



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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Official  
**Work Session Minutes**  
**Tuesday, June 2, 2026 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## III. New Business - Contract Renewals

### 1. Multiple Departments

**2026-0549 Approval** to renew BL063-24, provision of comprehensive HVAC services on an annual contract (July 1, 2026 through April 17, 2027), with Maxair Mechanical, LLC, amount not to exceed \$572,333.00. (Recommendation: Approval)  
**Consent – Holtkamp**

### 2. Elections/Kelvin Williams

**2026-0544 Approval** to renew BL117-23, provision of commercial moving services on an annual contract (September 20, 2026 through September 19, 2027), with Suddath Relocation Systems of Atlanta, Inc., amount not to exceed \$209,040.00. (Recommendation: Approval)  
**Consent – Holtkamp**

### 3. Parks and Recreation/Chris Minor

**2026-0563 Approval** to renew BL083-24, maintenance and repair of aquatic dehumidification systems on an annual contract (August 7, 2026 through August 6, 2027), with Maxair Mechanical, LLC, amount not to exceed \$199,000.00. (Recommendation: Approval)  
**Consent – Holtkamp**

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**III. New Business - Contract Renewals**

**4. Sheriff/Keybo Taylor**

**2026-0498 Approval** to renew BL091-24, HVAC system maintenance and repair services on an annual contract (July 1, 2026 through April 17, 2027), with United Maintenance, Inc., amount not to exceed \$500,000.00. (Recommendation: Approval)

**Consent – Holtkamp**

**IV. New Business**

**1. Commissioners**

**2026-0571 Approval** to appoint Jennifer Fennell to the Development Authority of Gwinnett County. Term expires June 13, 2030. Incumbent L. Penny Poole. District 2/Ku

**Consent – Ku**

**2026-0670 Approval** to appoint Phil Weatherly to the Gwinnett County Police Citizens Advisory Board as the Gwinnett County Chamber of Commerce Board of Directors Representative to fill the unexpired term of Brandon Hartley. Term expires January 31, 2028. Board of Commissioners Appointment

**Consent – Carden**

**2. Multiple Departments**

**2026-0525 Approval** to increase BL089-24, provision of inspection, maintenance, and repair of elevators, escalators, and lifts on an annual contract (October 2, 2025 through October 1, 2026), with Summit Elevator, LLC, from \$263,780.00 to \$599,788.75. (Recommendation: Approval)

**Consent – Carden**

**2026-0627 Approval** to renew OS017-24, purchase of office supplies on an annual contract (June 1, 2026 through May 31, 2027), with Staples Contract and Commercial, LLC, using a competitively procured State of Michigan contract, amount not to exceed \$1,035,968.17, and ratification of \$27,950.16. (Recommendation: Approval)

**Consent – Watkins**

#### **IV. New Business**

##### **3. Administrative Office of the Courts/Phil Boudewyns**

**2026-0678 Award RP017-26**, provision of misdemeanor probation services for the Superior Court of Gwinnett County on a multi-year contract, to Professional Probation Services, Inc. The initial term of this contract shall be July 1, 2026 through December 31, 2026, amount not to exceed \$65,750.00. This contract may be automatically renewed on an annual basis through December 31, 2029, total amount not to exceed \$700,696.00. This contract is funded by a Gwinnett County Court imposed fee to be paid by probationers. (Recommendation: Award)

**Consent – Ku**

**2026-0576 Approval/authorization** to accept, if awarded, grant funds for the Drug Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$173,970.70 with an in-kind match up to \$30,700.71. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Ku**

**2026-0577 Approval/authorization** to accept, if awarded, grant funds for the DUI Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$56,026.57 with an in-kind match up to \$9,887.04. This funding will be used for treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Ku**

**2026-0578 Approval/authorization** to accept, if awarded, grant funds for the Mental Health Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$169,202.66 with an in-kind match up to \$29,859.29. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Ku**

#### **IV. New Business**

##### **3. Administrative Office of the Courts/Phil Boudewyns**

**2026-0579 Approval/authorization** to accept, if awarded, grant funds for the Veteran's Court Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$47,317.08 with an in-kind match up to \$8,350.07. This funding will be used for treatment, drug tests, drug testing supplies, program materials, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Watkins**

**2026-0580 Approval/authorization** to accept, if awarded, grant funds for the Veteran's Intervention Treatment Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$20,966.16 with an in-kind match up to \$3,699.91. This funding will be used for treatment, drug tests, drug testing supplies, program materials and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Watkins**

**2026-0581 Approval/authorization** to accept, if awarded, grant funds for the Juvenile Drug Court Treatment Program and the Juvenile Behavioral Health Court Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$196,430.10 with an in-kind match up to \$34,664.14. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Watkins**

**2026-0582 Approval/authorization** to accept, if awarded, grant funds for the Juvenile Family Treatment Court Program from the Criminal Justice Coordinating Council (CJCC) up to the amount of \$122,925.10 with an in-kind match up to \$21,692.66. This funding will be used for personnel, treatment, drug tests, drug testing supplies, and training if fully funded. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. The grant is 85% funded through CJCC with a 15% in-kind county match. (Recommendation: Approval)

**Consent – Watkins**

#### **IV. New Business**

##### **3. Administrative Office of the Courts/Phil Boudewyns**

**2026-0587 Approval/authorization** to accept, if awarded, grant funds from the Criminal Justice Coordinating Council (CJCC) for the Juvenile Justice Incentive Grant up to the amount of \$541,377.50. The grant will be used to fund treatment for medium to high-risk juvenile offenders. Approval/authorization for the Chairwoman or designee to execute grant documents, enter into agreements with CHRIS 180 and the Georgia Center for Child Advocacy to provide services on behalf of Gwinnett County, and any other necessary documents. The grant is 100% funded through CJCC with no match requirements. (Recommendation: Approval)

**Consent – Watkins**

##### **4. County Administration**

**2026-0561 Approval** of Change Order No. 7 to RP001-23, provision of Enterprise Resource Planning System Integrator services for the Oracle Fusion Cloud System, with International Business Machines Corporation, increasing the contract by \$2,395,694.60 and extending the contract term to March 12, 2027. The contract amount is adjusted to \$19,435,877.60. (Recommendation: Approval)

**Consent – Ku**

##### **5. Elections/Kelvin Williams**

**2026-0399 Approval** of Change Order No. 2 to BL032-25, provision of document processing services for Voter Registrations & Elections on an annual contract (May 22, 2026 through May 21, 2027), with Runbeck Election Services, LLC, increasing the contract by \$237,113.60, and ratification of \$64,635.95 for the previous contract term. (Recommendation: Approval)

**Consent – Watkins**

##### **6. Financial Services/Russell Royal**

**2026-0601 Approval** of the April 30, 2026 Monthly Financial Status Report and ratification of all budget amendments. (Recommendation: Approval)

**Consent with change to Report as presented – Ku**

**2026-0705 Approval/authorization** for the Chairwoman to execute a Resolution approving an amendment to the Gwinnett County Purchasing Ordinance, Article VII of Chapter 2 of the Gwinnett County Code of Ordinances, authorizing a revision to Section 2-430, "Exemptions". (Recommendation: Approval)

**Consent – Carden**

#### **IV. New Business**

##### **6. Financial Services/Russell Royal**

**2026-0618 Approval/authorization** of a Supplemental Resolution approving the issuance of the Development Authority of Gwinnett County's Revenue Bonds (Gwinnett Center Arena and Parking Projects), Federally Taxable Series 2026 for the purpose of financing the costs of acquiring, constructing and installing certain expansions and improvements to Gwinnett Center, including certain improvements to the Arena and the construction of a Parking Facility; authorizing the execution and delivery of an Intergovernmental Contract between Gwinnett County and the Development Authority relating to the Series 2026 Bonds; and for other related purposes. (Recommendation: Approval)

**Discussion - Ku**

##### **7. Fire Services/Fred Cephas**

**2026-0589 Award BL074-26**, purchase of Scott self-contained breathing apparatus air pack replacements, to Fisher Scientific Company, LLC, amount not to exceed \$3,702,875.00. (Recommendation: Award)

**Consent – Watkins**

**2026-0610 Approval** to extend RP014-19, purchase of firefighter turnout gear on an annual contract (June 17, 2026 through June 16, 2027), with Bennett Fire Products Company, Inc., amount not to exceed \$879,325.24. (Recommendation: Approval)

**Consent – Ku**

**2026-0518 Approval/authorization** to accept a donation of 36 Welch Allyn SureTemp Plus Thermometers with holders from Piedmont Eastside Medical Center, valued at \$6,066.36, and authorization to accept a donation in cash or goods in an amount up to \$1,000.00 annually from Piedmont Eastside Medical Center for the replacement of broken or damaged thermometers.

(Recommendation: Approval)

**Consent – Ku**

##### **8. Information Technology Services/Dorothy Parks**

**2026-0611 Award SS033-25**, provision of managed services for the UMAX utility billing solution on an annual contract (May 18, 2026 through May 17, 2027), to Itineris NA, Inc., amount not to exceed \$2,192,800.00. (Recommendation: Award)

**Consent – Ku**

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**IV. New Business**

**8. Information Technology Services/Dorothy Parks**

**2026-0609 Approval** of Change Order No. 2 to RP006-21(d), provision of Enterprise Resource Planning software on a multi-year contract, with Information & Computing Services, Inc., increasing the contract by \$52,162.32. The contract amount is adjusted from \$398,700.50 to \$450,862.82. (Recommendation: Approval)

**Consent – Watkins**

**9. Law Department/Jenny Carter**

**2026-0599 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Venture Partners LLC, consisting of 1,118.38 square feet of fee simple right of way, Tax Parcel No. R6209 055, 2050 West Liddell Road, Duluth, amount \$23,900.00. This project is funded by the 2017 SPLOST program.

**Consent – Carden**

**2026-0600 Approval/authorization** for Declaration of Taking Condemnation proceedings for the property of Venture Partners LLC, consisting of 3,795.79 square feet of fee simple right of way and 1,532.45 square feet of 18-month temporary driveway easement, Tax Parcel No. R6208 083, 3875 Steve Reynolds Boulevard, Duluth, amount \$94,400.00. This project is funded by the 2017 SPLOST program.

**Consent – Carden**

**2026-0646 Approval/authorization** for the Chairwoman to execute a Resolution approving an Intergovernmental Agreement between the City of Mulberry, Gwinnett County, and the Gwinnett County Tax Commissioner concerning the billing and collection of the City of Mulberry's stormwater and sanitation fees.

**Discussion – Carden**

**2026-0667 Approval/authorization** for the Chairwoman to execute a Resolution authorizing the execution, delivery and performance of (1) a Ground Lease, Assignment of Ground Lease, Option Agreement, Sublease, and related documents to facilitate the GGSC mixed-use development at the Gas South District; (2) an Amendment to Ground Lease, Amendment to Sublease, and related documents with respect to the Northside Medical Office Building at the Gas South District; and (3) an Amended and Restated Operation and Management Agreement between Gwinnett County and Gwinnett Convention and Visitors Bureau, Inc.; and for other related purposes.

**Consent – Carden**

#### **IV. New Business**

##### **10. Planning & Development/Matt Dickison**

**2026-0566 Approval/authorization** of a Resolution establishing the Homelessness Task Force. (Recommendation: Approval)

**Consent – Carden**

**2026-0652 Approval/authorization** to submit to the U.S. Department of Housing and Urban Development (HUD) revised FY 2022-2025 Action Plans for the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG), and to authorize the Chairwoman or designee to sign any necessary grant documents. This grant is 100% funded by HUD. (Recommendation: Approval)

**Consent – Carden**

##### **11. Police Services/James D. McClure**

**2026-0620 Award SS017-26**, purchase of upgrades to Remotec equipment, to Remotec Inc., amount not to exceed \$109,576.00. (Recommendation: Award)

**Consent – Holtkamp**

**2026-0698 Award RP018-26**, automated speed detection school zone safety program on an annual contract (June 1, 2026 through May 31, 2027), to RedSpeed Georgia, LLC, estimated revenue \$3,000,000.00. (Recommendation: Award)

**Discussion – Holtkamp**

**2026-0564 Approval/authorization** for the Chairwoman, or designee, to execute a Memorandum of Understanding, and any other necessary documents, with the Atlanta Regional Commission (ARC) through the Urban Area Security Initiative (UASI) related to acceptance of grant funds for Law Enforcement Operations capabilities, for a value not to exceed \$132,750.00. Goods and services will be procured through ARC/UASI, on behalf of Gwinnett County, and no County match is required.

**Consent – Holtkamp**

##### **12. Support Services/Ron Adderley**

**2026-0617 Award BL041-26**, Gwinnett County Police Training Facility and North Precinct fire alarm replacement project, to Weyant Enterprises, Inc., amount not to exceed \$298,276.00. (Recommendation: Award)

**Consent – Watkins**

#### **IV. New Business**

##### **12. Support Services/Ron Adderley**

**2026-0654 Approval** of Change Order No. 3 to BL035-25 Renovation of Gwinnett Central Services with Garrard Construction Group, increasing the contract by \$427,816.55. The contract time is not adjusted as part of this change order. The contract amount is adjusted from \$7,835,477.70 to \$8,263,294.25.  
(Recommendation: Approval)

**Consent – Holtkamp**

##### **13. Transportation/Edgardo Aponte**

**2026-0592 Approval/authorization** for the Chairwoman to execute an agreement and any other related documents with the Georgia Department of Transportation for the installation, maintenance, and operation of roadway lighting at two proposed roundabouts as part of the SR 316/University Parkway at Williams Farm Drive Interchange Project. (Recommendation: Approval)

**Consent – Holtkamp**

**2026-0624 Approval** of the incorporation of Westwood Crossing Subdivision into the Gwinnett County Streetlighting Program. (Recommendation: Approval)

**Consent – Watkins**

**2026-0621 Approval/authorization** for the Chairwoman to execute an Intergovernmental Agreement with the City of Duluth regarding landscaping on Peachtree Industrial Boulevard from Summit Ridge Parkway to North Berkeley Lake Road. The City will be responsible for all costs associated with the installation and maintenance of this project. There will be no cost to the County. (Recommendation: Approval)

**Consent – Carden**

**2026-0626 Award BL060-26**, SR 20/Buford Drive (Rock Springs Road to I-85) widening and pedestrian improvement project, to Backbone Infrastructure, LLC, amount not to exceed \$4,793,194.00. This project is funded by the 2017 SPLOST Program. (Recommendation: Award)

**Consent – Holtkamp**

**2026-0629 Award BL064-26**, River Drive, Everson Road and Quinn Ridge Drive, Oak Road intersection and pedestrian improvement projects, to CMC, Inc., amount not to exceed \$1,900,664.99. This contract is funded by the 2017 SPLOST Program and the Water and Sewer R&E Fund. (Recommendation: Award)

**Consent – Watkins**

#### **IV. New Business**

##### **14. Water Resources/Rebecca Shelton**

**2026-0619 Approval** to increase SS048-23, provision of products and services for Boerger equipment on an annual contract (December 12, 2025 through December 11, 2026), with Cornerstone H2O, LLC (formerly Templeton and Associates Engineering Sales, Inc.), from \$90,000.00 to \$185,000.00. (Recommendation: Approval)

**Consent – Holtkamp**

**2026-0575 Approval/authorization** for the Chairwoman to execute a Memorandum of Understanding and a Contract Item Agreement with the Georgia Department of Transportation for water relocations associated with the intersection improvement on Braselton Highway at Hamilton Mill Road, GDOT project P.I.0017405 for an estimated amount of \$12,000.00. (Recommendation: Approval)

**Consent – Holtkamp**

#### **V. Adjournment**

{Action: Adjourn at 10:54 AM Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}