
**Audit Committee
Regular Meeting Minutes
Tuesday, July 25, 2023 – 3:30 PM**

Members Present: Commissioner Ben Ku, Commissioner Kirkland Carden, Glenn Stephens, Maria Woods, Tracy Arner, and Teresa Reese

Members Not Present: Tiana Garner

Non-Voting Members Present: Mark Brown, Leslie Villanueva, Meredith Lipson, Buffy Alexzulian, Laurie Puckett, Jim Frihart and Lindsey Gravitt

I. Call to Order

The meeting was called to order at 3:35 PM.

II. Determination of a Quorum

Six members were present at the beginning of the meeting.

III. Approval of Agenda

Commissioner Ben Ku directed the Committee to the agenda.

Tracy Arner made a motion to approve the agenda and Commissioner Kirkland Carden seconded.

(Vote 6-0) Ku–Yes, Carden–Yes, Stephens–Yes, Woods–Yes, Arner–Yes, Reese–Yes

IV. Approval of Audit Committee Minutes

Commissioner Ben Ku directed the Committee to the minutes from the April 25, 2023, meeting.

Tracy Arner made a motion to approve the April 25, 2023, minutes and Commissioner Kirkland Carden seconded.

(Vote 6-0) Ku–Yes, Carden–Yes, Stephens–Yes, Woods–Yes, Arner–Yes, Reese–Yes

V. Introduction/Opening Remarks

VI. New Business

a. Mauldin & Jenkins

Mauldin & Jenkins partner, Meredith Lipson, presented the Annual Audit for the County.

b. Internal Audit Presentation

Gwinnett County employees from The Office of Internal Audit, Mark Brown and Leslie Villanueva, provided a status of the annual audit plan and open recommendations.

c. Next Meeting Date & Time

Commissioner Ben Ku confirmed the next meeting date will be October 24, 2023, at 3:30 PM. and Commissioner Kirkland Carden seconded.

(Vote 6-0) Ku–Yes, Carden–Yes, Stephens–Yes, Woods–Yes, Arner–Yes, Reese–Yes

VII. Comments

Leslie Villanueva announced that peer review results will be provided at the next Audit Committee meeting.

VIII. Executive Session

Maria Woods made a motion to enter Executive Session and Commissioner Ben Ku seconded.

Executive Session held to discuss personnel matters.

Glenn Stephens made a motion to adjourn Executive Session and Tracy Arner seconded.

IX. Adjournment:

Commissioner Ben Ku directed the Committee to the closing of the meeting.

Tracy Arner made a motion to adjourn and Commissioner Kirkland Carden seconded.

(Vote 6-0) Ku–Yes, Carden–Yes, Stephens–Yes, Woods–Yes, Arner–Yes, Reese–Yes

The meeting was adjourned at 5:07 PM.