 108, 1560 Indian Trail Lilburn Road, Norcross, amount $47,800.00. This project is funded by the 2017 SPLOST program.

9. Parks and Recreation/Chris Minor

2026-0390 Award BL040-26, Rabbit Hill Park synthetic turf replacement, to Advanced Sports Surfaces, LLC, amount not to exceed $860,634.00. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award)

2026-0402 Award BL024-26, provision of wood floor refinishing on a multi-year contract, to The Flooring Connection, LLC. The initial term of this contract shall be April 14, 2026 through December 31, 2026, amount not to exceed $26,100.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed $136,300.00. (Recommendation: Award)

10. Planning & Development/Matt Dickison

2026-0376 Approval/authorization to amend the Code of Ordinances of Gwinnett County to create a new Short-term Rental Ordinance in Article V of Chapter 74. (Recommendation: Approval)

IV. New Business

10. Planning & Development/Matt Dickison

2026-0401 Approval/authorization for the Chairwoman to execute any and all documents necessary to enter into the 2026 Participation Agreement with Partnership Gwinnett Public Funding Entity, Inc. (Recommendation: Approval)

11. Police Services/James D. McClure

2026-0372 Approval/authorization for the Chairwoman or designee to execute a Memorandum of Understanding, and any other necessary documents, with the Atlanta Regional Commission (ARC) through the Urban Area Security Initiative (UASI) related to acceptance of grant funds for Law Enforcement and Emergency Operations capabilities, for a value not to exceed $148,210.53. Goods and services will be procured through ARC/UASI, on behalf of Gwinnett County, and no County match is required. (Recommendation: Approval)

12. Sheriff/Keybo Taylor

2026-0386 Award SS008-26, provision of ELSAG license plate recognition systems, to Thomas J. Madden & Associates, amount not to exceed $112,100.00. (Recommendation: Award)

2026-0405 Award BL036-26, Gwinnett County Detention Center employee parking lot and security upgrades project, to NPSG Built, LLC, amount not to exceed $2,069,960.00. (Recommendation: Award)

2026-0306 Approval to retire from service, Gwinnett County Sheriff's Office K9 Kimbo. K9 Kimbo will be removed from the Fixed Asset Registry and permanently retired to his former handler, Corporal Silva. (Recommendation: Approval)

2026-0336 Approval to accept the donation of a dual-purpose narcotic/patrol/tracking K9, valued at approximately $20,000.00, from Jay and Lindsey Azar to the Gwinnett County Sheriff’s Office K9 Unit to assist in locating illegal narcotics and locating and arresting individuals who flee on foot or hide in areas of concealment. (Recommendation: Approval)

13. Transportation/Edgardo Aponte

2026-0368 Award BL029-26, Cruse Road (Regency Drive to Oakland Road) pedestrian improvement project, to Sol Construction, LLC, amount not to exceed $869,709.00. This project is funded by the 2023 SPLOST Program. (Recommendation: Award)

IV. New Business

13. Transportation/Edgardo Aponte

2026-0369 Award BL033-26, Jimmy Carter Boulevard at Britt Road/Williams Road intersection improvement project, to 9 Yards Infrastructure, LLC, amount not to exceed $789,876.00. This project is funded by the 2023 SPLOST Program. (Recommendation: Award)

2026-0383 Award BL034-26, Oak Road at Mountain View Road intersection improvement project, to E.R. Snell Contractor, Inc., amount not to exceed $1,672,475.60. This contract is funded 13.8% by the City of Snellville and 86.2% by the 2017 SPLOST program. (Recommendation: Award)

2026-0375 Approval/authorization for the Chairwoman to execute Supplemental Agreement #1, and any other related documents, to the original Project Framework Agreement with the Georgia Department of Transportation (GDOT) for the scoping and planning for the Sugarloaf Parkway project from SR 124/Scenic Highway to Old Norcross Road. With this agreement, GDOT will contribute an additional $600,000.00 and the County will provide a required local match of $150,000.00. The County matching funds are provided by the 2017 SPLOST program. (Recommendation: Approval)

2026-0407 Approval/authorization for the Chairwoman to sign a letter of consensus indicating agreement with the Georgia Department of Transportation and the Federal Highway Administration regarding the documents prepared as part of the I-85 Planning and Environmental Linkages (PEL) Study. (Recommendation: Approval)

14. Water Resources/Rebecca Shelton

2026-0388 Award BL002-26, South Scales Road water main replacement, to The Dickerson Group, Inc., amount not to exceed $991,208.97. (Recommendation: Award) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

2026-0382 Approval to increase BL049-23, construction and maintenance of water mains on an annual contract for the current contract period (July 16, 2025 through July 15, 2026), with JDS, Inc. and The Dickerson Group, Inc., from $5,000,000.00 to $6,000,000.00 and approval to renew (July 16, 2026 through July 15, 2027), amount not to exceed $10,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

IV. New Business

14. Water Resources/Rebecca Shelton

2026-0384 Approval to increase BL048-23, construction and rehabilitation of gravity and sewer force mains on an annual contract for the current contract period (July 16, 2025 through July 15, 2026), with JDS, Inc., from $7,000,000.00 to $9,000,000.00 and approval to renew (July 16, 2026 through July 15, 2027), amount not to exceed $10,500,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

2026-0414 Approval to increase SS009-24, purchase of products and services for Flygt submersible pumps on an annual contract for the current contract period (June 19, 2025 through June 18, 2026), with Xylem Water Solutions USA, Inc., from $3,500,000.00 to $5,641,281.53 and approval to renew (June 19, 2026 through June 18, 2027), amount not to exceed $5,200,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.)

V. Adjournment

M E M O R A N D U M

To: Chairwoman Hendrickson
District 1 Commissioner Carden
District 2 Commissioner Ku
District 3 Commissioner Watkins
District 4 Commissioner Holtkamp

From: Ashia Gallo, Communications Department

The following item(s) will be on the agenda for the BOC business session on **April 14, 2026**, under the item of business announcements as a resolution of recognition, award, etc., as indicated:

1) **Proclamation**: Recognizing National Donate Month
Requested by: Monica Davis, LifeLink Foundation, Inc. Ambassador
Attendee(s): Representatives from LifeLink Foundation, Inc.
Presented by: Chairwoman Nicole Love Hendrickson

2) **Proclamation:** Recognizing National Prescription Drug Take Back Day
Requested by: Amira Abdulhafid, GUIDE Inc. Program Director
Attendee(s): Representatives from GUIDE Inc. and Gwinnett Police
Presented by: Chairwoman Nicole Love Hendrickson

3) **Proclamation**: Celebrating the 10th Anniversary of the Georgia First Generation Foundation
Requested by: Charbel Aoun, Georgia First Generation Foundation Founder & Executive Director
Attendee(s): Representatives from Georgia First Generation Foundation
Presented by: Chairwoman Nicole Love Hendrickson

4) **Proclamation**: Recognizing Representative Dewey McClain's Service and Retirement
Requested by: Chairwoman Nicole Love Hendrickson
Attendee(s): Representative Dewey McClain
Presented by: Chairwoman Nicole Love Hendrickson

5) **Proclamation**: Recognizing Earth Day 2026
Requested by: Ron Adderley, Support Services Director
Attendee(s): Representatives from Gwinnett Clean & Beautiful, Gwinnett Solid Waste Management, and the Gwinnett County Sustainability Commission
Presented by: Chairwoman Nicole Love Hendrickson

cc:

Glenn Stephens	Betrand Williams
Buffy Rainey	Arteen Afshar
Joe Sorenson	Hunter Coleman
Heather Sawyer	Neshanta Banks
Kimberly Banner	Katie Gill
Tina King	Tammy Gibson
Carli Primavera	Jeanie Donaldson
Lauren Gamel	Chad Wasdin
Lindsey Gravitt	Deborah Tuff

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260201	20250377

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Information Technology Services			Date Submitted:	02/03/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew OS020-24, provision of Oracle products, services, licenses and support on an annual contract (May 31, 2026 through May 30, 2027), with Mythics, Inc., using a competitively procured Georgia Technology Authority contract, amount not to exceed $113,841.84.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	daparks (3/26/2026)
Attorney	jennyscarter (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$113,842	brainey (4/7/2026)

Finance Comments	FinDir's Initials
*The current balances in Technical - License Support Agreement, Capital Outlay-Machine/Equipment, and Supplies-PC are checked as items are purchased and services are provided. For FY2026, $98,035 is allocated. For FY2027, $15,807 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – OS020-24
Provision of Oracle Products, Services, Licenses and Support on an Annual Contract

PURPOSE:	The Oracle database software is used for maintaining, updating and retrieving data for numerous County applications such as FileNet, DWR FileNet, GIS, Oracle Forms, SAP Fire Certifications, SAP and HR legacy reporting, and Sheriff's Oracle applications. This contract will provide products, services, licensing, maintenance and support for County Oracle databases.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$113,841.84
PREVIOUS CONTRACT AWARD AMOUNT:	$123,298.18
AMOUNT SPENT PREVIOUS CONTRACT:	$123,298.18
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	Due to a change in licensing requirements, an accurate increase/decrease cannot be calculated.
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	May 31, 2026 through May 30, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE CIO/DIRECTOR

446 West Crogan Street | Lawrenceville, GA 30046-6935
770.822.8900
GwinnettCounty.com

MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO
Department of Information Technology Services DP/JK

FROM: John Kable, Assistant Director
Department of Information Technology Services JK

SUBJECT: Recommendation to Renew OS020-24
Provision of Oracle Products, Services, Licenses and Support on an Annual Contract

DATE: March 20, 2026

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above referenced contract with Mythics, Inc. for the period of May 31, 2026 through May 30, 2027 in the amount not to exceed $113,841.84.

DESCRIPTION

Oracle is the database solution used for maintaining, updating, and retrieving data for County's FileNet application. The Oracle Database Appliances (ODA) X6-2 reached End of Life and need to be decommissioned and replaced by newer model ODA X11 S for this renewal. The ODA X11 S and the disaster recovery ODA X8-2M are the hardware/software platform that the Oracle database sits on. The ODA simplifies deployment, maintenance, and support of high availability database solutions. It also provides a reliable, resilient, database system that is scalable.

This renewal will provide licensing, maintenance, and support for County Oracle databases leveraging the Georgia Technology Authority contract 9800-RFP0112-62015MYT.

FINANCIAL

1. Estimated amount to be spent: $113,841.84
2. Projected amount to be spent previous contract period: $123,298.18
3. Do total obligations agree with "Action Requested"? Yes X No ____
4. Budgeted: Yes X No ____
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Constance Clinkscales Contact phone: 770 822-8987

MYTHICS™

ORACLE | Service Partner ORACLE | Sell Partner

4525 Main Street, Suite 1500
Virginia Beach, VA 23462
Kevin Ort
Phone: 757-226-7710
Fax: 757.412.1060
Email: kort@mythics.com

Company Name: **Gwinnett County**
Project: **Refresh ODA X6-2 to ODA X11-S for OS020-24**
Contact: **David Chen**
Email: David.Chen@gwinnettcounty.com
Phone: **770.822.8363**

Estimate Number: 6218771 ODA X11S GC-3 OPT3
Estimate prepared on: March 20, 2026
Valid thru: **May 29, 2026**

Quote Prepared By: Kevin Ort

Item Nbr.	Oracle Product Category	Part Number	Description	Qty.	Discounted Unit Price	Extended Price
1		7623708	Oracle Database Appliance X11-S, TAA: model family	2	$ -	$ -
2	Z	7623742	Oracle Database Appliance X11-S, TAA (for factory installation)	2	$ 21,838.08	$ 43,676.16
3	Z	7623748	Oracle Database Appliance X11 memory expansion kit - four 64 GB DIMMs (for factory installation)	4	$ 5,902.16	$ 23,608.64
4	V	333V-20-15-C14	Power cord: Sun Rack jumper, straight, 2 meters, C14 plug, C13 connector, 10A (for factory installation)	4	$ 26.25	$ 105.00
5	Z	7623754	Oracle Quad Port 10GBase-T Adapter v3 for Oracle Database Appliance X11 (for factory installation)	2	$ 2,141.04	$ 4,282.08
6	Z	7607075	PCIe filler panel v2 (for factory installation)	2	$ -	$ -
7	Z	7623753	Oracle Quad Port 10GBase-T Adapter v3 for ODA X11 factory installation)	2	$ -	$ -
8		B58179	Oracle Premier Support for Systems - Renewal Partner	2	$ 4,300.31	$ 8,600.63
9	Y	B74193	Oracle Standard System Installation Service, Site Audit: Engineered Systems - Group I	2	$ 2,117.02	$ 4,234.04
10		B59411	Hardware Freight Fee	2	$ -	$ -
					SUBTOTAL: HARDWARE SYSTEMS	$ 71,671.88
					SUBTOTAL: PREMIER SUPPORT	$ 8,600.63
					SUBTOTAL: INSTALLATION	$ 4,234.04
					SUBTOTAL: FREIGHT	$ -
					TOTAL	$ 84,506.55

TOTAL:	$ 84,506.55

****SUBTOTAL: ESTIMATED YEAR 2 SUPPORT & DDR**	$ 9,288.68
****SUBTOTAL: ESTIMATED YEAR 3 SUPPORT & DDR**	$ 10,031.77
****SUBTOTAL: ESTIMATED YEAR 4 SUPPORT & DDR**	$ 10,834.31
****SUBTOTAL: ESTIMATED YEAR 5 SUPPORT & DDR**	$ 11,701.06
****ESTIMATED TOTAL FOR ENTIRE FIVE YEAR SOLUTION**	$ 126,362.36

****OUT YEARS OF SUPPORT AND DDR ARE ESTIMATED ONLY, BASED ON THE CURRENT ORACLE ANNUAL ADJUSTMENT RATE OF 8%, AND SUBJECT TO CHANGE AT ORACLE'S DISCRETION**

Applicable State taxes will be added unless an exemption is provided

By confirming, referencing or placing an order based on this quote, you are agreeing that the software products being purchased are for electronic delivery only and there is no transfer of tangible property.

Oracle's License Definitions and Rules (LDRs) are available at https://www.oracle.com/corporate/contracts. Please note the LDRs that apply to an order subject to this quote will be those LDRs in effect at the time Contractor accepts Your order.

This proposal contains information which is deemed Proprietary & Business Sensitive. This information shall not be disclosed outside of your organization without the express written consent of an authorized representative of Mythics, LLC This information shall not be duplicated, used, or disclosed – in whole or in part – for any purpose other than to evaluate this proposal.

Quotation Subject to Management's Final Approval

*******PURCHASING INSTRUCTIONS**** PLEASE FOLLOW THESE INSTRUCTIONS CLOSLY SO WE ARE ABLE TO ACCEPT YOUR PO UPON ARRIVAL***
1) Please reference Mythics' estimate number 6218283 ODA X11L GC-1 on the government contract or purchase order
2) The purchase order must state that this order is placed pursuant to the terms and conditions of the GTA contract # 9800-RFP0112-62015MYT
3) The Purchase order must reference the correct vendor name: MYTHICS, LLC.
4) The Purchase order must reference the correct vendor address: 4525 Main St, Suite 1500, Virginia Beach, VA 23456
5) Please email Purchase Order to Kevin Ort at kort@mythics.com or fax# 757-226-7710

Payment Terms: License Fee - Net 30, Technical Support - Quarterly in Arrears

Additional Information:
Media is available for download at no additional cost at http://edelivery.oracle.com/
This quotation is an estimate and is an invitation for you to offer to purchase products and services from Mythics. Your order is subject to Mythics' acceptance.
In reliance on your order, Mythics will issue a non-cancellable order with its supplier for software or hardware products ordered; therefore, all orders are non-cancellable.

DUNS#: 013358002
Mythics Fed Tax ID#: 54-1987871
CAGE CODE: 1TA34
Lead Time: 12-14 Business Days
NAIC: 423430

Delivery, Installation and Acceptance of Hardware

a. You are responsible for installation of the hardware, unless you purchase installation services from Oracle with respect to such hardware.
b. Oracle will deliver the hardware to the delivery address specified by you on your purchasing document or when your purchasing document does not indicate a ship to address, the location
c. Acceptance of the hardware occurs on delivery.
d. Oracle may make and invoice you for partial deliveries.
e. Oracle may make product substitutions and modifications that do not cause a material adverse effect in overall hardware performance.
f. Oracle will use its reasonable commercial efforts to deliver the hardware within a timeframe that is consistent with Oracle's past practices regarding the amount and type of hardware that
g. Support provided by Oracle. Current Oracle Hardware and System Support Policies can be found at http://www.oracle.com/us/support/policies/index.html.
h. You agree that Mythics has the right to cancel your support due to a non-payment.

GA: GTA 9800-RFP0112-62015MYT

4525 Main Street, Suite 1500
Virginia Beach, VA 23462

Quinn Kashishian
Phone: (757) 226-7712
Fax: (757) 412-1060
Email: qkashishian@mythics.com

DUNS #: 013358002
UEI: U2W4ZCG9WJA7
Fed Tax ID #: 54-1987871
CAGE Code: 1TA34

Company Name: Gwinnett County
Contact: David Chen
Email: David.Chen@gwinnettcounty.com
Phone Number: N/A
Project: Oracle Technical Support

Quote Number: SR 2542130 FY26 v2
Prepared On: February 23, 2026
Valid Through: May 30, 2026

Please include this reference on a valid PO:	This PO incorporates the terms of Mythics quote number SR 2542130 FY26 v2 including the GA: GTA 9800-RFP0112-62015MYT by reference

RACLE SUPPORT RENEWA

Line Item	CSI	Oracle Product Description	Start Date	End Date	Serial Number	Quantity	Support Type	Extended Price
				Installed At:				
1	23121532	Oracle Database Appliance X8-2M, TAA (for factory installation)	5/31/2026	5/30/2027		1	Premier Support for Systems	$ 4,261.53
2	23121532	Power cord: Sun Rack jumper, straight, 2 meters, C14 plug, C13 connector, 10A (for factory installation)	5/31/2026	5/30/2027		2	Premier Support for Systems	$ 5.56
3	23121532	Oracle Database Appliance X8-2M, TAA: model family	5/31/2026	5/30/2027		1	Premier Support for Systems	$ -
4	23121532	Oracle Database Appliance X8-2M, TAA (for factory installation)	5/31/2026	5/30/2027		1	Premier Support for Systems	$ -
5	23121532	Oracle Quad Port 10GBase-T Adapter (for factory installation)	5/31/2026	5/30/2027		1	Premier Support for Systems	$ 168.76
6	23121532	PCIe filler panel (for factory installation)	5/31/2026	5/30/2027		1	Premier Support for Systems	$ 0.31
7	20361319	Oracle Diagnostics Pack - Processor Perpetual	5/31/2026	5/30/2027		3	Software Update License & Support	$ 4,207.45
8	20361319	Oracle Tuning Pack - Processor Perpetual	5/31/2026	5/30/2027		3	Software Update License & Support	$ 2,804.74
9	20361319	Oracle Database Lifecycle Management Pack - Processor Perpetual	5/31/2026	5/30/2027		3	Software Update License & Support	$ 6,730.20
10	15597963	Oracle Database Enterprise Edition - Processor Perpetual	5/31/2026	5/30/2027		2	Software Update License & Support	$ 1,758.60
11	15597963	Oracle Database Enterprise Edition - Processor Perpetual	5/31/2026	5/30/2027		1	Software Update License & Support	$ 9,398.14
							SULS SUBTOTAL	$ 24,899.13
							PREMIER SUPPORT FOR SYSTEMS SUBTOTAL	$ 4,436.16

	SUPPORT TOTAL	**$ 29,335.29**

This quotation contains data that shall not be disclosed outside of Gwinnett County and shall not be duplicated, used, or disclosed – in whole or in part – for any purpose without the express written consent of Mythics, LLC unless otherwise required by law

This quotation is an estimate and is an invitation for you to offer to purchase support services from Mythics subject to the terms and conditions herein.
Your order is subject to Mythics' acceptance.

- You agree that Mythics has the right to cancel your support due to non-payment.
- By confirming, referencing or placing an order based on this quote, you are agreeing that the support being purchased is for electronic delivery only and there is no transfer of tangible property. Media is available for download at no additional cost at http://edelivery.oracle.com/
- Support services are provided under Oracle's then current technical support policies located at https://www.oracle.com/support/policies.html and the valid end user agreement set forth in the contract referenced at the top of this quote
- Applicable State taxes will be added unless an exemption is provided.
- Orders are non-cancellable.
- Support is invoiced Quarterly in Arrears with Net 30 payment terms
- Option year pricing is subject to change based on Oracle pricing adjustments/surcharges.

Do you have any new projects you're working on that may require Oracle licensing? We can help!

RIGHTS IN DATA: Oracle programs, including the operating system, integrated software, any programs installed on hardware and/or documentation, delivered in accordance with the terms and conditions of the contract are "commercial computer software" pursuant to the applicable Federal Acquisition Regulation ("FAR"). As such, use, duplication, disclosure, modification, and adaptation of the programs, including the operating system, integrated software, any programs installed on the hardware, and/or documentation, shall be subject to the End User Agreement, and then, to the extent applicable. the additional rights set forth in FAR 52.227-19, Commercial Computer Software (DEC 2007) wherein for the purposes of the contract "Government" shall mean the ordering activity. Issuance of an order off this quote signifies buyer agreement that no additional FAR clauses pertaining to Rights in Data apply.

WARRANTY: The warranty for the products you are purchasing is outlined in the End User Agreement that is referenced on this quote. Additional warranties are not accepted and considered to be null and void.

SECURITY/PRIVACY: No Oracle Authorized Reseller can agree to accept security or privacy clauses without the express written approval of Oracle; most public sector (State or Locality) specific clauses pertaining to security or privacy do not apply to Commercial Off The Shelf (COTS) or commercial items. End users will not transmit PII or PHI to Contractor or Oracle during the performance/delivery or use of the line items quoted herein. Customer Ordering Activity would need to execute a BAA directly with Oracle in the event PHI is transmitted or accessed. A valid PO will not contain public sector, State or Locality specific clauses pertaining to security and privacy or will otherwise state on the PO those clauses do not apply.

This is not an exhaustive list, and additional terms may be identified for removal or non-application

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260385	20250149

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Information Technology Services			Date Submitted:	03/20/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew OS015-22, purchase of Adobe software renewal subscriptions on an annual contract (May 5, 2026 through May 4, 2027), with CDW Government, LLC, using a competitively procured State of Georgia contract, amount not to exceed $264,084.06.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	daparks (3/26/2026)
Attorney	jennyscarter (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$264,084	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*The current balance in Technical - Lic Support Agreements is checked as items are purchased. For FY2026, $176,056 is allocated. For FY2027, $88,028 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – OS015-22
Purchase of Adobe Software Renewal Subscriptions on an Annual Contract

PURPOSE:	This contract allows the County to engage in an Enterprise Agreement to use Adobe Acrobat DC Pro, Adobe Create Cloud All Apps, Adobe Illustrator, Adobe Premier Pro, and Adobe InDesign and purchase annual renewals as required. This suite of products allows for graphic design, web development, photography, forms editing, PDF signing and collaboration.
LOCATION:	Department of Information Technology
AMOUNT TO BE SPENT:	$264,084.06
PREVIOUS CONTRACT AWARD AMOUNT:	$232,951.32
AMOUNT SPENT PREVIOUS CONTRACT:	$241,938.13
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	7.5% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	May 5, 2026 through May 4, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE CIO/DIRECTOR

446 West Crogan Street | Lawrenceville, GA 30046-6935
770.822.8900
GwinnettCounty.com

MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO
Department of Information Technology Services

FROM: Traci Williams, IT Manager, Asset Management
Department of Information Technology Services

SUBJECT: Recommendation to Renew OS015-22 Adobe Software Renewal Subscriptions on an Annual Contract

DATE: March 11, 2026

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above-mentioned contract with CDW Government, LLC, in the amount not to exceed $264,084.06 for the period of May 5, 2026 through May 4, 2027.

DESCRIPTION

The agreement allows the County to engage in an Enterprise Agreement with CDW Government, LLC, to use Adobe Acrobat DC Pro, Adobe Create Cloud All Apps, Adobe Illustrator, Adobe Premier Pro, and Adobe InDesign and purchase annual software subscription renewals as required. This suite of products allows for graphic design, web development, photography, PDF editing, signing and collaboration.

This contract utilizes the Georgia Statewide Contract (#99999-SPD-SPD0000060-0004) with the Department of Administrative Services.

FINANCIAL

1. Estimated amount to be spent: $264,084.06
2. Projected amount to be spent previous contract period: $241,938.13
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Constance Clinkscales Contact phone: 770 822-8987

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

TRACI WILLIAMS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PTTC496	2/27/2026	ADOBE RENEWAL BUDGETARY	2010690	$264,084.06

IMPORTANT - PLEASE READ

Special Instructions: All use of the Products and Services (including On-demand Services, Managed Services and On-premise Software) specified above (and applicable License Metrics) shall be governed by the Adobe Enterprise Licensing Terms in effect on the day the order is placed by the Customer which consist of the General Terms, and the applicable Product Specific Licensing Terms ("PSLT"s) which are available at www.adobe.com/legal/terms/enterprise -licensing.html(collectively "Licensing Terms"). Support terms ("Support Terms") can be found on Adobe's website athttp://www.adobe.com/support/progr ams/policies/terms_customer.html. Product descriptions (and applicable License Metrics) (collectively, ("Product Descriptions") for the Products and Services are published by Adobe on https://helpx.adobe.com/legal/produc t-descriptions.html. The Licensing Terms, Support Terms and Product Descriptions are collectively referred to as "Terms".

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
ADO ILLUSTRATOR 4 F ENT LGA L9 Mfg. Part#: 30002321CC09A12 Electronic distribution - NO MEDIA Contract: State of GA Software 99999-SPD-SPD0000060-0004 (99999-SPD-SPD0000060-0004)	2	8539744	$389.93	$779.86
ADO INDESIGN 4 F ENT LGA L9 Mfg. Part#: 30002377CC09A12 Electronic distribution - NO MEDIA Contract: State of GA Software 99999-SPD-SPD0000060-0004 (99999-SPD-SPD0000060-0004)	11	8539753	$389.93	$4,289.23
ADO ACROBAT PRO F ENT LGA L9 Mfg. Part#: 30002125CC09A12 Electronic distribution - NO MEDIA Contract: State of GA Software 99999-SPD-SPD0000060-0004 (99999-SPD-SPD0000060-0004)	1363	8500158	$103.01	$140,402.63

QUOTE DETAILS (CONT.)				
ADO PREMIERE PRO 4 F ENT RNW LGA L9 Mfg. Part#: 30002440CC09A12 Electronic distribution - NO MEDIA Contract: State of GA Software 99999-SPD-SPD0000060-0004 (99999-SPD-SPD0000060-0004)	2	8572218	$389.93	$779.86
ADO CC ALL APPS 4 F ENT LGA L9 Mfg. Part#: 30002230CC09A12 Electronic distribution - NO MEDIA Contract: State of GA Software 99999-SPD-SPD0000060-0004 (99999-SPD-SPD0000060-0004)	122	8539747	$965.84	$117,832.48

SUBTOTAL	$264,084.06
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$264,084.06**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: GWINNETT COUNTY GOVERNMENT TREASURY DIVISI 75 LANGLEY DR LAWRENCEVILLE, GA 30046-6935 **Phone:** (770) 822-8720 **Payment Terms:** Net 30 Days-Govt State/Local	**Shipping Address:** GWINNETT COUNTY GOVERNMENT TRACI WILLIAMS 455 GRAYSON HWY STE 100 LAWRENCEVILLE, GA 30046-7119 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Rob Sullivan | (866) 245-8105 | robesul@cdwg.com

Need Help?

My Account | Support | Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260408	20250564

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Information Technology Services			Date Submitted:	03/24/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL046-24, installation and removal services for radios, MDT's and affiliated equipment on an annual contract (June 19, 2026 through June 18, 2027), with Mobile Communications America, Inc., amount not to exceed $196,400.40.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	daparks (3/26/2026)
Attorney	jennyscarter (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$196,400	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*The current balance in Professional Services is checked as services are provided. For FY2026, $98,200 is allocated. For FY2027, $98,200 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – BL046-24 Installation and Removal Services for Radios, MDTs and Affiliated Equipment on an Annual Contract	
PURPOSE:	This contract is for the installation and removal of Motorola communication radios, radar units, video camera/recorders, ruggedized cellular modems, connection of antennas, and installation/removal of mobile data terminals (MDTs) and associated docking stations.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$196,400.40
PREVIOUS CONTRACT AWARD AMOUNT:	$264,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$100,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that market prices have increased by approximately 3%. However, the current vendor has agreed to hold pricing firm for the upcoming contract period.
CONTRACT TERM:	June 19, 2026 through June 18, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE CIO/DIRECTOR
446 West Crogan Street | Lawrenceville, GA 30046-6935
770.822.8900
GwinnettCounty.com

MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO
Department of Information Technology Services DP/JK

FROM: Tor Yang, Division Director of Infrastructure
Department of Information Technology Services TY/JK

SUBJECT: Recommendation to Renew BL046-24
Installation and Removal Services for Radios, MDTs and Affiliated Equipment on an Annual Contract

DATE: January 29, 2026

REQUESTED ACTION

The Department of Information Technology Services recommends renewal of the above referenced contract with Mobile Communications America, Inc. in the amount not to exceed $196,400.40 for the period of June 19, 2026 through June 18, 2027.

DESCRIPTION

This contract is used countywide on an on-demand basis for the installation and removal of Motorola communication radios, radar units, video cameras/recorders, ruggedized cellular modems, connection of antennas, and installation/removal of mobile data terminals (MDTs) and associated docking stations. The contract is utilized mainly for County public safety vehicles but can be used for other County vehicles as well if there is a need for these services.

FINANCIAL

1. Estimated amount to be spent: $196,400.40
2. Projected amount to be spent previous contract period: $100,000.00
3. Do total obligations agree with "Action Requested"? Yes _X_ No ____
4. Budgeted: Yes _X_ No ____
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Constance Clinkscales Contact phone: 770 822-8987

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260357	20250415

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Parks and Recreation			Date Submitted:	03/09/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CB			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL044-23, provision of lighting maintenance and re-lamping services for recreational facilities & security lighting on an annual contract (June 4, 2026 through June 3, 2027), with LMI Systems, LLC, amount not to exceed $210,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	cnminor (3/25/2026)
Attorney	abcauthen (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Recreation	*	$210,000	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*The current balance in R&M-Electrical Power is checked as services are provided. For FY2026, $105,000 is allocated. For FY2027, $105,000 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL044-23 Provision of Lighting Maintenance & Re-lamping Services for Recreational Facilities & Security Lighting on an Annual Contract	
PURPOSE:	This contract provides for lighting maintenance and re-lamping services for recreational facilities and security lighting across the County.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$210,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$225,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$258,925.28
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	June 4, 2026 through June 3, 2027

GWINNETT COUNTY
PARKS AND RECREATION DEPARTMENT
446 West Crogan Street | Lawrenceville, GA 30046
770.822.8840
GwinnettParks.com
Chris Minor, Director

MEMORANDUM

TO: Casey Beauston
Purchasing Associate III

THROUGH: Chris Minor
Director of Parks and Recreation

FROM: Summer Hamood
Program Coordinator

SUBJECT: Recommendation to Renew BL044-23: Lighting Maintenance & Re-lamping Services for Recreational Facilities & Security Lighting on an Annual Contract

DATE: March 2, 2026

REQUESTED ACTION

The Department of Parks and Recreation recommends renewal of the above-referenced contract with LMI Systems, LLC in the amount of $210,000.00.

DESCRIPTION

This contract provides for lighting maintenance and re-lamping services for recreational facilities and security lighting across the County.

FINANCIAL

1. Estimated amount to be spent: $210,000.00
2. Projected amount to be spent previous contract period: $258,925.28
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes X No N/A
5. Grant Funded: Yes No X
6. SPLOST Funded: Yes No X
7. Contact name: Summer Hamood Contact phone: 770-822-8856

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260370	20250518

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Parks and Recreation			Date Submitted:	03/17/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CB			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL053-25, provision of precision laser grading services on an annual contract (June 4, 2026 through June 3, 2027), with Laser Products, LLC dba Turfplaner of Georgia, amount not to exceed $125,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	cnminor (3/24/2026)
Attorney	abcauthen (3/30/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Recreation	*	$125,000	brainey (3/30/2026)

Finance Comments	FinDir's Initials
*The current balance in R&M-Industrial Repair is checked as services are provided. For FY2026, $62,500 is allocated. For FY2027, $62,500 is subject to budget approval.	raroyal (3/30/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL053-25 Provision of Precision Laser Grading Services on an Annual Contract	
PURPOSE:	This contract provides for services to quickly and accurately remove surface irregularities and weeds from turf surfaces while leaving the underlying root system intact to re-grow within County parks.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$125,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$125,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$125,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	June 4, 2026 through June 3, 2027

COMMENTS:

GWINNETT COUNTY
PARKS AND RECREATION DEPARTMENT
446 West Crogan Street | Lawrenceville, GA 30046
770.822.8840
GwinnettParks.com
Chris Minor, Director

MEMORANDUM

TO: Casey Beauston
Purchasing Associate III

THROUGH: Chris Minor
Director of Parks and Recreation

FROM: Summer Hamood
Program Coordinator

SUBJECT: Recommendation to Renew: BL053-25, Provision of Precision Laser Grading Services on an Annual Contract

DATE: March 3, 2026

REQUESTED ACTION

The Department of Parks and Recreation recommends renewal of the above-referenced contract with Laser Products, LLC dba Turfplaner of Georgia in the amount of $125,000.00.

DESCRIPTION

This contract provides services to quickly and accurately remove surface irregularities and weeds from turf surfaces while leaving the underlying root system intact to re-grow within county parks.

FINANCIAL

1. Estimated amount to be spent: $125,000.00
2. Projected amount to be spent previous contract period: $125,000.00
3. Do total obligations agree with "Action Requested"? Yes __X__ No ____
4. Budgeted: Yes X No ____ N/A ___
5. Grant Funded: Yes ____ No __X__
6. SPLOST Funded: Yes ____ No X
7. Contact name: Summer Hamood Contact phone: 770-822-8856

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260300	20250008

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Sheriff			Date Submitted:	02/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL007-23, purchase of transparent vinyl covered mattresses on an annual contract (April 26, 2026 through April 25, 2027), with Bob Barker Company, Inc., amount not to exceed $140,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	catwater (3/4/2026)
Attorney	mcintron (3/13/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	$140,000	brainey (3/13/2026)

Finance Comments	FinDir's Initials
*The current balance in Supplies - General Operating is checked as items are purchased. For FY2026, $117,000 is allocated. For FY2027, $23,000 is subject to budget approval.	raroyal (3/11/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL007-23 Purchase of Transparent Vinyl Covered Mattresses on an Annual Contract	
PURPOSE:	This contract provides for the mattresses used by inmates while housed at the Gwinnett County Detention Center.
LOCATION:	Gwinnett County Detention Center
AMOUNT TO BE SPENT:	$140,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$140,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$140,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	2% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	April 26, 2026 through April 25, 2027

COMMENTS:

Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor

Chief Cleophas Atwater

MEMORANDUM

TO: Chelsey Ward
Purchasing Associate III

THROUGH: Cleophas Atwater
Chief

FROM: Samentha Sainmelus SS
Business Manager

SUBJECT: Recommendation to Renew BL007-23 Purchase of Transparent Vinyl Covered Mattresses on an Annual Contract

DATE: November 7, 2025

REQUESTED ACTION

The Department of Gwinnett County Sheriff's Office recommends renewal of the above referenced contract with Bob Barker Company, Inc. in the amount of $140,000.00.

DESCRIPTION

This contract is for mattresses that are used by inmates housed at the Detention Center.

FINANCIAL

1. Estimated amount to be spent: $140,000.00
2. Projected amount to be spent previous contract period: $140,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No _____ N/A _____
5. Grant Funded: Yes _____ No X
6. SPLOST Funded: Yes _____ No X
7. Contact name: Glen Fountain Contact phone: 770-619-6406

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260288	20250295

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Transportation			Date Submitted:	02/18/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - AM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL174-23, purchase of thermoplastic materials on an annual contract (April 16, 2026 through April 15, 2027), with Geveko Markings, Inc., amount not to exceed $250,000.00. This contract is funded by the 2023 SPLOST Program.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	eeaponte (3/25/2026)
Attorney	tllettsome (4/8/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$250,000	brainey (4/8/2026)

Finance Comments	*Amount available in SPLOST Rehab/Resurfacing Cont'd project. For FY2026, $200,000 is allocated. For FY2027, $50,000 is subject to budget approval.	FinDir's Initials: raroyal (4/7/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL174-23
Purchase of Thermoplastic Materials on an Annual Contract

PURPOSE:	This contract will be used for the purchase of thermoplastic materials, which are used to apply markings on pavement surfaces of County maintained roadways. Thermoplastic markings are safety features installed on the pavement to delineate travel lanes, turn lanes, crosswalks, stop bars, turn arrows, and other roadway features.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$250,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$175,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$175,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option two (2) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	April 16, 2026 through April 15, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
O: 770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Alexis Mckennery, Purchasing Manager
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Department of Transportation

FROM: Natasha Tyler, Deputy Director
Department of Transportation

SUBJECT: **Recommendation to Renew BL174-23**
Purchase of Thermoplastic Materials on an Annual Contract

DATE: March 16, 2026

REQUESTED ACTION
The Department of Transportation recommends the renewal of the above referenced contract with Geveko Markings, Inc. in the amount not to exceed $250,000.00.

DESCRIPTION
This annual contract is used for the purchase of thermoplastic materials which are used to apply markings on pavement surfaces of County maintained roadways. Thermoplastic markings are safety features installed on the pavement to delineate travel lanes, turn lanes, crosswalks, stop bars, turn arrows, and other roadway features. This is the second of four (4) options to renew.

FINANCIAL
1. Estimated amount to be spent: $250,000.00
2. Projected 12-month amount spent previous contract period: $175,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes ___X___ No _____
5. Grant Funded: Yes ___ No X ___
6. SPLOST Funded: Yes X No _____
7. Contact name: Paul R. Brown Contact phone: 770.822.7558

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260415	20250441

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Transportation			Date Submitted:	03/25/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - AM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL028-25, purchase of hot asphaltic mix on an annual contract (May 7, 2026 through May 6, 2027), with C.W. Matthews Contracting, Co., Inc. and Pittman Construction Company, Inc., amount not to exceed $380,000.00. This contract is funded by the 2023 SPLOST Program.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	eeaponte (3/26/2026)
Attorney	tllettsome (4/8/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$380,000	brainey (4/8/2026)

Finance Comments	FinDir's Initials
*Amount available in various capital projects. For FY2026, $220,400 is allocated. For FY2027, $159,600 is subject to budget approval.	raroyal (4/7/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY –BL028-25 Purchase of Hot Asphaltic Mix on an Annual Contract	
PURPOSE:	This contract is used for roadway asphalt pavement patching and repairs.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$380,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$460,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$350,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	8.5% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option one (1) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	May 7, 2026 through May 6, 2027

COMMENTS:

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Alexis McKennery, Purchasing Manager
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Department of Transportation

FROM: Jeffery Charlton, R.L.A., Division Director
Department of Transportation

SUBJECT: **Recommendation to Renew BL028-25**
Purchase of Hot Asphaltic Mix on an Annual Contract

DATE: March 23, 2026

REQUESTED ACTION

The Department of Transportation recommends renewal of the above referenced contract (May 7, 2026 thru May 6, 2027) to Pittman Construction Company, Inc. and C.W. Matthews Contracting Co., Inc. in the amount of $380,000.00.

DESCRIPTION

This contract is used countywide by Department of Transportation roadway maintenance staff for roadway asphalt pavement patching, repairs, and quick-fix projects such as lane extensions. Our field crews travel to different asphalt plants where they pick up asphalt and deliver it to jobsites. This is the first of four renewals.

FINANCIAL

1. Estimated amount to be spent: $380,000.00.
2. Projected 12-month amount spent previous contract period: $350,000.00.
3. Do total obligations agree with "Action Requested"? Yes__x__No __.
4. Budgeted: Yes __x__No _____.
5. Grant Funded: Yes_____No__x__.
6. SPLOST Funded: Yes__x__ ____No__.
7. Contact name: Paul Brown Contact phone: 770.822.7558.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260290	20250469

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Transportation			Date Submitted:	02/18/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – MM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew SS024-23, provision of Avail maintenance and support agreement on an annual contract (July 1, 2026 through June 30, 2027), with Avail Technologies, Inc., amount not to exceed $293,668.53.

Attachments	Summary Sheet, Justification Letter

Authorization: Chairwoman's Signature? Yes

Staff Recommendation	Approval
BAC Action:	Transit Advisory Board Approved on March 4, 2026 Vote 3-0.
Department Head	eeaponte (3/24/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Transit Op	*	$293,669	brainey (4/6/2026)

Finance Comments	*The current balance in Technical - License Support Agreement is checked as services are provided.	FinDir's Initials: njwilliams (4/3/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – SS024-23 Provision of Avail Maintenance and Support Agreement on an Annual Contract	
PURPOSE:	This agreement with Avail Technologies, Inc. is to provide support and maintenance services for the Ride Gwinnett Automatic Vehicle Location (AVL), Public Wi-Fi, and camera systems used on all Ride Gwinnett vehicles.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$293,668.53
PREVIOUS CONTRACT AWARD AMOUNT:	$276,379.00
AMOUNT SPENT PREVIOUS CONTRACT:	$276,379.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	6.3% Increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	July 1, 2026 through June 30, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
O: 770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Director of Department of Transportation

FROM: Margo Moore, Transit Division Director
Department of Transportation

SUBJECT: **Recommendation to Renew SS024-23**
Provision of Avail Maintenance and Support Agreement on an Annual Contract

DATE: March 25, 2026

REQUESTED ACTION

The Department of Transportation recommends renewal of the above referenced contract with Avail Technologies, Inc. in the amount of $293,668.53.

DESCRIPTION

This annual contract allows for the continued support and maintenance services for the Ride Gwinnett Automatic Vehicle Location, Public Wi-Fi, and Camera System used on all Ride Gwinnett vehicles. This renewal covers a period from July 1, 2026 through June 30, 2027.

FINANCIAL

1. Estimated amount to be spent: $293,668.53
2. Projected amount to be spent previous contract period: $276,379.00
3. Do total obligations agree with "Action Requested"? Yes __X__ No ____
4. Budgeted: Yes _X___ No ____
5. Grant Funded: Yes ___ No_X____
6. SPLOST Funded: Yes ___ No _X____
7. Contact name:___Erika Rivera___ Contact phone: 770-822-7406

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260391	20250289

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Water Resources			Date Submitted:	03/20/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – JM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew RP039-21, document processing services for the Department of Water Resources on an annual contract (May 3, 2026 through May 2, 2027), with Datamatx, Inc., amount not to exceed $2,740,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/25/2026)
Attorney	nlwood (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$2,675,049	brainey (4/6/2026)
Yes	Admin Support	*	$64,951	

Finance Comments	FinDir's Initials
*The current balances in Professional Services, Communications-Metered Mail, and Printing/Binding are checked as services are provided. For FY2026, $1,826,666 is allocated. For FY2027, $913,334 is subject to budget approval.	njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	Renewals		
Tabled			
Motion			
2nd by			

SUMMARY – RP039-21 Document Processing Services for the Department of Water Resources on an Annual Contract	
PURPOSE:	The Department of Water Resources issues approximately 3,400,000 water and sewer bills annually. This contract allows for color printing, stuffing, and mailing of Gwinnett County monthly water and sewer water bills, along with the Gwinnett Connection, annual Water Quality Report, and other informational inserts; printing and mailing of postcards related to disconnections, backflow, and customer account maintenance; distribution of monthly e-bills and e-correspondence to customers; archiving and presentment of electronic (.pdf) bill files, and ad hoc mailings for special communications and informational campaigns.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	$2,740,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$2,601,814.00
AMOUNT SPENT PREVIOUS CONTRACT:	$2,581,534.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	3% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This proposal was awarded based on various evaluation criteria; therefore, an analysis on cost alone cannot be obtained.
CONTRACT TERM:	May 3, 2026 through May 2, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THRU: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Michael Lanfreschi ML
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Renew RP039-21
Document Processing Services on an Annual Contract

DATE: March 9, 2026

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with Datamatx, Inc. in an amount not to exceed $2,740,000.00.

DESCRIPTION

The Department of Water Resources sends out approximately 3,400,000 water and sewer paper and e-bills annually. This contract provides for color printing, stuffing, and mailing of monthly water and sewer water bills, along with the Gwinnett Connection and ad hoc mailings for special communications and informational campaigns through the Department of Communications; printing and mailing of postcards related to disconnections, backflow, and customer account maintenance; and distribution of monthly e-bills and e-correspondence to customers.

FINANCIAL

1. Estimated Amount to be spent: $2,740,000.00
2. Amount expected to be spent on current contract: $2,581,534.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact Name: Adam Garmon Contact phone: (678) 376-7181 AG

CC: Adam Garmon, Finance Division Director, Water Resources
Emma Endaya, Customer Care Division Director, Water Resources
Mark Snyder, Customer Experience Section Manager, Water Resources

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260413	20250246

☐ Grants ☐ Public Hearing ☑ Renewals

Department:	Water Resources			Date Submitted:	03/24/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - AM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew BL029-23, HVAC system maintenance, repair, and replacement services for various Department of Water Resources locations on an annual contract (April 18, 2026 through April 17, 2027), with 5 Seasons Mechanical, LLC; Maxair Mechanical, LLC; and United Maintenance, Inc., amount not to exceed $1,760,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/25/2026)
Attorney	nlwood (4/1/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$810,000	brainey (3/30/2026)
Yes	Water & Sewer Op	**	$950,000	

Finance Comments	FinDir's Initials
*Amount available in Yellow River WRF Rehab/Replacement project. **The current balance in R&M-HVAC is checked as services are provided. For FY2026, $650,000 is allocated. For FY2027, $1,110,000 is subject to budget approval.	raroyal (3/30/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	Renewals
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY –BL029-23
HVAC System Maintenance, Repair, and Replacement Services for Various Department of Water Resources Locations on an Annual Contract

PURPOSE:	This contract enables DWR to replace and maintain HVAC components that are at various stages of aging throughout the water and sewerage system. The HVAC systems protect vital electrical equipment like variable frequency motor drives from overheating and failing as well as providing a comfortable office environment. This contract covers replacement of obsolete, malfunctioning, and failed HVAC components as needed. This contract is also used to provide assessment, comprehensive preventive maintenance, and repair services for all DWR maintained HVAC components.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$1,760,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$2,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$1,759,716.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	3.7% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	April 18, 2026 through April 17, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Alexis McKennery
Purchasing Manager

THROUGH: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Sean Meyer SM
Deputy Director, Facility Operations

SUBJECT: Recommendation to Renew BL029-23 HVAC System Maintenance, Repair, and Replacement Services for Various Department of Water Resources Locations on an Annual Contract

DATE: March 12, 2026

REQUESTED ACTION

The Department of Water Resources recommends renewal of the above referenced contract with 5 Seasons Mechanical, LLC, Maxair Mechanical, LLC, and United Maintenance, Inc. in an amount not to exceed $1,760,000.00.

DESCRIPTION

This contract is used to provide preventive maintenance and repairs of HVAC equipment in use at facilities maintained by the Department of Water Resources throughout the County. The HVAC systems protect vital electrical equipment such as variable frequency motor drives from overheating and provide for a comfortable office environment. This contract also covers replacement of obsolete, malfunctioning, and failed HVAC components as needed.

FINANCIAL

1. Estimated amount to be spent: $1,760,000.00
2. Projected amount spent previous contract period: $1,759,716.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 AG

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260377	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	03/18/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to reappoint Incumbent Domonique Cooper to the Region Three Department of Behavioral Health and Developmental Disabilities (DBHDD) Advisory Council. Term expires April 17, 2029. Board of Commissioners Appointment

Attachments	Recommendation memo

Authorization: Chairwoman's Signature? No

Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	

Vote: No Action Taken

From: Coody, Ruth
To: Gibson, Tammy
Subject: Reappointment of Domonique Cooper to the DBHDD Region 3 Advisory Council ***on 4/14/26 BOC Agenda***
Date: Thursday, March 12, 2026 9:22:55 AM

CAUTION: This email originated from outside of Gwinnett County Government. Maintain caution when opening links, attachments, or responding. When in doubt, contact phishing@gwinnettcounty.com.

Tammy,

Hope all is well with you!

I spoke with Domonique Cooper about her first term ending on the Region 3 Advisory Council as of 4/17/2026 to see if she would like to be reappointed to a second term. Ms. Cooper would like to be reappointed to a second term, and we recommend highly that she be reappointed. She is our current Chairperson, and she is doing a great job! As soon as she started on the Region 3 Advisory Council, she volunteered to assume leadership roles. She has lots of energy and passion to advocate for the people we serve and is always willing to lead.

Thank you,
Ruth

Ruth Coody
Advisory Council Assistant
DBHDD-Region 3 Field Office
Georgia Regional Hospital at Atlanta
3073 Panthersville Road, Building 10
Decatur, Georgia 30034
Direct Line: 404-244-5072; Fax: 404-244-5176
Region 3 Office Number: 404-244-5050
Email: ruth.coody@dbhdd.ga.gov

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260380	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	03/18/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint Miguel Figueroa to the Gwinnett County Transit Advisory Board to fill the unexpired term of Akbar Ali. Term expires December 31, 2028. District 1/Carden

Attachments	None
Authorization: Chairwoman's Signature?	No
Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260436	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	03/27/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint Kevin Dodson to the Development Advisory Committee as the Utility Company Representative. Member serves at the pleasure of the Board of Commissioners. Incumbent William Edwards. Board of Commissioners Appointment

Attachments	Recommendation memo
Authorization: Chairwoman's Signature?	No
Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT
446 West Crogan Street, Suite 300 | Lawrenceville, GA 30046-2440
678.518.6000
GwinnettCounty.com

Memorandum

To: Chairwoman
District Commissioners

From: Matthew Dickison, Director MD

Date: March 24, 2026

Subject: Appointment to the Development Advisory Committee

The Development Advisory Committee (DAC) is a recommending body that meets to solicit feedback and ideas from the committee's representative businesses, professionals, and community groups.

William Edwards is the current utility company representative for the DAC, however, he has retired and has not attended the past several meetings. Planning and Development staff attempted to contact him by email on February 23, 2026, and March 3, 2026, and by phone on February 23, 2026, March 3, 2026, and March 10, 2026, with no success. Due to William Edwards' failure to attend the meetings and the unsuccessful attempts to contact him, we are recommending that we remove William Edwards and appoint Kevin Dodson, Business Development Manager for Jackson EMC, as the utility company representative.

Kevin A. Dodson

OBJECTIVE

Motivated Business Development Manager with experience in account management, project management, and customer service seeking to utilize my skills and experience in commercial and industrial real estate, economic development, and energy industry knowledge to pursue a position on the Gwinnett County Development Advisory Committee to draw on my experience in economic development to support Gwinnett County's the efforts in development and redevelopment.

CORE COMPETENCIES & SKILLS

- Salesforce
- ACT!
- Microsoft Dynamics 365
- Windows Outlook
- Adobe Photoshop, Illustrator
- Microsoft Office
- Detailed & Organized
- Value Creation
- Cost Efficient
- Time Management
- Visionary Leadership
- Client Relationship Building & Networking
- Exceptional Written & Verbal Skills

PROFESSIONAL EXPERIENCE

JACKSON ELECTRIC MEMBERSHIP CORPORATION

Business Development Manager, Aug 2020-Present

- Provide customized, personal service for the energy needs of businesses and industries
- Negotiate customer choice contracts with potential new members
- Play a key role in recruiting businesses and industries to support economic development in Jackson EMC's service area
- Manages the relationships and energy needs for 30 of Jackson EMC's largest members
- Manages relationships with state and local elected officials in Jackson EMC's service area
- Provides energy efficiency recommendations to commercial and industrial members in Jackson EMC's service area
- Lead community outreach and engagement on behalf of Jackson EMC in the Gwinnett County area

GEORGIA DEPARTMENT OF ECONOMIC DEVELOPMENT

Project Manager, Aug 2018-Aug 2020

- Recruit domestic companies to Georgia for the Aerospace, Defense, and Advanced Manufacturing team and previously for the Corporate Solutions and Cyber Security team
- Assist C level decision makers and site location consultants on location decisions
- Work with local governments, utilities, and partners on projects to bring jobs and investment to Georgia
- Generate leads for projects statewide
- Maintain key state and local relationships
- Manage projects totaling over 2,000 jobs and approximately $300,000,000 investment throughout the state
- Lead incentives discussions and presentations to C level decision makers and site selection consultants

CTR PARTNERS, INC., SUWANEE, GA

Associate, Aug 2016-Aug 2018

- Negotiate the real estate sale or lease of office, industrial, and vacant land
- Manage 27 properties across the United States and Canada for a key account during lease renewals and relocations
- Develop packages and itineraries for client tours and site visits
- Responsible for bringing 30 new business relationships to CTR
- Complete lease and sale execution by reviewing terms, obtaining signatures, deposits, and payments
- Ensure terms and conditions of agreement are met during build out phases
- Provide economic and market advice to potential renters, buyers, and sellers
- Assist client through the process of achieving timely and effective transactions consistent with their goals

COASTAL CONSTRUCTION PRODUCTS, TUCKER, GA

Inside Sales Representative, July 2015-Feb 2016

- First point of contact for diverse customer base
- Conflict resolution for consumers
- Processed on average 35 customer purchases daily ranging from $10K-$15K
- Managed frontline logistics for over 100 consumers

PROMIO.COM, BUFORD, GA

Franchise Marketing Intern, May 2014 – Aug 2014

- Developed social media content for three franchises to further strengthen their brand
- Responsible for leads management on Google+ Pages and Facebook for three franchises
- Analyzed leads, landing pages, and lead reporting to correspond with the client's brand management
- Assisted in brand management for three franchises
- Managed marketing campaigns including the development of marketing content, images, and content
- Salvaged at-risk client by crafting a campaign and strategic timeline, delivering $48K in incremental annual revenue
- Oversaw a $1M account including writing weekly web content and managing website

VOLUNTEER EXPERIENCE

GWINNETT CHAMPIONSHIP FOUNDATION BOARD MEMBER

October 2025-Present

- The mission of the Gwinnett Championship Foundation, Inc. is to conduct a PGA TOUR Champions sanctioned professional golf tournament that will contribute positively to the quality of life in the Gwinnett County, Georgia community, provide growing annual financial contributions to locally established IRC 501(c)(3) charitable organizations, promote volunteerism, and provide a positive economic impact to the community.

PARTNERSHIP GWINNETT GOAL 1 CHAIR: BUSINESS DEVELOPMENT

March 2022-Present

- Advise Partnership Gwinnett on programming and economic development efforts.

PEACHTREE CORNERS DOWNTOWN DEVELOPMENT AUTHORITY MEMBER

January 2025-Present

- Duties include revitalizing and redeveloping of the central business district of the city.

DULUTH ROTARY CLUB MEMBER

October 2020-Present

EDUCATION

University of Georgia

Masters of Business Administration

- Professional MBA Program

Leadership Gwinnett Class of 2023

Augusta University, Augusta, GA

Bachelor of Business Administration Marketing, May 2015

- Hull College of Business - Dean's List
- HOPE Scholarship recipient
- Student Athlete - Baseball Scholarship recipient
- Member of the Student Athlete Advisory Committee
    - Promoted communication between athletic administration and student-athletes
    - Provided feedback and insight into athletic department issues
    - Organized community service efforts
    - Solicit student-athlete responses to proposed conference and NCAA Legislation

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260464	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	04/06/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint Scott Samuel to the Board of Construction Adjustments and Appeals to fill the unexpired term of Linda Priest as a Registered Civil Engineer Representative. Term expires December 31, 2027. Board of Commissioners Appointment

Attachments	Recommendation memo
Authorization: Chairwoman's Signature?	No
Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT
446 West Crogan Street, Suite 300 | Lawrenceville, GA 30046-2440
678.518.6000
GwinnettCounty.com

Memorandum

To: Board of Commissioners

Through: Matthew Dickison, Director MD

From: Cyndi Sloan, Deputy Director

Date: April 3, 2026

Subject: Nomination to the Board of Construction Adjustments and Appeals (BCAA)

The BCAA was established in 1979 by County Ordinance to review specific appeals concerning the Gwinnett County Construction Code, Fire Prevention and Protection Ordinance, and the Unified Development Ordinance.

By Board of Commissioners consent, the Department of Planning and Development recommends appointing Scott Samuel as a Civil Engineer Representative to fill the vacant position which was previously occupied by a Georgia Accessibility Representative. This individual, once appointed, will serve the remainder of the two-year term, which will run through December 31, 2027.

Scott E. Samuel, P.E.

Contact Information

[redacted]

Work Address

[redacted]

Education

1991 - 1996	Bachelor of Science in Civil Engineering (BSCE) University of Tennessee - Knoxville

Registration

Professional Engineer	Georgia and Tennessee
Erosion Control Certification	Level II Georgia and Tennessee

Work Experience

LOSE Design (2+ years)
Duluth, Georgia
Vice President – Director of Engineering
VP – Director of Engineering (June 2024-Current)
Senior Engineer for Atlanta Metro Office (Nov. 2023 – June 2024)

Senior Engineer in charge of the Atlanta Metro Office that evolved into the role of VP/Director of Engineering company wide. Responsible for managing and oversight of all civil engineering staff nationwide for the company's 6 offices. Services provided include full civil engineering and site design for land development projects across various industry sectors: Parks and Recreation, Single- and Multi-Family Residential, Industrial, Institutional, Industrial and Public Infrastructure.

Haines, Gipson and Associates, Inc. (25+ years)
Lawrenceville, Georgia
Associate / Project Manager / Civil Engineer
Associate and Project Manager (May 2003 – Nov. 2023)
Project Engineer/EIT (Jan. 1998 – May 2003)

Project Manager and Design Team Leader providing due diligence, site planning and layout, re-zoning/entitlements; utility/infrastructure routing and design, grading and storm drainage, erosion & sedimentation control design and inspections, hydrology studies with storm water management facilities, roadway design, drafting with AutoCAD/Land Desktop/Civil 3D, project management and full site permitting. Also responsible for minor in-house IT maintenance for the Civil Engineering Department.

Ogden Earth and Environmental Services (1 year)
Oak Ridge, Tennessee
Project EIT (Jan. 1997 – Dec. 1997)

Provided engineering support for coal striping mining operations, sediment pond design and inspections. Assisted with Phase I environmental studies, flood studies, slope stability analysis and CAD support.

Partial Project History (Role of Engineer and/or Project Manager)

University Commons	11.5-ac Walmart, Publix and retail elevated over parking deck; Knoxville, TN
Perimeter Place	40-ac mixed-use development; Dekalb County
Henry Town Center	60-acre commercial site; City of McDonough
Princeton Lakes/Camp Creek II	140-ac commercial, multi-family residential and public infrastructure; City of Atlanta
East Village	40-ac commercial development; City of Roswell
McDonough Marketplace	50-ac commercial retail and restaurant site; City of McDonough
5th Avenue 4/5 Academy	Multi-story 4th and 5th grade school; City of Decatur, GA
Stand-alone Target Stores	Various sites in Savannah, GA (Victory Square), Homewood, AL (Brookwood Village); Dekalb County (LaVista Road)
Stand-alone Walmart Stores	Various sites in City of Atlanta (Old National Hwy); City of Irving, Tx (MacArthur Marketplace); Athens, GA (East Athens Walmart)
Re-development Projects	Toco Hills Shopping Center, Dekalb County; Merchants Walk, Cobb County; Park Place mixed-use development; Dekalb County
Greater Atlanta Christian School	Football Fieldhouse, Baseball stadium renovations, PE Gym addition and Learner's Hall addition; Gwinnett County
Carmax Expansion	Carmax Auction Facility addition; Hickory, NC
Home Depot of Fort Oglethorpe, GA	20-ac site including Home Depot and outparcels in Fort Oglethorpe, GA
Waterford on Piedmont	High rise condo tower on Piedmont Road, City of Atlanta
Kroger of Oxford, MS	15-ac site including grocery, gas station and outparcels
Six Flags over Georgia	Sitework plans for the Superman Coaster and Go Kart track, Cobb County
BJ's Wholesale Club, Norcross	12-acre site on Jimmy Carter Blvd., Gwinnett County
Aldi Stores	1.5 to 2-acre sites in Oak Ridge, TN; Johnson City; TN, Knoxville, TN; Kingsport, TN; Boiling Springs, SC; Greenville, SC; Paducah, KY

Project Awards

Perimeter Place Dunwoody, GA	2007 Finalist, Design and Development Award for Mixed-Use International Council of Shopping Centers
	2006 Finalist, Deal of the Year, Atlanta Business Chronicle
	2005 First Place, Paving Award, Georgia Chapter American Concrete Institute
	2005 Mixed Use Best Deal, Atlanta Property News
Henry Town Center McDonough, GA	2003 Deal of the Year, Atlanta Business Chronicle

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260469	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	04/06/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint David Will to the Ethics Board empaneled for the Ethics Complaint filed against Commissioner Kirkland Carden in accordance with the provisions of Section 54-37 of the Gwinnett County Code of Ethics. Board of Commissioners Appointment

Attachments	Gwinnett County Code of Ordinances Section 54-37

Authorization: Chairwoman's Signature? No

Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	

Vote: No Action Taken

Sec. 54-37. Ethics board.

(a) *Procedure.*

(1) Any county resident, any county employee or any business with a physical presence in the county or that transacts business with the county may initiate a complaint of a violation of Section 54-27 of this article by submitting a written, verified and sworn complaint under the penalty of perjury or false swearing to the county attorney. The complaint shall specifically identify all provisions of Section 54-27 which the subject of the complaint is alleged to have violated, set forth facts as would be admissible in evidence in an administrative proceeding and show affirmatively that the complainant or affiant (If in addition to or different than the complainant) is competent to testify to the matter set forth therein. All documents referenced in the complaint as well as supporting affidavits shall be attached to the complaint.

(2) The complaint must be filed within six months from the date the alleged violation occurred, or in the case of concealment or nondisclosure, within six months from the date the alleged violation should have been discovered after due diligence. A complaint filed more than six months after the alleged violation occurred or was discovered shall not be considered under any circumstance. However, no complaint may be filed based on any event alleged to have occurred or alleged to have been discovered against a candidate between the qualifying date for election of such candidate and the date of the candidate's general election, special election or runoff election, if necessary. Complaints alleging violations occurring or discovered during this period may be filed commencing upon the date immediately following the general election, special election or runoff election, if necessary, and the six-month period shall run from that date. Complaints may not be filed or processed against officials or employees after their term of office or employment with the county has ended; this provision does not limit the pursuit of legal recourse when State laws may have been violated.

(3) Upon receipt of the complaint, the county attorney shall immediately deliver the complaint to the complaint examination officer who shall review the complaint to determine if it meets the technical requirements set forth in subsections (a)(1) and (2) of this section. If the complaint falls to meet these requirements, the complaint examination officer shall notify the person who filed the complaint and he shall have ten days from the date of notice to correct and re-file the same directly with the complaint examination officer. A complaint which falls to satisfy the technical requirements of this article following one amendment shall be dismissed.

(4) If the complaint meets all of the technical requirements of this article, the complaint examination officer shall forward the complaint to the county attorney within five days of his decision or as soon thereafter as practicable.

(5) Within five days after receiving the complaint from the complaint examination officer, the county attorney shall forward the complaint to the board of commissioners, the district attorney, the president of the Gwinnett County Bar Association, the chairman of the local government section of the State Bar of Georgia, and the employee or official who is the subject of the ethics complaint. Each such appointing authority shall appoint its member to the ethics board within 30 days after receiving the complaint or as soon thereafter as practicable.

(6) The ethics board shall consist of one member appointed by the county board of commissioners, one member appointed by the district attorney from the roll of grand jurors then in session, one member appointed by the president of the Gwinnett County Bar Association who is a member of the Gwinnett County Bar Association, one member appointed by the chairman of the local government section of the State Bar of Georgia who is a member of the local government section of the State Bar of Georgia, and one member appointed by the official or employee who is the subject of the ethics complaint. These appointees shall constitute the ethics board empaneled to investigate the subject complaint and,

when appropriate, to make recommendations to the county board of commissioners. The ethics board shall establish its own procedural rules and select a chairperson and vice-chairperson.

(7) The complaining party shall serve a complete copy of the complaint upon the county official or employee who is the subject of the complaint on the date the complaint is filed with the county attorney. Service shall be complete upon personal delivery or deposit in a U.S. mail or express delivery depository.

(8) Once empaneled, the ethics board shall notify the subject of the complaint that he may file a reply to the complaint within 30 days unless such time for reply is extended by the chairperson of the ethics board upon a showing of good cause,

(b) *Hearings.*

(1) The ethics board shall meet, receive evidence, deliberate and vote in accordance with O.C.G.A. § 50-14-1 et seq., and all parties shall have the opportunity to be heard, to examine witnesses and to present evidence. Persons alleged to have violated this ethics ordinance shall have the right to be represented by counsel at their own expense.

(2) The chairperson of the ethics board shall have the right to request the attendance of witnesses and/or the production of documents or other tangible items, upon written request of any party or on its own behalf, so as to facilitate a full hearing and otherwise properly investigate the complaint.

(3) The chairperson of the ethics board shall determine when it shall meet and the number of meetings and hearings necessary to investigate the complaint.

(4) Three members of the ethics board shall constitute a quorum for the transaction of business and for voting purposes, The chairperson shall be entitled to the same voting rights as other members.

(5) At the conclusion of the hearing, the ethics board shall deliberate upon the evidence gathered and shall determine its recommended findings by majority vote. The board shall recommend that each alleged violation is either "sustained" or "not-sustained." Recommended findings that a violation of this article has occurred shall be based upon the preponderance of the evidence. The board's recommended findings shall be reduced to writing and provided to the parties, to the county board of commissioners and to the office of the appropriate prosecutorial agency if the board finds evidence of possible criminal violations. It shall further be the duty of the ethics board to make non-binding recommendations to the board of commissioners as to the appropriate penalties to be administered under Section 54-38 for sustained violations of this article and for other operational or remedial measures which would prevent further violations of a like nature.

(c) *Review and Enforcement.* Within 30 days of its receipt of the ethics board's recommended findings, or as soon thereafter as practicable, the board of commissioners shall, at a public hearing and, by a majority vote, (1) adopt said findings, (2) reject said findings, (3) adopt in part and reject in part said findings, (4) adopt modified findings based on the record developed by the ethics board, or (5) remand the matter to the ethics board for further proceedings. In the event a recommended finding by the ethics board sustaining a violation of this article is adopted, in whole or in part, the board of commissioners may decide that no action is to be taken, or may decide to take any action consistent with state law including those set forth in Section 54-38.

(d) *Qualification and members of the board of ethics.*

(1) Other than the member appointed by the chairman of the local government section of the State Bar, who shall be excluded from subsections (d)(1)(a), (b) and (f) of this section, a person is eligible to be appointed as a member of the board of ethics, if the person:

a. Is a current resident of the county;

b. Has resided in the county for 60 consecutive months prior to the date of appointment;

c. Is a registered voter;

d. Is not an employee or official of the county or any municipality within the county and has not been an employee or official of the county during the five years immediately preceding his appointment, and is not the spouse, parent, child or sibling of any employee, official or county commissioner of the county;

e. Is not an employee or officer of any political party; and

f. Does not hold any elected or appointed office with the United States, this state or this county, is not a candidate for any such office, and has not held any such office during the five years immediately preceding his appointment to the ethics board. This subsection shall not apply to part-time federal or state appointed positions.

(2) If at any time during his service on the board of ethics a member becomes ineligible or otherwise unable to serve, he shall automatically be removed and the appointing authority shall appoint a new member in accordance with the provisions for original appointment.

(3) The ethics board shall be a temporary board for the specific purpose of investigating a complaint which has been approved by the hearing officer and all other like complaints which have been properly filed while the board is in session. The ethics board should whenever possible, endeavor to consolidate for a single hearing all ethics complaints filed contemporaneously against the same employee, official, individual, or entity which arise out of a common nucleus of operative facts. The board shall expire upon disposition of the complaint or complaints for which it was created or which it was otherwise authorized to hear.

(4) Subject to budgetary constraints, the ethics board shall be provided sufficient meeting space and other reasonable supportive services, including access to legal counsel by the county governing authority to carry out its duties required under this article. The county attorney shall appoint an administrative employee to assist the hearing officer and to publish notices of all meetings and provide other administrative assistance upon request of the chairperson of the ethics board. The board of commissioners shall ensure adequate funding is provided for this purpose.

(5) Each member appointed to the ethics board shall be paid the sum of $250.00 for each day that the ethics board meets to consider an ethics complaint.

(6) Each member appointed to the ethics board shall take the following oath: "Do you swear or affirm that you will discharge your duties as a member of the Gwinnett County Board of Ethics, free from outside influences and without favor or affection to either party in the matter, in accordance with the County's Code of Ethics and in due consideration of the evidence presented, to the best of your abilities?"

(Ord. No. EO2021 (GCID 2021-0555) , Att. A, 4-20-2021)

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260470	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	04/06/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint David Will to the Ethics Board empaneled for the Ethics Complaint filed against Commissioner Ben Ku in accordance with the provisions of Section 54-37 of the Gwinnett County Code of Ethics. Board of Commissioners Appointment

Attachments	Gwinnett County Code of Ordinances Section 54-37

Authorization: Chairwoman's Signature? No

Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Sec. 54-37. Ethics board.

(a) *Procedure.*

(1) Any county resident, any county employee or any business with a physical presence in the county or that transacts business with the county may initiate a complaint of a violation of Section 54-27 of this article by submitting a written, verified and sworn complaint under the penalty of perjury or false swearing to the county attorney. The complaint shall specifically identify all provisions of Section 54-27 which the subject of the complaint is alleged to have violated, set forth facts as would be admissible in evidence in an administrative proceeding and show affirmatively that the complainant or affiant (If in addition to or different than the complainant) is competent to testify to the matter set forth therein. All documents referenced in the complaint as well as supporting affidavits shall be attached to the complaint.

(2) The complaint must be filed within six months from the date the alleged violation occurred, or in the case of concealment or nondisclosure, within six months from the date the alleged violation should have been discovered after due diligence. A complaint filed more than six months after the alleged violation occurred or was discovered shall not be considered under any circumstance. However, no complaint may be filed based on any event alleged to have occurred or alleged to have been discovered against a candidate between the qualifying date for election of such candidate and the date of the candidate's general election, special election or runoff election, if necessary. Complaints alleging violations occurring or discovered during this period may be filed commencing upon the date immediately following the general election, special election or runoff election, if necessary, and the six-month period shall run from that date. Complaints may not be filed or processed against officials or employees after their term of office or employment with the county has ended; this provision does not limit the pursuit of legal recourse when State laws may have been violated.

(3) Upon receipt of the complaint, the county attorney shall immediately deliver the complaint to the complaint examination officer who shall review the complaint to determine if it meets the technical requirements set forth in subsections (a)(1) and (2) of this section. If the complaint falls to meet these requirements, the complaint examination officer shall notify the person who filed the complaint and he shall have ten days from the date of notice to correct and re-file the same directly with the complaint examination officer. A complaint which falls to satisfy the technical requirements of this article following one amendment shall be dismissed.

(4) If the complaint meets all of the technical requirements of this article, the complaint examination officer shall forward the complaint to the county attorney within five days of his decision or as soon thereafter as practicable.

(5) Within five days after receiving the complaint from the complaint examination officer, the county attorney shall forward the complaint to the board of commissioners, the district attorney, the president of the Gwinnett County Bar Association, the chairman of the local government section of the State Bar of Georgia, and the employee or official who is the subject of the ethics complaint. Each such appointing authority shall appoint its member to the ethics board within 30 days after receiving the complaint or as soon thereafter as practicable.

(6) The ethics board shall consist of one member appointed by the county board of commissioners, one member appointed by the district attorney from the roll of grand jurors then in session, one member appointed by the president of the Gwinnett County Bar Association who is a member of the Gwinnett County Bar Association, one member appointed by the chairman of the local government section of the State Bar of Georgia who is a member of the local government section of the State Bar of Georgia, and one member appointed by the official or employee who is the subject of the ethics complaint. These appointees shall constitute the ethics board empaneled to investigate the subject complaint and,

when appropriate, to make recommendations to the county board of commissioners. The ethics board shall establish its own procedural rules and select a chairperson and vice-chairperson.

(7) The complaining party shall serve a complete copy of the complaint upon the county official or employee who is the subject of the complaint on the date the complaint is filed with the county attorney. Service shall be complete upon personal delivery or deposit in a U.S. mail or express delivery depository.

(8) Once empaneled, the ethics board shall notify the subject of the complaint that he may file a reply to the complaint within 30 days unless such time for reply is extended by the chairperson of the ethics board upon a showing of good cause,

(b) *Hearings.*

(1) The ethics board shall meet, receive evidence, deliberate and vote in accordance with O.C.G.A. § 50-14-1 et seq., and all parties shall have the opportunity to be heard, to examine witnesses and to present evidence. Persons alleged to have violated this ethics ordinance shall have the right to be represented by counsel at their own expense.

(2) The chairperson of the ethics board shall have the right to request the attendance of witnesses and/or the production of documents or other tangible items, upon written request of any party or on its own behalf, so as to facilitate a full hearing and otherwise properly investigate the complaint.

(3) The chairperson of the ethics board shall determine when it shall meet and the number of meetings and hearings necessary to investigate the complaint.

(4) Three members of the ethics board shall constitute a quorum for the transaction of business and for voting purposes, The chairperson shall be entitled to the same voting rights as other members.

(5) At the conclusion of the hearing, the ethics board shall deliberate upon the evidence gathered and shall determine its recommended findings by majority vote. The board shall recommend that each alleged violation is either "sustained" or "not-sustained." Recommended findings that a violation of this article has occurred shall be based upon the preponderance of the evidence. The board's recommended findings shall be reduced to writing and provided to the parties, to the county board of commissioners and to the office of the appropriate prosecutorial agency if the board finds evidence of possible criminal violations. It shall further be the duty of the ethics board to make non-binding recommendations to the board of commissioners as to the appropriate penalties to be administered under Section 54-38 for sustained violations of this article and for other operational or remedial measures which would prevent further violations of a like nature.

(c) *Review and Enforcement.* Within 30 days of its receipt of the ethics board's recommended findings, or as soon thereafter as practicable, the board of commissioners shall, at a public hearing and, by a majority vote, (1) adopt said findings, (2) reject said findings, (3) adopt in part and reject in part said findings, (4) adopt modified findings based on the record developed by the ethics board, or (5) remand the matter to the ethics board for further proceedings. In the event a recommended finding by the ethics board sustaining a violation of this article is adopted, in whole or in part, the board of commissioners may decide that no action is to be taken, or may decide to take any action consistent with state law including those set forth in Section 54-38.

(d) *Qualification and members of the board of ethics.*

(1) Other than the member appointed by the chairman of the local government section of the State Bar, who shall be excluded from subsections (d)(1)(a), (b) and (f) of this section, a person is eligible to be appointed as a member of the board of ethics, if the person:

a. Is a current resident of the county;

b. Has resided in the county for 60 consecutive months prior to the date of appointment;

c. Is a registered voter;

d. Is not an employee or official of the county or any municipality within the county and has not been an employee or official of the county during the five years immediately preceding his appointment, and is not the spouse, parent, child or sibling of any employee, official or county commissioner of the county;

e. Is not an employee or officer of any political party; and

f. Does not hold any elected or appointed office with the United States, this state or this county, is not a candidate for any such office, and has not held any such office during the five years immediately preceding his appointment to the ethics board. This subsection shall not apply to part-time federal or state appointed positions.

(2) If at any time during his service on the board of ethics a member becomes ineligible or otherwise unable to serve, he shall automatically be removed and the appointing authority shall appoint a new member in accordance with the provisions for original appointment.

(3) The ethics board shall be a temporary board for the specific purpose of investigating a complaint which has been approved by the hearing officer and all other like complaints which have been properly filed while the board is in session. The ethics board should whenever possible, endeavor to consolidate for a single hearing all ethics complaints filed contemporaneously against the same employee, official, individual, or entity which arise out of a common nucleus of operative facts. The board shall expire upon disposition of the complaint or complaints for which it was created or which it was otherwise authorized to hear.

(4) Subject to budgetary constraints, the ethics board shall be provided sufficient meeting space and other reasonable supportive services, including access to legal counsel by the county governing authority to carry out its duties required under this article. The county attorney shall appoint an administrative employee to assist the hearing officer and to publish notices of all meetings and provide other administrative assistance upon request of the chairperson of the ethics board. The board of commissioners shall ensure adequate funding is provided for this purpose.

(5) Each member appointed to the ethics board shall be paid the sum of $250.00 for each day that the ethics board meets to consider an ethics complaint.

(6) Each member appointed to the ethics board shall take the following oath: "Do you swear or affirm that you will discharge your duties as a member of the Gwinnett County Board of Ethics, free from outside influences and without favor or affection to either party in the matter, in accordance with the County's Code of Ethics and in due consideration of the evidence presented, to the best of your abilities?"

(Ord. No. EO2021 (GCID 2021-0555) , Att. A, 4-20-2021)

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260473	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	04/07/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint Nicole Robinson to the Gwinnett County Recreation Authority to fill the unexpired term of Tanjina Islam. Term expires December 31, 2028. District 1/Carden

Attachments	None
Authorization: Chairwoman's Signature?	No
Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260474	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Commissioners			Date Submitted:	04/07/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tegibson			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to appoint Larry Cobb to the Gwinnett Historical Restoration & Preservation Board to fill the unexpired term of Shelly Abraham. Term expires December 31, 2028. District 1/Carden

Attachments	None
Authorization: Chairwoman's Signature?	No
Staff Recommendation	
BAC Action:	
Department Head	
Attorney	

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials

Finance Comments		FinDir's Initials

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260403	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Community Services			Date Submitted:	03/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	rkmorris			Multiple Depts?	No
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman to execute a contract with Vision to Learn in the amount of $100,000.00 to implement a mobile vision program for the period January 1, 2026, through December 31, 2026.

Attachments	Justification Memo; Subsidy Agreement
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	lgjorstad (3/24/2026)
Attorney	abcauthen (3/30/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*	$100,000	brainey (3/30/2026)

Finance Comments	*The current balance in Payment to Others-Agencies is checked as services are provided. For FY2026, $100,000 is allocated.	FinDir's Initials: raroyal (3/30/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF COMMUNITY SERVICES

446 West Crogan Street | Lawrenceville, GA 30046
770.822.8833
GwinnettCounty.com | GwinnettCommunityServices.com

MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: Lindsey Jorstad
Director of Community Services

FROM: Rick Morris
Deputy Department Director

SUBJECT: 2026 Subsidy Agreement for Vision to Learn Initiative – Gwinnett Youth Project

DATE: March 23, 2026

ITEM OF BUSINESS

Approval and authorization for the Chairwoman to execute a contract with Vision to Learn in the amount of $100,000.00 to implement a mobile vision program from January 1, 2026, through December 31, 2026.

BACKGROUND AND DISCUSSION

Vision to Learn is a national nonprofit organization that provides vision screenings, eye exams, and prescription glasses to children in underserved communities. Since launching in Georgia, Vision to Learn has successfully collaborated with school districts, county governments, and community organizations to ensure students receive the vision care they need to succeed academically and personally.

Gwinnett County is home to a large population of low-income families and students who are at risk of falling behind academically due to untreated vision problems. Research indicates that one in four children require glasses, but in underserved communities, 95% of these children lack access to the eyewear they need. Vision to Learn addresses this critical gap by providing licensed optometrists and fully equipped mobile vision clinics directly to schools and community centers.

The attached agenda item requests authorization for the Chairwoman to execute the 2026 Subsidy Agreement for the services mentioned above. I respectfully request your consideration and approval of this agenda item at the April 14, 2026, meeting of the Board of Commissioners. If you have questions regarding this agenda item, please contact me at 770.822.8863.

STATE OF GEORGIA
COUNTY OF GWINNETT

SUBSIDY AGREEMENT

For and in consideration of the mutual promises contained herein, the sufficiency of which is acknowledged, GWINNETT COUNTY BOARD OF COMMISSIONERS, a political subdivision of the State of Georgia (hereinafter referred to as "COUNTY"), and VISION TO LEARN, a non-profit organization duly incorporated under the laws of the State of Georgia and Internal Revenue Code 501(c)(3), proof of such status attached as Exhibit A, located at 12100 Wilshire Blvd. Suite 1275, Los Angeles, California 90025 hereinafter referred to as "AGENCY", agrees as follows:

PURPOSE: The purpose of the execution of this Agreement is solely for the purpose of providing funding from the COUNTY to the AGENCY during the calendar year 2026.

TERM: The term of this Agreement is for twelve months to begin January 1, 2026, through December 31, 2026. Funding shall be approved as part of the COUNTY's annual budget process. COUNTY shall issue payment for the full allocation upon execution of the contract.

USE OF FUNDS: AGENCY agrees that funds will be used solely for the purposes outlined herein. All funds must have documented expenditures within the term of the Agreement.

SERVICES: The COUNTY recognizes that Vision To Learn's program model makes it easy for students to access eye care, and easy for schools to bring Vision To Learn to campus. Therefore, the COUNTY shall provide $100,000.00 as a means of supporting provision of the following services and programs:

> Vision to Learn services provide vision screenings, eye exams, and prescription glasses to children in underserved communities. Since launching in Georgia, Vision to Learn has successfully collaborated with school districts, governments, and community organizations to ensure students receive the vision care they need to succeed academically and personally.
>
> Funding will be used to expand Vision to Learn's services specifically within Gwinnett County. The Team will provide free eye exams and glasses to children who would otherwise go without this essential care. Expenses must be directly related to carrying out the above-mentioned project and may include the activities detailed in Exhibit B.

RECORDS: The AGENCY's financial records and service provision records must be available for COUNTY review. AGENCY must adhere to Georgia state laws and policies with regard to expenditure reporting and auditing. A certified audit must be on file with the COUNTY for the

most recent fiscal year prior to this Agreement. A certified audit for the fiscal year(s) covered by this Agreement must be submitted as soon as it is available.

REPORTING: On or before January 30, 2027, the AGENCY will provide the COUNTY with a detailed annual report pertaining to the administration and expenditure of funded activities. The report format is attached as Exhibit C – Annual Report Form.

ANNUAL CONTRACT: This Agreement shall be for an annual period (calendar period) only. It is expressly acknowledged that the purpose of this provision is to avoid any adverse implications of the Official Code of Georgia Section 36-30-3 concerning binding of future commissioners.

SERVICE WITHIN COUNTY: AGENCY agrees that COUNTY contributed funds will be used only within the boundaries of Gwinnett County and for Gwinnett County residents.

ADHERING TO GWINNETT COUNTY'S VISION/MISSION/VALUES: The AGENCY recognizes the COUNTY's desire to instill Gwinnett County's vision, mission, and values into all County funded projects and partnerships. The AGENCY agrees to foster these values through the provision of superior services.

a. Vision: Gwinnett is the preferred community where everyone thrives!
b. Mission: Gwinnett proudly supports our vibrantly connected community by delivering superior services.
c. Values:
    i. Integrity: We believe in being honest, building trust, and having strong moral principles.
    ii. Accountability: We believe in stewardship, transparency, and sustainability.
    iii. Equity: We believe in fairness and respect for all.
    iv. Inclusivity: We believe in engaging, embracing, and unifying our communities.
    v. Innovation: We believe in continual adaptation of technology, process, and experience.

RELATIONSHIP: The AGENCY hereby represents that it is an independent contractor with regard to Gwinnett County, and this Agreement does not create the relationship of employer/employee or principal/agent between the COUNTY and the AGENCY.

METHOD OF NOTIFICATION: All notices and communications provided for hereunder shall be sent to the following:

(1) Ann Hollister
President
Vision to Learn
12100 Wilshire Blvd. Suite 1275
Los Angeles, CA 90025
ann.hollister@visiontolearn.org
310-893-2333

(2) Rick Morris
Deputy Department Director
Gwinnett County
Department of Community Services
446 W. Crogan Street
Lawrenceville, GA 30046
Rick.Morris@gwinnettcounty.com
770-822-8863

NOTIFICATION OF CHANGES: AGENCY agrees to report to the COUNTY any changes from the submitted Gwinnett County Vision to Learn Initiative Application (Exhibit B) in the AGENCY's cover sheet, project details, beneficiaries, sustainability, or budget summary. Any such changes which fall within the scope and total budget of the AGENCY's Gwinnett County Vision to Learn Initiative Application (Exhibit B) must be approved by the COUNTY's Director of Financial Services. Any such changes which would exceed the scope and total budget of the AGENCY's Gwinnett County Vision to Learn Initiative Application (Exhibit B) must be approved as an Amendment to this Agreement.

AMENDMENTS: No modification of this Agreement shall be made unless acknowledged in a written amendment signed by both parties.

INDEMNIFICATION: The AGENCY agrees to indemnify and hold harmless the COUNTY and its respective agents, officers, employees and directors from and against any and all liability, loss, damages, interest, judgements and liens growing out of any and all costs and expenses (including, but not limited to, reasonable attorney's fees and disbursement) arising out of, or incurred in connection with, any and all claims, demands, suits, action or proceedings which may be brought against the COUNTY by reason of, or as a result of, the negligent or willful act of omission of the AGENCY, its agents, officers, employees and directors to the extent permitted by the Laws of the State of Georgia.

OPEN MEETINGS REQUIRED: AGENCY agrees to adhere to the Georgia Open Meeting Act (Official Code of Georgia Section 50-14-1) requirements if the tax funded allocation identified in this Agreement constitutes more than 33.3% of the funds received from all sources of the organization.

MEDICAL INFORMATION: AGENCY agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as amended, (HIPAA) as it relates to the protection of health information for both employees and clients of the AGENCY.

TERMINATION FOR CAUSE: This Agreement may be terminated for cause by the COUNTY immediately upon written notice of such termination received by the AGENCY. For purposes of this Agreement, cause for termination will include AGENCY utilization of COUNTY contributed funds for purposes other than those outlined herein, insolvency or bankruptcy of the AGENCY, failure of the AGENCY to deliver the documents as outlined in the Records section herein, or failure of the AGENCY to meet the other requirements in this Agreement within a reasonable period of time, not to exceed six weeks. Within sixty days of termination for cause, the AGENCY is required to repay COUNTY all COUNTY contributed funds that were utilized for purposes other than those outlined herein and any and all undisbursed COUNTY funds. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. An audit of the COUNTY contributed will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to COUNTY will be corrected within 30 days of receipt of the audit.

TERMINATION WITHOUT CAUSE: This Agreement may be terminated by either party, sixty days after receipt of written notification by the other party. The AGENCY shall not make any further disbursements of COUNTY contributed funds after receipt of notice of termination. All undisbursed COUNTY contributed funds will be returned to the COUNTY at the end of the sixty-day notice. An audit of the COUNTY contributed funds will be submitted within one year following termination indicating how and when COUNTY funds were utilized. Any differences in the audit amounts and the undisbursed amounts returned to the COUNTY will be corrected within 30 days of receipt of the audit.

COORDINATED CARE SYSTEM PARTICIPATION: AGENCY must participate in the Coordinated Care system, currently powered by Unite Us, a social and human services coordinated technology platform to link residents, providers, and the community that supports them. The COUNTY has implemented a cloud-based digital solution that processes referrals to allow residents to connect to services faster via vetted community-based partners/providers.

This Agreement shall not become legally binding until fully executed by the COUNTY and AGENCY.

In witness whereof, these presents have been approved by the governing bodies of the parties and duly executed by the proper officials of each.

GWINNETT COUNTY, GEORGIA

BY: _____
Nicole L. Hendrickson, Chairwoman
Board of Commissioners

ATTEST: _____
Tina King, County Clerk
(SEAL)

VISION TO LEARN

BY: _____

_____
(NAME/TITLE)

ATTEST: _____

_____
(NAME/TITLE)

(Agency Seal)

Approved as to form by:

_____
County/Staff Attorney

NOTARIZED: _____

Exhibit A

501(c)(3) Documentation

GEORGIA CORPORATIONS DIVISION

GEORGIA SECRETARY OF STATE
BRAD RAFFENSPERGER

HOME (/)

BUSINESS SEARCH

BUSINESS INFORMATION

Business Name:	**Vision to Learn, Inc.**	Control Number:	**16083560**
Business Type:	**Foreign Nonprofit Corporation**	Business Status:	**Active/Compliance**
NAICS Code:	**Any legal purpose**	NAICS Sub Code:	
Principal Office Address:	**5051 Peachtree Corners Cir, Suite 200, Peachtree Corners, GA, 30092, USA**	Date of Formation / Registration Date:	**8/24/2016**
Jurisdiction:	**California**	Last Annual Registration Year:	**2026**

REGISTERED AGENT INFORMATION

Registered Agent Name: **Registered Agents Inc**

Physical Address: **8735 DUNWOODY PLACE, STE R, ATLANTA, GA, 30350, USA**

County: **Fulton**

OFFICER INFORMATION

Name	Title	Business Address
Ann Hollister	CEO	12100 Wilshire Blvd., Ste 1275, Los Angeles, CA, 90025, USA
Cynthia Watts	Secretary	12100 Wilshire Blvd., Ste 1275, Los Angeles, CA, 90025, USA
Cynthia Watts	CFO	12100 Wilshire Blvd., Ste 1275, Los Angeles, CA, 90025, USA

Back

Filing History Name History

Return to Business Search

© 2015 PCC Technology Group. All Rights Reserved. Version 6.2.19
Report a Problem?

Exhibit B

Gwinnett County Healthcare Initiative Application

TAB A – PROPOSAL COVER SHEET

Proposer legal name: Vision To Learn

Address: 12100 Wilshire Suite 1275 City: Los ANGELES State: CA ZIP: 90025

Phone: (800) 410-5273 Fax: (213)402-5261

Email: development@visiontolearn.org Website: visiontolearn.org

Date of 501(c)(3) certification: March 28, 2012 Applicant's DUNS #: JTD4K152CBT6

Chief Executive Officer

Name: Ann Hollister Title: President

Phone: (310) 600-5809 Email: ann.hollister@visiontolearn.org

Project Contact Person if different than Chief Executive Officer

Name: Pete Silberman Title: Chief Growth Officer

Phone: (215) 850-1103 Email: psilberman@visiontolearn.org

Current Board President

Name: Ann Hollister Title: President

Phone: (310) 600-5809 Email: ann.hollister@visiontolearn.org

Current Board Secretary: Cynthia Watts

TAB B – PROPOSAL SUBMISSION REQUIREMENTS

Properly label and place all required documentation in an Appendix.

SUBMISSION REQUIREMENTS	DOCUMENTATION	AGENCY	OFFICE USE ONLY
The agency must have audited financial statements prepared by a qualified accountant or accounting service, covering the last two most recent reporting periods of operation.	Provide: One copy each of the audited financial statement that meets the criteria described. Include management letters if applicable.	☑	☐
501(c)(3) documentation	If a non-profit applicant, a copy of a 501(c)(3) designation letter from the Internal Revenue Service.	☑	☐
Agency must be registered to conduct business in the State of Georgia at the time of proposal.	A current certification from the GA Secretary of State. For assistance, please visit: SOS.Ga.Gov.	☐	☐

TAB C – PROJECT DETAILS

Add additional pages as needed and tab accordingly.

Agency legal name: Vision To Learn

Project name: Gwinnett Summer Camp Project

Project location: Gwinnett County

☐ Agency owns the property ■ Agency leases the property

Gwinnett County district: Gwinnett County District

Will the project serve only Gwinnett County residents? ■ Yes ☐ No

If no, identify other counties/municipalities that will benefit and include percentage breakdown. (include additional pages as needed and label accordingly)

N/A

Total project costs: $ 100,000.00 Funds requested: $ 100,000.00

Other funds: $ N/A

Project Implementation Schedule

Detail your project implementation schedule, including expenditure schedule, accomplishments, and all timelines. Agency must have the capacity to expend all funds awarded on or before December 31, 2026. (include additional pages as needed and label accordingly)

Attached

Project Description

Provide a detailed and comprehensive narrative about your project and your experience with the project. Be sure to identify how this potential funding will supplement and/or increase your capacity to provide services. (include additional pages as needed and label accordingly)

Attached

TAB D – BENEFICIARIES

Add additional pages as needed and tab accordingly.

Project Service Area

Identify the geographic area to be served by the project activities:

The project will serve students attending Gwinnett County Public Schools through the Gwinnett Summer Youth Project. All services will be delivered on-site in coordination with Gwinnett County Public Schools.

Project Beneficiaries

1. Indicate the number of beneficiaries this project has served or will serve in a 12-month period.
Persons served in 2025: 571 Persons served in 2026: 638

	NUMBER SERVED IN 2025	PROPOSED SERVED IN 2026
Elderly 62+	N/A	N/A
Adults	N/A	N/A
Children	571	638
Low-income	571	638
Homeless person	N/A	N/A
Veterans	N/A	N/A
Other: _____		
Other: _____		
Other: _____		

3. Describe how does the proposed project meet the identified need(s) in our community.
(include additional pages as needed and label accordingly).

Attached

TAB E – SUSTAINABILITY

Add additional pages as needed and tab accordingly.

Sustainability Requirements

1. Agency's annual budget: $ 23,934,418
2. Provide the total budget for this project and the current amount of funding already in place for this project. (include additional pages as needed and label accordingly)

Attached Budget

Project Staffing

1. Number of full-time staff employed by agency: 16
2. Number of years agency has employed full-time staff: 9 years
3. Provide the number of staff employed by the agency who will work on the project, including position titles, qualifications, requirements for professional certification, etc. (include additional pages as needed and label accordingly)

Project Staffing Question #3 Attached

4. Do any family relationships (by blood or marriage) exist between staff and/or agency board members?

☐ Yes ■ No

If yes, please explain in detail. (include additional pages as needed and label accordingly)

5. Do any family relationships (by blood or marriage) exist between staff and/or agency board members?

☐ Yes ■ No

If yes, please explain in detail. (include additional pages as needed and label accordingly)

TAB F – PROPOSED BUDGET SUMMARY

Staff and overhead expenses must be directly related to carrying out the proposed project or activity.

Include leveraged funds that are immediately accessible and firmly committed to the project. Leveraged funds can include a blend of cash, loans, or in-kind resources available to finance the project costs.

In-kind contributions must have a specific dollar value established per Generally Accepted Accounting Principles. The basis of determining the value for personal services and donated materials and supplies must be identified. Volunteer services may be counted if the service is an integral and necessary part of the project. To determine in-kind volunteer contributions, use the estimated amount of what a paid worker would earn doing the same type of work; verification documentation may be requested.

Vision To Learn Initiative Identify project staff costs (i.e., existing staff, new hires, volunteers, etc.). Staff and overhead expenses must be directly related to carrying out the proposed project or activity.			
	Funds Requested	**Other Leveraged Funds**	**Total Project Costs**
Salaries and Benefits	$ 71,093	Source(s): _____ $	$ 78,404
Program Equipment Repairs and Maintenance	$ 947	Source(s): _____ $	$ 997
Office Supplies	$ 591	Source(s): _____ $	$ 622
Advertising	$	Source(s): _____ $	$
Postage	$	Source(s): _____ $	$
Printing or Copying	$ 253	Source(s): _____ $	$ 266
Telecommunications	$	Source(s): _____ $	$
Professional Services and Fees	$	Source(s): _____ $	$
Volunteer or In-Kind	$	Source(s): _____ $	$
Other: Eyeglasses	$ 7,636	Source(s): _____ $	$ 8,039
Other: Travel & Clinic Operations	$ 4,378	Source(s): _____ $	$ 4,608
Other: Rent, Insurance, IT, Printing	$ 4,502	Source(s): _____ $	$ 5,192
Other: Corp Overheads & Admin Costs	$ 10,311	Source(s): _____ $	$ 10,709
Grand Total:	$ 100,000	$	$ 108,837

SIGNATURE PAGE

This page must be submitted with the proposal.

☐ **Letter from Authorized Certifying Official is attached.**

OR the following is executed:

■ **Resolution Authorizing Submission of application.**

Agency name: Vision To Learn

Be it resolved that the above referenced agency resolved at its meeting date referenced below, to authorize the agency to submit a proposal to the Gwinnett County Department of Financial Services office for funding. The individual referenced below is authorized to execute any documents necessary for proposal submission and funding.

Meeting date: March 5, 2026 Amount requested: $100,000.00

Executor: Ann Hollister

I hereby certify that the foregoing resolution was approved by our organization.

Ann Hollister March 13, 2026

Authorized Certifying Official (signature, name and title) Date

(Insert Corporate Seal)

I certify that I have completed the proposal for the Vision To Learn Initiative. All of the information contained in this submission has been completed as thoroughly and as accurately as possible and a governing body resolution or letter from an authorized certifying official approving this submission has been attached to this submission.

Prepared by name and title: Pete Silberman Chief Growth Officer

Prepared by signature: Pete Silberman Date: March 13, 2026

Approved by name and title: Ann Hollister President

Approved by signature: Ann Hollister Date: March 13, 2026

Project Implementation Schedule (page 7)

Detail your project implementation schedule, including expenditure schedule, accomplishments, and all timelines. Agency must have the capacity to expend all funds awarded on or before December 31, 2025. (include additional pages as needed and label accordingly)

Project Implementation Schedule
Vision To Learn – Gwinnett County
Implementation Period: May 25, 2026 – July 31, 2026
Total Exams: 638 | Total Budget: $100,000.00

Vision To Learn will implement its mobile vision program in Gwinnett County between May and July 2026. Our goal is to deliver 638 eye exams and prescription eyeglasses to children in need during this period. The following timeline and expenditure schedule reflects our capacity to fully expend funds and complete all deliverables by the December 31, 2026 deadline.

May 2026
- Finalize scheduling with Gwinnett County Parks and Recreation sites and community partners
- Initiate outreach and promotion through community partners and local organizations
- Prepare mobile clinic logistics and equipment for Parks and Recreation service sites
- Begin incurring costs for salaries, equipment, printing, IT, and supplies

June 2026
- Launch vision screening and eye exam clinics at designated Gwinnett County Parks and Recreation locations
- Continue clinical operations, including comprehensive eye exams and distribution of prescription glasses
- Submit monthly financial and program tracking updates
- Utilize funds for salaries, insurance, rent, telecommunication, software, and clinic operations

July 2026
- Complete final round of clinic visits and exams at Parks and Recreation locations
- Fulfill all pending eyeglasses orders and distribution to participating students
- Finalize reporting and documentation
- Complete final expenditures, including corporate overheads, professional fees, and final payroll

Expenditure Schedule (By Category)

All funds will be spent within the 6-month active project window. Estimated timing of key cost areas:

Category	Estimated Timing	Amount
Salaries and Benefits	Monthly, May-July	$48,329
Professional Services and Fees	Monthly, May-July	$22,997
Eyeglasses and Optical Supplies	May–July (based on delivery)	$7,649
Travel & Clinic Operation	May-July	$5,440
Rent, Insurance, IT, Printing	Monthly, May-July	$5,192
Corp Overheads & Admin Costs	Monthly, May-July	$10,330
Recruiting, HR, Fundraising	May-July	$595
Office Supplies & Equipment	May-July	$757
Total	**By Dec 31, 2026**	**$100,000**

Deliverables by December 31, 2026

- 638 children will receive eye exams
- Over 500 prescription glasses delivered
- Full expenditure of all awarded funds
- Final project report submitted to Gwinnett County by January 2027

Project Description (page 7)

Provide a detailed and comprehensive narrative about your project and your experience with the project. Be sure to identify how this potential funding will supplement and/or increase your capacity to provide services. (include additional pages as needed and label accordingly)

Narrative: Vision To Learn – Gwinnett County

Vision To Learn (VTL) is a national nonprofit organization that provides vision screenings, eye exams, and prescription glasses to children in underserved communities. Since launching in Georgia, Vision To Learn has successfully partnered with school districts, county governments, and community organizations to ensure students receive the vision care they need to succeed in school and in life.

Project Overview

This project will expand Vision To Learn's services specifically within Gwinnett County—Georgia's second most populous county and one of the most diverse in the Southeastern United States. With funding support from the Gwinnett County Board of Commissioners, we aim to provide free eye exams and glasses to children who would otherwise go without this essential care.

Gwinnett County is home to a large population of low-income families and students who are at risk of falling behind academically due to untreated vision problems. Studies show that 1 in 4 children needs glasses, but in underserved communities, 95% of those who need them do not have them. Vision To Learn addresses this gap by bringing licensed optometrists and fully equipped mobile vision clinics directly to schools and community sites.

Experience and Track Record

Vision To Learn has a strong presence across the state, including in neighboring counties such as DeKalb, Fulton, and Clayton. Our mobile clinics are staffed with licensed optometrists and operate under HIPAA-compliant protocols. We maintain formal agreements (MOUs) with school districts, providing a turnkey model that ensures access, compliance, and reporting accuracy.

In Georgia, our team has provided:

- Over 100,000 vision screenings
- 50,000 eye exams
- 41,900 pairs of prescription glasses

These services are conducted at no cost to families, schools, or government agencies. Our work is guided by a collaborative process with school staff, nurses, and community stakeholders.

Use of Funds and Expanded Capacity

The $100,000 identified in the Gwinnett County 2026 budget will significantly increase our capacity to serve more students in the following ways:

- **Increase Clinic Days:** Funding will allow for more mobile clinic days scheduled at Gwinnett County libraries, enabling us to reach an estimated 500 students.
- **Support Staffing Costs:** It will help fund optometrists, opticians, and clinic support staff, which is essential to delivering care efficiently and safely.
- **Support Equipment and Supplies:** The grant will cover costs for prescription lenses, frames, and clinic consumables necessary to meet growing demand.
- **Enhance Outreach and Coordination:** Resources will support our collaboration with school staff and community partners to identify students in need and streamline logistics.

Vision To Learn is honored to be considered for funding from Gwinnett County. This investment will directly translate into improved academic outcomes, health equity, and quality of life for the county's most vulnerable children. With a proven model, a strong track record in Georgia, and an unwavering commitment to service, Vision To Learn is ready to expand its impact in Gwinnett County with the support of this grant.

TAB D – BENEFICIARIES (page 8)

3. Describe how does the proposed project meet the identified need(s) in our community. (include additional pages as needed and label accordingly).

Meeting the Needs of the Gwinnett County Community

The need for Vision To Learn's services in Gwinnett has never been more urgent. The educational disruptions caused by the pandemic and its aftermath have significantly worsened pediatric myopia rates and widened the achievement gap for many students. Vision To Learn directly addresses these intersecting health and education challenges by ensuring children receive the vision care they need to thrive in school.

In underserved areas, **up to 95% of children who need glasses do not have them**, creating a barrier to academic success and overall well-being. Vision To Learn exists to close this gap—bringing licensed optometrists and mobile clinics directly to school campuses to deliver care where it's needed most.

Our program helps mitigate—and in many cases eliminate—the following barriers:

1. **Learning Loss:** National data from the National Center for Education Statistics show significant declines in reading and math achievement in recent years. For students who cannot see clearly, these challenges are even greater. By providing prescription glasses, Vision To Learn helps students fully engage in classroom instruction, supporting academic recovery and closing opportunity gaps.

2. **Rising Myopia Rates:** Pediatric myopia rates have increased rapidly—three times faster in 2020 than in the previous five years. Many families lack access to timely eye exams, leaving vision issues uncorrected. Vision To Learn addresses this public health concern by providing immediate, school-based eye care to help prevent further learning setbacks.

3. **IEP Support:** Students with Individualized Education Plans (IEPs) are disproportionately affected by undiagnosed vision problems—issues that can lead to misdiagnoses such as ADHD or dyslexia and create barriers to learning. This project helps eliminate those barriers by providing on-site vision screenings, exams, and glasses directly at schools, ensuring students with IEPs get the care they need to thrive in the classroom.

By partnering with Gwinnett County Parks and Recreation sites to deliver services on-site, Vision To Learn is uniquely positioned to expand access to essential eye care for local students. Our mobile vision program brings comprehensive eye exams and prescription glasses directly into trusted community spaces, making it easier for families to access care in familiar

neighborhood locations. By ensuring students can see clearly, this initiative supports Gwinnett County's goals for student wellness, academic success, and equitable access to care.

Project Staffing (page 9)

3. Provide the number of staff employed by the agency who will work on the project, including position titles, qualifications, requirements for professional certification, etc. (include additional pages as needed and label accordingly)

Staffing

Ayanna Browne- Magee- Director of Operations

Shana Ellis- Georgia Program Manager

Briana Parker- District Coordinator

Crystal Mcdow- Program Coordinator

Crystal Mcdow- Program Coordinator

Makala Mann- Field Support Specialist

Dr. Whitehead- Optometrist

Dr. Kim-Optometrist

Dr. Gerwitz-Optometrist

Dr. Spence-Roberts

Dr. Walts-Optometrist

Dr. Gurbal-Optometrist

Ezequiel Diaz-Licensed Dispensing Optician

James Brooks- Licensed Dispensing Optician

Julian Webb-Optical Tech

Penny Miller- Optical Tech

Jamesia Bullard-Optical Tech

Maquael Curry- Optical Tech

Exhibit C

Annual Report Form

Gwinnett
Financial Services

Healthcare Initiative Annual Report Form – FY2026

Agency:

Project Name:

Project Location:

1. Did the project serve only Gwinnett County residents? ☐ yes ☐ no

   If no, please identify other funding sources used to cover the costs of non-Gwinnett County residents served. Please also give the percentage of Gwinnett residents served and the average number of visits per person within the year.

Project Beneficiaries

2. Indicate the number of beneficiaries this project served January 1, 2026 – December 31, 2026, and what percentage were Gwinnett County residents. *Please include persons served January 1, 2025 – December 31, 2025, for comparison.*

Persons Served in 2025	Persons Served in 2026

3. Breakout the totals above into the charts below:

	Persons Served in 2025	Persons Served in 2026
Elderly (62+)		
Adults		
Children		
Low Income		
Homeless Persons		
Veterans		
Other:		
Other:		
Other:		
TOTAL*		

*Total may not match the totals detail in Question 2 as some program participants may identify as more than one category (Example: Adult/Homeless/Veteran; Adult/Low Income; etc.).

4. How did the project meet the identified need(s) in our community?

5. What unmet need(s) remain?

Gwinnett
Financial Services

Project Expenditures

Gwinnett County Healthcare Initiative			
	GC Funds Received	**Other Leveraged Funds**	**Total Project Costs**
1. Salaries & Benefits	$	$ Source(s):	$
2. Program Equip. Repairs & Maintenance	$	$ Source(s):	$
3. Office Supplies	$	$ Source(s):	$
4. Advertising	$	$ Source(s):	$
5. Postage	$	$ Source(s):	$
6. Printing/Copying	$	$ Source(s):	$
7. Telecommunications	$	$ Source(s):	$
8. Professional Services/Fees	$	$ Source(s):	$
12. Volunteer/In-Kind	$	$ Source(s):	$
13. Other:	$	$ Source(s):	$
14. Other:	$	$ Source(s):	$
15. Other:	$	$ Source(s):	$
16. Other:	$	$ Source(s):	$
GRAND TOTAL	**$**	**$**	**$**

Project Accomplishments

6. Detail your project implementation and expenditure schedule.

7. Provide a detailed and comprehensive narrative about your project accomplishments. *Be sure to identify how this funding supplemented and/or increased your capacity to provide healthcare services thus reducing the strain on the County's emergency medical services and hospital systems. Please include a quarterly breakout of these accomplishments.*

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260416	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	County Administration			Date Submitted:	03/25/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – JC			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

OS024-26, provision of management consulting services for the Department of Human Resources, to Deloitte, Inc., using a competitively procured State of Georgia contract, amount not to exceed $199,887.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Award
BAC Action:	
Department Head	tacox (4/2/2026)
Attorney	jennyscarter (4/9/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Admin Support	*	$199,887	brainey (4/9/2026)

Finance Comments	*The current balance in Professional Services is checked as services are provided. For FY2026, $199,887 is allocated.	FinDir's Initials: raroyal (4/8/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – OS024-26 Provision of Management Consulting Services for the Department of Human Resources	
PURPOSE:	This contract will evaluate and improve the existing Human Resources organizational framework and develop a strategic plan for the upcoming three years.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$199,887.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	April 15, 2026 through July 31, 2026

COMMENTS:

GWINNETT COUNTY
OFFICE OF THE COUNTY ADMINISTRATOR
75 Langley Drive | Lawrenceville, GA 30046-6935
O: 770.822.7000 | F: 770.822.7097
GwinnettCounty.com

MEMORANDUM

TO: Dana Garland
Purchasing Manager

FROM: Buffy Rainey
Deputy County Administrator/CFO

SUBJECT: Recommendation to Award OS024-26 Provision of Management Consulting Services for the Department of Human Resources

DATE: March 25, 2026

REQUESTED ACTION

The County Administrator's Office recommends utilizing the State of Georgia Contract #99999-SPD-SPD0000208-0009 for Consulting Services to award the above referenced contract to Deloitte, Inc., amount not to exceed $199,887.00.

DESCRIPTION

This contract will evaluate and improve the existing Human Resources organizational framework and develop a strategic plan for the upcoming three years.

FINANCIAL

1. Estimated amount to be spent: $199,887.00
2. Do total obligations agree with "Action Requested"? Yes __X__ No ____
3. Budgeted: Yes __X__ No ____
4. Grant Funded: Yes ____ No __X__
5. SPLOST Funded: Yes ____ No __X__
6. Contact name: Theresa Cox Contact phone: 770.822.8577

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260444	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	County Administration			Date Submitted:	03/30/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	mlwesterfield			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

of Change Order No. 3 to RP026-21 Construction Manager at Risk for the renovation of Gwinnett Justice and Administration Center Campus Space with Gilbane Building Company, increasing the contract by $38,943,000.00. The contract time will be extended by 16 months. The new project completion date will be July 10, 2029. The mark-up fee will remain unchanged. The contract amount is adjusted to $143,943,000.00. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price authorizations and associated change orders.

Attachments	Contract
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	rgadderley (3/31/2026)
Attorney	nlwood (4/10/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Capital Project	*	$27,560,000	brainey (4/10/2026)
No	2023 SPLOST	*	$11,383,000	

Finance Comments	FinDir's Initials
*Upon approval, adjust budgets as necessary to align funding needs with approval of change order. For FY2026, $9,155,197 will be allocated. For FY2027-29, $29,787,803 is subject to budget approval.	raroyal (4/10/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Change Order No. 3
RP026-21
Construction Manager at Risk for the Renovation of Gwinnett Justice and Administration Center Campus Office Space

This **CHANGE ORDER** made and entered into this _____ day of _____ , _____ by and between Gwinnett County, Georgia (Party of the First Part, hereinafter called the "County"), and Gilbane Building Company., (Party of the Second Part, hereinafter called the "Service Provider").

WHEREAS, the County and the Service Provider have previously entered into an Agreement on November 9, 2021, RP026-21, Construction Manager at Risk for the Renovation of Gwinnett Justice and Administration Center Campus Office Space

NOW THEREFORE, the parties hereby agree to the following provisions and revisions:

CHANGE as follows:

Change items 1-18 and are for changes in scope and general conditions directly related to and in support of the renovation of the GJAC campus office space. These components include additional space renovations not included in the original scope, such as entrance and security checkpoint improvements, courtrooms, additional courtroom upgrades, building egress upgrades, digital wayfinding signage, auditorium, jury assembly, kitchen, dining room, and other required space renovations and critical infrastructure, such as Heating, Ventilation, and Air Conditioning, systems vital to building operations. The change items listed herein will be awarded at the discretion of Gwinnett County and are not guaranteed contract amounts as part of this change order. The amounts listed are estimates, formulated solely for the purpose of establishing the upper threshold for the estimated "not to exceed" amount proposed by this change order. The proposed "not to exceed" amount shall become effective upon execution of this change order and will allow Gwinnett County to execute Guaranteed Maximum Price component awards up to this amount. This is not a guaranteed contract amount.

	Change Item Description	Amount
Item 1.	Increased General Conditions	$2,439,000.00
Item 2.	GJAC entrance addition and lobby improvements	$8,677,000.00
Item 3.	Courtroom HVAC replacement second and third levels	$900,000.00
Item 4.	Fire alarm maintenance and troubleshooting during renovation	$254,000.00
Item 5.	Continued renovation of Innovation Square	$300,000.00
Item 6.	Addition of two new courtrooms on GJAC Nash third floor	$4,500,000.00
Item 7.	Fire egress door renovation and upgrades	$500,000.00
Item 8.	Digital wayfinding signage	$300,000.00
Item 9.	Auditorium Refresh and Audio-Visual Upgrades	$3,500,000.00
Item 10.	Jury Assembly Refresh	$835,000.00
Item 11.	Law Library refresh	$408,000.00
Item 12.	Cafeteria Kitchen renovation	$880,000.00
Item 13.	Dining Room refresh and Café serving area	$300,000.00
Item 14.	Fire Pump and controller replacement	$150,000.00
Item 15.	Electrical Panel recircuiting and grounding	$250,000.00
Item 16.	Smoke Evacuation system upgrades	$2,000,000.00
Item 17.	Renovations at Connections Corner	$3,750,000.00
Item 18.	Courtroom Millwork and Seating Replacement	$9,000,000.00
	Total anticipated additional project costs	**$38,943,000.00**
	Current Not to Exceed Amount	$105,000,000.00
	Proposed Change Order No. 3 Amount	$38,943,000.00
	Proposed Not to Exceed Amount	**$143,943,000.00**

Original Not to Exceed Amount for Construction	**$34,000,000.00**
Change Order No. 1 Changes to General Conditions	**$0.00**
Change Order No. 2 Scope Additions	**$71,000,000.00**
Change Order No. 3 General Conditions and Scope Additions	**$38,943,000.00**
Revised Not to Exceed Amount for Construction	**$143,943,000.00**

The Contract duration shall be extended 16 months. The new project completion date is July 10, 2029.

Except as herein amended, all remaining provisions of the original contract remain in full force and in effect and shall in all respect govern and control.

IN WITNESS WHEREOF, the parties hereto, acting through their duly authorized agents, have caused this CONTRACT to be signed, sealed, and delivered.

GWINNETT COUNTY, GEORGIA

By: _____
Nicole Love Hendrickson, Chairwoman
Gwinnett County Board of Commissioners

ATTEST:

_____
County Clerk
Board of Commissioners

(County Seal)

APPROVED AS TO FORM:

_____
Signature
Gwinnett County Staff Attorney

CONTRACTOR: Gilbane Building Company

By: _____
Brian Steed
Vice President

ATTEST: _____
Brad Gordon, Corporate Secretary

(Seal)

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260409	20250153

☑ Grants ☐ Public Hearing ☐ Renewals

Department:	Financial Services			Date Submitted:	03/24/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to renew RP041-21, provision of a grants management software solution on an annual contract (April 19, 2026 through April 18, 2027) and approval of Change Order No. 4, with REI Systems, Inc., amount not to exceed $289,308.29.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	raroyal (4/9/2026)
Attorney	abcauthen (4/9/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Grants	*	$12,597	brainey (4/9/2026)
Yes	Admin Support	**	$276,711	

Finance Comments	*Amount available in HUD Admin - County Projects. **The current balance in Other - Cloud Service Subscriptions is checked as items are purchased, and a marginal budget transfer will be made with the approval of GCID 20260358. For FY2026, $289,308 is allocated.	FinDir's Initials: raroyal (4/9/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – RP041-21 Provision of a Grants Management Software Solution on an Annual Contract	
PURPOSE:	This solution provides completely online, web-enabled capabilities including planning, application submission and collection, application review, award issuance, and tracking of post-award activities. It consolidates all grants business practices into one comprehensive online experience. Change order #4 will address new licenses obtained for the Department of Planning and Development.
LOCATION:	Department of Financial Services
AMOUNT TO BE SPENT:	$289,308.29
PREVIOUS CONTRACT AWARD AMOUNT:	$317,326.00
AMOUNT SPENT PREVIOUS CONTRACT:	$317,326.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	8.8% decrease
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	This proposal was awarded based on various evaluation criteria; therefore, an analysis on cost alone cannot be obtained.
CONTRACT TERM:	April 19, 2026 through April 18, 2027

GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
GRANTS MANAGEMENT DIVISION

75 Langley Drive | Lawrenceville, GA 30046-6935
O: 770.822.8860 | F: 770.822.8744
GwinnettCounty.com

MEMORANDUM

TO: Bethany White
Purchasing Associate II

THROUGH: Russell Royal
Director of Department of Financial Services

FROM: Nde Phinda Hillmon
Grants Director

SUBJECT: Recommendation to Renew RP041-21 Provision of a Grants Management Software Solution on an Annual Contract

DATE: March 16, 2026

REQUESTED ACTION

The Department of Financial Services recommends approval of Change Order No. 4 and renewal of the above referenced contract with REI Systems, Inc. in the amount of $289,308.29.

DESCRIPTION

This contract renewal is for the provision of our grants management software solution. The County utilizes REI Systems, Inc.'s cloud-based grants management platform – GovGrants. GovGrants is a full grants lifecycle solution. It provides completely online, web-enabled capabilities including grant application submission and collection, application review, award issuance, and tracking of post-award activities. It consolidates all grants business practices into one comprehensive online experience.

The renewal of the contract helps to meet the financial reporting requirements of the 2 CFR 200 (Uniform Guidance). Financial management systems must be maintained to ensure grant funds are properly managed, accounted for, and used in compliance with regulations. The Uniform Guidance specifically mandates that financial systems track expenditures, identify award sources, disclose results, and support internal controls to ensure accountability. The financial management system will maintain functionality with its integrations with Oracle Fusion.

The change order allows for additional licenses to effectively meet the business needs of the County.

FINANCIAL

1. Estimated amount to be spent: $289,308.29
2. Projected amount to be spent previous contract period: $317,326.00.
3. Do total obligations agree with "Action Requested"? Yes __X__ No ____
4. Budgeted: Yes __X__ No _____ N/A _____
5. Grant Funded: Yes __X__ No____
6. SPLOST Funded: Yes ____ No __X__
7. Contact name: Marcie DeGiovine Contact phone: 770.877.7972

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260358	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Financial Services			Date Submitted:	03/09/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	awardlaw			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

of the February 28, 2026 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a Resolution amending the FY2026 budget to reflect adjustments to revenue based on actual receipts and anticipated appropriations.

Attachments	February 28, 2026 Monthly Financial Report, Resolution
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	raroyal (4/8/2026)
Attorney	jennyscarter (4/9/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Various	*	*	brainey (4/9/2026)

Finance Comments	*The financial status report recognizes all county budget adjustments through February 2026, while the resolution authorizes additional revisions. Upon approval, adjust appropriation budgets as listed in Exhibit A of the resolution.	FinDir's Initials: raroyal (4/9/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: RESOLUTION AMENDING THE FISCAL YEAR 2026 BUDGET TO REFLECT ADJUSTMENTS BASED ON ANTICIPATED REVENUES AND APPROPRIATIONS

ADOPTION DATE: APRIL 14, 2026

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	**Present**	**Vote**
Nicole L. Hendrickson, Chairwoman		
Kirkland D. Carden, District 1		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of **Commissioner ____,** which carried by a ___ vote, the Resolution entitled, **Resolution Amending the Fiscal Year 2026 Budget to Reflect Adjustments Based on Anticipated Revenues and Appropriations**, as set forth below, is hereby adopted:

WHEREAS, the Gwinnett County Board of Commissioners ("Board") is the governing authority of said County; and

WHEREAS, the Board has adopted the 2026 budget so as to apply to and control the financial affairs of all County departments and agencies subject to the budgetary and fiscal control of the governing authority; and

WHEREAS, from time to time it is prudent to evaluate the financial performance of the County and to make adjustments in anticipated revenues and appropriations to more closely match year end expectations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Gwinnett County that the budget adjustments listed on Exhibit A and attached hereto and made a part

hereof by reference shall be implemented upon adoption; and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon adoption.

THIS RESOLUTION is adopted the 14th day of April 2026.

GWINNETT COUNTY BOARD OF COMMISSIONERS

By: _____
NICOLE L. HENDRICKSON, CHAIRWOMAN

ATTEST:

BY: _____
TINA KING, COUNTY CLERK
(SEAL)

APPROVED AS TO FORM:

BY: _____
SENIOR ASSISTANT COUNTY ATTORNEY

Exhibit A
Gwinnett County Board of Commissioners
Resolution Amending the Fiscal Year 2026 Budget

Fund Type	Fund Name	Type	Category/Dept.	Account Name	2026 Adjustment
Operating	General Fund	Appropriations	Voter Registrations & Elections	Comm-Cellular Phone Svc	-16,250.00
				Comm-Local Telephone Svc	16,250.00
			Community Services	Comm-Cellular Phone Svc	-27,895.00
				Comm-Local Telephone Svc	27,895.00
			Transportation	Comm-Cellular Phone Svc	-5,937.00
				Comm-Local Telephone Svc	5,937.00
				Other-Utilities-Electric	33,494.04
				Other-Utilities-Stormwtr	-33,494.04
			Subsidies	Comm-Cellular Phone Svc	-2,373.00
				Comm-Local Telephone Svc	2,373.00
				Other-Utilities-Electric	6,087.00
				Other-Utilities-Stormwtr	-6,087.00
			Board of Commissioners	Advertising-Employment Ad	-200.00
				Advertising-Oth Legal	50.00
				Travel-Transportation	-57,125.00
				Travel-Meals	13,075.00
				Travel-Lodging	18,000.00
				Other-Misc Svcs/Chgs	-10,075.00
				Edu/Train-Registration	8,500.00
				Travel-Incidental	17,550.00
				Supplies-Bottled Water	350.00
				Supplies-Food	8,950.00
				Supplies-Food Related	775.00
				Comm-Metered Mail	-50.00
				Comm-Postage	50.00
				Advertising-Publicity/PR	150.00
			Corrections	Other-Utilities-Electric	15,465.00
				Other-Utilities-Stormwtr	-15,465.00
				Salaries&Wages Permanent	-275,000.00
				Salaries&Wages Reallocate	275,000.00
			County Administration	Travel-Transportation	-25,154.00
				Travel-Meals	9,050.00
				Travel-Lodging	20,954.00
				Other-Misc Svcs/Chgs	-12,369.75
				Supplies-General Operatin	-600.00
				Edu/Train-Registration	1,500.00
				Rental-Data Svcs/Equip	-2,200.00
				Rental-Other	2,400.00
				Advertising-Other	6,000.00
				Travel-Incidental	1,150.00
				Supplies-Food	4,269.75
				Supplies-Food Related	1,000.00
				Comm-Metered Mail	-65.00
				Comm-Postage	65.00
				Advertising-Publicity/PR	-6,000.00
			Judiciary	Comm-Cellular Phone Svc	-12,303.00
				Comm-Local Telephone Svc	12,303.00
			Juvenile Court	Comm-Cellular Phone Svc	-18,624.00
				Comm-Local Telephone Svc	18,624.00
			Police Services	Comm-Cellular Phone Svc	-1,615.00
				Comm-Local Telephone Svc	1,615.00
				R&M-Fleet Veh-Labor Int	5,791.00
				R&M-Fleet Veh-Labor Ext	-5,791.00
				R&M-Fleet Parts Internal	8,956.00
				R&M-Fleet Parts External	-8,956.00
			Sheriff	Comm-Cellular Phone Svc	-9,635.00
				Comm-Local Telephone Svc	9,635.00
			Tax Commissioner	Comm-Cellular Phone Svc	-35,944.00
				Comm-Local Telephone Svc	35,944.00
			Clerk of Court	Comm-Cellular Phone Svc	-839.00
				Comm-Local Telephone Svc	839.00
		Appropriations Total			**0.00**

Exhibit A
Gwinnett County Board of Commissioners
Resolution Amending the Fiscal Year 2026 Budget

Fund Type	Fund Name	Type	Category/Dept.	Account Name	2026 Adjustment
Operating	Stormwater Operating Fund	Appropriations	Water Resources	Other-Utilities-Electric	676.00
				Other-Utilities-Stormwtr	-676.00
		Appropriations Total			0.00
	Local Transit Operating Fund	Appropriations	Transportation	Comm-Cellular Phone Svc	-241,363.00
				Comm-Local Telephone Svc	241,363.00
				Other-Utilities-Electric	3,405.70
				Other-Utilities-Stormwtr	-3,405.70
		Appropriations Total			0.00
	Airport Operating Fund	Appropriations	Transportation	Comm-Cellular Phone Svc	-4,899.00
				Comm-Local Telephone Svc	4,899.00
		Appropriations Total			0.00
	Group Self-Insurance	Appropriations	Human Resources	Comm-Cellular Phone Svc	-2,394.00
				Comm-Local Telephone Svc	2,394.00
		Appropriations Total			0.00
	Fleet Management	Appropriations	Support Services	Comm-Cellular Phone Svc	-6,716.00
				Comm-Local Telephone Svc	6,716.00
				Other-Utilities-Electric	27,107.00
				Other-Utilities-Stormwtr	-27,107.00
		Appropriations Total			0.00
	Administrative Support	Appropriations	Support Services	Comm-Cellular Phone Svc	-14,975.00
				Comm-Local Telephone Svc	14,975.00
				Other-Utilities-Electric	92,535.00
				Other-Utilities-Stormwtr	-92,535.00
			County Administration	Travel-Transportation	-42,320.00
				Travel-Meals	6,445.00
				Travel-Lodging	15,825.00
				Other-Misc Svcs/Chgs	-11,750.00
				Edu/Train-Registration	19,200.00
				Other-Supplies/Subscriptions	300.00
				Travel-Incidental	850.00
				Supplies-Bottled Water	750.00
				Supplies-Food	9,000.00
				Supplies-Food Related	2,000.00
				Comm-Metered Mail	-125.00
				Comm-Postage	125.00
				Supplies-Office	-800.00
				Supplies-Office FF&E	500.00
			Financial Services	Advertising-Employment Ad	-8,497.00
				Advertising-Oth Legal	8,497.00
				Travel-Transportation	-7,641.00
				Travel-Meals	2,118.00
				Travel-Lodging	5,453.00
				Other-Misc Svcs/Chgs	-5,180.00
				Edu/Train-Registration	750.00
				Supplies-PC	64.67
				Travel-Incidental	70.00
				Supplies-Food	1,850.00
				R&M-Computers	-1,700.00
				Comm-Metered Mail	-529.00
				Comm-Postage	529.00
				Professional Services	-107,853.66
				Official/Admin Services	70,408.11
				Prof Assoc Dues&Fees	750.00
				R&M-Othr Mach/Equip	1,700.00
				Supplies-Office	415.33
				Other-Cloud Svcs Subscriptions	14,227.00
				Salaries&Wages Other	23,218.55
				Rental-Real Estate	1,350.00
		Appropriations Total			0.00

Exhibit A
Gwinnett County Board of Commissioners
Resolution Amending the Fiscal Year 2026 Budget

Fund Type	Fund Name	Type	Category/Dept.	Account Name	2026 Adjustment
Operating	Recreation Fund	Appropriations	Parks and Recreation	Comm-Cellular Phone Svc	-196,219.00
				Comm-Local Telephone Svc	196,219.00
				Other-Utilities-Electric	74,333.00
				Other-Utilities-Stormwtr	-74,333.00
				Salaries&Wages Permanent	275,000.00
				Salaries&Wages Reallocate	-275,000.00
		Appropriations Total			0.00
	Fire and EMS District Fund	Appropriations	Fire & Emergency Services	Other-Utilities-Electric	37,525.00
				Other-Utilities-Stormwtr	-37,525.00
		Appropriations Total			0.00
	Police Services District Fund	Appropriations	Police Services	Comm-Cellular Phone Svc	-209,834.00
				Comm-Local Telephone Svc	209,834.00
				Other-Utilities-Electric	28,129.00
				Other-Utilities-Stormwtr	-28,129.00
				R&M-Fleet Veh-Labor Int	382,916.00
				R&M-Fleet Veh-Labor Ext	-382,916.00
			Recorder's Court	Comm-Cellular Phone Svc	-342.00
				Comm-Local Telephone Svc	342.00
		Appropriations Total			0.00
	Water and Sewer Operating Fund	Appropriations	Water Resources	Other-Utilities-Electric	201,117.00
				Other-Utilities-Stormwtr	-201,117.00
				Supplies-Chemical	-2,583,000.00
				Supplies-Mag Hydrox Slurr	2,583,000.00
				Supplies-Ferrous Sulfate	181,177.00
				Supplies-Liquid Ferric	-181,177.00
		Appropriations Total			0.00
	E-911 Fund	Appropriations	Police Services	Comm-Cellular Phone Svc	-63,708.00
				Comm-Local Telephone Svc	63,708.00
		Appropriations Total			0.00
	Economic Development Fund	Appropriations	Planning & Development	Other-Utilities-Electric	4,201.00
				Other-Utilities-Stormwtr	-4,201.00
		Appropriations Total			0.00
	Risk Management	Appropriations	Financial Services	Travel-Transportation	-2,028.00
				Travel-Meals	542.00
				Travel-Lodging	1,486.00
				Comm-Metered Mail	-100.00
				Comm-Postage	100.00
				Premiums-Kaiser	-495,000.00
				Premiums-Crime	20,000.00
				Premiums-Aviation	210,000.00
				Premiums-Professional	95,000.00
				Premiums-Brokers Fee	170,000.00
		Appropriations Total			0.00

Gwinnett
Financial Services

MONTHLY FINANCIAL STATUS REPORT

FOR THE PERIOD ENDED
FEBRUARY 28, 2026
(UNAUDITED)

GWINNETT COUNTY
GEORGIA

www.gwinnettcounty.com

GWINNETT COUNTY
DEPARTMENT OF FINANCIAL SERVICES
75 Langley Drive | Lawrenceville, GA 30046-6935
770.822.7850
www.gwinnettcounty.com

MEMORANDUM

TO: Nicole Love Hendrickson, Chairwoman
District Commissioners
Glenn Stephens, County Administrator
Buffy Rainey, Deputy County Administrator/CFO

FROM: Russell Royal
Director of Financial Services

DATE: April 1, 2026

SUBJECT: Monthly Financial Report for the Period Ended February 28, 2026

This report, which includes unaudited information through the second month of fiscal year 2026, is prepared by the Department of Financial Services as a summary of revenues and expenses for all County operating funds. The primary purpose of this monthly report is to provide timely information regarding year-to-date financial performance.

This report includes:

Executive Summary	Page 2
General Fund	Page 3
Service District Funds	Page 6
Water & Sewer Operating Fund	Page 10
Administrative Support Fund	Page 11
Recurring Items	Page 12
Financial Report	Page 14
Budget Adjustments by Fund Schedule	Page 61

EXECUTIVE SUMMARY

2025 Tax Digest

During the month of February, the Assessors' Office finalized the 2025 tax digest. Due to improved home values and construction activity, the final net countywide digest for 2025 was approximately $55.1 billion, which is a 6.3 percent increase over the 2024 digest. The greatest increase was in real property, which is the largest component of the digest representing approximately 90.7 percent of all property taxes in 2025. From 2024 to 2025, the real property portion of the net digest increased by approximately $5.1 billion, or 8.2 percent.

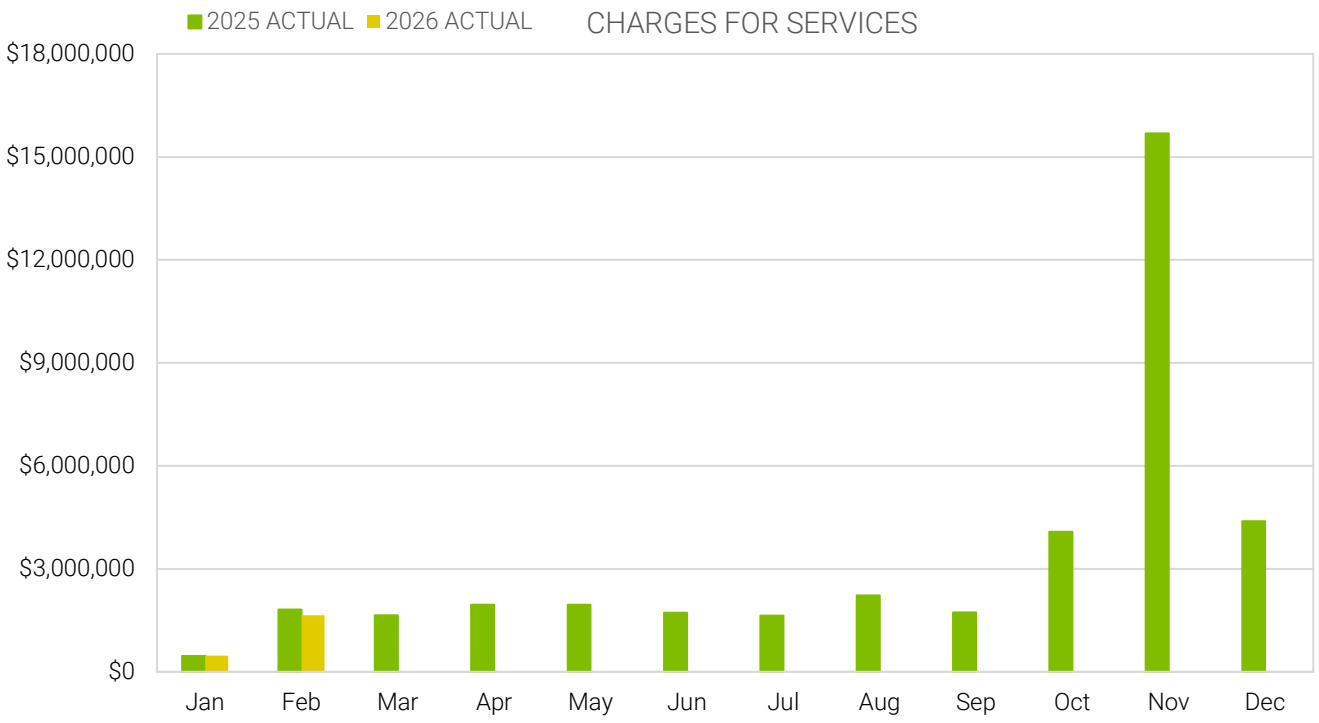
2025 External Audit

The annual external audit is in progress. The audit process includes a thorough review of procedures and transactions to ensure that the County is following generally accepted accounting principles. Audit reports are intended to confirm that the figures presented within the County's Annual Comprehensive Financial Report are fairly presented.

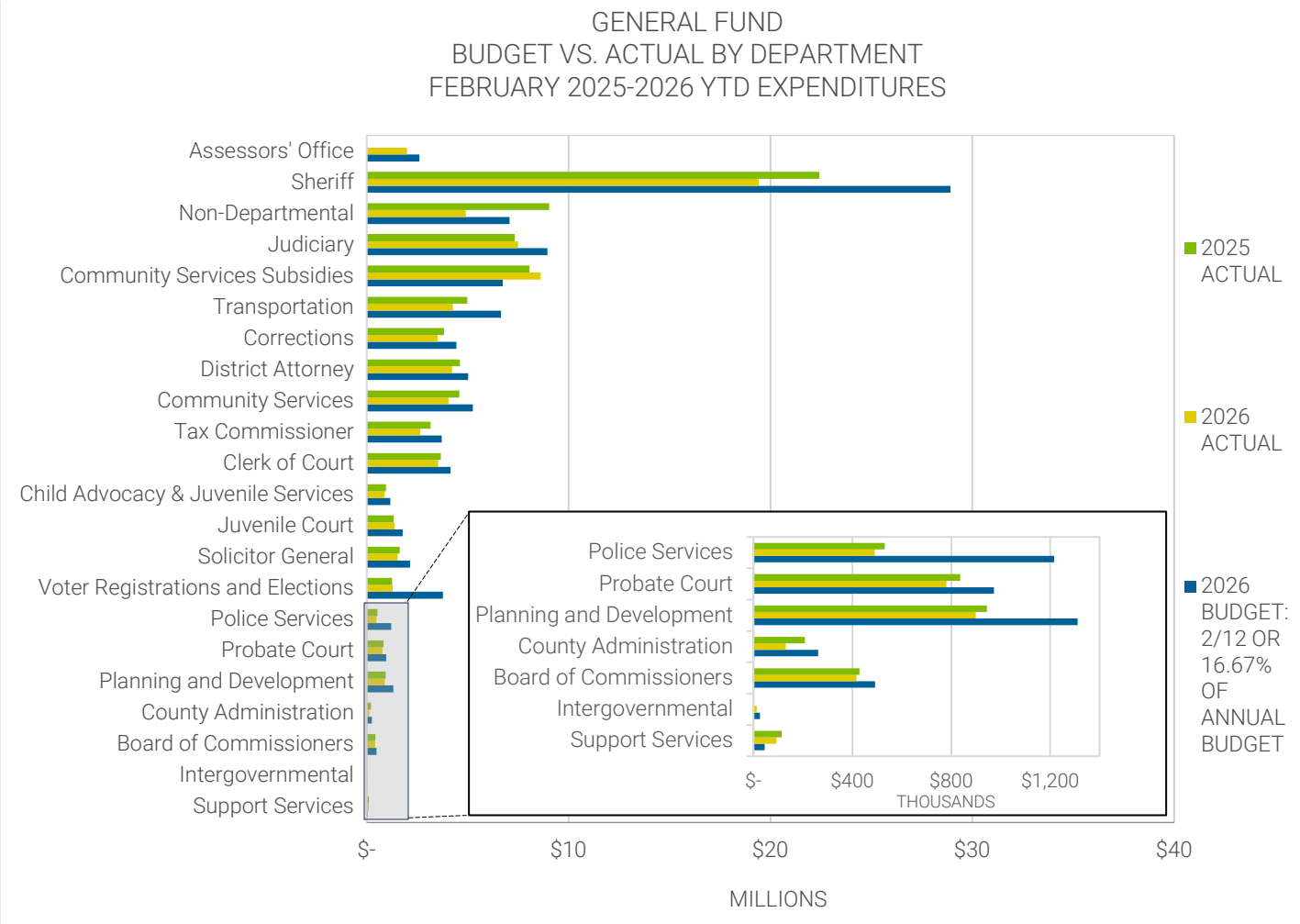
GENERAL FUND (PAGE 14)

The General Fund accounts for all County revenues and expenses not restricted to or accounted for in other funds. The County's General Fund supports services that benefit stakeholders, businesses, and residents countywide, such as sheriff, jail, courts, correctional facility, tax commissioner, community services, transportation, and elections.

The main revenue source for the General Fund will shift to property taxes later in the year when they are collected. Further discussion on property taxes can be found in the Recurring Items section. Charges for Services is another major revenue category in the General Fund. The main sources of revenue in this category are tax commissions related to property taxes, judicial services, and school and summer youth programs.



As seen in the chart, last year there were significant increases in monthly collections around the property tax due date of November 15, 2025. January receipts were much lower than in other months. This is because most of January's collections were for prior year services and were recorded in the prior year. Charges for Services revenue is down approximately $157,000, or 7 percent, when compared to the same time last year. This is primarily due to a decrease in tax commissions and motor vehicle fees.



Sheriff expenses are approximately $3.0 million, or 13 percent, lower compared to last year, primarily due to personnel costs resulting from a change in the payroll process, discussed in the Recurring Items section on page 12. This decrease is partially offset by a $1.0 million increase in food costs related to the switch to a contracted food services vendor in April 2025. Additionally, expenses are under budget approximately $9.5 million, or 33 percent, primarily in personnel for the same reason as above. Professional services are also under budget due to an inmate healthcare contract which is paid in arrears.

Non-Departmental expenses are approximately $4.1 million, or 46 percent, lower than the prior year. This is primarily due to lower operating contributions to capital funds. The decrease reflects a strategic decision to utilize existing capital fund balance rather than transfer resources from operating funds. This approach preserves the fund balance in the General Fund while intentionally drawing down accumulated Capital Fund reserves.

Judiciary expenses are approximately $174,000 higher compared to 2025, primarily due to indigent defense attorney costs resulting from a 19 percent increase in cases where defendants cannot afford their own attorney. Additionally, expenses are under budget approximately $1.5 million, or 16 percent, primarily in personnel services due to a change in the payroll process, discussed on page 12.

Subsidies are approximately $555,000 higher than last year and are temporarily over budget due to the timing of and an increase in payments for the Medical Examiner and an increase in payments to the Gwinnett County Public Library.

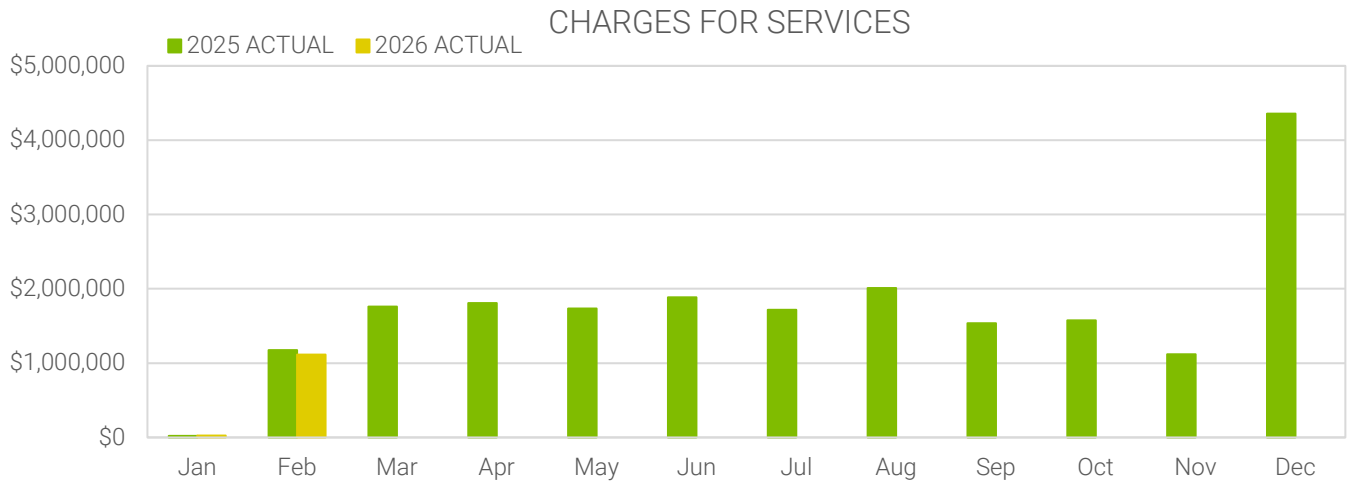
Transportation expenses are approximately $711,000, or 11 percent, lower compared to last year primarily due to lower personnel costs related to the process change discussed on page 12, and a decrease in contributions to

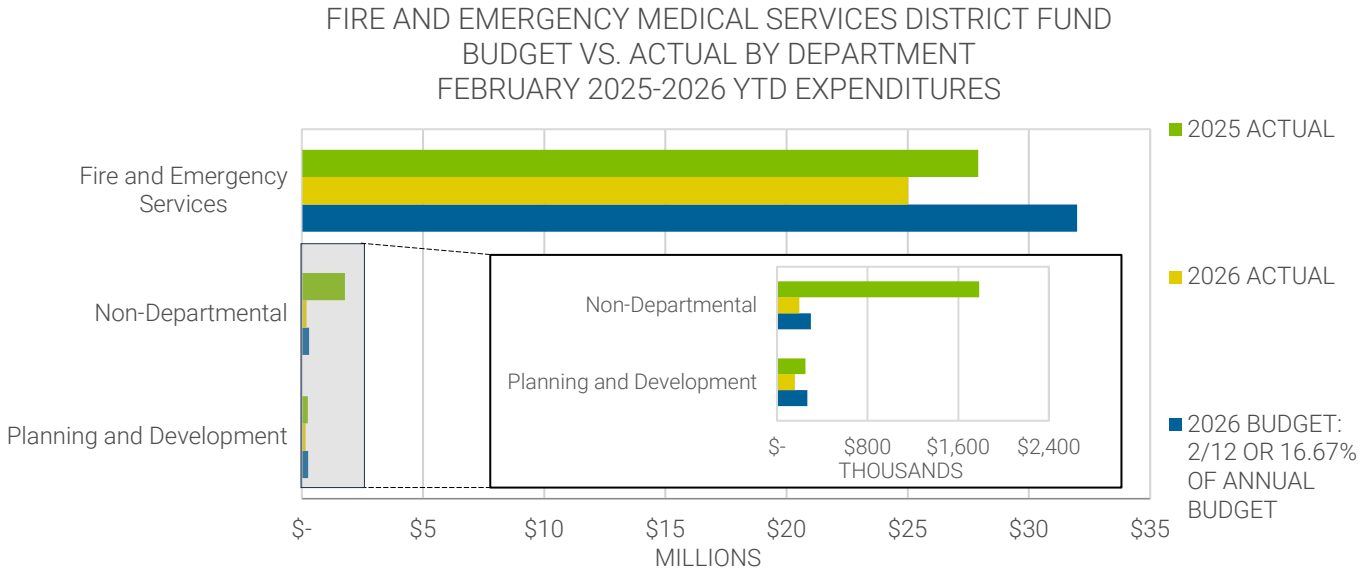
capital vehicle replacements. Additionally, expenses are under budget approximately $2.4 million, or 36 percent, primarily due to underutilization in personnel services, road services, professional services, and industrial supplies.

FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT FUND (PAGE 16)

Gwinnett County is responsible for providing fire and emergency medical protection within the Fire and Emergency Medical Services District. This district includes all properties within unincorporated Gwinnett County and all cities except Loganville. The City of Loganville operates its own fire department, but residents and businesses continue to receive County-provided emergency medical services.

The main revenue source for the Fire and Emergency Medical Services District Fund will shift to property taxes later in the year when they are collected. Charges for Services is another major revenue category in this fund and is shown in the chart below. Charges for Services revenue, which primarily consists of ambulance fees, is down approximately $58,000, or 5 percent, when compared to the same time last year. This is attributed to a reduction in the number of emergency medical service transports.



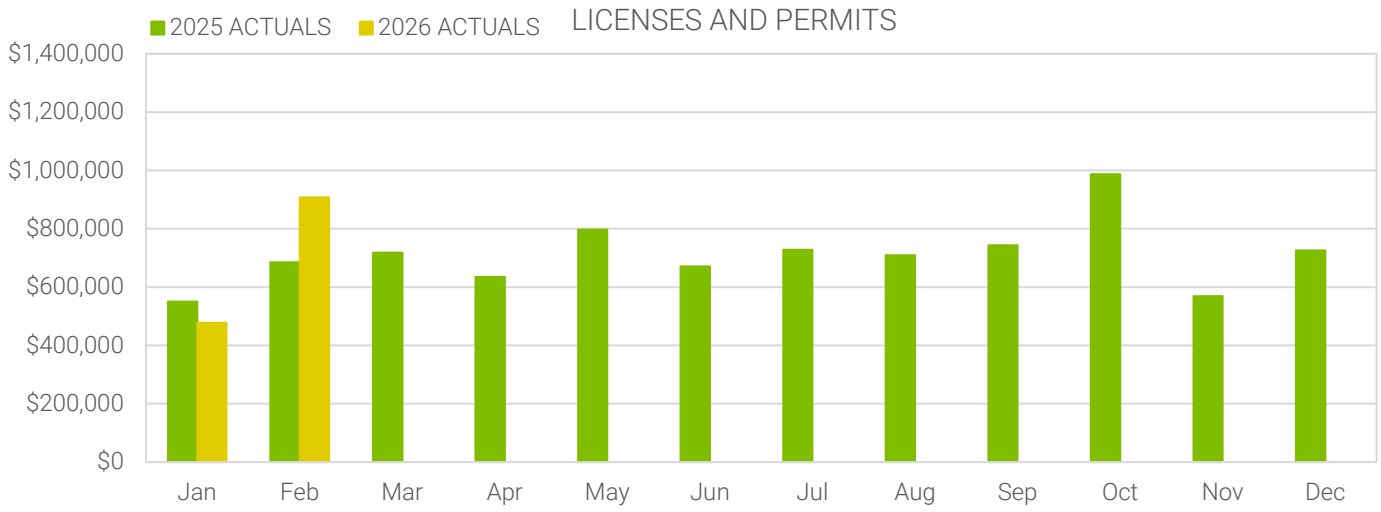


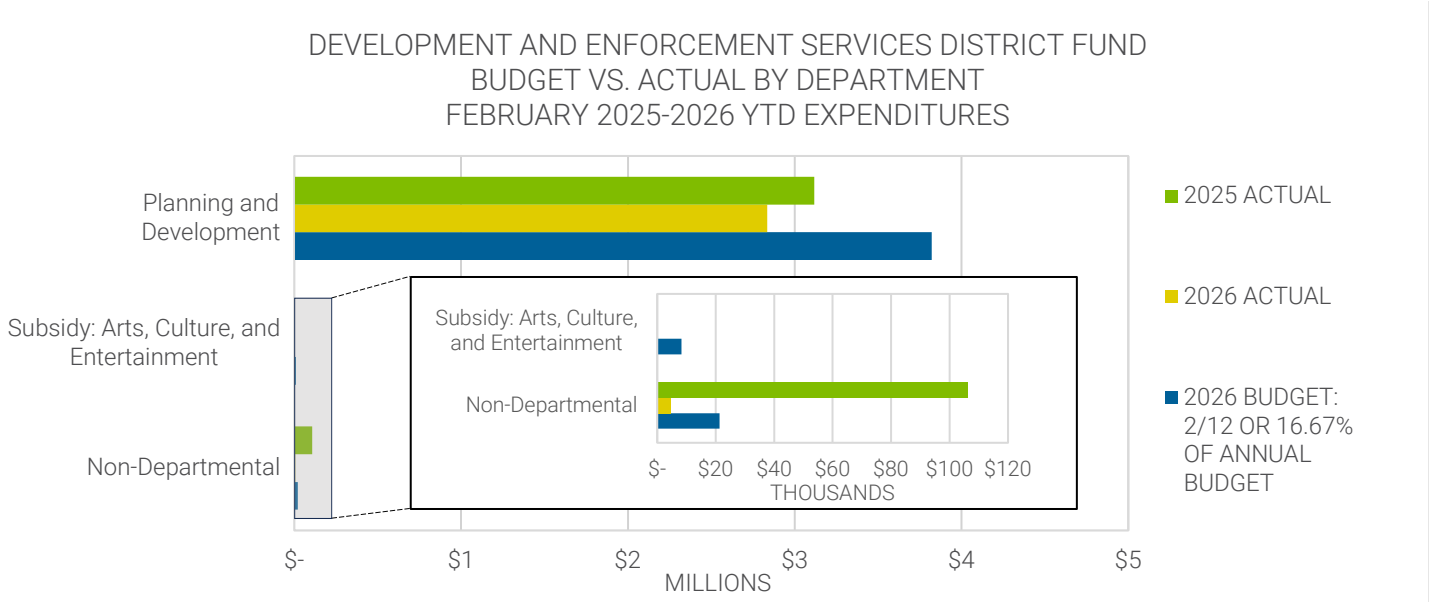
Non-Departmental expenses are approximately $1.6 million lower in comparison to 2025, primarily due to not having capital project contributions in the current year. Additionally, Fire and EMS expenses are under budget approximately $7.0 million, or 22 percent, primarily due to underutilization in personnel services resulting from a change in the payroll process, discussed on page 12.

DEVELOPMENT & ENFORCEMENT SERVICES DISTRICT FUND (PAGE 17)

The County is responsible for providing short-term planning and code enforcement services within the Development and Enforcement Services District. This district includes all properties within unincorporated Gwinnett County.

The main revenue source for the Development and Enforcement Services District Fund will shift to property taxes later in the year when they are collected. Licenses and Permits is another major revenue category in this fund and is shown in the chart below. When compared to the same time last year, Licenses and Permits revenue is up approximately $150,000, or 12 percent. This is primarily due to an increase in building permit activity.



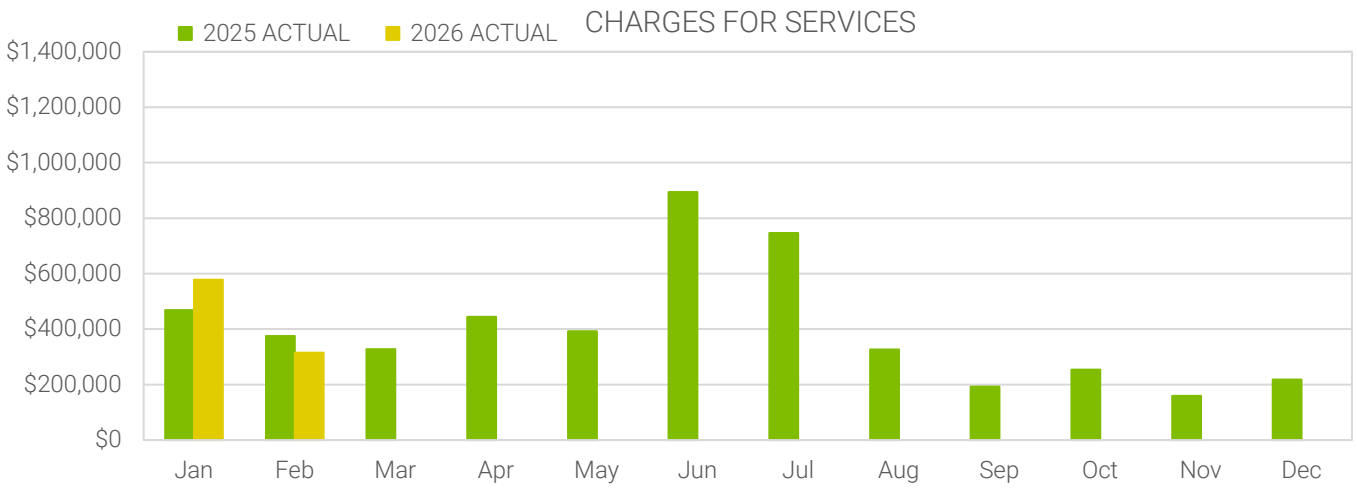


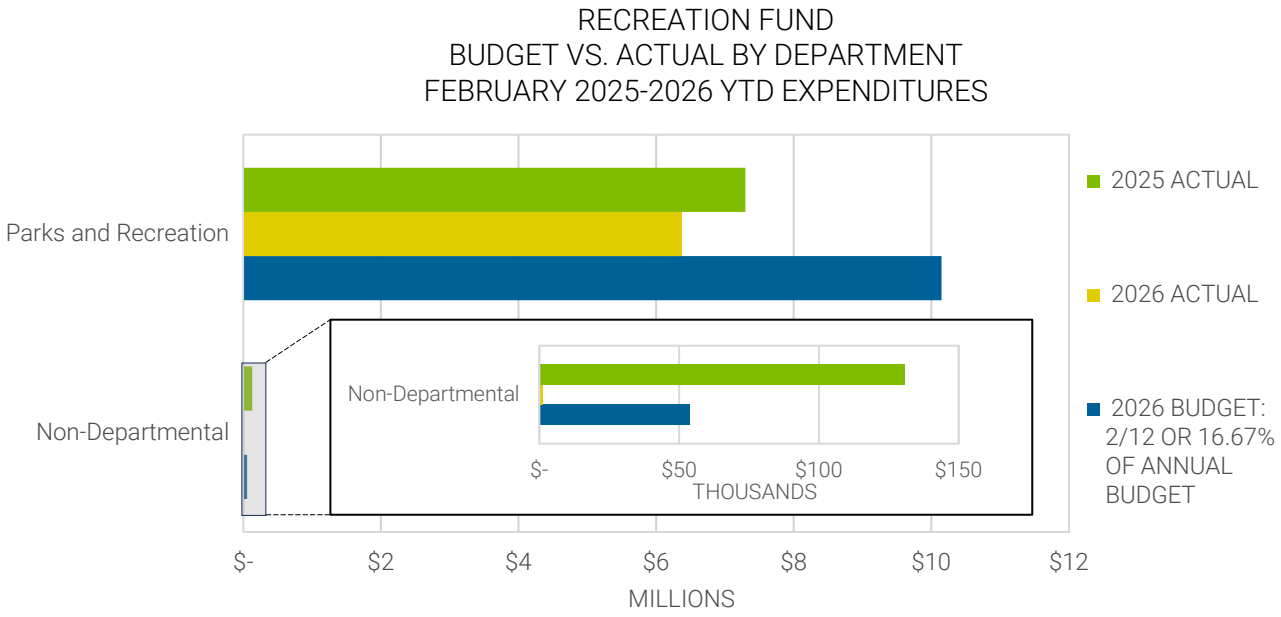
Non-Departmental expenses are approximately $102,000 lower in comparison to 2025, primarily due to not having capital project contributions in the current year. Additionally, Planning and Development expenses are under budget by $987,000, or 26 percent, primarily due to underutilization in personnel services resulting from a change in the payroll process, discussed on page 12.

RECREATION FUND (PAGE 18)

The Recreation Fund accounts for the operations and maintenance of County parks and recreational facilities. Financing is provided by a specific property tax levy and miscellaneous revenues including admissions, concessions, and sport activity fees.

The main revenue source for the Recreation Fund will shift to property taxes later in the year when they are collected. Charges for Services is another major revenue category in the Recreation Fund. When compared to the same time last year, Charges for Services revenue is up approximately $49,000. This is primarily due to increased participation in youth summer programs, recreation classes, and family passes.



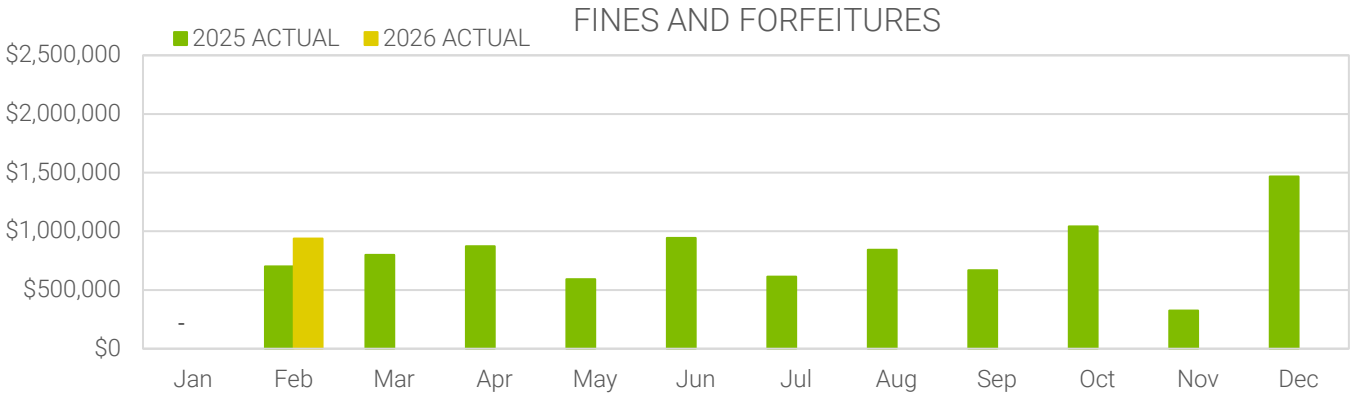


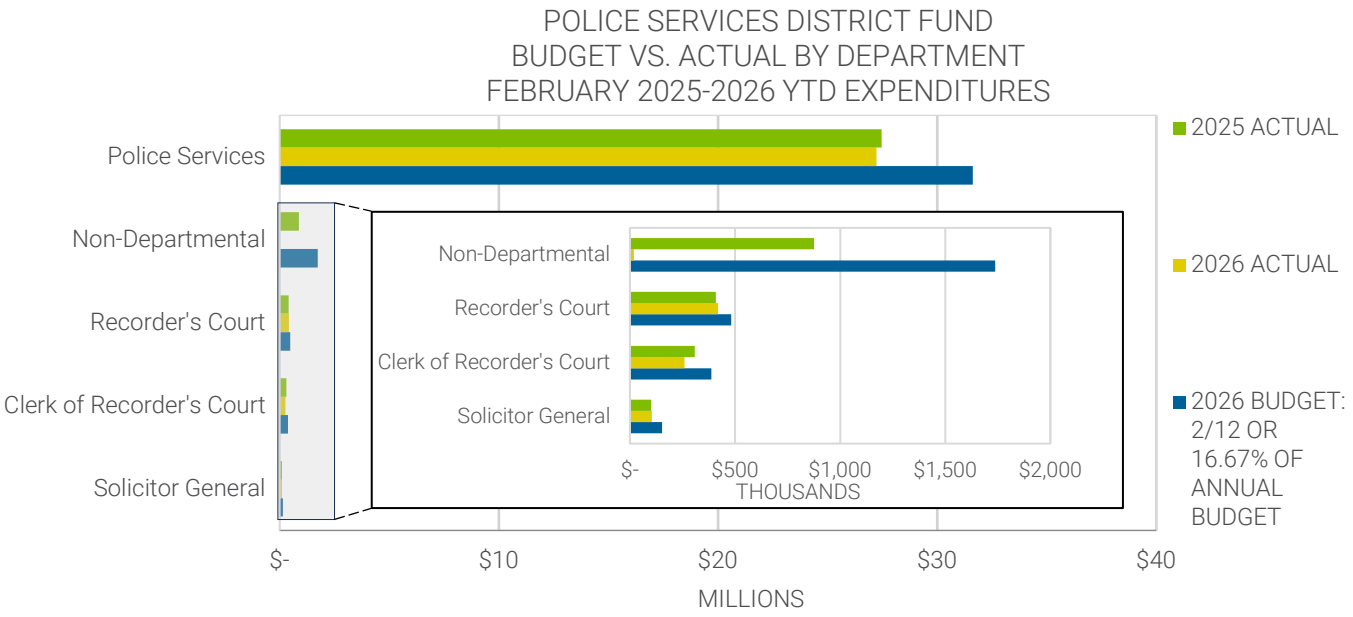
Non-Departmental expenses are approximately $129,000 lower in comparison to 2025, primarily due to not having capital project contributions in the current year. Parks and Recreation expenses are under budget approximately $3.8 million, or 37 percent, primarily in personnel services due to the change in the payroll process and there have been no transfers out to capital for vehicle replacements this year.

POLICE SERVICES DISTRICT FUND (PAGE 19)

Gwinnett County is responsible for providing police protection within the Police Services District. This district includes all properties within unincorporated Gwinnett County and cities that do not operate their own police departments (Berkeley Lake, Buford, Grayson, Dacula, Mulberry, Peachtree Corners, Rest Haven, and Sugar Hill).

The main revenue source for the Police Services District Fund will shift to property taxes later in the year when they are collected. Fines and Forfeitures is another major revenue category in the Police Services District Fund. When compared to the same time last year, Fines and Forfeitures revenue is up approximately $238,000, or 34 percent. The increase is primarily attributable to an increase in the number of schools in the school zone automated speed detection program resulting in higher collections.

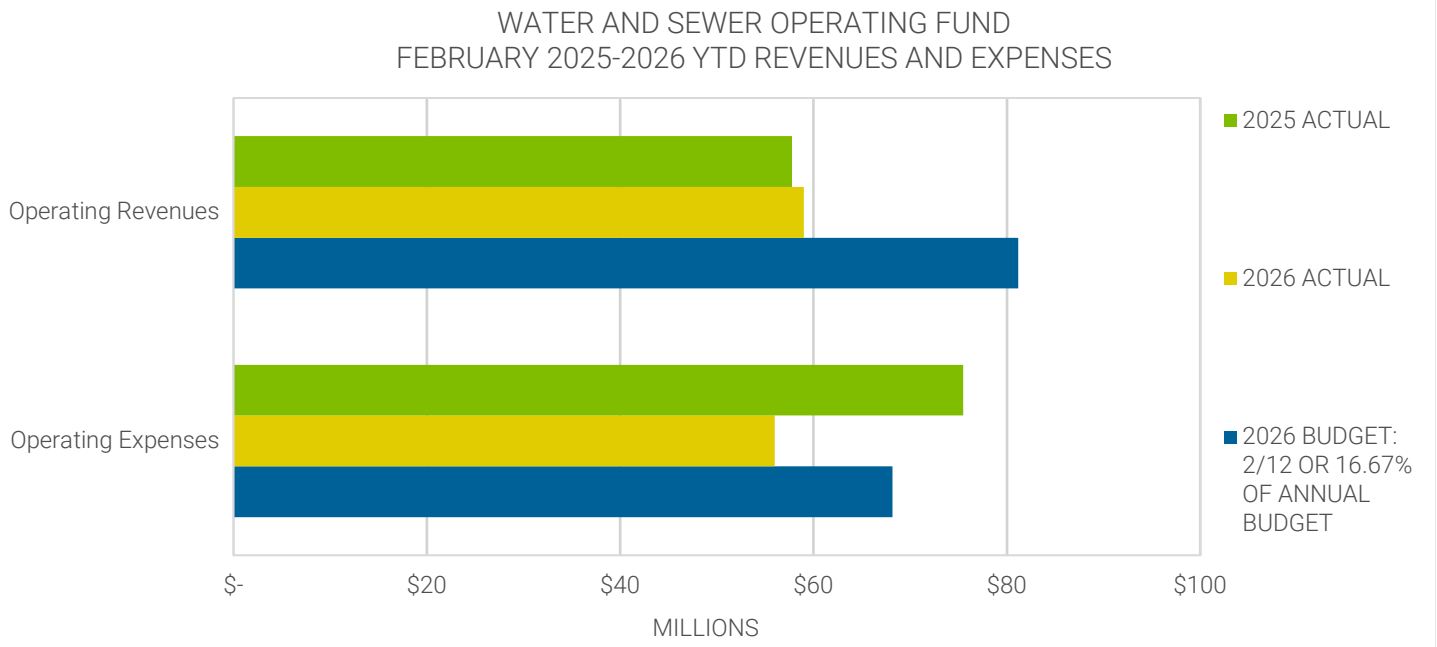




Police Services expenses are approximately $231,000, or 1 percent, lower than the prior year primarily due to not having transfers to capital for vehicle replacements, and the process change for personnel services discussed on page 12. This decrease is partially offset by an increase in the license support agreement for body worn cameras. Additionally, Police Services is under budget approximately $4.4 million, or 14 percent, primarily in personnel for the same reason already discussed. Non-Departmental expenses are approximately $1.7 million lower when compared to last year primarily due to not having capital project contributions in the current year.

WATER & SEWER OPERATING FUND (PAGE 49)

The Water and Sewer Operating Fund supports the operation, maintenance, and capital improvement of the water and sewer system.

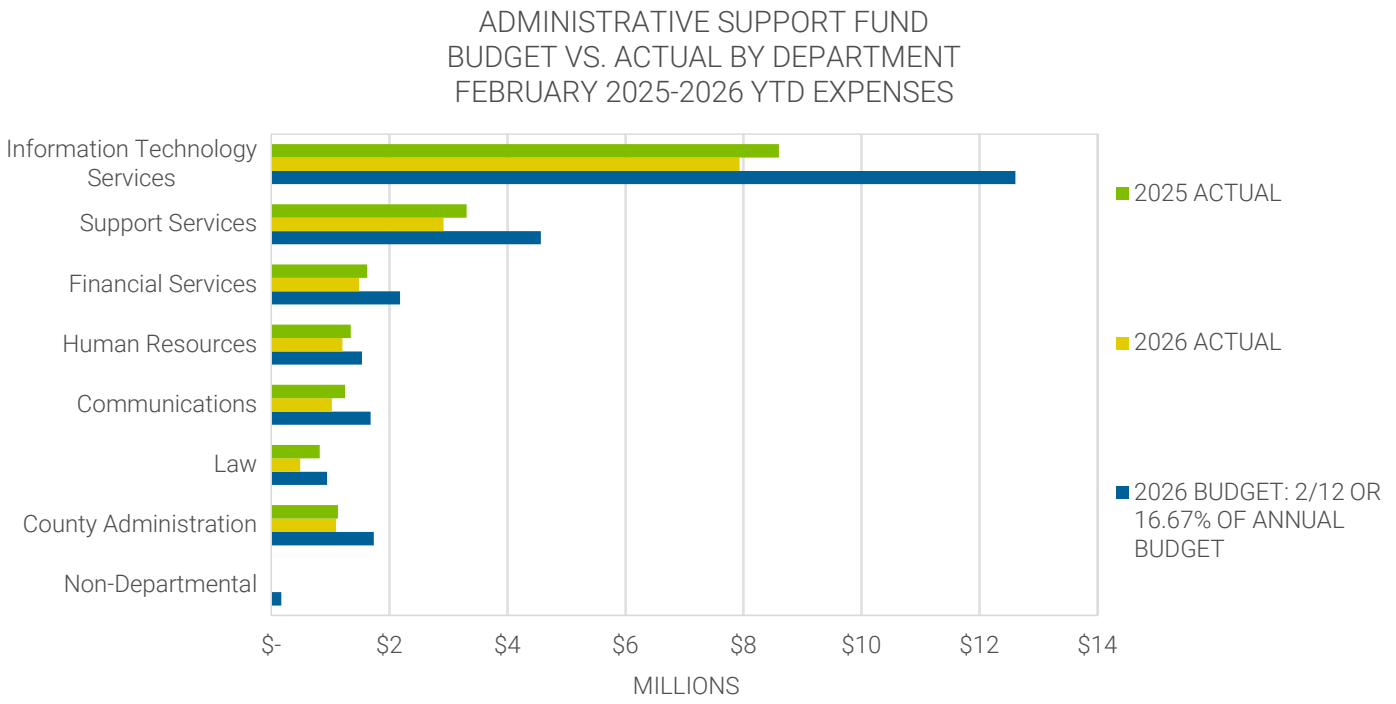


Year-to-date Water and Sewer Operating Fund revenues are up approximately $1.2 million, or 2 percent, when compared to last year. This is primarily attributable to an increase in Investment Income as discussed on page 13. However, revenues are under budget by approximately $22.2 million, due to the timing of accruals and the billing cycle. Approximately 50 percent of revenue received in January was for services provided in December and was recorded in 2025.

Year-to-date, Water and Sewer expenses are down approximately $19.5 million, or 26 percent, compared to last year. This decrease is primarily attributable to lower capital contributions, debt service, and personnel costs due to a change in the payroll process, discussed on page 12. In August 2025, the Department of Water Resources repaid its 2016 and 2021 revenue bonds. Bond-related expense was approximately $63.2 million in 2025 and is projected to be $41.0 million in 2026. Additionally, expenses in the Water and Sewer Operating Fund are approximately $11.8 million under budget primarily due to underutilization in areas such as personnel due to the same reason stated above. Professional services, utilities, and repairs and maintenance are also under budget.

ADMINISTRATIVE SUPPORT FUND (PAGE 55)

The Administrative Support Fund accounts for the activities of all central support departments: Communications, County Administration (excluding Gwinnett Clean & Beautiful, Internal Audit, Assessors' Office and Voter Registrations and Elections), Financial Services, Human Resources, Information Technology Services, Law, and Support Services. These activities are funded by indirect cost charges to all other funds receiving benefits.

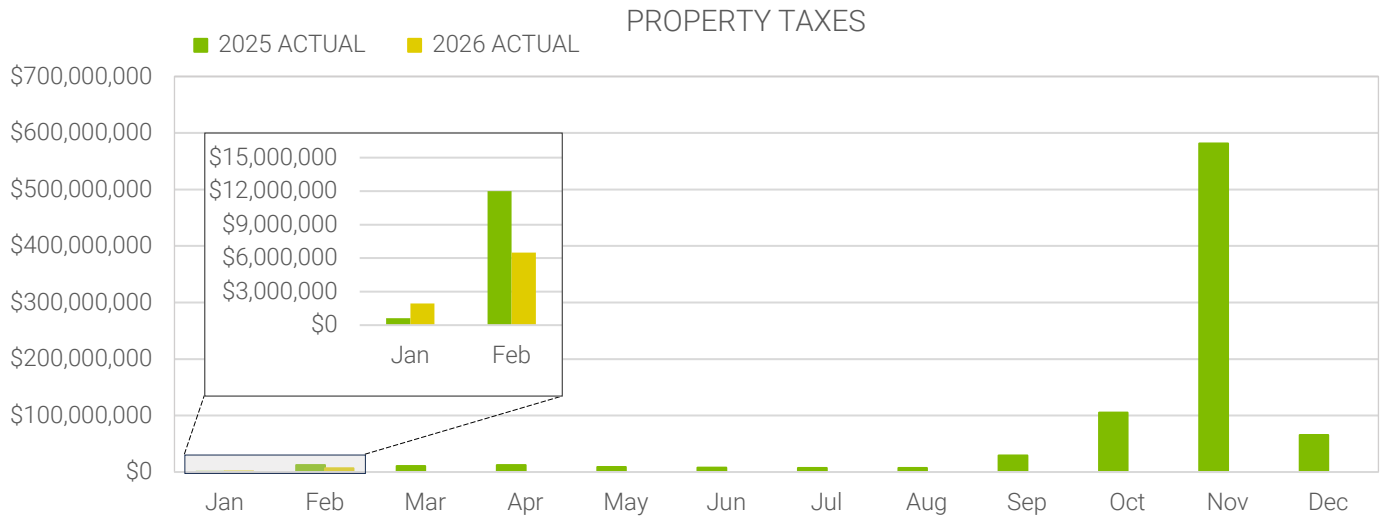


Information Technology Services expenses are down approximately $668,000, or 8 percent, when compared to the same time last year. This is primarily due to personnel services resulting from the process change discussed on page 12, along with decreases in license and support agreement costs and technological outsourced service costs. Additionally, expenses are approximately $4.7 million, or 37 percent, under budget, due to underutilization in areas such as license and support agreements, technological outsourced services, Cloud service subscriptions, and personnel services, which are all expected to increase later in the year.

RECURRING ITEMS

Property Taxes

The County collects property taxes in the fall to fund services for the current year. Therefore, the funds that are primarily supported by property taxes will show revenues below budget until the collection date. Those funds are General, Fire & EMS, Development & Enforcement, Recreation, Police, and the Economic Development Tax Funds. Some special assessments are also included on property tax bills. Those collections are reflected in the Speed Hump, Street Lighting, and Stormwater Funds.



The chart above shows the monthly collections of property taxes across all funds. In the prior year, property taxes were collected around the November 15, 2025 due date. January and February show lower collections, which is typical because most payments received during those months are for prior year's taxes and are recorded in the previous fiscal year. Compared to the same time last year, property tax collections are down $5.2 million, or 41 percent. This decrease is primarily due to fewer delinquent payments from prior-year taxes.

Tax Digest Adjustment

In February, the Board of Assessors approved adjustments to the tax digest that resulted in a net increase of approximately $198.9 million for tax years 2020 through 2025. These adjustments include a net increase of approximately $205.9 million in real property assessed values and a net decrease of approximately $7.1 million in personal property assessed values. Most of the adjustments are from appeal resolutions.

Risk Management Fund

As of the date of this report, the Risk Management Fund has expended 46 percent of its budgeted appropriations, which significantly exceeds the revenue collected to date. This variance is expected and reflects the payment of annual insurance premiums in January. As the year progresses and revenues are collected, the fund's financial position is expected to normalize.

Payroll Process Change

In 2026, the County implemented a change in its payroll process in which monthly payroll expenses are recorded in the month they are processed rather than accruing them to the prior month. As a result of this change, personnel costs may appear lower when compared to prior year. The variance is related to timing and does not represent a decrease in staffing or compensation.

Contribution to Capital

Capital contributions in the General, Fire and EMS District, Development & Enforcement District, Recreation, and Police Funds are lower in 2026 compared to 2025. The decrease reflects a strategic decision to utilize existing capital fund balance rather than transfer additional resources from operating funds.

Investment Income

Beginning in January 2026, investment revenue earned in capital funds will be recorded in the corresponding operating fund. As a result, funds with a corresponding capital fund will reflect significant year-over-year revenue growth, even though market rates and expectations for County-wide investment revenue have decreased. Investment revenue for 2026 in funds without a corresponding capital fund is expected to decrease.

101-General Fund

The General Fund is the primary tax and operating fund for all County revenues and expenditures that are not accounted for in other funds.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 228,560,976	$ 228,560,976	$ 228,560,976			
Revenues:						
Taxes	$ 522,806,388	$ 522,806,388	$ 20,785,539	3.98%	$ 24,167,075	4.80%
Licenses and Permits	5,470,409	5,470,409	1,107,419	20.24%	932,658	17.32%
Intergovernmental Revenues	2,490,047	2,490,047	217,271	8.73%	294,258	13.31%
Charges for Services	39,540,262	39,540,262	2,118,255	5.36%	2,274,896	5.95%
Fines and Forfeitures	3,110,758	3,110,758	293,448	9.43%	353,334	11.42%
Investment Income	10,258,811	10,258,811	2,169,107	21.14%	1,459,473	24.70%
Contributions and Donations	107,700	107,700	1,802	1.67%	2,808	2.47%
Miscellaneous	1,376,853	1,376,853	426,022	30.94%	412,618	20.08%
Other Financing Sources	-	-	27,402	-	9,177	-
TOTAL REVENUES	$ 585,161,228	$ 585,161,228	$ 27,146,265	4.64%	$ 29,906,297	5.11%
Appropriations:						
Assessors' Office	$ 15,633,270	$ 15,633,270	$ 1,997,386	12.78%	$ 1,917,610	12.80%
Board of Commissioners	2,951,332	2,951,332	417,140	14.13%	428,457	15.72%
County Administration	1,566,361	1,566,361	130,594	8.34%	208,045	12.92%
Tax Commissioner	22,276,728	22,276,728	2,653,389	11.91%	3,160,435	14.66%
Transportation	39,929,859	39,929,859	4,266,357	10.68%	4,977,431	12.02%
Planning and Development	7,869,908	7,869,908	898,940	11.42%	943,840	13.95%
Police Services	7,299,106	7,299,106	490,177	6.72%	530,323	6.97%
Corrections	26,697,375	26,697,375	3,511,007	13.15%	3,835,907	15.12%
Sheriff	173,541,610	173,541,610	19,420,315	11.19%	22,415,575	12.48%
District Attorney	30,177,211	30,177,211	4,230,077	14.02%	4,617,085	15.51%
Solicitor General	12,835,887	12,835,887	1,529,068	11.91%	1,633,411	13.42%
Judiciary	42,028,874	53,678,874	7,494,549	13.96%	7,320,508	13.86%
Juvenile Court	8,107,232	10,657,232	1,387,907	13.02%	1,326,302	12.99%
Child Advocacy & Juvenile Services	7,066,923	7,066,923	873,611	12.36%	954,881	14.27%
Probate Court	5,534,187	5,834,187	779,786	13.37%	836,466	15.49%
Clerk of Court	24,952,791	24,952,791	3,537,289	14.18%	3,678,991	15.57%
Voter Registrations & Elections	22,661,952	22,661,952	1,290,424	5.69%	1,252,827	9.40%
Support Services	274,300	274,300	93,030	33.92%	114,406	41.98%

101-General Fund

The General Fund is the primary tax and operating fund for all County revenues and expenditures that are not accounted for in other funds.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Intergovernmental	160,000	160,000	12,568	7.86%	-	-
Community Services	31,542,913	31,542,913	4,048,456	12.83%	4,583,691	14.31%
Subsidies:						
Atlanta Regional Commission	1,234,774	1,234,774	308,694	25.00%	304,134	25.00%
Board of Health	3,345,000	3,345,000	-	-	-	-
Dept. of Family and Children Services	660,638	660,638	-	-	-	-
Gwinnett Coalition - HHS	235,088	235,088	-	-	-	-
Gwinnett County Public Library	27,879,605	27,879,605	6,686,558	23.98%	6,451,122	23.92%
Forestry	7,358	7,358	7,358	100.00%	7,358	100.00%
View Point Health	1,443,341	1,443,341	-	-	-	-
Homelessness Prevention	1,012,300	1,012,300	-	-	-	-
Healthcare Initiative-Chronic Care Assistance	650,000	650,000	-	-	-	-
Gwinnett Hospital Authority	1,000,000	1,000,000	1,000,000	100.00%	1,000,000	100.00%
Partnership Gwinnett	500,000	500,000	-	-	-	-
Medical Examiner	2,503,221	2,503,221	612,826	24.48%	298,160	12.48%
Total Subsidies	40,471,325	40,471,325	8,615,435	21.29%	8,060,773	20.37%
Non-Departmental:						
Contingency	13,579,313	13,579,313	-	-	-	-
Contribution to Capital	12,729,858	12,729,858	2,121,643	16.67%	6,433,573	16.62%
Contribution to Local Transit	15,998,560	15,998,560	2,666,427	16.67%	2,466,667	16.67%
Contribution to Airport	-	-	-	-	19,458	16.67%
Pension Reserves	155,000	155,000	117,000	75.48%	120,000	50.00%
Indigent Defense Reserve	14,500,000	-	-	-	-	-
Total Non-Departmental	56,962,731	42,462,731	4,905,070	11.55%	9,039,698	15.69%
Appropriations without Contribution to Fund Balance	580,541,875	580,541,875	72,582,576	12.50%	81,836,661	13.98%
Contribution to Fund Balance	4,619,353	4,619,353	-	-	-	-
TOTAL APPROPRIATIONS	$ 585,161,228	$ 585,161,228	$ 72,582,576	12.40%	$ 81,836,661	13.98%
Projected Fund Balance December 31	$ 233,180,329	$ 233,180,329				
Estimated Fund Balance as of Report Date			$ 183,124,664			

202-Fire and EMS District Fund

The Fire and Emergency Medical Services District Fund is used to account for the revenues and expenditures attributable to the Fire and Emergency Medical Service District. This district includes all properties within unincorporated Gwinnett County and all cities except Loganville. Gwinnett County is responsible for providing fire and emergency medical protection within this district. The City of Loganville operates its own fire department, but residents and businesses will continue to receive county-provided emergency medical services.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 116,387,450	$ 116,387,450	$ 116,387,450			
Revenues:						
Taxes	$ 192,440,515	$ 192,440,515	$ 300,303	0.16%	$ 1,384,008	0.76%
Licenses and Permits	1,000,000	1,000,000	156,793	15.68%	152,350	15.24%
Charges for Services	20,595,090	20,595,090	1,138,540	5.53%	1,196,751	6.61%
Investment Income	4,164,960	4,164,960	1,222,292	29.35%	610,974	36.89%
Contributions and Donations	1,000	1,000	1,500	150.00%	1,235	123.50%
Miscellaneous	1,000	1,000	86,073	8,607.30%	79,204	7,920.39%
TOTAL REVENUES	$ 218,202,565	$ 218,202,565	$ 2,905,500	1.33%	$ 3,424,523	1.69%
Appropriations:						
Planning and Development	$ 1,605,081	$ 1,605,081	$ 158,224	9.86%	$ 250,568	15.00%
Fire and Emergency Services	191,891,106	191,891,106	25,011,370	13.03%	27,912,065	15.01%
Non-Departmental:						
Fire EMS	1,787,584	1,787,584	198,014	11.08%	1,784,969	16.14%
Total Non-Departmental	1,787,584	1,787,584	198,014	11.08%	1,784,969	16.14%
Appropriations without Contribution to Fund Balance	195,283,771	195,283,771	25,367,608	12.99%	29,947,602	15.07%
Contribution to Fund Balance	22,918,794	22,918,794	-	-	-	-
TOTAL APPROPRIATIONS	$ 218,202,565	$ 218,202,565	$ 25,367,608	11.63%	$ 29,947,602	14.88%
Projected Fund Balance December 31	$ 139,306,244	$ 139,306,244				
Estimated Fund Balance as of Report Date			$ 93,925,343			

204-Development & Enforcement District Fund

The Development and Enforcement Services District Fund is used to account for the revenues and expenditures attributable to the Development and Enforcement Services District. Gwinnett County is responsible for providing short-term planning and code enforcement services within this district. This District includes all properties within unincorporated Gwinnett County.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 14,866,384	$ 14,866,384	$ 14,866,384			
Revenues:						
Taxes	$ 13,460,195	$ 13,460,195	$ 22,589	0.17%	$ 93,563	0.69%
Licenses and Permits	7,500,000	7,500,000	1,385,554	18.47%	1,235,246	16.25%
Charges for Services	720,000	720,000	130,167	18.08%	104,482	11.00%
Investment Income	892,883	892,883	208,640	23.37%	103,006	21.22%
Miscellaneous	-	-	12,972	-	9,686	-
Revenue without use of Fund Balance	22,573,078	22,573,078	1,759,923	7.80%	1,545,983	6.85%
Use of Fund Balance	538,288	538,288	-	-	-	-
TOTAL REVENUES	$ 23,111,366	$ 23,111,366	$ 1,759,923	7.61%	$ 1,545,983	6.85%
Appropriations:						
Planning and Development	$ 22,933,518	$ 22,933,518	$ 2,835,577	12.36%	$ 3,116,799	14.50%
Arts, Culture, and Entertainment	50,000	50,000	-	-	-	-
Non-Departmental:						
Development & Code Enforcement	127,848	127,848	4,641	3.63%	106,403	15.00%
Total Non-Departmental	127,848	127,848	4,641	3.63%	106,403	15.00%
TOTAL APPROPRIATIONS	$ 23,111,366	$ 23,111,366	$ 2,840,218	12.29%	$ 3,223,202	14.37%
Projected Fund Balance December 31	$ 14,328,096	$ 14,328,096				
Estimated Fund Balance as of Report Date			$ 13,786,089			

205-Recreation Fund

The Recreation Fund is used to account for the operations and maintenance of County parks and recreational facilities. Financing is provided by a specific property tax levy and miscellaneous revenues including admissions, concessions, and sport activity fees.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 35,779,465	$ 35,779,465	$ 35,779,465			
Revenues:						
Taxes	$ 60,972,505	$ 60,972,505	$ 94,064	0.15%	$ 434,394	0.74%
Charges for Services	4,867,039	4,867,039	892,793	18.34%	843,323	16.70%
Investment Income	1,282,667	1,282,667	321,516	25.07%	191,590	29.14%
Contributions and Donations	10,500	10,500	6,000	57.14%	600	8.00%
Miscellaneous	2,831,773	2,831,773	473,914	16.74%	490,905	16.70%
Other Financing Sources	21,930	21,930	-	-	-	-
TOTAL REVENUES	$ 70,139,907	$ 70,139,907	$ 1,788,286	2.55%	$ 1,960,813	2.90%
Appropriations:						
Support Services	$ -	$ -	$ -	-	$ 6,129	11.76%
Parks and Recreation	60,876,624	60,876,624	6,376,417	10.47%	7,294,550	12.07%
Non-Departmental:						
Recreation	321,966	321,966	1,161	0.36%	130,583	11.45%
Total Non-Departmental	321,966	321,966	1,161	0.36%	130,583	11.45%
Appropriations without Contribution to Fund Balance	61,198,590	61,198,590	6,377,578	10.42%	7,431,261	12.06%
Contribution to Fund Balance	8,941,317	8,941,317	-	-	-	-
TOTAL APPROPRIATIONS	$ 70,139,907	$ 70,139,907	$ 6,377,578	9.09%	$ 7,431,261	11.02%
Projected Fund Balance December 31	$ 44,720,782	$ 44,720,782				
Estimated Fund Balance as of Report Date			$ 31,190,173			

206-Police Services District Fund

The Police Services District Fund is used to account for the revenues and expenditures attributable to the Police Services District. This district includes all properties within unincorporated Gwinnett County and cities that do not operate their own police departments (Berkeley Lake, Buford, Grayson, Dacula, Mulberry, Peachtree Corners, Rest Haven, and Sugar Hill). Gwinnett County is responsible for providing police protection within this district.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 138,288,593	$ 138,288,593	$ 138,288,593			
Revenues:						
Taxes	$ 141,260,607	$ 141,260,607	$ 228,122	0.16%	$ 957,271	0.72%
Insurance Premium Tax	61,901,203	61,901,203	-	-	-	-
Charges for Services	1,116,000	1,116,000	99,869	8.95%	158,025	14.23%
Fines and Forfeitures	7,375,000	7,375,000	937,923	12.72%	700,056	8.63%
Investment Income	5,980,322	5,980,322	1,282,249	21.44%	820,345	34.28%
Miscellaneous	255,128	255,128	128,628	50.42%	145,094	31.61%
TOTAL REVENUES	$ 217,888,260	$ 217,888,260	$ 2,676,790	1.23%	$ 2,780,792	1.27%
Appropriations:						
Police Services	$ 189,775,015	$ 189,775,015	$ 27,233,476	14.35%	$ 27,464,219	13.33%
Solicitor General	920,415	920,415	104,715	11.38%	101,285	11.33%
Clerk of Recorder's Court	2,324,295	2,324,295	259,310	11.16%	307,481	14.10%
Recorder's Court	2,485,214	2,885,214	419,311	14.53%	408,677	14.78%
Non-Departmental:						
Police	10,825,718	10,425,718	18,781	0.18%	875,299	14.45%
Total Non-Departmental	10,825,718	10,425,718	18,781	0.18%	875,299	14.45%
Appropriations without Contribution to Fund Balance	206,330,657	206,330,657	28,035,594	13.59%	29,156,960	13.38%
Contribution to Fund Balance	11,557,603	11,557,603	-	-	-	-
TOTAL APPROPRIATIONS	$ 217,888,260	$ 217,888,260	$ 28,035,594	12.87%	$ 29,156,960	13.38%
Projected Fund Balance December 31	$ 149,846,196	$ 149,846,196				
Estimated Fund Balance as of Report Date			$ 112,929,788			

207-Street Lighting Fund

The Street Lighting Fund supports the County's street light program. Revenues are generated from properties benefiting from existing street lights for the purpose of utility payments. Charges for Services are collected as special assessment fees in the fourth quarter with property tax collections.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 3,235,008	$ 3,235,008	$ 3,235,008			
Revenues:						
Charges for Services	$ 10,512,410	$ 10,515,010	$ -	-	$ 37,093	0.39%
Investment Income	1,253	1,253	20,484	1,634.80%	23,277	-
Miscellaneous	-	-	85	-	37,619	-
Revenue without use of Fund Balance	10,513,663	10,516,263	20,569	0.20%	97,989	1.02%
Use of Fund Balance	3,364	3,364	-	-	-	-
TOTAL REVENUES	$ 10,517,027	$ 10,519,627	$ 20,569	0.20%	$ 97,989	0.94%
Appropriations:						
Transportation	$ 10,507,027	$ 10,509,627	$ 879,129	8.36%	$ 859,156	8.27%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
TOTAL APPROPRIATIONS	$ 10,517,027	$ 10,519,627	$ 879,129	8.36%	$ 859,156	8.25%
Projected Fund Balance December 31	$ 3,231,644	$ 3,231,644				
Estimated Fund Balance as of Report Date			$ 2,376,448			

208-Speed Hump Fund

The Speed Hump Fund supports the County's speed hump program. Revenues are generated from properties benefiting from existing speed humps for the purpose of maintenance. Charges for Services are collected as special assessment fees in the fourth quarter with property tax collections.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 375,805	$ 375,805	$ 375,805			
Revenues:						
Charges for Services	$ 140,000	$ 140,000	$ -	-	$ 564	0.38%
Investment Income	7,100	7,100	1,787	25.16%	2,384	19.87%
Miscellaneous	-	-	83	-	88	-
Revenue without use of Fund Balance	147,100	147,100	1,870	1.27%	3,037	1.87%
Use of Fund Balance	177,749	177,749	-	-	-	-
TOTAL REVENUES	$ 324,849	$ 324,849	$ 1,870	0.58%	$ 3,037	0.82%
Appropriations:						
Transportation	$ 324,849	$ 324,849	$ 21,562	6.64%	$ 21,195	5.71%
TOTAL APPROPRIATIONS	$ 324,849	$ 324,849	$ 21,562	6.64%	$ 21,195	5.71%
Projected Fund Balance December 31	$ 198,056	$ 198,056				
Estimated Fund Balance as of Report Date			$ 356,113			

209-Loganville EMS District Fund

The Loganville Emergency Medical Services District Fund is used to account for the revenues and expenditures attributable to the Loganville Emergency Medical Services District. This district includes all properties within the portion of incorporated Loganville that lie within Gwinnett County. The County is responsible for providing emergency medical services within this district. The majority of expenditures are recorded in the fall based upon the certified property tax digest as outlined in the intergovernmental agreement with the City of Loganville.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 353,210	$ 353,210	$ 353,210			
Revenues:						
Investment Income	$ 9,950	$ 9,950	$ 2,582	25.95%	$ 3,088	19.92%
Revenue without use of Fund Balance	9,950	9,950	2,582	25.95%	3,088	19.92%
Use of Fund Balance	91,934	91,934	-	-	-	-
TOTAL REVENUES	$ 101,884	$ 101,884	$ 2,582	2.53%	$ 3,088	3.18%
Appropriations:						
Loganville EMS	$ 101,884	$ 101,884	$ 54	0.05%	$ 182	0.19%
TOTAL APPROPRIATIONS	$ 101,884	$ 101,884	$ 54	0.05%	$ 182	0.19%
Projected Fund Balance December 31	$ 261,276	$ 261,276				
Estimated Fund Balance as of Report Date			$ 355,739			

210-Economic Development Tax Fund

The Economic Development Tax Fund is used to account for the accumulation of resources to provide funds for financial assistance to the Development Authority of Gwinnett County for economic development purposes in accordance with O.C.G.A. § 48-5-220(20).

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 21,110,431	$ 21,110,431	$ 21,110,431			
Revenues:						
Taxes	$ 18,131,889	$ 18,131,889	$ 26,314	0.15%	$ 131,455	0.77%
Investment Income	255,039	255,039	122,232	47.93%	94,084	59.74%
Revenue without use of Fund Balance	18,386,928	18,386,928	148,545	0.81%	225,539	1.31%
Use of Fund Balance	1,231,191	1,231,191	-	-	-	-
TOTAL REVENUES	$ 19,618,119	$ 19,618,119	$ 148,545	0.76%	$ 225,539	1.31%
Appropriations:						
Planning and Development	$ 19,618,119	$ 19,618,119	$ 588,181	3.00%	$ 882,250	5.41%
TOTAL APPROPRIATIONS	$ 19,618,119	$ 19,618,119	$ 588,181	3.00%	$ 882,250	5.12%
Projected Fund Balance December 31	$ 19,879,240	$ 19,879,240				
Estimated Fund Balance as of Report Date			$ 20,670,796			

215-Jimmy Carter Boulevard TAD Fund

The Jimmy Carter Boulevard TAD Fund is used to account for positive tax increment revenues attributable to the Jimmy Carter Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Jimmy Carter Boulevard Redevelopment Plan. The Jimmy Carter Boulevard TAD is located in the Gateway85 Gwinnett Community Improvement District along the Jimmy Carter Boulevard corridor adjacent to the city of Norcross.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 42,972,042	$ 42,972,042	$ 42,972,042			
Revenues:						
Taxes	$ -	$ -	$ 368,434	-	$ 163,184	-
Investment Income	986,500	986,500	244,843	24.82%	209,591	22.60%
TOTAL REVENUES	$ 986,500	$ 986,500	$ 613,277	62.17%	$ 372,776	40.19%
Appropriations:						
Planning and Development	$ 100,000	$ 100,000	$ 3	0.00%	$ -	-
Appropriations without Contribution to Fund Balance	100,000	100,000	3	0.00%	-	-
Contribution to Fund Balance	886,500	886,500	-	-	-	-
TOTAL APPROPRIATIONS	$ 986,500	$ 986,500	$ 3	0.00%	$ -	-
Projected Fund Balance December 31	$ 43,858,542	$ 43,858,542				
Estimated Fund Balance as of Report Date			$ 43,585,316			

216-Indian Trail TAD Fund

The Indian Trail TAD Fund is used to account for positive tax increment revenues attributable to the Indian Trail Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Indian Trail Redevelopment Plan. The Indian Trail TAD is located in the Gateway85 Gwinnett Community Improvement District at the I-85 and Indian Trail-Lilburn Road interchange adjacent to the city of Norcross.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 14,026,917	$ 14,026,917	$ 14,026,917			
Revenues:						
Taxes	$ -	$ -	$ 15,092	-	$ 119,133	-
Investment Income	329,900	329,900	78,545	23.81%	66,111	25.62%
TOTAL REVENUES	$ 329,900	$ 329,900	$ 93,637	28.38%	$ 185,244	71.80%
Appropriations:						
Planning and Development	$ 100,000	$ 100,000	$ -	-	$ -	-
Appropriations without Contribution to Fund Balance	100,000	100,000	-	-	-	-
Contribution to Fund Balance	229,900	229,900	-	-	-	-
TOTAL APPROPRIATIONS	$ 329,900	$ 329,900	$ -	-	$ -	-
Projected Fund Balance December 31	$ 14,256,817	$ 14,256,817				
Estimated Fund Balance as of Report Date			$ 14,120,554			

217-Park Place TAD Fund

The Park Place TAD Fund is used to account for positive tax increment revenues attributable to the Park Place Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Park Place Redevelopment Plan. The Park Place TAD is located in the Evermore Community Improvement District at the intersection of Highway 78 (Stone Mountain Highway) and Rockbridge Road.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 11,034,785	$ 11,034,785	$ 11,034,785			
Revenues:						
Taxes	$ -	$ -	$ 151,427	-	$ 27,193	-
Investment Income	232,250	232,250	59,680	25.70%	45,871	25.77%
TOTAL REVENUES	$ 232,250	$ 232,250	$ 211,107	90.90%	$ 73,064	41.05%
Appropriations:						
Planning and Development	$ 100,000	$ 100,000	$ -	-	$ -	-
Appropriations without Contribution to Fund Balance	100,000	100,000	-	-	-	-
Contribution to Fund Balance	132,250	132,250	-	-	-	-
TOTAL APPROPRIATIONS	$ 232,250	$ 232,250	$ -	-	$ -	-
Projected Fund Balance December 31	$ 11,167,035	$ 11,167,035				
Estimated Fund Balance as of Report Date			$ 11,245,892			

218-Lake Lucerne TAD Fund

The Lake Lucerne TAD Fund is used to account for positive tax increment revenues attributable to the Lake Lucerne Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Lake Lucerne Redevelopment Plan. The Lake Lucerne TAD is located in the Evermore Community Improvement District at the intersection of Highway 78 (Stone Mountain Highway) and Killian Hill Road.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 5,817,809	$ 5,817,809	$ 5,817,809			
Revenues:						
Taxes	$ -	$ -	$ 34,232	-	$ 25,153	-
Investment Income	121,800	121,800	25,298	20.77%	23,104	22.76%
TOTAL REVENUES	$ 121,800	$ 121,800	$ 59,530	48.88%	$ 48,257	47.54%
Appropriations:						
Planning and Development	$ 100,000	$ 100,000	$ -	-	$ -	-
Appropriations without Contribution to Fund Balance	100,000	100,000	-	-	-	-
Contribution to Fund Balance	21,800	21,800	-	-	-	-
TOTAL APPROPRIATIONS	$ 121,800	$ 121,800	$ -	-	$ -	-
Projected Fund Balance December 31	$ 5,839,609	$ 5,839,609				
Estimated Fund Balance as of Report Date			$ 5,877,339			

219-Gwinnett Place TAD Fund

The Gwinnett Place TAD Fund is used to account for positive tax increment revenues attributable to the Gwinnett Place Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that provide substantial public benefit in accordance with the Gwinnett Place Redevelopment Plan. This district includes properties in the Gwinnett Place Community Improvement District which is located in the Gwinnett Place Redevelopment Area at the intersection of I-85 and Pleasant Hill Road in Duluth.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 15,479,357	$ 15,479,357	$ 15,479,357			
Revenues:						
Taxes	$ -	$ -	$ 126,779	-	$ 25,467	-
Investment Income	319,700	319,700	78,943	24.69%	68,301	23.80%
Miscellaneous	-	-	-	-	10,000	-
Revenue without use of Fund Balance	319,700	319,700	205,722	64.35%	103,768	36.16%
Use of Fund Balance	126,967	126,967	-	-	-	-
TOTAL REVENUES	$ 446,667	$ 446,667	$ 205,722	46.06%	$ 103,768	36.16%
Appropriations:						
Planning and Development	$ 446,667	$ 446,667	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 446,667	$ 446,667	$ -	-	$ -	-
Projected Fund Balance December 31	$ 15,352,390	$ 15,352,390				
Estimated Fund Balance as of Report Date			$ 15,685,079			

220-The Exchange at Gwinnett TAD Fund

The Exchange at Gwinnett TAD Fund is used to account for positive tax increment revenues attributable to The Exchange at Gwinnett Tax Allocation District (TAD). These revenues are used to pay for redevelopment costs that abate or eliminate deleterious effects of inadequate infrastructure in accordance with The Exchange at Gwinnett Redevelopment Plan. This district includes properties at the southeast quadrant of the intersection of Interstate 85 and Georgia Highway 20 in the northern portion of the County.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 8,026,419	$ 8,026,419	$ 8,026,419			
Revenues:						
Taxes	$ -	$ -	$ 221,166	-	$ 172,767	-
Investment Income	100,100	100,100	26,338	26.31%	21,881	9.02%
Revenue without use of Fund Balance	100,100	100,100	247,504	247.26%	194,648	80.27%
Use of Fund Balance	3,422,526	3,422,526	-	-	-	-
TOTAL REVENUES	$ 3,522,626	$ 3,522,626	$ 247,504	7.03%	$ 194,648	6.42%
Appropriations:						
Planning and Development	$ 3,522,626	$ 3,522,626	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 3,522,626	$ 3,522,626	$ -	-	$ -	-
Projected Fund Balance December 31	$ 4,603,893	$ 4,603,893				
Estimated Fund Balance as of Report Date			$ 8,273,923			

230-E-911 Fund

The E-911 Fund accounts for operations of the E-911 Communications Center. Revenues are primarily received from monthly subscriber fees remitted by wired and wireless telecommunication providers. Expenditures must comply with O.C.G.A., Title 46, Chapter 5, Article 2, Part 4.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 37,955,684	$ 37,955,684	$ 37,955,684			
Revenues:						
Charges for Services	$ 24,323,874	$ 24,323,874	$ 1,208	0.00%	$ -	-
Investment Income	872,050	872,050	217,169	24.90%	213,582	19.34%
Miscellaneous	-	-	8,719	-	8,716	-
Revenue without use of Fund Balance	25,195,924	25,195,924	227,097	0.90%	222,298	0.87%
Use of Fund Balance	8,574,308	8,574,308	-	-	-	-
TOTAL REVENUES	$ 33,770,232	$ 33,770,232	$ 227,097	0.67%	$ 222,298	0.72%
Appropriations:						
Police Services	$ 30,427,375	$ 30,427,375	$ 3,637,329	11.95%	$ 4,072,105	14.93%
Intergovernmental	2,940,357	2,940,357	-	-	-	-
Non-Departmental:						
Contingency	52,500	52,500	-	-	-	-
E-911	350,000	350,000	-	-	-	-
Total Non-Departmental	402,500	402,500	-	-	-	-
TOTAL APPROPRIATIONS	$ 33,770,232	$ 33,770,232	$ 3,637,329	10.77%	$ 4,072,105	13.19%
Projected Fund Balance December 31	$ 29,381,376	$ 29,381,376				
Estimated Fund Balance as of Report Date			$ 34,545,451			

231-Tourism Fund

The Tourism Fund accounts for the collection and disbursement of hotel/motel tax revenue in accordance with state law which includes debt service payments for the Gas South District and parking facility. Hotel/motel taxes are receipted one month in arrears. Other expenses associated with this fund are quarterly payments to the Gwinnett Convention and Visitors Bureau per a management agreement. Debt service payments occur biannually in March and September.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 23,759,472	$ 23,759,472	$ 23,759,472			
Revenues:						
Taxes	$ 15,155,683	$ 15,155,683	$ 848,604	5.60%	$ 1,055,393	7.46%
Charges for Services	1,000	1,000	891	89.08%	-	-
Investment Income	456,850	456,850	133,135	29.14%	147,455	18.39%
Revenue without use of Fund Balance	15,613,533	15,613,533	982,630	6.29%	1,202,849	8.02%
Use of Fund Balance	3,417,244	3,417,244	-	-	-	-
TOTAL REVENUES	$ 19,030,777	$ 19,030,777	$ 982,630	5.16%	$ 1,202,849	6.43%
Appropriations:						
Arts, Culture, and Entertainment	$ 350,000	$ 350,000	$ -	-	$ 300,000	100.00%
Facility Debt	4,060,822	4,060,822	-	-	-	-
Tourism	14,619,955	14,619,955	414,166	2.83%	1,132,885	7.89%
TOTAL APPROPRIATIONS	$ 19,030,777	$ 19,030,777	$ 414,166	2.18%	$ 1,432,885	7.66%
Projected Fund Balance December 31	$ 20,342,228	$ 20,342,228				
Estimated Fund Balance as of Report Date			$ 24,327,936			

232-Stadium Fund

The Stadium Fund accumulates stadium-related revenues in order to pay debt service on the Stadium construction bonds and insurance expenditures. Motor vehicle rental excise taxes are receipted one month in arrears. Intergovernmental revenue is realized in the form of a onetime annual payment from the Gwinnett Convention and Visitors Bureau in January. Charges for Services revenues from ticket sales, parking, rental fees, and naming rights are received in April, June, and October. Debt service payments occur biannually in January and July.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 5,643,324	$ 5,643,324	$ 5,643,324			
Revenues:						
Taxes	$ 1,251,037	$ 1,251,037	$ 27,938	2.23%	$ 13,058	1.26%
Intergovernmental Revenues	400,000	400,000	400,000	100.00%	400,000	100.00%
Charges for Services	1,203,049	1,203,049	-	-	-	-
Investment Income	114,250	114,250	21,495	18.81%	26,163	55.67%
TOTAL REVENUES	$ 2,968,336	$ 2,968,336	$ 449,433	15.14%	$ 439,221	16.35%
Appropriations:						
Stadium Operations	$ 2,097,167	$ 2,097,167	$ 1,709,468	81.51%	$ 1,693,040	79.60%
Appropriations without Contribution to Fund Balance	2,097,167	2,097,167	1,709,468	81.51%	1,693,040	79.60%
Contribution to Fund Balance	871,169	871,169	-	-	-	-
TOTAL APPROPRIATIONS	$ 2,968,336	$ 2,968,336	$ 1,709,468	57.59%	$ 1,693,040	63.03%
Projected Fund Balance December 31	$ 6,514,493	$ 6,514,493				
Estimated Fund Balance as of Report Date			$ 4,383,289			

233-Authority Imaging Fund

The Authority Imaging Fund accounts for revenues received from fees collected by the Clerk of Superior Court Authority for document printing. These monies must be used for the development, implementation, and maintenance of a state-wide automated information system.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 7,913,307	$ 7,913,307	$ 7,913,307			
Revenues:						
Charges for Services	$ 558,000	$ 558,000	$ 55,015	9.86%	$ 52,712	6.07%
Investment Income	53,000	53,000	3,388	6.39%	4,417	5.92%
Revenue without use of Fund Balance	611,000	611,000	58,402	9.56%	57,129	6.06%
Use of Fund Balance	389,000	389,000	-	-	-	-
TOTAL REVENUES	$ 1,000,000	$ 1,000,000	$ 58,402	5.84%	$ 57,129	3.81%
Appropriations:						
Clerk of Court	$ 1,000,000	$ 1,000,000	$ -	-	$ 555	0.04%
TOTAL APPROPRIATIONS	$ 1,000,000	$ 1,000,000	$ -	-	$ 555	0.04%
Projected Fund Balance December 31	$ 7,524,307	$ 7,524,307				
Estimated Fund Balance as of Report Date			$ 7,971,709			

234-Juvenile Court Supervision Fund

The Juvenile Court Supervision Fund accounts for revenues collected as supervision fees from those who are placed under the courts' formal or informal supervision in order for the court to use those collections toward expenses for specific ancillary services.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 327,146	$ 327,146	$ 327,146			
Revenues:						
Charges for Services	$ 30,000	$ 30,000	$ 4,160	13.87%	$ 4,280	14.27%
Revenue without use of Fund Balance	30,000	30,000	4,160	13.87%	4,280	14.27%
Use of Fund Balance	45,600	45,600	-	-	-	-
TOTAL REVENUES	$ 75,600	$ 75,600	$ 4,160	5.50%	$ 4,280	7.77%
Appropriations:						
Juvenile Court	$ 75,600	$ 75,600	$ -	-	$ 5,100	9.26%
TOTAL APPROPRIATIONS	$ 75,600	$ 75,600	$ -	-	$ 5,100	9.26%
Projected Fund Balance December 31	$ 281,546	$ 281,546				
Estimated Fund Balance as of Report Date			$ 331,306			

235-Tree Bank Fund

This fund accounts for activities related to the Gwinnett County Buffer, Landscape and Tree Ordinance. During the permitting process, the developer has the option to pay money when the required tree density units cannot be met on site. The monies collected must be used by the Department of Planning and Development, Community Services and/or Support Services for the planting of trees at parks, greenways, fire stations, and libraries within the same commission district in which the development is located or within five miles of such district. Alternate planning locations may be approved by the Director of the Department of Planning and Development. Expenditures for this fund occur as projects are identified and approved.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 776,027	$ 776,027	$ 776,027			
Revenues:						
Charges for Services	$ 100,000	$ 100,000	$ 34,232	34.23%	$ -	-
Investment Income	-	-	2,841	-	3,189	-
Revenue without use of Fund Balance	100,000	100,000	37,073	37.07%	3,189	3.19%
Use of Fund Balance	200,000	200,000	-	-	-	-
TOTAL REVENUES	$ 300,000	$ 300,000	$ 37,073	12.36%	$ 3,189	0.80%
Appropriations:						
Planning and Development	$ 300,000	$ 300,000	$ -	-	$ 250	0.06%
TOTAL APPROPRIATIONS	$ 300,000	$ 300,000	$ -	-	$ 250	0.06%
Projected Fund Balance December 31	$ 576,027	$ 576,027				
Estimated Fund Balance as of Report Date			$ 813,101			

236-Opioid Remediation Fund

The Opioid Remediation Fund is used to account for the receipt of settlements from the National Opioid Abatement Trust. These funds must be used for approved opioid abatement strategies.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 7,624,892	$ 7,624,892	$ 7,624,892			
Revenues:						
Investment Income	$ -	$ -	$ 35,410	-	$ 35,284	-
TOTAL REVENUES	$ -	$ -	$ 35,410	-	$ 35,284	13.12%
Appropriations:						
Financial Services	$ -	$ -	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ -	$ -	$ -	-	$ -	-
Projected Fund Balance December 31	$ 7,624,892	$ 7,624,892				
Estimated Fund Balance as of Report Date			$ 7,660,303			

250-Sheriff Special Justice Fund

The Sheriff Special Justice Fund accounts for revenues resulting from the U.S. Department of Justice confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 1,419,919	$ 1,419,919	$ 1,419,919			
Revenues:						
Fines and Forfeitures	$ -	$ -	$ 35,829	-	$ 28,445	57.39%
Revenue without use of Fund Balance	-	-	35,829	-	28,445	57.39%
Use of Fund Balance	350,000	350,000	-	-	-	-
TOTAL REVENUES	$ 350,000	$ 350,000	$ 35,829	10.24%	$ 28,445	7.12%
Appropriations:						
Sheriff	$ 350,000	$ 350,000	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 350,000	$ 350,000	$ -	-	$ -	-
Projected Fund Balance December 31	$ 1,069,919	$ 1,069,919				
Estimated Fund Balance as of Report Date			$ 1,455,748			

251-Sheriff Special Treasury Fund

The Sheriff Special Treasury Fund accounts for revenues resulting from the U.S. Department of Treasury confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 230,053	$ 230,053	$ 230,053			
Revenues:						
Use of Fund Balance	$ 75,000	$ 75,000	$ -	-	$ -	-
TOTAL REVENUES	$ 75,000	$ 75,000	$ -	-	$ -	-
Appropriations:						
Sheriff	$ 75,000	$ 75,000	$ -	-	$ 200	0.27%
TOTAL APPROPRIATIONS	$ 75,000	$ 75,000	$ -	-	$ 200	0.27%
Projected Fund Balance December 31	$ 155,053	$ 155,053				
Estimated Fund Balance as of Report Date			$ 230,053			

252-Sheriff Special State Fund

The Sheriff Special State Fund accounts for revenues resulting from the State of Georgia's confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against state guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 638,195	$ 638,195	$ 638,195			
Revenues:						
Fines and Forfeitures	$	$ 15,391	$ 21,875	142.13%	$ 1,841	99.97%
Investment Income	-	-	5,392	-	1,046	-
Revenue without use of Fund Balance	-	15,391	27,268	177.17%	2,886	156.78%
Use of Fund Balance	70,000	70,000	-	-	-	-
TOTAL REVENUES	$ 70,000	$ 85,391	$ 27,268	31.93%	$ 2,886	4.02%
Appropriations:						
Sheriff	$ 70,000	$ 85,391	$ 13,036	15.27%	$ -	-
TOTAL APPROPRIATIONS	$ 70,000	$ 85,391	$ 13,036	15.27%	$ -	-
Projected Fund Balance December 31	$ 568,195	$ 568,195				
Estimated Fund Balance as of Report Date			$ 652,427			

253-Police Special Justice Fund

The Police Special Justice Fund accounts for revenues resulting from the U.S. Department of Justice confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 1,295,845	$ 1,295,845	$ 1,295,845			
Revenues:						
Fines and Forfeitures	$	$ 21,832	$ 21,832	100.00%	$ 3,052	99.99%
Investment Income	-	-	968	-	1,286	-
Revenue without use of Fund Balance	-	21,832	22,800	104.43%	4,338	142.14%
Use of Fund Balance	72,860	51,028	-	-	-	-
TOTAL REVENUES	$ 72,860	$ 72,860	$ 22,800	31.29%	$ 4,338	1.30%
Appropriations:						
Police Services	$ 72,860	$ 72,860	$ 36,703	50.37%	$ -	-
TOTAL APPROPRIATIONS	$ 72,860	$ 72,860	$ 36,703	50.37%	$ -	-
Projected Fund Balance December 31	$ 1,222,985	$ 1,244,817				
Estimated Fund Balance as of Report Date			$ 1,281,942			

254-Police Special State Fund

The Police Special State Fund accounts for revenues resulting from the State of Georgia's confiscation of money or the sale of property from illegal drug and narcotics activities. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against state guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 1,400,101	$ 1,400,101	$ 1,400,101			
Revenues:						
Fines and Forfeitures	$ -	60,979	$ 67,759	111.12%	$ 16,523	100.00%
Investment Income	-	-	1,075	-	1,510	-
Revenue without use of Fund Balance	-	60,979	68,834	112.88%	18,033	109.14%
Use of Fund Balance	178,246	117,267	-	-	-	-
TOTAL REVENUES	$ 178,246	$ 178,246	$ 68,834	38.62%	$ 18,033	12.82%
Appropriations:						
Police Services	$ 178,246	$ 178,246	$ 2	0.00%	$ 29,900	21.25%
TOTAL APPROPRIATIONS	$ 178,246	$ 178,246	$ 2	0.00%	$ 29,900	21.25%
Projected Fund Balance December 31	$ 1,221,855	$ 1,282,834				
Estimated Fund Balance as of Report Date			$ 1,468,932			

255-Crime Victims Assistance Fund

The Crime Victims Assistance Fund accounts for revenues received from a five percent (5%) charge collected on fines within the Recorders, Juvenile, State, Superior, and Magistrate Courts of Gwinnett County. Revenues are also received from five percent (5%) of fines from municipalities within Gwinnett County. These funds must be used to provide assistance to crime victims. Revenue is split between the Solicitor's and District Attorney's offices. The Revenue collected is distributed as follows: Superior Court Fines - 100% District Attorney; State Court Fines - 100% Solicitor; Municipal Recorder's Court - Total less subsidies, if any, with the remainder 50% Solicitor and 50% District Attorney; Magistrate Court, Recorder's Court, and Juvenile Court - 50% Solicitor and 50% District Attorney; Interest Earned Dividends - 50% Solicitor and 50% District Attorney

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 493,587	$ 493,587	$ 493,587			
Revenues:						
Fines and Forfeitures	$ 605,252	$ 605,252	$ 41,398	6.84%	$ 50,512	8.69%
Investment Income	-	-	680	-	4,585	-
Miscellaneous	-	-	388	-	482	-
Revenue without use of Fund Balance	605,252	605,252	42,466	7.02%	55,578	9.56%
Use of Fund Balance	234,343	234,343	-	-	-	-
TOTAL REVENUES	$ 839,595	$ 839,595	$ 42,466	5.06%	$ 55,578	6.90%
Appropriations:						
District Attorney	$ 409,634	$ 409,634	$ 48,712	11.89%	$ 55,881	14.87%
Solicitor General	419,961	419,961	39,052	9.30%	42,634	10.17%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
TOTAL APPROPRIATIONS	$ 839,595	$ 839,595	$ 87,764	10.45%	$ 98,515	12.24%
Projected Fund Balance December 31	$ 259,244	$ 259,244				
Estimated Fund Balance as of Report Date			$ 448,289			

256-DA Federal Justice Asset Sharing Fund

The District Attorney Federal Justice Asset Sharing Fund accounts for revenues received from an equitable sharing agreement between the Department of Justice and the Gwinnett County District Attorney for proceeds from confiscations. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal and state guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 173,878	$ 173,878	$ 173,878			
Revenues:						
Use of Fund Balance	$ 83,792	$ 83,792	$ -	-	$ -	-
TOTAL REVENUES	$ 83,792	$ 83,792	$ -	-	$ -	-
Appropriations:						
District Attorney	$ 83,792	$ 83,792	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 83,792	$ 83,792	$ -	-	$ -	-
Projected Fund Balance December 31	$ 90,086	$ 90,086				
Estimated Fund Balance as of Report Date			$ 173,878			

257-DA Federal Treasury Asset Sharing Fund

The District Attorney Federal Treasury Asset Sharing Fund (082) accounts for revenues received from an equitable sharing agreement between the Department of Treasury and the Gwinnett County District Attorney for proceeds from confiscations. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against federal and state guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 47,304	$ 47,304	$ 47,304			
Revenues:						
Use of Fund Balance	$ 12,434	$ 12,434	$ -	-	$ -	-
TOTAL REVENUES	$ 12,434	$ 12,434	$ -	-	$ -	-
Appropriations:						
District Attorney	$ 12,434	$ 12,434	$ 1,165	9.37%	$ -	-
TOTAL APPROPRIATIONS	$ 12,434	$ 12,434	$ 1,165	9.37%	$ -	-
Projected Fund Balance December 31	$ 34,870	$ 34,870				
Estimated Fund Balance as of Report Date			$ 46,139			

258-DA Special State Fund

The District Attorney Special State Fund accounts for revenues resulting from the confiscation of assets or funds resulting from legal actions related to unlawful activities. In accordance with State Law, the Gwinnett County District Attorney's office is entitled to 10% of the funds obtained through civil forfeiture proceedings. The law states that any money or property confiscated in this manner shall be used for restricted purposes, and all expenditures are validated against state guidelines.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 143,788	$ 143,788	$ 143,788			
Revenues:						
Fines and Forfeitures	$ -	$ 13,656	$ 13,656	100.00%	$ 12,898	100.00%
Revenue without use of Fund Balance	-	13,656	13,656	100.00%	12,898	100.00%
Use of Fund Balance	31,718	31,718	-	-	-	-
TOTAL REVENUES	$ 31,718	$ 45,374	$ 13,656	30.10%	$ 12,898	28.91%
Appropriations:						
District Attorney	$ 31,718	$ 45,374	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 31,718	$ 45,374	$ -	-	$ -	-
Projected Fund Balance December 31	$ 112,070	$ 112,070				
Estimated Fund Balance as of Report Date			$ 157,444			

265-Corrections Inmate Welfare Fund

The Corrections Inmate Welfare Fund accounts for proceeds received from commissary sales to provide recreational materials for the benefit of the inmates at the Corrections Facility.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 479,061	$ 479,061	$ 479,061			
Revenues:						
Miscellaneous	$ 140,200	$ 140,200	$ 17,525	12.50%	$ 23,427	15.97%
TOTAL REVENUES	$ 140,200	$ 140,200	$ 17,525	12.50%	$ 23,427	15.97%
Appropriations:						
Corrections	$ 116,697	$ 116,697	$ 8,614	7.38%	$ 15,484	13.39%
Appropriations without Contribution to Fund Balance	116,697	116,697	8,614	7.38%	15,484	13.39%
Contribution to Fund Balance	23,503	23,503	-	-	-	-
TOTAL APPROPRIATIONS	$ 140,200	$ 140,200	$ 8,614	6.14%	$ 15,484	10.55%
Projected Fund Balance December 31	$ 502,564	$ 502,564				
Estimated Fund Balance as of Report Date			$ 487,972			

266-Sheriff Inmate Fund

The Sheriff Inmate Fund accounts for proceeds received from inmates' services and commissary purchases and for expenditures that benefit the inmates.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 5,905,274	$ 5,905,274	$ 5,905,274			
Revenues:						
Investment Income	$ 114,250	$ 114,250	$ 33,076	28.95%	$ 22,954	14.57%
Miscellaneous	1,080,000	1,080,000	148,956	13.79%	78,764	5.02%
TOTAL REVENUES	$ 1,194,250	$ 1,194,250	$ 182,033	15.24%	$ 101,718	5.90%
Appropriations:						
Sheriff	$ 506,180	$ 506,180	$ 16,251	3.21%	$ 30,849	4.43%
Appropriations without Contribution to Fund Balance	506,180	506,180	16,251	3.21%	30,849	4.43%
Contribution to Fund Balance	688,070	688,070	-	-	-	-
TOTAL APPROPRIATIONS	$ 1,194,250	$ 1,194,250	$ 16,251	1.36%	$ 30,849	1.79%
Projected Fund Balance December 31	$ 6,593,344	$ 6,593,344				
Estimated Fund Balance as of Report Date			$ 6,071,055			

425-The Exchange at Gwinnett TAD Debt Service Fund

The Exchange at Gwinnett TAD Debt Service Fund (966) is used to account for the payment of long-term principal and interest related to redevelopment bonds associated with The Exchange at Gwinnett Tax Allocation District. Debt service payments occur biannually.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Fund Balance January 1	$ 1,855,779	$ 1,855,779	$ 1,855,779			
Revenues:						
Investment Income	$ -	$ -	$ 33,970	-	$ 36,492	-
Other Financing Sources	3,517,126	3,517,126	-	-	-	-
TOTAL REVENUES	$ 3,517,126	$ 3,517,126	$ 33,970	0.97%	$ 36,492	1.34%
Appropriations:						
Debt Service	$ 3,517,126	$ 3,517,126	$ -	-	$ -	-
TOTAL APPROPRIATIONS	$ 3,517,126	$ 3,517,126	$ -	-	$ -	-
Projected Fund Balance December 31	$ 1,855,779	$ 1,855,779				
Estimated Fund Balance as of Report Date			$ 1,889,749			

501-Water and Sewer Operating Fund

This fund supports the operation, maintenance, and capital improvement of the water and sewer system. Revenues are received from monthly usage bills, connections fees, and development charges.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 216,519,833	$ 216,519,833	$ 216,519,833			
Revenues:						
Charges for Services	$ 449,885,380	$ 449,885,380	$ 52,549,627	11.68%	$ 52,087,711	12.10%
Investment Income	10,042,100	10,042,100	2,048,230	20.40%	1,134,776	21.45%
Contributions and Donations	27,148,791	27,148,791	4,276,213	15.75%	4,381,744	14.50%
Miscellaneous	-	-	107,149	-	157,849	-
TOTAL REVENUES	$ 487,076,271	$ 487,076,271	$ 58,981,219	12.11%	$ 57,762,080	11.77%
Appropriations:						
Planning and Development	$ 2,186,288	$ 2,186,288	$ 232,877	10.65%	$ 258,606	13.08%
Water Resources	406,463,141	403,963,141	55,765,448	13.80%	75,227,788	15.41%
Non-Departmental:						
Water Resources*	409,000	409,000	-	-	-	-
Total Non-Departmental	409,000	409,000	-	-	-	-
Appropriations without Working Capital Reserve	409,058,429	406,558,429	55,998,326	13.77%	75,486,395	15.38%
Working Capital Reserve	78,017,842	80,517,842	-	-	-	-
TOTAL APPROPRIATIONS	$ 487,076,271	$ 487,076,271	$ 55,998,326	11.50%	$ 75,486,395	15.38%
Projected Net Position December 31	$ 294,537,675	$ 297,037,675				
Estimated Net Position as of Report Date			$ 219,502,726			

*Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

550-Stormwater Operating Fund

This fund supports the operation, maintenance, and capital improvement of the County's stormwater system. Charges for services are calculated based on the impervious surface of a parcel of land and are collected in the fourth quarter with property tax collections.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 19,985,438	$ 19,985,438	$ 19,985,438			
Revenues:						
Charges for Services	$ 32,275,437	$ 32,275,437	$ 6,794	0.02%	$ 209,920	0.67%
Investment Income	657,000	657,000	192,536	29.31%	145,818	26.95%
Miscellaneous	-	-	5,241	-	4,896	-
Revenue without use of Net Position	32,932,437	32,932,437	204,571	0.62%	360,633	1.12%
Use of Net Position	5,140,931	5,140,931	-	-	-	-
TOTAL REVENUES	$ 38,073,368	$ 38,073,368	$ 204,571	0.54%	$ 360,633	1.03%
Appropriations:						
Planning and Development	$ 1,339,825	$ 1,339,825	$ 165,006	12.32%	$ 233,438	14.82%
Water Resources*	36,646,043	36,646,043	5,138,912	14.02%	4,918,876	14.72%
Non-Departmental:						
Contingency	87,500	87,500	-	-	-	-
Total Non-Departmental	87,500	87,500	-	-	-	-
TOTAL APPROPRIATIONS	$ 38,073,368	$ 38,073,368	$ 5,303,918	13.93%	$ 5,152,314	14.65%
Projected Net Position December 31	$ 14,844,507	$ 14,844,507				
Estimated Net Position as of Report Date			$ 14,886,091			

*Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

560-Solid Waste Operating Fund

The Solid Waste Operating Fund accounts for the operations as provided in the Solid Waste Collection and Disposal Services Ordinance. Tax revenues are received quarterly from non-exclusive franchise fees paid by commercial waste haulers. Residential service fees are paid by homeowners in unincorporated Gwinnett County and reported as Charges for Services. Payments to haulers lag one month.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 27,582,453	$ 27,582,453	$ 27,582,453			
Revenues:						
Taxes	$ 1,350,000	$ 1,350,000	$ -	-	$ -	-
Charges for Services	59,177,114	59,177,114	9,990,683	16.88%	9,944,678	16.92%
Investment Income	1,793,500	1,793,500	515,252	28.73%	515,352	28.92%
Miscellaneous	1,200	1,200	2,561	213.41%	586	585.54%
Revenue without use of Net Position	62,321,814	62,321,814	10,508,497	16.86%	10,460,616	16.94%
Use of Net Position	300,206	300,206	-	-	-	-
TOTAL REVENUES	$ 62,622,020	$ 62,622,020	$ 10,508,497	16.78%	$ 10,460,616	16.94%
Appropriations:						
Support Services*	$ 62,608,717	$ 62,608,717	$ 5,328,491	8.51%	$ 5,149,840	8.42%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Solid Waste	3,303	3,303	551	16.67%	5,505	16.67%
Total Non-Departmental	13,303	13,303	551	4.14%	5,505	12.79%
TOTAL APPROPRIATIONS	$ 62,622,020	$ 62,622,020	$ 5,329,042	8.51%	$ 5,155,346	8.42%
Projected Net Position December 31	$ 27,282,247	$ 27,282,247				
Estimated Net Position as of Report Date			$ 32,761,908			

*Payments to Haulers is included in the Support Services expense line item.

570-Airport Operating Fund

The Airport Operating Fund accounts for the operation and maintenance of the County airport, Briscoe Field.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 990,199	$ 990,199	$ 990,199			
Revenues:						
Charges for Services	$ 180,000	$ 180,000	$ 30,643	17.02%	$ 27,352	17.65%
Investment Income	71,550	71,550	21,188	29.61%	7,648	11.95%
Miscellaneous	1,854,500	1,859,593	310,215	16.68%	238,572	19.88%
Other Financing Sources	-	-	-	-	19,458	16.67%
TOTAL REVENUES	$ 2,106,050	$ 2,111,143	$ 362,046	17.15%	$ 293,031	14.53%
Appropriations:						
Transportation	$ 2,000,033	$ 2,000,033	$ 229,827	11.49%	$ 271,860	13.56%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
Appropriations without Working Capital Reserve	2,010,033	2,010,033	229,827	11.43%	271,860	13.48%
Working Capital Reserve	96,017	101,110	-	-	-	-
TOTAL APPROPRIATIONS	$ 2,106,050	$ 2,111,143	$ 229,827	10.89%	$ 271,860	13.48%
Projected Net Position December 31	$ 1,086,216	$ 1,091,309				
Estimated Net Position as of Report Date			$ 1,122,418			

*Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

572-Local Transit Operating Fund

The Local Transit Operating Fund accounts for the operation and maintenance of the Transit System. Revenues are received from fares and a contribution from the General Fund.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 7,482,510	$ 7,482,510	$ 7,482,510			
Revenues:						
Intergovernmental Revenues	$ -	$ -	$ 28,744	-	$ 22,978	-
Charges for Services	1,738,484	1,738,484	175,604	10.10%	335,536	15.98%
Investment Income	679,250	679,250	158,583	23.35%	65,716	12.16%
Miscellaneous	-	-	27,032	-	2,865	-
Other Financing Sources	15,998,560	15,998,560	2,666,427	16.67%	2,466,667	16.67%
Revenue without use of Net Position	18,416,294	18,416,294	3,056,390	16.60%	2,893,761	16.59%
Use of Net Position	4,204,967	4,204,967	-	-	-	-
TOTAL REVENUES	$ 22,621,261	$ 22,621,261	$ 3,056,390	13.51%	$ 2,893,761	12.18%
Appropriations:						
Transportation	$ 22,611,261	$ 22,611,261	$ 901,588	3.99%	$ 619,499	2.61%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
TOTAL APPROPRIATIONS	$ 22,621,261	$ 22,621,261	$ 901,588	3.99%	$ 619,499	2.61%
Projected Net Position December 31	$ 3,277,543	$ 3,277,543				
Estimated Net Position as of Report Date			$ 9,637,312			

*Includes amounts transferred to the renewal and extension fund for capital improvement purposes.

580-Economic Development Fund

The Economic Development Operating Fund supports debt service and operations related to economic development. Debt service payments occur biannually in March and September.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 34,322,890	$ 34,322,890	$ 34,322,890			
Revenues:						
Investment Income	$ 71,500	$ 71,500	$ 59,267	82.89%	$ 30,451	16.11%
Miscellaneous	2,100,000	2,100,000	222,654	10.60%	99,699	2.69%
Other Financing Sources	3,900,000	3,900,000	-	-	-	-
Revenue without use of Net Position	6,071,500	6,071,500	281,921	4.64%	130,149	1.19%
Use of Net Position	4,037,555	4,037,555	-	-	-	-
TOTAL REVENUES	$ 10,109,055	$ 10,109,055	$ 281,921	2.79%	$ 130,149	1.08%
Appropriations:						
Planning and Development	$ 9,607,855	$ 9,607,855	$ 201,134	2.09%	$ 159,584	1.40%
Non-Departmental:						
Miscellaneous Economic Development	501,200	501,200	40,081	8.00%	59,927	9.04%
Total Non-Departmental	501,200	501,200	40,081	8.00%	59,927	9.04%
TOTAL APPROPRIATIONS	$ 10,109,055	$ 10,109,055	$ 241,215	2.39%	$ 219,511	1.83%
Projected Net Position December 31	$ 30,285,335	$ 30,285,335				
Estimated Net Position as of Report Date			$ 34,363,597			

601-Administrative Support

The Administrative Support Fund accounts for the activities of all central support departments: County Administration (excluding the County Clerk, Community Outreach, Economic Development, Gwinnett Clean and Beautiful, and Internal Audit), Financial Services, Human Resources, Information Technology Services, Law, and Support Services. These activities are funded by indirect cost charges to all other funds receiving benefits.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 34,717,823	$ 34,717,823	$ 34,717,823			
Revenues:						
Charges for Services	$ 151,565,333	$ 151,565,333	$ 22,264,359	14.69%	$ 22,410,982	14.62%
Investment Income	494,992	494,992	234,338	47.34%	171,952	24.03%
Miscellaneous	476,738	476,738	159,973	33.56%	139,492	35.97%
TOTAL REVENUES	$ 152,537,063	$ 152,537,063	$ 22,658,670	14.85%	$ 22,722,426	14.71%
Appropriations:						
Communications	$ 10,094,431	$ 10,094,431	$ 1,026,084	10.16%	$ 1,249,499	12.75%
County Administration	10,419,090	10,419,090	1,096,812	10.53%	1,126,437	11.61%
Financial Services	13,096,420	13,096,420	1,487,611	11.36%	1,621,524	13.03%
Law	5,680,552	5,680,552	490,493	8.63%	817,271	13.82%
Human Resources	9,216,747	9,216,747	1,205,425	13.08%	1,347,668	13.88%
Information Technology Services	75,638,252	75,638,252	7,930,825	10.49%	8,599,271	10.90%
Support Services	27,392,071	27,392,071	2,919,259	10.66%	3,307,043	12.82%
Non-Departmental:						
Contingency	999,500	999,500	-	-	-	-
Total Non-Departmental	999,500	999,500	-	-	-	-
TOTAL APPROPRIATIONS	$ 152,537,063	$ 152,537,063	$ 16,156,508	10.59%	$ 18,068,714	11.72%
Projected Net Position December 31	$ 34,717,823	$ 34,717,823				
Estimated Net Position as of Report Date			$ 41,219,985			

605-Group Self-Insurance

The Group Self Insurance Fund accounts for all financial transactions related to the payment of premiums and benefits for active employees' health, disability, and life insurance. Revenues are received from employee and employer contributions.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 45,609,233	$ 45,609,233	$ 45,609,233			
Revenues:						
Charges for Services	$ 105,759,222	$ 105,759,222	$ 17,529,968	16.58%	$ 15,645,401	16.58%
Investment Income	1,772,950	1,772,950	301,988	17.03%	362,468	18.68%
Miscellaneous	-	-	115,579	-	514,635	-
Revenue without use of Net Position	107,532,172	107,532,172	17,947,535	16.69%	16,522,504	17.16%
Use of Net Position	10,692,079	10,692,079	-	-	-	-
TOTAL REVENUES	$ 118,224,251	$ 118,224,251	$ 17,947,535	15.18%	$ 16,522,504	16.68%
Appropriations:						
Human Resources	$ 118,214,251	$ 118,214,251	$ 18,140,847	15.35%	$ 16,596,135	16.75%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
TOTAL APPROPRIATIONS	$ 118,224,251	$ 118,224,251	$ 18,140,847	15.34%	$ 16,596,135	16.75%
Projected Net Position December 31	$ 34,917,154	$ 34,917,154				
Estimated Net Position as of Report Date			$ 45,415,921			

610-Fleet Management

The Fleet Management Fund accounts for all financial transactions related to the maintenance of the County fleet.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 14,597,780	$ 14,597,780	$ 14,597,780			
Revenues:						
Charges for Services	$ 16,541,782	$ 16,541,782	$ 3,321,927	20.08%	$ 2,744,125	17.91%
Investment Income	222,000	222,000	85,759	38.63%	62,588	25.49%
Miscellaneous	344,000	344,000	543,001	157.85%	18,885	5.50%
Other Financing Sources	35,000	35,000	-	-	3,772	25.15%
TOTAL REVENUES	$ 17,142,782	$ 17,142,782	$ 3,950,687	23.05%	$ 2,829,369	17.76%
Appropriations:						
Support Services	$ 13,447,640	$ 13,447,640	$ 1,803,853	13.41%	$ 1,790,779	13.24%
Non-Departmental:						
Contingency	17,000	17,000	-	-	-	-
Fleet Management	1,952,429	1,952,429	325,405	16.67%	368,646	16.67%
Total Non-Departmental	1,969,429	1,969,429	325,405	16.52%	368,646	16.40%
Appropriations without Working Capital Reserve	15,417,069	15,417,069	2,129,258	13.81%	2,159,425	13.69%
Working Capital Reserve	1,725,713	1,725,713	-	-	-	-
TOTAL APPROPRIATIONS	$ 17,142,782	$ 17,142,782	$ 2,129,258	12.42%	$ 2,159,425	13.56%
Projected Net Position December 31	$ 16,323,493	$ 16,323,493				
Estimated Net Position as of Report Date			$ 16,419,209			

611-Risk Management

The Risk Management Fund accounts for all financial transactions related to the County's property liability and casualty insurance. Revenues are received from charges to the user departments based on the number of employees, prior claims, and property liability coverage needs. Annual insurance premiums are paid in January.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 12,726,098	$ 12,726,098	$ 12,726,098			
Revenues:						
Charges for Services	$ 16,000,000	$ 16,000,000	$ 2,666,667	16.67%	$ 2,668,893	16.67%
Investment Income	216,650	216,650	120,464	55.60%	72,925	74.04%
Miscellaneous	-	-	22,536	-	78,753	29.17%
TOTAL REVENUES	$ 16,216,650	$ 16,216,650	$ 2,809,667	17.33%	$ 2,820,572	17.22%
Appropriations:						
Financial Services	$ 15,170,587	$ 15,170,587	$ 7,029,360	46.34%	$ 6,167,234	39.42%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
Appropriations without Working Capital Reserve	15,180,587	15,180,587	7,029,360	46.30%	6,167,234	39.39%
Working Capital Reserve	1,036,063	1,036,063	-	-	-	-
TOTAL APPROPRIATIONS	$ 16,216,650	$ 16,216,650	$ 7,029,360	43.35%	$ 6,167,234	37.65%
Projected Net Position December 31	$ 13,762,161	$ 13,762,161				
Estimated Net Position as of Report Date			$ 8,506,405			

612-Workers Compensation Fund

The Workers' Compensation Fund accounts for financial transactions related to the payment of workers' compensation claims. Revenue is received from the user departments based upon the number of employees and prior claims.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 8,556,956	$ 8,556,956	$ 8,556,956			
Revenues:						
Charges for Services	$ 3,000,000	$ 3,000,000	$ 500,000	16.67%	$ 500,186	16.67%
Investment Income	443,450	443,450	96,193	21.69%	99,388	17.30%
Revenue without use of Net Position	3,443,450	3,443,450	596,193	17.31%	599,574	16.77%
Use of Net Position	2,458,589	2,458,589	-	-	-	-
TOTAL REVENUES	$ 5,902,039	$ 5,902,039	$ 596,193	10.10%	$ 599,574	10.12%
Appropriations:						
Human Resources	$ 5,892,039	$ 5,892,039	$ 1,113,938	18.91%	$ 1,170,145	19.78%
Non-Departmental:						
Contingency	10,000	10,000	-	-	-	-
Total Non-Departmental	10,000	10,000	-	-	-	-
TOTAL APPROPRIATIONS	$ 5,902,039	$ 5,902,039	$ 1,113,938	18.87%	$ 1,170,145	19.75%
Projected Net Position December 31	$ 6,098,367	$ 6,098,367				
Estimated Net Position as of Report Date			$ 8,039,212			

613-Auto Liability Fund

The Auto Liability Fund accounts for all financial transactions related to the County's property, liability and casualty insurance coverage on vehicles. Revenues are contributions from other Gwinnett County funds and are based on the number of employees and actual third-party automobile claims for County vehicles only.

	FY 2026				FY 2025	
	2026 Adopted Budget	Current Annual Budget as of February 2026	Actuals YTD as of February 2026	% Actual to Current Budget	Actuals YTD as of February 2025	% Actual to February 2025 Budget
Estimated Net Position January 1	$ 6,883,716	$ 6,883,716	$ 6,883,716			
Revenues:						
Charges for Services	$ 4,500,000	$ 4,500,000	$ 750,000	16.67%	$ 750,184	16.67%
Investment Income	217,650	217,650	54,941	25.24%	55,166	26.02%
TOTAL REVENUES	$ 4,717,650	$ 4,717,650	$ 804,941	17.06%	$ 805,350	17.09%
Appropriations:						
Financial Services	$ 3,500,492	$ 3,500,492	$ 597,249	17.06%	$ 201,276	5.33%
Appropriations without Working Capital Reserve	3,500,492	3,500,492	597,249	17.06%	201,276	5.33%
Working Capital Reserve	1,217,158	1,217,158	-	-	-	-
TOTAL APPROPRIATIONS	$ 4,717,650	$ 4,717,650	$ 597,249	12.66%	$ 201,276	4.27%
Projected Net Position December 31	$ 8,100,874	$ 8,100,874				
Estimated Net Position as of Report Date			$ 7,091,408			

BUDGET ADJUSTMENTS BY FUND - REVENUES

AS OF 2/28/2026

Department/Fund	2026 Adopted Budget	2026 Current Annual Budget - February	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Street Lighting Fund (207)						
Charges for Services	10,512,410	10,515,010	2,600	GCID 20260084 Incoproration of Izod Court and Rambling Woods Subdivision into the Gwinnett County Streetlighting Program	-	2,600
				Total: Charges for Services	-	2,600
Total: Street Lighting Fund			2,600		-	2,600
Sheriff Special State Fund (252)						
Fines and Forfeitures	-	15,391	15,391	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	15,391	15,391
				Total: Fines and Forfeitures	15,391	15,391
Total: Sheriff Special State Fund			15,391		15,391	15,391
Polie Special Justice Fund (253)						
Fines and Forfeitures	-	21,832	21,832	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	21,832	21,832
				Total: Fines and Forfeitures	21,832	21,832
Use of Fund Balance	72,860	51,028	(21,832)	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	(21,832)	(21,832)
				Total: Use of Fund Balance	(21,832)	(21,832)
Total: Police Special Justice Fund			-		-	-
Polie Special State Fund (254)						
Fines and Forfeitures	-	60,979	60,979	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	60,979	60,979
				Total: Fines and Forfeitures	60,979	60,979
Use of Fund Balance	178,246	117,267	(60,979)	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	(60,979)	(60,979)
				Total: Use of Fund Balance	(60,979)	(60,979)
Total: Police Special State Fund			-		-	-
DA Special State Fund (258)						
Fines and Forfeitures	-	13,656	13,656	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	13,656	13,656
				Total: Fines and Forfeitures	13,656	13,656
Total: DA Special State Fund			13,656		13,656	13,656
Airport Operating Fund (570)						
Miscellaneous	1,854,500	1,859,593	5,093	GCID 20260124 RP010-25, lease of a site at the Gwinnett County Airport, to GMD Properties, LLC dba Aircraft Specialists Jet Center. The term of this lease shall be 25 years. This lease may be automatically renewed for three additional five-year terms, for a lifetime term of 40 years.	-	5,093
				Total: Miscellaneous	-	5,093
Total: Airport Operating Fund			5,093		-	5,093
Total Revenue Budget Adjustments			**36,740**		**29,047**	**36,740**

BUDGET ADJUSTMENTS BY FUND - APPROPRIATIONS

AS OF 2/28/2026

Department/Fund	2026 Adopted Budget	2026 Current Annual Budget February	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
General Fund (101)						
Judiciary	42,028,874	53,678,874	11,650,000	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	11,650,000
				Total: Judiciary	-	11,650,000
Juvenile Court	8,107,232	10,657,232	2,550,000	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	2,550,000
				Total: Juvenile Court	-	2,550,000
Probate Court	5,534,187	5,834,187	300,000	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	300,000
				Total: Probate Court	-	300,000
Non-Departmental:						
Reserves - Indigent Defense	14,500,000	-	(14,500,000)	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	(14,500,000)
				Total: Reserves - Indigent Defense	-	(14,500,000)
Total: General Fund			-		-	-

Department/Fund	2026 Adopted Budget	2026 Current Annual Budget February	Difference (Adjustments Year to Date)	Description	Current Month	Year to Date
Police Services District Fund (206)						
Recorder's Court	2,485,214	2,885,214	400,000	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	400,000
				Total: Recorder's Court	-	400,000
Non-Departmental	10,825,718	10,425,718	(400,000)	GCID 20260125 Transfer Indidigent Defense Funds, currently budgeted in Non-Departmental to Recorder's Court, Judiciary, Juvenile Court, and Probate Court operating funds, in accordance with the adopted budget and allocation structure for the current fiscal year 2026. The transfer reflects the approved indigent defense allocations within the General Fund and Police Services District Fund and moves budget to the court agency for operational use.	-	(400,000)
				Total: Non-Departmental	-	(400,000)
Total: Police Services District Fund			-		-	-
Street Lighting Fund (207)						
Transportation	10,507,027	10,509,627	2,600	GCID 20260084 Incoproration of Izod Court and Rambling Woods Subdivision into the Gwinnett County Streetlighting Program	-	2,600
				Total: Transportation	-	2,600
Total: Street Lighting Fund			2,600		-	2,600
Sheriff Special State Fund (252)						
Sheriff	70,000	85,391	15,391	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	15,391	15,391
				Total: Sheriff	15,391	15,391
Total: Sheriff Special State Fund			15,391		15,391	15,391
DA Special State Fund (258)						
District Attorney	31,718	45,374	13,656	Adjust revenue and appropriation budgets to incorporate collected revenue for confiscated assets for Special Revenue Funds - February 2026	13,656	13,656
				Total: District Attorney	13,656	13,656
Total: DA Special State Fund			13,656		13,656	13,656
Water and Sewer Oeprating Fund (501)						
Water Resources	406,463,141	403,963,141	(2,500,000)	GCID 20260122 BL010-26, Suwanee Creek Diversion Pump Station improvement project, to Lakeshore Engineering, LLC, amount not to exceed $20,523,750.00.	-	(2,500,000)
				Total: Water Resources	-	(2,500,000)
Working Capital Reserve	78,017,842	80,517,842	2,500,000	GCID 20260122 BL010-26, Suwanee Creek Diversion Pump Station improvement project, to Lakeshore Engineering, LLC, amount not to exceed $20,523,750.00.	-	2,500,000
				Total: Working Capital Reserve	-	2,500,000
Total: Water and Sewer Operating Fund			-		-	-
Airport Operating Fund (570)						
Working Capital Reserve	96,017	101,110	5,093	GCID 20260124 RP010-25, lease of a site at the Gwinnett County Airport, to GMD Properties, LLC dba Aircraft Specialists Jet Center. The term of this lease shall be 25 years. This lease may be automatically renewed for three additional five-year terms, for a lifetime term of 40 years.	-	5,093
				Total: Working Capital Reserve	-	5,093
Total: Airport Operating Fund			5,093		-	5,093
Total Appropriation Budget Adjustments			**$ 36,740**		**$ 29,047**	**$ 36,740**

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260367	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Fire Services			Date Submitted:	03/12/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CW			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

SS009-26, purchase of fire hoses, to AEST Fire & Safety, amount not to exceed $107,904.50.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Award
BAC Action:	
Department Head	facephas (3/24/2026)
Attorney	rrsinclair (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Fire & EMS	*	$107,905	brainey (4/6/2026)

Finance Comments	*The current balance in Supplies - Industrial is checked as items are purchased. For FY2026, $107,905 is allocated.	FinDir's Initials: njwilliams (4/3/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – SS009-26 Purchase of Fire Hoses	
PURPOSE:	AEST Fire & Safety Inc. supplies fire hoses that are approved to be purchased as standardized sole source products.
LOCATION:	Department of Fire and Emergency Services
AMOUNT TO BE SPENT:	$107,904.50
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	N/A

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF FIRE AND EMERGENCY SERVICES
408 Hurricane Shoals Road NE | Lawrenceville, GA 30046-4406
O: 678.518.4800 | F: 678.518.4806
GwinnettCounty.com | GwinnettFire.org

MEMORANDUM

TO: Chelsey Ward
Purchasing Associate III

THROUGH: Fred Cephas
Fire Chief

FROM: Yvonne Shannon
Division Chief

SUBJECT: Recommendation to Award SS009-26 Purchase of Fire Hoses

DATE: March 6, 2026

REQUESTED ACTION

The Department of Fire and Emergency Services recommends award of the above referenced contract to **AEST Fire & Safety** in the amount of $107,904.50.

DESCRIPTION

Supplier to provide Fire Hose as specified.

FINANCIAL

1. Estimated amount to be spent: $107,904.50
2. Projected amount to be spent previous contract period: NA
3. Do total obligations agree with "Action Requested"? Yes __X__ No ____
4. Budgeted: Yes __X__ No ____ N/A _____
5. Grant Funded: Yes ____ No __X__
6. SPLOST Funded: Yes ____ No __X__
7. Contact name: Crystal Terry Contact phone: 678-518-4956

Sole Source Approval Form

Requesting Department: Fire and Emergency Services

Purchasing Associate: Casey Beauston, Purchasing Associate II 2/10/25 AP 2/11/25

Description of proposed procurement: Mercedes Textiles Limited fire hose including but not limited to fire attack and supply hose of various sizes.

Reason for sole source request: Mercedes Textiles Limited fire hose has been used by the department since January 2016. Currently the department has over 143,000 feet of Mercedes fire hose of various sizes. The department maintains a reserve supply of each size and color of hose for damage replacement and annual testing rotations. NFPA guidelines recommend replacing fire hose every 10 years.

Sole Source Provider: AEST Fire & Safety Inc.

Additional cost/savings: In 2016, FES began the process of transitioning to a newer more technologically advanced fire hose. The department now has approximately 143,000 feet of hose varying from less than one year to five years old. Continuing the use of Mercedes Textiles hose will enable FES to maintain the current hose configurations during the sole source period. This will result in significant cost savings to the county, due to not having to transition the entire fleet to a different type of hose. Mercedes Textiles also offers a unique two-year all hazard warranty program. Over the last five years, this warranty has saved the county over $2,000 per year on average in damaged hose replacements.

Benefits to the County: A fire hose sole source is beneficial to the County for several important reasons.

- Fire Hose is designed for very specific uses. Each type, size, and brand of hose has differing flow patterns and friction loss. Combining differing brands of hose could be detrimental during emergency operations. Different brands also have differing bowl sized (inside diameters) and interior linings which will cause disruption in flow patterns and decrease stream reach and penetration.

- Varying hose brands behave differently and therefore require training to handle safely. Maintaining one brand of fire hose will improve the ability to train effectively and improve fireground safety.

- Mercedes hose has a unique coupling with a built in UPC tracking number enabling better testing and usage records. The coupling also has a reflective "way-out" coupling that is designed to point lost fire fighters back to the door opening should they become lost in a fire.

- Couplings of all manufactures are required to work together if the same type and size couplings are used. However, even slight variances in couplings can cause overly tight or loose connections which in turn causes delays on a fire ground. These variances can mostly be seen with lesser quality hose couplings.

- Mercedes hose is specifically designed to be light weight. stackable and maneuverable. This allows for specific hose bed configurations and fire ground

tactics, which allows for continuity of training and hose placement. Continuity of training and hose placement provides the best opportunity for safe and rapid deployment.

Anticipated annual expenditure: $85,000.00

Requested validity period: 5 years

Prepared By Chris Ambort	01/31/25 Date
Department Director Fred Cephas	2/4/2025 Date
Purchasing Director	2/11/25 Date
2/11/30 Expiration of approval	

Please return to the Purchasing Division after completion. If an agenda request is required, the Purchasing Division will prepare the agenda request for placement on the N/A agenda for approval by the Board of Commissioners.
Anticipated Agenda Date

AEST Fire & Safety
304 N Wilkinson Dr
Laurinburg, NC 28352
+19105064060
Sales@aestsafety.net
www.AESTSafety.com

Estimate

ADDRESS
Gwinnett County Emergency Services
650 Swanson Drive
Lawrenceville, GA 30043 USA

SHIP TO
Gwinnett County Emergency Services
650 Swanson Drive
Lawrenceville, GA 30043 USA

ESTIMATE # 25-2374
DATE 12/11/2025

ACTIVITY	DESCRIPTION	SKU	QTY	RATE	AMOUNT
Mercedes Aqua Flow Plus / 1" X 25' / Yellow	Aquaflow-Plus® (Diameter: 1" / 25mm, Length: 25' / 7 .6M, Color: Yellow) Wayout(Arrow)Alum. Coupling 1 x 1 9/32 NH R/L (Set)	11010025ATY / 5116NH21RWO	10	133.00	1,330.00
Mercedes Aqua Floe Plus 1" X 50' / Yellow	Aquaflow-Plus® (Diameter: 1" / 25 mm, Length: 50' / 15.2M, Color: Yellow) Wayout(Arrow)Alum. Coupling 1 x 1 9/32 NH R/L (Set)	11010050ATY / 5116NH21RWO	20	221.00	4,420.00
Mercedes Kracken Exo 1.75"x50' low pressure hose Orange w/gold anodized wayout couplings	Mercedes Kracken Exo 1.75"x50' low pressure hose Orange w/gold anodized wayout couplings	12517050ATO 5128NH34RAGWO	8	295.00	2,360.00
Mercedes Kracken Exo 1.75"X50' Low Pressure Hose, Tan w/Gold anodized wayout	Mercedes Kracken Exo 1.75"x50' low pressure hose, Tan w/ gold anodized wayout couplings	12517050ATT/5128NH34RAGWO	12	295.00	3,540.00

ACTIVITY	DESCRIPTION	SKU	QTY	RATE	AMOUNT
couplings.					
Kraken EXO 1.75"x50' White(Clear) with gold wayout couplings	Kraken EXO 1.75"x50' White(Clear) with gold wayout couplings	12517050ATC/5128NH34RAGWO	10	295.00	2,950.00
Mercedes Kraken Exo Hose 1.75" X 50' low pressure hose, Blue w /Gold anodized wayout couplings	KrakenExo® (Diameter: 1 3/4"/ 44mm,Length: 50' / 15.2M, Color:Blue) Wayout (Arrow) Gold Anodized Alum. Coupling 1 3/4 x 1 1/2 x 2 1/8 NH R/L(Set)	12517050ATB / 5128NH34RAGWO	12	295.00	3,540.00
Mercedes Kraken Exo Hose / 1.75" X 50' / RED	Mercedes Kracken Exo 1.75"x50' low pressure hose Red w/gold anodized wayout couplings	12517050ATR/5128NH34RAGWO	12	295.00	3,540.00
Mercedes Kraken 2.5" X 50" Green / 12525050ATG	Mercedes Kraken Exo 2.5" X 50" low pressure hose, Green w/Gold wayout couplings	12525050ATG / 5140NH46RAGWO	24	319.00	7,656.00
Mercedes MTFS 3"X50' / Blue	MTFS-800-DP® (Diameter: 3" / 76 mm, Length: 50' / 15.2M, Color: Blue) Alum. Coupling 3 x 2 1/2 x 3 5/16 NH R/L IDENTIFY	26030050ATB / 5140NH53R	24	381.00	9,144.00
Mercedes Hose MegaFlow 5" x 25' w STORZ Gold anodized with iReflect lock lever couplings	MegaFlow Breather LDH 5" x 25'	23150025AT 5180RZAG	10	547.00	5,470.00
Mercedes MegaFlo Breather 5"x50' Yellow w/iReflect gold anodized sotrz couplings	Mercedes MegaFlo Breather 5"x50' Yellow w/iReflect gold anodized sotrz couplings	23150050ATY/5180RZAG	10	781.00	7,810.00
Mercedes Hose Megaflo® Breather 5"X100' Yellow	Megaflo® Breather (Diameter: 5" / 127mm, Length: 100' / 30.5M, Color: Yellow) Alum. Coupling 5"	23150100ATY / 5180RZAG	43	1,249.00	53,707.00

ACTIVITY	DESCRIPTION	SKU	QTY	RATE	AMOUNT
	STORZ Gold anodized with !Reflect lock levers (HYDROWICK) Set				
Mercedes IDENTIFY charge	Priced per hose section	80ID210	195	12.50	2,437.50

SUBTOTAL	107,904.50
TAX	0.00
TOTAL	**$107,904.50**

Accepted By

Accepted Date

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260417	

☑ Grants ☐ Public Hearing ☐ Renewals

Department:	Human Resources			Date Submitted:	03/26/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	tkkrogh			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

to accept a grant award for a summer internship program from the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. in the amount of $6,519.00. Association County Commissioners of Georgia Civic Affairs Foundation, Inc. will reimburse the County for wages paid out for up to two interns. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents.

Attachments	Justification Memo, Action List, ACCG Grant Agreements (2)
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	asmcallister (4/2/2026)
Attorney	jennyscarter (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Grants	*	$6,519	brainey (4/7/2026)

Finance Comments	FinDir's Initials
*A grants budget will be established upon approval and execution of agreement. Adjust revenue and appropriations as necessary.	raroyal (4/7/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF HUMAN RESOURCES
75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.7915 | (F) 770.822.7929
www.gwinnettcounty.com

TO: Chairwoman
District Commissioners

FROM: Adrienne McAllister
Director, Human Resources

SUBJECT: Georgia County Internship Summer Grant Program

DATE: March 25, 2026

Action Requested

The Department of Human Resources recommends approval and authorization for the Chairwoman to accept a summer internship grant program from the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. in the amount of $6,519.00. Association County Commissioner of Georgia Civic Affairs Foundation will reimburse the County for wages paid out for up to two interns. Interns funded through this program must begin and complete their internship assignments between May 1, 2026 and September 1, 2026.

Discussion

By providing on-the-job learning and exposure to County operations, the Gwinnett County Internship Program offers undergraduate and graduate-level college students an opportunity to see how local government functions. Students gain real world experience while providing staff and project support to the County.

Additionally, such programs establish a pipe-line for those who may be interested in public sector careers.

ACTION REQUESTED
ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
April 14, 2026
GCID 2026-0417

1. Acceptance of grant awards from the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.,** authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents, and related forms designating persons authorized to request disbursement of grant funds from **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.** to Gwinnett County.

2. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents with **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.** municipalities, nonprofit agencies, County agencies, federal and state agencies, subrecipient, program participants and financial institutions, etc. for project implementation, as specified by the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**, subject to approval as to form by the Law Department.

3. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to accept any amendments to the initial award, including closure of award after receipt of final payment, as assigned by **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.** and to designate County staff to adjust appropriations and revenue budgets, as necessary.

4. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to approve and submit financial reports.

5. Authorization for Chairwoman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.

6. Authorization for Chairwoman to appoint and designate the Director of Financial Services to serve as the "Official Representative" of Gwinnett County with the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**

7. The County Administrator is authorized to review the final grant agreement and decline the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.** grant if the terms are deemed unacceptable or infeasible, and to direct other Gwinnett County staff to carry out any actions necessary to decline the grant as determined.

ACCG Civic Affairs Foundation

GEORGIA COUNTY INTERNSHIP PROGRAM GRANT AGREEMENT

This **AGREEMENT** is made and entered into by and between the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**, (the "**FOUNDATION**"), having its principal office at 191 Peachtree Street, Suite 700, Atlanta, Georgia, 30303, and Gwinnett County ("**COUNTY**"), having its principal office at 75 Langley Drive, Lawrenceville, GA 30046. In exchange for valuable consideration, the parties agree as follows.

I. GENERAL TERMS.

A. Agreement Term:

This Agreement shall be effective as of the last date of execution by the parties. Pursuant to O.C.G.A. § 36-10-1, approval by the **COUNTY'S** governing authority and entry on the **COUNTY'S** minutes is necessary before the parties may execute. Evidence thereof shall be provided to the Foundation from the **COUNTY** Clerk's Office as requested and incorporated into this Agreement.

B. Purpose of Agreement:

The **FOUNDATION** is providing grant funding through the Georgia County Internship Program pursuant to the grant award letter ("Grant Award Letter") (**Exhibit A**) to reimburse certain costs to the **COUNTY** to employ interns to complete projects as described in the county grant application ("County Grant Application") (**Exhibit B**) from May 1, 2026 until September 1, 2026. This Agreement provides the terms and conditions under which the **COUNTY** may receive reimbursement from the **FOUNDATION**.

II. REIMBURSEMENT TO COUNTY.

In exchange for the **COUNTY** hiring the intern(s) to perform projects as described in the approved County Grant Application and to learn about the operations of county government, the **FOUNDATION** shall provide reimbursement to the **COUNTY** as follows:

A. Use of Grant Funds.

1. Amount of Reimbursement

a. **Hourly Rate**. The **FOUNDATION** shall reimburse the **COUNTY** for the cost of wages at the rate of $15.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of $3,000.00 for wages per intern, per internship, unless

the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

The **COUNTY** may pay the intern at a higher rate than $15.00 per hour at its own expense as provided for in their approved County Grant Application or as established at a later time by the **COUNTY**. In either case, the **COUNTY** shall be responsible for payment for all the costs above the reimbursed hourly rate of $15.00 per hour, including workers' compensation and FICA.

b. **Workers' Compensation.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost to cover the intern under the **COUNTY'S** workers' compensation plan in the Foundation's sole discretion up to a maximum reimbursement rate of up to $30.00 per intern, per internship.

c. **FICA.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost of paying Federal Insurance Contributions Act (FICA) in the Foundation's sole discretion at a maximum reimbursement of up to $229.50 per intern, per internship.

2. **Additional Compensation for Intern.** The **COUNTY** may pay the intern(s) in an amount greater than $15.00 per hour or allow the intern(s) to work more than 200 hours during the grant period. However, the **COUNTY** will not be entitled to additional grant reimbursement for wages, workers' compensation, FICA or any other employment costs for the additional wages or hours.

III. **Obligations of COUNTY:**

A. **Use of Grant Funds.** Grant reimbursement is limited to the actual amount of wages paid and approved employment costs for up to 200 hours of actual work performed by a qualified intern, from May 1, 2026 to September 1, 2026, for the Foundation approved internship project as described within the attached County Grant Application.

B. **Compensation.** The **COUNTY** shall pay interns funded in whole or in part by this grant a minimum of $15.00 per hour for each hour suffered or permitted to be worked by the intern.

C. **Internship Requirements.** All interns must have on-site supervision, be provided with work projects as provided in the approved County Grant Application submitted by the **COUNTY** and be afforded the opportunity to learn about the operations of county government.

D. **Required Information: Proof of Payment of Intern and Reporting Requirements**. Upon completion of the internship, the **COUNTY** shall provide the following information to the **FOUNDATION**: (1) copy of the offer letter provided to the intern upon hire; (2) employment verification, including the E-Verify usage and acknowledgement form (E-Verify Usage and Acknowledgement Form") **(Exhibit C)**; (3) proof of payment for each

payment period for every intern receiving funding through this Agreement; (4) signed and completed reimbursement request ("Reimbursement Request") **(Exhibit D)**; and (5) completed Intern Evaluation Requirements (**Exhibit E**). All required information shall be submitted by the **COUNTY** and received by the **FOUNDATION** by October 12, 2026 in order to be eligible to receive grant reimbursement.

E. Hiring of Intern. In order to be eligible to receive the reimbursement provided for in Paragraph A of Section II of this Agreement, the **COUNTY** must hire an intern who is an undergraduate student, graduate student, recent college graduate, or a high school student 16 years of age or older who is dually enrolled in a college program, as an employee to perform the projects as provided for in the approved County Grant Application. The **COUNTY** may not hire an intern as an independent contractor for reimbursement under this Agreement. The intern hired must be willing and agreeable to having certain information shared about them and their internship pursuant to this Agreement. The **COUNTY** must submit to the **FOUNDATION** no later than July 1, 2026; intern consent form ("Intern Consent Form") **(Exhibit F)**; the county and intern information ("Intern and County Information Requirements" **(Exhibit G);** and an intern photograph.

F. Tax Withholdings. The **COUNTY** is responsible for withholding all applicable state and federal income taxes on an intern's earnings.

G. Nondiscrimination in Employment Practices. The **COUNTY** agrees to comply with federal and state laws, rules and regulations, relative to nondiscrimination in employment practices because of political affiliation, religion, race, color, sex, disability, age over 40 years, national origin or any other protected class as provided by law. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal and other elements affecting employment/employees.

H. Compliance with Applicable Provisions of Federal and State Laws and Regulations. The **COUNTY** agrees to comply with all applicable federal and state laws, including, but not limited to:

1. **The Americans with Disabilities Act.** The **COUNTY** agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations regarding employment practices toward individuals with disabilities and the availability/accessibility of programs, activities, or services for clients with disabilities.

2. **Fair Labor Standards Act**

3. **Georgia Security and Immigration Compliance Act**. The **COUNTY** agrees to comply with all of the E-Verify usage and hiring requirements as provided for in O.C.G.A. § 13-10-91(a).

I. **Duty to Notify FOUNDATION.** It shall be the duty of the **COUNTY** to notify the **FOUNDATION** if an intern quits or is terminated by the **COUNTY** within five (5) days of separation.

J. **Nepotism.** If the **COUNTY** has a nepotism policy for new hires, that policy shall apply to the hire and engagement of any intern reimbursed in whole or in part through this grant. In the absence of such a policy, the **COUNTY** shall refrain from hiring interns who are closely related by blood or marriage to **COUNTY** employees or officials who have a hiring or supervisory role over the intern. The **COUNTY** shall apply its personnel policies on dating in the workplace to any intern hired through this grant. If the **COUNTY** fails to follow these requirements, the **COUNTY** will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.

K. **Campaign and Other Impermissible Activities.** Interns hired through the Georgia County Internship Program and paid through grant funding are not permitted to work on campaigns for elections of commissioners or for any other elected official as part of their work with the **COUNTY**. Interns are further not permitted to run personal errands for **COUNTY** officials and staff or work on projects that are unrelated to county government. If the **COUNTY** fails to follow these requirements, they will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.

IV. CONTRACT MODIFICATION

No amendment, modification, or alteration of this **AGREEMENT** shall be valid or effective unless such modification is made in writing and signed by both parties.

V. TERMINATION

This Agreement may be terminated in the following circumstances:

A. **Due to default or for cause.** The **FOUNDATION** may terminate this **AGREEMENT** at any time if the **COUNTY** fails to perform any of its obligations under this **AGREEMENT** and fails to cure any breach within 10 days of a notice of breach and intention to terminate by the **FOUNDATION**. The **COUNTY** shall be required to submit all required information identified in Section III (D) not later than 20 days after the date of written notice of termination. The **COUNTY** shall not receive any grant reimbursement for costs incurred after the date of termination or in the event a breach occurred that could not be satisfied.

B. **Due to Early Separation of Intern.** Should the intern funded by this grant be separated from the **COUNTY'S** employment prior to the expiration of their internship period, this **AGREEMENT** shall terminate within 20 days of the separation unless another undergraduate student, graduate student, recent graduate, or a high school student 16 years

of age or older who is dually enrolled in a college program, is hired to continue and complete the approved internship within the grant period and at least 100 hours are remaining of the internship.

C. Natural Termination. Unless otherwise terminated, this Agreement shall terminate December 31, 2026.

D. Survival. The following sections shall survive termination for any reason of this Agreement: Access to Records, Records Retention, and Investigation; Hold Harmless; Program Publicity and COUNTY Participation;

VI. Access to Records, Records Retention, and Investigation

A. The **FOUNDATION** shall have access to any pertinent books, documents, papers, and records of the **COUNTY** for the purpose of making audit examinations, excerpts, and transcripts. The **COUNTY** shall retain all records related to this grant for seven years from submission of the required information. If any litigation, claim, or audit is started before the expiration of the seven-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

B. The **COUNTY** agrees that the **FOUNDATION** has the authority to investigate any allegation of misconduct made by the **COUNTY** pertaining to this Agreement. The **COUNTY** agrees to cooperate fully in such investigations by providing the **FOUNDATION** reasonable access to its records and any other resources as necessary to investigate the allegation.

VII. Hold Harmless

To the extent permitted by law, the **COUNTY** agrees to hold harmless the **FOUNDATION,** Association County Commissioners of Georgia, their employees and agents for any claim growing out of any action performed by the **COUNTY**, its agents or employees under any provision of this contract.

VIII. Program Publicity and COUNTY Participation

A. The **COUNTY** agrees to allow preplanned site visits from the **FOUNDATION** for the purpose of interviewing the intern(s) and supervisor, taking photographs, video, or audio, and reviewing projects that have been assigned. The **COUNTY** further agrees that any photographs or information obtained during such site visits may be used to promote the Georgia County Internship Program and **FOUNDATION**, which may include, but is not limited to, usage through websites, social networking sites, brochures, press releases, and other forms of media.

B. The **COUNTY** further agrees that any promotional information by the **COUNTY** regarding the Georgia County Internship Program must be preapproved by the **FOUNDATION.**

C. The **COUNTY** additionally agrees that any research, study, review, or analysis relative to the Georgia County Internship Program, or internship, conducted by or on behalf of the **COUNTY** must be reviewed and approved by the **FOUNDATION**.

XI. Miscellaneous Provisions

A. The intern is an employee of the county. At no time shall the intern be considered an employee or independent contractor of the **FOUNDATION,** or the Association County Commissioners of Georgia.

B. Neither the **FOUNDATION** nor any of its employees, agents, or subcontractors shall be considered a partner, employee, or agent of the **COUNTY**.

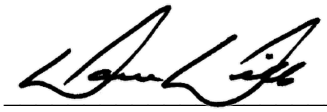
C. Neither party to this **AGREEMENT** shall have the authority to bind the other party.

This **AGREEMENT** is executed and shall be controlled by the laws of the State of Georgia.

XII. CONTRACT EXHIBIT INCLUSION:

This contract includes the following exhibits, which are attached and incorporated herein by reference:

Exhibit A	Grant Award Letter
Exhibit B	County Grant Application
Exhibit C	E-Verify Usage and Acknowledgement Form
Exhibit D	Reimbursement Request
Exhibit E	Intern Evaluation Requirements
Exhibit F	Intern Consent Form
Exhibit G	Intern and County Information Requirements

COUNTY:	**ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC:**
_____	
Signature	Signature
_____	Dave Wills
Printed Name	Printed Name
_____	Secretary-Treasurer
Title:	Title:
This ____ day of _____, 2026	This 16 day of Dec., 2025

COUNTY CLERK CERTIFICATION:

The undersigned Clerk of the governing authority of _____County, DOES HEREBY CERTIFY that the Georgia County Internship Program Grant Agreement with the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. was adopted by the _____ County Governing Authority in a meeting that was properly advertised and open to the public on _____, 2026, and that the original of said agreement appears of record in the minute book of the County, which is in my custody and control.

WITNESS my hand and the official seal of the governing authority of County.

(SEAL)

_____
Clerk

ACCG Civic Affairs Foundation

December 22, 2025

Ms. Marcie DeGiovine
75 Langley Drive
Lawrenceville, GA 30046

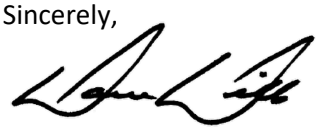
Dear Ms. DeGiovine:

I am pleased to inform you that **Gwinnett County** has been awarded a Georgia County Internship Program (GCIP) grant from the Association County Commissioners of Georgia Civic Affairs Foundation ("ACCG Civic Affairs Foundation") contingent upon the parties entering into the terms and conditions of the Georgia County Internship Program Grant Agreement (the "Agreement") that this grant award letter is incorporated hereto. A grant contract package is enclosed for you to complete and return. Upon proper completion of such as solely determined by the ACCG Civic Affairs Foundation, this grant is awarded for the 2026 summer program in the amount of **$3,259.50** for the **Office of Emergency Management Intern** project to cover **one** internship. The grant provided must be used to fund costs associated with the intern's salary, FICA, and worker's compensation as specified in the Agreement.

Please contact Michele NeSmith at mnesmith@accg.org or at 404-922-8737 if you need assistance with grant requirements or in publicizing the proposed internship position. While the ACCG Civic Affairs Foundation will post this position through their website and help to publicize it through other channels, it is the responsibility of the County to recruit, interview, and hire the intern. In the event the County is unable to hire a summer intern for the project description provided, the grant award designated for this purpose will be rescinded in full.

Congratulations and thank you for participating in the GCIP 2026 grant program.

Sincerely,



Dave Wills
Association County Commissioners of Georgia Civic Affairs Foundation Secretary-Treasurer

cc: Chair Nicole Hendrickson
Glenn Stephens
Tina King
Natalie Goza

Gwinnett County Office of Emergency Management Internship Application

Grant Category: General GCIP Grant

Grant County: Gwinnett County

County E-Verify Number: 43321

Number of Interns Requested: 1

Primary Department: Financial Services _ Grants Management Division

Primary Position: Grants Manager

Primary Address: 75 Langley Drive

Primary Email: marcie.degiovine@gwinnettcounty.com

Primary Phone: 770-822-7972

Partial Funding: -

Funding Amount: -

Additional Funding: 1

Additional Funding Amount: $6.00/hour

Intern Title: Office of Emergency Management Intern

Intern Position Description: The Emergency Management Intern will support the Gwinnett County Office of Emergency Management (GCOEM) in a variety of activities that strengthen preparedness, response, recovery, and mitigation capabilities. This includes assisting with planning, coordination, and evaluation efforts that enhance emergency operations, community outreach, and resilience-building initiatives. The intern will gain exposure to local and regional emergency management systems, interagency coordination, and public safety operations. (See attached for additional details for internship position.)

Supervisor Name: Natalie Goza

Supervisor Department: Police Services

Supervisor Email: Natalie.Goza@gwinnettcounty.com

Supervisor Phone: 770-513-5605

GWINNETT COUNTY
POLICE DEPARTMENT

770 Hi-Hope Road | Lawrenceville, GA 30043
P.O. Box 602 | Lawrenceville, GA 30046-0602
770.513.5000
www.gwinnettcounty.com | www.gwinnettpolice.com

Intern Title: Office of Emergency Management Intern

Intern Position Description:

The Emergency Management Intern will support the Gwinnett County Office of Emergency Management (GCOEM) in a variety of activities that strengthen preparedness, response, recovery, and mitigation capabilities. This includes assisting with planning, coordination, and evaluation efforts that enhance emergency operations, community outreach, and resilience-building initiatives. The intern will gain exposure to local and regional emergency management systems, interagency coordination, and public safety operations.

This project directly supports GCOEM's mission to strengthen operational readiness and ensure coordinated, effective responses to emergencies by enhancing planning efforts and building organizational capacity across departments and partner agencies.

Intern Project 1: Community Education Program Development

The intern will assist in the design and development of a countywide community education program focused on emergency preparedness and resilience. This project will emphasize outreach to vulnerable and underserved populations, including those with limited English proficiency. The intern will conduct research, assist in creating educational content, and collaborate with staff and community partners to develop materials and workshops tailored to the community's diverse needs.

Partnerships will include coordination with Gwinnett County Communications, Public Health, the Department of Fire and Emergency Services, and volunteer organizations such as the American Red Cross and the Gwinnett Coalition for Health and Human Services. The program will also incorporate best practices from FEMA's *Ready Campaign* and *Community Emergency Response Team (CERT)* programs.

This project fulfills a key need to increase public awareness and understanding of local hazards, personal preparedness, and community resources before emergencies occur. The completed program will serve as a model that can be shared regionally through the Atlanta Urban Area Security Initiative (UASI) and potentially presented at the Emergency Management Association of Georgia (EMAG) Conference.

Intern Project 2: Outreach Materials Development

The intern will assist in creating and distributing public outreach materials that promote emergency preparedness, hazard mitigation, and community engagement. These materials may include brochures, infographics, social media posts, and other public information products aligned with national

messaging from FEMA and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS).

The intern will collaborate with GCOEM staff, the county's Communications Department, and local VOAD (Voluntary Organizations Active in Disaster) partners to ensure the messaging is clear, accessible, and inclusive. The project aims to strengthen communication channels between GCOEM and the public, ensuring timely and accurate information reaches residents before, during, and after emergencies.

This effort directly supports GCOEM's mission to enhance preparedness through consistent messaging and strong public engagement, building trust and resilience across the county.

Intern Project 3: Emergency Exercise Development

The intern will work alongside emergency management staff to support the design, coordination, and evaluation of county training exercises. These exercises, ranging from tabletop discussions to full-scale, multi-agency simulations, are developed in partnership with Gwinnett County departments, municipalities, non-profit organizations, and external partners such as GEMA/HS and FEMA Region IV.

Responsibilities will include assisting with scenario development, documentation, logistics, and after-action reporting. The intern will also help identify lessons learned and improvement opportunities that strengthen countywide emergency operations and preparedness plans.

This project fulfills a critical need for continuous improvement within the preparedness cycle. Exercises validate plans, improve coordination, and build relationships between public safety, government, and community partners, ultimately ensuring Gwinnett County remains resilient in the face of disaster.

Overall Community Benefit:

Each of these internship projects advances the mission of the Gwinnett County Office of Emergency Management by fostering collaboration, promoting public awareness, and strengthening preparedness capabilities. The work not only benefits Gwinnett residents but also enhances regional resilience through partnerships with FEMA, GEMA/HS, UASI, and neighboring counties. Together, these initiatives help ensure that the county is ready, informed, and connected—before, during, and after an emergency.

Exhibit C

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP) E-Verify Usage and Acknowledgement Form

Georgia law through O.C.G.A. §13-10-91(a) requires all counties to use E-Verify to verify the employment eligibility of all newly hired employees. All intern participants in the GCIP must be verified through this process by the county when they are hired. Failure to complete this process will result in the forfeiture of grant funds by the ACCG Civic Affairs Foundation to the county.

The following information should be prepared by the Human Resources Director or person for your county who processes new employees to verify that the county did use E-Verify to verify the employment eligibility of interns hired through the GCIP. This form is to be submitted along with a copy of the offer letter to complete the proof of hire grant requirement. The county should not submit the E-Verify confirmation issued by USCIS, I9 form, or other sensitive information such as copies of a driver's license, passport, or social security card to satisfy this requirement.

I,_____, acknowledge that _____ County used the E-Verify program to verify the employment eligibility of _____, GCIP summer intern, on the _____ day of _____ 2026.

_____
County Position

_____ _____
Signature Date

_____
E-Verify Number

_____
Date of E-Verify Authorization

Exhibit D

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP) Grant Reimbursement Request

Grant reimbursements will be mailed to the County before the end of the contract period, upon proper completion and submission of all required information and obligations pursuant to this Agreement.

The following information will be required to be submitted and certified via the Foundation grant portal:

County Requesting Reimbursement: _____

Requested By: _____

Intern Information

Name: _____

Department Hired: _____

Number of Hours Worked: (Only include hours worked under the grant) _____

Cost of Wages: (Only include wages covered by the grant) _____
Cost of FICA: (Only include FICA covered by the grant) _____
Cost of Worker's Compensation: (Only include WC covered by the grant) _____
Total Amount of Reimbursement Requested: _____

For illustrative purposes, the County may request up to the maximum reimbursement amount of $3259.50 as follows and pursuant to the Agreement. Where any conflict arises between this exhibit and the terms and conditions of the Agreement, the terms and conditions shall control.

Intern wages are paid through the grant at a rate of $15.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of $3000.00 for wages per intern, per internship, unless the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

Reimbursement for Worker's Compensation may be requested at a rate of $1 per $100 salary for a maximum reimbursement of $30.00.

Reimbursement for FICA may be requested at a rate of .0765% multiplied by salary for a maximum reimbursement of $229.50.

All interns are required to be covered under the County's Workers Compensation Plan. The funds provided for Workers Compensation and for FICA must be used for those purposes. Any wages paid at a rate higher than $15 per hour shall be paid by the county as well as the cost of FICA and Worker's Compensation associated with wages above that rate.

Exhibit E

ACCG Civic Affairs Foundation

Intern Evaluation Requirements

The following questions will be provided to the intern(s) in survey form via email:

1. Before this internship, were you familiar with county government operations?

2. What have you learned about county government from your internship?

3. What were your major internship responsibilities as you understood them? Please specify.

4. What do you believe were your most significant successes during the internship? Please specify.

5. What was the favorite part of your internship?

6. What specific skills, experiences or knowledge did you gain during the internship? Do you believe these will be useful in helping you meet your future career goals and, if so, how?

7. What advice would you give your peers who are considering a county internship?

8. Based on your internship, would you consider a career in county government?

9. How did you hear about this internship opportunity?

10. Do you have any advice for counties on how best to recruit high school, college, or graduate students for future county internships?

11. Do you have any recommendations on how this program can be improved?

Exhibit F

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP)

INTERN CONSENT FORM

I,_____, authorize the Association County Commissioners of Georgia Civic Affairs Foundation, Inc., and_____ County to use my name, college or university, year in school, major, terms of employment, image, audio, video, quotations, internship evaluation, interviews and any other pertinent information related to my internship in the Georgia County Internship Program for reporting, promotional, and data collection and analysis purposes, which may include, but is not limited to social networking sites, website, brochures, publications, press releases, videos, photographs and other forms of print and digital media.

_____

Signature of Intern

_____

Date

Exhibit G

ACCG Civic Affairs Foundation

GEORGIA COUNTY INTERNSHIP PROGRAM INTERN AND COUNTY INFORMATION REQUIREMENTS			
COUNTY INFORMATION			
Name of Supervisor:	Title:		
County:	Department:		
Street Address:			
City:	State:	ZIP Code:	
Phone Number:	Email Address:		
INTERNSHIP POSITION INFORMATION			
Full Name of Intern (Hired):			
Street Address:			
City:	State:	ZIP Code:	
Phone Number:	Personal Email address:		
College/University/ Highs School Student Attends:	Program or Major:	Expected Year of Graduation:	
Post Graduation Plans:			
Intern Position Title:	Department:		
Start Date:	End Date:	Hours Worked Per Week:	
SIGNATURES			
Signature of County Supervisor:		Date:	
Signature of Hired Intern:		Date:	

This form must be completed in full for each intern the county has hired who is being paid through Georgia County Internship Program grant funds. No funding will be granted without this form.

ACCG Civic Affairs Foundation

GEORGIA COUNTY INTERNSHIP PROGRAM GRANT AGREEMENT

This **AGREEMENT** is made and entered into by and between the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**, (the "**FOUNDATION**"), having its principal office at 191 Peachtree Street, Suite 700, Atlanta, Georgia, 30303, and Gwinnett County ("**COUNTY**"), having its principal office at 75 Langley Drive, Lawrenceville, GA 30046. In exchange for valuable consideration, the parties agree as follows.

I. GENERAL TERMS.

A. Agreement Term:

This Agreement shall be effective as of the last date of execution by the parties. Pursuant to O.C.G.A. § 36-10-1, approval by the **COUNTY'S** governing authority and entry on the **COUNTY'S** minutes is necessary before the parties may execute. Evidence thereof shall be provided to the Foundation from the **COUNTY** Clerk's Office as requested and incorporated into this Agreement.

B. Purpose of Agreement:

The **FOUNDATION** is providing grant funding through the Georgia County Internship Program pursuant to the grant award letter ("Grant Award Letter") (**Exhibit A**) to reimburse certain costs to the **COUNTY** to employ interns to complete projects as described in the county grant application ("County Grant Application") (**Exhibit B**) from May 1, 2026 until September 1, 2026. This Agreement provides the terms and conditions under which the **COUNTY** may receive reimbursement from the **FOUNDATION**.

II. REIMBURSEMENT TO COUNTY.

In exchange for the **COUNTY** hiring the intern(s) to perform projects as described in the approved County Grant Application and to learn about the operations of county government, the **FOUNDATION** shall provide reimbursement to the **COUNTY** as follows:

A. Use of Grant Funds.

1. Amount of Reimbursement

a. **Hourly Rate**. The **FOUNDATION** shall reimburse the **COUNTY** for the cost of wages at the rate of $15.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of $3,000.00 for wages per intern, per internship, unless

the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

The **COUNTY** may pay the intern at a higher rate than $15.00 per hour at its own expense as provided for in their approved County Grant Application or as established at a later time by the **COUNTY**. In either case, the **COUNTY** shall be responsible for payment for all the costs above the reimbursed hourly rate of $15.00 per hour, including workers' compensation and FICA.

b. **Workers' Compensation.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost to cover the intern under the **COUNTY'S** workers' compensation plan in the Foundation's sole discretion up to a maximum reimbursement rate of up to $30.00 per intern, per internship.

c. **FICA.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost of paying Federal Insurance Contributions Act (FICA) in the Foundation's sole discretion at a maximum reimbursement of up to $229.50 per intern, per internship.

2. **Additional Compensation for Intern.** The **COUNTY** may pay the intern(s) in an amount greater than $15.00 per hour or allow the intern(s) to work more than 200 hours during the grant period. However, the **COUNTY** will not be entitled to additional grant reimbursement for wages, workers' compensation, FICA or any other employment costs for the additional wages or hours.

III. **Obligations of COUNTY:**

A. **Use of Grant Funds.** Grant reimbursement is limited to the actual amount of wages paid and approved employment costs for up to 200 hours of actual work performed by a qualified intern, from May 1, 2026 to September 1, 2026, for the Foundation approved internship project as described within the attached County Grant Application.

B. **Compensation.** The **COUNTY** shall pay interns funded in whole or in part by this grant a minimum of $15.00 per hour for each hour suffered or permitted to be worked by the intern.

C. **Internship Requirements.** All interns must have on-site supervision, be provided with work projects as provided in the approved County Grant Application submitted by the **COUNTY** and be afforded the opportunity to learn about the operations of county government.

D. **Required Information: Proof of Payment of Intern and Reporting Requirements**. Upon completion of the internship, the **COUNTY** shall provide the following information to the **FOUNDATION**: (1) copy of the offer letter provided to the intern upon hire; (2) employment verification, including the E-Verify usage and acknowledgement form (E-Verify Usage and Acknowledgement Form") **(Exhibit C)**; (3) proof of payment for each

payment period for every intern receiving funding through this Agreement; (4) signed and completed reimbursement request ("Reimbursement Request") **(Exhibit D)**; and (5) completed Intern Evaluation Requirements (**Exhibit E**). All required information shall be submitted by the **COUNTY** and received by the **FOUNDATION** by October 12, 2026 in order to be eligible to receive grant reimbursement.

E. Hiring of Intern. In order to be eligible to receive the reimbursement provided for in Paragraph A of Section II of this Agreement, the **COUNTY** must hire an intern who is an undergraduate student, graduate student, recent college graduate, or a high school student 16 years of age or older who is dually enrolled in a college program, as an employee to perform the projects as provided for in the approved County Grant Application. The **COUNTY** may not hire an intern as an independent contractor for reimbursement under this Agreement. The intern hired must be willing and agreeable to having certain information shared about them and their internship pursuant to this Agreement. The **COUNTY** must submit to the **FOUNDATION** no later than July 1, 2026; intern consent form ("Intern Consent Form") **(Exhibit F)**; the county and intern information ("Intern and County Information Requirements" **(Exhibit G);** and an intern photograph.

F. Tax Withholdings. The **COUNTY** is responsible for withholding all applicable state and federal income taxes on an intern's earnings.

G. Nondiscrimination in Employment Practices. The **COUNTY** agrees to comply with federal and state laws, rules and regulations, relative to nondiscrimination in employment practices because of political affiliation, religion, race, color, sex, disability, age over 40 years, national origin or any other protected class as provided by law. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal and other elements affecting employment/employees.

H. Compliance with Applicable Provisions of Federal and State Laws and Regulations. The **COUNTY** agrees to comply with all applicable federal and state laws, including, but not limited to:

1. **The Americans with Disabilities Act.** The **COUNTY** agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations regarding employment practices toward individuals with disabilities and the availability/accessibility of programs, activities, or services for clients with disabilities.

2. **Fair Labor Standards Act**

3. **Georgia Security and Immigration Compliance Act**. The **COUNTY** agrees to comply with all of the E-Verify usage and hiring requirements as provided for in O.C.G.A. § 13-10-91(a).

I. **Duty to Notify FOUNDATION.** It shall be the duty of the **COUNTY** to notify the **FOUNDATION** if an intern quits or is terminated by the **COUNTY** within five (5) days of separation.

J. **Nepotism.** If the **COUNTY** has a nepotism policy for new hires, that policy shall apply to the hire and engagement of any intern reimbursed in whole or in part through this grant. In the absence of such a policy, the **COUNTY** shall refrain from hiring interns who are closely related by blood or marriage to **COUNTY** employees or officials who have a hiring or supervisory role over the intern. The **COUNTY** shall apply its personnel policies on dating in the workplace to any intern hired through this grant. If the **COUNTY** fails to follow these requirements, the **COUNTY** will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.

K. **Campaign and Other Impermissible Activities.** Interns hired through the Georgia County Internship Program and paid through grant funding are not permitted to work on campaigns for elections of commissioners or for any other elected official as part of their work with the **COUNTY**. Interns are further not permitted to run personal errands for **COUNTY** officials and staff or work on projects that are unrelated to county government. If the **COUNTY** fails to follow these requirements, they will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.

IV. CONTRACT MODIFICATION

No amendment, modification, or alteration of this **AGREEMENT** shall be valid or effective unless such modification is made in writing and signed by both parties.

V. TERMINATION

This Agreement may be terminated in the following circumstances:

A. **Due to default or for cause.** The **FOUNDATION** may terminate this **AGREEMENT** at any time if the **COUNTY** fails to perform any of its obligations under this **AGREEMENT** and fails to cure any breach within 10 days of a notice of breach and intention to terminate by the **FOUNDATION**. The **COUNTY** shall be required to submit all required information identified in Section III (D) not later than 20 days after the date of written notice of termination. The **COUNTY** shall not receive any grant reimbursement for costs incurred after the date of termination or in the event a breach occurred that could not be satisfied.

B. **Due to Early Separation of Intern.** Should the intern funded by this grant be separated from the **COUNTY'S** employment prior to the expiration of their internship period, this **AGREEMENT** shall terminate within 20 days of the separation unless another undergraduate student, graduate student, recent graduate, or a high school student 16 years

of age or older who is dually enrolled in a college program, is hired to continue and complete the approved internship within the grant period and at least 100 hours are remaining of the internship.

C. Natural Termination. Unless otherwise terminated, this Agreement shall terminate December 31, 2026.

D. Survival. The following sections shall survive termination for any reason of this Agreement: Access to Records, Records Retention, and Investigation; Hold Harmless; Program Publicity and COUNTY Participation;

VI. Access to Records, Records Retention, and Investigation

A. The **FOUNDATION** shall have access to any pertinent books, documents, papers, and records of the **COUNTY** for the purpose of making audit examinations, excerpts, and transcripts. The **COUNTY** shall retain all records related to this grant for seven years from submission of the required information. If any litigation, claim, or audit is started before the expiration of the seven-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

B. The **COUNTY** agrees that the **FOUNDATION** has the authority to investigate any allegation of misconduct made by the **COUNTY** pertaining to this Agreement. The **COUNTY** agrees to cooperate fully in such investigations by providing the **FOUNDATION** reasonable access to its records and any other resources as necessary to investigate the allegation.

VII. Hold Harmless

To the extent permitted by law, the **COUNTY** agrees to hold harmless the **FOUNDATION,** Association County Commissioners of Georgia, their employees and agents for any claim growing out of any action performed by the **COUNTY**, its agents or employees under any provision of this contract.

VIII. Program Publicity and COUNTY Participation

A. The **COUNTY** agrees to allow preplanned site visits from the **FOUNDATION** for the purpose of interviewing the intern(s) and supervisor, taking photographs, video, or audio, and reviewing projects that have been assigned. The **COUNTY** further agrees that any photographs or information obtained during such site visits may be used to promote the Georgia County Internship Program and **FOUNDATION**, which may include, but is not limited to, usage through websites, social networking sites, brochures, press releases, and other forms of media.

B. The **COUNTY** further agrees that any promotional information by the **COUNTY** regarding the Georgia County Internship Program must be preapproved by the **FOUNDATION.**

C. The **COUNTY** additionally agrees that any research, study, review, or analysis relative to the Georgia County Internship Program, or internship, conducted by or on behalf of the **COUNTY** must be reviewed and approved by the **FOUNDATION**.

XI. Miscellaneous Provisions

A. The intern is an employee of the county. At no time shall the intern be considered an employee or independent contractor of the **FOUNDATION,** or the Association County Commissioners of Georgia.

B. Neither the **FOUNDATION** nor any of its employees, agents, or subcontractors shall be considered a partner, employee, or agent of the **COUNTY**.

C. Neither party to this **AGREEMENT** shall have the authority to bind the other party.

This **AGREEMENT** is executed and shall be controlled by the laws of the State of Georgia.

XII. CONTRACT EXHIBIT INCLUSION:

This contract includes the following exhibits, which are attached and incorporated herein by reference:

Exhibit A	Grant Award Letter
Exhibit B	County Grant Application
Exhibit C	E-Verify Usage and Acknowledgement Form
Exhibit D	Reimbursement Request
Exhibit E	Intern Evaluation Requirements
Exhibit F	Intern Consent Form
Exhibit G	Intern and County Information Requirements

COUNTY:	**ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC:**
_____	
Signature	Signature
_____	Dave Wills
Printed Name	Printed Name
_____	Secretary-Treasurer
Title:	Title:
This ____ day of _____, 2026	This 16 day of Dec., 2025

COUNTY CLERK CERTIFICATION:

The undersigned Clerk of the governing authority of _____County, DOES HEREBY CERTIFY that the Georgia County Internship Program Grant Agreement with the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. was adopted by the _____ County Governing Authority in a meeting that was properly advertised and open to the public on _____, 2026, and that the original of said agreement appears of record in the minute book of the County, which is in my custody and control.

WITNESS my hand and the official seal of the governing authority of County.

(SEAL)

_____
Clerk

ACCG Civic Affairs Foundation

December 22, 2025

Ms. Marcie DeGiovine
75 Langley Drive
Lawrenceville, GA 30046

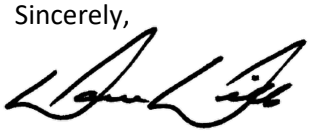
Dear Ms. DeGiovine:

I am pleased to inform you that **Gwinnett County** has been awarded a Georgia County Internship Program (GCIP) grant from the Association County Commissioners of Georgia Civic Affairs Foundation ("ACCG Civic Affairs Foundation") contingent upon the parties entering into the terms and conditions of the Georgia County Internship Program Grant Agreement (the "Agreement") that this grant award letter is incorporated hereto. A grant contract package is enclosed for you to complete and return. Upon proper completion of such as solely determined by the ACCG Civic Affairs Foundation, this grant is awarded for the 2026 summer program in the amount of **$3,259.50** for the **Department of Water Resources Summer Laboratory Technician Intern** project to cover **one** internship. The grant provided must be used to fund costs associated with the intern's salary, FICA, and worker's compensation as specified in the Agreement.

Please contact Michele NeSmith at mnesmith@accg.org or at 404-922-8737 if you need assistance with grant requirements or in publicizing the proposed internship position. While the ACCG Civic Affairs Foundation will post this position through their website and help to publicize it through other channels, it is the responsibility of the County to recruit, interview, and hire the intern. In the event the County is unable to hire a summer intern for the project description provided, the grant award designated for this purpose will be rescinded in full.

Congratulations and thank you for participating in the GCIP 2026 grant program.

Sincerely,



Dave Wills
Association County Commissioners of Georgia Civic Affairs Foundation Secretary-Treasurer

cc: Chair Nicole Hendrickson
Glenn Stephens
Tina King
Helen Ellis

Gwinnett County Department of Water Resources Summer Laboratory Technician Internship Application

Grant Category: General GCIP Grant

Grant County: Gwinnett County

County E-Verify Number: 43321

Number of Interns Requested: 2

Primary Department: Financial Services - Grants Management Division

Primary Position: Grants Manager

Primary Address: 75 Langley Drive

Primary Email: marcie.degiovine@gwinnettcounty.com

Primary Phone: 770-822-7972

Partial Funding: -

Funding Amount: -

Additional Funding: 1

Additional Funding Amount: $5.36/hour

Intern Title: Department of Water Resources Summer Laboratory Technician Intern

Intern Position Description: Gwinnett County's Water Resources Laboratory is seeking a motivated scientific intern for a hands-on summer experience in environmental science, laboratory operations, and field research. This internship offers a unique opportunity to work alongside professionals who conduct over 45,000 water quality analyses annually, generating more than 500,000 data points managed through our Laboratory Information Management System (LIMS).The Interns will gain exposure to both benchwork and fieldwork, including sample collection from Lake Lanier via boat, and will contribute to a multi-year research initiative focused on Serratia marcescens, a non-harmful airborne bacterium that causes visible staining in water systems.

Interns' duties will include, but are not limited to:- Shadowing laboratory staff across five specialized sections- Learning how water quality data flows through the lab and is managed in LIMS- Participating in field sampling expeditions with full safety training and supervision- Assisting in the development of methodology to identify and mitigate Serratia marcescens- Collaborating with the Water Quality Superintendent and research team on project planning and execution- Gaining hands-on experience in data entry, interpretation, and laboratory techniques

Benefits to Gwinnett County- Supports a high-impact research initiative with regional and national relevance- Enhances operational efficiency and data quality in water testing- Contributes to

public health and water quality improvements- Invests in future environmental professionals through mentorship and training

Intern Qualifications Applicants should meet the following criteria:- Currently enrolled in or recently graduated from a science-related academic program (e.g., biology, chemistry, environmental science, public health)- Strong interest in laboratory work and environmental research- Comfortable working in both indoor and outdoor environments- Basic familiarity with data entry tools (e.g., Excel)- Willingness to learn and follow safety protocols

Supervisor Name: Helen Willis

Supervisor Department: Water Resources

Supervisor Email: Helen.Ellis@gwinnettcounty.com

Supervisor Phone: 678-376-4272

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

Internship position title: Summer Laboratory Technician Intern

Fully describe the internship position being proposed, the need it addresses, the benefits to the county, and the necessary intern qualifications.

Gwinnett County's Water Resources Laboratory is seeking a motivated scientific intern for a hands-on summer experience in environmental science, laboratory operations, and field research. This internship offers a unique opportunity to work alongside professionals who conduct over 45,000 water quality analyses annually, generating more than 500,000 data points managed through our Laboratory Information Management System (LIMS).

The Interns will gain exposure to both benchwork and fieldwork, including sample collection from Lake Lanier via boat, and will contribute to a multi-year research initiative focused on Serratia marcescens, a non-harmful airborne bacterium that causes visible staining in water systems

Interns duties will include, but are not limited to:

- Shadowing laboratory staff across five specialized sections
- Learning how water quality data flows through the lab and is managed in LIMS
- Participating in field sampling expeditions with full safety training and supervision
- Assisting in the development of methodology to identify and mitigate Serratia marcescens
- Collaborating with the Water Quality Superintendent and research team on project planning and execution
- Gaining hands-on experience in data entry, interpretation, and laboratory techniques

Benefits to Gwinnett County

- Supports a high-impact research initiative with regional and national relevance
- Enhances operational efficiency and data quality in water testing
- Contributes to public health and water quality improvements
- Invests in future environmental professionals through mentorship and training

Intern Qualifications

Applicants should meet the following criteria:

- Currently enrolled in or recently graduated from a science-related academic program (e.g., biology, chemistry, environmental science, public health)
- Strong interest in laboratory work and environmental research
- Comfortable working in both indoor and outdoor environments
- Basic familiarity with data entry tools (e.g., Excel)
- Willingness to learn and follow safety protocols

Exhibit C

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP) E-Verify Usage and Acknowledgement Form

Georgia law through O.C.G.A. §13-10-91(a) requires all counties to use E-Verify to verify the employment eligibility of all newly hired employees. All intern participants in the GCIP must be verified through this process by the county when they are hired. Failure to complete this process will result in the forfeiture of grant funds by the ACCG Civic Affairs Foundation to the county.

The following information should be prepared by the Human Resources Director or person for your county who processes new employees to verify that the county did use E-Verify to verify the employment eligibility of interns hired through the GCIP. This form is to be submitted along with a copy of the offer letter to complete the proof of hire grant requirement. The county should not submit the E-Verify confirmation issued by USCIS, I9 form, or other sensitive information such as copies of a driver's license, passport, or social security card to satisfy this requirement.

I,_____, acknowledge that _____ County used the E-Verify program to verify the employment eligibility of _____, GCIP summer intern, on the _____ day of _____ 2026.

_____
County Position

_____ _____
Signature Date

_____
E-Verify Number

_____
Date of E-Verify Authorization

Exhibit D

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP) Grant Reimbursement Request

Grant reimbursements will be mailed to the County before the end of the contract period, upon proper completion and submission of all required information and obligations pursuant to this Agreement.

The following information will be required to be submitted and certified via the Foundation grant portal:

County Requesting Reimbursement: _____

Requested By: _____

Intern Information

Name: _____

Department Hired: _____

Number of Hours Worked: (Only include hours worked under the grant) _____

Cost of Wages: (Only include wages covered by the grant) _____
Cost of FICA: (Only include FICA covered by the grant) _____
Cost of Worker's Compensation: (Only include WC covered by the grant) _____
Total Amount of Reimbursement Requested: _____

For illustrative purposes, the County may request up to the maximum reimbursement amount of $3259.50 as follows and pursuant to the Agreement. Where any conflict arises between this exhibit and the terms and conditions of the Agreement, the terms and conditions shall control.

Intern wages are paid through the grant at a rate of $15.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of $3000.00 for wages per intern, per internship, unless the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

Reimbursement for Worker's Compensation may be requested at a rate of $1 per $100 salary for a maximum reimbursement of $30.00.

Reimbursement for FICA may be requested at a rate of .0765% multiplied by salary for a maximum reimbursement of $229.50.

All interns are required to be covered under the County's Workers Compensation Plan. The funds provided for Workers Compensation and for FICA must be used for those purposes. Any wages paid at a rate higher than $15 per hour shall be paid by the county as well as the cost of FICA and Worker's Compensation associated with wages above that rate.

Exhibit E

ACCG Civic Affairs Foundation

Intern Evaluation Requirements

The following questions will be provided to the intern(s) in survey form via email:

1. Before this internship, were you familiar with county government operations?

2. What have you learned about county government from your internship?

3. What were your major internship responsibilities as you understood them? Please specify.

4. What do you believe were your most significant successes during the internship? Please specify.

5. What was the favorite part of your internship?

6. What specific skills, experiences or knowledge did you gain during the internship? Do you believe these will be useful in helping you meet your future career goals and, if so, how?

7. What advice would you give your peers who are considering a county internship?

8. Based on your internship, would you consider a career in county government?

9. How did you hear about this internship opportunity?

10. Do you have any advice for counties on how best to recruit high school, college, or graduate students for future county internships?

11. Do you have any recommendations on how this program can be improved?

Exhibit F

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP)

INTERN CONSENT FORM

I,_____, authorize the Association County Commissioners of Georgia Civic Affairs Foundation, Inc., and_____ County to use my name, college or university, year in school, major, terms of employment, image, audio, video, quotations, internship evaluation, interviews and any other pertinent information related to my internship in the Georgia County Internship Program for reporting, promotional, and data collection and analysis purposes, which may include, but is not limited to social networking sites, website, brochures, publications, press releases, videos, photographs and other forms of print and digital media.

_____

Signature of Intern

_____

Date

Exhibit G

ACCG Civic Affairs Foundation

GEORGIA COUNTY INTERNSHIP PROGRAM INTERN AND COUNTY INFORMATION REQUIREMENTS			
COUNTY INFORMATION			
Name of Supervisor:	Title:		
County:	Department:		
Street Address:			
City:	State:	ZIP Code:	
Phone Number:	Email Address:		
INTERNSHIP POSITION INFORMATION			
Full Name of Intern (Hired):			
Street Address:			
City:	State:	ZIP Code:	
Phone Number:	Personal Email address:		
College/University/ Highs School Student Attends:	Program or Major:	Expected Year of Graduation:	
Post Graduation Plans:			
Intern Position Title:	Department:		
Start Date:	End Date:	Hours Worked Per Week:	
SIGNATURES			
Signature of County Supervisor:		Date:	
Signature of Hired Intern:		Date:	

This form must be completed in full for each intern the county has hired who is being paid through Georgia County Internship Program grant funds. No funding will be granted without this form.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260404	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Information Technology Services			Date Submitted:	03/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

SS010-26, provision of iNovah cashiering software support and maintenance on an annual contract (July 1, 2026 through June 30, 2027), to System Innovators, a division of N. Harris Computer Corporation, amount not to exceed $117,735.66.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Award
BAC Action:	
Department Head	daparks (3/26/2026)
Attorney	jennyscarter (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer Op	*	$107,140	brainey (4/7/2026)
Yes	Dev & Code Enf	*	$9,419	
Yes	Solid Waste Op	*	$1,177	

Finance Comments		FinDir's Initials
	*The current balance in Technical - License Support Agreements is checked as services are provided. For FY2026, $58,868 is allocated. For FY2027, $58,868 is subject to budget approval.	raroyal (4/7/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – SS010-26 Provision of iNovah Cashiering Software Support and Maintenance on an Annual Contract	
PURPOSE:	This contract is managed by the Department of Information Technology Services to process onsite payments, including cash, check, and credit card transactions for multiple departments. It is a cashiering system designed for the public sector to centralize payments.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	$117,735.66
PREVIOUS CONTRACT AWARD AMOUNT:	$93,286.97
AMOUNT SPENT PREVIOUS CONTRACT:	$93,286.97
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	10% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	July 1, 2026 through June 30, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
OFFICE OF THE CIO/DIRECTOR

446 West Crogan Street | Lawrenceville, GA 30046-6935
770.822.8900
GwinnettCounty.com

MEMORANDUM

TO: Bethany White, Purchasing Associate II
Purchasing Division, Department of Financial Services

THROUGH: Dorothy Parks, Director/CIO
Department of Information Technology Services DP/JK

FROM: Rebar Amedi, Deputy Director of Enterprise Applications and Development
Department of Information Technology Services

SUBJECT: Recommendation to Award SS010-26 Provision of iNovah Cashiering Software Support and Maintenance on an Annual Contract

DATE: March 16, 2026

REQUESTED ACTION

The Department of Information Technology Services recommends award of the above referenced contract with System Innovators, a division of N. Harris Computer Corporation for the period of July 1, 2026 through June 30, 2027 in the amount not to exceed $117,735.66.

DESCRIPTION

iNovah by System Innovators is an enterprise revenue management and cashiering system designed for the public sector to centralize payments. The Solid Waste Division within Support Services, the License and Revenue Division within Planning and Development, and the Department of Water Resources all use iNovah to process onsite payments, including cash, check, and credit card transactions.

FINANCIAL

1. Estimated amount to be spent: $117,735.66
2. Projected amount to be spent previous contract period: $93,286.97
3. Do total obligations agree with "Action Requested"? Yes __X__ No _
4. Budgeted: Yes __X__ No ___
5. Grant Funded: Yes ____ No __X__
6. SPLOST Funded: Yes ____ No __X__
7. Contact name: Constance Clinkscales Contact phone: 770 822-8987

REMIT TO: System Innovators, a division of N. Harris Computer Corporation
PO Box 74007259
Chicago, IL 60674-7259

DATE: 3/10/2026

PO#

Notice of Support Pricing

BILL TO: Accounts Payable
Gwinnett County
75 Langley Drive

Nicole.Reed@gwinnettcounty.com
Melanie.Brooks@gwinnettcounty.com

Qty		*Unit Price*	*Extended Price*
	Software Support 7/1/2026-6/30/2027		
1	iNovah Software Support Includes SAP Interface Includes SAP Inquiry/Update Interface	$ 89,859.46	$ 89,859.46
1	AR Update to SAP Maintenance	$ 3,916.47	$ 3,916.47
	Hardware Exchange 7/1/2026-6/30/2027		
19	*A776 TPG Printer -HWX*	$ 403.03	$ 7,657.57
8	*APG Cash Drawer - HWX*	$ 147.77	$ 1,182.16
	EMV TBF 7/1/2026-6/30/2027		
144	P2PE Device Management Fee (12 devices per month)	$ 5.00	$ 720.00
12	EMV TBF Transactions Fee	$ 1,200.00	$ 14,400.00

NOTE: System Innovators will conduct receipt license audits on an annual basis.
*Your current annual receipt license = **"1,000,000"** receipts.*

Total $ 117,735.66

Please Note: Pricing does not include taxes. If our corporate office does not have a tax exempt certificate on file the actual total will include taxes.

Please Sign for Approval To Invoice

Print Name: _____ PO# _____

Signature: _____

Email Invo disbursements@gwinnettcounty.com

Maintenance Plus (Optional)

1	Attendance for two at Harris Computer's Annual User Conference for Dec 8-10, 2026 (Colorado)	$ 4,000.00

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260371	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Law Department			Date Submitted:	03/17/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	dvamaral			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman to execute a Resolution, and a Subdivision Participation and Release Form, to participate in the Associated Pharmacies, Inc. (and American Associated Pharmacies, Inc.); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris And Dickson Co.; North Carolina Mutual Wholesale Drug Company Inc.; and United Natural Foods, Inc. (including its Subsidiaries Supervalu and Advantage Logistics) Settlement. Authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement.

Attachments	Justification Memo, Resolution
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	
BAC Action:	
Department Head	jennyscarter (3/18/2026)
Attorney	mfwilson (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	*	*	*	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Adjust revenue and appropriation budgets as necessary upon award of settlement.	njwilliams (4/2/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF LAW
75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.8700 | (F) 770.822.8790
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Jenny S. Carter
Acting County Attorney

SUBJECT: GCID 2026-0371 - Participation in the Six Remnant Defendants Settlement

DATE: March 18, 2026

ITEM OF BUSINESS

Approval/authorization for the Chairwoman to execute a Resolution, and a Subdivision Participation and Release Form, to participate in the Associated Pharmacies, Inc. (and American Associated Pharmacies, Inc.); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company and United Natural Foods, Inc. (including its subsidiaries Supervalu and Advantage Logistics) Settlement, known as the Six Remnant Defendants Settlement. Authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement.

BACKGROUND AND DISCUSSION

In 2018, Gwinnett County initiated litigation against certain manufacturers and distributors of prescription opioids *In re: National Prescription Opiate Litigation*, MDL 2804, to hold them accountable for the opioid epidemic and to seek equitable and monetary relief. Defendants Associated Pharmacies, Inc. (and American Associated Pharmacies, Inc.); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company and United Natural Foods, Inc. (including its subsidiaries Supervalu and Advantage Logistics) (collectively referred to as the "Six Remnant Defendants") have now reached a national settlement totaling $97,625,000 (collectively referred to as the "Six Remnant Defendants Settlement"). Gwinnett County now has the option to join in the proposed settlement.

The amount of funds Gwinnett County will ultimately receive is shown in an allocation plan to the settlement as 0.15% of the $97,625,000 ($146,437.70). This settlement, unlike prior

settlements, does not involve the State of Georgia or any amount allocated to the State of Georgia. This settlement will be distributed only and directly to local governments.

If you have any questions, please contact me at 770.822.8710.

I, Jenny Carter, attest that no generative Artificial Intelligence (AI) tool was used in the preparation of this document or the accompanying documents produced by the Law Department.

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: RESOLUTION TO PARTICIPATE IN THE NATIONAL ASSOCIATED PHARMACIES, INC. (AND AMERICAN ASSOCIATED PHARMACIES, INC.); J M SMITH CORPORATION; LOUISIANA WHOLESALE DRUG COMPANY, INC.; MORRIS AND DICKSON CO.; NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY INC.; AND UNITED NATURAL FOODS, INC., (INCLUDING ITS SUBSIDIARIES SUPERVALU AND ADVANTAGE LOGISTICS) SETTLEMENT

ADOPTION DATE: April 14, 2026

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland D. Carden, District 1		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner ____ which carried by a 0-0 vote, the Gwinnett County Board of Commissioners hereby adopts the following Resolution entitled:

A RESOLUTION TO PARTICIPATE IN THE NATIONAL ASSOCIATED PHARMACIES, INC. (AND AMERICAN ASSOCIATED PHARMACIES, INC.); J M SMITH CORPORATION; LOUISIANA WHOLESALE DRUG COMPANY, INC.; MORRIS AND DICKSON CO.; NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY INC.; AND UNITED NATURAL FOODS, INC. (INCLUDING ITS SUBSIDIARIES SUPERVALU AND ADVANTAGE LOGISTICS) SETTLEMENT

WHEREAS, beginning in 2018 Gwinnett County, along with the State of Georgia and other state and local governments around the country, initiated litigation against certain manufacturers and distributors of prescription opioids in *In re: National Prescription Opiate Litigations*, No. 1:17-MDL 2804, to hold them accountable for their

actions in creating and perpetuating the national opioid epidemic and to seek equitable and monetary relief; and

WHEREAS, Gwinnett County has participated in prior national settlements with several other defendants in the litigation, including the Kroger, Publix, Purdue-Pharma and Teva Settlements; and

WHEREAS, Defendants Associated Pharmacies, Inc., (and American Associated Pharmacies, Inc.,); J M Smith Corporation, Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods Inc., (including its subsidiaries Supervalu and Advantage Logistics) (referred to as the "Six Remnant Defendants") have reached national settlements totaling $97,625,000 to be distributed directly to eligible entities as a one-time settlement payment (referred to as the "Six Remnant Defendants Settlement"), and Gwinnett County now has the option to join the settlement; and

WHEREAS, the Six Remnant Defendants Settlement does not include Georgia's Attorney General or any amount allocated to the State of Georgia, but only directly with local governments; and

WHEREAS, Gwinnett County desires to participate in the Six Remnant Defendants Settlement;

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, as follows:

Section 1. The County Board of Commissioners, as the governing body of the County, hereby agrees to participate in the Six Remnant Defendants Settlement.

Section 2. The County Board of Commissioners, as the governing body of the County, hereby agrees to be bound by the Six Remnant Defendants Settlement.

Section 3. The County Board of Commissioners hereby appoints NICOLE L. HENDRICKSON (CHAIRWOMAN) as the duly-appointed representative of the County for the purposes of participating in the Six Remnant Defendants Settlement, executing and agreeing to be bound by the terms of the Six Remnant Defendants Settlement.

Section 4. The County Board of Commissioners directs the Chairwoman to execute any and all documents necessary to demonstrate the County's agreement to be bound by the terms of the Six Remnant Defendants Settlement, including but not limited to the Subdivision Participation and Release Form.

Section 5. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. This Resolution shall be in full force and effect from and after its adoption as provided by law.

THIS RESOLUTION is adopted this the ____ day of April 2026

GWINNETT COUNTY, GEORGIA

By: _____
Nicole L. Hendrickson, Chairwoman
Gwinnett County Board of Commissioners

ATTEST:

By: _____
Tina King, County Clerk
(Seal)

Approved as to Form:

By: _____
Jenny Carter
Acting County Attorney

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260426	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Law Department			Date Submitted:	03/27/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	lpradosta			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for Declaration of Taking Condemnation proceedings for the property of Huntington Ridge 2016 LLC and Wilmington Trust, National Association, as Trustee, on behalf of the Registered Holders of CSAIL 2016-C7 Commercial Mortgage Trust consisting of 0.160 acres of fee simple right of way and 0.043 acres of permanent construction easement, Tax Parcel No. R6244 010, 6190 Buford Highway, Norcross, amount $199,100.00. This project is funded by the 2023 SPLOST program.

Attachments	Justification Memorandum, Maps, and Resolution
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	
BAC Action:	
Department Head	jennyscarter (3/27/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$199,100	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Amount available in Old Rockbridge Road project.	njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

GWINNETT COUNTY
DEPARTMENT OF LAW
75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.8700 | (F) 770.822.8790
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: Jenny S. Carter
Acting County Attorney

FROM: Tracy L. Lettsome
Senior Assistant County Attorney

SUBJECT: Declaration of Taking – GCID 2026-0426

DATE: March 26, 2026

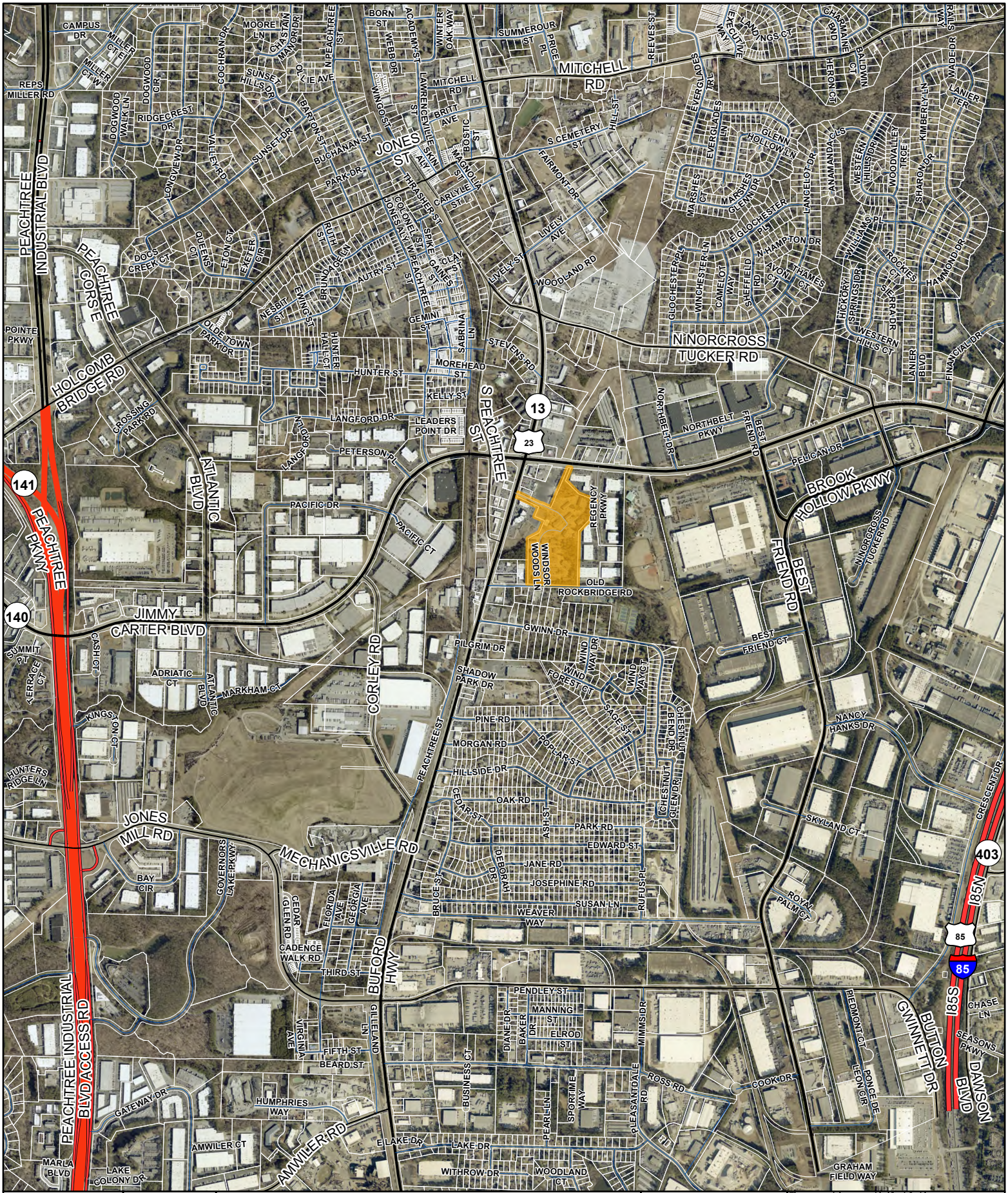
ITEM OF BUSINESS

Approval/Authorization for Declaration of Taking Condemnation proceedings for the property of Huntington Ridge 2016 LLC and Wilmington Trust, National Association, as Trustee, on behalf of the Registered Holders of CSAIL 2016-C7 Commercial Mortgage Trust consisting of 0.160 acres of fee simple right of way and 0.043 acres of permanent construction easement, Tax Parcel No. R6244 010, 6190 Buford Highway, Norcross, amount $199,100.00. This project is funded by the 2023 SPLOST program.

BACKGROUND AND DISCUSSION

Through this agenda item, the Law Department requests that the Board of Commissioners approve the execution of the attached Resolution which authorizes the filing of a Declaration of Taking proceeding to acquire 0.160 acres of fee simple right of way and 0.043 acres of permanent construction easement. The acquisition of the right of way, and easement is necessary for the project named Old Rockbridge Road Sidewalk. The subject property is zoned LRR, and the parcel is within Commission District 1. The estimated amount of just and adequate compensation for the acquisition is $199,100.00.

If you have any questions with regard to this matter, please do not hesitate to contact me at extension 8791.



4 1 2 3

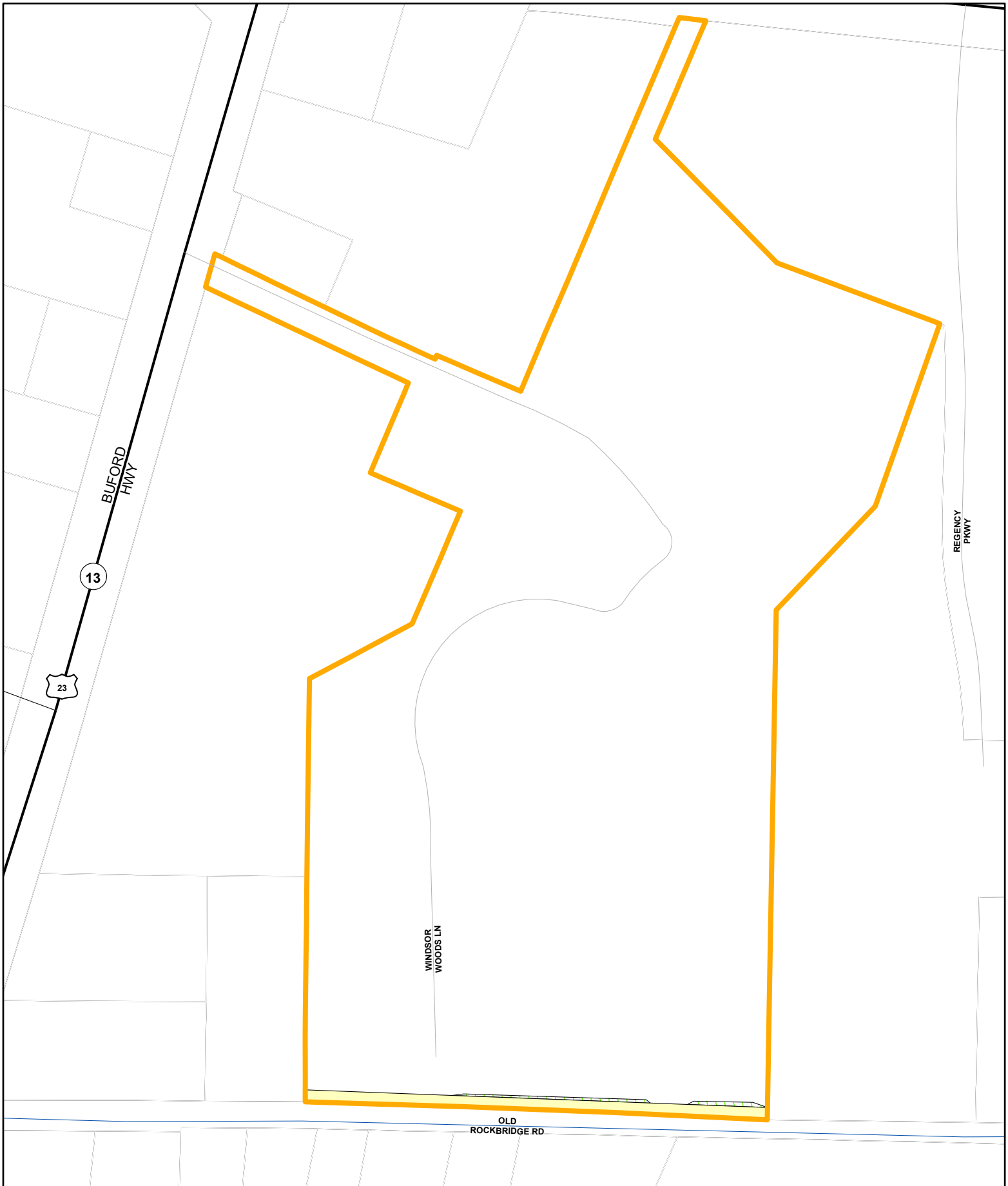
Commission District

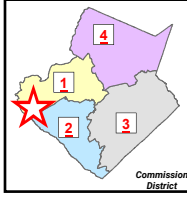
Gwinnett Transportation

F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
HUNTINGTON RIDGE 2016 LLC

0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information





Gwinnett Transportation

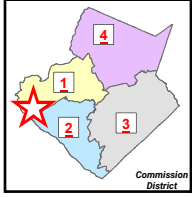
F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
HUNTINGTON RIDGE 2016 LLC
PIN 6244 010

+/- 0.160 ACRES ROW
+/- 0.043 ACRES CONSTRUCTION EASEMENT
PARCEL 1

0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information





Gwinnett Transportation

F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
HUNTINGTON RIDGE 2016 LLC
PIN 6244 010

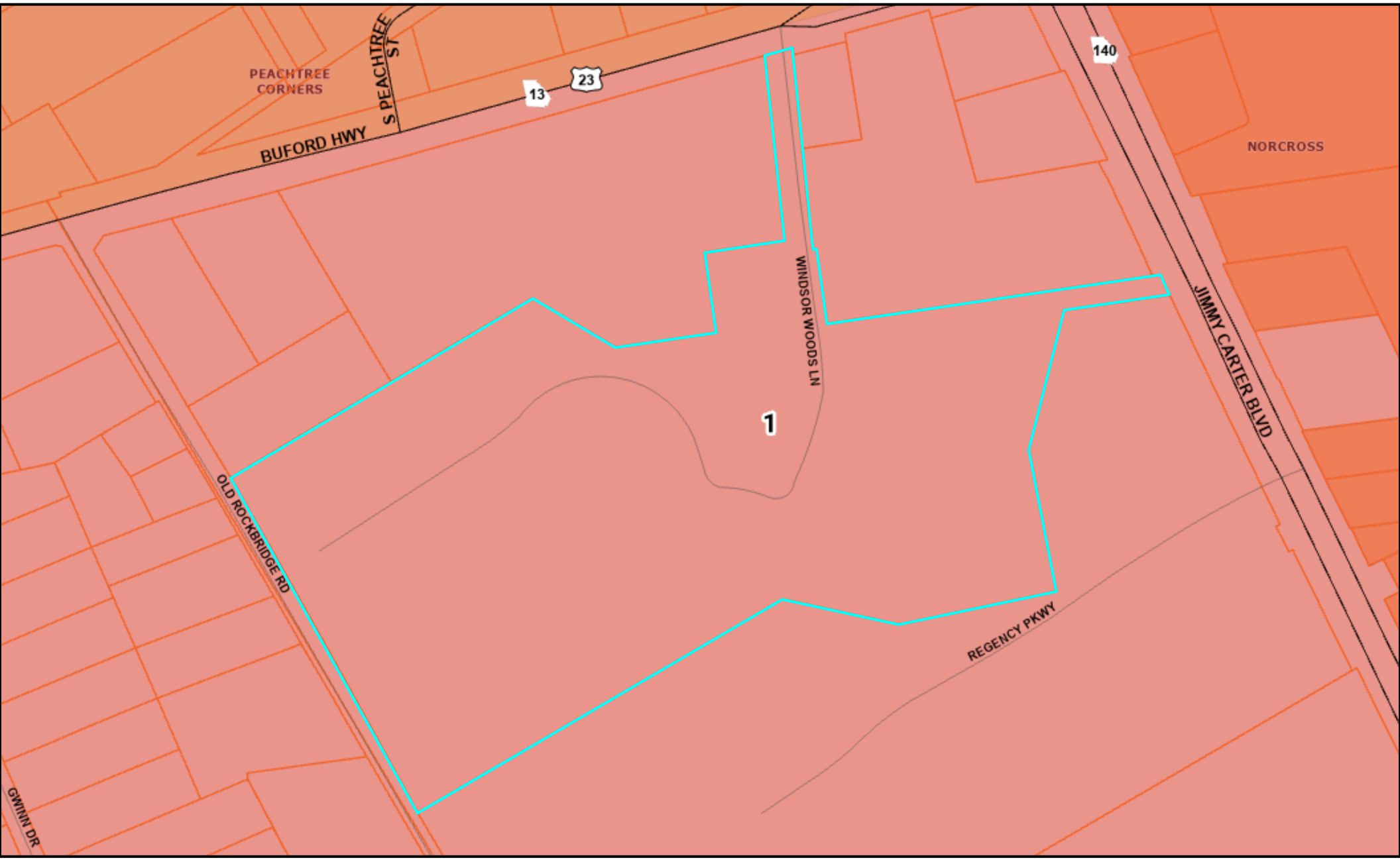
+/- 0.160 ACRES ROW
+/- 0.043 ACRES CONSTRUCTION EASEMENT
PARCEL 1



0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

GWINNETT COUNTY GIS MAP





Project Name: Old Rockbridge Road Sidewalk

GCID: 2026-0426

Commission District: 1

Parcel: 1

N
W
E
S

Gwinnett

0 0.01 0.03 0.05 mi

GCID: 2026-0426

APPENDIX "A" TO EXHIBIT "A"

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: Declaration of Taking for a Condemnation Proceeding

ADOPTION DATE: APRIL 14 , 2026

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland Carden, District I		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner _____ and carried by a _____ vote, the Resolution entitled, Declaration of Taking for a Condemnation Proceeding, as set forth below, is hereby adopted:

WHEREAS, the Gwinnett County Department of Transportation has laid out and determined to construct Old Rockbridge Road Sidewalk as part of the Gwinnett County Road System of the State of Georgia, known and designated as Project F01559.1, and being more fully shown on a map and drawing on file in the office of the Gwinnett County Department of Transportation, 75 Langley Drive, Lawrenceville, Georgia; and

WHEREAS, in order to maintain the projected schedule of road construction of Gwinnett County, it is necessary that the property, the right of way, and other rights, if any, for the construction of said project be acquired without delay; and

WHEREAS, the parcel to be acquired, the right of way and other rights as herein described and as listed below, shown of record as owned by the persons named herein, all as described in the annexes to this order hereinafter enumerated, all of said annexes, being by reference made a part of this order, are essential for the construction of said project.

GCID: 2026-0426

Parcel Number: 1

0.160 acres of fee simple right of way
0.043 acres of permanent construction easement

Owners: Huntington Ridge 2016 LLC and Wilmington Trust, National Association, as Trustee, on behalf of the Registered Holders of CSAIL 2016-C7 Commercial Mortgage Trust

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, that the circumstances are such that it is necessary that the right of way, easements and access rights, if any as described in annexes to this order be acquired by condemnation under the provisions of the Official Code of Georgia Annotated, Sections 32-3-4 through 32-3-19; and

IT IS ORDERED that Gwinnett County proceed to acquire the title, estate, or interest in the lands hereinafter described in annexes to this order by condemnation under the provisions of said Code, and the Attorney for Gwinnett County is authorized and directed to file condemnation proceedings, including a Declaration of Taking, to acquire said title, estate, or interest in said lands and to deposit in the Court the sum estimated as just compensation, all in accordance with the provisions of said Code.

This _____ day of April, 2026.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
NICOLE L. HENDRICKSON, CHAIRWOMAN

ATTEST:

BY: _____ (SEAL)
TINA KING, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
SENIOR ASSISTANT COUNTY ATTORNEY

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260427	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Law Department			Date Submitted:	03/27/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	lpradosta			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for Declaration of Taking Condemnation proceedings for the property of WSI Poppy Ridge, LLC and EPC Holdings 1038 LLC consisting of 0.093 acres of fee simple right of way, Tax Parcel No. R6244 132, 6190 Regency Parkway, Norcross, amount $51,200.00. This project is funded by the 2023 SPLOST program.

Attachments	Justification Memorandum, Maps, and Resolution
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	
BAC Action:	
Department Head	jennyscarter (3/27/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$51,200	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Amount available in Old Rockbridge Road project.	njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF LAW
75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.8700 | (F) 770.822.8790
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: Jenny S. Carter
Acting County Attorney

FROM: Tracy L. Lettsome
Senior Assistant County Attorney

SUBJECT: Declaration of Taking – GCID 2026-0427

DATE: March 26, 2026

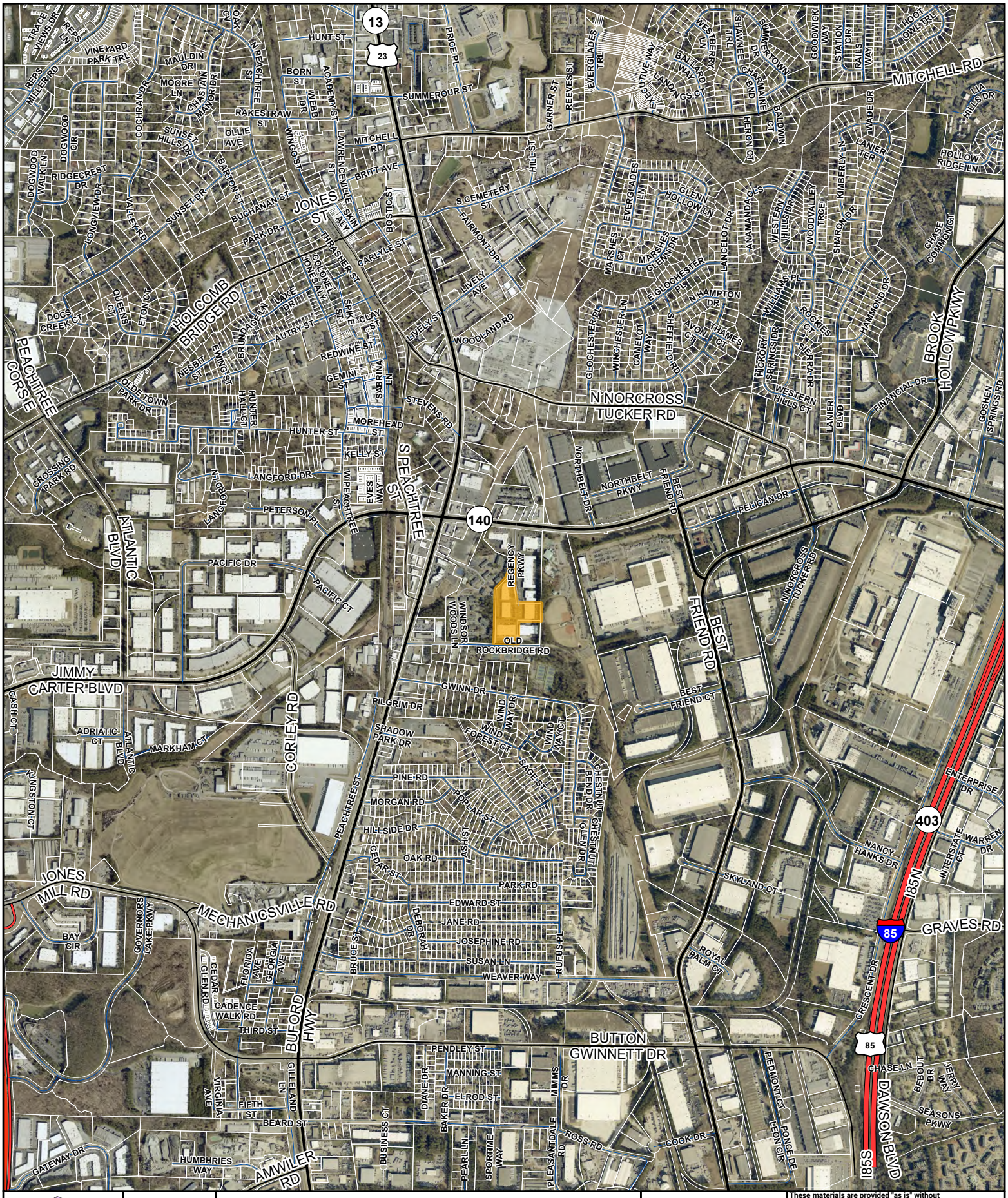
ITEM OF BUSINESS

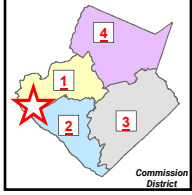
Approval/Authorization for Declaration of Taking Condemnation proceedings for the property of WSI Poppy Ridge, LLC and EPC Holdings 1038 LLC consisting of 0.093 acres of fee simple right of way, Tax Parcel No. R6244 132, 6190 Regency Parkway, Norcross, amount $51,200.00. This project is funded by the 2023 SPLOST program.

BACKGROUND AND DISCUSSION

Through this agenda item, the Law Department requests that the Board of Commissioners approve the execution of the attached Resolution which authorizes the filing of a Declaration of Taking proceeding to acquire 0.093 acres of fee simple right of way. The acquisition of the right of way is necessary for the project named Old Rockbridge Road Sidewalk. The subject property is zoned M-1, and the parcel is within Commission District 1. The estimated amount of just and adequate compensation for the acquisition is $51,200.00.

If you have any questions with regard to this matter, please do not hesitate to contact me at extension 8791.





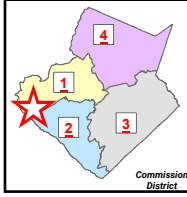
Gwinnett Transportation

F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
WSI POPPY RIDGE LLC ET AL.

0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

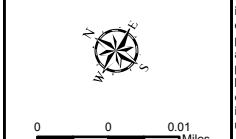




Gwinnett Transportation

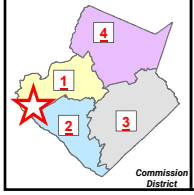
F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
WSI POPPY RIDGE LLC ET AL.
PIN 6244 132

+/- 0.093 ACRES ROW
PARCEL 2



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

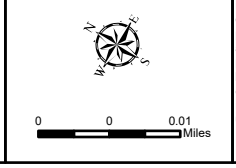




Gwinnett Transportation

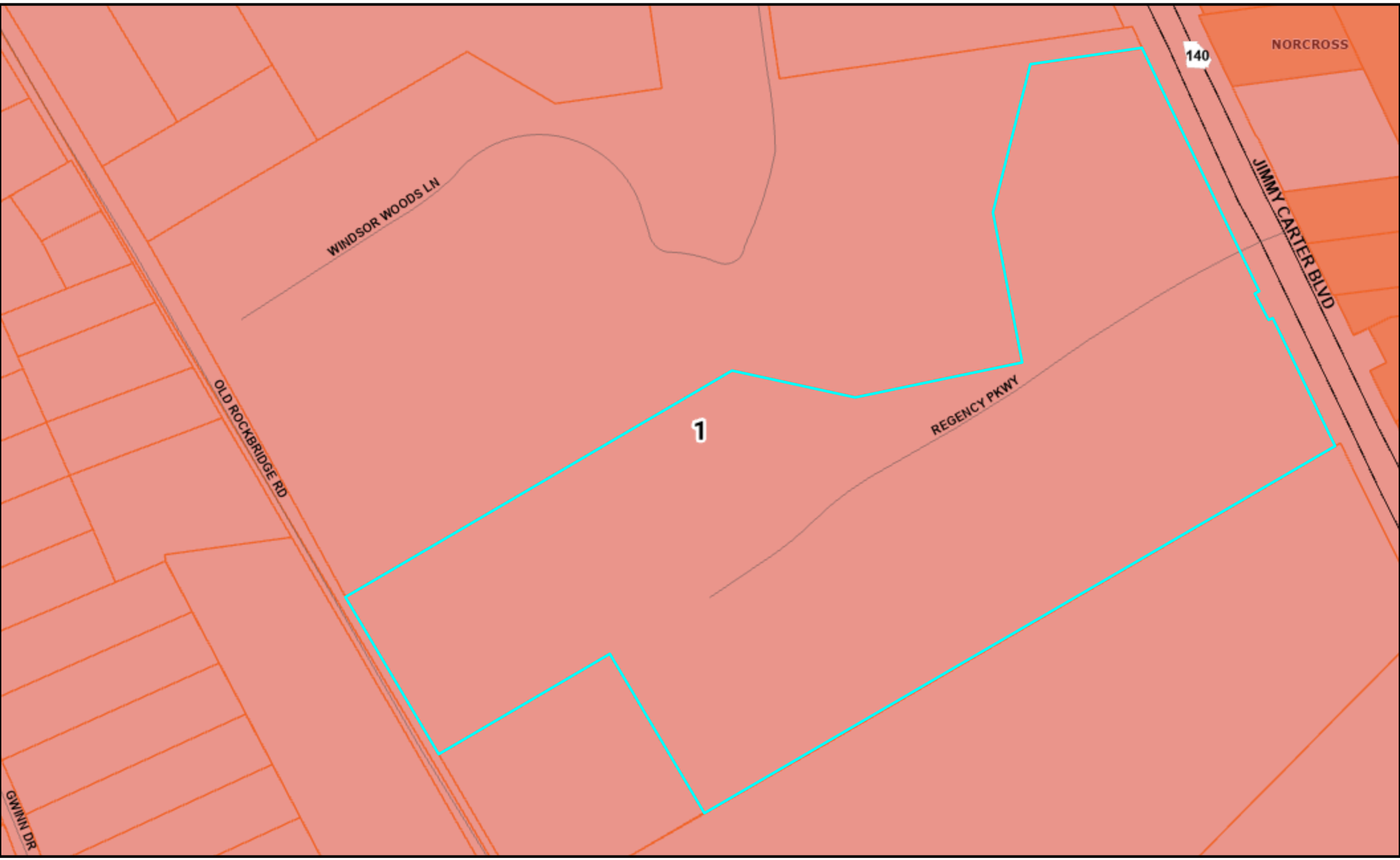
F01559.1 OLD ROCKBRIDGE ROAD SIDEWALK
WSI POPPY RIDGE LLC ET AL.
PIN 6244 132

+/- 0.093 ACRES ROW
PARCEL 2



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

GWINNETT COUNTY GIS MAP





Project Name: Old Rockbridge Road Sidewalk

GCID: 2026-0427

Commission District: 1

Parcel: 2

N
W
E
S

Gwinnett

0 0.01 0.03 0.05 mi

GCID: 2026-0427

APPENDIX "A" TO EXHIBIT "A"

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: Declaration of Taking for a Condemnation Proceeding

ADOPTION DATE: APRIL 14 , 2026

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland Carden, District I		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner _____ and carried by a _____ vote, the Resolution entitled, Declaration of Taking for a Condemnation Proceeding, as set forth below, is hereby adopted:

WHEREAS, the Gwinnett County Department of Transportation has laid out and determined to construct Old Rockbridge Road Sidewalk as part of the Gwinnett County Road System of the State of Georgia, known and designated as Project F01559.1, and being more fully shown on a map and drawing on file in the office of the Gwinnett County Department of Transportation, 75 Langley Drive, Lawrenceville, Georgia; and

WHEREAS, in order to maintain the projected schedule of road construction of Gwinnett County, it is necessary that the property, the right of way, and other rights, if any, for the construction of said project be acquired without delay; and

WHEREAS, the parcel to be acquired, the right of way and other rights as herein described and as listed below, shown of record as owned by the persons named herein, all as described in the annexes to this order hereinafter enumerated, all of said annexes, being by reference made a part of this order, are essential for the construction of said project.

GCID: 2026-0427

Parcel Number: 2

0.093 acres of fee simple right of way

Owners: WSI Poppy Ridge, LLC, a Delaware limited liability company and EPC Holdings 1038 LLC, a Washington limited liability company

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, that the circumstances are such that it is necessary that the right of way, easements and access rights, if any as described in annexes to this order be acquired by condemnation under the provisions of the Official Code of Georgia Annotated, Sections 32-3-4 through 32-3-19; and

IT IS ORDERED that Gwinnett County proceed to acquire the title, estate, or interest in the lands hereinafter described in annexes to this order by condemnation under the provisions of said Code, and the Attorney for Gwinnett County is authorized and directed to file condemnation proceedings, including a Declaration of Taking, to acquire said title, estate, or interest in said lands and to deposit in the Court the sum estimated as just compensation, all in accordance with the provisions of said Code.

This _____ day of April, 2026.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
NICOLE L. HENDRICKSON, CHAIRWOMAN

ATTEST:

BY: _____ (SEAL)
TINA KING, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
SENIOR ASSISTANT COUNTY ATTORNEY

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260429	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Law Department			Date Submitted:	03/27/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	lpradosta			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for Declaration of Taking Condemnation proceedings for the property of Nova Group, LLC, consisting of 1,445.74 square feet of fee simple right of way, 2,025.95 square feet of permanent construction and utilities easement, and 875.69 square feet of 12-month temporary construction and driveway easement, Tax Parcel No. R6199 108, 1560 Indian Trail Lilburn Road, Norcross, amount $47,800.00. This project is funded by the 2017 SPLOST program.

Attachments	Justification Memorandum, Maps, and Resolution
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	
BAC Action:	
Department Head	jennyscarter (3/27/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2017 SPLOST	*	$47,800	brainey (4/6/2026)

Finance Comments	*Amount available in Norcross-to-Lilburn Multi-Use Trail project.	FinDir's Initials
		njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett

GWINNETT COUNTY
DEPARTMENT OF LAW

75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.8700 | (F) 770.822.8790
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: Jenny S. Carter
Acting County Attorney

FROM: Tracy L. Lettsome
Senior Assistant County Attorney

SUBJECT: Declaration of Taking – GCID 2026-0429

DATE: March 26, 2026

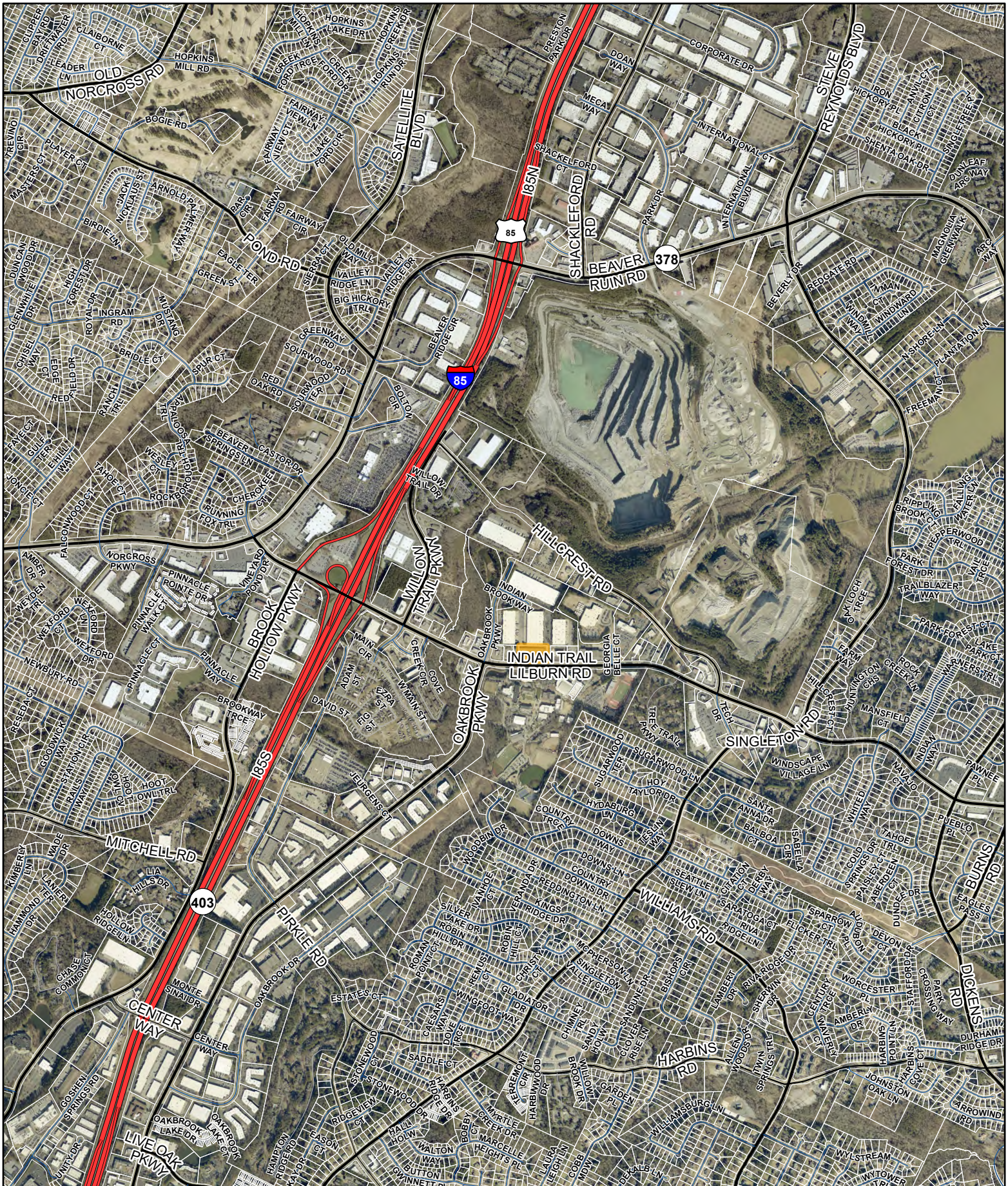
ITEM OF BUSINESS

Approval/Authorization for Declaration of Taking Condemnation proceedings for the property of Nova Group, LLC, consisting of 1,445.74 square feet of fee simple right of way, 2,025.95 square feet of permanent construction and utilities easement, and 875.69 square feet of 12-month temporary construction and driveway easement, Tax Parcel No. R6199 108, 1560 Indian Trail Lilburn Road, Norcross, amount $47,800.00. This project is funded by the 2017 SPLOST program.

BACKGROUND AND DISCUSSION

Through this agenda item, the Law Department requests that the Board of Commissioners approve the execution of the attached Resolution which authorizes the filing of a Declaration of Taking proceeding to acquire 1,445.74 square feet of fee simple right of way, 2,025.95 square feet of permanent construction easement, and 875.69 square feet of 12-month temporary construction and driveway easement. The acquisition of the right of way and easements is necessary for the project named CR417/CR560/Indian Trail-Lilburn Road from Oakbrook Parkway to Hillcrest Road. The subject property is zoned C-2, and the parcel is within Commission District 2. The estimated amount of just and adequate compensation for the acquisition is $47,800.00.

If you have any questions with regard to this matter, please do not hesitate to contact me at extension 8791.



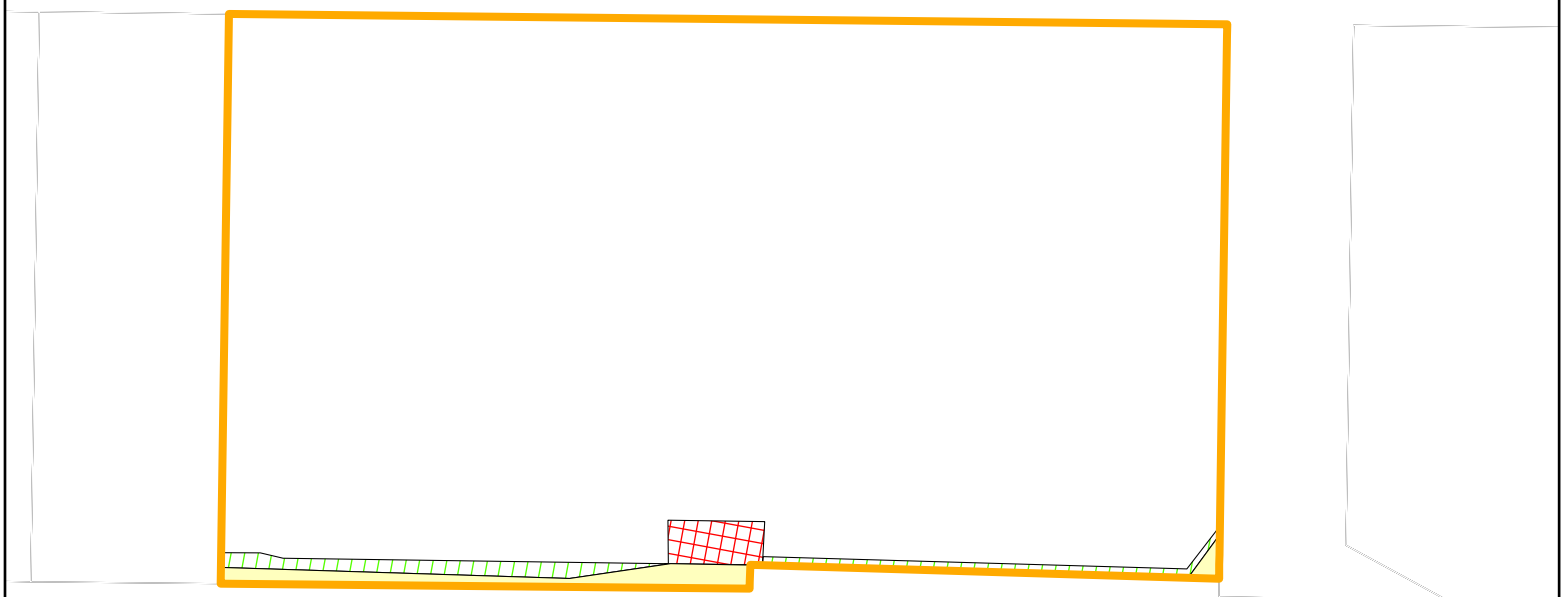
Commission District

Gwinnett Transportation

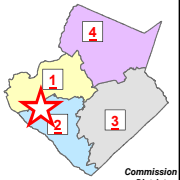
F01083.3 COUNTY 417/COUNTY ROAD 560/INDIAN TRAIL-LILBURN ROAD FROM OAKBROOK PARKWAY TO HILLCREST ROAD
NOVA GROUP, LLC

0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information



INDIAN TRAIL
LILBURN RD



Gwinnett Transportation

F01083.3 COUNTY 417/COUNTY ROAD 560/INDIAN TRAIL-LILBURN ROAD FROM OAKBROOK PARKWAY TO HILLCREST ROAD
NOVA GROUP, LLC
PIN 6199 108

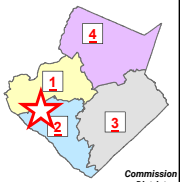
+/- 1445.74 SQ FT ROW
+/- 2025.95 SQ FT CONSTRUCTION EASEMENT
+/- 875.69 DRIVEWAY EASEMENT
PARCEL 4



0 0 0.01 Miles

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information





Gwinnett Transportation

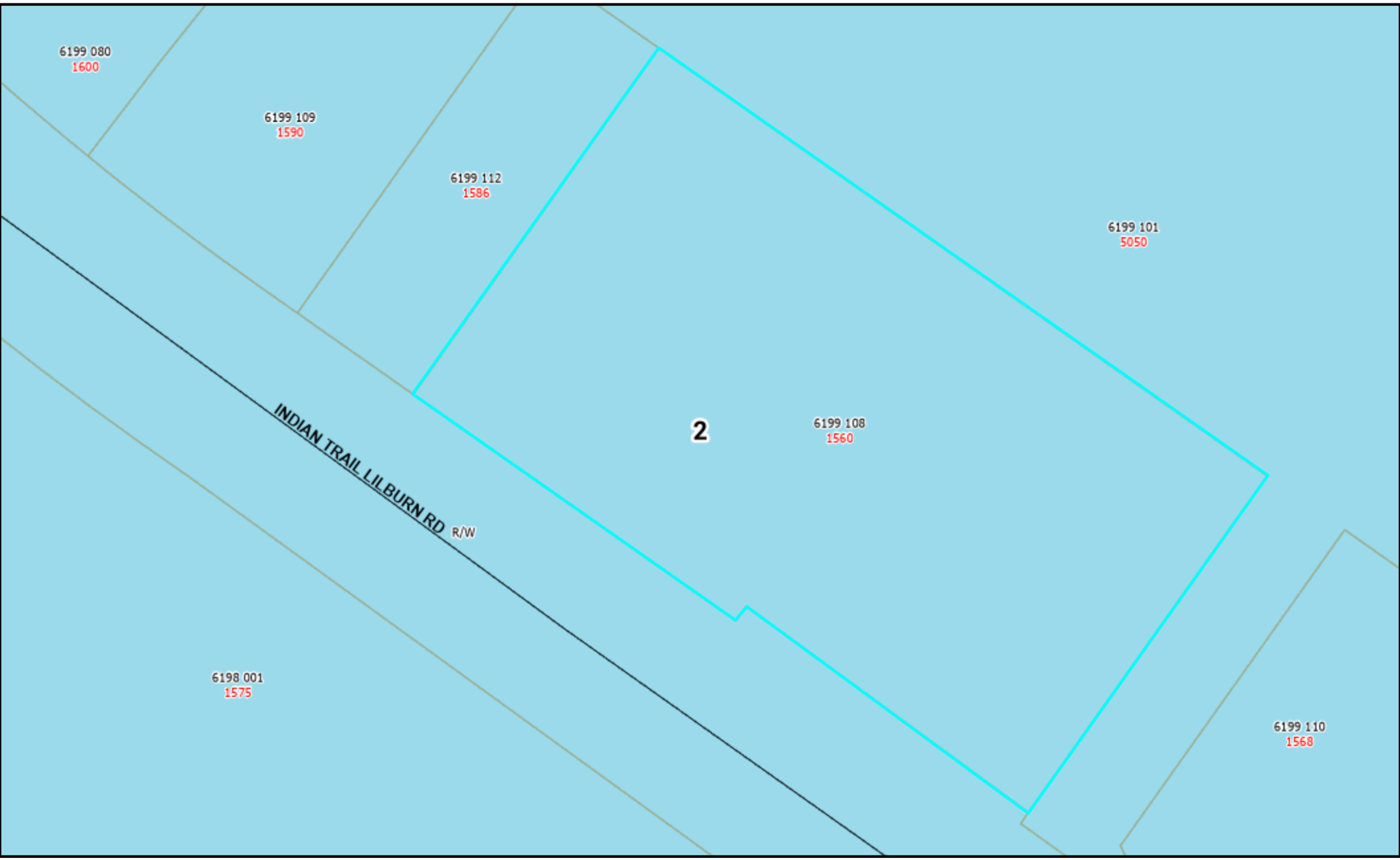
F01083.3 COUNTY 417/COUNTY ROAD 560/INDIAN TRAIL-LILBURN ROAD FROM OAKBROOK PARKWAY TO HILLCREST ROAD
NOVA GROUP, LLC
PIN 6199 108

+/- 1445.74 SQ FT ROW
+/- 2025.95 SQ FT CONSTRUCTION EASMENT
+/- 875.69 DRIVEWAY EASEMENT
PARCEL 4



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

GWINNETT COUNTY GIS MAP





Project Name: CR 417/CR 560/Indian Trail-Lilburn Road From Oakbrook Parkway to Hillcrest Road

GCID: 2026-0429

Commission District: 2

Parcel: 4

N
W
E
S

Gwinnett

0 0 0.01 0.02 mi

GCID: 2026-0429

APPENDIX "A" TO EXHIBIT "A"

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

RESOLUTION ENTITLED: Declaration of Taking for a Condemnation Proceeding

ADOPTION DATE: APRIL 14, 2026

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Nicole L. Hendrickson, Chairwoman		
Kirkland Carden, District I		
Ben Ku, District 2		
Jasper Watkins III, District 3		
Matthew Holtkamp, District 4		

On motion of Commissioner _____ and carried by a _____ vote, the Resolution entitled, Declaration of Taking for a Condemnation Proceeding, as set forth below, is hereby adopted:

WHEREAS, the Gwinnett County Department of Transportation has laid out and determined to construct CR417/CR 560/Indian Trail-Lilburn Road from Oakbrook Parkway to Hillcrest Road of the Gwinnett County Road System of the State of Georgia, known and designated as Project F01083.3, and being more fully shown on a map and drawing on file in the office of the Gwinnett County Department of Transportation, 446 West Crogan Street, Lawrenceville, Georgia; and

WHEREAS, in order to maintain the projected schedule of road construction of Gwinnett County, it is necessary that the property, the right of way, and other rights, if any, for the construction of said project be acquired without delay; and

WHEREAS, the parcel to be acquired, the right of way and other rights as herein described and as listed below, shown of record as owned by the persons named herein, all as described in the annexes to this order hereinafter enumerated, all of said annexes, being by reference made a part of this order, are essential for the construction of said project.

GCID: 2026-0429

Parcel Number: 4

1,445.74 square feet of fee simple right of way
2,025.95 square feet of permanent construction and utilities easement
875.69 square feet of 12-month temporary construction and driveway easement

Owner: Nova Group, LLC

NOW, THEREFORE, BE IT RESOLVED by the Gwinnett County Board of Commissioners, that the circumstances are such that it is necessary that the right of way, easements and access rights, if any as described in annexes to this order be acquired by condemnation under the provisions of the Official Code of Georgia Annotated, Sections 32-3-4 through 32-3-19; and

IT IS ORDERED that Gwinnett County proceed to acquire the title, estate, or interest in the lands hereinafter described in annexes to this order by condemnation under the provisions of said Code, and the Attorney for Gwinnett County is authorized and directed to file condemnation proceedings, including a Declaration of Taking, to acquire said title, estate, or interest in said lands and to deposit in the Court the sum estimated as just compensation, all in accordance with the provisions of said Code.

This ____ day of April, 2026.

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: _____
NICOLE L. HENDRICKSON, CHAIRWOMAN

ATTEST:

BY: _____ (SEAL)
TINA KING, COUNTY CLERK

APPROVED AS TO FORM:

BY: _____
SENIOR ASSISTANT COUNTY ATTORNEY

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260390	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Parks and Recreation			Date Submitted:	03/20/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – JS			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL040-26, Rabbit Hill Park synthetic turf replacement, to Advanced Sports Surfaces, LLC, amount not to exceed $860,634.00. This contract is funded by the 2023 SPLOST Program.

Attachments	Summary Sheet, Justification Letter, Tabulation
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Award
BAC Action:	
Department Head	cnminor (3/25/2026)
Attorney	abcauthen (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$860,634	brainey (4/6/2026)

Finance Comments	*Amount available in Asset Management project. Adjust budget to align with approval of this award.	FinDir's Initials: raroyal (4/1/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL040-26 Rabbit Hill Park Synthetic Turf Replacement	
PURPOSE:	This contract provides for the demolition of the existing synthetic turf, installation of new synthetic turf and infill, and installation of a new football/soccer goal system.
LOCATION:	Rabbit Hill Park
AMOUNT TO BE SPENT:	$860,634.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,378 18 plan holders 69 website viewings
NUMBER OF RESPONSES:	7
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	Yes 5
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	90 consecutive calendar days from issuance of Notice to Proceed

COMMENTS:

GWINNETT COUNTY
PARKS AND RECREATION DEPARTMENT
446 West Crogan Street | Lawrenceville, GA 30046
770.822.8840
GwinnettParks.com
Chris Minor, Director

MEMORANDUM

TO: Jake Scarpone
Purchasing Associate III

THROUGH: Chris Minor
Director of Parks and Recreation

FROM: Summer Hamood
Program Coordinator

SUBJECT: Recommendation to Award: BL040-26, Rabbit Hill Park Synthetic Turf Replacement

DATE: March 19, 2026

REQUESTED ACTION

The Department of Parks and Recreation recommends award of Base Bid, Alternate #1, Alternate #2 and Alternate #3 of the above referenced contract to Advanced Sports Surfaces, LLC in the amount of $860,634.00.

DESCRIPTION

This contract provides for the demolition of the existing synthetic turf, installation of new synthetic turf and infill, and installation of a new football/soccer goal system.

References checked? Yes X No _____

FINANCIAL

1. Estimated amount to be spent: $860,634.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes __X__ No ____
4. Budgeted: Yes __X__ No ____
5. Grant Funded: ____No __X
6. SPLOST Funded: Yes _X_No___
7. Contact name: Summer Hamood__ Contact phone:__770-822-8856

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260402	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Parks and Recreation			Date Submitted:	03/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - CB			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL024-26, provision of wood floor refinishing on a multi-year contract, to The Flooring Connection, LLC. The initial term of this contract shall be April 14, 2026 through December 31, 2026, amount not to exceed $26,100.00. This contract may be automatically renewed on an annual basis for a total lifetime contract term of five (5) years, total amount not to exceed $136,300.00.

Attachments	Summary Sheet, Justification Letter, Tabulation
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Award
BAC Action:	
Department Head	cnminor (3/26/2026)
Attorney	abcauthen (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Recreation	*	$136,300	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*The current balance for R&M-Industrial Repair is checked as services are provided. For FY2026 $26,100 is allocated. For FY2027-30, $110,200 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL024-26
Provision of Wood Floor Refinishing on a Multi-Year Contract

PURPOSE:	This contract provides for refinishing wood floors in buildings throughout the County.
LOCATION:	Department of Parks and Recreation
AMOUNT TO BE SPENT:	$26,100.00 Initial Term $136,300.00 Full Term
PREVIOUS CONTRACT AWARD AMOUNT:	N/A*
AMOUNT SPENT PREVIOUS CONTRACT:	N/A*
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A*
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,082 54 website viewings
NUMBER OF RESPONSES:	9
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	Initial Term: April 14, 2026 through December 31, 2026 Full Term: April 14, 2026 through December 31, 2030

COMMENTS: *This is a new multi-year contract.

GWINNETT COUNTY
PARKS AND RECREATION DEPARTMENT
446 West Crogan Street | Lawrenceville, GA 30046
770.822.8840
GwinnettParks.com
Chris Minor, Director

MEMORANDUM

TO: Casey Beauston
Purchasing Associate III

THROUGH: Chris Minor
Director of Parks and Recreation

FROM: Summer Hamood
Program Coordinator

SUBJECT: Recommendation to Award: BL024-26, Provision of Wood Floor Refinishing on a Multi-Year Contract

DATE: February 23, 2026

REQUESTED ACTION

The Department of Parks and Recreation recommends award of the above referenced contract to The Flooring Connection, LLC.

The initial term of the contract shall be through December 31, 2026, in the amount of $26,100.00. This contract may be renewed automatically on an annual basis for a total lifetime contract term of five (5) years, ending December 31, 2030, in the total amount of $136,300.00.

DESCRIPTION

This contract provides for refinishing wood floors in buildings throughout the County.

References checked? Yes X No _____

FINANCIAL

1. Estimated amount to be spent: $26,100.00 (Initial Contract Term)
   $136,300.00 (Full Contract Term)
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes X No ____
4. Budgeted: Yes X No ____
5. Grant Funded: ____No X
6. SPLOST Funded: Yes ____No X
7. Contact name: Summer Hamood Contact phone: 770-822-8856

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260376	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Planning & Development			Date Submitted:	03/18/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	cdwylie			Multiple Depts?	No
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

to amend the Code of Ordinances of Gwinnett County to create a new Short-term Rental Ordinance in Article V of Chapter 74.

Attachments	Justification Memo, Resolution and Ordinance Document

Authorization: Chairwoman's Signature? Yes

Staff Recommendation	Approval
BAC Action:	
Department Head	mjdickison (3/25/2026)
Attorney	jennyscarter (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (4/6/2026)

Finance Comments	*No budget impact.	FinDir's Initials: njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	

Vote: No Action Taken

GWINNETT COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT
446 West Crogan Street, Suite 150 | Lawrenceville, GA 30046-2440
678.518.6000
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Matthew Dickison, Director MD

SUBJECT: Short-term Rental Ordinance

DATE: March 23, 2026

ITEM OF BUSINESS

Approval/authorization to amend the code of ordinances to create a new Short-term Rental Ordinance in Article V of Chapter 74. Subject to approval as to form by the Law Department.

BACKGROUND AND DISCUSSION

The Board of Commissioners established a Short-term Rental Task Force (Task Force) to listen to resident concerns, review available data, consider models implemented by other jurisdictions, and develop policy recommendations to address short-term rentals. The Task Force concluded their work and adopted policy recommendations in January 2025, and the recommendations were presented to the Board of Commissioners in March 2025.

The proposed Short-term Rental Ordinance addresses the primary policy recommendations from the Task Force. The ordinance would require short-term rentals to designate a local agent, obtain and renew a short-term rental license annually, and hire a third-party to inspect the interior of the property every two years, among other requirements. The ordinance will be effective on April 14, 2027, to allow sufficient time to establish the new licensing process and provide property owners time to come into compliance with the new requirements.

GCID: 2026-0376

GWINNETT COUNTY

BOARD OF COMMISSIONERS

LAWRENCEVILLE, GEORGIA

ORDINANCE ENTITLED: Short-term Rental Ordinance

READING AND ADOPTION:

At the regular meeting of the Gwinnett County Board of Commissioners held in the Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	**Present**	**Vote**
Nicole L. Hendrickson, Chairwoman		
Kirkland D. Carden, District 1		
Ben Ku, District 2		
Jasper Watkins, III, District 3		
Matthew Holtkamp, District 4		

On motion of **Commissioner _____**, which carried _____, the Gwinnett County Board of Commissioners hereby amends the Code of Ordinances of Gwinnett County by creating a new Article V in Chapter 74, entitled Short-term Rentals.

WHEREAS, the Gwinnett County Board of Commissioners recognizes that short-term rentals, commonly defined as being dwellings that are rented (in whole or in part) for a period of less than 30 days, play a role in supporting tourism and business activity in the County; and

WHEREAS, in 2025, Gwinnett County collected over $13 million in hotel/motel tax revenue, with over $2.9 million collected from short-term rental marketplace facilitators; and

WHEREAS, the Board of Commissioners also recognizes that short-term rentals can change the character of neighborhoods and negatively impact individuals and the community through property maintenance, parking, noise, and other quality of life issues; and

WHEREAS, the Board of Commissioners recognizes that Gwinnett County residents have expressed concerns to the Board of Commissioners and County staff that short-term rentals contribute to increased crime, negative impacts on property values,

increased code violations, and loss of a feeling of community and stability in their neighborhoods; and

WHEREAS, the Board of Commissioners further recognizes that there has been considerable research conducted concerning the effects short-term rentals have on neighborhood character due to quality of life concerns; and

WHEREAS, the prevalence of short-term rentals in Gwinnett has increased over the last decade, consistent with national trends; and

WHEREAS, numerous local governments in the State and nationally have implemented regulations to govern the location and operation of short-term rentals; and

WHEREAS, the Short-term Rental Citizen Task Force (the "Task Force") was established by the Board of Commissioners in November 2023 to provide citizen input on potential regulations related to short-term rentals in Gwinnett; and

WHEREAS, the Task Force held monthly meetings, including two public forums, to receive information regarding the impact of short-term rentals from County staff and external agencies, review available data on short-term rentals, and review policy approaches of cities and counties across the metro Atlanta region and the nation; and

WHEREAS, the Task Force developed policy recommendations that were presented to the Board of Commissioners in March 2025; and

WHEREAS, the policy recommendations of the Task Force included a recommendation that the County implement a licensing requirement for short-term rentals and adopt other requirements for short-term rentals; and

WHEREAS, the Board of Commissioners is authorized to adopt ordinances for the purpose of protecting and preserving the public health, safety, and welfare of the County and its residents; and

WHEREAS, the Board of Commissioners believes that it is necessary to the public health, welfare, safety, and quality of life of Gwinnett County and its residents and businesses to appropriately balance the rights of individuals to utilize their property as a short-term rental with the rights of individuals to a peaceful and stable environment; and

WHEREAS, based upon the recommendations of the Task Force and input from the community and staff, the Board of Commissioners believes that it is in the best interest of the County to adopt a Short-term Rental Ordinance to more appropriately balance these interests and better meet the needs of residents and businesses within the County; and

WHEREAS, the Board of Commissioners desires to adopt reasonable regulations concerning short-term rentals that are clear to follow and can be efficiently enforced; and

WHEREAS, the Board of Commissioners finds that the adoption of a new Short-term Rental Ordinance is in the best interest of Gwinnett County to protect the health, safety, and welfare of its residents, visitors, and businesses.

NOW, THEREFORE, BE IT ORDAINED that the Gwinnett County Board of Commissioners hereby adopts a new Article V in Chapter 74 of the Gwinnett County Code of Ordinances, entitled "Short-term Rental Ordinance," which is attached hereto as Exhibit A and incorporated by reference herein.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this ordinance shall become effective on April 14, 2027.

BE IT FURTHER RESOLVED that all ordinances, regulations or parts of the same in conflict with this ordinance are hereby rescinded to the extent of said conflict.

GWINNETT COUNTY BOARD OF COMMISSIONERS

By: _____
Nicole L. Hendrickson, Chairwoman

Date Signed: _____

ATTEST:

By: _____ (Seal)
Tina King, County Clerk

APPROVED AS TO FORM:

By: _____
County Attorney

Chapter 74 – Planning and Development

Article V – Short-term Rentals

Sec. 74-100 – Purpose

The purpose of this article is to protect the public health, safety, and welfare of residents and the community, to provide reasonable standards for the operation of short-term rentals, to minimize the impact of short-term rentals on the surrounding community, and to preserve the character of neighborhoods in which short-term rentals operate.

Sec. 74-101 – Applicability

1. It shall be unlawful for any owner or local agent of any property within the unincorporated areas of Gwinnett County to rent or operate a short-term rental contrary to the procedures and regulations outlined in this article and defined by the department consistent with this article, the Unified Development Ordinance, the Gwinnett County Code of Ordinances, or any applicable state or federal law.
2. The requirements outlined in this article shall apply to short-term rentals at all times during which they are marketed and/or used as short-term rentals.
3. The allowance of short-term rentals pursuant to this section shall not prevent private enforcement of additional restrictions that may be contained in restrictive covenants or other private contractual agreements or arrangements.

Sec. 74-102 – Definitions

Certified Third-party Inspector: An inspector not employed by the County that is certified by the International Code Council to inspect homes for code compliance and is included on the department's list of authorized short-term rental property inspectors.

Department: The Gwinnett County Department of Planning and Development.

Director: The Director of the Gwinnett County Department of Planning and Development or the Director's designee, unless otherwise specified herein.

Local Agent: The short-term rental owner or an individual or agency representing the short-term rental owner that resides or has a permanent place of business in Gwinnett County or a county directly adjacent to Gwinnett, to include Fulton, DeKalb, Jackson, Forsyth, Hall, Rockdale, Walton, and Barrow Counties.

Person: An individual, sole proprietor, corporation, partnership, professional practitioner or any other form of business organization.

Revocation Period: The time period following the revocation of a short-term rental license during which an application for a new license shall not be accepted.

Short-term Rental: The occupancy of a dwelling, part of a dwelling, or a dwelling unit held out for rent and/or rented for the purpose of overnight lodging for a period of less than 30 consecutive nights.

Short-term Rental License: An annual certificate issued by the department to an owner of record of real property that authorizes the operation of a short-term rental.

Short-term Rental Owner: The owner of record of real property being used as a short-term rental.

Sec. 74-103 – Short-term Rental License

1. It shall be unlawful for a person to rent, lease, or otherwise receive compensation for all or any portion of a property as a short-term rental without first obtaining a short-term rental license from the department.
2. Short-term rental licenses will be issued for a period of one calendar year from the issued date and must be renewed annually.
3. It shall be unlawful for any person to transfer or assign a short-term rental license or to use a short-term rental license for any location other than the one for which it was issued.
4. Upon a change of ownership of a short-term rental property, the new owner shall apply for and obtain a short-term rental license prior to using the property as a short-term rental.
5. A short-term rental license application or renewal will be denied if any of the following conditions are met:
    a. The short-term rental license for the property has been revoked, and the revocation period has not expired.
    b. The short-term rental property owner applying for a short-term rental license owns another short-term rental in Gwinnett where the short-term rental license has been revoked, and the revocation period has not expired.
    c. Failure to provide a complete application and pay applicable fees.
    d. Providing false or fraudulent information on the application
    e. There is pending litigation filed by the County regarding the property, not to include condemnation actions for a defined public purpose, such as street improvements or infrastructure enhancements.
    f. There is an active court order regarding the property stemming from litigation with the County, not to include condemnation actions for a defined public purpose, such as street improvements or infrastructure enhancements.

Sec. 74-104 – Short-term Rental License Application

1. Each short-term rental owner shall submit an application for a short-term rental license on the form prescribed by the department. The application shall include, but shall not be limited to, the following:

a. The name, address, telephone number, and email address of the short-term rental owner. If the short-term rental owner is a corporate entity or similar legal entity, the application shall identify all partners, members, officers, and/or directors of any such entity, including personal contact information.
b. The address of the property to be used as a short-term rental.
c. The address of all other short-term rental properties within Gwinnett currently owned by the short-term rental owner and a statement as to whether the licenses for any such properties are currently subject to a revocation period due to a license having been revoked.
d. The name, address, telephone number, and email address of the local agent, which shall constitute their 24-hour contact information as required by Section 74-106.
e. The short-term rental owner's and local agent's sworn acknowledgements that they have received a copy of this article, have reviewed it, and understand its requirements.
f. A written certification from the local agent that they agree to perform the duties outlined in this article.
g. Written authorization that the local agent may receive and accept service of any notice of violation or citation on behalf of the short-term rental owner.
h. Proof of current ownership of the short-term rental property.
i. All platforms where the short-term rental is or will be listed for rent.
j. A written certification from the short-term rental owner that they have notified any applicable homeowners association or property owners association of this application to operate a short-term rental and that the use of the property as a short-term rental does not violate any applicable covenants.
k. A report from a certified third-party inspector as required by Section 74-107.

2. Before the initial short-term rental license expires, the short-term rental owner shall submit a new application annually to renew the short-term rental license.

Sec. 74-105 – Short-term Rental License and Fees

1. Application fees to obtain and renew a short-term rental license will be established by resolution of the Gwinnett County Board of Commissioners.
2. The short-term rental license must be renewed annually no later than the date when it was initially issued.
3. If the short-term rental owner fails to renew their short-term rental license within 30 days after the license expires, a late fee of $100 will be assessed.

Sec. 74-106 – Local Agent

1. The short-term rental owner shall designate a local agent on their short-term rental license application. The short-term rental owner may serve as the local agent or may designate another person.
2. The responsibilities of the local agent are listed below:

a. Serve as the 24-hour contact and be available to handle any problems arising from use of the short-term rental property.
b. Keep their name and emergency contact phone number posted in a readily visible place near the entrance of the short-term rental property.
c. Receive and accept service personally and on behalf of the short-term rental owner for any notice of violation or citation related to the short-term rental.
d. Monitor the short-term rental property for compliance with this article.

3. A short-term rental owner may change their local agent at any time, however there may only be one local agent for each short-term rental property. Notice of intent to change the designated local agent shall be provided in writing to the department within 10 business days.

Sec. 74-107 – Property Maintenance Inspection

1. The short-term rental owner shall be responsible for hiring a certified third-party inspector to inspect the property for conformance with Article VII, Chapter 14 of the Gwinnett County Code of Ordinances upon initial application for a short-term rental license and every two years thereafter.
2. The certified third-party inspector shall use a standard report template with items to inspect maintained by the department.
3. The short-term rental owner shall provide the department with a copy of the final passed inspection report as part of the short-term rental license and applicable renewal applications.

Sec. 74-108 – Authorized List of Certified Third-Party Inspectors

1. The department will maintain a list of certified third-party inspectors that are authorized to be used by short-term rental owners.
2. Any person may submit a request to the department to be included on the authorized list. Such request shall include the following information:
   a. Name and contact information
   b. Certification by the International Code Council in one or more of the following areas: Property Maintenance and Housing Inspector, Building Inspector, or Residential Combination Inspector.
   c. Proof of liability insurance in an amount of $1,000,000 per occurrence and $2,000,000 in aggregate
3. The director will remove a certified third-party inspector from the authorized list if they are found to have submitted fraudulent or inaccurate information or reports.

Sec. 74-109 – Operational Requirements at Short-term Rentals

1. It shall be unlawful for any short-term rental owner or local agent to fail to comply with the following operational requirements for short-term rentals:
   a. There shall be no exterior evidence that a dwelling is being used as a short-term rental.

b. Parking shall only be provided on hard surface areas consistent with the provisions of the Unified Development Ordinance. There shall be no parking on the street, on neighboring properties, in the yard, or within the right-of-way.
c. The occupancy for a short-term rental shall be limited to two adults per bedroom. The short-term rental must comply with the definition of family provided in the Unified Development Ordinance.
d. The short-term rental license shall be posted in a conspicuous location near the primary entrance to the home along with the 24-hour contact information for the local agent.
e. The short-term rental license number shall be included on all online listings for the property.
f. The short-term rental must remain in compliance at all times with all applicable provisions of the Gwinnett County Code of Ordinances including, but not limited to, the Noise Ordinance, Property Maintenance Ordinance, Unified Development Ordinance, Hotel/Motel Ordinance, and state and federal law.

Sec. 74-110 – Revocation of License

1. The director may revoke a short-term rental license and impose a revocation period for the reasons set forth in this section. Once the revocation period concludes, the current short-term rental owner may apply for a new short-term rental license.
2. A short-term rental license may be revoked by the director and a revocation period of up to 12 months may be imposed where the licensee furnishes fraudulent or untruthful information in the application for a license or for failure to pay all fees imposed under the provisions of this Article.
3. A short-term rental license shall be revoked by the director and a revocation period of 12 months shall be imposed if one or more citations are issued on three or more separate occasions within a period of 12 months for code violations occurring at the same short-term rental property.
4. A short-term rental license shall be revoked by the director if there is pending litigation filed by the County regarding the property, not to include condemnation actions for a defined public purpose, such as street improvements or infrastructure enhancements. A revocation period will be imposed and will remain in effect until the litigation is resolved.

Sec. 74-111 – Violations, Enforcement and Penalties

1. Notice of Violation. Whenever the director finds that a violation of this Article has occurred, the director may order compliance by written notice of violation. A notice of violation will include the following information:
   a. Name and address of the short-term rental owner or local agent to whom the notice of violation is directed.
   b. Address where the violation is occurring.
   c. Description of the violation.
   d. Deadline to bring the violation into compliance.

e. A statement of the penalties that may be assessed against the short-term rental owner or local agent to whom the notice of violation is directed.

2. The Departments of Planning and Development and Police shall have the authority to issue citations to enforce the provisions of this Article. A Notice of Violation is not required prior to a citation being issued.
3. A short-term rental owner or local agent who is issued a citation for violating any provision of this Article shall, upon conviction before a judge of the Recorder's Court, be guilty of an ordinance violation punishable by:
   a. A fine of not less than $500.00 for the first violation within any 12-month period.
   b. A fine of not less than $750.00 for the second violation within any 12-month period.
   c. A fine of $1,000.00 for the third violation and any subsequent violations within any 12-month period.
   d. A short-term rental property that is determined to be operating without the necessary short-term rental license shall be subject to a fine of not less than $500.00
4. Each day on which a violation of this Article occurs shall be considered a separate and distinct violation.

Sec. 74-112 – Appeal of Administrative Decisions

1. Any short-term rental owner may appeal a decision by the department to deny, revoke, or impose a revocation period for a short-term rental license under this article.
2. Any certified third-party inspector may appeal a decision by the department to remove them from the authorized list.
3. Appeals of administrative decisions shall be heard by the Licensing and Revenue Board of Appeals, established in Chapter 6 Alcoholic Beverages, of the Gwinnett County Code of Ordinances, following the procedures outlined in Section 6-18 and in any applicable bylaws.
4. Appeals shall be made in writing to the Licensing and Revenue Manager not later than 15 days following the administrative decision and shall be accompanied by a fee to be established by resolution of the Gwinnett County Board of Commissioners.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260401	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Planning & Development			Date Submitted:	03/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	cdwylie			Multiple Depts?	
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman to execute any and all documents necessary to enter into the 2026 Participation Agreement with Partnership Gwinnett Public Funding Entity, Inc.

Attachments	Justification Memo, Proposed Contract, Participation Agreement, Comprehensive Economic Development Strategy for 2022-2026, and 2026 Key Performance Indicators and Report Card
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	mjdickison (3/25/2026)
Attorney	jennyscarter (4/8/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	General	*$500,000	$500,000	brainey (4/8/2026)

Finance Comments	FinDir's Initials
*Amount available in Professional Services.	raroyal (4/7/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

Exhibit 1

PARTNERSHIP GWINNETT PFE
PROFESSIONAL CONSULTANT SERVICES AGREEMENT

THIS PROFESSIONAL CONSULTANT SERVICES AGREEMENT (the "Agreement") is entered into as of March 19, 2026, by and between **PARTNERSHIP GWINNETT PFE, INC.,** ("PGPFE"), a Georgia non-profit corporation and the **GWINNETT CHAMBER OF COMMERCE, INC.,** ("Consultant") a Georgia non- profit corporation.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, PGPFE and Consultant agree as follows:

1. **TERM.** The term of the Agreement is from the date of execution shown below through December 31, 2026. Thereafter, this Agreement may be renewed annually by agreement of the Consultant and a vote of the majority of the PGPFE Board.

2. **SCOPE OF WORK AND SERVICES.** Consultant shall provide professional consultant services to the PGPFE as set forth in Attachment A, attached hereto and incorporated herein by reference.

3. **COMPENSATION.** For professional consulting services as outlined in this Agreement, the PGPFE shall pay consultant the fee outlined in Attachment B, attached hereto and incorporated herein by reference.

4. **SPECIFIC FUNDING RESTRICTIONS.**
   a. The Consultant agrees that PGPFE funds shall only be used for the initiation, continuance, or achievement of the Scope of Work as outlined in Attachment A of this Agreement including expenses that directly support or promote growth, economic development, community awareness, and job creation within Gwinnett County.
   b. The Consultant further agrees that PGPFE funds shall not be used to offset any

general Consultant expenses or personnel costs for time spent on any functions outside Partnership Gwinnett (a wholly owned subsidiary of the Gwinnett Chamber of Commerce) responsibilities.

c. The Consultant further agrees that PGPFE funds shall not be used for any purpose or in any manner that would violate any applicable statute, ordinance, law, regulation, order or requirement currently existing or hereinafter applied by any federal, state or local department, commission or board.

d. The Consultant further agrees that PGPFE funds specifically shall not be used to purchase alcoholic beverages, lost or stolen articles, personal items, repairs or damage to personal vehicles, clothing, or other personal items, personal event expenses (such as movie fees, theater tickets, sporting events), luxury upgrades, expenses for children, spouses, and/or companions, and any excess baggage fees. No PGPFE funds shall be used for direct reimbursements for purchases made with personal credit cards.

e. The Consultant further agrees that PGPFE funds specifically shall take no part in, or lend support to, the election or appointment of any candidate for public office or referendum.

5. PERSONNEL.

a. The Consultant shall employ and assign only qualified and competent personnel to perform services as outlined in Attachment A.

b. PGPFE will review the performance of the staff referenced in Attachment A along with the Consultant on no less than an annual basis and recommend adjustments to salary and other compensation, as it deems appropriate in its sole and absolute discretion.

c. If, at any time during the course of the Agreement, PGPFE determines that the performance of any member of Consultant's staff working on the Scope of Work is unsatisfactory, PGPFE may require Consultant to remove the staff member from the work immediately and replace the staff member at no cost or penalty to PGPFE for delays or inefficiencies the change may cause.

d. The work as outlined in Attachment A shall be supervised and directed using

the Consultant's professional standard of care. Consultant shall bear full responsibility for any and all negligent acts or omissions and willful misconduct of those engaged in the work on behalf of the Consultant.

6. **REQUIRED REPORTING.** The Consultant shall provide, at least quarterly, a comprehensive report on the goals, strategies, and tactics outlined in Attachment C, the PG 4.0 Comprehensive Economic Development Strategy for 2022 – 2026, attached hereto and incorporated herein by reference, and the key performance indicators included in Attachment D, attached hereto and incorporated herein by reference. The Consultant shall also provide, at least annually, a breakdown of salary/benefits and funding sources for consultant personnel to support the functions of Partnership Gwinnett. Such report shall address the activities undertaken by the Consultant to meet the goals, strategies, and tactics outlined in Attachment C, and the key performance indicators included in Attachment D, and also include any specific information, statistics, or reports listed therein. Such quarterly reports shall be provided no later than May 29, 2026, August 31, 2026, November 30, 2026, and February 26, 2027.

7. **PAYMENT TO CONSULTANT.** The Consultant shall be reimbursed on a monthly basis on actual expenses incurred for the preceding month.

8. **PGPFE's RIGHT TO ORDER CHANGES.** Changes in the scope of work as outlined in Attachment A consisting of deletions, additions, revisions, or any combination thereof, may be ordered unilaterally by the PGPFE without invalidating the Contract. Such changes shall be communicated by written documentation. The Consultant shall proceed diligently with any changes. Upon the occurrence of a change as set forth in herein, the Consultant agrees to adjust the fee accordingly for such costs attributed to such change.

9. FINANCIAL RECORDS.

a. The Consultant shall maintain and provide detailed, accurate and complete financial records that account for all of its activities relating to funds provided by the PGPFE and all other duties under this Agreement in accordance with generally accepted accounting principles.

b. The PGPFE and its respective agents, accountants, attorneys, experts and representatives shall have the right, at reasonable times and upon reasonable notice, to inspect all records of the Consultant, or the records in the Consultant's possession, relating to PGPFE funding and expenditures of such funds. The systems and procedures used to maintain these records shall include a system of internal controls and shall be open to inspection by PGPFE.

c. Consultant covenants that it will keep the funds paid by PGPFE for Partnership Gwinnett services in a separate bank account from all other funds and accounts of the Consultant with a separate accounting ledger.

d. Consultant covenants that it will keep accurate records and accounts of all items of cost and all expenditures of funds paid by PGPFE for Partnership Gwinnett services outlined in the Scope of Work in Attachment A.

e. Consultant shall prepare report(s) to be provided to the PGPFE Board showing all costs charged by the Consultant to Partnership Gwinnett. These records shall include but are not limited to, a detailed accounting of all costs and expenses associated with Partnership Gwinnett to be paid from PGPFE funds, including but not limited to the following:

(i) Payroll, benefits and related costs;

(ii) Advertising costs;

(iii) Database fees;

(iv) Insurance costs as set forth in this Agreement;

(v) Professional services;

(vi) Reasonable travel expenses.

f. Within 180 days of the last day of the Fiscal Year, Consultant shall provide audited financial statements relating to Partnership Gwinnett services to the PGPFE Board. Based on the audit, any funds not appropriately used shall be returned to the PGPFE within 30 days of receipt of the audit.

g. The PGPFE Board may also authorize an external independent audit of the previous year's financials. Based on the audit, any funds not appropriately used shall be returned to the PGPFE within 30 days of receipt of the audit.

10. **OPEN RECORDS.** The Consultant agrees to adhere to the terms of the Georgia Open Records Act with respect to records of the PGPFE initiative, to the extent that it is applicable. Further, the Consultant agrees that financial and service provider records for PGPFE funds shall be available for review by the PGPFE upon reasonable prior notice.

11. **INDEMNIFICATION.** The Consultant agrees to indemnify and hold harmless the PGPFE and its agents, officers, and employees from and against any and all liability, loss, damages, interest, judgments, and liens growing out of any and all costs and expenses (including but not limited to reasonable attorney's fees and disbursements) arising out of or incurred in connection with any and all claims, demands, suits, actions, or proceedings which may be brought against the PGPFE, its agents, officers, or employees by reason of or as a result of the negligent or willful act or omission of the Consultant, its agents, officers, employees, or directors to the extent permitted by the laws of the State of Georgia.

12. **TERMINATION.** This Agreement may be terminated by either party upon 30 days written notice of termination by either party. The Consultant shall not make any further disbursement of PGPFE contributed funds after receipt of notice of termination. An audit of the Consultant's use of funds contributed by the PGPFE shall be conducted by the PGPFE within one year following termination, and any difference between the audited amount and the undisbursed amounts shall be returned to the PGPFE within 30 days of receipt by the Consultant of the audit.

13. **NOTICES.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by registered or certified mail, return receipt requested, postage prepaid to the parties hereto at the following addresses or such other address designated by such party in writing:

PGPFE: Chairman, Partnership Gwinnett PFE, Inc.
C/O Carothers & Mitchell, LLC
809 Buford Highway
Buford, Georgia 3051 8

Consultant: Gwinnett Chamber of Commerce, Inc.
6500 Sugarloaf Parkway
Duluth, GA 30097
Attention: Chief Executive Officer

14. **AMENDMENTS.** No modification of this Agreement shall be made unless acknowledged in a written amendment signed by both parties.

15. **SEVERABILITY.** If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

16. **CAPTIONS, DESIGNATIONS.** The captions and headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this Agreement. Whether the context of this Agreement requires, the masculine gender includes the feminine or neuter and the singular number includes the plural.

17. **GOVERNING LAW.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Georgia.

In witness whereof , these presents have been approved by the governing bodies of the Consultant and the PGPFE and duly executed by authorized officials of each.

PARTNERSHIP GWINNETT
PFE

BY: _____

DATE: 3/19/26

ATTEST : _____
Secretary

GWINNETT COUNTY
CHAMBER OF COMMERECE

BY: _____ Nick Masino

DATE: 03/09/2026

ATTEST : _____
Secretary

ATTACHMENT A (SCOPE OF WORK AND SERVICES)

I. SCOPE OF WORK

1. SCOPE OF SERVICES

1. **The consultant shall be responsible for implementing the goals, strategies, and tactics outlined in Attachment C, the PG 4.0 Comprehensive Economic Development Strategy for 2022 – 2026.**
2. **<u>Staffing Requirements</u>**

1. Senior Vice President of Economic

Development

Specific responsibilities include:

- Implements the appropriate Partnership Gwinnett strategy as outlined in Attachment C.
- Implements the competitive dynamics of best practice community and economic development programs, including an equal focus on competitiveness dynamics, existing business retention/expansion, convene & catalyze on talent development, effective external marketing and communications, and business development recruitment.
- Works as economic development contact with representatives of Gwinnett County, Gwinnett's cities, Gwinnett CIDs and economic development departments, local chambers of commerce & business associations, and other relevant organizations and groups such as GDEcD, Metro Atlanta Chamber of Commerce, utilities partners (ie: Georgia Power, JacksonEMC, ECG, MEAG), and the ARC , to advance the Strategy and Implementation Plan.
- Creates and effectively leads the focused and dedicated team that is committed to the development and execution of highly effective programs and partnerships.
- Serves as the Partnership Gwinnett' s principal spokesperson to ensure that a strong communications effort is in place that meets internal and external needs.
- Provide executive oversight for large-scale corporate events, summits, and investor convenings, aligning programming, sponsorships, and messaging to advance strategic goals and stakeholder value.
- Serve on the Gwinnett Chamber of Commerce President & CEO's senior leadership team.
- Monitors and evaluates on a regular basis the organization's financial status and taking appropriate actions to ensure its fiscal sustainability.
- Serves as a tireless promoter of Gwinnett County, its population, assets and businesses to local, statewide, national, and international audiences.

2. **Senior Director of Economic Development**

Specific Responsibilities include:

- Lead, direct, implement, manage, and supervise economic development related project and program activities, budget, and team members;
- Develop, enhance and lead implementation of ongoing business retention and expansion strategy;
- Serve as project manager for headquarter and professionals service projects; manage and coordinate the planning and implementation of complex economic development projects and activities; coordinates with partners; establishes objectives, priorities and schedules; monitors progress and communication between and among all parties and partners;
- Visit regularly with existing companies to develop and build relationships and provide necessary economic development support;
- Document and track information and action that resulted from existing company visits;
- Develop and build relationships with economic development partners including real estate professionals, state, regional and utility partners;
- Track, maintain and actively enhance knowledge of office real estate in Gwinnett County;
- Review, analyze and respond to prospect inquiries in a prompt and effective
- manner;
- Actively promote the Partnership Gwinnett initiative and serve as a tireless promoter of Gwinnett County;
- Provide support to partner organizations in an effort to achieve Partnership Gwinnett goals;
- Track number of new jobs retained or generated through new businesses and existing company expansions;
- Develop strong working knowledge of Gwinnett and Metro Atlanta business
- environment;
- Become the subject matter expert on professional services and headquarter industry sectors;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to advanced manufacturing and supply chain industry;

3. **Economic Development Project Manager (Advanced Manuf. & Supply Chain Management)**

Specific Responsibilities include:

- Coordinate and work with community partners to support the implementation of goals outlined in the Partnership Gwinnett Community and Economic Development strategy;
- Coordinate, direct, and implement programs and projects that support existing and prospective advanced manufacturing and supply chain management companies;
- Visit with existing companies per year to develop and build relationships and provide necessary economic development support;
- Actively implement and follow up on services offered through the Partnership Gwinnett Business Retention and Expansion program;
- Document and track information and action that resulted from existing company visits;
- Lead the efforts of the Manufacturing and Supply chain council including recruiting and securing membership, coordinating meetings, creating agendas, securing guest speakers and meeting locations and managing the meetings;
- Develop and implement program for quarterly Manufacturing and Supply chain forums creating agenda, securing speakers and assisting team with marketing and outreach of event;
- Manage the implementation of the annual Movers and Makers awards program; coordinates task force; organize and implement kick-off event; secure keynote speaker; manage all speaker correspondence and coordination; manage award nomination outreach; manage award selection process; manage internal marketing and program team efforts;
- Develop and build relationships with economic development partners including real estate professionals, state, regional and utility partners;
- Track, maintain and actively enhance knowledge of industrial real estate in Gwinnett County;
- Review, analyze and respond to prospect inquiries in a prompt and effective
- manner;
- Manage and coordinate the planning and implementation of complex economic development projects and activities; coordinates with partners; establishes objectives, priorities and schedules; monitors progress and communication between and among all parties and partners;
- Provide support to partner organizations in an effort to achieve Partnership Gwinnett goals;
- Track number of new jobs retained or generated through new businesses and existing company expansions;
- Develop strong working knowledge of Gwinnett and Metro Atlanta business
- environment;
- Become the subject matter expert on Advanced Manufacturing and Supply Chain Management industry;
- Coordinate economic development projects and activities with Gwinnett City and

County departments and partners;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to advanced manufacturing and supply chain industry;

4. Economic Development Project Manager (Information Technology/Health and Life Sciences)

Specific Responsibilities include:

- Coordinate, direct, and implement programs and projects that support existing and prospective Information Technology and Health and Life Sciences companies;
- Visit with existing companies per year to develop and build relationships and provide necessary economic development support;
- Actively implement and follow up on services offered through the Partnership Gwinnett Business Retention and Expansion program;
- Document and track information and action that result from existing company visits;
- Manage the implementation of the annual State of Technology awards program; coordinates task force; organize and implement kick-off event; secure keynote speaker; manage all speaker correspondence and coordination; manage award nomination outreach; manage award selection process; manage internal marketing and program team efforts;
- Develop strategy that results in the creation of a Health and Life Sciences Forum; research peer organizations and efforts; identify partners; develop list of existing companies that may participate; create timeline and strategy for implementation;
- Research and explore potential of developing industry councils for Information technology and health and life science sectors;
- Develop and build relationships with economic development partners including real estate professionals, state, regional and utility partners;
- Track, maintain and actively enhance knowledge of Class A and Class B real estate in Gwinnett County;
- Review, analyze and respond to prospect inquiries in a prompt and effective manner;
- Manage and coordinate the planning and implementation of complex economic development projects and activities; coordinate with partners; establish objectives, priorities and schedules; monitor progress and communication between and
among all parties and partners;
- Coordinate economic development projects and activities with Gwinnett City and County departments and partners;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to Information Technology and Health and Life Sciences industry;

- Actively promote the Partnership Gwinnett initiative and serve as s a tireless promoter of the Gwinnett community;
- Provide support to partner organizations in an effort to achieve Partnership Gwinnett goals;
- Track number of new jobs retained or generated through new businesses and existing company expansions;
- Develop strong working knowledge of Gwinnett and Metro Atlanta business environment;
- Become the subject matter expert on the Information Technology and Health and Life Science industry sectors;
- Coordinate economic development projects and activities with Gwinnett City and County departments and partners;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to advanced manufacturing and supply chain industry;

5. Director, Workforce Solutions **(Position not to be filled until completion of PG 5.0 Planning and the Gwinnett County Workforce Assessment)**

Specific Responsibilities include:

- Promote Partnership Gwinnett and Goal Two through individual, small- and large-group meetings and presentations
- Develop and maintain strong working knowledge and relationships with Gwinnett and Metro Atlanta business and industry
- Improve business and education institution communication to focus local talent acquisition and development
- Creation, cultivation and stewardship of target sector-specific workforce and education taskforces/councils
- Define and implement annualized workforce-related qualitative and quantitative research
- Participate and maintain active engagement with local and regional partners, taskforces and committee such as Georgia Department of Economic Development – Workforce Division, Atlanta Regional Commission/Workforce Development Board, Metro Atlanta Chamber of Commerce Workforce Council
- Define, update and track appropriate benchmarks and key performance indicators to meet goals and objectives are met
- Fully support the core activities and implementation goals of Gwinnett County's primary and secondary districts and schools
- Work with Gwinnett County Public Schools (GCPS) to determine the optimal assistance necessary to achieve results in the Strategic Priorities for its 2025 program along with Buford City Schools and Gwinnett's Private Schools
- Work with Gwinnett's and the Atlanta Regions Two- and Four-year colleges to connect and better align to the demands of the County's Talent needs

- Outreach to all racial, ethnic, and international support organizations engaging in workforce-development programming to integrate them into Gwinnett's talent-development system
- Pursue the potential creation of a talent-attraction page on Partnership Gwinnett's website
- Determine the potential to model talent attraction in Gwinnett County target sectors
- Effectively promote and leverage programs linking Gwinnett County businesses and schools
- Improve business/institutional communications to better focus local training pipelines
- Empanel a Higher Education Committee of Partnership Gwinnett to provide a forum for greater public and private two- and four-year college collaboration in the County.

6. Events Coordinator

Specific Responsibilities include:

- Assist in social media management – scheduling, posting, and boosting as needed
- Assist with the development and maintenance of web content across all Partnership Gwinnett sites
- Develop copy for various external communications, including: press releases, advertisements, scripts, newsletters, etc.
- Develop strong working knowledge of Gwinnett and metro Atlanta business environment
- As needed, create graphics for upcoming events or coordinate with the graphic design team to create visuals
- Drafting and sending newsletters, promotional emails and other communications to a targeted audience
- Monitoring the success of email campaigns by analyzing open rates, click-through rates and conversions
- Assist in market research and analysis
- Help to organize and execute digital or print marketing campaigns
- Assist with paid advertising efforts (Google ads, social media ads, and others)
- Assist with the coordination of committee meetings, taskforces and council meetings
- Maintain department event calendar
- Perform related duties as assigned
- Events
- Researching venues and vendors for events such as conferences, trade shows product launches, or corporate meetings
- Coordinating with vendors and suppliers, such as caterers, audiovisual, etc.
- Assist in coordination of event budgets

- Sending invitations to attendees, tracking RSVPs, and handling registration details
- Researching potential speakers for events
- Managing and coordinating speaker calls for Talent Council, Redevelopment Council, and other events
- Coordinate with Events and Marketing Team to assist in redevelopment programs and initiatives including but not limited to the Redevelopment Council, Redevelopment Taskforce, Metro Atlanta Redevelopment Summit, GA Ports Tour, and Peer Tour.
- Perform related duties as assigned

7. Project Manager of Existing Industry

Specific Responsibilities include:

- Coordinate, direct, and implement programs and projects that support existing
- Visit with existing companies to develop and build relationships and provide necessary economic development support;
- Actively implement and follow up on services offered through the Partnership Gwinnett Business Retention and Expansion program;
- Document and track information and action that result from existing company visits;
- Develop and implement Retention and Expansion program specific programs; create agenda; secure speakers; secure sponsorships and assist team with marketing and outreach of event:
- Research and provide content for the quarterly Business Advocate Newsletter, coordinating with the marketing team for the creation of the newsletter;
- Research and explore potential industry councils for Business Retention and Expansion sectors;
- Develop and build relationships with economic development partners including real estate professionals, state, regional and utility partners;
- Review, analyze and respond to prospect inquiries in a prompt and effective manner;
- Manage and coordinate the planning and implementation of complex economic development projects and activities; coordinate with partners; establish objectives, priorities and schedules; monitor progress and communication between and among all parties and partners;
- Coordinate economic development projects and activities with Gwinnett City and County departments and partners;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to Existing Industry;
- Actively promote the Partnership Gwinnett initiative and serve as s a tireless promoter of the Gwinnett community;
- Provide support to partner organizations in an effort to achieve Partnership Gwinnett goals;

- Track number of new jobs retained or generated through new businesses and existing company expansions;
- Develop strong working knowledge of Gwinnett and Metro Atlanta business environment;
- Become the subject matter expert on the Gwinnett's existing industry sectors;
- Serve as liaison with industry organizations, real estate associations, and committees and groups related to advanced manufacturing and supply chain industry;

8. Senior Director of Marketing, Communications & Events

Responsibilities include:

- Lead de brand strategy and executive communications for Partnership Gwinnett's economic development organization, strengthening business attraction, investor confidence, and global market visibility.
- Drive year-over-year growth in event attendance, scaling flagship industry programs and high-profile investor events that advanced organizational revenue, partnerships, and regional influence;
- Direct media relations and external communications strategy, securing regional and national coverage, managing journalist relationships, and ensuring message alignment with organizational priorities;
- Expand engagement among business leaders, talent pipelines, and international audiences through data-driven storytelling and platform strategy;
- Strategize and lead marketing plans including budget projections and implementation of strategies
- Develop and maintain web content
- Author speeches, presentations, keynote remarks, press statements, and executive talking points for local, national, and global audiences
- Maintain and create new marketing deliverables for target industries and partners on an as-identified basis
- Update and create new marketing materials to support Partnership Gwinnett brands
- Develop strong working knowledge of Gwinnett and Metro Atlanta business environment
- Produce high quality responses and presentations for leads, prospects and community education
- Work with economic development programs' manager to ensure content of all programs maintain a unified and consistent message supporting the Partnership Gwinnett strategy
- Identify and drive "award" opportunities for Partnership Gwinnett and economic development
- Support and provide deliverables for special projects including global business events, economic development opportunities on an as-identified basis
- Lead the efforts of the Redevelopment Task Force Council including recruiting and securing active members, coordinating meetings, creating

agendas and managing monthly business meetings;
- Lead the development and implementation of annual redevelopment focused events including the Annual Redevelopment Forum and Peer Bus Tour; research topics, speakers, locations; lead task force efforts in developing agenda; secure and serve as main contact for all speakers;
- Lead the implementation of the annual Economic Outlook; coordinate with team on topics and themes; develop agenda; secure speakers; manage all event correspondence and outreach; lead coordination of annual award nominations and selection process.
- Lead Partnership Gwinnett's community development and redevelopment efforts and fulfill all Goal 3 strategies outlined in the PG 4.0 strategic plan.

- **Research Coordinator**

Responsibilities include:

- Lead efforts to find and analyze unique data that differentiates Gwinnett for marketing initiatives including the Partnership Gwinnett website, presentations, social media, annual report, projects and RFIs.
- Provide data and prepare monthly and quarterly reports for the economic development team.
- Track Partnership Gwinnett KPIs and community indicators.
- Develop positive working relationship with community partners including the research teams at the Georgia Department of Economic Development, regional partners and with the research teams that operate within each utility economic development office.
- Manage all Partnership Gwinnett databases as well as negotiate contracts and maintain relationships with database vendors.
- Work with Georgia Department of Community Affairs, prospective companies, Gwinnett Development Authority, and relevant bond counsel to implement application and reporting phases of Georgia Regional Economic Business Assistance grants.
- Manage the Research Credit program and provide relevant and timely data to Partnership Gwinnett's top investors and key stakeholders.
- Track relevant community development and redevelopment policies, projects, and updates to share in a quarterly memo.
- Coordinate with Events and Marketing Team to assist in redevelopment programs and initiatives including but not limited to the Redevelopment Council, Redevelopment Taskforce, Metro Atlanta Redevelopment Summit, and Peer Tour.
- Manage and maintain strong relationships with key stakeholders, including Gwinnett's municipalities, CIDs, developers, and regional community leaders to stay informed on local redevelopment projects.

B. Professional Services

1. **Accounting Services related to Partnership Gwinnett PFE functions:** Performs accounting duties on behalf of the Partnership Gwinnett PFE according to the Bylaws and Financial Policy such as accounts payable, accounts receivable, bank account management and cash management/handling, annual budget consolidation and quarterly reporting, prepares special financial reports by collecting, analyzing, and summarizing account information and trends as requested by the Board

2. **Graphic Design related to Partnership Gwinnett PFE functions:** Performs graphic design related functions on behalf of the Partnership Gwinnett PFE related functions such as program event sign design and creation, economic development marketing material design and printing, Partnership Gwinnett annual report design and printing, revitalize Gwinnett guide design and printing, website design, business card design and printing

C. Communication/Sponsorships/Advertisement

1. **CoStar** Costar is a commercial real estate database that provides information on available space, properties for sale, and analytics, such as vacancy rates and rental rates. Commercial properties include: industrial, office, mixed-use, hospitality, multifamily and land. This tool allows us to capitalize on our commercial real estate data and gives a better understanding of what is happening in our dynamic commercial real estate landscape.

2. **ESRI/ArcGIS Online** ESRI is a mapping software that allows us to visualize data. It allows us to display demographic data and quickly understand the spatial relationships through maps.

3. **C2ER** The Council for Community and Economic Research (C2ER) is a nationally recognized membership organization and data source that is dedicated to equipping individuals, businesses, and government agencies of all sizes with the critical, high-quality data they need to contribute to their region's economic growth. C2ER's data products include Cost of Living Index, State Economic Development Expenditures Database, State Business Incentives Database, and Economic Diversity Index. These products allow us to understand how Gwinnett compares to other competitive communities, provide unique data to our partners and investors, and market Gwinnett to companies.

4. **Lightcast** Lightcast gathers and integrates economic, labor market, demographic, education, profile, and job posting data from dozens of government and private-sector sources, creating a comprehensive and current dataset that includes both

published data and detailed estimates with full United States coverage. Industry, occupation, education, demographic, job postings, and profiles data are available at national, state, metropolitan area, and county levels. ZIP code estimates are available for employment, earnings, job change, and demographics data.

5. **Business Wise** Business Wise is a B2B database for contact data to be used for lead generation. It can be used for prospecting, call lists, and email marketing.

6. **Partnership Gwinnett Annual Report** – The purpose of the Partnership Gwinnett annual report is to communicate to the Partnership Gwinnett investors, partners and interested parties the annual activities and results of the Partnership Gwinnett initiatives. The annual report also promotes partner activities and results as it pertains to the Partnership Gwinnett goals and tasks.

7. **Atlanta Business Chronicle** – The Atlanta Business Chronicle publishes the Gwinnett Market Report special section that focuses on the successes of Gwinnett. The Gwinnett Market Report is an opportunity for companies to reach out to the top civic and business leaders in Gwinnett County, in addition to Atlanta Business Chronicle's 169,000 readers across the region -- 80% of whom
are in top or mid-level decision-making roles. There is also a bonus distribution at The Annual Partnership Gwinnett Community and Economic Development Summit.

8. **Marketing Collateral and Material** - With the implementation of Partnership Gwinnett's communications strategic plan, the organization has continued to strengthen its digital-first approach to marketing, storytelling, and business recruitment. Partnership Gwinnett now produces a robust suite of digital and print collateral designed to elevate Gwinnett as a premier destination for business investment, talent, and innovation. This includes BecomeGwinnett/ChampionGwinnett videos, interactive digital overviews, industry-specific booklets, and campaign-based toolkits that are tailored by target industry, audience, and strategic goal—and available in multiple languages to support global outreach.

   Building on the successful redesign of the Partnership Gwinnett website, the organization has intentionally shifted toward a more dynamic digital presence. The redesigned platforms are fully accessible, mobile responsive, and optimized for search and user experience, allowing prospects, partners, and investors to more easily engage with data, redevelopment opportunities, success stories, and real-time updates. These digital platforms serve as a central hub for content distribution, lead generation, and investor engagement, reinforcing Gwinnett's visibility across regional, national, and international markets.

   In support of relationship-driven economic development, Partnership Gwinnett

continues to invest in branded prospect and investor gifts that complement digital outreach and enhance in-person engagement with corporate leaders, site selectors, developers, and brokers. The organization also leverages digital advertising, targeted outreach, and curated contact lists to expand reach within the communities, ensuring Gwinnett remains competitive, visible, and top-of-mind throughout the business attraction, retention, and expansion process.

9. **Digital Marketing Strategy** Partnership Gwinnett has strategically shifted its marketing and communications investments toward a digital-first model to maximize reach, efficiency, and measurable return on investment. Traditional print advertisement has been reduced in favor of targeted digital channels, including social media, video storytelling, email marketing, and paid digital advertising. This includes the use of targeted Google Search and Display ads and YouTube video campaigns to reach site selectors, developers, corporate decision-makers, and talent audiences in priority markets. Anchored by Partnership Gwinnett's redesigned, mobile-responsive websites, this approach enables real-time content updates, rapid campaign deployment, and consistent performance measurement through impressions, engagement, click-through rates, video completion, and lead generation, ensuring marketing dollars are allocated toward high-impact strategies that directly support business attraction, retention, and expansion in Gwinnett.

10. **Critical Mention Tracking Service** – To measure the effectiveness and reach of communication strategies—including public relations, marketing, and advertising—Critical Mention media monitoring services are retained to track broadcast, online, and social media coverage. This includes capturing the frequency of Gwinnett mentions across local, regional, and national outlets, audience reach and impressions over time, and detailed analytics on media exposure and visibility, among other key performance indicators.

11. **Atlanta Regional Commission LINK** - Every year, the LINK™ program takes the region's influential leaders to another metropolitan area in North America to learn about new ideas and approaches for dealing with the issues and challenges facing metro Atlanta. The LINK program began in 1997 as a way to build on the remarkable level of regional cooperation that occurred in conjunction with Atlanta hosting the Centennial Olympic Games. Leaders from the Atlanta region have the opportunity to engage in dialogue with their counterparts from other regions. They explore solutions and exchange ideas for improving the Atlanta region and fostering positive community change. Over the years, the LINK delegation has seen innovative approaches to public art, integrated and equitable communities, and transit solutions from other metro areas across North America.

Partnership Gwinnett 4.0 Strategic Plan (2026)

Goal 1: Business Development Tracking

Goal 1: Key Performance Indicators (KPIs)						
KPIs	Q1	Q2	Q3	Q4	TOTAL	Notes
Projects						
Total # of landed projects					0	
# of recruitment projects					0	
# of retention projects					0	
# of new jobs					0	
# of retained jobs					0	
Capital investment					$ -	
Average wage					0	
# of international (landed companies)					0	
Landed Project Source						
GDEcD					0	
Metro Atlanta Chamber					0	
Consultants					0	
Brokers					0	
Utility Partners					0	
Existing Industry Visits					0	
Other					0	
# of announced projects					0	

New Project Source						
GDEcD					**0**	
Metro Atlanta Chamber					**0**	
Consultants					**0**	
Brokers					**0**	
Utility partners					**0**	
Gwinnett Chamber of Commerce					**0**	
Existing Industry Visits					**0**	
Other					**0**	
Total # of new projects					**0**	
# of RFI's submitted					**0**	
% of RFI's submitted on time					**#DIV/0!**	
# of prospect visits					**0**	
Existing Industry						
# of existing industry visits					**0**	
# of events held for corporate decision makers (describe in					**0**	
# of events held for economic development partners (describe					**0**	
# of events held for brokers (describe in notes)					**0**	

Entrepreneurship						
# of entrepreneurship council meetings						
# of Gwinnett Angel meetings	[redacted]					
# of companies pitched for funding						
Amount of funding received by Gwinnett companies						
Entrepreneur Guide						
Research provided to small businesses						

Goal 1: Report Card					
Strategy	Tactic	Sub-Tactic	Goal Strategy or Tactic	Start Year	Notes
Goal 1: Gwinnett County is a top location for domestic and international businesses, local small business, and entrepreneurial startups.					
			Enhance and expand marketing materials and activities to successfully reach and attract more targeted businesses.	Ongoing	
	a		**Complete the target industry brochures that Partnership Gwinnett is currently developing and add them to Partnership Gwinnett's marketing toolkit and website.**	2022	
	b		**Work with local international businesses to explore new business development opportunities and identify ways to better market Gwinnett County to international companies.**		
		i	Partnership Gwinnett should utilize its relationships with international businesses to learn more about marketing Gwinnett County as a destination for businesses from around the world. Existing international businesses can help Partnership Gwinnett better understand the County's competitive strengths that are specific to international firms or help Partnership Gwinnett navigate cultural differences that might impact business dealings.		

		ii	Hold meetings with international business leaders to better understand how to market Gwinnett County as an excellent international destination. Use this time to not only understand the business needs of international businesses but also how to navigate cultural differences among prospective businesses in different countries.		
		iii	Convene an informal group of international business leaders multiple times per year to explore more opportunities to market Gwinnett County to international businesses and maintain relationships with current international firms. Be sure that members of this group are from diverse backgrounds and industries. Work with members of this group to promote Gwinnett County as a destination for international businesses and strengthen relationships.	Ongoing	
	c		**Work with local international businesses to explore new business development opportunities and identify ways to better market Gwinnett County to international companies.**		
		i	Ask business leaders from different countries that are located in Gwinnett County to serve as ambassadors for Gwinnett County during marketing trips, prospect visits, or as support while responding to RFIs and RFQs.		
		ii	Translate target industry brochures into multiple languages. Be sure the brochures are proofread by a fluent speaker to ensure there's no potential for miscommunication or negative perceptions.		

1	d	**As time and money allows, Invest in Search Engine Optimization (SEO) to get Partnership Gwinnett's website to the top of Google's search results. Working with a marketing firm to implement a SEO strategy may take up to six months and cost between $5,000 and $15,000.**	2023	
	e	**Craft a plan to do an annual review and update of Partnership Gwinnett website. The website is already a great marketing tool but needs to be consistently checked for errors, broken links, or to make additions to content.**	Ongoing	
	f	**Establish a review process that takes place annually to examine the performance and efficacy of Partnership Gwinnett's marketing tools, such as its website, printed materials, inbound events, and more. The review could cover all the avenues Partnership Gwinnett uses to communicate with target audiences. This review can be used to determine what kind of content is most attractive to Partnership Gwinnett's target audiences, when is the best time to post content or distribute marketing materials, and to notice changes in the efficacy of marketing materials over time. This review can also be coupled with A/B testing to more precisely target Partnership Gwinnett's marketing materials.**	2022	
	g	**Regularly meet with local and state partners to share ideas, ensure alignment, and communicate about Partnership Gwinnett's role.**	Ongoing	
	iv	Consistently create or update these materials for future meetings so Partnership Gwinnett will always have a		

	h		**Host or support inbound events that will engage local businesses, site selectors, economic development partners, and other key audiences and use these events to market the County and its assets.**	Ongoing	
		i	Continue to host successful inbound events that engages diverse populations, such as local businesses, target industry firms, economic development partners, and other leaders within Gwinnett County. Use these events to convene economic development partners from across the County, provide local leadership with a snapshot of the County's current economic performance, highlight new and successful businesses, and more.		
		ii	Create a trip route with a map, itinerary, and other supporting materials for familiarization tours for prospective businesses in each target industry. The map should include the route the driving tour will follow, note important resources such as transportation access, available sites, and regional assets. Use familiarization tours to showcase the local economy and community. When appropriate, work with state or regional economic development partners to include them in these tours. Ensure that any materials related to a fam tour can be shared digitally and printed.		
		iii	Provide annual survey of events to solicit feedback. Use the feedback forms to determine how inbound events could be improved, what topics or issues are top of mind for key audiences in Gwinnett, and other feedback.		
		iv	Keep Partnership Gwinnett's online events calendar fully up to date. Consider adding a sidebar or widget to the home page and other highly visited pages that contains brief information about upcoming events and links to attend.		
			Attend national and international outbound events to create connections among prospective businesses and site selectors and continue sharing Gwinnett County's story with audiences outside of the county. During unforeseen events that limit travel capacity, attend or host virtual events to build national and international connections and create more marketing opportunities.		
		i	Travel to at least one national and one international target market for a prospecting trip each year. These trips can be organized by Partnership Gwinnett or Partnership Gwinnett can join a trip with another organization, such as the Metro Atlanta Chamber.		

	i				
		ii	Utilize local businesses, especially international businesses, to establish connections and contacts prior to prospecting trips. When appropriate, ask a local business leader to conduct virtual introductions in target markets prior to trips, especially international trips.	Ongoing	
		iii	If Partnership Gwinnett is unable to visit target markets due to unforeseen circumstances it should still conduct proactive outreach to target markets. Partnership Gwinnett could conduct several virtual visits to several cities across the US for a half day or create connections with international businesses by setting up virtual meetings and presentations.		
		iv	Continue to attend economic development related events in the US such as the IEDC Annual Conference or the Site Selectors Guild's Annual Conference. If possible, procure an opportunity to present at these events as a speaker, moderator, or panelist.		
		v	Invest in technology that will better allow Partnership Gwinnett to market its assets and available sites digitally. This could include drone flyover videos of available sites, virtual tours of available buildings, or a community presentation.		
			Regularly meet with local businesses to support retention and expansion of their operations.	Ongoing	
			Expanding retention and expansion programs to connect with and support more existing businesses.		
		i	Meet one-on-one with local businesses to learn more about barriers that are preventing them from growing		
		ii	Utilize business visits to identify partners, suppliers, customers, and other potential business operations to		
		iii	Develop lists of key tools, resources, and contacts that address different topics and potential business needs, such as workforce training.		
		iv	Create a system to connect businesses with appropriate resources and partner organization contacts based		
		v	Develop a list of local lenders and financial products, such as revolving loan funds and small business loans, that may be attractive to local businesses. Utilize this list and contacts to provide referrals to businesses.		
	a	vi	Support community partners, such as the Chamber, and other small business support organizations as they host events or provide resources to grow small businesses. Consider expanding these events to include entrepreneurship if time and money allow. Supporting these efforts can include using Partnership Gwinnett's network and marketing channels to share news and resources on behalf of partners or inviting attendees or speakers to the events.	2023	

		ix	Inform local businesses about educational and networking events provided by community partners and other local organizations.		
		x	Release an annual survey to businesses to learn more about their makeup, current business needs, and how Partnership Gwinnett can support them in the future. Use the findings of this survey to create programming and outreach that is specifically designed to address the local business community's most pressing concerns.		
		xi	Utilize customer relationship management (CRM) software to keep track of Partnership Gwinnett's business visits and outreach and findings from these contacts.		
2	b		**Expand Partnership Gwinnett's research services to include an ongoing focus on market trends impacting local industry clusters and support tracking of new metrics. Develop opportunities to share market trend updates with local employers, for example, a quarterly trend watch lunch-and-learn events or building in time to share competitive intelligence during BRE outreach meetings.**	2023	
	c		**Meet with businesses owned by diverse individuals and in all geographic areas of the county to identify new opportunities to support their growth.**	Ongoing	
		i	In an annual business survey (see strategy 3.3), ask for information such as the location of the business, number of employees, and whether it's owned by a woman or person of color. Use this information to ensure that outreach to businesses is inclusive.		
		ii	Hold quarterly meetings for businesses in different areas of the County. Use these visits as an opportunity to		
		iii	Include metrics in Partnership Gwinnett's annual report regarding the diversity of businesses in the County and the diversity of businesses that Partnership Gwinnett engaged with over the year.		
	d		**Convene roundtables that include representatives from local target businesses and discuss what kinds of resources those businesses need to grow and expand in Gwinnett County.**	2023	
	e		**Establish a regular meeting schedule with business leaders such as a biannual or quarterly roundtable**	2022	
	f		**After convening, work internally to determine what local resources, assets, and programs best address the business community needs. If there are notable gaps in local offerings, make note of these for future strategy development and community investment efforts.**	2023	

	g	**When the needs and resources are consistent across businesses of all industries, create a marketing package that describes resources for local businesses that addresses the most common concerns that businesses have. Share this resource package with all businesses.**	2024	

			Convene an entrepreneur council to connect local entrepreneurs and small businesses with potential customers, external organizations, and other resources to support their growth.	2022	
	a		**Work with entrepreneurship ecosystem to establish a formal mentorship program.**	2024	
		i	As staff availability allows, create a list of business or community leaders that are interested in participating in		
		ii	Create a survey to gather similar information from interested mentees. Use information provided by both mentors and mentees to create pairings that will support the growth of a skilled and talented workforce in Gwinnett.		
		iii	Develop a program guide that provides a timeline and topics of discussion for mentors and mentees. Encourage them to set up a meeting once a month and use the program guide to lead their conversations. Topics could include resume and interview prep, a deep dive into the mentor's industry, and more. Consider length of the program, nine or ten months is probably ideal.		
		iv	Host events that will keep mentors and mentees engaged throughout the entire mentorship. Consider hosting a kickoff event for mentors and mentees to meet, a speed-mentoring event where mentors and mentees can network with other members of the program, and a closing reception at the end of the program.		
		v	At the conclusion of the program send a survey out to all mentors and mentees asking for feedback for future mentor programs.		
	b		**Encourage a local entrepreneurial organization to establish a business to business matchmaking program to**	2025	
		i	This could be modeled in a number of different ways, but JumpStart's Cleveland B2B Matchmaking event is a good example. This is an annual event that is designed to connect local small businesses with purchasing buyers in one-on-one sessions that could lead to future contracts.		
		ii	A business to business matchmaking program could be done through events or via an online platform that serves to connect buyers with local services on an ongoing basis. .		
3	c		**Work with the Gwinnett Entrepreneur Center to send a regular survey out to local, small businesses to determine their greatest needs.**		
		i	Create a designated weekly time when small businesses that require assistance can come to Partnership Gwinnett for advice. By establishing a specific small business time, Partnership Gwinnett can more easily communicate their availability and raise awareness of available resources. Even if Partnership Gwinnett is not the right organization to assist the business needs, Partnership Gwinnett can refer them to the correct partner.		
		ii	When appropriate, continue an entrepreneurship contest. Find opportunities to integrate the contest and its winners into Partnership Gwinnett activities such as speaking roles, in focus groups, or the mentorship program.		
			Provide research and market intelligence to businesses and other organizations.		
		i	Partnership Gwinnett is consistently tracking economic and demographic data that provides insights into Gwinnett County's economy. Partnership Gwinnett should share its data and findings with businesses and partner organizations. As one of the main conveners in the community, Partnership Gwinnett can use this position to ensure that the business community, leadership, and economic development partners are all working from the same, current data and market intelligence.		

	d	ii	Create a quarterly digital or print newsletter targeted specifically at businesses that provides marketing intelligence to local businesses in a visually appealing and concise way. Highlight changing data trends, local educational or business news, or state-level economic development information that would be important to local businesses or community partners.	Ongoing		
		iii	Ask economic development partners like educators, elected officials, or community leaders to contribute important information to this newsletter as it comes up - such as new initiatives being led, new educational programs being implemented, or political changes.			
		iv	After approximately a year, send out a survey to determine the effectiveness of this newsletter and what its			
		v	Share highlights of this data at economic development-related events.			

		vi	Provide custom research packages to businesses working with the Gwinnett Entrepreneur Center and other partners at a discounted price.		
4			**Support the development of Rowen and other technology centers to establish Gwinnett County as a leading innovation center in the Southeast.**	Ongoing	
	a		**Participate in a community-wide marketing campaign about Rowen to share with Gwinnett County residents, businesses, and regional leaders. Goals of the marketing campaign should include continually updating the public on the progress of building Rowen's facilities, celebrate successes of the project, and inform the entire community about what Rowen is and how it will make Gwinnett County an even better place to live and do business.**	2023	
	b		**Add information about each technology center and Rowen on the Partnership Gwinnett website.**	2022	
	c		**Serve as an ambassador for the Rowen Foundation as the project continues. Provide in-person support if prospects visit to view the site or provide the Rowen Foundation with economic data and information that will help flesh out their marketing materials. Include Rowen materials in presentations to external and internal audiences.**	Ongoing	
	d		**Incorporate Rowen and its focus into Partnership Gwinnett's events and programming, especially as the**	Ongoing	
5			**Strategically utilize incentives to support community economic development goals.**	Ongoing	
	a		**Expand the existing incentives brochure to include information about incentives that are available and specify who qualifies. Include definitions for important language like quality jobs or targeted industries and contact information. For example, if an incentives policy promotes the creation of quality jobs in Gwinnett County, clearly define what constitutes a quality job. We have provided more clarification on how to begin defining quality jobs in this economic development strategy. Other potential factors to consider include total capital investment and related economic impacts on the community.**	2022	
	b		**Potentially develop annual goals for incentives policies that articulate how incentives will be used to meet economic development goals. Goals could include achieving a certain percentage growth in target industry jobs or businesses, promoting redevelopment throughout the County, or making Gwinnett County more attractive to international businesses.**	2023	
	c		**Ask the County to conduct and share the results of economic impact assessments for all projects being considered for incentives in order to quantify the potential secondary and tertiary benefits the project will bring to Gwinnett County.**	2022	

	d	**Track the number of awarded incentives in Gwinnett County each year, including extensive metadata such as type of project, industry, economic impact assessment, and geographic location. Review this information annually and share relevant information with the County, City, and other leaders as necessary to better inform discussions when applying and developing future incentives.**	2022	
	e	**Create an annual review process for incentives policies and awards. Determine which incentives policies are**	Ongoing	

Partnership Gwinnett 4.0 Strategic Plan (2026)

Goal 2: Talent Development Tracking

Goal 2: Key Performance Indicators (KPIs)						
KPIs	Q1	Q2	Q3	Q4	TOTAL	Notes
# of Talent Council meetings					0	
# of sector-based round table meetings (known as Workforce Forums- specify sectors that met in notes)					0	
# of Workforce discussions with existing industry (EIV's)					0	
Establish a talent retention, return, and attraction campaign that highlights career and living opportunities in Gwinnett County and helps grow the skilled working age population (Describe progress in notes)					N/A	

Goal 2: Report Card					
Strategy	Tactic	Sub-Tactic	Goal Strategy or Tactic	Start Year	Notes
Goal 2: Individuals can access educational and training resources that match their learning needs and offer rewarding career pathways with Gwinnett County employers.					
1			**Establish a talent council to continue aligning educational and training offerings to business needs and create a lifelong learning experience for people of all ages.**		
	a		Identify a diverse group of influential leaders from Gwinnett public and private schools, workforce development and post-	2022	
	b		Determine the inaugural chair and vice chair (who ideally would be the successor to the chair) to establish leadership structure. Consider including PG 4.0 Advisory Committee talent goal members on the council and in leadership positions for continuity.	2022	
	c		Work with chair and vice chair to establish guidelines, best practices, possibly with the assistance of a steering committee that would consist of a subset of the entire council.	2022	
	d		The talent council could begin the year with a strategic planning meeting or retreat to establish priorities for the year and	2022	
	e		The council could meet quarterly, which is not as demanding as a monthly meetings, but frequent enough to ensure	2022	
	f		Members of the PG 4.0 Advisory Committee talent goal team could provide assistance to the talent council in facilitating	2022	
2			**Continue convening K-20 educational institutions and target sector businesses to ensure alignment and identify opportunities for these communities to support their respective success.**		
	a		Launch new sector-based workforce roundtables for target industry representatives to share perspectives on workforce needs and educational engagement opportunities. Share insights from these roundtables with the talent council for appropriate action.	2023	
	b		Schedule an initial brainstorming meeting to discuss all available partner opportunities for businesses to support education and work-based learning opportunities, at the elementary, middle, high school, and post-secondary levels.	2023	

	c	Bring the top prioritized opportunities for business engagement to the full talent council to be reviewed and finalized.	2023	
	d	Work with school systems' and college staff on a coordination plan targeted to employers that makes engagement with the schools and colleges clear and as smooth as possible. Communications plan should include talking points for talent council board members to champion engagement within their organizations and with other business leader peers.	2024	
		Strengthen workforce related resources, including data and training, provided to local businesses.		
	a	Staff in collaboration with the talent council should determine what specific kinds of information, training and workforce resources are most valuable for employers.	2022	
	b	Identify how information, insights and resources should be captured and made accessible to businesses (i.e. new website or webpage), as well how those elements will be marketed and shared to ensure they are utilized (i.e. social media and email, meetings and programs, publication of infographics, whitepapers, and/or blog posts).	2023	
	c	Work with external partners or budget additional internal staff time and resources to create new digital content and conduct communications targeted at local businesses about how Partnership Gwinnett can help them find new staff members, upskill current team members, or provide relevant information about the job market.	2022	
	d	Aggregate all available information and resources based on priorities to be made available to businesses.	2022	
	e	Develop a marketing/content schedule for talent materials and communication pieces to be shared with businesses and other stakeholders.	2022	

3	f	Leverage these assets as opportunities to secure new investment to maintain and improve them and support the overall work of the organization.	2023	
	f	Create an inventory of work-based learning opportunities to be included in employer information portal to be updated annually.	2023	
		Establish a talent retention, return, and attraction campaign that highlights career and living opportunities in Gwinnett County and helps grow the skilled working age population.		
	a	Recruit marketing, communications and media professionals from Gwinnett County as volunteer leaders and subject matter experts for the campaign.	2024	
	b	Determine budget based on communication channels to be leveraged and resources required to run a successful multimedia campaign.	2024	
	c	Outline communications plan using preferred mediums (e.g. social, internet advertising, radio, etc.)	2024	
4	d	Segment and prioritize target audiences (e.g. recent college graduate; high school students and parents; young professionals working and/or living in Gwinnett county, etc.)	2024	

	e	Determine project timeline, including launch, phases for different audience segments and conclusion.	2024	
	f	Establish web landing page(s) to direct audience to, along with a feature for visitors share email to request more information.	2024	

Partnership Gwinnett 4.0 Strategic Plan (2026)

Goal 3: Community Development Tracking

Goal 3: Key Performance Indicators (KPIs)

KPIs	Q1	Q2	Q3	Q4	TOTAL	Notes
# of redevelopment focused events					0	
# of meetings with real estate developers					0	
# of real estate outbound trips (list location in notes)					0	
Create a database of developers and real estate investors					0	

Goal 3: Report Card

Strategy	Tactic	Sub-Tactic	Goal Strategy or Tactic	Start Year	Notes
Goal 3: Gwinnett County is safe, well-connected and offers diverse amenities for people and businesses to live, work and play.					
1			**Assist Gwinnett County, local Cities, and Community Improvement Districts (CIDs) with redevelopment by promoting sites in business development activities, providing business perspectives on infrastructure and site needs, sharing information, and convening a redevelopment taskforce to make recommendations.**	Ongoing	
	a		Convene Partnership Gwinnett's existing redevelopment taskforce to consider expanding their scope of work and role in the community. Explore ways that the group can provide additional perspective to ongoing redevelopment efforts. For example, this independent group could assist the County in developing a database of properties for redevelopment and provide independent evaluations of their readiness and potential uses. The redevelopment taskforce could also provide independent assessments of opportunities to redevelop high priority sites and corridors for consideration by public and private owners.	2022	
	b		Encourage the redevelopment taskforce to evaluate site needs and roadblocks to redevelopment. The taskforce could prepare independent recommendations for improving development and redevelopment processes throughout the county and remove roadblocks to success.	2022	
	c		Continue leading an annual speaker series in conjunction with the monthly redevelopment task force that brings in developers from Metro Atlanta to share stories about successful redevelopment projects.	2023	
	d		Continue planning visits to other communities for local real estate professionals and elected leaders to explore and understand successful redevelopment initiatives that could have lessons for Gwinnett County projects.	2022	
	e		Keep tracking prospect inquiries, submittals, and successful wins, include information about the geographic location of sites. Regularly report the number of sites inquired about, submitted, and successful won by City, County location, and CID location.	2022	
	f		Utilize this information to engage in conversations about which geographic areas are generating interest (or lack thereof) and wins and why. In these conversations explore ways to improve the visibility and attractiveness of sites and identify redevelopment improvements that may make them more attractive to targeted industries. Offer recommendations based on Partnership Gwinnett's experience with prospects.	2023	
			Establish an attraction campaign focused on bringing in developers and investors from outside the Atlanta region to facilitate redevelopment that matches the community's vision and needs, especially for commercial space.	2023	
	a		Maintain a database of developer and real estate investor contacts in the Metro Atlanta region and nation.	2023	

2	b	Prepare marketing materials related to real estate development and investment in Gwinnett County.	2023	
	c	As Partnership Gwinnett staff grow, identify and attend regional real estate conferences to make contacts and share opportunities for development in Gwinnett County.	2023	
	d	Schedule regular calls with external developers to maintain contact and keep them aware of opportunities.	2023	
	e	Send a bi-annual newsletter to contacts in the developer and real estate database that highlights real estate market conditions, priority redevelopment sites, and successfully complete projects. Develop and Include links to a real estate investment opportunity section on the Partnership Gwinnett website.	2023	
	f	Invite select regional developers to attend the annual Redevelopment Forum. Model this after a site selector invitation event. Include programming to showcase sites, successful projects, and investment opportunities in Gwinnett County. Also facilitate introductions with local property owners, development partners, and relevant County, City, and CID representatives.	2023	
	g	Consider hosting smaller, invitation-only real estate developer/investor visits to Gwinnett County to provide tours, share stories of successful developments, and explore opportunities for local investment. Implementing this tactic will require additional time and investment from Partnership Gwinnett staff, so only implement this tactic if staff is confident that this investment will provide a return.	2024	
3		**Conduct an annual survey of the business community to understand and communicate which community investments are highest priority for their operations and employees.**	2022	
	a	Develop questions for the business survey that cover topics relevant to business needs. Format the questions in a clear manner that will provide useful feedback to Partnership Gwinnett and other organizations. Keep the survey as brief as possible to avoid future fatigue. Leave room for open-ended feedback to cover future topics. Include metadata related to the business' industry, location, and owner demographics.	2022	
	b	Work with other county organizations, including the Chamber of Commerce, to distribute the survey on a bi-annual or quarterly basis. Conducting the survey more than once a year will allow the addition of topical questions.	2022	
	c	After collecting survey results, prepare a full report for distribution on Partnership Gwinnett's website and through newsletters. Also prepare a press release summarizing key findings and changes from past surveys.	2022	
	d	Support and encourage key community development projects identified by this survey. If the project or initiative is outside of Partnership Gwinnett's scope of work then it can support these efforts through marketing, advocacy, convening relevant partners, and other supporting roles.	2022	

Partnership Gwinnett 4.0 Strategic Plan (2026)

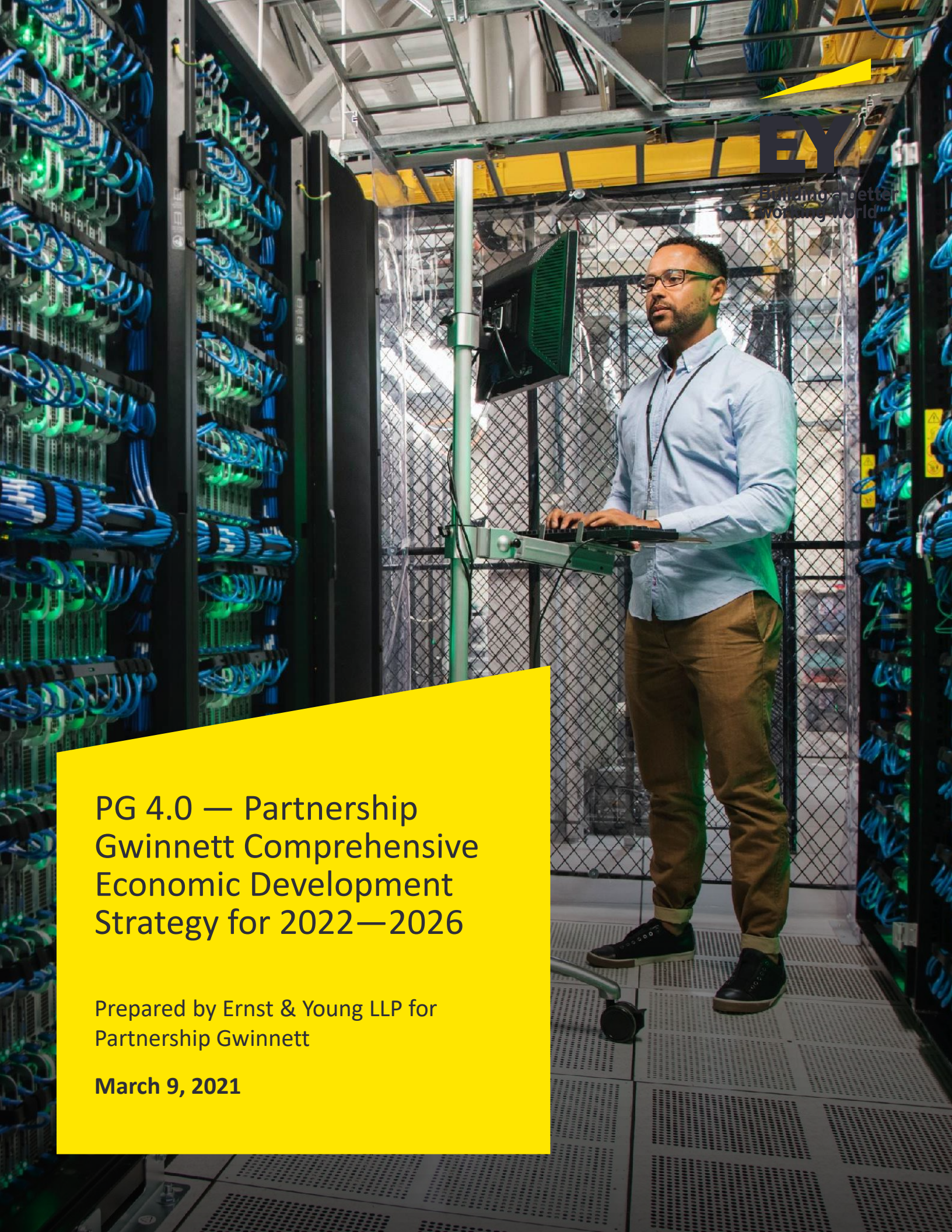
Communications Metric Tracking

Communications Metrics: Key Performance Indicators (KPIs)						
KPIs	Q1	Q2	Q3	Q4	TOTAL	Notes
Total number of media reach					0	
Ad equivalency rates for impressions					$0.00	
Total media exposure					0	
Total new social media followers (all channels)					0	
Partnership Gwinnett website sessions					0	

Partnership Gwinnett 4.0 Strategic Plan (2026)

Yearly Metric Tracking

Yearly Metrics: Key Performance Indicators (KPIs)							
Yearly Metrics		2022	2023	2024	2025	2026	Source
Gwinnett County Total Population							ESRI
Diversity Index							ESRI
Gwinnett County Employment Growth	Q1						GADOL
	Q2						GADOL
	Q3						GADOL
	Q4						GADOL
	Growth Rate						GADOL
Target Industry Employment Growth	Manufacturing						Lightcast
	Supply Chain						Lightcast
	Technology						Lightcast
	Life Science						Lightcast
	HQ						Lightcast
	TOTAL						Lightcast
	Growth Rate						Lightcast
Unemployment Rate							GA DOL
GDP							BEA
Gwinnett County Average Wage Growth	Q1						BLS
	Q2						BLS
	Q3						BLS
	Q4						BLS
	Growth Rate						BLS
Target Industry Average Wage Growth	Q1						BLS
	Q2						BLS
	Q3						BLS
	Q4						BLS
	Growth Rate						BLS
Highschool graduation rate							GCPS
Populational Educational Attainment Population Age 25+	High School (only)						ESRI
	Associate's (only)						ESRI
	Bachelor's (only)						ESRI
	Graduate (only)						ESRI
Median Household Income							ESRI
Share of population age 25 to 44							ESRI
Commercial real estate availability (Vacant SF)	Office						CoStar
	Industria						CoStar
New Construction (SF under construction)	Office						CoStar
	Industria						CoStar
Median Home Value							ESRI



PG 4.0 — Partnership Gwinnett Comprehensive Economic Development Strategy for 2022—2026

Prepared by Ernst & Young LLP for Partnership Gwinnett

March 9, 2021

Executive summary

In August 2020, Partnership Gwinnett hired us to assist in developing Partnership Gwinnett (PG) 4.0, the organization's fourth, five-year economic development strategy. This strategy is intended to build on the success of previous plans, identify new opportunities for improvement, and enhance overall economic development activities across Gwinnett County. Throughout the strategic planning process, we helped Partnership Gwinnett conduct extensive stakeholder engagement and research.

This research found that Gwinnett County is doing well on many fronts, but that there are areas for improvement. Gwinnett County is known for its great quality of life, for its highly ranked school system, and for being home to a thriving business community. At the same time, however, there are pockets of poverty throughout Gwinnett County and a common desire to increase wages and opportunities for all residents.

Reflecting the needs of stakeholders, our recommendations for PG 4.0 focus on continuing to support a thriving local economy while ensuring that all residents have access to economic opportunity. These goals are not mutually exclusive, but actually can work closely in tandem, since our national research has shown that more inclusive communities are also more prosperous and fast-growing communities. The COVID-19 pandemic provides additional urgency to these planning efforts, with businesses and people seeking support in recovery.

This is a pivotal moment to plan for Gwinnett County's economic future, and this PG 4.0 strategy provides a road map that will help position its economy for an even brighter future.

The vision statement for an economic development strategy should reflect the values and economic priorities of a community. It should be bold and aspirational — painting a long-term vision of where the community could be in 20 years. Below is a suggested economic development vision statement for Gwinnett County that incorporates diverse voices, aspirations and possibilities identified during the planning process. At its core, this vision is focused on creating business opportunities that raise the incomes of all households in Gwinnett County.

Gwinnett County is the leading destination for business and talent in the nation and has a thriving economy for diverse people and businesses of all sizes.

As Gwinnett County works toward a long-term, 20-year economic development vision for the future, Partnership Gwinnett should focus on short-term goals and strategies over the next five years. The following goals and strategies could help Gwinnett County achieve the identified vision.

Business development is, and should remain, the core role for Partnership Gwinnett to lead and manage. This goal area focuses on attracting, retaining, expanding, and facilitating the creation of new businesses. In addition to marketing local opportunities to outsiders, this includes providing businesses with the support and resources they need to thrive in Gwinnett County — a role that Partnership Gwinnett should play in collaboration with other local and statewide partners.

Business development goal: Gwinnett County is a top location for domestic and international businesses, local small businesses, and entrepreneurial startups.

Strategies

1. Enhance and expand marketing materials and activities to successfully reach and attract more targeted businesses.
2. Regularly meet with local businesses to support retention and expansion of their operations.
3. Convene an entrepreneur council to connect local entrepreneurs and small businesses with potential customers, external organizations, and other resources to support their growth.
4. Support the development of Rowen and other technology centers to establish Gwinnett County as a leading innovation center in the Southeast.
5. Strategically utilize incentives to support community economic development goals.

Talent development goal: Individuals can access educational resources that match their learning needs and offer rewarding career pathways with Gwinnett County employers.

Strategies

1. Establish a talent council to continue aligning post-secondary offerings to business needs and create a lifelong learning experience for people of all ages.
2. Continue working with K-20 educational institutions to ensure alignment and identify opportunities for the business community to support their success.

3. Strengthen information, training, and other workforce-related resources provided to local businesses.

4. Establish a talent retention, return, and attraction campaign that highlights career and living opportunities in Gwinnett County to support talent development, retention, and attraction of former residents.

Community development goal: Gwinnett County is safe and well-connected, and it offers diverse amenities for people and businesses to live, work, and play.

Strategies

1. Assist Gwinnett County, local cities, and Community Improvement Districts (CIDs) with redevelopment by promoting sites in business development activities, providing business perspectives on infrastructure and site needs, sharing information, and convening a redevelopment task force to make recommendations.

2. Establish an attraction campaign focused on bringing in outside developers and investors to facilitate redevelopment that matches the community's vision and needs, especially for commercial space.

3. Conduct an annual survey of the business community to understand and communicate which community investments are the highest priority for their operations and employees.

Detailed tactical actions that support each strategy are included in Appendix III, Tactical implementation tables, and should serve as a working document for Partnership Gwinnett, the Implementation Committee, and partner organizations throughout implementation.

Contents page

Chapter title	Page
1 Introduction	06
2 Competitive assessment	08
3 SWOT assessment	20
4 Target industry validation	25
5 Vision, mission, and principles	32
6 Goals and strategies	36
7 Implementation	54
Appendix I — Data benchmarking	
Appendix II — Survey results	
Appendix III — Tactical implementation tables	



1 Introduction

In August 2020, Partnership Gwinnett hired EY to assist in developing PG 4.0, the organization's fourth, five-year economic development strategy. This strategy is intended to build on the success of previous plans, identify new opportunities for improvement, and enhance overall economic development activities across Gwinnett County.

About this report

This comprehensive economic development strategy report represents the culmination of months of research and stakeholder engagement, which included 7 one-hour focus groups, over 20 interviews and small group meetings, 4 advisory committee workshops, a County tour, and an online survey with over 800 respondents. This report contains the findings of this research and engagement; observations from EY on economic development conditions and opportunities; and vision, goal, and strategy options based on aspirations heard from stakeholders throughout Gwinnett County.

The report is divided into the following chapters:

Competitive assessment: The competitive assessment examines Gwinnett County's performance in the three goal areas of PG 3.0 and summarizes findings from the detailed quantitative benchmarking research conducted as part of this process and presented in full in Appendix I.

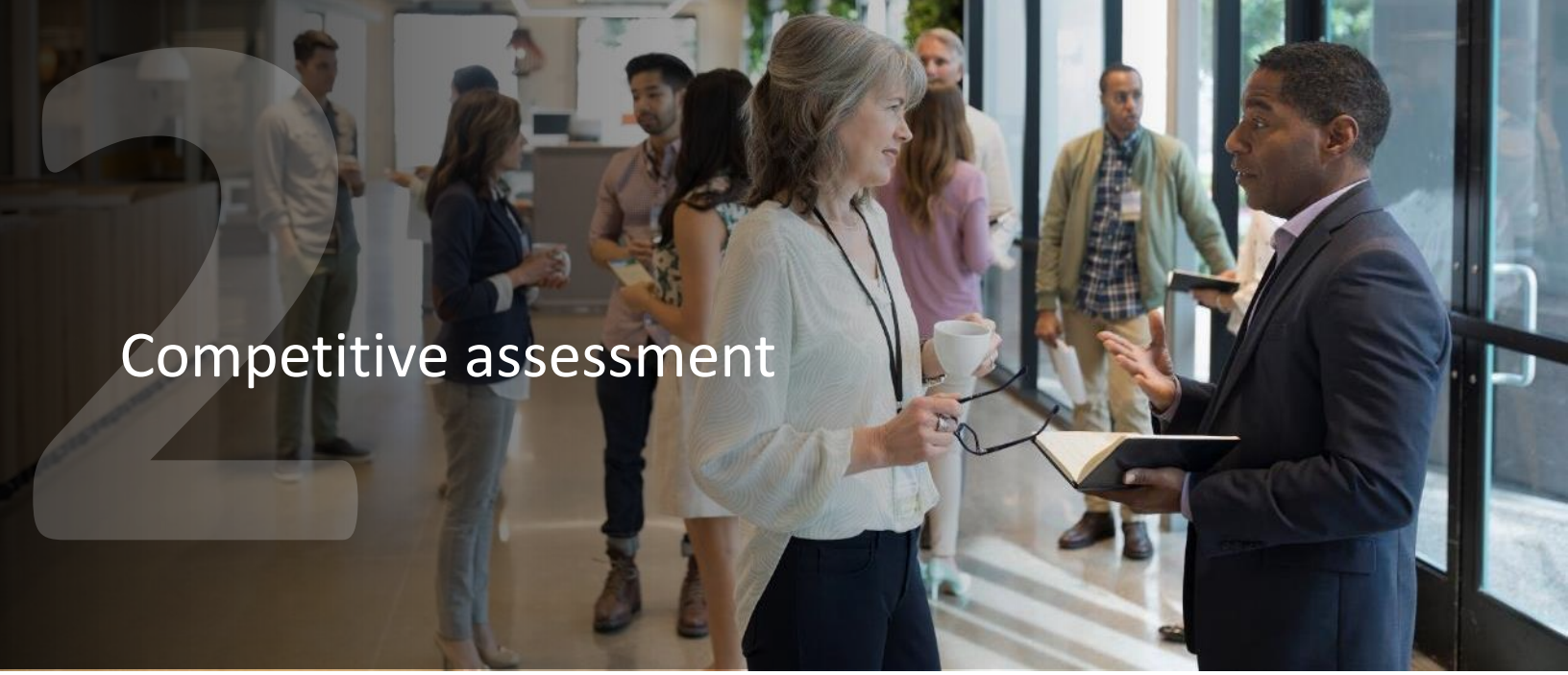
SWOT assessment: The strengths, weaknesses, opportunities, and threats (SWOT) assessment combines the consulting team's quantitative and qualitative research to better understand Gwinnett County's economic performance and how it can be improved.

Target industry validation: This chapter reaffirms Partnership Gwinnett's targeted industries and provides the most recently available data on industry performance and opportunities for growth.

Vision, mission, and principles: This chapter describes the long-term vision for the community, provides an updated mission for Partnership Gwinnett, and describes principles that underly this strategy and all of Partnership Gwinnett's work.

Goals and strategies: In this chapter, we provide in-depth descriptions of each of PG 4.0's recommended main goal areas, explaining why it is a focus for economic development in Gwinnett County and what it entails. We then provide potential strategies that could be pursued to achieve each goal.

Implementation: The final chapter provides an outline of how Partnership Gwinnett, the Implementation Committee, and other partner organizations can collaborate to implement the PG 4.0 strategy.



2 Competitive assessment

Partnership Gwinnett 3.0

In order to prepare strategic recommendations for the next five years, we begin by evaluating the past five years. This helps us better understand which strategies are working, which could use improvement, and which should potentially be let go based on changing local and global conditions. By examining the PG 3.0 strategic plan, we also consider whether the mission and goals remain aligned with the needs and desires of Gwinnett County residents and businesses.

Since inception, Partnership Gwinnett has been focused on a core mission to advance comprehensive economic development in Gwinnett County. Economic development can mean different things in different communities. In this case, through inclusive collaboration, Partnership Gwinnett works to attract and retain jobs, cultivate capital investment, support educational institutions, foster workforce development, and contribute to the exceptional quality of life found in Gwinnett County.

To achieve this core mission, PG 3.0 focused on three strategic goal areas: business development, talent development, and community development.

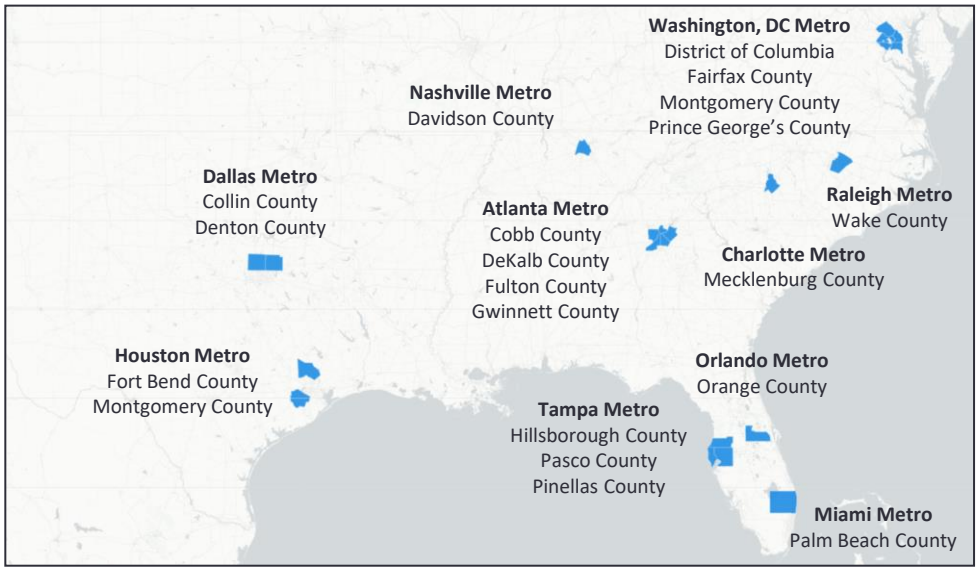
In this chapter of the strategy, we assess how Gwinnett County is performing in each of these strategic goal areas, in addition to the core mission that is focused on overall economic development in Gwinnett County.

Inclusive stakeholder input

Inclusion has been a fundamental approach to the implementation of PG 3.0 and was continued in developing this next strategy. To ensure broad, representative stakeholder input, EY and Partnership Gwinnett facilitated intentional and inclusive meetings, focus groups, workshops, and surveys of residents and businesses from across Gwinnett County. This included 7 focus groups (1.5 hours each) with nearly 100 participants, over 20 one-on-one interviews, 4 workshops with a 40-person advisory committee, and a community survey that received more than 800 responses. The findings from these engagements are discussed throughout this chapter and helped inform our assessment of Gwinnett County's needs and opportunities, as well as the vision for the future. Full results of the survey can be found in Appendix II.

Benchmarking Gwinnett County

In addition to interviews, focus groups, and surveys, EY conducted a detailed data benchmarking analysis. The full results of this analysis can be seen Appendix I. Gwinnett County was compared to 19 other counties of similar population size and location in large metropolitan areas.



Source: EY

The 19 benchmarks are located across the southeastern US and include three comparable counties in the Atlanta Metro: Cobb, DeKalb, and Fulton. None of the benchmarked counties are exactly like Gwinnett County; thus, each offers a useful comparison to contextualize conditions in Gwinnett County.

The core mission

PG 3.0's core mission has been focused on advancing comprehensive economic development in Gwinnett County. Choosing metrics that perfectly reflect success in that mission can be a difficult task. Throughout implementation of PG 3.0, Partnership Gwinnett has prepared detailed report cards and key performance indicator (KPI) reports to assess strategic activity and impacts. Data from these reports were examined in our assessment and utilized in our evaluation.

In assessing Gwinnett County's overall economic development position, however, we chose to focus on global metrics that help contextualize how Gwinnett County is performing overall. Examples of these metrics are total employment growth, population growth, per capita gross regional product (GRP) and growth, household income levels and their growth, and average salary levels and their growth.

By all of these measures, economic development in Gwinnett County from 2015 to 2020 has been successful.

From 2014 to 2019, jobs, population, and gross regional product all grew more quickly in Gwinnett County than the US overall. (Gwinnett County grew jobs at 11%, people at 7%, and GRP at 30%, compared to the US at 8%, 3%, and 28%, respectively).

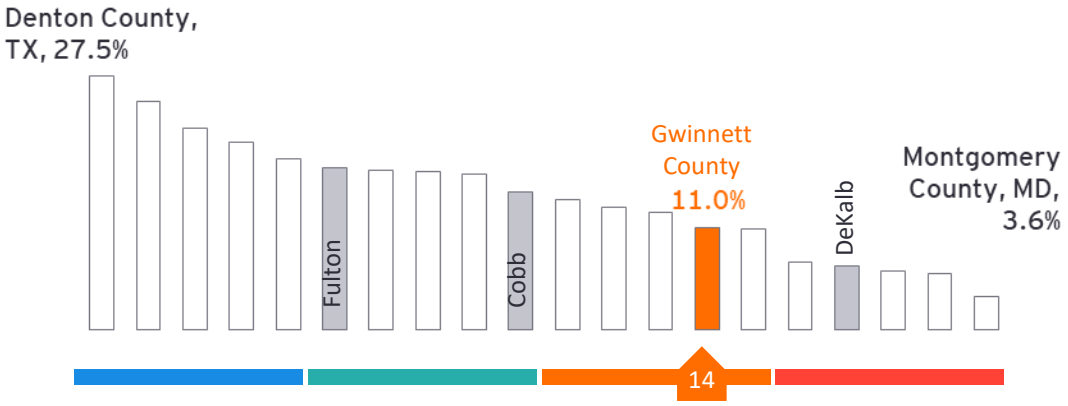
Local growth in these areas also approximately matched Georgia, one of the most economically successful states in the nation, but lagged slightly behind the overall Atlanta metropolitan statistical area, of which Gwinnett County is a part.

At $72,100 in 2019, median household income in Gwinnett County was higher than the Atlanta Metro, Georgia, and the US, but, from 2014 to 2019, median household income growth lagged slightly behind those locations — rising 21% locally compared to 28% in the Atlanta Metro,
26% in Georgia, and 23% nationally.

At $54,600 in 2019, the average wage of jobs in Gwinnett County is lower than the Atlanta Metro ($61,700), Georgia ($55,300), and the US ($59,200). From 2014 to 2019, local average wages also grew more slowly than all of these benchmarks. The high household incomes in Gwinnett County compared to relatively low local wages indicates that many higher earning households likely hold jobs outside of Gwinnett County and commute each day.

Relative to the region, state, and nation, economic development in Gwinnett County has been highly successful, but, relative to the other
19 benchmark counties examined in our analysis, Gwinnett County is performing in the middle of the road. This does not indicate deficiencies in Gwinnett County; the comparison is to some of the highest-performing counties in the nation, but it does show that, despite success, there is room to improve.

Employment growth, 2014—2019



Source: EMSI, EY.

Appendix I, Data benchmarking, provides a comparison on a range of metrics covering economic momentum and prosperity. The findings are generally consistent, with Gwinnett County ranked in the third quartile, between 10th and 15th in many categories.

For example, among the 20 counties examined, Gwinnett County ranked 14th for employment growth, behind Fulton and Cobb counties regionally, but ahead of DeKalb County.

Gwinnett County ranked 10th for population growth, 13th for GRP growth, and 12th for median household income growth. Notably, Gwinnett County ranked 19th for average annual salary growth, ahead of only
Fort Bend County, Texas.

Business development

PG 3.0's business development goal has been focused on six strategic objectives:

1. Retain, expand, and leverage existing businesses.
2. Assist entrepreneurs and high-value startups.
3. Attract new business in high-value target sectors.
4. Nurture international business development through export promotion and foreign direct investment.
5. Leverage partnerships with local, regional, and state entities.
6. Foster policy and incentives frameworks that best support County business development.

Over the past five years, Partnership Gwinnett has been highly successful in accomplishing these objectives. It has facilitated and landed 95 projects that brought in over 12,800 new jobs and $944 million in capital investment. Partnership Gwinnett continues to have strong success recruiting international businesses to Gwinnett County. Many businesses in Gwinnett County also do business overseas, with exports making up nearly 7% of Gwinnett County's gross regional product in 2018 — the 12th highest among benchmarks.

Gwinnett County has also been successful supporting local businesses and entrepreneurs. The number of small businesses in Gwinnett County is growing rapidly and shows a high concentration. In 2018, 75% of businesses in Gwinnett County had fewer than 20 employees — the 5th highest among benchmark counties. From 2013 to 2018, the share of businesses of this size increased 1% — the 2nd highest increase among benchmarks.

Like the residents of Gwinnett County, business ownership is also diverse. In 2017, 7% of businesses in Gwinnett County were owned by Hispanic individuals (the 7th highest among benchmarks), 5% were owned by Black individuals (the 8th highest), and 20% were owned by Asian individuals (the 3rd highest). Women owned 22% of businesses in Gwinnett County, the 15th highest among the benchmarks.

Since the creation of Partnership Gwinnett, the local entrepreneurial ecosystem has become much more robust with the creation of an entrepreneurship council, an angel investing group, a business plan competition, and a centralized website and marketing piece with information on entrepreneurial resources in Gwinnett County.

PG Projects

12,825

New employees from PG-assisted projects from 2015—2020

PG Projects

US$944m

Capital investment from PG-assisted projects from 2015—2020

Highly successful innovation assets include Curiosity Labs, Atlanta Tech Park, and 22 Tech Park. These incubators and accelerators offer space, advice, and a variety of resources to support growing technology businesses in Gwinnett County. The Water Towers and Rowen projects also present unique opportunities to accelerate research and development and new technology commercialization in Gwinnett County.

Gwinnett County's entrepreneurial spirit can be seen in the high share of self-employed individuals locally — 12 out of 100 residents were self-employed in 2018 — the 2nd highest among benchmarks, and this number grew 20% from 2013 to 2018.

Now, Gwinnett County nears completion of the Gwinnett Entrepreneur Center in Lawrenceville, and Gwinnett County has entered into an agreement with Georgia Gwinnett College to run the facility. All of these resources and efforts underscore the strong opportunity to support small business owners and entrepreneurs as they create and grow businesses locally.

Strong collaboration between the County; Cities; the Chamber; Partnership Gwinnett; and other local, regional, and state economic development organizations has been cited as a reason for the success of business development efforts in Gwinnett County. Continuing to facilitate this collaboration will be important for future growth and for addressing remaining challenges, which include aging commercial and industrial properties, limited green real estate space, and a lack of site location incentives relative to some of the counties neighboring Gwinnett County.

Talent development

PG 3.0's talent development goal has been focused on six strategic objectives:

1. Support the continued excellence of the county's public school systems and their ability to meet the needs of an increasingly diverse and multilingual student body.
2. Leverage the ongoing expansion of the county's existing post-secondary institutions and their continued alignment with the needs of residents and businesses in Gwinnett County.
3. Effectively retain graduates from our education systems.
4. Develop, retain, and attract the skilled workforce that is needed by existing and prospective future businesses in target sectors.
5. Foster next-generation and trusted leadership capacity.

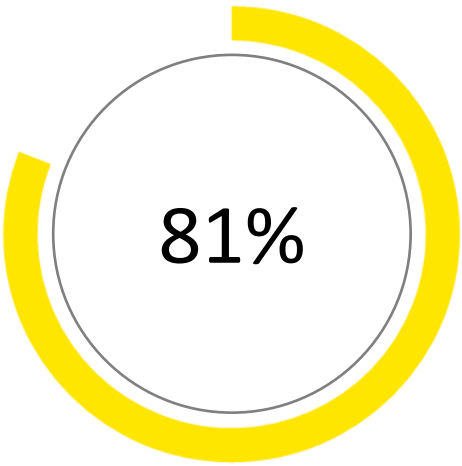
Gwinnett County Public Schools (GCPS) is considered one of the county's greatest strengths. Serving over 180,000 students, GCPS is the largest school system in Georgia and one of the largest in the country. The school system has won numerous awards over the years, including the Broad Prize for Urban Education in 2010 and 2014, which is given to the system that "demonstrated the greatest overall performance and improvement in student achievement while narrowing achievement gaps among low-income students and students of color." More recently, the system led the state, with 27 schools receiving 2019 Single Statewide Accountability System awards.

The success of GCPS's and PG 3.0's talent development efforts can also be seen in the data. From 2011 to 2019, the high school graduation rate in Gwinnett County increased 13 percentage points, from 68% to 81%. Over the same time period, the share of county residents over 25 years old with a bachelor's degree or higher increased 5 percentage points, from 34% to 39%.

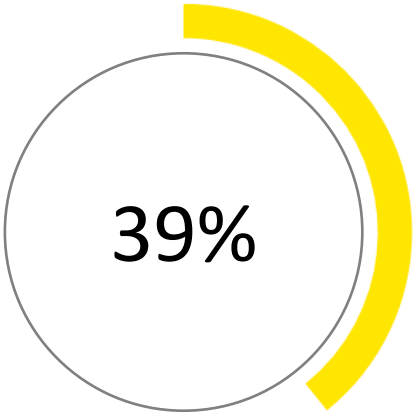
Notably, these gains were spread across racial groups. Detailed charts in the Appendix I show education gains by race. Breaking down the increase in high school graduations by race, from 2011 to 2019, White graduation rates increased by 9%, Black by 20%, Hispanic by 20%, and Asian by 12%. Over the same period, the share of White residents over 25 with a bachelor's degree or higher increased 7%, Black share increased 4%, Hispanic share increased 8%, and Asian share increased 4%.

Some significant gaps still remain in educational success by race. Notably, only 18% of Hispanic residents over 25 years old hold a bachelor's degree or higher, compared to 47% of comparable White residents, 39% of Black, and 45% of Asian. Similarly, Hispanic graduation rates were 71% in 2019, compared to 90% for White students, 80% for Black, and 91% for Asian.

High school graduation rate, 2019



Share of residents with a bachelor's degree or higher, 2019



Source: Governor's Office of Student Achievement/US Census.

This shows that there remains room to improve, but, each year, Gwinnett County residents continue to gain greater access to education. Notably, this includes more than just GCPS, with Buford City Schools and numerous private schools receiving accolades as well. The Gwinnett School of Mathematics, Science, and Technology and other STEM programs continue to better prepare students for careers.

In addition to K-12 education, Gwinnett County offers post-secondary educational opportunities for all levels of students, including Georgia Gwinnett College, University of Georgia-Gwinnett, and Gwinnett Technical College. These institutions offer students a variety of options, price levels, and career pathways, but opportunities remain to continue aligning programs with business needs and improving the connections between learners, educators, and businesses.

One talent development area where Gwinnett County continues to face challenges is attraction and retention. In 2018, young professionals (residents 25 to 44 years old) made up only 27% of Gwinnett County's population (ranked 14th among benchmarks), and this share declined in recent years. Similarly, in 2019, more college educated residents left Gwinnett County than moved into it.

Community development

PG 3.0's community development goal has been focused on six strategic objectives:

1. Help preserve and maintain key assets and services that enhance community well-being.
2. Support the provision of necessary and competitive infrastructure.
3. Support initiatives that mitigate traffic congestion and provide transportation alternatives.
4. Aid in development and redevelopment of key corridors, activity centers, and public spaces.
5. Encourage the continued development of arts, cultural, and entertainment amenities, and other positive placemaking efforts.
6. Effectively engage the business community in support of community development objectives.

Gwinnett County is commonly recognized as a desirable place to live as a community with a high quality of life, but, of the three PG 3.0 goal areas, community development is the one that has the most room for improvement.

Along with great schools and parks, Gwinnett County is much more affordable overall than the US average and most benchmarks. In 2019, Gwinnett County had an overall cost of living index rating of 96.2, compared to 100 for the national average, and it ranked 3rd lowest among the benchmarks — below DeKalb (101.4), Cobb (103.1), and Fulton (111.6) counties.

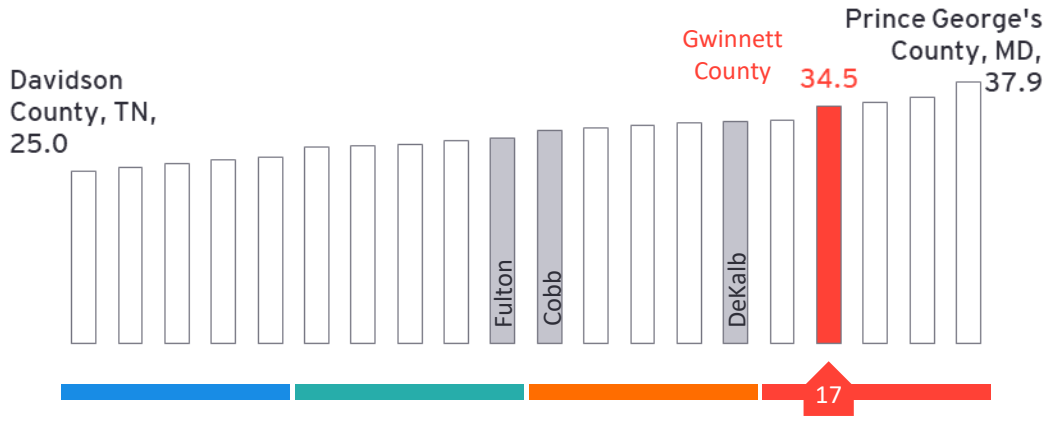
Overall cost of living may be lower in Gwinnett County, but the cost of housing has increased significantly in recent years. From 2014 to 2019, the median home value in Gwinnett County increased 45%, the 10th highest among the benchmarks. Notably, median household income grew only 21% over the same period.

The increase in home values may be partly due to a limited increase in housing supply while population grew rapidly. From 2014 to 2019, the number of housing units in Gwinnett County grew 6% — the 12th fastest among benchmarks. Notably, during the same period, multifamily units compromised only 12% of total housing permits issued in Gwinnett County, which was the 2nd lowest among all of the benchmarks.

Part of Gwinnett County's affordability is due to its geographic location relative to downtown, but this also increases travel distances for many commuters. In 2019, the average commute time in Gwinnett County was

34.5 minutes — the 4th highest among the benchmarks. The lack of public transit options is a notable challenge for many businesses when they are trying to recruit and retain talent, and it is an issue for many residents who are seeking employment and access to services.

Average travel time to work, 2019



Source: EMSI, EY.

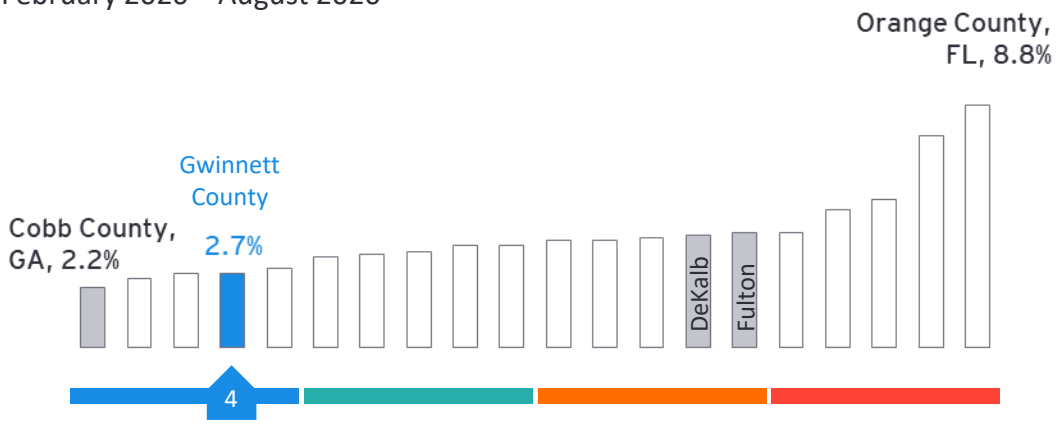
Commercial and industrial real estate product is another concern noted by stakeholders, the EY county tour, and the data. Much of Gwinnett County is built out, leaving limited space along transportation corridors for new development. Many of the commercial and industrial buildings currently available are older and less viable and attractive for new business tenants. This includes aging office space and smaller warehouse and flex spaces. Redevelopment of properties will continue to be critical to supporting further targeted growth in Gwinnett County, but ,in Q3 2020, none of the office space under construction in the Atlanta Metro is located in Gwinnett County.

When surveyed, Gwinnett County residents identified the public transportation system, roads and highways, and tax rates as the top three weakest elements of the economy. Arts, culture, and entertainment came in 4th, showing that this remains a concern. It can be challenging to capture the arts and entertainment community in data, but, in 2018, Gwinnett County had 149 full-service restaurants and bars per 10,000 residents — the 7th lowest among the benchmark communities. New mixed-use developments and other cultural assets continue to provide more options in Gwinnett County, but, like much of the community development goal, there remains room for growth. Increased focus on this effort would likely require enhanced strategies and additional resources to be successful.

COVID-19 impacts

The COVID-19 pandemic has killed hundreds of thousands of Americans and severely disrupted our economy. Each community has been impacted in different ways: economically, socially, and from a public health perspective. In terms of economic impacts, Gwinnett County has weathered the storm fairly well so far.

Change in unemployment rate, February 2020—August 2020



Source: EMSI, EY.

The economic impacts of COVID-19 vary based on a variety of factors, including the severity of infections in a community, the regulations in response to the pandemic, and the makeup for local industries. For example, economies dependent on tourism, such as Orange County, Florida, the home of Walt Disney World, saw their unemployment rise from 2.8% in February 2020 to 11.6% in August 2020 — an 8.8-percentage-point increase.

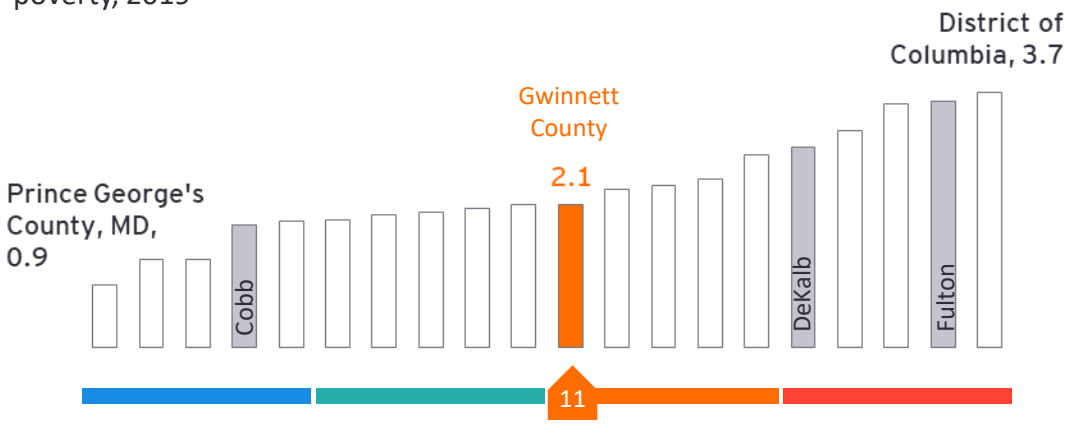
Gwinnett County, by contrast, saw the unemployment rate rise only 2.7 percentage points, from 3.1% in February to 5.8% in August. Almost all other benchmarks were more severely hit by the pandemic, with only Cobb County, Georgia; Collin County, Texas; and Denton County, Texas seeing smaller shifts.

Although impacts were less severe in Gwinnett County, this does not mean that businesses and individuals were not affected. Many businesses face challenges staying afloat, and many residents lost jobs. These people will need help through recovery to ensure that Gwinnett County emerges from the pandemic more resilient than before. Survey respondents identified helping business recover from COVID-19 as the 2nd highest priority for the next five years.

Equity of economic opportunity

In many communities, the pandemic has exacerbated pre-existing health and economic disparities. Although the pandemic has less severely impacted Gwinnett County, disparities of economic opportunity are a reality.

Ratio of non-White poverty to White poverty, 2019



Source: EMSI, EY.

Gwinnett County has an incredibly racially diverse population. With a 0.87 in its racial and ethnic diversity index, Gwinnett County is the 2nd most diverse, beat only by Fort Bend County, Texas, among the benchmarks examined. But racial diversity does not equate to racial equity of economic opportunity. People of color are more than twice as likely to be in poverty in Gwinnett County than White residents. Gwinnett County ranked 11th among the benchmarks in this ratio — ahead of DeKalb and Fulton counties, but behind Cobb County.

Education disparities by race are smaller in Gwinnett County than those of income and poverty. In 2019, 0.7 people of color held some form of college education for every White resident of Gwinnett County — this ranked 7th among the benchmarks, ahead of Cobb, Fulton, and DeKalb counties. From a gender perspective, in 2019, women's earnings were 77% of men's earnings in Gwinnett County — ranked 12th among the benchmarks.

Racial economic disparities are not unique to Gwinnett County or as severe as the US overall or many benchmarked communities, but they remain persistent. Additionally, numerous stakeholders noted the importance of ensuring equitable economic opportunities to a healthy, successful economy.



3 SWOT assessment

Building on strengths to address challenges

The SWOT assessment in this chapter summarizes Gwinnett County's competitive economic position and future opportunities through a holistic lens.

The conclusions in this section are drawn from analysis of quantitative data; qualitative information gathered from interviews, focus groups, surveys, and reports; and our national perspective and subject-matter specialization in this field.

The overall findings in this section lay a foundation of strengths on which Gwinnett County can build future economic development opportunities. They also help identify and prioritize strategic actions to address local challenges going forward.

Strengths

> “Gwinnett is truly doing a great job. That’s why we chose to live and work here. Getting better for tomorrow is key to staying on top.
>
> Survey respondent

- Jobs are growing faster than population in Gwinnett County, helping balance the ratio of residents to jobs.
- Partnership Gwinnett has been incredibly successful at creating jobs and encouraging investment in Gwinnett County. From 2015—2020, Partnership Gwinnett assisted in the creation of almost 13,000 jobs and more than $900 million in investment.
- Public and private organizations in Gwinnett County are incredibly collaborative. Gwinnett County and Partnership Gwinnett are also seen as proactively planning for, and investing in, the county’s future.
- Gwinnett County’s schools are high-performing and contribute to an attractive overall quality of life.
- Alongside schools, Gwinnett County is recognized for its parks and recreational assets, such as the Stone Mountain Tennis Center. These contribute to a highly desirable quality of life that makes it attractive to both businesses and residents.
- Gwinnett County’s population is highly racially diverse and international.
- Local diversity, food, and cultural offerings help make Gwinnett County successful with international business recruitment.
- Gwinnett County is home to multiple higher education institutions that allow local students and residents access to an education beyond K-12 in their own county.
- County schools and businesses have good relationships, which allows students the unique opportunity to explore different jobs and industry during middle school, high school, or college.
- Gwinnett County is known within the Greater Atlanta area and Georgia as an excellent partner, a great place to live, and a great place to do business. Regional organizations are supportive of Gwinnett County and Partnership Gwinnett.
- Gwinnett County is part of the Innovation Crescent and home to innovation-based assets, including Atlanta Tech Park, Curiosity Labs, 22 Tech Park, the new Water Tower project, and the recently announced Rowen project.
- Residents in Gwinnett County are highly educated. From 2011—2019, the number of residents with a high school diploma or higher rose 13% to 81%, and the number of residents with a bachelor’s degree or higher rose 5% to 39%.

Weaknesses

- Real estate product offerings in Gwinnett County could be improved. Office, industrial, and warehousing buildings are often outdated and less attractive to new employers, and greenfield space for new development is limited.
- A lack of public transit options and growing traffic congestion are top concerns among residents and businesses.
- Gwinnett County offers fewer incentives to new businesses than neighboring counties, which can create challenges in business retention and recruitment.
- Racial economic disparities persist in Gwinnett County, and some stakeholders feel investment could be more evenly spread across geographic areas.
- Gwinnett County's distance from the Hartsfield-Jackson Atlanta Airport, coupled with the lack of public transit options, is a challenge, especially for some international visitors or businesses.
- Childcare options are a challenge in Gwinnett County, like many communities across the US — especially during the pandemic. Childcare options are limited and expensive for many families.
- Although Gwinnett County is known for accessible internships and on-the-job learning opportunities for students, many students lack the transportation to access these opportunities.
- Gwinnett County is known as a great place to live, but housing is becoming more expensive, especially relative to growth in income. Many stakeholders feel that the county currently lacks affordable options for the local workforce or younger generations, such as denser apartments, condominiums, or townhomes. Others in survey responses feel that too many apartments are being built. These differing perceptions can create challenges in supporting housing needs.
- The diversity in Gwinnett County sometimes results in cultural and language barriers, which can make it difficult to connect different racial groups to the resources they need, especially for kids and families in the education system.
- Employers have reported some issues with soft skills in the local workforce.
- Gwinnett County has a great and growing innovation ecosystem, but many stakeholders feel it could be better marketed within the region, state, and nation.

> "Commute times are really tough for some folks and defeat the work/life balance so many want to achieve.

Anonymous survey respondent

Opportunities

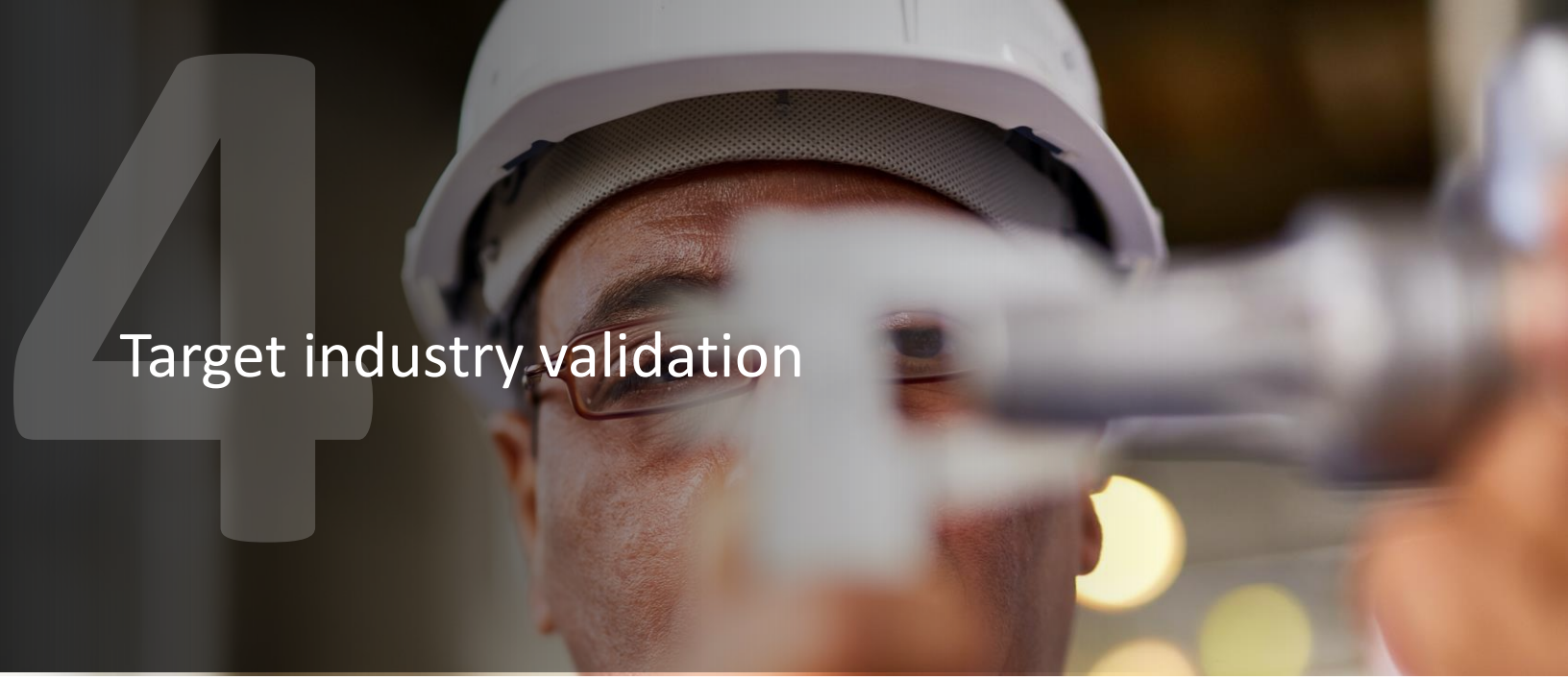
> “I would like to make the Gwinnett Place Mall area to become a thriving commercial cluster, like it used to be in its glory days.
>
> Survey respondent

- Many industrial and commercial buildings and corridors in Gwinnett County are primed for redevelopment. A comprehensive redevelopment strategy that includes connectivity, placemaking, and sustainability planning could address numerous needs county-wide.
- Expansion of MARTA into Gwinnett County could provide much-needed transit connectivity to the broader Atlanta metropolitan area.
- Gwinnett County’s burgeoning technology and technological entrepreneurship ecosystem could be bolstered and grow even further through strategic initiatives and increased connectivity to educational institutions: Gwinnett Tech, Georgia Gwinnett, Georgia Tech, and University of Georgia.
- The Rowen project presents a unique, long-term opportunity to position Gwinnett County as a research and technology center.
- As the most diverse county within a region that is leading conversations around equity and inclusion, Gwinnett County could be a leader for strategies that move beyond celebrating diversity to improving economic equity and being truly inclusive.
- Gwinnett County’s location and diversity make it especially attractive for international businesses.
- The west side of Gwinnett County is seen as a possible place for growth.
- New and younger residents are getting more involved in local political and civic organizations. Gwinnett County could become an excellent place for up-and-coming leaders to grow and collaborate, a County that’s known for fostering local leadership.
- The entrepreneurial and innovation ecosystem is growing in Gwinnett County and will only get stronger as the Rowen site, Atlanta Tech Park, and the Water Tower continue to attract interest.
- The expansion of investors and venture capitalists in Gwinnett County could result in an even stronger entrepreneurial ecosystem.
- Gwinnett County is known for its diversity, but there is an opportunity to more intentionally reflect this diversity in leadership roles in civic organizations, businesses, and more.
- Gwinnett County’s international business and resident connections provide continued opportunities for business development, especially as COVID-19 brings more international companies looking to onshore.

> “There is a massive disparity between the parts of Gwinnett that are well off and the parts that are not. It seems that resources are allocated much better to the desirable parts of the county while poor areas with high crime are forgotten.
>
> Survey respondent

Threats

- If Gwinnett County does not create new, modern real estate product, it could become more difficult to attract and retain target industry businesses. It could also be more difficult to help current businesses expand in the area without new product.
- Without an expansion of transit options and greater connectivity to the rest of the Atlanta Metro and the airport, Gwinnett County may face challenges attracting and retaining young professionals and businesses that rely on their talent.
- Collaboration is one of Gwinnett County’s strongest characteristics, but it requires intentional planning, inclusion, and nurturing future leadership. If this spirit of collaboration and intentional inclusion is lost, it could affect the consistency of investments and planning.
- Similarly, if the diverse population of Gwinnett County feels that it is left out, not represented by leadership, and missing out on investment, it could increase local economic disparities and feelings of disenfranchisement.
- Gwinnett County does not offer as many incentives as neighboring counties or benchmark counties across the US, which could make Gwinnett County less competitive for some business deals.
- Some of Gwinnett County’s major corridors are considered aesthetically displeasing by residents and businesses, which could deter future businesses or residents from locating in Gwinnett County in the future.
- The COVID-19 pandemic has caused health concerns among workers, which means that some jobs are going unfilled and some County residents will willingly remain out of work until they feel the workplace is safe again. This could cause long-lasting impacts on Gwinnett County’s workforce and industries.
- Encouraging the development of more dense, affordable housing has proven to be a challenge, even when cities in Gwinnett County have offered incentives for denser housing.
- The innovation ecosystem is growing in Gwinnett County, but, without local investors and funds to support growth, many local entrepreneurs may be forced to grow their business opportunities elsewhere.



4 Target industry validation

As part of our analysis, we were asked to examine Partnership Gwinnett's target industries, validate their continued relevance, and provide any observations on how they might be adjusted to match current competitive conditions and emerging trends.

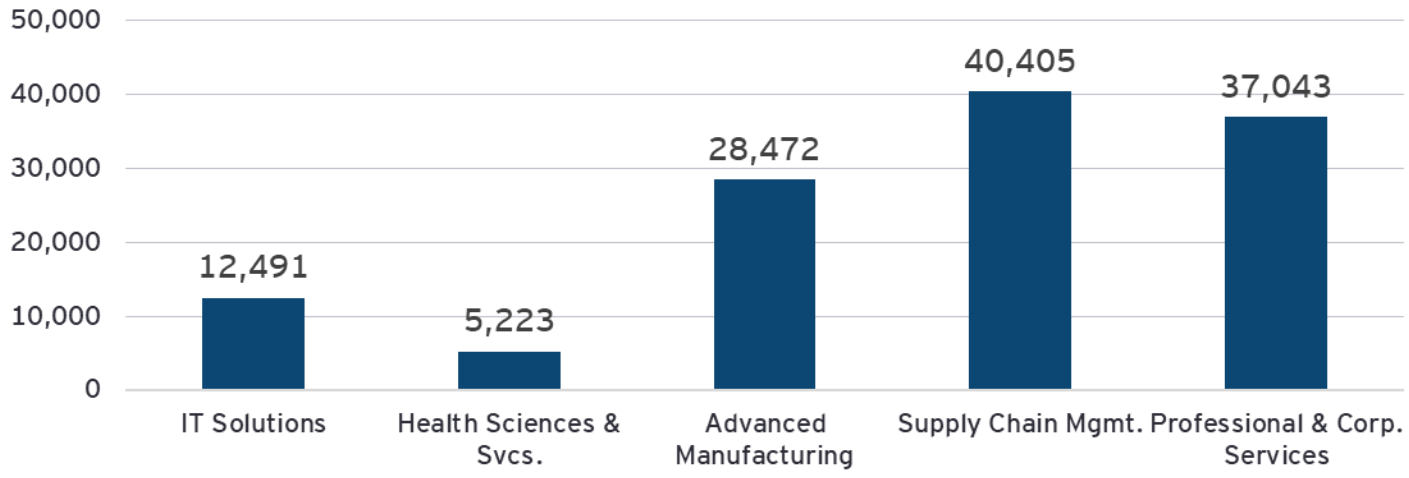
Partnership Gwinnett is currently targeting five industry clusters: Information Technology Solutions, Health Sciences and Services, Advanced Manufacturing, Supply Chain Management, and Professional and Corporate Services.

All target industries are performing well in Gwinnett County and present continued opportunities for growth that match the county's assets and aspirations to create more higher-paying career pathways. The following pages share statistics on each target industry, observations on challenges and opportunities associated with each, and recommendations for adjustments to how their performance is tracked by Partnership Gwinnett.

Notably, all target industries, except Advanced Manufacturing, are more concentrated in Gwinnett County than the US average, indicating the strength of local competitive assets. Each target industry pays local salaries above Gwinnett County average and close to the Atlanta Metro average. All target industries created jobs in Gwinnett County from 2014 to 2019, with the highest growth in Health Sciences and Services, which is also currently the smallest sector in terms of total jobs.

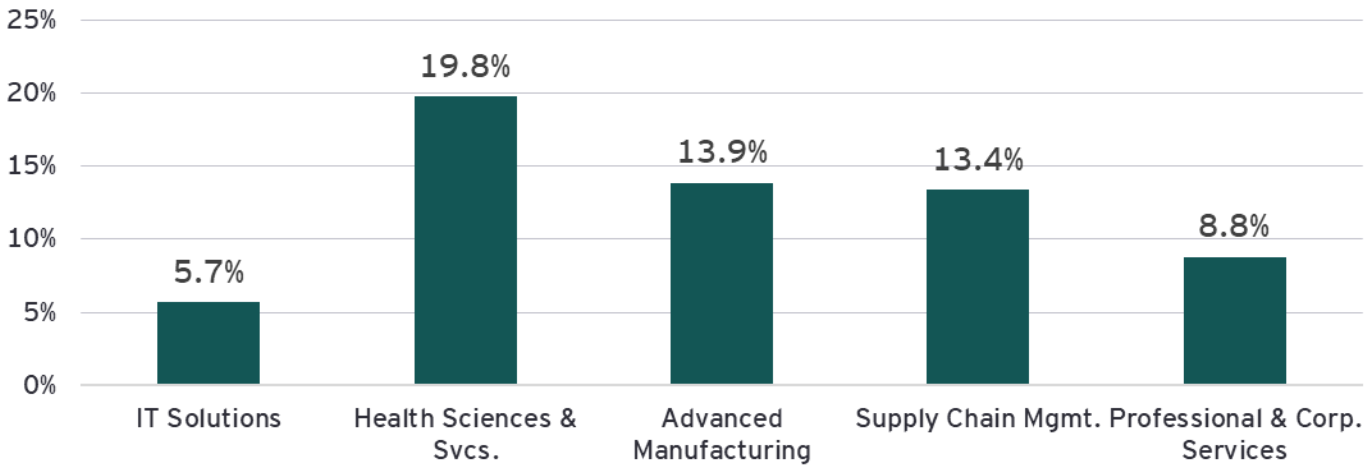
Combined, Partnership Gwinnett's target industries represent over 108,000 jobs in Gwinnett County — 30% of all employment. Supply Chain Management (40,405 jobs) and Professional and Corporate Services (37,043 jobs) are the largest local clusters. From 2014 to 2019, these combined clusters added 11,500 new jobs, a growth rate of 11% — equal to overall county employment growth over this period.

Target Industry Employment, 2019



Source: ESMI, EY.

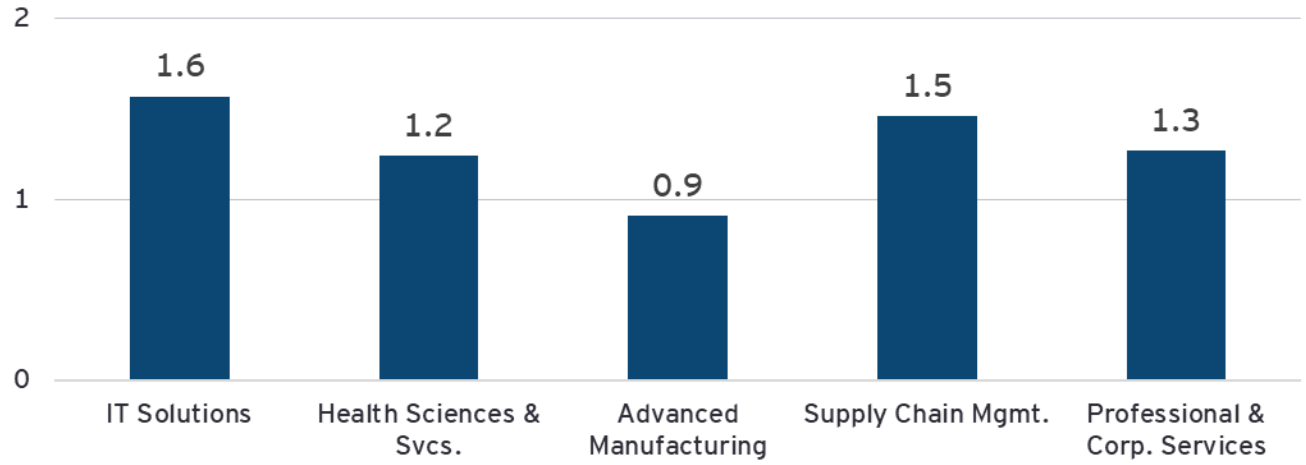
Target Industry Employment Growth, 2014—19



Source: EMSI, EY.

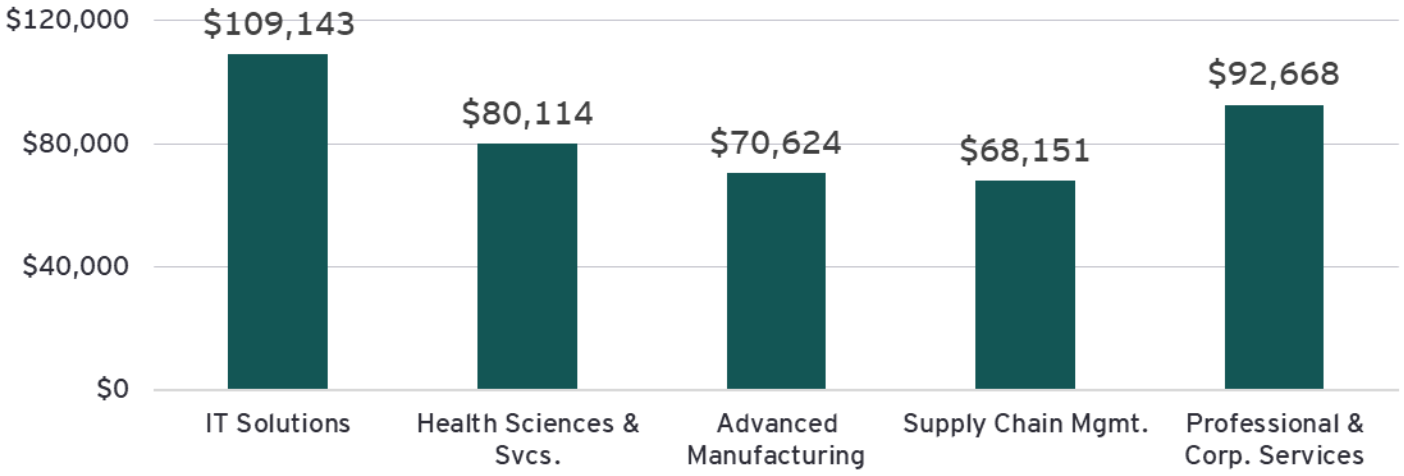
All target clusters, except Manufacturing, are more concentrated in Gwinnett County than the US average, with Location Quotients (LQs) over 1.0. All target clusters also pay salaries well above the county average ($54,500), with IT paying the highest at $109,100 on average in Gwinnett County.

Target Industry LQ, 2019



Source: EMSI, EY.

Target Industry Average Salary, 2019



Source: EMSI, EY.

Observations

Information Technology Solutions

- Gwinnett County is home to a relatively concentrated IT Solutions cluster that pays high wages — nearly double the county average.
- This cluster is growing more slowly than the overall economy in Gwinnett County, and challenges may exist finding Class A office space to accommodate larger operations in this cluster.
- This cluster is growing more rapidly in the rest of the Atlanta Metro, reflective of trends in recent years of IT Solutions employers seeking locations in proximity to larger concentrations of younger workers with transportation connectivity and access to concentrated amenities, such as bars and restaurants, and apartment housing. Continued mixed-use development, increased transportation connectivity, and growth of cultural amenities could make Gwinnett County increasingly attractive to employers in this target cluster.
- There are indications that the COVID-19 pandemic may also create more opportunities for growth in this cluster in Gwinnett County as more businesses in this cluster provide options for remote work, although how that will manifest in terms of business locations vs. worker locations remains to be seen.

Health Sciences and Services

- Health Sciences and Services is the fastest-growing target cluster in Gwinnett County, with local growth matching that of the Atlanta Metro and exceeding the US rate of growth.
- This cluster pays well above average salaries and offers a range of rewarding career pathways for individuals with different skill levels.
- Gwinnett County has high employment concentrations in pharmaceutical manufacturing and medical equipment, both high-wage and high-growth subsectors that are well supported by university research and development activities across Georgia and educational institutions in Gwinnett County. Innovative companies at Atlanta Tech Park and other locations in the county contribute to rising strengths in this sector.
- The COVID-19 pandemic is likely to continue to accelerate growth in this cluster within Gwinnett County and the Atlanta Metro as the US and the world increase their focus on population health, recovery, and resiliency.

Advanced Manufacturing

- Advanced Manufacturing is the least concentrated (lowest LQ) target industry in Gwinnett County, but it saw the 2nd highest growth rate in recent years.

- Manufacturing opportunities for Gwinnett County should be especially focused on technologically advanced subsectors and international companies. Many larger traditional manufacturing and original equipment manufacturing operations are likely to seek lower-cost locations, but Gwinnett County has strengths related to availability of a highly skilled workforce, the ability to develop training programs at local educational institutions, strong highway logistical connectivity, and geographic proximity to other Atlanta Metro manufacturing companies and Hartsfield-Jackson International Airport.
- Gwinnett County's population diversity and past success with international companies continue to make it an attractive destination for foreign companies seeking domestic locations. The COVID-19 pandemic may further expand these opportunities as more international companies open operations in the US to avoid supply chain disruptions. Similarly, more US manufacturers may explore re-shoring opportunities for similar reasons.

Supply Chain Management

- Supply Chain Management is the largest existing cluster in Gwinnett County, which a high concentration of jobs, but the lowest average salary among target industries. This cluster still pays salaries well above the Gwinnett County average and has seen strong growth in recent years.
- Gwinnett County continues to have competitive strengths in this cluster due to Gwinnett County's geographic location within the Atlanta Metro, the state of Georgia, and the US, combined with a strong highway infrastructure.
- Much of the existing warehousing and distribution space in Gwinnett County is dated, with lower ceilings than desired by new operations, which may create challenges growing this sector without reinvestment and redevelopment of existing properties. These older flex spaces nonetheless offer competitive opportunities for smaller supply chain companies, small-scale manufacturers, technology companies, and more.

Professional and Corporate Services

- Professional and Corporate Services is the 2nd largest existing target cluster in Gwinnett County, with the 2nd highest average salary.
- This cluster is growing more slowly in Gwinnett County than the Atlanta Metro and the US, which could be due to a variety of factors, including limited availability of new office space and transportation options. As redevelopment occurs and the Atlanta Metro grows, these challenges may become less of a concern for employers in this cluster.
- Similar to trends in IT Solutions, the COVID-19 pandemic could increase the potential for Gwinnett County growth in this target cluster as more companies distribute operations away from city centers and allow for remote work.

Tracking adjustments

In the past, Partnership Gwinnett has used a combination of Standard Industrial Classification and North American Industry Classification System (NAICS) codes to collect and analyze data on these target industries. The codes being utilized to categorize the target industries have, in some cases, been fairly broad, and they occasionally double count jobs in two different target clusters.

To ease collection of consistent and accurate statistics on Partnership Gwinnett's target industries, we suggest that it utilize the following NAICS codes, which were used in our data analysis on the previous pages:

Information Technology Solutions

- 5112 — Software Publishers
- 518 — Data Processing, Hosting, and Related Services
- 51913 — Internet Publishing and Broadcasting and Web Search Portals
- 5415 — Computer Systems Design and Related Services

Health Sciences and Services

- 3254 — Pharmaceutical and Medicine Manufacturing
- 3345 — Navigational, Measuring, Electromedical, and Control Instruments Manufacturing
- 3391 — Medical Equipment and Supplies Manufacturing
- 54138 — Testing Laboratories
- 541714 — Research and Development in Biotechnology (except Nanobiotechnology)
- 6215 — Medical and Diagnostic Labs

(Note: This focuses on Health Sciences and Services, not direct medical care, such as hospitals and doctors' offices.)

Advanced Manufacturing

- 31 — Manufacturing

(Note: This is currently the broad manufacturing code utilized by Partnership Gwinnett, which captures many activities that would not be considered "Advanced." It is worth considering a more refined subset of manufacturing codes to track.)

Supply Chain Management

- 42 — Wholesale Trade
- 48 — Transportation and Warehousing

Professional and Corporate Services

- 54 — Professional, Scientific, and Technical Services
- 55 — Management of Companies and Enterprises



5 Vision, mission, and principles

The vision statement for an economic development strategy should reflect the values and economic priorities of a community. It should be bold and aspirational — painting a long-term vision of where the community could be in 20 years. At the same time, the vision statement should feel attainable and measurable so that the community feels that it's been tasked with a challenging but realistic goal.

Partnership Gwinnett's vision statement provides a signpost to guide goals and strategies. It should also act as a reference point when making future decisions. When executing assignments, prioritizing investments, developing programs, and communicating about Gwinnett County, Partnership Gwinnett and economic development partner organizations should ask whether their choices match this vision for Gwinnett County.

Below is a suggested economic development vision statement for Gwinnett County that incorporates diverse voices, aspirations and possibilities identified during the planning process. At its core, this vision is focused on creating business opportunities that raise the incomes of all households in Gwinnett County.

20-year vision statement

Gwinnett County is the leading destination for business and talent in the nation and has a thriving economy for diverse people and businesses of all sizes.

Mission statement

The mission statement describes how the economic development organization will go about achieving the vision. Partnership Gwinnett requested an updated mission statement that was concise and memorable, inspired by the Gwinnett Chamber's mission, "We champion business". The draft mission statement below seeks to capture Partnership Gwinnett's core purpose in the community in a simple and succinct way, with the focus on actively creating opportunities that increase prosperity for people and businesses in Gwinnett County.

> "We drive economic prosperity in Gwinnett County.

Economic development goals

PG 3.0 focused on three key pillars: business development, talent development and community development. Focusing on these pillars provided a holistic approach to economic development, recognizing that growing desirable businesses depends on cultivating talent and investing in the community. This approach also positioned Partnership Gwinnett to play specific roles in each pillar: for business development, leading and managing; for talent development, convening and catalyzing; and for community development, encouraging and supporting.

PG 3.0 has been a successful strategy, and stakeholders in Gwinnett County expressed a desire to continue the good work while exploring ways to improve, address new challenges and opportunities, and take economic development to the next level. Among stakeholders' goals, we heard common themes around attracting more higher-paying jobs, raising incomes across the county, and accelerating redevelopment.

Based on these objectives, in PG 4.0, we recommend maintaining the same three pillars, but adding strategies and tactics to amplify efforts that grow attractive jobs, train individuals and connect them to profitable career pathways, and facilitate strategic investment in Gwinnett County. Although the goal topics may remain the same, instead of pillars that stand separately, in PG 4.0, they should be considered mutually reinforcing focus areas that each help Partnership Gwinnett accomplish its mission and Gwinnett County achieve its vision of prosperity. Additionally, as progress has been made around each goal, Partnership Gwinnett can play a more active role in community development as a convener and catalyst.

Business development goal: Gwinnett County is a top location for domestic and international businesses, local small business, and entrepreneurial startups.

This goal area focuses on actively growing and supporting the business community in Gwinnett County. Strategies within this goal area include those that attract new domestic and international businesses in targeted industries, connect with and support existing businesses to help them grow, and assist small business and entrepreneurial organizations as they cultivate new business creation in Gwinnett County. This goal area represents the core of traditional economic development activities that are led and managed by Partnership Gwinnett in collaboration with local and state partners when dealing with small businesses and entrepreneurs.

Talent development goal: Individuals can access educational resources that match their learning needs and offer rewarding career pathways with Gwinnett County employers.

This goal area focuses on ensuring that businesses in Gwinnett County have access to a skilled workforce and that County residents have access to educational opportunities that set them up for profitable local careers and help raise incomes. Gwinnett County's educational system is one of its greatest assets, and strategies within this goal include continuing to support the K-20 system, connecting learners to in-demand post-secondary training opportunities, and exploring opportunities for upskilling and reskilling to support local businesses and have access to a high-quality job. As educational institutions across Gwinnett County continue to successfully develop new programs, Partnership Gwinnett can play an important role in increasing collaboration and communication between organizations so that businesses and individuals can more easily access resources.

Community development goal: Gwinnett County is safe, well-connected, and offers diverse amenities for people and businesses to live, work and play.

This goal area focuses on ensuring that Gwinnett County remains a desirable location for people and businesses. In today's economy, businesses often follow people, and people seek communities that have a high quality of life. Business needs are ever in flux, and commercial properties require reinvestment or redevelopment to ensure that they support the changing space and technology needs of employers. Strategies under this goal include attracting new investors to Gwinnett County, gathering and sharing the needs of growing businesses, and catalyzing investment that will facilitate economic development throughout the community.

Foundational principles

Extending the principle of inclusion from PG 3.0, the following foundational principles reflect values that Gwinnett County stakeholders expressed throughout the planning process. These principles can guide economic development activities and decisions throughout strategic implementation:

- **Inclusion** — Bringing more voices to the table and incorporating diverse perspectives when making decisions and investments.
- **Innovation** — Leveraging technology and creative thinking to solve problems and create new opportunities in Gwinnett County.
- **Collaboration** — Working with partners to collectively achieve the community's economic development vision and address local needs.

Partnership Gwinnett 4.0 strategic framework graphic





6 Goals and strategies

In this chapter, we provide in-depth descriptions of each of PG 4.0's recommended main goal areas, explaining why it is a focus for economic development in Gwinnett County and what it entails. We then provide potential strategies that could be pursued to achieve each goal. The strategies themselves are at a higher level and are supported by specific tactical actions, which are provided in Appendix III, Tactical implementation tables.

Metrics

For each goal, we provide suggested metrics that will help measure in Gwinnett County's longer-term progress toward the goal. These metrics do not provide a direct measure of Partnership Gwinnett's activities and their success, but rather offer reliable statistics to track overall progress toward each goal. Many of these metrics are available for only previous years and thus lag behind actual activity. They nonetheless provide useful insight into the health of Gwinnett County's economy and whether change is trending in the desired direction.

Key performance indicators

Alongside metrics, which measure overall progress toward each goal, we provide suggested KPIs that will help Partnership Gwinnett track progress implementing tactical activities and their impacts. The impact of some economic development activities can be difficult to measure, since the return on investment may not occur for many years. For example, a marketing brochure read by a company today may register with a CEO, but not translate into an actual relocation for five years. Throughout these goals, we suggest KPIs that are measurable, reflective of activity and impact, easily communicated, and not so extensive as to dilute the measurement.

Business development

Goal 1: Gwinnett County is a top location for domestic and international businesses, local small business, and entrepreneurial startups.

Business development is, and should remain, the core role for Partnership Gwinnett to lead and manage. This goal area focuses on attracting, retaining, expanding, and facilitating the creation of new businesses. In addition to marketing local opportunities to outsiders, this includes providing businesses with the support and resources they need to thrive in Gwinnett County — a role that Partnership Gwinnett should play in collaboration with other local and statewide partners.

Gwinnett County's economic development strengths make it a highly competitive location to attract and grow businesses in its target industries. Partnership Gwinnett has had particular success with international businesses, which continue to find Gwinnett County a top destination in the nation. The strategies below seek to leverage those competitive strengths and make these efforts even more successful.

Notably, during the PG 4.0 planning process, stakeholders articulated common desires to see an increased emphasis on supporting existing businesses, creating business opportunities across Gwinnett County's geographic areas, and focusing on quality economic development projects. Quality projects are business development opportunities that pay above-average wages, offer career pathways to economic prosperity, or bring significant capital investment that generates positive economic impacts (see the following callout page for more detail). These strategies aim to make Gwinnett County the Atlanta Metro leader for job growth, alongside population growth, and raise the average salary to 1st within the region.

Strategies

1. Enhance and expand marketing materials and activities to successfully reach and attract more targeted businesses.
2. Regularly meet with local businesses to support retention and expansion of their operations.
3. Convene an entrepreneur council to connect local entrepreneurs and small businesses with potential customers, external organizations, and other resources to support their growth.
4. Support the development of Rowen and other technology centers to establish Gwinnett County as a leading innovation center in the Southeast.
5. Strategically utilize incentives to support community economic development goals.

Business development

Goal 1: Gwinnett County is a top location for domestic and international businesses, local small business, and entrepreneurial startups.

Metrics

1. Total private employment and growth.
2. Target industry employment and growth.
3. Gross domestic product levels and growth.
4. Gwinnett County average wage and growth.

KPIs

1. Relocation project statistics (e.g., jobs created, average wage, capital investment, industry, international or domestic, site location).
2. Expansion project statistics (e.g., jobs created/retained, average wage, capital investment, industry, site location).
3. Existing business visit statistics (e.g., number of meetings, industry, geographic location, demographics of owners).
4. Marketing trips conducted and associated statistics (e.g., business meetings held) – international and domestic.
5. Inbound events hosted/site visits conducted (e.g., statistics on site location visits).
6. Leads generated by source.
7. Website and marketing statistics.
8. Incentive awards and economic impact statistics (shared by incentive-awarding organization and Partnership Gwinnett).

Defining quality projects

As Partnership Gwinnett focuses on business attraction and assisting existing and new businesses, it is important to choose the projects on which to focus limited staff time and resources. This does not mean that business opportunities will be excluded from Gwinnett County, but rather that Partnership Gwinnett can choose to spend more budget, time, marketing, and other resources on those projects that best match the elements of quality desired by local stakeholders.

By establishing agreed-upon essential criteria that define quality projects, Partnership Gwinnett can also more easily identify which projects are likely to receive incentives from Gwinnett County, cities, and other organizations, providing clarity and making communication with prospective businesses easier.

During the PG 4.0 planning process, we heard consistent expression from Gwinnett County residents, business leaders, and elected leaders regarding the types of business opportunities they would like targeted. The following criteria could provide a baseline to determine whether a business development opportunity is a quality project:

- A quality project should pay above-average wages compared to the existing average for that industry in Gwinnett County/Atlanta Metro.
- A quality project should offer benefits to its employees, such as health insurance and paid sick leave.
- A quality project should offer a variety of entry points for individuals with different education/skills and opportunities for rewarding career advancement.
- A quality project should additionally (or alternatively) bring a high level of capital investment to Gwinnett County, which would generate tax revenues that have a positive economic impact on the community.

These are common minimum criteria for defining a quality project. Other factors that Partnership Gwinnett could consider include whether the opportunity advanced strategic goals, such as growing the applied environmental research at the Water Tower or whether the firm expressed interest in investing additional resources in the local community, such as investments to youth programs or other community needs.

Defining the types of projects that Partnership Gwinnett will actively pursue could allow it to focus on pursuing leads that are pre-qualified as desirable by the community. It would also make it easier for Partnership Gwinnett to measure and communicate progress on identified goals and metrics for business development.

Business development

1.1 Enhance and expand marketing materials and activities to successfully reach and attract more targeted businesses.

Partnership Gwinnett currently has a robust marketing toolkit and widely admired brand, but it could be expanded and refreshed to better reach target audiences and industries. Enhancing these activities will also help Partnership Gwinnett reinforce the positive brand it has within the region and state while growing awareness nationally and internationally. Tactics within this strategy could include working with existing international businesses to enhance sales messages, adding new marketing tools, refining current marketing tools or tools in development, continuing to align with state and regional partners, and reviewing the analytics and efficacy of each tool throughout implementation.

For tactics, see Appendix III, Tactical implementation tables.

1.2 Regularly meet with local businesses to support retention and expansion of their operations.

Directly connecting with local businesses is the best way to hear what challenges they are facing and understand how Partnership Gwinnett can support them. Business retention and expansion meetings could include personalized one-on-one visits (or videoconference) with a single business's leadership or meetings with multiple business executives from a target industry in a group setting.

The firsthand connection and personal outreach from these meetings allow Partnership Gwinnett to proactively identify obstacles that might prevent local businesses from expanding and to either directly address those obstacles or connect the business with another organization that might help. These meetings also allow Partnership Gwinnett to regularly take the pulse of Gwinnett County's competitive position by listening and compiling business perspectives on local strengths, challenges, and needs. Tactics within this strategy focus on regularly connecting with local businesses across Gwinnett County, systematically collecting feedback from these meetings, and actively supporting businesses based on their feedback.

Notably, during the planning process, stakeholders, including elected officials, expressed a desire to connect with minority- and woman-owned businesses and businesses in all geographic areas of Gwinnett County. To ensure demographic and geographic representation in this strategy, tactics could also include tracking of related characteristics associated with engaged businesses and intentional outreach to reflect Gwinnett County's diversity.

For tactics, see Appendix III, Tactical implementation tables.

Business development

1.3 Convene an entrepreneur council to connect local entrepreneurs and small businesses with potential customers, external organizations, and other resources to support their growth.

Small businesses create the majority of new jobs in any community. There are differences between a local-serving small business, such as a restaurant, and a software development entrepreneur, but they both offer benefits to economic development. Whether a locally owned brewery or the next big technology startup, they play an important role in creating local jobs and offer important opportunities for wealth creation for business owners and their families.

Entrepreneurs can start a business anywhere but tend to thrive in communities with ample resources to help them grow. If an entrepreneur cannot find the resources they need locally, their business may never get off the ground, fail or move to a new location.

In the past, Partnership Gwinnett played a more direct role in small-business support, but the small-business support ecosystem in Gwinnett County has grown and, along with it, the small-business community, especially in the technology and innovation sectors. Newer organizations and facilities, like Atlanta Tech Park, the Water Tower, and the soon-to-open Gwinnett Entrepreneur Center, provide invaluable resources to support local entrepreneurs and small businesses. With the small-business support network growing more robust, Partnership Gwinnett's role in this area can also evolve.

In addition to attracting entrepreneurs to Gwinnett County and specific developments, such as Rowen, Partnership Gwinnett can help connect local entrepreneurs to larger county businesses as potential customers, mentors, or funders through formalized programs. These connections can provide valuable insights to new entrepreneurs and directly facilitate new business opportunities, all of which help grow businesses in Gwinnett County.

As a connector to information, organizations, and resources outside of Gwinnett County, Partnership Gwinnett can also serve as an important resource for local small businesses and entrepreneurs. This includes providing research and market intelligence to businesses, sharing information about state and federal programs for COVID-19 recovery and other topics, and bringing in outside experts to share knowledge.

For tactics, see Appendix III, Tactical implementation tables.

Business development

1.4 Support the development of Rowen and other technology centers to establish Gwinnett County as a leading innovation center in the Southeast.

Gwinnett County is home to numerous growing technology centers, including the Water Tower, Atlanta Tech Park, and the Curiosity Lab at Peachtree Corners. Partnership Gwinnett can continue to support these technology centers by highlighting them in marketing materials, arranging site visits for prospective companies, and convening leaders in regular meetings to discuss development opportunities.

The Rowen project is a unique opportunity for Gwinnett County and the entire Atlanta region that complements these other assets. Partnership Gwinnett should support the Rowen Foundation and other partners as much as it can throughout the entire life cycle of the project. Rowen is a long-term investment, and some activities will be laying a foundation for future growth. At the same time, businesses are already exploring Rowen as a potential location site, which demonstrates the importance of incorporating Rowen into planning efforts alongside other technology centers.

Partnership Gwinnett can assist the Rowen Foundation and other organizations' marketing efforts by including the sites in marketing materials and promoting them at speaking events. Supporting marketing efforts will be especially important for Rowen because the community is still unclear about what the Rowen project is and what it means for the economy. Partnership Gwinnett could help the community develop and understand the vision for Rowen. It can also assist with business development efforts to sites in Rowen, the Water Tower, and other parks and support any related businesses by connecting them to training, the local workforce, and other assets.

For tactics, see Appendix III, Tactical implementation tables.

Business development

1.5 Strategically utilize incentives to support community economic development goals.

Every community presents different strengths and challenges for businesses to locate, expand existing operations, or create a new startup enterprise. Incentives can take a wide array of forms, but they are generally considered tools that help a business overcome an operational challenge in a community. These could be tax abatements to offset costs, cash grants based on job creation, workforce training credits, expedited permitting processes, subsidized space in an incubator, and much more. Incentives should always be utilized strategically to advance community goals, such as redeveloping a blighted property or attracting an employer that will bring thousands of high-wage jobs to the community.

Communities should offer diverse incentive options to businesses in different industries and stages of growth, including options for both existing businesses in the community and newly located ones. In all cases, incentives should be offered only if they have a net positive economic impact on the community and align with community goals.

Gwinnett County is not the lowest-cost location in the Atlanta region, and, because it offers many other strategic advantages to businesses, Gwinnett County generally does not offer cash incentives. For businesses in some industries, this may make Gwinnett County less competitive for attraction. This is offset by competitive strengths that Gwinnett County offers for other businesses.

Gwinnett County has a well-articulated incentives policy in place, but it could be re-examined to ensure that it is up to date and reflective of best practices. Incentive policies should always protect taxpayers by including clawback provisions and other safeguards. This is particularly important because site selection dynamics and business needs change frequently, especially as a result of the COVID-19 pandemic.

Additionally, to help Partnership Gwinnett most effectively target the right industry sectors and assist local and external businesses, Partnership Gwinnett could develop an incentive framework that identifies all possible incentives available in Gwinnett County from different sources, including Gwinnett County, the cities, the state of Georgia, and educational institutions. These incentive tools could then be cross-tabulated to the specific industry sectors and types of businesses they best support. By tracking which incentives are pursued and utilized by prospects and which are not, Partnership Gwinnett can gather statistics on which incentives are proving most valuable in attracting targeted businesses. This information could be shared with County, city, and other leadership to better inform incentive decision-making.

For tactics, see Appendix III, Tactical implementation tables.

Talent development

Goal 2: Individuals can access educational resources that match their learning needs and offer rewarding career pathways with Gwinnett County employers.

Talent development is a key driver of economic development, since businesses require skilled workers and supportive educational programs. Talent development also helps build a thriving community. Attracting quality jobs to a community does not raise incomes if residents are not able to attain those jobs. This goal therefore focuses on understanding the current and future workforce needs of businesses, developing an educational system and pipeline to match those needs, and connecting individuals and businesses to educational resources and each other.

Gwinnett County is recognized for its top-performing public school systems and has seen graduation rates improve significantly for all demographic groups over the past decade (a 13-percentage-point rise overall). Gwinnett County is also home to numerous successful post-secondary educational institutions that offer programs at all levels, from certificates through professional degrees.

PG 4.0 talent development strategies can focus on increasing collaboration between these institutions and more effectively communicating about resources with businesses and individuals. These activities will enhance connectivity between institutions, employers, and learners to ensure that the workforce needs of individuals and businesses are met across Gwinnett County.

Matching educational resources to individual needs also means considering learners of different ages, backgrounds, and accessibility levels. This will support talent success and help Partnership Gwinnett maintain a strong, diverse talent pipeline for years to come.

Strategies

1. Establish a talent council to continue aligning post-secondary offerings to business needs and create a lifelong learning experience for people of all ages.
2. Continue working with K-20 educational institutions to ensure alignment and identify opportunities for the business community to support their success.
3. Strengthen information, training, and other workforce-related resources provided to local businesses.
4. Establish a talent retention, return, and attraction campaign that highlights career and living opportunities in Gwinnett County and helps grow the skilled working age population.

Talent development

Goal 2: Individuals can access educational and training resources that match their learning needs and offer rewarding career pathways with Gwinnett County employers.

Metrics

1. High school graduation rates.
2. Educational attainment of population (high school diplomas, associate's degree, bachelor's and higher – include racial breakdown)
3. Median household income
4. Share and growth of Gwinnett County population age 25 to 44
5. Number of internships and other work-based learning opportunities filled in the County

KPIs

1. Number of meetings of the new talent council.
2. Number of talent and workforce development resources shared with local businesses.
3. Number of active talent development programs with which Partnership Gwinnett is involved.
4. Responses to business survey questions related to talent development (see Strategy 3.3), which could include difficult-to-fill occupation categories.
5. Number of materials produced and shared for a talent attraction campaign.

Talent development

2.1 Establish a talent council to continue aligning educational offerings to business needs and create a lifelong learning experience for people of all ages.

Convened by Partnership Gwinnett and other community partners, a talent council could consist of diverse education, workforce, business, and government leaders who meet on a quarterly basis to advocate for an integrated career-readiness process from early childhood education through post-secondary learning.

The group could consist of executive leaders who have the ability to take the strategies and recommendations that the council develops and activate them within their specific organizations and spheres of influence so that tangible, measurable progress is made toward an integrated and aligned learning ecosystem. This council could create a direct connection between educators and businesses, allowing educational institutions to implement programs that train students on in-demand skills.

This council could also help cultivate education and business partnerships across Gwinnett County. As the council implements new programs and grows, Partnership Gwinnett can help report progress out to the greater community through marketing materials, like op-eds, social media posts, and annual reports.

For tactics, see Appendix III, Tactical implementation tables.

2.2 Continue working with K-20 educational institutions to ensure alignment and identify opportunities for the business community to support their success.

As a key County connector, Partnership Gwinnett can continue to facilitate collaboration across the education and ecosystem to ensure that organizational silos are lowered and that all students have the opportunity to receive a well-rounded education that prepares them for job opportunities in Gwinnett County. A subcommittee of the talent council outlined in Strategy 2.1 could consist of key representatives of both public and private schools in the county that would be tasked with fostering greater alignment and integration and presenting recommendations for business partnership and involvement.

For tactics, see Appendix III, Tactical implementation tables.

Talent development

2.3 Strengthen workforce-related resources, including data and training, provided to local businesses.

Partnership Gwinnett is an ideal curator and depository of information, training, and workforce resources for local businesses and employers. Vital information would include resources on how business can support local education and training efforts and source talent from within Gwinnett County, and access data and insights on talent trends in Gwinnett County and region. Through direct consultation, Partnership Gwinnett can also help businesses set up effective, work-based learning programs and take advantage of federal and state workforce tax credits.

Making information publicly available on Partnership Gwinnett's website helps raise awareness among prospective and existing businesses of the tremendous educational resources in Gwinnett County. Highlighted messages about new programs and opportunities could also be integrated into email and social media communications, meetings, and programs so that it is not a static resource, but rather one that is relevant and actionable. All marketing materials and communications should direct users to contact Partnership Gwinnett for assistance in navigating resources and being referred to the right parts of the talent system.

In its role facilitating collaboration and communication, Partnership Gwinnett can also connect employers with internship programs, work-based learning programs, and other student training opportunities throughout the county.

For tactics, see Appendix III, Tactical implementation tables.

2.4 Establish a talent retention, return, and attraction campaign that highlights career and living opportunities in Gwinnett County and helps grow the skilled working age population.

From 2013 to 2018, the share of young professionals (residents age 25 to 44) fell in Gwinnett County, reducing the number of working age residents available to employers. In 2019 as well, the county saw an out-migration of college educated residents. These trends are reflective of challenges expressed by some employers retaining younger workers and by residents, who see many young graduates from high school and college leaving to pursue career opportunities elsewhere.

One of the best ways to help ensure that young people are able to secure employment upon graduation and incentivize them to start their careers in the county is to raise awareness of career opportunities in Gwinnett's top industries.

Talent development

Partnership Gwinnett has the opportunity to serve as a catalyst and producer of a multimedia career talent campaign (e.g., Northern Virginia's "Tech Pathways") targeted to students, as well as parents and guardians, who influence their education and career decisions. GCPS and BCS Career and Technical Education programs are well positioned to play a key role in leading such an effort with adequate resources and support from local businesses. Such a campaign would benefit students and families throughout the community, including those in private schools, who should also be included as active partners.

A second, parallel campaign could be targeted toward college students and recent college graduates throughout the Atlanta Metro, Georgia, and perhaps other target states to promote the benefits of working and living in Gwinnett County. This attraction campaign should be particularly targeted at former county residents or people who grew up in the school system. This audience is already familiar with Gwinnett County and is more likely to relocate based on personal connections to the community. Communication channels to be leveraged could include a dedicated website, social media, content streaming platforms, and radio. Developing a successful talent campaign will require additional staff time and budget.

Partnership Gwinnett should also consider utilizing marketing materials from Choose ATL and supplementing those marketing efforts with information specific to Gwinnett County. This could enable Partnership Gwinnett to reach a larger audience with this talent attraction campaign and save Partnership Gwinnett the time and effort it could take to invest in a full talent attraction campaign from the ground up.

For tactics, see Appendix III, Tactical implementation tables.

Community development

Goal 3: Gwinnett County is safe, well-connected, offers diverse amenities for people and businesses to live, work and play.

Community development can cover a wide range of activities, many of which directly support economic development, but do not necessarily fall within the responsibilities and mission of Partnership Gwinnett. This includes redevelopment of properties, expansion of transportation systems, construction of infrastructure, investments in placemaking, and provision of arts and cultural amenities. For economic development in Gwinnett County, redevelopment is a top priority because the age of many commercial properties limits the ability to recruit targeted, quality projects. Housing is also top of mind for many stakeholders, with most seeking to grow a diverse range of housing to increase options and affordability.

As a key connection organization, Partnership Gwinnett can foster collaboration in community development by bringing partners, information, and resources to the table and sharing perspectives on which investments are desired by the businesses community and how they support overall economic development. They can directly assist the County, cities, and CIDs by marketing sites, sharing ideas on how to make locations more competitive for targeted businesses, and convening a redevelopment task force.

For PG 4.0, activities in this area can continue focusing on accelerating redevelopment of properties, collecting and communicating business infrastructure and amenity needs, and supporting investments and events that enhance Gwinnett County's quality of life, making it an even more equitable and welcoming community. This also sends a signal to desired businesses and talent that Gwinnett County is focused on topics that are important to them, including expanding diverse amenities and cultural assets in all geographic areas of the county.

Strategies

1. Assist Gwinnett County, local cities, and CIDs with redevelopment by promoting sites in business development activities, providing business perspectives on infrastructure and site needs, sharing information, and convening a redevelopment task force to make recommendations.
2. Establish an attraction campaign focused on bringing in outside developers and investors to facilitate redevelopment that matches the community's vision and needs, especially for commercial space.
3. Conduct an annual survey of the business community to understand and communicate which community investments are the highest priority for their operations and employees.

Community development

Goal 3: Gwinnett County is safe, well-connected, offers diverse amenities for people and businesses to live, work and play.

Metrics

1. Commercial real estate availability.
2. New construction.
3. Housing prices and availability.
4. Business survey results.

KPIs

1. Redevelopment task force meetings and outcomes.
2. Prospect inquiries, submittals, and successful project landings by geographic location (buildings and sites).
3. Real estate developer/investor meetings facilitated.
4. Real estate outbound trips conducted.
5. Real estate in-bound events and attendance.
6. Number and demographics of business survey respondents.

Community development

3.1 Assist Gwinnett County, local cities, and CIDs with redevelopment by promoting sites in business development activities, providing business perspectives on infrastructure and site needs, sharing information, and convening a redevelopment task force to make recommendations.

Gwinnett County's thriving business community has led to a shortage of office and industrial space for new and growing businesses. Many available warehousing, office, and other industrial/commercial spaces are outdated or do not fit the needs of targeted businesses. Redeveloping existing properties to be more attractive prospective businesses will be crucial to increasing the competitiveness of Gwinnett County.

While Partnership Gwinnett will not be the entity directly redeveloping properties, it has important economic knowledge that can help community partners and developers focus on redeveloping properties that are in demand and suited for target industries.

Through staff and its redevelopment task force, Partnership Gwinnett can assist Gwinnett County, local cities, and CIDs by promoting sites in business recruitment and real estate developer attraction efforts, making recommendations on how to improve the viability of sites, encouraging the development of projects and infrastructure that facilitates economic development, and more. Priority site development opportunities could include existing Tax Allocation Districts, Georgia Opportunity Zones, Gwinnett Place Mall, the former OFS site, and Olympic Tennis Center. The redevelopment task force can provide additional independent, cross-sector recommendations on how to accelerate development across the county and at specific sites.

For tactics, see Appendix III, Tactical implementation tables.

Community development

3.2 Establish an attraction campaign focused on bringing in outside developers and investors to facilitate redevelopment that matches the community's vision and needs, especially for commercial space.

As noted in our research and by numerous stakeholders, many geographic areas of Gwinnett County are ready for redevelopment. Commercial and industrial properties and corridors throughout the county are aging, with warehouse, office, retail, and other types of space often not matching the quality expectations of the types of businesses that Gwinnett County would like to attract.

To accelerate new development and redevelopment of properties, Partnership Gwinnett can help attract developers and investors from outside Gwinnett County. This effort would look similar to business attraction, but with the focus on regional and national developers who might be interested in opportunities across Gwinnett County.

For tactics, see Appendix III, Tactical implementation tables.

3.3 Conduct an annual survey of the business community to understand and communicate which community investments are highest priority for its operations and employees.

Through its business attraction and retention efforts, Partnership Gwinnett meets regularly with businesses inside and outside of Gwinnett County. This gives Partnership Gwinnett's staff unique insights into what targeted businesses and their employees need. Business needs may range from connectivity infrastructure, such as broadband and highways, to community investments that help develop, retain, and attract talent, such as schools and parks. Because business needs are frequently in flux, it can be difficult for local leadership at Gwinnett County and cities to stay up to date on these priorities.

Partnership Gwinnett could conduct a regular survey of businesses in Gwinnett County to provide a consistent conduit of perspectives from the business community to help inform local decision-making and prioritize investments. This survey could cover a range of topics, including workforce, tax and regulatory concerns, connectivity infrastructure, and cultural amenities. The full results of the survey could be shared publicly to provide clarity about these topics, and answers to specific sections, such as workforce needs, will help evaluate and refine strategies for talent development and more.

Community development

By asking the same questions on a recurring schedule, Partnership Gwinnett will collect valuable, consistent information on how Gwinnett County's business environment is changing with time. By combining this with anecdotal feedback collected by Partnership Gwinnett through business retention visits and attraction efforts, Partnership Gwinnett will be able to share valuable information with leaders and organizations across Gwinnett County and adapt future strategies to match evolving needs.

For tactics, see Appendix III, Tactical implementation tables.



7 Implementation

Introduction

Developing a strategic plan of action is the first step, but following through with implementation is the journey. Implementation is a continuous process that requires the coordination of many individuals and organizations over many years. Circumstances and opportunities will also change moving forward, so the community must be flexible and prepared to adapt strategies and renew focus down the road.

The following section provides guidance for Partnership Gwinnett and partner organizations to help set the community up to successfully implement the strategy. We provide an overview of next steps and the actions that Partnership Gwinnett and its partners should take to complete each step.

Implementing this strategy will also require collaboration across organizations and capacity within organizations. Gwinnett County is known for being a remarkably collaborative community, and, in this section, we describe in more detail how Partnership Gwinnett can most effectively engage the community and its partners to implement the strategy.

Partnership Gwinnett

Partnership Gwinnett is the economic development organization for Gwinnett County, and the strategies and tactics in this strategy are primarily meant for Partnership Gwinnett, as the lead implementation organization. The purpose of this strategy is to allow Partnership Gwinnett to focus on its day-to-day activities, such as business attraction, while also ensuring that other important areas of economic development, specifically talent and community development, are prioritized and improved.

Gwinnett County is known for being remarkably cooperative, which will be an incredible asset for Partnership Gwinnett. Partnership Gwinnett is known as a convener in the community and is uniquely suited to gather a diverse group of partners and work toward a common goal for the community. Continuing to intentionally bring together organizations to build a shared understanding of economic development priorities and collaborate to address needs will be important to continued success.

Implementation committee

The implementation committee is essential to the success of Partnership Gwinnett's economic development strategy. Members of this committee are already familiar with the strategy (having been a part of the strategic planning process), and their intimate knowledge of the strategy will be useful during implementation moving forward.

The implementation committee members can serve multiple roles throughout implementation depending on their expertise and experience. Committee members should champion and advocate for the strategy throughout implementation. As necessary, smaller task forces can be formed throughout this process to implement tactics to take advantage of the experience and expertise of all members. Individual members can also assist Partnership Gwinnett with implementing certain tasks, bringing diverse members of the community to the table, and consistently sharing updates with a wide network in Gwinnett County. To avoids task-force fatigue, task forces can be dissolved when necessary.

Partnership Gwinnett can keep the implementation committee fully up to date about the progress of implementation and how the committee members can step in and help. Partnership Gwinnett can also consider the makeup of the committee and ensure that it is representative of Gwinnett County, especially over the next few years as Gwinnett County continues to grow and change. It is important that this committee have connections to diverse groups throughout the community to make sure this strategy is truly reaching and serving everyone in Gwinnett County.

Other implementation partners

Although this is a strategy for Partnership Gwinnett, economic development serves the entire community, and success will require the cooperation of many community partners. This strategy focuses on actions that Partnership Gwinnett is responsible for, but economic development is multifaceted and affected by many factors in the community. It will be necessary for Partnership Gwinnett to utilize its relationships with partners to have a full understanding of Gwinnett County's economic landscape, particularly in areas like social services that are not Partnership Gwinnett's responsibility, but do affect Gwinnett County's economy. Community support will be invaluable as Partnership Gwinnett implements strategies and tactics.

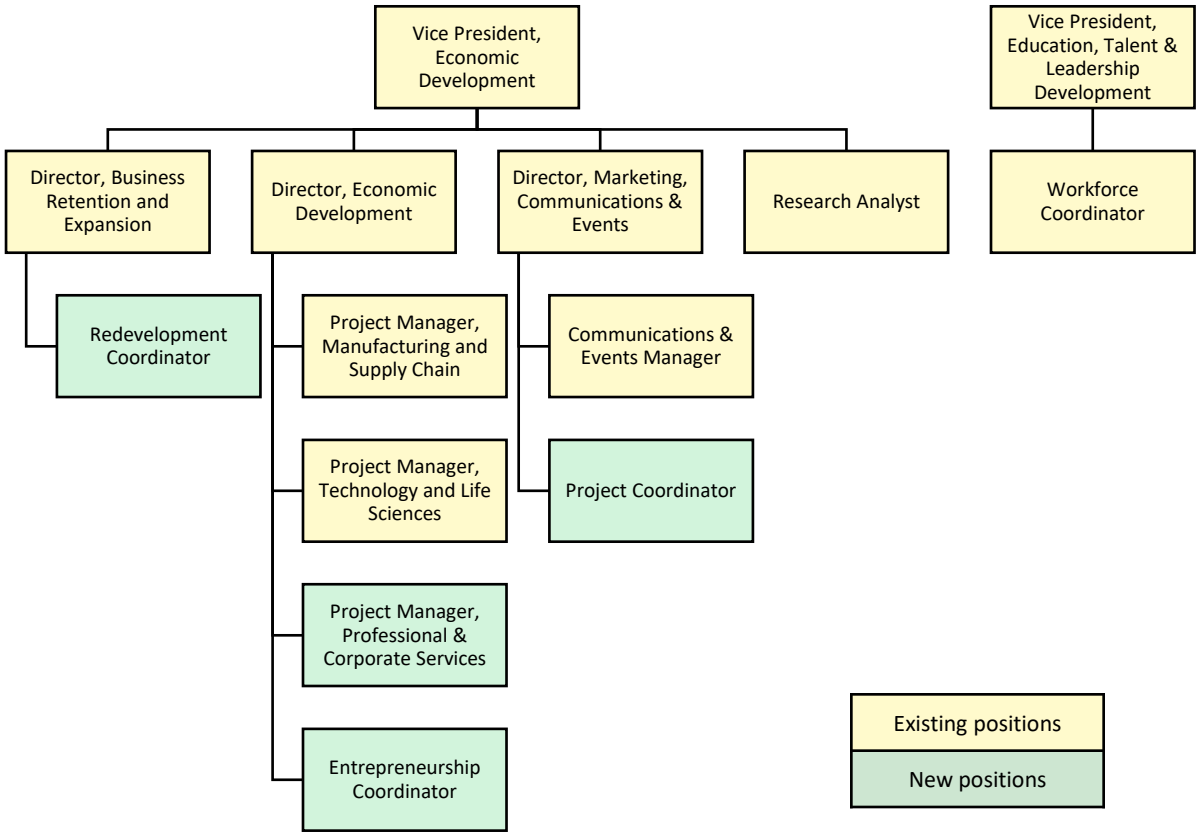
Partnership Gwinnett already has great connections with local, regional, and state leaders from public, private, and nonprofit sectors. These connections should continue to be leveraged as Partnership Gwinnett continues implementation. Even if a community partner is not directly involved with a strategy or tactic doesn't mean that it doesn't need to be involved. Community partners can also provide knowledge and expertise, share messaging from Partnership Gwinnett with a wider audience, and champion the strategy in the community. Community partners can help create widespread support for the strategy and its priorities in Gwinnett County.

Staff and resources

Fulfilling the recommendations in this report will require additional resources, particularly additional staff and funding to support new and expanded activities. The recommendations below are suggestions for additional staff positions and budget increases based on our national perspective of economic development organizations and research into the budgets of similarly sized community. These recommendations have been created with an understanding of Partnership Gwinnett's current budget and advocates for increases to resources that will have the greatest impact on Partnership Gwinnett and the community.

Staff

Partnership Gwinnett has a talented staff, but as new priorities arise the team may need to expand. In the organizational chart below the yellow boxes indicate existing positions at Partnership Gwinnett, while green boxes indicate additional positions that could be hired to take on the recommendations provided in this report. We have provided a brief summary of the position, the justification for the position, as well as a priority level to help Partnership Gwinnett focus on organizational activities during implementation that will have the greatest return on investment. These staffing recommendations are suggestions, and Partnership Gwinnett should hire new team members as it sees fit.



Staff, continued

- **Redevelopment Coordinator** – Redevelopment of existing properties was often cited as a top concern of stakeholders throughout this strategic planning process, but currently there is not a staff member at Partnership Gwinnett (or other organizations) that focuses solely on redevelopment opportunities. A new Redevelopment Coordinator would promote and oversee redevelopment projects, manage the Redevelopment Peer Tour, and work with the Redevelopment Task Force to identify and prioritize projects.

- **Entrepreneurship Coordinator** – While Partnership Gwinnett already has staff dedicated to business growth, retention, and expansion, adding an additional team member that is solely focused on small businesses and entrepreneurship could round out Partnership Gwinnett's support for local businesses. The County's economy is already very successful but could become even more competitive if small businesses and entrepreneurs, particularly in underrepresented communities, receive more support.

- **Project Manager, Professional & Corporate Services** – Partnership Gwinnett has a project manager for all its target industries except for Professional and Corporate Services. Filling this position would round out Partnership Gwinnett's economic development staff and demonstrate that Gwinnett County is truly supportive of all its target industries. This person's role would be to support current and prospective professional and corporate firms grow in Gwinnett County.

- **Project Coordinator**– An additional full- or part-time team member to support marketing efforts and enhance investors relations could be beneficial. This role could include responsibilities such as supporting the communications team, helping develop new marketing materials for target audiences, particularly investors, and work with investors to determine their needs and demonstrate Partnership Gwinnett's value to investors, their businesses, and the entire County.

Budget

To complete all the strategies and tactics listed in this report and the implementation plan, Partnership Gwinnett will need additional funding. The most pressing needs for Partnership Gwinnett are funding a position and programming for two new staff members: one focused on redevelopment in Gwinnett County and another focused on small business support and entrepreneurship.

Budget, continued

Prior to joining EY Economic Development, the team facilitating this strategy led an annual ED Index survey of economic developers at our previous firm, Avalanche Consulting. According to past responses from 2018 and 2020, economic development organizations that oversee an area with a population at or above one million residents typically have budgets ranging from $1 million to almost $5 million. In the 2020 ED Index survey, respondents with populations larger than one million averaged an annual budget for their organization or department of $4.2 million. Organizations or departments that oversaw an area with a population of 500,000 – 1 million people had an average annual budget of $1.8 million.

Partnership Gwinnett's budget has ranged from $1-$1.5 million over the past five years. In order to be on par with economic development organizations that oversee similar population sizes, Partnership Gwinnett would need an additional $300,000 in funding per year at least. Increasing Partnership Gwinnett's annual budget would allow Partnership Gwinnett to hire new staff and implement new programs and activities that will make Gwinnett County a more competitive businesses location. For example, tactics for this report recommend that Partnership Gwinnett invest in search engine optimization to improve the Partnership's website ranking on Google. A local marketing firm estimates that a SEO campaign can take four to six months to complete and cost between $1,200 and $3,800 per month.

To estimate the costs of implementing this strategy we have estimated the low and high-cost ranges of hiring staff and implementing programs in four areas: redevelopment, entrepreneurship and small business support, business development for the professional and corporate industry, and investor relations. As noted on the previous page, redevelopment and entrepreneurship are of higher priority, so we've added those staff and operations costs to year one of implementation. An additional project manager and new investor relations role are not as high of a priority, so the costs of hiring those two additional staff members and the cost of implementing programs to support them have been added in year three of implementation.

Budget, continued

Over the course of the next five years of strategy execution, and driven by the goals of this strategy, Partnership Gwinnett will need to increase its budget by approximately $1.5 million at least. If Partnership Gwinnett funds these four positions and their programming it could cost over $2 million over five years. In order to fulfill the strategy recommendations in this report Partnership Gwinnett should see an annual budget increase of $300,000 - $450,000 per year. This budget increase would also put Partnership Gwinnett's budget closer in line with competitor communities according to benchmark research.

Year	New staff		New programs	
	Low estimate	High estimate	Low estimate	High estimate
2022	$150,000	$180,000	$45,000	$90,000
2023	$154,500	$185,400	$49,500	$99,000
2024	$260,680	$317,816	$124,450	$198,900
2025	$271,107	$330,528	$130,672	$208,845
2026	$281,951	$343,749	$137,205	$219,287
Total	$983,238	$1,357,493	$486,827	$816,032

Moderate estimate total - $1.47 million
High estimate total - $2.17 million

Please note that these budget numbers reflect the estimated costs required to implement the PG 4.0 strategy, and does not take into consideration any hiring, events, or activities outside of the recommendations in this report. Actual costs of additional staff or program may vary throughout implementation.

About EY
EY exists to build a better working world, helping create long-term value for clients, people and society and build trust in the capital markets.

Enabled by data and technology, diverse EY teams in over 150 countries provide trust through assurance and help clients grow, transform and operate.

Working across assurance, consulting, law, strategy, tax and transactions, EY teams ask better questions to find new answers for the complex issues facing our world today.

EY refers to the global organization, and may refer to one or more, of the member firms of Ernst & Young Global Limited, each of which is a separate legal entity. Ernst & Young Global Limited, a UK company limited by guarantee, does not provide services to clients. Information about how EY collects and uses personal data and a description of the rights individuals have under data protection legislation are available via ey.com/privacy. EY member firms do not practice law where prohibited by local laws. For more information about our organization, please visit ey.com.

© 2021 Ernst & Young LLP
All Rights Reserved.

Our Report may be relied upon by Partnership Gwinnett for the purpose set out in the Scope section only pursuant to the terms of our engagement letter dated September 8, 2020. We disclaim all responsibility to any other party for any loss or liability that the other party may suffer or incur arising from or relating to or in any way connected with the contents of our report, the provision of our report to the other party or the reliance upon our report by the other party.

ey.com

GWINNETT COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT
446 West Crogan Street, Suite 150 | Lawrenceville, GA 30046-2440
678.518.6000
www.gwinnettcounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Matthew Dickison, Director MD

SUBJECT: 2026 Participation Agreement with Partnership Gwinnett PFE, Inc.

DATE: March 30, 2026

ITEM OF BUSINESS

Approval/authorization for the Chairwoman to execute any and all documents necessary to enter into the 2026 Participation Agreement with Partnership Gwinnett PFE, Inc. Subject to approval as to form by the Law Department.

BACKGROUND AND DISCUSSION

The Partnership Gwinnett Publicly Funded Entity (PFE) was established in 2007 to implement Gwinnett County's economic development strategic plan, known as the Partnership Gwinnett Initiative. Partnership Gwinnett worked with the consulting firm EY in 2020 and 2021 to create a new economic development strategic plan, the Partnership Gwinnett 4.0 Initiative. The attached participation agreement provides $500,000.00 in funding to Partnership Gwinnett for implementation of the Partnership Gwinnett 4.0 Initiative in 2026.

The agreement is payable in two installments, with the first installment of $400,000.00 due upon execution of this contract and delivery of a report outlining the PFE's work in 2025. The second installment of $100,000.00 is due at the end of 2026, subject to submittal of the required financial report to the County's Chief Financial Officer and the initiation, continuance, and completion of the goals and objectives set forth in the agreement.

2026 PARTICIPATION AGREEMENT

THIS PARTICIPATION AGREEMENT (this "Agreement") is entered into as of_____, 20____, by and between **GWINNETT COUNTY, GEORGIA** (the "County"), a political subdivision of the State of Georgia and the **PARTNERSHIP GWINNETT PUBLIC FUNDING ENTITY, INC.**, ("PFE") a Georgia non-profit corporation.

W I T N E S S E T H:

WHEREAS, in 2006, the Gwinnett Chamber of Commerce (the "Chamber") contracted with Market Street Services to develop a comprehensive Community and Economic Development Plan for the promotion of community and economic development in Gwinnett County; and

WHEREAS, based upon the Market Street recommendations, the Chamber launched the Partnership Gwinnett Initiative on February 26, 2007, as a public-private initiative to provide a consensus vision for Gwinnett County's future growth and to create a more coordinated and unified system for holistic and quality development; and

WHEREAS, the Gwinnett County Board of Commissioners found it to be in the best interests of the citizens of Gwinnett County to make a commitment to support and participate in the Partnership Gwinnett Initiative; and

WHEREAS, to advance the Partnership Gwinnett Initiative, and pursuant to the Partnership Gwinnett Participation Agreement, the Chamber created a separate non-profit entity, Partnership Gwinnett PFE, Inc., to govern the Partnership Gwinnett Initiative function and responsibilities funded from public funds; and

WHEREAS, the Board of Commissioners supported the Partnership Gwinnett Initiative through previous Participation Agreements with PFE; and

WHEREAS, in 2020, the Chamber contracted with the consulting firm EY to create a new Community and Economic Development Plan for Gwinnett County: the Partnership Gwinnett 4.0 Initiative; and

WHEREAS, the Gwinnett County Board of Commissioners finds that the Partnership Gwinnett 4.0 Initiative continues to build upon the economic development successes and precedents gained since 2007 and that it is in the best interests of the residents of Gwinnett to enter into a Participation Agreement with PFE to continue to support the current Partnership Gwinnett 4.0 Initiative; and

WHEREAS, PFE has now entered into a 2026 contract with the Gwinnett Chamber of Commerce for the Chamber to serve as a consultant to initiate, and achieve the goals of the current Partnership Gwinnett 4.0 Initiative; and

WHEREAS, PFE's contract with the Gwinnett Chamber of Commerce serves as the basis for the goals and objectives in this Participation Agreement between Gwinnett County and PFE; and

WHEREAS, the Parties desire to enter into a 2026 Participation Agreement to reflect the benefit that the County has and will derive from the Partnership Gwinnett 4.0 Initiative in 2026, and clearly set forth the responsibilities of the Parties pursuant to this Agreement;

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, the sufficiency of which is acknowledged, GWINNETT COUNTY, GEORGIA, a political subdivision of the State of Georgia (hereinafter, "the County") and the PARTNERSHIP GWINNETT PFE, INC. (hereinafter, "PFE"), a non-profit corporation duly incorporated under the laws of the State of Georgia, agree as follows:

1. **TERM.** The term of the Agreement is from the date of execution shown below through December 31, 2026. Thereafter, this Agreement may be renewed annually upon the agreement of the parties.

2. **PAYMENT.** The County shall issue an initial payment to PFE in the amount of $400,000.00 upon execution of this Agreement and a final payment of $100,000.00 payable after December 31, 2026, upon submission of the Partnership Gwinnett 4.0 Initiative comprehensive annual report and submission of the financial report outlined in Section 5(c) of this Agreement. Pursuant to O.C.G.A. § 36-60-13, the total obligation of the County for the calendar year of execution shall not exceed $500,000.00.

3. **GOALS AND OBJECTIVES.**

(a) The Parties agree that the goals, benchmarks, performance measures and scope of work and services outlined in the Agreement between the Gwinnett County Chamber of Commerce and PFE entered on _____,20___, shall be considered the goals and objectives for the term of this Agreement. The Agreement between the Chamber and PFE is hereby incorporated herein and attached hereto as Exhibit 1. The parties further agree that all periodic and annual reports required to be submitted to PFE by the Chamber pursuant to Exhibit 1 shall be provided to the County within thirty (30) days of receipt of such report by PFE.

4. **COUNTY FUNDS.**

a. PFE agrees that the amounts paid to PFE pursuant to this Agreement shall only be used in furtherance of the goals and objectives outlined Exhibit 1.
b. PFE further agrees that funds paid by the County for the initiation, continuance, or achievement of the above goals and objectives will be used only for expenses that directly support or promote growth, economic development, community awareness, and job creation within Gwinnett County.
c. PFE further agrees that amounts paid to PFE pursuant to this Agreement shall not be used to offset any general PFE or consultant expenses or

personnel costs for time spent on any functions or services outside the Partnership Gwinnett 4.0 Initiative responsibilities.

d. PFE further agrees that County funds shall not be used for any purpose or in any manner that has been disallowed by the County or which if expended by the County would violate any applicable statute, ordinance, law, regulation, order or requirement currently existing or hereinafter applied by any federal, state or local department, commission, or board.

e. PFE further agrees not to use County funds for the purchase or funding of alcoholic beverages, lost or stolen articles, personal items, repairs or damage to personal vehicles, clothing, or other personal items, event expenses (such as hotel movie fees, theater tickets, sporting events), luxury upgrades, expenses for children, spouses, and/or companions, and any excess baggage fees. No County funds shall be used for direct reimbursements for purchases made with personal credit cards.

5. FINANCIAL RECORDS.

a. PFE shall maintain and provide detailed, accurate, and complete financial records of its costs and expenses associated with the Partnership Gwinnett 4.0 Initiative and all other duties under this Agreement in accordance with generally accepted accounting principles.

b. PFE covenants that it will keep accurate records and accounts of all items of cost and all expenditures of County funds for the Partnership Gwinnett 4.0 Initiative services.

c. Within 180 days of the end of the Fiscal Year, PFE shall prepare report(s) to be provided to the County showing the use of County funds. These records shall include but are not limited to, a detailed accounting of all costs and expenses associated with the Partnership Gwinnett 4.0 Initiative to be paid from County funds, including but not limited to the following:

(i) Payroll, benefits, and related costs;

(ii) Advertising costs;

(iii) Database fees;

(iv) Insurance costs as may be required by this agreement;

(v) Professional services; and

(vi) Reasonable travel expenses.

d. With respect to each of the costs and expenses listed in subsection 5.c. above, PFE shall provide the exact amount of County funds used for each of the costs and expenses.

e. PFE's external auditor will perform an audit with agreed upon procedures in order to provide the County with a report affirming the appropriate use of County funds in accordance with the provisions of this Agreement. Any funds not so appropriately used shall be returned to the County within 30 days of receipt of the audit.

f. Within 180 days of the last day of the Fiscal Year, PFE shall provide audited financial statements relating to Partnership Gwinnett PFE, Inc., to the Chief Financial Officer of the County. The County and its respective agents, accountants, attorneys, experts, and representatives shall have the right, at reasonable times and upon reasonable notice, to inspect all books and records of PFE, and the books and records in PFE's possession, relating to the Partnership Gwinnett 4.0 Initiative. The systems and procedures used to maintain these records shall include a system of internal controls and shall be open to inspection by the County.

6. **OPEN MEETINGS REQUIRED.** PFE agrees to adhere to the requirements of the Georgia Open Meetings Act.

7. **RECORDS.** PFE agrees to adhere to the terms of the Georgia Open Records Act, to the extent that it is applicable. Further, PFE agrees that financial and

service provider records for the Partnership Gwinnett 4.0 Initiative shall be available for review by the County upon reasonable prior notice.

8. **INDEMNIFICATION.** PFE agrees to indemnify and hold harmless the County and its agents, officers, and employees from and against any and all liability, loss, damages, interest, judgments, and liens growing out of any and all costs and expenses (including but not limited to reasonable attorney's fees and disbursements) arising out of or incurred in connection with any and all claims, demands, suits, actions, or proceedings which may be brought against the County, its agents, officers, or employees by reason of or as a result of the negligent or willful act or omission of PFE, its agents, officers, employees, or directors to the extent permitted by the laws of the State of Georgia.

9. **TERMINATION FOR CAUSE.** This Agreement may be terminated for cause by the County immediately upon receipt by PFE of written notice of such termination. For purposes of this Agreement, cause for termination will include PFE's utilization of County contributed funds for purposes other than those outlined herein, insolvency or bankruptcy, or failure of PFE to meet the requirements of this Agreement within 30 days of notice from the County to cure deficiencies. Within 90 days after termination for cause, PFE shall be required to repay the County for all County contributed funds that were utilized for purposes other than those outlined herein and any and all undisbursed County funds. PFE shall not make any further disbursement of County contributed funds after receipt of notice of termination. An audit of PFE's use of funds contributed by the County shall be conducted by the County within one year following termination, and any difference between the audited amount and the undisbursed amounts shall be returned to the County within 30 days of receipt of the audit by PFE.

10. **TERMINATION WITHOUT CAUSE.** This Agreement may be terminated by either party upon 30 days written notice of termination by the other party. PFE shall not make any further disbursement of County contributed funds after receipt of notice of termination. An audit of PFE's use of funds contributed by the County shall be conducted by the County within one year following termination, and any difference between the audited amount and the undisbursed amounts shall be returned to the County within 30 days of receipt by PFE of the audit.

11. **NOTICES**. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by registered or certified mail, return receipt requested, postage prepaid to the parties hereto at the following addresses or such other address designated by such party in writing:

County:	County Administrator Gwinnett County Board of Commissioners 75 Langley Drive Lawrenceville, GA 30046
with a copy to:	County Attorney Gwinnett County Department of Law 75 Langley Drive Lawrenceville, GA 30046
PFE:	Chairman Partnership Gwinnett PFE, Inc. 6500 Sugarloaf Parkway Duluth, GA 30097 Attention: Chief Executive Officer

12. **AMENDMENTS.** No modification of this Agreement shall be made unless acknowledged in a written amendment signed by both parties.

13. **SEVERABILITY**. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

14. **CAPTIONS, DESIGNATIONS**. The captions and headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provisions of this Agreement. Whether the context of this Agreement requires, the masculine gender includes the feminine or neuter and the singular number includes the plural.

15. **GOVERNING LAW**. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Georgia.

[Signatures on following page]

In witness whereof, these presents have been approved by the governing bodies of PFE and the County and duly executed by authorized officials of each.

GWINNETT COUNTY, GEORGIA

By: _____
Nicole L. Hendrickson, Chairwoman

Date: _____

ATTEST:

_____
Tina King, County Clerk
(SEAL)

PARTNERSHIP GWINNETT PFE, INC.

By: _____
Jimmy Burnette, Chairman

Date: 3/9/26

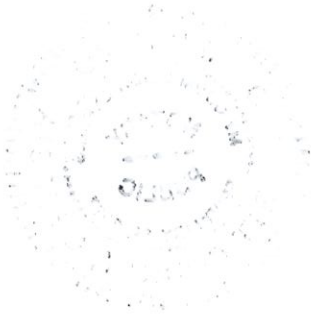
ATTEST:

_____
Secretary
(SEAL)

J P RAZO
NOTARY PUBLIC
GWINNETT COUNTY, GEORGIA
MY COMMISSION EXPIRES FEBRUARY 14, 2027

Approved as to Form:

_____
Gwinnett County Staff Attorney



Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260372	

☑ Grants ☐ Public Hearing ☐ Renewals

Department:	Police Services			Date Submitted:	03/17/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	abouch			Multiple Depts?	No
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman or designee to execute a Memorandum of Understanding, and any other necessary documents, with the Atlanta Regional Commission (ARC) through the Urban Area Security Initiative (UASI) related to acceptance of grant funds for Law Enforcement and Emergency Operations capabilities, for a value not to exceed $148,210.53. Goods and services will be procured through ARC/UASI, on behalf of Gwinnett County, and no County match is required.

Attachments	Justification Letter, Action List, Justification Support
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	cclong (3/19/2026)
Attorney	mcintron (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	NA	*	NA	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*No budget impact.	njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
POLICE DEPARTMENT

770 Hi-Hope Road | Lawrenceville, GA 30043
P.O. Box 602 | Lawrenceville, GA 30046-0602
770.513.5000
www.gwinnettcounty.com | www.gwinnettpolice.com

MEMORANDUM

TO: Chairwoman
District Commissioners

THROUGH: J.D. McClure (Acting Chief)
Chief of Police

FROM: Felicia Kemp
Financial Supervisor

SUBJECT: GY2023 UASI Memorandum of Understanding

DATE: March 17, 2026

ITEM OF BUSINESS

The Department of Police Services recommends approval and authorization for the Chairwoman, or designee, to execute a Memorandum of Understanding, and any other necessary documents, with the Atlanta Regional Commission (ARC) through the Urban Area Security Initiative (UASI) related to acceptance of grant funds for Law Enforcement and Emergency Operations capabilities, for a value not to exceed $148,210.53. Goods and services will be procured through ARC/UASI, on behalf of Gwinnett County, and no County match is required.

BACKGROUND AND DISCUSSION

The UASI Program was organized to implement projects designed to prevent, protect, respond, and recover from threats or acts of terrorism. UASI has received grant funding to further these efforts, to support purchase of various equipment for Gwinnett County, including vehicles and first aid material for specialist units under the Gwinnett County Police Department.

ACTION REQUESTED – ATLANTA REGIONAL COMMISSION (ARC) FUNDING OF THE ATLANTA URBAN AREA SECURITY INITIATIVE (UASI)
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
April 14, 2026 (GCID 20260372)

1. Acceptance of grant awards from the **Atlanta Regional Commission (ARC) through the Atlanta Urban Security Initiative (UASI)** authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents, and related forms designating persons authorized to request disbursement of grant funds from **ARC/UASI** to Gwinnett County.

2. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents with **ARC/UASI** municipalities, nonprofit agencies, County agencies, federal and state agencies, sub recipient, program participants and financial institutions, etc. for project implementation, as specified by the **ARC/UASI** subject to approval as to form by the Law Department.

3. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to accept any amendments to the initial award, including closure of award after receipt of final payment, as assigned by **ARC/UASI** and to designate County staff to adjust appropriations and revenue budgets as necessary.

4. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to approve and submit financial reports.

5. Authorization for Chairwoman to designate **ARC/UASI** staff to procure goods and services on behalf of Gwinnett County.

6. Authorization for Chairwoman to appoint and designate the Director of Financial Services to serve as the "Official Representative" of Gwinnett County with the **ARC/UASI**.

7. The County Administrator is authorized to review the final grant agreement and decline the **ARC/UASI** grant if the terms are deemed unacceptable or infeasible, and to direct other Gwinnett County staff to carry out any actions necessary to decline the grant as determined.

February 3, 2026

James McClure, Police Chief
Gwinnett County Emergency Management Agency
75 Langley Drive
Lawrenceville, GA 30046

Dear Chief McClure,

We are pleased to inform you that your department has been awarded funds from the Urban Area Security Initiative (UASI) Program in the amount not to exceed **$148,210.53** for sustaining the following program areas:

- Law Enforcement Operations Program for GY2023 valued at an estimated $107,213.25.
- Emergency Operations Program for GY2023 valued at an estimated $40,997.28.

Please sign page 8, complete and sign page 9 (Exhibit C) electronically, have the appropriate officials execute page 8, and return electronic copies to us via email at fjackson@atlantaregional.org. Note that these funds are subject to the execution of the appropriate documents and the reporting requirements.

Thank you for your commitment and support of this program. Should you have any questions, please contact me at 404-734-4296 or bcoxton@atlantaregional.org.

Sincerely,

Bernard Coxton
Atlanta UASI, Program Administrator

cc: Michael Shaw, EM Director

Memorandum of Understanding
between
Atlanta Regional Commission
and
Gwinnett County

THIS AGREEMENT, made and entered into as of the 15th of September 2025, by and between the Atlanta Regional Commission ("ARC"), an instrumentality created and existing under the laws of the state of Georgia with a principal place of business located at 229 Peachtree Street Ste 100, Atlanta, Georgia 30303, hereinafter referred to as "ARC" and Gwinnett County a political subdivision or agency of the state of Georgia (the "Recipient") with a principal place of business located at 75 Langley Drive, Lawrenceville, GA 30046.

WITNESSETH:

WHEREAS, Atlanta Urban Area Security Initiative ("UASI") has been the urban area security initiative agency for the metropolitan Atlanta area as established by the United States Department of Homeland Security ("DHS") and Georgia Emergency Management and Homeland Security Agency ("GEMHSA"); and

WHEREAS, UASI was organized to implement programs designed to prevent, protect, respond and recover from threats of or acts of terrorism; and

WHEREAS, since 2002, DHS has developed numerous programs and grants in furtherance of the foregoing purpose; and

WHEREAS, UASI has received grant funding from Grant Year 2023 (GY23), Homeland Security Grant Programs ("HSGP") administered by DHS to GEMHSA on behalf of the State of Georgia, in accordance with the Consolidated Appropriations Act of 2008 (Public Law 110-161); and

WHEREAS, UASI is now a Group within ARC (known as the Homeland Security and Emergency Preparedness ("HSEP"); and

WHEREAS, Recipient has requested not to exceed **$107,213.25** from GY'23 funds for enhancement of Law Enforcement capabilities; and

WHEREAS, Recipient has requested not to exceed **$40,997.28** from GY'23 funds for enhancement of Emergency Operations capabilities; and

WHEREAS, ARC has agreed to award such grant funds to Recipient in furtherance of same;

1. **Exhibits**. The following exhibits are attached or attainable via the Internet and made a part of this Agreement, and the parties agree to be bound by the applicable provisions of same:

   Exhibit A. United States Department of Homeland Security (DHS), Preparedness Directorate, Office of Grants and Training (G&T), Office of Grant Operations (OGO) Financial Management Guide (Financial Guide), available on the DHS Web site at:

   Exhibit B. United States Department of Homeland Security (DHS), Fiscal Year 2023, Homeland Security Grant Program Guidance and Application Kit (DHS Guide), located at:
   www.fema.gov/grants/preparedness/homeland-security/fy-23-nofo

   Exhibit C. NIMS Compliance Form (attached).

   Exhibit D. Approved Detailed Project Description/Cost (attached).

   Exhibit E. 2023 Recipient-Subrecipient Agreement by and between GEMA and ARC dated October 1, 2023 (a copy of which is available for inspection at ARC's office).

   Exhibit F. Standard Assurances Standard Form 4248 (non-Construction) Standard Form 424 U (Construction), as applicable.

   Exhibit G. Certification Regarding Lobbying; Debarment, Suspension, and other Responsibility Matter; and Drug-Free Workplace Requirements. OJP Form 4061/6 (a copy of which is available for inspection at UASI's office).

2. **Project Scope.** The project (the "Project") which is the subject matter of this Agreement is described in Exhibit D, attached hereto, and made a part hereof. Recipient shall carry out and perform such activities as described in Exhibit D, in a satisfactory and proper manner. Recipient acknowledges that the goods and/or services described in Exhibit D shall be used not only for the benefit of Recipient, but also in furtherance of the regional goals of the UASI program. Recipient agrees to coordinate as necessary or desirable with other jurisdictions which are a part of the regional system to ensure maximum benefit to the region as a whole. Recipient shall be responsible for the use and maintenance of any equipment or tangible goods received by it in connection with the Project. Recipient further acknowledges that the funding provided hereunder is intended to provide assistance to build an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism for the Atlanta metropolitan area. Should Recipient become incapable of utilizing any goods or equipment provided hereunder, then Recipient agrees to make same available to another local jurisdiction at ARC's direction. Recipient's failure to either utilize any goods or equipment provided hereunder, or to make same available to another local jurisdiction, may result in a loss of funding and/or equipment to Recipient. Recipient shall be solely responsible for all goods and equipment obtained hereunder, including, where applicable, maintenance, replacement, training, and

insurance. By its acceptance of the goods or equipment provided hereunder, Recipient covenants and agrees to actively participate in any regional exercises which contemplate or require the use of such goods or equipment.

3. **Cost.** All costs associated with the Project shall be paid by ARC in accordance with the terms and conditions set forth in Exhibit D, attached hereto and made a part hereof. Recipient acknowledges that the cost of the Project as shown in Exhibit D may approximate the total cost of the Project but may not necessarily reflect the final actual cost of same. At the conclusion of the Project, ARC shall provide Recipient with an appropriate document which accurately reflects the actual retail value of all equipment and/or services provided to Recipient associated with the Project. In addition to the terms and conditions expressed in Paragraph 2 hereinabove, Recipient agrees that should all or any portion of the grant funds used for or in connection with the project described herein subsequently be disallowed for any reason by DHS, GEMA or any other concerned funding agency (whether by virtue of audit or otherwise), then, in that event, upon demand, Recipient either shall return the equipment purchased with such disallowed funds in good condition (allowing for reasonable wear and tear) or reimburse ARC in cash for the fair market value of such equipment (or services).

4. **Compliance with Grant Contract.** Recipient agrees to be bound by all of the applicable terms and conditions of the Grant Contract (Exhibit E) including, but not limited to, the provisions regarding Exhibits, Reimbursement and Reporting Requirements "Audits (specifically including 2 CFR Part 200, Subpart F)" Financial Regulations and Guides, National Initiatives, and Special Conditions.

5. **Compliance with Laws and Regulations.** Each party hereto agrees to comply with all applicable local, state and federal laws and regulations. Each party hereto further agrees to comply with the requirements of O.C.G.A. §13-10-90 et seq., and Georgia Department of Labor Rules 300-10-1-.02 et seq. to verify a contractor's or subcontractor's new employee's work eligibility through a federal work authorization program. Further, the parties agree to comply with the regulations, policies, guidelines and requirements set forth in OMB Circulars A-87 and A-133, as appropriate.

6. **Procedures for Handling Critical Infrastructure Information ("PHCII").** Recipient recognizes that during the term of this Agreement, Recipient will or may have access to, handle, use, or store critical infrastructure information ("CII") that enjoys protection under the Critical Infrastructure Information Act of 2002 ("CII Act"). Consequently, Recipient covenants and agrees to comply with the regulations promulgated by the Secretary, Department of Homeland Security, pursuant to the CII Act regarding the Procedures for Handling Critical Infrastructure Information ("PHCII") (6 CFR Part 29), as may be amended from time to time, as well as with all relevant requirements of the PCII Program (as defined in the regulations). All persons granted access to Protected Critical Infrastructure Information ("PCII") are responsible for safeguarding such information in their possession or control. PCII shall be protected at all times by appropriate storage and handling. Recipient shall not remove any "PCII" markings from any information. Each person who works with PCII is personally responsible for taking proper precautions to ensure that unauthorized persons do not gain access to it. The unauthorized release of PCII may result in criminal and/or administrative penalties. Recipient hereby

acknowledges that its failure to comply with the above-referenced regulations and the PCII Program will constitute a material breach of the terms of this Agreement.

7. **Inventory.** Recipient acknowledges that grant funded equipment will be transferred to and owned by the recipient upon payment by ARC. Recipient understands that ARC shall have no responsibility for the maintenance or upkeep of transferred equipment but must be granted access to review equipment upon request. ARC shall monitor Recipient to ensure that equipment is properly held and maintained. Recipient shall maintain an inventory of all grant funded equipment and provide a copy to ARC. Recipient will submit an updated inventory every year thereafter or as equipment is disposed of. Equipment must be used for the intended purpose for the life of the equipment. ARC must be given a written disposition plan for any equipment that has a value of $5,000 or more at the end of its useful life.

8. **Nondisclosure of Confidential Information**. In the furtherance of this Agreement, it may be necessary or desirable for ARC to disclose to Recipient certain confidential information, including, without limitation, writings, drawings, computer software, documentation and hardware, and ARC wishes to prohibit the unauthorized use and disclosure of same by the Recipient. The parties acknowledge all documents and information communicated or provided to the County are subject to the Georgia Open Records Act (the "ACT"). Subject to the Act, for the purpose of this Agreement, "Confidential Information" shall mean all information marked "Confidential" and received by Recipient from ARC, unless otherwise explicitly marked or designated. Recipient acknowledges that the Confidential Information is and shall remain the sole and exclusive property of ARC and that ARC has the exclusive right, title and interest to such Confidential Information. No right or license, by implication or otherwise, is granted by ARC as a result of this Agreement or as a result of any disclosure of Confidential Information. Information initially furnished verbally or visually and identified beforehand as confidential at the time of disclosure shall be reduced to writing and confirmed as Confidential information in a written statement that fully identifies the material considered confidential within fifteen (15) business days after its initial disclosure. During that fifteen (15) business day period, the latter information shall be protected, but failure so to identify, reduce to writing, mark and deliver such verbally or visually disclosed information in the manner prescribed shall relieve Recipient of all obligations of protection with respect to said disclosed information thereafter.

   Recipient shall maintain all Confidential Information in confidence and shall not disclose same to any third party. In protecting such information from disclosure, Recipient shall use at least the same degree of care as it normally uses in the protection of its own confidential and proprietary information of like kinds. Recipient further agrees that it will not (i) use any Confidential Information received except for the purposes contemplated by this Agreement, (ii) disclose same to persons in its organization without a "need to know", or (iii) make unnecessary copies of same. Upon discovery of an unauthorized, inadvertent or accidental disclosure, Recipient shall promptly notify ARC of such disclosure and shall take all reasonable steps to retrieve the disclosure and prevent further such disclosures.

   The restrictions herein shall not apply with respect to Confidential Information which:

Is or becomes known to the general public without breach of this Agreement; or

Was previously known to the Recipient or was possessed by it without restriction prior to any disclosure hereunder; or

Is or has been lawfully disclosed to Recipient by a third party without an obligation of confidentiality; or

Is disclosed pursuant to judicial action or government regulations.

Recipient shall not disclose any Confidential Information furnished hereunder in any manner contrary to the laws and regulations of the United States of America, or any agency thereof, including but not limited to Export Administration Regulations of the U.S. Department of Commerce and U.S. Department of State. This obligation shall survive any termination or expiration of this Agreement, and shall be independent of any other obligations, any limitations thereon, and any exceptions thereto, which may be stated elsewhere in this Agreement.

9. **Notice**. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified or registered mail, return receipt requested with proper postage prepaid, addressed to the other party at the following address or such other address as may be given in writing to the other party:

a. **ARC:**
Bernard Coxton, Director
Homeland Security and Emergency Preparedness
Atlanta Regional Commission
International Tower
229 Peachtree Street NE Suite 100
Atlanta, GA 30303
Office: 404-734-4296
bcoxton@atlantaregional.org

b. **Recipient:**
James D. McClure, Police Chief
Gwinnett County Police Department
75 Langley Drive
Lawrenceville, GA 30046
Office: 770-513-5000
james.mcclure@gwinnettcounty.com

Notices are effective upon receipt by a party.

10. **Termination**:

a. **Convenience:** This Agreement may be canceled or terminated by either of the parties without cause; however, the party seeking to terminate or cancel this Agreement must give written notice of its intention to do so to the other party at least ninety (90) days prior to the effective date of cancellation or termination.

b. **Non-Availability of Funding:** Notwithstanding any other provision of this Agreement, in the event that the source of funding for reimbursement under this Agreement (appropriations from the Congress of the United States of America) no longer exists or in the event the sum of all obligations of ARC incurred under this and all other agreements

entered into for this program exceeds the balance of such funding, then this Agreement shall immediately terminate without further obligation of ARC as of that moment. The certification by the Director of GEMA of the occurrence of such event shall be conclusive.

11. **Amendment.** This Agreement shall only be amended, modified or changed by writing, executed by authorized representatives of the parties, with the same formality as this Agreement was executed.

12. **Assignment**. Neither party shall assign this Agreement without the prior written consent of the other party hereto. Each party binds itself, its successors, and permitted assigns to all covenants, agreements and obligations contained herein.

13. **Legal Responsibility**. Each party to this Agreement will bear the risk of its own actions. To the extent permitted by law, each party will be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions and the actions of its officials, employees, or agents in carrying out the terms and conditions of this Agreement.

14. **Disputes**. Any claim, controversy or dispute which cannot be resolved by the parties, related directly or indirectly to this Agreement, shall be resolved by a court of competent jurisdiction. Each party agrees in good faith to participate in a mediation process if requested by the other party with all costs of mediation to be borne equally between the parties. Notwithstanding the previous sentence, each party retains their right to pursue litigation.

15. **No Third-Party Beneficiary**. Nothing herein expressed or implied is intended to confer on any person, other than the parties hereto or their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

16. **Mutual Negotiations**. The parties hereto have negotiated this Agreement with assistance of legal counsel and, therefore, its terms shall be enforced equally between the parties and there shall be no construction more favorable to either party.

17. **No Waiver**. Either party's failure to insist on strict performance of any term or condition of this Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object.

18. **Entire Agreement**. The parties acknowledge that they have not been induced to enter into this Agreement by any representation or warranty not set forth in this Agreement. This Agreement, including all Exhibits and Attachments, contains the entire agreement of the parties with respect to its subject matter and supersedes all existing agreements and all oral, written or other communications between them concerning its subject matter.
19. **Effective Date**. The parties acknowledge that if each has received benefit from the other during any period in which no active agreement existed, and the agreement has been ratified by the Atlanta City Council, then all actions and payments made during any such period are hereby ratified by both parties.

20. **Time of the Essence**. Recipient acknowledges that time is of the essence for its obligations under this Agreement.

21. **Severability**. Any provision of this Agreement decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Agreement.

22. **Governing Law**. This Agreement shall be governed by and interpreted in accordance with the laws of the state of Georgia.

23. **Force Majeure**. If either party hereto is delayed or prevented from the performance of any act required in this Agreement by reason of acts of God, strikes, lockouts, labor disputes, civil disorder, or other causes without fault and beyond the control of the party obligated, performance of such act will be excused for the period of the delay.

24. **Paragraph Headings**. The paragraph headings in this Agreement are for convenience of reference only and do not define, limit, enlarge, or otherwise affect the scope, construction, or interpretation of this Agreement or any of its provisions.

25. **Counterparts**. This agreement may be executed in multiple counterparts, each of which shall be deemed to be an original instrument, but all of which, taken together, shall constitute one instrument.

26. **Authority to Execute This Agreement**. Each individual executing this Agreement on behalf of a party represents and warrants that he or she is duly authorized to execute this Agreement.

27. **Time of Performance.** Work and services shall be undertaken and pursued in such sequence as to ensure their expeditious completion and as may be required in Exhibit D. All work and services required hereunder shall be completed on or before **May 31, 2026**.

[REMAINDER INTENTIONALLY LEFT BLANK
SIGNATURES TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

ATLANTA REGIONAL COMMISSION

By: _____ Date: 2/3/2026
Title: Director, Bernard Coxton, Homeland Security and Emergency Preparedness

By: _____ Date: _____
Title: Executive Director, Anna Roach, Atlanta Regional Commission

By: _____ Date: _____
Title: Chairman, Andre Dickens, Atlanta Regional Commission

GWINNNETT COUNTY

By: _____ Date: _____
Title: Chairwoman, Nicole L. Hendrickson, Gwinnett County Board of Commissioners

By: _____ Date: _____
Title: County Clerk

Approved as to Substance

By: D/C CCL SOD · ACTING CHIEF Date: 3.18.2026
Title: Police Chief, James D. McClure, Gwinnett County Police Department

By: _____ Date: 3/19/2026
Title: Director, Michael Shaw, Gwinnett County Emergency Management Agency

Exhibit C

NIMS Compliance Form

This NIMS Compliance Form MUST be completed by each agency requesting or benefiting from funding.

In federal Fiscal Year 2008, state agencies, tribes, and local governments are considered to be in full NIMSD compliance if they have adopted and/or implemented the FY 2007 compliance activities as determined by the National Incident Management System Capability Assessment Support Tool (NIMSCAST) or other accepted means. This document describes the actions that jurisdictions must have taken by September 30, 2008 to be compliant with NIMS. Homeland Security Presidential Directive 5 (HSPD-5), Management of Domestic Incidents, requires all federal departments and agencies to adopt and implement the NIMS, and requires state and local jurisdictions to implement the NIMS to receive federal preparedness funding. Please check the box next to each action that your organization has completed. For those actions not completed please provide a one-page summary of the plan to complete these actions and fully implement NIMS. Additional NIMS guidance can be found at: www.fema.gov/nims

- ☑ Community Adoption: Adopt NIMS at the community level for all government departments and/or agencies; as well as promote and encourage NIMS adoption by associations, utilities, non-governmental organizations (NGOs), and private sector incident management and response organizations.
- ☑ Incident Command System (ICS): Manage all emergency incidents and preplanned (recurring/special) events in accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS. ICS implementation must include the consistent application of Incident Action Planning and Common Communications Plans.
- ☑ Public Information System: Implement processes, procedures, and/or plans to communicate timely, accurate information to the public during an incident through a Joint Information System and Joint Information Center.
- ☑ Preparedness/Planning: Establish the community's NIMS baseline against the FY 2005 and FY 2006 implementation requirements. (NIMSCAST and/or Implementation Plan)
- ☑ Develop and implement a system to coordinate all federal preparedness funding to implement the NIMS across the community.
- ☑ Revise and update local government emergency operations plans (EOPs), standard operating procedures (SOPs), and standard operating guidelines (SOGs) to incorporate NIMS and National Response Framework (NRF) components, principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions.
- ☑ Participate in and promote intrastate and interagency mutual aid agreements, to include agreements with the private sector and non-governmental organizations (NGO).
- ☑ Implementation plan exists at agency level that identifies personnel to complete the below listed NIMS training requirements.
  - ☑ Complete IS-700 NIMS: An Introduction
  - ☑ Complete IS-800 NRP: An Introduction
  - ☑ Complete ICS 100 and ICS 200 Training
  - ☑ Complete ICS 300 Training
- ☑ Incorporate NIMS/ICS into all tribal, local, and regional training and exercises.
- ☑ Participate in an all-hazard exercise program based on NIMS that involves responders from multiple disciplines and multiple jurisdictions.
- ☑ Incorporate corrective actions into preparedness and response plans and procedures.
- ☑ Inventory community response assets to conform to homeland security resource typing standards.
- ☑ To the extent permissible by law, ensure that relevant national standards and guidance to achieve equipment, communication, and data interoperability are incorporated into tribal and local acquisition programs.
- ☑ Apply standardized and consistent terminology, including the establishment of plain English communications standards across public safety sector.
- ☑ Inventory response assets to conform to NIMS National Resource Typing Definitions, as defined by FEMA's Incident Management Systems Integration Division.

Authorized Signature: _____ **Date:** _____ **Agency:** _____

Exhibit D Summary and Project Equipment List

Gwinnett Police	$107,213.25
Gwinnett EMA	$40,997.28
GRAND TOTAL	$148,210.53

GWINNETT COUNTY POLICE DEPARTMENT					
APPLICANT (AGENCY/DEPARTMENT): Gwinnett County Police Department		Jurisdiction: Gwinnett County			
Contact at Agency: John Cleland		Phone Number: 770-241-3425	Email: john.cleland@gwinnettcounty.com		
Police Equipment List					
Grant Year 2023			GAN NUMBER: EMW-2023-SS-00099		
Project Type: Sustaining Existing Capabilities					
QUOTES					
	EQUIPMENT DESCRIPTION	QUANTITY	QUOTE COST		TOTAL
GY2023	2025 Ford F250 Regular Cab (4x4) and equipment (EOD)	1	$	102,031.55	$ 102,031.55
	CNC Live Yearly Subscription	1	$	5,181.70	$ 5,181.70
				SUB-TOTAL:	$107,213.25

GWINNETT COUNTY EMERGENCY MANAGEMENT AGENCY					
APPLICANT (AGENCY/DEPARTMENT): Gwinnett County Emergency Management Agency		Jurisdiction: Gwinnett County			
Contact at Agency: Michael Shaw		Phone Number: 770-560-8979	Email: michael.shaw@gwinnettcounty.com		
Emergency Operations Equipment List					
Grant Year 2023			GAN NUMBER: EMW-2023-SS-00099		
Project Type: Sustaining Existing Capabilities					
ESTIMATES					
	EQUIPMENT DESCRIPTION	QUANTITY	ESTIMATED COST		ESTIMATED TOTAL (10% Increase)
GY2023	Combat Application Tourniquet	316	$	23.98	$ 7,619.68
	Smartboard with stand	4	$	2,565.61	$ 11,288.68
	Windows Mini PC	4	$	994.30	$ 4,229.20
	Mini PC VESA Mounts	4	$	19.99	$ 87.96
	Wireless Keyboard.Mouse Combo	4	$	27.99	$ 131.76
	TV monitors	6	$	2,800.00	$ 17,640.00
				SUB-TOTAL:	$40,997.28
				2023 GRAND TOTAL:	$148,210.53

CONTRACTOR/VENDOR INFORMATION

Legal name & address of entity: _____

_____

_____

If different from above-
Legal name of Payee: _____
Payment Address: _____

_____

(If additional addresses are needed, identify each and its purpose on the reverse of this page.)

Legal entity status (please mark all that apply):

☐ **Corporation/C-Corp LLC/S-Corp LLC**

☐ **Partnership/LLC Partnership/LLP**

☐ **Non-Profit: 501(c)(3)/501(c)(4)**

☐ **Individual/Sole-Proprietor/Single Member LLC**

☐ **Government: Federal/State/Local/Authority**

☐ **Other: (describe)**_____

_____

(Federal) Employer Identification Number: _____
OR
Social Security Number (for an individual): _____

Is this contractor/vendor an attorney/law firm? YES ☐ **NO** ☐

Is this contractor/vendor debarred, suspended, ineligible or excluded from participation in federally funded projects? YES ☐ **NO** ☐

E-verify Status: ☐ **Registered: E-verify Number**_____ **DUNS Number** _____

☐ **Not Registered**

Is this contractor/vendor a:

Disadvantaged Business Enterprise under 49 CFR Part 26? YES ☐ **NO** ☐

Minority or Women Business Enterprise under 49 CFR Part 23? YES ☐ **NO** ☐

Attach a copy of current certification(s).

Is this contractor/vendor a Non-federal entity that expends $750,000 or more in a year in Federal awards? YES ☐ **NO** ☐
If so, attach a copy of most recent single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133.

Certified true and correct:

Name: _____ **Signature:** _____

Title: _____ **Date:** _____

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS AND LOBBYING

1. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION- LOWER TIER COVERED **TRANSACTIONS**

The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be Entered, it shall not knowingly enter any lower tier covered transaction with a person who Is proposed for debarment under 45 CFR Part 76, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction **originated.**

The terms "covered transaction·, "debarred", ·suspended", "Ineligible", "lower tier covered transaction·, "participant", "person·, "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause have the meaning set forth In the Definitions and Coverage sections of rules Implementing Executive Order 12549.

The prospective lower tier participant certifies that, by submission of this proposal, that neither it nor its principals Is presently debarred, suspended, proposed for debarment, declared Ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant Is unable to certify to any of its statements in this certification, such prospective participant shall attach an explanation to this proposal.

---

2. **LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code (as Implemented at 45 CFR Part 93), the applicant certifies that to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress In connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to Influence an officer or employee or any agency, a Member of Congress, an officer' or employee of Congress, or an employee of a Member of Congress In connection with this Federal contract. grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying." in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be Included In the award documents for all subawards at all tiers (Including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification Is **a** material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification Is a prerequisite for making or entering this transaction Imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any persons for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to Insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its Instructions.

Submission of this statement is a prerequisite for making or entering this transaction Imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required statement shall **be** subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification(s).

NAME OF APPLICANT	AWARD NUMBER and/or PROJECT NAME
PRINTED NAME OF AUTHORIZED REPRESENTATIVE	TITLE OF AUTHORIZED REPRESENTATIVE
SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT
CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or entity which is engaged in the physical performance of services under a contract with the Atlanta Regional Commission has registered with and is participating in a federal work authorization program, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Atlanta Regional Commission within five (5) business days after any subcontractor is retained to perform such service.

_____ _____

EEV / E-Verify™ Company Identification Number Date of Authorization

_____

Company Name

_____

Signature of Authorized Officer or Agent

_____

Title of Authorized Officer or Agent

_____

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

DAYOF _____.,20_

_____ [NOTARY SEAL]

Notary Public

My Commission Expires:

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260386	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Sheriff			Date Submitted:	03/20/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing - Brandi Cantie - BW			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

SS008-26, provision of ELSAG license plate recognition systems, to Thomas J. Madden & Associates, amount not to exceed $112,100.00.

Attachments	Summary Sheet, Justification Letter, Justification Support
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Award
BAC Action:	
Department Head	catwater (3/31/2026)
Attorney	mcintron (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Capital Project	*	$112,100	brainey (4/7/2026)

Finance Comments	FinDir's Initials
*Amount available in License Plate Recognition Cameras project. Adjust budget to align with approval of this award.	raroyal (4/7/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – SS008-26
Provision of ELSAG License Plate Recognition Systems

PURPOSE:	This contract is for the purchase of ELSAG license plate recognition cameras used by law enforcement to track vehicles of interest in real time.
LOCATION:	Gwinnett County Detention Center
AMOUNT TO BE SPENT:	$112,100.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	N/A

COMMENTS:

Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor **Chief Cleophas Atwater**

MEMORANDUM

TO: Bethany White
Purchasing Associate II

THROUGH: Cleophas Atwater
Chief

FROM: Samentha Sainmelus
Business Manager

SUBJECT: Recommendation to Award SS008-26 – Provision of ELSAG License Plate Recognition Systems
Project Number: T0782

DATE: 02/24/2026

REQUESTED ACTION

The Gwinnett County Sheriff's Office recommends award of the above referenced sole source with Thomas J Madden & Associates in the amount not to exceed $112,100.00.

DESCRIPTION

This agenda item is for the purchase of ELSAG License Plate Recognition (LPR) cameras used by law enforcement to identify and track vehicles of interest in real time.

FINANCIAL

1. Estimated amount to be spent: $112,100.00
2. Projected amount to be spent previous contract period: NA
3. Do total obligations agree with "Action Requested"? Yes X No
4. Budgeted: Yes __X__ No ____ N/A _____
5. Grant Funded: Yes No __X
6. SPLOST Funded: _Yes No __X
7. Contact name: Samentha Sainmelus Contact phone: 770-619-6431

Sole Source Approval Form

Requesting Department: Gwinnett County Sheriff's Office (GCSO)

Purchasing Associate: ~~Kaley Ivins~~ Jake Scarpone JS 6/7/23 6/12/23

Description of proposed procurement: Purchase of ELSAG License Plate Recognition (LPR) Systems, to include equipment, installation, licensing, maintenance, and repairs (LPR systems include: hard mounted LPRs, fixed camera systems and LPR/Speed trailers. GSA Contract Number: GS-07F-0004Y.

Reason for sole source request: Continuity of training & maintaining current standards. This sole source will allow consistent training standards between the Sheriff's Office & Police, which are essential in providing safety & security to the citizens & law enforcement of Gwinnett County. GCSO currently use ELSAG LPR systems & receive training, which is mandated by law. Changing the system would cause an undue burden to a process that is currently working well. GCSO will maintain shared access to databases which are currently in use and that no other system or manufacurer currently provide access to. The design features are unique & proprietary & the only system providing digital camera technology.

Sole Source Provider: Manufactuer: ELSAG (a division of Selex ES, Inc) via their exclusive GA rep: Thomas J. Madden & Associates.

Additional cost/savings: Cost savings by maintaining current training standards and not having to retrain all GCSO deputies on a new system, which is not compatible with the existing database.

Benefits to the County: This product is currently in use by the Sheriff's Office staff. GCSO has already created and built a large database of wanted persons, with the database housed on a county server. Officers utilizing this system can scan/read up to 1800 license plates per minute. Access to the joined databases will provide immediate results of stolen vehicles, amber alerts, suspended registration and unisured vehicle files. Provides officer safety by alerting the officer of any type of criminal activity prior to confronting the vehicle and driver.

Anticipated annual expenditure: 2023 = $79,000.00

Requested validity period: 5 Years

Connie Maxwell	03/27/2023
Prepared By	Date
	5/22/23
Department Director	Date
Holly Cappetta	6/12/23
Purchasing Director	Date

6/12/28
Expiration of approval

Please return to the Purchasing Division after completion. If an agenda request is required, the Purchasing Division will prepare the agenda request for placement on the N/A agenda for approval by the Board of Commissioners.
Anticipated Agenda Date

madden associates

Quote Number	00002529	Expiration Date	4/30/2026
Prepared By	Jim Madden	Email	jmadden@tjmadden.com

Bill To Name	Gwinnett Co Sheriffs Dept	Ship To Name	Gwinnett Co Sheriffs Dept
Bill To	2900 University Pkwy Lawrenceville, GA 30043-4542 USA	Ship To	2900 University Pkwy Lawrenceville, GA 30043 USA

Quantity	Manufacturer	Product	Product Description	Price	Total Price
5.00	Elsag	140043	ELSAG Plate Hunter M8 3 Camera	$13,750.00	$68,750.00
5.00	Elsag	413839	Single to Double Ethernet Splitter	$15.00	$75.00
10.00	Elsag	410947	2 ft Shielded Ethernet Cable	$20.00	$200.00
5.00	Elsag	413767-30	M8 Transport Camera Cable, RA - 30 FT	$40.00	$200.00
5.00	Elsag	413767-30	M8 Transport Camera Cable, RA - 30 FT	$40.00	$200.00
5.00	Elsag	510322-5.X	Operation Center License 5.X	$1,500.00	$7,500.00
15.00	Elsag	520001-MOBILE-3	1 Year Std Hardware & SW Ext Warranty	$1,845.00	$27,675.00
5.00	Elsag	MOBILELPRINSTALL1	Mobile LPR System Install-Less than 120 mile radius from the installer	$1,500.00	$7,500.00

Total Price	$112,100.00
Grand Total	$112,100.00

GWINNETT COSO 3 CAM M8

2x SUV HOOD 1 x REAR ROOF

860NM IR SETTINGS

MADDEN INSTALL

HIDTA EOC

FIRST YEAR WARRANTY INCLUDED- PLUS THREE YEARS QUOTED

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260405	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Sheriff			Date Submitted:	03/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – JS			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL036-26, Gwinnett County Detention Center employee parking lot and security upgrades project, to NPSG Built, LLC, amount not to exceed $2,069,960.00.

Attachments	Summary Sheet, Justification Letter, Tabulation
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Award
BAC Action:	
Department Head	catwater (3/31/2026)
Attorney	mcintron (4/9/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	Capital Project	*	$2,069,960	brainey (4/8/2026)

Finance Comments		FinDir's Initials
	*Upon approval, transfer budget from Salary and Wages Permanent to General Fund Contributions to Capital to fund the Sheriff Admin Lobby & Parking Security project.	raroyal (4/7/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session		Vote	No Action Taken
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – BL036-26 Gwinnett County Detention Center Employee Parking Lot and Security Upgrades Project	
PURPOSE:	This contract is for the employee parking lot and security upgrades at the Gwinnett County Detention Center.
LOCATION:	Gwinnett County Detention Center
AMOUNT TO BE SPENT:	$2,069,960.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,926 28 plan holders 88 website viewings
NUMBER OF RESPONSES:	2
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	Yes 12
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	Limited response was due to vendors not having the resources required to provide services.
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	210 consecutive calendar days from issuance of Notice to Proceed

COMMENTS:

Gwinnett County Sheriff's Office

2900 University Parkway • Lawrenceville, GA 30043 • 770.619.6500
GwinnettCountySheriff.com | Twitter & Facebook @GwinnettSheriff

Sheriff Keybo Taylor **Chief Cleophas Atwater**

MEMORANDUM

TO: Jake Scarpone
Purchasing Associate III

THROUGH: Cleophas Atwater CA
Chief

FROM: Alicia Carmon
Business Manager

SUBJECT: Recommendation to Award BL036-26 Gwinnett County Detention Center Employee Parking and Security Upgrades Project

DATE: March 18, 2026

REQUESTED ACTION

The Gwinnett County Sheriff's Office recommends award of the above referenced solicitation to NPSG Built, LLC in the amount of $2,069,960.00.

DESCRIPTION

This contract is for the Employee Parking Lot and Security Upgrades at the Gwinnett County Sheriff's Office.

FINANCIAL

1. Estimated amount to be spent: $2,069,960.00
2. Projected amount to be spent previous contract period: N/A
3. Do total obligations agree with "Action Requested"? Yes __X__ No ___
4. Budgeted: Yes ___ No __X___ N/A _____
5. Grant Funded: Yes _____ No __X
6. SPLOST Funded: Yes _____ No __X
7. Contact name: Glen Fountain Contact phone: 770-619-6406

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260306	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Sheriff			Date Submitted:	02/23/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	CATWATER			Multiple Depts?	
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to retire from service, Gwinnett County Sheriff's Office K9 Kimbo. K9 Kimbo will be removed from the Fixed Asset Registry and permanently retired to his former handler, Corporal Silva.

Attachments	Justification Memo
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	catwater (2/25/2026)
Attorney	mcintron (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*No budget impact.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett County Sheriff's Office

Sheriff Keybo Taylor

Chief
Cleophas Atwater

Administrative Bureau
Deputy Chief
Melanie Jones

Operations Bureau
Deputy Chief
Antonio Webster

Administrative Services
Division Commander
Jermaine Jackson

Support Operations
Division Commander
Jeremy Brown

Jail Operations
Division Commander
Evette McKenzie

Field Operations
Division Commander
Austin Godfrey

Court Operations
Division Commander
James Casey

To:	Chairwoman District Commissioners
Through:	Chief C. Atwater
From:	Alicia Carmon Fiscal Business Manager
Subject:	Medical Retirement K9 Kimbo, Fixed Asset# 305773
Date:	February 23, 2026

Item of Business:

Approval/Authorization to medically retire from service, Gwinnett County Sheriff's Office Canine Kimbo. It is requested that Canine Kimbo be removed from the Fixed Asset Registry and permanently retired to Corporal Silva, for the remainder of his life.

Background and Discussion:

Canine Kimbo began his service on March 18, 2019, and demonstrated exceptional drive, reliability, and instinct, directly contributing to enforcement operations and public safety within our community. Over the course of 306 total operational deployments (narcotics and patrol combined), Canine Kimbo was directly responsible for 112 arrests and the location of 96 individuals during patrol operations. His narcotics detection capabilities resulted in 181 confirmed seizure incidents and the removal of significant quantities of controlled substances from circulation, including more than 310 kilograms of marijuana and over 104 kilograms of methamphetamine. Canine Kimbo's performance reflects not only measurable enforcement success but also the professionalism and teamwork demonstrated by his handlers.

Canine Kimbo's retirement was prompted by health issues related to arthritis in his hips and stifle joints that are affecting his work duties, per Dr. Solveig Evans, DVM, with Georgia Veterinary Associates, Canine Kimbo is no longer physically fit to perform the physical aspects of his required Duties.

GVA
GEORGIA VETERINARY ASSOCIATES

mygavet.com

February 10, 2026

Sergeant Jason Cotton

This letter is in regards to K9 Kimbo. Kimbo is showing signs of arthritis in his hips and stifle joints that is affecting his work duties. His gait has changed as well as the angulation of his front limb joints.
Based on this information it is my determination that K9 Kimbo is no longer physically fit to perform the physical aspects of his required duties. Therefore, he should be retired.

Sincerely,
Dr. Solveig Evans

Russell Ridge Animal Hospital
738 Ridge Road
Lawrenceville, GA 30043
(678) 407-0700

Asset Inquiry

Assets | Transactions | Recent Additions | Recent Retirements

Search

Advanced | Manage Watchlist | Saved Search: All Assets

View | Detach

Asset Identifier	Asset Number	Description	Asset Type	Cat
4602	305773	K-9 Kimbo	Capitalized	Equi

Asset 305773: Books

Currency: USD - US Dollar

Asset	305773	0	K-9 Kimbo		
Class	14600401		Equipment	Company Code	GC01

General | Time-dependent | Allocations | Origin | Gwinnett Specific | Deprec. are

General data

Description	K-9 Kimbo
	M. Cole K9 Erik was exchanged on 3/29/19
Asset main no. text	K-9
Acct determination	14600401 Machinery and Equipment
Serial number	N/A
Inventory number	E0
Quantity	0.000
	☐ Manage historically

Inventory

Last inventory on		☑ Include asset in inventory list	
Inventory note			

Posting information

Capitalized on	08/07/2018	Deactivation on	
First acquisition on	08/07/2018	Plnd. retirement on	
Acquisition year	2018 008	Ordered on	

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260336	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Sheriff			Date Submitted:	02/27/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	CATWATER			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to accept the donation of a dual-purpose narcotic/patrol/tracking K9, valued at approximately $20,000.00, from Jay and Lindsey Azar to the Gwinnett County Sheriff's Office K9 Unit to assist in locating illegal narcotics and locating and arresting individuals who flee on foot or hide in areas of concealment.

Attachments	Justification Support, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	
Department Head	catwater (3/4/2026)
Attorney	mcintron (3/16/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (3/13/2026)

Finance Comments	FinDir's Initials
*No budget impact.	raroyal (3/11/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

Gwinnett County Sheriff's Office

Sheriff Keybo Taylor

Chief
Cleophas Atwater

Administrative Bureau
Deputy Chief
Melanie Jones

Operations Bureau
Deputy Chief
Antonio Webster

Administrative Services
Division Commander
Jermaine Jacksom

Support Operations
Division Commander
Jeremy Brown

Jail Operations
Division Commander
Evette McKenzie

Field Operations
Division Commander
Austin Godfrey

Court Operations
Division Commander
James Casey

To: Chairwoman
District Commissioners

Through: Chief C. Atwater

From: Alicia Carmon
Fiscal Business Manger

Subject: K9 Donation

Date: March 2, 2026

Items of Business

Approval to accept the donation of a dual-purpose narcotic/patrol/tracking dog, valued at $20,000.00, from Jay and Lindsey Azar (they work for Gordon County SO and East Point Police).

Background and Discussion

Jay, a former K9 handler, purchased the dog but can't use the dog at his current agency. He would like to donate the dog to the Gwinnett County Sheriff's Office K9 Unit to assist in locating illegal narcotics and locating and arresting criminals that flee on foot or hide in areas of concealment.

Should you have any questions or need additional information, please contact Alicia Carmon Business Manager-Fiscal Section 770-822-3953

CCU NATIONAL K9 CERTIFICATION

This is to certify that

Jason Azar & K9 "Cooper"

has achieved the high standards set forth by, and to the satisfaction of

Custom Canine Unlimited, LLC.

This team has met standards on

23rd Day of June 2023

Valid for one year

We Do Approve Certification For

Multi-Purpose K-9 Team

Obedience, Drug Detection, Tracking, Article Search & Patrol

Administration

Certifying Official

North American Police Work Dog Association

This is to certify that:

JASON AZAR & K9 THANOS

has achieved the high standards set forth by and to the satisfaction of the North American Police Work Dog Association. This certification is valid only when utilizing the K9 team under the direct assignment of a law enforcement or public safety organization. NAPWDA certification is valid for one year from the issue date or upon membership dues expiration.

Let it be known that on the

29TH *day of* SEPTEMBER , 2023

we do approve accreditation for:

OBEDIENCE, ARTICLE SEARCH, AREA SEARCH, TRACKING, BUILDING SEARCH, AGGRESSION CONTROL
NARCOTIC DETECTION TEAM
COCAINE, HEROIN, METHAMPHETAMINE

Master Trainer

No. 065729

President

Membership must remain current. Membership expiration is January 1 annually.

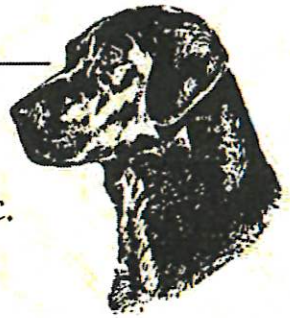
The National Narcotic Detector Dog Association, Inc.

This is to Certify that



Jasen A Azar *and* **Thanos**

has satisfactorily completed the certification standards of The National Narcotic Detector Dog Association, Inc.



11-15-23

Certifying Official *Date*

Narcotics and Police Service Dog Team

© 1995 GOES 34625
All Rights Reserved

LITHO. IN U.S.A.

North American Police Work Dog Association

This is to certify that:

JASON AZAR & K9 THANOS

has achieved the high standards set forth by and to the satisfaction of the North American Police Work Dog Association. This certification is valid only when utilizing the K9 team under the direct assignment of a law enforcement or public safety organization. NAPWDA certification is valid for one year from the issue date or upon membership dues expiration.

Let it be known that on the

11TH *day of* SEPTEMBER , 2024

we do approve accreditation for:

OBEDIENCE, ARTICLE SEARCH, AREA SEARCH, TRACKING,
BUILDING SEARCH, AGGRESSION CONTROL,
COCAINE, HEROIN, METHAMPHETAMINE

Master Trainer

No. 066435

President

Membership must remain current. Membership expiration is January 1 annually.

© GOES 34625

LITHO IN U.S.A.

	Perry, GA Location	11/15/23 Date	Perry, GA Location	11/9/24 Date
	Pass	Fail	Pass	Fail
Marijuana			~~Marijuana~~	
Cocaine	C	N/A	Cocaine	N/A
Heroin	C		Heroin	
Meth	C		Meth	
Other	Fentanyl		Other	Fentanyl P&D
Other			Other	
To NNDDA Standards	C		To NNDDA Standards	
To State Standards			To State Standards	
To Federal Standards			To Federal Standards	
Certifying Official	C	GA 6435 CO Number	Certifying Official	GA4313 CO Number

CERTIFIED NNDDA P.O.D.

Perry GA	11-14-23	Perry, GA	11/18/23
Location	Date	Location	Date

	Pass	Fail		Pass	Fail
Temperament	PA		Temperament		
Building Search			Building Search		
Criminal Apprehension			Criminal Apprehension		
Evidence Recovery			Evidence Recovery		
Obedience			Obedience		
Tracking	✓		Tracking		
Area Search			Area Search		
Utility Teams Certification			Utility Teams Certification		
Police Service Dog Certification			Police Service Dog Certification	✓	
To NNDDA Standards			To NNDDA Standards		
To State Standards			To State Standards		
To Federal Standards			To Federal Standards		

CERTIFIED NNDDA B.O.D.

CERTIFIED NNDDA B.O.D.

	GA #365-2		GA 6480
Certifying Official	CO Number	Certifying Official	CO Number

The endorsement on the following pages indicates the certification of Handler and Dog for a period of one (1) year from the date of last certification.

Any tampering or changes to this Certification Record will invalidate the total record.

This record is the total property of the NNDDA Inc. and may be recalled for any reason by an elected officer or any CERTIFYING OFFICIAL who has signed this record. The name of the Handler appearing in this record agrees without reservation to all rules and standards by the NNDDA, Inc.

After initial certification a stamp will be used on the blank pages in this CERTIFICATION RECORD to indicate additional certifications.

To replace lost book, there is a surcharge of $25.00

Date: 11-5-23

Place: Perry GA

Handler: Jason Azar

Dog: Thunos

This is to certify that the aforementioned Handler and Dog are certified for a period of one (1) year from the date listed on the last certification in this record.

Signature of Certifying Official

Best Friends Animal Hospital

Patient Chart

2909 Miller Ferry Rd SW
Calhoun, GA 30701
706-629-5060

Printed: 11-17-25 at 10:08a

CLIENT INFORMATION

Name Jason Azar (11865)
Address 152 Wade Drive NE
Calhoun, GA 30701

PATIENT INFORMATION

Name	Thanos	**Species**	Canine
Sex	Male	**Breed**	German Shepherd Mix
Birthday	01-29-22	**Age**	3y
ID		**Rabies**	242065
Color	Black and Tan	**Weight**	71.20 lbs
Reminded	11-05-25	**Codes**	

Reminders for: **Thanos**

		Last done
12-19-25	Heartworm Prevention	06-20-25
12-09-25	Leptosporosis Vaccine	12-09-24
12-09-25	Annual Wellness Package - Cani	12-09-24
12-09-25	Rabies Canine, 1yr	12-09-24
12-09-25	Bordetella vaccine	12-09-24
12-09-25	Heartworm/Tick - 4DX test	12-09-24
11-28-25	Bravecto (d) Large 44 - 88# B	08-28-25
09-27-25	**Cytopoint Inj. 40mg (per bottl**	**08-28-25**

MEDICAL HISTORY

Date	By	Code	Description	Qty (Variance)
12-09-22	NP	1042	DA2LPP vaccine	
ID:	**Serial:** 999B289		**Expires:** 21MAY24 **Type:** MLV **Mfg:** MERCK **Admin:** SQ	
		1044	Rabies 1 year vaccine	
ID:	**Serial:** 656402		**Expires:** 06AUG24 **Type:** KIL **Mfg:** MERCK **Admin:** SQ	
		1011	Bordetella vaccine - intranasal	
ID:	**Serial:** 00541473C		**Expires:** 05JUL24 **Type:** MLV **Mfg:** MERCK **Admin:** IN	
12-26-22	NP	1042	DA2LPP vaccine	
ID:	**Serial:** 999B289		**Expires:** 21MAY24 **Type:** MLV **Mfg:** MERCK **Admin:** SQ	
04-11-23	NP	IDEXX4DX	Heartworm / Tick - 4DX test	
06-28-23	JWG	2450	Medical Evaluation - Comprehensive	
		MOX04	ProHeart6 Heartworm Prevention 61-80	
		08693	Bravecto (d) Large 44 - 88# Blue	
		SERVICE	Military/Service Discount	-1
07-06-23	JWG	PREV	Previous Medical History	
07-15-23	JWG	FOLL	Client Communication	

Best Friends Animal Hospital
2909 Miller Ferry Rd SW
Calhoun, GA 30701
706-629-5060

Patient Chart for Thanos
Date: 11-17-25, Time: 10:08a

Client: Jason Azar

Date	By	Code	Description	Qty (Variance)
07-31-23	MCW	APPT$	Appointment notes for 07-31-23	
		2450	Medical Evaluation - Comprehensive	
		02914	Apoquel Tablets (16mg) #84935	45
		SERVICE	Military/Service Discount (10% off)	-1
08-01-23	JWG	FOLLMES	Client Communication - Left Message	
09-08-23	MCW	APPT$	Appointment notes for 09-08-23	
		2450	Medical Evaluation - Comprehensive	
		MOME	Mometamax 15g #86075	
		DOUXO4	Suffusion Ear Cleaning Solution 4oz bott	
		2281	Ear Cleaning - Moderate	
		4528	Ear Cytology	
09-08-23	JWG	CDIS	Courtesy Discount	-1
10-20-23	JWG	NEOPRED	Neo-Predef / Tetracaine powder 15gm #871	
		FOLL	Client Communication	
12-06-23	MCW	ANNC	Annual Wellness Visit - Canine	
		2450	Medical Evaluation - Comprehensive	
		1042	DA2LPP vaccine	
ID:	**Serial:** A45A298		**Expires:** 27DEC24 **Type:** MLV **Mfg:** MERCK **Admin:** SQ	
		1012	Bordetella Vaccine - injectable	
ID:	**Serial:** 654491		**Expires:** 28JAN26 **Type:** KIL **Mfg:** ZOETI **Admin:** SQ	
		IDEXX4DX	Heartworm / Tick - 4DX test	
		MOX04	ProHeart6 Heartworm Prevention 61-80	
		HPBC	Preventative Health Blood Test	
		4330	PCV (Packed Cell Volume)/TS	
		AXSQ	ID#30042-20231206154809750	
		1044	Rabies 1 year vaccine, #232081	
ID: 232081	**Serial:** 696502		**Expires:** 22OCT24 **Type:** KIL **Mfg:** MERCK **Admin:** SQ	
		08693	Bravecto (d) Large 44 - 88# Blue	
		JNJN	Your Assistant was Callie	
		SERVICE	Military/Service Discount (10% off)	-1
01-09-24	MCW	WGHT	Weight	
01-26-24	MCW	WGHT	Weight	
03-13-24	JWG	APPT$	Appointment notes for 03-13-24	
		2450	Medical Evaluation - Comprehensive	
		08693	Bravecto (d) Large 44 - 88# Blue #90762	
		JNJN	Your Assistant was Callie	
		CADI40	Cytopoint Inj. 40mg (per bottle)	2
		4027	Allergy Testing - SE w Ext Food&Inhalant	
		09668	KetoChlor Shampoo 16oz #90766	
		SERVICE	Military/Service Discount (-955.19)	
03-23-24	JWG	FOLL	Client Communication	

Best Friends Animal Hospital
2909 Miller Ferry Rd SW
Calhoun, GA 30701
706-629-5060

Patient Chart for Thanos
Date: 11-17-25, Time: 10:08a

Client: Jason Azar

Date	By	Code	Description	Qty (Variance)
03-27-24	JWG	APPT$	Appointment notes for 03-27-24	
		2450	Medical Evaluation - Comprehensive	
		3850	Wound care - minor	
		LASERSX	Laser Therapy-Wound/Surgical Site	
		02951	Cefpodoxime 200mg #91150	21
		NEOPRED	Neo-Predef / Tetracaine powder 15gm	
		CALHK9DI	City of Calhoun K9 Unit Discount ($210)	
		REC101	Discharge - Recheck in 7-10 days	
03-28-24	JWG	FOLLMES	Client Communication - Left Message	
04-12-24	JWG	APPT$	Appointment notes for 04-12-24	
		CADI40	Cytopoint Inj. 40mg (per bottle)	2
		CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
		JNJN	Your Assistant was Callie	
05-23-24	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	2
		MOX04	ProHeart6 Heartworm Prevention 61-80	
		CALHK9DI	City of Calhoun K9 Unit Discount ($309.)	
06-14-24	JWG	08693	Bravecto (d) Large 44 - 88# Blue #93417	
06-19-24	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	2
07-03-24	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
07-17-24	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	2
08-01-24	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
08-20-24	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	2
09-12-24	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
09-20-24	JWG	APPT$	Appointment notes for 09-20-24	
		CADI40	Cytopoint Inj. 40mg (per bottle)	2
10-08-24	MCW	APPT$	Appointment notes for 10-08-24	
		7606	Dental Prophylaxis - Canine - Routine	
		5004	General Anesthesia - First Hour - Dental	
		2676	Surgical catheterization and IV fluids	
		DENTRAD	Dental Radiographs (Full Mouth Series)	
		LASERSX	Laser Therapy-Wound/Surgical Site	
		HPBC	Preventative Health Blood Test	
		4330	PCV (Packed Cell Volume)/TS	
		AXSQ	ID#30042-20241008081354771	
		1046	Courtesy Toe Nail Trim	
		INVBUTOR	Butorphanol injection per ml (Inventory)	0.70
		INVKETAM	Ketamine injection per ml (Inventory)	1.40
		INVMIDAZ	Midazolam injection per ml (Inventory)	1.40

Best Friends Animal Hospital
2909 Miller Ferry Rd SW
Calhoun, GA 30701
706-629-5060

Patient Chart for Thanos
Date: 11-17-25, Time: 10:08a

Client: Jason Azar

Date	By	Code	Description	Qty (Variance)
10-08-24	JWG	08693	Bravecto (d) Large 44 - 88# Blue #96317	
		CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
10-30-24	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	2
11-14-24	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
12-06-24	MCW	FOLL	Client Communication	
12-09-24	MCW	APPT$	Appointment notes for 12-09-24	
		ANNC	Annual Wellness Visit - Canine	
		2450	Medical Evaluation - Comprehensive	
		1011	Bordetella vaccine - intranasal	
ID:	**Serial:** 00541495C		**Expires:** 10OCT25 **Type:** MLV **Mfg:** MERCK **Admin:** IN	
		LEPTOVX	Leptosporosis Vaccine	
ID:	**Serial:** 02171298		**Expires:** 14FEB25 **Type:** KIL **Mfg:** MERCK **Admin:** SQ	
		IDEXX4DX	Heartworm / Tick - 4DX test	
		MOX04	ProHeart6 Heartworm Prevention 61-80	
		1044	Rabies 1 year vaccine, #242065	
ID: 242065	**Serial:** 712739		**Expires:** 12AUG25 **Type:** KIL **Mfg:** MERCK **Admin:** SQ	
		CADI30	Cytopoint Inj. 30mg (per bottle)	
		CADI40	Cytopoint Inj. 40mg (per bottle)	
		CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
12-10-24	MCW	FOLL	Client Communication	
01-17-25	JWG	CADI40	Cytopoint Inj. 40mg (per bottle)	
		CADI30	Cytopoint Inj. 30mg (per bottle)	
		08693	Bravecto (d) Large 44 - 88# Blue	
		CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
04-22-25	JWG	08693	Bravecto (d) Large 44 - 88# Blue #10107	
06-20-25	JWG	MOX04	ProHeart6 Heartworm Prevention 61-80	
		CADI40	Cytopoint Inj. 40mg (per bottle)	
		CADI30	Cytopoint Inj. 30mg (per bottle)	
06-26-25	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	-1
08-28-25	JWG	APPT$	Appointment notes for 08-28-25	
		08693	Bravecto (d) Large 44 - 88# Blue #10452	
		CADI40	Cytopoint Inj. 40mg (per bottle)	2
		CALHK9DI	City of Calhoun K9 Unit Discount ($)	
09-24-25	JWG	MOME	Mometamax 15g #105182	
11-11-25	JWG	CALHK9DI	City of Calhoun K9 Unit Discount ($)	

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260368	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Transportation			Date Submitted:	03/16/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – MM			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL029-26, Cruse Road (Regency Drive to Oakland Road) pedestrian improvement project, to Sol Construction, LLC, amount not to exceed $869,709.00. This project is funded by the 2023 SPLOST Program.

Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Award
BAC Action:	
Department Head	eeaponte (3/25/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$869,709	brainey (4/6/2026)

Finance Comments	*Amount available in Cruse Road - North Side of Regency Drive project. Adjust budget to align with approval of this award.	FinDir's Initials: njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL029-26
Cruse Road (Regency Drive to Oakland Road) Pedestrian Sidewalk Improvement Project

PURPOSE:	This project consists of the construction of sidewalks along the north side of Cruse Road from Regency Drive to Oakland Road. The project also includes installation of curb and gutter and associated drainage improvements within the project limits.
LOCATION:	District 1/Carden
AMOUNT TO BE SPENT:	$869,709.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,318 12 plan holders 82 website viewings
NUMBER OF RESPONSES:	9
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	130 available days from issuance of Notice to Proceed

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Department of Transportation

FROM: Erica Brizzee, P.E., Assistant Director
Department of Transportation

SUBJECT: **Recommendation to Award BL029-26**
Cruse Road (Regency Drive to Oakland Road)
F01554.1

DATE: March 9, 2026

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract to Sol Construction, LLC in the amount of $869,709.00.

DESCRIPTION

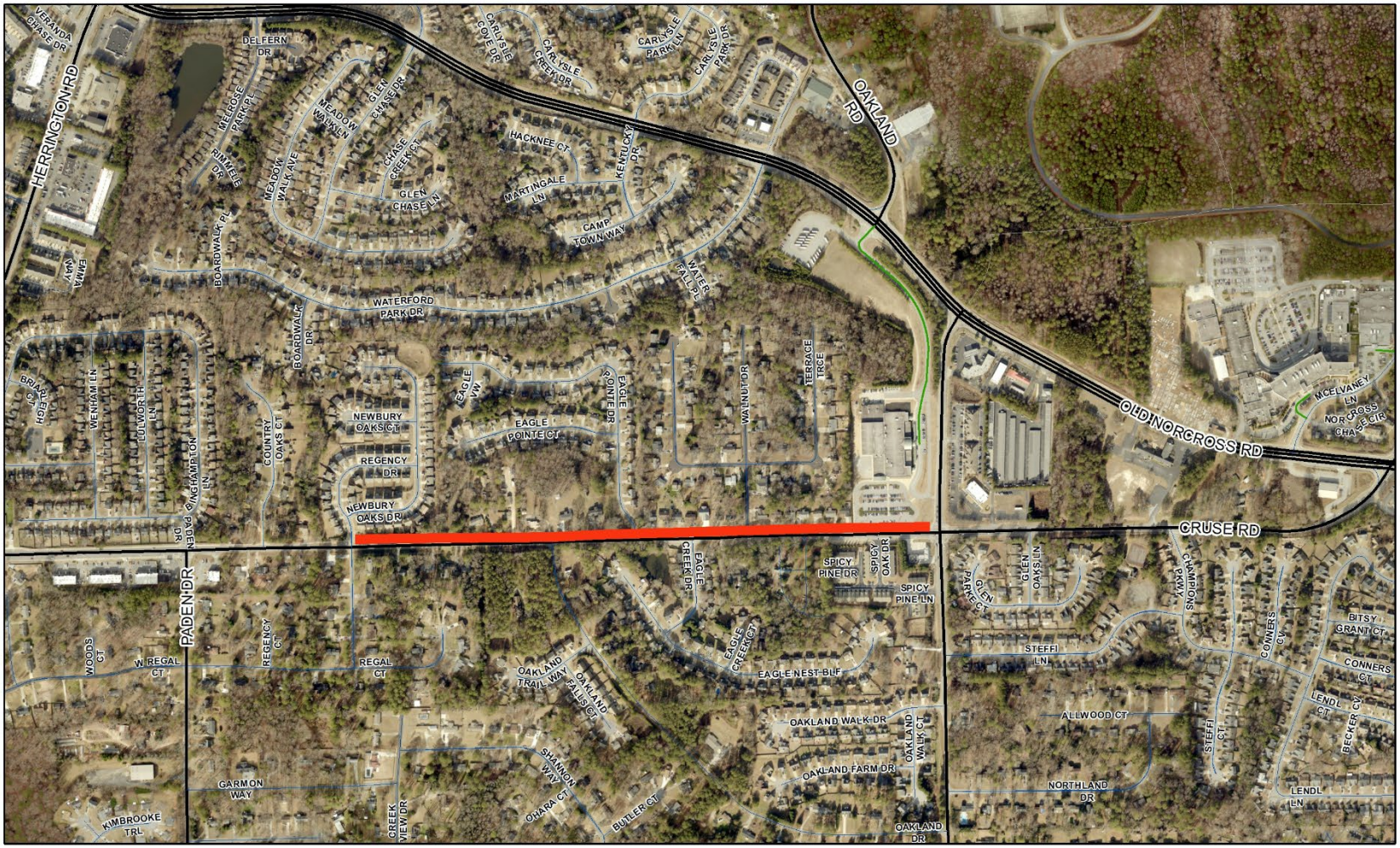
This project consists of the construction of sidewalks along the north side of Cruse Road from Regency Drive to Oakland Road. The project also includes installation of curb and gutter and associated drainage improvements within the project limits. This contract is funded by the 2023 SPLOST Program.

References checked? __X__ Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $869,709.00
2. Do total obligations agree with "Action Requested"? Yes __X__ No ___
3. Budgeted: Yes __X__ No ____
4. Grant Funded: Yes ____ No __X__
5. SPLOST Funded: Yes __X__ No ____
6. Contact name: Beth Theodros Contact phone: 770.822.7470

CRUSE ROAD (REGENCY DRIVE TO OAKLAND ROAD)(F01554.1)

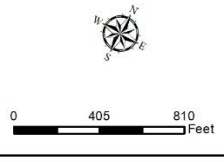




Gwinnett Transportation

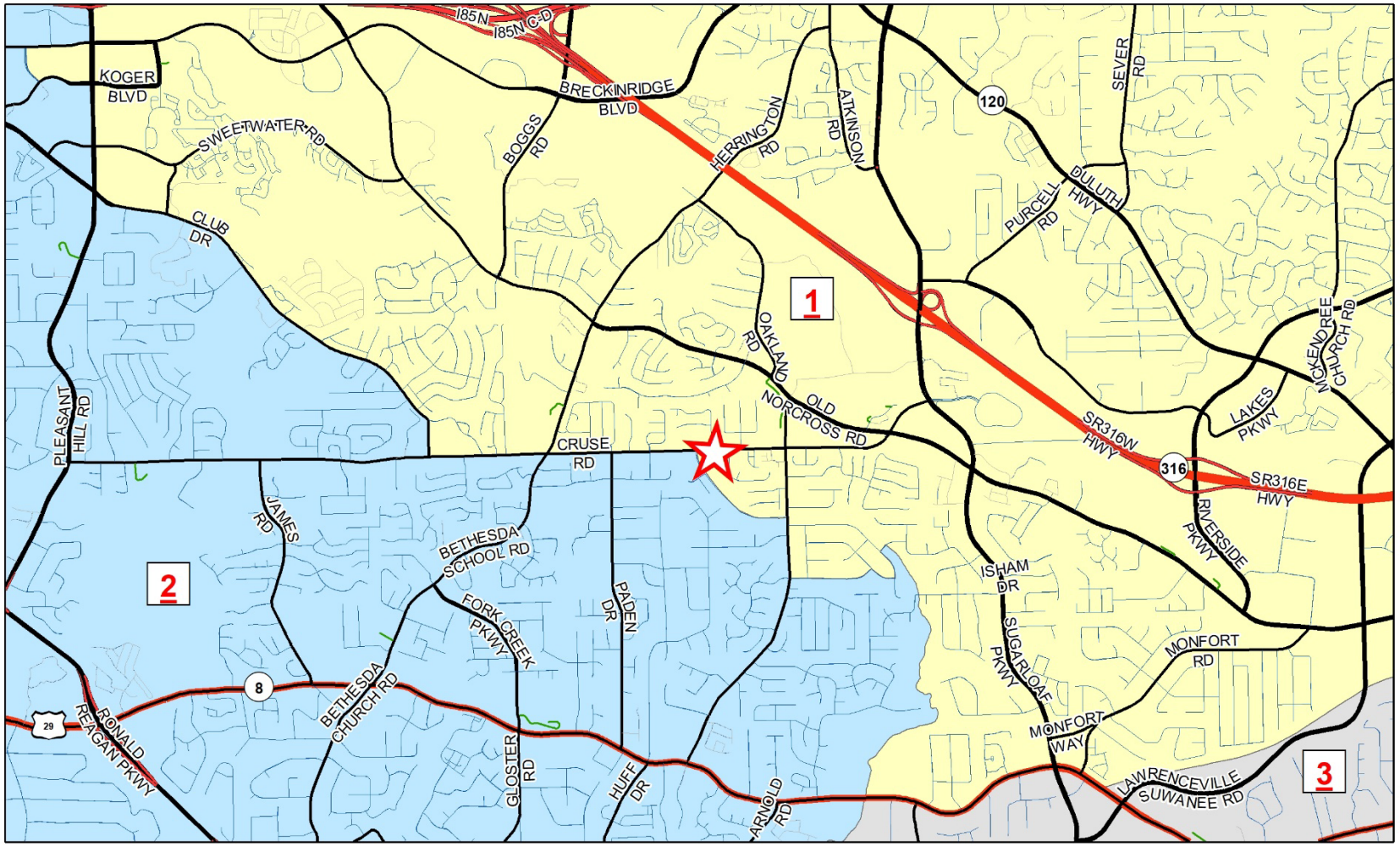
PROJECT DESCRIPTION SUMMARY:

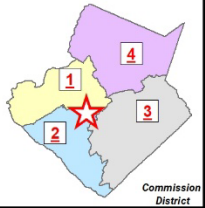
This project consists of the construction of sidewalks along the north side of Cruse Road from Regency Drive to Oakland Road. The project also includes installation of curb and gutter and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program.



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

CRUSE ROAD (REGENCY DRIVE TO OAKLAND ROAD)(F01554.1)





Gwinnett Transportation

PROJECT DESCRIPTION SUMMARY:

This project consists of the construction of sidewalks along the north side of Cruse Road from Regency Drive to Oakland Road. The project also includes installation of curb and gutter and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program.

0 1,750 3,500 Feet

These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260369	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Transportation			Date Submitted:	03/16/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – MM			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL033-26, Jimmy Carter Boulevard at Britt Road/Williams Road intersection improvement project, to 9 Yards Infrastructure, LLC, amount not to exceed $789,876.00. This project is funded by the 2023 SPLOST Program.

Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Award
BAC Action:	
Department Head	eeaponte (3/25/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2023 SPLOST	*	$789,876	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Amount available in Jimmy Carter Boulevard at Williams Road project. Adjust budget to align with approval of this award.	raroyal (4/1/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL033-26
Jimmy Carter Boulevard at Britt Road/Williams Road
Intersection Improvement Project

PURPOSE:	This project will extend the right turn lane on Britt Road at Jimmy Carter Boulevard. It also includes the installation of traffic signal upgrades and sidewalks.
LOCATION:	District 2/Ku
AMOUNT TO BE SPENT:	$789,876.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,327 13 plan holders 76 website viewings
NUMBER OF RESPONSES:	9
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	130 available days from issuance of Notice to Proceed

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Department of Transportation

FROM: Erica Brizzee, P.E., Assistant Director
Department of Transportation

SUBJECT: **Recommendation to Award BL033-26**
Jimmy Carter Boulevard at Britt Road / Williams Road
M01344.1

DATE: March 11, 2026

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract to 9 Yards Infrastructure, LLC in the amount of $789,876.00.

DESCRIPTION

This project will extend the right turn lane on Britt Road at Jimmy Carter Boulevard. It also includes the installation of traffic signal upgrades and sidewalks. This contract is funded by the 2023 SPLOST Program.

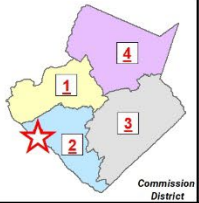
References checked? __X__ Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $789,876.00
2. Do total obligations agree with "Action Requested"? Yes __X__ No ___
3. Budgeted: Yes __X__ No ____
4. Grant Funded: Yes ____ No __X__
5. SPLOST Funded: Yes __X__ No ____
6. Contact name: Beth Theodros Contact phone: 770.822.7470

JIMMY CARTER BOULEVARD AT BRITT ROAD / WILLIAMS ROAD (M01344.1)

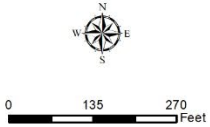




Gwinnett Transportation

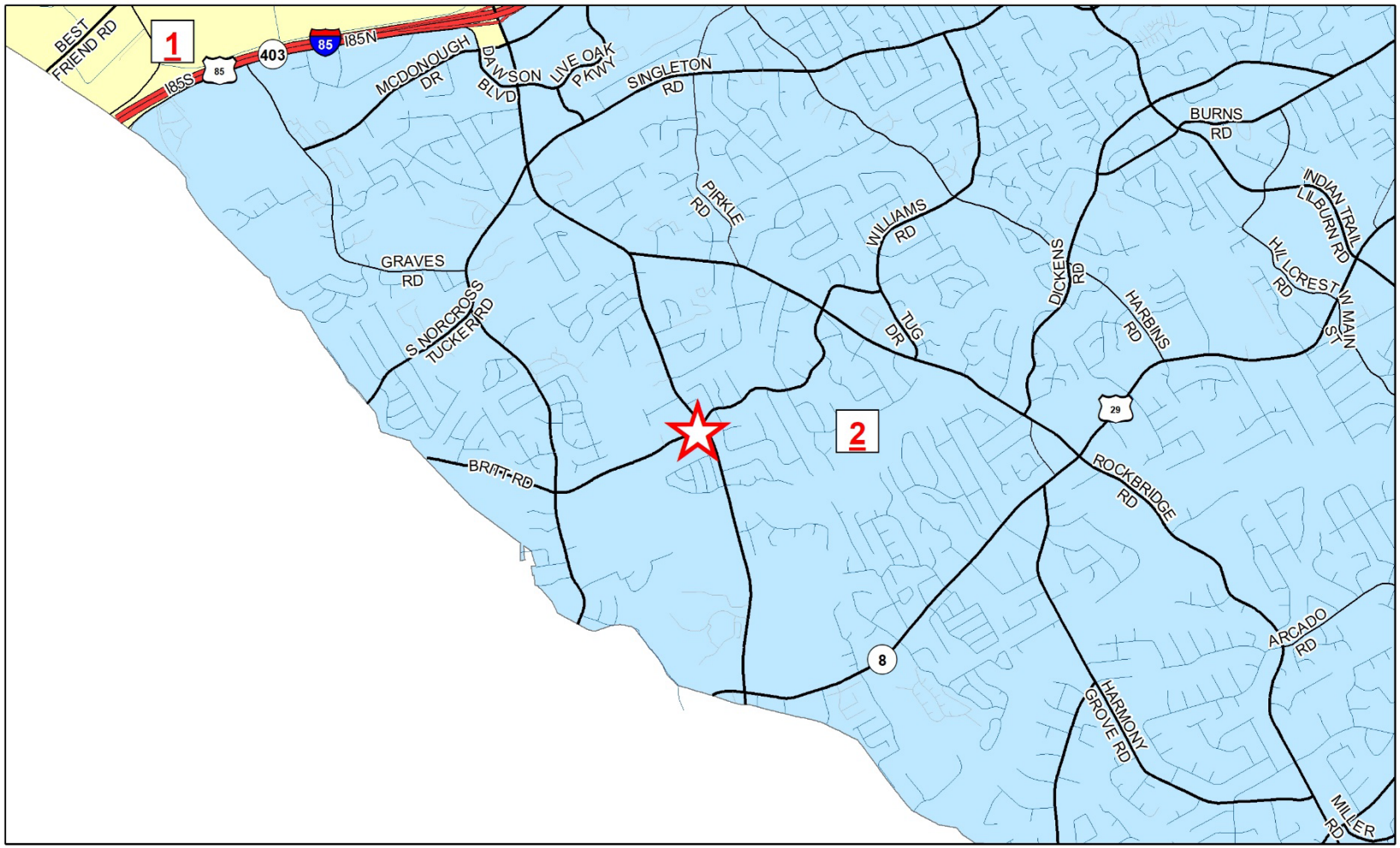
PROJECT DESCRIPTION SUMMARY:

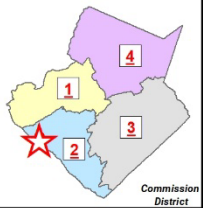
This project will extend the right turn lane on Britt Road at Jimmy Carter Boulevard. It also includes the installation of traffic signal upgrades and sidewalks. This contract is funded by the SPLOST Program.



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

JIMMY CARTER BOULEVARD AT BRITT ROAD / WILLIAMS ROAD (M01344.1)

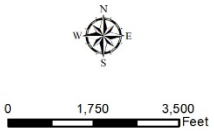




Gwinnett Transportation

PROJECT DESCRIPTION SUMMARY:

This project will extend the right turn lane on Britt Road at Jimmy Carter Boulevard. It also includes the installation of traffic signal upgrades and sidewalks. This contract is funded by the SPLOST Program.



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260383	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Transportation			Date Submitted:	03/19/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – MM			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL034-26, Oak Road at Mountain View Road intersection improvement project, to E.R. Snell Contractor, Inc., amount not to exceed $1,672,475.60. This contract is funded 13.8% by the City of Snellville and 86.2% by the 2017 SPLOST program.

Attachments	Summary Sheet, Justification Letter, Tabulation, Maps (2)
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Award
BAC Action:	
Department Head	eeaponte (3/31/2026)
Attorney	tllettsome (4/8/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	2017 SPLOST	*	$1,672,476	brainey (4/8/2026)

Finance Comments	FinDir's Initials
*Amount available in the City of Snellville - 2017 SPLOST and Spot Safety Improvements projects. Adjust budget to align with approval of this award.	raroyal (4/8/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL034-26 Oak Road at Mountain View Road Intersection Improvement Project	
PURPOSE:	This project will construct a roundabout on Oak Road at Mountain View Road. The project also includes the installation of sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits.
LOCATION:	District 3/Watkins
AMOUNT TO BE SPENT:	$1,672,475.60
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,328 12 plan holders 97 website viewings
NUMBER OF RESPONSES:	6
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	No
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	160 available days from issuance of Notice to Proceed

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Michael Milstein, Purchasing Associate II
Purchasing Division, DOFS

THROUGH: Edgardo E. Aponte, P.E., Director
Department of Transportation

FROM: Erica Brizzee, P.E., Assistant Director
Department of Transportation

SUBJECT: **Recommendation to Award BL034-26**
Oak Road at Mountain View Road
F01236.5 and M01378.7

DATE: April 7, 2026

REQUESTED ACTION

The Department of Transportation recommends award of the above referenced contract to E.R. Snell Contractor Inc. in the amount of $1,672,475.60.

DESCRIPTION

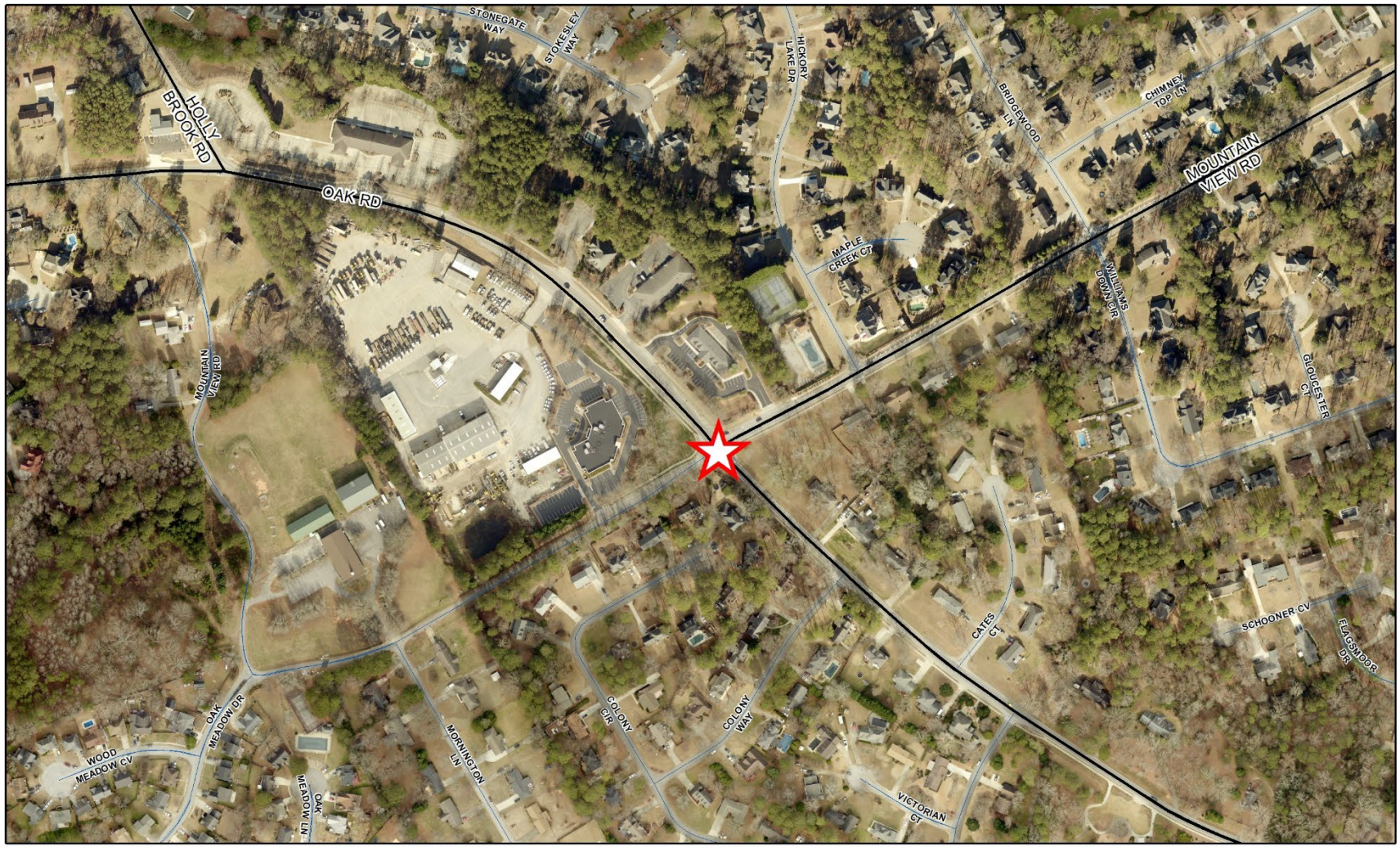
This project will construct a roundabout on Oak Road at Mountain View Road. The project also includes the installation of sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. This contract is funded by the 2017 SPLOST Program and the City of Snellville.

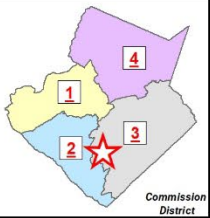
References checked? X Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $1,672,475.60
2. Do total obligations agree with "Action Requested"? Yes X No ___
3. Budgeted: Yes X No ____
4. Grant Funded: Yes ____ No X
5. SPLOST Funded: Yes X No ____
6. Contact name: Beth Theodros Contact phone: 770.822.7470

OAK ROAD AT MOUNTAIN VIEW ROAD (F01236.5 & M01378.7)

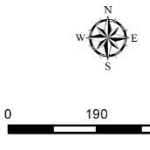




Gwinnett Transportation

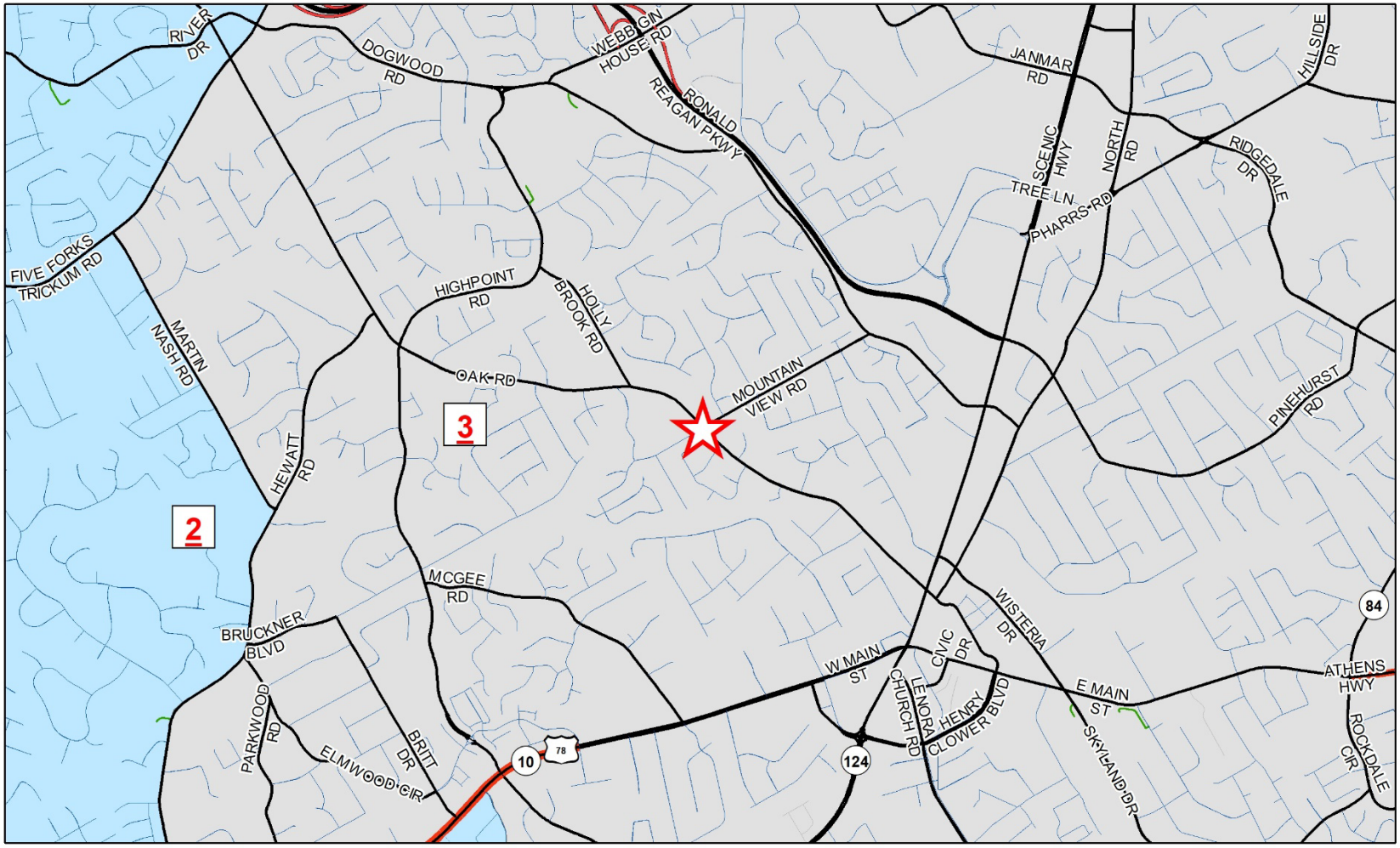
PROJECT DESCRIPTION SUMMARY:

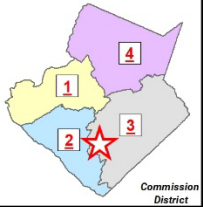
This project will construct a roundabout on Oak Road at Mountain View Road. The project also includes the installation of sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program and the City of Snellville.



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

OAK ROAD AT MOUNTAIN VIEW ROAD (F01236.5 & M01378.7)

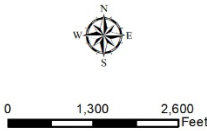




Gwinnett Transportation

PROJECT DESCRIPTION SUMMARY:

This project will construct a roundabout on Oak Road at Mountain View Road. The project also includes the installation of sidewalks, street lighting, curb and gutter, and associated drainage improvements within the project limits. This contract is funded by the SPLOST Program and the City of Snellville.



These materials are provided "as is" without warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability or fitness for particular purpose. Use of these materials constitutes acceptance of this disclaimer of liability. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review sources to ascertain the usability of the information

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260375	20230235

☑ Grants ☐ Public Hearing ☐ Renewals

Department:	Transportation			Date Submitted:	03/17/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	btheodros			Multiple Depts?	No
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman to execute Supplemental Agreement #1, and any other related documents, to the original Project Framework Agreement with the Georgia Department of Transportation (GDOT) for the scoping and planning for the Sugarloaf Parkway project from SR 124/Scenic Highway to Old Norcross Road. With this agreement, GDOT will contribute an additional $600,000.00 and the County will provide a required local match of $150,000.00. The County matching funds are provided by the 2017 SPLOST program.

Attachments	Justification Memo, Contract, Action List
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	eeaponte (4/1/2026)
Attorney	tllettsome (4/8/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
No	2017 SPLOST	*	$600,000.00	brainey (4/8/2026)
Yes	2017 SPLOST	**	$150,000.00	

Finance Comments	*Upon approval, the grant appropriations budget will be adjusted. **Amount available in Sugarloaf Parkway Widening from SR124 to Old Norcross Rd project.	FinDir's Initials: raroyal (4/8/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Edgardo E. Aponte, P.E., Director
Department of Transportation

SUBJECT: **Supplemental Agreement between Georgia Department of Transportation and Gwinnett County regarding Sugarloaf Parkway from SR 124/Scenic Highway to Old Norcross Road**

DATE: March 10, 2026

ITEM OF BUSINESS

Approval/Authorization for the Chairwoman to execute Supplemental Agreement #1, and any other related documents, to the original Project Framework Agreement with the Georgia Department of Transportation (GDOT) for the scoping and planning for the Sugarloaf Parkway project from SR 124/Scenic Highway to Old Norcross Road. With this agreement, GDOT will contribute an additional $600,000.00 and the County will provide a required local match of $150,000.00.

BACKGROUND AND DISCUSSION

The Georgia Department of Transportation (GDOT) and Gwinnett County executed a Project Framework Agreement for the scoping and planning for the widening of Sugarloaf Parkway from SR 124/Scenic Highway to Old Norcross Road. With the original agreement, GDOT contributed $750,000.00 and Gwinnett County provided $187,500.00 in matching funds. With Supplemental Agreement #1, GDOT will contribute an additional $600,000.00, and Gwinnett County will provide $150,000.00 in additional matching funds. The County matching funds are provided by the 2017 Special Purpose Local Option Sales Tax (SPLOST) program. The Department of Transportation recommends approval.

This project is located within Commission Districts 1/Carden and 3/Watkins.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7433.

ACTION REQUESTED
GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT)
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
April 14, 2026 (GCID 2026-0375)

1. Acceptance of grant awards from the **Georgia Department of Transportation (GDOT)**; authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents, and related forms designating persons authorized to request disbursement of grant funds from **GDOT** to Gwinnett County.

2. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents with **GDOT** municipalities, nonprofit agencies, County agencies, federal and state agencies, subrecipient, program participants and financial institutions, etc. for project implementation, as specified by the **GDOT**, subject to approval as to form by the Law Department.

3. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to accept any amendments to the initial award, including closure of award after receipt of final payment, as assigned by **GDOT** and to designate County staff to adjust appropriations and revenue budgets as necessary.

4. Authorization for Chairwoman to appoint and designate the Director of Financial Services (or his/her designee) to approve and submit financial reports.

5. Authorization for Chairwoman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.

6. Authorization for Chairwoman to appoint and designate the Director of Financial Services to serve as the “Official Representative” of Gwinnett County with **GDOT**.

7. The County Administrator is authorized to review the final grant agreement and decline the **GDOT** grant if the terms are deemed unacceptable or infeasible, and to direct other Gwinnett County staff to carry out any actions necessary to decline the grant as determined.

Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

February 18, 2026

PI No. 0018004, Gwinnett County
SUGARLOAF PKWY FROM SR 124 TO OLD NORCROSS RD - SCOPING ONLY

The Honorable Nicole L. Hendrickson
Chairwoman, Gwinnett County Board of Commissioners
75 Langley Drive Lawrenceville, GA 30046
Attn: Yulian Kebede, Project Manager

Dear Chairwoman Hendrickson:

Attached is a Supplemental Agreement # 01 to the Original Project Framework Agreement (PFA) detailing Preliminary Engineering commitments for the above referenced project.

Please review the attached agreement and if satisfactory execute the agreement within the Contract Authorization Tracking System (CATS) using the DocuSign® electronic signature system. Gwinnett County will be sent an electronic copy of the fully executed agreement for your project file. As mentioned in the Original PFA, additional Specific Activity Agreements for Right of Way, Utility Relocation, and Construction will be sent at the appropriate time, if required.

If you have any questions about items contained in this agreement, please contact the Department's Project Manager, William Bailey, at (470) 669-1107.

Sincerely,

Kimberly W. Nesbitt

Kimberly W. Nesbitt
State Program Delivery Administrator

C.A.R oea
KWN:CAR:OEA:wob
Attachment

cc: Honorable Dana L. Lemon, State Transportation Board Member, Congressional District 13
Albert V. Shelby, Director of Program Delivery
Jason Dykes District 1 Engineer
Justin Lott District 1 Preconstruction Manager
Attn: Elizabeth Johnson, District 1 Planning & Programming Liaison

SUPPLEMENTAL AGREEMENT NO. 01
To the PROJECT FRAMEWORK AGREEMENT
By And Between
GEORGIA DEPARTMENT OF TRANSPORTATION
And
GWINNETT COUNTY, GEORGIA

Please indicate which Catalog of Federal Domestic Assistance Number (CFDA) applies to this agreement (Check only one):

- ☑ CFDA # 20.205 - Highway Planning and Construction Cluster
- ☐ CFDA # 20.219 - Recreational Trails Program
- ☐ Not Applicable – 100% State Programmed Funds

This Supplemental Agreement No. 01 to the Project Framework Agreement, ("Supplemental Agreement No. ##"), is made and entered into on this _____("Effective Date"), by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and GWINNETT COUNTY, GEORGIA, hereinafter called the "SPONSOR."

WHEREAS, the DEPARTMENT and the SPONSOR entered into a Project Framework Agreement dated, July 2, 2023 for Contract ID: 48400-425-PFAOPD2301876 hereinafter called the "ORIGINAL AGREEMENT", for the purpose of having the SPONSOR reimbursed federal funds for PI # 0018004, (SUGARLOAF PKWY FROM SR 124 TO OLD NORCROSS RD – SCOPING) (The project will widen Sugarloaf Parkway from four to six travel lanes with a raised median beginning at Old Norcross Road and ending at SR 124/Scenic Highway. The project includes a 4-foot bike lane and 5-foot sidewalks in each direction. The project length is 4.37 miles.) such work hereinafter called the "PROJECT", and

WHEREAS, the DEPARTMENT and the SPONSOR agree that further changes to the ORIGINAL AGREEMENT, as previously modified, are needed to add funds towards PE activities.

NOW, THEREFORE, THE PARTIES mutually agree that for and in consideration of the mutual benefits to flow from each to the other the ORIGINAL AGREEMENT, shall be modified as follows:

1. Exhibit A in the ORIGINAL AGREEMENT shall be deleted in its entirety and replaced with Revised Exhibit A, attached hereto and incorporated herein.

2. Except as modified, changed or amended all terms and conditions of the ORIGINAL AGREEMENT, shall remain in full force and effect.

3. The WHEREAS clauses and Exhibits hereto are a part of this Supplemental Agreement No. 01 and are incorporated herein by reference.

4. The ORIGINAL AGREEMENT, as amended, constitutes the full, complete and entire understanding between the Parties.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.
SIGNATURES ARE ON THE FOLLOWING PAGE.

IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

Georgia Department of Transportation

By:_____
Commissioner

Attest:

_____
Treasurer

GWINNETT COUNTY, Georgia

By:_____(SEAL)
Chairwoman Nicole L. Hendrickson

This Agreement, approved by GWINNETT COUNTY, the _____(date).

Attest:

_____
Name and Title

_____
Federal Employer Identification Number:

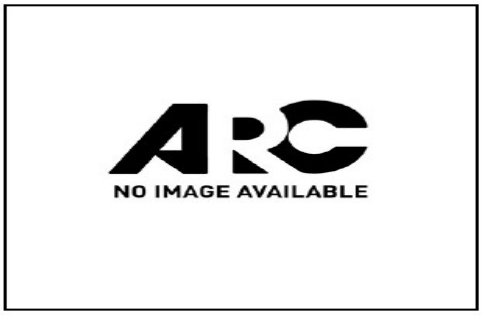
EXHIBIT A

(Revised/Updated STIP/TIP Sheet)

GW-429

2050 MTP PROJECT FACT SHEET

Short Title	SUGARLOAF PARKWAY WIDENING FROM SR 124 (SCENIC HIGHWAY) TO OLD NORCROSS ROAD
GDOT Project No.	0018004
Federal ID No.	N/A
Status	Programmed
Service Type	Other / Planning
Sponsor	Gwinnett County
Jurisdiction	Gwinnett County
Analysis Level	Exempt from Air Quality Analysis (40 CFR 93)
Existing Thru Lane	N/A
Planned Thru Lane	N/A
LCI	
Flex	
Network Year	TBD
Corridor Length	N/A miles



Detailed Description and Justification

This project covers scoping activities for a widening of Sugarloaf Parkway from SR 124 to Old Norcross Road.

Phase Status & Funding Information		Status	FISCAL YEAR	TOTAL PHASE COST	BREAKDOWN OF TOTAL PHASE COST BY FUNDING SOURCE			
					FEDERAL	STATE	BONDS	LOCAL/PRIVATE
SCP	Highway Infrastructure – 23 USC 133(b)(1)(A) Activities in Areas With a Population Over 200,000 (Z910)	AUTH	2023	**$937,500**	~~$750,000~~	~~$0,000~~	~~$0,000~~	~~$187,500~~
SCP	Surface Transportation Block Grant (STBG) Program - Urban (>200K) (ARC)		2024	**$750,000**	$600,000	$0,000	$0,000	$150,000
				$1,687,500	**$1,350,000**	**$0,000**	**$0,000**	**$337,500**

SCP: Scoping PE: Preliminary engineering / engineering / design / planning PE-OV: GDOT oversight services for engineering ROW: Right-of-way Acquistion
UTL: Utility relocation CST: Construction / Implementation ALL: Total estimated cost, inclusive of all phases

ATTACHMENT A
BUDGET ESTIMATE

Original Project Framework Agreement (PFA) Amount

Original PFA Federal Share:	$750,000.00
Original PFA State Share:	$0.00
Original PFA Local Share:	$187,500.00
Total Original PFA Amount:	$937,500.00
Total Original PFA Eligible for Reimbursement:	$750,000.00

Supplemental Agreement (SA) No. 01 Amount

SA Federal Share:	$600,000.00
SA State Share:	$0.00
SA Local Share:	$150,000.00
Total SA Amount:	$750,000.00
Total SA Eligible for Reimbursement:	$600,000.00

Composite Contract Totals
(Original Contract + Supplemental Agreement No. XX)

Composite Contract Federal Share:	$ 1,350,000.00
Composite Contract State Share:	$ 0,000.00
Composite Contract Local Share:	$ 337,500.00
Composite Total Contract Amount:	$ 1,687,500.00
Composite Total Eligible for Reimbursement:	$ 1,350,000.00

CERTIFICATION OF COMPLIANCE WITH
ANNUAL IMMIGRATION REPORTING REQUIREMENTS/
NO SANCTUARY POLICY/FEDERAL LAW ENFORCEMENT COOPERATION

By executing this document, the undersigned duly authorized representative of the SPONSOR, certifies that the SPONSOR:

1) has filed a compliant Annual Immigration Compliance Report with the Georgia Department of Audits & Accounts ("GDA&A") for the preceding calendar year required by O.C.G.A. § 50-36-4(b), or has been issued a written exemption from GDA&A from doing so;

2) has not enacted a "Sanctuary Policy" in violation of O.C.G.A. § 36-80-23(b); and,

3) is in compliance with O.C.G.A. §§ 35-1-17 *et seq*. regarding its obligation to cooperate with federal immigration enforcement authorities to deter the presence of criminal illegal aliens.

As an ongoing condition to receiving funding from the Georgia Department of Transportation, the SPONSOR shall continue to remain fully compliant with O.C.G.A. §§ 50-36-4, 36-80-23 and 35-1-17 *et seq*. for the duration of time the subject agreement is in effect.

_____
Signature of Authorized Officer or Agent

_____
Printed Name of Authorized Officer or Agent

_____
Title of Authorized Officer or Agent

_____
Date

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260407	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Transportation			Date Submitted:	03/24/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	prbrown			Multiple Depts?	No
Agenda Type	Approval/authorization				

Item of Business: Locked by Purchasing: No

for the Chairwoman to sign a letter of consensus indicating agreement with the Georgia Department of Transportation and the Federal Highway Administration regarding the documents prepared as part of the I-85 Planning and Environmental Linkages (PEL) Study.

Attachments	Justification Memo, Agreement
Authorization: Chairwoman's Signature?	Yes
Staff Recommendation	Approval
BAC Action:	
Department Head	eeaponte (3/26/2026)
Attorney	tllettsome (4/6/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	N/A	*	N/A	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*No budget impact.	njwilliams (4/2/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

GWINNETT COUNTY
DEPARTMENT OF TRANSPORTATION
446 West Crogan Street, Suite 410 | Lawrenceville, GA 30046-2440
770.822.7400
GwinnettCounty.com

MEMORANDUM

TO: Chairwoman
District Commissioners

FROM: Edgardo E. Aponte, P.E., Director
Department of Transportation

SUBJECT: **I-85 Planning and Environmental Linkage Study Consensus Letter**

DATE: March 12, 2026

ITEM OF BUSINESS

The Department of Transportation recommends approval/authorization for the Chairwoman to sign a letter of consensus indicating agreement with the Georgia Department of Transportation and the Federal Highway Administration regarding the documents prepared as part of the I-85 Planning and Environmental Linkages (PEL) Study.

BACKGROUND AND DISCUSSION

Gwinnett County partnered with the Georgia Department of Transportation (GDOT) on the preparation of a Planning and Environmental Linkages (PEL) corridor study of I-85 between I-285 and I-985. The purpose of the PEL study was to evaluate transportation needs, develop and screen improvement concepts, and establish a framework that may inform future project development and environmental review within the corridor.

Completion of the study includes preparation of several final technical and outreach documents. The attached consensus letter indicates that GDOT, Federal Highway Administration, and Gwinnett County have reviewed the following I-85 PEL Study documents and have no additional comments at this time.

- Tier 2 & Tier 3 Technical Screening Reports
- Final Technical Report
- Final Public Report
- PEL Questionnaire
- Phase 3 Outreach Summary

Execution of this letter acknowledges consensus on the final study documents and concludes the I-85 PEL Study effort.

Thank you for your consideration in this matter. Should you have any questions, please feel free to contact me at 770.822.7433.

Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

January 8, 2026

Subject: I-85 Planning and Environmental Linkages Study – GDOT Project Identification Nos. 0016164 and 0016321 – I-85 from I-285 to I-985 Corridor Planning Study

The Georgia Department of Transportation (GDOT) and Gwinnett County have partnered on a comprehensive Planning and Environmental Linkages (PEL) corridor study of Interstate 85 (I-85) between I-285 and I-985, referred to as the I-85 PEL Study. As part of this PEL study process, there are multiple coordination points throughout the study that necessitate input from Federal Highway Administration (FHWA) and request official consensus on the validity of steps taken to define various analysis characteristics that could be used in future environmental documents.

This letter conveys that the GDOT and FHWA have reached consensus on the documents listed below within the PEL study. By signing below, the parties agree that there are no additional comments on the document(s) at this time. Future appropriateness of I-85 PEL Study materials referenced in environmental documents will be evaluated on a case by case basis as developed for individual projects.

I-85 PEL Study Document(s) Receiving Consensus:

- Tier 2 Technical Screening Report
- Tier 3 Technical Screening Report
- Final Technical Report
- Final Public Report
- PEL Questionnaire
- Phase 3 Outreach Summary

Consensus Signatures:

For Jannine Miller

Georgia Department of Transportation Director of Planning	Federal Highway Administration Georgia Division Administrator
Date	Date

Georgia Department of Transportation State Environmental Administrator	Gwinnett County Chairperson
1-7-2025 Date	Date

Attachment(s):

- Tier 2 Technical Screening Report
- Tier 3 Technical Screening Report
- Final Technical Report
- Final Public Report
- PEL Questionnaire
- Phase 3 Outreach Summary

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260388	

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Water Resources			Date Submitted:	03/20/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – AW			Multiple Depts?	No
Agenda Type	Award				

Item of Business: Locked by Purchasing: No

BL002-26, South Scales Road water main replacement, to The Dickerson Group, Inc., amount not to exceed $991,208.97.

Attachments	Summary Sheet, Justification Letter, Tabulation, Justification Support

Authorization: Chairwoman's Signature? Yes

Staff Recommendation	Award
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/24/2026)
Attorney	nlwood (4/1/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$991,209	brainey (3/30/2026)

Finance Comments	FinDir's Initials
*Amount available in Distribution Systems Rehab/Replacement project. Adjust budget to align with approval of this award. For FY2026, $660,806 is allocated. For FY2027, $330,403 is subject to budget approval.	raroyal (3/30/2026)

☑ Budget Adjust ☑ Grand Jury

County Clerk Use Only

PH was Held? ☐

Working Session:
Action: New Item
Tabled:
Motion:
2nd by:

Vote: No Action Taken

SUMMARY – BL002-26 South Scales Road Water Main Replacement	
PURPOSE:	The project will replace approximately 0.8 miles of existing water mains along South Scales Road between Old Peachtree Road and Buford Highway in unincorporated Gwinnett County. The existing water mains are over 50 years old. This project will replace the aging infrastructure as part of the County's water main replacement program to ensure the reliability of the water distribution system in this area.
LOCATION:	District 1/Carden
AMOUNT TO BE SPENT:	$991,208.97
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	1,358 38 pre-qualified contractors 17 plan holders 110 website viewings
NUMBER OF RESPONSES:	13
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) **IF YES, NUMBER OF FIRMS REPRESENTED:**	Yes 6
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	330 consecutive calendar days from issuance of Notice to Proceed

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Brittany Bryant
Purchasing Manager, Department of Financial Services

THROUGH: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Kristopher Campbell, PE
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Award BL002-26
South Scales Road Water Main Replacement
Project Number: M00736.64

DATE: February 24, 2026

REQUESTED ACTION

The Department of Water Resources recommends award of the above referenced contract with The Dickerson Group, Inc., in the amount of $991,208.97.

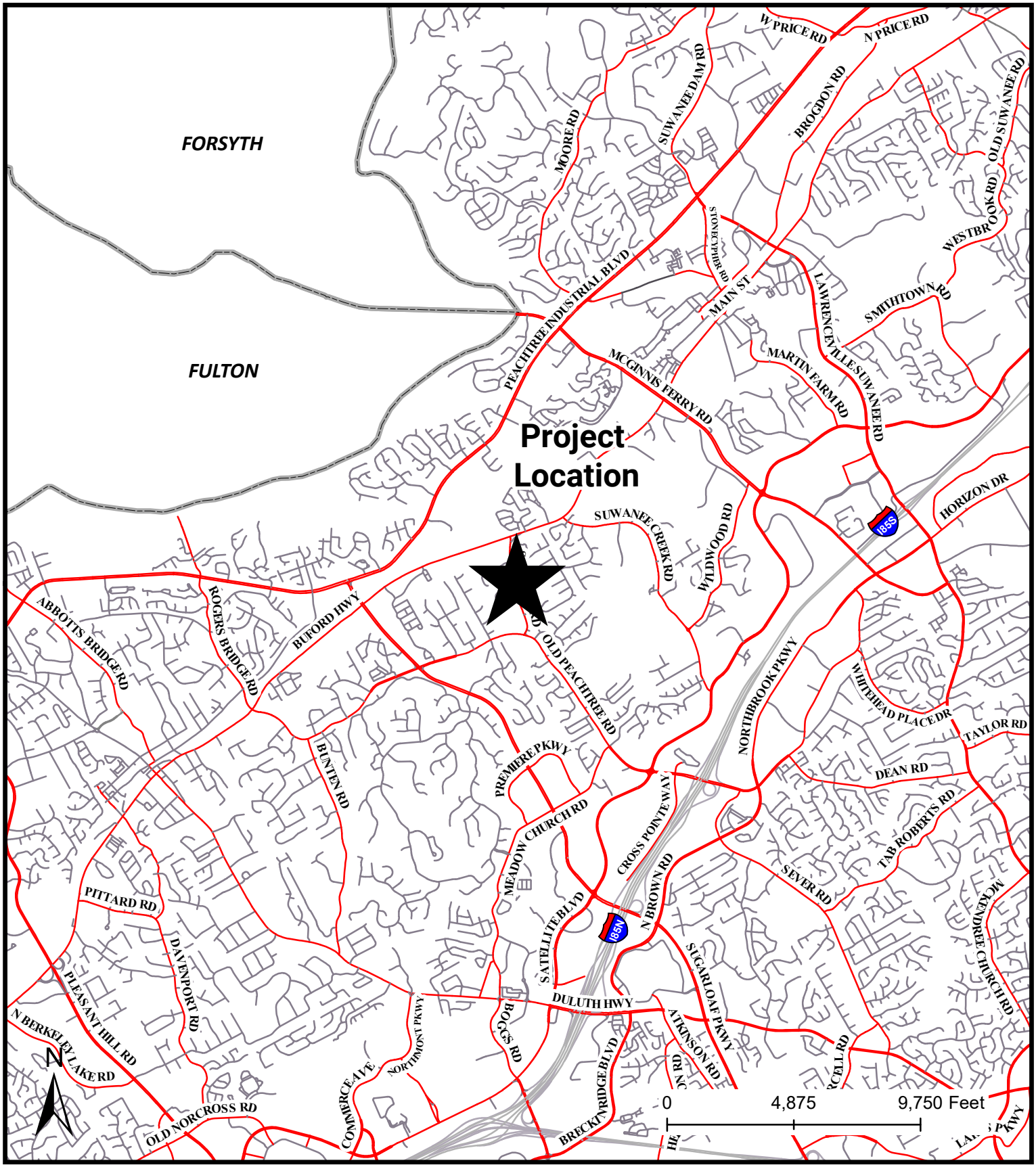
DESCRIPTION

The project will replace approximately 0.8 miles of existing water mains along South Scales Road between Old Peachtree Road and Buford Highway in unincorporated Gwinnett County. The existing water mains are over 50 years old. This project will replace the aging infrastructure as part of the County's water main replacement program to ensure the reliability of the water distribution system in this area.

References checked? X Yes _____ No

FINANCIAL

1. Estimated amount to be spent: $991,208.97
2. Do total obligations agree with "Action Requested"? Yes X No ___
3. Budgeted: Yes X No ____ N/A _____
4. Grant Funded: Yes ____ No X
5. SPLOST Funded: Yes ____ No X
6. Contact name: Adam Garmon Contact phone: 678-376-7181 AG



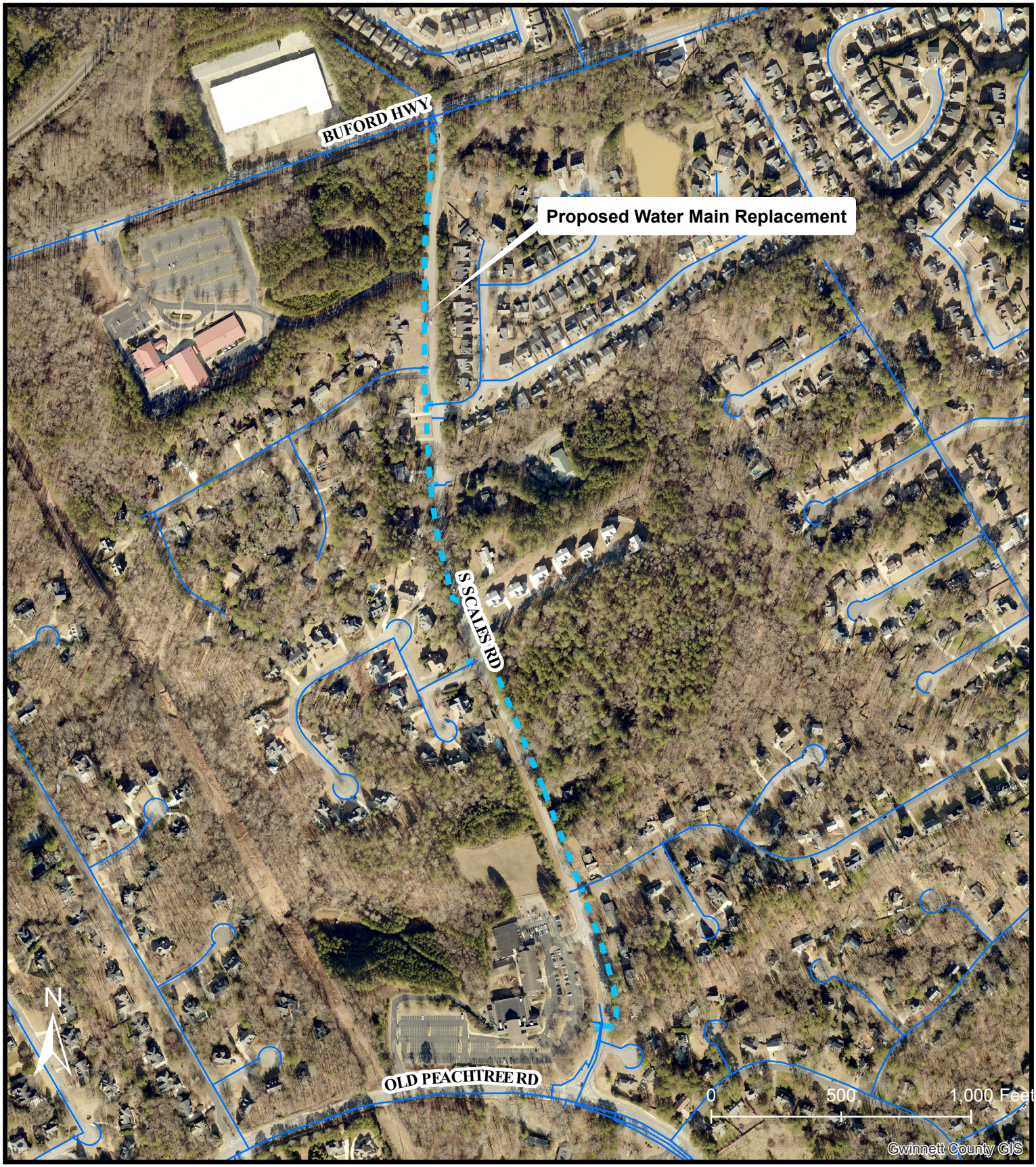
Project Information

Project Name: South Scales Road Water Main Replacement

Project Number: M00736.64 / BL002-26

Commission District: 1 - Carden

Date: 2/27/2026



Project Information

Project Name: South Scales Road Water Main Replacement

Project Number: M00736.64 / BL002-26

Commission District: 1 - Carden

Date: 3/17/2026

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260382	20250371

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Water Resources			Date Submitted:	03/19/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – AW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to increase BL049-23, construction and maintenance of water mains on an annual contract for the current contract period (July 16, 2025 through July 15, 2026), with JDS, Inc. and The Dickerson Group, Inc., from $5,000,000.00 to $6,000,000.00 and approval to renew (July 16, 2026 through July 15, 2027), amount not to exceed $10,000,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/25/2026)
Attorney	nlwood (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$11,000,000	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Amount available in Distribution Systems Rehab/Replacement, City of Lawrenceville System Rehab/Replacement, and Utility Relocation Program projects. For FY2026, $6,470,000 is allocated. For FY2027, $4,530,000 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL049-23 Construction and Maintenance of Water Mains on an Annual Contract	
PURPOSE:	This contract provides for construction, replacement and rehabilitation of water mains on an as-needed basis for utility relocations and urgent projects. This contract provides the ability to quickly move from design to construction to accommodate a project undertaken by another department or agency, or due to a high priority need in the water distribution system. This contract is only used for planned efforts and does not address emergency repairs associated with the failure of an asset.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$10,000,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$5,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$6,000,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	10% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	July 16, 2026 through July 15, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Brittany Bryant, CPPB
Purchasing Associate III

THROUGH: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Kevin Middlebrooks KAM
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Increase and Renew BL049-23
Construction and Maintenance of Water Mains on an Annual Contract

DATE: March 9, 2026

REQUESTED ACTION

The Department of Water Resources recommends an increase of the above referenced contract with The Dickerson Group, Inc. and JDS, Inc. from $5,000,000.00 to an amount not to exceed $6,000,000.00 for the period of July 16, 2025, through July 15, 2026.

The Department of Water Resources recommends renewal of the above referenced contract with The Dickerson Group, Inc. and JDS, Inc. in the amount not to exceed $10,000,000.00 for the period of July 16, 2026, through July 15, 2027.

DESCRIPTION

This contract provides for construction, replacement and rehabilitation of water mains on an as-needed basis for utility relocations and urgent projects. This contract provides the ability to quickly move from design to construction to accommodate a project undertaken by another department or agency, or due to a high priority need in the water distribution system. This contract is only used for planned efforts and does not address emergency repairs associated with the failure of an asset. The increase request is due to an increase in work output to address a number of small water main projects.

FINANCIAL

1. Estimated amount to be spent: $10,000,000.00
2. Projected amount to be spent previous contract period: $6,000,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___ N/A ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Adam Garmon Contact phone: (678)376-7181 AG

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260384	20250372

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Water Resources			Date Submitted:	03/19/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – AW			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to increase BL048-23, construction and rehabilitation of gravity and sewer force mains on an annual contract for the current contract period (July 16, 2025 through July 15, 2026), with JDS, Inc., from $7,000,000.00 to $9,000,000.00 and approval to renew (July 16, 2026 through July 15, 2027), amount not to exceed $10,500,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/25/2026)
Attorney	nlwood (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$12,500,000	brainey (4/6/2026)

Finance Comments	FinDir's Initials
*Amount available in F. Wayne Hill WRC Rehab/Replacement, Gravity Sewer Rehab/Replacement, and Force Main Rehab/Replacement projects. For FY2026, $6,250,000 is allocated. For FY2027, $6,250,000 is subject to budget approval.	raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – BL048-23 Construction and Rehabilitation of Gravity and Sewer Force Mains on an Annual Contract	
PURPOSE:	This contract provides for construction, replacement, and rehabilitation of gravity sewers and force mains on an as-needed basis for utility relocations and urgent projects. This contract allows the Department of Water Resources to quickly move from design to construction in order to accommodate a project undertaken by another department or agency, or due to an unexpected high priority need in the sewer collection system. This contract is only used for planned efforts and does not address emergency repairs associated with the failure of an asset.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$10,500,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$7,000,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$9,000,000.00
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	10% increase
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	This is renewal option three (3) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	An analysis reveals that pricing is comparable to current market conditions.
CONTRACT TERM:	July 16, 2026 through July 15, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Brittany Bryant, CPPB
Purchasing Associate III

THROUGH: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Kevin Middlebrooks KAM
Deputy Director, Department of Water Resources

SUBJECT: Recommendation to Increase and Renew BL048-23
Construction and Rehab of Gravity and Sewer Force Mains on an Annual Contract

DATE: March 9, 2026

REQUESTED ACTION

The Department of Water Resources recommends the increase of the above referenced contract with JDS, Inc. from $7,000,000.00 to the amount not to exceed $9,000,000.00 for the period of July 16, 2025 through July 15, 2026.

The Department of Water Resources recommends renewal of the above referenced contract with JDS, Inc. in the amount not to exceed $10,500,000.00 for the period of July 16, 2026 through July 15, 2027.

DESCRIPTION

This contract provides for construction, replacement, and rehabilitation of gravity sewers and force mains on an as-needed basis for utility relocations and urgent projects. This contract allows the Department of Water Resources to quickly move from design to construction in order to accommodate a project undertaken by another department or agency, or due to an unexpected high priority need in the sewer collection system. This contract is only used for planned efforts and does not address emergency repairs associated with the failure of an asset. The increase request is due to an increase in needed sewer and force main rehabilitation found during assessment.

FINANCIAL

1. Estimated amount to be spent: $10,500,000.00
2. Projected amount to be spent previous contract period: $9,000,000.00
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___ N/A ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Adam Garmon Contact phone: (678)376-7181 AG

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:
20260414	20250367

☐ Grants ☐ Public Hearing ☐ Renewals

Department:	Water Resources			Date Submitted:	03/25/2026
Working Session:	04/14/2026	Business Session:	04/14/2026	Public Hearing:	
Submitted By:	Purchasing – Katie Maldonado – JM			Multiple Depts?	No
Agenda Type	Approval				

Item of Business: Locked by Purchasing: No

to increase SS009-24, purchase of products and services for Flygt submersible pumps on an annual contract for the current contract period (June 19, 2025 through June 18, 2026), with Xylem Water Solutions USA, Inc., from $3,500,000.00 to $5,641,281.53 and approval to renew (June 19, 2026 through June 18, 2027), amount not to exceed $5,200,000.00.

Attachments	Summary Sheet, Justification Letter
Authorization: Chairwoman's Signature?	No
Staff Recommendation	Approval
BAC Action:	Water and Sewerage Authority Approved on April 6, 2026, Vote 5-0.
Department Head	rmshelton (3/30/2026)
Attorney	nlwood (4/7/2026)

Agenda Purpose Only

Financial Action

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes	Water & Sewer R&E	*	$6,441,282	brainey (4/7/2026)
Yes	Water & Sewer Op	**	$900,000	

Finance Comments	*Amount available in Pump Station Rehab/Replacement 2 and F. Wayne Hill WRC Rehab/Replacement projects. **The current balance in R&M - Industrial Repair is checked as items are purchased and services are provided. For FY2026, $4,883,393 is allocated. For FY2027, $2,457,889 is subject to budget approval.	FinDir's Initials: raroyal (4/1/2026)

☐ Budget Adjust ☐ Grand Jury

County Clerk Use Only PH was Held? ☐

Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	No Action Taken

SUMMARY – SS009-24 Provision of Products and Services for Xylem's Flygt Submersible Pumps on an Contract	
PURPOSE:	This contract is used for products and services to maintain Xylem's Flygt pumps in operation throughout the water production, water reclamation, and pump station facilities. These pumps range in size from 5 to 470 horsepower. This contract includes maintenance, parts, replacement pumps, start-up services, and training.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	$5,200,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	$3,500,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	$5,641,281.53
UNIT PRICE INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS DISTRIBUTED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER:	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
CONTRACT TERM:	June 19, 2026 through June 18, 2027

COMMENTS:

GWINNETT COUNTY
DEPARTMENT OF WATER RESOURCES
684 Winder Highway | Lawrenceville, GA 30045-5012
678.376.6700
www.gwinnettcounty.com | www.gwinnetth2o.com

MEMORANDUM

TO: Jordan Mitchell
Purchasing Associate II

THROUGH: Rebecca Shelton, PE RS
Director, Department of Water Resources

FROM: Sean Meyer SM
Deputy Director, Facility Operations

SUBJECT: Recommendation for Increase and Renewal of SS009-24 Products and Services for Xylem's Flygt Submersible Pumps on an Annual Contract

DATE: March 12, 2026

REQUESTED ACTION

The Department of Water Resources requests approval to increase SS009-24 from an amount of $3,500,000.00 to an amount not to exceed $5,641,281.53 with Xylem Water Solutions USA, Inc.

The Department of Water Resources recommends the renewal of the above referenced contract with Xylem Water Solutions USA, Inc. in an amount not to exceed $5,200,000.00.

DESCRIPTION

This contract is used for products and services to maintain Xylem's Flygt pumps in operation throughout the water production, water reclamation, and pump station facilities. These pumps range in size from 5 to 470 horsepower. This contract includes maintenance, parts, replacement pumps, start-up services, and training. The annual contract includes the purchase of products and services for these pumps. The increase for the current contract is due to unexpected repairs and purchase of needed replacement units.

FINANCIAL

1. Estimated amount to be spent: $5,200,000.00
2. Projected amount spent previous contract period: $5,641,281.53
3. Do total obligations agree with "Action Requested"? Yes X No ___
4. Budgeted: Yes X No ___
5. Grant Funded: Yes ___ No X
6. SPLOST Funded: Yes ___ No X
7. Contact name: Adam Garmon (DWR) Contact phone: 678-376-7181 AG