



GWINNETT COUNTY
THE AUDIT COMMITTEE

75 Langley Drive | Lawrenceville, GA 30046-6935
(O) 770.822.7000
www.gwinnettcountry.com

**Official
Regular Meeting Minutes
Tuesday, February 23, 2021 – 4:00 PM**

Members Present: Glenn Stephens, Maria Woods, Tiana Garner, and Tracy Arner

Members Present via WebEx: Commissioner Kirkland Carden, Commissioner Ben Ku

Non-Voting Members Present: Mark Brown and Alex Slayton

I. Call to Order

The meeting was called to order at 4:02 p.m.

II. Determination of a Quorum

Six members were present at the beginning of the meeting.

III. Approval of Agenda

Mark Brown directed the committee to the agenda.

Maria Woods made a motion to approve the agenda and Commissioner Carden seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

IV. Approval of Audit Committee Minutes

Mark Brown directed the committee to the minutes from the October 27, 2020 meeting.

Maria Woods made a motion to approve the October 27, 2020 Minutes and Commissioner Carden seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

V. Introduction/Opening Remarks

VI. New Business

a. Internal Audit Update

Mark Brown provided the Committee an overview of Internal Audit as well as an update on the status of the internal audit plan.

b. Approve 2021 Audit Plan

Mark Brown directed the committee to the 2021 Audit Plan.

Glenn Stephens made a motion to approve the 2021 Audit Plan with the amended IT Software Audit and Tiana Garner seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

c. Select Audit Committee Chairman

Commissioner Carden made a motion to nominate Commissioner Ku as Audit Committee Chairman and Glenn Stephens seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

d. Confirm Next Meeting Date

Glenn Stephens confirmed the next meeting will be April 27, 2021.

Commissioner Ku made a motion to confirm the next meeting date and Commissioner Carden seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

VII. Comments

No public representatives were present for public comment.

VIII. Adjournment:

Commissioner Ku made a motion to adjourn and Commissioner Carden seconded.

(Vote 6-0) Carden- Y, Ku- Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

The Meeting was adjourned at 5:04 p.m.