

**Community Outreach Advisory Board
Wednesday, January 26 – 6:30pm**

Gwinnett Justice & Administration Center, Conference Room B
75 Langley Drive, Lawrenceville GA 30046

Present: Sheetal Desai, Nabilah Islam, Cally D'Angelo, Emma Reynolds-Middleton, Albert Sorto, Derrick Brown, Heejin Ko

Absent: Marion Sailor, Rafael Villegas

1. Call to Order/Welcome/Introductions – 6:47pm
2. Approval of Agenda
{Action: Approved; Motion: D'Angelo, Second: Desai; Vote: 7-0; Desai – Yes; Islam – Yes; D'Angelo – Yes; Reynolds-Middleton – Yes; Sorto – Yes; Ko – Yes; Brown – Yes}
3. Approval of Minutes:
 - December 7, 2021
{Action: Approved; Motion: D'Angelo, Second: Brown; Vote: 7-0; Desai – Yes; Islam – Yes; D'Angelo – Yes; Reynolds-Middleton – Yes; Sorto – Yes; Ko – Yes; Brown – Yes}
4. Appointment of the Chair of the Community Outreach Advisory Board
{Action: Appoint Cally D'Angelo as Chair; Motion: Islam, Second: Sheetal; Vote: 7-0; Desai – Yes; Islam – Yes; D'Angelo – Yes; Reynolds-Middleton – Yes; Sorto – Yes; Ko – Yes; Brown – Yes}
5. Appointment of the Vice-Chair of the Community Outreach Advisory Board
{Action: Appoint Albert Sorto as Vice-Chair; Motion: Islam, Second: Brown; Vote: 7-0; Desai – Yes; Islam – Yes; D'Angelo – Yes; Reynolds-Middleton – Yes; Sorto – Yes; Ko – Yes; Brown – Yes}
6. 2022 Meeting Schedule: The Community Outreach Board considered the following dates for the 2022 meeting schedule:
 - February 16
 - March 16
 - April 20
 - May 18
 - June 15
 - July 20
 - August 17
 - September 21
 - October 19
 - November 16
 - December 14
{Action: Approved; Motion: D'Angelo, Second: Brown; Vote: 7-0; Desai – Yes; Islam – Yes; D'Angelo – Yes; Reynolds-Middleton – Yes; Sorto – Yes; Ko – Yes; Brown – Yes}
7. Open Meetings/Open Records Training: Deputy County Attorney Tuwanda Williams gave the board members an overview of the Open Meetings/Open Records procedures.

8. Outreach Advisory Board Handbook Review: Community Outreach Director Shaunieka Taste requested that the new board members review the handbook to familiarize themselves with the board's purpose and functions.
9. Public Comments -- none
10. Adjournment -- 8:10pm
{Action: Approved; Motion: D'Angelo, Second: Sorto; Vote: 7-0; Desai -- Yes; Islam -- Yes; D'Angelo -- Yes; Reynolds-Middleton -- Yes; Sorto -- Yes; Ko -- Yes; Brown -- Yes}