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**Community Outreach Advisory Board  
Wednesday, April 20 – 6:30pm**

Present: Cally D'Angelo, Emma Reynolds-Middleton, Albert Sorto,  
Derrick Brown, Marion Sailor, Rafael Villegas  
Absent: Sheetal Desai, Nabilah Islam, Heejin Ko

1. Call to Order – 6:43pm
2. Approval of Agenda  
{Action: Approved with amendments; Motion: Brown, Second: Sorto; Vote: 6 –0; D'Angelo – Yes; Sorto – Yes; Sailor – Yes; Reynolds-Middleton – Yes; Ko – Yes; Brown – Yes; Villegas – Yes}
3. Approval of Minutes:
  - March 23, 2022  
{Action: Approved; Motion: Brown, Second: Sorto; Vote: 6 –0; D'Angelo – Yes; Sorto – Yes; Sailor – Yes; Reynolds-Middleton – Yes; Ko – Yes; Brown – Yes; Villegas – Yes}
4. Community Partnership Criteria Discussion – Board members reviewed a sample document and had suggestions for changes. Community Outreach Director Shaunieka Taste also recommended that the Board review their bylaws to include procedures for how to approve community partners. Shaunieka also informed the board that she would provide a list of current community partners.
5. Volunteer Opportunities – Shaunieka informed the Board that she will provide a list of upcoming events and activities for the Board to attend and/or volunteer.
6. Next Steps/Action Items – Board will provide their changes to the criteria by May 20 in preparation for adoption during the May 25 regular meeting.
7. Public Comments -- None
8. Adjournment – 7:56pm  
{Action: Approved; Motion: Sailor, Second: Villegas; Vote: 6 –0; D'Angelo – Yes; Sorto – Yes; Sailor – Yes; Reynolds-Middleton – Yes; Ko – Yes; Brown – Yes; Villegas – Yes}