



GWINNETT COUNTY
THE AUDIT COMMITTEE

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**Official
Regular Meeting Minutes
Tuesday, April 27, 2021 – 4:00 PM**

Members Present: Glenn Stephens, Maria Woods, and Commissioner Ben Ku

Members Present via WebEx: Tiana Garner and Tracy Arner

Non-Voting Members Present: Mark Brown and Cassidy Floyd

Members Not Present: Commissioner Kirkland Carden

I. Call to Order

The meeting was called to order at 4:04 p.m.

II. Determination of a Quorum

Five members were present at the beginning of the meeting.

III. Approval of Agenda

Commissioner Ku directed the committee to the agenda.

Glenn Stephens made a motion to approve the agenda and Maria Woods seconded.

(Vote 5-0) Ku-Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

IV. Approval of Audit Committee Minutes

Commissioner Ku directed the committee to the minutes from the February 23, 2021, meeting.

Maria Woods made a motion to approve the February 23, 2021, Minutes and Glenn Stephens seconded.

(Vote 5-0) Ku-Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

V. Introduction/Opening Remarks

VI. New Business

a. Internal Audit Update

Mark Brown provided the Committee an overview of Internal Audit as well as an update on the status of the internal audit plan.

b. Approve Completed Audits

Commissioner Ku directed the committee to the two completed audits, Travel/Training and Water Safety.

Glenn Stephens made a motion to approve the two completed audits and Maria Woods seconded.

(Vote 5-0) Ku-Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

c. Confirm Next Meeting Date

Maria Woods confirmed the next meeting will be July 27, 2021.

Commissioner Ku made a motion to confirm the next meeting date and Glenn Stephens seconded.

(Vote 5-0) Ku-Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

VII. Comments

No public representatives were present for public comment.

VIII. Adjournment:

Commissioner Ku made a motion to adjourn and Tiana Arner seconded.

(Vote 5-0) Ku-Y, Stephens-Y, Woods-Y, Garner-Y, Arner-Y

The Meeting was adjourned at 5:00 p.m.